

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: July 27, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for July 19, 2018 – July 25, 2018

City Manager's Office

City Council Agenda Schedule
Monthly Financial Report – June 2018

Community Development

Weekly Zoning Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Public Works Agency

Robert Crown Community Center Cost Increases

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, July 30, 2018

Special City Council

www.cityofevanston.org/citycouncil

Wednesday, August 1, 2018

Citizens Police Complaint Assessment Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, August 2, 2018

Mitigation Task Force of the Climate Action Resilience Plan Working Group

www.cityofevanston.org/climate

Housing and Homelessness Commission

www.cityofevanston.org/housingcommission



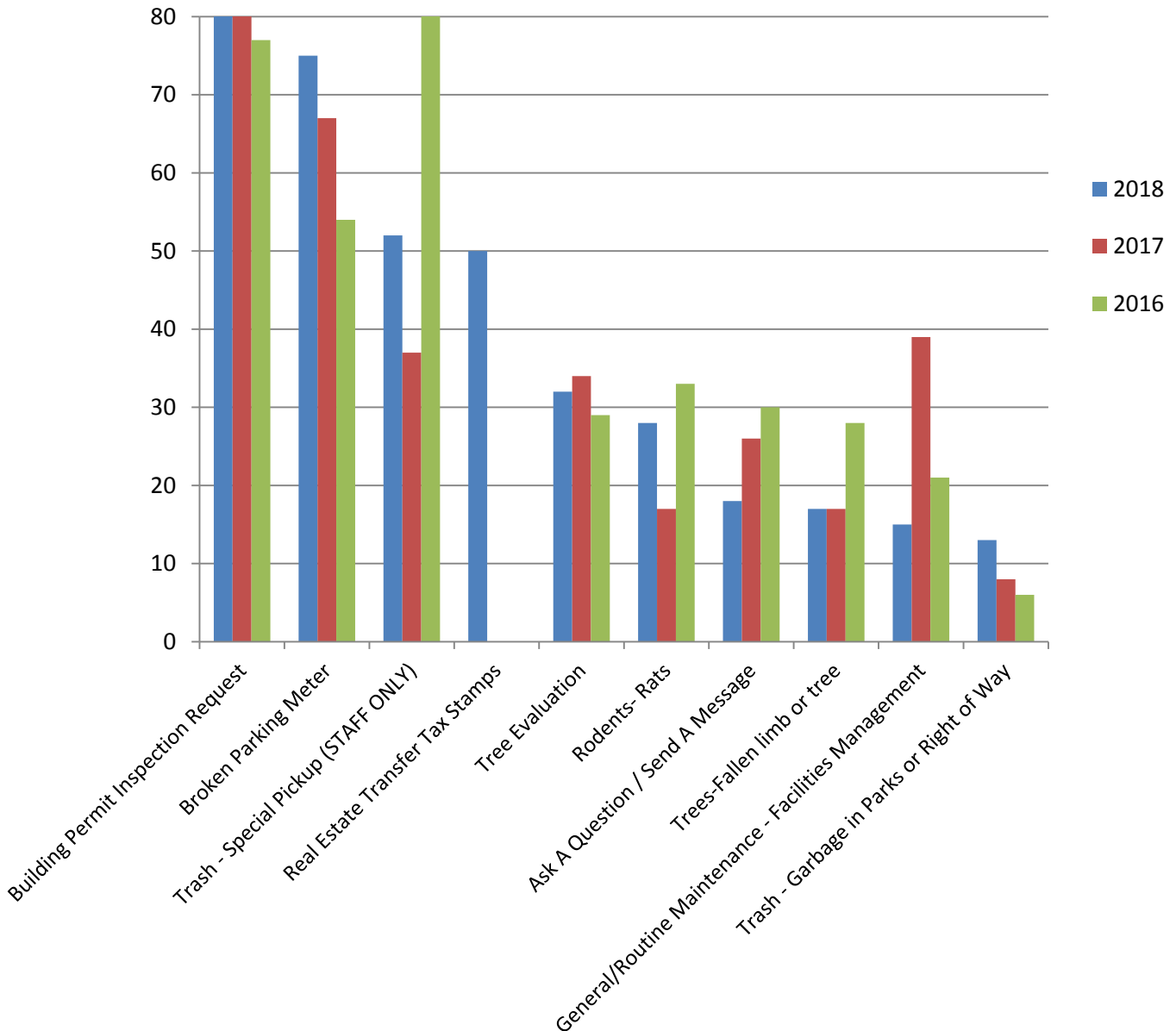
Weekly Report

July 19-25, 2018

	Current Week	Previous Week
Calls Handled	2475	2566
Service Requests	771	737
Total Chats	32	21
Total Text	18	19

Trending Requests
<ul style="list-style-type: none"> Water Meter Replacement Program

2016-2018 Comparison Chart
For July 19-25



July 19-25, 2018

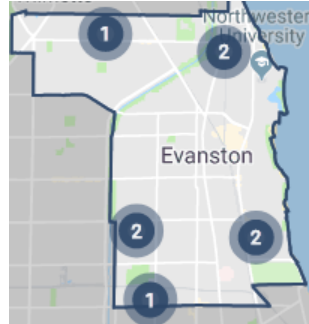
Missed Garbage Pickup

This week 11; Last week 15
Below 3 year avg. of 14.2



Missed Recycling Pickup

This week 8; Last week 10
Below 3 year avg. of 13.1



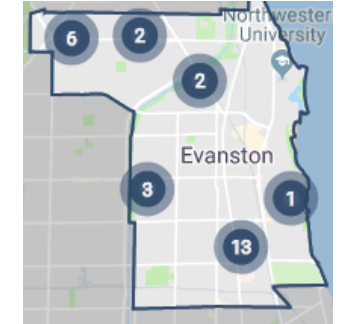
Missed Yard Waste

This week 8; Last week 4
Below 3 year avg. of 11.1



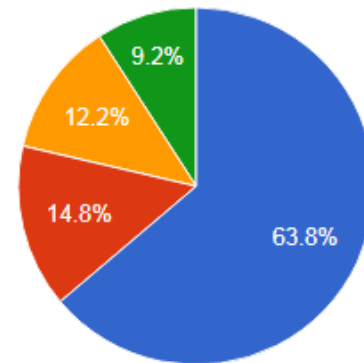
Rodents/Rats

This week 27; Last week 10
Above 3 year avg. of 20.3



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Advanced Disposal Complaint	1	25%	75%
Ask a Question/Send a Message	2	11%	89%
Birds	1	20%	80%
Construction/Engineering	1	20%	80%
Public Transit Agency Issue	4	100%	0%
Repair Park or Play Lot Fountain	1	100%	0%
Sewer - Broken Sewer	1	100%	0%
Sewer - Street/Alley Flooding	1	25%	75%
Sidewalk - Maintenance	2	67%	33%
Taxi Complaints	1	50%	50%
Trash Cart - Missing	4	80%	20%
Trash - Garbage in Parks or ROW	2	15%	85%
Trash - Overflowing Dumpster	1	50%	50%
Trash - Special Pickup	2	4%	96%
Water Bill Reprint, Change	1	11%	89%



- Completed
- In progress
- Received
- Submitted

Upcoming Events—July 30-August 5

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30 11:30 AM 'Lorraine H. Morton: A Life Worthwhile' Documentary 12:30 PM 'Lorraine H. Morton: A Life Worthwhile' Documentary 4:00 PM 'Into the Woods, Jr.' 6:00 PM Special City Council	31 7:00 PM Starlight Concerts - Rosie & the Rivets'	1 7:00 PM Citizen Police Complaint Assessment Committee	2 7:00 AM 3rd Ward Office Hours 6:00 PM Mitigation Task Force of the Climate Action and Resilience Plan Working Group 7:00 PM Housing and Homelessness Commission 7:00 PM Starlight Movies - Moana 7:00 PM Thursday Night Live: Kaleidoscope Eyes	3 1:00 PM Affordable Care Act Navigator 5:30 PM Main Street Summer Concert Series	4 7:30 AM Downtown Evanston Farmers' Market 7:00 PM Shakespeare on the Ridge 8:00 PM Starlight Movies - Black Panther	5 8:00 AM McGaw YMCA Youth Triathlon 7:00 PM Shakespeare on the Ridge

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	8/6/2018	Rules Committee					
	8/6/2018	Human Services					
Mayor	8/13/2018	National Suicide Prevention Awareness Month - Sept 2018	PR		CC	Francellno	
PRCS	8/13/2018	MSYEP Recognition	P		CC	Hemingway	
PWA	8/13/2018	2018-2019 Snow Removal Plans	P		CC	Stoneback	
PRCS	8/13/2018	Hoffman House Catering Renewal	B	X	APW	Hemingway	
Admn Svcs	8/13/2018	Purchase of 3 PWA Vehicles	B	X	APW	Storlie	
PWA	8/13/2018	2018 Alley & St Improv Award	B	X	APW	Stoneback	
PWA	8/13/2018	Eng Svcs for Main St - Maple to Hinman	B	X	APW	Stoneback	
PWA	8/13/2018	Noyes Center Hallway Improvements	B	X	APW	Stoneback	
PWA	8/13/2018	Water Plant Lab Expansion - Eng Svcs	B	X	APW	Stoneback	
PWA	8/13/2018	Eng CO - CBBEL - Fountain Sq Construction Observation	B	X	APW	Stoneback	
PWA	8/13/2018	Eng CO - Design/Const Observation for Phase II of Foutain Square - Sidewalk/St Improv	B	X	APW	Stoneback	
Admn Svcs	8/13/2018	NorthShore Senior Center lease	R		APW	Storlie	
PWA	8/13/2018	Local Funding of Howard St Engineering	R		APW	Stoneback	
PWA	8/13/2018	Award of Howard St Engineering	R		APW	Stoneback	
Legal	8/13/2018	Real Estate Transfer Tax	R		APW	Masoncup	
Legal	8/13/2018	Easement Agmt with NU - Clearwell	R		APW	Masoncup	
PWA	8/13/2018	Water Supply Agreement	O		APW	Stoneback	For Intro
Admn Svcs	8/13/2018	Parking Code Amendment	O		APW	Storlie	For Intro
CD	8/13/2018	Code Updates - Dodge Ave Bus Pilot	O		APW	Leonard	For Intro and Action
PWA	8/13/2018	Vacating Land - Church- Florence	O		APW	Stoneback	For Action
CD	8/13/2018	Public Benefits and Impact Fees from Planned Develop.	D		PD	Leonard	Cont'd from 5/21/18
CD	8/13/2018	Downtown Zoning	D		PD	Leonard	
CD	8/13/2018	Vacation Rental - 2130 Wesley	B		PD	Leonard	
CD	8/13/2018	Subdivision - 1239 Asbury Ave	R		PD	Leonard	For Intro
CD	8/13/2018	Zoning Text - College/University Parking Requirements	O		PD	Leonard	For Intro
CD	8/13/2018	Special Use - Kennel/Animal Daycare - 1625 Payne	O		PD	Leonard	For Intro
CD	8/13/2018	Front Porch Amendments	O		PD	Leonard	For Action
CD	8/13/2018	Zoning Relief - 1822 Lyons	O		PD	Leonard	For Action
CD	8/13/2018	Zoning Relieft - 750 Chicago	O		PD	Leonard	For Action
CD	8/13/2018	North Shore Convention - Visitors Bureau	B		ED	Leonard	
	8/13/2018	Exec Session (Work Comp)			CC		

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	9/10/2018	Congregate Meal Grant Acceptance	B	X	APW	Hemingway	
Admn Svcs	9/10/2018	Comcast Franchise Renewal	B	X	APW	Storlie	
Legal	9/10/2018	Liquor Licenses (2) - Change in Class Type	O		APW	Masoncup	For Intro
Legal	9/10/2018	Liquor License (2) - Ownership Change	O		APW	Masoncup	For Intro and Action - Fiske
PWA	9/10/2018	Easement Agmt - 324 Dempster	O		APW	Stoneback	For Intro
CD	9/10/2018	Special Use - 1724 Sherman - Kilwins	O		PD	Leonard	For Intro
CD	9/10/2018	Code Amendment - Auto Sales/Storage / Body Repair in C1	O		PD	Leonard	For Intro
CD	9/10/2018	Code Amendment - Brewpubs in MXE District	O		PD	Leonard	For Intro
CD	9/10/2018	Special use - 1108 Dodge	O		PD	Leonard	For Intro
CD	9/10/2018	Special use - 2119 Ashland - Brewpup & Banquet Hall	O		PD	Leonard	For Intro
CD	9/10/2018	Special Use - ComEd - Fence Variation at 514 Custer	O		PD	Leonard	For Intro
CD	9/10/2018	Special Use - 2004 Central- Backlot Coffee Expansion	O		PD	Leonard	For Intro
	9/17/2018	Budget Report to City Council			SPB		
CD	9/24/2018	Sidewalk Café Permit Approval	SPB		CC	Leonard	(from Rules 6/4)
CMO	9/24/2018	ERUV Right of Way	R		APW	Bobkiewicz	
CD	9/24/2018	Parking Variation - 1943 Sherman - Single Family to 3 Flat	O		PD	Leonard	For Intro
CD	9/24/2018	Variations to Add 3rd Unit/Parking - 348 Custer Ave	O		PD	Leonard	For Intro
CD	9/24/2018	Special Use - 2628 Gross Point - Nic's Organic	O		PD	Leonard	For Intro
Mayor	10/8/2018	Meals on Wheels 50th			CC	Francellno	
PRCS	10/8/2018	Athletics RFP	B	X	APW	Heminway	
PRCS	10/8/2018	Tae Kwon Do Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	Fencing Instruction RFP	B	X	APW	Hemingway	
PRCS	10/8/2018	YJC Career Pathways Agreement	B	X	APW	Hemingway	
PRCS	10/8/2018	Moran Center Rehab Agreement	B	X	APW	Hemingway	
CMO	10/15/2018	2019 Budget Discussion			CC	Bobkiewicz	
CMO	10/22/2018	2019 Budget Discussion			CC	Bobkiewicz	
CMO	10/27/2018	Special City Council Meeting (Truth in Taxation, FY19 Proposed Budget, Tax Levy Estimate)			CC	Bobkiewicz	Saturday, 9:00 a.m.

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

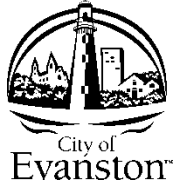
B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	CONSENT CALENDAR	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	11/19/2018	2019 Budget & 2018 Tax Levy Adoption			CC	Bobkiewicz	
PRCS	11/26/2018	Tennis Contract	B	X	APW	Hemingway	
PRCS	12/10/2018	Noyes leases	R		APW	Hemingway	
Council & Committee Meetings							
7/30/2018	6:00 PM	Special City Council					
8/2/2018	7:00 PM	Housing and Homelessness Commission					
8/6/2018	6:00 PM	Rules Committee					
8/6/2018	7:30 PM	Human Services Committee					
8/13/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council					
8/15/2018	6:30 PM	M/W/EBE					
DEFERRED	Date	Item	Action		Committee	Staff	
CD		Fines for bikes on sidewalks	O		APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R		APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O		CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O		APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O		R	Bobkiewicz	(for 2017)



Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/City Treasurer
Ashley King, Budget & Finance Manager
Kate Lewis-Lakin, Senior Management Analyst

Subject: June 2018 Monthly Financial Report

Date: July 17, 2018

Please find attached the unaudited financial statements as of June 30, 2018. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	58,334,251	56,061,629	2,272,622	15,488,721	9,006,016
175	GENERAL ASSISTANCE FUND	520,977	455,792	65,185	709,684	709,685
176	HEALTH AND HUMAN SERVICES	414,286	233,342	180,944	170,129	170,129
180	GOOD NEIGHBOR FUND	1,189	500,000	(498,811)	(496,927)	503,072
185	LIBRARY FUND	3,824,264	3,225,738	598,527	1,640,831	1,582,901
186	LIBRARY DEBT SERVICE FUND	157,860	54,962	102,898	106,987	106,988
187	LIBRARY CAPITAL IMPROVEMENT	-	6,833	(6,833)	301,566	301,565
195	NEIGHBORHOOD STABILIZATION	16,793	24,385	(7,593)	(7,593)	97,220
200	MOTOR FUEL TAX FUND	971,459	1,228,995	(257,536)	2,116,194	1,951,575
205	EMERGENCY TELEPHONE (E911)	696,108	485,438	210,670	392,666	82,617
210	SPECIAL SERVICE AREA (SSA) #4	159,977	92,500	67,477	(131,317)	(131,317)
215	CDBG FUND	15,706	257,658	(241,952)	(177,845)	(177,845)
220	CDBG LOAN FUND	21,808	64,946	(43,138)	209,474	209,473
235	NEIGHBORHOOD IMPROVEMENT	247	-	247	170,418	170,418
240	HOME FUND	102,670	117,279	(14,609)	(5,332)	(5,332)
250	AFFORDABLE HOUSING FUND	99,891	91,117	8,774	1,485,318	1,489,734
300	WASHINGTON NATIONAL TIF	2,992,230	3,578,188	(585,958)	4,676,586	4,752,808
320	DEBT SERVICE FUND	6,691,056	2,055,360	4,635,695	4,877,476	4,953,345
330	HOWARD-RIDGE TIF FUND	346,849	1,015,479	(668,630)	(421,252)	(418,982)
335	WEST EVANSTON TIF FUND	51,739	23,726	28,013	460,779	469,102
340	DEMPSTER-DODGE TIF FUND	26,404	1,032	25,372	19,363	19,363
345	CHICAGO-MAIN TIF	31,310	1,032	30,278	91,471	91,472
350	SPECIAL SERVICE AREA (SSA) #6	10,251	-	10,251	12,458	12,458
415	CAPITAL IMPROVEMENTS FUND	3,354,479	5,791,422	(2,436,943)	6,321,530	7,449,198
416	CROWN CONSTRUCTION FUND	-	1,021,170	(1,021,170)	(480,309)	(480,309)
420	SPECIAL ASSESSMENT FUND	132,333	291,507	(159,173)	2,838,527	2,834,990
505	PARKING SYSTEM FUND	5,832,048	3,609,400	2,222,648	6,933,349	6,765,698
510	WATER FUND	9,620,377	7,030,488	2,589,890	9,152,685	5,235,746
515	SEWER FUND	6,130,593	5,147,247	983,345	5,021,100	2,647,234
520	SOLID WASTE FUND	2,503,749	2,219,498	284,251	(777,715)	(1,269,704)
600	FLEET SERVICES FUND	1,505,238	1,502,766	2,472	343,815	(437,848)
601	EQUIPMENT REPLACEMENT FUND	688,073	640,811	47,262	896,781	896,781
605	INSURANCE FUND	8,967,911	9,746,364	(778,453)	(5,116,958)	(2,306,562)
Grand Totals		114,222,128	106,576,104	7,646,024	56,822,662	47,281,686

Included above are the ending balances as of June 30, 2018 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

The fund balances included in this financial report have been updated to reflect audited 2017 actuals. These numbers are slightly different than those presented in the January-April financial reports, as these were based on unaudited numbers.

As of June 30, 2018, the General Fund is reporting a net surplus of \$2,272,622. The fund balance in the General Fund is \$15,488,721 with a cash balance of \$9,006,016. The attached supplemental charts show the General Fund Revenues at 50.8% of budget and expenses at 49.1%. Fund and cash balances have decreased in June because of three payrolls. The current report includes 12.5 payrolls, with 13.5 remaining in the fiscal year.

Through June 30, 2018, the Good Neighbor Fund is showing a negative fund balance of \$496,927. This is because the revenue to this fund from Northwestern University is not received until later in the year. Transfers to other funds from the Good Neighbor Fund are made monthly to cover expenses throughout the year on designated projects.

Through June 30, 2018, the Neighborhood Stabilization Fund is showing a negative fund balance of \$7,593. This is due to the timing of grant funding revenues.

Through June 30, 2018, the SSA #4 Fund is showing a negative fund and cash balance of \$131,317. This is due to the timing of payments to the Downtown Evanston group.

Through June 30, 2018, the CDBG fund is showing a negative fund and cash balance of \$177,845. This is due to a delay in reimbursements and will be repaid with draw-downs during July.

Through June 30, 2018, the HOME Fund is showing a negative fund balance of \$5,332. This is due to the timing of grant funding revenues.

Through June 30, 2018, the Howard-Ridge TIF Fund is showing a negative fund balance of \$421,252 and a negative cash balance of \$418,982. This is due to capital project spending which will be repaid later in the summer by proceeds from the 2018D bond issuance.

Through June 30, 2018, the Capital Fund is showing a fund balance of \$6,321,530 and a cash balance of \$7,449,198. The fund continues to spend down balances from the 2017A General Obligation Bonds that were received in October 2017.

Through June 30, 2018, the Crown Construction fund has a negative fund and cash balance of \$480,309. This is due to capital project spending which will be repaid later in the summer by proceeds from the 2018A bond issuance.

Through June 30, 2018, the enterprise funds (Parking, Water, and Sewer) continue to spend down fund balance for capital projects.

Through June 30, 2018, the Solid Waste Fund has a negative fund balance of \$777,715 and a negative cash balance of \$1,269,704. The Solid Waste received a first installment of property taxes in the amount of \$260,915 during March.

Through June 30, 2018, the Insurance Fund is showing a negative fund balance of \$5,116,958 and a negative cash balance of \$2,306,562. Fund balance is lower than cash balance due to accrued liabilities for pending litigation.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: hdesai@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

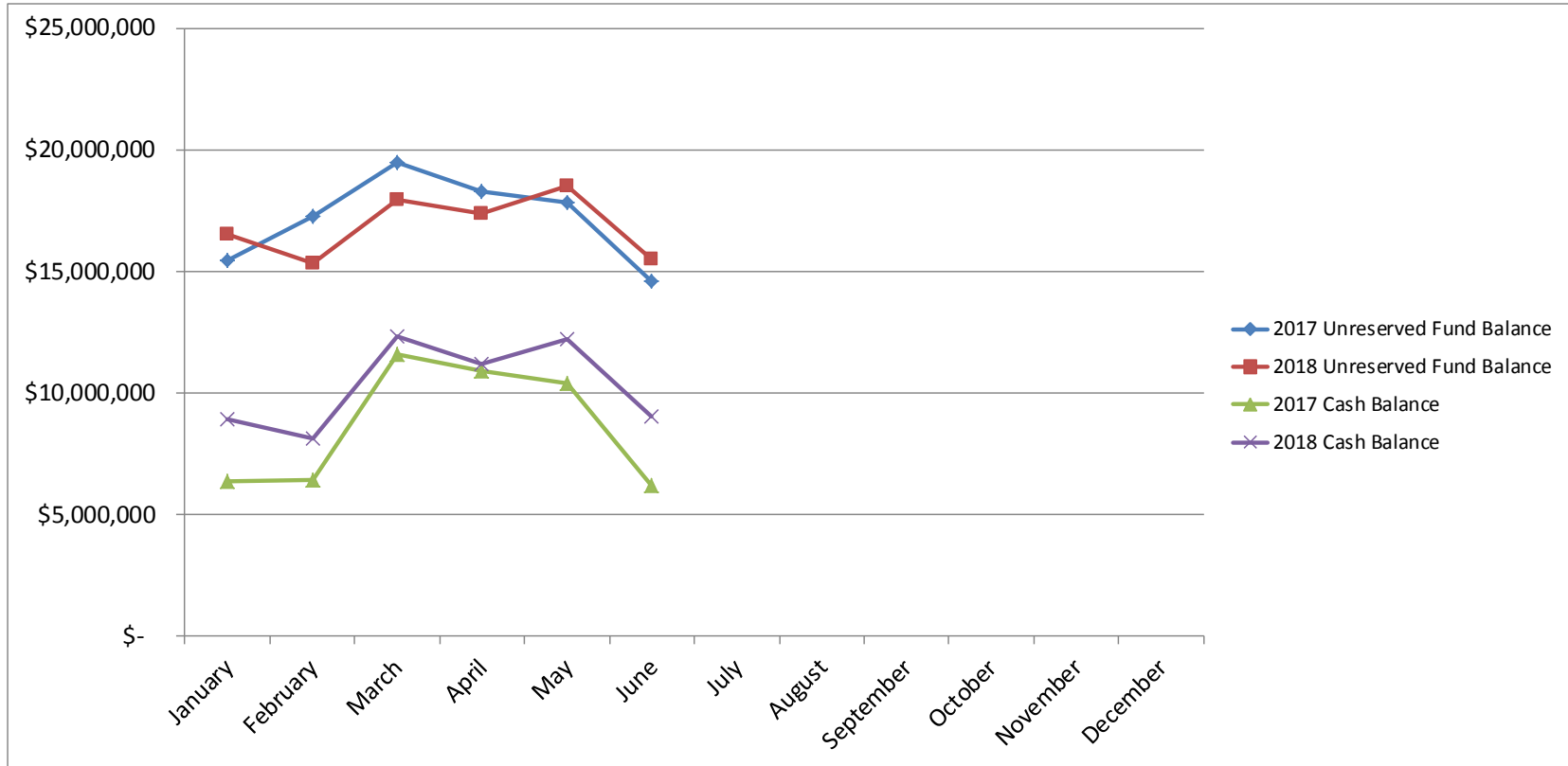
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the June 30, 2018 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

2017 v 2018 Fund and Cash Balance-- General Fund

	January	February	March	April	May	June
2017 Unreserved Fund Balance	\$ 15,453,984	\$ 17,244,431	\$ 19,450,955	\$ 18,292,843	\$ 17,839,404	\$ 14,612,957
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253	\$ 17,384,626	\$ 18,479,429	\$ 15,488,721
2017 Cash Balance	\$ 6,338,271	\$ 6,393,110	\$ 11,561,044	\$ 10,901,398	\$ 10,376,936	\$ 6,169,276
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418	\$ 11,184,339	\$ 12,226,888	\$ 9,006,016



June 2018 Financial Report Through 06/30/18

Organization	2018 Budget	June 2018	YTD 2018	%	2017 Actuals
Fund 100 - GENERAL FUND					
REVENUE					
Property Taxes	28,849,196	-	15,954,204	55.3%	28,294,363
Other Taxes	49,742,274	4,729,763	25,039,004	50.3%	46,951,377
Licenses, Permits and Fees	12,397,400	770,786	5,404,391	43.6%	13,357,911
Fines and Forfeitures	3,882,500	201,525	1,383,246	35.6%	3,467,694
Charges for Services	10,077,550	851,526	5,259,507	52.2%	8,754,025
Interfund Transfers	7,748,417	618,143	3,708,856	47.9%	11,586,943
Intergovernmental Revenue	793,100	51,713	679,870	85.7%	1,234,749
Other Revenue	1,300,217	98,513	876,861	67.4%	1,858,106
Interest Income	50,100	11,403	28,312	56.5%	38,544
REVENUE TOTALS	114,840,754	7,333,371	58,334,251	50.8%	115,543,711
EXPENSE					
CITY COUNCIL	492,806	49,506	280,806	57.0%	498,172
CITY CLERK	191,784	23,935	101,346	52.8%	251,193
CITY MANAGER'S OFFICE	7,540,597	637,644	3,454,615	45.8%	7,539,496
LAW	736,346	72,858	347,324	47.2%	772,045
ADMINISTRATIVE SERVICES	9,075,303	1,071,289	4,474,861	49.3%	9,314,164
COMMUNITY DEVELOPMENT	3,614,774	317,893	1,560,215	43.2%	2,592,984
POLICE	38,391,099	3,042,611	19,755,121	51.5%	39,067,047
FIRE MGMT & SUPPORT	23,934,390	1,613,935	12,540,038	52.4%	24,355,551
HEALTH	3,697,529	306,833	1,525,889	41.3%	3,071,334
PARKS, REC. AND COMMUNITY SERV.	11,955,812	1,694,737	5,414,696	45.3%	12,479,438
PUBLIC WORKS AGENCY	14,607,356	1,203,948	6,606,717	45.2%	13,983,314
EXPENSE TOTALS	114,237,796	10,035,188	56,061,629	49.1%	113,924,739
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	114,840,754	7,333,371	58,334,251	50.8%	115,543,711
EXPENSE TOTALS	114,237,796	10,035,188	56,061,629	49.1%	113,924,739
Fund 100 - GENERAL FUND Totals	602,958	(2,701,817)	2,272,622		1,618,972

June 2018 Financial Report Through 06/30/18

Classification	2018 Budget	June 2018	YTD 2018	%	2017 Actuals
Fund 505 - PARKING SYSTEM FUND					
REVENUE					
Licenses, Permits and Fees	-	150	2,068	0.0%	1,900
Charges for Services	6,676,575	237,519	3,597,378	53.9%	6,303,624
Interfund Transfers	4,217,040	347,253	2,083,520	49.4%	4,120,636
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	193,316	14,014	117,589	60.8%	253,523
Interest Income	35,070	10,192	31,494	89.8%	62,067
REVENUE TOTALS	11,134,126	609,129	5,832,048	52.4%	10,741,750
EXPENSE					
Salary and Benefits	1,849,028	197,736	849,280	45.9%	1,675,404
Services and Supplies	3,451,775	667,331	1,574,931	45.6%	3,172,070
Capital Outlay	2,450,000	18,740	162,562	6.6%	280,311
Insurance and Other Chargebacks	319,648	26,637	159,824	50.0%	319,648
Depreciation Expense	-	-	-	0.0%	2,561,771
Contingencies	11,000	-	-	0.0%	4,246
Debt Service	3,070,625	-	53,131	1.7%	267,734
Miscellaneous	304,000	11,890	89,464	29.4%	267,436
Interfund Transfers	1,440,417	120,035	720,209	50.0%	1,584,683
EXPENSE TOTALS	12,896,493	1,042,370	3,609,400	28.0%	10,133,302
Fund 505 - PARKING SYSTEM FUND					
REVENUE TOTALS	11,134,126	609,129	5,832,048	52.4%	10,741,750
EXPENSE TOTALS	12,896,493	1,042,370	3,609,400	28.0%	10,133,302
Fund 505 - PARKING SYSTEM FUND	(1,762,367)	(433,241)	2,222,648		608,448

June 2018 Financial Report Through 06/30/18

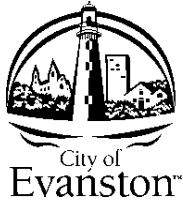
Classification	2018 Budget	June 2018	YTD 2018	%	2017 Actuals
Fund 510 - WATER FUND					
REVENUE					
Licenses, Permits and Fees	70,000	7,400	24,792	35.4%	86,063
Charges for Services	18,267,000	1,578,117	9,468,152	51.8%	17,255,947
Other Revenue	27,333,656	5,955	37,503	0.1%	294,812
Interest Income	25,000	23,996	89,930	359.7%	35,784
REVENUE TOTALS	45,695,656	1,615,468	9,620,377	21.1%	17,672,605
EXPENSE					
Salary and Benefits	5,614,331	626,902	2,656,603	47.3%	5,958,873
Services and Supplies	4,655,410	278,359	1,317,309	28.3%	2,528,863
Capital Outlay	29,346,200	86,380	515,806	1.8%	11,408
Insurance and Other Chargebacks	468,492	39,041	234,246	50.0%	468,492
Depreciation Expense	-	-	-	0.0%	2,470,280
Contingencies	1,000	-	-	0.0%	-
Debt Service	1,960,760	-	465,369	23.7%	717,388
Miscellaneous	15,000	-	-	0.0%	(203,530)
Interfund Transfers	3,602,313	306,859	1,841,155	51.1%	6,327,314
EXPENSE TOTALS	45,663,506	1,337,541	7,030,488	15.4%	18,279,088
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	45,695,656	1,615,468	9,620,377	21.1%	17,672,605
EXPENSE TOTALS	45,663,506	1,337,541	7,030,488	15.4%	18,279,088
Fund 510 - WATER FUND Totals	32,150	277,926	2,589,890		(606,483)

June 2018 Financial Report Through 06/30/18

Classification	2018 Budget	June 2018	YTD 2018	%	2017 Actuals
Fund 515 - SEWER FUND					
REVENUE					
Charges for Services	12,589,650	1,121,974	6,115,767	48.6%	12,477,657
Other Revenue	2,104,000	-	-	0.0%	14,870
Interest Income	5,000	2,973	14,825	296.5%	16,023
REVENUE TOTALS	14,698,650	1,124,947	6,130,593	41.7%	12,508,550
EXPENSE					
Salary and Benefits	1,274,709	145,880	630,852	49.5%	1,313,154
Services and Supplies	2,558,630	9,432	37,497	1.5%	88,677
Capital Outlay	2,181,300	235,061	293,764	13.5%	7,676
Insurance and Other Chargebacks	269,988	22,499	134,994	50.0%	269,988
Depreciation Expense	-	-	-	0.0%	3,530,787
Debt Service	7,540,066	363,136	3,554,302	47.1%	1,143,643
Miscellaneous	1,500	-	-	0.0%	9,265
Interfund Transfers	991,677	82,640	495,839	50.0%	1,141,676
EXPENSE TOTALS	14,817,870	858,648	5,147,247	34.7%	7,504,867
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	14,698,650	1,124,947	6,130,593	41.7%	12,508,550
EXPENSE TOTALS	14,817,870	858,648	5,147,247	34.7%	7,504,867
Fund 515 - SEWER FUND Totals	(119,220)	266,299	983,345		5,003,683

June 2018 Financial Report Through 06/30/18

Classification	2018 Budget	June 2018	YTD 2018	%	2017 Actuals
Fund 520 - SOLID WASTE FUND					
REVENUE					
Property Taxes	410,000	-	267,563	65.3%	-
Licenses, Permits and Fees	275,000	41,638	56,086	20.4%	199,513
Charges for Services	3,632,394	290,629	1,784,029	49.1%	3,611,308
Interfund Transfers	705,967	58,831	352,983	50.0%	755,967
Other Revenue	238,000	14,227	43,088	18.1%	250,687
REVENUE TOTALS	5,261,361	405,325	2,503,749	47.6%	4,817,475
EXPENSE					
Salary and Benefits	993,616	99,358	446,463	44.9%	890,220
Services and Supplies	3,488,676	314,882	1,600,479	45.9%	3,482,141
Capital Outlay	275,750	1,827	7,023	2.5%	24,635
Debt Service	21,797	-	665	3.1%	1,797
Miscellaneous	7,500	-	3,688	49.2%	3,057
Interfund Transfers	322,362	26,864	161,181	50.0%	504,807
EXPENSE TOTALS	5,109,701	442,931	2,219,498	43.4%	4,906,657
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,261,361	405,325	2,503,749	47.6%	4,817,475
EXPENSE TOTALS	5,109,701	442,931	2,219,498	43.4%	4,906,657
Fund 520 - SOLID WASTE FUND Totals	151,660	(37,606)	284,251		(89,182)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: July 25, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, July 19, 2018 - July 25, 2018

Backlog (business days received until reviewed): 12

Volume (number of cases pending staff review): 25

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	pending DAPR and ZBA
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	2014 Orrington Avenue	R1	Building Permit	Interior and exterior remodel (Lubavitch Chabad Evanston)	06/21/18	pending revision from the applicant
1	1726 Hinman Avenue	R4	Building Permit	Parking lot	07/16/18	pending staff review
1	1625 Judson Avenue	R1	Building Permit	New deck	07/17/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	pending minor adjustment to the PD, DAPR
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	non-compliant, pending revisions from the applicant
2	815 Grey Avenue	R2	Building Permit	Porch extension, new stairs	07/18/18	pending staff review
2	1508 Fowler Avenue	R2	Zoning Analysis	Construct 24x24 det-garage in front yard	07/24/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	925 Edgemere Court	R1	Building Permit	Replace driveway, add columns, gates, fence and extra parking	06/11/18	non-compliant, pending revisions from the applicant
3	1014 Hinman Avenue	R1	Building Permit	Interior renovation	07/10/18	pending staff review
3	1125 Sheridan Road	R1	Building Permit	Remove/replace driveway, patio and walk	07/11/18	pending staff review
3	935 Forest Avenue	R5	Building Permit	Interior remodeling, a/c replacement (multi-family dwelling)	07/20/18	pending staff review
3	745 Chicago Avenue	C1a	Building Permit	Interior remodel	07/24/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	pending DAPR
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending additional information and revisions from the applicant
4	1569 Maple Avenue	D3	Building Permit	Interior build out of existing 1st floor space	05/09/18	pending revisions from the applicant

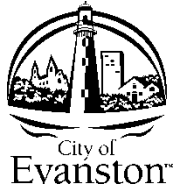
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	non-compliant, pending revisions from the applicant
4	910 Custer Avenue	MUE	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	non-compliant, pending revisions from the applicant
4	1610 Maple Avenue	D3	Zoning Analysis	Zoning verification letter	07/13/18	pending staff review
4	1001 Davis Street	D2	Zoning Analysis	Zoning verification letter	07/13/18	pending staff review
4	1315 Elmwood Avenue	R5	Building Permit	Paver patio and walk	07/17/18	pending staff review
4	1500 Sherman Avenue	D4	Building Permit	New 15-story, mixed-use building with 3 floors of parking, ground floor retail and residential above (The Albion Planned Development)	07/19/18	pending staff review, DAPR
4	1130 Elmwood Avenue	R3	Zoning Analysis	Remove patio and walk, install brick paver patio and walks, gravel seating area	07/20/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	pending DAPR
5	2102 Darrow Avenue	R3	Zoning Analysis	Subdivide property, keep existing SFR, demolish detached garage, construct new garage, construct new duplex and SFR with garages	07/09/18	pending staff review
5	Green Bay Road, Noyes Street and Ashland Avenue	C2	Building Permit	Ground sign located in public right-of-way (Dr. Hill Arts Memorial Garden)	07/23/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	pending additional information from the applicant, DAPR
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	pending DAPR
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2626 Reese Avenue	R1	Zoning Analysis	Construct 2 story gambrel roof SFR and 1 car detached garage	06/21/18	pending revisions from the applicant
6	2305 Lincolnwood Drive	R1	Building Permit	Replace and enlarge driveway, replace steps	06/22/18	pending additional information from the applicant
6	3121 Hartzell Street	R1	Building Permit	Addition, new garage and new deck	06/28/18	non-compliant, pending revisions from the applicant
6	3233 Central Street	R4	Building Permit	New 2-story, 12-unit multi-family residential building with 1-story 16 car garage	07/09/18	pending staff review
6	3026 Normandy Place	R1	Building Permit	Replace patio and front steps	07/11/18	pending additional information from the applicant
6	2437 Propsect Avenue	R1	Zoning Analysis	2-story addition to SFR	07/12/18	non-compliant; pending revisions or minor variation application
6	2649 Lincolnwood Drive	R1	Building Permit	Addition	07/25/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant and DAPR
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application

7	2021 McDaniel Avenue	R1	Building Permit	New paver walk and patio	05/09/18	pending additional information from the applicant
7	1802 Colfax Street	R3	Building Permit	Construct patio and steps in street side yard at SFR	05/22/18	non-compliant; pending revisions from the applicant
7	2041 Hawthorne Lane	R1	Zoning Analysis	New SFR and attached garage	06/05/18	non-compliant, pending revisions from the applicant
7	2752 Bryant Avenue	R1	Zoning Analysis	Construct paver walks and remove existing walks	06/11/18	non-compliant, pending revisions from the applicant
7	2145 Pioneer Road	R1	Zoning Analysis	Demo existing garage, construct new 20x24 det-garage	07/12/18	non-compliant, pending revisions or variation application
7	2814 Garrison Avenue	R1	Building Permit	Concrete parking pad	07/18/18	pending staff review
7	2338 Bryant Avenue	R1	Zoning Analysis	1-story and 2-nd floor addition	07/19/18	pending staff review
7	2332 Campus Drive	U3	Building Permit	Interior renovation (NU - Lisa's Cafe)	07/20/18	pending staff review
7	2200 Dodge Avenue	R1	Building Permit	Concrete sidewalk	07/20/18	pending staff review
7	2736 Bryant Avenue	R1	Building Permit	1-story addition and interior renovation	07/23/18	pending staff review
7	1999 Campus Drive	U3	Building Permit	Interior renovation (NU - Norris University Center)	07/25/18	pending staff reiew
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	non-compliant, pending revisions from the applicant and DAPR
8	525 Howard Street	B3	Building Permit	Exterior remodeling of storefront	03/08/18	pending staff review, DAPR
8	525 Howard Street	B3	Building Permit	Improvement of existing parking lot	05/01/18	non-compliant, pending revisions from the applicant and DAPR
8	721 Case Street	R5	Building Permit	New 14x20 detached garage	05/11/18	non-compliant, pending minor variation application
8	525 Howard Street	B3	Building Permit	Install awnings	06/18/18	pending DAPR
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	809 Monroe Street	R1	Zoning Analysis	Remove existing concrete walk in front and rear, replace with brick walk, add brick paver patio	06/06/18	non-compliant, pending revisions from the applicant
9	611 Ridge Avenue	R1	Building Permit	Rebuild detached garage	06/18/18	non-compliant, pending revisions from the applicant
9	808 South Boulevard	R1	Building Permit	Addition	07/09/18	pending staff review
9	620 Madison Street	C2	Building Permit	Interior renovation	07/12/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	pending DAPR, ZBA 08/28/18
1	1714 Chicago Avenue	R6	Planned Development	Map Amendment to D3 for new 13-story office building with 120 parking spaces	06/01/18	pending DAPR & PC
1	1724 Sherman Avenue	D2	Special Use	Type 2 Restaurant (Kilwins Chocolate)	07/06/18	pending DAPR, ZBA 08/28/18

1	413 Grove Street	R1	Appeal	Appeal of Zoning Administrator's decision to grant minor variation with conditions	07/19/18	pending ZBA 09/25/18
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending DAPR 08/01/18, PC & ZBA 08/08/18
2	1508 Fowler Avenue	R2	Major Variation	Construct det-garage in front yard	07/24/18	pending staff review
3	750 Chicago Avenue	C1a	Major Variation	Replace existing parking with open-air dining area (Fire House Restaurant)	05/17/18	pending CC 08/13/18
3	1210 Michigan Avenue	R1	Minor Variation	Construct det-garage in interior side yard	07/25/18	pending staff review
4	1555 Oak Avenue	R6	Substitution of Special Use	Substitution of special use for a retirement home (The King Home)	07/13/18	pending additional information from the applicant
5	1625 Payne, 2147-2149 Dewey & 2118-2120 Ashland	MXE	Special Use	Daycare - domestic animal plus a kennel	05/24/18	pending P&D 08/13/18
5	1822 Lyons Street	R4	Major Variation	Establish 3rd dwelling unit in existing 2-flat: lot width, lot size, parking	05/24/18	pending CC 08/13/18
5	2119 Ashland Avenue	MXE	Text Amendment, Special Uses and Major Variation	Text amendment for brew pub, special use for banquet hall and brew pub and variations to reduce required setbacks and to eliminate required loading dock	06/28/18	pending PC & ZBA 08/08/18
6	3318 Grant Street	R1	Major Variation	Building Lot Coverage, interior side and rear setbacks	06/11/18	pending ZBA 08/28/18
6	2628 Gross Point Road	B1a	Special Use & Variations	Special Use for type-2 restaurant and drive-through, oCSC Overlay sidewalk variations	07/18/18	pending DAPR, ZBA 08/28/18
7	2004 Central Street	B1a	Special Use	Special Use for expansion of an existing type-2 restaurant into adjacent space (Backlot Coffee)	07/09/18	pending ZBA 08/08/18
8	348 Custer Avenue	R5	Major Variation	Major variation to reduce lot size and lot width to increase number of dwelling units from 2 to 3	06/25/18	pending DAPR 08/08/18, ZBA 08/28/18
9	514 Custer Avenue	R3	Special Use & Fence Variation	Replace public utility equipment with DC-in-a-box and 14' and 20' fire walls (fencing) for ComEd	06/14/18	pending ZBA 08/08/18



Memorandum

To: Honorable Mayor and Members of the City Council

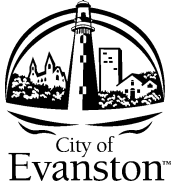
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment License Application Weekly Report

Date: July 27, 2018

The table below is the weekly report of food establishment license applications received and pending. The report includes the ward, property address, business name, date received, and current status.

Ward	Property Address	Business Name	Date Received	Current Status
4	1009 Davis St	Chicago Hot Dog & Co	7/25/2018	Pending Licensing Inspections
1	817 University Pl	Mexican Restaurant (Name TBD)	7/12/2018	Pending Building Permit Submittal
1	816 Church St	10Q Chicken	7/11/2018	Pending Building Permit Approval
2	2113 Greenleaf St	Spoonfoolery	6/28/2018	Pending Building Permit Approval
4	1042 Wesley Ave	Backlot Hospitality	6/27/2018	Pending Building Permit Approval
1	1724 Sherman Ave	Kilwins Chocolates, Fudge & Ice Cream	6/13/2018	Pending Building Permit Approval
5	1601 Simpson St	Rama Express	6/11/2018	Pending Inspections
2	2450 Main St	Sushibox (in Sam's Club	5/15/2018	License Issued 7/25/2018
1	716 Church St	Colectivo Coffee Roasters	5/14/2018	Pending Inspections
2	2000 Dempster St	I Love Sweets	5/14/2018	Pending Inspections
1	1635 Chicago Ave	Prairie Moon	5/1/2018	Pending Inspections
3	1111 Chicago Ave	Binny's Beverage Depot	3/20/2018	Pending Inspections
5	1829 Simpson St	Lenny & Lambs	1/11/2018	Pending Building Permit Approval
8	721 Howard St	Theo Ubique Cabaret Theatre	12/19/2017	Pending Inspections
7	2022 Central St	Lush Wine & Spirits	10/24/2016	Pending Inspections



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 27, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

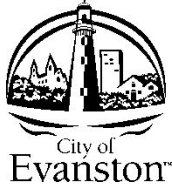
Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	Terneo 3634 LLC (Bat 17 - New Owner)	1707-1709 Benson	C	Restaurant (Liquor)	Sun: 10am-1am; M-TH: 11am-1am; F-Sa: 11am-2am	6/29/18	Pending Liquor Board Meeting
7	Compass Group USA dba Chartwell's (NU Norris Center)	1999 Campus Drive	R	University (liquor)	M-Th: 10am – 1am; Fri-Sun 10am-2am.	6/26/18	Pending Liquor Board Meeting
7	Compass Group USA dba Chartwell's (NU Catering)	1999 Campus Drive	T	Caterer (Liquor)	M-Th: 11am-1am; Fri-Sat: 11am-2am; Sun: 12am-1am	6/26/18	Pending Liquor Board Meeting
7	Levy Premium Foodservice	2255 Campus Drive	T	Caterer (Liquor)	Vary – private/catered events	7/20/18	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Assistant City Manager
Lara Biggs, City Engineer

Subject: Robert Crown Community Center, Ice Rink and Library Cost Increases

Date: July 24, 2018

At the June 18, 2018 City Council meeting a request was made for the history of the pricing of the Robert Crown Community Center, Ice Rink and Library project.

Since Bulley & Andrews were hired as the construction manager, the total estimated costs have remained fairly constant. Increases have largely been managed through the reduction in contingency amounts or value engineering efforts.

As far as why costs increase in general, it is mainly a result of less guesswork in the estimating process as design documents become increasingly refined and detailed. At the beginning of a project (schematic design), the drawings are not much more than bubble diagrams. At the design development level, the drawings start to take more shape and have some hard engineering behind them. In the construction document phase, detailing and precise requirements are understood much more significantly. Thus as we go through the process there are progressively fewer and fewer unknowns in estimate preparation.

This project has had a variety of issues to contend with over time including scope increases (such as the addition of a third artificial turf field and larger and additional interior rooms), soil bearing and soil management issues, selection of a higher cost infill mix for the athletic turf, increased steel pricing due to tariffs, inclusion of public art, and general cost escalation due to inflation over the project's two year lifespan.

A chart detailing the history of the cost estimates is included on the next page. Hard costs reflect the actual building materials and construction of the facility. Soft costs include the architectural design and engineering, fundraising costs paid to CCS, soils and materials testing, and site survey.

Date	Source	Hard Cost Estimate (including construction contingencies)	Soft Cost Estimate	Total Estimate
8/18/2016	City RFP for Architectural Services	\$ 30,000,000	included in hard costs	\$ 30,000,000
	Target budget identified in City RFP. Not based on cost estimates.			
7/12/2017	WTA - Schematic Design Estimate	\$ 37,038,146	\$ 5,307,750	\$ 42,345,896
	Initial schematic estimate prepared by consultant. Drawings not much more than bubble diagrams.			
9/18/2017	WTA with subconsultants James McHugh Construction Co.	\$ 41,388,891	\$ 5,367,483	\$ 46,756,374
	Schematic design finalized, more detail available for estimating, scope increases (third artificial turf field, larger and additional interior rooms)			
2/19/2018	City - average costs of construction manager proposals	\$ 42,481,762	\$ 6,058,951	\$ 48,540,713
	Contractor proposals provided estimated pricing based on schematic design documents from 9/18/17 above.			
3/29/2018	Bulley and Andrews	\$ 47,655,142	\$ 5,720,139	\$ 53,375,281
	50% design development documents, significant advancement in design, soil management issues, foundation design issues, public art, increased contingency amounts and MWRD ruling which increased the size of the stormwater detention requirements (due to decision to count the turf fields as impervious surfaces).			
4/27/2018	Bulley and Andrews	\$ 47,027,705	\$ 5,991,411	\$ 53,019,116
	100% design development documents, foundation design refinement, AV budget moved from hard cost to soft cost			
6/15/2018	Bulley and Andrews	\$ 47,741,803	\$ 5,571,451	\$ 53,313,254
	50% construction documents, second substantial advancement of design, security, communications, and signage moved from soft cost to hard cost			

*Woodhouse Tinucci Architects