



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: June 15, 2018

## STAFF REPORTS BY DEPARTMENT



Weekly Report for June 7, 2018 – June 13, 2018

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, June 18, 2018**

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, June 19, 2018**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Housing & Community Development Act Committee - CANCELLED

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

**Wednesday, June 20, 2018**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

M/W/EBE Development Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

**Thursday, June 21, 2018**

Parks, Recreation and Community Services Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)



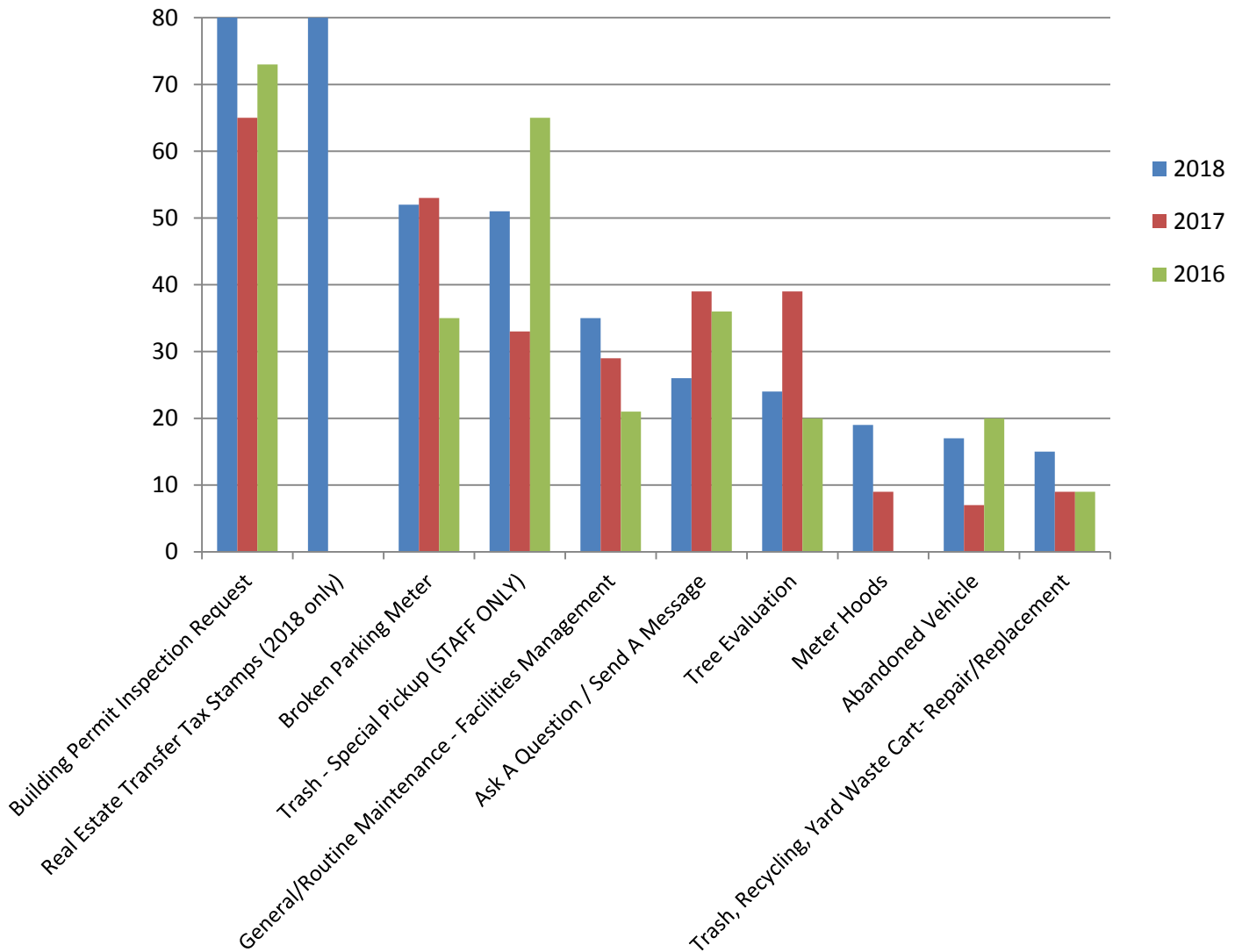
# Weekly Report

**June 7-13, 2018**

	Current Week*	Previous Week
<b>Calls Handled</b>	2404	2767
<b>Service Requests</b>	747	751
<b>Total Chats</b>	30	41
<b>Total Text</b>	16	20

<b>Trending Requests</b>	<ul style="list-style-type: none"> <li>• Refuse special pickups</li> <li>• Overgrown grass</li> <li>• Questions about summer camps and beaches</li> </ul>
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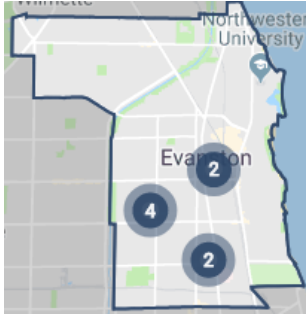
**2016-2018 Comparison Chart**  
For May 31-June 6, 2018



**June 7-13, 2018**

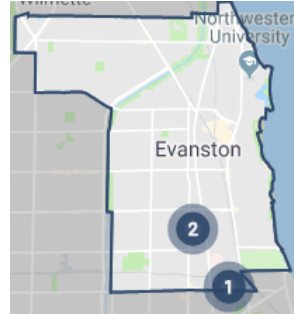
**Missed Garbage Pickup**

This week 8; Last week 14  
Below 3 year avg. of 14.2



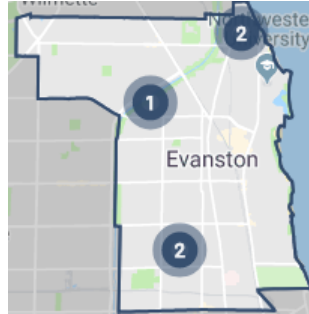
**Missed Recycling Pickup**

This week 3; Last week 10  
Below 3 year avg. of 13.1



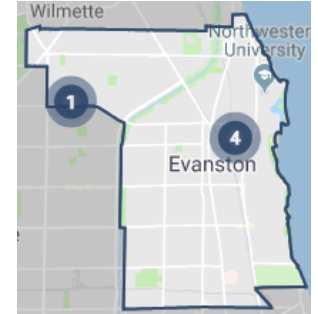
**Missed Yard Waste**

This week 5; Last week 18  
Above 3 year avg. of 11.1



**Rodents/Rats**

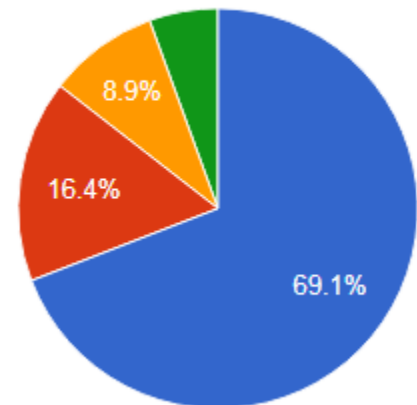
This week 5; Last week 6  
Below 3 year avg. of 20.3



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Abandoned Vehicle	3	25%	75%
Amplified Sounds/Music	1	100%	0%
Ask a Question/Send a Message	7	32%	68%
Bathroom Maintenance - Parks	1	50%	50%
Birds	1	50%	50%
Broken Park/Playground Equip.	1	50%	50%
Construction/Engineering	3	75%	25%
Food Establishment - Unsanitary	1	50%	50%
General Payment Question - Water	1	100%	0%
Health/Miscellaneous	1	50%	50%
Park Lawn Maintenance	1	25%	75%
Power Outage	1	33%	67%
Private Utility Service Issue	2	100%	0%
Public Transit Agency Issue	2	100%	0%
Repair Park or Play Lot Fountain	2	67%	33%
Sidewalk - Maintenance	1	50%	50%
Taxi Complaints	1	100%	0%
Trash Cart - Missing	1	50%	50%
Trash - Missed Garbage Pickup	2	100%	0%

- Completed
- In progress
- Received
- Submitted





# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 11, 2018

Date: June 15, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of June 11, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 18-34 2018 Alley and Street Improvement Project	Public Works Agency	Work on this project includes all materials, equipment and services for paving various alleys and resurfacing of streets along with all incidental restoration work in the City of Evanston. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.	\$1,000,000	7/10	8/13

RFP 18-35 Police Department Administrative / Community Services Review	CMO/ Police	The City of Evanston's Police Department is seeking proposals from experienced firms for a review of administrative and community service functions within the Evanston Police Department.	\$25,000	7/10	7/23
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## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

<b>2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23</b>						
<b>May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24</b>						
<b>Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10</b>						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	6/25/2018	TEFRA hearing for Robert Crown Center Bonds			Desai	
PRCS	6/25/2018	Designating July Parks & Rec Month (& Gold Medal Video)	PR	CC	Hemingway	
CMO	6/25/2018	Maxwell X Report on 311	PR	CC	Bobkiewicz	
CMO	6/25/2018	71-O-18, Bond Ordinance	SPB	CC	Desai	For Intro
CMO	6/25/2018	42-R-18, Increasing Debt Limit	SPB	CC	Desai	
CMP	6/25/2018	Bills/Payroll	B	APW	Desai	
PRCS	6/25/2018	Handyman Contract Renewal	B	APW	Hemingway	
PWA	6/25/2018	Survey Benchmark	B	APW	Stoneback	
PWA	6/25/2018	Water Treatment Plant Exterior Door Improvement	B	APW	Stoneback	
PWA	6/25/2018	Sole Source - Repair Light Fixtures	B	APW	Stoneback	
PWA	6/25/2018	Fire Station #2 Roof Replacement	B	APW	Stoneback	
PWA	6/25/2018	Mason Park Roof Replacement	B	APW	Stoneback	
PWA	6/25/2018	South Standpipe Pump Station MCC & Building Renovation	B	APW	Stoneback	
PWA	6/25/2018	Central St Bridge Phase II Eng Svcs	B	APW	Stoneback	
PWA	6/25/2018	Central St Bridge IDOT Resolution	R	APW	Stoneback	
CD	6/25/2018	Lease at 2222 Oakton/Recycling Center - RFP	R	APW	Leonard	
Police	6/25/2018	NIPAS Agmt for Police	R	APW	Eddington	
PRCS	6/25/2018	Noyes Tenant Lease	R	APW	Hemingway	
CMO	6/25/2018	CFO- Financial Institution Documentation Amendment	O	APW	Desai	For Intro
Admn Svcs	6/25/2018	1007 Church St - Loading Zone	O	APW	Storlie	For Intro
Admn Svcs	6/25/2018	609 South Blvd - Loading Zone	O	APW	Storlie	For Intro
Legal	6/25/2018	Liquor License - Amend Class K-Increase Onsite Sample Limit	O	APW	Masoncup	For Intro
Legal	6/25/2018	Liquor License - Amend Restaurant Onsite Consumption Hours	O	APW	Masoncup	For Intro
Legal	6/25/2018	Liquor License Reduction - Cheesies	O	APW	Masoncup	For Intro and Action
PWA	6/25/2018	Remove One-Way Alley	O	APW	Stoneback	For Action
Admn Svcs	6/25/2018	Sale of Surplus Property	O	APW	Storlie	For Action
CD	6/25/2018	Vacation Rental - 2001 Orrington	B	PD	Leonard	Held from 5/29
Legal	6/25/2018	Condo Owner Code Amendment	O	PD	Masoncup	For Action
Legal/Police	6/25/2018	Remove Arrest Records from Website	R	HS	Masoncup/ Eddington	
Admn Svcs	6/25/2018	Transportation/Parking Code Amendments	O	Rules	Storlie	For Intro

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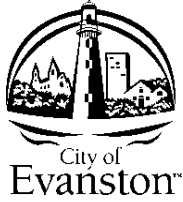
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	6/25/2018	HCDCA Code Amendments	O	Rules	Leonard	For Intro
Legal	6/25/2018	Tie Votes at Standing Committees - Code Amendments	O	Rules	Masoncup	For Intro
	6/25/2018	Exec Session - Litigation				
CMO	7/9/2018	2017 Audit	B	APW	Desai	
Admn Svcs	7/9/2018	Two Motor Pool Vehicle Purchases	B	APW	Storlie	
Legal	7/9/2018	Business Licensing Code Amendments	O	APW	Masoncup	For Intro
CD	7/9/2018	MOU with CTA	R	APW	Leonard	
CD	7/9/2018	Vacation Rentals	D	PD	Leonard	
CD	7/9/2018	Vacation Rental - 1045 Judson Ave	B	PD	Leonard	
CD	7/9/2018	Special Use - Gotta B Crepes	O	PD	Leonard	For Intro
CD	7/9/2018	Parking & Fence Variations - Firehouse Grill	O	PD	Leonard	For Intro
CD	7/9/2018	Lot Size, Width and Parking Variation - 1822 Lyons	O	PD	Leonard	For Intro
CD	7/9/2018	Zoning Text Amendment - Zoning Procedures for Preservation Comm.	O	PD	Leonard	For Intro
CD	7/9/2018	Zoning Text Amendment - Porch Regulations	O	PD	Leonard	For Intro
	7/16/2018	City Council - CANCELED				
PRCS	7/23/2018	Special Recreation Athletes and Coaches Recognition	P	CC	Hemingway	
PWA	7/23/2018	2018-2019 Snow Removal	P	CC	Stoneback	
CD	7/23/2018	Public Benefits and Impact Fees from Planned Develop.	SPB	CC	Leonard	Cont'd from 5/21/18
CD	7/23/2018	Sidewalk Café Permit Approval	SPB	CC	Leonard	(from Rules 6/4)
PWA	7/23/2018	Engr Svcs for Water Plant Lab Expansion	B	APW	Stoneback	
Legal	7/23/2018	Easement Agmt with NU - Clearwell	R	APW	Masoncup	
CD	7/23/2018	Zoning Text - College/University Parking Requirements	O	PD	Leonard	For Intro
	7/30/2018	Budget Update	SPB	CC		Special City Council Meeting
	7/30/2018	Affordable Housing	SPB	CC		



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	8/6/2018	Rules Committee				
Mayor	8/13/2018	National Suicide Prevention Awareness Month - Sept 2018	PR	CC	Francellno	
CD	8/13/2018	Variations - Single Family to 3-Flat - 1943 Sherman	O	PD	Leonard	For Intro
CD	8/13/2018	Special Use - Kennel/Animal Daycare - 1625 Payne	O	PD	Leonard	For Intro
CD	8/13/2018	Special Use - Type 2 Restaurant - 710 Main	O	PD	Leonard	For Intro
	9/17/2018	Budget Report to City Council		SPB		
<b>Council &amp; Committee Meetings</b>						
6/18/2018	6:00 PM	City Council				
6/19/2018	7:00 PM	Housing & Community Development Act - CANCELED				
6/20/2018	6:30 PM	M/W/EBE Development				
6/25/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
6/27/2018	6:00 PM	Transportation & Parking Committee				
6/27/2018	7:00 PM	Economic Development Committee				
6/28/2018	6:30 PM	Equity & Empowerment Commission				
DEFERRED	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: June 13, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, June 6, 2018 - June 13, 2018

Backlog (business days received until reviewed): 29

Volume (number of cases pending staff review): 62

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>pending DAPR and ZBA 06/19/18</b>
1	115 Dempster Street	R1	Building Permit	Remove existing exterior walks and terrace, install new walks, terrace, fire pit and outdoor BBQ	04/06/18	non-compliant, pending revisions from the applicant
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	2252 Orrington Avenue	R1	Building Permit	Construct rear deck, enclosed rear porch, walk, replace bluestone	05/21/18	pending additional information from the applicant
1	1426 Forest Avenue	R1	Zoning Analysis	Addition to and renovate residence, new garage	05/18/18	pending staff review
1	1500 Hinman Avenue, Unit 204	R6	Building Permit	Interior remodel	05/31/18	pending staff review
1	1724 Sherman Avenue	D2	Building Permit	Interior Build out (Kilwins)	06/11/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1825 Greenwood Street	R4	Building Permit	Install brick patio	04/04/18	non-compliant, pending revisions/additional information from the applicant
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	1727 Lee Street	R3	Building Permit	New 14x22 detached garage	05/24/18	pending staff review
2	1627 Greenwood Street	R2	Building Permit	Replace existing concrete walks, install paver walk and patio	05/29/18	pending staff review
2	1505 Ashland Avenue	R1	Zoning Analysis	New 2-car detached garage and deck	05/29/18	pending staff review
2	1600 Dodge Avenue	R2	Building Permit	New cellular tower pole and equipment fence enclosure (ETHS - Verizon)	05/30/18	pending staff review
2	1805 Wesley Avenue	R1	Zoning Analysis	Add concrete walks	06/11/18	pending staff review
2	2312 Greenleaf Street	R2	Building Permit	Second story addition	06/11/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	1111 Chicago Avenue	R5	Building Permit	Interior and exterior remodeling for Binny's Beverage Depot	04/13/18	pending re-review
3	1233 Chicago Avenue, Unit 4	B1	Building Permit	Rehab of studio	05/08/18	pending staff review
3	701 Forest Avenue	R1	Building Permit	Interior renovation - kitchen and powder room	05/15/18	pending staff review

3	1023 Michigan Avenue	R1	Building Permit	Mud room addition	05/16/18	pending staff review
3	715 Sheridan Road	R1	Zoning Analysis	Enlarge patio	05/16/18	pending staff review
3	708 Michigan Avenue	R1	Building Permit	Rebuild 2nd story dormers, interior remodel	05/17/18	pending staff review
3	1047 Forest Ave	R1	Building Permit	Dormer addition and interior remodel	06/13/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	<b>pending DAPR</b>
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending staff review
4	1569 Maple Avenue	D3	Building Permit	Interior build out of existing 1st floor space	05/09/18	pending staff review
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	pending staff review
4	1450-1508 Sherman Avenue	D4	Zoning Analysis	Zoning verification letter (Albion Planned Development)	05/15/18	pending staff review
4	910 Custer Avenue	MUX	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	pending staff review
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	pending staff review
4	1500 Sherman Avenue	D4	Building Permit	Foundation permit for new 15 story multi-family building with ground floor retail (new address, The Albion Planned Development)	05/21/18	pending staff review
4	1428 Wesley Avenue	R1	Building Permit	2nd story addition to existing SFR	05/22/18	pending staff review
4	1022 Greenleaf Street	R1	Building Permit	Coach house renovation	05/31/18	pending staff review
4	1560 Oak Avenue	R6	Building Permit	Roof deck awning	06/11/18	pending staff review
4	1630 Chicago Avenue	D3	Building Permit	Interior remodel of amenity spaces	06/12/18	pending staff review
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	non-compliant, pending revisions from the applicant, zoning ordinance text amendment
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending DAPR</b>
5	2415 Wade Street	R1	Zoning Analysis	Attached garage and 1-story addition	04/25/18	pending additional information from the applicant
5	2018 Dodge Avenue	R3	Building Permit	New deck	05/18/18	pending staff review
5	2035 Dodge Avenue	R3	Building Permit	New 2-flat residence with garage	05/23/18	pending staff review
5	2118 Maple Avenue	R4a	Building Permit	Interior alterations to second floor	06/11/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending additional information from the applicant, DAPR</b>
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	non-compliant, pending minor variation application from the applicant
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	<b>pending DAPR</b>
6	2519 Hurd Avenue	R1	Building Permit	Replace deck with unilock patio and walk	05/11/18	pending staff review
6	2410 Lincoln Street	R1	Building Permit	New detached garage	05/14/18	pending staff review
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2720 Central Street, Unit 3D	R5	Building Permit	Interior remodel (multi-family dwelling)	05/15/18	pending staff review

6	2416 Central Park Avenue	R1	Building Permit	Addition and renovation	05/15/18	pending staff review
6	2602 Hartzell Street	R1	Building Permit	Replace existing deck	05/21/18	pending staff review
6	2324 Central Street, Unit 3C	R5	Building Permit	Interior remodel	05/29/18	pending staff review
6	2407 Hartzell Street	R1	Building Permit	Dormer addition	06/05/18	pending staff review
6	2634 Lawndale Avenue	R1	Building Permit	Interior remodel	06/06/18	pending staff review
6	2151 Forestview Road	R1	Building Permit	Interior Remodel	06/13/18	pending staff review
6	2607 Princeton Avenue	R2	Building Permit	Sunroom Addition and Patio	06/13/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	<b>pending additional information from the applicant and DAPR</b>
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	2715 Asbury Avenue	R1	Building Permit	Deck	05/04/18	pending staff review
7	2021 McDaniel Avenue	R1	Building Permit	New paver walk and patio	05/09/18	pending staff review
7	2714 Woodbine Avenue	R1	Building Permit	Replace portion of concrete walk with brick, extend walk	05/09/18	pending staff review
7	2217 Dodge Avenue	R3	Building Permit	Remove and replace patio, apron and remove stairs	05/14/18	pending staff review
7	2736 Bryant Avenue	R1	Zoning Analysis	Convert attached carport to habitable space, retain front driveway/parking space, construct coach house, 3 open parking spaces in rear	05/16/18	pending staff review
7	1802 Colfax Street	R3	Building Permit	Construct patio and steps in street side yard at SFR	05/22/18	non-compliant; pending revisions from the applicant
7	1410 Rosalie Street	R1	Building Permit	Remove existing terrace, replace with new steps and terraces, retaining wall	05/29/18	pending staff review
7	2750 Broadway Avenue	R1	Building Permit	New detached garage	06/05/18	pending staff review
7	2041 Hawthorne Lane	R1	Zoning Analysis	New SFR and attached garage	06/05/18	pending staff review
7	2403 Central Park Avenue	R1	Zoning Analysis	Remove concrete patio and replace with landscaping rocks, install concrete stoop and step	06/11/18	pending staff review
7	2752 Bryant Avenue	R1	Zoning Analysis	Construct paver walks and remove existing walks	06/11/18	pending staff review
7	719 Monticello Place	R1	Building Permit	Interior remodel	06/12/18	pending staff review
7	2240 Campus Drive	U3	Building Permit	Interior Remodel	06/13/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	525 Howard Street	B3	Building Permit	Exterior remodeling of storefront	03/08/18	<b>pending staff review, DAPR</b>
8	1029 Howard Street	R2	Building Permit	New windows, add connecting stairwell between adjoining sections	04/27/18	<b>pending DAPR</b>
8	525 Howard Street	B3	Building Permit	Improvement of existing parking lot	05/01/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	1127 Harvard Terrace	R2	Building Permit	Remove concrete, install paver patio, steppers	05/10/18	pending staff review
8	721 Case Street	R5	Building Permit	New 14x20 detached garage	05/11/18	non-compliant, pending minor variation application
8	1122 Hull Terrace	R3	Building Permit	New walkways and patio	05/14/18	pending staff review
8	428 Dewey Avenue	R1	Building Permit	Basement remodel	05/17/18	pending staff review

8	714 Mulford Street	R5	Building Permit	3rd story addition above existing 2-flat	05/17/18	pending staff review
8	727 Howard Street	B3	Building Permit	Interior renovation of retail space	05/25/18	pending staff review
8	2108 Brummel Street	R2	Building Permit	Gut rehab, dormer addition	05/30/18	pending staff review
8	961 Mulford Street	R2	Zoning Analysis	Construct paver patio	06/11/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	705 Asbury Avenue	R2	Building Permit	2nd-story addition	04/27/18	non-compliant, pending minor variation determination
9	736 Monroe Street	R5	Building Permit	Replace 3 back porches (multi-family dwelling)	05/04/18	pending staff review
9	647 Asbury Avenue	R2	Building Permit	Interior remodel (2-flat)	05/07/18	pending staff review
9	1820 Keeney Court	R2	Building Permit	Screen porch addition	05/09/18	pending staff review
9	736 Monroe Street	R5	Building Permit	Install vertical platform lift (multi-family dwelling)	05/15/18	pending staff review
9	2119 Keeney Street	R2	Zoning Analysis	Front porch	05/16/18	pending staff review
9	2119 Keeney Street	R2	Building Permit	New front porch, interior renovation	05/18/18	pending staff review
9	809 Monroe Street	R1	Zoning Analysis	Remove existing concrete walk in front and rear, replace with brick walk, add brick paver patio	06/06/18	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	413 Grove Street	R1	Minor Variation	Building lot coverage for 1-story addition	04/02/18	pending Preservation
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and number of parking spaces to convert a SFR to a 3-flat.	04/18/18	<b>pending revisions from the applicant, DAPR and ZBA 07/17/18</b>
1	1714 Chicago Avenue	R6	Planned Development	New 13-story office building with 117 parking spaces	06/01/18	pending staff review
2	2020 Greenwood Street	I2	Plat of Subdivision	Subdivide property into 2 lots (Greenwood Storage)	03/26/18	<b>pending P&amp;D</b>
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	<b>pending PC, DAPR, &amp; ZBA</b>
3	90-92 Kedzie Street	R1	Fence Variation	6' metal fence with 6.5' posts in front yard	05/22/18	determination after 06/14/18
3	750 Chicago Avenue	C1a	Major Variation	Replace existing parking with open-air dining area (Fire House Restaurant)	05/17/18	<b>pending ZBA 06/19/18 &amp; P&amp;D 07/09/18</b>
3	1234 Dewey Avenue	R3	Fence Variation	Fence located in front yard	05/24/18	determination after 06/19/18
4	710 Main Street	B2	Special Use	Type 2 Restaurant	06/11/18	<b>pending DAPR 06/27/18 &amp; ZBA 07/17/18</b>
5	1625 Payne & 2147-2149 Dewey	MXE	Special Use	Daycare - domestic animal plus a kennel	05/24/18	<b>pending DAPR &amp; ZBA 07/17/18</b>
5	1822 Lyons Street	R4	Major Variation	Establish 3rd dwelling unit in existing 2-flat: lot width, lot size, parking	05/24/18	<b>pending ZBA 06/19/18 &amp; P&amp;D 07/09/18</b>
6	2901 Central Street, Unit B	B1a	Special Use	Special Use for type-2 restaurant (Gotta B Crepes)	05/02/18	<b>pending ZBA 06/19/18 &amp; P&amp;D 06/25/18</b>
6	3144 Harrison Street	R1	Minor Variation	AC setback from interior side property line	05/07/18	determination after 06/21/18

6	2112 Ewing Avenue	R1	Major Variation	Remove existing variation condition prohibiting the rental of the existing coach house	05/23/18	<b>pending ZBA 06/19/18</b>
6	2521 Thayer Street	R1	Minor Variation	Building lot coverage for a 22x22 detached garage	05/25/18	determination after 06/26/18
6	3318 Grant Street	R1	Major Variation	Building Lot Coverage, interior side and rear setbacks	06/11/18	<b>pending DAPR &amp; ZBA 07/17/18</b>
7	716 Roslyn Terrace	R1	Minor Variation	Impervious surface coverage for patio	05/24/18	determination after 06/14/18
9	813 Monroe Street	R1	Minor Variation	Building lot coverage for 2-story addition	05/17/18	determination after 06/15/18
9	705 Asbury Avenue	R2	Minor Variation	Construct 2nd story addition over existing first floor at SFR	05/23/18	determination after 06/19/18



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 15, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

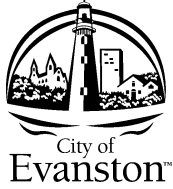


# Inspector Weekly Update

Cases Received, June 15, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	811 Emerson (Focus Development)	Mixed Use Building	Foundation excavation is ongoing. Streets, sidewalks and alleys are in good condition. Sewer and water lines are being installed causing reconfiguration of lanes on Emerson. Contractor has been contacted regarding work hour complaints.	6/14/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Site work has resumed. Right of Way permits have been issued for work on sewer and concrete driveway. General Contractor has been contacted to reinstall construction fence and screening.	6/14/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Building demolition has been completed. Construction fence and screening have been installed. Contact signage has been posted. Foundation excavation has started. Project manager has been contacted to cut the grass by the end of the week.	6/14/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence and screening have been installed. Contact signage has been posted. Demolition of structure has been completed. Contractor has been contacted regarding work hour complaints.	6/14/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Work on brick exterior is ongoing. Drywall has been installed from the first to fourth floor. Contractor estimates two months until completion. Helicopter lift for rooftop units will occur in coming weeks. Adjacent properties will be notified prior to lift.	6/11/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule. The rough construction is near completion and has received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th.	6/14/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork continue on all floors. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy granted for floors 1-3.	6/14/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	6/14/2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Public Health Manager

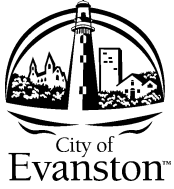
Subject: Food Establishment Application Weekly Report

Date: June 15, 2018

The table below is the weekly report of all applications for Food Establishments received during the week of June 11, 2018.

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Rama Express	1601 Simpson	5	06/11/2018	Food Establishment License	Not Yet Determined
Kilwins Chocolate, Fudge & Ice Cream	1724 Sherman	1	06/13/2018	Food Establishment License	Not Yet Determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 15, 2018

There are no pending liquor license applications to report for this week.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 15, 2018**

## ***Your Conference Needs You***

The success of the Northwest Municipal Conference depends upon the dedication and talents of our membership. Those who volunteer their time and effort by actively participating on the Conference's committees are what make NWMC the effective and well respected organization we are today. In order to maintain the quality work of the Conference, we have issued our annual call for volunteers to serve on one or more NWMC committees.

Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Registration packets have been emailed to the membership, so please return the sign-up sheet to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by Friday, June 30. *Staff contact: Larry Bury*

## ***What Am I Bid?***

Just a friendly reminder to assess which of your surplus vehicles and equipment should be put up for sale at the NWMC Surplus Vehicle and Equipment Auction on July 24 at America's Auto Auction in Crestwood. Currently, we have 40 vehicles scheduled for sale from *Evanston*, *Country Club Hills*, *Elburn*, *Glencoe*, *Glenview*, *Highland Park* and *North Aurora*.

In addition to the July event, the next live auction date is Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so members can dispose of surplus vehicles and equipment at any time. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

## ***MDRN Tour to Feature Barrington***

On Thursday, July 19, DePaul University's Chaddick Institute Municipal Design Review Network (MDRN) is conducting walking tour of the *Village of Barrington*. Each summer, the MDRN conducts a walking tour to highlight various elements of urban design. Participants will focus on examples of community collaboration via public-private partnerships, restoration and preservation projects as well as urban design review throughout the downtown area.

The tour will be held from 9:30 a.m. to 12:30 p.m., with an optional lunch afterward. The tour is free and recommended for local officials, architects, planners and anyone interested in urban design. Please RSVP via email to [mdrn@depaul.edu](mailto:mdrn@depaul.edu). *Staff contact: Mark Fowler*

## ***CMAP Seeks Municipal Input***

The Chicago Metropolitan Agency for Planning (CMAP) is currently conducting its biennial survey of municipal governments. CMAP staff use the survey results to help identify the types of technical assistance projects funded through the [Local Technical Assistance](#) program, inform policy analyses on such topics as local transportation funding and management, and help track the implementation of the regional plan. Mayors and managers were emailed links to the 2018 survey on June 1 and CMAP is requesting submittal of completed responses by June 29. It is important that your response is received to update progress toward regional goals and to ensure that CMAP offers the types of assistance most needed by the region's municipalities.

Surveys may be completed and submitted in the following formats:

- Completed on-line at <https://www.surveymonkey.com/r/munisurvey2018>
- Fax to 312-454-0411
- Scanned and emailed to [survey@cmap.illinois.gov](mailto:survey@cmap.illinois.gov)

Please visit <http://www.cmap.illinois.gov/programs/municipal-survey> for additional information. An analysis of survey responses will be distributed by CMAP in winter 2018. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***ON TO 2050 Plan Out for Comment***

The Chicago Metropolitan Agency for Planning (CMAP) is accepting comments on the draft ON TO 2050 Regional Comprehensive Plan from June 15 through August 14. Ten public open houses have been scheduled around the region to solicit comments. The most convenient open houses for NWMC members are:

Tuesday, June 19, 2018  
McHenry County Administration Building  
667 Ware Road  
Woodstock

Thursday, July 12, 2018  
*Libertyville Civic Center*  
135 West Church Street  
*Libertyville*

Thursday, July 19, 2018  
*Mount Prospect Village Hall*  
50 South Emerson Street  
*Mount Prospect*

At each of these meetings, attendees will be able to discuss the draft plan with CMAP staff. CMAP will also seek comments on the draft 2019-24 Transportation Improvement Program and air quality conformity analysis of proposed transportation projects. For additional information and a complete listing of the regional open houses, please visit <http://www.cmap.illinois.gov/onto2050>. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Cook County Seeks Strategic Plan Input***

As part of Cook County's strategic plan entitled "Policy Roadmap", the county is encouraging residents to complete a community survey in support of the plan. The strategic plan will cover the next 4-5 years and officials want to ensure that the final plan is reflective of the voices and priorities of residents across Cook County. To that end, the following links will take residents to the survey:

- [Community Survey – English](#)
- [Community Survey – Polish](#)
- [Community Survey – Simplified Chinese](#)
- [Community Survey – Spanish](#)

Please note the survey closes on Saturday, June 30. Cook County local governments are also asked to forward the survey to residents as well advertise it on their websites and other communications vehicles. For additional information, please visit <https://www.cookcountyil.gov/service/policy-roadmap>. *Staff contact: Mark Fowler*

### ***Meetings and Events***

The 60<sup>th</sup> NWMC Annual Gala will be held on Wednesday, June 20 at 6:00 p.m. at the Hyatt Regency in Deerfield.

NWMC Transportation Committee will meet on Thursday, June 28 at 8:30 a.m. at the NWMC offices.