



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: August 31, 2018

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for August 23, 2018 – August 29, 2018

### **City Manager's Office**

City Council Agenda Schedule  
Monthly Financial Report – July 2018

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, September 4, 2018**

Mayor's Climate Action Resilience Plan Working Group - CANCELLED

[www.cityofevanston.org/climate](http://www.cityofevanston.org/climate)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, September 5, 2018**

Design and Project Review Committee - CANCELLED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

Library Board (Special Budget Meeting)

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Citizens Police Advisory Committee

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

**Thursday, September 6, 2018**

Joint Housing & Community Development Act Committee and  
Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



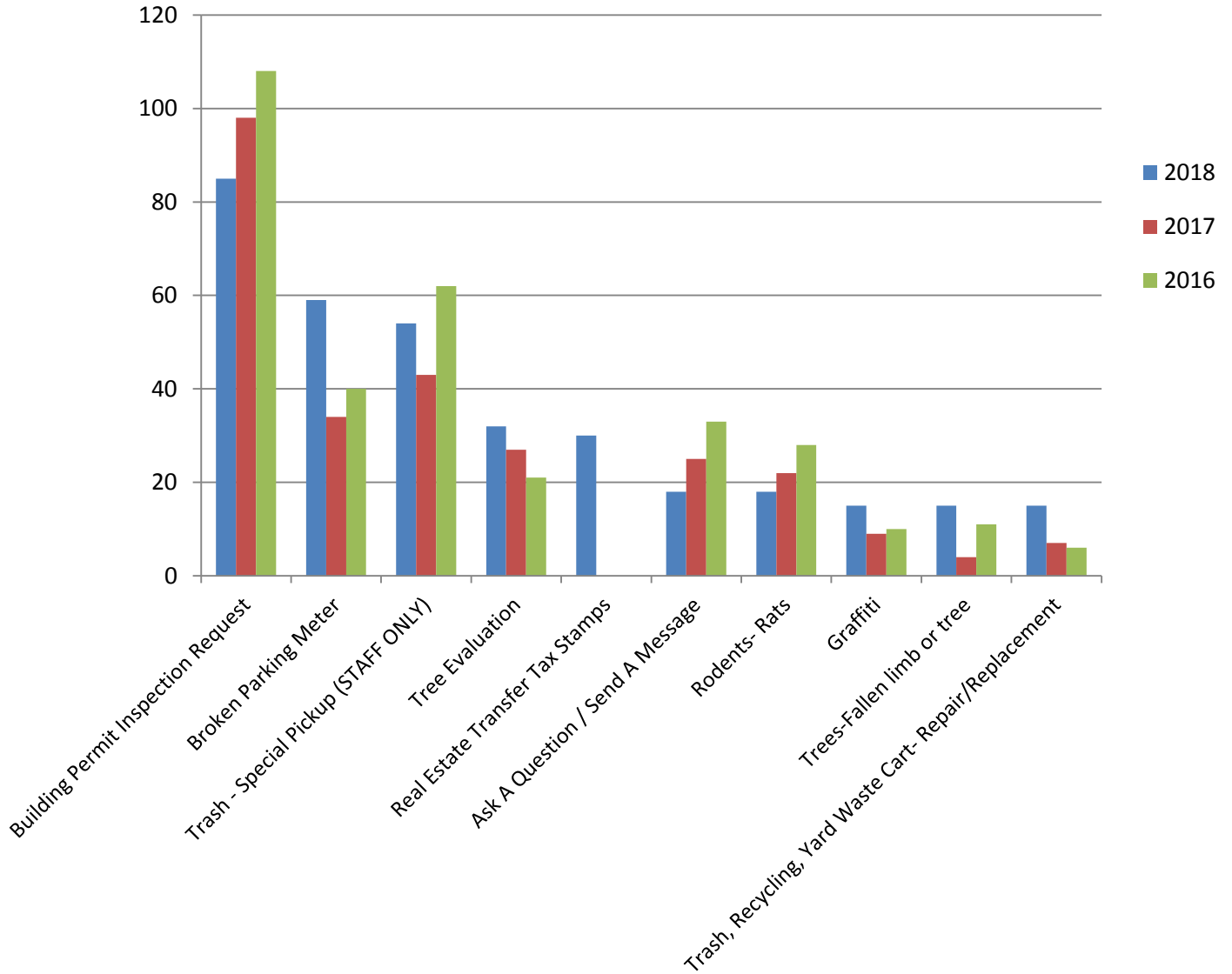
# Weekly Report

**August 23-29, 2018**

	Current Week	Previous Week
<b>Calls Handled</b>	2522	2426
<b>Service Requests</b>	765	765
<b>Total Chats</b>	34	34
<b>Total Text</b>	51	34

Trending Requests
<ul style="list-style-type: none"> <li>Water shut off questions/payment</li> </ul>

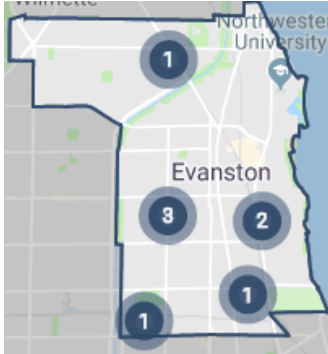
**2016-2018 Comparison Chart**  
For August 23-29



**August 23-29, 2018**

**Missed Garbage Pickup**

This week 6; Last week 21  
Below 3 year avg. of 14.2



**Missed Recycling Pickup**

This week 8; Last week 8  
Below 3 year avg. of 13.1



**Missed Yard Waste**

This week 6; Last week 11  
Below 3 year avg. of 11.1



**Rodents/Rats**

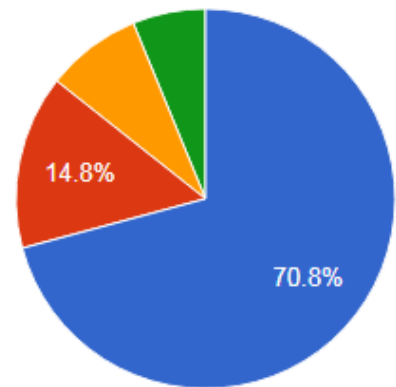
This week 18; Last week 15  
Below 3 year avg. of 20.3



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	7	39%	61%
Broken Park/Playground Equipment	1	33%	67%
Fire Hydrant - Question or Concern	1	50%	50%
Leaf Blower Complaint	1	100%	0%
Sewer - Broken Sewer	1	33%	67%
Sidewalk - Maintenance	1	33%	67%
Traffic Signal/Back Plate	2	33%	67%
Trash Cart - Missing	2	25%	75%
Trash - Garbage in Parks or ROW	2	17%	83%
Trash - Missed Garbage Pickup	1	13%	88%
Yard Waste - Missed Pickup	3	50%	50%

- Completed
- In progress
- Received
- Submitted



## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

**2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23**

**May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24**

**Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	9/5/2018	Human Services					
Fire	9/17/2018	National Preparedness Month	A		CC	Scott	
Fire	9/17/2018	Fire Dept - Class 1 ISO	A		CC	Scott	
Admn Svcs	9/17/2018	Parking Presentation	P		CC	Storlie	
CMO	9/17/2018	Social Services Update	SPB		CC	Richardson	
CMO	9/17/2018	Minutes	B	X	CC	Reid	
CMO	9/17/2018	Bills/Payroll	B	X	CC	Desai	
PWA	9/17/2018	Engineering Svcs - Main St - Maple to Hinman	B	X	APW	Stoneback	
PWA	9/17/2018	Garden Park Consulting Svcs	B	X	APW	Stoneback	
CD	9/17/2018	Safebuilt Amendment	B	X	APW	Leonard	
CD	9/17/2018	Divvy Update	B	X	APW	Leonard	
CD	9/17/2018	Tag's Café - Sidewalk Café	B	X	APW	Leonard	
Admn Svcs	9/17/2018	Cisco SmartNet Software	B	X	APW	Storlie	
Admn Svcs	9/17/2018	Online Employee Training Vendor	B	X	APW	Storlie	
Admn Svcs	9/17/2018	Lease Renewal - Impact Behavioral	R		APW	Storlie	
PRCS	9/17/2018	Hoffman House Catering Renewal	R		APW	Hemingway	
Fire	9/17/2018	IGA with Winnetka for Fire Training Tower	R		APW	Scott	
CMO	9/17/2018	ERUV Right of Way	R		APW	Bobkiewicz	
Legal	9/17/2018	Easement Agmt with NU - Clearwell	R		APW	Masoncup	
Legal	9/17/2018	Sidewalk Café - Beer on Central	O		APW	Masoncup	For Intro and Action - Revelle
Legal	9/17/2018	Liquor License (2) - Ownership Change	O		APW	Masoncup	For Intro and Action - Fiske
Legal	9/17/2018	Liquor License (2) - Ownership Change - NU Norris	O		APW	Masoncup	For Intro
Legal	9/17/2018	Liquor License Decrease - Sodexo	O		APW	Masoncup	For Intro and Action
Legal	9/17/2018	Liquor License Increase - Chartwells	O		APW	Masoncup	For Intro
Legal	9/17/2018	Liquor License Increase - Levy Premium Food Service	O		APW	Masoncup	For Intro
Legal	9/17/2018	Increase Hours of Liquor Sale - Levy Premium Food Service	B		APW	Masoncup	
Legal	9/17/2018	Liquor Licenses (2) - Change in Class Type - Union Squared	O		APW	Masoncup	For Intro and Action
Legal	9/17/2018	Liquor License Increase - Next of Kin	O		APW	Masoncup	For Intro
Legal	9/17/2018	Amend Liquor License Class Z1 and Z2 (one day license)	O		APW	Masoncup	For Intro
Legal	9/17/2018	Amend Liquor License Class K (Onsite and offsite tasting sizes)	O		APW	Masoncup	For Intro
Legal	9/17/2018	Amend Liquor License Class U (Liquor-Theatre)	O		APW	Masoncup	For Intro
PWA	9/17/2018	Easement Agmt - 324 Dempster	O		APW	Stoneback	For Intro
PWA	9/17/2018	Snow Route Amendments	O		APW	Stoneback	For Intro

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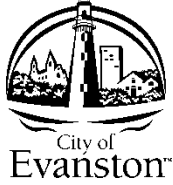
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CD	9/17/2018	Landlord-Tenant Funding	B		PD	Leonard	
CD	9/17/2018	Appeal from DAPR re. Citgo at 1925 Green Bay Rd	B		PD	Leonard	
CD	9/17/2018	Zoning Text - College/University Parking Requirements	O		PD	Leonard	For Intro
CD	9/17/2018	Code Amendment - Brewpubs in MXE District	O		PD	Leonard	For Intro
CD	9/17/2018	Special use - 2119 Ashland - Brewpub & Banquet Hall	O		PD	Leonard	For Intro
CD	9/17/2018	Special Use - 2004 Central- Backlot Coffee Expansion	O		PD	Leonard	For Intro
CD	9/17/2018	Special Use - Daycare Center	O		PD	Leonard	For Intro
CD	9/17/2018	Special Use - 1724 Sherman - Kilwins	O		PD	Leonard	For Intro
CD	9/17/2018	Special Use - ComEd - Fence Variation at 514 Custer	O		PD	Leonard	For Intro
CD	9/17/2018	Special use - Domestic Animal Daycare - 2118 Ashland	O		PD	Leonard	For Action
CMO	9/17/2018	Updated Station Adjustment Forms	B		HS	Storlie	
	9/17/2018	Exec Session - Real Estate			CC		
	9/24/2018	National Public Lands Day, Sept 29	PR		CC		
CMO	9/24/2018	Arts Council Presentation	P		CC	Bobkiewicz	
CD	9/24/2018	Sidewalk Café Permit Approval	SPB		CC	Leonard	(from Rules 6/4)
CMO	9/24/2018	Credit Card/Bills/Payroll	B	X	CC	Desai	
PRCS	9/24/2018	Congregate Meal Grant Acceptance	R		APW	Hemingway	
Mayor	10/8/2018	Meals on Wheels 50th			CC	Francellno	
Admn Svcs	10/8/2018	Comcast Franchise Renewal	B	X	APW	Storlie	
PRCS	10/8/2018	Athletics RFP	B	X	APW	Heminway	
PRCS	10/8/2018	Tae Kwon Do Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	Fencing Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	YJC Career Pathways Agreement	R		APW	Hemingway	
PRCS	10/8/2018	Moran Center Rehab Agreement	R		APW	Hemingway	
CD	10/8/2018	1918 Jackson Ave - Vacation Rental	B		PD	Leonard	
CD	10/8/2018	1614 Main St - Unit A - Vacation Rental	B		PD	Leonard	
CD	10/8/2018	Variations to Add 3rd Unit/Parking - 348 Custer Ave	O		PD	Leonard	For Intro
CD	10/8/2018	2415 Wade St - Elimination of Parking/Front-Side Setbacks	O		PD	Leonard	For Intro
CMO	10/15/2018	2019 Budget Discussion			CC	Bobkiewicz	
CMO	10/22/2018	2019 Budget Discussion			CC	Bobkiewicz	

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CMO	10/27/2018	Special City Council Meeting (Truth in Taxation, FY19 Proposed Budget, Tax Levy Estimate)			CC	Bobkiewicz	Saturday, 9:00 a.m.
	10/29/2018	Special City Council - Affordable Housing, Public Benefits from Planned Developments, Downtown Zoning			CC		
CMO	11/19/2018	2019 Budget & 2018 Tax Levy Adoption			CC	Bobkiewicz	
PRCS	11/26/2018	Tennis Contract	B	X	APW	Hemingway	
PRCS	11/26/2018	Ombudsman Grant Acceptance	R		APW	Hemingway	
PRCS	12/10/2018	Noyes leases	R		APW	Hemingway	
<b>Council &amp; Committee Meetings</b>							
9/5/2018	6:00 PM	Human Services Committee					
9/6/2018	7:00 PM	Joint Meeting - Housing & Comm. Development Act and Mental Health					
9/10/2018		Administration & Public Works and Planning & Development - RESCHEDULED to Sept 17, City Council - CANCELED					
9/12/2018	6:30 PM	M/W/EBE Development Committee					
9/17/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
<u>DEFERRED</u>	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O		CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O		R	Bobkiewicz	(for 2017)



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/City Treasurer  
Ashley King, Budget & Finance Manager  
Kate Lewis-Lakin, Senior Management Analyst

Subject: July 2018 Monthly Financial Report

Date: August 27, 2018

Please find attached the unaudited financial statements as of July 31, 2018. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	73,192,379	69,129,043	4,063,335	17,279,434	10,816,697
175	GENERAL ASSISTANCE FUND	751,842	539,037	212,805	857,304	857,305
176	HEALTH AND HUMAN SERVICES	483,426	430,528	52,898	42,083	42,082
180	GOOD NEIGHBOR FUND	1,487	583,382	(581,895)	(580,011)	419,989
185	LIBRARY FUND	5,693,232	3,824,953	1,868,279	2,910,583	2,852,653
186	LIBRARY DEBT SERVICE FUND	272,239	54,962	217,277	221,366	221,367
187	LIBRARY CAPITAL IMPROVEMENT	-	6,833	(6,833)	301,566	301,565
195	NEIGHBORHOOD STABILIZATION	16,897	21,657	(4,759)	(4,759)	100,054
200	MOTOR FUEL TAX FUND	1,119,017	1,433,828	(314,810)	2,058,920	1,893,824
205	EMERGENCY TELEPHONE (E911)	819,941	539,514	280,427	462,423	152,374
210	SPECIAL SERVICE AREA (SSA) #4	228,545	185,000	43,545	(155,249)	(155,249)
215	CDBG FUND	18,562	417,830	(399,267)	(335,160)	(335,160)
220	CDBG LOAN FUND	76,048	85,392	(9,344)	243,268	243,267
235	NEIGHBORHOOD IMPROVEMENT	348	16	332	170,503	170,502
240	HOME FUND	104,975	126,338	(21,363)	(12,086)	(12,086)
250	AFFORDABLE HOUSING FUND	105,916	127,101	(21,185)	1,455,359	1,459,775
300	WASHINGTON NATIONAL TIF	4,539,899	4,195,109	344,790	5,607,334	5,680,321
320	DEBT SERVICE FUND	10,772,181	2,055,366	8,716,815	8,958,596	9,034,465
330	HOWARD-RIDGE TIF FUND	416,723	1,177,965	(761,242)	(513,864)	(511,594)
335	WEST EVANSTON TIF FUND	147,703	27,713	119,989	552,755	561,077
340	DEMPSTER-DODGE TIF FUND	136,930	75,136	61,794	55,785	55,785
345	CHICAGO-MAIN TIF	209,109	108,593	100,516	161,709	161,710
350	SPECIAL SERVICE AREA (SSA) #6	56,981	-	56,981	59,188	59,188
415	CAPITAL IMPROVEMENTS FUND	3,914,719	6,961,174	(3,046,455)	5,712,018	7,267,982
416	CROWN CONSTRUCTION FUND	(402)	1,021,559	(1,021,960)	(481,099)	(481,099)
420	SPECIAL ASSESSMENT FUND	149,420	340,522	(191,102)	2,806,598	2,803,061
505	PARKING SYSTEM FUND	6,370,083	4,179,667	2,190,416	6,901,117	6,796,130
510	WATER FUND	9,873,697	8,618,072	1,255,625	7,818,420	5,011,681
515	SEWER FUND	7,299,688	5,794,056	1,505,632	5,543,387	3,208,434
520	SOLID WASTE FUND	2,994,827	2,647,104	347,723	(714,243)	(1,224,255)
600	FLEET SERVICES FUND	1,755,901	1,758,058	(2,157)	339,186	(441,973)
601	EQUIPMENT REPLACEMENT FUND	799,832	649,529	150,303	999,822	999,822
605	INSURANCE FUND	10,482,954	12,646,740	(2,163,786)	(6,502,291)	(3,691,895)
		142,805,101	129,761,777	13,043,324	62,219,962	54,317,799



Included above are the ending balances as of July 31, 2018 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

The beginning fund balances included in this financial report have been updated to reflect audited 2017 actuals. These numbers are slightly different than those presented in the January-April financial reports, as these were based on unaudited numbers.

As of July 31, 2018, the General Fund is reporting a net surplus of \$4,063,335. The fund balance in the General Fund is \$17,279,434 with a cash balance of \$10,816,697. The attached supplemental charts show the General Fund Revenues at 63.7% of budget and expenses at 60.5%. Fund and cash balances have increased in July, due primarily to early payments of the second installment of property taxes. The General Fund received \$6.7 million in property tax revenue in July, equaling 23% of the budget for property taxes.

Through July 31, 2018, the Good Neighbor Fund is showing a negative fund balance of \$580,011. This is because the revenue to this fund from Northwestern University is not received until later in the year. Transfers to other funds from the Good Neighbor Fund are made monthly to cover expenses throughout the year on designated projects.

Through July 31, 2018, the Neighborhood Stabilization Fund is showing a negative fund balance of \$4,759. This is due to the timing of grant funding revenues.

Through July 31, 2018, the SSA #4 Fund is showing a negative fund and cash balance of \$155,249.

Through July 31, 2018, the CDBG fund is showing a negative fund and cash balance of \$335,160. This is due to a delay in reimbursements and will be repaid with draw-downs during August.

Through July 31, 2018, the HOME Fund is showing a negative fund balance of \$12,086. This is due to the timing of grant funding revenues.

Through July 31, 2018, the Howard-Ridge TIF Fund is showing a negative fund balance of \$513,864 and a negative cash balance of \$511,594. This is due to capital project spending which will be repaid later in the summer by proceeds from the 2018D bond issuance.

Through July 31, 2018, the Capital Fund is showing a fund balance of \$5,712,018 and a cash balance of \$7,267,982. The fund continues to spend down balances from the

2017A General Obligation Bonds that were received in October 2017. As of July 31 the fund has not yet received revenue for the 2018B bond issuance.

Through July 31, 2018, the Crown Construction fund has a negative fund and cash balance of \$481,099. This is due to capital project spending which will be repaid later in the summer by proceeds from the 2018A bond issuance.

Through July 31, 2018, the enterprise funds (Parking, Water, and Sewer) continue to spend down fund balance for capital projects.

As seen in the Water Fund, Evanston bills the Village of Skokie at a rate of \$2.06 per 1,000 gallons. Skokie is currently paying \$0.78 per 1,000 gallons. This issue is being challenged in court.

Through July 31, 2018, the Solid Waste Fund has a negative fund balance of \$714,243 and a negative cash balance of \$1,224,255. The Solid Waste Fund is receiving property tax revenue for the first time in 2018, and has received \$355,868 in Property Taxes to date.

Through July 31, 2018, the Insurance Fund is showing a negative fund balance of \$6,502,291 and a negative cash balance of \$3,691,895. Fund balance is lower than cash balance due to accrued liabilities for pending litigation.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: [hdesai@cityofevanston.org](mailto:hdesai@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

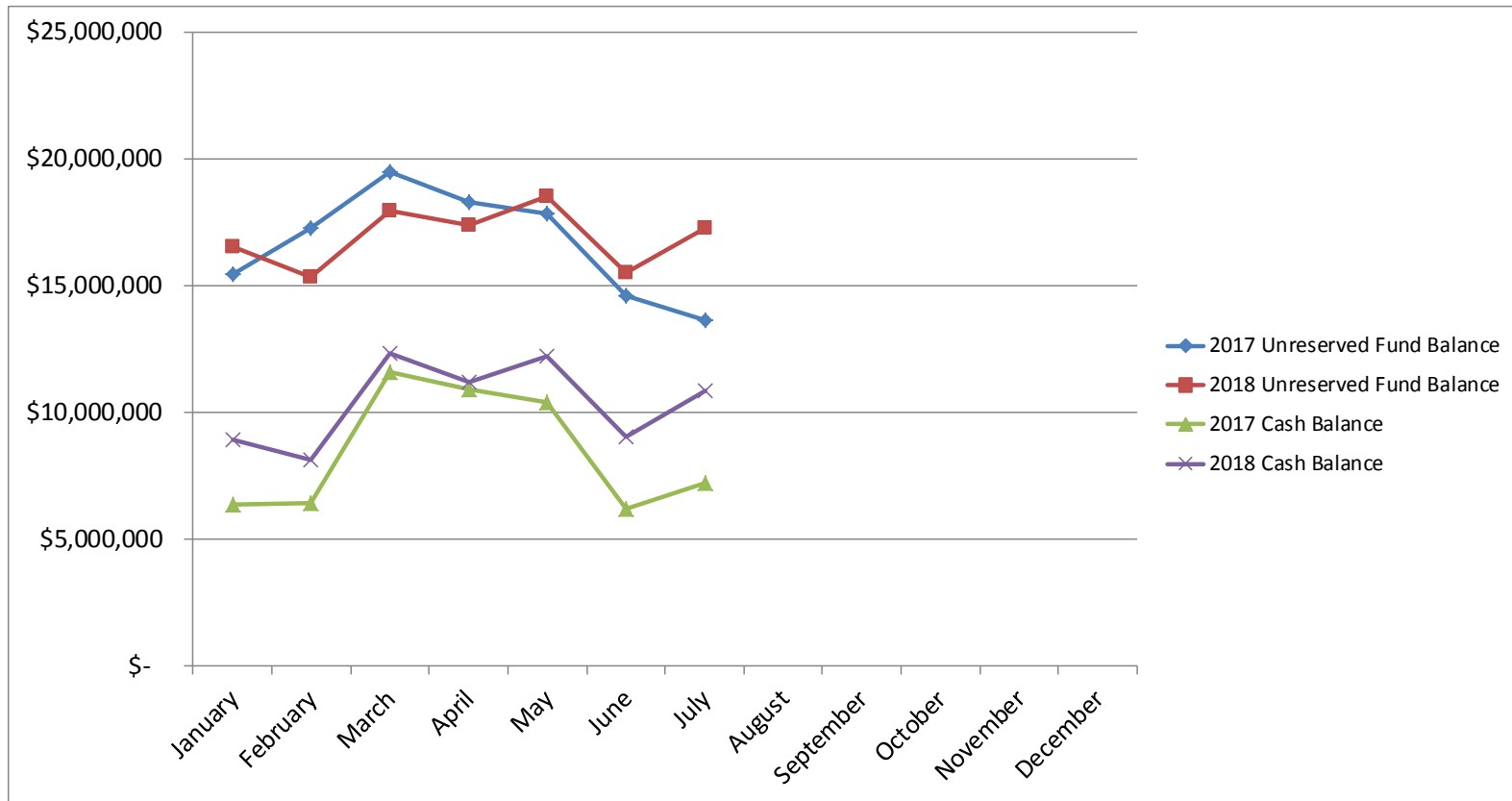
#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the July 31, 2018 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.

  
\_\_\_\_\_  
Hitesh Desai, Treasurer

### 2017 v 2018 Fund and Cash Balance-- General Fund

	January	February	March	April	May	June	July
2017 Unreserved Fund Balance	\$ 15,453,984	\$ 17,244,431	\$ 19,450,955	\$ 18,292,843	\$ 17,839,404	\$ 14,612,957	\$ 13,603,487
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253	\$ 17,384,626	\$ 18,479,429	\$ 15,488,721	\$ 17,279,434
2017 Cash Balance	\$ 6,338,271	\$ 6,393,110	\$ 11,561,044	\$ 10,901,398	\$ 10,376,936	\$ 6,169,276	\$ 7,179,518
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418	\$ 11,184,339	\$ 12,226,888	\$ 9,006,016	\$ 10,816,697



# Budget by Organization Report Through 07/31/18 Prior Fiscal Year Activity Included

Classification	2018 Budget	July 2018	YTD 2018	%	2017 Actual
<b>Fund 100 - GENERAL FUND</b>					
<b>REVENUE</b>					
Property Taxes	28,849,196	6,702,429	22,656,633	78.5%	28,294,363
Other Taxes	49,742,274	4,189,912	29,228,915	58.8%	46,951,377
Licenses, Permits and Fees	12,397,400	827,785	6,232,176	50.3%	13,357,911
Fines and Forfeitures	3,882,500	712,444	2,095,690	54.0%	3,467,694
Charges for Services	10,077,550	1,458,947	6,718,455	66.7%	8,754,025
Interfund Transfers	7,748,417	618,143	4,326,999	55.8%	11,586,943
Intergovernmental Revenue	793,100	123,089	802,959	101.2%	1,234,749
Other Revenue	1,300,217	217,047	1,093,908	84.1%	1,858,106
Interest Income	50,100	8,331	36,643	73.1%	38,544
<b>REVENUE TOTALS</b>	<b>114,840,754</b>	<b>14,858,127</b>	<b>73,192,379</b>	<b>63.7%</b>	<b>115,543,711</b>
<b>EXPENSE</b>					
CITY COUNCIL	492,806	39,813	320,620	65.1%	498,172
CITY CLERK	191,784	17,491	118,838	62.0%	251,193
CITY MANAGER'S OFFICE	7,540,597	551,781	4,006,396	53.1%	7,539,496
LAW	736,346	46,007	393,330	53.4%	772,045
ADMINISTRATIVE SERVICES	9,075,303	664,676	5,137,876	56.6%	9,314,164
COMMUNITY DEVELOPMENT	3,614,774	274,984	1,835,199	50.8%	2,592,984
POLICE	38,391,099	4,872,109	24,627,230	64.1%	39,067,047
FIRE MGMT & SUPPORT	23,934,390	3,532,515	16,072,554	67.2%	24,355,551
HEALTH	3,697,529	285,261	1,811,150	49.0%	3,071,334
PARKS, REC. AND COMMUNITY SERV.	11,955,812	1,731,653	7,146,349	59.8%	12,479,438
PUBLIC WORKS AGENCY	14,607,356	1,052,785	7,659,502	52.4%	13,983,314
<b>EXPENSE TOTALS</b>	<b>114,237,796</b>	<b>13,069,076</b>	<b>69,129,043</b>	<b>60.5%</b>	<b>113,924,739</b>
<b>Fund 100 - GENERAL FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>114,840,754</b>	<b>14,858,127</b>	<b>73,192,379</b>	<b>63.7%</b>	<b>115,543,711</b>
<b>EXPENSE TOTALS</b>	<b>114,237,796</b>	<b>13,069,076</b>	<b>69,129,043</b>	<b>60.5%</b>	<b>113,924,739</b>
<b>Fund 100 - GENERAL FUND Totals</b>	<b>602,958</b>	<b>1,789,051</b>	<b>4,063,335</b>		<b>1,618,972</b>

## Budget by Organization Report Through 07/31/18

Classification	2018 Budget	July 2018	YTD 2018	%	2017 Actual
<b>Fund 505 - PARKING SYSTEM FUND</b>					
<b>REVENUE</b>					
Licenses, Permits and Fees	-	-	2,068	100.0%	1,900
Charges for Services	6,676,575	32,198	3,671,487	55.0%	6,303,624
Interfund Transfers	4,217,040	347,253	2,430,773	57.6%	4,120,636
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	193,316	105,295	222,884	115.3%	253,523
Interest Income	35,070	11,377	42,871	122.2%	62,067
<b>REVENUE TOTALS</b>	<b>11,134,126</b>	<b>496,124</b>	<b>6,370,083</b>	<b>57.2%</b>	<b>10,741,750</b>
<b>EXPENSE</b>					
Salary and Benefits	1,849,028	140,893	990,173	53.6%	1,675,404
Services and Supplies	3,451,775	251,089	1,826,020	52.9%	3,172,070
Capital Outlay	2,450,000	31,612	194,174	7.9%	280,311
Insurance and Other Chargebacks	319,648	26,637	186,461	58.3%	319,648
Depreciation Expense	-	-	-	100.0%	2,561,771
Contingencies	11,000	-	-	0.0%	4,246
Debt Service	3,070,625	-	53,131	1.7%	267,734
Miscellaneous	304,000	-	89,464	29.4%	267,436
Interfund Transfers	1,440,417	120,035	840,243	58.3%	1,584,683
<b>EXPENSE TOTALS</b>	<b>12,896,493</b>	<b>570,267</b>	<b>4,179,667</b>	<b>32.4%</b>	<b>10,133,302</b>
<b>Fund 505 - PARKING SYSTEM FUND</b>					
<b>REVENUE TOTALS</b>	<b>11,134,126</b>	<b>496,124</b>	<b>6,370,083</b>	<b>57.2%</b>	<b>10,741,750</b>
<b>EXPENSE TOTALS</b>	<b>12,896,493</b>	<b>570,267</b>	<b>4,179,667</b>	<b>32.4%</b>	<b>10,133,302</b>
<b>Fund 505 - PARKING SYSTEM FUND</b>	<b>(1,762,367)</b>	<b>(74,143)</b>	<b>2,190,416</b>		<b>608,448</b>

## Budget by Organization Report Through 07/31/18 Prior Fiscal Year Activity

Classification	2018 Budget	July 2018	YTD 2018	%	2017 Actual
<b>Fund 510 - WATER FUND</b>					
<b>REVENUE</b>					
Licenses, Permits and Fees	70,000	6,150	30,942	44.2%	86,063
Charges for Services	18,267,000	215,939	9,684,091	53.0%	17,255,947
Other Revenue	27,333,656	5,425	42,928	0.2%	294,812
Interest Income	25,000	25,805	115,736	462.9%	35,784
<b>REVENUE TOTALS</b>	<b>45,695,656</b>	<b>253,320</b>	<b>9,873,697</b>	<b>21.6%</b>	<b>17,672,605</b>
<b>EXPENSE</b>					
Salary and Benefits	5,614,331	435,000	3,091,603	55.1%	5,958,873
Services and Supplies	4,655,410	291,599	1,608,908	34.6%	2,528,863
Capital Outlay	29,346,200	515,085	1,030,891	3.5%	(192,124)
Insurance and Other Chargebacks	468,492	39,041	273,287	58.3%	468,492
Depreciation Expense	-	-	-	100.0%	2,470,280
Contingencies	1,000	-	-	0.0%	-
Debt Service	1,960,760	-	465,369	23.7%	717,388
Miscellaneous	15,000	-	-	0.0%	2
Interfund Transfers	3,602,313	306,859	2,148,014	59.6%	6,327,314
<b>EXPENSE TOTALS</b>	<b>45,663,506</b>	<b>1,587,584</b>	<b>8,618,072</b>	<b>18.9%</b>	<b>18,279,088</b>
<b>Fund 510 - WATER FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>45,695,656</b>	<b>253,320</b>	<b>9,873,697</b>	<b>21.6%</b>	<b>17,672,605</b>
<b>EXPENSE TOTALS</b>	<b>45,663,506</b>	<b>1,587,584</b>	<b>8,618,072</b>	<b>18.9%</b>	<b>18,279,088</b>
<b>Fund 510 - WATER FUND Totals</b>	<b>32,150</b>	<b>(1,334,264)</b>	<b>1,255,625</b>		<b>(606,483)</b>

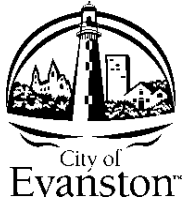
## Budget by Organization Report Through 07/31/18

Classification	2018 Budget	July 2018	YTD 2018	%	2017 Actual
<b>Fund 515 - SEWER FUND</b>					
<b>REVENUE</b>					
Charges for Services	12,589,650	1,165,370	7,281,137	57.8%	12,477,657
Other Revenue	2,104,000	-	-	0.0%	14,870
Interest Income	5,000	3,726	18,551	371.0%	16,023
<b>REVENUE TOTALS</b>	<b>14,698,650</b>	<b>1,169,095</b>	<b>7,299,688</b>	<b>49.7%</b>	<b>12,508,550</b>
<b>EXPENSE</b>					
Salary and Benefits	1,274,709	103,916	734,769	57.6%	1,313,154
Services and Supplies	2,558,630	25,387	62,884	2.5%	88,677
Capital Outlay	2,181,300	47,668	341,431	15.7%	16,941
Insurance and Other Chargebacks	269,988	22,499	157,493	58.3%	269,988
Depreciation Expense	-	-	-	0.0%	3,530,787
Debt Service	7,540,066	364,699	3,919,001	52.0%	1,143,643
Miscellaneous	1,500	-	-	0.0%	-
Interfund Transfers	991,677	82,640	578,478	58.3%	1,141,676
<b>EXPENSE TOTALS</b>	<b>14,817,870</b>	<b>646,808</b>	<b>5,794,056</b>	<b>39.1%</b>	<b>7,504,867</b>
<b>Fund 515 - SEWER FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>14,698,650</b>	<b>1,169,095</b>	<b>7,299,688</b>	<b>49.7%</b>	<b>12,508,550</b>
<b>EXPENSE TOTALS</b>	<b>14,817,870</b>	<b>646,808</b>	<b>5,794,056</b>	<b>39.1%</b>	<b>7,504,867</b>
<b>Fund 515 - SEWER FUND Totals</b>	<b>(119,220)</b>	<b>522,287</b>	<b>1,505,632</b>		<b>5,003,683</b>

## Budget by Organization Report Through 07/31/18

Classification	2018 Budget	July 2018	YTD 2018	%	2017 Actual
<b>Fund 520 - SOLID WASTE FUND</b>					
<b>REVENUE</b>					
Property Taxes	410,000	88,305	355,868	86.8%	-
Licenses, Permits and Fees	275,000	-	56,086	20.4%	199,513
Charges for Services	3,632,394	336,239	2,120,267	58.4%	3,611,308
Interfund Transfers	705,967	58,831	411,814	58.3%	755,967
Other Revenue	238,000	7,703	50,791	21.3%	250,687
<b>REVENUE TOTALS</b>	<b>5,261,361</b>	<b>491,077</b>	<b>2,994,827</b>	<b>56.9%</b>	<b>4,817,475</b>
<b>EXPENSE</b>					
Salary and Benefits	993,616	94,869	541,332	54.5%	890,220
Services and Supplies	3,488,676	305,873	1,906,352	54.6%	3,482,141
Capital Outlay	275,750	-	7,023	2.5%	24,635
Debt Service	21,797	-	665	3.1%	1,797
Miscellaneous	7,500	-	3,688	49.2%	3,057
Interfund Transfers	322,362	26,864	188,045	58.3%	504,807
<b>EXPENSE TOTALS</b>	<b>5,109,701</b>	<b>427,605</b>	<b>2,647,104</b>	<b>51.8%</b>	<b>4,906,657</b>
<b>Fund 520 - SOLID WASTE FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>5,261,361</b>	<b>491,077</b>	<b>2,994,827</b>	<b>56.9%</b>	<b>4,817,475</b>
<b>EXPENSE TOTALS</b>	<b>5,109,701</b>	<b>427,605</b>	<b>2,647,104</b>	<b>51.8%</b>	<b>4,906,657</b>
<b>Fund 520 - SOLID WASTE FUND Totals</b>	<b>151,660</b>	<b>63,472</b>	<b>347,723</b>		<b>(89,182)</b>





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 29, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, August 23, 2018 - August 29, 2018

Backlog (business days received until reviewed): 25

Volume (number of cases pending staff review): 9

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>pending ZBA 09/25/18</b>
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	2014 Orrington Avenue	R1	Building Permit	Interior and exterior remodel (Lubavitch Chabad Evanston)	06/21/18	pending revision from the applicant
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	pending revisions from the applicant
1	1509-1515 Hinman Avenue	R6	Zoning Analysis	Zoning verification letter	08/09/18	pending staff review
1	2247 Ridge Avenue	R5	Zoning Analysis	Zoning verification letter	08/09/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	1508 Fowler Avenue	R2	Zoning Analysis	Construct 24x24 detached garage in front yard	07/24/18	non-compliant, pending minor variation application
2	1727 Oak Ave	D3	Building Permit	Foundation permit (caissons only) for new 17-story, 169 unit active senior living residence (1727 Oak Ave Planned Development)	07/26/18	pending staff review
2	1110-1112 Pitner Avenue	R3	Building Permit	New 2-family; (2) new detached garages	08/03/18	non-compliant, pending revisions from applicant
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	925 Edgemere Court	R1	Building Permit	Replace driveway, add columns, gates, fence and extra parking	06/11/18	non-compliant, pending revisions from the applicant
3	935 Chicago Avenue	C1a	Building Permit	Asphalt repair	08/03/18	pending revisions from the applicant
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	pending revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant

4	1569 Maple Avenue	D3	Building Permit	Interior build out of existing 1st floor space	05/09/18	pending revisions from the applicant
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	non-compliant, pending revisions from the applicant
4	910 Custer Avenue	MUE	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	1315 Elmwood Avenue	R5	Building Permit	Paver patio and walk	07/17/18	non-compliant, pending revisions from the applicant
4	1500 Sherman Avenue	D4	Building Permit	New 15-story, mixed-use building with 3 floors of parking, ground floor retail and residential above (The Albion Planned Development)	07/19/18	<b>pending revisions, DAPR</b>
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending DAPR</b>
5	2102 Darrow Avenue	R3	Zoning Analysis	Subdivide property, keep existing SFR, demolish detached garage, construct new garage, construct new duplex and SFR with garages	07/09/18	non-compliant, pending revisions or minor variation application
5	2129 Ridge Avenue	R5	Zoning Analysis	Zoning verification letter	08/09/18	pending staff review
5	2121 Ridge Avenue	R5	Zoning Analysis	Zoning verification letter	08/09/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending DAPR</b>
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	<b>pending DAPR</b>
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2626 Reese Avenue	R1	Zoning Analysis	Construct 2 story gambrel roof SFR and 1 car detached garage	06/21/18	pending revisions from the applicant
6	2305 Lincolnwood Drive	R1	Building Permit	Replace and enlarge driveway, replace steps	06/22/18	pending additional information from the applicant
6	3121 Hartzell Street	R1	Building Permit	Addition, new garage and new deck	06/28/18	non-compliant, pending minor variation application
6	3233 Central Street	R4/oCSC-1	Building Permit	New 2-story, 12-unit multi-family residential building with 1-story 16 car garage	07/09/18	pending additional information
6	3026 Normandy Place	R1	Building Permit	Replace patio and front steps	07/11/18	pending additional information from the applicant
6	2437 Propsect Avenue	R1	Zoning Analysis	2-story addition to SFR	07/12/18	non-compliant, pending minor variation application
6	2735 Colfax Street	R1	Building Permit	Replace deck with covered porch, construct new fireplace	08/01/18	non-compliant, pending revisions from applicant
6	3235 Hartzell Street	R1	Building Permit	Cap existing stoop with bluestone, install new patio	08/09/18	pending staff review
6	2658 Ewing	R1	Building Permit	Add new walk and patio	8/23/2018	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	<b>pending additional information from the applicant and DAPR</b>
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application

7	2021 McDaniel Avenue	R1	Building Permit	New paver walk and patio	05/09/18	pending additional information from the applicant
7	1802 Colfax Street	R3	Building Permit	Construct patio and steps in street side yard at SFR	05/22/18	non-compliant; pending revisions from the applicant
7	2041 Hawthorne Lane	R1	Zoning Analysis	New SFR and attached garage	06/05/18	non-compliant, pending revisions from the applicant
7	2752 Bryant Avenue	R1	Zoning Analysis	Construct paver walks and remove existing walks	06/11/18	non-compliant, pending revisions from the applicant
7	2145 Pioneer Road	R1	Zoning Analysis	Demo existing garage, construct new 20x24 det-garage	07/12/18	non-compliant, pending revisions or variation application
7	2814 Garrison Avenue	R1	Building Permit	Concrete parking pad	07/18/18	pending additional information from the applicant
7	2200 Dodge Avenue	R1	Building Permit	Concrete sidewalk	07/20/18	pending additional information from the applicant
7	2864 Sheridan Place	R1	Building Permit	New patio	08/09/18	pending staff review
7	1614-1620 Central Street	O1	Building Permit	Zoning verification letter	08/09/18	pending staff review
7	1314 Rosalie Street	R1	Building Permit	Paver patio, wood deck, roof overhang	8/27/2018	pending staff review
8	348 Custer Avenue	R5	Building Permit	Remodel basement for new 1-bedroom apartment	02/16/18	pending major variation application
8	525 Howard Street	B3	Building Permit	Parking lot improvement	05/01/18	<b>pending DAPR</b>
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	611 Ridge Avenue	R1	Building Permit	Rebuild detached garage	06/18/18	non-compliant, pending revisions from the applicant

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	<b>pending ZBA 09/25/18</b>
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	<b>pending DAPR &amp; PC</b>
1	1724 Sherman Avenue	D2	Special Use	Type 2 Restaurant (Kilwins Chocolate)	07/06/18	<b>pending P&amp;D 09/17/18</b>
1	413 Grove Street	R1	Appeal	Appeal of Zoning Administrator's decision to grant minor variation with conditions	07/19/18	<b>pending ZBA 09/04/18</b>
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	<b>pending DAPR, PC &amp; ZBA</b>
2	1508 Fowler Avenue	R2	Major Variation	Construct detached garage in front yard	07/24/18	determination after 08/29/18
2	1561 Florence Avenue	R3	Minor Variation	Side yard setback for 2nd floor addition	07/31/18	determination after 08/27/18
2	2200 Main Street	R2	Special Use and Major Variation	Expand a Day Care Center	07/18/18	<b>pending P&amp;D 09/17/18</b>
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	determination after 08/28/18

4	1555 Oak Avenue	R6	Substitution of Special Use	Substitution of special use for a retirement home (The King Home)	07/13/18	pending additional information from the applicant
5	1625 Payne, 2147-2149 Dewey & 2118-2120 Ashland	MXE	Special Use	Daycare - domestic animal plus a kennel	05/24/18	<b>pending CC 09/17/18</b>
5	2119 Ashland Avenue	MXE	Text Amendment, Special Uses and Major Variation	Text amendment for brew pub, special use for banquet hall and brew pub and variations to reduce required setbacks and to eliminate required loading dock	06/28/18	<b>pending P&amp;D 09/17/18</b>
5	2415 Wade Street	R2	Major Variation	Building lot coverage, front and interior side yard setbacks and reduce parking requirement for additions to SFR	08/01/18	<b>pending ZBA 09/04/18</b>
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations (Nic's Organics)	07/18/18	<b>pending additional information from the applicant</b>
6	2437 Prospect Avenue	R1	Minor Variation	Building lot coverage for addition	08/01/18	determination after 08/27/18
6	2626 Reese Street	R1	Major Variation	Building lot coverage, setbacks open parking for new SFR	08/10/18	<b>pending ZBA 09/25/18</b>
7	2004 Central Street	B1a	Special Use	Special Use for expansion of an existing type-2 restaurant into adjacent space (Backlot Coffee)	07/09/18	<b>pending P&amp;D 09/17/18</b>
8	348 Custer Avenue	R5	Major Variation	Major variation to reduce lot size and lot width to increase number of dwelling units from 2 to 3	06/25/18	<b>pending P&amp;D 10/08/18</b>
8	721 Case St	R5	Zoning - Minor Variance	Building Lot Coverage Variation For A 1-Car Detached Garage	8/22/2018	pending public notice
9	514 Custer Avenue	R3	Special Use & Fence Variation	Replace public utility equipment with DC-in-a-box and 14' and 20' fire walls (fencing) for ComEd	06/14/18	<b>pending ZBA 09/04/18</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 31, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

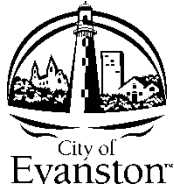
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, August 31, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Crosswalk locations have been corrected to prepare for next stage of construction. Vibration monitoring has concluded as excavation and foundation activities have been completed. Contractor has been notified to adhere to permitted construction hours.	8/29/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	All construction materials stored on site have been removed. Landscaping has been completed.	8/29/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Foundation walls are in place. Exterior walls are being erected.	8/29/2018
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Caisson installation is in progress. Construction fencing is in place.	8/29/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence and screening have been installed. Contact signage has been posted.	8/29/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Streets and alleys are kept clean. Final inspections have been completed. Occupancy certificate has been issued. Project will be removed from weekly report.	8/28/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule for October 2018. Final inspections are in progress. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th. Northwestern Univ. has received sound engineering reports and is evaluating next steps to address mechanical unit noise concerns.	8/30/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	8/29/2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Public Health Manager

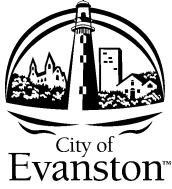
Subject: Food Establishment License Application Weekly Report

Date: August 31, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
1	1709 Benson Ave	Bat 17	8/24/2018	Change of Ownership - Pending Inspections
3	517 Dempster St	French Kiss Café	8/14/2018	Change of Ownership - Pending Pre-Operational Health Inspection
4	1633 Orrington Ave	Lao Sze Chuan	8/8/2018	Change of Ownership - Pending Inspections
8	2485 Howard St	Shallots Express (Kosher Deli inside Jewel)	8/7/2018	License Issued
1	817 University Pl	Mexican Restaurant (Name TBD)	7/12/2018	Pending Building Permit Submittal
4	1042 Wesley Ave	Backlot Hospitality	6/27/2018	Pending Inspections
1	1724 Sherman Ave	Kilwins Chocolates, Fudge & Ice Cream	6/13/2018	Pending Inspections
1	716 Church St	Colectivo Coffee Roasters	5/14/2018	Pending Inspections
2	2000 Dempster St	I Love Sweets	5/14/2018	Pending Inspections
1	1635 Chicago Ave	Prairie Moon	5/1/2018	License Issued
3	1111 Chicago Ave	Binny's Beverage Depot	3/20/2018	Pending Inspections
5	1829 Simpson St	Lenny & Lambs	1/11/2018	Pending Building Permit Approval
8	721 Howard St	Theo Ubique Cabaret Theatre	12/19/2017	Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 31, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
1	Terneo 3634 LLC (Bat 17 - New Owner)	1707-1709 Benson	C	Restaurant (Liquor)	Sun: 10am-1am; M-TH: 11am-1am; F-Sa: 11am-2am	6/29/18	Pending City Council
4	Next of Kinship	1603 Orrington Ave	T	Caterer (Liquor)	Vary – private/catered events	8/21/18	Pending City Council
7	Compass Group USA dba Chartwell's (NU Norris Center)	1999 Campus Drive	R	University (liquor)	M-Th: 10am – 1am; Fri-Sun 10am-2am.	6/26/18	Pending City Council
7	Compass Group USA dba Chartwell's (NU Catering)	1999 Campus Drive	T	Caterer (Liquor)	M-Th: 11am-1am; Fri-Sat: 11am-2am; Sun: 12am-1am	6/26/18	Pending City Council
7	Levy Premium Foodservice	2255 Campus Drive	T	Caterer (Liquor)	Vary – private/catered events	7/20/18	Pending City Council

Liquor Applications Received and Pending

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 31, 2018**

***Have a Happy and Safe Labor Day Weekend!!!***

## ***We Need Your Legislative Proposals for 2019***

Has your community identified an issue that requires a legislative solution? Is your community working on a local initiative that may be introduced as legislation in 2019? Please let us know by responding to the call for legislative initiatives and issues that staff recently sent to membership. Proposals that have regional and statewide implications will be considered by the Legislative Committee for inclusion in the 2019 NWMC Legislative Program. Sharing the background on local initiatives provides the context necessary for staff and the Legislative Committee to review the legislation.

The call for initiatives includes a form that allows members to identify local issues, highlight those that require a legislative approach and describe any actions taken to address them to date. Federal issues should also be submitted at this time. The form includes a sample response to assist in completing the request. Please return the completed form to Chris Staron via email, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org), or fax, 847-296-9207 by Friday, September 14. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

## ***Today's the Day to Register Your Delegates to the NWMC Board of Directors***

Today is the deadline to register delegates and alternate delegates for the NWMC Board of Directors. Members are requested to remit the form to Karol Heneghan via fax, 847-296-9207 or email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org) by close of business. The NWMC Board will resume its monthly meeting schedule on Wednesday, September 12. *Staff contact: Karol Heneghan*

## ***Illinois Tollway Hosting Open House on Tri-County Access Project***

The Illinois Tollway is hosting a public open house for the Tri-County Access Project on Thursday, September 6 from 4:00 to 7:00 p.m. at Concorde Banquets, 20922 N. Rand Rd in Kildeer. The purpose of the Tri-County Access Project is to “determine once and for all how to ease traffic congestion in Lake, northern Cook and eastern McHenry counties in a way that is environmentally-friendly and fiscally responsible”. Information will be available on the project study limits, schedule, draft Purpose and Need of the project, potential alternatives, and issues to be addressed as part of the study. Tollway staff will be available to answer questions. There will not be a formal presentation, and visitors are welcome to come and go as they please. More information can be found at <http://tricityaccess.org/>. *Staff contacts: Josh Klingenstein, Cole Jackson*

## ***2019 Ford F-150 Model Year Rollover***

Ford Motor Company has agreed to a 2019 model year contract rollover on the SPC Ford F-150 XL 2WD, 2-Door Regular Cab Contract #148 with Roesch Ford, Bensenville, IL, that runs through January 13, 2019. For questions or additional information, please contact Brian Kilduff, 630-279-6000 ext. 2245 or [briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com). *Staff contact: Ellen Dayan*

## ***Metropolitan Mayors Caucus Housing and Development Committee Tours Adaptive Re-Use Development in Aurora***

The Metropolitan Mayors Caucus (MMC) Housing and Development Committee met on August 29 to tour the St. Charles Senior Living Facility, a redevelopment of the St. Charles Hospital on the edge of downtown Aurora. Participants heard from city and developer staff about the project's funding and construction. The group also took a tour of the historic facility and discussed strategies for funding similar adaptive re-use projects in its communities. The MMC Housing and Development Committee's next meeting is on October 31. *Staff contacts: Josh Klingenstein*

## ***Volkswagen Settlement Update - Illinois Beneficiary Mitigation Plan***

*Update on the \$108 million VW Settlement Environmental Mitigation Trust allocation from the desk of Illinois EPA Office of Community Relations Manager Brad Frost:*

The Illinois EPA received over 1600 comments and 225 Survey responses along with a great deal of participation at its listening sessions and presentations. Numerous changes were made in finalizing the BMP. Your participation has benefitted the final development. Illinois EPA submitted its BMP to the Trust on August 28, 2018. The BMP may be found on the Illinois EPA's [VW Settlement](#) webpage.

The Illinois EPA is establishing a new grant program, Driving a Cleaner Illinois, to distribute Environmental Mitigation Trust monies. Applicants will apply to the program to replace old heavy (not passenger) diesel engines with new all-electric, alternate fuel or clean diesel engines to reduce ozone forming air emissions in Illinois. Illinois EPA will open each funding round with the issuance of a Notice of Funding Opportunity (NOFO). The first funding round is now open and the NOFO is available at: [www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx](http://www2.illinois.gov/sites/GATA/Grants/SitePages/CSFA.aspx).

The first round will provide \$20 million total for (1) public transit projects in the Chicago metropolitan area and (2) an electric school bus pilot project in Cook County. Factors supporting the Chicago area as a Priority Area for funding include: (1) it is an ozone non-attainment area; (2) it has the highest population density; (3) it has the most robust public transportation network in the state and one of the largest in the country; (4) it had most of the illegal VW cars; and (5) it has the largest number of environmental justice areas in Illinois.

Future rounds of funding will provide funding to other priority areas as defined by the BMP. More information about public input, development of the BMP and the first funding round may be found on the Illinois EPA's [VW Settlement](#) webpage. Illinois EPA is establishing a listserv for Driving a Cleaner Illinois. You will not receive future e-mails about the program unless you sign up for the listserv. You will find the listserv signup in the Contact section of our VW Settlement webpage. For questions or additional information, please contact Brad Frost, 217/782-7027 or [brad.frost@illinois.gov](mailto:brad.frost@illinois.gov). *Staff contacts: Ellen Dayan, Cole Jackson, Joshua Klingenstein*

### ***Don't Forget to Register for the 2018 IML Annual Conference***

Don't forget to register for the Illinois Municipal League (IML) annual conference on September 20-22 at the Hilton Chicago. The IML conference offers educational sessions germane to the operations of local government as well as the opportunity to network with elected officials and staff from every region of the state. Highlighting the conference is the opening general session featuring former professional football and baseball star Bo Jackson. For more information and to register, please visit [www.iml.org/conference](http://www.iml.org/conference). *Staff contact: Mark Fowler*

### ***If You Attend the IML Conference, Stop by the SPC Vendor Booth***

While attending the IML conference, please stop by the Suburban Purchasing Cooperative (SPC) at the vendor fair (Booth #302). The SPC booth will feature six vendors: Call One, Currie Motors, Foster Coach, Fire Service, Inc., Laport and Standard Equipment. The exhibit hall will be open on Thursday, September 20 from 2:00 to 5:00 p.m. and on Friday, September 21 from 10:00 a.m. to 5:00 p.m. *Staff contact: Ellen Dayan*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, September 5 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, September 12 at 12:00 p.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, September 12 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, September 18 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, September 19 at 8:30 a.m. at the NWMC offices.

*NWMC Transportation Committee* will meet on Thursday, September 27 at 8:30 a.m. at the NWMC offices.