

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: January 4, 2019

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 27, 2018 – January 2, 2019

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Department Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Public Notices, Agendas & Minutes

Monday, January 7, 2019

Human Services

www.cityofevanston.org/humanservices

Tuesday, January 8, 2019

Preservation Commission Meeting

www.cityofevanston.org/preservationcommission

Wednesday, November 7, 2018

Animal Welfare Board

www.cityofevanston.org/animalwelfareboard

Thursday, November 8, 2018

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board - RESCHEDULED

www.cityofevanston.org/mentalhealthboard

Housing and Homelessness Commission

www.cityofevanston.org/housingcommission

Friday, November 9, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



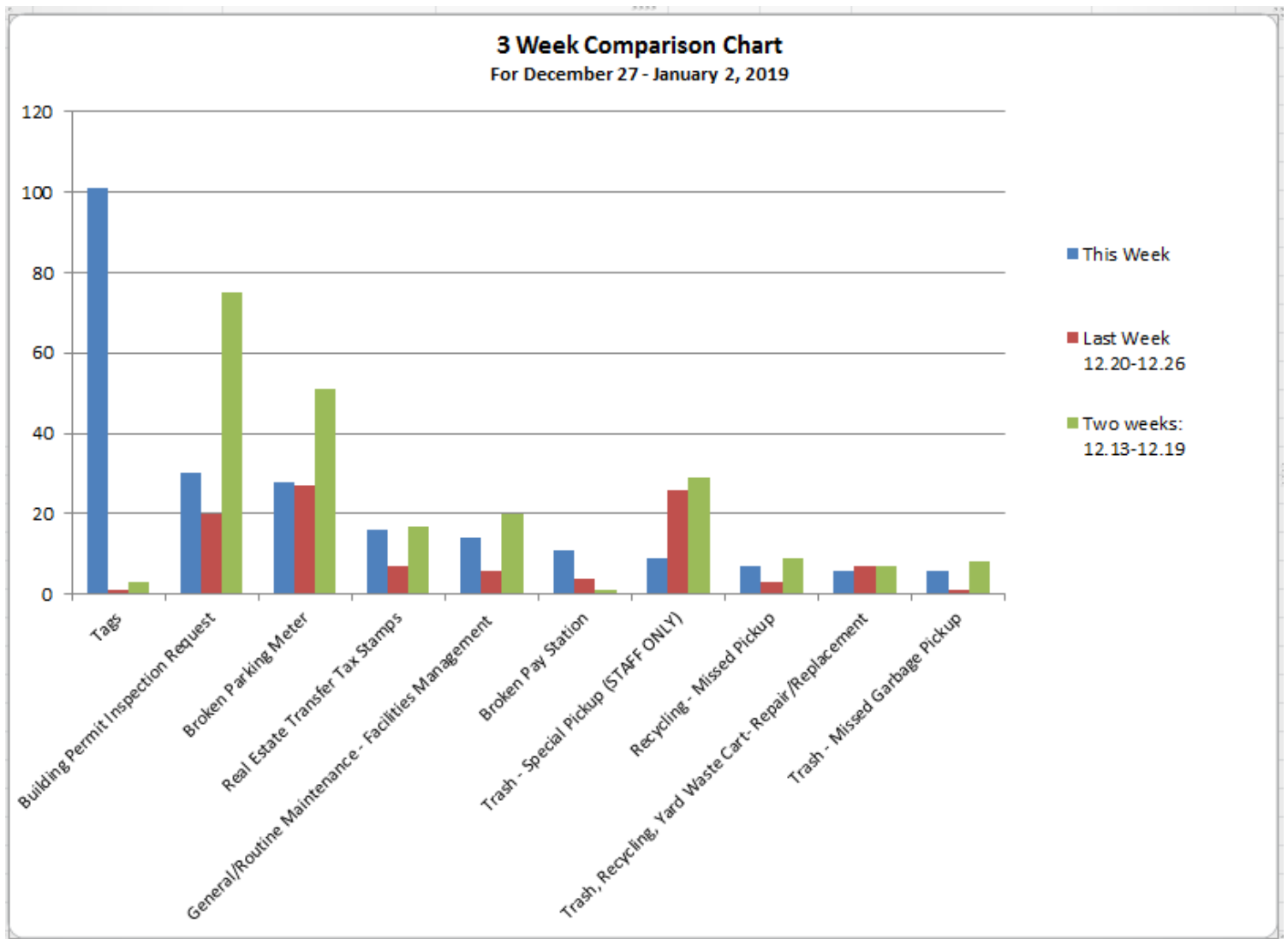
Weekly Report

December 27, 2018 – January 2, 2019

Closed January 1

	Current Week	Previous Week
Calls Handled	2009	1307
Service Requests	451	244
Total Chats	49	17
Total Text	26	11

Trending Requests	
	<ul style="list-style-type: none"> • Wheel tax question and online id numbers • Boots on cars • Holiday trash pickup schedule • 2019 Schedules for various things, free bulk trash, recycling shredding event, etc.





Weekly Report

December 27, 2018 – January 2, 2019

Closed January 1

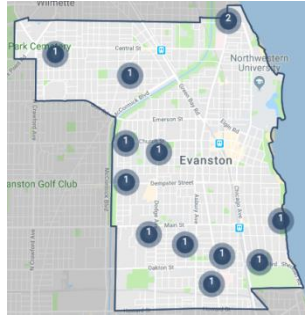
Missed Garbage Pickup

This week 9; Last week 1
Below 3 year avg. of 14.2



Missed Recycling Pickup

This week 13; Last week 3
Below 3 year avg. of 13.1



Rodents/Rats

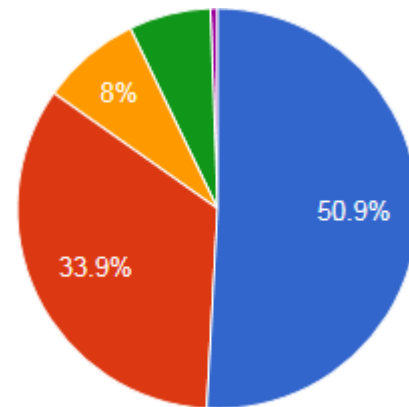
This week 5; Last week 1
Below 3 year avg. of 20.3



**** No longer providing yard waste pick up****

SLA Analysis

Issue	# Late	% Late	% Complete within SLA
abandoned Vehicle	2	40%	60%
Ask a Question/Send a Message	1	25%	75%
Broken Parking Meter	1	4%	96%
Building Permit Inspection Request	3	10%	90%
Construction Engineering	1	100%	0%
Sidewalk Evaluation	1	100%	0%
Graffiti	2	50%	50%
Street Lights	2	50%	50%
Traffic Signal/Traffic Signal Back Plate	1	100%	0%
Rental Dwelling Inspection or Overcrowding	1	50%	50%
Trash Cart, Recycling Cart - Missing	3	100%	0%
Trash/Garbage in Parks/ROW	1	100%	0%
Trash- Missed Garbage Pickup	2	33%	67%
Water Bill Reprint, Request an Address Change and/or NameChange	1	50%	50%



- Completed
- In progress
- Received
- Submitted
- Other



Weekly Report

December 27, 2018 – January 2, 2019

Closed January 1

Upcoming Events—January 7 - 13

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
7 6:00 PM Human Services Committee	8 Board of Local Improvements - CANCELED 9:30 AM Producemobile 7:00 PM Garden Park Improvement Planning Meeting 7:00 PM Preservation Commission Meeting	9 7:00 PM Animal Welfare Board 7:00 PM 8th Ward Meeting 7:00 PM Plan Commission 7:00 PM 5th Ward Meeting	10 1:00 PM Public Art Subcommittee 6:30 PM Environment Board 7:00 PM Housing and Homelessness Commission 7:00 PM Mental Health Board 7:00 PM 2nd Ward Meeting	11 7:15 AM Utilities Commission Meeting	12 8:00 AM Indoor Farmers' Market	13



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 31, 2018

Date: January 4, 2019

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of December 31, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFP 19-03 2019 Great Merchant Grant Planters	Community Development	The City of Evanston's Economic Development Division is seeking proposals from experienced firms for installations of new planters, changing of seasonal plantings, and general maintenance of planters for six of the City of Evanston's business districts.	\$60,000	2/5	2/18

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/7/2019	Human Services					
CMO	1/14/2019	2019 City Council Goals	SPB		CC		
Legal	1/14/2019	Sexual Harassment Policy	B		APW	Masoncup	
PWA	1/14/2019	Chandler Roofing Replacement	B	X	APW	Stoneback	
PWA	1/14/2019	Engineering Amendment - Design of Sherman Ave Project	B	X	APW	Stoneback	
PWA	1/14/2019	Street Condition Evaluation - CO 1	B	X	APW	Stoneback	
PWA	1/14/2019	2018 50/50 Sidewalk - CO 3	B	X	APW	Stoneback	
PWA	1/14/2019	Church St Harbor - CO 1	B	X	APW	Stoneback	
CD	1/14/2019	Contract w/SAFEbuilt for Plan Review and Inspection Svcs	B	X	APW	Leonard	
Police	1/14/2019	911 Motorola Agmt	B	X	APW	Cook	
Health	1/14/2019	MBR Wrecking	B	X	APW	Thomas-Smith	
Admn Svcs	1/14/2019	Loading Zone - Simpson	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Overnight Truck Parking	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Taxi Cab Stand - Howard	O		APW	Storlie	For Intro
CD	1/14/2019	Amending Sidewalk Café Permit Fees and Other Changes	O		APW	Leonard	For Intro
CD	1/14/2019	Sale of 1727 Dodge to ETHS	O		APW	Leonard	For Intro and Action
PWA	1/14/2019	Easement Agmt - Main St - 5/3 Bank	O		APW	Stoneback	For Intro
PWA	1/14/2019	Easement Agmt - Main St - Bond Company	O		APW	Stoneback	For Intro
Admn Svcs	1/14/2019	Donation of Ambulance to NORTAF	O		APW	Storlie	For Action
CD	1/14/2019	2222 Oakton Sale Negotiations	O		APW	Leonard	For Action
Admn Svcs	1/14/2019	Resident Only Parking	O		APW	Storlie	For Action
Legal	1/14/2019	Liquor License - Tuko Cantina	O		APW	Masoncup	For Action - held from 12/10
CD	1/14/2019	CPAH Waitlist Renewal	B		PD	Leonard	
CD	1/14/2019	Age Friendly Market Study Matching Grant Funds	B		PD	Leonard	
CD	1/14/2019	705 Main St - Special Use - Ground Floor Medical	O		PD	Leonard	For Intro
CD	1/14/2019	Text Amendment re. Public Benefits for Planned Developments	O		PD	Leonard	For Intro
CD	1/14/2019	Text Amendment - Redevelopment Overlay District Regulations	O		PD	Leonard	For Intro
CD	1/14/2019	Landmark Status - 1225 Asbury	O		PD	Leonard	For Action
CD	1/14/2019	Mental Health Board Allocations for 2019	B		HS	Leonard	
Health	1/14/2019	Presence Behavioral Health Agmt Renewal	B		HS	Thomas-Smith	
Health	1/14/2019	Food Store Sanitation	O		HS	Thomas-Smith	For Action
	1/14/2019	Exec Session (personnel, Minutes, real estate)			CC		
	1/22/2019	Rules Committee			R		6:00 PM

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PWA	1/22/2019	Street Light Master Plan	P		CC	Stoneback	
	1/28/2019	Presentation of Donated Funds from FRCC	P		CC		
CMO	1/28/2019	Environmental Monitoring Study	B		APW	Jensen	
CMO	1/28/2019	MOU with Friends of Robert Crown	R		APW	Storlie	
CD	1/28/2019	New Business License Registration Fee	O		APW	Leonard	For Intro
CD	1/28/2019	Vacation Rental - 1945 Jackson	B		PD	Leonard	
CD	1/28/2019	Approve Sale of 1729 Dodge Ave to ETHS	O		PD	Leonard	For Intro
CD	1/28/2019	2626 Reese - Major Zoning Relief	O		PD	Leonard	For Intro - tabeled 12/10 to 1/28
CMO	2/4/2019	Special City Council - Affordable Housing			CC		
	2/4/2019	Rules			R		
	2/4/2019	Human Services			HS		
CD	2/11/2019	1030 Davis - Special Use - Philz Coffee	O		PD	Leonard	For Intro
CD	2/11/2019	524 Main St - Special Use - Medical Office/NorthShore	O		PD	Leonard	For Intro
CD	2/11/2019	2510 Green Bay Rd - Special Use - Banquet Hall	O		PD	Leonard	For Intro
CD	2/11/2019	1905 Church St - Special Use - Spice	O		PD	Leonard	For Intro
	3/4/2019	Human Services: CARP Implementation Strategy			HS		

Council & Committee Meetings

1/7/2018	6:00 PM	Human Services					
1/9/2018	7:00 PM	Animal Welfare Board					
1/10/2019	7:00 PM	Housing & Homelessness Commission					
1/14/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council					
1/15/2019	7:00 PM	Housing & Community Development Act Committee					
1/16/2019	6:30 PM	M/W/EBE Committee					
1/17/2019	6:30 PM	Equity & Empowerment Commission					
1/22/2019	6:00 PM	Special Rules Committee					
1/22/2019	6:30 PM	City Council					
1/23/2019	6:00 PM	Transportation & Parking Committee					
1/24/2019	5:30 PM	Emergency Telephone System Board					

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
1/28/2019	6:00 PM	Administration & Public Works, Planning & Development, City Council					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Desai	
Admin Serv		Title 9 City Code Amendments	O		CC	Masoncup	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Masoncup	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: January 2, 2019

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, December 27, 2018 - January 2, 2019

Backlog (business days received until reviewed): 16

Volume (number of cases pending staff review): 21

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	pending P&D 12/10/18
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	non-compliant, pending revisions from the applicant, special use application, DAPR
1	1733 Hinman Avenue	R1	Building Permit	Replace walks, repair stoop	12/12/18	pending staff review
1	1426 Forest Avenue	R1	Building Permit	Interior remodel, 1st and 2nd story additions, new garage	12/21/18	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending adjustment to the PD, DAPR
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1418 Darrow Ave	R3	Building Permit	New Car Port	9/26/2018	non-compliant, pending revisions from the applicant
2	1514 Dewey Street (1434 Dewey)	R3	Building Permit	New SFR	10/10/18	pending additional information from the applicant
2	1727 Oak Avenue	D3	Building Permit	New 17-story, 155' tall, age-restricted 169 unit multiple family dwelling, with 139 parking spaces (1727 Oak Ave PD)	11/05/18	pending additional information, DAPR
2	1232-4 Florence Avenue	R3	Building Permit	Interior remodel to multi-family dwelling	12/11/18	pending staff review
2	1212 Dewey Avenue	R3	Zoning Analysis	New SFR and detached garage	12/11/18	pending additional information from the applicant
2	2100 Dempster St		Building Permit	Replacement Of Antennas And Associated Equipment - No Changes To Height And Footprint.	12/28/18	pending staff review
3	524 Main Street	C1a	Building Permit	Interior renovation - Northshore Medical (ground floor)	10/08/18	pending special use and major variation application
3	419 Keeney Street	R5	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
3	1422 Hinman Avenue	R5	Building Permit	New 3 car garage and coach house	12/04/18	pending revisions from the applicant
3	1218 Sheridan Road	R1	Building Permit	Replace driveway with brick pavers, replace patios, columns at front corners of property, retaining wall in rear yard.	12/06/18	pending staff review
3	220 Kedzie St	R1	Building Permit	Replace Existing Front Porch In Same Footprint With Porch Roof Addition	1/2/19	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant

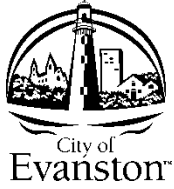
4	1333 Asbury Avenue	R1	Zoning Analysis	New SFR with attached garage	10/15/18	pending additional information from the applicant
4	960 Grove Street	D1	Building Permit	Interior and facade renovation	10/19/18	pending additional information, DAPR
4	1009 Florence Avenue	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
4	818 Crain Street	R3	Building Permit	Rehabilitation of a 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
4	601 Davis Street	D2/D3	Zoning Analysis	18-story Office building with 42 parking spaces, ground floor retail and drive-through	11/28/18	non-compliant, pending revisions from the applicant
4	1118 Elmwood Avenue	R3	Building Permit	New 2-unit residential building	12/13/18	pending staff review
4	1314 Davis Street	R1	Zoning Analysis	Additions, deck and det-garage	12/20/18	pending staff review
5	1413 Emerson St	R5	Zoning Analysis	5-Story, 24 Dwelling Units, 36 Parking Spaces For New Residential Condo Building 1413-1425 Emerson Street	9/21/2018	non-compliant, pending revisions
5	1917 Jackson Ave	R5	Zoning Analysis	5-Story, 20 Dwelling Units, 30 Parking Spaces For New Residential Condo Building 1917-1925 Jackson Ave	9/21/2018	non-compliant, pending revisions
5	1815 Dodge Ave	R4	Building Permit	Construction of new 3-unit townhomes (single-family attached)	9/26/2018	non-compliant, pending revisions from the applicant
5	2120 Jackson Avenue	MXE	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
5	911 Simpson Street	R4a	Building Permit	Interior remodel	12/07/18	pending staff review
5	1905 Church Street	B2	Building Permit	Interior remodel for restaurant	12/12/18	pending staff review, special use application
5	2026 Sherman Avenue	R5	Zoning Analysis	2nd story addition over existing 1st floor	12/17/18	pending staff review
5	2122 Dewey Avenue	R4	Zoning Analysis	New 2-unit residential building	12/26/18	pending staff review
6	2317 Thayer Street	R1	Building Permit	New 2-story garage	10/31/18	non-compliant, pending revisions from the applicant
6	2415 Hartzell Street	R1	Building Permit	Replace deck and screened porch	11/26/18	non-compliant, pending revisions from the applicant
6	2320 Park Place	R1	Zoning Analysis	Enlarge front porch, porch to be all-weather, extend porch roof to cover front steps	12/14/18	pending staff review
6	1 Calvin Circle, #C410	R4	Building Permit	Interior renovation of duplex into single-family residence	12/26/18	pending staff review
7	2648 Sheridan Road	R1	Building Permit	New SFR	09/17/18	non-compliant, pending revisions from the applicant
7	2115 Lincoln Street	R1	Building Permit	Install patio in front yard	09/28/18	non-compliant, pending revisions from the applicant
7	1833 Lincoln Street	R5	Building Permit	New deck	10/11/18	non-compliant, pending revisions from the applicant
7	2702 Prairie Avenue	R4	Building Permit	Addition to SFR	10/30/18	non-compliant, pending revisions from the applicant
7	2865 Sheridan Place	R1	Zoning Analysis	2-1/2 story addition	12/07/18	pending additional information from the applicant
7	1210 Chancellor Street	R5	Zoning Analysis	New 3-unit multi-family dwelling	12/11/18	pending staff review
7	2500 Hartrey Avenue	R1	Zoning Analysis	1-story addition	12/17/18	pending staff review
7	2895 Sheridan Place	R1	Building Permit	Interior remodel	12/21/18	pending staff review

7	2650 Sheridan Rd	R1	Building Permit	New Single Family Residence.	12/28/18	pending staff review
7	2650 Ridge Ave	R4	Building Permit	Interior Renovation Of The Patient Units On 2North, 4North And 4 Louis Located On The 2Nd And 4Th Floors.	12/28/18	pending staff review
8	1118 Harvard Terrace	R2	Building Permit	Addition to SFR	09/28/18	non-compliant, pending revisions from the applicant
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
8	328 Custer Avenue	R5	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
8	330 Darrow Ave	R1	Building Permit	Installation Of A 6.12Kw, 17 Panel Roof-Mounted Solar Pv System.	01/02/19	pending staff review
9	740 Custer Avenue	C2	Building Permit	Pave existing gravel parking lot with asphalt	10/24/18	non-compliant, pending revisions from the applicant
9	1121 Monroe Street	R2	Building Permit	1st floor remodel, 2nd-story addition, new deck	10/31/18	non-compliant, pending minor variation application
9	1606 Main Street	R3	Building Permit	Replace deck, new door opening	11/05/18	pending additional information from the applicant
9	1825 Seward St	R2	Building Permit	Interior Remodel And New Deck.	12/31/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	pending PC 01/09/19
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending DAPR, PC & ZBA
2	1227 Dodge Avenue	C1	Special Use	Daycare center - child	10/26/18	pending DAPR, ZBA
2	1424 Dewey Avenue	R3	Major Variation	Reduce minimum lot area for proposed subdivison of property	12/17/18	pending Preservation, ZBA
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending Preservation 01/08/19
3	524 Main Street		Special Use, Major Variation	Special Use for ground floor medical office in the oDM Overlay District, variation to reduced required off-street parking	12/04/18	pending DAPR 01/09/18, ZBA 01/15/19
4	705 Main Street	B2/oDM	Special Use	Special Use for ground floor medical office in the oDM Overlay District	11/26/18	pending P&D 01/14/19
4	910 Custer Avenue	MUE	Planned Development	New 40-unit townhome development, map amendment from MUE to MXE	11/28/18	pending DAPR 01/09/19, PC
4	1030 Davis Street	D2	Special Use	Special use for type-2 restaurant (Philz Coffee)	12/07/18	pending ZBA 01/15/19
4	622 Davis Street	D2	Substitution of Special use	Substitution of Special use for type-2 restaurant (Newport Coffee)	12/26/18	determination after 01/21/19
5	1905 Church Street	B2	Special Use	Special use for type-2 restaurant (Spice)	12/12/18	pending ZBA 01/15/19
5	2102 Darrow Avenue	R3	Subdivision	Resubdivide property into 3 lots	12/17/18	pending staff review
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	pending additional information from the applicant

6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	pending P&D 01/28/19
7	2510 Green Bay Road	B1a	Special Use	Special Use for banquet hall	12/13/18	pending DAPR 01/09/19, ZBA 01/15/19
9	2425 Oakton Street	I1/oRD	Planned Development	New car wash with 28 parking spaces, 20 of which are for vacuum stations	09/27/18	pending DAPR, PC



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 4, 2019

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

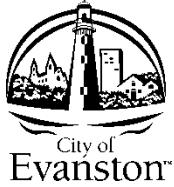
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, January 4, 2019

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Support beam and column installation is ongoing. Soil erosion fencing is installed. Streets, sidewalks and alleys are in good condition. Construction fencing is in place.	1/2/2019
2	1801 Main Street (Robert Crown)	Recreation Facility	Work on foundation, sewer and drainage systems have been completed. Support beam and column installation is ongoing. Construction fencing is in place. Permit for the Center has been issued.	1/2/2019
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Masonry work is ongoing.	1/2/2019
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Construction fence and screening have been installed. Site excavation is ongoing. Crews are preparing for foundation installation.	1/2/2019
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Foundation, and concrete support column installation is ongoing. Weekly vibration reports continue to be provided to the Building Department for review. Construction fencing is in place. Building permit for structure has been issued. Water service installation tentatively scheduled for January 14th. Installation will impact adjacent businesses.	1/2/2019
5	2525 Church Street (Pumping Station)	Pumping Station	Rough electrical and piping work are in progress. Contractor has been contacted to repair construction fence and screening. Contact signage has been posted.	1/2/2019
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	1/2/2019



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Community Development Director

Subject: Monthly Community Development Department Report

Date: January 4, 2019

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8014 or jleonard@cityofevanston.org if you have any questions or need additional information.

Community Development Department December 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
December 2018 Meetings/Activities	December 18, 2018
	705 Main St.: Special Use for a ground-floor Medical Office, Evanston Family Chiropractic and Wellness Center, in the B2 Business District and oDM Dempster-Main Overlay District. Unanimous recommendation for approval with conditions to increase the retail aspect of the business. Scheduled for P&D January 14, 2019.
January 2019 Meetings/Activities	January 15, 2019
	1030 Davis St.: Special Use for a Type 2 Restaurant, Philz Coffee, in the D2 Downtown Retail Core District. Recommendation to City Council. 524 Main St.: Special Use for a ground floor Medical Office, North Shore University Health System, and a variation to add zero parking spaces where 7 additional parking spaces are needed for a Medical Office, in the C1a Commercial Mixed-Use District and the oDM Dempster-Main Overlay District. Recommendation to City Council. 2510 Green Bay Rd.: Special Use for a Banquet Hall in the B1a Business District and the oCSC Central Street Overlay District. Recommendation to City Council. 1905 Church St.: Special Use for a Type 2 Restaurant, Spice, in the B2 Business District and the oWE West Evanston Overlay District. Recommendation to City Council.
PLANNING AND ZONING	Plan Commission
December 2018 Meeting/Activities	December 12, 2018
	Planned Development - 1714-1720 Chicago Ave.: Paul Janicki, architect, proposes to construct a 13-story office building with 112 on-site parking spaces. The applicant requests a Map Amendment to rezone the property from the R6 General Residential to the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) An FAR of 5.0, where the maximum permitted FAR in the D3 district is 4.5; 2) A building height of 127 feet to roof (excluding eligible parking levels), where the maximum permitted height of a building in D3 is 85 feet to roof; 3) 112 parking spaces with 22 compact stalls where the minimum required number of parking spaces is 213, in addition to a purchase-sale agreement to replace the 74 library parking spaces onsite, and where compact stalls are not allowed; 4) A front yard setback of 25-feet, where 31.4 feet is required; 5) A north side yard setback of 5-feet proposed, where 15-feet is required; 6) A south side yard setback of 5-feet proposed, where 15-feet is required; and 7) A canopy yard obstruction of 9.7 feet into the required front yard, where a maximum obstruction of 3.1 feet (10%) is allowed. This item was continued to the January 9, 2019 Plan Commission meeting. Text Amendment - oRD Redevelopment Overlay District: A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to Section 6-15-13 of the Zoning Ordinance, to revise the regulations of the oRD Redevelopment Overlay District, including language regarding permitted and special uses. The Commission voted unanimously, 7-0, to recommend approval of the proposed text amendment. Text Amendment - Public Benefits relating to Planned Developments: A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to Section 6-3-6 of the Zoning Ordinance, to revise the regulations relating to Public Benefits of Planned Developments. The Commission voted unanimously, 7-0, to recommend approval of the proposed text amendment.

Community Development Department December 2018 Update

<p align="center">January 2019 Meetings/Activities</p>	<p>January 9, 2018</p>
	<p>Planned Development - 1714-1720 Chicago Ave. (Continued from December 12, 2018 meeting): Paul Janicki, architect, proposes to construct a 13-story office building with 112 on-site parking spaces. The applicant requests a Map Amendment to rezone the property from the R6 General Residential to the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) An FAR of 5.0, where the maximum permitted FAR in the D3 district is 4.5; 2) A building height of 127 feet to roof (excluding eligible parking levels), where the maximum permitted height of a building in D3 is 85 feet to roof; 3) 112 parking spaces with 22 compact stalls where the minimum required number of parking spaces is 213, in addition to a purchase-sale agreement to replace the 74 library parking spaces onsite, and where compact stalls are not allowed; 4) A front yard setback of 25-feet, where 31.4 feet is required; 5) A north side yard setback of 5-feet proposed, where 15-feet is required; 6) A south side yard setback of 5-feet proposed, where 15-feet is required; and 7) A canopy yard obstruction of 9.7 feet into the required front yard, where a maximum obstruction of 3.1 feet (10%) is allowed.</p>
<p>PLANNING AND ZONING</p>	<p>Zoning Committee of the Plan Commission</p>
<p align="center">December 2018 Meetings/Activities</p>	<p>December 2018</p>
	<p>No meeting scheduled.</p>
<p align="center">January 2019 Meetings/Activities</p>	<p>January 2019</p>
	<p>A meeting is expected to be scheduled for the end of January or beginning of February.</p>
<p>PLANNING AND ZONING</p>	<p>Preservation Commission</p>
<p align="center">December 2018 Meeting Activities</p>	<p>December 11, 2018</p>
	<p>OLD BUSINESS 1222 Dryden Place. (RHD) Construction of a new two-story single family house with attached garage on the vacant lot at 1222 Dryden Place, with adjoining lot to the east used as yard and open space. Action: Continued to January 8, 2019 1210 Michigan Av. (L/LSHD) Construction of a 20'x20' detached garage in the interior south side yard. Requires minor zoning variation. 6-4-6-3: Detached accessory structure not permitted within interior side yards (between the side property line and the principal building); garage proposed to be located within the south interior side yard. 6-4-6-2 Detached accessory structures required to be located 10' from the principal structure; 5' separation proposed. Action: Continued to January 8, 2019 C. 1239 Asbury Av. (L/RHD) Remove existing main roof and raise the second floor exterior walls 2' to create additional height for attic space, then construct new gable roof to match the existing roof with one dormer on the front west elevation and one or two dormers on the rear east elevation. Restore/replace parts of rotten wood siding as needed, materials to match original wood siding. Replace broken attic windows on the east and west elevations and materials of the existing attic windows on the south and north elevation.</p>

Community Development Department December 2018 Update

	<p>Action: Continued to January 8, 2019</p> <p>NEW BUSINESS</p> <p>419 Keeney St. (LSHD) Replace non-original vinyl windows with aluminum clad wood windows. Replace rear porch entry metal doors in kind. Action: Approved 6-0</p> <p>1208 Florence Av. (L) Modify opening at existing single window at front of home with new double window. Replace 2 existing window openings at side of home with 2 new windows of equal width and height. Add new single window at living room to make double windows. Modify second floor window are side of home with new transom style window. New window to have aluminum clad exterior (Pella Brick red) with mullion patterns to match as close as possible (where necessary). Action: Approved 5-1</p> <p>Election of Preservation Commission’s 2019 Officers Action: Mark Simon, Chair; Ken Itle, Vice-Chair, and Elliott Dudnik, Secretary were unanimously elected as the Preservation Commission Officers for 2019</p>
<p align="center">January 2019 Meeting Activities</p>	<p align="center">January 8, 2019 Meeting</p>
	<p>1222 Dryden Place. (RHD) – Construction of a new two-story single family house with attached garage on the vacant lot at 1222 Dryden Place, with adjoining lot to the east used as yard and open space. (Continued from 11/13/2018 meeting).</p> <p>1210 Michigan Av. (L/LSHD) – Construction of a 20’x20’ detached garage in the interior south side yard. Requires minor zoning variation. 6-4-6-3: Detached accessory structure not permitted within interior side yards (between the side property line and the principal building); garage proposed to be located within the south interior side yard. 6-4-6-2 Detached accessory structures required to be located 10’ from the principal structure; 5’ separation proposed. (Continued from 11/13/2018 meeting)</p> <p>1239 Asbury Av. (L/RHD) – Remove existing main roof and raise the second floor exterior walls 2’ to create additional height for attic space, then construct new gable roof to match the existing roof with one dormer on the front west elevation and one or two dormers on the rear east elevation. Restore/replace parts of rotten wood siding as needed, materials to match original wood siding. Replace broken attic windows on the east and west elevations and materials of the existing attic windows on the south and north elevation. (Continued from 11/13/2018 meeting).</p> <p>NEW BUSINESS</p> <p>1926 Central St. (L) Alterations to front elevation for a new restaurant.</p> <p>Create an Evanston Eruv (LSHD) - Reinforce along the Lakefront 4’ high snow fences. Clark St. Beach: Install one 20’ black pole (same as existing) then install aerial wire along the existing poles. Arrington Lakefront Lagoon: Install one 30’ high square tube to match existing light pole and extend the aerial wire across. Greenwood St. beach: Install one 20’ black pole to match the existing one and install aerial wire along the existing poles. Extend the existing 4’ high chain link fence up to the light pole. Lee St. Beach: Option (a) Install two 20’ poles, and extend aerial wire across. Option (b) put in 4’ high wrought iron fence with double leaf gate. All aerial wire will be Guy wire 3/8” in diameter.</p>
<p>PLANNING AND ZONING</p>	<p align="center">APPROVED & ACTIVE PLANNED DEVELOPMENTS</p>
<p>128-130 Chicago Ave.</p>	<p>New 5-story, 26 unit mixed-use residential building with 4,500 sq. ft. of commercial space on the ground floor. There will be 30 on-site parking spaces. The 26 units will consist of 12 1-bd units and 14 2-bd units. Five on-site affordable units will be provided at 80% AMI. City Council approved the development on May 29, 2018. Building Permit application has been submitted.</p>

Community Development Department December 2018 Update

<p><u>1727 Oak Ave.</u></p>	<p>The new 17-story, 169 unit active senior living residence with 139 parking spaces provided as well as 17 on-site affordable units at 50%, 60% and 80% of AMI was approved by City Council on May 29, 2018. A foundation permit application was submitted and has been approved. A building permit application has been submitted and is under review.</p>
<p><u>1450-1508 Sherman Ave.</u></p>	<p>The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site were approved by City Council on November 13, 2017. A minor adjustment to the planned development to reduce the number of units from 273 to 268 was administratively approved on May 30, 2018 by the DAPR Committee. Foundation permit and building permit have been issued. Construction is underway.</p>
<p><u>811 Emerson St. (fka 831 Emerson St.)</u></p>	<p>The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site were approved by City Council on June 12, 2017. Building permit was approved by DAPR Committee on April 25, 2018 and has been issued. Construction is underway.</p>
<p>1815 Ridge/1815 Oak</p>	<p>City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Foundation permit has been applied for and is under review. Staff is expecting building permit application and an application for a major adjustment to the PD. On October 12, 2018, a one-year extension for the PD ordinance and building permit application deadline was approved on December 10, 2018</p>
<p><u>824-828 Noyes Street</u></p>	<p>City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Construction near completion. A Temporary Certificate of Occupancy has been issued for the building and a food establishment license application is under review for a ground floor restaurant, Stacked and Folded.</p>
<p>HOUSING & GRANTS</p>	<p align="center">Housing & Community Development Act Committee</p>
<p>December 2018 Meetings/Activities</p>	<p align="center">December 10, 2018</p> <p>The Housing & Community Development Act Committee met in December to close the public comment period for the draft 2019 Action Plan and to review meeting dates in 2019.</p>
<p>January 2019 Meetings/Activities</p>	<p align="center">January 15, 2019</p> <p>The January meeting is canceled due to a lack of agenda items requiring action by the committee. HUD CPD representatives in the Chicago field office have been furloughed due to the partial shutdown of the federal government. 2019 grant amounts will not be determined until the HUD and DOT appropriations bill is approved. Timing is unknown.</p>
<p>HOUSING & GRANTS</p>	<p align="center">Housing and Homelessness Commission</p>
<p>December 2018 Meetings/Activities</p>	<p align="center">December 6, 2018</p> <p>The Commission was scheduled to review and make funding recommendations on two applications: The Age Friendly Evanston Task force is requesting Affordable Housing Funds for an affordable senior housing feasibility study, and Community Partners for Affordable Housing</p>

Community Development Department December 2018 Update

	(CPAH) is requesting renewal funding for management of the City's Inclusionary Housing Ordinance waitlist. However, due to a lack of quorum, the Commission was not able to vote on either agenda item.
January 2019 Meetings/Activities	January 10, 2019
	Commissioners will continue discussions on an increase to the demolition tax and revisions to the Affordable Housing Fund description.
HOUSING & GRANTS	Mental Health Board
December 2018 Meetings/Activities	December 13, 2018
	The December meeting of the Mental Health Board was canceled due to a lack of agenda items requiring action by the Board.
January 2019 Meetings/Activities	January 10, 2019
	The Board will meet to review ZoomGrants scoring questions and the application process.
TRANSPORTATION AND MOBILITY	Transportation & Parking Committee
December 2018 Meetings/Activities	December 2018
	No meeting scheduled.
January 2019 Meetings/Activities	January 23, 2019
	Proposed transportation and mobility items include a report on the outcomes of the Complete and Green Streets Policy, a summary of ADA transit services available in Evanston, and the introduction of a parklet policy. Parking Services will also provide items for review.
TRANSPORTATION AND MOBILITY	Project Meetings & Events
December 2018 Meetings/Activities	December 5, 2018
	Staff represented the City at the Metra Budget Meeting. Metra summarized its future operating and capital needs, noting successes in maintaining a balanced budget. Lake Forest announced a Private Public Partnership to enhance reverse commuting options to Lake and Cook Counties. Metra submitted a call to action for all communities to put forth a unified message to legislators on the need for a capital bill to secure public transit funding in Illinois.

Community Development Department December 2018 Update

		December 7, 2018	
		Staff met with the new Union Pacific Director of Public Affairs for the region. His name is Erik Varela, and he previously worked for the Forest Preserve of Cook County. Topics discussed included bridge improvements, station closures, and maintenance requests. Mr. Varela would like to meet with the Mayor, City Manager, and other interested parties in the new year.	
		December 11, 2018	
		CDOT staff provided an update on the transition of Lyft's purchase of Motivate, the operator of Divvy. Staff discussed potential funding opportunities for Divvy in 2019.	
January 2019 Meetings/Activities		January 15, 2019	
		Staff will represent the City at the Northwest Municipal Conference Bicycle and Pedestrian Committee meeting.	
ECONOMIC DEVELOPMENT		Economic Development Committee	
October 2018 Meetings/Activities		October 24, 2018	
		The Committee approved the following items: Funding request for Downtown Evanston; Funding request for Main-Dempster Mile; RFP 18-51, Contract with Teska was approved to begin SSA feasibility study.	
January 2019 Meetings/Activities		January 23, 2019	
		The January meeting of the Economic Development Committee is expected to dates for 2019, as well as a discussion on dockless bikes and motorized scooters. This meeting is most likely to be a joint meeting with the Transportation/Parking committee.	
BUILDING & INSPECTION SERVICES		2018 - Housing Rehabilitation	
Ward	Number of Active Projects	Completed Projects	Projects YTD
2	1	1	2
5	2	1	3

Community Development Department December 2018 Update

8	2	0	2
9	2	0	2

BUILDING & INSPECTION SERVICES		Building Permits		
Building Permit Status				
		Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org		

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1608 Sherman Avenue	Let's Talk Mobile LLC	11/21/2018	Issued 12/18/2018
2	1322 Dodge Ave	Lamassu Auto Service, Inc.	12/3/2018	Issued 12/20/2018
8	327 Howard Street	Vape 847	02/09/2018	Pending Certificate of Occupancy
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment
6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection
1	1724 Sherman Avenue	Undertonez Meditation Studio	03/21/2018	Pending Payment
6	2966 Central Street	Skokie Auto Service	06/04/2018	Pending payment
9	940 Pitner	The Rivera's Auto Body	07/25/2018	Pending Fire, Life and Safety Inspection
7	1937 Central	Sew on Central	10/04/2018	Pending payment
2	1741 Maple	Salon Lofts	10/1/2018	Pending CO
4	1316 Sherman Ave	Walgreen Health Solutions, LLC	10/17/2018	Pending Fire, Life and Safety Inspection
8	609A Howard Street	Frontline North LLC	10/22/2018	Pending Tobacco License, Fire Life Safety Inspection
3	745 Chicago Ave	Club Pilates	11/5/2018	Issued 12/20/2018

Community Development Department December 2018 Update

8	519 Howard Street	Neon Design	10/31/2018	Pending inspections
8	333 Howard Street	Dee's Elite Boot Camp Studio	11/7/2018	Pending CO
4	800 Greenwood Street	Hannah Handmade	11/30/2018	Pending CO
2	2201 Dempster	I Y Properties LLC	12/06/2018	Pending Fire, Life and Safety Inspection
4	909 Davis, Suite 500	C&D Distributors	12/10/2018	Pending Payment
4	912 Sherman Avenue	Skokie Tax Service Inc.	12/12/2018	Pending Fire, Life and Safety Inspection
2	845 Dodge Avenue	Master Wireless Dodge	12/14/2018	Pending Payment

Community Development Department December 2018 Update

COMMUNITY DEVELOPMENT ZONING AND LICENSING FEES	
Total Zoning Fees Collected for the Month of December 2018	\$ 11,455
Total Zoning Fees Collected Fiscal Year 2018	\$ 95,160
Total Preservation Fees Collected for the Month of December 2018	\$ 1,050
Total Preservation Fees Collected Fiscal Year 2018	\$ 41,763
Total Contractor License Fees Collected for the Month of December 2018	\$ 11,150
Total Contractor License Fees Collected Fiscal Year 2018	\$ 198,025

Permit by Ward – December 2018

Permit Type	Count
Ward 1	20
ACCESSORY STRUCTURE	1
DEMOLITION OF STRUCTURE	1
ELECTRICAL	1
EXTERIOR REMODELING	2
FENCE	1
FIRE ALARM	1
FIRE SUPPRESSION	1
INTERIOR REMODEL - COMMERCIAL	1
MINOR REPAIR	1
MISCELLANEOUS SITE WORK	1
PLUMBING	1
REDUCED PRESSURE ZONE VALVES	2
REMODEL - KITCHEN OR BATH	2
RIGHT OF WAY	2
ROOFING	1
SIGN-AWNING	1
Ward 2	16
ADDITION TO RESIDENTIAL PROPERTY	1
HVAC - FURNACES, BOILERS, A/C	3
INTERIOR DEMOLITION	1
MINOR REPAIR	1
PLUMBING	1
REMODEL - KITCHEN OR BATH	1

RIGHT OF WAY	3
ROOFING	3
SIGN-AWNING	1
WINDOW REPLACEMENT	1
Ward 3	17
AIR CONDITIONING	1
ELECTRICAL	3
FENCE	3
INTERIOR REMODEL	1
MINOR REPAIR	1
MISCELLANEOUS SITE WORK	1
PLUMBING	3
REMODEL - KITCHEN OR BATH	1
RIGHT OF WAY	3
Ward 4	21
FENCE	2
INTERIOR REMODEL	1
INTERIOR REMODEL - COMMERCIAL	4
MISCELLANEOUS SITE WORK	4
NEW SERVICE - WATER OR SEWER	1
PLUMBING	1
REMODEL - KITCHEN OR BATH	1
RIGHT OF WAY	5
ROOFING	1
SIGN-AWNING	1
Ward 5	16
ELECTRICAL	1

FIRE ALARM	1
FIRE SUPPRESSION	1
HOOD FIRE SUPPRESSION	1
MINOR REPAIR	2
PLUMBING	3
REDUCED PRESSURE ZONE VALVES	1
RIGHT OF WAY	2
ROOFING	2
SIGN-AWNING	1
WINDOW REPLACEMENT	1
Ward 6	27
ACCESSORY STRUCTURE	1
ADDITION TO RESIDENTIAL PROPERTY	1
AIR CONDITIONING	1
REMODEL – INTERIOR ONLY	1
DEMOLITION OF STRUCTURE	1
FENCE	6
HVAC - FURNACES, BOILERS, A/C	1
NEW - RESIDENTIAL	1
NEW SERVICE - WATER OR SEWER	1
PLUMBING	3
REMODEL - KITCHEN OR BATH	2
RIGHT OF WAY	2
ROOFING	2
SOLAR-RESIDENTIAL	1

Community Development Department December 2018 Update

TEMPORARY CONSTRUCTION FENCE	1
WINDOW REPLACEMENT	2
Ward 7	35
ACCESSORY STRUCTURE	1
ADDITION TO RESIDENTIAL PROPERTY	1
DECK OR PORCH	1
DEMOLITION OF STRUCTURE	1
ELECTRICAL	2
FENCE	1
FIRE ALARM	2
FIRE SUPPRESSION	1
HVAC - FURNACES, BOILERS, A/C	1
INTERIOR REMODEL	1
INTERIOR REMODEL - COMMERCIAL	1
MINOR REPAIR	1
PLUMBING	5
REDUCED PRESSURE	1

ZONE VALVES	
REMODEL - KITCHEN OR BATH	2
REPAIR - WATER OR SEWER	1
RIGHT OF WAY	2
ROOFING	3
SIGN-AWNING	1
SOLAR-RESIDENTIAL	1
TEMPORARY CONSTRUCTION FENCE	3
WINDOW REPLACEMENT	2
Ward 8	12
ADDITION TO RESIDENTIAL PROPERTY	1
ELECTRICAL	2
MISCELLANEOUS SITE WORK	1
PLUMBING	2
REDUCED PRESSURE ZONE VALVES	1
REMODEL - KITCHEN OR BATH	1

RIGHT OF WAY	1
ROOFING	1
WINDOW REPLACEMENT	2
Ward 9	20
ACCESSORY STRUCTURE	1
DECK OR PORCH	1
EXTERIOR REMODELING	1
HVAC - FURNACES, BOILERS, A/C	1
INTERIOR REMODEL - COMMERCIAL	1
MISCELLANEOUS SITE WORK	2
PLUMBING	3
RIGHT OF WAY	6
ROOFING	2
WINDOW REPLACEMENT	2
Grand Total	184

Economic Development Division December 2018 Update

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Six street light bulbs to be replaced for LED bulbs at the corner of Church and Dodge.
Dr. Hill Arts Business Association	N/A	5	2019 Great Merchant Grant application received
West Evanston Plan	N/A	5	Staff working with consultant to review impacts of TIF tax code reclassifications
Masonic Temple	Emerson	5	Architect owner renovating building
2113 Dewey	2113 Dewey	5	City owned residential vacant parcels north of 1801 Church (former Chevron). Pursuing potential uses.
1623 Simpson	1623 Simpson	5	Storefront Agreement has been signed. Landlord has 180 days to complete façade improvements.
Church and Dodge	1901 Church	5	Awnings installed. Ribbon cutting held December 12
Former Fresh Foods	1723 Simpson	5	For lease or sale.
1801 Church	1801 Church	5	Vacant lots available for development. Status TBD
1829 Simpson Street	1829 Simpson	5	Owner is in process of building design.
5th Ward Bank	TBD	5	Staff working with banks to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Leased to Evanston Democrats
Rama Express	1601 Simpson	5	Rama Express is now open in former Gotta B crepes space
Double Clutch Brewery	2119 Ashland	5	Converting space to a brewpub and special events space.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			
Project	Address	Ward	Latest Update

Economic Development Division December 2018 Update

Central Street Business Association	N/A	6,7	City council consideration (November 2018) of contract with Teska for SSA designation services
1801 Central Street	1801 Central	7	Owner in process of repairing roof.
Great Frame Up		6	Fire, Life, and Safety Inspection pending for new space
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Gotta B Crepes now open
Central Rug and Carpet	3006 Central	6	Landlord seeking tenants.
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Monitoring
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Great Harvest	2126 Central	7	Business is for sale
Nick's Organic	2628 Gross Point	6	New development site proposal to head to ZBA before the end of the year.
DOWNTOWN			
Project	Address	Ward	Latest Update
Former Studio Media (Kelch space)	1028 Davis	4	PHILZ coffee reported for 2,000 sq. ft. Additional space for lease
Trammell Crow Senior Housing	1007 Church	2	Construction underway
1611 Chicago Avenue	1611 Chicago	1	3,200 sq. ft. new retail space available for lease
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner. Staff to contact BK corporate to request improvements to existing property
Sherman Plaza Retail	1620 Sherman	1	Uncle Dan's now open in former North Face Space. Xfinity mobile opening in vacant Evereve space. 800 Degrees Pizza space remains vacant
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts

Economic Development Division December 2018 Update

717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports ongoing interest from a variety of users
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around, former Arthur Hill Office & former Uncle Dan's space available.
National Towel Building Site	815 Ridge	2	Senior housing project construction planned. Finalizing submission for building permit
Albion Residential	1454-1508 Sherman	1	Have begun fifth floor concrete pours.
1571 Maple	1571 Maple	1	Aligned Modern Health has leased space. 1,500 sq. ft. remains
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Sojourner Church	1708 Oak	2	New owner considering options
Las Palmas	817 University	1	Property owner seeking new tenant. Most recent proposal from Latin food concept has been terminated
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
818 Co-working Space	1429 Elmwood	4	New co-working space ribbon cutting January 10th at 5pm
HOWARD STREET			
Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Staff is working with association to install pole banners. 2019 Great Merchant Grant application received.
128-130 Chicago Avenue	128-130 Chicago	8	Due diligence continues
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Reported housing development

Economic Development Division December 2018 Update

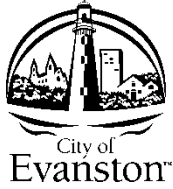
Theo Ubique Howard Street Theater	721-723 Howard	8	Now open
Vacant lot next to Theo Ubique	717 Howard	8	Being considered for parking
729 Howard Street	727-729 Howard	8	City owned property for lease.
Vain	747 Howard	8	Closed - store was vacant on 9/11/2018
Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road. Owner seeking tenants
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
609A Howard	609A Howard	8	Frontline North seeking tobacco license
Caribbean Shipping - 705 Howard	705 Howard	8	Caribbean shipping seems to be preparing to return at 705 Howard
MAIN DEMPSTER MILE			
Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants for remaining retail spaces
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.

Economic Development Division December 2018 Update

710 Main Street	710 Main	4	Reprise Coffee Leased Space. Two other locations. Space under construction
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Dard Property	912 Custer	4	Developer preparing plan commission package for 40 unit townhome development. DAPR 12/19/2018
Main Street Parking Lot	727 Main	4	Developer of Dard Property proposing 40 unit apartment building with 16 affordable units in an unsolicited bid to purchase from city.
Connoisseur Rugs property	1000 Chicago	4	Property for sale, possible development site
Club Pilates	745 Chicago Ave	3	Ribbon cutting set for January 12
Main Street Streetscape	Main Street, Hinman to Maple	3 & 4	RFP issued for engineering services for streetscape updates. Contract award expected in fall 2018. Construction expected in 2020.
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Group submitted application for 2019 Great Merchant Grant
West Village Business Association	N/A	2	Group submitted application for 2019 Great Merchant Grant. New president is Lisa Degliantoni.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Negative recommendation from DAPR to do text amendment to allow auto repair or auto sale uses. Applicant to return to DAPR at a later date.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	City Council Introduced Approval to negotiate sale to Clark Street Real Estate to renovate as First Ascent Climbing Gym. Ward 8 Meeting scheduled for January 9th, followed by council consideration / final approval to negotiate at January 14th meeting

Economic Development Division December 2018 Update

Oakton Car Wash		9	proposed car wash
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces. Auto Zone leased former Chinese buffet space
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale



Memorandum

To: Honorable Mayor and Members of the City Council

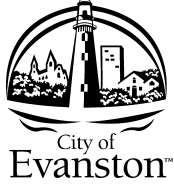
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: January 4, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	618 Church St	Frida's Breakfast and Lunch	1/3/2019	Pending Inspections
2	1806 Dempster St	Rosy's Shop	12/18/2018	Change of Ownership – Pending Inspections
5	1905 Church St	Spice	12/13/18	Pending Zoning Special Use & Building Permit Plan Review Approval
2	1227 Dodge Ave	Destiny Track Children's Engagement Center	11/01/2018	Pending Zoning Special Use Approval & Building Permit Submittal
5	824 Noyes St	Stacked and Folded	9/26/2018	Building Permit Issued – Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
1	1709 Benson Ave	Bat 17	8/24/2018	Issued
1	817 University Pl	Tuko Cantina	7/12/2018	Withdrawn
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Mario Treto Jr., Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: January 4, 2019

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847)448-8097 or mtreto@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROCESSED HOURS for LIQUOR SALES	STATUS
5	Stacked and Folded	824 Noyes Street	D	Restaurant	Mon - Sun 11AM-10PM	Pending Liquor Board Meeting