



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: February 17, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 10, 2017 – February 16, 2017

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Public Works Agency

Disbarment of ALamp Concrete Contractors

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 20, 2017

City Council - **CANCELLED**

www.cityofevanston.org/citycouncil

Tuesday, February 21, 2017

Final Town Hall Meeting with Mayor Tisdahl

<https://www.cityofevanston.org/Home/Components/Calendar/Event/1822/250>

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Preservation Commission

www.cityofevanston.org/preservationcommission

Housing & Community Development Act Committee - CANCELLED

<http://www.cityofevanston.org/events/2016/03/housing-community-development-act-committee-43/>

Board of Ethics

www.cityofevanston.org/boardofethics

Wednesday, February 22, 2017

Transportation & Parking Committee Meeting

www.cityofevanston.org/transportationcommittee

Economic Development Committee

www.cityofevanston.org/economicdev

Thursday, February 23, 2017

Parks and Recreation Board

www.cityofevanston.org/recreationboard



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of February 10, 2017 through February 16, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2234	2391
SERVICE REQUESTS	442	463
TOTAL CHATS	35	92
TOTAL TEXT	24	16

Top 5 Service Requests

Total

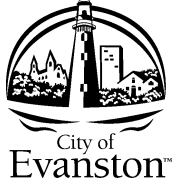
Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Building Permit Inspection Request | 93 |
| 2. Trash Special Pick up | 56 |
| 3. Broken Parking Meter | 37 |
| 4. Fire Prevention – Inspection of Commercial Property | 13 |
| 5. Child Seat Installation or Inspection | 12 |
| Recycling – Missed Pickup | |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services –Parking	275
Administrative Services -Finance	34
Administrative Services -HR	31
Administrative Services - Other	71
City Clerk’s Office	60
City Manager’s Office	5
ComDev / Economic Development	17
ComDev/ Bldg Inspections	222
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	11
General Assistance	2
Fire Life Safety	23
PublicStuff Request	257
Health	127
Information	404
Law	11
Library	3
Mayor’s Office	5
Other/311	269
Other – Social Services	14
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	15
Parks – Other	9
Parks/Recreation	38
Parks – Forestry	16
Parks- Recreation Programs	85
Police	74
Public Works / Fleet	4
Public Works / Street Sanitation	70
Public Works / Engineering	15
Tax Assessment Office	6
Utilities – Power	0
Utilities – Sewer	2
Utilities – Water	56
TOTAL	2234



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 13, 2017

Date: February 17, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of February 13, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP17-19 Main Library Back-Up Generator Eng. Services 2017	Library	The Evanston Public Library is seeking proposals from experienced electrical engineering firms for Professional Engineering Services for the selection of equipment and creation of all necessary construction drawings and documents for a facility wide electrical back-up generator.	\$50,000	3/21	4/19

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	2/27/2017	Key to the City - Bernice Weissbourd	P	CC	Francellno	
Mayor	2/27/2017	Key to the City - Morton Schapiro	P	CC	Francellno	
Mayor	2/27/2017	Key to the City - Bishop Carlis Moody	P	CC	Francellno	
CMO	2/27/2017	Street Sweeping March 1	A	CC	Bobkiewicz	
CMO	2/27/2017	2016 EFD Annual Report	C	CC	Bobkiewicz	
PWA	2/27/2017	Solid Waste RFP	D	APW	Stoneback	
PWA	2/27/2017	Debris Hauling Contract Extension	B	APW	Stoneback	
PWA	2/27/2017	Granular Material Contract Extension	B	APW	Stoneback	
PWA	2/27/2017	Award of Material Testing Services	B	APW	Stoneback	
Admin Svcs	2/27/2017	2017 Fleet Fuel Purchase	B	APW	Storlie	
Admin Svcs	2/27/2017	Fleet Parts Purchase	B	APW	Storlie	
Admin Svcs	2/27/2017	Tire Repair Service	B	APW	Storlie	
CMO	2/27/2017	CCS Contract Extension - Robert Crown	B	APW	Lyons	
CMO	2/27/2017	IMET Tolling Extension	B	APW	Lyons	
CMO	2/27/2017	Amending USPS Lease	R	APW	Lyons	
CMO	2/27/2017	Washington National Surplus Distribution TIF	R	APW	Lyons	
PWA	2/27/2017	Invest in Cook Grant Application for Main Street	R	APW	Stoneback	
PWA/Legal	2/27/2017	Skokie Water Agreement	R	APW	Stoneback/ Farrar	
Legal	2/27/2017	Liquor License - Class D - Red Hot Chilli Pepper Restaurant	O	APW	Farrar	
Legal	2/27/2017	Liquor License - Class W - Little Beans Café	O	APW	Farrar	
Legal	2/27/2017	Liquor License Decreases (3) - two Starbucks, and Alcove	O	APW	Farrar	
Legal	2/27/2017	Amending Title 11, Admin Adjudication	O	APW	Farrar	
PWA	2/27/2017	IEPA Water Pollution Control Loan Program	O	APW	Stoneback	Action
CD	2/27/2017	Decibel Level Amendments	O	APW	Muenzer	Action
CD	3/13/2017	Transit Planning 4 All Survey	P	CC	Muenzer	
CMO	3/13/2017	CAFR GFOA Award presentation	P	APW	Lyons	
CMO	3/13/2017	NU Property - 1840 Oak	D	APW	Bobkiewicz	Cont'd from 2/13
Library	3/13/2017	Phase 2 of Construction at Library Underground Parking Garage	B	APW	Danczak-Lyons	
PWA	3/13/2017	Chandler Elec/HVAC Engr Svcs	B	APW	Stoneback	
PWA	3/13/2017	Fountain Square - Award Const.	B	APW	Stoneback	
PWA	3/13/2017	Howard Street Theater Arch Svcs	B	APW	Stoneback	
PWA	3/13/2017	Howard Street Corridor Engineering	B	APW	Stoneback	

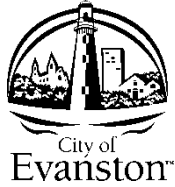
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
2/22/2017	7:00 PM	Economic Development Committee				
2/27/207	6:00 PM	Administration & Public Works, Planning & Development, City Council				
DEFERRED						
Dept	Date	Item	Action	Committee	Staff	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CMO		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Scott Mangum, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: February 16, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, February 8, 2017 - February 15, 2017

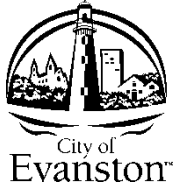
Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2014 Orrington Avenue	Zoning Analysis	Construct 3rd story, new façade, addition for elevator (Lubavitch Chabad of Evanston)	12/06/16	non-compliant, pending revisions
2	1881 Oak Avenue	Zoning Analysis	Reduce on-site required parking for residents and retail uses to allow 25% of spaces to be rented to others (E2)	02/03/17	non-compliant, pending Major Adjustment to PD
3	112 South Boulevard	Building Permit	1st and 2nd floor additions to SFR	12/08/16	pending minor variation determination
3	1134 Judson Avenue	Zoning Analysis	Enlarge deck, enclosed rear porch	02/14/17	pending additional information from applicant
4	1113 Sherman Avenue	Building Permit	Construct detached garage out of shipping containers at multi-family dwelling	01/20/17	non-compliant, pending revisions
5	1748 Brown Avenue	Building Permit	New detached garage at SFR	11/29/16	non-compliant, pending revisions from applicant
5	2215 Wesley Avenue	Building Permit	Interior remodel and 2nd-story addition to SFR	01/03/17	non-compliant, pending revisions from applicant
5	1837 Hovland Court	Building Permit	Interior remodel at SFR	01/18/17	pending review
5	1735 Hartrey Avenue	Building Permit	Repairs to SFR (property standards citation)	02/01/17	pending review
5	2027 Emerson Street	Building Permit	New detached garage at SFR	02/09/17	non-compliant, pending revisions
5	824-28 Noyes Street	Building Permit	New 44-unit multi-family dwelling	02/14/17	pending review
6	2520 Isabella Street	Building Permit	Replace stone walk with concrete walk	10/18/16	pending additional information from the applicant
6	2628 Gross Point Road	Zoning Analysis	Construct 12-unit residential building with ground floor retail and roofed but not enclosed parking (revisions)	01/24/17	pending staff review
6	3615 Hillside Road	Building Permit	Addition to SFR	10/19/16	non-compliant, pending revisions
6	2109 Forestview Road	Building Permit	Remove rear deck, replace with paver patio	11/14/16	pending additional information from applicant
6	3040 Payne Street	Building Permit	2-story addition to SFR	01/20/17	pending staff review
6	2447 Lincolnwood Drive	Zoning Analysis	Construct stoop and stair to existing patio	02/15/17	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR
7	1926 Harrison Street	Building Permit	Remove existing overhead door, replace with larger door (FinnPro Painting and Restoration)	01/17/17	DAPR 02/22/17
7	2705 Ashland Avenue	Building Permit	Construct site development and foundations up to underside of event level slab (NU - Welsh-Ryan Arena)	02/03/17	pending final DAPR
8	711 Howard Street	Building Permit	Type-1 restaurant build-out (Jamaican Restaurant)	02/06/17	pending DAPR
9	1327 Kirk Street	Building Permit	Construct attached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions

9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	work done w/out a permit, minor variation partially approved/denied, follow-up due 04/30/17
9	747 Wesley Avenue	Building Permit	Remodel basement to multi-family dwelling	01/06/17	pending additional information from applicant
9	1514 Main Street	Building Permit	Reconstruct addition to SFR	01/26/17	non-compliant, pending minor variation application
9	1507 Seward Street	Building Permit	Construct new 24x20 detached garage at SFR	2/7/2017	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
3	112 South Boulevard	Minor Variation	Side yard setback for 2nd story addition	12/08/16	Determination after 02/23/17
4	630 Davis Street	Substitution of Special Use	Type 2 Restaurant, Aloha Poke (previously Jamba Juice)	02/01/17	Determination after 02/23/17
6	2645-49 Highland Avenue	Fence Variation	Construction of a metal wire mesh and picket fence within the front yard	01/31/17	Determination after 02/17/17
7	2658 Sheridan Road	Major Variation	Circular Driveway that is not on a Type 1 Street	01/26/17	ZBA 03/07/17 & P&D 03/27/17
7	2006 Central Street	Special Use	Type 2 Restaurant, Backlot Coffee, with accessory coffee roasting	01/25/17	ZBA 03/07/17
7	1121 Colfax Street	Minor Variation	Building lot coverage	01/25/17	Determination after 02/17/17
7	630 Clinton Place	Major Variation	Rear yard setback for addition and chimney	02/06/17	Preservation 2/21/17, DAPR 02/22/17 & ZBA 03/07/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 17, 2017

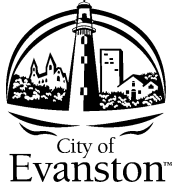
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, February 17, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. No construction activity at time of inspection. Awaiting for receipt of revised maintenance agreement for drainage plan approval. Contractor has ordered utility locates for the project.	2/13/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. All construction conditions approved. Interior roughs underway.	2/13/2017
4	1571 Maple Avenue	Mixed Use Building	Steel framework and pre-cast concrete decking are in progress. MEP roughs continue to move forward on floors 1 through 8. Public walkway and the covered pedestrian walkway are clear. Catch baskets are clear. Construction fencing and dust control screening is in place and plumb. Project site is orderly.	2/15/2017
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display case staging and CTV monitor installation continues on 1st through 3rd floors. Interior finish work continues to move forward on all floors. Exterior of the job is clean and in order. Catch basket is clean.	2/15/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior work continues on all floors. There were no obstructions in the public right of way at the time of inspection. The construction fencing along the alley frontage is in place.	2/15/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Forms for foundation and grade beams at the southern end of the project have been completed. Concrete work continues at the sea wall along the shore line. Steel post and beam work continues to move forward at the north end of the site. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is being kept in order.	2/15/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Framing and shaft liners of fire rated enclosures for mechanicals and hoist ways have been approved. MEP roughs have gained approval through the 7th floor. Job is well kept with materials stored neatly. Fences, windscreen and silt fences are in place and in good condition. Street cleaning is done as needed and catch baskets are emptied on a weekly basis.	2/13/2017



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services
Department

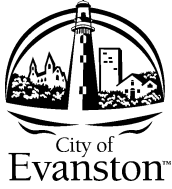
Subject: Food Establishment Application Weekly Report

Date: February 17, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of February 12, 2017

Please contact me at 847/448-8289 or iogbo@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Zen Shiatsu Chicago	825 Chicago	3	2/13/2017	Food Establishment License	Currently Open



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: February 17, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

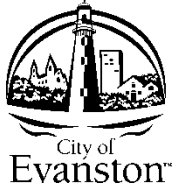
Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
1	Red Hot Chilli Pepper Restaurant	500 Davis Street, #102	D	Restaurant (Liquor)	Sun-Sat: 11 am – 1 am	12/23/16	Pending City Council Introduction
2	Hilton Garden Inn	1818 Maple Ave	C	Hotel/Restaurant (Liquor)	Mon-Sun: Noon-Midnight	1/26/17	Pending Liquor Board Meeting
9	Little Beans Café	430 Asbury	W	Indoor Recreation Facility (Beer/Wine)	Sun: 12 pm – 10 pm; Mon – Thu: 4 pm – 8 pm; Fri: 1 pm-10 pm; Sat: 11 am- 10 pm	1/18/17	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



Memorandum

To: Wally Bobkiewicz, City Manager

From: David Stoneback, Public Works Agency Director
Lara Biggs, P.E., Bureau Chief – Capital Planning / City Engineer

Subject: Disbarment of ALamp from City of Evanston Contracts

Date: February 17, 2017

On February 6, 2017, the City of Evanston issued A. Lamp Concrete Contractors, Inc. (800 E. Irving Park Road, Schaumburg, IL) a notice of disbarment from participation on City of Evanston contracts, effective immediately. Any bids received by the City from ALamp will not be opened. The notice sent to ALamp is attached.

ALamp has several ongoing contracts with the City of Evanston, as follows:

- 2016 Alley Paving (Bid 16-54)
- 2016 Parking Lot Improvements (Bid 16-55)
- Green Infrastructure Rehabilitation of the Lorraine H. Morton Civic Center Parking Lot (Bid 14-60)

ALamp is also the general contractor on Emerson/Ridge/Green Bay Intersection Improvements, which is a contract they hold with the Illinois Department of Transportation. This contract is expected to be completed this spring.

This disbarment has no legal effect on any ongoing contracts. City staff will work to coordinate the smooth completion of the contracts with ALamp in this coming construction season.

Attachments:

Letter to A. Lamp Concrete Contractors, Inc., dated 2/6/17



Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Construction
2300 South Dirksen Parkway / Springfield, Illinois 62764

December 20, 2016

Ms. Adele Lampignano, President
A. Lamp Concrete Contractors, Inc.
1900 Wright Boulevard
Schaumburg, Illinois 60193

Dear Ms. Lampignano:

The Prequalification Section received a copy of a letter dated December 19, 2016 from the Chief Procurement Officer for the Illinois Department of Transportation suspending A. Lamp Concrete Contractors, Inc. for violation of the Illinois Administrative Code, Title 44, Sec. 6.

Therefore, in accordance with Title 44 Illinois Administrative Code, Section 650, the prequalification ratings of A. Lamp Concrete Contractors, Inc. are hereby revoked effective December 20, 2016. In addition, A. Lamp Concrete Contractors, Inc. has voluntarily excluded themselves from participating on all IDOT letting through the April 22, 2018 letting.

Questions or comments may be addressed to Mr. Michael Copp, Prequalification Engineer (Act), at (217) 782-3413.

Sincerely,

A handwritten signature in black ink that reads "Tim Kell" with a small "mc" written below the name.

Tim Kell, P.E.
Engineer of Construction

bcc: Paul Loete
Maureen Kastl
Bill Grunloh
William Barnes:(Attn: Phil Kaufmann)
John Fortmann:(Attn: Tony Quigley)



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING FEBRUARY 17, 2017

Governor Rauner Proposes Permanent Property Tax Freeze – See Today's NWMC Legislative Update

On Wednesday, Governor Bruce Rauner gave his third budget address to the General Assembly and called for a permanent property tax freeze in exchange for a permanent increase in the income tax. For more details on the governor's address and legislation introduced in the 100th General Assembly, please see today's NWMC Legislative Update. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Now, More than Ever

With proposals regarding property tax freezes, state shared revenue reductions and nearly 400 substantive and 200 shell bills impacting local government swirling about the state capitol, we strongly urge you to attend the NWMC Legislative Days, scheduled for Tuesday, March 14 through Thursday, March 16 in Springfield. Tuesday's events will begin with a briefing at the Illinois Municipal League offices, followed by committee hearings in the capitol and the annual informal dinner with our legislators, scheduled for 6:30 p.m. at the Sangamo Club. The remainder of the week will consist of participation in committee hearings as well as meetings with House/Senate leadership and legislators to promote the Conference's legislative agenda and stress the impacts of the budget crisis and pending legislation on local governments.

With the March 17 deadline to approve Senate bills in committee (the House deadline is March 31), NWMC Legislative Days provide the opportunity to influence legislation before it advances to each chamber for final consideration. Please RSVP your attendance to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122 by Friday, March 3. Also, please secure hotel reservations as soon as possible. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Legislative Committee Forwards Recommendations on Pending Bills

Thank you to the members of the NWMC Legislative Committee, who met for nearly two hours on Wednesday to review and propose positions on legislation pending before the General Assembly. The committee reviewed and took positions on 130 bills and were subsequently emailed an additional 139 new bills to consider. The committee's recommendations will be forwarded to the NWMC Board of Directors for approval at their meeting on March 8. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

New SPC NAPA Vehicle Parts, Inventory Management Program Update

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to provide additional information on the two new programs to supply vehicle/truck parts and manage fleet inventory operations. The agreements piggyback onto programs offered by the National Joint Purchasing Alliance (NJPA), a Staples, Minnesota based national municipal contracting agency created by state statute in 1976. The link to information on the programs may be found by visiting <http://www.nwmc-cog.org/Suburban-Purchasing-Cooperative/Auto-Parts-Programs.aspx>. As a reminder, the new contracts are as follows:

- NAPA Parts NJPA Contract #062916-GPC (SPC Contract #169) brings more than 400,000 NAPA Parts and Accessories to contract purchasing. NAPA is the leader in automotive & truck replacement parts, auto-body & paint products, tools & equipment, specialty parts, accessories, and service items. Two-hour delivery is generally available throughout the U.S. from 6,000 stores in all 50 states. Non-locally stocked products generally ship next day from 59 distribution centers. Utilizing NJPA's national, competitively

solicited contract gives technicians the parts they need, when they need them, saving time and money while satisfying all SPC bidding requirements. To view the NAPA parts discount schedule, please visit http://www.nwmc-cog.org/SPC-Documents/SPC_NJPA_NAPA-price-discounts-062916-GPC.aspx.

- NAPA IBS NJPA Contract #061015-GPC (SPC Contract #168) supplies on-site and offsite vendor managed inventory operations with government fleet and warehousing facilities. NAPA-IBS can provide key added-value assistance to government fleet organizations to help their shops parts operation run smoothly and efficiently. NAPA Auto Parts provides parts, service and expertise necessary to provide a reliable and completely “dedicated” on-site source of repair parts and services for NJPA/SPC members to:
 - o Achieve a significant reduction in administrative procedures
 - o Reduce transactional costs through centralized billing across multiple vendors
 - o Deliver increases in on-demand parts availability
 - o Drive increases in fleet technician performance
 - o Reduce vehicle downtime in fleet operations
 - o Eliminate obsolete parts and shrinkage costs through efficient parts room management technologies
 - o Significantly reduce the cost of parts and warehouse inventory ownership
 - o Provide a turn-key sourcing solution service that will enable government agencies to operate the repair and warehouse facilities more efficiently, resulting in savings of funds through cost avoidance

The agreements commenced February 8, 2017 and will continue for two years, with an option for an additional year by mutual agreement of the parties. NAPA contacts for both programs have been assigned, so for questions or additional information, please contact staff or:

Parts & Accessories (Contact #169): Don Lachance, NAPA Genuine Parts, Government Sales Manager, Major Accounts 678-934-5057 (office), 404-386-4157 (cell), or Don.Lachance@genpt.com.

Vendor Managed Inventory (Contact #168): Steve Brisco, NAPA IBS, Division IBS Manager, 630-416-2929 (office), 770-557-5335 (cell), or Steven.Brisco@genpt.com. *Staff contact: Ellen Dayan*

SPC FCCCC to Host March 22 Ambulance Vendor Showcase

As we reported last week, the Suburban Purchasing Cooperative (SPC) Ambulance Contract #133 for the 2017 Horton Type I Additional Duty Ambulance with Foster Coach of Sterling, IL expires on October 1, 2017. The new SPC Fire Core Cost Containment Committee (FCCCC) met last week to develop specifications and Requests for Proposals for a new ambulance contract, and possibly a new heavy duty fire apparatus. Although their work has just begun, we would again like to recognize the members of the committee and thank them for the time and effort they have agreed to spend on this project:

- Kent Adams, Romeoville Fire Department Chief
- John Dahlgren, *Des Plaines* Fire Department Emergency Vehicle Technician
- Dave Habecker, Village of Thornton Fire Chief
- Jeff Janus, Bloomingdale Fire Protection District Chief
- Dennis Kennedy, *Morton Grove* Fire Department Lieutenant (Chairperson)
- Kevin Krotky, *Mount Prospect* Public Works Department Mechanic
- Todd Novak, *Mount Prospect* Fire Department Lieutenant
- Mike O’Hara, *Elk Grove Village* Fleet Services Administrator
- Ed Rogers, *Des Plaines* Fire Department Division Chief, EMS
- Kevin Walsh, Village of Glenwood Fire Chief

Prior to releasing a Request for Information (RFI), the Committee will hold a vendor showcase on Wednesday, March 22, 9:00 a.m. to 11:00 a.m., at the Northeastern Illinois Public Safety Training Academy (NIPSTA)

2300 Patriot Boulevard in Glenview. Participants will have the opportunity to see the ambulances and talk with the vendors. Additional information will be sent shortly. *Staff contact: Ellen Dayan*

Think Spring (to sell your vehicles and equipment)!

Following up on the success of the January 24 surplus vehicle and equipment auction, America's Auto Auction notified staff that they already have 40 vehicles booked for the Tuesday, April 25 auction. For more information on how to participate in the NWMC auction program, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx>, contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or Bruce.Uhter@americasautoauction.com or Sales Representative Jim Fee, jamesfee7522@yahoo.com or 773-315-0293. *Staff contact: Ellen Dayan*

2017 NWMC Annual Gala Sponsorships Available

Last week, staff sent sponsorship information for the NWMC Annual Gala, scheduled for Wednesday, June 21 at Manzo's Banquets in Des Plaines. Plenty of premier sponsorship opportunities are still available for the Gala, which is the organization's primary social and fundraising event.

If you know of potential sponsors to whom you would like us to send information, please contact Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. In addition, please visit the NWMC Gala event page on the NWMC website for more information, <http://www.nwmc-cog.org/News-and-Events/2017-NWMC-Gala-Sponsorship-Opportunities.aspx>. *Staff contacts: Karol Heneghan, Marina Durso*

Meetings and Events

NWMC Bicycle/Pedestrian Committee will meet Tuesday, February 21 at 10:30 a.m. at the NWMC offices.

NWMC Transportation Committee will meet Thursday, February 23 at 8:30 a.m. at the NWMC offices.

The Northwest Council of Mayors Technical Committee will meet on Friday, February 24 at 8:30 a.m. at the *Barrington Village Hall*.

NWMC Executive Board will meet Wednesday, March 1 at 8:30 a.m. at the NWMC offices.