



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: Weekly City Manager's Update  
Date: May 17, 2019

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for May 9, 2019 – May 15, 2019

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
MWEBE/LEP Compliance Report

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Application Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

City Council - CANCELED

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

Robert Crown Community Meeting

[www.cityofevanston.org/robertcrownproject](http://www.cityofevanston.org/robertcrownproject)

**Tuesday, May 21, 2019**

Housing & Community Development Act Committee

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, May 22, 2019**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

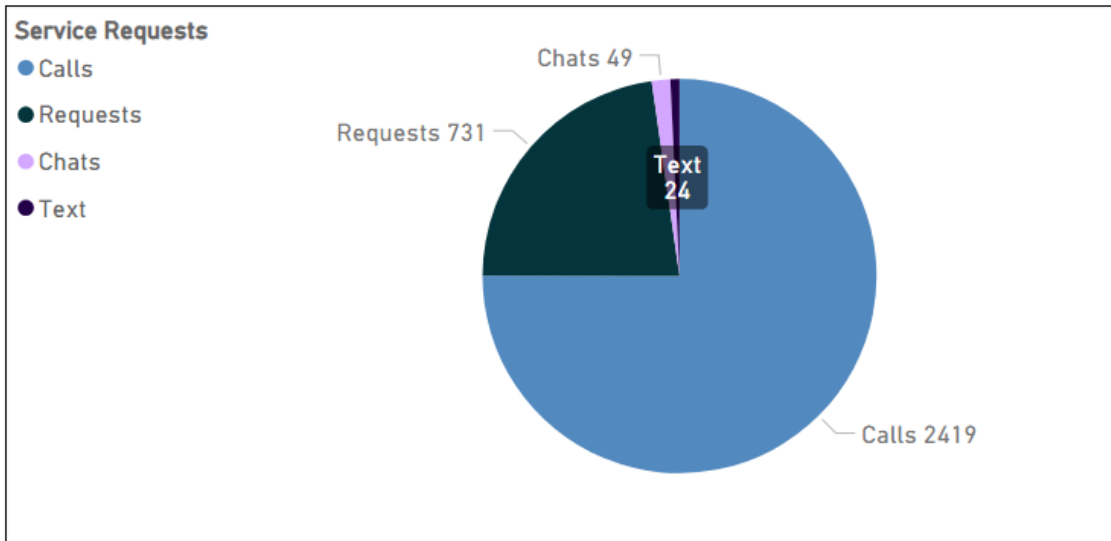
Transportation & Parking Committee

[www.cityofevanston.org/transandparking](http://www.cityofevanston.org/transandparking)

Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

May 9-15, 2019



Percentage Change From Last Week	
Service Requests	Difference
Text	60.00 %
Requests	20.00 %
Calls	11.00 %
Chats	4.00 %

**Trending**

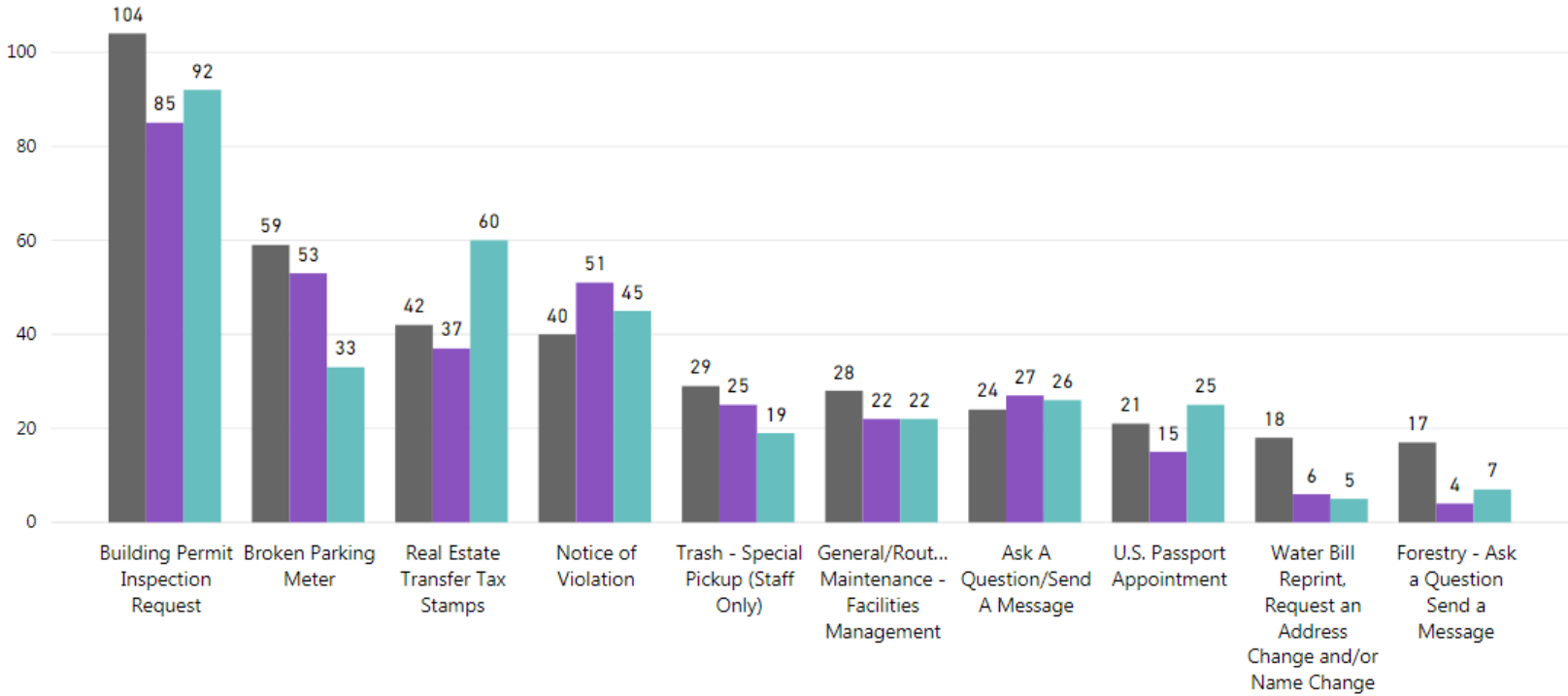
Tree Planting Selections  
 Pot Holes  
 High Water Usage



# Weekly Report

**May 9-15, 2019**

● This Week (May 9-15) ● Last Week (May 2-8) ● Two Weeks (April 25-May 1)



### Missed Garbage Pickup

This week 8; Last week 4  
Below 3 year avg. of 14.2

### Missed Recycling Pickup

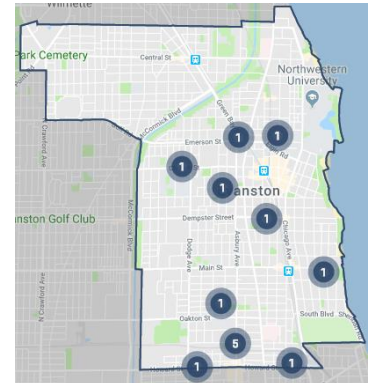
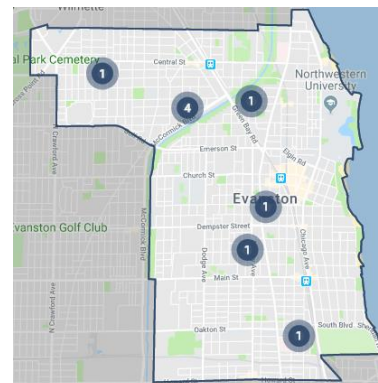
This week 6; Last week 14  
Below 3 year avg. of 13.1

### Missed Yard Waste

This Week 9; Last Week 13  
Below 3 year avg. of 11

### Rodents/Rats

This week 14; Last week 7  
Below 3 year avg. of 20.3

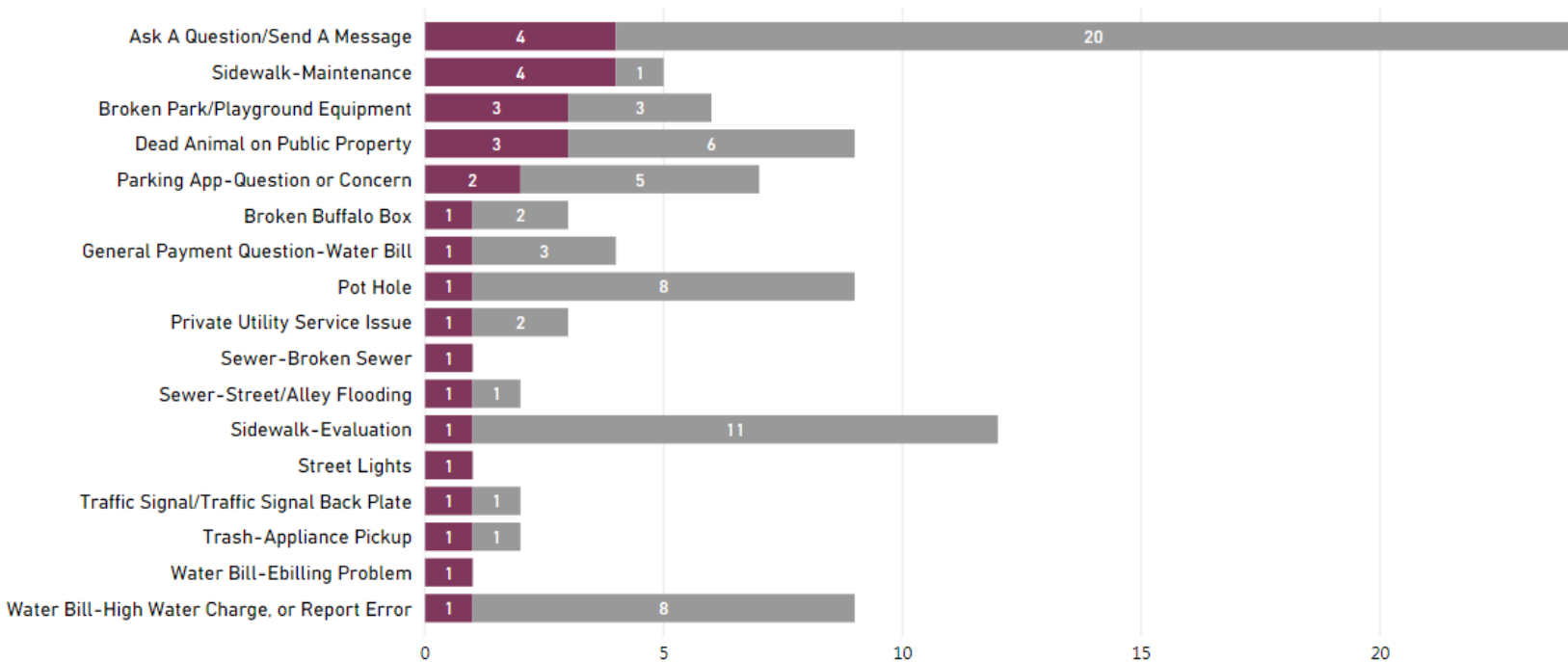




# Weekly Report

May 9-15, 2019

● # Late ● # OnTime



## Upcoming Events—May

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>20</b> 6:00 PM <a href="#">City Council - CANCELED</a>  7:00 PM <a href="#">Robert Crown Center - Community Meeting</a>	<b>21</b> 7:00 PM <a href="#">Housing &amp; Community Development Act Committee</a>  7:00 PM Board of Ethics  7:00 PM <a href="#">Zoning Board of Appeals Meeting</a>	<b>22</b> 11:00 AM <a href="#">Tree Planting</a>  2:30 PM <a href="#">Design and Project Review Committee</a>  3:00 PM <a href="#">Evanston Police Appreciation Day</a>  6:00 PM <a href="#">Transportation and Parking Committee Meeting</a>  7:30 PM <a href="#">Economic Development Committee Meeting</a>	<b>23</b> 3:00 PM <a href="#">Spring Job Fair</a>  6:00 PM <a href="#">Energy Benchmarking Workshop</a>  6:30 PM <a href="#">Green Drinks</a>	<b>24</b>	<b>25</b> 7:30 AM <a href="#">Downtown Evanston Farmers' Market</a>  8:00 AM <a href="#">Mental Health First Aid Training Event</a>	<b>26</b> 1:00 PM <a href="#">Willard House Bike Day</a>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 13, 2019

Date: May 17, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of May 13, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 19-29 Long- Term Lease of Harley Clarke Mansion and Coach House	CMO	The City of Evanston is seeking to enter into a long-term lease of the Harley Clarke Mansion and Coach House to a party that will invest in and renovate the property. The property is located at 2603 Sheridan Road, Evanston, IL 60201. The party will be required to incorporate a public component as a meaningful component of its proposal using the entire space or a subset of the space (e.g. café, museum, classes, meeting space).	N/A	2/28/2020	TBD

RFP 19-33 Replacement of Emergency Sirens Systems	Public Works Agency	The City of Evanston's Public Works Agency is seeking proposals from experienced firms to provide design/build services for the citywide replacement of emergency sirens.	\$175,000	6/18	7/15
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## Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Health	5/28/2019	National Senior Health & Fitness Day (May 29)	PR	CC	Ogbo	
Health	5/28/2019	WOW Kick-Off	A	CC	Ogbo	
PRCS	5/28/2019	U.S. Lifesaving Presentation	P	CC	Hemingway	
Fire	5/28/2019	National CPR and AED Week	A	CC	Scott	
Fire	5/28/2019	Fire Department Promotions	A	CC	Scott	
PWA	5/28/2019	Robert Crown Preschool Furniture	B	APW	Stoneback	
PWA	5/28/2019	Robert Crown Furniture and Library Shelving	B	APW	Stoneback	
PWA	5/28/2019	Robert Crown Public Art	B	APW	Stoneback	
PWA	5/28/2019	2019 Drainage Structure Lining	B	APW	Stoneback	<a href="#">MWEBE Memo</a>
PWA	5/28/2019	2019 MFT Street Resurfacing	B	APW	Stoneback	
PWA	5/28/2019	Fleetwood Interior Improvements	B	APW	Stoneback	
PWA	5/28/2019	Change Order - Lincolnwood Water Main	B	APW	Stoneback	
PWA	5/28/2019	Sole-Source Street Light Fixture Repair	B	APW	Stoneback	
PWA	5/28/2019	Reclamite Pavement Rejuvenation Contract	B	APW	Stoneback	
PWA	5/28/2019	Garden Park Improvements	B	APW	Stoneback	
CMO	5/28/2019	SWANCC Board Appointments	R	APW	Bobkiewicz	
PWA	5/28/2019	HSIP Grant	B	APW	Stoneback	
PWA	5/28/2019	4-Way Stop Sign - Noyes/ Brown	O	APW	Stoneback	<a href="#">For Intro</a>
CD	5/28/2019	Sale of 1824 Emerson to ETHS	O	APW	Leonard	<a href="#">For Intro</a>
CMO	5/28/2019	Alternatives to Arrest	B	HS	Richardson	
CMO	5/28/2019	Animal Welfare Board budget/ contract renewal	R	HS	Bobkiewicz	
HHS	6/3/2019	HS GA/EA Update and Admin Adjud.		HS		
CMO	6/3/2019	Rules (Citizen Participation - Decorum)		R		
PWA	6/10/2019	Alley Improvements Contract A	B	APW	Stoneback	
PWA	6/10/2019	Tallmadge Streetlight Purchasing	B	APW	Stoneback	
PWA	6/10/2019	Central St Bridge Const. Engr	B	APW	Stoneback	
PWA	6/10/2019	Central St Bridge Constr Funding	B	APW	Stoneback	
PWA	6/10/2019	2019 MFT Resolution	R	APW	Stoneback	
Admin Svcs	6/10/2019	Vehicle Replacement of Refuse Truck 722	B	APW	Storlie	
CD	6/10/2019	Extension of Library Parking Lot	O	APW	Leonard	<a href="#">For Intro</a>
CD	6/10/2019	Business License Registration	O	APW	Leonard	<a href="#">For Intro</a>
CD	6/10/2019	1424 Dewey Ave - Subdivision	O	PD	Leonard	<a href="#">For Intro</a>
CD	6/17/2019	Public Benefits from Planned Developments	D	CC	Leonard	<a href="#">Contd from 3/11/19</a>
CD	6/17/2019	DAPR	D	CC	Leonard	<a href="#">Contd from 3/11/19</a>
PRCS	6/24/2019	Parks & Rec Month, July	PR	CC	Hemingway	
PRCS	6/24/2019	Handy Man Contract Renewal	B	APW	Hemingway	
CMO	6/24/2019	Washington National TIF Dissolution	B	APW	Desai	<a href="#">Accept Place on file</a>
PRCS	6/24/2019	Honorary Street Name - Ernest W Jackson Way	R	HS	Hemingway	
	6/24/2019	Exec Session (CM Quarterly Goals)		CC		
PRCS	7/22/2019	Moran Center Rehab Agmt	R	APW	Hemingway	
PRCS	7/22/2019	YJC Career Pathways Agrmt	R	APW	Hemingway	



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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
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### Council & Committee Meetings

5/16/2019	5:30 PM	Emergency Telephone Board System				
5/16/2019	6:30 PM	Equity & Empowerment Commission				
5/20/2019	6:00 PM	City Council - CANCELED				
5/21/2019	7:00 PM	Housing & Community Development Act Committee				
5/22/2019	6:00 PM	Transportation & Parking Committee				
5/22/2019	7:30 PM	Economic Development Committee Meeting				
5/28/2019	6:00 PM	Administration & Public Works, Planning & Development (CANCELED), City Council				
6/3/2019	6:00 PM	Rules Committee				
6/3/2019	7:00 PM	Human Services Committee				

### REFERRALS AT CITY COUNCIL MEETINGS

Dept	Date of Referral	Item	Alderman/ Staff	Tentative Date	Outcome
Admin Svcs	1/14/2019	Discussion/APW - Wheel Tax Payment to July	Ald. Suffredin	2/25/2019 - Discussion, Ordinance 4/22/19 and 5/13/19	
CD	1/14/2019	P&D - Report on DAPR Committee	Fiske	3/11/2019	Report given 3/11/19
CMO	1/28/2019	Harley Clarke - New Proposal	Wilson	3/11/2019	Return 4/15 with new RFP
CMO	2/4/2019	Harley Clarke - New Proposal	Fiske	3/11/2019	see above
CMO	2/4/2019	Set Special City Council - Aff Housing	Bobkiewicz	4/29/2019	Mtg set for 4/29
CMO	2/4/2019	Set Special City Council - Goals	Bobkiewicz	2/12/2019; final approval 4/29/19	Approved 4/29/19
PRCS	2/11/2019	Human Services - invite Lawrence on dog beach for 2019	Fiske	3/4/2019	Report given 3/4/19 at HS
PRCS	2/11/2019	Human Services - Special Events - Use of Parks - NonProfits	Fiske	3/4/2019	Report given 3/4/19 at HS
CMO/Admin Svcs	2/18/2019	Harley Clarke - how much does City spend to maintain?	Fleming		Report to Council 3/13/19
PWA	2/18/2019	How much money/how many contracts to Christopher Burke Engineering in last 5 years	Fleming	3/8/19 report	Report submitted 3/8/19
PWA	2/18/2019	P&D - Percentage of Property Owners to approve alley paving process	Fiske	3/8/19 report	Report submitted 3/8/19
PRCS	3/2/2019	Total Acres of Parks in Evanston, Skokie, Arlington Heights, and Schaumburg	X	X	Report submitted 5/10/19
CMO	3/2/2019	Local Government Sponsorships			
PRCS / Legal	3/2/2019	How to create own Park District - Budget of City's PRCS programs; Budget of Skokie, Arlington Heights and Schaumburg	Fleming	X	Report submitted 4/25/19
PWA	3/2/2019	Report on conditions of Parks in Ward 8	Rainey	X	Report submitted 3/12/19
PWA	3/2/2019	Summary/Memo of Civic Center Committee - Was Affordable Housing considered?			
Admin Svcs	3/11/2019	Incentives for Employees Living in Evanston	APW Committee	5/28/2019	

<b>Evanston City Council Agenda Schedule - 2019 Dates</b>						
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Police	3/11/2019	Domestic Violence Training	CC	X	Report submitted 3/18/19	
CMO	3/11/2019	Opportunities/Barriers on local vendors	Braithwaite	Will discuss at May M/W/EBE		
CMO	3/11/2019	Cost of Maintaining Harley Clarke to date	Fleming	4/15/19 CC	Report submitted 4/15/19	
CD	3/18/2019	Funding for Lighting in Alleys		Will discuss at ED- 4/24/19	Memo submitted 4/24/19	
Police	3/18/2019	Violence in Alley near Library	All	X	Report submitted 4/10/19	
CMO	4/7/2019	Overview of Local Employment Program	Rainey	X	Report submitted 4/13/19	
CMO	4/8/2019	Robert Crown - M/W/EBE Compliance	Rue Simmons	X	Report submitted 4/17/19	
CMO	4/8/2019	Phase Out Gas Lawn Mowers and Leaf Blowers	Revelle	Will discuss May Environ. Board		
Admin Svcs	4/15/2019	Crossing Guard on Emerson	Rue Simmons	4/22/19 CC	Approved 4/22/19	
CD/PWA	4/22/2019	Definition of "Heritage Trees"	Fiske	5/13/19 P&D		
CD	4/22/2019	Long Beach, CA Tenant Relocation Funds	Fleming	4/29/19 CC	Memo submitted 4/29/19	
Admin Svcs	4/22/2019	Pending Requests for Crossing Guards	Rainey	X		
CD	4/22/2019	Art Space	Fiske	Will discuss at P&D		
CD	5/13/2019	Rideshare/taxi acceptance of chip enabled credit cards	All	X	Response submitted 5/16/19	
CD	5/13/2019	Rezoning - Emerson between Wesley and Judson	Rue Simmons			
CMO	5/13/2019	Hiring Process/Diversity Training of Hearings Officers	Rue Simmons	Will discuss at 6/3 Human Services		
CD	5/13/2019	Demolition Tax - Why residential property only?	Rainey			
CD	5/13/2019	Use of Shuttle buses for paratransit	Fleming	X	Response submitted 5/16/19	
CD	5/13/2019	Shared Ride Accessible Vehicles	Rue Simmons	Friday Report		
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Desai	



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: May 17, 2019

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

## 2019 MWEBE Goal Compliant

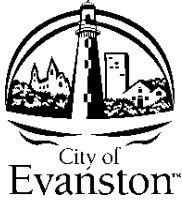
Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	1/28/2019	Bid 18-60	Sherman Plaza Garage Lighting	\$334,618.00	\$68,932/\$10,340		Ogni Group's (LEP Eligible)						
						1.2%	Everlights Inc.			X		\$3,932.00	
						19.4%	Eunitel Inc.		X			\$65,000.00	
<b>January Total</b>				\$334,618.00								\$68,932.00	
<b>Total to Date</b>				\$334,618.00		<b>20.6%</b>		0	1	1	0	<b>\$68,932.00</b>	
PWA	2/11/2019	RFP 18-57	Environmental Monitoring Study	\$229,300.00			RHP Risk Management						
						22%	AFC International Inc		X			\$50,235.34	
						6%	WindSoleil			X		\$14,151.00	
PWA	2/25/2019	RFP 18-54	Water System Vulnerability Assmt Plan	\$294,804.00			AECOM						
						25%	Sustainable Systems LLC		X			\$73,210.00	
PWA	2/25/2019	RFP 18-59	Oakton Street Water Supply	\$222,217.00			Greeley and Hansen, LLC						
						18.7%	Environmental Design International		X			\$41,629.00	
						8.4%	O'Brien & Associates		X			\$18,736.00	
<b>February Total</b>				\$746,321.00								\$197,961.34	
<b>Total to Date</b>				\$1,080,939.00		<b>24.6%</b>		0	5	2	0	<b>\$266,893.34</b>	
PWA	3/11/2019	Bid 19-03	2019 Great Merchants Grant Program	\$51,443.00			Herrera Landscape Snow Removal						
						100%	Herrera Landscape Snow Removal			-		\$41,629.00	
<b>March Total</b>				\$51,443.00								\$41,629.00	
<b>Total to Date</b>				\$1,132,382.00		<b>27.2%</b>		0	5	2	0	<b>\$308,522.34</b>	
PWA	4/8/2019	Bid 19-04	Emerson Street Traffic Signals	\$968,928.90			Hecker & Company (LEP Eligible)						
						7.8%	Lyons View Manufactuer	X				\$76,215.20	
						17.2%	Sumit Construction	X				\$166,972.00	

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	4/8/2019	RFP 16-73	Emerson Street Traffic Signals Mod Phase 3	\$103,778.00			Terra Engineering						
						10%	Interra Inc	X				\$10,178.00	
						90%	Terra Engineering		X			\$93,600.00	
PWA	4/8/2019	RFP 16-47	Main Street Corridor Improvement Proj	\$269,282.00			Stanley Consultants						
						9%	Interra Inc	X				\$24,365.00	
						1%	Environmental Design International		X			\$2,647.00	
PWA	4/8/2019	Bid 19-05	Main Street Corridor Improvement Proj	\$2,062,822.08			Landmark Contractors Inc. (LEP Eligible)						
						29%	Elmund & Nelson Company		X			\$599,939.50	
PWA	4/8/2019	Bid 19-07	2019 Parking Lot Improv. Project	\$422,500.00			Chicagoland Paving (LEP Eligible)						
						6.7%	Archon Construction Co		X			\$28,250.00	
						3%	Marking Specialist Co	X				\$12,853.65	
						12.3%	Elmund & Nelson Company	X				\$50,925.00	
						2.7%	DCH Construction & Hauling	X				\$11,744.00	
PWA	4/8/2019	Bid 19-14	Streetscape & Rain Garden	\$56,920.00			Herrera Landscape Snow Removal						
						100.0%	Herrera Landscape Snow Removal			-		\$56,920.00	
PWA	4/22/2019	Bid 19-10	2019 50/50 Sidewalk Replacement	\$232,365.00			Sumit Construction Company						
						100%	Sumit Construction	X				\$232,365.00	
PWA	4/22/2019	RFP 19-02	1909 Raw Water Intake Replacement	\$578,742.00			Stanec Consulting Services						
						5.4%	American Surveying	X				\$31,465.62	
						13.8%	Ground Engineering	X				\$80,000.00	
						7.4%	Environmental Design International		X			\$43,000.00	
	<b>April Total</b>			\$4,695,337.98								\$1,521,439.97	
	<b>Total to Date</b>			\$5,827,719.98		<b>31.4%</b>		10	10	2	0	<b>\$1,829,962.31</b>	

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount	
PWA	5/13/2019	Bid 19-18	Parking Garage Silane Sealer Application	\$620,608.00			Bulley & Andrews Concrete Restoration (LEP Eligible)						
						22%	Mack Construction Services	X				\$136,526.00	
PWA	5/13/2019	Bid 19-06	2019 Water Main Improv & Str Resurfacing	\$4,223,640.00			Joel Kennedy Constructing Corp. (LEP Eligible)						
						.5%	Marking Specialist Co	X				\$19,317.18	
						3.5%	Menini Cartage Inc		X			\$150,000.00	
						4.6%	Orient Express Service Co.		X			\$195,000.00	
						4%	Chicagoland Truckin'	X				\$175,000.00	
						6.2%	Whiteline Construction	X				\$262,112.00	
						4.7%	Ozinga Ready Mix Concrete			X		\$200,000.00	
						1.3%	Jack Contractor Services		X			\$57,450.00	
<b>May Total</b>				\$4,844,248.00								\$1,195,405.18	
<b>Total to Date</b>				\$10,671,967.98		<b>28%</b>		14	13	3	0	<b>\$3,025,367.49</b>	

LEP Penalty Total 2013-2017	*Estimated 2018	Collected Amount to Date for 2018	Estimated Total to Date
\$76,871.59	\$34,113.80	\$0.00	\$110,985.39

<u>M/W/EBE Tacking Report Legend</u>
- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library
- CMO City Manager's Office



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Manager  
Subject: Weekly Zoning Report  
Date: May 15, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Cases Received and Pending, May 9, 2019 - May 15, 2019**

**Backlog (business days received until reviewed): 22**

**Volume (number of cases pending staff review): 34**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	242 Greenwood Street	R1	Building Permit	Replace asphalt driveway with pavers and add a 3-way turn on west side yard	03/20/19	non-compliant, pending revisions from the applicant
1	2333 Ridge Avenue	R1	Building Permit	Addition to detached garage	05/02/19	non-compliant, pending comments from applicant
1	2034 Orrington Avenue	R1	Building Permit	Replace deck	05/06/19	pending staff review
1	1934 Orrington Avenue	R4a	Building Permit	Clay paver patio	05/13/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending adjustment to the PD, DAPR</b>
2	1215 Church Street	R4	Zoning Analysis	4-story addition, renovate existing YWCA, demo 2 houses, expand parking, site improvements (YWCA)	02/14/19	non-compliant, pending additional information and revisions from the applicant
2	1820 Greenwood Street	R3	Building Permit	Addition, interior and exterior renovation	04/01/19	pending additional information from the applicant
2	1420 Dewey Avenue	R3	Building Permit	New single-family residence	04/15/19	pending staff review, subdivision application
2	1245 Fowler Avenue	R2	Building Permit	Replace deck with brick pavers	04/15/19	pending revisions from the applicant
2	1201 Pitner Avenue	R2	Building Permit	Replace deck	04/18/19	pending additional information from the applicant
2	1616 Thelin Court	R2	Building Permit	Paver patio	05/01/19	pending minor variation application on separate permit
2	1718 Madison Street	R3	Building Permit	Parking pad and enlarge patio	05/02/19	non-compliant, pending revisions from the applicant
2	1136 Florence Avenue	R3	Building Permit	Replace patio with gravel and steps	05/06/19	pending staff review
2	1818 Simpson Street	R3	Building Permit	Paver patio	05/07/19	pending staff review
2	2200 Main Street	R2	Building Permit	1-story addition (Infant Welfare Society of Evanston)	05/08/19	pending staff review
2	1617 Lee Street	R3	Zoning Analysis	Screened-in porch, remove impermeable surfaces at garage and patio	05/08/19	pending staff review
2	1817 Greenwood Avenue	R3	Zoning Analysis	New 1-car detached garage	05/08/19	pending staff review
2	1808 Church Street	B2/oWE	Zoning Analysis	Addition to church	05/09/19	pending staff review
3	419 Keeney Street	R5	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
3	917 Edgemere Court	R1	Building Permit	New single-family residence	04/08/19	pending additional information from the applicant
3	715 Sheridan Road	R1	Zoning Analysis	Addition	05/03/19	pending staff review
3	1418 Judson Avenue	R1	Zoning Analysis	Demo 2-story addition, construct new 2-story addition, interior remodel	05/06/19	pending staff review
3	935 Forest Avenue	R5	Building Permit	Converting basement into dwellings (multi-family dwelling)	05/07/19	pending staff review
3	1426 Chicago Avenue, #2S	R6	Building Permit	Interior renovation (multi-family dwelling)	05/14/19	pending staff review



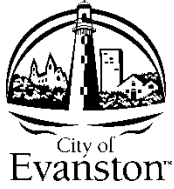
4	1118 Elmwood Avenue	R3	Building Permit	New 2-unit residential building	02/25/19	pending revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Interior renovation, 2nd floor (King Homes)	04/22/19	pending staff review
4	1330 Lake Street	R1	Building Permit	Concrete pad	05/02/19	pending additional information from the applicant
4	1603 Orrington Avenue	D3	Building Permit	Repair to parking structure	05/08/19	pending staff review
4	1012 Church Street	D3	Zoning Analysis	New performance theater (Northlight Theatre)	05/09/19	pending staff review
5	2120 Jackson Avenue	MXE	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
5	2211 Maple Avenue	R5	Zoning Analysis	New 6-story, 13 dwelling unit multi-family residence with parking at existing garage across alley	01/14/19	revisions submitted, incomplete, pending additional information
5	1729 Dodge Avenue	R4	Building Permit	New single-family residence	03/13/19	non-compliant, pending major variation application
5	1839 Ashland Avenue	R2	Building Permit	Addition, front porch and deck replacement, interior remodel	03/19/19	non-compliant, pending minor variation application
5	1103-1105 Emerson Street	R6	Zoning Analysis	New 10-unit multi-family dwelling with 16 parking spaces	04/08/19	non-compliant, pending additional information and revisions from the applicant
5	2110 Darrow Street	R3	Building Permit	New single-family residence	05/14/19	pending staff review
6	2620 Bennett Avenue	R1	Zoning Analysis	1st and 2nd floor additions	03/13/19	revisions submitted, pending staff review
6	2801 Lincoln Street	R1	Zoning Analysis	Remove existing patio, replace with paver patio and paver walks	04/24/19	pending additional information from the applicant
6	2627 Lincolnwood Drive	R1	Building Permit	Deck	04/26/19	non-compliant, pending comments from applicant
6	2727 Lincoln Street	R1	Zoning Analysis	1 and 2-story additions, including addition to attached garage	05/02/19	pending staff review
6	3304 Harrison Street	R1	Building Permit	Replace front stoop	05/03/19	pending staff review
6	2622 Grant Street	R1	Building Permit	Remove concrete, replace with steppers and gravel	05/03/19	pending additional information from the applicant
6	3233 Harrison Street	R1	Building Permit	Remove concrete and deck, install patio	05/03/19	non-compliant, pending additional information and revisions from the applicant
6	2340 Lincolnwood	R1	Building Permit	Replace driveway	05/06/19	pending staff review
6	3230 Park Place	R1	Zoning Analysis	1 and 2-story addition	05/07/19	pending staff review
6	2410 Lawndale Avenue	R1	Building Permit	Detached garage, 14x20	05/09/19	pending staff review
6	3131 Hartzell Street	R1	Building Permit	New garage	05/10/19	pending staff review
6	2920 Payne Street	R1	Building Permit	Bluestone patio	05/13/19	pending staff review
7	2650 Sheridan Road	R1	Building Permit	New single-family residence	12/28/18	non-compliant, pending major variation application
7	2304 Grey Avenue	R1	Building Permit	New 20x20 detached garage	04/17/19	non-compliant, pending minor variance application
7	2244 Wesley Avenue	R1	Building Permit	1st floor addition, interior remodel	04/26/19	pending staff review
7	1315 Lincoln Street	R1	Building Permit	Rooftop solar panels	05/03/19	pending staff review
7	2744 Ridge Avenue	R1	Zoning Analysis	New 2-car detached garage	05/06/19	pending staff review
7	2129 Pioneer Road	R1	Building Permit	New concrete patio	05/15/19	pending staff review
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant

8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
8	711 Howard Street	B3	Building Permit	Roof deck, pergola and stair enclosure (Good To Go Jamaican)	03/20/19	<b>pending DAPR</b>
8	414 Dewey Avenue	R1	Building Permit	New 172 sf rear-yard patio	04/23/19	non-compliant, pending revisions from the applicant
8	1321 Brummel Street	R4	Zoning Analysis	Addition of 2 dwelling units to existing 2-unit apartment building	04/22/19	pending staff review
8	414 Dewey Avenue	R1	Building Permit	Paver patio	04/23/19	non-compliant, pending revisions from the applicant
8	355 Ridge Avenue	R4/OH	Building Permit	Sidewalk (Presence Saint Francis Hospital)	05/07/19	pending staff review
9	1031 Cleveland Street	R2	Building Permit	Detached garage, 22x22	03/28/19	non-compliant, pending minor variation application
9	644 Asbury Avenue	R3	Building Permit	Solar panels on roof	04/02/19	pending additional information from the applicant
9	705 Ridge Avenue	R1	Building Permit	Repair and enlarge deck	04/23/19	non-compliant, pending revisions from the applicant
9	409 Florence Avenue	R1	Building Permit	Deck, stairs and handrails	04/29/19	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sq ft ground floor retail, and 85 underground parking spaces.	12/31/18	non-compliant, pending revisions from the applicant
2	1424 Dewey Avenue	R3	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/08/19	<b>pending P&amp;D 06/10/19</b>
2	1616 Thelin Court	R3	Minor Variation	Distance between principal structure and accessory structure (new garage)	04/23/19	determination after 05/17/19
2	1209 Dewey Avenue	R3	Minor Variation	Interior side yard setback for front porch	04/24/19	determination after 05/23/19
2	1124 Florence Avenue	B1	Major Variation	Off-street parking and setback at roof overhang at 2nd floor for addition to commercial building	04/25/19	<b>pending ZBA 05/21/19</b>
2	1815 Oak-Ridge Avenue	D4	Planned Development	Major Adjustment to approved 1815 Oak Avenue Planned Development	04/30/19	<b>pending DAPR, PC 05/29/19</b>
3	901 Edgemere Court	R1	Minor Variation	Interior side yard setbacks for deck	05/06/19	pending public notice
4	1211-1217 Ridge Avenue	R1	Plat of Subdivision	Subdivide zoning lot into 2 lots	04/23/19	pending staff review
4	601 Davis Street	D2/D3	Planned Development	New 19-story office building with ground floor retail, 40 parking spaces	04/24/19	pending staff review
4	1136 Sherman Avenue, Unit B	R3	Major Variation	Interior and rear yard setbacks for addition	05/08/19	<b>pending DAPR, ZBA 06/18/19</b>
5	1729 Dodge Avenue	R4	Major Variation	Interior side setback at roof overhang for new single-family residence (ETHS)	04/02/19	<b>pending ZBA 05/21/19</b>
5	1800 Leland Avenue	R2	Fence Variation	0' street side yard setback for fence	05/08/19	pending public notice
6	2409 Noyes Street	R1	Minor Variation	Setbacks for 2nd story addition	05/06/19	determination after 06/05/19
6	2620 Bennett Avenue	R1	Minor Variation	Rear yard setback and building height for addition	05/13/19	pending public notice

7	2650 Sheridan Road	R1	Major Variation	Driveway off street where there is alley access	04/05/19	<b>pending ZBA 05/21/19</b>
7	2304 Grey Avenue	R1	Minor Variation	Building lot and impervious surface coverage for new 20x20 detached garage	05/07/19	pending public notice
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family building, affordable housing	02/19/19	pending staff review
8	747 Howard Street	B3	Special Use	Special Use for Religious Institution	05/02/19	<b>pending DAPR, ZBA 06/18/19</b>
8	1009 Harvard Terrace	R2	Minor Variation	Building lot and impervious surface coverage, separation between residence and garage for new garage	05/07/19	pending public notice
9	1031 Cleveland Avenue	R2	Minor Variation	Building lot and impervious surface coverage for 22x22 det-garage	04/25/19	determination after 05/23/19



To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 17, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

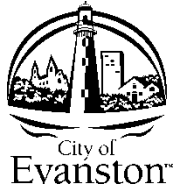
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, May 17, 2019

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Construction activity is continuing as structural engineer prepares corrective plans for columns that are not at design strength. Plans will be sent to Building Division prior repair work. Project has City Manager approval for 7am-10pm work hours once the building is fully enclosed.	5/16/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Roof, support beam and column installation is ongoing. Construction fencing is in place. Site is being maintained.	5/16/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Interior plumbing, electrical, and masonry work is ongoing. Backfilling drainage excavation will begin once weather conditions permit.	5/16/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Foundation installation is ongoing. Construction fence, screening and site are being maintained. Signage of sidewalk closures is in place.	5/16/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Installation of top decking is ongoing. Crane disassembly scheduled for beginning of June. ComEd work in the alley has been completed. Weekly vibration reports continue to be provided to the Building Department for review.	5/16/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Exterior work is nearing completion. Interior work is ongoing. Fence and screening have been repaired.	5/16/2019
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	5/16/2019



# Memorandum

To: Honorable Mayor and Members of the City Council

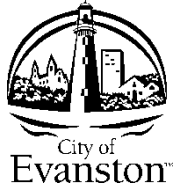
From: Ike Ogbo, Interim Health Director

Subject: Food Establishment License Application Weekly Report

Date: May 17, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	910 Noyes St	Coffee Lab & Roasters-Evanston	5/6/2019	Change of Ownership – Pending Re-Inspections
4	1639 Orrington Ave	Kokomo	4/17/2019	Pending Inspections
5	1608 Emerson St	Papa Philly	4/3/19	Pending Health Inspection
7	1926 Central St	Comida	4/1/2019	Pending Building Permit Issuance
8	1731 Howard St	Montelimar Bread Co	3/27/2019	Pending Health Inspection
4	1030 Davis St	Philz Coffee	3/7/2019	Pending Building Permit Issuance
4	622 Davis St	Newport Coffee House	2/20/2019	Pending Inspections
5	2121 Ashland Ave	Double Clutch	2/13/2019	Pending Building Permit Plan Review
1	817 Emerson St	7-Eleven	1/28/2019	Building Permit Issued – Pending Inspection
5	1905 Church St	Spice	12/13/2018	Building Permit Issued - Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending CO & License Issuance



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Hugh DuBose, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: May 17, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8090 or [hdubose@cityofevanston.org](mailto:hdubose@cityofevanston.org) if you have any questions or need additional information.

### Liquor Licensing Weekly Report

Liquor Applications Received and Pending for week of May 17<sup>th</sup>

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROCESSED HOURS for LIQUOR SALES</b>	<b>STATUS</b>
7	Lush Wine & Spirits	2022 Central	I	Restaurant	12 p.m. — 10 p.m. (Sun-Thurs); 12 p.m. — 11 p.m. (Fri-Sat)	Pending Liquor Board Meeting





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 17, 2019**

## ***NWMC Elects FY2019-2020 Officers, Conducts Strategic Planning Session***

Thank you to the twenty-one NWMC members who attended Wednesday night's board meeting and strategic planning session as well as to the *Village of Mount Prospect* for hosting the meeting. The membership unanimously approved the following NWMC officers for FY2019-2020:

President: *Dan DiMaria*  
*Mayor, Village of Morton Grove*

Vice-President: *Kathleen O'Hara*  
*President, Village of Lake Bluff*

Secretary: *Dan Shapiro*  
*Trustee, Village of Deerfield*

Treasurer: *Ray Keller*  
*Manager, Village of Lake Zurich*

Congratulations to our newly elected officers and we look forward to working with them in the coming year. The Board of Directors also received updates on a number of pending issues including: the status of the state budget and legislation pending before the General Assembly; the NWMC Multimodal Plan; the July 11 Suburban Purchasing Cooperative Vendor Fair; and, the June 19 NWMC Gala. Please see related articles below and today's [NWMC Legislative Update](#) for additional information.

After the NWMC Board meeting, members conducted a strategic planning session. Led by *NWMC Treasurer/Finance Committee Chair* and *Highland Park City Manager Ghida Neukirch*, participants reviewed the organization's key issues and program areas including: communications/public relations; legislative advocacy; transportation planning; financial stability; and, joint procurement. Feedback from the strategic planning exercise will be used to develop a plan to guide the organization through 2021. Special thanks also to *Highland Park Assistant City Manager Rob Sabo* for helping to facilitate the session. *Staff contacts: Mark Fowler, Larry Bury*

## ***RSVP Today for the 2019 NWMC Gala***

We invite you to join us for the 2019 NWMC Gala, scheduled for Wednesday, June 19 at the beautiful Victoria In The Park in *Mount Prospect*. Participants will celebrate the NWMC's 61<sup>st</sup> anniversary and inaugurate the organization's FY2019-2020 officers. The evening begins at 6:00 p.m. with a reception, followed by dinner at 7:00 p.m. Dinner tickets are available for \$80.00 per person. Please RSVP by Friday, June 7 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contacts: Mark Fowler, Larry Bury, Karol Heneghan, Marina Durso*

## ***Thank You for Promoting the NWMC Multimodal Plan Survey!***

The NWMC Multimodal Plan public survey officially closed last week after receiving 551 responses. Respondents hailed from 32 NWMC member communities and provided valuable feedback on bicycling, walking, and accessing transit in our region. We thank our members for your help in publicizing the survey and for helping us to achieve such a high response rate!

The [NWMC Multimodal Plan website](#) will have more interactive activities posted in the coming weeks and will continue to be the main source for public comment and updates on the plan's progress. Stay tuned as we continue our work throughout the year. *Staff contact: Josh Klingenstein*

### ***Join Us on July 11 for the Suburban Purchasing Cooperative Vendor Fair!***

The Suburban Purchasing Cooperative (SPC) is hosting its first Vendor Fair on Thursday, July 11. The event will be held from 11:00 a.m. to 2:00 p.m. in Room 1610 at Oakton Community College, 1600 E. Golf Road, in *Des Plaines*.

The SPC Vendor Fair presents a unique opportunity for local government officials from the SPC's participating councils of government to meet one-on-one with all SPC vendors at one time. Northwest Municipal Conference (NWMC), DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors and Managers Association (SSMMA), and Will County Governmental League (WCGL) members and staff will be onsite to learn about the products, services and solutions offered by the SPC to help you better serve your communities.

Vendors will have individual display areas where you can discuss all of your joint purchasing needs. Oakton Community College has designated Parking Lot C to exhibit vehicles and heavy equipment offered by the SPC, providing attendees the opportunity to "kick the tires" and compare various makes and models side-by-side. In addition, vendors will provide a catered lunch for attendees.

We are excited to host the SPC Vendor Fair and hope to make it an annual event. For more information and to complete the RSVP form for the event, please visit the [NWMC Vendor Fair](#) webpage. For questions or additional information, please contact Ellen Dayan, [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) or 847-296-9200, ext. 132. *Staff contact: Ellen Dayan*

### ***Metra Seeks North Central Service Line Feedback***

The Regional Transportation Authority (RTA), in partnership with the Lake County Transportation Alliance and local communities, is requesting public input on the Metra North Central Service Line. The RTA has created a [survey](#) that allows customers to provide feedback and help the RTA and its partners understand how riders use the line. The data collected will help the RTA and Metra determine specific improvements that may help to spur greater ridership. The survey will be open through Saturday, June 1. *Staff contact: Josh Klingenstein*

### ***Council of Mayors Executive Committee Pens Transportation Funding Letter***

On Tuesday, the Council of Mayors Executive Committee approved a letter that was sent to members of the Illinois General Assembly urging them to make sustainable and consistent investments in the state's transportation system. The letter notes that previous capital bills have proven to be too sporadic and insubstantial to provide adequate funding for the state and region's transportation needs, and that the state needs to make significant and lasting investments in transportation infrastructure. The letter also emphasizes the need for increased funding for mass transit, in addition to badly-needed investments in roads and bridges. The full letter can be found by visiting the [CMAP website](#). *Staff contact: Josh Klingenstein*

### ***Meetings and Events***

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, May 21 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, May 22 at 8:30 a.m. at the NWMC offices.

*NWMC Transportation Committee* will meet on Thursday, May 23 at 8:30 a.m. at the NWMC offices.

*NWMC Executive Committee* will meet on Wednesday, June 5 at 8:30 a.m. at the NWMC offices.

The *61<sup>st</sup> NWMC Gala* will be held Wednesday, June 19, 6:00 p.m. at Victoria In The Park in *Mount Prospect*.