



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: December 7, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for November 29, 2018 – December 5, 2018

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Report – November 2018

Health Department
Weekly Food Establishment Application Report

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, December 10, 2018

Administration and Public Works

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, December 11, 2018

Arts Council

www.cityofevanston.org/artscouncil

Preservation Commission

www.cityofevanston.org/preservationcommission

Wednesday, December 12, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Citizens Police Advisory Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, December 13, 2018

Joint Review Board

<https://www.cityofevanston.org/jointreviewboard>

Environment Board

www.cityofevanston.org/environmentboard

Mental Health Board - CANCELED

www.cityofevanston.org/mentalhealthboard

Friday, December 14, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



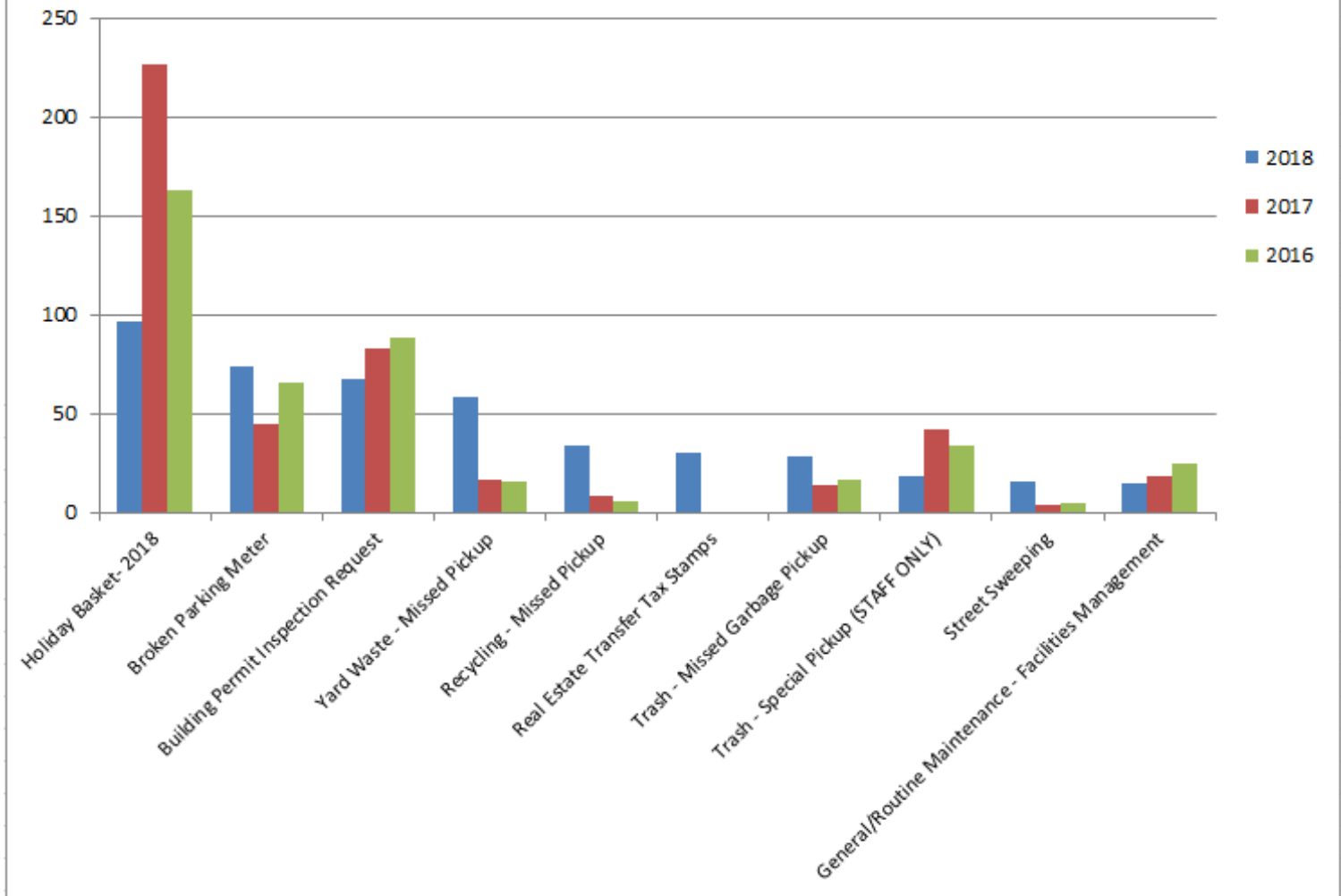
Weekly Report

November 29 – December 5, 2018

	Current Week	Previous Week
Calls Handled	2635	2267
Service Requests	820 Including 115 Holiday Basket Requests	625 including 147 Holiday Basket Requests
Total Chats	40	21
Total Text	31	26

Trending Requests	<ul style="list-style-type: none"> • Holiday Baskets • Missed Yard Waste • Street Sweeping Questions
--------------------------	---

2016-2018 Comparison Chart
For November 29 - December 5



November 29 – December 5, 2018

Missed Garbage Pickup

This week 29; Last week 17
Above 3 year avg. of 14.2

Missed Recycling Pickup

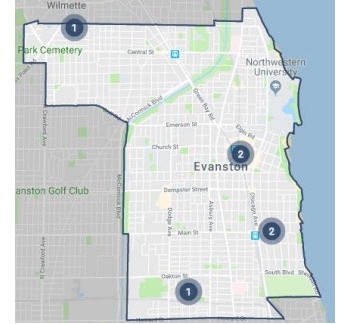
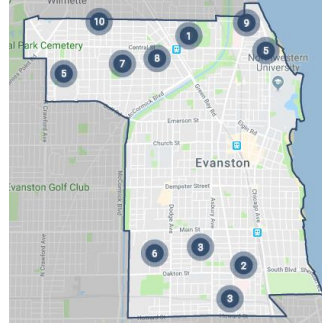
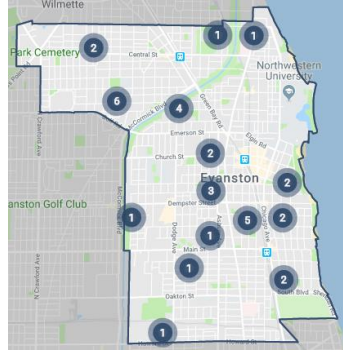
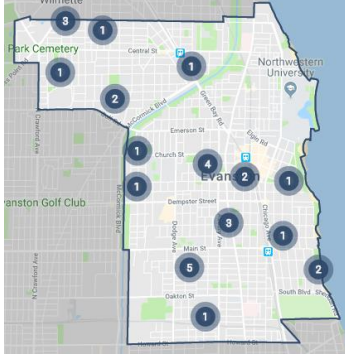
This week 34 ; Last week 3
Above 3 year avg. of 13.1

Missed Yard Waste

This week 59; Last week 3
Above 3 year avg. of 11.1

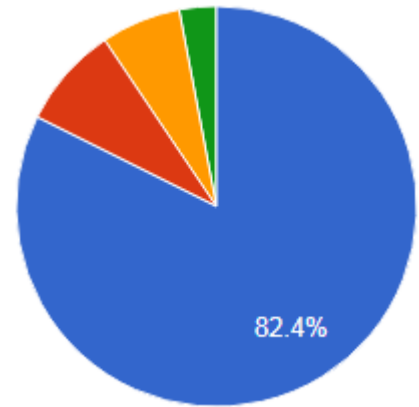
Rodents/Rats

This week 6; Last week 3
Below 3 year avg. of 20.3



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Construction / Engineering	1	100%	0%
Dead Rodent Rat	1	50%	50%
Ask a Question/Send a Message	2	17%	83%
Pot Hole - Alley	2	50%	50%
Sewer/Street Alley Flooding	1	25%	75%
Trash/ Overflowing Garbage	1	33%	67%
Trash Cart, Recycling Cart - Missing	1	50%	50%
Trash - Missed Garbage Pickup	7	24%	76%
Yard Waste - Missed Pickup	7	12%	88%



- Completed
- In progress
- Received
- Submitted



Weekly Report

November 29 – December 5, 2018

Upcoming Events—December 10 - 16

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
10 3:00 PM Community HIV & STI Screening 6:00 PM Administration and Public Works Committee 7:00 PM Planning & Development Committee 7:15 PM City Council	11 9:30 AM ProduceMobile 6:30 PM Arts Council Meeting 7:00 PM Preservation Commission Meeting	12 2:30 PM Design and Project Review Committee 6:30 PM Hope for the Holidays 7:00 PM Plan Commission Meeting 7:00 PM 5th Ward Holiday Party and Meeting 7:00 PM Citizens' Police Advisory Committee	13 9:30 AM Joint Review Board Meeting 5:00 PM Main-Dempster Mile Holiday Treat Walk 7:00 PM 2nd Ward Meeting 7:00 PM Environment Board 7:00 PM Mental Health Board - CANCELED	14 7:15 AM Utilities Commission Meeting 7:30 PM The Nutcracker on Ice 7:30 PM "Moving On"	15 8:00 AM Indoor Farmers' Market 12:00 PM 9th Ward Holiday Party 2:30 PM The Nutcracker on Ice 4:00 PM "Moving On" 7:00 PM "Moving On" 7:30 PM The Nutcracker on Ice	16 2:30 PM The Nutcracker on Ice 4:00 PM "Moving On" 7:00 PM "Moving On"

Ask a Question—Word Cloud



Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

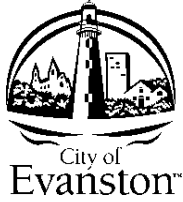
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services

EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/7/2019	Human Services					
	1/14/2019	Presentation of Donated Funds from FRCC	P		CC		
CMO	1/14/2019	Budget Amendment - Library	R/SPB		CC	Desai	
Legal	1/14/2019	Sexual Harassment Policy	B		APW	Masoncup	
PWA	1/14/2019	Main St Commons Construction Easement	B	X	APW	Stoneback	
CD	1/14/2019	Contract w/SAFEbuilt for Plan Review and Inspection Svcs	B	X	APW	Leonard	
CMO	1/14/2019	MOU with Friends of Robert Crown	R		APW	Storlie	
Admn Svcs	1/14/2019	Loading Zone - Simpson	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Overnight Truck Parking	O		APW	Storlie	For Intro
Admn Svcs	1/14/2019	Taxi Cab Stand - Howard	O		APW	Storlie	For Intro
CD	1/14/2019	Amending Sidewalk Café Permit Fees	O		APW	Leonard	For Intro
CD	1/14/2019	New Business License Registration Fee	O		APW	Leonard	For Intro
CD	1/14/2019	2626 Reese - Major Zoning Relief	O		PD	Leonard	For Intro
CD	1/14/2019	705 Main St - Special Use - Ground Floor Medical	O		PD	Leonard	For Intro
CD	1/14/2019	Mental Health Board Allocations for 2019	B		HS	Leonard	
PWA	1/22/2019	Street Light Master Plan	P		CC	Stoneback	
CMO	2/4/2019	Special City Council - Affordable Housing			CC		
Council & Committee Meetings							
12/10/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
12/18/2018	7:00 PM	Housing & Community Development Act Committee					
12/19/2018	6:30 PM	MWEBE Development Committee					
12/20/2018	6:30 PM	Equity & Empowerment Commission					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Desai	
Admin Serv		Title 9 City Code Amendments	O		CC	Masoncup	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Masoncup	Tabled 3.9.15 (revisit 2016)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: December 5, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, November 28, 2018 - December 5, 2018

Backlog (business days received until reviewed): 21

Volume (number of cases pending staff review): 36

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	pending P&D 12/10/18
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	non-compliant, pending revisions from the applicant
1	1724 Sherman Avenue	D1	Building Permit	Exterior remodeling	10/23/18	pending DAPR 12/19/18
1	2125 Sherman Avenue	R4a	Building Permit	New detached garage	11/02/18	pending additional information from the applicant
1	500 Davis Street	D1	Zoning Analysis	Zoning verification letter	11/30/18	pending staff review
1	1930 Sherman Avenue	R5	Building Permit	Interior renovation (Alpha Phi Fraternity)	12/04/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending adjustment to the PD, DAPR
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1418 Darrow Ave	R3	Building Permit	New Car Port	9/26/2018	pending additional information from the applicant
2	1514 Dewey Street (1434 Dewey)	R3	Building Permit	New SFR	10/10/18	pending additional information from the applicant
2	1152 Dodge Avenue	C2	Building Permit	Interior remodel of vacant retail tenant space (Autozone)	10/18/18	pending DAPR
2	1727 Oak Avenue	D3	Building Permit	New 17-story, 155' tall, age-restricted 169 unit multiple family dwelling, with 139 parking spaces (1727 Oak Ave PD)	11/05/18	pending staff review
3	524 Main Street	C1a	Building Permit	Interior renovation - Northshore Medical (ground floor)	10/08/18	pending special use and major variation application
3	1034 Sheridan Road	R3	Building Permit	Basement remodel, egress windows	11/07/18	pending staff review
3	419 Keeney Street	R5	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending staff review
3	1423 Hinman Avenue	R1	Building Permit	Interior remodel of coach house	11/07/18	pending staff review
3	1415 Sherman Avenue, #102	D4	Building Permit	Interior build out, dental office	11/26/18	pending staff review
3	701 Sheridan Road	R1	Zoning Analysis	Remove gravel walks, install flagstone walks and patio	11/27/18	pending staff review
3	1422 Hinman Avenue	R5	Building Permit	New 3 car garage and coach house	12/04/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	pending revisions from the applicant

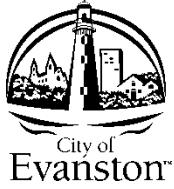
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	non-compliant, pending revisions from the applicant
4	1211 Ridge Avenue	R1	Zoning Analysis	Subdivide property into 2 lots	09/14/18	pending revisions by the applicant
4	1333 Asbury Avenue	R1	Zoning Analysis	New SFR with attached garage	10/15/18	pending additional information from the applicant
4	960 Grove Street	D1	Building Permit	Interior and facade renovation	10/19/18	pending DAPR
4	1555 Oak Avenue	R6	Building Permit	Interior renovation floors 5 and 6	11/06/18	pending staff review
4	1009 Florence Avenue	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending staff review
4	818 Crain Street	R3	Building Permit	Rehabilitation of a 2-story multiple family apartment building	11/07/18	pending staff review
4	1010 Davis Street	D2	Building Permit	Interior remodel of commercial space	11/16/18	pending staff review
4	1030 Davis Street	D2	Building Permit	Exterior renovation, windows and entry modification	12/04/18	pending staff review
5	1413 Emerson St	R5	Zoning Analysis	5-Story, 24 Dwelling Units, 36 Parking Spaces For New Residential Condo Building 1413-1425 Emerson Street	9/21/2018	non-compliant, pending revisions
5	1917 Jackson Ave	R5	Zoning Analysis	5-Story, 20 Dwelling Units, 30 Parking Spaces For New Residential Condo Building 1917-1925 Jackson Ave	9/21/2018	non-compliant, pending revisions
5	1815 Dodge Ave	R4	Building Permit	Construction of new 3-unit townhomes (single-family attached)	9/26/2018	non-compliant, pending revisions from the applicant
5	1813 Laurel Avenue	R2	Building Permit	New SFR and detached garage	09/28/18	pending revisions from the applicant
5	1815 Laurel Avenue	R2	Building Permit	New SFR and detached garage	09/28/18	pending revisions from the applicant
5	2120 Jackson Avenue	MXE	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending staff review
5	2216 Foster Street	R3	Building Permit	Solar panels on roof	11/13/18	pending staff review
5	2216 Foster Street, #2	R3	Building Permit	Solar panels on roof	11/27/18	pending staff review
6	2317 Thayer Street	R1	Building Permit	New 2-story garage	10/31/18	pending additional information from the applicant
6	3310 Hayes Street	R1	Zoning Analysis	Additions and attached garage, open parking in side yard	11/09/18	pending staff review
6	53 Knox Circle	R4	Building Permit	Interior renovation	11/14/18	pending staff review
6	501 Trinity Court	R4	Building Permit	Interior renovation of duplex into SFR	11/16/18	pending staff review
6	601 Trinity Court	R4	Building Permit	Interior renovation of duplex into SFR	11/16/18	pending staff review
6	2639 Princeton Avenue	R2	Building Permit	Interior repair, fire damage	11/16/18	pending staff review
6	705 Trinity Court	R4	Building Permit	Interior renovation of duplex into SFR	11/19/18	pending staff review
6	3015 Simpson Street	R1	Building Permit	New 22x24 detached garage	11/19/18	pending staff review
6	2437 Prospect Avenue	R1	Building Permit	2nd-story addition and interior remodel	11/26/18	pending staff review
6	2415 Hartzell Street	R1	Building Permit	Replace deck and screened porch	11/26/18	pending staff review
6	2212 Pioneer Road	R1	Building Permit	Roof mounted solar panels	11/30/18	pending staff review
7	2648 Sheridan Road	R1	Building Permit	New SFR	09/17/18	non-compliant, pending revisions from the applicant
7	2115 Lincoln Street	R1	Building Permit	Install patio in front yard	09/28/18	non-compliant, pending revisions from the applicant

7	1833 Lincoln Street	R5	Building Permit	New deck	10/11/18	non-compliant, pending revisions from the applicant
7	2702 Prairie Avenue	R4	Building Permit	Addition to SFR	10/30/18	non-compliant, pending revisions from the applicant
7	2338 Bryant Avenue	R1	Building Permit	1-story sunroom addition and 2nd-floor addition	11/02/18	pending staff review
7	2214 Noyes Street	R1	Zoning Analysis	2nd-story addition	11/12/18	pending staff review
7	1501 Central Street	U2	Building Permit	Upgrade antennas and related equipment (Welsh Ryan Field - NU)	11/13/18	pending staff review
7	2149 Hartrey Avenue	R1	Building Permit	Roof mounted solar panels	11/29/18	pending staff review
7	2746 Euclid Park Place	R1	Building Permit	New det-garage, interior and exterior renovation	12/03/18	pending staff review
8	1118 Harvard Terrace	R2	Building Permit	Addition to SFR	09/28/18	non-compliant, pending variation application
8	1304 Kirk Street	R3	Building Permit	Rehabilitation of 2-story multiple family apartment building	11/07/18	pending staff review
8	328 Custer Avenue	R5	Building Permit	Rehabilitation of 3-story multiple family apartment building	11/07/18	pending staff review
8	1117 Howard Street	C1	Building Permit	Interior remodel	11/20/18	pending staff review
9	740 Custer Avenue	C2	Building Permit	Pave existing gravel parking lot with asphalt	10/24/18	non-compliant, pending revisions from the applicant
9	1121 Monroe Street	R2	Building Permit	1st floor remodel, 2nd-story addition, new deck	10/31/18	non-compliant, pending minor variation application
9	1606 Main Street	R3	Building Permit	Replace deck, new door opening	11/05/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	pending P&D 12/10/18
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	pending PC 12/12/18
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending DAPR, PC & ZBA
2	1227 Dodge Avenue	C1	Special Use	Daycare center - child	10/26/18	pending DAPR, ZBA
2	1815 Ridge Avenue	D4	Planned Development	12 month PD extension for 1815 Ridge-Oak PD	11/30/18	pending P&D 12/10/18
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending Preservation 12/11/18
4	1333 Greenwood Street	R1	Fence Variation	Fence location at front facade	11/20/18	pending public notice
4	705 Main Street	B2/oDM	Special Use	Special Use for ground floor medical office in the oDM Overlay District	11/26/18	pending ZBA 12/18/18
4	910 Custer Avenue	MUE	Planned Development	New 40-unit townhome development, map amendment from MUE to MXE	11/28/18	pending staff review
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	pending additional information from the applicant
6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	pending P&D 12/10/18

6	2607 Harrison Street	R1	Fence Variation	Fence height of 7-8' along rear property line	11/29/18	determination after 12/18/18
8	1118 Harvard Terrace	R2	Minor Variation	Interior side yard setback for addition	11/07/18	determination after 12/13/18
9	2425 Oakton Street	I1/oRD	Planned Development	New car wash with 28 parking spaces, 20 of which are for vacuum stations	09/27/18	pending DAPR, PC
9	1121 Monroe Road	R2	Minor Variation	Interior side setback, building lot and impervious surface coverage for 2nd-story addition, deck and det-garage	11/20/18	determination after 12/17/18



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 7, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

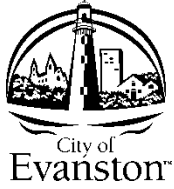
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, December 7, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Support beam and column installation is ongoing. Soil erosion fencing is installed. Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Contractor has been notified of truck staging and construction hour complaints.	12/6/2018
2	1801 Main Street (Robert Crown)	Recreation Facility	Support beam and column installation is ongoing. Construction fencing is in place. Plans for the Center are under review.	12/6/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Masonry work is ongoing.	12/6/2018
2	1727 Oak Ave (Avidor)	Multi-Unit Building	Construction fence and screening have been installed. Site excavation is ongoing. Crews are preparing for foundation installation.	12/6/2018
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Foundation installation is ongoing. Weekly vibration reports continue to be provided to the Building Department for review. Construction fencing is in place. Contractor has been notified of truck staging and idling complaints.	12/6/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Weather conditions have delayed construction. Rough electrical and piping work are in progress. Construction fence and screening have been installed. Contact signage has been posted.	12/6/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Project is nearing completion. Construction fencing is plumb and screening material is in good condition.	12/6/2018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Community Development Director

Subject: Monthly Community Development Department Report

Date: December 7, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8014 or jleonard@cityofevanston.org if you have any questions or need additional information.

Community Development Department November 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
November 2018 Meetings/Activities	November 20, 2018
	Meeting canceled due to a lack of items.
December 2018 Meetings/Activities	December 18, 2018
	705 Main St.: Special Use for a ground-floor Medical Office, Evanston Family Chiropractic and Wellness Center, in the B2 Business District and oDM Dempster-Main Overlay District.
PLANNING AND ZONING	Plan Commission
November 2018 Meeting/Activities	November 14, 2018
	<p>Text Amendment - Residential Care Homes: A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to modify regulations regarding Residential Care Home uses (Section 6-4-4) including potential related amendments within the Residential, Business, Commercial, Downtown, Transitional Manufacturing, Special Purpose and Overlay Zoning Districts (Sections 6-9 through 6-15), and within Definitions (Section 6-18-3). The Commission voted, 5-0, to send this item to the Zoning Committee for further research and discussion.</p> <p>Discussion - Public Benefits for Planned Developments: Discussion of existing public benefits required of Planned Developments and direction for a possible text amendment to update those requirements. The Commission asked for staff to draft possible text amendments to the zoning code based on discussion points made during the meeting. Staff will return with those amendments at a date to be determined.</p>
December 2018 Meetings/Activities	December 12, 2018
	<p>Planned Development - 1714-1720 Chicago Ave.: Paul Janicki, architect, proposes to construct a 13-story office building with 112 on-site parking spaces. The applicant requests a Map Amendment to rezone the property from the R6 General Residential to the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) An FAR of 5.0, where the maximum permitted FAR in the D3 district is 4.5; 2) A building height of 127 feet to roof (excluding eligible parking levels), where the maximum permitted height of a building in D3 is 85 feet to roof; 3) 112 parking spaces with 22 compact stalls where the minimum required number of parking spaces is 213, in addition to a purchase-sale agreement to replace the 74 library parking spaces onsite, and where compact stalls are not allowed; 4) A front yard setback of 25-feet, where 31.4 feet is required; 5) A north side yard setback of 5-feet proposed, where 15-feet is required; 6) A</p>

Community Development Department November 2018 Update

	<p>south side yard setback of 5-feet proposed, where 15-feet is required; and 7) A canopy yard obstruction of 9.7 feet into the required front yard, where a maximum obstruction of 3.1 feet (10%) is allowed.</p> <p>Text Amendment - oRD Redevelopment Overlay District: A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to Section 6-15-13 of the Zoning Ordinance, to revise the regulations of the oRD Redevelopment Overlay District, including language regarding permitted and special uses.</p> <p>Text Amendment - Public Benefits relating to Planned Developments: A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to Section 6-3-6 of the Zoning Ordinance, to revise the regulations relating to Public Benefits of Planned Developments.</p>
PLANNING AND ZONING	Zoning Committee of the Plan Commission
November 2018 Meetings/Activities	November 2018
	No meeting scheduled.
December 2018 Meetings/Activities	December 2018
	No meeting scheduled.
PLANNING AND ZONING	Preservation Commission
November 2018 Meeting Activities	November 13, 2018
	<p>CITY PROJECT City Staff and consultant made a presentation on the Street Light Master Plan and Commissioner Elliott Dudnik gave an update to the Commission</p> <p>OLD BUSINESS 1225 Asbury Av. – Consideration and approval of the Commission’s report recommending City Council approval of landmark designation and adoption of resolution asking the City Manager to transmit the Commission’s report to City Council (Continued from the 9/11/2018 meeting). Action: Approved 7-0 (report and resolution)</p> <p>1222 Dryden Place. (RHD) – Construction of a new two-story single family house with attached garage on the vacant lot at 1222 Dryden Place, with adjoining lot to the east used as yard and open space. (Continued from the 10/9/2018 meeting). Action: Per applicant’s request continued to 12/11/2018. Vote: 7-0.</p> <p>2603 Sheridan Rd. (L) – City of Evanston, applicant. Consideration and approval of the Preservation Commission’s findings on the denial of the certificate of appropriateness for demolition of the mansion and coach house (Continued from the 10/23/2018 meeting).</p>

Community Development Department November 2018 Update

Action: Findings approved as amended. Vote: 5-0-2 (abstained: Bady and Reinhold)
NEW BUSINESS
1210 Michigan Av. (L/LSHD) – Construction of a 20’x20’ detached garage in the interior south side yard. Requires minor zoning variation. 6-4-6-3: Detached accessory structure not permitted within interior side yards (between the side property line and the principal building); garage proposed to be located within the south interior side yard. 6-4-6-2 Detached accessory structures required to be located 10’ from the principal structure; 5’ separation proposed.
Action: Continued to 12/11/2018. Vote: 7-0.
1308 Elmwood Av. (L) – Construction of 1-story frame addition at rear of existing family residence with roof top deck.
Action: Approved 7-0.
1239 Asbury Av. (L/RHD) – Remove existing main roof and raise the second floor exterior walls 2’ to create additional height for attic space, then construct new gable roof to match the existing roof with one dormer on the front west elevation and one or two dormers on the rear east elevation. Restore/replace parts of rotten wood siding as needed, materials to match original wood siding. Replace broken attic windows on the east and west elevations and materials of the existing attic windows on the south and north elevation.
Action: Continued to 12/11/2018. Vote: 7-0.

December 11, 2018 Meeting

December 2018 Meeting Activities

OLD BUSINESS
1222 Dryden Place. (RHD) – Construction of a new two-story single family house with attached garage on the vacant lot at 1222 Dryden Place, with adjoining lot to the east used as yard and open space. (Continued from 11/13/2018 meeting).
1210 Michigan Av. (L/LSHD) – Construction of a 20’x20’ detached garage in the interior south side yard. Requires minor zoning variation. 6-4-6-3: Detached accessory structure not permitted within interior side yards (between the side property line and the principal building); garage proposed to be located within the south interior side yard. 6-4-6-2 Detached accessory structures required to be located 10’ from the principal structure; 5’ separation proposed. (Continued 11/13/2018 meeting)
1239 Asbury Av. (L/RHD) – Remove existing main roof and raise the second floor exterior walls 2’ to create additional height for attic space, then construct new gable roof to match the existing roof with one dormer on the front west elevation and one or two dormers on the rear east elevation. Restore/replace parts of rotten wood siding as needed, materials to match original wood siding. Replace broken attic windows on the east and west elevations and materials of the existing attic windows on the south and north elevation. (Continued 11/13/2018).
NEW BUSINESS
419 Keeney Street (LSHD) - Replace non-original vinyl windows with aluminum clad wood windows. Replace rear porch entry metal doors in kind.
1208 Florence Avenue (L) - Modify opening at existing single window at front of home with new double window. Replace 2 existing window openings at side of home with 2 new windows of equal width and height. Add new single window at living room to make double windows. Modify second floor window are side of home with new transom style window. New window to have aluminum clad exterior (Pella Brick red) with mullion patterns to match as close as possible (where necessary) Replace front porch ceiling stained wood bead board in kind.

Community Development Department November 2018 Update

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
128-130 Chicago Ave.	New 5-story, 26 unit mixed-use residential building with 4,500 sq. ft. of commercial space on the ground floor. There will be 30 on-site parking spaces. The 26 units will consist of 12 1-bd units and 14 2-bd units. Five on-site affordable units will be provided at 80% AMI. City Council approved the development on May 29, 2018. Building Permit application has been submitted.
1727 Oak Ave.	The new 17-story, 169 unit active senior living residence with 139 parking spaces provided as well as 17 on-site affordable units at 50%, 60% and 80% of AMI was approved by City Council on May 29, 2018. A foundation permit application was submitted and has been approved. A building permit application has been submitted and is under review.
<u>1450-1508 Sherman Ave.</u>	The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. A minor adjustment to the planned development to reduce the the number of units from 273 to 268 was administratively approved on May 30, 2018 by the DAPR Committee. Foundation permit and building permit have been issued. Foundation work has begun.
<u>811 Emerson St. (fka 831 Emerson St.)</u>	The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Building permit was approved by DAPR Committee on April 25, 2018 and has been issued. Construction is underway.
1815 Ridge/1815 Oak	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Foundation permit has been applied for and is under review. Staff is expecting building permit application and an application for a major adjustment to the PD. On October 12, 2018, a one-year extension for the PD ordinance and building permit application deadline was requested and is scheduled for Council review on December 10, 2018
<u>824-828 Noyes Street</u>	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Construction near completion. A Temporary Certificate of Occupancy has been issued for the building and a food establishment license application is under review for a possible ground floor tenant.
HOUSING & GRANTS	Housing & Community Development Act Committee
November 2018 Meetings/Activities	<p align="center">October 13, 2018</p> <p>The Housing & Community Development Act Committee did not meet in November.</p>
December 2018	<p align="center">December 18, 2018</p>

Community Development Department November 2018 Update

Meetings/Activities	HCDA will meet to hear public comment on the draft 2019 Action Plan and vote to recommend approval of the plan to City Council following receipt of the City's 2019 entitlement grant amounts from HUD, expected in 2019. In addition, a draft schedule for 2019 meetings will be discussed. Staff is working to reschedule this meeting to the second week of December 2018.
HOUSING & GRANTS	Housing and Homelessness Commission
November 2018 Meetings/Activities	November 1, 2018
November 2018 Meetings/Activities	The Commission continued discussing considerations for raising the City's demolition tax. Commissioners also heard and discussed updates on the City's affordable housing plan and activities.
December 2018 Meetings/Activities	December 6, 2018
December 2018 Meetings/Activities	The Commission will review and make funding recommendations on two applications. The Age Friendly Evanston Task force is requesting Affordable Housing Funds for an affordable senior housing feasibility study, and Community Partners for Affordable Housing (CPAH) is requesting renewal funding for management of the City's Inclusionary Housing Ordinance waitlist. Commissioners will also briefly touch base on the demolition tax increase discussion.
HOUSING & GRANTS	Mental Health Board
November 2018 Meetings/Activities	November 29, 2018
November 2018 Meetings/Activities	The Mental Health Board met in November to vote on funding recommendations for programs requesting City funding for the 2019 program year, reviewed ZoomGrants application questions, and approved 2019 meeting dates.
December 2018 Meetings/Activities	December 13, 2018
December 2018 Meetings/Activities	The December meeting of the Mental Health Board has been canceled due to a lack of agenda items requiring action by the Board.
TRANSPORTATION AND MOBILITY	Transportation & Parking Committee
November 2018 Meetings/Activities	November 28, 2018
November 2018 Meetings/Activities	The Committee reviewed parking and loading zone restrictions with the Parking Division. The committee reviewed standards to prohibit parking, parking lot improvements to the city owned lot at 717 Howard St., and discussed the recommendations resulting from the Central

Community Development Department November 2018 Update

	Business District Parking Permit program.
December 2018 Meetings/Activities	December 2018
	No meeting scheduled. The next meeting is January 2018.
TRANSPORTATION AND MOBILITY	Project Meetings & Events
	The City is supporting the CTA's Red-Purple Line Modernization Study to prioritize improvements for efficiencies and ADA accessibility. The City's portion of the funding will support transportation infrastructure in Evanston with a focus on the Davis St. station.
	The City installed three new Divvy stations along with 30 bikes. The locations are the Civic Center, Levy Senior Center, and Central St. and Lincolnwood Dr.
ECONOMIC DEVELOPMENT	Economic Development Committee
October 2018 Meetings/Activities	October 24, 2018
	The following items were approved: -Funding request for Downtown Evanston was approved -Funding request for Main-Dempster Mile was approved -RFP 18-51, Contract with Teska was approved to begin SSA feasibility study.
January 2019 Meetings/Activities	January 23, 2019
	The January meeting of the Economic Development Committee is expected to dates for 2019, as well as a discussion on dockless bikes and motorized scooters. This meeting is most likely to be a joint meeting with the Transportation/Parking committee.

Community Development Department November 2018 Update

BUILDING & INSPECTION SERVICES		2018 - Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects	Projects YTD	
2	1	1	2	
5	2	1	3	
8	2	0	2	
9	2	0	2	

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	
	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

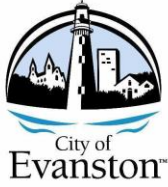
BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
4	604 Davis Street	Barre Code (new ownership)	07/20/2018	Issued 11/8/18
8	327 Howard Street	Vape 847	02/09/2018	Pending Certificate of Occupancy
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment

Community Development Department November 2018 Update

6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection
1	1724 Sherman Avenue	Undertonez Meditation Studio	03/21/2018	Pending Payment
6	2966 Central Street	Skokie Auto Service	06/04/2018	Pending payment
9	940 Pitner	The Rivera's Auto Body	07/25/2018	Pending Fire, Life and Safety Inspection
7	1937 Central	Sew on Central	10/04/2018	Pending Fire, Life and Safety Inspection
2	1741 Maple	Salon Lofts	10/1/2018	Pending CO
4	1316 Sherman Ave	Walgreen Health Solutions, LLC	10/17/2018	Pending Fire, Life and Safety Inspection
8	609A Howard Street	Frontline North LLC	10/22/2018	Pending Tobacco License, Fire Life Safety Inspection
3	745 Chicago Ave	Club Pilates	11/5/2018	Pending CO
8	519 Howard Street	Neon Design	10/31/2018	Pending inspections
8	333 Howard Street	Dee's Elite Boot Camp Studio	11/7/2018	Pending CO
1	1608 Sherman Avenue	Let's Talk Mobile LLC	11/21/2018	Pending Fire, Life and Safety Inspection
4	800 Greenwood Street	Hannah Handmade	11/30/2018	Pending Zoning Approval
2	1322 Dodge Ave	Lamassu Auto Service, Inc	12/3/2018	Pending Zoning Approval

Community Development Department November 2018 Update

COMMUNITY DEVELOPMENT ZONING AND LICENSING FEES	
Total Zoning Fees Collected for the Month of October 2018	\$ 2,960
Total Zoning Fees Collected Fiscal Year 2018	\$ 89,905
Total Preservation Fees Collected for the Month of October 2018	\$ 3,580
Total Preservation Fees Collected Fiscal Year 2018	\$ 40,262
Total Contractor License Fees Collected for the Month of October 2018	\$ 12,325
Total Contractor License Fees Collected Fiscal Year 2018	\$ 186,875



DATE: December 3, 2018
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for November, 2018

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of November 2018	\$ 1,003,900
Total Permit Fees Collected Fiscal Year 2018	\$ 5,951,363
Total Permit fees Collected for the Month of November 2017	\$ 342,187
Total Permit Fees Collected Fiscal Year 2017	\$ 6,548,027

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2018	\$ 50,635,684
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 318,719,318
TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2017	\$ 7,533,899
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 247,104,715

OTHER FEES

Total ROW Permit fees Collected for the Month of November 2018	\$ 60,174
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 550,169

Economic Development Division November 2018 Update

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Six street light bulbs to be replaced for LED bulbs at the corner of Church and Dodge. Ribbon cutting ceremony for façade improvements to be held on 12/12/18.
Dr. Hill Arts Business Association	N/A	5	All Great Merchant Grant requests have been fulfilled.
West Evanston Plan	N/A	5	Staff working with consultant to review impacts of TIF tax code reclassifications
Masonic Temple	Emerson	5	Architect owner renovating building
2113 Dewey	2113 Dewey	5	City owned residential vacant parcels north of 1801 Church (former Chevron). Pursuing potential uses.
1623 Simpson	1623 Simpson	5	Storefront Agreement has been signed. Landlord has 180 days to complete façade improvements.
Church and Dodge	1901 Church	5	Ribbon-cutting ceremony for façade improvements to be held on 12/12/18..
Former Fresh Foods	1723 Simpson	5	For lease or sale.
1801 Church	1801 Church	5	Vacant lot at NWC Church / Darrow. Former Chevron. Property Reportedly under contract
1829 Simpson Street	1829 Simpson	5	Owner is in process of building design.
5th Ward Bank	TBD	5	Staff working with banks to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenant. Evanston Democrats relocated to one of offices - small offices (SWC Church/Darrow)
Double Clutch Brewery	2119 Ashland	5	Converting space to a brewpub and special events space. Recently purchased adjacent building on Jackson.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			

Economic Development Division November 2018 Update

Project	Address	Ward	Latest Update
Central Street Business Association	N/A	6,7	Staff is working with the business association and Teska Associates for an SSA feasibility study.
1801 Central Street	1801 Central	7	Owner is in process of fixing roof.
Great Frame Up		6	Great Frame Up Moving to 2950 Central. Current Location is 2904 Central. Waiting for remodeling to be completed.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Central Rug and Carpet	3006 Central	6	Landlord seeking tenants.
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Monitoring
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Great Harvest	2126 Central	7	Business is for sale
Nick's Organic	2628 Gross Point	6	New development site proposal to head to ZBA before the end of the year.
DOWNTOWN			
Project	Address	Ward	Latest Update
Colectivo Coffee	716 Church Street	1	Open
Kilwins (former AAA Space on Sherman)	1724 Sherman	1	Open
Former Studio Media (Kelch space)	1028 Davis	4	Looking for tenants
Trammell Crow Senior Housing	1007 Church	2	Plan development approved on 5/29/18. Construction underway
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
1880 Oak	1880 Oak	2	New Ownership - Northwestern Medical

Economic Development Division November 2018 Update

Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner. Staff to contact BK corporate to request improvements to existing property
Sherman Plaza Retail	1620 Sherman	1	Xfinity Mobile moving into vacant Evereve space. 800 Degrees Pizza remains vacant
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports ongoing interest from a variety of users
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, former Arthur Hill Office & former Uncle Dan's space available. Former second time around space leased for 831 Emerson leasing office.
National Towel Building Site	815 Ridge	2	Senior housing project construction awaiting building permit
Albion Residential	1454-1508 Sherman	1	Under Construction
1571 Maple	1571 Maple	1	Aligned Modern Health has leased space. 1,500 sq ft remains
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Soujourner Church	1708 Oak	2	Church building for sale at nwc of Church and Oak
Studio Media Space	1030 Davis	4	Lease negotiations underway. Storefront program request for masonry restoration and storefront glass approved on 7/9/18.
Vacant Las Palmas	817 University	1	Food Establishment License application has been submitted for a new Latin food concept.
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI

Economic Development Division November 2018 Update

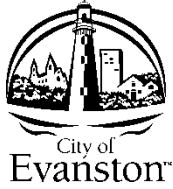
10Q Chicken (former 5 Guys)	816 Church	1	Now open.
818 Co-working Space	1429 Elmwood	4	New co-working space now open
Chicago Hot Dog and Co. (Former Yeero Revolution)	1009 Davis	4	Now open.
HOWARD STREET			
Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Tree lights were installed. Staff is working with association to install pole banners.
128-130 Chicago Avenue	128-130 Chicago	8	Excavation and tank removal occurred November 1.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA.
Theo Ubique Howard Street Theater	721-723 Howard	8	First show 12/7.
727-729 Howard Street	727-729 Howard	8	Hip Circle Studio open. Staff continues to market 729 Howard.
Vain	747 Howard	8	Closed - store was vacant on 9/11/2018
Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road. Space available for lease
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
20/20 Vision	525 Howard	8	Now open, planning facade improvements including new awnings and lighting.
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
609A Howard	609A Howard	8	Frontline North seeking tobacco license
Dee's Elite Bootcamp	333 Howard	8	Fitness use to take over the space
MAIN DEMPSTER MILE			

Economic Development Division November 2018 Update

Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants.
Binny's (vacant Whole Foods south)	1111 Chicago	3	Now Open
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.
710 Main Street	710 Main	4	Reprise Coffee Leased Space. Two other locations. Space under construction
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Dard Property	912 Custer	4	Planned Development Application Submitted for 40 townhome units (for sale)
Main Street Parking Lot	727 Main	4	Developer of Dard Property proposing 40 unit apartment building with 16 affordable units in an unsolicited bid to purchase from city.
Connoisseur Rugs property	1000 Chicago	4	Property for sale, possible development site
Main Street Streetscape	Main Street Hinman to Maple	3 & 4	RFP issued for engineering services for streetscape updates. Contract award expected in fall 2018 Construction expected in 2020.
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Group submitted application for 2019 Great Merchant Grant
West Village Business Association	N/A	2	Group submitted application for 2019 Great Merchant Grant. New president is Lisa Degliantoni.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Negative recommendation from DAPR to do text amendment to allow auto repair or auto sale uses. Applicant to return to DAPR at a later date.

Economic Development Division November 2018 Update

Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	First Ascent was recommended for approval of site development RFP. Due diligence to continue.
Little Beans	430 Asbury	9	TBD.
Oakton Car Wash		9	Applicant will present its proposed development at 9th Ward meeting on 11/15/2018.
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale
E-Town CrossFit	Main Street	2	E-Town CrossFit relocated to 2400 block of Main from Ashland/Simpson location.
Sugar & Spice	2000 Dempster	2	Sugar & Spice has relocating and expanding in adjacent space
1042 Wesley	1042 Wesley	2	Backlot Coffee was approved for food establishment license - plans to use the space for roasting and retail.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: December 7, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
2	1227 Dodge Ave	Destiny Track Children's Engagement Center	11/01/2018	Pending Zoning Special Use Approval & Building Permit Submittal
2	2410 Main St	Planet Fitness	10/1/2018	License Issued
5	824 Noyes St	Stacked and Folded	9/26/2018	Building Permit Issued – Pending Inspections
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Building Permit Approved – Pending Issuance
1	1709 Benson Ave	Bat 17	8/24/2018	Change of Ownership - Pending Inspections
1	817 University Pl	Tuko Cantina	7/12/2018	Building Permit Approved – Pending Issuance
5	1829 Simpson St	Lenny & Lambs	1/11/2018	Pending Building Permit Approval
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING DECEMBER 7, 2018

Executive Board Sets December 12 Membership Meeting Agenda

The NWMC Executive Board met Wednesday to discuss and make recommendations on items for consideration by the full NWMC Board of Directors at their December 12 meeting. The board will consider approval of the draft messaging for the 2019 NWMC Legislative Program, which will be unveiled at the January 26 NWMC Legislative Brunch (see article below). Staff will also provide updates on the long-term capital needs survey and the January 22 Surplus Vehicle and Equipment Auction (see related articles below).

The Board will receive updates on the NWMC Multi-Modal Plan, Surface Transportation Program Project Selection Committee and the December 5 meeting with Metra regarding the agency's FY2019 budget. Finally, the membership will consider recommended amendments to the organization's financial and investment policies and its financial procedures and controls document. These documents provide the framework for developing the FY19-20 NWMC Budget. We look forward to seeing you next week! *Staff contacts: Mark Fowler, Larry Bury*

RSVP Today for the Event of the Season!

Invitations were sent this week for the 2019 NWMC Legislative Brunch, scheduled for Saturday, January 26, 10:00 a.m. to noon at the Hilton Chicago in *Northbrook/Prospect Heights*. NWMC members are asked to please extend a personal invitation to your legislators encouraging them to attend. Please RSVP by Friday, January 18 to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

NWMC Member Capital Needs Survey Due Next Week

Last week, staff sent a survey request to members seeking information about the expected capital needs and funding availability over the next 10 years. With the General Assembly expected to consider a major capital bill during the upcoming spring session, we are working to articulate the long-term capital needs of our communities.

Data collected from the survey will be utilized as part of the 2019 NWMC Legislative Program to highlight how current local government resources may be insufficient to maintain and rebuild local roads and bridges, water mains, storm and sanitary sewers and other capital obligations. We request that the survey data be completed by Friday, December 14. *Staff contacts: Chris Staron, Larry Bury, Mark Fowler*

Time to Prepare Vehicles and Equipment for the January 2019 Auction

The first NWMC Surplus Vehicle & Equipment quarterly auction of 2019 will be held on Tuesday, January 22, 2:00 p.m. at America's Auction, 14001 S. Karlov Avenue in Crestwood. The other quarterly auction dates are April 23, July 23, and October 22. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

Meetings and Events

NWMC Board of Directors will meet on Wednesday, December 12 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

NWMC Bicycle & Pedestrian Committee will meet on Tuesday, December 18 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, December 19 at 8:30 a.m. at the NWMC offices.