



#### Binding Review of Certificate of Appropriateness (COA) &

#### Advisory Review of Zoning/Fence Variations, Special Uses, and Planned Developments

Thank you for submitting your COA application for Preservation Review. This application is required for exterior work affecting Evanston landmarks and properties within local Evanston historic districts when a permit is required and when visible from the public way. To process your application, submit one (1) hard copy of the fully completed application and attachments including: plat of survey, site plan, floor plans, elevation drawings of the existing and proposed, 3D drawings of the proposed alteration/addition/construction (not to exceed 11" x 17" paper size); and one (1) digital copy in PDF format of the same no less than 15 business days before the next scheduled Preservation Commission meeting. The Preservation Commission meetings are on the second Tuesday of the month. All required materials must be to scale with dimensions, and in context with the principal structure and immediate/adjacent structures on the same street block. The submission of the completed COA 15 business days prior to the next scheduled meeting date allows the City staff's review of the application and to provide the applicant feedback on the completeness of the COA application. Incomplete applications will not be accepted. Refer to the Supplemental Information, pages (i - iv) below.

Applications can be submitted in person, by regular mail, electronically via email at cruiz@cityofevanston.org or in a flash drive to the Preservation Coordinator, City of Evanston, Community Development Department, Planning & Zoning Division, Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 3201, Evanston, Illinois 60201.

For new construction, additions, major alterations, and demolition, applicants must submit to this office electronically via email, or a flash drive with the current and updated list of all names and mailing addresses of property owners within 250 feet of the subject property (in Excel format). The updated list must be submitted before or no later than the submission of the COA deadline. Contact City staff to obtain a preliminary list of mailing addresses. Zoning Analysis must be completed by the City of Evanston's Zoning staff before or by no later than the submission deadline of the completed COA application. Zoning staff requires typically 10 business days to complete a zoning analysis, depending on the case load. Applicants must give themselves enough time to request a zoning analysis to meet deadlines.

Completed applications will be scheduled for review at the next available meeting, as long as all the required information is provided on the deadline. Preservation Commission meets on the second Tuesday of the month [see schedule on page (v) below].

1) Property Address: 2603 Sheridan	Road			FOR STAFF USE ONLY Application Number:			
2) Owner's Name: City of Evansto	n		Address: 2100 Ridge Ave				
City: Evanston	State:	Zip: 60201	Phone: 847-866-2936	Email/Fax: citymanagersoffice@cityofevanston.c			
3) Architect's Name:			Address:				
City:	State:	Zip:	Phone:	Email/Fax:			
4) Contractor's Name:			Address:				
City:	State:	Zip:	Phone:	Email/Fax:			
5) Landmark: X Yes	☐ No * Refe	r to the Supplei	mental Information for gu	uidance on page (i) (fifth page below).			
6) Within Local Historic	District: Ye	s 🛛 No;					
If yes, 🗌 Lakeshore 📋	Ridge No	ortheast Evans	ston	ematic Resources			
7) Refer to the complete	ed Zoning Anal	sis and ched	ck as applicable if pro	oject requires:			
Major Zoning Va	iance;  Minor d C (next 2 pag	Zoning Varianes). If proje	nce;  Fence Variancect does not require a	e → If one or more is checked, then any Zoning Variance or Fence			
	requires: Sp	70 00000		t → Refer to Supplemental			

Section D. Annulis dieu f. O. 488					
Section B: Application for Certific					
<ol> <li>In addition to the required site plans, drawings, and photos, briefly describe the proposed activity and reason for obtaining a Certificate of Appropriateness. Attach a separate sheet if necessary, and refer to the Supplemental Information for guidance.</li> </ol>					
See attached.					
2) Checklist (Check all that apply and a	ttach any additional information)				
Type of Exterior Activity	Location / Details	Visible from Public Way (e.g. Streets and Alleys)?			
Construction	Residential Other:	☐ Yes ☐ No			
□ Demolition	Partial X Total	☑Yes ☐No			
Alteration Restoration Addition Landscaping	Front Side Rear	☐ Yes ☐ No			
Garage: New Replacement Rehabilitation	☐ Front ☐ Side ☐ Rear	☐ Yes ☐ No			
☐ Windows ☐ Storm Windows ☐ Doors ☐ Storm Doors	☐ New ☐ Replacement ☐ Restoration Style/Materials:	☐ Yes ☐ No			
Roof: New Re-roof	☐ Front ☐ Side ☐ Rear	☐Yes ☐No			
Fence / Gate: New	☐ Front ☐ Side ☐ Rear	☐ Yes ☐ No			
Siding: New Replacement	☐ Front ☐ Side ☐ Rear Material:	☐ Yes ☐ No			
Sign Awning	☐ New ☐ Replacement ☐ Restoration Material:	☐ Yes ☐ No			
Air Conditioning Unit	☐ New ☐ Replacement	☐ Yes ☐ No			
Relocation	New Address for Relocation:				

#### Section B(1)

Located adjacent to the Grosse Pointe Lighthouse and Lighthouse Beach in the northeast corner of Evanston, the Harley Clarke Mansion is a French Eclectic mansion (and adjacent coach house) purchased by the City of Evanston in 1965 as part of the development of the Lighthouse Landing Park. The Evanston Arts Center leased the Harley Clarke mansion from the late 1960s until 2015, and did not perform the necessary maintenance, repair, or renovation work needed to keep the mansion in proper working condition. The Evanston Arts Center has moved to a new location on Central Street and the main house has been vacant since. The coach house is also in extremely deteriorated condition and has been vacant for more than 5 years.

The City is submitting for Preservation Commission consideration its application for Certificate of Appropriateness to demolish the Harley Clarke mansion and coach house. Pursuant to City Code Section 2-8-9(D), "Standards for Review of Demolitions," the City submits the following applicable demolition standards contained in the Code:

First, the Harley Clarke mansion and coach house are not a prime example of one particular architectural style or design. The architectural design of the mansion/coach house can be reproduced, which is a standard that permits demolition pursuant to City Code Section 2-8-9(D)(4).

Further, the buildings in their current state present a danger to persons inhabiting or visiting the property. There are multiple property code violations that require a significant amount of financial expenditure to resolve. This financial burden and hardship must be considered with the demolition proposal as set forth in City Code Section 2-8-9(D)(5). For your review, this application also submits correspondence which highlights a series of property issues, although the items listed are not exhaustive of all building code issues. To reiterate, remediating or repairing these requires great difficulty and expense.

Finally, the demolition of the buildings will result in open lakefront land which will restore the original condition of the property to its natural state representing the lakeshore in the early days where no buildings were present. This standard is responsive to City Code Section 2-8-9(D)(6); the City also submits to the Preservation Commission an illustration of the proposed site upon demolition of the buildings in the application.

For the aforementioned reasons, the City proposes the demolition of the Harley Clarke mansion and coach house.

A walk through inspection of the unoccupied Harley Clark mansion was conducted on Friday 11-6-2015, the objective of the inspection was to access if the plumbing and mechanical systems needed any immediate attention prior to upcoming winter months and to make observations and recommendations of needed repair to the aging systems. The Building is overall in pretty good working order, The below listed bullet points are violations and necessary repairs to the property.

- 1) RPZ backflow preventer protecting the make-up water to the boiler system is leaking and will also require an up to date certification.
- 2) 1 radiator in the 3<sup>rd</sup> floor Great room was not warm in comparison to the other radiator units, signifying that the radiator may be plugged up and not conducting heat.
- 3) The boiler is quite old, although I could not find a date of manufacture, I would strongly recommend that the boiler be inspected by a qualified technician to ensure that heat exchanger, flue, and safety controls are in good working order and looks to be a reliable source of heat for the building.
- 4) I will also strongly recommend that any building that is unoccupied in winter months have the potable water system drained, p-traps emptied and filled with antifreeze, and toilet seals emptied of water and replaced with antifreeze.
- 5) The 3<sup>rd</sup> floor restroom is not appropriate for ADA use, grab bars are not present and fixture designs and sizes do not meet code. The 3<sup>rd</sup> floor sink and toilet are loose and require further securing.
- 6) The 2<sup>nd</sup> floor restroom is also none ADA compliant with the same shortcomings of the above said 3<sup>rd</sup> floor, the restroom also has a lavatory which is not secure to the wall, hot water line is not operational at said sink, and the sinks p-trap is badly corroded.
- 7) Some of the over-head boiler mains in the basement appear to have an older form of fibrous insulation joint compound that may be either epistasis or later versions of epistasis blends, a qualified abatement contractor or qualified governing individual shall make assessment and if appropriate complete the abatement.

Thanks and please let me know if there should be any further inspections or recommendations.

Chris Booker



Community Development Department 2100 Ridge Evanston, Illinois 60201 T 847.448-4311 www.cityofevanston.org

Date: 11/11/15

To: Gary Gerdes

Re: Harley Clarke Property

Based on the inspection performed 11/6/15 the following electrical repairs must be completed at a minimum to safely occupy the property. The following comments and Electrical Codes are to be applied to all levels and areas of the property that are to be occupied.

- E1 NEC 110.12 (B) Integrity of Electrical Equipment and Connections.
  - Replace all painted and worn lighting switches and receptacle devices.
  - Close all open wiring found on all levels of the property\_occupied as well as unoccupied, i.e. missing junction box covers, open lighting outlets, missing Wiremold raceway fittings.
- E3 NEC 210.8 Ground Fault Circuit Interrupter for Personnel
  - Provide GFCI protection for all receptacles within 6' of water, receptacles serving kitchen counters, bathrooms and exterior receptacles.
- Existing Incandescent Track Lighting and T12 Florescent fixtures should be replaced with high efficacy luminaires. Interior Lighting Power Allowances should be based on 2012 IECC section C405.5.1 and Table C405.5.2(1)
- E5 NEC 406.4 Receptacle Outlets General Installation Requirements,
  - · All receptacles are to be grounded.
  - Receptacles that are found to be ungrounded shall be repaired and
    provided an equipment ground or be removed along with all associated
    wiring. Ungrounded 3 Prong receptacles were identified in baseboards on
    first and second floors. The underlying cause of the missing ground must be
    identified and corrected as this condition dramatically increases the risk of
    an Electrical Fire.

Sincerely.

Claude Garesche Electrical Inspector City of Evanston

3)	Che	cklist for Exterior Materials	—Ch	eck al	i that apply.		_	
Existing	Proposed		Existing	Proposed		Existing	Proposed	
		Façades/Front Porch & Rear Porch Material Wood Frame Stone Brick Stucco	Ž 🗆		Flashing Material Copper Sheet Metal Other:	0000	0000	Fences Wood Wrought Iron Aluminum
		Synthetic Stucco Wood Siding Aluminum Siding Vinyl Siding Shingle, Material:			Fascias, Soffits, Rakeboards, Trim Wood Metal Synthetic Material, Type:			Other:Height:Length: Terraces, Patios, Decks Wood Stone Brick Pavers
		Other:  Roofing Material  Wood Shingles  Wood Shakes			Other:  Door Material  Wood			Concrete Pavers Poured Concrete Other:
		Slate Clay Tile Asphalt Shingles Metal Sheet			Metal Clad Other:			Driveway Material Asphalt Poured Concrete Brick Pavers
		Other: Chimney Material Brick Stone	X X		Window Type Double Hung Casement Other:			Concrete Pavers Crushed Stone Other:
		Stucco Other:			Window Material Wood Aluminum	Not	Liste	er Materials/Alterations ed Here (Explain and formation As Needed):
[2]		Gutters/Downspouts Copper Aluminum Galvanized Sheet			Steel Other:			Air Conditioning Unit
		Other:			Muntins Not existing True divided lights Simulated divided lights			
		icant's Signature: Wow Name: Wally Bobkiewicz,	City	/Janag	Muney	Date		t 29, 2018
Sup	pieme	to Section C if you are reque ental Information for guidance on [page (i) below].	<b>sting</b> e [pag	a zon e (i) b	ing or fence variation and/ elow]. For <b>Planned Develo</b>	or s s omen	pecia t refe	al use. Refer to the r to Supplemental

Section C: Application for Advisory Review of Zoning Variations, Fence Variations and Special Uses - 6-15-11-5: RELATIONSHIP TO SPECIAL USES AND VARIATIONS: Whenever an application is made for a special use or variation relating to a historic landmark, or a property located in a local historic district, the application shall be referred to the Preservation Commission that shall have the authority to make its recommendations to the appropriate decision making body relating to lot coverage, yard requirements, parking, building height, fences, and/or landscaping based upon its determination as to whether the special use or variation: (submit the zoning analysis summary and the completed zoning, fence variation or special use application(s) from the Planning & Zoning Division)
A) Is necessary and/or appropriate in the interest of historic conservation and does not adversely affect the historical architecture or aesthetic integrity of the landmark or character of local historic districts (Briefly explain below/attach a separate sheet if necessary).
N/A
B) Is necessary to provide the owner a recoverable rate of return on the real property where the denial thereof would amount to a taking of the property without just compensation (Briefly explain below/attach a separate sheet if necessary).
C) Will not be materially detrimental to the public health, safety, and welfare or injurious to property in the district or vicinity where the property is located (Ord. 108-0-98). (Briefly explain below/attach a separate sheet if necessary).
V.
4) Applicant's Signature Many Bourn Date: 8-27-18

NOTE: The deadline for submission of Certificate of Appropriateness applications is no less than 15 business days before the next scheduled Preservation Commission meeting. The Preservation Commission meets on the <a href="mailto:second/">second/</a> <a href="mailto:Tuesday">Tuesday</a> of each month (except when marked with \*). However, both dates are subject to change. Be prepared to give a brief overview of your project (10 minutes or less) and present any information that would enhance your application (e.g., photos, letters of support from neighbors, scale models, samples of proposed materials seeking to replicate existing materials, etc.).

#### U. S. LIGHT-HOUSE ESTABLISHMENT, 1873.



Wiedburring

LAKE COAST LIGHT-HOUSE AT GROSSE POINT, And Photo-Robot Printing Co., Palls
LAKE MICHIGAN, ILLINOIS

Pre-existing Condition before Herley Clarke looking North



View From Sheridan Rd if Strature Removed

#### **NOTIFICATION CERTIFICATION**

#### FOR CERTAIN EVANSTON PRESERVATION COMMISSION MEETINGS

I, the owner/applicant for the property at
(Project Address)
certify that I have provided the City of Evanston staff, the complete list of all owners, whose addresses appear on a current tax assessment list, of real property located within a radius of two hundred fifty feet (250') of the subject property. Said distance includes open space, roads, streets, alleys and other rights-of-way.
This action is in fulfillment of the requirement of the mailed notice of certain meetings of the Preservation Commission for any of the following activities: additions to existing structures; construction of new primary structures; relocation of existing primary structures and/or secondary structures; demolition of significant and/or contributing primary structures.
Such notice shall be sent at least five (5) business days prior to the meeting scheduled on
N/K
The project requires (check ☑ as needed): ☐ Major Zoning Variation; ☐ Minor Zoning Variation; ☐ Fence Variation; ☐ Special Use; ☐ Planned Development; or
☐ The project <u>does not require</u> any of the above.
Owner/Applicant Address:
Owner/Applicant Signature: Date:
Applicant/owner: You must return this certification signed and dated before the scheduled meeting with the Preservation Commission to: Carlos D. Ruiz, Preservation Coordinator, 2100 Ridge Avenue, Evanston, IL 60201; 847-448-8120 (fax) or email to: cruiz@cityofevanston.org

Ordinance 29-0-18 updated notice to be provided by third porty



Adopted October 19, 2004/Updated December 22, 2017

Community Development Department

Planning & Zoning Division

**Preservation Commission** 

2100 Ridge Avenue

847-448-8687

**DEAR OWNER/NEIGHBOR:** You are receiving this meeting notice because an application for a Certificate of Appropriateness has been submitted to the Preservation Commission for one or more of the following activities: addition(s) to existing structure(s); construction of new primary structure(s); relocation of existing primary structure(s) and/or secondary structure(s); demolition of significant and/or contributing primary structure(s). This notice has be sent to all owners, whose addresses appear on a current tax assessment list provided by the applicant, of real property located within a radius of two hundred fifty feet (250') of the subject property. Said distance includes open space, roads, streets, alleys and other rights-of-way. This notice has been sent at least five (5) business days prior to the meeting.

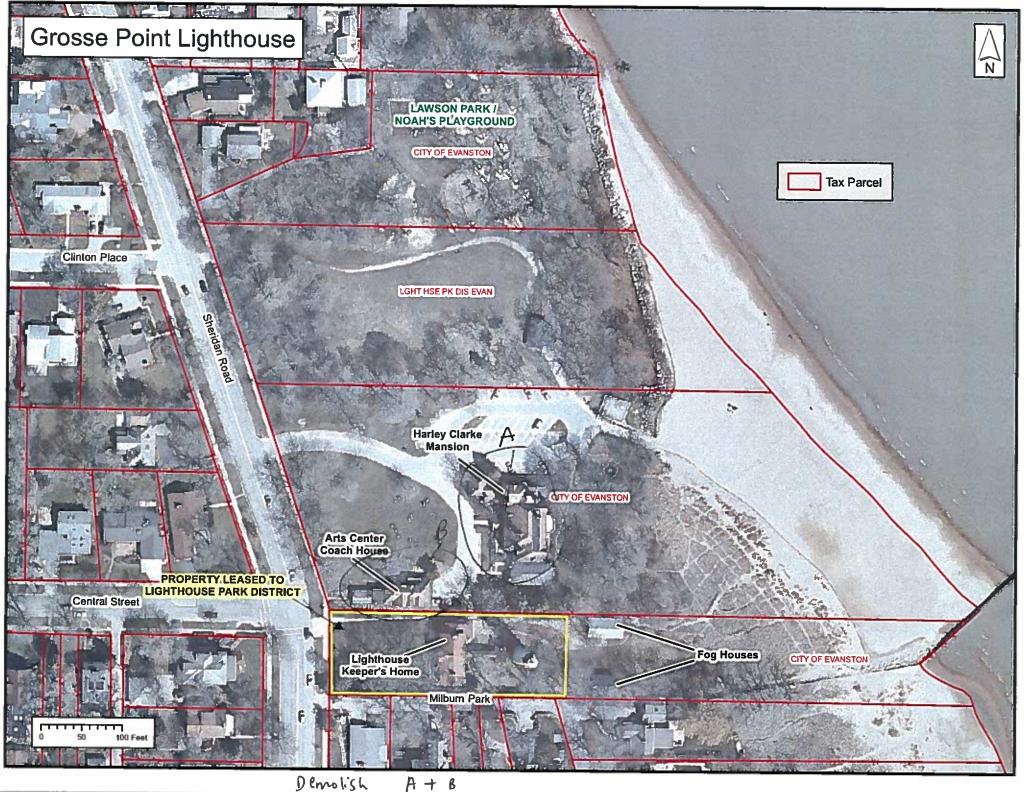
# NOTICE OF PRESERVATION COMMISSION MEETING TO OWNERS/NEIGHBORS WITHIN 250 FEET OF THE PROPERTY AT

Address of subject property:
Dear owner/neighbor, this notice is to inform you that the owner/applicant of the property at
has applied to the Evanston Preservation Commission for a Certificate of Appropriateness for the following work/activity:
NA
The project requires (check appropriate box):
☐ Major Zoning Variation; ☐ Minor Zoning Variation; ☐ Fence Variation; ☐ Special Use; ☐ Planned Development; ☐ None of the above
The Preservation Commission will review this application on
If you have any questions/comments about the meeting/application contact: Carlos D. Ruiz, Senior Planner/Preservation Coordinator at 847-448-8687 or email at cruiz@cityofevanston.org
Owner's/Applicant's Name:
Mailing Address:
Date:, 2018
Notice sent on: 2018
ordinance 29-0-18
Notice to be assisted by Third socity

Page 6 of 6

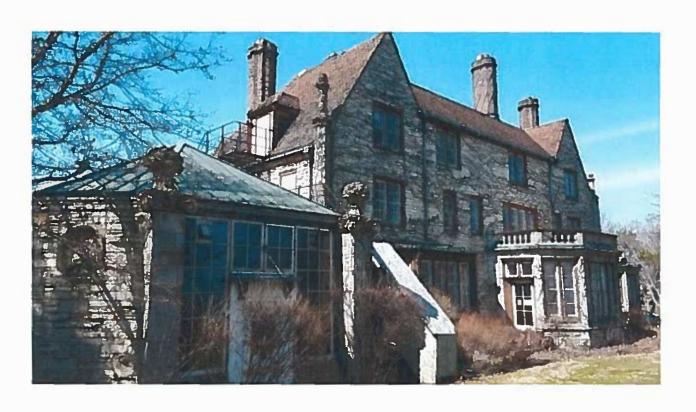


Demolish A + B



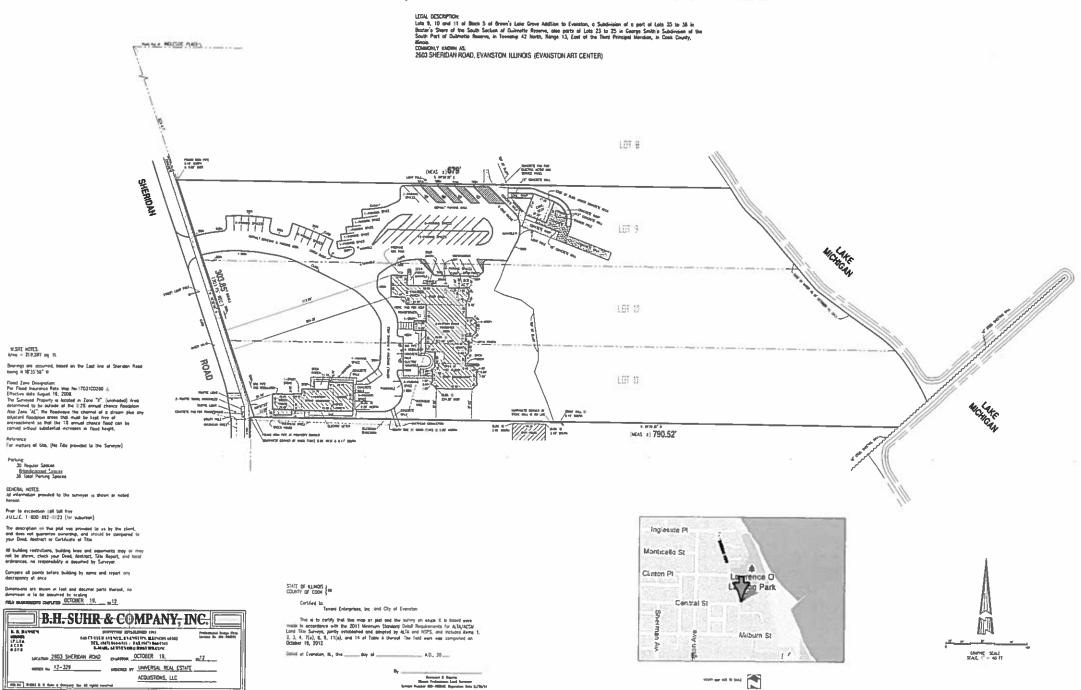


Existing - From Sheridan Rd.

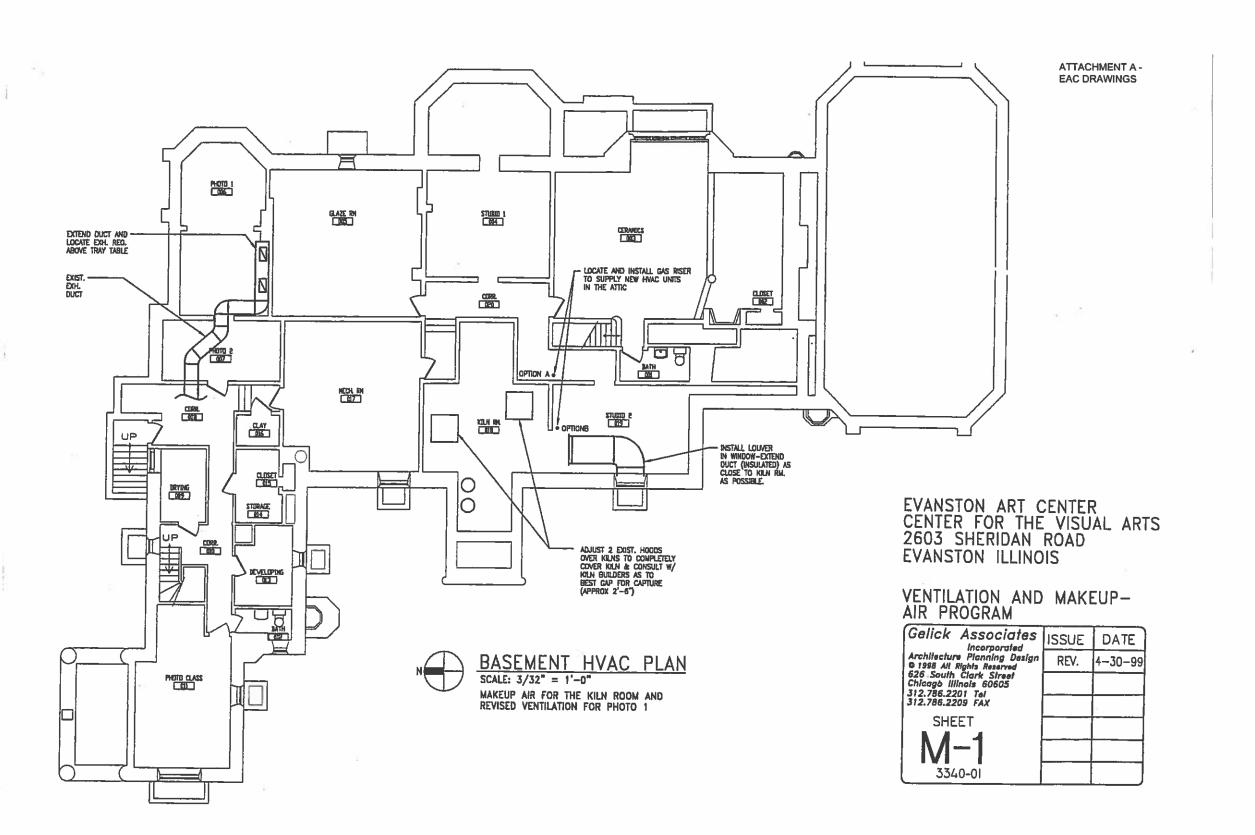


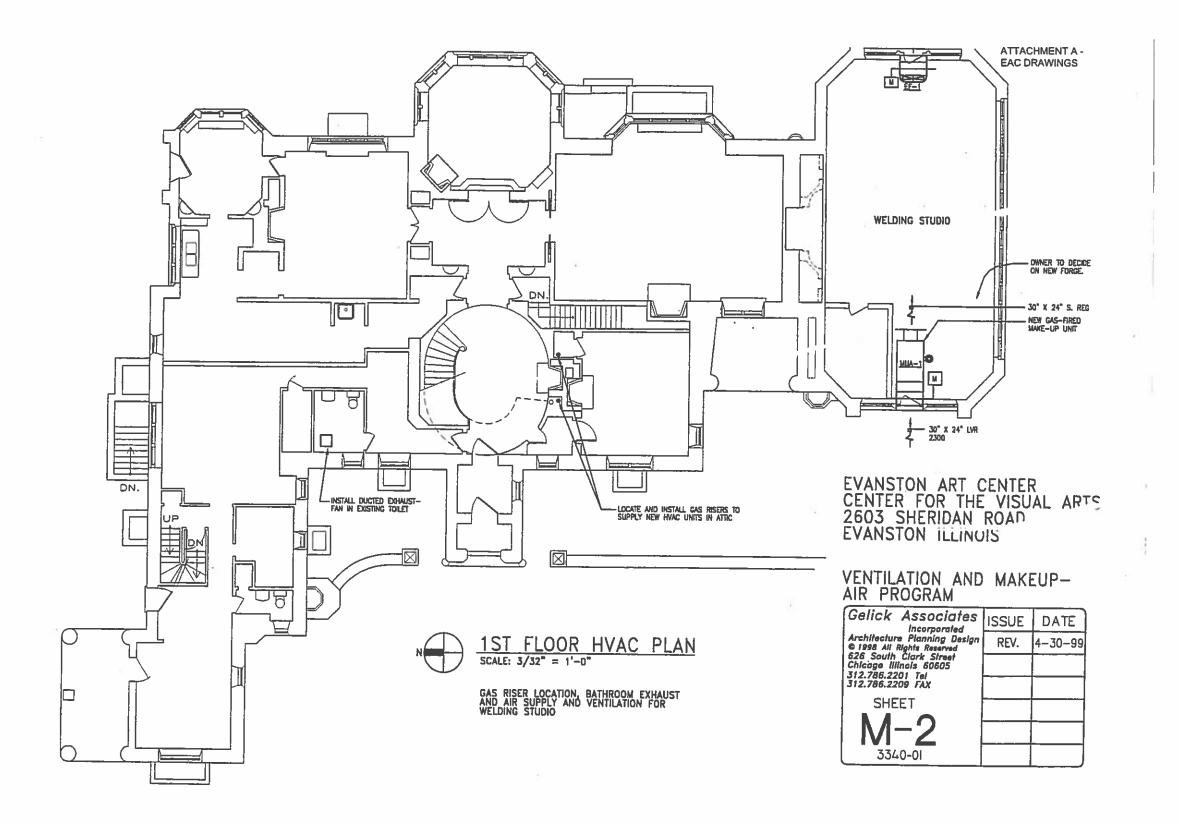
Existing - From Lake

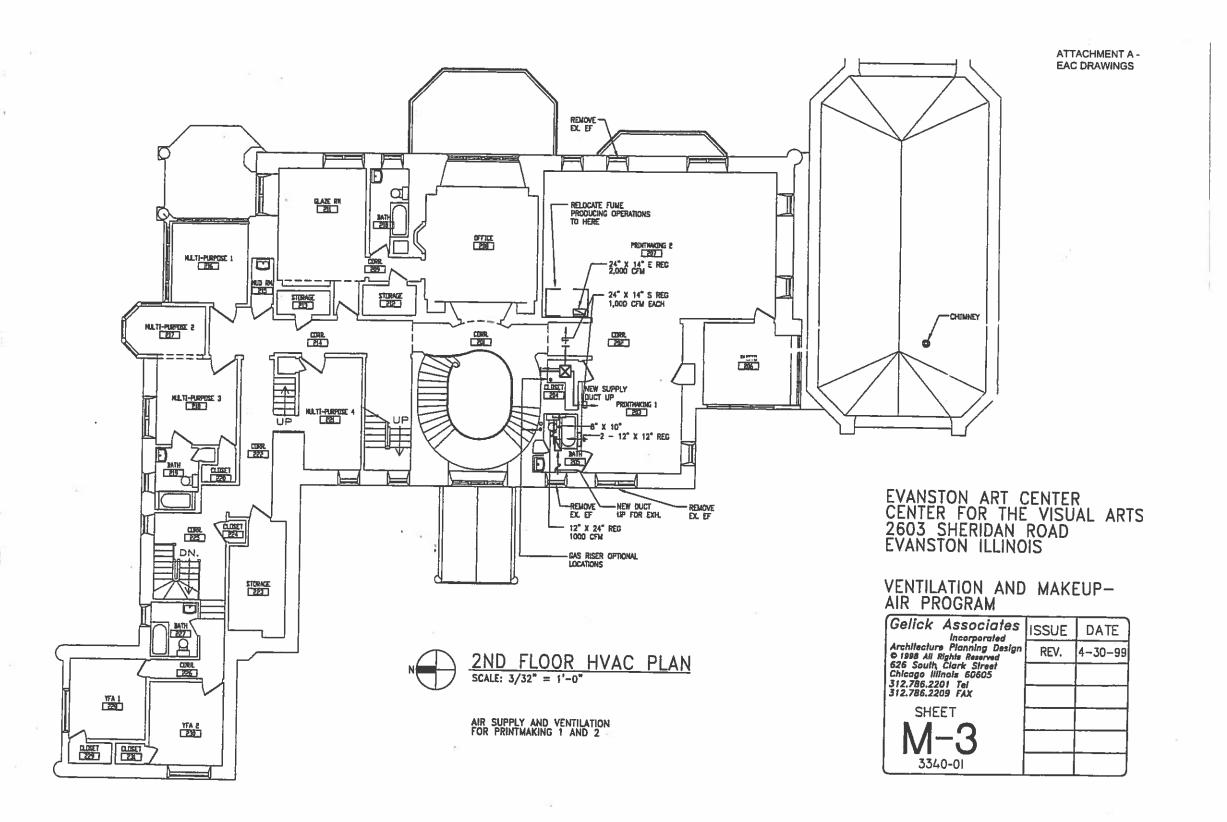
#### ALTA/ACSM LAND TITLE SURVEY

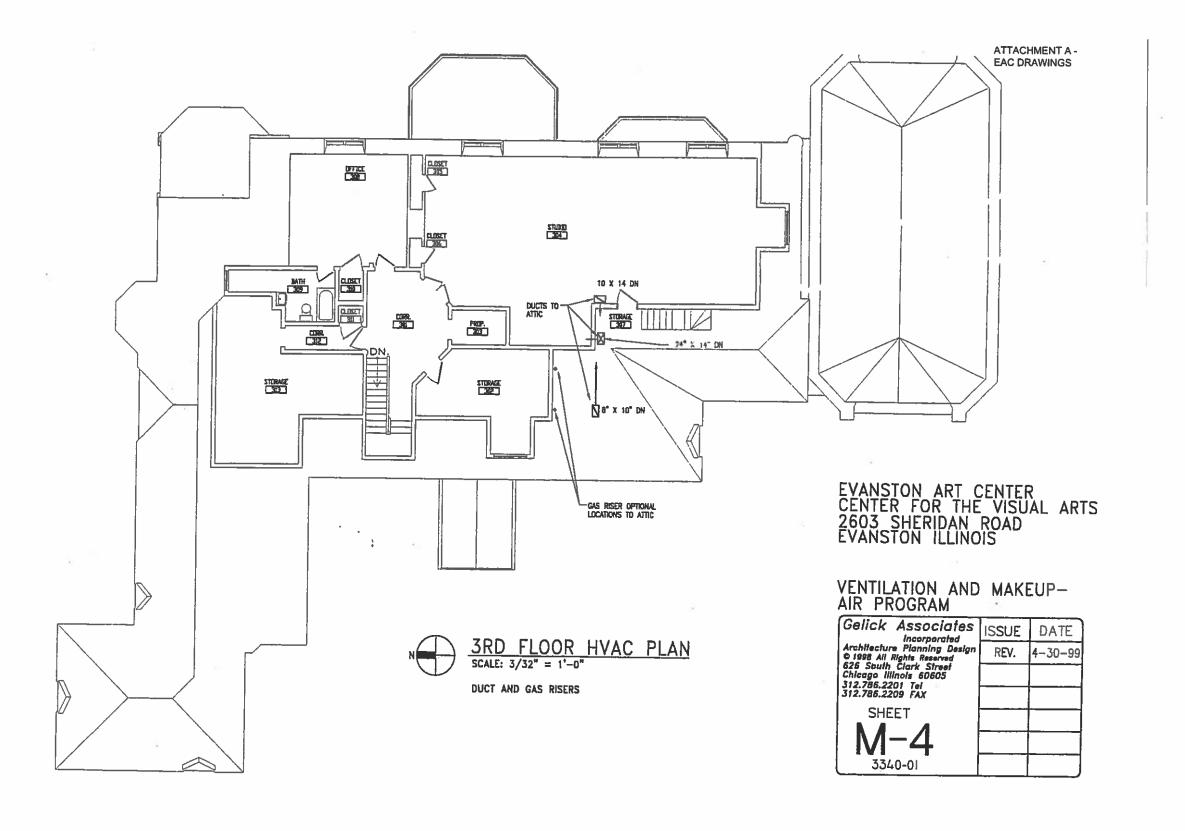


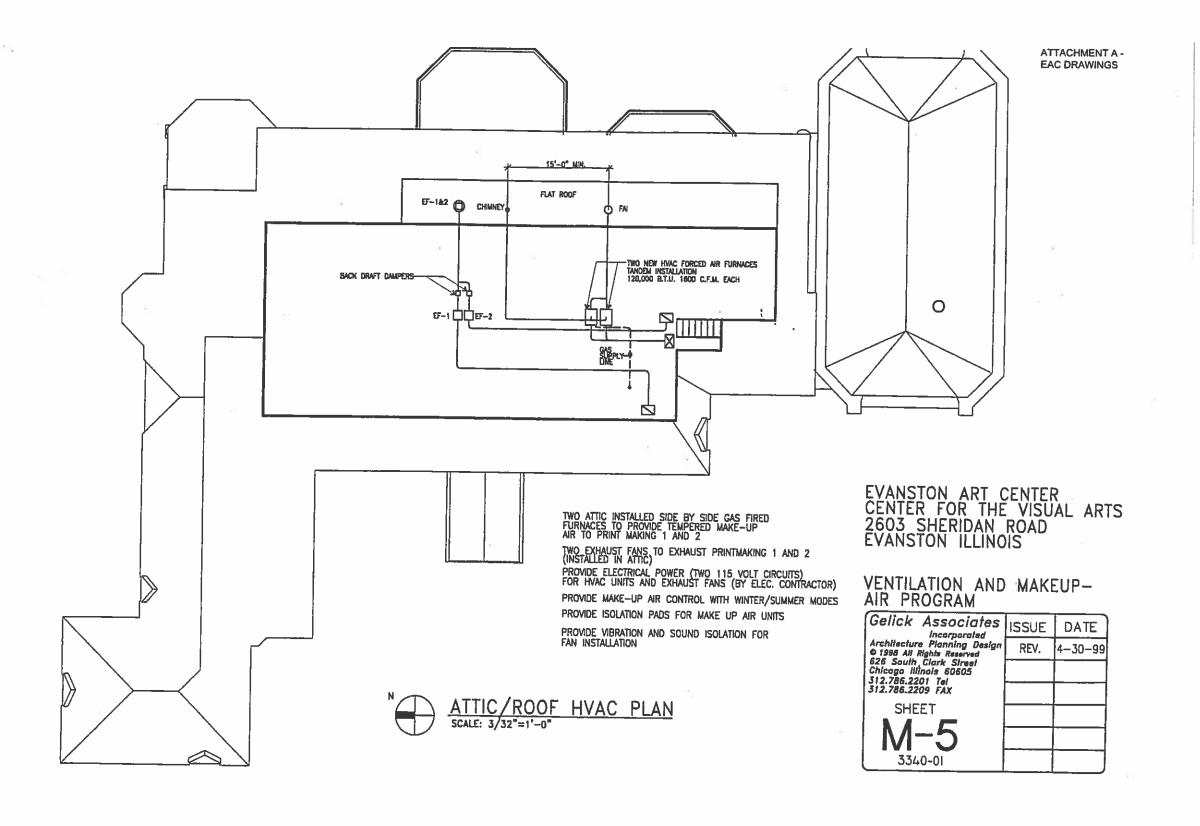
W-SITE HOTES. Area = 219,297 sq ft.





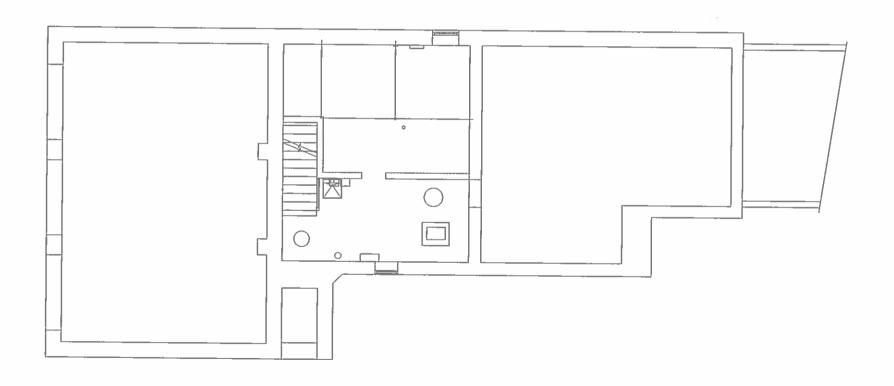




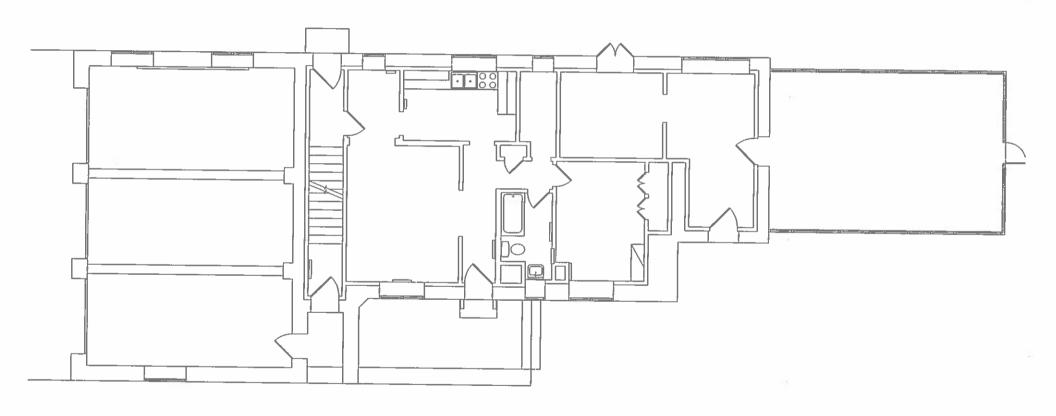


2603 Sheridan Rd Coach House (C1-C7)

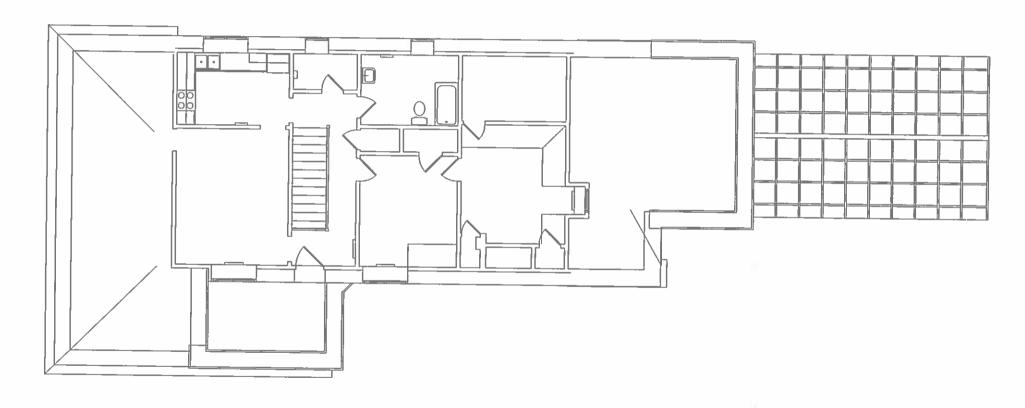
### BASEMENT EXISTING



### 1st FLOOR EXISTING



## 2nd FLOOR EXISTING





### NORTH ELEVATION



### SOUTH ELEVATION



### WEST ELEVATION



### **EAST ELEVATION**