



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: September 28, 2018

## STAFF REPORTS BY DEPARTMENT



Weekly Report for September 20, 2018 – September 26, 2018

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, October 1, 2018**

Rules Committee

[www.cityofevanston.org/rules](http://www.cityofevanston.org/rules)

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, October 2, 2018**

Climate Action Resilience Plan Working Group

[www.cityofevanston.org/climate](http://www.cityofevanston.org/climate)

Housing & Community Development Act Committee

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

**Wednesday, October 3, 2018**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Citizens Police Advisory Committee - RESCHEDULED

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

**Thursday, October 4, 2018**

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



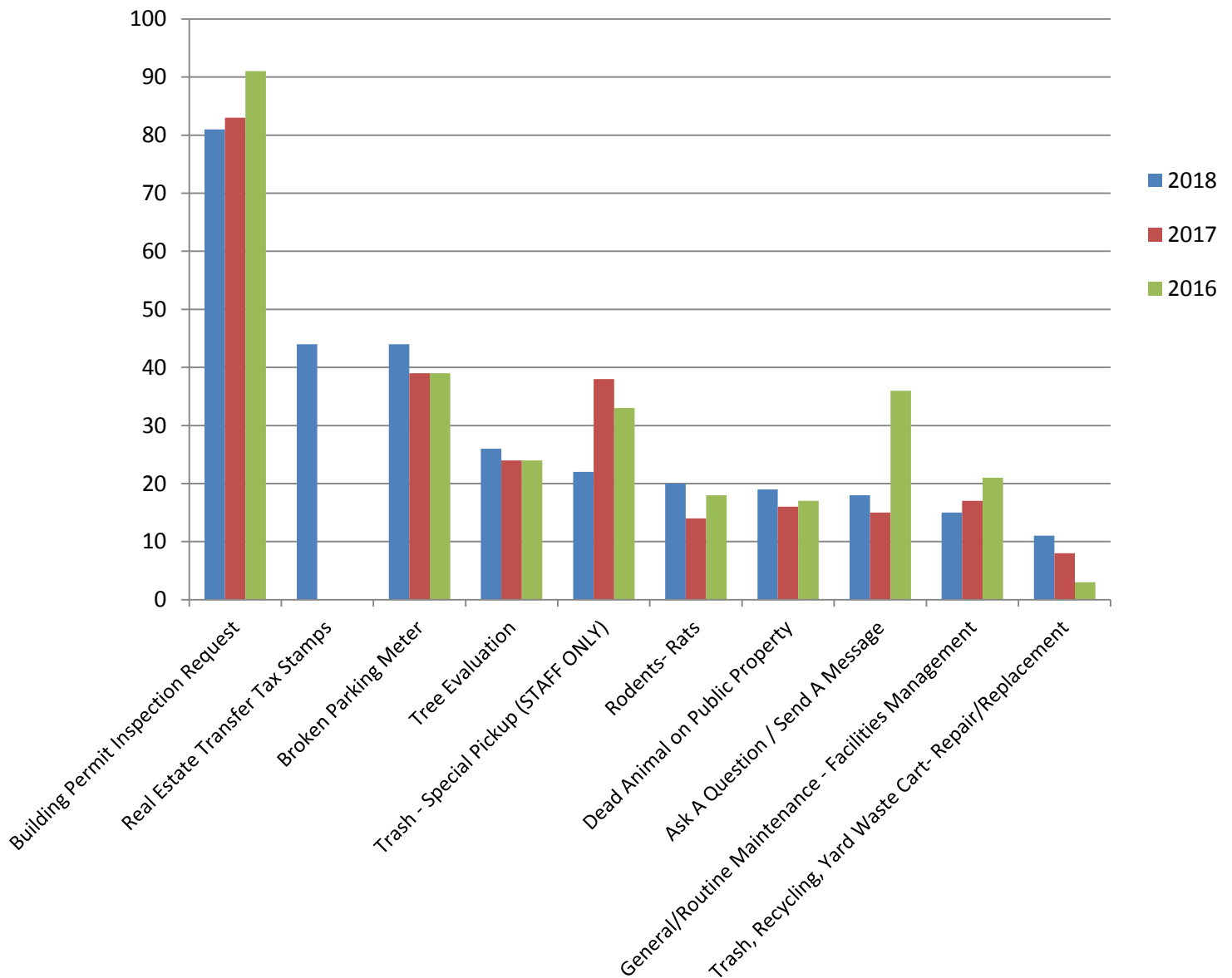
# Weekly Report

**September 20-26, 2018**

	Current Week	Previous Week
<b>Calls Handled</b>	2653	2596
<b>Service Requests</b>	704	757
<b>Total Chats</b>	20	22
<b>Total Text</b>	23	35

Trending Requests
<ul style="list-style-type: none"> <li>• High water charge questions/concerns</li> <li>• Past due alarm registrations (recent mailing)</li> </ul>

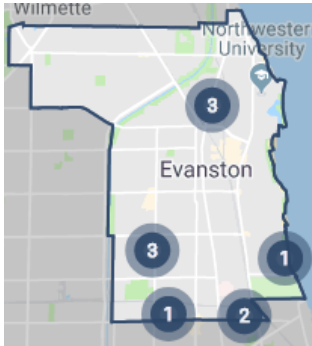
**2016-2018 Comparison Chart**  
For September 20-26



September 20-26, 2018

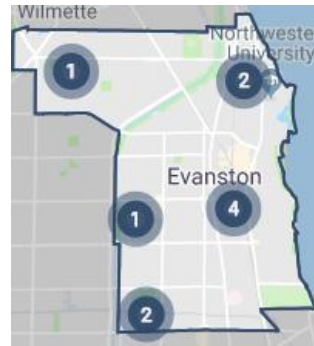
**Missed Garbage Pickup**

This week 10; Last week 18  
Below 3 year avg. of 14.2



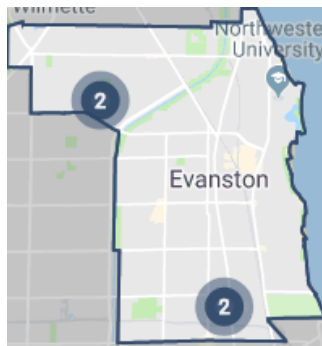
**Missed Recycling Pickup**

This week 10; Last week 5  
Below 3 year avg. of 13.1



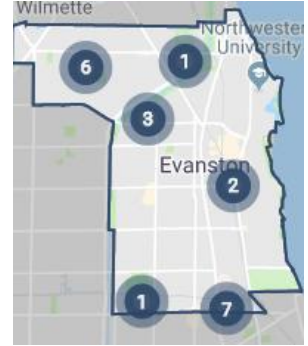
**Missed Yard Waste**

This week 4; Last week 7  
Below 3 year avg. of 11.1



**Rodents/Rats**

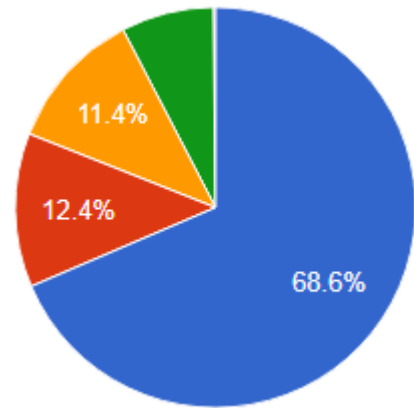
This week 20; Last week 21  
Below 3 year avg. of 20.3



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	3	17%	83%
Broken Fence or Bench	1	100%	0%
Broken Park/Playground Equipment	1	33%	67%
Construction/Engineering	3	50%	50%
Fire Prevention - Fire Drill	1	50%	50%
Food Establishment - Unsanitary	1	100%	0%
Graffiti	2	29%	71%
Landlord/Tenant Inquiries	1	50%	50%
Park Lawn Maintenance	1	33%	67%
Power Outage	1	100%	0%
Repair Park or Play Lot Fountain	1	100%	0%
Sidewalk - Maintenance	2	67%	33%
Street Lights	3	50%	50%
Trash Recycling Cart - Missing	1	50%	50%
Trash - Missed Garbage Pickup	1	10%	90%

- Completed
- Received
- In progress
- Submitted





# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, Chief Financial Officer/Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 24, 2018

Date: September 28, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of September 24, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 18-51 Study and Designation of Central Street Special Services Area (SSA)	Public Works Agency	The City of Evanston's Community and Economic Development Department is seeking proposals from experienced firms: to conduct a special services area feasibility study and designation of the special services area.	\$25,000	10/18	12/10

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

**2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23**

**May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24**

**Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

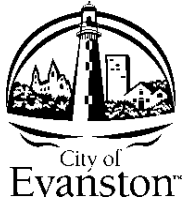
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	10/1/2018	Rules					6:00
	10/1/2018	Human Services					7:30
CD	10/8/2018	National Community Planning Month	PR		CC	Leonard	
	10/8/2018	Domestic Violence Awareness Month	PR		CC		
Mayor	10/8/2018	Meals at Home - 50th Anniversary	PR		CC	Francellno	
Fire	10/8/2018	Fire Prevention Week	PR		CC	Scott	
PRCS / Library	10/8/2018	Summer Programs Report	P		CC	Hemingway / Danczak Lyons	City Mgr Annoucements
Clerk	10/8/2018	9/17/18 Minutes	B	X	CC	Reid	
CMO	10/8/2018	Bills/Payroll	B	X	APW	Desai	
CMO	10/8/2018	Single Audit	B	X	APW	Desai	Accept and Place on File
CMO	10/8/2018	Police and Fire Pension Actuarial Report Review	B	X	APW	Desai	
CMO	10/8/2018	Collection RFP	B	X	APW	Desai	
Admn Svcs	10/8/2018	Comcast Franchise Renewal	B	X	APW	Storlie	
Admn Svcs	10/8/2018	Donation of Retired Ambulance	B	X	APW	Storlie	
Admn Svcs	10/8/2018	Lease of Payboxes	B	X	APW	Storlie	
PWA	10/8/2018	Engineering Svcs - Main St - Maple to Hinman	B	X	APW	Stoneback	
PWA	10/8/2018	Garden Park Consulting Svcs	B	X	APW	Stoneback	
PWA	10/8/2018	CIPP Contract B Award	B	X	APW	Stoneback	
PWA	10/8/2018	Fall Tree Purchase and Planting Services	B	X	APW	Stoneback	
PWA	10/8/2018	Utility Bill Printing and Mailing - 1 yr extension	B	X	APW	Stoneback	
CD	10/8/2018	Safebuilt Amendment	B	X	APW	Leonard	
CD	10/8/2018	Sidewalk Café - Beer on Central	B	X	APW	Leonard	
PRCS	10/8/2018	Special Event- Parking 3rd Hole - Canal Shores - 9/29 NU Game	B	X	APW	Hemingway	
PRCS	10/8/2018	Martial Arts Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	Fencing Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	YJC Career Pathways Agreement	R		APW	Hemingway	
PRCS	10/8/2018	Moran Center Rehab Agreement	R		APW	Hemingway	
Admn Svcs	10/8/2018	Post Office Parking Lease	R	X	APW	Storlie	
PRCS	10/8/2018	Congregate Meal Grant Acceptance	R		APW	Hemingway	
PRCS	10/8/2018	Ombudsman Grant Acceptance	R		APW	Hemingway	
CMO	10/8/2018	Dissolution of Washington National TIF	O		APW	Desai	For Intro
Legal	10/8/2018	Easement Agmt - 1815 Ridge	O		APW	Masoncup	For Intro
PWA	10/8/2018	Easement Agmt - McCormick	O		APW	Stoneback	For Intro
PWA	10/8/2018	Snow Route Modifications	O		APW	Stoneback	For Action
CD	10/8/2018	1918 Jackson Ave - Vacation Rental	B		PD	Leonard	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	10/8/2018	1614 Main St - Unit A - Vacation Rental	B		PD	Leonard	
CD	10/8/2018	1033 Cleveland #1 - Vacation Rental	B		PD	Leonard	
CD	10/8/2018	IHO Subcommittee Guidelines	B		PD	Leonard	
CD	10/8/2018	Variations to Add 3rd Unit/Parking - 348 Custer Ave	O		PD	Leonard	For Intro
CD	10/8/2018	2415 Wade St - Elimination of Parking/Front-Side Setbacks	O		PD	Leonard	For Intro
CD	10/8/2018	2010 Dewey - Family Focus - Landmark	O		PD	Leonard	For Intro
CD	10/8/2018	IGA with CTA	O		PD	Leonard	For Intro
CD	10/8/2018	Parking Requirements - NU	O		PD	Leonard	For Action
CD	10/8/2018	Creating Brew Pubs	O		PD	Leonard	For Action
CD	10/8/2018	Special Use - Brew Pub - 2119 Ashland	O		PD	Leonard	For Action
CD	10/8/2018	Special Use - Kilwins - 1724 Sherman	O		PD	Leonard	For Action
Mayor	10/15/2018	Exec Session - City Manager Evaluation			CC	Francellno	
Mayor	10/22/2018	World Polio Day - October 24, 2018	PR		CC	Francellno	
CMO	10/22/2018	2019 Budget Discussion			CC	Bobkiewicz	
CMO	10/22/2018	3rd Quarter Financial Report	B	X	APW	Desai	
PRCS	10/22/2018	Athletics RFP	B	X	APW	Heminway	
PRCS	10/22/2018	Y.O.U. Parking Agmt	B	X	APW	Hemingway	
CMO	10/22/2018	MOU with FRCC/ Library / COE	R	X	APW	Storlie	
PWA	10/22/2018	Water Rate Increase	O		APW	Stoneback	For Intro
PWA	10/22/2018	Sewer Rate Decrease	O		APW	Stoneback	For Intro
PWA	10/22/2018	Solid Waste Code Modification and Fee Increase	O		APW	Stoneback	For Intro
CD	10/22/2018	2626 Reese Ave - Zoning Relief - Single Family Residence	O		APW	Leonard	For Intro
CD	10/22/2018	1943 Sherman Ave - Zoning Relief - Single Family to 3-Family	O		APW	Leonard	For Intro
CD	10/22/2018	1571 Maple Adjustment to Planned Development	O		PD	Leonard	For Intro
CMO	10/27/2018	Special City Council Meeting (Truth in Taxation, FY19 Proposed Budget, Tax Levy Estimate)			CC	Bobkiewicz	Saturday, 9:00 a.m.
	10/29/2018	National Hunger and Homelessness Awareness Week, Nov 11-17	PR		CC		18:00

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CD	10/29/2018	Special City Council - Affordable Housing, Public Benefits from Planned Developments, Downtown Zoning	SPB		CC	Leonard	
CMO	10/29/2018	2019 Budget Discussion	SPB		CC	Bobkiewicz	
CD	11/12/2018	Transfer of NSP Properties	O		PD	Leonard	For Intro
PWA	11/12/2018	AFSCME Uniform Purchase	B	X	APW	Stoneback	
PWA	11/12/2018	D202 Salt Agreement	B	X	APW	Stoneback	
PWA	11/12/2018	D65 Salt Agreement	B	X	APW	Stoneback	
PWA	11/12/2018	Easement Agmt - 324 Dempster	O		APW	Stoneback	For Intro
CMO	11/19/2018	2019 Budget & 2018 Tax Levy Adoption			CC	Bobkiewicz	
Fire	11/19/2018	Illinois State Fire Marshall Presentation and Award to City's ISO Class 1 Status	P		CC	Scott	
PRCS	11/26/2018	Tennis Contract	B	X	APW	Hemingway	
PRCS	12/10/2018	Noyes leases	R		APW	Hemingway	
<b>Council &amp; Committee Meetings</b>							
10/1/2018	6:00 PM	Rules Committee					
10/1/2018	7:30 PM	Human Services Committee					
10/2/2018	7:00 PM	Housing & Community Development Act Committee					
10/4/2018	7:00 PM	Housing & Homelessness Commission					
10/8/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
10/9/2018	7:00 PM	Housing & Community Development Act Committee					
10/15/2018	7:00 PM	City Council					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O		CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O		R	Bobkiewicz	(for 2017)





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: September 26, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, September 20, 2018 - September 26, 2018

Backlog (business days received until reviewed): 44

Volume (number of cases pending staff review): 62

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>pending ZBA 09/25/18</b>
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	pending revisions from the applicant
1	817 University Pl	C1	Building Permit	Interior Renovation + Deck	9/20/2018	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1727 Oak Ave	D3	Building Permit	Foundation permit (caissons only) for new 17-story, 169 unit active senior living residence (1727 Oak Ave Planned Development)	07/26/18	pending staff review
2	1505 Lake Street	R3	Building Permit	New detached garage	09/04/18	pending additional information from the applicant
2	1805 Wesley Avenue	R1	Building Permit	2nd story addition, interior remodel	09/06/18	pending staff review
2	1424 Dewey Avenue	R3	Zoning Analysis	Subdivide property into 2 lots	09/06/18	pending staff review
2	1508 Fowler Avenue	R2	Building Permit	New detached garage	09/13/18	pending staff review
2	1042 Pitner Ave	R2	Building Permit	Install Solar Panels To Rooftop	9/20/2018	pending staff review
2	1104 Fowler Ave	R2	Building Permit	New 20X20 Detached Garage With 6' Covered Porch	9/20/2018	pending staff review
2	1413 Florence Ave	R3	Building Permit	Interior Remodeling	9/21/2018	pending staff review
2	1418 Darrow Ave	R3	Building Permit	New Car Port	9/26/2018	pending staff review
2	1615 Mcdaniel Ave	R2	Building Permit	New Paver Patio And Fire Pit	9/24/2018	pending staff review
2	1735 Maple Ave	RP	Building Permit	Interior Renovation	9/21/2018	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	925 Edgemere Court	R1	Building Permit	Replace driveway, add columns, gates, fence and extra parking	06/11/18	non-compliant, pending revisions from the applicant
3	935 Chicago Avenue	C1a	Building Permit	Asphalt repair	08/03/18	<b>pending revisions from the applicant, DAPR</b>

3	90-92 Kedzie	R1	Zoning Analysis	Remove and replace front porch/stoop, addition of 3rd garage bay, dormers above garage, new garden wall and fence, remove and replace rear deck	08/31/18	pending staff review
3	220 Kedzie Street	R1	Zoning Analysis	Remove existing front porch, construct new front porch	09/17/18	pending staff review
3	602 Michigan Ave, #1	R5	Building Permit	New In-Unit Laundry Closet.	9/26/2018	pending staff review
3	860 Hinman Ave	C1a	Building Permit	Modifying Existing Wireless Installation: Installing Antennas, and New Wall Mounts.	9/24/2018	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	pending revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	non-compliant, pending revisions from the applicant
4	910 Custer Avenue	MUE	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	1500 Sherman Avenue	D4	Building Permit	New 15-story, mixed-use building with 3 floors of parking, ground floor retail and residential above (The Albion Planned Development)	07/19/18	<b>pending revisions, DAPR</b>
4	1403 Wilder Street	R1	Building Permit	New paver walk and parking pad	09/13/18	pending staff review
4	1560 Sherman Avenue, #100	D3	Building Permit	Interior remodel	09/14/18	pending staff review
4	710 Main Street	B2	Building Permit	Interior renovation (Reprise Coffee Roasters)	09/14/18	pending staff review
4	1211 Ridge Avenue	R1	Zoning Analysis	Subdivide property into 2 lots	09/14/18	pending staff review
4	1016 Wesley Avenue	R3	Building Permit	Replace deck	09/18/18	pending staff review
4	1030 Davis St	D2	Building Permit	Interior White Box, Mechanical Upgrade, Roof Upgrade, And Masonry Restoration.	9/24/2018	pending staff review
4	909 Davis St	RP	Building Permit	Interior Remodel.	9/26/2018	pending staff review
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending DAPR</b>
5	2102 Darrow Avenue	R3	Zoning Analysis	Subdivide property, keep existing SFR, demolish detached garage, construct new garage, construct new duplex and SFR with garages	07/09/18	non-compliant, pending revisions or minor variation application
5	1932 Jackson Avenue	R5	Building Permit	Rehab existing home, construct 2-car garage	08/30/18	non-compliant, pending revisions from the applicant
5	2102 Darrow Avenue	R3	Building Permit	New garage	08/30/18	pending staff review
5	2038 Dewey Avenue	R4	Building Permit	Interior remodel, dormer, deck	09/13/18	pending staff review
5	1822 Lyons Street	R4	Building Permit	Renovate basement	09/19/18	pending staff review
5	1413 Emerson St	R5	Zoning Analysis	5-Story, 24 Dwelling Units, 36 Parking Spaces For New Residential Condo Building 1413-1425 Emerson Street	9/21/2018	pending staff review
5	1815 Dodge Ave	R4	Building Permit	Construction Of 3 New Townhomes.	9/26/2018	pending staff review

5	1917 Jackson Ave	R5	Zoning Analysis	5-Story, 20 Dwelling Units, 30 Parking Spaces For New Residential Condo Building 1917-1925 Jackson Ave	9/21/2018	pending staff review
5	824 Noyes St	B1	Building Permit	Interior Build Out For Restaurant.	9/25/2018	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending DAPR</b>
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2305 Lincolnwood Drive	R1	Building Permit	Replace and enlarge driveway, replace steps	06/22/18	pending additional information from the applicant
6	3121 Hartzell Street	R1	Building Permit	Addition, new garage and new deck	06/28/18	non-compliant, pending minor variation application
6	3233 Central Street	R4/ oCSC-1	Building Permit	New 2-story, 12-unit multi-family residential building with 1-story 16 car garage	07/09/18	pending additional information
6	2735 Colfax Street	R1	Building Permit	Replace deck with covered porch, construct new fireplace	08/01/18	non-compliant, pending revisions from applicant
6	2600 Thayer Street	R1	Building Permit	Replace sidewalk, gravel mulch, new plantings, lighting	08/30/18	pending additional information from the applicant
6	2736 Payne Street	R1	Building Permit	Renovation of SFR	09/05/18	pending staff review
6	2418 Hartzell Street	R1	Building Permit	Replace front porch and walk	09/10/18	pending staff review
6	2929 Central Street	B1a/ oCSC	Building Permit	Exterior alteration (Normandy Builders)	09/12/18	pending staff review
6	2414 Hartzell Street	R1	Building Permit	New detached garage	09/14/18	pending staff review
6	2549 Greeley Avenue	R2	Building Permit	Reclad front stoop, front walk	09/14/18	pending staff review
6	2008 Bennett Avenue	R1	Building Permit	1-story addition and remodeling	09/17/18	pending staff review
6	2911 Lincoln Street	R1	Building Permit	Remove deck and patio, install wood stoop and paver patio	09/18/18	pending staff review
6	2404 Harrison Street	R1	Building Permit	Remove deck, install paver patio	09/19/18	pending staff review
6	2419 Cowper Ave	R1	Building Permit	New Residence And Garage.	9/20/2018	pending staff review
6	2610 Lincoln St	R1	Building Permit	New Addition: Family Room + Mudroom.	9/21/2018	pending staff review
6	2732 Lawndale Ave	R1	Building Permit	New Detached Garage.	9/24/2018	pending staff review
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	1314 Rosalie Street	R1	Building Permit	Paver patio, wood deck, roof overhang	8/27/2018	pending additional information from the applicant
7	2201 Pioneer Road	R1	Zoning Analysis	Demo existing garage, construct new 22x22 det-garage	8/31/2018	pending additional information from the applicant
7	2207 Grant Street	R1	Building Permit	New SFR	09/10/18	pending staff review
7	2133 Sheridan Road	U3	Building Permit	Interior remodel (Ford Bldg - NU)	09/13/18	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Interior remodel (Tech Inst - NU)	09/13/18	pending staff review
7	2735 Sheridan Road	R1	Building Permit	Residential elevator	09/13/18	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Interior renovation	09/14/18	pending staff review
7	2252 Ridge Avenue	R1	Building Permit	Terrace, seatwall, stepping stone path	09/14/18	pending staff review
7	2648 Sheridan Road	R1	Building Permit	New SFR	09/17/18	pending staff review
7	2658 Sheridan Road	R1	Building Permit	New driveway off Sheridan Road	09/17/18	pending staff review
7	2650 Sheridan Road	R1	Building Permit	New driveway off Sheridan Road	09/17/18	pending staff review
7	2895 Sheridan Place	R1	Zoning Analysis	Subdivide property into 2 lots	09/17/18	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Interior renovation (Tech Bldg - NU)	09/18/18	pending staff review
7	2010 Grant Street	R1	Building Permit	Replace deck, new patio	09/18/18	pending staff review

7	1231 Grant St	R1	Building Permit	New 20X20 Detached Frame Garage.	9/20/2018	pending staff review
7	1501 Central St	U2	Building Permit	Partial Pavement Resurfacing And Storm Water Volume Control Under-Drains.	9/24/2018	pending additional information from the applicant
7	2328 Hartrey Ave	R1	Building Permit	Interior Remodel.	9/21/2018	pending staff review
7	2510 Green Bay Rd	B1a/oCS C	Building Permit	Add Wall And Door Opening To Make Two Rooms Out Of One. Remove And Patch 3 Other Non-Bearing Walls.	9/20/2018	pending staff review
8	348 Custer Avenue	R5	Building Permit	Remodel basement for new 1-bedroom apartment	02/16/18	pending major variation determination by CC
8	525 Howard Street	B3	Building Permit	Parking lot improvement	05/01/18	<b>pending DAPR</b>
8	1009 Harvard Terrace	R3	Zoning Analysis	Demo existing garage, construct new tandem garage	09/05/18	pending staff review
8	400 Custer Avenue	R5	Building Permit	Construct 22x22 det-garage, extend walk	09/12/18	pending staff review
8	222 Chicago Avenue	C1	Building Permit	Replace 7 existing antennas with new antennas, install related equipment	09/14/18	pending staff review
8	100 Chicago Ave	B3	Building Permit	New 5-Story Building With 26 Residential Units And First Floor Commercial Spaces With On Grade Parking For 31 Cars.	9/21/2018	pending staff review
8	302 Ashland Ave	R1	Building Permit	New Shed In Back Yard.	9/21/2018	pending staff review
9	611 Ridge Avenue	R1	Building Permit	Rebuild detached garage	06/18/18	non-compliant, pending minor variation application
9	1220 Main Street	R1	Building Permit	Lightwell to basement	09/07/18	pending staff review
9	514 Custer Avenue	R3	Building Permit	ComEd substation, fire wall, fence	09/18/18	pending additional information from the applicant
9	642 Dodge Avenue	R2	Building Permit	Replace stairs and landing, new stairs and walk at side of house	09/19/18	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	<b>pending P&amp;D 10/22/18</b>
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	<b>pending DAPR &amp; PC</b>
1	1724 Sherman Avenue	D2	Special Use	Type 2 Restaurant (Kilwins Chocolate)	07/06/18	<b>pending CC 10/08/18</b>
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	<b>pending DAPR, PC &amp; ZBA</b>
2	1919 Dempster Street	C2	Special Use	Type 2 Restaurant expansion, double drive-thru (McDonalds)	08/31/18	<b>pending ZBA 10/16/18</b>
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending Preservation
4	1555 Oak Avenue	R6	Substitution of Special Use	Substitution of special use for a retirement home (The King Home)	07/13/18	determination after 09/26/18
5	2119 Ashland Avenue	MXE	Text Amendment, Special Uses and Major Variation	Text amendment for brew pub, special use for banquet hall and brew pub and variations to reduce required setbacks and to eliminate required loading dock	06/28/18	<b>pending CC 10/08/18</b>

5	2415 Wade Street	R2	Major Variation	Building lot coverage, front and interior side yard setbacks and reduce parking requirement for additions to SFR	08/01/18	<b>pending P&amp;D 10/08/18</b>
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	<b>pending additional information from the applicant</b>
6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	<b>pending P&amp;D 10/08/18</b>
6	3121 Hartzell Street	R1	Minor Variation	Building lot coverage and interior side yard setbacks at 2nd floor for additions to SFR	09/11/18	determination after 10/17/18
8	348 Custer Avenue	R5	Major Variation	Major variation to reduce lot size and lot width to increase number of dwelling units from 2 to 3	06/25/18	<b>pending P&amp;D 10/08/18</b>
8	721 Case St	R5	Zoning - Minor Variance	Building Lot Coverage Variation for a 1-Car Detached Garage	9/24/2018	pending public notice
9	611 Ridge Avenue	R1	Minor Variation	Reduce required separation between det-garage and SFR from 10' to 8'	09/11/18	determination after 10/12/18



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 28, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

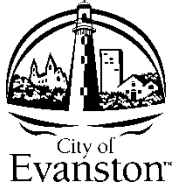
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, September 28, 2018**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	811 Emerson (Focus Development)	Mixed Use Building	Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Contractor has been notified to adhere to permitted construction hours.	9/26/2018
2	1801 Main Street (Robert Crown)	Recreation Facility	Site grading is in progress. Construction fencing is in place. Foundation permit has been approved for issuance.	9/26/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Support columns and exterior walls are being erected.	9/26/2018
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Caisson installation has been completed. Weekly vibration reports continue to be provided to the Building Department for review. Construction fencing is in place.	9/26/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Foundation installation has been completed. Rough electrical and piping work are in progress. Construction fence and screening have been installed. Contact signage has been posted.	9/26/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is scheduled to be completed by the end of next week. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Site management has been instructed to resume tire washing on all trucks leaving the site. Northwestern Univ. has received sound engineering reports and is evaluating next steps to address mechanical unit noise concerns.	9/28/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	9/26/2018





# Memorandum

To: Honorable Mayor and Members of the City Council

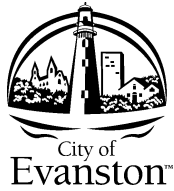
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: September 28, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
5	824 Noyes St	Stacked and Folded	9/26/2018	Pending Building Permit Approval
4	710 Main St	Reprise Coffee Roasters	9/14/2018	Pending Building Permit Approval
1	1709 Benson Ave	Bat 17	8/24/2018	Change of Ownership - Pending Inspections
4	817 University Pl	Tuko Cantina (formerly TBD)	7/12/2018	Pending Building Permit Approval
1	1042 Wesley Ave	Backlot Hospitality	6/27/2018	License Issued
1	1724 Sherman Ave	Kilwins Chocolates, Fudge & Ice Cream	6/13/2018	Pending Inspections
2	716 Church St	Colectivo Coffee Roasters	5/14/2018	Pending Inspections
3	2000 Dempster St	I Love Sweets	5/14/2018	Pending Inspections
5	1111 Chicago Ave	Binny's Beverage Depot	3/20/2018	Pending Inspections
8	1829 Simpson St	Lenny & Lambs	1/11/2018	Pending Building Permit Approval
7	721 Howard St	Theo Ubique Cabaret Theatre	12/19/2017	Pending Inspections
	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 28, 2018

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 28, 2018**

## ***Today's the Day to Submit 2019 Legislative Proposals***

The annual call for legislative proposals was sent to the membership in August with a return date of September 14. Since the September NWMC Legislative Committee meeting was cancelled due to Yom Kippur, we extended the deadline to today, September 28 to forward initiatives for consideration in the 2019 NWMC Legislative Program.

The call for initiatives packet includes an interactive form that allows members to identify local issues, highlight those that require a legislative approach and describe any actions taken to address them to date. Federal issues should also be submitted at this time. The form also includes a sample response to assist in completing the request. Please return the completed form to Chris Staron via email, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org), or fax, 847-296-9207. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***Transportation Committee Discusses Freight, Metra and STAR Line***

The NWMC Transportation Committee met Thursday and discussed the Cook County Freight Plan, Metra funding issues and disposition of remaining funds for the dormant STAR Line project. Cook County Department of Transportation Freight Manager Alex Beata reported that, after a two year planning process, the Cook County Board is expected to approve the plan this fall. He outlined issues relating to truck congestion, vertical clearance, pavement conditions, safety, at grade crossings and land use. He also highlighted the plan's recommendations for improvements to those problem areas.

Metra Community and Legislative Affairs Administrator Rick Mack told the committee that there will be no fare increase in 2019 but stated that the system would face continued deterioration and possible downsizing without a sustained capital program. He noted that the agency will need local elected leaders and riders to stress Metra's importance to the region with members of the General Assembly and to support increased, and reliable, transit funding. On a related note, the committee deferred discussion on specific provisions to be included in the next state infrastructure bill until the October meeting.

Finally, staff reported that the Northwest Municipal Conference's auditors highlighted a deferred revenue balance of \$25,212.99 in the long dormant STAR Line account during this year's audit. This funding is the remaining balance of what was contributed by communities along the proposed line to cover study and other project expenses. With this funding unlikely to be used for future project expenses, the committee voted to recommend returning the funds to the contributing municipalities on a pro rata basis. The recommendation will be considered by the NWMC Board at its October 10 meeting. *Staff contacts: Cole Jackson, Joshua Klingenstein*

## ***STP Project Selection Committee Approves Shared Fund, Active Program Management Rules***

The Surface Transportation Program (STP) Project Selection Committee met at CMAP on Wednesday and approved the new STP Shared Fund and Active Program Management guidelines. The committee addressed a number of concerns from the Northwest Municipal Conference and Northwest Council of Mayors Technical Committee and made changes to the final program based on those comments. CMAP has published a [summary](#) of comments, responses and recommendations to the final plan as well as a [detailed log](#) of all comments received. *Staff contacts: Cole Jackson, Joshua Klingenstein*

## ***Register Today for the October 23 NWMC Surplus Vehicle & Equipment Auction***

There are only three weeks left to register your vehicles and equipment for sale at the October 23 NWMC Surplus Vehicle and Equipment Auction at America's Auto Auction in Crestwood. Thanks to Alsip, *Highland Park*, Indian Head Park, *Lincolnshire*, *Morton Grove*, *Northbrook*, Olympia Fields, *Palatine*, *Skokie* and *Wilmette* for committing to sell vehicles at the final live auction of 2018.

If participation in the October 23 live auction is not possible, members can always utilize America's online auctions at any time during the year. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

### ***Member Communicators to Conduct Government Communications Workshop***

On Thursday, October 4, Northern Illinois University's (NIU) Center for Governmental Studies is hosting a workshop entitled "Government Communications 101: From Traditional Communications Tools to Popular Social Media Techniques." Skokie Director of Marketing and Communications Ann Tennes, Northbrook Communications Manager Cheryl Fayne-dePersio and Schaumburg Communications Manager Allison Albrecht will teach the seminar, which will focus on media outreach, branding, social media, press conferences and more. The workshop will be held from 9:00 a.m. to 4:00 p.m. at the NIU-*Hoffman Estates* Campus, 5555 Trillium Boulevard.

The workshop is part of the NIU [Civic Leadership Academy](#), which seeks to help local government employees "develop your skills to practically employ innovative solutions in addressing problems throughout your community." To register for the workshop, please visit <https://cgs.niu.edu/cla/pdfs/reg-form-cla.pdf>. *Staff contact: Mark Fowler*

### ***Apply Now for Safe Routes to School Funding***

The Illinois Department of Transportation (IDOT) has announced a new round of Safe Routes to School (SRTS) funding for Illinois. Between \$5 to \$6 million in funds is available statewide, with awards ranging from \$2,000 to \$200,000. For this year's round, there will be no local match required. Eligible infrastructure projects include: sidewalk improvements; traffic calming/speed reduction improvements; traffic control devices; pedestrian and bicycle crossing improvements; on-street and off-street bicycle facilities; and, secure bicycle parking facilities. Eligible non-infrastructure projects include: events; equipment; and, supplies that help to address areas of education, enforcement, encouragement, and evaluation.

Eligible sponsors include: schools or school district's political subdivisions (municipalities, cities, towns, etc.); metropolitan planning organizations/regional planning commissions; councils of government; local and regional agencies (law enforcement agencies, health departments, etc.); and, non-profit organizations. Every applicant must be registered through the Grant Accountability and Transparency Act (GATA) grantee portal, and all pre-award requirements must be fulfilled prior to submitting an SRTS application. The grantee portal link can be found by visiting <https://grants.illinois.gov/portal/>. While many municipalities have already registered through GATA, you may want to confirm with any school districts which are interested in applying that they are registered.

Applications will be accepted from September 24 to November 19. For more information on the Safe Routes to School Program, please visit <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/safe-routes-to-school/index>. *Staff contacts: Cole Jackson, Josh Klingenstein*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, October 3 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, October 10 at 12:00 p.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, October 10 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

*NWMC Legislative Committee* will meet on Wednesday, October 17 at 8:30 a.m. at the NWMC offices.