



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: August 3, 2018

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for July 26, 2018 – August 1, 2018

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
2018 General Obligation Bond Sale

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly Community Development Report – July 2018

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, August 6, 2018**

Rules Committee

[www.cityofevanston.org/rules](http://www.cityofevanston.org/rules)

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, August 7, 2018**

Mayor's Climate Action Resilience Plan Working Group

[www.cityofevanston.org/climate](http://www.cityofevanston.org/climate)

**Wednesday, August 8, 2018**

Design and Project Review Committee - CANCELLED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Citizens Police Advisory Committee

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

Joint Plan Commission & Zoning Board of Appeals

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Thursday, August 9, 2018**

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

**Friday, August 10, 2018**

Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)



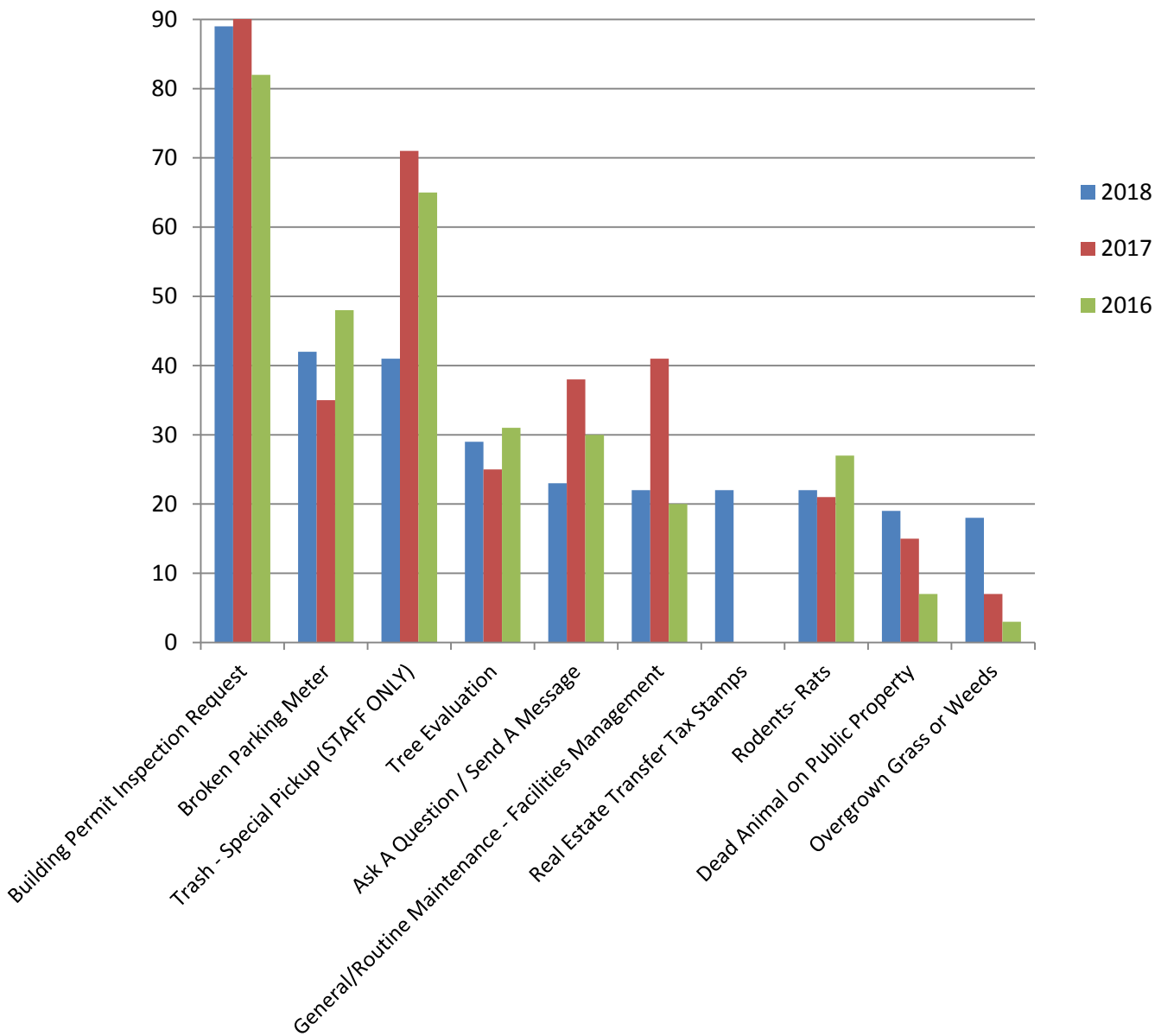
# Weekly Report

**July 26-August 1, 2018**

	Current Week	Previous Week
<b>Calls Handled</b>	2362	2475
<b>Service Requests</b>	740	771
<b>Total Chats</b>	34	32
<b>Total Text</b>	30	18

<b>Trending Requests</b>	<ul style="list-style-type: none"> <li>None</li> </ul>
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**2016-2018 Comparison Chart**  
For July 26-August 1



**July 26-August 1, 2018**

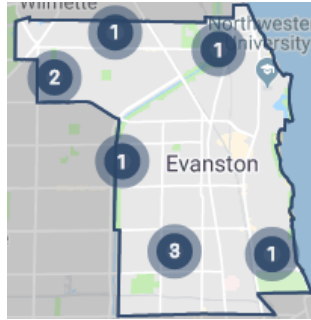
**Missed Garbage Pickup**

This week 17; Last week 11  
Above 3 year avg. of 14.2



**Missed Recycling Pickup**

This week 9; Last week 8  
Below 3 year avg. of 13.1



**Missed Yard Waste**

This week 11; Last week 8  
Below 3 year avg. of 11.1



**Rodents/Rats**

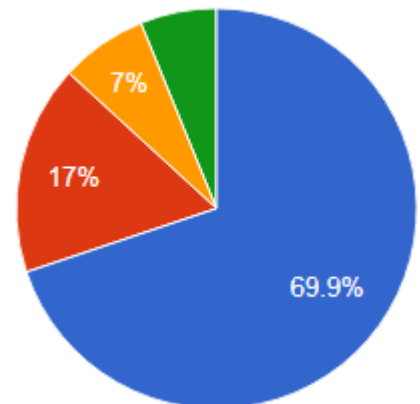
This week 22; Last week 27  
Above 3 year avg. of 20.3



**SLA Analysis**

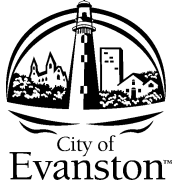
Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	9	39%	61%
Birds	2	50%	50%
Construction/Engineering	1	50%	50%
Dead Animal on Public Property	1	5%	95%
Leaf Blower Complaint	1	50%	50%
Pot Hole	1	100%	0%
Pot Hole - Secondary Route	1	33%	67%
Public Transit Agency Issue	3	100%	0%
Repair Park or Play Lot Fountain	1	100%	0%
Traffic Signal/Back Plate	2	40%	60%
Trash - Garbage in Parks or ROW	1	10%	90%
Trash - Missed Garbage Pickup	3	19%	81%
Trash - Special Pickup	1	2%	98%
Water Service - Question or Concern	1	50%	50%
Yard Waste - Missed Pickup	3	27%	73%

- Completed
- In progress
- Received
- Submitted



**Upcoming Events—August 6-12**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>6</b> 6:00 PM <a href="#">Rules Committee</a>  7:30 PM <a href="#">Human Services Committee</a>	<b>7</b> 5:30 PM <a href="#">National Night Out</a>  6:30 PM <a href="#">Climate Action Resilience Plan Working Group Meeting</a>  8:00 PM <a href="#">Starlight Movies - Star Wars: The Last Jedi</a>	<b>8</b> 2:30 PM <a href="#">Design and Project Review Committee - CANCELED</a>  7:00 PM <a href="#">Citizens' Police Advisory Committee</a>  7:00 PM <a href="#">Joint Plan Commission &amp; Zoning Board of Appeals Meeting</a>	<b>9</b> 7:00 PM <a href="#">Environment Board</a>  7:00 PM <a href="#">Thursday Night Live: Rick Lindy &amp; the Wild Ones</a>  7:00 PM <a href="#">Mental Health Board</a>	<b>10</b> 7:15 AM <a href="#">Utilities Commission Meeting</a>  8:00 AM <a href="#">Alternatives to Arrest Committee</a>  1:00 PM <a href="#">Affordable Care Act Navigator</a>	<b>11</b> 7:30 AM <a href="#">Downtown Evanston Farmers' Market</a>  3:00 PM <a href="#">Richard III</a>  7:00 PM <a href="#">Shakespeare on the Ridge</a>  7:00 PM <a href="#">EJT's 'Crowns'</a>  8:00 PM <a href="#">Starlight Movies - Kubo and the Two Strings</a>	<b>12</b> 3:00 PM <a href="#">Richard III</a>  3:00 PM <a href="#">EJT's 'Crowns'</a>  7:00 PM <a href="#">Shakespeare on the Ridge</a>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of July 30, 2018

Date: August 3, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of July 30, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 18-42 Martial Arts Programs – Levy/Robert Crown/Chandler-Newberger	PRCS	The City of Evanston's Parks, Recreation and Community Services Department is seeking proposals from experienced firms for: Program instruction for various Martial arts programs at Levy Center, Robert Crown Center and Chandler-Newberger Center	\$TBD	8/31	9/10
RFP 18-43 Fencing Program Instruction	PRCS	The City of Evanston's Parks, Recreation and Community Services Department is seeking proposals from experienced firms for: Program instruction for a fencing program at Chandler- Newberger Center	\$TBD	8/31	9/10

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

**2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23**

**May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24**

**Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	8/13/2018	National Suicide Prevention Awareness Month - Sept 2018	PR		CC	Francellno	
PRCS	8/13/2018	MSYEP Recognition	P		CC	Hemingway	
PWA	8/13/2018	2018-2019 Snow Removal Plans	P		CC	Stoneback	
Legal	8/13/2018	Real Estate Transfer Tax - Hearing	R		APW	Masoncup	
Clerk	8/13/2018	7/23 & 7/30 Minutes	B		CC	Reid	
CMO	8/13/2018	Bills/Payroll	B	X	APW	Desai	
Admn Svcs	8/13/2018	Purchase of 3 PWA Vehicles	B	X	APW	Storlie	
Admn Svcs	8/13/2018	Sole Source - Cisco SmartNet Software Support	B	X	APW	Storlie	
PWA	8/13/2018	2018 Alley & St Improv Award	B	X	APW	Stoneback	
PWA	8/13/2018	Eng Svcs for Main St - Maple to Hinman	B	X	APW	Stoneback	
PWA	8/13/2018	Noyes Center Hallway Improvements	B	X	APW	Stoneback	
PWA	8/13/2018	Water Plant Lab Expansion - Eng Svcs	B	X	APW	Stoneback	
PWA	8/13/2018	Eng CO - CBBEL - Fountain Sq Construction Observation	B	X	APW	Stoneback	
PWA	8/13/2018	Eng CO - Design/Const Observation for Phase II of Fountain Square - Sidewalk/St Improv	B	X	APW	Stoneback	
Legal	8/13/2018	Litigation Settlement	R		APW	Masoncup	
Admn Svcs	8/13/2018	NorthShore Senior Center lease	R		APW	Storlie	
PWA	8/13/2018	Local Funding of Howard St Engineering	R		APW	Stoneback	
PWA	8/13/2018	Award of Howard St Engineering	R		APW	Stoneback	
Legal	8/13/2018	Easement Agmt with NU - Clearwell	R		APW	Masoncup	
PWA	8/13/2018	Water Supply Agreement	O		APW	Stoneback	For Intro
Admn Svcs	8/13/2018	Parking Code Amendment - Central St	O		APW	Storlie	For Intro
CD	8/13/2018	Code Updates - Dodge Ave Bus Pilot	O		APW	Leonard	For Intro and Action
PWA	8/13/2018	Vacating Land - Church- Florence	O		APW	Stoneback	For Action
CD	8/13/2018	Public Benefits and Impact Fees from Planned Develop.	D		PD	Leonard	Cont'd from 5/21/18
CD	8/13/2018	Downtown Zoning	D		PD	Leonard	
CD	8/13/2018	Tenant-Based Rental Assistance Renewal Funding	B		PD	Leonard	Cont'd from 7/30/18
CD	8/13/2018	Vacation Rental - 2130 Wesley	B		PD	Leonard	
CD	8/13/2018	Subdivision - 1239 Asbury Ave	R		PD	Leonard	For Intro
CD	8/13/2018	Zoning Text - College/University Parking Requirements	O		PD	Leonard	For Intro
CD	8/13/2018	Special Use - Kennel/Animal Daycare - 1625 Payne	O		PD	Leonard	For Intro
CD	8/13/2018	Front Porch Amendments	O		PD	Leonard	For Action
CD	8/13/2018	Zoning Relief - 1822 Lyons	O		PD	Leonard	For Action
CD	8/13/2018	Zoning Relief - 750 Chicago	O		PD	Leonard	For Action

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CD	8/13/2018	North Shore Convention - Visitors Bureau	B		ED	Leonard	
	8/13/2018	Exec Session (Work Comp, Minutes)			CC		
PRCS	9/10/2018	Congregate Meal Grant Acceptance	B	X	APW	Hemingway	
Admn Svcs	9/10/2018	Comcast Franchise Renewal	B	X	APW	Storlie	
PRCS	9/10/2018	Hoffman House Catering Renewal	R		APW	Hemingway	
Legal	9/10/2018	Liquor Licenses (2) - Change in Class Type	O		APW	Masoncup	For Intro
Legal	9/10/2018	Liquor License (2) - Ownership Change	O		APW	Masoncup	For Intro and Action - Fiske
PWA	9/10/2018	Easement Agmt - 324 Dempster	O		APW	Stoneback	For Intro
CD	9/10/2018	Special Use - 1724 Sherman - Kilwins	O		PD	Leonard	For Intro
CD	9/10/2018	Code Amendment - Auto Sales/Storage / Body Repair in C1	O		PD	Leonard	For Intro
CD	9/10/2018	Code Amendment - Brewpubs in MXE District	O		PD	Leonard	For Intro
CD	9/10/2018	Special use - 1108 Dodge	O		PD	Leonard	For Intro
CD	9/10/2018	Special use - 2119 Ashland - Brewpup & Banquet Hall	O		PD	Leonard	For Intro
CD	9/10/2018	Special Use - ComEd - Fence Variation at 514 Custer	O		PD	Leonard	For Intro
CD	9/10/2018	Special Use - 2004 Central- Backlot Coffee Expansion	O		PD	Leonard	For Intro
Fire	9/17/2018	National Preparedness Month	PR		CC		
	9/17/2018	Budget Report to City Council			SPB		
CD	9/17/2018	Dockless Bike/Scooter Policy	B	X	APW	Leonard	
CD	9/24/2018	Sidewalk Café Permit Approval	SPB		CC	Leonard	(from Rules 6/4)
CMO	9/24/2018	ERUV Right of Way	R		APW	Bobkiewicz	
CD	9/24/2018	Parking Variation - 1943 Sherman - Single Family to 3 Flat	O		PD	Leonard	For Intro
CD	9/24/2018	Variations to Add 3rd Unit/Parking - 348 Custer Ave	O		PD	Leonard	For Intro
CD	9/24/2018	Special Use - 2628 Gross Point - Nic's Organic	O		PD	Leonard	For Intro
Mayor	10/8/2018	Meals on Wheels 50th			CC	Francellno	
PRCS	10/8/2018	Athletics RFP	B	X	APW	Heminway	
PRCS	10/8/2018	Tae Kwon Do Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	Fencing Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	YJC Career Pathways Agreement	B	X	APW	Hemingway	
PRCS	10/8/2018	Moran Center Rehab Agreement	B	X	APW	Hemingway	
CMO	10/15/2018	2019 Budget Discussion			CC	Bobkiewicz	

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CMO	10/22/2018	2019 Budget Discussion			CC	Bobkiewicz	
CMO	10/27/2018	Special City Council Meeting (Truth in Taxation, FY19 Proposed Budget, Tax Levy Estimate)			CC	Bobkiewicz	Saturday, 9:00 a.m.
	10/29/2018	Special City Council - Affordable Housing			CC		
CMO	11/19/2018	2019 Budget & 2018 Tax Levy Adoption			CC	Bobkiewicz	
PRCS	11/26/2018	Tennis Contract	B	X	APW	Hemingway	
PRCS	12/10/2018	Noyes leases	R		APW	Hemingway	
<b>Council &amp; Committee Meetings</b>							
8/6/2018	6:00 PM	Rules Committee					
8/6/2018	7:30 PM	Human Services Committee					
8/13/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
8/23/2018	6:30 PM	Equity & Empowerment Commission					
8/29/2018	6:00 PM	Transportation & Parking Committee					
<b>DEFERRED</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>		<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O		CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O		R	Bobkiewicz	(for 2017)





# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/City Treasurer  
Ashley King, Budget & Finance Manager

Subject: 2018 General Obligations (GO) Bond Sale

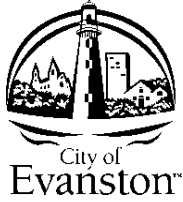
Date: July 31, 2018

The City of Evanston sold the following Series 2018GO Bonds on July 24, 2018. This was approved by City Council via ordinance 71-O-18 approved July 9, 2018. The closing will take place on August 7, 2018.

- \$24,385,000 General Obligation Corporate Purpose Bonds, Series 2018A to finance the construction and equipment of a new Robert Crown Community Center, Ice Complex and Library Center.
- \$16,545,000 General Obligation Corporate Purpose Bonds, Series 2018B to fund capital improvements.
- \$8,020,000 General Obligation Refunding Bonds, Series 2018C for refunding part of Series 2008A and 2008C Bonds
- \$3,570,000 Taxable General Obligation Corporate Purpose Bonds, Series 2018D to provide financing for redevelopment projects in the Howard Ridge TIF area.

The Bond sale went well with a positive response, resulting in competitive interest rates for each series of the bonds sold. Below is a summary of results for each series of the bonds:

Description	Series 2018A	Series 2018B	Series 2018C	Series 2018D
<b>Project</b>	<b>Crown Center</b>	<b>CIP Projects</b>	<b>Refunding Series 2008</b>	<b>Howard Ridge TIF</b>
Number of Bidders	5	3	9	6
Tax Status	Tax Exempt	Tax Exempt	Tax Exempt	Taxable
Par Amount	25,000,000	16,545,000	8,020,000	3,570,000
Premium Amount	1,243,654	1,025,071	867,599	32,079
Annual Average Debt Service	1,588,901	1,258,426	992,097	268,702
True Interest Cost (TIC)	3.60%	3.49%	2.68%	4.05%
Bond Term (years)	25	20	10	20
Refunding Savings	NA	NA	992,994	NA



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 1, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

**Cases Received and Pending, July 26, 2018 - August 1, 2018**

**Backlog (business days received until reviewed): 17**

**Volume (number of cases pending staff review): 22**

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>pending DAPR and ZBA</b>
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	2014 Orrington Avenue	R1	Building Permit	Interior and exterior remodel (Lubavitch Chabad Evanston)	06/21/18	pending revision from the applicant
1	1714 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	pending revisions from the applicant
1	1625 Judson Avenue	R1	Building Permit	New deck	07/17/18	pending staff review
1	813 Noyes Street	B1	Building Permit	Interior remodel of former drycleaners to office use	07/31/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	815 Grey Avenue	R2	Building Permit	Porch extension, new stairs	07/18/18	pending additional information from the applicant
2	1508 Fowler Avenue	R2	Zoning Analysis	Construct 24x24 det-garage in front yard	07/24/18	pending staff review
2	1727 Oak Ave	D3	Building Permit	Foundation permit (caissons only) for new 17-story, 169 unit active senior living residence (1727 Oak Ave Planned Development)	07/26/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	925 Edgemere Court	R1	Building Permit	Replace driveway, add columns, gates, fence and extra parking	06/11/18	non-compliant, pending revisions from the applicant
3	1125 Sheridan Road	R1	Building Permit	Remove/replace driveway, patio and walk	07/11/18	pending staff review
3	935 Forest Avenue	R5	Building Permit	Interior remodeling, a/c replacement (multi-family dwelling)	07/20/18	non-compliant, pending revisions from the applicant
3	745 Chicago Avenue	C1a	Building Permit	Interior remodel	07/24/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	<b>pending DAPR</b>

4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant
4	1569 Maple Avenue	D3	Building Permit	Interior build out of existing 1st floor space	05/09/18	pending revisions from the applicant
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	non-compliant, pending revisions from the applicant
4	910 Custer Avenue	MUE	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	1315 Elmwood Avenue	R5	Building Permit	Paver patio and walk	07/17/18	pending staff review
4	1500 Sherman Avenue	D4	Building Permit	New 15-story, mixed-use building with 3 floors of parking, ground floor retail and residential above (The Albion Planned Development)	07/19/18	<b>pending staff review, DAPR</b>
4	1500 Saint Marks Court	R1	Building Permit	New brick paver patio	07/30/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending DAPR</b>
5	2102 Darrow Avenue	R3	Zoning Analysis	Subdivide property, keep existing SFR, demolish detached garage, construct new garage, construct new duplex and SFR with garages	07/09/18	non-compliant, pending revisions or minor variation application
5	Green Bay Road, Noyes Street and Ashland Avenue	C2	Building Permit	Ground sign located in public right-of-way (Dr. Hill Arts Memorial Garden)	07/23/18	pending staff review
5	2033 Ashland Avenue	R4	Building Permit	Replace front concrete steps	07/27/18	pending staff review
5	1800 Laurel Avenue	R2	Building Permit	New detached garage	07/30/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending additional information from the applicant, DAPR</b>
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	<b>pending DAPR</b>
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2626 Reese Avenue	R1	Zoning Analysis	Construct 2 story gambrel roof SFR and 1 car detached garage	06/21/18	pending revisions from the applicant
6	2305 Lincolnwood Drive	R1	Building Permit	Replace and enlarge driveway, replace steps	06/22/18	pending additional information from the applicant
6	3121 Hartzell Street	R1	Building Permit	Addition, new garage and new deck	06/28/18	non-compliant, pending revisions or minor variation application from the applicant
6	3233 Central Street	R4/oCSC	Building Permit	New 2-story, 12-unit multi-family residential building with 1-story 16 car garage	07/09/18	pending staff review
6	3026 Normandy Place	R1	Building Permit	Replace patio and front steps	07/11/18	pending additional information from the applicant
6	2437 Propsect Avenue	R1	Zoning Analysis	2-story addition to SFR	07/12/18	non-compliant, pending minor variation application
6	2649 Lincolnwood Drive	R1	Building Permit	Addition	07/25/18	pending staff review
6	2735 Colfax Street	R1	Building Permit	Replace deck with covered porch, construct new fireplace	08/01/18	pending staff review

7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	<b>pending additional information from the applicant and DAPR</b>
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	2021 McDaniel Avenue	R1	Building Permit	New paver walk and patio	05/09/18	pending additional information from the applicant
7	1802 Colfax Street	R3	Building Permit	Construct patio and steps in street side yard at SFR	05/22/18	non-compliant; pending revisions from the applicant
7	2041 Hawthorne Lane	R1	Zoning Analysis	New SFR and attached garage	06/05/18	non-compliant, pending revisions from the applicant
7	2752 Bryant Avenue	R1	Zoning Analysis	Construct paver walks and remove existing walks	06/11/18	non-compliant, pending revisions from the applicant
7	2145 Pioneer Road	R1	Zoning Analysis	Demo existing garage, construct new 20x24 det-garage	07/12/18	non-compliant, pending revisions or variation application
7	2814 Garrison Avenue	R1	Building Permit	Concrete parking pad	07/18/18	pending staff review
7	2338 Bryant Avenue	R1	Zoning Analysis	1-story and 2nd floor addition	07/19/18	pending staff review
7	2200 Dodge Avenue	R1	Building Permit	Concrete sidewalk	07/20/18	pending staff review
7	1999 Campus Drive	U3	Building Permit	Interior renovation (NU - Norris University Center)	07/25/18	pending staff review
7	2245 Sheridan Road	U3	Building Permit	Interior renovation (NU - Sargent Dining Hall)	07/31/18	pending staff review
7	2010 Isabella Street	R1	Building Permit	New front porch	07/31/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	525 Howard Street	B3	Building Permit	Exterior remodeling of storefront	03/08/18	<b>pending staff review, DAPR</b>
8	525 Howard Street	B3	Building Permit	Improvement of existing parking lot	05/01/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	721 Case Street	R5	Building Permit	New 14x20 detached garage	05/11/18	non-compliant, pending minor variation application
8	525 Howard Street	B3	Building Permit	Install awnings	06/18/18	<b>pending DAPR</b>
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	611 Ridge Avenue	R1	Building Permit	Rebuild detached garage	06/18/18	non-compliant, pending revisions from the applicant
9	620 Madison Street	C2	Building Permit	Interior renovation	07/12/18	pending staff review
9	702 South Boulevard	R3	Building Permit	Replace front steps	07/31/18	pending staff review

**Miscellaneous Zoning Cases**

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	<b>pending DAPR 08/15/18, ZBA 08/28/18</b>
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	<b>pending DAPR &amp; PC</b>
1	1724 Sherman Avenue	D2	Special Use	Type 2 Restaurant (Kilwins Chocolate)	07/06/18	<b>pending DAPR 08/15/18, ZBA 08/28/18</b>
1	413 Grove Street	R1	Appeal	Appeal of Zoning Administrator's decision to grant minor variation with conditions	07/19/18	<b>pending ZBA 09/04/18</b>
1	2390 Orrington Ave	R1	Minor Variation	Front porch setback	07/27/18	pending staff review and text amendment before CC
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	<b>pending DAPR, PC &amp; ZBA</b>
2	1508 Fowler Avenue	R2	Major Variation	Construct detached garage in front yard	07/24/18	pending staff review
2	1561 Florence Avenue	R3	Minor Variation	Side yard setback for 2nd floor addition	07/31/18	pending public notice
3	750 Chicago Avenue	C1a	Major Variation	Replace existing parking with open-air dining area (Fire House Restaurant)	05/17/18	<b>pending CC 08/13/18</b>
3	1210 Michigan Avenue	R1	Minor Variation	Construct detached garage in interior side yard	07/25/18	pending staff review
4	1555 Oak Avenue	R6	Substitution of Special Use	Substitution of special use for a retirement home (The King Home)	07/13/18	pending additional information from the applicant
5	1625 Payne, 2147-2149 Dewey & 2118-2120 Ashland	MXE	Special Use	Daycare - domestic animal plus a kennel	05/24/18	<b>pending P&amp;D 08/13/18</b>
5	1822 Lyons Street	R4	Major Variation	Establish 3rd dwelling unit in existing 2-flat: lot width, lot size, parking	05/24/18	<b>pending CC 08/13/18</b>
5	2119 Ashland Avenue	MXE	Text Amendment, Special Uses and Major Variation	Text amendment for brew pub, special use for banquet hall and brew pub and variations to reduce required setbacks and to eliminate required loading dock	06/28/18	<b>pending PC &amp; ZBA 08/08/18</b>
5	2415 Wade Street	R2	Major Variation	Building lot coverage, front and interior side yard setbacks and reduce parking requirement for additions to SFR	08/01/18	<b>pending DAPR &amp; ZBA</b>
6	3318 Grant Street	R1	Major Variation	Building Lot Coverage, interior side and rear setbacks	06/11/18	<b>pending ZBA 08/28/18</b>
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations	07/18/18	<b>pending DAPR, ZBA 09/25/18</b>
6	2437 Prospect Avenue	R1	Minor Variation	Building lot coverage for addition	08/01/18	pending public notice
7	2004 Central Street	B1a	Special Use	Special Use for expansion of an existing type-2 restaurant into adjacent space (Backlot Coffee)	07/09/18	<b>pending ZBA 08/08/18</b>
7	716 Roslyn Place	R1	Minor Variation	Impervious surface coverage for patio	07/31/18	pending public notice
8	348 Custer Avenue	R5	Major Variation	Major variation to reduce lot size and lot width to increase number of dwelling units from 2 to 3	06/25/18	<b>pending DAPR 08/15/18, ZBA 08/28/18</b>
9	514 Custer Avenue	R3	Special Use & Fence Variation	Replace public utility equipment with DC-in-a-box and 14' and 20' fire walls (fencing) for ComEd	06/14/18	<b>pending ZBA 09/04/18</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 3, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, August 3, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Streets, sidewalks and alleys are in good condition. Construction fencing is in place. Crosswalk locations have been corrected to prepare for next stage of construction. Vibration monitoring has concluded as excavation and foundation activities have been completed.	7/31/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Work on sewer and concrete driveway has been completed. Construction fencing has been removed until back-fill has been completed.	7/31/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Construction fence and screening have been installed. The site is secure and contact signage has been posted. Foundation walls are in place.	7/31/2018
4	1500 Sherman (Albion at Evanston)	Mixed Use Building	Water and sewer disconnections are in progress. Contractor preparing for demolition of the four existing buildings. Demolition permits have been issued.	7/31/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence and screening have been installed. Contact signage has been posted. Structural demolition has been completed. The site is being managed.	7/31/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Work on brick exterior is near completion. Interior work nearly complete. Developer will be requesting August occupancy for September leasing.	7/31/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule for October 2018. The rough construction is near completion and has received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th.	8/2/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	7/31/2018



**Community Development Department July 2018 Update**

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center"><b>July 2018 Meetings/Activities</b></p>	<p align="center"><b>July 17, 2018</b></p> <p><b>710 Main St.:</b> Special Use for a Type 2 Restaurant, Reprise Coffee Roasters, in the B2 Business District. Unanimously recommended for approval with conditions for hours of operation, employee parking, and sustainability requirements. Approved for introduction and action at P&amp;D/City Council July 23, 2018.</p> <p><b>3318 Grant St.:</b> Major Variation to enlarge a one-car attached garage into a two-car attached garage in the R1 Single Family Residential District with 32.1% building lot coverage where 30% is allowed, a 0.82' west interior side yard setback where 5' is required, and a 26.5' rear yard setback where 30' is required. ZBA voted 3-3 to tie. Final vote will occur at ZBA on August 28, 2018.</p> <p><b>2118-2120 Ashland Ave., 1625 Payne St., 2147-2149 Dewey Ave.:</b> Special Use Permit to expand the Daycare Center - Domestic Animal, Rex's Place, at 2120 Ashland Ave. to include 2118 Ashland Ave., and the manager's residence with outdoor animal space at 2147 Dewey Ave. and the owner's residence with outdoor animal space at 2149 Dewey Ave. Also a Special Use Permit to expand the Kennel at 1625 Payne St. (that was previously approved as an accessory use to the Daycare Center - Domestic Animal at 2120 Ashland Ave.) to include 2118 Ashland Ave. with outdoor animal space at 2147-2149 Dewey Ave, all in the MXE Mixed-Use Employment District. Unanimously recommended for approval with conditions for drop-off/pick-up hours, approved temporary parking zone, sound abatement measures, and no dog walking in Twiggs park or the grassy areas of the neighborhood. Scheduled for P&amp;D August 13, 2018.</p> <p><b>90-92 Kedzie St.:</b> Appeal of the Zoning Administrator's decision to deny minor zoning relief to construct a 6' fence in the front yard where 6' front yard fences are not permitted. ZBA approved a front yard fence between 3-4 feet tall, with height to be determined by staff measuring all front yard fences in the adjacent block on Sheridan Road to determine an appropriate height for the fencing and posts. Staff determined a 3.5' fence with 52 inch posts is approved.</p>
<p align="center"><b>August 2018 Meetings/Activities</b></p>	<p align="center"><b>August 8, 2018 (Joint meeting with Plan Commission)</b></p> <p><b>1108 Dodge Ave.:</b> Special Use for Auto Sales, Eden Auto Group, with accessory auto repair and towing in the C1 Commercial District.</p> <p><b>2119 Ashland Ave.:</b> Special Use for a Brewpub and a Banquet hall, and Major Variations for a 0' front yard setback where 10' is required, 0' north interior side yard setback where 5' is required, and 0 loading berths where 1 short loading berth is required.</p> <p><b>514 Custer Ave.:</b> Special Use and a Fence Variation for a ComEd substation DC-in-a-box and concrete fire wall, in the R3 Two-Family Residential District. Case rescheduled to a later ZBA date (TBD) so the proposal can be discussed at the August 23, 2018 9th Ward meeting.</p> <p><b>2004 Central St.:</b> Special Use for the expansion of an existing Type 2 Restaurant, Backlot Coffee, in the B1a Business District and oCSC Central Street Overlay District.</p>

**Community Development Department July 2018 Update**

	<b>August 28, 2018</b>
	<p><b>3318 Grant St.:</b> Major Variation to enlarge a one-car attached garage into a two-car attached garage in the R1 Single Family Residential District with 32.1% building lot coverage where 30% is allowed, a 0.82' west interior side yard setback where 5' is required, and a 26.5' rear yard setback where 30' is required. ZBA voted 3-3 to tie on July 17, 2018. Pending final vote (testimony closed).</p> <p><b>1724 Sherman Ave.:</b> Special Use for a Type 2 Restaurant, Kilwins Chocolates, in the D2 Downtown Retail Core District.</p> <p><b>348 Custer Ave.:</b> Major Variation to convert a 2-flat to a 3-flat in the R5 General Residential District with a lot area of 3,993 sq. ft where 4,500 sq. ft. is required, a lot width of 33' where 50' is required, and to provide 3 off-street parking spaces (existing) where 4 parking spaces are required.</p> <p><b>1943 Sherman Ave.:</b> Major Variation to convert a single family residence to a 3-flat in the R5 General Residential District with a 22' rear yard setback for a roofed porch where 22.5' is required, and 1 off-street parking space (existing) where 5 parking spaces are required.</p> <p><b>2200 Main St.:</b> Special Use and Major Variation to expand a Daycare Center - Child, Infant Welfare Society of Evanston, and a Major Variation for a 6.1' west interior side yard setback where 15' is required, in the R2 Single Family Residential District.</p>

<b>PLANNING AND ZONING</b>	<b>Plan Commission</b>
<b>July 2018 Meeting/Activities</b>	<b>July 25, 2018</b>
	Meeting canceled.
<b>August 2018 Meetings/Activities</b>	<b>August 8, 2018 (Joint meeting with Zoning Board of Appeals)</b>
	<p><b>1108 Dodge Ave.:</b> Text amendment to permit auto and recreational vehicle sales as a Permitted Use and auto storage lots, auto body repair, auto towing, and auto salvage as Special Uses in the C1 Commercial District (Zoning Code Section 6-10-2, Title 6 of the City Code). Special Use for Auto Sales, Eden Auto Group, with accessory auto repair and towing in the C1 Commercial District.</p> <p><b>2119 Ashland Ave.:</b> Text amendment to permit brewpubs as a Permitted or Special Use in the MXE Mixed-Use Employment District (Zoning Code Sections 6-13-4 &amp; 6-18-3, Title 6 of the City Code). The City may propose additional modifications to alcohol producing uses within the Business, Commercial, Downtown, Transitional Manufacturing, and Industrial Zoning Districts (various Zoning Code Sections 6-9 through 6-15) and within Definitions (Section 6-18-3). Special Use for a Brewpub and a Banquet hall, and Major Variations for a 0' front yard setback where 10' is required, 0' north interior side yard setback where 5' is required, and 0 loading berths where 1 short loading berth is required.</p>
<b>PLANNING AND ZONING</b>	<b>Zoning Committee of the Plan Commission</b>

**Community Development Department July 2018 Update**

<b>July 2018 Meetings/Activities</b>	<b>July 2018</b>
	No meeting scheduled.
<b>August 2018 Meetings/Activities</b>	<b>August 2018</b>
	No meeting scheduled.

<b>PLANNING AND ZONING</b>	<b>Preservation Commission</b>
<b>July 2018 Meetings/Activities</b>	<b>July 10, 2018</b>
	<p><b>OLD BUSINESS</b>  <b>1805 Wesley Av. (L/RHD)</b> – Construct 2nd story addition on current footprint of existing portion of residence, at north-east corner of structure. Change windows in existing end floor master bedroom, changing double hung windows into French doors in kitchen, new casement window to the north elevation of existing kitchen. Restore cedar siding and trim details. Remove roof and trim over existing one-story kitchen. Applicable standards: [Alteration 1-10]; [Demolition 1-6]. Alteration and Demolition approved 9-0.  <b>90 Kedzie St. (LSHD)</b> – 6-foot fence around the entire property, observing the utility easement along the south property line. This would include a fence in the front yard, which is not permitted under City Code 6-4-6-7. The front yard portion would be a 5-foot wrought iron atop a 1-foot masonry wall with 6-foot masonry piers located at all corners on the north property line. There is an elevation shift from the west to east of the front property line, with a portion of the yard along the lake being 28 inches higher. We request that the fence height follow this grade change. Fence Variation: 6-4-6-7 (F) 2 Fences are only permitted in front yard on a Type 1 street; request for construction of a fence in the front yard on a non-Type 1 street; 6-4-6-7 (F) 3 Fences are limited to four (4) feet in a front yard, where they are permitted in a front yard; request for construction of a six (6) foot fence in the front yard. Applicable standards: [Construction 1, 4, 5, 7, 9, 10, 12 and 13]; [Zoning Variation A, B and C]. A motion to continue the item to September 11, 2018 passed 9-0.</p> <p><b>NEW BUSINESS</b>  <b>1505 Ashland Av. (L)</b> – Increase height of existing rear addition, new rear deck, and construction of detached 2-car garage. The Commission asked the applicant to submit more complete and accurate drawings for the proposed work. A motion to continue the item to September 11, 2018 passed 9-0.  <b>2865 Sheridan Pl. (L)</b> - Restore house to its pre-fire condition including rebuilding the roof, replacing and restoring windows and intensive interior renovation/restoration. A motion to approved Alteration and Demolition passed 9-0.  <b>1427 Chicago Av. (L)</b> - Installation of an illuminated message board behind glass in a masonry opening at the NW corner of the property. A motion to send a positive recommendation to DAPR for approval of the illuminated message board passed 9-0.</p>

**Community Development Department July 2018 Update**

	<p><b>PUBLIC HEARING</b>  <b>2010 Dewey Av.</b> - Continuation from March 13, 2018 public hearing for the landmark nomination of 2010 Dewey Avenue. The Preservation Commission passed 9-0 a motion recommending landmark designation for 2010 Dewey Av. and directed City staff to prepare its report for the September 11, 2018 meeting. The report will be transmitted to City Council for its consideration.  <b>1225 Asbury Av.</b> - Public hearing for application for landmark nomination. A motion to continue the public hearing to September 11, 2018 for allowing the applicant to strengthen the nomination passed 9-0.  <b>2305 Brown Av.</b> - Public hearing for application for rescission of landmark designation. A motion to continue the public hearing to September 11, 2018 for allowing the applicant to procure an appraisal of the property (land only) and with the house passed 8-1 (Chair Williams abstained).</p>
<p align="center"><b>August 2018 Meetings/Activities</b></p>	<p align="center"><b>August 2018</b></p>
	<p>No meeting scheduled.</p>
<p align="center"><b>PLANNING AND ZONING</b></p>	<p align="center"><b>APPROVED &amp; ACTIVE PLANNED DEVELOPMENTS</b></p>
<p><b>128-130 Chicago Ave.</b></p>	<p>New 5-story, 26 unit mixed-use residential building with 4,500 sq. ft. of commercial space on the ground floor. There will be 30 on-site parking spaces. The 26 units will consist of 12 1-bd units and 14 2-bd units. Five on-site affordable units will be provided at 80% AMI. City Council approved the development on May 29, 2018.</p>
<p><b>1727 Oak Ave.</b></p>	<p>The new 17-story, 169 unit active senior living residence with 139 parking spaces provided as well as 17 on-site affordable units at 50%, 60% and 80% of AMI was approved by City Council on May 29, 2018. A foundation permit application is currently under review.</p>
<p><b>1450-1508 Sherman Ave.</b></p>	<p>The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Building demolition is ongoing. Foundation permit has been applied for and is under review. A minor adjustment to the planned development to reduce the number of units from 273 to 268 was administratively approved on May 30, 2018 by the DAPR Committee. Foundation and building permit applications are under staff review.</p>
<p><b>811 Emerson St. (fka 831 Emerson St.)</b></p>	<p>The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Building permit was approved by DAPR Committee on April 25, 2018 and has been issued. Construction is underway.</p>
<p><b>1815 Ridge/1815 Oak</b></p>	<p>City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. A one-year extension for the PD ordinance and building permit</p>

**Community Development Department July 2018 Update**

	application deadline was approved at the January 8, 2018 City Council meeting. Foundation permit has been applied for and is under review. Staff is expecting an application for a minor adjustment to the PD.
<b>824-828 Noyes Street</b>	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits and r.o.w. permits for new gas lines. Construction is ongoing.
<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
<b>July 2018 Meetings/Activities</b>	<b>July 17, 2018</b>
	The July HCDA meeting was canceled due to a lack of agenda items requiring action by the committee.
<b>August 2018 Meetings/Activities</b>	<b>August 21, 2018</b>
	Agenda for the August 21 meeting has not been finalized; meeting may be canceled if there are no agenda items requiring action by the committee.
<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>
<b>July 2018 Meetings/Activities</b>	<b>July 25, 2018</b>
	The Commission approved a funding recommendation the Tenant-Based Rental Assistance Program, administered by Connections for the Homeless, as well as the Emergency Solutions Grant funding allocations. The Commission also reviewed and discussed an affordable housing plan scope of work.
<b>August 2018 Meetings/Activities</b>	<b>August 2, 2018</b>
	This meeting was canceled due to a lack of actionable agenda items.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
<b>July 2018 Meetings/Activities</b>	<b>July 12, 2018</b>

**Community Development Department July 2018 Update**

	Mental Health Board met to discuss ways to communicate goals and priorities. Members also reviewed liaison reporting schedule.
<b>August 2018 Meetings/Activities</b>	<b>August 9, 2018</b>
	Members will meet to review and approve score questions for the 2019 ZoomGrants application for CDBG/MHB funding.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Transportation &amp; Parking Committee</b>
<b>July 2018 Meetings/Activities</b>	<b>July 25, 2018</b>
	The T/P Committee met on July 25, 2018. The Committee approved a recommendation to City Council to codify nine bus stops along Dodge Avenue from Oakton Street to Main Street. Staff provided an update on the development of a dockless bike and scooter share ordinance and noted recent budget cuts at Northwestern University have delayed their response to the program. The committee discussed conducting an appraisal of Lot 1 and the Parking System Pilot Programs.
<b>August 2018 Meetings/Activities</b>	<b>August 22, 2018</b>
	The T/P Committee's next meeting is scheduled for August 22, 2018. Current topics for the August agenda include Dockless Bike and Scooter Share Ordinance, Complete and Green Streets forms, Northwestern University empty buses and noise/pollution/cost, Hurd Parking, Approval of a Loading Zone, and Parking System Pilot Programs.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Project Meetings &amp; Events</b>
<b>July 2018 Meetings/Activities</b>	<b>July 16, 2018</b>
	Staff from the Community Development Department and the Parks, Recreation and Community Services Department met with Norshore/303 Taxi to review the Transportation Benefit Program and discuss issues arising since the program was introduced. Norshore/303 provided insights into their operations to improve distribution of information to their taxi drivers.
	<b>July 17, 2018</b>
	Staff represented the City at the Northwest Municipal Conference (NWMC) Bicycle and Pedestrian Committee. Topics of discussion included the NWMC Multimodal Plan, City of Chicago Dockless Bikeshare Pilot, and Des Plaines River Trail at the UP Railroad Steering Committee.

**Community Development Department July 2018 Update**

**July 17, 2018**

The Community Development Department and Public Works Agency staff hosted a public meeting to present and receive feedback on the proposed bus stop locations along Dodge Avenue from Oakton Street to Main Street. Thirteen people attended the meeting, due to few residences or businesses affected by the project on this half mile stretch of Dodge Avenue. Comments were favorable to the site locations. Requests were made for crosswalk improvements.

**July 19, 2018**

Alderman Rue Simmons invited staff to give a presentation on the Divvy for Every Evanstonian pilot program at her Fifth Ward Meeting. Motivate staff attended and presented on how to lock and unlock a bicycle at a station. Staff provided free ride codes for attendees and a friend, and bike route maps with Divvy station locations.

**July 26, 2018**

Staff met with the Lyft staff, including the General Manager for the Chicago area and Director of Public Policy for the Midwest, to discuss potential partnerships between the City and Lyft. Topics of discussion included accessible vehicles, Spanish language drivers, partnerships with senior centers and hospitals, partnerships with employers, autonomous vehicles, subsidies for last mile trips to transit, partnership with Motivate, and planned development drop off and pick up zones. Staff will continue discussions with the Lyft General Manager for the Chicago area to implement these potential partnerships.

**July 26, 2018**

Alderman Wynne invited staff to give a presentation on the Divvy for Every Evanstonian pilot program at her Town Hall Meeting. Motivate staff attended and presented on how to lock and unlock a bicycle at a station. Staff provided free ride codes for attendees and a friend, and bike route maps with Divvy station locations.

**July 27, 2018**

The Community Development Department and Public Works Agency staff led a guided bicycle and walking tour of Evanston Complete Streets Corridors for the Complete Streets Coalition of the Active Transportation Alliance. Attendees included staff from the Illinois Department of Transportation, Chicago Metropolitan Agency for Planning, and many other municipalities. Project site visits and discussions included Fountain Square, Sheridan Road/Chicago Avenue cycle track, Davis Street and Church street bicycle routes, and Dodge Avenue complete street corridor.

**Community Development Department July 2018 Update**

<b>August 2018 Meetings/Activities</b>	<b>August 1, 2018</b>
	Motivate staff will provide a training on the Divvy for Every Evanstonian program to General Assistance and Parks, Recreation, and Community Services Department staff.
	<b>August 6, 2018</b>
	Chicago Department of Transportation staff will meet with City staff to discuss the future of Divvy and dockless bike share.
	<b>August 7, 2018</b>
	Alderman Fleming has invited staff to attend the Ninth Ward National Night Out event to provide information about Divvy and the Divvy for Every Evanstonian program. Staff will provide codes for free Divvy rides to attendees.
	<b>August 9, 2018</b>
	Chicago Transit Authority (CTA) staff will meet with the City to review the conditions of Lot #19, which the CTA currently leases to the City.
	<b>August 21, 2018</b>
	Staff will represent the City at the NWMC Bicycle and Pedestrian Committee meeting.
<b>August 28, 2018</b>	
CTA and City staff will meet to formalize the Memorandum of Understanding for the modernization of the CTA Purple Line in Evanston and discuss the next steps of the Red/Purple Modernization Study in Evanston.	

<b>ECONOMIC DEVELOPMENT</b>	<b>Economic Development Committee</b>
<b>July 2018 Meetings/Activities</b>	<b>July 25, 2018</b>



**Community Development Department July 2018 Update**

	<p>-Two storefront modernization grants were awarded to 1901 Church Street, and 1623 Simpson Street.                  -Direction was provided to staff to pursue a feasibility study for a potential Special Service Area on Central Street/Green Bay Road.                  -Annual contribution to Chicago North Shore Convention and Visitors' Bureau was approved.</p>
<b>September 2018 Meetings/Activities</b>	<b>September 26, 2018</b>
	The September meeting of the Economic Development Committee is expected to include Entrepreneurship Support Grants, West Evanston TIF follow up, Business License Process Changes, and Evaluation of Program Effectiveness.

<b>BUILDING &amp; INSPECTION SERVICES</b>		<b>2018 - Housing Rehabilitation</b>		
<b>Ward</b>	<b>Number of Active Projects</b>	<b>Completed Projects</b>	<b>Projects YTD</b>	
2	2	0	2	
5	3	0	3	
8	1	0	1	
9	1	0	1	

<b>BUILDING &amp; INSPECTION SERVICES</b>	<b>Building Permits</b>
<b>Building Permit Status</b>	
	Real-time permit review access is available online 24/7 at <a href="https://permits.cityofevanston.org">https://permits.cityofevanston.org</a>

**Community Development Department July 2018 Update**

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	License issued 7/16/2018
4	1026 Davis Street	Spenga	06/08/2018	Pending payment
8	327 Howard Street	Vape 847	02/09/2018	Pending Certificate of Occupancy
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment
6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection
1	1603 Orrington	Brick House Services, LLC	03/15/2018	Pending Fire, Life and Safety Inspection
1	1724 Sherman Avenue	Undertonez Meditation Studio	03/21/2018	Pending Payment
3	928 Chicago Avenue	Greater Chicago Kitchen and Bath	04/20/2018	Pending Fire, Life and Safety Inspection
6	2966 Central Street	Skokie Auto Service	06/04/2018	Pending payment
4	743 Custer	Squeezebox Books & Music	07/03/2018	Pending Fire, Life and Safety Inspection
3	1235 Chicago Ave	NiceLena & Friends	07/16/2018	Pending Fire, Life and Safety Inspection
4	604 Davis St.	Barre Code (new ownership)	07/20/2018	Pending Fire, Life and Safety Inspection
4	828 Davis	Dawn Skin Studio	07/11/2018	Pending Fire, Life and Safety Inspection
2	1951 Dempster	Jose's Auto Detailing	07/26/2018	Pending Fire, Life and Safety Inspection
9	940 Pitner	The Rivera's Auto Body	07/25/2018	Pending Fire, Life and Safety Inspection

Community Development Department July 2018 Update

<b>COMMUNITY DEVELOPMENT ZONING AND LICENSING FEES</b>	
Total Zoning Fees Collected for the Month of July 2018	\$ 5,885
Total Zoning Fees Collected Fiscal Year 2018	\$ 52,810
Total Preservation Fees Collected for the Month of July 2018	\$ 3,360
Total Preservation Fees Collected Fiscal Year 2018	\$ 20,238
Total Contractor License Fees Collected for the Month of July 2018	\$ 16,725
Total Contractor License Fees Collected Fiscal Year 2018	\$ 123,400

## Permits Issued by Ward – July 2018

### Ward 1

Permit Type	Permit Count
CCCD	1
Deck or Porch	1
Demolition	1
Fence	1
Fire Suppression	5
HVAC Work Only	1
Miscellaneous Site Work	5
Plumbing Only	1
Remodel	5
Sign-Awning	1
Solar	1
Window Replacement	2
<b>TOTAL</b>	<b>25</b>

### Ward 2

Permit Type	Permit Count
CCCD	1
Fence	1
Fire Alarm	1
Fire Suppression	2
HVAC Work Only	1
Lawn Sprinkler	1
Low Voltage Alarm	1
Minor Repair	7
Miscellaneous Site Work	1
Plumbing Only	2
Remodel	8
Roofing	5
Window Replacement	5
<b>TOTAL</b>	<b>36</b>

### Ward 3

Permit Type	Permit Count
Demolition	1
Electrical Only	2
Fire Alarm	2
Minor Repair	7
Miscellaneous Site Work	1
Plumbing Only	4
Remodel	3
Roofing	2
Sign-Awning	3
Water and Sewer	2
Window Replacement	1
<b>TOTAL</b>	<b>28</b>

## Permits Issued by Ward – July 2018

### Ward 4

Permit Type	Permit Count
CCCD	1
Deck or Porch	1
Demolition	1
Electrical Only	1
Fence	3
Fire Alarm	1
Fire Suppression	1
Lawn Sprinkler	1
Low Voltage Alarm	1
Minor Repair	5
Miscellaneous Site Work	6
Plumbing Only	1
Remodel	2
Roofing	4
Sign-Awning	2
Water and Sewer	1
Window Replacement	7
<b>TOTAL</b>	<b>39</b>

### Ward 5

Permit Type	Permit Count
Accessory Structure	3
CCCD	1
Demolition	1
Electrical Only	1
HVAC Work Only	2
Minor Repair	4
Miscellaneous Site Work	1
Plumbing Only	4
Remodel	3
Roofing	6
Sign-Awning	1
Temporary	1
Window Replacement	3
<b>TOTAL</b>	<b>31</b>

### Ward 6

Permit Type	Permit Count
Accessory Structure	1
Addition	2
Air Conditioner	1
CCCD	1
Deck or Porch	1
Demolition	2
Electrical Only	1
Fence	8
HVAC Work Only	1
Minor Repair	3
Miscellaneous Site Work	4
New	2
Plumbing Only	2
Remodel	6
Roofing	9
Solar	3
Temporary	1
Water and Sewer	1
Window Replacement	3
<b>TOTAL</b>	<b>52</b>

## Permits Issued by Ward – July 2018

### Ward 7

Permit Type	Permit Count
Accessory Structure	1
Addition	1
Air Conditioner	2
CCCD	3
Demolition	4
Electrical Only	4
Fence	4
Fire Alarm	4
Fire Suppression	1
Lawn Sprinkler	1
Minor Repair	2
Miscellaneous Site Work	4
Plumbing Only	7
Remodel	6
Roofing	3
Temporary	5
Window Replacement	3
<b>TOTAL</b>	<b>55</b>

### Ward 8

Permit Type	Permit Count
Accessory Structure	1
CCCD	1
Electrical Only	2
Fence	4
Minor Repair	5
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	3
Roofing	3
Temporary	1
Window Replacement	7
<b>TOTAL</b>	<b>29</b>

### Ward 9

Permit Type	Permit Count
Accessory Structure	1
Addition	1
Air Conditioner	1
Demolition	1
Electrical Only	3
Fence	3
HVAC Work Only	3
Minor Repair	5
Plumbing Only	1
Remodel	2
Roofing	1
Solar	1
Window Replacement	3
<b>TOTAL</b>	<b>26</b>



DATE: August 1, 2018  
 TO: Wally Bobkiewicz, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for July, 2018

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of July 2018	\$ 725,245
Total Permit Fees Collected Fiscal Year 2018	\$ 3,845,231
Total Permit fees Collected for the Month of July 2017	\$ 475,427
Total Permit Fees Collected Fiscal Year 2017	\$ 2,768,002

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR JULY 2018</b>	<b>\$ 16,959,075</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	<b>\$ 148,284,779</b>
<b>TOTAL CONSTRUCTION VALUE FOR JULY 2017</b>	<b>\$ 24,099,889</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017</b>	<b>\$ 128,380,869</b>

**Economic Development Division July 2018 Update**

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff is working with group to fulfill Great Merchant Grant requests. Banners were installed.
Dr. Hill Arts Business Association	N/A	5	Staff is working with organizations to fulfill Great Merchants Grant Requests.
West Evanston Plan	N/A	5	Staff will present an update at the Economic Development Committee meeting on 9/26/2018
Masonic Temple	1229 Emerson	5	Architect owner determining plans for space
2113 Dewey	2113 Dewey	5	City owned parcel. Pursuing potential uses.
1623 Simpson	1623 Simpson	5	Storefront Modernization program application was approved by City Council on 7/20/2018
Church and Dodge	1901 Church	5	Storefront Modernization program application was approved by City Council on 7/20/2018
Former Fresh Foods	1723 Simpson	5	For lease or sale.
1829 Simpson Street	1829 Simpson	5	Owner is in process of building design.
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
1601 Simpson	1601 Simpson	5	Thai concept is scheduled to open by August.
2119 Ashland	2119 Ashland	5	Converting space to a brewpub and special events space.
Soban Korea (Former Mandarin House)	819 Noyes	1	Change of ownership. Korean food concept.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			



**Economic Development Division July 2018 Update**

<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Central Street Business Association	N/A	6,7	Economic Development Committee directed staff to pursue feasibility study for a Special Service Area in the Central St/Green Bay Rd area
1801 Central Street	1801 Central	7	Owner has until August 13, 2018 for completion of the roof infill work.
Great Frame Up		6	Great Frame Up Moving to 2950 Central. Current Location is 2904 Central. Waiting for remodeling to be completed.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Special use was granted on 7/9/2018
Central Rug and Carpet	3006 Central	6	Landlord seeking tenants.
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Construction expected to be completed summer 2018.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Backlot Coffee Expansion	2004 Central	7	Backlot Coffee expanding into 2004 Central. Special use scheduled for ZBA on 8/8, P&D September 10.
Tag's expansion	2012 Central	7	TCO issued
The Danon Gallery	1810 Central	7	Business is for sale
Great Harvest	2126 Central	7	Business is for sale
Nick's Organic	2628 Gross Point	6	Monitoring
<b>DOWNTOWN</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Colectivo Coffee	716 Church Street	1	Buildout ongoing
Falcon Eddy's	825 Church St	1	Now Open.
AAA (American Automobile Association)	1724 Sherman	1	Kilwins ice cream has applied for Special Use. Scheduled for ZBA 8/28/18, P&D September 10. Hoping to open by the end of 2018.

**Economic Development Division July 2018 Update**

Dan Kelch Project - Retail Space	1028 Davis	4	Looking for tenants
Trammell Crow Senior Housing	1007 Church	2	Plan development approved on 5/29/18
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
1880 Oak	1880 Oak	2	New Ownership
909 Davis	909 Davis	4	Business license issued for Industrious. Ribbon cutting on 6/14/18
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
Sherman Plaza Retail	1620 Sherman	1	Uncle Dan's now open in former North Face Space. 800 Degrees Pizza, Evereve spaces remain vacant.
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around, former Arthur Hill Office & former Uncle Dan's space available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected in July 2018.
Albion Residential	1454-1508 Sherman	1	Groundbreaking scheduled on 8/23/2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space/help identify tenants
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Lease negotiations underway. Storefront program request for masonry restoration and storefront glass approved on 7/9/18.
Las Palmas	817 University	1	Business is permanently closed. Food Establishment License application has been submitted for a new Latin food concept.
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level

**Economic Development Division July 2018 Update**

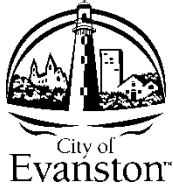
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI
10Q Chicken (former 5 Guys)	816 Church	1	Approved for Storefront Modernization Grant for signage.
818 Co-working Space	1429 Elmwood	4	new co-working space
Uncle Dan's	1600 Sherman	1	Uncle Dan's relocated from 901 Church Street.
Chicago Hot Dog and Co. (Former Yeero Revolution)	1009 Davis	4	Applied for Substitution of Special Use permit.
<b>HOWARD STREET</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests. Meetings scheduled for 3rd Wednesday morning of the month.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. PD approved 5/29/2018.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	Construction is ongoing. Staff meeting with contractor weekly on site.
727-729 Howard Street	727-729 Howard	8	5 year lease approved for Hip Circle Studio at 727 Howard. Staff continues to market 729 Howard.
Xsculpt	815 Howard	8	Certificate of Occupancy was approved on March 27, 2018.
Vain	747 Howard	8	Clothing boutique open.

**Economic Development Division July 2018 Update**

Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie now open; monitoring.
Good To Go Jamaican	711 Howard	8	Now open.
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
20/20 Vision	525 Howard	8	Now open.
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
741 Howard (former Kaleburger)	741 Howard	8	Taste of Jamaica now open
<b>MAIN DEMPSTER MILE</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased. Swantiques pop-up returning in spring 2018.
Binny's (vacant Whole Foods south)	1111 Chicago	3	Permitting process is ongoing.
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.
710 Main Street	710 Main	4	Reprise Coffee Leased Space. Two other locations
Kombucha	717 Custer	9	Kombucha / tasting room now open.
1306 Chicago	1306 Chicago	3	Botanica Apothecary - CBD & plant-based health and beauty products - now open
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Union Squared	1307 Chicago	3	Union squared expanding into adjacent dry cleaning space
Squeezebox	743 Main	4	Now open. Storefront modernization grant approved on 5/14/18
Dard Property	912 Custer	4	Property for sale

**Economic Development Division July 2018 Update**

Connoisseur Rugs property	1000 Chicago	4	Property for sale, possible development site
Main Street Streetscape	Main Street, Hinman to Maple	3 & 4	RFP issued for engineering services for streetscape updates. Contract award expected in September. Construction expected in 2020.
<b>WEST END / WEST VILLAGE</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests. Leadership change is ongoing.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Negative recommendation from DAPR to do text amendment to allow auto repair or auto sale uses. Applicant to return to DAPR at a later date.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	RFP for new users proposal has been issued.
Little Beans	430 Asbury	9	TBD.
Oakton Car Wash		9	Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale
E-Town CrossFit	Main Street	2	E-Town CrossFit relocation to 2400 block of Main from Ashland/Simpson location.
Sugar & Spice	2000 Dempster	2	Sugar & Spice is relocating
Edgewater Candles	2113 Greenleaf	2	Pending CO for andy spatz property
Spoonfoolery	2113 Greenleaf	2	Cooking school concept submitted business license application.
1042 Wesley	1042 Wesley	2	Backlot Coffee applied for food establishment license - plans to use the space for roasting.



# Memorandum

To: Honorable Mayor and Members of the City Council

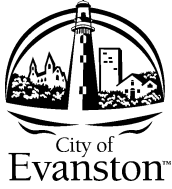
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: August 3, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	1009 Davis St	Chicago Hot Dog & Co	7/25/2018	Pending Licensing Inspections
1	817 University Pl	Mexican Restaurant (Name TBD)	7/12/2018	Pending Building Permit Submittal
1	816 Church St	10Q Chicken	7/11/2018	Permit Approved Pending Issuance
2	2113 Greenleaf St	Spoonfoolery	6/28/2018	Permit Approved Pending Issuance
4	1042 Wesley Ave	Backlot Hospitality	6/27/2018	Pending Building Permit Approval
1	1724 Sherman Ave	Kilwins Chocolates, Fudge & Ice Cream	6/13/2018	Pending Inspections
5	1601 Simpson St	Rama Express	6/11/2018	Pending Inspections
1	716 Church St	Colectivo Coffee Roasters	5/14/2018	Pending Inspections
2	2000 Dempster St	I Love Sweets	5/14/2018	Pending Inspections
1	1635 Chicago Ave	Prairie Moon	5/1/2018	Pending Inspections
3	1111 Chicago Ave	Binny's Beverage Depot	3/20/2018	Pending Inspections
5	1829 Simpson St	Lenny & Lambs	1/11/2018	Pending Building Permit Approval
8	721 Howard St	Theo Ubique Cabaret Theatre	12/19/2017	Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 3, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
1	Terneo 3634 LLC (Bat 17 - New Owner)	1707-1709 Benson	C	Restaurant (Liquor)	Sun: 10am-1am; M-TH: 11am-1am; F-Sa: 11am-2am	6/29/18	Pending Liquor Board Meeting
7	Compass Group USA dba Chartwell's (NU Norris Center)	1999 Campus Drive	R	University (liquor)	M-Th: 10am – 1am; Fri-Sun 10am-2am.	6/26/18	Pending Liquor Board Meeting
7	Compass Group USA dba Chartwell's (NU Catering)	1999 Campus Drive	T	Caterer (Liquor)	M-Th: 11am-1am; Fri-Sat: 11am-2am; Sun: 12am-1am	6/26/18	Pending Liquor Board Meeting
7	Levy Premium Foodservice	2255 Campus Drive	T	Caterer (Liquor)	Vary – private/catered events	7/20/18	Pending Liquor Board Meeting

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 3, 2018**

## ***Thank You, Mike!***

On November 8, 2004, Mike Walczak began his career with the Northwest Municipal Conference, a tenure that resulted in numerous accomplishments of which he can be very proud and for which we are grateful. From the planning and programming of millions of Surface Transportation Program funds for the Northwest Council of Mayors to development and implementation of the organization's first bicycle and pedestrian plan to coordinating the establishment of new railroad "quiet zones". Mike has had a very positive impact on the organization and the membership we serve.

Mike leaves the Conference today to become the new Executive Director of the Transportation Management Association of Lake-Cook, <https://www.tmalakecook.org/>, effective Monday, August 6. We wish Mike, his wife Heidi and sons Ben and Alex all the best. Congratulations!

## ***Welcome Cole!***

On Wednesday, Cole Jackson began his career with the Northwest Municipal Conference as our new Program Associate for Transportation. Cole previously served as a planner for the City of Danville, Illinois and the Danville Area Transportation Study. His duties include staffing the North Shore Council of Mayors, the NWMC Transportation and Bicycle/Pedestrian Committees as well as the watershed planning councils established by the Metropolitan Water Reclamation District. Please join us in welcoming Cole to the Conference family! *Staff contacts: Mark Fowler, Larry Bury*

## ***Elk Grove Village Goes Bowling***

On Tuesday, *Elk Grove Village* and ESPN announced that the village will be the title sponsor of the "Makers Wanted Bahamas Bowl", to be played on December 21 in Nassau, Bahamas. "Makers Wanted" is the village's marketing slogan and the sponsorship is the first of its kind for a community that is not hosting the bowl game. Please visit <http://www.elkgrove.org/Home/Components/News/News/4515/31> for more information. *Staff contact: Mark Fowler*

## ***RTA Releases Strategic Plan Video***

On Tuesday, the Regional Transportation Authority (RTA) released a [video](#) supporting their [Invest in Transit](#) strategic plan and highlighting the benefits of increased transit investment for the region. The RTA encourages municipalities and other partners to share the video and strategic plan information on websites, at meetings and presentations as well as via email and social media networks. For additional information, please contact RTA Director of Marketing and Communications Susan Massel, 312-913-3256 or [MasselS@RTACHICAGO.ORG](mailto:MasselS@RTACHICAGO.ORG). *Staff contacts: Mike Walczak, Josh Klingenstein, Cole Jackson*

## ***ON TO 2050 Plan Calls for Tax Policy Changes – Comments Due August 14***

As a reminder, the Chicago Metropolitan Agency for Planning (CMAP) has issued its draft ON TO 2050 plan for public comment. NWMC members are encouraged to review the document, especially pages 50-56 which discusses the concepts of "tax base sharing" and changes to the distribution of state collected, local revenues. Please visit <https://www.cmap.illinois.gov/2050/draft/community/tax-policy> for a direct link to the section.

Please also visit [www.cmap.illinois.gov/ONTO2050](http://www.cmap.illinois.gov/ONTO2050) to explore the draft plan online, download a full [PDF](#), and view technical appendices. There are many ways to comment on the draft ON TO 2050 comprehensive plan. Please note that comments are due Tuesday, August 14. Submit feedback via [web form](#), [email](#), phone (312-454-0400), or U.S. mail to the Chicago Metropolitan Agency for Planning (CMAP), 233 S. Wacker Dr., Suite 800, Chicago, IL 60606. *Staff contacts: Mark Fowler, Chris Staron*

### ***DoIT to Offer Smart Street Lighting Workshop***

On Wednesday, August 15, the Illinois Department of Innovation & Technology (DoIT) is hosting a free workshop for municipalities interested in conversion to LED street lights. Information about the state's master contract program can be found by visiting <https://www2.illinois.gov/sites/doi/Strategy/Documents/IL-SmartLighting.pdf>. Contract vendors Johnson Controls, Globetrotters Engineering and TEN Connected Solutions will present the benefits of converting to LED street lights and ComEd will also be in attendance to review incentive programs for municipalities.

The workshop will be held from 1:00 p.m. to 5:00 p.m. at the Illinois Medical District, 2100 W. Harrison Street in Chicago. Please visit <https://www2.illinois.gov/sites/doi/media/events/Pages/20180815-smartlighting.aspx> to RSVP for the workshop. For additional information, please contact [Essam.El-Beik@illinois.gov](mailto:Essam.El-Beik@illinois.gov). *Staff contact: Mark Fowler*

### ***Meetings and Events***

*Northwest Council of Mayors Technical Committee* will meet on Thursday, August 16 at 8:30 a.m. at the *Barrington Village Hall*.

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, August 21 at 10:30 a.m. at the NWMC offices.

*NWMC Executive Board* will meet on Wednesday, September 5 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet on Wednesday, September 12 at 12:00 p.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, September 12 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.