



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: September 14, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 6, 2018 – September 12, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
MWEBE/LEP Compliance Tracking

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 17, 2018

Administration and Public Works

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 18, 2018

Board of Ethics – CANCELLED

www.cityofevanston.org/boardofethics

Housing & Community Development Act Committee - RESCHEDULED

www.cityofevanston.org/housingcommunitydev

Wednesday, September 19, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Thursday, September 20, 2018

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard

Saturday, September 22, 2018

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Mayor's Climate Action Resilience Plan Forum

www.cityofevanston.org/climate



Weekly Report

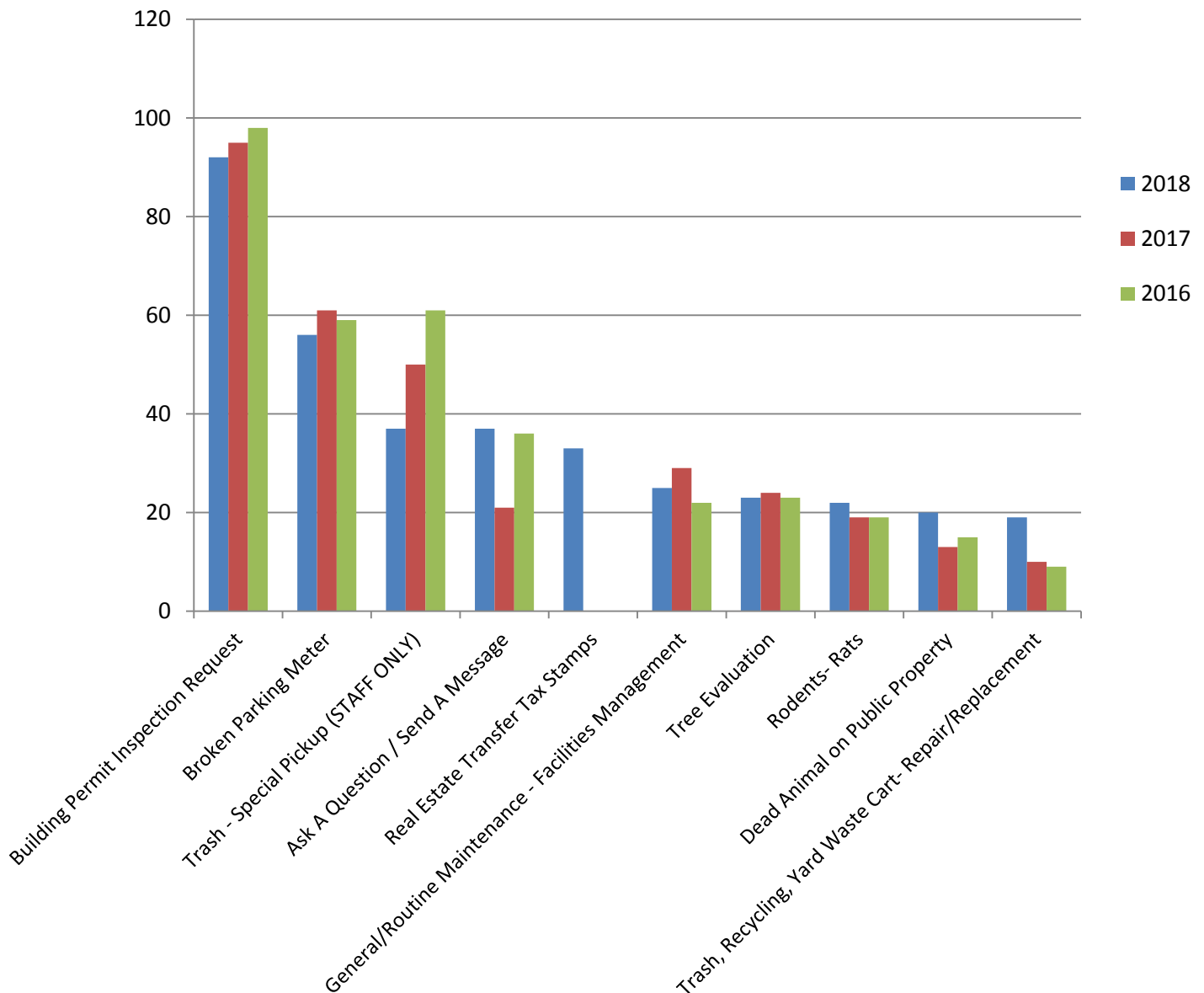
September 6-12, 2018

| | Current Week | Previous Week |
|-------------------------|--------------|---------------|
| Calls Handled | 2260 | 2001* |
| Service Requests | 740 | 666 |
| Total Chats | 23 | 26 |
| Total Text | 25 | 34 |

| | |
|--------------------------|--|
| Trending Requests | <ul style="list-style-type: none"> Funeral arrangements for Mayor Morton. |
|--------------------------|--|

*Previous week included Labor Day.

2016-2018 Comparison Chart
For September 6-12



September 6-12, 2018

Missed Garbage Pickup

This week 10; Last week 8

Below 3 year avg. of 14.2



Missed Recycling Pickup

This week 9; Last week 6

Below 3 year avg. of 13.1



Missed Yard Waste

This week 10; Last week 7

Below 3 year avg. of 11.1



Rodents/Rats

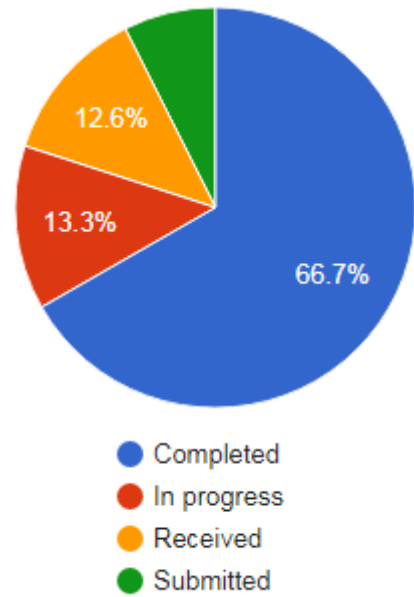
This week 28; Last week 21

Above 3 year avg. of 20.3



SLA Analysis

| Issue | # Late | % Late | % Complete within SLA |
|-------------------------------------|--------|--------|-----------------------|
| Ask a Question/Send a Message | 5 | 12% | 88% |
| Birds | 1 | 100% | 0% |
| Broken Buffalo Box | 1 | 33% | 67% |
| Broken Park/Playground Equipment | 1 | 50% | 50% |
| Fire Prevention/Public Education | 1 | 100% | 0% |
| Garage, Yard, or Estate Sale Permit | 1 | 50% | 50% |
| Graffiti | 1 | 10% | 90% |
| Repair Park or Play Lot Fountain | 2 | 100% | 0% |
| Trash Cart - Missing | 1 | 20% | 80% |
| Trash - Garbage in Parks or ROW | 1 | 13% | 88% |
| Street Lights | 1 | 14% | 86% |
| Structure - Damage Danger | 1 | 100% | 0% |
| Sidewalk - Maintenance | 1 | 25% | 75% |





Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 10, 2018

Date: September 14, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of September 10, 2018

| Bid/RFP/RFQ Number and Title | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|--|---------------------------|--|-----------------|--------------------------|---|
| Bid 18-30 Clearwell 9 Replacement Project | Public Works Agency | Work on this project includes modifications to the existing Evanston Water Treatment Plant, including the dismantling and reconstruction of a five million gallon reservoir, and associated structural, electrical, civil, and mechanical works. | \$22,200,000 | 10/30 | 11/19 |

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

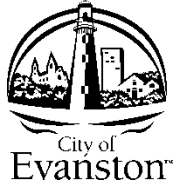
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | CONSENT CALENDAR | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
|-----------|--------------|---|----------------|------------------|----------------------|------------|------------------|
| CMO | 9/24/2018 | Arts Council Presentation | P | | CC | Bobkiewicz | |
| CD | 9/24/2018 | Sidewalk Café Permit Approval | SPB | | CC | Leonard | (from Rules 6/4) |
| CMO | 9/24/2018 | Credit Card/Bills/Payroll | B | X | CC | Desai | |
| | | | | | | | |
| Mayor | 10/8/2018 | Meals at Home - 50th Anniversary | PR | | CC | Francellno | |
| Fire | 10/8/2018 | Fire Prevention Week | PR | | CC | Scott | |
| CMO | 10/8/2018 | 3rd Quarter Financial Report | B | X | APW | Desai | |
| Admn Svcs | 10/8/2018 | Comcast Franchise Renewal | B | X | APW | Storlie | |
| PWA | 10/8/2018 | Engineering Svcs - Main St - Maple to Hinman | B | X | APW | Stoneback | |
| PWA | 10/8/2018 | Garden Park Consulting Svcs | B | X | APW | Stoneback | |
| CD | 10/8/2018 | Safebuilt Amendment | B | X | APW | Leonard | |
| CD | 10/8/2018 | Sidewalk Café - Beer on Central | B | X | APW | Leonard | |
| PRCS | 10/8/2018 | Canal Shores Tailgate on Golf Course Hole #3 | B | X | APW | Hemingway | |
| PRCS | 10/8/2018 | Y.O.U. Parking Agmt | B | X | APW | Hemingway | |
| PRCS | 10/8/2018 | Summer Programs Report | B | X | APW | Hemingway | |
| PRCS | 10/8/2018 | Athletics RFP | B | X | APW | Heminway | |
| PRCS | 10/8/2018 | Tae Kwon Do Instruction RFP | B | X | APW | Hemingway | |
| PRCS | 10/8/2018 | Fencing Instruction RFP | B | X | APW | Hemingway | |
| PRCS | 10/8/2018 | YJC Career Pathways Agreement | R | | APW | Hemingway | |
| PRCS | 10/8/2018 | Moran Center Rehab Agreement | R | | APW | Hemingway | |
| CMO | 10/8/2018 | MOU with FRCC/ Library / COE | R | X | APW | Storlie | |
| PRCS | 10/8/2018 | Congregate Meal Grant Acceptance | R | | APW | Hemingway | |
| CMO | 10/8/2018 | Dissolution of Washington National TIF | O | | APW | Desai | For Intro |
| PWA | 10/8/2018 | Easement Agmt - 324 Dempster | O | | APW | Stoneback | For Intro |
| CD | 10/8/2018 | 1918 Jackson Ave - Vacation Rental | B | | PD | Leonard | |
| CD | 10/8/2018 | 1614 Main St - Unit A - Vacation Rental | B | | PD | Leonard | |
| CD | 10/8/2018 | 1033 Cleveland #1 - Vacation Rental | B | | PD | Leonard | |
| CD | 10/8/2018 | Variations to Add 3rd Unit/Parking - 348 Custer Ave | O | | PD | Leonard | For Intro |
| CD | 10/8/2018 | 2415 Wade St - Elimination of Parking/Front-Side Setbacks | O | | PD | Leonard | For Intro |
| | | | | | | | |
| CMO | 10/15/2018 | 2019 Budget Discussion | | | CC | Bobkiewicz | |
| | | | | | | | |
| Mayor | 10/22/2018 | World Polio Day - October 24, 2018 | PR | | CC | Francellno | |
| CMO | 10/22/2018 | 2019 Budget Discussion | | | CC | Bobkiewicz | |
| CD | 10/22/2018 | 1571 Maple Adjustment to Planned Development | O | | PD | Leonard | For Intro |
| | | | | | | | |

| Evanston City Council Agenda Schedule - 2018 Dates | | | | | | | |
|---|--------------|---|----------------|------------------|----------------------|--------------------------|------------------------------|
| (PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.) | | | | | | | |
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| BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only | | | | | | | |
| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | CONSENT CALENDAR | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
| CMO | 10/27/2018 | Special City Council Meeting (Truth in Taxation, FY19 Proposed Budget, Tax Levy Estimate) | | | CC | Bobkiewicz | Saturday, 9:00 a.m. |
| | 10/29/2018 | Special City Council - Affordable Housing, Public Benefits from Planned Developments, Downtown Zoning | | | CC | | |
| CMO | 11/19/2018 | 2019 Budget & 2018 Tax Levy Adoption | | | CC | Bobkiewicz | |
| PRCS | 11/26/2018 | Tennis Contract | B | X | APW | Hemingway | |
| PRCS | 11/26/2018 | Ombudsman Grant Acceptance | R | | APW | Hemingway | |
| PRCS | 12/10/2018 | Noyes leases | R | | APW | Hemingway | |
| Council & Committee Meetings | | | | | | | |
| 9/17/2018 | 6:00 PM | Administration & Public Works, Planning & Development, City Council | | | | | |
| 9/24/2018 | 6:00 PM | Administration & Public Works, Planning & Development, City Council | | | | | |
| 9/25/2018 | 7:00 PM | Housing & Community Development Act Committee | | | | | |
| 9/26/2018 | 6:00 PM | Transportation & Parking Committee | | | | | |
| 9/26/2018 | 7:30 PM | Economic Development Committee | | | | | |
| 9/27/2018 | 5:30 PM | Emergency Telephone System Board | | | | | |
| 9/27/2018 | 6:30 PM | Equity & Empowerment Commission | | | | | |
| 9/27/2018 | 7:00 PM | Housing & Community Development Act Committee | | | | | |
| 9/28/2018 | 8:00 AM | Alternatives to Arrest | | | | | |
| DEFERRED | Date | Item | Action | | Committee | Staff | |
| CD | | Fines for bikes on sidewalks | O | | APW | Bobkiewicz | |
| CMO | | Amendment to PEHP Resolution | R | | APW | Lyons | |
| Admin Serv | | Title 9 City Code Amendments | O | | CC | Farrar | (Introduced 1.27.14) |
| Law | | Pedicabs | O | | APW | Farrar | Tabled 3.9.15 (revisit 2016) |
| Law | | Animal Welfare Board | O | | R | Bobkiewicz | (for 2017) |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Hitesh Desai CFO/ City Treasurer
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: September 14, 2018

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

On page five (5) of the report, Committee members noted the significant decrease in penalty fees collected between 2013 through 2017. This decrease is the direct result of collaborative efforts of Purchasing and Business Workforce Compliance Coordinator Staff including working with the contactors from the beginning of the project.

If you have any questions, please contact Hitesh Desai (847-448-8082) or Tammi Nunez (847-448-8107).

2018 MWEBE Goal Compliant

| Dept. | Date | RFP/Bid | Project Title/Evanston Work Hours | Total Bid Amt | Total Labor Cost / LEP Labor Cost | % MWEBE | Name of MWEBE | M BE | W BE | E BE | D BE | Subcontract Amount |
|-------|-----------------------|------------|--|----------------|-----------------------------------|------------|--|----------|----------|----------|----------|---------------------|
| PWA | 1/22/2018 | Bid 18-05 | Asbestos Abatement at 721-723 Howard Str | \$38,000.00 | - | | Cove Remediation | | | | | |
| | | | | | | 10% | Abatement Materials | X | | | | \$3,800.00 |
| | | | | | | 5% | DisposAll Waste Services | | X | | | \$1,900.00 |
| | | | | | | 13% | Camow, Conibear & Assoc. | | X | | | \$4,900.00 |
| | January Total | | | \$38,000.00 | | | | | | | | \$10,600.00 |
| | Total to Date | | | \$38,000.00 | | 28% | | 1 | 2 | 0 | 0 | \$10,600.00 |
| PWA | 2/12/2018 | Bid 17-60 | Howard Street Theatre Construction Svs | \$1,385,469.00 | - | | Structures Construction (LEP Eligible) | | | | | |
| | | | | | | 15.6% | Windy City Heating & Cooling | X | | | | \$216,925.00 |
| | | | | | | 7.2% | Evergreen Supply Company | | X | | | \$100,000.00 |
| | | | | | | .8% | Kedmont Waterproofing Company | | X | | | \$11,212.50 |
| | | | | | | 2.5% | Central Rug & Flooring | | | X | | \$35,750.00 |
| PWA | 2/12/2018 | RFP 17-58 | West Filter Plant Study | \$126,033.00 | - | | Carollo Engineers | | | | | |
| | | | | | | 9.1% | Environmental Design Int'l | X | | | | \$11,470.00 |
| | | | | | | 16.2% | McGuire Iglesias & Associates | | | X | | \$20,400.00 |
| PWA | 2/26/2018 | Bid 18-06 | Lovelace Park Pond Rehab | \$107,000.00 | - | | Sumit Construction | | | | | |
| | | | | | | 100% | Sumit Construction | X | | | | \$107,000.00 |
| PWA | 2/26/2018 | Bid 18-02 | Service Center Parking Deck Restoration | \$506,074.00 | \$136,960 /\$20,544 | | Monson Nicolas Inc. (LEP Eligible) | | | | | |
| PWA | 2/26/2018 | RFP 17-57 | Rbt Crwn Comm Ctr - Constr Mgr Svs | \$41,510.00 | - | | Bulley & Andrews | | | | | |
| | | | | | | 25% | The Bowa Group | X | | | | \$41,510.00 |
| | February Total | | | \$2,166,086.00 | | | | | | | | \$544,267.50 |
| | Total to Date | | | \$2,204,086.00 | | 25% | | 4 | 4 | 2 | 0 | \$554,867.50 |
| PWA | 4/9/2018 | Biid 18-14 | 2018 50/50 Sidewalk Replacement Proj | \$211,000.00 | - | | Schroeder & Schroeder Inc. | | | | | |
| | | | | | | 27% | Ozinga Ready Mix Concrete | | | X | | \$57,000.00 |

| Dept. | Date | RFP/Bid | Project Title/Evanston Work Hours | Total Bid Amt | Total Labor Cost / LEP Labor Cost | % MWEBE | Name of MWEBE | M BE | W BE | E BE | D BE | Subcontract Amount |
|-------|----------------------|-----------|---|----------------|-----------------------------------|--------------|--|-----------|----------|----------|------|-----------------------|
| PWA | 4/9/2018 | RFP 18-01 | Pavement Condition Evaluation | \$206,720.00 | - | | Infrastructure Management Services | | | | | |
| | | | | | | 5% | Barricade Lites, Inc. | X | | | | \$10,336.00 |
| PWA | 4/23/2018 | Bid 18-10 | 2018 Water Main Improvements & Resurf | \$2,410,717.00 | \$200,000/\$30,000 | | Bolder Construction (LEP Eligible) | | | | | |
| | | | | | | 1.5% | Ozinga Ready Mix Concrete | | | X | | \$35,000.00 |
| | | | | | | 6.2% | JG Demo Inc | X | | | | \$150,000.00 |
| | | | | | | 8.2% | Chicagoland Truckin' Inc. | X | | | | \$200,000.00 |
| | | | | | | 9.1% | R A Seaton Contractor Services | | X | | | \$220,000.00 |
| PWA | 4/23/2018 | Bid 18-15 | Emerson Street Wholesale Water Meter Construction | \$1,162,000.00 | - | | Bolder Construction (LEP Eligible) | | | | | |
| | | | | | | 1.6% | Ozinga Ready Mix Concrete | | | X | | \$15,000.00 |
| | | | | | | 3.4% | Chicagoland Truckin' Inc. | X | | | | \$40,000.00 |
| | | | | | | 20.4% | R A Seaton Contractor Services | | X | | | \$238,000.00 |
| | April Total | | | \$3,990,437.00 | | | | | | | | \$965,336.00 |
| | Total to Date | | | \$6,194,523.00 | | 24.5% | | 8 | 6 | 5 | | \$1,520,203.50 |
| PWA | 5/29/2018 | Bid 18-19 | 2018 Motor Fuel Tax (MFT) Street Resurfacing | \$1,022,639.20 | - | | J.A. Johnson (state funds, not LEP eligible) | | | | | |
| | | | | | | 7.4% | Galaxy Underground Inc. | | X | | | \$75,848.00 |
| | | | | | | 1% | Alzate Trucking | | X | | | \$9,500.00 |
| | | | | | | 6.3% | Ozinga Ready Mix Concrete | | | X | | \$65,000.00 |
| | | | | | | 1% | Hawek Enterprises, Inc. | | X | | | \$10,248.00 |
| | | | | | | 1% | Precision Pavement Markings | X | | | | \$10,950.00 |
| PWA | 5/29/2018 | Bid 18-25 | Steel Fabrication | \$891,000.00 | \$155,000/\$23,250 | | Kovilic Construction (LEP Eligible) | | | | | |
| | | | | | | 24% | Thornton Rave Steel | X | | | | \$215,000.00 |
| | May Total | | | \$1,913,639.20 | | | | | | | | \$386,546.00 |
| | Total to Date | | | \$8,108,162.20 | | 23.5% | | 10 | 9 | 6 | | \$1,906,749.50 |
| PWA | 6/25/2018 | No Bid # | Fire Station #2 Roof Replacement | \$234,057.00 | | | Garland / DBS | | | | | |

| Dept. | Date | RFP/Bid | Project Title/Evanston Work Hours | Total Bid Amt | Total Labor Cost / LEP Labor Cost | % MWEBE | Name of MWEBE | M BE | W BE | E BE | D BE | Subcontract Amount |
|----------------------|-----------|-----------|--|----------------|-----------------------------------|--|-----------------------------|------|------|------|------|-----------------------|
| | | | | | | 3.8% | Futurity 19 Inc | | X | | | \$8,990.00 |
| | | | | | | 8% | Garth Building Products | X | | | | \$19,000.00 |
| PWA | 6/25/2018 | RFQ 16-08 | Engineering Services Agr Central Street Bridge | \$519,592.61 | | Stanley Consultants, Inc. | | | | | | |
| | | | | | | 18.5% | Environmental Design Int'l | X | | | | \$96,148.00 |
| | | | | | | 5% | Santacruz Land Acquisitions | X | | | | \$27,750.00 |
| PWA | 6/25/2018 | RFP 18-26 | Survey Benchmark Update | \$49,447.42 | | American Surveying & Engineering (M)* | | | | | | |
| Jun Total | | | | \$803,097.03 | | | | | | | | \$201,335.42 |
| Total to Date | | | | \$8,911,259.23 | | 23.5% | | 14* | 10 | 6 | | \$2,108,084.92 |
| PWA | 7/9/2018 | RFQ 18-07 | Civic Center HVAC Architectural / Eng Svs | \$47,330.00 | | Grumman / Butkus Associates (E)** | | | | | | |
| Jul Total | | | | \$47,330.00 | | | | | | | | \$47,330.00 |
| Total to Date | | | | \$8,958,589.23 | | 24% | | 14* | 10 | 7** | | \$2,155,414.92 |
| PWA | 8/13/2018 | Bid 18-34 | 2018 Alley & Str Improvement Proj | \$847,761.30 | | Capitol Cement Company (federal funds, not LEP eligible) | | | | | | |
| | | | | | | 13% | Ozinga Ready Mix Concrete | | | X | | \$110,000.00 |
| | | | | | | 1% | Turf Care Landscaping | | | X | | \$9,000.00 |
| | | | | | | 1% | Work Safety Zone | | X | | | \$8,400.00 |
| | | | | | | 1% | Petromex Inc. | X | | | | \$8,000.00 |
| | | | | | | 10% | J. Jasso Trucking | X | | | | \$83,250.00 |
| PWA | 8/13/2018 | Bid 18-37 | Noyes Hallway & Common Area Improv | \$199,145.00 | | Bodala LLC DBA Central Rug and Carpet (E)** | | | | | | |
| PWA | 8/13/2018 | RFQ 16-75 | Engin Svs Howard Street Corridor Improv | \$600,000.00 | | Christopher B. Burke Engineering | | | | | | |
| | | | | | | 13.2% | Atlamanu Inc | | X | | | \$79,499.58 |
| | | | | | | 1.9% | GSG Consultants | X | | | | \$11,500.00 |
| PWA | 8/13/2018 | RFP 18-18 | Water Quality Lab Expansion | \$182,025.00 | | McGuire Igeski & Associates (E)** | | | | | | |
| Aug Total | | | | \$1,828,931.30 | | | | | | | | \$690,819.58 |

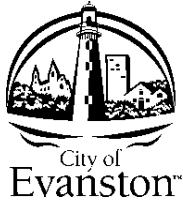
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|----------------------|------|---------|-----------------------------------|-----------------|-----------------------------------|--------------|---------------|------|------|------|------|-----------------------|
| Total to Date | | | | \$10,787,520.53 | | 26.3% | | 17 | 12 | 11** | | \$2,846,234.50 |

| LEP Penalty Total 2013-2015 | Yr to Date 2016 | Yr to Date 2017 | Total |
|-----------------------------|-----------------|-----------------|-------------|
| \$64,096.00 | \$16,005.21 | \$4,969.05 | \$85,070.26 |

| <u>M/W/EBE Tacking Report Legend</u> | |
|--------------------------------------|----------------------------------|
| - | PWA Public Works Agency |
| - | ADM Administration |
| - | HLT Health |
| - | IT Information Technology |
| - | CED Com Econ Dev |
| - | LIB Library |
| - | CMO City Manager's Office |

| 2018 MWEBE Goal Waived | | | | | | |
|-------------------------------|-----------|-----------|-----------------|---|---|---|
| Dept. | Date | RFP/Bid # | Base Bid Amount | Project Title | Company | Reason Waived |
| PWA | 2/12/2018 | Bid 18-03 | \$38,000.00 | 2018 Sewer Flow Monitoring | ADS Environmental Services (Huntsville, AL) | Precludes Subcontracting Opportunities |
| PWA | 3/19/2018 | RFP 18-04 | \$32,569.00 | Business District Planters & Landscape Improv | Herrera Landscape Snow Removal (Evanston, IL) | Minority Contractor will Perform 100% of the work |
| PWA | 4/23/2018 | Bid 18-16 | \$249,439.00 | 2018 CIPP Sewer Rehab Contract A | Insituform Technologies (Chesterfield, MO) | Precludes Subcontracting Opportunities |
| CMO | 5/29/2018 | RFP 18-12 | \$15,000.00 | Vending Machine Services | Mark Vend Services (Northbrook, IL) | Precludes Subcontracting Opportunities |
| CMO | 6/25/2018 | Bid 18-29 | \$80,500.00 | Water Production Door Renov | CCDS (Morton Grove, IL) | Precludes Subcontracting Opportunities |

| Dept. | Date | RFP/Bid # | Base Bid Amount | Project Title | Company | Reason Waived |
|------------|-----------|--------------------|---------------------|------------------------------|--|--|
| CMO | 6/25/2018 | Bid 18-17 | \$377,000.00 | South Standpipe Pump Station | MAG Construction (Highland Park, IL) | Precludes Subcontracting Opportunities |
| CMO | 7/9/2018 | RFP 18-24 | \$53,575.00 | Citywide Arc Flash Program | Lewellyn Technology (Indianapolis, IN) | Precludes Subcontracting Opportunities |
| ADM | 7/30/2018 | RFP 18-35 | \$24,997.00 | Community Review Services | Hillard Heintze (Chicago, IL) | Precludes Subcontracting Opportunities |
| | | Aug To Date | \$871,080.00 | | | |



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: September 12, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, September 6, 2018 - September 12, 2018

Backlog (business days received until reviewed): 34

Volume (number of cases pending staff review): 24

Zoning Reviews

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|--------------------------|--------|-----------------|--|----------|--|
| 1 | 1943 Sherman Avenue | R5 | Building Permit | Convert SFR to 3-flat | 07/26/17 | pending ZBA 09/25/18 |
| 1 | 1621-1631 Chicago Avenue | D4 | Zoning Analysis | New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development) | 05/08/18 | non-compliant, pending revisions from the applicant and/or planned development application |
| 1 | 2014 Orrington Avenue | R1 | Building Permit | Interior and exterior remodel (Lubavitch Chabad Evanston) | 06/21/18 | pending revision from the applicant |
| 1 | 1714 Hinman Avenue | R4 | Building Permit | Parking lot | 07/16/18 | pending revisions from the applicant |
| 1 | 225 Greenwood Street | R1 | Building Permit | Rebuild rear porch, remodel coach house | 09/06/18 | pending staff review |
| 2 | 2125 Dempster Street | I2 | Building Permit | 1-story addition to connect two buildings (U-Haul) | 10/30/17 | non-compliant, pending plat of subdivision and major variation applications |
| 2 | 1126 Pitner Avenue | R3 | Zoning Analysis | Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot | 03/06/18 | non-compliant, pending revisions from the applicant |
| 2 | 1815 Ridge/Oak Avenue | D4 | Building Permit | Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development) | 04/03/18 | pending minor adjustment to the PD, DAPR |
| 2 | 1130 Fowler Avenue | R2 | Building Permit | Construct patio at SFR | 04/16/18 | pending additional information from the applicant |
| 2 | 2312 Greenleaf Street | R2 | Building Permit | Second story addition | 06/11/18 | non-compliant, pending revisions from the applicant |
| 2 | 1727 Oak Ave | D3 | Building Permit | Foundation permit (caissons only) for new 17-story, 169 unit active senior living residence (1727 Oak Ave Planned Development) | 07/26/18 | pending staff review |
| 2 | 1110-1112 Pitner Avenue | R3 | Building Permit | New 2-family; (2) new detached garages | 08/03/18 | non-compliant, pending revisions from applicant |
| 2 | 1505 Lake Street | R3 | Building Permit | New detached garage | 09/04/18 | pending staff review |
| 2 | 1805 Wesley Avenue | R1 | Building Permit | 2nd story addition, interior remodel | 09/06/18 | pending staff review |
| 2 | 1424 Dewey Avenue | R3 | Zoning Analysis | Subdivide property into 2 lots | 09/06/18 | pending staff review |
| 3 | 935 Chicago Avenue | C1a | Building Permit | Repave parking lot, add landscaping (Chicago & Main Planned Development) | 05/17/17 | pending revisions from the applicant |
| 3 | 925 Edgemere Court | R1 | Building Permit | Revetment maintenance | 03/12/18 | additional information submitted, pending staff review |
| 3 | 925 Edgemere Court | R1 | Building Permit | Replace driveway, add columns, gates, fence and extra parking | 06/11/18 | non-compliant, pending revisions from the applicant |
| 3 | 935 Chicago Avenue | C1a | Building Permit | Asphalt repair | 08/03/18 | pending revisions from the applicant |
| 3 | 1041 Michigan Avenue | R1 | Building Permit | Replace front walk with brick pavers | 08/31/18 | pending staff review |
| 3 | 90-92 Kedzie | R1 | Zoning Analysis | Remove and replace front porch/stoop, addition of 3rd garage bay, dormers above garage, new garden wall and fence, remove and replace rear deck | 08/31/18 | pending staff review |

| | | | | | | |
|---|-----------------------------------|---------------|-----------------|---|----------|---|
| 3 | 1037 Michigan Avenue | R1 | Building Permit | Interior and exterior alteration | 09/11/18 | pending staff review |
| 4 | 1459-1463 Elmwood Avenue | D1 | Building Permit | Addition of 1 apartment on 2nd floor, new covered entry (revisions) | 09/22/17 | pending revisions from the applicant |
| 4 | 1555 Oak Avenue | R6 | Building Permit | Remodel of 52-units (King Home) | 01/30/18 | pending additional information and revisions from the applicant |
| 4 | 1555 Oak Avenue | R6 | Building Permit | Addition of 19 parking spaces, curbing (King Home) | 05/03/18 | pending additional information and revisions from the applicant |
| 4 | 1569 Maple Avenue | D3 | Building Permit | Interior build out of existing 1st floor space | 05/09/18 | pending revisions from the applicant |
| 4 | 1121 Main Street | R1 | Building Permit | Expand driveway | 05/15/18 | non-compliant, pending revisions from the applicant |
| 4 | 910 Custer Avenue | MUE | Zoning Analysis | New 7 buildings, 40 attached multi-family/townhomes (Planned Development) | 05/17/18 | non-compliant, pending revisions from the applicant |
| 4 | 727 Main Street | B2/oDM | Zoning Analysis | New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development) | 05/17/18 | non-compliant, pending revisions from the applicant |
| 4 | 1315 Elmwood Avenue | R5 | Building Permit | Paver patio and walk | 07/17/18 | non-compliant, pending revisions from the applicant |
| 4 | 1500 Sherman Avenue | D4 | Building Permit | New 15-story, mixed-use building with 3 floors of parking, ground floor retail and residential above (The Albion Planned Development) | 07/19/18 | pending revisions, DAPR |
| 4 | 1603 Orrington Avenue, 10th floor | D3 | Building Permit | Interior remodel | 09/20/18 | pending staff review |
| 5 | 1829 Simpson Street | B1 | Building Permit | Construct new commercial building for restaurant (Lenny & Lambs) | 03/15/18 | pending DAPR |
| 5 | 2102 Darrow Avenue | R3 | Zoning Analysis | Subdivide property, keep existing SFR, demolish detached garage, construct new garage, construct new duplex and SFR with garages | 07/09/18 | non-compliant, pending revisions or minor variation application |
| 5 | 1932 Jackson Avenue | R5 | Building Permit | Rehab existing home, construct 2-car garage | 08/30/18 | pending staff review |
| 5 | 2102 Darrow Avenue | R3 | Building Permit | New garage | 08/30/18 | pending staff review |
| 5 | 2415 Wade Street | R2 | Building Permit | Solar panels | 08/31/18 | pending staff review |
| 6 | 2500 Gross Point Road | C2 | Building Permit | New parking lot | 01/25/18 | pending DAPR |
| 6 | 2929 Central Street | B1a | Building Permit | Interior retail buildout (Normandy Remodel) | 03/27/18 | pending DAPR |
| 6 | 2501 Ridgeway Avenue | R1 | Building Permit | Patio renovation | 05/14/18 | pending additional information from the applicant |
| 6 | 2626 Reese Avenue | R1 | Zoning Analysis | Construct 2 story gambrel roof SFR and 1 car detached garage | 06/21/18 | pending revisions from the applicant |
| 6 | 2305 Lincolnwood Drive | R1 | Building Permit | Replace and enlarge driveway, replace steps | 06/22/18 | pending additional information from the applicant |
| 6 | 3121 Hartzell Street | R1 | Building Permit | Addition, new garage and new deck | 06/28/18 | non-compliant, pending minor variation application |
| 6 | 3233 Central Street | R4/ oCSC-1 | Building Permit | New 2-story, 12-unit multi-family residential building with 1-story 16 car garage | 07/09/18 | pending additional information |
| 6 | 3026 Normandy Place | R1 | Building Permit | Replace patio and front steps | 07/11/18 | pending additional information from the applicant |
| 6 | 2437 Propsect Avenue | R1 | Zoning Analysis | 2-story addition to SFR | 07/12/18 | non-compliant, pending minor variation application |
| 6 | 2735 Colfax Street | R1 | Building Permit | Replace deck with covered porch, construct new fireplace | 08/01/18 | non-compliant, pending revisions from applicant |

| | | | | | | |
|---|------------------------|--------------|-----------------|--|-----------|---|
| 6 | 2658 Ewing | R1 | Building Permit | Add new walk and patio | 8/23/2018 | pending additional information from the applicant |
| 6 | 2613 Lincolnwood Drive | R1 | Building Permit | Solar panels | 08/30/18 | pending staff review |
| 6 | 2600 Thayer Street | R1 | Building Permit | Replace sidewalk, gravel mulch, new plantings, lighting | 08/30/18 | pending staff review |
| 6 | 2736 Payne Street | R1 | Building Permit | Renovation of SFR | 09/05/18 | pending staff review |
| 6 | 3033 Central Street | R4 | Building Permit | New paver patio | 09/05/18 | pending staff review |
| 6 | 2418 Hartzell Street | R1 | Building Permit | Replace front porch and walk | 09/10/18 | pending staff review |
| 6 | 2929 Central Street | B1a/ oCSC | Building Permit | Exterior alteration (Normandy Builders) | 09/12/18 | pending staff review |
| 7 | 1501 Central Street | U2 | Building Permit | Renovate existing parking lot (NU - Ryan Field east parking lot) | 06/30/17 | non-compliant, pending revisions or major variation application |
| 7 | 1932 Central Street | B1a | Building Permit | Remodel windows (Bluestone Restaurant) | 12/06/17 | pending additional information from the applicant and DAPR |
| 7 | 2342 Ridge Avenue | R1 | Building Permit | Extend driveway | 03/16/18 | non-compliant, pending revisions or variation application |
| 7 | 2021 McDaniel Avenue | R1 | Building Permit | New paver walk and patio | 05/09/18 | pending additional information from the applicant |
| 7 | 1802 Colfax Street | R3 | Building Permit | Construct patio and steps in street side yard at SFR | 05/22/18 | non-compliant; pending revisions from the applicant |
| 7 | 2041 Hawthorne Lane | R1 | Zoning Analysis | New SFR and attached garage | 06/05/18 | non-compliant, pending revisions from the applicant |
| 7 | 2145 Pioneer Road | R1 | Zoning Analysis | Demo existing garage, construct new 20x24 det-garage | 07/12/18 | non-compliant, pending revisions or variation application |
| 7 | 2200 Dodge Avenue | R1 | Building Permit | Concrete sidewalk | 07/20/18 | pending additional information from the applicant |
| 7 | 2864 Sheridan Place | R1 | Building Permit | New patio | 08/09/18 | pending revisions from the applicant |
| 7 | 1314 Rosalie Street | R1 | Building Permit | Paver patio, wood deck, roof overhang | 8/27/2018 | pending staff review |
| 7 | 2201 Pioneer Road | R1 | Zoning Analysis | Demo existing garage, construct new 22x22 det-garage | 8/31/2018 | pending staff review |
| 7 | 2027 Noyes Street | R1 | Zoning Analysis | 2nd-story addition and rear addition | 09/06/18 | pending staff review |
| 7 | 2207 Grant Street | R1 | Building Permit | New SFR | 09/10/18 | pending staff review |
| 8 | 348 Custer Avenue | R5 | Building Permit | Remodel basement for new 1-bedroom apartment | 02/16/18 | pending major variation determination by CC |
| 8 | 525 Howard Street | B3 | Building Permit | Parking lot improvement | 05/01/18 | pending DAPR |
| 8 | 1009 Harvard Terrace | R3 | Zoning Analysis | Demo existing garage, construct new tandem garage | 09/05/18 | pending staff review |
| 8 | 400 Custer Avenue | R5 | Building Permit | Construct 22x22 det-garage, extend walk | 09/12/18 | pending staff review |
| 9 | 611 Ridge Avenue | R1 | Building Permit | Rebuild detached garage | 06/18/18 | non-compliant, pending revisions from the applicant |
| 9 | 1220 Main Street | R1 | Building Permit | Lightwell to basement | 09/07/18 | pending staff review |

Miscellaneous Zoning Cases

| Ward | Property Address | Zoning | Type | Project Description | Received | Status |
|------|---------------------|--------|-----------------|--|----------|-----------------------------|
| 1 | 1943 Sherman Avenue | R5 | Major Variation | Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat. | 04/18/18 | pending ZBA 09/25/18 |

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|---|---|-----|--|--|-----------|---|
| 1 | 1714 Chicago Avenue | R6 | Planned Development | Map Amendment to D3 for new 13-story office building with 120 parking spaces | 06/01/18 | pending DAPR & PC |
| 1 | 1724 Sherman Avenue | D2 | Special Use | Type 2 Restaurant (Kilwins Chocolate) | 07/06/18 | pending P&D 09/17/18 |
| 2 | 1108 Dodge Avenue | C1 | Text Amendments & Special Use | Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses | 03/30/18 | pending DAPR, PC & ZBA |
| 2 | 2200 Main Street | R2 | Special Use and Major Variation | Expand a Day Care Center | 07/18/18 | pending P&D 09/17/18 |
| 2 | 1919 Dempster Street | C2 | Special Use | Type 2 Restaurant expansion, double drive-thru (McDonalds) | 08/31/18 | pending ZBA 09/25/18 |
| 3 | 1210 Michigan Avenue | R1 | Minor Variation | Construct detached garage in interior side yard | 07/25/18 | pending Preservation |
| 4 | 1555 Oak Avenue | R6 | Substitution of Special Use | Substitution of special use for a retirement home (The King Home) | 07/13/18 | determination after 09/26/18 |
| 5 | 1625 Payne, 2147-2149 Dewey & 2118-2120 Ashland | MXE | Special Use | Daycare - domestic animal plus a kennel | 05/24/18 | pending CC 09/17/18 |
| 5 | 2119 Ashland Avenue | MXE | Text Amendment, Special Uses and Major Variation | Text amendment for brew pub, special use for banquet hall and brew pub and variations to reduce required setbacks and to eliminate required loading dock | 06/28/18 | pending P&D 09/17/18 |
| 5 | 2415 Wade Street | R2 | Major Variation | Building lot coverage, front and interior side yard setbacks and reduce parking requirement for additions to SFR | 08/01/18 | pending P&D 10/08/18 |
| 6 | 2628 Gross Point Road | B1a | Special Use & Variations | Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics) | 07/18/18 | pending additional information from the applicant |
| 6 | 2437 Prospect Avenue | R1 | Minor Variation | Building lot coverage for addition | 08/01/18 | determination after 08/27/18 |
| 6 | 2626 Reese Street | R1 | Major Variation | Building lot coverage, setbacks open parking for new SFR | 08/10/18 | pending ZBA 09/25/18 |
| 7 | 2004 Central Street | B1a | Special Use | Special Use for expansion of an existing type-2 restaurant into adjacent space (Backlot Coffee) | 07/09/18 | pending P&D 09/17/18 |
| 8 | 348 Custer Avenue | R5 | Major Variation | Major variation to reduce lot size and lot width to increase number of dwelling units from 2 to 3 | 06/25/18 | pending P&D 10/08/18 |
| 8 | 721 Case St | R5 | Zoning - Minor Variance | Building Lot Coverage Variation for a 1-Car Detached Garage | 8/22/2018 | pending public notice |
| 9 | 514 Custer Avenue | R3 | Special Use & Fence Variation | Replace public utility equipment with DC-in-a-box and 14' and 20' fire walls (fencing) for ComEd | 06/14/18 | pending P&D 09/17/18 |
| 9 | 611 Ridge Avenue | R1 | Minor Variation | Reduce required separation between det-garage and SFR from 10' to 8' | 09/11/18 | pending public notice |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 14, 2018

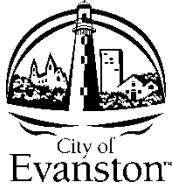
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, September 14, 2018

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|---|---------------------------------|--|-----------------|
| 1 | 811 Emerson (Focus Development) | Mixed Use Building | Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Contractor has been notified to adhere to permitted construction hours. | 9/10/2018 |
| 2 | 1711 Church Street (Advanced Disposal) | Demolition/ Site Improvement | All construction materials stored on site have been removed. Landscaping has been completed. Project has been completed and will be removed from weekly report. | 9/10/2018 |
| 2 | 2215 Dempster Street (HOW) | Multi-Unit Building | Construction fence and screening have been installed. The site is secure and contact signage has been posted. Support columns and exterior walls are being erected. | 9/10/2018 |
| 4 | 1500 Sherman (Albion at Evanston) | Mixed Use Building | Caisson installation is in progress. Weekly vibration reports continue to be provided to the Building Department and are being reviewed. Construction fencing is in place. Contractor has been contacted regarding construction hour restrictions. | 9/10/2018 |
| 5 | 2525 Church Street (Pumping Station) | Pumping Station | Foundation installation is ongoing. Construction fence and screening have been installed. Contact signage has been posted. | 9/10/2018 |
| 7 | 2705 Ashland (Welsh-Ryan Arena) | New Athletic Arena | The project is continuing on schedule for October 2018. Final inspections are in progress. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Site management has been instructed to resume tire washing on all trucks leaving the site. City Manager has approved a Sunday work request for interior work through September 30th. Northwestern Univ. has received sound engineering reports and is evaluating next steps to address mechanical unit noise concerns. | 9/13/2018 |
| 7 | 2145 Sheridan Rd (Tech A/B Infill) | Academic Facility | Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition. | 9/10/2018 |



Memorandum

To: Honorable Mayor and Members of the City Council

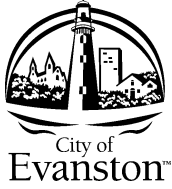
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: September 14, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

| Ward | Property Address | Business Name | Date Received | Current Status |
|------|--------------------|---------------------------------------|---------------|---|
| 1 | 1709 Benson Ave | Bat 17 | 8/24/2018 | Change of Ownership - Pending Inspections |
| 1 | 1633 Orrington Ave | Lao Sze Chuan | 8/8/2018 | License Issued |
| 4 | 817 University Pl | Mexican Restaurant (Name TBD) | 7/12/2018 | Pending Building Permit Submittal |
| 1 | 1042 Wesley Ave | Backlot Hospitality | 6/27/2018 | Pending Inspections |
| 1 | 1724 Sherman Ave | Kilwins Chocolates, Fudge & Ice Cream | 6/13/2018 | Pending Inspections |
| 2 | 716 Church St | Colectivo Coffee Roasters | 5/14/2018 | Pending Inspections |
| 3 | 2000 Dempster St | I Love Sweets | 5/14/2018 | Pending Inspections |
| 5 | 1111 Chicago Ave | Binny's Beverage Depot | 3/20/2018 | Pending Inspections |
| 8 | 1829 Simpson St | Lenny & Lambs | 1/11/2018 | Pending Building Permit Approval |
| 7 | 721 Howard St | Theo Ubique Cabaret Theatre | 12/19/2017 | Pending Inspections |
| | 2022 Central St | Lush Wine & Spirits | 10/24/2016 | Pending Inspections |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 14, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

| WARD | BUSINESS NAME | BUSINESS ADDRESS | LIQUOR CLASS | CLASS DESCRIPTION | PROPOSED HOURS for LIQUOR SALES | DATE REC'D | STATUS ¹ |
|------|--|--------------------|--------------|---------------------|--|------------|-------------------------------|
| 1 | Terneo 3634 LLC (Bat 17 - New Owner) | 1707-1709 Benson | C | Restaurant (Liquor) | Sun: 10am-1am; M-TH: 11am-1am; F-Sa: 11am-2am | 6/29/18 | Pending City Council Approval |
| 4 | Next of Kinship | 1603 Orrington Ave | T | Caterer (Liquor) | Vary – private/catered events | 8/21/18 | Pending City Council Approval |
| 7 | Compass Group USA dba Chartwell's (NU Norris Center) | 1999 Campus Drive | R | University (liquor) | M-Th: 10am – 1am; Fri-Sun 10am-2am. | 6/26/18 | Pending City Council Approval |
| 7 | Compass Group USA dba Chartwell's (NU Catering) | 1999 Campus Drive | T | Caterer (Liquor) | M-Th: 11am-1am; Fri-Sat: 11am-2am; Sun: 12am-1am | 6/26/18 | Pending City Council Approval |
| 7 | Levy Premium Foodservice | 2255 Campus Drive | T | Caterer (Liquor) | Vary – private/catered events | 7/20/18 | Pending City Council Approval |

Liquor Applications Received and Pending

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council