



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: Weekly City Manager's Update
Date: February 22, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 14, 2019 – February 20, 2019

City Manager's Office

Weekly Bids Advertised
MWEBE/LEP Tracking Report
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Application Report

Public Works Agency

Unimproved Alleys Report
Snow and Ice Cost Comparison Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 25, 2019

Administration and Public Works

www.cityofevanston.org/apw

Planning & Development Committee - CANCELED

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Wednesday, February 27, 2019

Alternatives to Arrest Committee

www.cityofevanston.org/alternativestoarrest

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation & Parking Committee

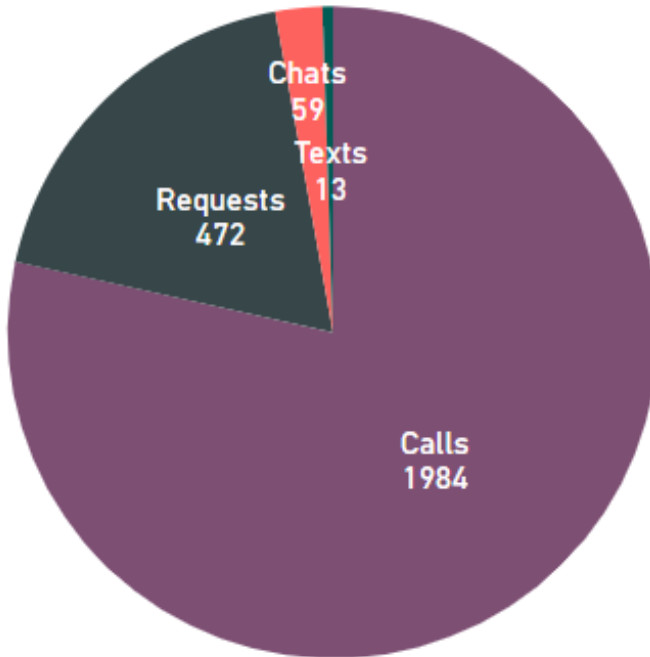
www.cityofevanston.org/transandparking

Economic Development Committee

www.cityofevanston.org/economicdev

February 14 – 20, 2019

Service Requests



Calls

-2%
change

Chats

78%
change

Requests

-19%
change

Texts

-138%
change

Trending:

Questions about new pay stations

Parking Questions related to snow event

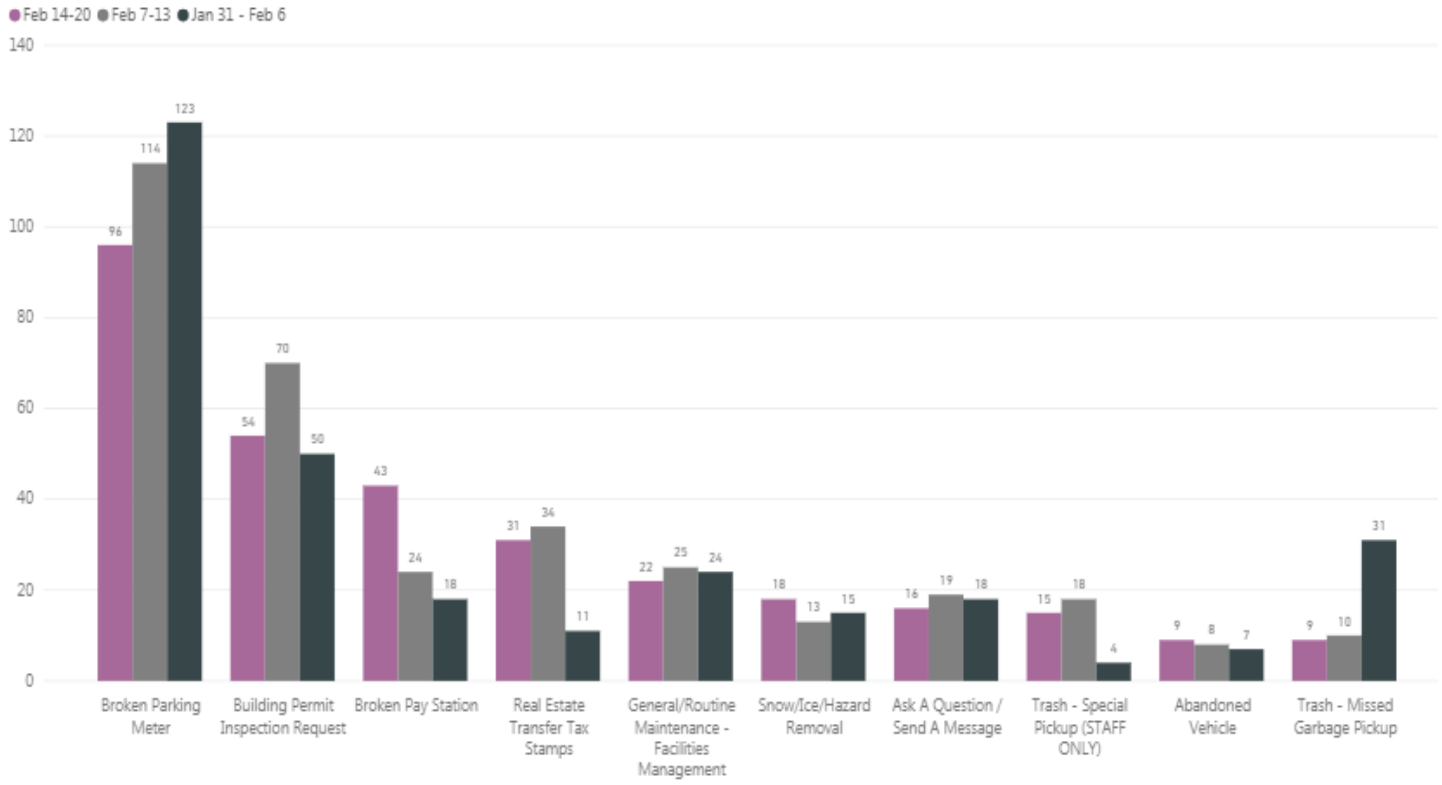
Questions about lead reduction meeting



Weekly Report

February 14 – 20, 2019

Three Week Comparison



Missed Garbage Pickup

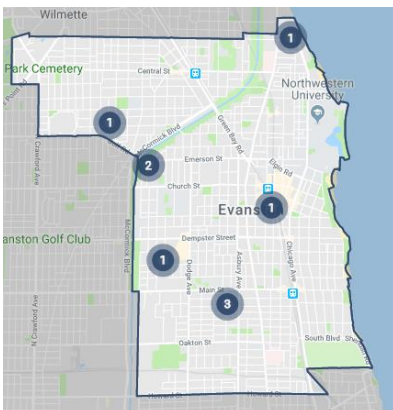
This week 9; Last week 10
Below 3 year avg. of 14.2

Missed Recycling Pickup

This week 7; Last week 5
Below 3 year avg. of 13.1

Rodents/Rats

This week 4; Last week 2
Below 3 year avg. of 20.3



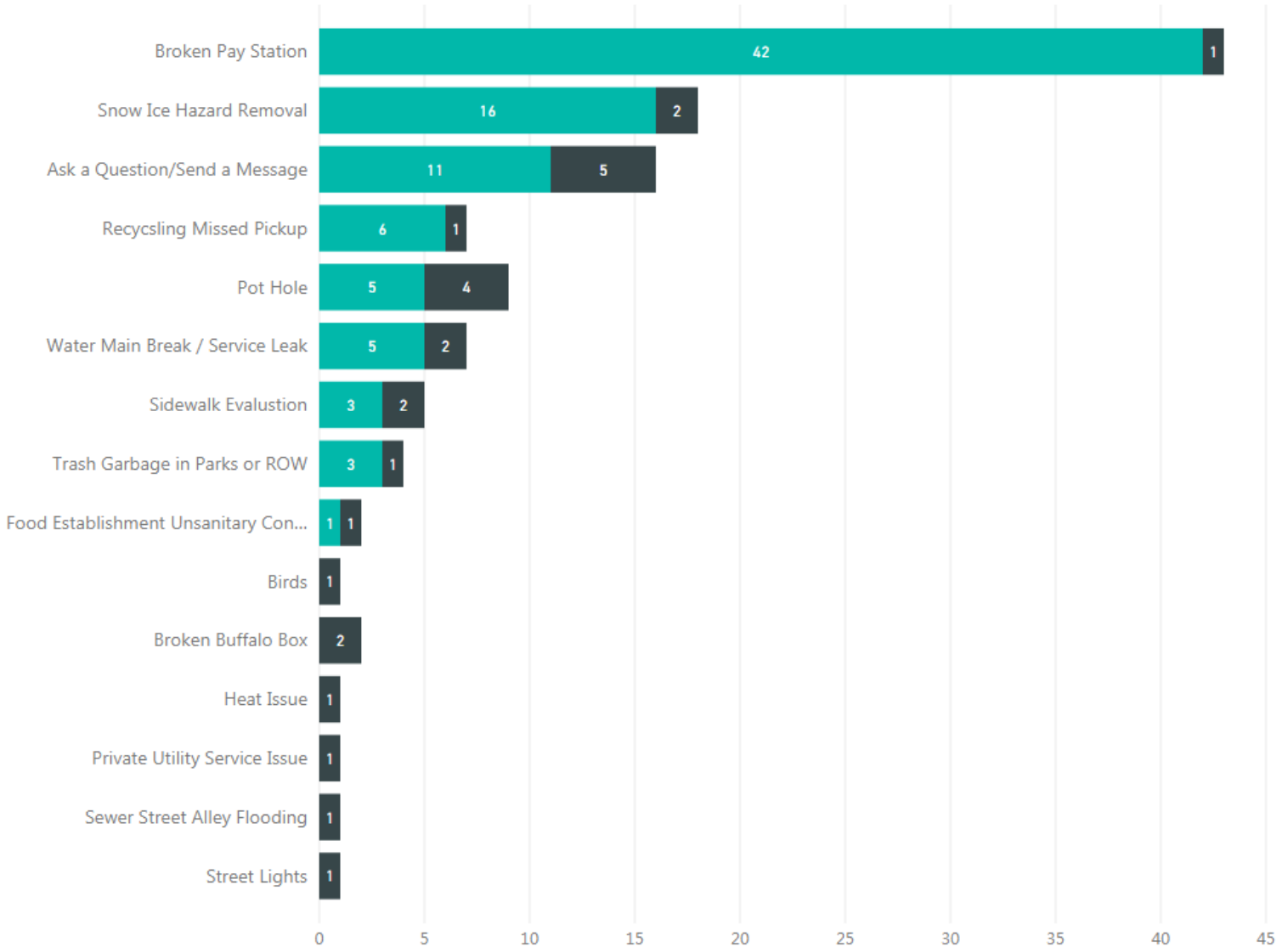


Weekly Report

February 14 – 20, 2019

SLA Analysis

● # On Time ● # Late



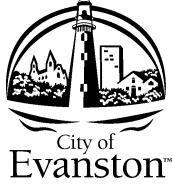


Weekly Report

February 14 – 20, 2019

Upcoming Events—February

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
25 6:00 PM Administration & Public Works Committee 6:15 PM Planning & Development Committee - CANCELED 6:30 PM City Council	26 8:30 AM Coffee with a Cop 6:00 PM First Time Home Buyer Education	27 8:00 AM Alternatives to Arrest 2:30 PM Design and Project Review Committee 4:00 PM Cultural Fund Grant Workshop 6:00 PM Transportation and Parking Committee Meeting 7:00 PM Economic Development Committee Meeting	28	1	2	24



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 18, 2019

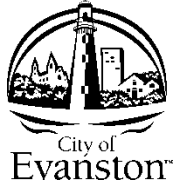
Date: February 22, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of February 18, 2019

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 19-05 Main Street Corridor Improvement Project	Public Works Agency	Work on this project includes traffic signal modernization and fiber interconnection of an existing signal at McDaniel Street and a new signal at the East Access Drive. It also consists of the reconstruction of the eastbound Main Street pavement, profile grade line adjustments, roadway cross slopes corrections, entrance reconstruction, storm sewer extensions, street lighting, sidewalk improvements, and all other incidental and collateral work necessary to complete the project as shown on the plans and described herein.	\$1,900,000	3/19	4/22

<p>Bid 19-07 2019 Parking Lot Improvements</p>	<p>Public Works Agency</p>	<p>Work on this project includes the construction of a new parking lot with storm sewer and lighting upgrades as well as the resurfacing of an existing parking lot with permeable pavers, additional sewer, curb and gutter, sidewalk, and lighting improvements. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.</p>	<p>\$630,000</p>	<p>3/19</p>	<p>4/8</p>
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Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: February 22, 2019

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2019 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/28/2019	Bid 18-60	Sherman Plaza Garage Lighting	\$334,618.00	\$68,932/\$10,340	Ogni Group's (LEP Eligible)						
						1.2%	Everlights Inc.			X		\$3,932.00
						19.4%	Eunitel Inc.		X			\$65,000.00
						January Total			\$334,618.00			
Total to Date				\$334,618.00		20.6%		0	1	1	0	\$68,932.00
PWA	2/11/2019	RFP 18-57	Environmental Monitoring Study	\$229,300.00		RHP Risk Management						
						22%	AFC International Inc		X			\$50,235.34
						6%	WindSoleil			X		\$14,151.00
						February Total			\$229,300.00			
Total to Date				\$563,918.00		23.6%		0	2	2	0	\$133,318.34

LEP Penalty Total 2013-2017	*Estimated 2018	Collected Amount to Date for 2018	Estimated Total to Date
\$76,871.59	\$34,113.80	\$0.00	\$110,985.39

*Estimated amounts not yet collected

2019 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	1/14/2019	No Bid #	\$214,073.00	Chandler Newberger Community Ctr	Garland /DBS Inc	Precludes Subcontracting Opportunities
		Year to Date	\$214,073.00			

M/W/EBE Tacking Report Legend

- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library
- CMO City Manager's Office

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	3/2/2019	Special City Council - City Council Goals (Finances and Infrastructure/Facilities)			CC		9:00 AM
	3/4/2019	Human Services			HS		6:00 PM
CMO/ Mayor	3/11/2019	Harley Clarke	SPB		CC	Bobkiewicz	
PWA	3/11/2019	Lovlace Tennis Court Resurfacing	B		APW	Stoneback	
PWA	3/11/2019	Green Bay Rd Landscape Maintenance	B		APW	Stoneback	
PWA	3/11/2019	Parking Mowing Svcs Contract	B		APW	Stoneback	
PWA	3/11/2019	CIPP Contract A	B		APW	Stoneback	
Admn Svcs	3/11/2019	SP Plus Amendment	B		APW	Storlie	
Admn Svcs	3/11/2019	License Plate Recognition System	B		APW	Storlie	
Admn Svcs	3/11/2019	Vehicle Purchase/Lease	B		APW	Storlie	
PRCS	3/11/2019	Play-Well Technologies Contract	B		APW	Hemingway	
PRCS	3/11/2019	Gibbs-Morrison Studio Lease	R		APW	Hemingway	
Admn Svcs	3/11/2019	Mental Health Assoc.- Civic Center Lease	R		APW	Storlie	
Admn Svcs	3/11/2019	Sale of Surplus	O		APW	Storlie	For Intro
PWA	3/11/2019	Trees and Shrubs Amendments	O		APW	Stoneback	For Action
CD	3/11/2019	Public Benefit Amendments Ordinance	D		PD	Leonard	
CD	3/11/2019	DAPR Discussion	D		PD	Leonard	
PRCS	3/11/2019	2019 Special Events	B		HSC	Hemingway	
PRCS	3/11/2019	Honorary Street Name: Tina Lifford Way	R/SPB		HSC/CC	Hemingway	
	3/11/2019	Exec Session (Work Comp, Litigation)			CC		
	3/18/2019	City Council Goals (Community Development / Job Creation)			CC		6:00 PM
	3/18/2019	Update on Census	P/SPB		CC		
	3/18/2019	Robert Crown Update	P/SPB		CC		
CD	4/8/2019	Nuisance Premise	O/SPB		CC	Thomas-Smith	For Intro
CD	4/8/2019	506 South Blvd - RFP/RFQ	O/SPB		CC	Leonard	For Intro
PWA	4/8/2019	2019 Parking Lots Improvements	B		APW	Stoneback	
PWA	4/8/2019	Alley Paving Special Assessment	B		APW	Stoneback	
PRCS	4/8/2019	Lakefront Concession Contract Renewal	B		APW	Hemingway	
PRCS	4/8/2019	PRCS Summer Clothing Purchase	B		APW	Hemingway	
PRCS	4/8/2019	Summer Food Program	B		APW	Hemingway	
PRCS	4/8/2019	Summer Bus Transportation	B		APW	Hemingway	
Admn Svcs	4/8/2019	Clark St Zone Parking	O		APW	Storlie	For Intro
PWA	4/8/2019	Obstructions on Public Ways - Leaves on Street	O		APW	Stoneback	For Intro
PWA	4/8/2019	Obstructions on Public Ways - Snow	O		APW	Stoneback	For Intro

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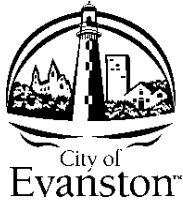
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	4/8/2019	Obstructions on Public Ways - Sidewalks clear of ice	O		APW	Stoneback	For Intro
PWA	4/8/2019	Trash Receptacles - clear snow or ice	O		APW	Stoneback	For Intro
PWA	4/22/2019	2019 Water Main	B		APW	Stoneback	
	4/29/2019	Special City Council - Aff. Housing			CC		
PRCS	5/13/2019	Handy Man Contract Renewal	B		APW	Hemingway	
CD	5/13/2019	Business License Registration	O		APW	Leonard	For Intro
Council & Committee Meetings							
2/25/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council					
2/27/2019	8:00 AM	Alternatives to Arrest					
2/27/2019	6:00 PM	Transportation & Parking Committee					
2/27/2019	7:30 PM	Economic Development Committee					
3/2/2019	9:00 AM	Special City Council					
3/4/2019	6:00 PM	Human Services Committee					
3/7/2019	7:00 PM	Housing & Homelessness Commission					
3/11/2019	4:15 PM	Ethics Subcommittee of the Rules Committee					
3/11/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council					
3/13/2019	1:30 PM	Lighthouse Landing Complex Committee					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Desai	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Manager
Subject: Weekly Zoning Report
Date: February 20, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, February 14, 2019 - February 20, 2019

Backlog (business days received until reviewed): 37

Volume (number of cases pending staff review): 36

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert single-family residence to 3-flat	07/26/17	non-compliant, pending revisions from the applicant
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	non-compliant, pending revisions from the applicant, special use application, DAPR
1	1426 Forest Avenue	R1	Building Permit	Interior remodel, 1st and 2nd story additions, new garage	12/21/18	pending staff review
1	1319 Forest Avenue	R1	Zoning Analysis	Interior renovation, new exterior concrete stairs to basement	01/15/19	pending staff review
1	817 Emerson Street	C1	Building Permit	Interior Tenant Build-Out.	01/28/19	pending staff review
1	1914 Sheridan Road	T2	Zoning Analysis	Elevator and rear stair addition (The Black House, NU)	02/14/19	pending additional information from the applicant
1	321 Lake Street	R1	Zoning Analysis	Reconstruct 2nd floor porch, construct rear screened-in porch and side entry vestibule	02/18/19	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending adjustment to the PD, DAPR
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1418 Darrow Avenue	R3	Building Permit	New Car Port	9/26/2018	non-compliant, pending revisions from the applicant
2	1514 Dewey Street	R3	Building Permit	New single-family residence	10/10/18	non-compliant, pending revision from the applicant
2	1727 Oak Avenue	D3	Building Permit	New 17-story, 155' tall, age-restricted 169 unit multiple family dwelling, with 139 parking spaces (1727 Oak Ave PD)	11/05/18	pending additional information
2	1154 Ashland Avenue	R3	Zoning Analysis	Demo existing 2nd story, construct new 2nd story	01/15/19	pending pending additional information
2	1919 Dempster Street	C2	Building Permit	Exterior renovation, new side by side drive-thru, site ADA improvements (McDonalds)	01/17/19	pending additional information, DAPR
2	1805 Cleveland Street	R2	Building Permit	2nd Story Addition	01/25/19	pending staff review
2	1215 Church Street	R4	Zoning Analysis	4-story addition, renovate existing YWCA, demo 2 houses, expand parking, site improvements (YWCA)	02/14/19	pending staff review
2	1600 Dodge Avenue	R2	Building Permit	Replacing antennas with new antennas and related equipment (ETHS)	02/15/19	pending staff review
2	2021 Lee Street	i2	Building Permit	Interior tenant improvement	02/19/19	pending staff review
3	419 Keeney Street	R5	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
3	1422 Hinman Avenue	R5	Building Permit	New 3 car garage and coach house	12/04/18	pending revisions from the applicant

3	1218 Sheridan Road	R1	Building Permit	Replace driveway with brick pavers, replace patios, columns at front corners of property, retaining wall in rear yard.	12/06/18	pending additional information from the applicant
3	1218 Sheridan Road	R1	Building Permit	Interior renovation	01/23/19	pending staff review
3	1032 Forest Avenue	R1	Zoning Analysis	New single-family residence	02/01/19	pending staff review
3	901 Edgemere Court	R1	Zoning Analysis	Fence, deck, driveway, patio and walks	02/06/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant
4	601 Davis Street	D2/D3	Zoning Analysis	18-story Office building with 42 parking spaces, ground floor retail and drive-through	11/28/18	non-compliant, pending revisions from the applicant and/or planned development application
4	1118 Elmwood Avenue	R3	Building Permit	New 2-unit residential building	12/13/18	pending additional information
4	1308 Elmwood Avenue	R5	Building Permit	1-story addition and roof-top deck	02/05/19	pending staff review
4	1314 Davis Street	R1	Building Permit	Additions, interior renovation and new detached garage	02/15/19	pending staff review
4	1310 Lee Street	R3	Building Permit	Roof mounted solar panels	02/15/19	pending staff review
4	622 Davis Street	D2	Building Permit	Interior renovation for a Type-2 restaurant	02/18/19	pending staff review
4	1571 Maple Avenue	D3	Zoning Analysis	Zoning verification letter	02/20/19	pending staff review
5	1413 Emerson Street	R5	Zoning Analysis	5-Story, 24 Dwelling Units, 36 Parking Spaces For New Residential Condo Building 1413-1425 Emerson Street	09/21/18	non-compliant, pending revisions
5	1917 Jackson Avenue	R5	Zoning Analysis	5-Story, 20 Dwelling Units, 30 Parking Spaces For New Residential Condo Building 1917-1925 Jackson Ave	9/21/2018	non-compliant, pending revisions
5	2120 Jackson Avenue	MXE	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
5	1905 Church Street	B2	Building Permit	Interior remodel for restaurant	12/12/18	pending staff review, special use application
5	2211 Maple Avenue	R5	Zoning Analysis	New 6-story, 13 dwelling unit multi-family residence with parking at existing garage across alley	01/14/19	non-compliant, pending revisions/additional information from the applicant
5	1655 Foster Street	OS	Building Permit	Interior renovation (Fleetwood-Jourdain Community Center)	02/11/19	pending staff review
5	2119 Ashland Avenue	MXE	Building Permit	Addition and interior renovations	02/13/19	pending staff review
5	2047 Darrow Avenue	R4	Building Permit	Deconvert 2-flat to single-family residence	02/15/19	pending staff review
5	1811 Grey Avenue	R5	Building Permit	14x22 detached garage	02/15/19	pending staff review
5	2417 Lyons Street	R2	Building Permit	Solar panels	02/15/19	pending additional information from the applicant
6	2415 Hartzell Street	R1	Building Permit	Replace deck and screened porch	11/26/18	non-compliant, pending revisions from the applicant
6	3127 Park Place	R1	Building Permit	Addition, interior remodel	01/03/19	pending additional information from the applicant
6	3022 Payne Street	R1	Building Permit	Renovate portions of existing second floor	01/28/19	pending staff review
6	2720 Simpson Street	R1	Building Permit	Basement Build-Out	01/29/19	pending staff review
6	3242 Thayer Street	R1	Building Permit	Interior remodel of basement	02/06/19	pending additional information from the applicant
6	3503 Central Street	R2	Building Permit	2nd story addition above 1st floor to SFR	02/04/19	pending staff review
6	2433 Hastings Avenue	R1	Building Permit	2-story addition	02/07/19	pending staff review

6	2143 Ewing Avenue	R1	Building Permit	20x26 detached garage	02/11/19	pending staff review
6	2205 McDaniel Avenue	R1	Building Permit	2-story addition, interior renovation, new detached garage	02/12/19	pending staff review
6	2536 Gross Point Road	R2	Building Permit	Remove antennas and radio heads, install new antennas	02/13/19	pending staff review
7	2115 Lincoln Street	R1	Building Permit	Install patio in front yard	09/28/18	non-compliant, pending revisions from the applicant
7	1833 Lincoln Street	R5	Building Permit	New deck	10/11/18	non-compliant, pending revisions from the applicant
7	2650 Sheridan Road	R1	Building Permit	New single-family residence	12/28/18	non-compliant, pending revisions from the applicant
7	2404 Ridge Avenue	R1	Zoning Analysis	Subdivide property into 3 lots	01/08/19	non-compliant, pending additional information from the applicant
7	2660 Sheridan Road	R1	Building Permit	Interior renovation	02/07/19	pending staff review
7	2201 Pioneer Road	R1	Building Permit	20x22 detached garage	02/08/19	pending staff review
7	2719 Asbury Avenue	R1	Building Permit	Replace concrete stoop and steps	02/13/19	pending staff review
7	2650 Ridge Avenue	R4/oH	Building Permit	Interior renovation (Evanston Hospital)	02/19/19	pending staff review
7	2767 Sheridan Road	R1	Building Permit	Addition	02/19/19	pending staff review
7	2014 Noyes Street	R1	Building Permit	Roof mounted solar panels	02/19/19	pending staff review
8	1118 Harvard Terrace	R2	Building Permit	Addition to single-family residence	09/28/18	non-compliant, pending appeal of Zoning Administrator's decision (minor variation)
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
8	140 Chicago Avenue	C1	Zoning Analysis	Demo existing gas station building, canopy and fuel pumps, construct new building, canopy and fuel pumps (Mobil)	01/16/19	non-compliant, pending revisions from the applicant
8	999 Howard Street	C1	Zoning Analysis	Existing CJE Adult Daycare Building + New 4 Story Multiple Family Residence with 60 units And 57 Parking Spaces.	01/29/19	non-compliant, pending revisions from the applicant
9	740 Custer Avenue	C2	Building Permit	Pave existing gravel parking lot with asphalt	10/24/18	non-compliant, pending revisions from the applicant
9	1405 Cleveland Street	R3	Building Permit	Remove and replace rear porch	02/13/19	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	pending CC 02/25/19
1	1621-1631 Chicago Avenue	D4	Planned Development	Planned Development for a 19-story mixed-use building with 240 dwelling units, 3,540 sq ft ground floor retail, and 85 underground parking spaces.	12/31/18	non-compliant, pending revisions from the applicant
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending DAPR, PC & ZBA
2	1227 Dodge Avenue	C1	Special Use	Daycare center - child	10/26/18	pending DAPR, ZBA
2	1212 Dewey Avenue	R3	Minor Variation	Building lot coverage, interior side setbacks, bay window obstruction into setbacks for new SFR	01/16/19	determination after 02/25/19

2	1805 Cleveland Street	R2	Minor Variation	Interior side yard setback for 2nd story addition	01/24/19	pending determination after 03/11/19
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending additional information from the applicant
3	821 Chicago Avenue	C1a	Special Use	Special Use To Expand A Craft Brewery, Sketchbook	1/25/2019	pending P&D 03/11/19
4	910 Custer Avenue	MUE	Planned Development	New 40-unit townhome development, map amendment from MUE to MXE	11/28/18	pending P&D
5	2026 Sherman Avenue	R5	Minor Variation	Front and street side setbacks at 2nd floor addition	01/17/19	pending additional information from the applicant
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	pending additional information from the applicant
6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	pending P&D
6	2500 Hartrey Avenue	R1	Minor Variation	Building lot coverage, impervious surface coverage and interior side yard setback for 1-story addition	02/04/19	pending additional information from the applicant
7	2510 Green Bay Road	B1a	Special Use	Special Use for banquet hall	12/13/18	pending P&D 03/11/19
7	12 Milburn Park	R1	Fence Variation	Fence located in front yard	01/16/19	pending additional information from the applicant
7	2500 Hartrey Avenue	R1	Minor Variation	Impervious surface coverage and building lot coverage for addition and modifications to stoop and steps to SFR	02/04/19	pending additional information from the applicant
7	2027 Noyes Street	R1	Minor Variation	Front, street side and interior side setbacks at 2nd story addition	02/19/19	pending public notice
8	999 Howard Street	C1	Planned Development	Map Amendment, new 4-story 60-dwelling unit multi-family dwelling, affordable housing	02/19/19	pending staff review
9	2425 Oakton Street	I1/oRD	Planned Development	New car wash with 28 parking spaces, 20 of which are for vacuum stations	09/27/18	pending PC 03/13/19
9	1626 Main Street	R3	Minor Variation	Interior side yard setback for 2-story addition	02/01/19	determination after 02/27/19



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 22, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

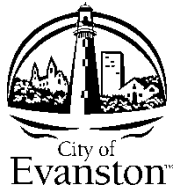
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 22, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Support beam and column installation is ongoing. Soil erosion fencing is installed. Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Plans for retail (7-11) component have been submitted and are under review.	2/18/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Roof, support beam and column installation is ongoing. Construction fencing is in place.	2/18/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Interior, and masonry work is ongoing.	2/18/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Foundation installation is ongoing. Construction fence and screening have been installed. Site excavation is ongoing. Crews are preparing for foundation installation.	2/18/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Foundation, and concrete support column installation is ongoing. Weekly vibration reports continue to be provided to the Building Department for review. Construction fencing is in place. Sewer connections scheduled from 2/27-3/13. Upcoming utility connections will have impact to alley.	2/18/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Masonry work and wall construction is ongoing. Contractor has been contacted to repair construction fence and screening. Contact signage has been posted.	2/18/2019
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	2/18/2019



Memorandum

To: Honorable Mayor and Members of the City Council

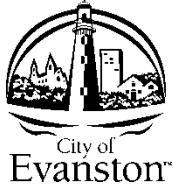
From: Mario Treto, Deputy City Attorney
Hugh DuBose, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: February 22, 2019

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or mtreto@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

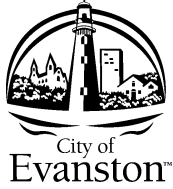
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: February 22, 2019

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	1950 Green Bay Rd	Mobil Gas Station	2/20/2019	Pending Inspections
4	622 Davis St	Newport Coffee House	2/20/2019	Pending Building Permit Plan Review
5	2119 Ashland Ave	Double Clutch	2/13/19	Pending Building Permit Plan Review
8	609A Howard St	Frontline North LLC	2/13/2019	Pending Inspections
1	817 Emerson St	7-Eleven	1/28/19	Pending Building Permit Plan Review
5	1905 Church St	Spice	12/13/18	Pending Building Permit Plan Review
5	824 Noyes St	Stacked and Folded	9/26/2018	Building Permit Issued – Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Health Inspection



Memorandum

To: Wally Bobkiewicz, City Manager

From: David D, Stoneback, Public Works Agency Director
Edgar Cano, Public Services Bureau Chief

Subject: Unimproved Alleys

Date: February 19, 2019

At the February 18, 2019 council meeting, Alderman Suffredin requested information about the number of unimproved alleys and the cost to improve them to a concrete alley.

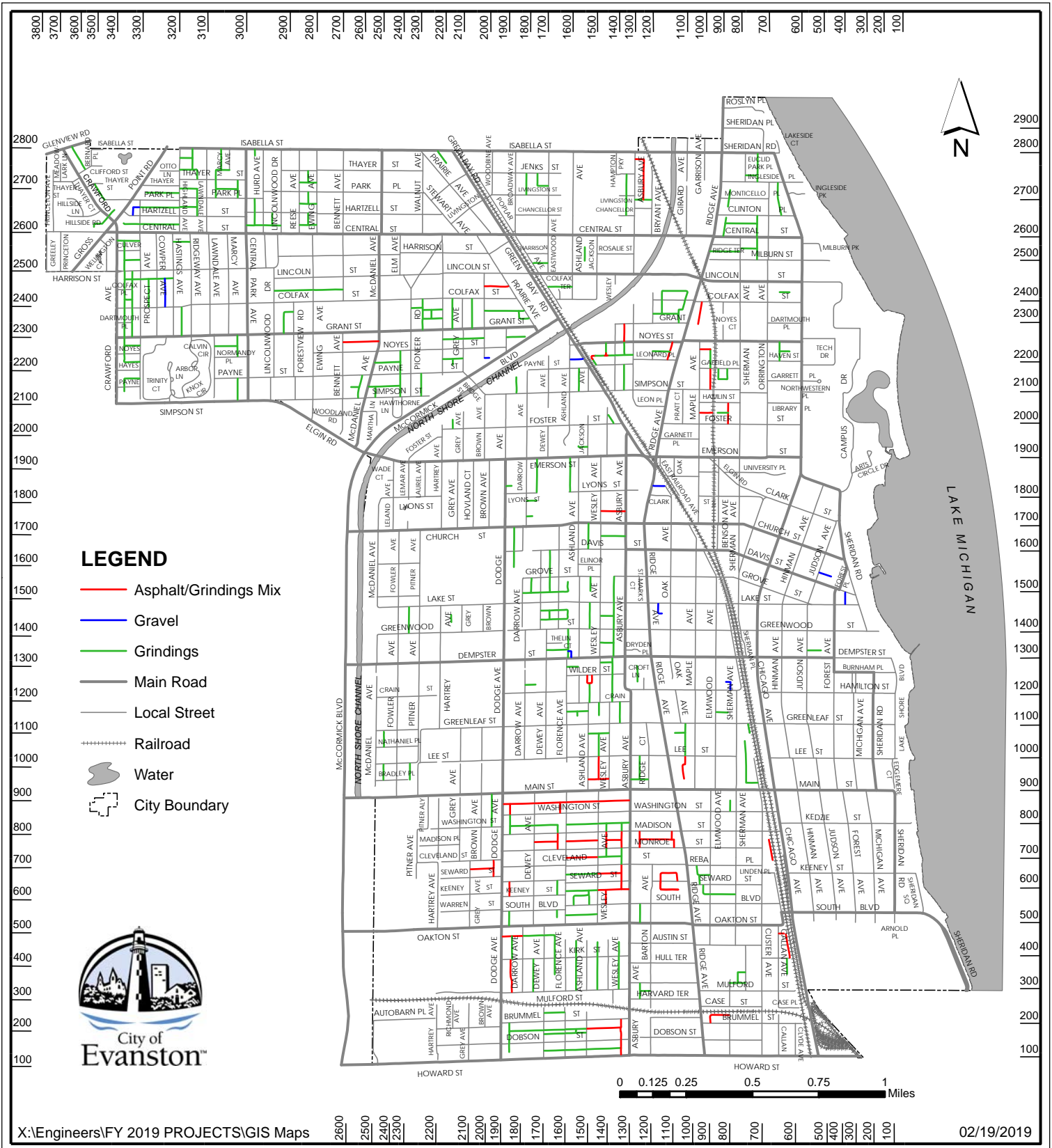
The City has 206 unimproved alleys and staff estimates that the cost to improve all of these alleys is \$55 million. A map showing the locations of these alleys is attached for reference.

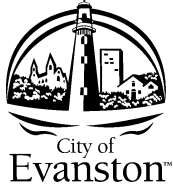
Alderman Suffredin also requested information on the annual cost to maintain the unimproved alleys. Our maintenance plan is to grade all unimproved alleys three times between April 1 and mid-October. This is done to eliminate potholes and ruts caused by vehicles, weather and other factors. In addition, staff has a goal to improve the condition of eighteen unimproved alleys by removing 6-inches of existing material and replacing it with asphalt grindings.

The annual cost to perform this maintenance effort is approximately \$525,000. This cost includes the cost of four City-owned vehicles used to perform the work based on IDOT standard billing rates for that type of equipment, and the rental cost for a roller. The cost also includes the labor cost for five City employees assigned to perform the work.

Keeping the alleys in good condition and ultimately improving them to have a concrete surface helps to minimize maintenance costs of the sanitation vehicles used to collect recycling materials and special pickups.

Unimproved Alleys





Memorandum

To: Wally Bobkiewicz, City Manager

From: David D. Stoneback, Public Works Agency Director
Edgar Cano, Public Services Bureau Chief

Subject: Snow budget comparison

Date: February 19, 2019

At the February 18, 2019 City Council meeting, Alderman Braithwaite requested a comparison of the cost for snow and ice removal in 2019 to previous years. The table below provides a comparison for 2019 year to date costs to actual costs in 2018 and 2017.

	2019		2018		2017	
	Budget	Actual (YTD)	Budget	Actual	Budget	Actual
Snow related Overtime	\$ 525,000	\$ 442,574	\$ 525,000	\$ 655,916	\$ 668,500	\$ 230,892
Rentals	\$ 45,000	\$ -	\$ 45,000	\$ 1,002	\$ 45,000	\$ 25,878
Towing Contracts	\$ 55,000	\$ 66,220	\$ 55,000	\$ 43,500	\$ 60,000	\$ 7,230
Service Agreements	\$ 5,000	\$ 150	\$ 5,000	\$ 4,800	\$ 5,000	\$ 5,624
Chemicals/Salt	\$ 493,600	\$ 399,787	\$ 331,095	\$ 336,568	\$ 384,100	\$ 160,887
Food	\$ 350	\$ 350	\$ 350	\$ 344	\$ 350	\$ -
TOTAL	\$ 1,123,950	\$ 909,081	\$ 961,445	\$ 1,042,130	\$ 1,162,950	\$ 430,511

The 2019 overtime cost is for work paid through February 8, 2019 and the 2019 salt cost shows the cost for salt ordered, but not actually paid.

Staff is also providing some statics related to amount of supplies used during these same time periods.

	2019	2018	2017
Tons of Salt used	6,744	6,793	3,690
Salt cost per ton	\$ 64.21	\$ 47.35	\$ 51.21
Gallons of Brine used	126,596	141,825	64,170
Gallons of Blend used	8,392	7,800	1,301



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 22, 2019

Time to Register for the NWMC Legislative Days in Springfield

Registration information for the NWMC Legislative Days in Springfield, scheduled for Tuesday, March 19 through Thursday, March 21, was sent to members on Wednesday. That particular week coincides with the deadline to advance bills out of committee in the Senate and is one week before the House committee deadline, so attendees can expect a busy few days in the Capitol. Considering that the Governor's proposed budget continues the diversion of local government revenues, and with NWMC tracking over 400 bills that affect local governments, your presence in Springfield is imperative.

We will begin on Tuesday afternoon with a briefing for attendees, followed by committee hearings in the Capitol and/or legislator meetings. That evening, the Conference will host a reception with legislators. Wednesday will focus on meetings with caucus leaders and key legislators combined with attending committee hearings. On Thursday, we anticipate further committee action and meetings.

Once we have the specific of the schedule finalized, we will provide updated information to attendees. Please send completed registration forms to Marina Durso at mdurso@nwmc-cog.org by Tuesday, March 12. We also strongly encourage attendees to secure hotel accommodations ASAP as this is a busy week in Springfield. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Submit Your Nominations for FY 2019-2020 NWMC Officers

The annual process to identify future Conference leadership has begun. The NWMC Officer Nomination Form was emailed yesterday to Mayors, Presidents and Supervisors. Members are encouraged to submit the names of active members to fulfill the roles of NWMC President, Vice-President, Secretary and Treasurer. The cover letter to the form contains more information regarding eligibility and the selection process. Nomination forms are to be returned to NWMC Executive Director Mark Fowler, mfowler@nwmc-cog.org, by Friday, March 15.

The Nominating Committee is comprised of the following who will review nominations for FY 2019-2020: Current NWMC President; Prior Year NWMC President; and, three At-Large members appointed by the NWMC President. The Nominating Committee will review the nominations and present its recommended slate at the April 10 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that meeting date. Election shall be by a majority of those present and voting at the May 15 membership meeting. Officers will be sworn in at the NWMC Annual Gala on June 19. *Staff contacts: Mark Fowler, Larry Bury*

Join Active Transportation Alliance for their Suburban Advocates Conference Call

The [Active Transportation Alliance](#) will hold a discussion on [Bike Walk Every Town](#), a suburban advocacy skills building program designed to help residents in the Chicagoland region improve biking and walking in their community. The discussion will take place via conference call on Monday February 25 from 6:00 – 7:30 p.m.

The agenda will include:

- State legislative update
- Trail Connect Chicagoland Campaign update
- Bike Walk Education in Education Act
- Bike to School day training/webinar announcement
- Project Tracker review
- Road diet advocacy

- Open Q&A

To participate in this call, please [register in advance](#). If you are unable to join this call, the Active Transportation Alliance has a number of ways to [get involved](#). *Staff contacts: Josh Klingenstein, Cole Jackson*

Transportation Committee Discusses Complete Streets, Transportation Funding

The NWMC Transportation Committee met on Thursday and received a presentation on complete streets and active transportation policies from McHenry County Council of Mayors Planning Liaison Cody Sheriff. Mr. Sheriff described the economic, health, and equity benefits of implementing these policies, and reviewed the elements necessary for a successful complete streets policy. Complete streets policies are a scoring factor for the [STP Shared Fund](#), and may be included as evaluation criteria in local council STP methodologies as well. The full presentation, which includes additional information on how to draft a complete streets or active transportation policy from scratch, can be found in the [agenda packet](#).

NWMC staff provided updates on the NWMC Multimodal Transportation Plan and the development of Northwest and North Shore councils' STP methodologies. The committee discussed the upcoming special meeting of the Council of Mayors Executive Committee to review options for modernizing the state's transportation revenue sources. That special meeting is scheduled for March 5, 9:30 a.m. at the Chicago Metropolitan Agency for Planning offices at 233 South Wacker Drive, Suite 800. *Staff contacts: Josh Klingenstein, Cole Jackson*

Deadline Looming for Active Transportation Funding Opportunities

March 14 and 15 are the application deadlines for the following transportation funding opportunities available for municipalities to support active transportation initiatives:

CMAP Administered:

- [Congestion Mitigation and Air Quality Improvement Program \(CMAQ\)](#) – Federal grant awarded to improve air quality and reduce traffic congestion – deadline March 15, 2019
- [Surface Transportation Program \(STP\)](#) – Federal funds that support larger, regional-scale projects – deadline March 15, 2019
- [Transportation Alternatives Program \(TAP-L\)](#) – Federal funds that support non-motorized transportation projects – deadline March 15, 2019

Cook County:

- [Invest in Cook](#) - Awarding \$8.5 million to transportation improvement projects throughout Cook County – deadline March 15, 2019

Other:

- [Illinois Department of Natural Resources \(IDNR\) Trails Grant](#) – Federal funds for recreational trails and bike paths – deadline March 14, 2019
- [Open Lands, ComEd Green Region Grant](#) - Grants of up to \$10,000 to support open space projects (e.g. trails) - deadline March 15, 2019

While the application deadlines are mid-March, please note that a number of the grants require submittal to the region's Planning Liaisons by March 1, so please contact Cole Jackson, cjackson@nwmc-cog.org or 847-296-9200, ext. 131 if your community is part of the North Shore Council of Mayors. For those communities in the Northwest Council, please contact Josh Klingenstein jklingenstein@nwmc-cog.org or 847-296-9200, ext. 128. *Staff contacts: Josh Klingenstein, Cole Jackson*

IML Amends Model Public Safety Employee Benefit Act (PSEBA) Ordinance

From this week's Illinois Municipal League (IML) Statehouse Briefing:

In response to challenges to IML's Model PSEBA Ordinance and input from a number of municipalities, IML recommends consideration of a series of amendments, which are linked here: [PSEBA Draft Amendment – Home Rule](#) and [PSEBA Draft Amendment – Non-Home Rule](#).

The revised Model Ordinance is posted on the IML website in full, [available via this link](#). Please review these

revisions and consider whether the amendments would be appropriate for your community, if you have previously adopted the Model Ordinance. Please advise our legal department (via email at IMLLegal@iml.org) if your municipality takes action to adopt or amend this model ordinance. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Mark Your Calendars for IMET's Annual Meeting

The Illinois Metropolitan Investment Fund (IMET) will hold its annual meeting on Tuesday, March 19 from 9:00 a.m. to Noon at the Westin Hotel in Lombard. Please mark your calendars and additional information will be sent prior to the meeting. For questions, please contact IMET Executive Director Sofia Anastopoulos, sofia.ana@investimet.com or 630-571-0480, ext. 229. *Staff contact: Mark Fowler*

Update Your Calendars for May Meetings and Date Changes

Due to various conflicting events in May, the Executive Board and Full Board of Director meeting dates have been changed. The Executive Board will take place on Wednesday, May 8 at 8:30 a.m. at the NWMC offices. The Full Board of Director's meeting will now take place on Wednesday, May 15 at 7:00 p.m. at the Mount Prospect Village Hall, 50 South Emerson Street. *Staff Contacts: Karol Heneghan, Mark Fowler*

Meetings and Events

NWMC Bicycle & Pedestrian Committee will meet on Tuesday, February 26 at 10:30 a.m. at the NWMC offices.

NWMC Executive Board will meet on Wednesday, March 6 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, March 13 at 12:00 p.m. at the NWMC offices.

NWMC Full Board of Directors will meet on Wednesday, March 13 at 7:00 p.m. at the Wheeling Village Hall at 2 Community Boulevard.