



Interdepartmental Memorandum

To: Rolanda Russell, Interim City Manager

From: Marty Lyons, Finance Director

Subject: **January 10, 2009 Budget Follow-up**

Date: January 16, 2009

At the January 10th Budget workshop several questions and issues were raised and these items are summarized below with supporting documentation attached as necessary.

1. **Provide a breakdown of other Taxes:** Attachment 1 is a pie chart and table that breaks out these taxes.
2. **Provide a breakdown of the major categories of fines and charges for services.** The breakdown for fines and charges for services is provided below. The detail for both of these revenue sources is provided on pages 60 – 63 of the proposed budget.

FINES AND FORFEITURES

Description	Description	FY09 Adopted	FY10 Proposed
52505 TICKET FINES-PARKING	Parking Enforcement	3,547,500	3,400,000
52510 REGULAR FINES	Traffic Bureau	200,000	250,000
52530 BOOT RELEASE FEE	Parking Enforcement	95,900	87,500
52540 POLICE & FIRE FALSE A	Fire Management	155,000	155,000
52555 HOUSING CODE VIOL FIN	Housing Code	-	5,000
52560 PERMIT PENALTY FEES	Building & Zoning	15,000	15,000
52570 ADMIN ADJUDICATION	Admin. Adjudication	120,000	150,000
52610 LIBRARY FINES & FEES	Circulation	208,000	194,000
		-	-
		4,341,400	4,256,500

CHARGES FOR SERVICES

Description		FY09 Adopted	FY10 Proposed
53005 Health Department Charges		522,700	549,800
53560 Recreation Program Charges		4,606,500	4,764,400
53570 Streets and Sanitation Charges		1,882,400	1,937,400
53620 Other Charges for Services		1,351,600	1,364,800
		-	-
		8,363,200	8,616,400

3. **Add the position control detail to all of the department budgets:** Attachment 2 provides numbered pages for position control by department. Please insert these pages in your budget at the appropriate page number.
4. **Provide a short list of the largest users of overtime by department:** A listing of the top overtime costs by department is provided on the next page:
5. **Provide a copy of the Treasurer's Report for 2007-08:** The Treasurer's report is provided as Attachment 3, and will also be sent out via PDF file, which will allow the reader to enlarge the font on this annual report.

OVERTIME SUMMARY - LARGEST USERS BY BUSINESS UNIT				
			2008-09	2009-10
Description	Dept	BU NAME	YTD Actuals	Proposed Budget
61111 HIREBACK OT	Fire	Fire suppression	\$246,589	\$356,000
61111 HIREBACK OT	Police	Patrol operations	\$177,554	\$97,000
61110 OVERTIME PAY	DPW	Snow and Ice	\$161,707	\$250,000
61112 SPECIAL DETAIL OT	Police	Patrol operations	\$104,476	\$147,000
61110 OVERTIME PAY	Fire	Fire suppression	\$87,368	\$138,500
61110 OVERTIME PAY	DPW	Refuse Collection	\$50,552	\$60,000
61110 OVERTIME PAY	Police	Criminal Investigations	\$34,816	\$21,000
61111 HIREBACK OT	Police	Communications Bureau	\$33,199	\$27,000
61110 OVERTIME PAY	Police	Service Desk Bureau	\$32,090	\$35,000
61110 OVERTIME PAY	DPW	Street and Alley Mtce.	\$30,044	\$35,000
61110 OVERTIME PAY	DPW	Streets and Sanitation	\$28,650	\$18,000
61113 TRAINING OT	Fire	Fire suppression	\$28,077	\$41,000
61111 HIREBACK OT	Police	Communications Bureau	\$27,077	\$16,500
61110 OVERTIME PAY	DPW	Parking Enforcement	\$24,731	\$39,600
61110 OVERTIME PAY	Police	Patrol operations	\$24,074	\$45,000
61110 OVERTIME PAY	Parks	Recreation Facility Mtce	\$22,465	\$24,300
61110 OVERTIME PAY	Fleet	Major Mtce.	\$22,073	\$21,800
61110 OVERTIME PAY	DPW	Traffic Signs	\$20,617	\$18,000
61110 OVERTIME PAY	DPW	Yard Waste Collection	\$20,197	
61110 OVERTIME PAY	Water	Water Distribution	\$20,053	\$63,200
61110 OVERTIME PAY	Water	Pumping	\$19,501	\$25,000
61110 OVERTIME PAY	Fire	Fire Prevention	\$17,080	\$18,000
61110 OVERTIME PAY	CD	Planning and Support	\$16,651	\$15,500
61110 OVERTIME PAY	Police	Neighborhood Enforcement	\$16,364	\$16,500
61110 OVERTIME PAY	CD	Building and Zoning	\$16,205	\$10,500
61110 OVERTIME PAY	Water	Filtration	\$15,965	\$23,000
61112 SPECIAL DETAIL OT	Police	Neighborhood Enforcement	\$15,714	\$10,000
61110 OVERTIME PAY	Sewer	Operations and Mtce.	\$15,353	\$27,600
61110 OVERTIME PAY	Parks	Robert Crown Center	\$14,227	\$5,300
61112 SPECIAL DETAIL OT	Police	Juvenile Bureau	\$13,060	\$4,600
61110 OVERTIME PAY	Forestry	Dutch Elm Disease	\$12,426	\$14,800
61110 OVERTIME PAY	Police	Social Services	\$12,203	\$12,000
61110 OVERTIME PAY	Finance	Collections Division	\$10,883	\$7,500
61112 SPECIAL DETAIL OT	Police	Problem Solving	\$10,772	
61110 OVERTIME PAY	Police	Juvenile Bureau	\$10,092	\$8,000
		TOTAL	\$1,412,905	\$1,652,200

6. Why has the budget for Personal Property Replacement Taxes (PPRT) decreased?

PPRT is a state provided revenue and the City obtains estimates from the Illinois Municipal League on current and future revenue levels. The table below shows our estimate of these revenues. Please note that we have frozen the level of contributions to the Police and Fire Pension Funds and decreased the level of PPRT retained by the General Fund.

PERSONAL PROPERTY REPLACEMENT TAX COMPARISON		
	Adopted	Proposed
	FY09	FY10
General Fund- general operations	\$879,000	\$622,500
General Fund- recreation operations	\$46,300	\$46,300
General Fund- library operations	\$50,200	\$50,200
Firefighters' Pension	\$301,000	\$301,000
Police Pension	\$351,000	\$351,000
Total	<u>\$1,627,500</u>	<u>\$1,371,000</u>

7. Can the City increase the Athletic Tax?

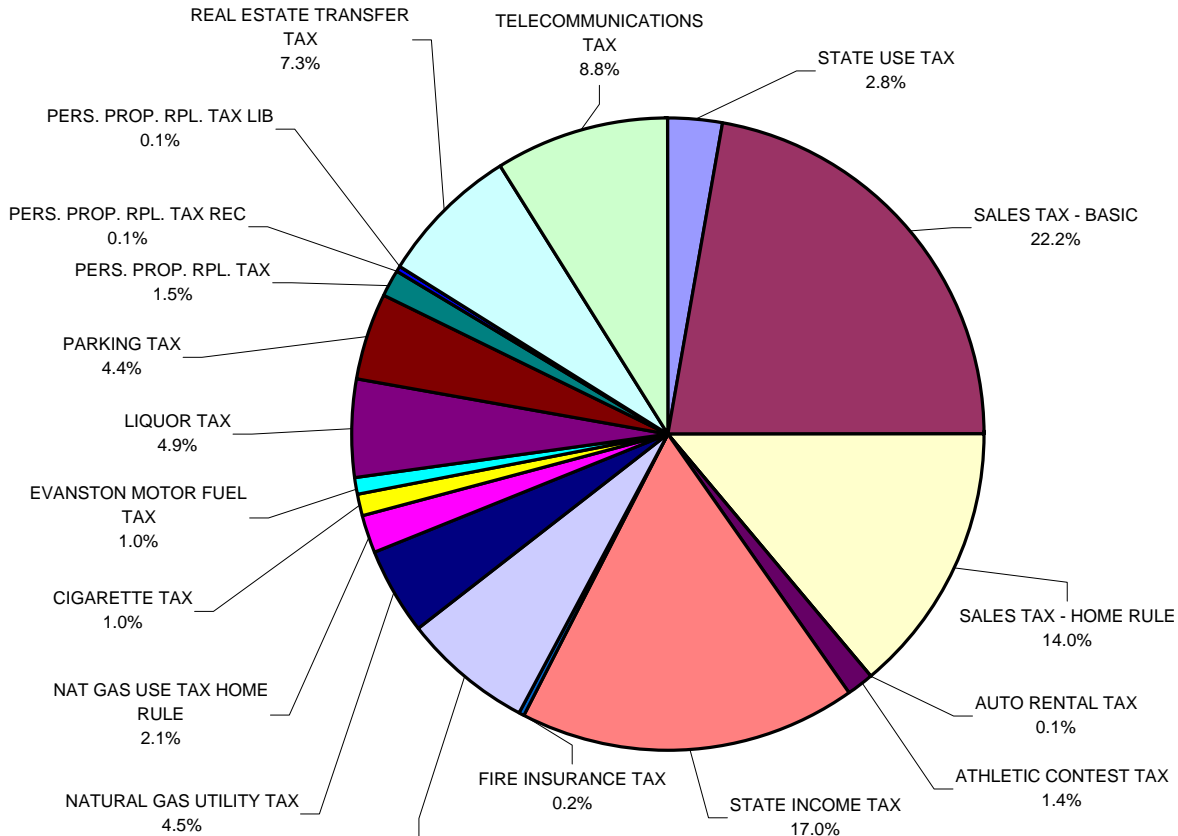
According to Illinois law, the 3% tax on athletic events imposed by Section 3-2-1 of the City Code is considered an income/earning/occupation tax. Section 6(e) of the Illinois Constitution specifically prohibits home rule municipalities from taxing occupations except to the extent allowed by statute. Section 11-54-1 of the Illinois Municipal Code specifically limits the (65 ILCS 5/11-54-1) tax rate on revenue from athletic events to 3%.

The City can impose an additional tax on tickets to athletic events because that is a sales tax on tangible property (i.e.: the ticket itself), and not limited by the IL Constitution or Municipal Code. (See Mr. B's, Inc. v. City of Chicago, 302 Ill. App. 3d 930, 933 (1st Dist. 1998), citing Kerasotes Rialto Theater Corp. v. City of Peoria, 77 Ill. 2d 491, (1979)). This is what permits the City to impose the 8% attendance tax in Section 3-2-2 of the City Code.

For the foregoing reasons, the City can increase the rate on the ticket tax (3-2-2), not the event tax (3-2-1).

8. **Communicate the potential wage adjustment changes to all employees:** Staff will communicate this issue to all non-union employees and has also sent an invitation to all bargaining units to attend the January 24, 2009 budget workshop to discuss wages as well as the entire budget situation faced by the City.
9. **Provide a listing of vacancies including all vacancies included for elimination or deferral in the 2009-10:** Attachment 4 provides this listing.
10. **Provide a list of green projects:** Staff is still researching these projects and will follow-up in next Friday's packet.

General Fund - Other Taxes



51500 OTHER TAXES

51515 STATE USE TAX	\$1,142,000
51525 SALES TAX - BASIC	\$9,176,000
51530 SALES TAX - HOME RULE	\$5,776,000
51535 AUTO RENTAL TAX	\$35,000
51540 ATHLETIC CONTEST TAX	\$575,000
51545 STATE INCOME TAX	\$7,050,000
51555 FIRE INSURANCE TAX	\$90,000
51565 ELECTRIC UTILITY TAX	\$2,798,900
51570 NATURAL GAS UTILITY TAX	\$1,845,000
51575 NAT GAS USE TAX HOME RULE	\$858,700
51585 CIGARETTE TAX	\$405,000
51590 EVANSTON MOTOR FUEL TAX	\$401,000
51595 LIQUOR TAX	\$2,040,000
51600 PARKING TAX	\$1,800,000
51605 PERS. PROP. RPL. TAX	\$622,500
51610 PERS. PROP. RPL. TAX REC	\$46,300
51615 PERS. PROP. RPL. TAX LIB	\$50,200
51620 REAL ESTATE TRANSFER TAX	\$3,000,000
51625 TELECOMMUNICATIONS TAX	\$3,655,400
51500 OTHER TAXES TOTAL	<u>\$41,367,000</u>



Interdepartmental Memorandum

To: Rolanda Russell, Interim City Manager
From: Marty Lyons, Finance Director
Subject: **January 10, 2009 Budget Request – Attachment 2**
Date: January 16, 2009

Per your request, attached is the position listing by department with suggested page numbers. The positions by department have historically been included in the adopted budget book printed in May. In the future, we will include positions by department in the proposed book as well.

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Legislative						
Full-Time Regular	1000	Mayor	0.00	0.00		
Full-Time Regular	1001	Alderman	0.00	0.00		
Full-Time Regular	1109	Administrative Secretary	1.00	1.00		
1300 CITY COUNCIL			1.00	1.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Full-Time Regular	1002	City Clerk				
Full-Time Regular	1170	Deputy City Clerk	1.00	1.00		
1400 CITY CLERK			1.00	1.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
City Administration						
Full-Time Regular	1003	City Manager	1.00	1.00		
Full-Time Regular	1109	Administrative Secretary	0.70		-0.70	Reclassified to Executive Assistant; Split with 5300
Full-Time Regular	1115	Assistant City Manager	2.00	2.00		
Full-Time Regular	1118	Assistant to the City Manager	1.00	1.00		
Full-Time Regular	1198	Executive Assistant	1.00	1.70	0.70	1 FTE reclassified from Administrative Secretary; 1 FTE split with 5300
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00		-1.00	Reclassified to Exec. Secretary (non Dept. Head)
	1199	Exec Secretary (non Dept. Head)		0.50	0.50	Reclassified from Exec Secretary (non Dept. Head); Split with 2550
Full-Time Regular	1430	Administrative Coordinator	1.00	1.00		
1505 CITY MANAGER			7.70	7.20	-0.50	
Full-Time Regular	1155	Community Information Coord	1.00	1.00		
1510 PUBLIC INFORMATION			1.00	1.00	0.00	
Full-Time Regular	1419	Emergency Preparedness Mgr.	0.33		-0.33	FTE eliminated after June 08 (ERI); duties added to Fire Division Chief in 2310
1520 OFFICE OF EMERG. PREPAREDNESS			0.33	0.00	-0.33	
Full-Time Regular	1418	Youth Coordinator	1.00		-1.00	moved to 2541
1530 YOUTH ENGAGEMENT DIVISION			1.00	0.00	-1.00	
Full-Time Regular	1417	Sustainable Programs Coord.	1.00		-1.00	moved to 2606
1535 SUSTAINABILITY GRANT			1.00	0.00	-1.00	
Full-Time Regular	1410	Division Manager, BPAT	1.00		-1.00	1.0 FTE Eliminated
1550 BIS PERFORMANCE & TECHNOLOGY			1.00	0.00		
Full-Time Regular	1009	Director, Information Systems	1.00	1.00		
Full-Time Regular	1127	Assistant UNIX Administrator	0.50	0.50		
Full-Time Regular	1166	System Architect & Admin.	1.00	1.00		
Full-Time Regular	1235	IS Trainer	1.00		-1.00	Moved to 1565
Full-Time Regular	1242	Network Administrator	2.00	2.00		
Full-Time Regular	1251	Operations Coord, BPAT	1.00	1.00		
Full-Time Regular	1276	Programmer Analyst	1.00	1.00		
Full-Time Regular	1325	Tech Support Specialist I	4.00	3.00	-1.00	1 FTE reclassified and moved to 1326 Tech Support Specialist II
Full-Time Regular	1326	Tech Support Specialist II	1.00	2.00	1.00	1 FTE reclassified and moved from 1325 Tech Support Specialist I
Full-Time Regular	1343	Web Developer	1.00	1.00		
1555 INFORMATION SYSTEMS			13.50	12.50	-1.00	
Full-Time Regular	1211	GIS Analyst	2.00	2.00		
Full-Time Regular	1212	GIS Manager	1.00	1.00		
1560 GEOGRAPHIC INFORMATION SYS.			3.00	3.00	0.00	
Full-Time Regular	1235	IS Trainer		1.00	1.00	moved from 1555
Full-Time Regular	1237	Management Analyst	1.00	1.00		
Full-Time Regular	1416	Info. Tech Project Specialist	2.00	2.00		
1565 BIS PERFORMANCE MGMNT			3.00	4.00	1.00	
1500 CITY ADMINISTRATION			31.53	27.70	-3.83	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Legal Department						
Full-Time Regular	1119	Asst Corporation Counsel	1.00	1.00		
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	2.00	2.00		
Full-Time Regular	1209	First Asst Corp Counsel	1.00	1.00		
Full-Time Regular	1312	Staff Attorney	3.00	3.00		
1705 LEGAL ADMINISTRATION			7.00	7.00	0.00	
1700 LEGAL DEPARTMENT			7.00	7.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Human Resources						
.	1440	Employee Relations Manager		1.00	1.00	Reclassified from HR Specialist
.	1441	Organizational Development Mgr		1.00	1.00	Reclassified from HR Specialist
Full-Time Regular	1121	Asst Director, Human Resources	0.25		-0.25	08 remainder of ERI position; reclassified to HR Compensation and Benefits Mgr
	9995	HR Compensation and Benefits Mgr	0.75	1.00	0.25	Reclassified from Asst. Director, Human Resources (ERI Vacated Position)
Full-Time Regular	1177	Director, Human Resources	1.00	1.00		
Full-Time Regular	1217	Human Resources Assistant	2.00	2.00		
Full-Time Regular	1218	Human Resources Specialist	4.00	2.00	-2.00	1 FTE Reclassed to Employee Relations Manager; 1 FTE Reclassed to Organization Development Mgr.
1805 HUMAN RESOURCES GEN SUPPORT			8.00	8.00	0.00	
1800 HUMAN RESOURCES			8.00	8.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Finance Department						
Full-Time Regular	1008	Director, Finance	1.00	1.00		
Full-Time Regular	1117	Assistant Director, Finance	1.00	1.00		
Full-Time Regular	1204	Finance Admin Assistant	1.00	1.00		
1905 FINANCE GENERAL SUPPORT			3.00	3.00	0.00	
Full-Time Regular	1041	Revenue Manager	1.00	1.00		
Full-Time Regular	1045	License and Measure Inspector	1.00	1.00		
Full-Time Regular	1148	Clerk II	4.00	3.00	-1.00	1.0 FTE Eliminated
Full-Time Regular	1149	Clerk III	1.00	1.00		
Full-Time Regular	1247	Finance Operations Coordinator	1.00	1.00		
Full-Time Regular	1322	Switchboard Operator	1.00	2.00	1.00	1.0 FTE Reclassed from PT Switchboard Operator
Part-time Regular	9999	PT Switchboard Operator	1.00		-1.00	Reclassified to Switchboard Operator
1910 REVENUE DIVISION			10.00	9.00	-1.00	
Full-Time Regular	1258	Payroll Coordinator	1.00	1.00		
Full-Time Regular	1260	Payroll Manager	1.00	1.00		
1915 PAYROLL			2.00	2.00	0.00	
Full-Time Regular	1049	Investment Analyst	1.00		-1.00	Reclassified to Accountant
Full-Time Regular	1101	Accounting Manager	1.00	1.00		
Full-Time Regular	1103	Accounts Payable Coordinator	1.00	1.00		
Full-Time Regular	1130	Bookkeeper	1.00	1.00		
Full-Time Regular	1302	Senior Accountant	2.00	2.00		
Full-Time Regular	1436	Accountant		1.00	1.00	Reclassified from Investment Analyst
1920 ACCOUNTING			6.00	6.00	0.00	
Full-Time Regular	1102	Accounts Payable Clerk				
Full-Time Regular	1148	Clerk II	0.50	0.50		
Full-Time Regular	1175	Purchasing Manager	1.00	1.00		
Full-Time Regular	1236	M/W/EBE Program Coordinator	1.00	1.00		
Full-Time Regular	1289	Purchasing Coordinator	1.00	1.00		
Part-time Regular	1147	Clerk I				
1925 PURCHASING DIVISION			3.50	3.50	0.00	
Full-Time Regular	1237	Management Analyst	2.00	2.00		
1930 BUDGET			2.00	2.00	0.00	
Full-Time Regular	1024	Admin Adjudication Manager	1.00	1.00		
Full-Time Regular	1108	Admin. Adjudication Alde	2.00	2.00		
1935 ADMINISTRATIVE ADJUDICATION			3.00	3.00	0.00	
1900 FINANCE DEPARTMENT			29.50	28.50	-1.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Community Development						
Full-Time Regular	1004	Director, Comm Development	1.00	1.00		
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00	1.00		
2101 COMMUNITY DEVELOPMENT ADMIN			2.00	2.00	0.00	
Full-Time Regular	1120	Assistant Director, Planning	1.00	1.00		
Full-Time Regular	1199	Exec Secretary (non-Dept Head)	1.00	1.00		
Full-Time Regular	1215	Housing Planner	1.00	1.00		
Full-Time Regular	1269	Planner	1.00	1.00		
Full-Time Regular	1304	Senior Planner	1.00	1.00		
2105 PLANNING & SUPPORT SRVS			5.00	5.00	0.00	
Full-Time Regular	1148	Clerk II	1.00		-1.00	1 FTE Eliminated
Full-Time Regular	1277	Property Maint Inspector I	5.00	4.00	-1.00	1 FTE Eliminated
Full-Time Regular	1300	Secretary II	1.00	1.00		
Full-Time Regular	1382	Property Maint Supv Inspector	1.00	1.00		
2115 HOUSING CODE COMPLIANCE			8.00	6.00	-2.00	
Full-Time Regular	1124	Asst Director, Rehabilitation	1.00	1.00		
Full-Time Regular	1158	Construc Rehabilitation Spec	1.00	1.00		
Full-Time Regular	1300	Secretary II	1.00	1.00		
Full-Time Regular	1310	Sign Inspector/Graffiti Tech	1.00	1.00		
2120 HOUSING REHABILITATION			4.00	4.00	0.00	
Full-Time Regular	1122	Zoning Administrator	1.00	1.00		
Full-Time Regular	1123	Assistant Director, Building	1.00	1.00		
Full-Time Regular	1125	Assistant Permit Coordinator	1.00	1.00		
Full-Time Regular	1186	Electrical Inspector I	1.00		-1.00	1 FTE Reclassed to Electrical Inspector II
Full-Time Regular	1187	Electrical Inspector II	1.00	2.00	1.00	1 FTE Reclassed from Electrical Inspector I
Full-Time Regular	1263	Permit Coordinator	1.00	1.00		
Full-Time Regular	1270	Plumbing/Mechanical Inspector	1.00	1.00		
Full-Time Regular	1271	Plumbing Inspector	1.00	1.00		
Full-Time Regular	1300	Secretary II	1.00	1.00		
Full-Time Regular	1314	Struct Inspec/Plan Examiner	1.00	1.00		
Full-Time Regular	1315	Structural Inspector	1.00	1.00		
Full-Time Regular	1346	Zoning Officer	2.00	2.00		
Full-Time Regular	1347	Zoning Planner	1.00	1.00		
Full-Time Regular	1420	Project Management Supervisor	1.00	1.00		
Full-Time Regular	1427	Supervising Structural Inspec	1.00	1.00		
2130 BUILDING & ZONING			16.00	16.00	0.00	
2100 COMMUNITY DEVELOPMENT			35.00	33.00	-2.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Police Department						
Full-Time Regular	1109	Administrative Secretary	1.00	1.00		
Full-Time Regular	1140	Chief of Police	1.00	1.00		
Full-Time Regular	1164	Fac Maint Worker/Custodian I	1.00	0.00	-1.00	Move to 2250
Full-Time Regular	1234	Police Commander	1.00	0.00	-1.00	Move to 2285
2205 POLICE ADMINISTRATION			4.00	2.00	-2.00	
Full-Time Regular	1234	Police Commander	3.00	3.00		
Full-Time Regular	1246	Police Officer	80.00	80.00		
Full-Time Regular	1307	Police Sergeant	12.00	11.00	-1.00	moved to 2260
Full-Time Regular	1360	Deputy Chief	1.00	1.00		
2210 PATROL OPERATIONS			96.00	95.00	-1.00	
Full-Time Regular	1234	Police Commander	1.00	1.00		
Full-Time Regular	1246	Police Officer	14.00	14.00		
Full-Time Regular	1307	Police Sergeant	2.00	2.00		
Full-Time Regular	1360	Deputy Chief	1.00	1.00		
2215 CRIMINAL INVESTIGATION			18.00	18.00	0.00	
Full-Time Regular	1005	Dir, Police Soc Svcs Bureau	1.00		-1.00	1.0 FTE Eliminated
Full-Time Regular	1334	Victim Advocate	3.00	3.00		
Full-Time Regular	1345	Youth Advocate	2.00	2.00		
2225 SOCIAL SERVICES BUREAU			6.00	5.00	-1.00	
Full-Time Regular	1234	Police Commander		1.00	1.00	Moved from 2270
Full-Time Regular	1246	Police Officer	9.00	9.00		
Full-Time Regular	1307	Police Sergeant	1.00	1.00		
2230 JUVENILE BUREAU			10.00	11.00	1.00	
Full-Time Regular	1246	Police Officer	4.00	3.00	-1.00	move to 2265
2235 SCHOOL LIAISON			4.00	3.00	-1.00	
Full-Time Regular	1007	Dir, Police Records Bureau	1.00	1.00		
Full-Time Regular	1149	Clerk III	1.00	1.00		
Full-Time Regular	1161	Court Liaison	1.00	1.00		
Full-Time Regular	1279	Property Officer	1.00	1.00		
Full-Time Regular	1290	Records Input Operator	6.00	5.00	-1.00	1.0 FTE Eliminated
Full-Time Regular	1296	Review Officer	1.00	1.00		
Full-Time Regular	1371	Property Room Aide	0.50	1.00	0.50	Increase of .5 FTE
2240 POLICE RECORDS			11.50	11.00	-0.50	
Full-Time Regular	1327	Telecommunicator	15.00	15.00		
2245 COMMUNICATIONS			15.00	15.00	0.00	
Full-Time Regular	1163	Custodian I		1.00	1.00	Move from 2205
Full-Time Regular	1246	Police Officer	1.00	1.00		
Full-Time Regular	1324	Service Desk Officer	12.00	12.00		
Full-Time Regular	1360	Deputy Chief	1.00	1.00		
Full-Time Regular	1413	Service Desk Supervisor	1.00	1.00		
2250 SERVICE DESK			15.00	16.00	1.00	
Full-Time Regular	1199	Exec Secretary (non-Dept Head)	1.00	1.00		
	1272	Police Planner		1.00		move from 2260
Full-Time Regular	1234	Police Commander	1.00	1.00		
Full-Time Regular	1307	Police Sergeant	1.00	1.00		
2255 OFFICE PROFESSIONAL STANDARDS			3.00	4.00	1.00	
Full-Time Regular	1106	Administrative Specialist	1.00	1.00		
Full-Time Regular	1107	Police Admin Assistant	1.00	1.00		
Full-Time Regular	1272	Police Planner	1.00		-1.00	move to 2255
Full-Time Regular	1307	Police Sergeant	1.00	1.00		
2260 OFFICE OF ADMINISTRATION			4.00	3.00	-1.00	
Full-Time Regular	1234	Police Commander	1.00	1.00		
Full-Time Regular	1246	Police Officer	12.00	14.00	2.00	Move from 2235, and 2275
Full-Time Regular	1307	Police Sergeant	1.00	3.00	1.00	Moved from 2285 and 2210
2265 NEIGHBORHOOD ENFORCEMENT TEAM			14.00	18.00	4.00	
Full-Time Regular	1234	Police Commander	1.00		-1.00	Moved to 2230
Full-Time Regular	1246	Police Officer	6.00	6.00		
Full-Time Regular	1391	Towing Coordinator	1.00	1.00		

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
2270 TRAFFIC BUREAU			8.00	7.00	-1.00	
Full-Time Regular	1162	Crime Prevention Specialist	1.00		-1.00	Reclass and move to 2265
Full-Time Regular	1389	Senior Crime Prev Specialist	0.75	0.75		
Part-time Regular	1362	Crime Analyst	1.00	1.00		
2275 COMMUNITY STRATEGIC BUREAU			2.75	1.75	-1.00	
Full-Time Regular	1134	Animal Control Warden	1.00	1.00		
Full-Time Regular	1139	Chief Animal Warden	1.00	1.00		
Part-time Regular	1401	PT Animal Warden	0.50	0.50		
2280 ANIMAL CONTROL			2.50	2.50	0.00	
Full-Time Regular	1234	Police Commander		1.00	1.00	move from 2205
Full-Time Regular	1246	Police Officer	6.00	6.00		
Full-Time Regular	1307	Police Sergeant	1.00		-1.00	Move to 2265
2285 PROBLEM SOLVING TEAM			7.00	7.00	0.00	
2200 POLICE DEPARTMENT			220.75	219.25	-1.50	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Fire Department						
Full-Time Regular	1180	Division Chief, Fire	1.00	1.00		
Full-Time Regular	1207	Fire Chief	1.00	1.00		
Full-Time Regular	1237	Management Analyst	1.00	1.00		
2305 FIRE MGT & SUPPORT			3.00	3.00	0.00	
Full-Time Regular	1148	Clerk II	1.00	1.00		
Full-Time Regular	1180	Division Chief, Fire	1.00	1.00		
Full-Time Regular	1206	Fire Captain	2.00	3.00	1.00	1.0 FTE Reclassed from Firefighter
Full-Time Regular	1208	Firefighter	1.00		-1.00	1.0 FTE Reclassed to Fire Captain
Full-Time Regular	9999	Fire Inspector	1.00		-1.00	1.0 FTE Eliminated
2310 FIRE PREVENTION			6.00	5.00	-1.00	
Full-Time Regular	1180	Division Chief, Fire	1.00	1.00		
Full-Time Regular	1206	Fire Captain	25.00	24.00	-1.00	1.0 FTE Reclassed to Firefighter
Full-Time Regular	1208	Firefighter	73.00	74.00	1.00	1.0 FTE Reclassed from Fire Captain
Full-Time Regular	1309	Shift Chief, Fire	3.00	3.00		
Full-Time Regular	1426	Deputy Fire Chief	1.00	1.00		
2315 FIRE SUPPRESSION			103.00	103.00	0.00	
2300 FIRE DEPARTMENT			112.00	111.00	-1.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Health and Human Services						
Full-Time Regular	1173	Director, Health & Human Svcs	1.00	1.00		
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00	1.00		
Full-Time Regular	1237	Management Analyst	0.83	1.00	0.17	Reclassified after ERI position elimination
Part-time Regular	1375	Medical Supervisor	0.00	0.10	0.10	moved from 2416
2407 HEALTH SERVICES ADMIN			2.83	3.10	0.27	
Full-Time Regular	1154	Community Intervention Coord	1.00		-1.00	Move to 2550; Reclassed to Community Relations Manager
	1249	Outreach specialist	1.00		-1.00	move to 2550
Full-Time Regular	1300	Secretary II	1.00		-1.00	move to 2435
Full-Time Regular	1313	Communicable Dis Surv Spec	1.00		-1.00	move to 2435
Part-time Regular	1375	Medical Supervisor	0.10		-0.10	move to 2407
2416 FAMILY & COMMUNITY WELLNESS			4.10	0.00	-4.10	
Full-Time Regular	1148	Clerk II	1.00	1.00		
Full-Time Regular	1168	Dental Assistant	1.00	1.00		
Part-time Regular	1363	Dental Health Educator	0.60	0.60		
Part-time Regular	1364	Dentist	0.80	0.80		
2425 DENTAL SERVICES			3.40	3.40	0.00	
Full-Time Regular	1149	Clerk III	1.00		-1.00	Reclassified to Secretary II
Full-Time Regular	1179	Division Chief, Health	1.00		-1.00	Reclassified to Environmental Health Manager
Full-Time Regular	1190	Environ Health Practitioner	2.00	3.00	1.00	1 FTE reclassified from Env Health Superv
Full-Time Regular	1214	Health Program Coordinator	1.00		-1.00	move to 2550
Full-Time Regular	1298	Environmental Hlth Supervisor	1.00		-1.00	reclassified to Env Health Pract
Full-Time Regular	1300	Secretary II	1.00	1.00	0.00	08-09 FTE Reclassed to Health License Inspector; 09-10 FTE reclassified from Clerk III
Full-Time Regular	1442	Environmental Health Manager		1.00	1.00	Reclassified from Division Chief, Health
Full-Time Regular	1369	Inclusion Specialist	0.60		-0.60	Moved to 2530; FTE Increase
Full-Time Regular	9999	Health License Inspector		1.00	1.00	Reclassified from Secretary II
2435 FOOD AND ENVIRONMENTAL HEALTH			7.60	6.00	-1.60	
Full-Time Regular	1148	Clerk II	0.40	0.40		
Full-Time Regular	1149	Clerk III	1.00	1.00		
Full-Time Regular	1150	Clerk Typist I	1.00	1.00		
2440 VITAL RECORDS			2.40	2.40	0.00	
Full-Time Regular	1116	Asst Director, Mental Health	0.17		-0.17	eri - position eliminated
Full-Time Regular	1300	Secretary II	0.50	0.50		
2455 MENTAL HEALTH PROGRAM ADMINIST			0.67	0.50	-0.17	
Full-Time Regular	1300	Secretary II	0.50	0.50		
Full-Time Regular	1374	Long Term Care Ombudsman	1.00	0.60	-0.40	08-09 FTE Reclassified to Community Health Manager; 09-10 FTE Reclassified from Community Ombudsman
Full-Time Regular	1369	Inclusion Specialist		1.00	1.00	Moved from 2435; FTE Increase
Part-time Regular	9999	Community Ombudsman	0.40		-0.40	Position erroneously omitted in 08-09; reclassified to Long Term Care Ombudsman and FTE Increase
Full-Time Regular	9999	Community Health Manager		1.00	1.00	Reclassified from Long Term Care Ombudsman
2530 COMMISSION ON AGING			1.90	3.10	1.20	
Full-Time Regular	1216	Human Relations Specialist	0.50	1.00	0.50	.5 FTE moved from 2550 (previously split)
2540 SUMMER YOUTH EMPLOY PROG			0.50	1.00	0.50	
Full-Time Regular	1418	Youth Coordinator		1.00	1.00	moved from 1530
2541 YOUTH ENGAGEMENT DIVISION			0.00	1.00	1.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Full-Time Regular	1199	Exec Secretary (non Dept. Head)		0.50	0.50	Reclassified from Exec Secretary (to Dept. Head); Split with 1505
Full-Time Regular	1214	Health Program Coordinator		1.00	1.00	moved from 2435
Full-Time Regular	1444	Community Relations Manager		1.00	1.00	moved from 2416;Reclassified from Community Intervention Coordinator
	1249	Outreach specialist		1.00	1.00	Moved from 2416
Full-Time Regular	1216	Human Relations Specialist	1.50		-1.50	.5 FTE moved to 2540 (previously split with 2540); 1.0 FTE eliminated
2550 COMMUNITY RELATIONS			1.50	3.50	2.00	
2400 HEALTH AND HUMAN SERVICES			24.90	24.00	-0.90	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Public Works						
Full-Time Regular	1174	Director, Public Works	1.00	1.00		
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00	1.00		
Full-Time Regular	1237	Management Analyst	0.50	1.00	0.50	Previously split with 2665
2605 DIRECTOR OF PUBLIC WORKS			2.50	3.00	0.50	
Full-Time Regular	1417	Sustainable Programs Coord.		1.00	1.00	moved from 1535
1535 SUSTAINABILTY GRANT			0.00	1.00	1.00	
Full-Time Regular	1163	Custodian I	1.00	1.00		
Full-Time Regular	1321	Service Center Coordinator	1.00	1.00		
2610 MUNICIPAL SERVICE CENTER			2.00	2.00	0.00	
Full-Time Regular	1169	Dir of Transportation/City Eng	1.00	1.00		
Full-Time Regular	1199	Exec Secretary (non-Dept Head)	1.00		-1.00	1.0 FTE Moved to 2665
2620 E.D.O.T. ADMINISTRATION			2.00	1.00	-1.00	
Full-Time Regular	1145	Civil Engineer II	2.00	2.00		
Full-Time Regular	1145	Civil Engineer III	1.00	1.00		
Full-Time Regular	1189	Engineering Associate II	3.00	3.00		
Full-Time Regular	9995	Permits Engineer	1.00	1.00		
Full-Time Regular	1303	Senior Engineer	1.00	1.00		
2625 ENGINEERING			8.00	8.00	0.00	
Full-Time Regular	1145	Civil Engineer II	2.00	2.00		
Full-Time Regular	1306	Senior Traffic Engineer	2.00	2.00		
Full-Time Regular	1329	Traffic Engineering Technician	0.50	0.50		
2630 TRAFFIC ENGINEERING			4.50	4.50	0.00	
Full-Time Regular	1331	Traffic Sign Repair Worker	3.00	3.00		
2635 TRAFFIC SIGNS			3.00	3.00	0.00	
Full-Time Regular	1224	Traffic Electrician Leader	1.00	1.00		
Full-Time Regular	1330	Traffic Electrician	4.00	3.00	-1.00	1.0 FTE Eliminated
2640 TRAF. SIG. & ST. LIGHT. MAINT			5.00	4.00	-1.00	
Full-Time Regular	1252	Parking Enforcement Officer	12.00	12.00		
Full-Time Regular	1253	Parking Enforcement Supervisor				
Full-Time Regular	1255	Parking Operations Clerk	1.00	1.00		
Full-Time Regular	1291	Parking Enforcement Coord	1.00	1.00		
2645 PARKING ENFORCEMENT & TICKETS			14.00	14.00	0.00	
Full-Time Regular	1011	Superintendent, Streets/San	1.00	1.00		
Full-Time Regular	1016	Streets/San Admin Assistant	1.00		-1.00	reclassified to business office coordinator
		Business office coordinator		1.00	1.00	reclassified from streets/san admin assistant
Full-Time Regular	1199	Exec Secretary (non-Dept Head)		1.00	1.00	1.0 FTE Moved from 2620
Full-Time Regular	1237	Management Analyst	0.50		-0.50	Previously split with 2605
Full-Time Regular	1284	Public Works Supervisor	3.00	3.00		
2665 STREETS AND SANITATION ADMINIS			5.50	6.00	0.50	
Full-Time Regular	1195	Equipment Operator II	6.00	6.00		
Full-Time Regular	1196	Equipment Operator III	3.00	3.00		
Full-Time Regular	1283	Public Works Crew Leader	2.00	2.00		
Full-Time Regular	1288	Public Works Maint Wrkr II	4.00	4.00		
2670 STREET AND ALLEY MAINTENANCE			15.00	15.00	0.00	
Full-Time Regular	1195	Equipment Operator II	4.00	4.00		
Full-Time Regular	1288	Public Works Maint Wrkr II	3.00	1.00	-2.00	1.0 Eliminated and one transferred to Parking fund.
2675 STREET CLEANING			7.00	5.00	-2.00	
Full-Time Regular	1195	Equipment Operator II	14.00	14.00		
Part-time Regular	1386	Recycling Attendant	0.75	0.75		
2685 REFUSE COLLECT & DISPOSAL			14.75	14.75	0.00	
Full-Time Regular	1195	Equipment Operator II	2.00	2.00		
2695 YARD WASTE COLLECTION			2.00	2.00	0.00	
Full-Time Regular	1164	Fac Maint Worker/Custodian I	2.00		-2.00	Moved to 3806
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00		-1.00	Moved to 3805

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Full-Time Regular	1428	Superintendent, Fac. Mgt.	1.00		-1.00	Moved to 3805
Part-time Regular	1403	PT Custodian	0.20		-0.20	Moved to 3806
2697 FACILITIES ADMINISTRATION			4.20	0.00	-4.20	
Full-Time Regular	1159	Construction Manager	1.00		-1.00	Moved to 3807
Full-Time Regular	1200	Facilities Mgmt Supervisor	1.00		-1.00	Moved to 3807
Full-Time Regular	1202	Facilities Maint. Worker II	1.00		-1.00	Moved to 3807
Full-Time Regular	1203	Facilities Maint. Worker III	12.00		-12.00	Moved to 3807
Full-Time Regular	1351	ADA/CIP Project Manager	1.00		-1.00	Moved to 3807
2699 CONSTRUCTION & REPAIR			16.00	0.00	-16.00	
2600 PUBLIC WORKS			105.45	83.25	-22.20	

CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS
General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Library						
Full-Time Regular	1226	Librarian I	2.74	2.74		
Full-Time Regular	1228	Librarian III	1.00	1.00		
Full-Time Regular	1231	Library Assistant	2.39	2.43		
Part-time Regular	1229	Library Aide I	0.81	0.81		
Part-time Regular	1373	Library Technical Aide	0.27	0.23		
Part-time Regular	1388	Shelver	0.80	0.80		
2805 CHILDREN'S SERVICES			8.01	8.01	0.00	
Full-Time Regular	1226	Librarian I	0.00	7.34		
Full-Time Regular	1227	Librarian II	0.00	1.00		
Full-Time Regular		Administrative Librarian	0.00	1.00		
Part-time Regular	1229	Library Aide	0.00	0.35		
Part-time Regular	1372	Library Clerk	0.00	2.93		
Part-time Regular	1373	Library Technical Aide	0.00	0.48		
Part-time Regular	1384	Readers' Advisor	0.00	4.19		
2806 ADULT SERVICES			0.00	17.29	17.29	
Full-Time Regular	1226	Librarian I	4.00	0.00		
Full-Time Regular	1228	Librarian III	1.00	0.00		1.0 FTE eliminated
Part-time Regular	1373	Library Technical Aide	0.48	0.00		
Part-time Regular	1384	Readers' Advisor	2.89	0.00		
2810 READER'S SERVICES			8.37	0.00	-8.37	
Full-Time Regular	1226	Librarian I	3.84	0.00		
Full-Time Regular	1227	Librarian II	1.00	0.00		
Full-Time Regular	1228	Librarian III	1.00	0.00		
Full-Time Regular	1262	Periodicals Supervisor	1.00	0.00		
Part-time Regular	1229	Library Aide	0.35	0.00		
Part-time Regular	1372	Library Clerk	2.93	0.00		0.27 FTE eliminated
2815 REFERENCE SRVS & PERIODICALS			10.12	0.00	-10.12	
Full-Time Regular	1141	Circulation Supervisor	1.00	1.00		
Full-Time Regular	1230	Library Aide II	1.50	1.50		
Part-time Regular	1149	Clerk III	1.00	1.00		
Part-time Regular	1372	Library Clerk	5.97	5.59		0.39 FTE eliminated
Part-time Regular	1387	Security Monitor	2.01	2.01		
Part-time Regular	1388	Shelver	4.51	4.51		
2820 CIRCULATION			15.99	15.61	-0.38	
Full-Time Regular	1227	Librarian II	0.50	0.50		
Part-time Regular	1229	Library Aide I	0.66	0.66		
Part-time Regular	1355	Branch Assistant	1.81	1.81		
2825 NORTH BRANCH			2.97	2.97	0.00	
Part-time Regular	1227	Librarian II	0.50	0.50		
Part-time Regular	1229	Library Aide I	0.38	0.38		
Part-time Regular	1355	Branch Assistant	1.73	1.73		
2830 SOUTH BRANCH			2.61	2.61	0.00	
Full-Time Regular	1148	Clerk II	5.25	5.25		
Full-Time Regular	1151	Clerk Typist II	1.00	1.00		
Full-Time Regular	1226	Librarian I	0.53	0.53		
Full-Time Regular	1228	Librarian III	1.00	1.00		
Full-Time Regular	1231	Library Assistant	2.00	2.00		
Part-time Regular	1372	Library Clerk	2.35	2.35		
2835 TECHNICAL SERVICES			12.13	12.13	0.00	
Full-Time Regular	1163	Custodian I	0.64	0.64		
Full-Time Regular	1165	Custodian II	3.00	3.00		
2840 MAINTENANCE			3.64	3.64	0.00	
Full-Time Regular	1110	Administrative Services Manager	1.00	1.00		
Full-Time Regular	1149	Clerk III	1.00	1.00		
Full-Time Regular		Bookkeeper	1.00	1.00		
Full-Time Regular	1430	Administrative Coordinator	1.00	1.00		
Part-time Regular	1151	Clerk Typist II	0.51	0.51		
2845 ADMINISTRATION			4.51	4.51	0.00	
2800 LIBRARY DEPARTMENT			68.35	66.77	-1.58	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Parks, Forestry and Recreation						
Full-Time Regular	1006	Director, Parks/Forestry & Rec	1.00	1.00		
Full-Time Regular	1205	Exec Secretary (to Dept. Head)	1.00	1.00		
Full-Time Regular	1237	Management Analyst	1.00	1.00		
3005 REC. MGMT. & GENERAL SUPPORT			3.00	3.00	0.00	
Full-Time Regular	9999	Business Office Coordinator	1.00	1.00		
Full-Time Regular	1167	Data Control Clerk	1.00	1.00		
Full-Time Regular	1431	Recreation Support Specialist	1.00	1.00		
3010 REC. BUS. & FISCAL MGMT			3.00	3.00	0.00	
Full-Time Regular	1281	Public Information Specialist	1.00	1.00		
Part-time Regular	1383	Public Information Assltant	0.75	0.75		
3015 COMMUNICATION & MARKETING SRVS			1.75	1.75	0.00	
Full-Time Regular	1317	Superintendent, Recreation	1.00	1.00		
3020 RECREATION GENERAL SUPPORT			1.00	1.00	0.00	
Part-time Regular	1379	Preschool Instructor	2.10	2.10		
Full-Time Regular	1129	Building Supervisor	1.00	1.00		
Full-Time Regular	1165	Custodian II	1.00	1.00		
Full-Time Regular	1201	Fac Maint Worker/Cust II	1.00	1.00		
Full-Time Regular	1294	Recreation Program Manager	1.00	1.00		
Part-time Regular	1353	After School Supervisor	0.50	0.50		
Part-time Regular	1385	Recreation Aide	0.50	0.50		
Part-time Regular	1403	PT Custodian	1.30	1.30		
3030 CROWN COMMUNITY CENTER			8.40	8.40	0.00	
Part-time Regular	1379	Preschool Instructor	0.50	0.50		
Full-Time Regular	1149	Clerk III	0.75	0.75		
Full-Time Regular	1293	Recreation Center Manager	1.00	1.00		
Full-Time Regular	1294	Recreation Program Manager	2.00	2.00		
Full-Time Regular	1344	Weekend/Evening Coordinator	1.00	1.00		
Part-time Regular	1403	PT Custodian	1.25	1.25		
3035 CHANDLER COMMUNITY CENTER			6.50	6.50	0.00	
Full-Time Regular	1148	Clerk II	1.50	1.50		
Full-Time Regular	1165	Custodian II	1.00	1.00		
Full-Time Regular	1293	Recreation Center Manager	1.00	1.00		
Full-Time Regular	1294	Recreation Program Manager	2.00	2.00		
Full-Time Regular	1344	Weekend/Evening Coordinator	1.00	1.00		
Part-time Regular	1403	PT Custodian	0.50	0.50		
3040 FLEETWOOD JOURDAIN COM CT			7.00	7.00	0.00	
Full-Time Regular	1294	Recreation Program Manager	1.00	1.00		
3045 FLEETWOOD/JOURDAIN THEATR			1.00	1.00	0.00	
Full-Time Regular	1151	Clerk Typist II	1.00	1.00		
Full-Time Regular	1165	Custodian II	1.00	1.00		
Full-Time Regular	1201	Fac Maint Worker/Cust II	1.00	1.00		
Full-Time Regular	1293	Recreation Center Manager	1.00	1.00		
Full-Time Regular	1294	Recreation Program Manager	2.00	2.00		
Part-time Regular	1376	Office Assistant	0.70	0.77	0.07	
Part-time Regular	1397	Facilities Supervisor	0.85	0.85		
Part-time Regular	1402	PT Bus Driver	1.03	1.03		
Part-time Regular	1403	PT Custodian	2.20	1.93	-0.27	
3055 LEVY CENTER			10.78	10.58	-0.20	
Full-Time Regular	1294	Recreation Program Manager	0.75	0.75		
Full-Time Regular	1311	Lakefront Sports Coordinator	0.50	0.50		
3080 BEACHES			1.25	1.25	0.00	
Full-Time Regular	1250	Parks/Forestry Crew Leader	1.00	1.00		
Full-Time Regular	1264	Parks/Forestry Worker II	4.00	4.00		
Full-Time Regular	1320	Supervisor, Sports/Rec Maint	1.00	1.00		
3085 RECREATION FACILITY MAINT			6.00	6.00	0.00	
Full-Time Regular	1148	Clerk II	0.70	0.70		
Full-Time Regular	1245	Office Coordinator	1.00	1.00		
Full-Time Regular	1248	Operations Manager	1.00	1.00		

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Full-Time Regular	1294	Recreation Program Manager	1.00	1.00		
Full-Time Regular	1297	Robert Crown Manager	1.00	1.00		
Part-time Regular	1376	Office Assistant	1.90	1.90		
Part-time Regular	1397	Facilities Supervisor	1.20	1.20		
Part-time Regular	1403	PT Custodian	1.00	1.00		
3095 CROWN ICE RINK			8.80	8.80	0.00	
Full-Time Regular	1311	Lakefront Sports Coordinator	0.05	0.05		
3100 SPORTS LEAGUES			0.05	0.05	0.00	
Part-time Regular	1397	Facilities Supervisor	0.40	0.40		
3110 TENNIS			0.40	0.40	0.00	
Full-Time Regular	1294	Recreation Program Manager	1.75	1.00	-0.75	Reclass TO Inclusion specialist
Part-time Regular	1369	PT Inclusion Specialist	0.00	0.75	0.75	Reclass from Program manager
Full-Time Regular	1311	Lakefront Sports Coordinator	0.25	0.25		
3130 SPECIAL RECREATION			2.00	2.00	0.00	
Full-Time Regular	1402	PT Bus Drivers	0.75	0.75		
3140 BUS PROGRAM			0.75	0.75	0.00	
Full-Time Regular	1294	Recreation Program Manager	0.25	0.25		
Full-Time Regular	1311	Lakefront Sports Coordinator	0.20	0.20		
Part-time Regular	1404	PT Park Ranger	1.30	1.30		
3150 PARK SERVICE UNIT			1.75	1.75	0.00	
Full-Time Regular	1222	Landscape Arch/Project Mgr	1.00	1.00		
Full-Time Regular	1300	Secretary II	1.00	1.00		
Full-Time Regular	1316	Superintendent, Parks & For.	1.00	1.00		
3505 PARKS & FORESTRY GENERAL SUP			3.00	3.00	0.00	
Full-Time Regular	1195	Equipment Operator II	3.00	3.00		
Full-Time Regular	1210	General Tradesman	1.00	1.00		
Full-Time Regular	1250	Parks/Forestry Crew Leader	3.00	3.00		
Full-Time Regular	1264	Parks/Forestry Worker II	1.00	1.00		
Full-Time Regular	1265	Parks/Forestry Worker III	5.00	5.00		
Full-Time Regular	1284	Public Works Supervisor	1.00	1.00		
3510 HORTICULTURAL MAINTENANCE			14.00	14.00	0.00	
Full-Time Regular	1113	Arborist	0.50	1.00	0.50	.25 FTE moved from 3520; .25 FTE moved from 3525 (Previously Split)
Full-Time Regular	1250	Parks/Forestry Crew Leader	1.00	1.00		
Full-Time Regular	1265	Parks/Forestry Worker III	8.00	8.00		
3515 PARKWAY TREE MAINTENANCE			9.50	10.00	0.50	
Full-Time Regular	1113	Arborist	0.25		-0.25	Moved to 3515 (Previously Split)
Full-Time Regular	1250	Parks/Forestry Crew Leader	1.00	1.00		
Full-Time Regular	1265	Parks/Forestry Worker III	6.00	6.00		
3520 DUTCH ELM DISEASE CONTROL			7.25	7.00	-0.25	
Full-Time Regular	1113	Arborist	0.25		-0.25	Moved to 3515 (Previously Split)
Full-Time Regular	1250	Parks/Forestry Crew Leader	1.00	1.00		
Full-Time Regular	1265	Parks/Forestry Worker III	1.00	1.00		
3525 TREE PLANTING			2.25	2.00	-0.25	
Full-Time Regular	1149	Clerk III	1.00	1.00		
Full-Time Regular	1184	Director, Ecology Center	1.00		-1.00	Eliminated
Full-Time Regular	1191	Environmental Educator	2.00	2.00		
Part-time Regular	1366	Garden Coordinator	0.20	0.20		
Part-time Regular	1397	Facilities Supervisor	0.30	0.30		
Part-time Regular	1403	PT Custodian	0.55	0.55		
3605 ECOLOGY CENTER			5.05	4.05	-1.00	
Full-Time Regular	1114	Director, Arts Council	0.40	0.40		
Full-Time Regular	1300	Secretary II	0.40	0.40		
3700 ARTS COUNCIL			0.80	0.80	0.00	
Full-Time Regular	1114	Director, Arts Council	0.20	0.20		
Full-Time Regular	1202	Facilities Maint. Worker II	1.00	1.00		
Full-Time Regular	1300	Secretary II	0.20	0.20		
Full-Time Regular	1294	Recreation Program Manager	0.00	0.15	0.15	Move from 3720
Part-time Regular	1376	PT Office Assistant	0.42	0.42		
Part-time Regular	1397	Facilities Supervisor	1.10	1.10		
Part-time Regular	1403	PT Custodian	1.75	1.75		

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
3710 NOYES CULTURAL ARTS CTR			4.67	4.82	0.15	
Full-Time Regular	1114	Director, Arts Council	0.40	0.40		
Full-Time Regular	1294	Recreation Program Manager	1.00	0.85	-0.15	Move to 3710
Full-Time Regular	1300	Secretary II	0.40	0.40		
Full-Time Regular	1305	Senior Program Coordinator	1.00	1.00		
3720 CULTURAL ARTS PROGRAMS			2.80	2.65	-0.15	
Full-Time Regular	1205	Exec Secretary (to Dept. Head)		1.00	1.00	Moved from 2697
Full-Time Regular	1428	Superintendent, Fac. Mgt.		1.00	1.00	Moved from 2697
3805 FACILITIES ADMINISTRATION			0.00	2.00	2.00	
Full-Time Regular	1164	Fac Maint Worker/Custodian I		2.00	2.00	Moved from 2697
Part-time Regular	1403	PT Custodian		0.20	0.20	Moved from 2697
3806 CIVIC CENTER SERVICES			0.00	2.20	2.20	
Full-Time Regular	1159	Construction Manager		1.00	1.00	Moved from 2699
Full-Time Regular	1200	Facilities Mgmt Supervisor		1.00	1.00	Moved from 2699
Full-Time Regular	1202	Facilities Maint. Worker II		1.00	1.00	Moved from 2699
Full-Time Regular	1203	Facilities Maint. Worker III		12.00	12.00	Moved from 2699
Full-Time Regular	1351	ADA/CIP Project Manager		1.00	1.00	Moved from 2699
3807 CONSTRUCTION & REPAIR			0.00	16.00	16.00	
3000 PARKS/FORESTRY & RECREATION			112.75	131.75	19.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Emergency Telephone System Fund						
Full-Time Regular	1105	Asst Communications Coord	2.00	2.00		
Full-Time Regular	1156	Communications Coordinator	1.00	1.00		
Full-Time Regular	1327	Telecommunicator	1.00	2.00	1.00	Increase of 1.0 FTE
5150 EMERGENCY TELEPHONE SYSTM			4.00	5.00	1.00	
5150 EMERGENCY TELEPHONE SYSTM			4.00	5.00	1.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Community Development Block Grant Fund						
Full-Time Regular	1136	CDBG Grants Administrator	1.00	1.00		
Full-Time Regular	1241	Neighborhood Planner	1.00	1.00		
5220 CDBG ADMINISTRATION			2.00	2.00	0.00	
5220 CDBG ADMINISTRATION			2.00	2.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Economic Development Fund						
Full-Time Regular	1109	Administrative Secretary	0.30		-0.30	1 FTE reclassified to Executive Assistant; Split with 1505
Full-Time Regular	1185	Economic Development Planner	1.00	1.00		
	1198	Executive Assistant		0.30	0.30	Reclassified from Administrative Secretary; Split with 1505
Full-Time Regular	9999	Economic Development Director	1.00	1.00		
5300 ECON. DEVELOPMENT FUND			2.30	2.30	0.00	
5300 ECON. DEVELOPMENT FUND			2.30	2.30	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Maple Avenue Garage Fund						
Full-Time Regular	1203	Facilities Maint. Worker III	1.00	1.00		
7000 MAPLE AVENUE GARAGE			1.00	1.00	0.00	
7000 MAPLE AVENUE GARAGE			1.00	1.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Parking System Fund						
Full-Time Regular	1255	Parking Operations Clerk	2.00	3.00	1.00	
Full-Time Regular	1256	Parking Manager	1.00	1.00		
Full-Time Regular	1257	Parking System Supervisor	1.00	1.00		
Full-Time Regular	1284	Public Works Supervisor	1.00		-1.00	
Full-Time Regular	1329	Traffic Engineering Technician	0.50	0.50		
7005 PARKING SYSTEM MGT			5.50	5.50	0.00	
Full-Time Regular	1254	Parking Repair Worker	3.00	3.00		
Full-Time Regular	1283	Public Works Crew Leader	1.00	1.00		
Full-Time Regular	1288	Public Works Malnt Wrkr II	4.00	4.00		
7015 PARKING LOTS & METERS			8.00	8.00	0.00	
7005 PARKING SYSTEM MGT			13.50	13.50	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Water Fund						
Full-Time Regular	1012	Superintendent, Water/Sewer	1.00	1.00		
Full-Time Regular	1126	Asst Superintendent, W/S Admin	1.00		-1.00	Reclassified to Asst. Superin, Water Production
Full-Time Regular	1199	Exec Secretary (non-Dept Head)	1.00	1.00		
Full-Time Regular	1421	Asst Superin, Const & Fld Svcs	1.00	1.00		
Full-Time Regular	1435	Asst Superin, Water Production		1.00	1.00	Reclassified from Asst. Superintendent, W/S Admin
7100 WATER GENERAL SUPPORT			4.00	4.00	0.00	
Full-Time Regular	1183	Division Chief, Pumping	1.00	1.00		
Full-Time Regular	1238	Water/Sewer Mechanic	3.00	3.00		
Full-Time Regular	1337	Water Maintenance Supervisor	1.00	1.00		
Full-Time Regular	1339	Water Worker II	1.00	1.00		
Full-Time Regular	1340	Water Plant Operator	5.00	5.00		
7105 PUMPING			11.00	11.00	0.00	
Full-Time Regular	1138	Chemist	1.00	1.00		
Full-Time Regular	1182	Division Chief, Filtration	1.00	1.00		
Full-Time Regular	1238	Water/Sewer Mechanic	3.00	3.00		
Full-Time Regular	1240	Microbiologist	1.00	1.00		
Full-Time Regular	1337	Water Maintenance Supervisor	1.00	1.00		
Full-Time Regular	1338	Water Worker I	1.00	1.00		
Full-Time Regular	1339	Water Worker II	1.00	1.00		
Full-Time Regular	1340	Water Plant Operator	5.00	5.00		
7110 FILTRATION			14.00	14.00	0.00	
	1271	Plumbing Inspector	0.50	0.50		Split with 7400
Full-Time Regular	1181	Division Chief, Distribution	0.50	0.50		
Full-Time Regular	1338	Water Worker I	2.00	2.00		
Full-Time Regular	1339	Water Worker II	1.00	2.00	1.00	Reclassified from Water Service Worker
Full-Time Regular	1341	Water Service Worker	3.00	2.00	-1.00	Reclassified to Water Worker II
Full-Time Regular	1390	Water/Sewer Crew Leader	3.00	3.00		
Full-Time Regular	1393	Water Distribution Supervisor	1.00	1.00		
7115 DISTRIBUTION			11.00	11.00	0.00	
Full-Time Regular	1164	Fac Maint Worker/Custodian I	1.00	1.00		
Full-Time Regular	1239	Meter Service Coordinator	1.00	1.00		
Full-Time Regular	1336	Water Billing Clerk	1.00	1.00		
7120 WATER METER MAINTENANCE			3.00	3.00	0.00	
7100 WATER FUND			43.00	43.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Sewer Fund						
Full-Time Regular	1146	Civil Engineer III	1.00	1.00		
Full-Time Regular	1181	Division Chief, Distribution	0.50	0.50		
Full-Time Regular	1189	Engineering Associate II	2.00	2.00		
Part-Time Regular	1271	Plumbing Inspector	0.50	0.50		Split with 7115
Full-Time Regular	1338	Water Worker I	2.00	2.00		
Full-Time Regular	1339	Water Worker II	3.00	3.00		
Full-Time Regular	1390	Water/Sewer Crew Leader	4.00	4.00		
Full-Time Regular	1392	Sewer Supervisor	1.00	1.00		
7400 SEWER MAINTENANCE			14.00	14.00	0.00	
7400 SEWER MAINTENANCE			14.00	14.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Fleet Service Fund						
Full-Time Regular	1110	Fleet Services Manager	1.00	1.00		
Full-Time Regular	1128	Auto Shop Supervisor	2.00	2.00		
7705 GENERAL SUPPORT			3.00	3.00	0.00	
Full-Time Regular	1193	Equipment Mechanic III	9.00	9.00		
Full-Time Regular	1197	Equipment Parts Technician	1.00	1.00		
Full-Time Regular	1233	Lead Mechanic	1.00	1.00		
Full-Time Regular	1409	Auto Service Worker	1.00	1.00		
7710 MAJOR MAINTENANCE			12.00	12.00	0.00	
7700 FLEET SERVICES DEPT.			15.00	15.00	0.00	

**CITY OF EVANSTON
2009-10 FTE POSITION DETAIL - ALL FUNDS**

General Fund Full-Time Equivalent Positions

Employee Status Description	Position ID	Position Description	2008-2009 Budgeted FTE	2009-2010 Budgeted FTE	Difference FTE	Comments
Insurance Fund						
Full-Time Regular	1015	Risk Mgmt. Admin. Assistant	1.00		-1.00	Position Eliminated
Full-Time Regular	1414	Risk Manager	1.00		-1.00	Position Eliminated
Full-Time Regular	1217	Human Resources Assistant		1.00	1.00	New Position
Full-Time Regular	1218	Human Resources Specialist		1.00	1.00	New Position
7800 INSURANCE FUND			2.00	2.00	0.00	
7800 INSURANCE FUND			2.00	2.00	0.00	

CITY OF EVANSTON, ILLINOIS REVENUES FOR THE YEAR ENDED

FEBRUARY 29, 2008

EXCLUSIVE OF TRANSFERS AND CHARGEBACKS FROM OTHER FUNDS AND PROCEEDS FROM SALE OF BONDS AND NOTES.

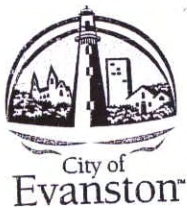
Table listing various revenue categories such as General Fund, Motor Fuel Tax Fund, Community Development Block Grant Fund, and Special Services District No. 5, with corresponding dollar amounts.

Table listing various tax and fee categories such as Howard Ridge Tax Increment District, West Evanston Tax Increment District, Capital Improvements Fund, and Washington National Capital Projects Fund, with corresponding dollar amounts.

Table listing individual names and their associated dollar amounts, likely representing donors or contributors to the city's revenue.

Table listing individual names and their associated dollar amounts, continuing from the previous table, representing donors or contributors.

Continued on page 100



2100 Ridge Avenue
Evanston, Illinois 60201-2798
T 847.328.2100
TTY 847.328.4080
www.cityofevanston.org

Wednesday, September 3, 2008

Maria Pappas
Cook County Treasurer
212 County Building
Chicago, IL 60602

Dear Ms. Pappas:

Enclosed is the Certificate of Publication (affidavit) of the Treasurer's Report of the City of Evanston, Illinois and the Treasurer's Report that was published in the Evanston Review August 28, 2008.

Should you have any questions, please do not hesitate to call me at 847 - 328-2100, EXT 2152.

Yours very truly,

Rodney Greene
Evanston City Clerk

Treasurer's Report
Ad Order Number: 0001618271
PO Number:
Amount: \$1,123.20

Pioneer Press Certificate of Publication

State of Illinois – County of Cook Kane Lake McHenry DuPage

Pioneer Press, does hereby certify it has published the attached advertisements in the following secular weekly newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Legal Notices.

Note: Legal Notice appeared in the following newspaper(s)

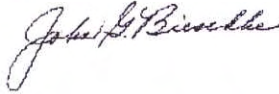
PUBLICATION DATE(S): 8/28/08 to 8/28/08 1 WEEK(S)

Newspaper(s): Evanston Review

Total Affidavits: 3

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this Certificate to be signed and its official seal affixed at Glenview, Illinois

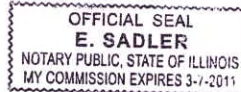
By



This 28th Day of August A. D. 2008



Notary Public



CITY OF EVANSTON
2100 RIDGE AVE.
EVANSTON, IL 60204
ATTN: RAYE JANOUSEK

ATTACHMENT #4 - MEMORANDUM

To: Rolanda B. Russell, Interim City Manager
From: Joellen J. Daley, Director of Internal and Community Services
Date: January 16, 2009
Re: January Vacancy Report – Updated

Attached you will find the updated January vacancy report. The report contains all vacant positions, including all of the positions that have been proposed to be eliminated in the FY2009/2010 proposed budget document, which are highlighted in blue. Those highlighted in yellow have been placed on hold. Please keep in mind that some of the proposed eliminations are less than full time so the total number of positions listed is greater than 14. If you have any questions or would like additional information, please let me know.

ATTACHMENT #4		As of January 16, 2009	
Department:	Description:	Date Position Vacated:	Date Posted:
City Manager's Office:	City Manager	Retirement (Carroll)	TBD
	Assistant City Manager	Retirement (Aliello 04/08)	02/22/08
	Public Information Coordinator	Resignation (Stuckert) 11/20/08	TBD
	Management Analyst	Resignation (Olson) 9/12/08	On Hold
	BPAT Division Manager	Resignation (Madden)	Elimination Proposed in Budget
	Emergency Preparedness Manager	Retirement (Rubin)	Partial Elimination Proposed in Budget (.33)
	Executive Secretary/Health and Human Services	Resignation (Herman)	Partial Elimination Proposed in Budget (.50)
Economic Development Fund:	Economic Development Director	New Position	On Hold
Community Development:	Director	Retirement Wolinski 5/30/08	02/15/08
	General Planner	Resignation (Norfeet) 12/5/08	01/05/09
	Property Maintenance Inspector	Never Filled	Elimination Proposed in Budget
	Clerk II	Retirement (Wagner)	Elimination Proposed in Budget
Finance:	Administrative Aide	Promotion (Jackson)	On Hold
	Clerk II	Promotion (Casey)	On Hold
	Budget Analyst	Vacant	Elimination Proposed in Budget
	Fire Prevention Officer	Resignation (Wheeler)	TBD
Health and Human Services:	Human Relations Specialist	Reassign officer to shift	Elimination Proposed in Budget
Human Resources:	Compensation and Benefits Manager	Retirement (Molinary)	Elimination Proposed in Budget
Legal:	First Assistant Corporation Counsel	Retirement (Hill)	On Hold
Library:	Library Community Relations Coordinator	Reorg./Promotion (K. Todd)	11/3/08
	Librarian III	Retirement (Dudnick)	8/12/08
	Library Clerk	Part-time Periodicals Clerk	Elimination Proposed in Budget
	Library Clerk	Part-time Circulation Clerk	Partial Elimination Proposed in Budget
Police:	Service Desk Officer	Reorganization (J. Skrip) (Term. O. Ramsay)	05/07/08
	Social Services Director	Retirement (Harris)	Backgrounds/Poly/Psychological being Conducted
	Records Input Operator	Retirement (Seifert)	Elimination Proposed in Budget
	Property Room Aide	Resignation (George)	Partial Elimination Proposed in Budget (.50)
Public Works:	Electrician	Reassignment (Lawson)	Elimination Proposed in Budget
Engineering/Traffic:	Equipment Operator III	Promotion (Johnson)	Testing Scheduled
Streets/Sanitation:	Equipment Operator II	Promotion (M. Schwegel)	Elimination Proposed in Budget - 2 Positions
Water/Sewer:	Water Worker I - Filtration	Transfer (Brunger)	TBD
	Crew Leader		TBD
Parks/Forestry/Recreation	Recreation Program Manager - Env. Educator	Resignation (Fierer)	12/17/08
& Facilities:	Ecology Center Director	Retirement (Lutz)	Resumes being reviewed - HR Department
	Custodian		Partial Elimination in Budget