



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: December 21, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 13, 2018 – December 19, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Monthly Financial Report – November 2018
MWEBE/LEP Compliance Tracking Report

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Wednesday, December 26, 2018

Design and Project Review Committee - CANCELLED

www.cityofevanston.org/dapr

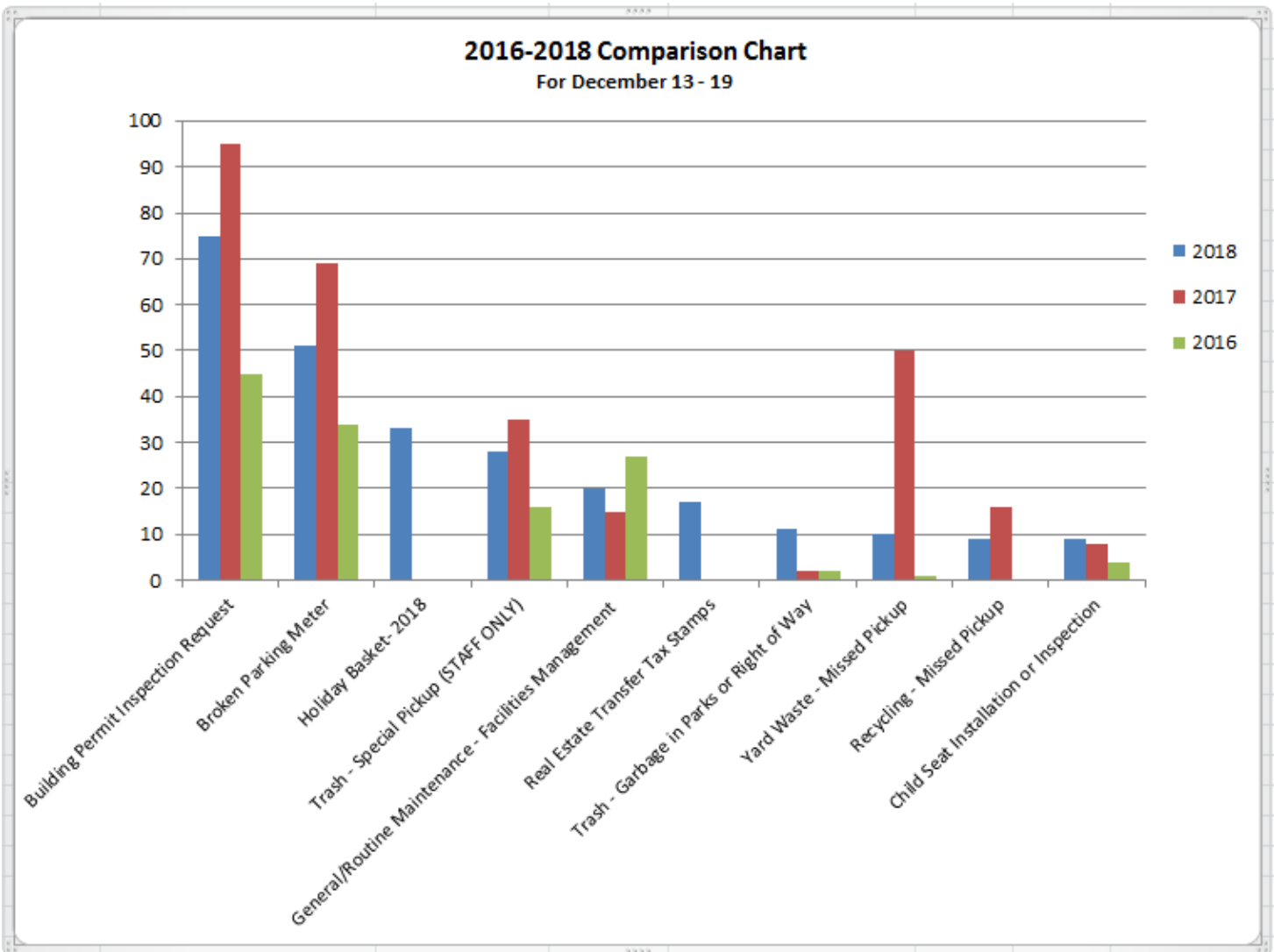


Weekly Report

December 13 – 19, 2018

	Current Week	Previous Week
Calls Handled	2094	2258
Service Requests	519	606
Total Chats	33	21
Total Text	28	13

Trending Requests
<ul style="list-style-type: none"> • Questions about Holiday Basket Pick Up • Questions about Street Cleaning



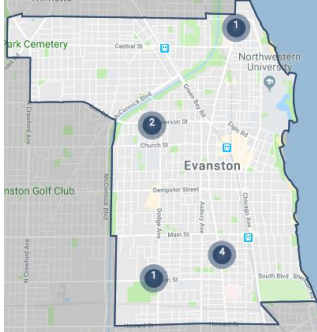


Weekly Report

December 13 – 19, 2018

Missed Garbage Pickup

This week 8; Last week 12
Below 3 year avg. of 14.2



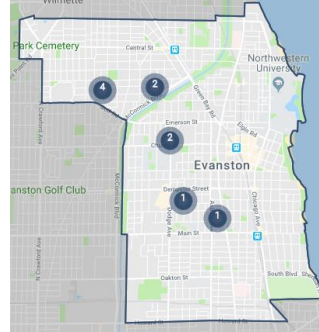
Missed Recycling Pickup

This week 9; Last week 8
Below 3 year avg. of 13.1



Missed Yard Waste

This week 10; Last week 11
Below 3 year avg. of 11.1



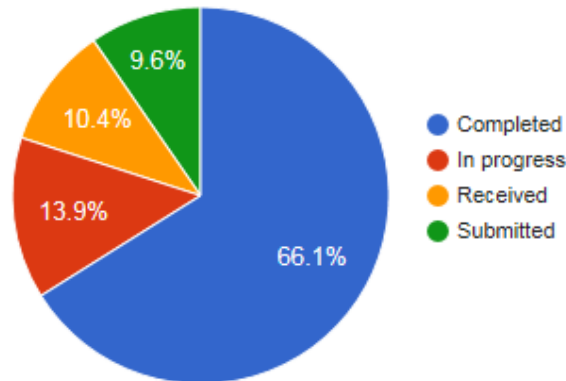
Rodents/Rats

This week 5; Last week 6
Below 3 year avg. of 20.3



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Amplified Sounds and/or Music	1	50%	50%
Ask a Question/Send a Message	2	22%	78%
Dead Animal on Public Property	1	25%	75%
Health Miscellaneous	1	100%	0%
Property Zoning Info	1	100%	0%
Sidewalk Evaluation	1	100%	0%
Sidewalk - Maintenance	1	100%	0%
Street Lights	3	75%	25%
Trash - Garbage in Parks/ROW	5	45%	55%





Weekly Report

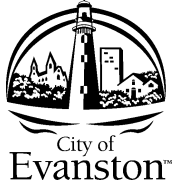
December 13 – 19, 2018

Upcoming Events—December 24 - 30

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
24	25	26 2:30 PM Design and Project Review Committee - CANCELED 6:00 PM Kwanzaa Celebration	27	28	29 8:00 AM Indoor Farmers' Market 7:00 PM The NUTCRACKER (ish)	30 3:00 PM The NUTCRACKER (ish)

Ask a Question—Word Cloud





Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 17, 2018

Date: December 21, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of December 17, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 19-01 1909 Raw Water Intake Replacement	Public Works Agency	Seeking proposals from experienced firms for: Professional Engineering Services in support of the design, permitting, and construction of a new raw water intake into Lake Michigan. The new intake will replace an existing intake, and will consist of a new intake structure, pipeline, and shore-side connection into existing facilities. Engineering services to be provided include Preliminary Design, Field Investigations, Detailed Design, Final Design, Permitting, IEPA SRF Loan Support, Project Mgmt. Bidding, Construction Admin., and Construction Inspection.	\$300,000	2/19	4/4

Evanston City Council Agenda Schedule - 2019 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2019 Meeting Dates: Jan 14, Jan 22, Jan 28, Feb 4, Feb 11, Feb 18, Feb 25, Mar 11, Mar 18, Apr 8, Apr 15, Apr 22

May 13, May 20, May 28, Jun 10, Jun 17, Jun 24, Jul 8, Jul 15, Jul 22, Aug 12

Sept 9, Sept 16, Sept 23, Oct 14, Oct 21, Oct 28, Nov 11, Nov 18, Nov 25, Dec 9

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

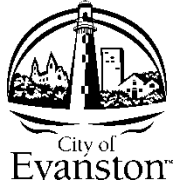
APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/7/2019	Human Services					
CMO	1/14/2019	2019 City Council Goals	SPB		CC		
CMO	1/14/2019	Budget Amendment - Library	R/SPB		CC	Desai	
Legal	1/14/2019	Sexual Harassment Policy	B		APW	Masoncup	
PWA	1/14/2019	Engineering Amendment - Design of Sherman Ave Project	B	X	APW	Stoneback	
PWA	1/14/2019	Design of Water Main and Const. Svcs - Change Order	B	X	APW	Stoneback	
CD	1/14/2019	Contract w/SAFEbuilt for Plan Review and Inspection Svcs	B	X	APW	Leonard	
Police	1/14/2019	911 Motorola Agmt	B	X	APW	Eddington	
Admn Svcs	1/14/2019	Loading Zone - Simpson	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Overnight Truck Parking	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Taxi Cab Stand - Howard	O		APW	Storlie	For Intro
CD	1/14/2019	Amending Sidewalk Café Permit Fees and Other Changes	O		APW	Leonard	For Intro
CD	1/14/2019	Sale of 1727 Dodge to ETHS	O		APW	Leonard	For Intro
PWA	1/14/2019	Easement Agmt - Main St - 5/3 Bank	O		APW	Stoneback	For Intro
PWA	1/14/2019	Easement Agmt - Main St - Bond Company	O		APW	Stoneback	For Intro
Admn Svcs	1/14/2019	Trucks as Passenger Vehicles	O		APW	Storlie	For Intro
Fire	1/14/2019	Donation of Ambulance to NORTAF	O		APW	Scott	For Action
CD	1/14/2019	2222 Oakton Sale Negotiations	O		APW	Leonard	For Action
Admn Svcs	1/14/2019	Resident Only Parking	O		APW	Storlie	For Action
Legal	1/14/2019	Liquor License - Tuko Cantina	O		APW	Masoncup	For Action - held from 12/10
CD	1/14/2019	CPAH Waitlist Renewal	B		PD	Leonard	
CD	1/14/2019	Age Friendly Market Study Matching Grant Funds	B		PD	Leonard	
CD	1/14/2019	705 Main St - Special Use - Ground Floor Medical	O		PD	Leonard	For Intro
CD	1/14/2019	Text Amendment re. Public Benefits for Planned Developments	O		PD	Leonard	For Intro
CD	1/14/2019	Text Amendment - Redevelopment Overlay District Regulations	O		PD	Leonard	For Intro
CD	1/14/2019	Landmark Status - 1225 Asbury	O		PD	Leonard	For Action
CD	1/14/2019	Mental Health Board Allocations for 2019	B		HS	Leonard	
Health	1/14/2019	Food Store Sanitation	O		HS	Thomas-Smith	For Action
	1/14/2019	Exec Session (personnel, Minutes, real estate)			CC		
	1/22/2019	Rules Committee			R		
PWA	1/22/2019	Street Light Master Plan	P		CC	Stoneback	
	1/28/2019	Presentation of Donated Funds from FRCC	P		CC		

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APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development							
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only							
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	1/28/2019	MOU with Friends of Robert Crown	R		APW	Storlie	
CD	1/28/2019	New Business License Registration Fee	O		APW	Leonard	For Intro
CD	1/28/2019	2626 Reese - Major Zoning Relief	O		PD	Leonard	For Intro - tabeled 12/10 to 1/28
CMO	2/4/2019	Special City Council - Affordable Housing			CC		
	2/4/2019	Rules			R		
	2/4/2019	Human Services			HS		
CD	2/11/2019	1030 Davis - Special Use - Philz Coffee	O		PD	Leonard	For Intro
CD	2/11/2019	524 Main St - Special Use - Medical Office/NorthShore	O		PD	Leonard	For Intro
CD	2/11/2019	2510 Green Bay Rd - Special Use - Banquet Hall	O		PD	Leonard	For Intro
CD	2/11/2019	1905 Church St - Special Use - Spice	O		PD	Leonard	For Intro
	3/4/2019	Human Services: CARP Implementation Strategy			HS		
Council & Committee Meetings							
1/7/2018	6:00 PM	Human Services					
1/9/2018	7:00 PM	Animal Welfare Board					
1/10/2019	7:00 PM	Housing & Homelessness Commission					
1/14/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
1/15/2018	7:00 PM	Housing & Community Development Act Committee					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Desai	
Admin Serv		Title 9 City Code Amendments	O		CC	Masoncup	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Masoncup	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/City Treasurer
Kate Lewis-Lakin, Senior Management Analyst

Subject: November 2018 Monthly Financial Report

Date: December 17, 2018

Please find attached the unaudited financial statements as of November 30, 2018. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	105,058,988	104,475,304	583,684	13,799,783	9,825,856
175	GENERAL ASSISTANCE FUND	934,443	883,493	50,950	695,449	695,508
176	HEALTH AND HUMAN SERVICES	782,227	706,916	75,311	64,496	76,440
180	GOOD NEIGHBOR FUND	1,002,667	916,972	85,695	87,579	87,579
185	LIBRARY FUND	7,540,414	6,320,478	1,219,936	2,262,240	2,204,330
186	LIBRARY DEBT SERVICE FUND	333,896	63,311	270,585	274,674	274,674
187	LIBRARY CAPITAL IMPROVEMENT	2,157,728	1,296,849	860,879	1,169,278	1,169,278
195	NEIGHBORHOOD STABILIZATION	45,794	31,446	14,348	14,348	100,888
200	MOTOR FUEL TAX FUND	1,785,886	2,253,158	(467,272)	1,906,458	1,739,531
205	EMERGENCY TELEPHONE (E911)	1,189,910	826,258	363,652	545,648	235,775
210	SPECIAL SERVICE AREA (SSA) #4	341,959	277,500	64,459	(134,335)	(134,335)
215	CDBG FUND	785,595	1,347,806	(562,211)	(498,104)	(497,650)
220	CDBG LOAN FUND	116,073	124,886	(8,812)	243,800	244,459
235	NEIGHBORHOOD IMPROVEMENT	966	145	821	170,992	170,992
240	HOME FUND	262,254	259,732	2,522	11,799	11,799
250	AFFORDABLE HOUSING FUND	149,973	285,853	(135,880)	1,340,664	1,352,225
300	WASHINGTON NATIONAL TIF	5,747,009	6,306,876	(559,867)	4,702,677	4,781,764
320	DEBT SERVICE FUND	21,197,466	9,115,596	12,081,870	12,323,651	12,399,520
330	HOWARD-RIDGE TIF FUND	4,150,404	2,007,502	2,142,902	2,390,280	2,392,717
335	WEST EVANSTON TIF FUND	236,500	47,563	188,937	621,703	630,044
340	DEMPSTER-DODGE TIF FUND	136,937	75,797	61,139	55,130	55,298
345	CHICAGO-MAIN TIF	222,258	109,254	113,003	174,196	174,364
350	SPECIAL SERVICE AREA (SSA) #6	115,276	-	115,276	117,483	117,482
415	CAPITAL IMPROVEMENTS FUND	16,466,167	11,935,187	4,530,979	13,289,452	13,479,856
416	CROWN CONSTRUCTION FUND	27,001,460	4,635,749	22,365,711	22,906,572	22,906,702
420	SPECIAL ASSESSMENT FUND	467,916	842,897	(374,981)	2,622,719	2,619,183
505	PARKING SYSTEM FUND	9,181,241	7,041,716	2,139,525	6,850,226	7,144,914
510	WATER FUND	20,890,986	17,491,874	3,399,112	9,961,907	8,107,408
515	SEWER FUND	13,088,091	11,847,641	1,240,450	5,278,205	4,155,242
520	SOLID WASTE FUND	4,733,648	4,531,010	202,638	(859,328)	(1,165,885)
600	FLEET SERVICES FUND	2,758,376	2,966,658	(208,282)	133,061	(554,286)
601	EQUIPMENT REPLACEMENT FUND	1,267,519	1,050,454	217,065	1,066,584	1,069,582
605	INSURANCE FUND	16,596,398	20,747,268	(4,150,870)	(8,489,375)	(4,903,690)
	Grand Total	266,746,421	220,823,148	45,923,274	95,099,912	90,967,564

Included above are the ending balances as of November 30, 2018 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of November 30, 2018, the General Fund is reporting a net surplus of \$583,684. The fund balance in the General Fund is \$13,799,783 with a cash balance of \$9,825,856. The attached financials show the General Fund revenues at 91.5% of budget and expenses also at 91.5% of budget. Fund and cash balances were highest during summer primarily because of the receipt of the second installment of property taxes. To date, the General Fund has received 97.6% of property tax revenue for the year.

Through November 30, 2018, the SSA #4 Fund is showing a negative fund and cash balance of \$134,335.

Through November 30, 2018, the CDBG Fund is showing a negative fund balance of \$498,104 and negative cash balance of \$497,650. This is due to a delay in reimbursements and will be recovered with future draw downs.

Through November 30, 2018, the Capital Fund is showing a fund balance of \$13,289,452 and a cash balance of \$13,479,856. The fund continues to spend down balances from the 2017A General Obligation Bonds received in October 2017 and from the 2018B General Obligation Bonds received in August 2018.

Through November 30, 2018, the Crown Construction fund is showing a fund and cash balance of \$22,906,572. Proceeds from the 2018A General Obligation Bonds were received in August 2018.

Through November 30, 2018, the Water Fund appears low on revenue and expenses. This is because the clearwell treated water storage project that was budgeted in 2018 was delayed to 2019. This delay causes Capital Outlay and Other Revenue (IEPA loan proceeds) to appear far below budget in the Water Fund. This project is budgeted again in 2019.

The Water Fund revenues reflect payment from the Village of Skokie at the rate of \$0.78 per 1000 gallons against the billed rate of \$2.06 per 1000 gallons. This issue is currently being challenged in the court.

Through November 30, 2018, the Solid Waste Fund has a negative fund balance of \$859,328 and a negative cash balance of \$1,165,885. The Solid Waste Fund received property tax revenue for the first time in 2018, and has to date received the full \$410,000 budgeted in property taxes. This amount will increase to \$820,000 in 2019.

Through November 30, 2018, the Insurance Fund is showing a negative fund balance of \$8,489,375 and a negative cash balance of \$4,903,690. Fund balance is lower than cash balance due to accrued liabilities for pending litigation.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

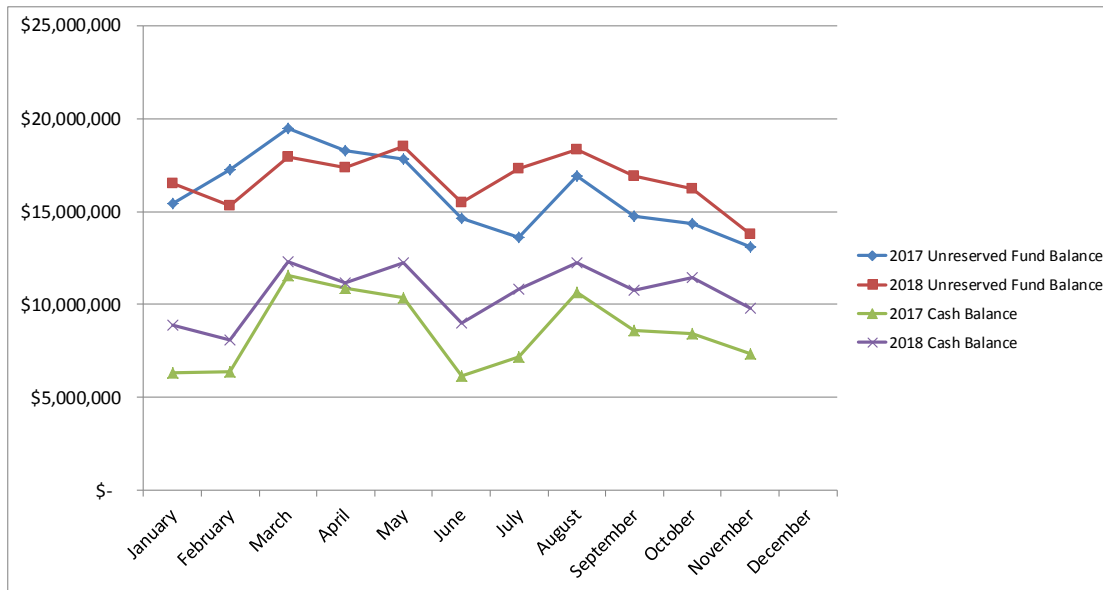
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the November 30, 2018 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

2017 v 2018 Fund and Cash Balance-- General Fund

	January	February	March	April	May	June	July	August	September	October	November
2017 Unreserved Fund Balance	\$ 15,453,984	\$ 17,244,431	\$ 19,450,955	\$ 18,292,843	\$ 17,839,404	\$ 14,612,957	\$ 13,603,487	\$ 16,910,096	\$ 14,723,355	\$ 14,354,436	\$ 13,093,607
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253	\$ 17,384,626	\$ 18,479,429	\$ 15,488,721	\$ 17,279,434	\$ 18,345,522	\$ 16,923,253	\$ 16,225,727	\$ 13,799,783
2017 Cash Balance	\$ 6,338,271	\$ 6,393,110	\$ 11,561,044	\$ 10,901,398	\$ 10,376,936	\$ 6,169,276	\$ 7,179,518	\$ 10,652,102	\$ 8,595,629	\$ 8,439,222	\$ 7,340,223
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418	\$ 11,184,339	\$ 12,226,888	\$ 9,006,016	\$ 10,816,697	\$ 12,252,460	\$ 10,763,842	\$ 11,463,410	\$ 9,825,856



Budget by Organization Report Through 11/30/18 Prior Fiscal Year Activity Included

Classification	2018 Budget	November 2018	YTD 2018	%	2017 Actuals
Fund 100 - GENERAL FUND					
REVENUE					
Property Taxes	28,849,196	96,159	28,153,565	97.6%	28,294,363
Other Taxes	49,742,274	3,635,703	44,570,339	89.6%	46,951,377
Licenses, Permits and Fees	12,397,400	1,633,894	9,769,590	78.8%	13,357,911
Fines and Forfeitures	3,882,500	401,307	3,563,482	91.8%	3,467,694
Charges for Services	10,077,550	757,784	9,420,075	93.5%	8,754,025
Interfund Transfers	7,748,417	618,143	6,799,569	87.8%	11,586,943
Intergovernmental Revenue	793,100	84,838	1,220,133	153.8%	1,234,749
Other Revenue	1,300,217	112,887	1,480,645	113.9%	1,858,106
Interest Income	50,100	11,190	81,590	162.9%	38,544
REVENUE TOTALS	114,840,754	7,351,903	105,058,988	91.5%	115,543,711
EXPENSE					
CITY COUNCIL	492,806	48,682	491,748	99.8%	498,172
CITY CLERK	191,784	23,587	196,023	102.2%	251,193
CITY MANAGER'S OFFICE	7,540,597	584,050	6,110,741	81.0%	7,539,496
LAW	736,346	70,536	595,800	80.9%	772,045
ADMINISTRATIVE SERVICES	9,075,303	907,026	8,146,040	89.8%	9,314,164
COMMUNITY DEVELOPMENT	3,614,774	404,722	3,106,502	85.9%	2,592,984
POLICE	38,391,099	3,295,350	36,233,379	94.4%	39,067,047
FIRE MGMT & SUPPORT	23,934,390	1,719,003	23,072,492	96.4%	24,355,551
HEALTH & HUMAN SERV.	3,697,529	303,427	2,869,432	77.6%	3,071,334
PARKS, REC. AND COMMUNITY SERV.	11,955,812	1,065,280	11,660,362	97.5%	12,479,438
PUBLIC WORKS AGENCY	14,607,356	1,282,935	11,992,783	82.1%	13,983,314
EXPENSE TOTALS	114,237,796	9,704,600	104,475,304	91.5%	113,924,739
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	114,840,754	7,351,903	105,058,988	91.5%	115,543,711
EXPENSE TOTALS	114,237,796	9,704,600	104,475,304	91.5%	113,924,739
Fund 100 - GENERAL FUND Totals	602,958	(2,352,696)	583,684		1,618,972

Budget by Organization Report Through 11/30/18

Classification	2018 Budget	November 2018	YTD 2018	%	2017 Actual
Fund 505 - PARKING SYSTEM FUND					
REVENUE					
Licenses, Permits and Fees	-	-	2,398	0.0%	1,900
Charges for Services	6,676,575	350,996	5,749,163	86.1%	6,303,624
Interfund Transfers	4,217,040	-	3,037,704	72.0%	4,120,636
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	193,316	18,122	296,574	153.4%	253,523
Interest Income	35,070	10,860	95,402	272.0%	62,067
REVENUE TOTALS	11,134,126	379,978	9,181,241	82.5%	10,741,750
EXPENSE					
Salary and Benefits	1,849,028	194,056	1,598,931	86.5%	1,675,404
Services and Supplies	3,451,775	425,889	3,393,281	98.3%	3,172,070
Capital Outlay	2,450,000	-	200,976	8.2%	280,311
Insurance and Other Chargebacks	319,648	26,637	293,011	91.7%	319,648
Depreciation Expense	-	-	-	0.0%	2,561,771
Contingencies	11,000	-	-	0.0%	4,246
Debt Service	3,070,625	-	53,131	1.7%	267,734
Miscellaneous	304,000	28,554	182,004	59.9%	267,436
Interfund Transfers	1,440,417	120,035	1,320,382	91.7%	1,584,683
EXPENSE TOTALS	12,896,493	795,171	7,041,716	54.6%	10,133,302
Fund 505 - PARKING SYSTEM FUND					
REVENUE TOTALS	11,134,126	379,978	9,181,241	82.5%	10,741,750
EXPENSE TOTALS	12,896,493	795,171	7,041,716	54.6%	10,133,302
Fund 505 - PARKING SYSTEM FUND	(1,762,367)	(415,193)	2,139,525		608,448
Starting Fund Balance	4,710,701		4,710,701		
Net Change	(1,762,367)		2,139,525		
Ending Fund Balance	2,948,334		6,850,226		

Budget by Organization Report Through 11/30/18

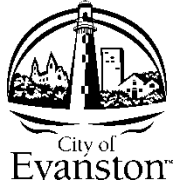
Classification	2018 Budget	November 2018	YTD 2018	%	2017 Actual
Fund 510 - WATER FUND					
REVENUE					
Licenses, Permits and Fees	70,000	4,040	47,278	67.5%	86,063
Charges for Services	18,267,000	1,048,125	14,766,568	80.8%	17,255,947
Other Revenue	27,333,656	67,854	5,859,532	21.4%	294,812
Interest Income	25,000	34,736	217,607	870.4%	35,784
REVENUE TOTALS	45,695,656	1,154,754	20,890,986	45.7%	17,672,605
EXPENSE					
Salary and Benefits	5,614,331	618,598	5,021,917	89.4%	5,958,873
Services and Supplies	4,655,410	367,086	3,127,210	67.2%	2,528,863
Capital Outlay	29,346,200	169,591	4,953,418	16.9%	(192,124)
Insurance and Other Chargebacks	468,492	39,041	429,451	91.7%	468,492
Depreciation Expense	-	-	-	0.0%	2,470,280
Contingencies	1,000	-	-	0.0%	-
Debt Service	1,960,760	85,306	584,427	29.8%	717,388
Miscellaneous	15,000	-	-	0.0%	2
Interfund Transfers	3,602,313	306,859	3,375,450	93.7%	6,327,314
EXPENSE TOTALS	45,663,506	1,586,480	17,491,874	38.3%	18,279,088
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	45,695,656	1,154,754	20,890,986	45.7%	17,672,605
EXPENSE TOTALS	45,663,506	1,586,480	17,491,874	38.3%	18,279,088
Fund 510 - WATER FUND Totals	32,150	(431,726)	3,399,112		(606,483)
Starting Fund Balance	6,562,795		6,562,795		
Net Change	32,150		3,399,112		
Ending Fund Balance	6,594,945		9,961,907		

Budget by Organization Report Through 11/30/18

Classification	2018 Budget	November 2018	YTD 2018	%	2017 Actual
Fund 515 - SEWER FUND					
REVENUE					
Charges for Services	12,589,650	390,079	11,173,238	88.7%	12,477,657
Other Revenue	2,104,000	-	1,868,230	88.8%	14,870
Interest Income	5,000	12,699	46,623	932.5%	16,023
REVENUE TOTALS	14,698,650	402,779	13,088,091	89.0%	12,508,550
EXPENSE					
Salary and Benefits	1,274,709	144,438	1,196,677	93.9%	1,313,154
Services and Supplies	2,558,630	258,178	583,841	22.8%	88,677
Capital Outlay	2,181,300	-	729,666	33.5%	16,941
Insurance and Other Chargebacks	269,988	22,499	247,489	91.7%	269,988
Depreciation Expense	-	-	-	0.0%	3,530,787
Debt Service	7,540,066	1,024,321	8,180,701	108.5%	1,143,643
Miscellaneous	1,500	115	230	15.3%	-
Interfund Transfers	991,677	82,640	909,037	91.7%	1,141,676
EXPENSE TOTALS	14,817,870	1,532,191	11,847,641	80.0%	7,504,867
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	14,698,650	402,779	13,088,091	89.0%	12,508,550
EXPENSE TOTALS	14,817,870	1,532,191	11,847,641	80.0%	7,504,867
Fund 515 - SEWER FUND Totals	(119,220)	(1,129,412)	1,240,450		5,003,683
Starting Fund Balance	4,037,755		4,037,755		
Net Change	(119,220)		1,240,450		
Ending Fund Balance	3,918,535		5,278,205		

Budget by Organization Report Through 11/30/18

Classification	2018 Budget	November 2018	YTD 2018	%	2017 Actual
Fund 520 - SOLID WASTE FUND					
REVENUE					
Property Taxes	410,000	-	410,000	100.0%	-
Licenses, Permits and Fees	375,000	14,063	213,086	56.8%	329,039
Charges for Services	3,732,394	454,355	3,371,718	90.3%	3,699,121
Interfund Transfers	705,967	58,831	647,136	91.7%	755,967
Other Revenue	38,000	2,091	91,709	241.3%	33,348
REVENUE TOTALS	5,261,361	529,340	4,733,648	90.0%	4,817,475
EXPENSE					
Salary and Benefits	993,616	113,887	883,679	88.9%	890,220
Services and Supplies	3,488,676	320,593	3,167,051	90.8%	3,482,141
Capital Outlay	275,750	2,436	178,829	64.9%	24,635
Debt Service	21,797	-	665	3.1%	1,797
Miscellaneous	7,500	1,600	5,288	70.5%	3,057
Interfund Transfers	322,362	26,864	295,499	91.7%	504,807
EXPENSE TOTALS	5,109,701	465,380	4,531,010	88.7%	4,906,657
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,261,361	529,340	4,733,648	90.0%	4,817,475
EXPENSE TOTALS	5,109,701	465,380	4,531,010	88.7%	4,906,657
Fund 520 - SOLID WASTE FUND Totals					
	151,660	63,960	202,638		(89,182)
Starting Fund Balance	(1,061,966)		(1,061,966)		
Net Change	151,660		202,638		
Ending Fund Balance	(910,306)		(859,328)		



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: December 21, 2018

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2018 MWEBE Goal Compliant

Dept .	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/22/2018	Bid 18-05	Asbestos Abatement at 721-723 Howard Str	\$38,000.00	-		Cove Remediation					
						10%	Abatement Materials	X				\$3,800.00
						5%	DisposAll Waste Services		X			\$1,900.00
						13%	Camow, Conibear & Assoc.		X			\$4,900.00
	January Total			\$38,000.00								\$10,600.00
	Total to Date			\$38,000.00		28%		1	2	0	0	\$10,600.00
PWA	2/12/2018	Bid 17-60	Howard Street Theatre Construction Svs	\$1,385,469.00	-		Structures Construction (LEP Eligible)					
						15.6%	Windy City Heating & Cooling	X				\$216,925.00
						7.2%	Evergreen Supply Company		X			\$100,000.00
						.8%	Kedmont Waterproofing Company		X			\$11,212.50
						2.5%	Central Rug & Flooring			X		\$35,750.00
PWA	2/12/2018	RFP 17-58	West Filter Plant Study	\$126,033.00	-		Carollo Engineers					
						9.1%	Environmental Design Int'l	X				\$11,470.00
						16.2%	McGuire Igleski & Associates			X		\$20,400.00
PWA	2/26/2018	Bid 18-06	Lovelace Park Pond Rehab	\$107,000.00	-		Sumit Construction					
						100%	Sumit Construction	X				\$107,000.00
PWA	2/26/2018	Bid 18-02	Service Center Parking Deck Restoration	\$506,074.00	\$136,960 /\$20,544		Monson Nicolas Inc. (LEP Eligible)					
PWA	2/26/2018	RFP 17-57	Rbt Crwn Comm Ctr - Constr Mgr Svs	\$41,510.00	-		Bulley & Andrews					
						25%	The Bowa Group	X				\$41,510.00
	February Total			\$2,166,086.00								\$544,267.50
	Total to Date			\$2,204,086.00		25%		4	4	2	0	\$554,867.50
Dept .	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount

PWA	4/9/2018	Biid 18-14	2018 50/50 Sidewalk Replacement Proj	\$211,000.00	-	Schroeder & Schroeder Inc.						
						27%	Ozinga Ready Mix Concrete			X		\$57,000.00
PWA	4/9/2018	RFP 18-01	Pavement Condition Evaluation	\$206,720.00	-	Infrastructure Management Services						
						5%	Barricade Lites, Inc.	X				\$10,336.00
PWA	4/23/2018	Bid 18-10	2018 Water Main Improvements & Resurf	\$2,410,717.00	\$200,000/\$30,000	Bolder Construction (LEP Eligible)						
						1.5%	Ozinga Ready Mix Concrete			X		\$35,000.00
						6.2%	JG Demo Inc	X				\$150,000.00
						8.2%	Chicagoland Truckin' Inc.	X				\$200,000.00
						9.1%	R A Seaton Contractor Services		X			\$220,000.00
PWA	4/23/2018	Bid 18-15	Emerson Street Wholesale Water Meter Construction	\$1,162,000.00	-	Bolder Construction (LEP Eligible)						
						1.6%	Ozinga Ready Mix Concrete			X		\$15,000.00
						3.4%	Chicagoland Truckin' Inc.	X				\$40,000.00
						20.4%	R A Seaton Contractor Services		X			\$238,000.00
April Total				\$3,990,437.00								\$965,336.00
Total to Date				\$6,194,523.00		24.5%		8	6	5		\$1,520,203.50
PWA	5/29/2018	Bid 18-19	2018 Motor Fuel Tax (MFT) Street Resurfacing	\$1,022,639.20	-	J.A. Johnson (state funds, not LEP eligible)						
						7.4%	Galaxy Underground Inc.		X			\$75,848.00
						1%	Alzate Trucking		X			\$9,500.00
						6.3%	Ozinga Ready Mix Concrete			X		\$65,000.00
						1%	Hawek Enterprises, Inc.		X			\$10,248.00
						1%	Precision Pavement Markings	X				\$10,950.00
PWA	5/29/2018	Bid 18-25	Steel Fabrication	\$891,000.00	\$155,000/\$23,250	Kovilic Construction (LEP Eligible)						
						24%	Thornton Rave Steel	X				\$215,000.00
May Total				\$1,913,639.20								\$386,546.00
Dept	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
Total to Date				\$8,108,162.20		23.5%		10	9	6		\$1,906,749.50

2018 M/W/EBE Goal Compliance & Waiver Report

PWA	6/25/2018	No Bid #	Fire Station #2 Roof Replacement	\$234,057.00		Garland / DBS						
						3.8%	Futurity 19 Inc		X			\$8,990.00
						8%	Garth Building Products	X				\$19,000.00
PWA	6/25/2018	RFQ 16-08	Engineering Services Agr Central Street Bridge	\$519,592.61		Stanley Consultants, Inc.						
						18.5%	Environmental Design Int'l	X				\$96,148.00
						5%	Santacruz Land Acquisitions	X				\$27,750.00
PWA	6/25/2018	RFP 18-26	Survey Benchmark Update	\$49,447.42		American Surveying & Engineering (M)*						
	Jun Total			\$803,097.03								\$201,335.42
	Total to Date			\$8,911,259.23		23.5%		14*	10	6		\$2,108,084.92
PWA	7/9/2018	RFQ 18-07	Civic Center HVAC Architectural / Eng Svs	\$47,330.00		Grumman / Butkus Associates (E)**						
	Jul Total			\$47,330.00								\$47,330.00
	Total to Date			\$8,958,589.23		24%		14*	10	7**		\$2,155,414.92
PWA	8/13/2018	Bid 18-34	2018 Alley & Str Improvement Proj	\$847,761.30		Capitol Cement Company (federal funds, not LEP eligible)						
						13%	Ozinga Ready Mix Concrete			X		\$110,000.00
						1%	Turf Care Landscaping			X		\$9,000.00
						1%	Work Safety Zone		X			\$8,400.00
						1%	Petromex Inc.	X				\$8,000.00
						10%	J. Jasso Trucking	X				\$83,250.00
PWA	8/13/2018	Bid 18-37	Noyes Hallway & Common Area Improv	\$199,145.00		Bodala LLC DBA Central Rug and Carpet (E)**						
PWA	8/13/2018	RFQ 16-75	Engin Svs Howard Street Corridor Improv	\$600,000.00		Christopher B. Burke Engineering						
						13.2%	Atlamanu Inc		X			\$79,499.58
						1.9%	GSG Consultants	X				\$11,500.00
Dept	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	8/13/2018	RFP 18-18	Water Quality Lab Expansion	\$182,025.00		McGuire Igeski & Associates (E)**						

2018 M/W/EBE Goal Compliance & Waiver Report

	Aug Total			\$1,828,931.30									\$690,819.58
	Total to Date			\$10,787,520.53		26.3%		17	12	11*			\$2,846,234.50
LIB	9/12/2018	Bid 18-38	Main Library Weatherproofing	\$538,800.00			Reliable & Associates, Inc.						
						26.6%	Benton Construction		X				\$143,780.00
						5.5%	Gonzalez Iron Works	X					\$29,843.00
PWA	9/12/2018	RFP 18-32	Garden Park Renovations	\$74,465.96			Teska Associates, Inc.						
						58.5%	Teska Associates			X			\$43,560.00
						38.1%	Christopher Burke Engineering			X			\$28,405.96
						3.4%	Construction & Geotech Materials	X					\$2,500.00
	Sep Total			\$613,265.96									\$248,088.96
	Total to Date			\$11,400,786.49		27.1%		19	13	13			\$3,094,323.46
PWA	10/8/2018	Bid 18-47	2018 CIPP Sewer Rehabilitation Contr B	\$379,505.00			Kenny Construction						
						18%	Sheridan Plumbing & Sewer		X				\$67,790.25
PWA	10/22/2018	RFQ 18-28	Main Street Improvement Project	\$363,738.00			Patrick Engineering						
						28.3%	Terra Engineering		X				\$102,954.00
						4.4%	Kettelkamp & Kettelkamp			X			\$15,890.00
	Oct Total			\$743,243.00									\$186,634.25
	Total to Date			\$12,144,029.49		27.0%		19	15	14			\$3,280,957.71
CED	11/12/2018	RFP 18-51	Central Street Special Services Area	\$24,035.00			Teska Associates, Inc.						
						100.0%	Teska Associates			X			\$24,035.00
	Nov Total			\$24,035.00									\$24,035.00
	Total to Date			\$12,168,064.49		27.1%		19	15	15			\$3,304,992.71
PWA	12/10/2018	Bid 18-56	Chandler Newberger Center HVAC	\$362,000.00			Amber Mechanical Contractors Inc.						
Dept	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE		Subcontract Amount
						5%	Hillco Distributing Company		X				\$18,100.00
						25%	Dynamic Heating & Piping	X					\$90,500.00

2018 M/W/EBE Goal Compliance & Waiver Report

PWA	12/10/2018	Bid 18-50	Sherman Avenue Improvements	\$825,071.84	Landmark Contractors						
					2.6%	Ozinga Ready Mix Concrete			X		\$21,500.00
					1.6%	Work Zone Safety		X			\$13,657.20
					5.5%	Ever Lights Inc.			X		\$45,000.00
					18.5%	Archon Construction		X			\$152,956.00
Nov Total				\$1,187,071.84							\$341,713.20
Total to Date				\$13,355,136.33	27.3%		20	18	17		\$3,646,705.91

M/W/EBE Tacking Report Legend

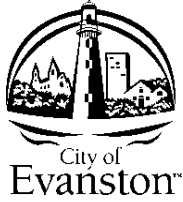
- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library
- CMO City Manager's Office

2018 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	2/12/2018	Bid 18-03	\$38,000.00	2018 Sewer Flow	ADS Environmental	Precludes Subcontracting Opportunities

				Monitoring	Services (Huntsville, AL)	
PWA	3/19/2018	RFP 18-04	\$32,569.00	Business District Planters & Landscape Improv	Herrera Landscape Snow Removal (Evanston, IL)	Minority Contractor will Perform 100% of the work
PWA	4/23/2018	Bid 18-16	\$249,439.00	2018 CIPP Sewer Rehab Contract A	Insituform Technologies (Chesterfield, MO)	Precludes Subcontracting Opportunities
CMO	5/29/2018	RFP 18-12	\$15,000.00	Vending Machine Services	Mark Vend Services (Northbrook, IL)	Precludes Subcontracting Opportunities
CMO	6/25/2018	Bid 18-29	\$80,500.00	Water Production Door Renov	CCDS (Morton Grove, IL)	Precludes Subcontracting Opportunities
CMO	6/25/2018	Bid 18-17	\$377,000.00	South Standpipe Pump Station	MAG Construction (Highland Park, IL)	Precludes Subcontracting Opportunities
CMO	7/9/2018	RFP 18-24	\$53,575.00	Citywide Arc Flash Program	Lewellyn Technology (Indianapolis, IN)	Precludes Subcontracting Opportunities
ADM	7/30/2018	RFP 18-35	\$24,997.00	Community Review Services	Hillard Heintze (Chicago, IL)	Precludes Subcontracting Opportunities
PRCS	10/8/2018	RFP 18-43	\$0.00	Fencing Program	Chicago Fencing Club (Skokie, IL)	Cost will depend on the price of registration
PRCS	10/8/2018	RFP 18-42	\$0.00	Marital Arts Program	Connelly Academy (Willmette, IL)	Cost will depend on the price of registration
CMO	10/8/2018	RFP 18-41	\$0.00	Collection Agency Services	LifeQuest Services (Munster, IN)	Cost will be deducted from recovered revenue (21% per contract)
Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
ADM	11/19/2018	RFP 18-52	\$620,662.00	Crossing Guard Services	Andy Frain Servcices (Aurora, IL)	Precludes Subcontracting Opportunities

PWA	12/10/2018	Bid 18-58	\$187,500.00	AFSCME Uniforms	Silk Screen Express(Tinley Park, IL)	Precludes Subcontracting Opportunities
		Dec To Date	\$1,679,242.00			



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: December 19, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, December 13, 2018 - December 19, 2018

Backlog (business days received until reviewed): 13

Volume (number of cases pending staff review): 26

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	pending P&D 12/10/18
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	non-compliant, pending revisions from the applicant, special use application, DAPR
1	500 Davis Street	D1	Zoning Analysis	Zoning verification letter	11/30/18	pending staff review
1	1733 Hinman Avenue	R1	Building Permit	Replace walks, repair stoop	12/12/18	pending staff review
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending adjustment to the PD, DAPR
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1418 Darrow Ave	R3	Building Permit	New Car Port	9/26/2018	non-compliant, pending revisions from the applicant
2	1514 Dewey Street (1434 Dewey)	R3	Building Permit	New SFR	10/10/18	pending additional information from the applicant
2	1727 Oak Avenue	D3	Building Permit	New 17-story, 155' tall, age-restricted 169 unit multiple family dwelling, with 139 parking spaces (1727 Oak Ave PD)	11/05/18	pending additional information, DAPR
2	2020 Greenwood Avenue	I2	Building Permit	Storage containers	11/06/18	pending additional information from the applicant
2	904 Grey Avenue	R2	Building Permit	Interior remodel, a/c replacement	12/07/18	pending staff review
2	1232-4 Florence Avenue	R3	Building Permit	Interior remodel to multi-family dwelling	12/11/18	pending staff review
2	1561 Florence Avenue	R3	Building Permit	1 and 2-story addition	12/11/18	pending staff review
2	1127 Dewey Avenue	R3	Building Permit	Roof mounted solar panels	12/11/18	pending staff review
2	1450 Pitner Avenue	R2	Building Permit	Roof mounted solar panels	12/11/18	pending staff review
2	1212 Dewey Avenue	R3	Zoning Analysis	New SFR and detached garage	12/11/18	pending staff review
3	524 Main Street	C1a	Building Permit	Interior renovation - Northshore Medical (ground floor)	10/08/18	pending special use and major variation application
3	419 Keeney Street	R5	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
3	1422 Hinman Avenue	R5	Building Permit	New 3 car garage and coach house	12/04/18	pending staff review
3	1218 Sheridan Road	R1	Building Permit	Replace driveway with brick pavers, replace patios, columns at front corners of property, retaining wall in rear yard.	12/06/18	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant

4	1333 Asbury Avenue	R1	Zoning Analysis	New SFR with attached garage	10/15/18	pending additional information from the applicant
4	960 Grove Street	D1	Building Permit	Interior and facade renovation	10/19/18	pending additional information, DAPR
4	1009 Florence Avenue	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
4	818 Crain Street	R3	Building Permit	Rehabilitation of a 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
4	601 Davis Street	D2/D3	Zoning Analysis	18-story Office building with 42 parking spaces, ground floor retail and drive-through	11/28/18	non-compliant, pending revisions from the applicant
4	1030 Davis Street	D2	Building Permit	Exterior renovation, windows and entry modification	12/04/18	pending staff review
4	1118 Elmwood Avenue	R3	Building Permit	New 2-unit residential building	12/13/18	pending staff review
5	1413 Emerson St	R5	Zoning Analysis	5-Story, 24 Dwelling Units, 36 Parking Spaces For New Residential Condo Building 1413-1425 Emerson Street	9/21/2018	non-compliant, pending revisions
5	1917 Jackson Ave	R5	Zoning Analysis	5-Story, 20 Dwelling Units, 30 Parking Spaces For New Residential Condo Building 1917-1925 Jackson Ave	9/21/2018	non-compliant, pending revisions
5	1815 Dodge Ave	R4	Building Permit	Construction of new 3-unit townhomes (single-family attached)	9/26/2018	non-compliant, pending revisions from the applicant
5	1813 Laurel Avenue	R2	Building Permit	New SFR and detached garage	09/28/18	pending revisions from the applicant
5	1815 Laurel Avenue	R2	Building Permit	New SFR and detached garage	09/28/18	pending revisions from the applicant
5	2120 Jackson Avenue	MXE	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
5	911 Simpson Street	R4a	Building Permit	Interior remodel	12/07/18	pending staff review
5	2007 Church Street	R3	Building Permit	Interior remodel, replace walk	12/10/18	pending staff review
5	1905 Church Street	B2	Building Permit	Interior remodel for restaurant	12/12/18	pending staff review
5	2026 Sherman Avenue	R5	Zoning Analysis	2nd story addition over existing 1st floor	12/17/18	pending staff review
6	2317 Thayer Street	R1	Building Permit	New 2-story garage	10/31/18	pending additional information from the applicant
6	2415 Hartzell Street	R1	Building Permit	Replace deck and screened porch	11/26/18	non-compliant, pending revisions from the applicant
6	2731 Woodland Road	R1	Building Permit	2nd story addition, interior remodel	12/11/18	pending staff review
6	2733 Lawndale Avenue	R1	Building Permit	Replace stepping stones, walk and garage apron	12/12/18	pending staff review
6	2706 Payne Street	R1	Building Permit	new 22x24 detached garage	12/14/18	pending staff review
6	2320 Park Place	R1	Zoning Analysis	Enlarge front porch, porch to be all-weather, extend porch roof to cover front steps	12/14/18	pending staff review
7	2648 Sheridan Road	R1	Building Permit	New SFR	09/17/18	non-compliant, pending revisions from the applicant
7	2115 Lincoln Street	R1	Building Permit	Install patio in front yard	09/28/18	non-compliant, pending revisions from the applicant
7	1833 Lincoln Street	R5	Building Permit	New deck	10/11/18	non-compliant, pending revisions from the applicant
7	2702 Prairie Avenue	R4	Building Permit	Addition to SFR	10/30/18	non-compliant, pending revisions from the applicant

7	2746 Euclid Park Place	R1	Building Permit	New det-garage, interior and exterior renovation	12/03/18	pending staff review
7	2865 Sheridan Place	R1	Zoning Analysis	2-1/2 story addition	12/07/18	pending staff review
7	1201 Grant Street	R1	Building Permit	Mud room addition	12/10/18	pending staff review
7	1210 Chancellor Street	R5	Zoning Analysis	New 3-unit multi-family dwelling	12/11/18	pending staff review
7	1970 Campus Drive	U3	Building Permit	Interior renovation (NU - library)	12/12/18	pending staff review
7	2500 Hartrey Avenue	R1	Zoning Analysis	1-story addition	12/17/18	pending staff review
8	1118 Harvard Terrace	R2	Building Permit	Addition to SFR	09/28/18	non-compliant, pending variation application
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending additional information from the applicant
8	328 Custer Avenue	R5	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending additional information from the applicant
9	740 Custer Avenue	C2	Building Permit	Pave existing gravel parking lot with asphalt	10/24/18	non-compliant, pending revisions from the applicant
9	1121 Monroe Street	R2	Building Permit	1st floor remodel, 2nd-story addition, new deck	10/31/18	non-compliant, pending minor variation application
9	1606 Main Street	R3	Building Permit	Replace deck, new door opening	11/05/18	pending additional information from the applicant

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	pending PC 01/09/19
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending DAPR, PC & ZBA
2	1227 Dodge Avenue	C1	Special Use	Daycare center - child	10/26/18	pending DAPR, ZBA
2	1424 Dewey Avenue	R3	Major Variation	Reduce minimum lot area for proposed subdivision of property	12/17/18	pending staff review
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending Preservation 01/08/19
3	524 Main Street		Special Use, Major Variation	Special Use for ground floor medical office in the oDM Overlay District, variation to reduced required off-street parking	12/04/18	pending DAPR 01/09/18, ZBA 01/15/19
4	705 Main Street	B2/oDM	Special Use	Special Use for ground floor medical office in the oDM Overlay District	11/26/18	pending P&D 01/14/19
4	910 Custer Avenue	MUE	Planned Development	New 40-unit townhome development, map amendment from MUE to MXE	11/28/18	pending DAPR, PC
4	1030 Davis Street	D2	Special Use	Special use for type-2 restaurant (Philz Coffee)	12/07/18	pending ZBA 01/15/19
5	1905 Church Street	B2	Special Use	Special use for type-2 restaurant (Spice)	12/12/18	pending ZBA 01/15/19
5	2102 Darrow Avenue	R3	Subdivision	Resubdivide property into 3 lots	12/17/18	pending staff review
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	pending additional information from the applicant
6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	pending P&D 01/28/19

7	2510 Green Bay Road	B1a	Special Use	Special Use for banquet hall	12/13/18	pending 01/09/19 DAPR, ZBA 01/15/19
9	2425 Oakton Street	I1/oRD	Planned Development	New car wash with 28 parking spaces, 20 of which are for vacuum stations	09/27/18	pending DAPR, PC



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 21, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

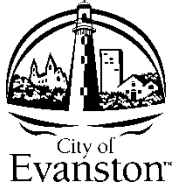
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, December 21, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Support beam and column installation is ongoing. Soil erosion fencing is installed. Streets, sidewalks and alleys are in good condition. Construction fencing is in place.	12/20/2018
2	1801 Main Street (Robert Crown)	Recreation Facility	Support beam and column installation is ongoing. Work on sewer and drainage system is ongoing. Construction fencing is in place. Permit for the Center has been issued.	12/20/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Masonry work is ongoing.	12/20/2018
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Construction fence and screening have been installed. Site excavation is ongoing. Crews are preparing for foundation installation. Contractor has been contacted regarding a construction hours concern.	12/20/2018
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Foundation, and concrete support column installation is ongoing. Weekly vibration reports continue to be provided to the Building Department for review. Construction fencing is in place. Building permit for structure has been issued. Water service installation tentatively scheduled for January 14th. Installation will impact adjacent businesses.	12/20/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Rough electrical and piping work are in progress. Contractor has been contacted to repair construction fence and screening. Contact signage has been posted.	12/20/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	12/20/2018



Memorandum

To: Honorable Mayor and Members of the City Council

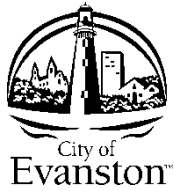
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: December 21, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
2	1806 Dempster St	Rosy's Shop	12/18/2018	Change of Ownership – Pending Inspections
5	1905 Church St	Spice	12/13/18	Pending Zoning Special Use & Building Permit Plan Review Approval
2	1227 Dodge Ave	Destiny Track Children's Engagement Center	11/01/2018	Pending Zoning Special Use Approval & Building Permit Submittal
5	824 Noyes St	Stacked and Folded	9/26/2018	Building Permit Issued – Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Issued – Pending Inspections
1	1709 Benson Ave	Bat 17	8/24/2018	Change of Ownership - Pending Inspections
1	817 University Pl	Tuko Cantina	7/12/2018	Building Permit Issued – Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Mario Treto, Deputy City Attorney

Subject: Weekly Liquor License Application Report

Date: December 21, 2018

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8097 or mtreto@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 21, 2018

Merry Christmas & Happy New Year!

Editor's Note: See You Next Year!

From all of us to all of you, Happy Holidays and all the best in the New Year! The NWMC offices will be closed on December 24 and 25, open from 9:00 a.m. to 3:00 p.m. on December 26-28 and closed December 31 and January 1. The Director's Weekly Briefing will return on January 4.

Bike-Ped Committee Discusses Multimodal Plan, CMAQ/TAP and Des Plaines River Trail

The NWMC Bicycle and Pedestrian Committee met Tuesday and discussed development of the NWMC Multimodal Plan, which is being funded through the Chicago Metropolitan Agency for Planning (CMAP) Local Technical Assistance Program (TAP-L). NWMC and CMAP staff reviewed responses to the Request for Proposals in November and interviewed finalists earlier this month. The contract will be considered by the CMAP board for approval in January, with the plan update to begin soon thereafter.

The Committee was also briefed on the upcoming Congestion Mitigation and Air Quality (CMAQ) and TAP-L call for projects. That call is tentatively scheduled to open on January 15, with applications due on March 15. The CMAQ program provides funding for projects including transit improvements, traffic flow improvements, bicycle facility projects and direct emissions reductions projects. The TAP-L program provides funding for bicycle facility projects only. More information is available by visiting the [CMAP website](#).

Finally, NWMC staff updated the Committee on a Cook County Forest Preserve project to improve a Des Plaines River Trail railroad crossing just north of Golf Road in *Des Plaines*. Trail users are currently prohibited from crossing the tracks at this location, forcing them to find their own detour to reconnect with the trail. While multiple options were considered, including a sidepath along the existing Golf Road underpass and an upgrade of the at-grade crossing to meet safety standards, the preferred alternative is a bridge over the tracks. Next steps include a public meeting, obtaining environmental approvals from IDOT and submitting a draft Project Development Report (PDR) to IDOT for review. *Staff contacts: Cole Jackson, Josh Klingenstein*

North Shore Technical Committee Discusses Surface Transportation Program Status

The North Shore Council of Mayors Technical Committee met Thursday at the *Skokie Village Hall* to discuss the Council's current list of Surface Transportation Program (STP) projects. The Committee discussed the need to prioritize the projects that are outside of its active program, which will better position the Council if additional funds become available for those projects. Members of the Committee also agreed to meet in January to discuss updating the STP project selection methodology for the next call for projects. *Staff contact: Cole Jackson*

We Have the Perfect Stocking Stuffer!

A ticket for the 2019 NWMC Legislative Brunch makes a great gift! The invitations are out for the event of the season, scheduled for Saturday, January 26, 10:00 a.m. to noon at the Hilton Chicago/*Northbrook*, 2855 N. Milwaukee Avenue in *Northbrook/Prospect Heights*. Please RSVP by Friday, January 18 to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. NWMC members are also asked to please extend a personal invitation to your legislators encouraging them to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

January 22 NWMC Auction is Right Around the Corner

The first NWMC Surplus Vehicle & Equipment auction for the year will be held on Tuesday, January 22, 2:00 p.m. at America's Auction, 14001 S. Karlov Avenue in Crestwood. Don't let the hustle and bustle of the holidays distract

from prepping your vehicles and equipment for the sale. The other quarterly auction dates are April 23, July 23, and October 22, or members can sell vehicles online at any time. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or Bruce.Uhter@americasautoauction.com. *Staff contact: Ellen Dayan*

Meetings and Events

NWMC Executive Board will meet on Wednesday, January 2 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, January 9 at 12:00 Noon at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, January 9 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, January 16 at 8:30 a.m. at the NWMC offices.

NWMC Legislative Brunch will be held on Saturday, January 26 from 10:00 a.m. to Noon at the Hilton Chicago/Northbrook.