



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: June 8, 2018

## STAFF REPORTS BY DEPARTMENT



Weekly Report for May 31, 2018 – June 6, 2018

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly Community Development Report – May 2018

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, June 11, 2018**

Administration and Public Works - CANCELLED

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee - CANCELLED

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council - CANCELLED

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, June 12, 2018**

Board of Local Improvements - CANCELLED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, June 13, 2018**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Citizens Police Advisory Committee - CANCELLED

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

**Thursday, June 14, 2018**

Mental Health Board - CANCELLED

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)



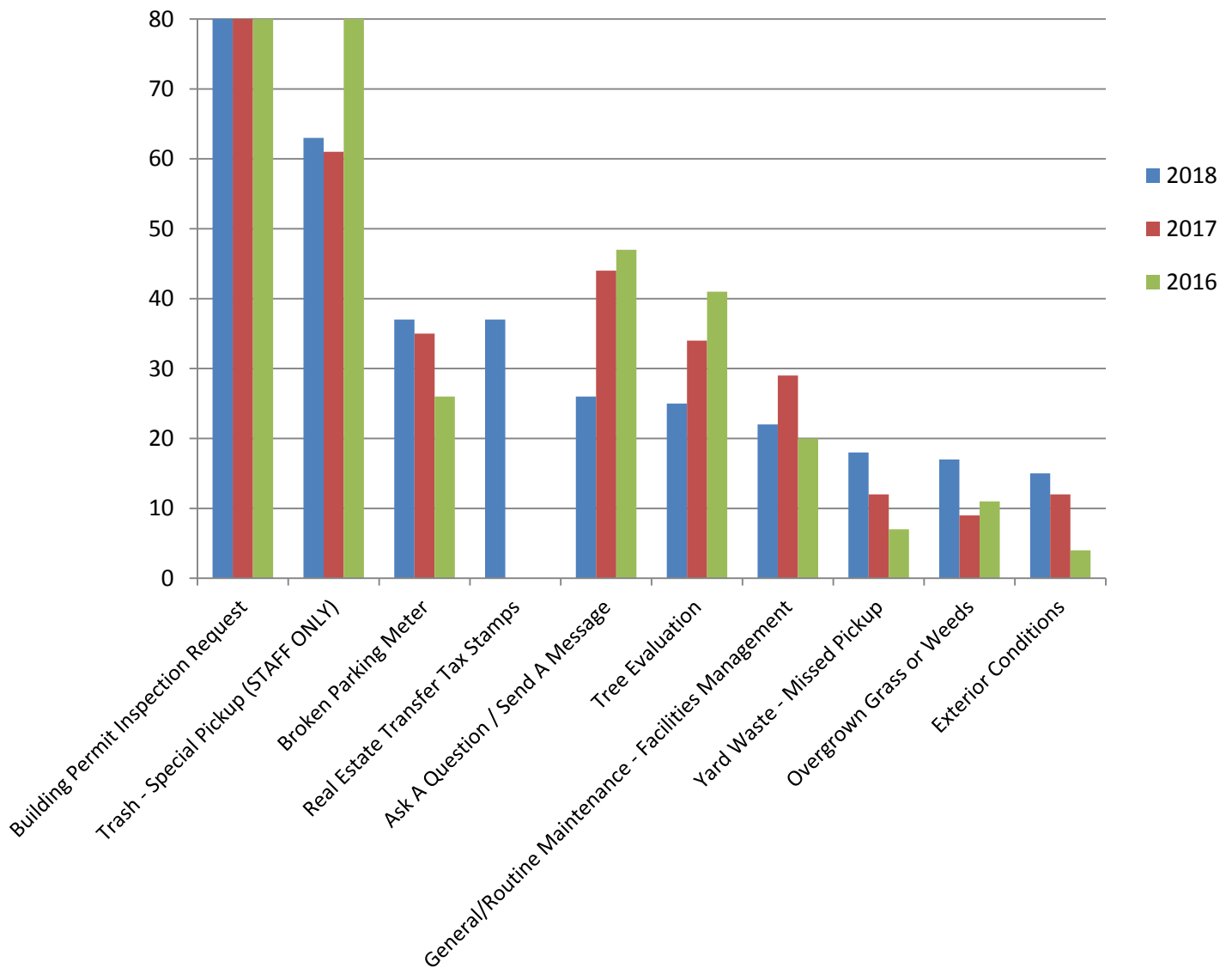
# Weekly Report

**May 31-June 6, 2018**

	Current Week*	Previous Week
<b>Calls Handled</b>	2767	2182
<b>Service Requests</b>	751	741
<b>Total Chats</b>	41	23
<b>Total Text</b>	20	17

<b>Trending Requests</b>	<ul style="list-style-type: none"> <li>• Questions about new Transportation Program</li> <li>• Questions about beach tokens and boat launch</li> <li>• Questions about summer camps</li> </ul>
--------------------------	--

**2016-2018 Comparison Chart**  
For May 31-June 6, 2018



May 31-June 6, 2018

**Missed Garbage Pickup**

This week 14; Last week 4  
Below 3 year avg. of 14.2



**Missed Recycling Pickup**

This week 10; Last week 5  
Below 3 year avg. of 13.1



**Missed Yard Waste**

This week 18; Last week 16  
Above 3 year avg. of 11.1



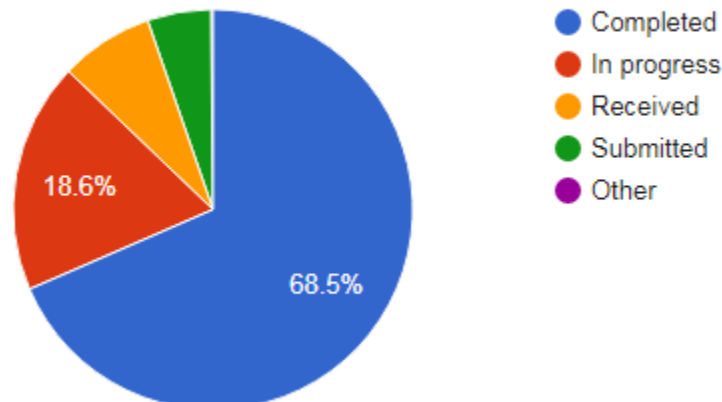
**Rodents/Rats**

This week 6; Last week 15  
Below 3 year avg. of 20.3



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	4	15%	85%
Graffiti	2	29%	71%
Mosquitoes	1	100%	0%
Property Zoning Information	2	100%	0%
Sidewalk - Evaluation	4	67%	33%
Sidewalk - Maintenance	1	100%	0%
Street Sweeping	2	67%	33%
Trash - Garbage in Parks or ROW	2	25%	75%
Trash - Missed Garbage Pickup	2	14%	86%
Overflowing Garbage Dumpster	2	50%	50%
Trash - Special Pickup	3	5%	95%
Trash - Tire Pickup	1	50%	50%
Water Service - Question/Concern	1	25%	75%
Yard Waste - Missed Pickup	2	11%	89%





# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of June 4, 2018

Date: June 8, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of June 4, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 18-33 Harbert Park Renovations	Public Works Agency	Work on this project includes reconstructing the basketball court including new appurtenances at Harbert Park in Evanston, Illinois. Work also includes an alternate for a decorative color coating on the Harbert Park basketball court.	\$100,000	7/3	7/23

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23 May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24 Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10
---

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	6/18/2018	Bills/Payroll	SPB	CC	Desai	
CMO	6/18/2018	Harley Clarke Resolution	SPB	CC	Bobkiewicz	
Legal	6/18/2018	Litigation Settlement	SPB	CC	Masoncup	
CMO	6/18/2018	Fund Balance/Goal Setting	SPB	CC	Bobkiewicz	
CMO	6/18/2018	Priority Based Budgeting Results	SPB	CC	Bobkiewicz	
PRCS	6/25/2018	Designating July Parks & Rec Month	PR	CC	Hemingway	
CMO	6/25/2018	Maxwell X Report on 311	PR	CC	Bobkiewicz	
Admn Svcs	6/25/2018	Two Motor Pool Vehicle Purchases	B	APW	Storlie	
PRCS	6/25/2018	Handyman Contract Renewal	B	APW	Hemingway	
CD	6/25/2018	RFP - Recycling Center	B	APW	Leonard	
PWA	6/25/2018	Survey Benchmark	B	APW	Stoneback	
PWA	6/25/2018	Engr Svcs for Water Plant Lab Expansion	B	APW	Stoneback	
PWA	6/25/2018	Water Treatment Plant Exterior Door Improvement	B	APW	Stoneback	
PWA	6/25/2018	Citywide ArcFlash Program	B	APW	Stoneback	
PWA	6/25/2018	Fire Station #2 Roof Replacement	B	APW	Stoneback	
PWA	6/25/2018	Mason Park Roof Replacement	B	APW	Stoneback	
PWA	6/25/2018	Civic Center HVAC Study	B	APW	Stoneback	
PWA	6/25/2018	South Standpipe Pump Station MCC & Building Renovation	B	APW	Stoneback	
PWA	6/25/2018	Central St Bridge Phase II Eng Svcs	B	APW	Stoneback	
PWA	6/25/2018	Central St Bridge IDOT Resolution	R	APW	Stoneback	
CD	6/25/2018	Lease at 2222 Oakton/Recycling Center - RFP	R	APW	Leonard	
Legal	6/25/2018	Easement Agmt with NU - Clearwell	R	APW	Masoncup	
CD	6/25/2018	MOU with CTA	R	APW	Leonard	
Police	6/25/2018	NIPAS Agmt for Police	R	APW	Eddington	
PRCS	6/25/2018	Noyes Tenant Lease	R	APW	Hemingway	
CMO	6/25/2018	TEFRA hearing for Robert Crown Center Bonds		APW	Desai	
CMO	6/25/2018	Bond Ordinance	O	APW	Desai	<a href="#">For Intro</a>
CMO	6/25/2018	CFO- Financial Institution Documentation Amendment	O	APW	Desai	<a href="#">For Intro</a>
Admn Svcs	6/25/2018	1007 Church St - Loading Zone	O	APW	Storlie	<a href="#">For Intro</a>
Admn Svcs	6/25/2018	609 South Blvd - Loading Zone	O	APW	Storlie	<a href="#">For Intro</a>
PWA	6/25/2018	Remove One-Way Alley	O	APW	Stoneback	<a href="#">For Action</a>
Admn Svcs	6/25/2018	Sale of Surplus Property	O	APW	Storlie	<a href="#">For Action</a>
CD	6/25/2018	Vacation Rental - 2001 Orrington	B	PD	Leonard	<a href="#">Held from 5/29</a>

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23
May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24
Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion    R=Resolution    O=Ordinance  
D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	6/25/2018	Plat of Resubdivision - 2020 Greenwood St	R	PD	Leonard	
CD	6/25/2018	Zoning Text - College/University Parking Requirements	O	PD	Leonard	For Intro
Legal	6/25/2018	Condo Owner Code Amendment	O	PD	Masoncup	For Action
Legal/Police	6/25/2018	Remove Arrest Records from Website	B	HS	Masoncup/ Eddington	
Admn Svcs	6/25/2018	Transportation/Parking Code Amendments	O	Rules	Storlie	For Intro
CD	6/25/2018	HCDA Code Amendments	O	Rules	Leonard	For Intro
Legal	6/25/2018	Tie Votes at Standing Committees - Code Amendments	O	Rules	Masoncup	For Intro
	6/25/2018	Exec Session - Litigation				
CMO	7/9/2018	2017 Audit	B	APW	Desai	
Legal	7/9/2018	Business Licensing Code Amendments	O	APW	Masoncup	For Intro
CD	7/9/2018	Vacation Rentals	D	PD	Leonard	
CD	7/9/2018	Special Use - Gotta B Crepes	O	PD	Leonard	For Intro
PRCS	7/16/2018	Special Recreation Athletes and Coaches Recognition	P	CC	Hemingway	
CD	7/16/2018	Divy for Every Evanstonian	P	CC	Leonard	
CD	7/23/2018	Public Benefits and Impact Fees from Planned Develop.	SPB	CC	Leonard	Cont'd from 5/21/18
CD	7/23/2018	Sidewalk Café Permit Approval	SPB	CC	Leonard	(from Rules 6/4)
Mayor	8/13/2018	National Suicide Prevention Awareness Month - Sept 2018	PR	CC	Francellno	

### Council & Committee Meetings

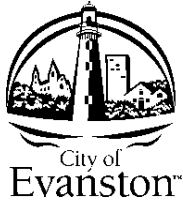
6/11/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council - CANCELED			
6/18/2018	7:00 PM	City Council			
6/19/2018	7:00 PM	Housing & Community Development Act - CANCELED			
6/20/2018	6:30 PM	M/W/EBE Development			
6/25/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council			
6/27/2018	6:00 PM	Transportation & Parking Committee			
6/27/2018 6/27/2018 9:45 AM	7:00 PM	Economic Development Committee			

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

<b>2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23</b> <b>May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24</b> <b>Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10</b>						
B=Business of the City by Motion    R=Resolution    O=Ordinance D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
6/28/2018	6:30 PM	Equity & Empowerment Commission				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: June 6, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8155 or [mgriffith@cityofevanston.org](mailto:mgriffith@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, May 31, 2018 - June 6, 2018

Backlog (business days received until reviewed): 23

Volume (number of cases pending staff review): 47

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>pending DAPR and ZBA 06/19/18</b>
1	115 Dempster Street	R1	Building Permit	Remove existing exterior walks and terrace, install new walks, terrace, fire pit and outdoor BBQ	04/06/18	non-compliant, pending revisions from the applicant
1	1621-1631 Chicago Avenue	D4	Zoning Analysis	New 13-story, 156 dwellings, 4,000 sf of retail, sub-grade parking (The Legacy Planned Development)	05/08/18	non-compliant, pending revisions from the applicant and/or planned development application
1	2252 Orrington Avenue	R1	Building Permit	Construct rear deck, enclosed rear porch, walk, replace bluestone	05/21/18	pending additional information from the applicant
1	1426 Forest Avenue	R1	Zoning Analysis	Addition to and renovate residence, new garage	05/18/18	pending staff review
1	1500 Hinman Avenue, Unit 204	R6	Building Permit	Interior remodel	05/31/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1825 Greenwood Street	R4	Building Permit	Install brick patio	04/04/18	non-compliant, pending revisions/additional information from the applicant
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	1727 Lee Street	R3	Building Permit	New 14x22 detached garage	05/24/18	pending staff review
2	1627 Greenwood Street	R2	Building Permit	Replace existing concrete walks, install paver walk and patio	05/29/18	pending staff review
2	1505 Ashland Avenue	R1	Zoning Analysis	New 2-car detached garage and deck	05/29/18	pending staff review
2	1600 Dodge Avenue	R2	Building Permit	New cellular tower pole and equipment fence enclosure (ETHS - Verizon)	05/30/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	additional information submitted, pending staff review
3	1111 Chicago Avenue	R5	Building Permit	Interior and exterior remodeling for Binny's Beverage Depot	04/13/18	pending revisions from the applicant
3	1233 Chicago Avenue, Unit 4	B1	Building Permit	Rehab of studio	05/08/18	pending staff review
3	701 Forest Avenue	R1	Building Permit	Interior renovation - kitchen and powder room	05/15/18	pending staff review
3	1023 Michigan Avenue	R1	Building Permit	Mud room addition	05/16/18	pending staff review
3	715 Sheridan Road	R1	Zoning Analysis	Enlarge patio	05/16/18	pending staff review

3	708 Michigan Avenue	R1	Building Permit	Rebuild 2nd story dormers, interior remodel	05/17/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	<b>pending DAPR 06/13/18</b>
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Addition of 19 parking spaces, curbing (King Home)	05/03/18	pending staff review
4	1569 Maple Avenue	D3	Building Permit	Interior build out of existing 1st floor space	05/09/18	pending staff review
4	1121 Main Street	R1	Building Permit	Expand driveway	05/15/18	pending staff review
4	1450-1508 Sherman Avenue	D4	Zoning Analysis	Zoning verification letter (Albion Planned Development)	05/15/18	pending staff review
4	910 Custer Avenue	MUX	Zoning Analysis	New 7 buildings, 40 attached multi-family/townhomes (Planned Development)	05/17/18	pending staff review
4	727 Main Street	B2/oDM	Zoning Analysis	New 6-story, mixed-use building with 40 dwelling units, ground floor retail (Planned Development)	05/17/18	pending staff review
4	1500 Sherman Avenue	D4	Building Permit	Foundation permit for new 15 story multi-family building with ground floor retail (new address, The Albion Planned Development)	05/21/18	pending staff review
4	1428 Wesley Avenue	R1	Building Permit	2nd story addition to existing SFR	05/22/18	pending staff review
4	1022 Greenleaf Street	R1	Building Permit	Coach house renovation	05/31/18	pending staff review
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	non-compliant, pending revisions from the applicant, zoning ordinance text amendment
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending DAPR</b>
5	2415 Wade Street	R1	Zoning Analysis	Attached garage and 1-story addition	04/25/18	pending additional information from the applicant
5	2035 Dodge Avenue	R3	Building Permit	New 2-flat residence with garage	05/23/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending additional information from the applicant, DAPR</b>
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	non-compliant, pending minor variation application from the applicant
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	<b>pending DAPR</b>
6	2519 Hurd Avenue	R1	Building Permit	Replace deck with unilock patio and walk	05/11/18	pending staff review
6	2410 Lincoln Street	R1	Building Permit	New detached garage	05/14/18	pending staff review
6	2501 Ridgeway Avenue	R1	Building Permit	Patio renovation	05/14/18	pending additional information from the applicant
6	2720 Central Street, Unit 3D	R5	Building Permit	Interior remodel (multi-family dwelling)	05/15/18	pending staff review
6	2416 Central Park Avenue	R1	Building Permit	Addition and renovation	05/15/18	pending staff review
6	2602 Hartzell Street	R1	Building Permit	Replace existing deck	05/21/18	pending staff review
6	2324 Central Street, Unit 3C	R5	Building Permit	Interior remodel	05/29/18	pending staff review
6	2407 Hartzell Street	R1	Building Permit	Dormer addition	06/05/18	pending staff review
6	2634 Lawndale Avenue	R1	Building Permit	Interior remodel	06/06/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application

7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	<b>pending additional information from the applicant and DAPR</b>
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	2715 Asbury Avenue	R1	Building Permit	Deck	05/04/18	pending staff review
7	2021 McDaniel Avenue	R1	Building Permit	New paver walk and patio	05/09/18	pending staff review
7	2714 Woodbine Avenue	R1	Building Permit	Replace portion of concrete walk with brick, extend walk	05/09/18	pending staff review
7	2217 Dodge Avenue	R3	Building Permit	Remove and replace patio, apron and remove stairs	05/14/18	pending staff review
7	2736 Bryant Avenue	R1	Zoning Analysis	Convert attached carport to habitable space, retain front driveway/parking space, construct coach house, 3 open parking spaces in rear	05/16/18	pending staff review
7	1802 Colfax Street	R3	Building Permit	Construct patio and steps in street side yard at SFR	05/22/18	non-compliant; pending revisions from the applicant
7	1410 Rosalie Street	R1	Building Permit	Remove existing terrace, replace with new steps and terraces, retaining wall	05/29/18	pending staff review
7	2750 Broadway Avenue	R1	Building Permit	New detached garage	06/05/18	pending staff review
7	2041 Hawthorne Lane	R1	Zoning Analysis	New SFR and attached garage	06/05/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	525 Howard Street	B3	Building Permit	Exterior remodeling of storefront	03/08/18	<b>pending staff review, DAPR</b>
8	1029 Howard Street	R2	Building Permit	New windows, add connecting stairwell between adjoining sections	04/27/18	<b>pending DAPR</b>
8	525 Howard Street	B3	Building Permit	Improvement of existing parking lot	05/01/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	1127 Harvard Terrace	R2	Building Permit	Remove concrete, install paver patio, steppers	05/10/18	pending staff review
8	721 Case Street	R5	Building Permit	New 14x20 detached garage	05/11/18	non-compliant, pending minor variation application
8	1122 Hull Terrace	R3	Building Permit	New walkways and patio	05/14/18	pending staff review
8	428 Dewey Avenue	R1	Building Permit	Basement remodel	05/17/18	pending staff review
8	714 Mulford Street	R5	Building Permit	3rd story addition above existing 2-flat	05/17/18	pending staff review
8	727 Howard Street	B3	Building Permit	Interior renovation of retail space	05/25/18	pending staff review
8	2108 Brummel Street	R2	Building Permit	Gut rehab, dormer addition	05/30/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	705 Asbury Avenue	R2	Building Permit	2nd-story addition	04/27/18	non-compliant, pending minor variation determination
9	736 Monroe Street	R5	Building Permit	Replace 3 back porches (multi-family dwelling)	05/04/18	pending staff review
9	647 Asbury Avenue	R2	Building Permit	Interior remodel (2-flat)	05/07/18	pending staff review
9	1820 Keeney Court	R2	Building Permit	Screen porch addition	05/09/18	pending staff review
9	736 Monroe Street	R5	Building Permit	Install vertical platform lift (multi-family dwelling)	05/15/18	pending staff review

9	2119 Keeney Street	R2	Zoning Analysis	Front porch	05/16/18	pending staff review
9	2119 Keeney Street	R2	Building Permit	New front porch, interior renovation	05/18/18	pending staff review
9	809 Monroe Street	R1	Zoning Analysis	Remove existing concrete walk in front and rear, replace with brick walk, add brick paver patio	06/06/18	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	413 Grove Street	R1	Minor Variation	Building lot coverage for 1-story addition	04/02/18	pending Preservation
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and drive-aisle to convert a SFR to a 3-flat.	04/18/18	<b>pending revisions from the applicant, DAPR and ZBA 07/17/18</b>
1	2900 Harrison Street	R1	Minor Variation	Front yard setback for front porch	05/07/18	determination after 06/08/18
1	1714 Chicago Avenue	R6	Planned Development	New 13-story office building with 117 parking spaces	06/01/18	pending staff review
2	2020 Greenwood Street	I2	Plat of Subdivision	Subdivide property into 2 lots (Greenwood Storage)	03/26/18	<b>pending P&amp;D 06/25/18</b>
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	<b>pending PC, DAPR, &amp; ZBA</b>
3	90-92 Kedzie Street	R1	Fence Variation	6' metal fence with 6.5' posts in front yard	05/22/18	determination after 06/14/18
3	750 Chicago Avenue	C1a	Major Variation	Replace existing parking with open-air dining area (Fire House Restaurant)	05/17/18	<b>pending ZBA 06/19/18</b>
3	1234 Dewey Avenue	R3	Fence Variation	Fence located in front yard	05/24/18	determination after 06/19/18
5	1625 Payne & 2147-2149 Dewey	MXE	Special Use	Daycare - domestic animal plus a kennel	05/24/18	<b>pending DAPR &amp; ZBA 07/17/18</b>
5	1822 Lyons Street	R4	Major Variation	Establish 3rd dwelling unit in existing 2-flat: lot width, lot size, parking	05/24/18	<b>pending ZBA 06/19/18</b>
6	2901 Central Street, Unit B	B1a	Special Use	Special Use for type-2 restaurant (Gotta B Crepes)	05/02/18	<b>pending ZBA 06/19/18</b>
6	2761 Gross Point Road	R1	Fence Variation	Fence located in front yard	05/02/18	determination after 06/01/18
6	3144 Harrison Street	R1	Minor Variation	AC setback from interior side property line	05/07/18	determination after 06/21/18
6	2112 Ewing Avenue	R1	Major Variation	Remove existing variation condition prohibiting the rental of the existing coach house	05/23/18	<b>pending ZBA 06/19/18</b>
6	2521 Thayer Street	R1	Minor Variation	Building lot coverage for a 22x22 detached garage	05/25/18	determination after 06/26/18
7	716 Roslyn Terrace	R1	Minor Variation	Impervious surface coverage for patio	05/24/18	determination after 06/14/18
9	813 Monroe Street	R1	Minor Variation	Building lot coverage for 2-story addition	05/17/18	determination after 06/15/18
9	705 Asbury Avenue	R2	Minor Variation	Construct 2nd story addition over existing first floor at SFR	05/23/18	determination after 06/19/18



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 8, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

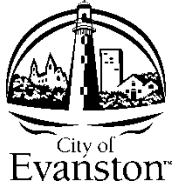
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, June 8, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Construction activity has been completed. Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Per developer, FCO applications and final surveys will be submitted in the next few weeks.	6/5/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Foundation excavation is ongoing. Streets, sidewalks and alleys are in good condition. Sewer and water lines are being installed causing reconfiguration of lanes on Emerson. Building permit for structure issued 5/24.	6/5/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Site work has resumed. Right of Way permits have been issued for work on sewer and concrete driveway. General Contractor has been contacted to reinstall construction fence and screening.	6/5/2018
2	2215 Dempster Street (HOW)	Multi-Unit Building	Building demolition has been completed. Construction fence and screening have been installed. Contact signage has been posted. Foundation excavation has started.	6/5/2018
5	2525 Church Street (Pumping Station)	Pumping Station	Construction fence and screening have been installed. Contact signage has been posted. Demolition of structure is continuing.	6/5/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Work on brick exterior is ongoing. Contractor estimates two months until completion. Helicopter lift for rooftop units will occur in coming weeks. Adjacent properties will be notified prior to lift.	6/5/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule. The rough construction is near completion and has received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th.	6/7/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork continue on all floors. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy granted for second floor.	6/5/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	6/5/2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Community Development Director

Subject: Monthly Community Development Department Report

Date: June 8, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8014 or [jleonard@cityofevanston.org](mailto:jleonard@cityofevanston.org) if you have any questions or need additional information.



**Community Development Department May 2018 Update**

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center"><b>May 2018 Meetings/Activities</b></p>	<p align="center"><b>May 1, 2018</b></p>
	<p><b>2035 Dodge Ave.:</b> Major Variation for lot size to construct a two-flat with two affordable housing units. <b>Meeting canceled at the applicant's request (unable to attend) and case continued to May 15, 2018.</b></p>
	<p align="center"><b>May 15, 2018</b></p>
	<p><b>2035 Dodge Ave.:</b> Major Variation for lot size to construct a two-flat with two affordable housing units. <b>Unanimously approved.</b>  <b>1215 Church St. &amp; 1726-1730 Ridge Ave.:</b> Special Use for a Community/Recreation Center - Public, for the expansion of offices at the YWCA Evanston/North Shore, in the R4 District. <b>Unanimously recommended for approval with the condition the properties at 1217 Church St. and 1713 Asbury Ave. remain as single family residences.</b>  <b>1943 Sherman Ave.:</b> Major Variation for a rear yard setback for a 3-story stair, and for a 9' two-way drive-aisle width for open parking, to convert a single family residence to a 3-flat in the R5 General Residential District. <b>Withdrawn by applicant without discussion; pending new submittal.</b></p>
<p align="center"><b>June 2018 Meetings/Activities</b></p>	<p align="center"><b>June 19, 2018</b></p>
	<p><b>1822 Lyons St.:</b> Major Variation to establish a third dwelling unit in an existing two-family residence on a lot width of 40' where a lot width of 50' is required, a total lot size of 2,358 square feet where a lot size of 2,500 square feet per dwelling unit is required), and the addition of zero parking spaces where 2 additional parking spaces are required.  <b>2901 Central St.:</b> Special Use Permit for a Type 2 Restaurant, Gata Bee Karma In. DBA – Gotta B Crepes, in the B1a Business District and oCSC Central Street Overlay District.  <b>750 Chicago Ave.:</b> Major and Fence Variations to establish an outdoor seating area at FireHouse Grill in the C1a Commercial Mixed-Use District.  <b>2112 Ewing Ave.:</b> Major zoning relief to eliminate conditions imposed on granted variation case to allow the coach house to be legally occupied and rented by persons who are not members of the family occupying the principal dwelling unit.</p>
PLANNING AND ZONING	Plan Commission
<p align="center"><b>May 2018 Meeting/Activities</b></p>	<p align="center"><b>May 9, 2018</b></p>
	<p>No meeting scheduled.</p>

**Community Development Department May 2018 Update**

<p align="center"><b>June 2018 Meetings/Activities</b></p>	<p><b>June 13, 2018</b></p>
	<p><b>Text Amendment- Porches:</b> A Zoning Ordinance Text Amendment to amend City Code Sections 6-4-1-9, Yards, 6-3-8, Variations, and 6-18-3, Definitions, to modify regulations pertaining to front porches.  <b>Text Amendment-Preservation Commission Review:</b> A Zoning Ordinance Text Amendment to amend City Code Sections 6-4-6-7, Special Regulations Applicable to Fences, 6-15-11, Historic Structures, Sites, and Landmarks Districts and 6-18-3, Definitions, to revise the language and procedures regarding the review of special uses and variations by the Preservation Commission.</p>
<p><b>PLANNING AND ZONING</b></p>	<p><b>Zoning Committee of the Plan Commission</b></p>
<p align="center"><b>May 2018 Meetings/Activities</b></p>	<p><b>May 2018</b></p>
	<p>No meeting scheduled.</p>
<p align="center"><b>June 2018 Meetings/Activities</b></p>	<p><b>June 2018</b></p>
	<p>No meeting scheduled.</p>
<p><b>PLANNING AND ZONING</b></p>	<p><b>Preservation Commission</b></p>
<p align="center"><b>May 2018 Meetings/Activities</b></p>	<p><b>May 8, 2018</b></p>
	<p><b>OLD BUSINESS</b>  <b>629 Foster St. (NEHD)</b> – Redesign of front facade and entry. The new design looks to create larger openings to bring in more natural light to the community spaces and reduce the demand for artificial lighting; by keeping the new modifications within the same proportions, heights, and materials.  <b>Action:</b> Approved 9-0 (Alteration and demolition).  <b>NEW BUSINESS</b>  <b>1228 Oak St. St. (L)</b> – Replace damaged green and white aluminum and vinyl siding in 3, 4 and 8 inches exposure, gutters, downspouts, etc. Install new aluminum gutters/downspouts and new vinyl siding (same exposure throughout).  <b>Action:</b> Approved 8-1 (Alteration).  <b>413 Grove St. (LSHD)</b> – Add a single story six foot addition to rear of home for new kitchen. The six wood windows are in the same style as the existing kitchen windows. The proposed addition requires a minor Zoning variance for lot coverage from 31.6% to 34.5%.  <b>Action:</b> Continued to June 12, 2018. Commission requested complete drawings for the proposed addition.  <b>2735 Sheridan Rd. (L)</b> – Construct a two-story addition to the north side of the house containing a residential elevator serving grade, first and second floor.</p>

Community Development Department May 2018 Update

**Action:** Approved 9-0 (Construction and demolition).

May 21, 2018

**PRESERVATION & DESIGN AWARDS VIDEO PRESENTATION TO CITY COUNCIL:**

The following projects received an award:

**1730 Chicago Avenue**

**Category:** Proper Rehabilitation/Restoration

National Woman's Christian Temperance Union, owner

Frances Willard House, nominator

Janet Steidl, Steidl Associates Interior Design and Historic Preservation

**JURY COMMENTS:** Faithful and sensitive interior restoration of this important house museum.

**1860-80 Campus Drive – Kresge Centennial Hall (NU)**

**Category:** Sensitive Addition/Alteration

Northwestern University, owner

Lothan, Van Hook, Destefano, architects

Bulley and Andrews, contractor

**JURY COMMENTS:** A large addition to an existing stone building that extends and inventively transforms the language and materials of the existing structure.

**2110 Orrington Avenue.**

**Category:** Sensitive Addition/Alteration

Mary Coasby, owner

Thomas Ahleman, Studio Talo, architects

Robert Zieja, contractor

**JURY COMMENTS:** Existing front porch, extended to wrap around three sides of the house with a new rear addition, solves structural issues while providing exterior and interior living space.

**Shakespeare Garden (NU)**

**Category:** Proper Rehabilitation/Restoration

Northwestern University, owner

Hitchcock Design Group, landscape architects

Rosborough Partners, contractor

**JURY COMMENTS:** This landscape restoration of an intimate Jens Jensen garden reinforces its magical quality as a public amenity on campus.

**701 Forest Av.**

**Category:** Sensitive addition or alteration

Chris & Cory Pickett, owners

Shumaker Design + Build Associates, architects

LG Contractors, contractor

**Community Development Department May 2018 Update**

**JURY COMMENTS:** A handsome small addition that unifies the exterior and provides a deck as outdoor living space.  
**2131 Tech Drive - Dearborn Observatory (NU)**  
**Category:** Proper Rehabilitation/Restoration  
 Northwestern University, owner  
 McGuire Igkeski & Associates, architect  
 Berglund Construction, contractor  
 Hanson Roofing, contractor  
**JURY COMMENTS:** The exterior restoration brings back the beauty of this unique building, which continues in use as a teaching observatory.  
**1422 Judson Av.**  
**Category:** Sensitive alteration/addition  
 Anne Trompeter and Paul Janicki, owners  
 Paul Janicki Architects, architect  
 Sturm Builders, contractor  
**JURY COMMENTS:** Handsome rear porch-like addition and new garage in keeping with the character of the house.  
**70 Arts Circle Drive - Ryan Center for the Musical Arts (NU)**  
**Category:** Appropriate new construction  
 Northwestern University, owner  
 Goettsch Partners, architects  
 Power Construction, contractor  
**JURY COMMENTS:** Stunning new building that gestures to the lake while defining the space of an Arts Quadrangle.  
**1030 Lakeshore Blvd.**  
**Category:** Sensitive alteration or addition  
 Gail and Robert Bush, owners  
 Thomas Ahleman, Studio Talo, architect  
 Bozeman Construction, contractor  
**JURY COMMENTS:** This project restores the mid-century sensibility of the original house while providing new enhanced views of the lake.

**June 12, 2018**

**OLD BUSINESS**  
**413 Grove St. (LSHD)** – Add a single story six foot addition to rear of home for new kitchen. The six wood windows are in the same style as the existing kitchen windows. The proposed addition requires a minor Zoning variance for lot coverage from 31.6% to 34.5%.  
**NEW BUSINESS**  
**917 Edgemere Ct. (LSHD)** – Construction on a vacant lot of a new two-story, stone, wood siding, and stucco single-family residence with attached garage.  
**90 Kedzie St. (LSHD)** - Installing a 6-foot fence around the entire property, observing the utility easement along the south property line. This would include a fence in the front yard, which is not permitted under City Code 6-4-6-7. The front yard portion would be a 5-foot wrought iron atop a 1-foot masonry wall with 6-foot masonry piers located at all corners on the north property line. There is an elevation shift from the west

**June 2018  
 Meetings/Activities**

**Community Development Department May 2018 Update**

	<p>to east of the front property line, with a portion of the yard along the lake being 28 inches higher. We request that the fence height follow this grade change. Fence Variation: 6-4-6-7(F)2 Fences are only permitted in front yard on a Type 1 street; request for construction of a fence in the front yard on a non-Type 1 street; 6-4-6-7(F)3 Fences are limited to four (4) feet in a front yard, where they are permitted in a front yard; request for construction of a six (6) foot fence in the front yard.</p> <p><b>1625 Judson Av. (LSHD)</b> - Construction of a wood porch with trellis along the south side yard and east rear yard.</p> <p><b>1805 Wesley Av. (RHD)</b> - Construct 2nd story addition on current footprint of existing portion of residence, at north-east corner of structure. Change windows in existing end floor master bedroom, changing double hung windows into French doors in kitchen, new casement window to the north elevation of existing kitchen. Restore cedar siding and trim details.</p> <p><b>2215 Orrington Av. (NEHD)</b> - Removing an existing addition on the east (rear) side of the house and add a new addition to that same east (rear) side of the house.</p> <p><b>2341 Pioneer Rd. (L)</b> - Modification to exterior of dwelling, including changes to the existing kitchen main level roof line and door replacement. Also, door and window modifications to existing family room on the east elevation and windows on the south elevation.</p>
<b>PLANNING AND ZONING</b>	<b>APPROVED &amp; ACTIVE PLANNED DEVELOPMENTS</b>
<b>1450-1508 Sherman Ave.</b>	<p>The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Foundation permit has been applied for and is under review. A minor adjustment to the planned development to reduce the number of units from 273 to 268 was administratively approved on May 30, 2018 by the DAPR Committee. Staff is awaiting submittal of a building permit application.</p>
<b>811 Emerson St. (fka 831 Emerson St.)</b>	<p>The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Building permit was approved by DAPR Committee on April 25, 2018 and has been issued. Construction is underway.</p>
<b>1571 Maple Ave.</b>	<p>The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. FCO has been issued. Ground floor commercial space available.</p>
<b>1815 Ridge/1815 Oak</b>	<p>City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. A one-year extension for the PD ordinance and building permit application deadline was approved at the January 8, 2018 City Council meeting. Foundation permit has been applied for and is under review. Staff is expecting an application for a minor adjustment to the PD.</p>

**Community Development Department May 2018 Update**

<b>824-828 Noyes Street</b>	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits and Right of Way permits for new gas lines. Construction is ongoing.
<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
<b>May 2018 Meetings/Activities</b>	<b>May 15, 2018</b>
	HCDA met to allocate additional CDBG funding available from the 2018 grant. The grant amount was larger than estimated in September 2017 so the committee approved the distribution of additional funds. The committee also provided input on changes to the ZoomGrants application for the 2019 funding cycle. Committee membership requirements and the need for a Plan Commission liaison were reviewed and discussed; removal of the requirement for a liaison was referred to the Rules Committee.
<b>June 2018 Meetings/Activities</b>	<b>June 19, 2018</b>
	The June HCDA meeting has been canceled due to a lack of agenda items requiring action by the committee and in honor of the Juneteenth Independence Day.
<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>
<b>May 2018 Meetings/Activities</b>	<b>May 3, 2018</b>
	The Commission reviewed the scope of work for a request for applications for landlord-tenant work, and discussed affordable housing work updates.
<b>June 2018 Meetings/Activities</b>	<b>June 19, 2018</b>
	The Commission will hear a report on the Handyman Program from City staff, and review an application from Connections for the Homeless for renewed funding for the Tenant-Based Rental Assistance Program.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
<b>May 2018 Meetings/Activities</b>	<b>May 10, 2018</b>
	Mental Health Board members met to provide input on changes to the ZoomGrant application for the 2019 funding cycle. The nominating committee presented a slate of officers; new officers will be elected at the June meeting.

**Community Development Department May 2018 Update**

<b>June 2018 Meetings/Activities</b>	<b>June 14, 2018</b>
	MHB members will meet to vote on a slate of officers to serve beginning in July. The officers will serve for one year.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Transportation &amp; Parking Committee</b>
<b>May 2018 Meetings/Activities</b>	<b>May 23, 2018</b>
	The T/P Committee met on May 23, 2018. The Committee approved T/P Committee membership reduction from 9 to 7 members, a loading zone at 609 South Blvd., and a recommendation to City Council for the City Manager to sign the Memorandum of Understanding (MOU) with the Chicago Transit Authority (CTA). Staff presented on the Divvy for Every Evanstonian program and provided an update on the proposed CTA/Pace Phase 1 route changes.
<b>June 2018 Meetings/Activities</b>	<b>June 27, 2018</b>
	The T/P Committee's next meeting has been scheduled for June 27, 2018. Current topics for the June agenda include the Parking Pilot Program, a Bus Stop Relocation at Sherman and Foster, the Dodge Ave. Bus Stop Pilot Program, a presentation on proposed locations for new Divvy stations and new Divvy funding opportunities, a proposed Dockless Bike Share Ordinance, and a Transportation Update (including Divvy data and the status of the Complete and Green Streets regulations). The Parking Division is finalizing other items for inclusion.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Project Meetings &amp; Events</b>
<b>May 2018 Meetings/Activities</b>	<b>May 1, 2018</b>
	CMAP and Evanston staff met with Polco, an online engagement platform hired by CMAP to conduct online engagement for bicycle planning. Evanston staff identified projects for inclusion in the online engagement tool, including east-west corridors, potential for Chicago Ave. Complete Streets improvements, Divvy expansion, and perceptions of dockless bike share.
	<b>May 4, 2018</b>
	Active Transportation Alliance and Evanston staff continued discussions of the tour of Evanston by the Complete Streets Coalition, whose membership consists of planners, engineers, and other officials working with transportation in the Chicago region. The tour date was set for June 22. The route will begin at Fountain Square, travel along Sheridan Rd. to Northwestern University and the Lakefront Trail, with a stop for lunch at Gibbs-Morrison, and a final tour of Dodge Ave.
	<b>May 7, 2018</b>

**Community Development Department May 2018 Update**

Staff attended the Ride Illinois Bike Summit. Sessions attended included Education and Outreach Programs in Chicago and Illinois which discussed the Chicago Vision Zero Program, Chicago’s Innovative Bicycle Infrastructure which discussed various new bicycle infrastructure treatments in Chicago, From Divvy to Dockless: A Comparison of Bike Share Models, and Closing Difficult Gaps in the Trail Network: A Case Study of the Riverview Bridge in Chicago.

**May 9, 2018**

Staff attended the Pace Board of Directors meeting to learn more about the proposed route changes in Evanston. Director Canning stated that Pace and CTA staff are working to address issues raised at the Public Hearing held on April 24th at the Levy Center. He said Pace and CTA will be reviewing the existing plan to determine if modifications can be made and how modifications may impact budgets.

**May 15, 2018**

CTA and Evanston staff met to review the proposed changes to the draft MOU for the Red Purple Line Modernization study. CTA staff agreed to make revisions and send an updated MOU to Evanston staff for review.

**May 21, 2018**

Evanston Township High School (ETHS), Pace, CTA, and Evanston officials met to discuss modifications to the proposed CTA/Pace Phase 1 route changes. ETHS and Evanston officials agreed the modifications were significantly better than the original proposal, as the modifications include 5 additional routes before and after school to and from ETHS and the addition of Saturday service. Pace and CTA plan to seek approval of the proposed modifications at their individual June board meetings.

**May 22, 2018**

Staff attended the Bring Your Own Tactical Urbanism Ideas hosted by CMAP and learned about various tactical urbanism projects throughout the Chicago region. Evanston staff presented on using temporary paint to create bicycle boulevards along low stress east to west corridors throughout Evanston and received positive support and feedback from the event moderators, Farr Associates. After the meeting, a representative from the Lakota Group reached out about the potential to collaborate on this project.

**May 24, 2018**

Staff represented the City of Evanston at the Northwestern University sustainNU Transportation Working Group Meeting. Topics of discussion included an implementation roadmap for transportation initiatives, Divvy campus discount, and the emergency ride home program.

**June 1, 2018**

**June 2018  
Meetings/Activities**

Staff will attend the Transport Chicago Conference. Sessions of interest include Curb Appeal (managing the use of the right of way with dockless bike share), Autonomous Vehicles and the Future of Transportation, We Couldn’t Have Done It Without You (cross-functional,



**Community Development Department May 2018 Update**

cross-border collaboration, including the Pace and CTA Northshore Coordination Plan).

**June 6, 2018**

Motivate and Evanston Staff will meet to discuss the progress the Divvy for Every Evanstonian program.

**June 6, 2018**

Polco and Evanston Staff will meet to confirm the initial survey questions and outreach for bicycle infrastructure improvements.

**June 8, 2018**

Staff will represent the City of Evanston at the Northwestern University sustainNU All Hands Meeting.

**June 8, 2018**

Northwestern University and Evanston Staff will meet to discuss the future of bike share at the City. Topics of discussion include priority based budgeting and Divvy, potential purchase of Oak Park Divvy stations, dockless bike share regulations, dockless scooter regulations, potential inclusion of dockless bike share in the Evanston community.

**June 13, 2018**

Staff will represent Chicago suburban cities at the CMAP Bicycle and Pedestrian Task Force meeting.

**June 19, 2018**

Staff will represent the City of Evanston at the Northwest Municipal Conference Bicycle and Pedestrian Committee meeting.

**June 22, 2018**

Staff will lead a guided bicycle and walking tour of Evanston Complete Streets Corridors for the Complete Streets Coalition of the Active Transportation Alliance.

**Community Development Department May 2018 Update**

<b>ECONOMIC DEVELOPMENT</b>	<b>Economic Development Committee</b>
<b>May 23, 2018 Meetings/Activities</b>	<b>May 23, 2018</b>
	Two entrepreneurship support grants were awarded to iKandi Hair Studio, and Total Transformation Solutions; Two storefront modernization grants were awarded to Booked and Prairie Moon. An additional storefront request from ORT resale was held in committee. The committee approved Great Merchant Grant funds for the West Village Business Association. Committee members discussed the future of the West Evanston TIF. Directions for further due diligence was given to staff.
<b>June 27, 2018 Meetings/Activities</b>	<b>June 27, 2018</b>
	The May meeting of the Economic Development Committee is expected to include Entrepreneurship Support grants, and Storefront Modernization Grants.

<b>BUILDING &amp; INSPECTION SERVICES</b>		<b>2018 - Housing Rehabilitation</b>	
<b>Ward</b>	<b>Number of Active Projects</b>	<b>Completed Projects</b>	<b>Projects YTD</b>
2	2	0	2
5	3	0	3
8	1	0	1
9	1	0	1

<b>BUILDING &amp; INSPECTION SERVICES</b>	<b>Building Permits</b>
<b>Building Permit Status</b>	

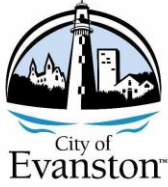
**Community Development Department May 2018 Update**

Real-time permit review access is available online 24/7 at <https://permits.cityofevanston.org>

**BUILDING & INSPECTION SERVICES**

**New Business Application Status**

Ward	Property Address	Business Name	Received	Status
4	1507 Chicago Avenue	Orion Diagnostics & Chiropractic Center	04/09/2018	License issued 5/15/2018
4	909 Davis	Industrious Coworking	5/15/2018	License issued 5/15/2018
1	1600 Sherman Avenue	Uncle Dan's	05/22/2018	License issued 05/24/2018
2	1910 Greenwood	Midwest Auto Sport	05/07/2018	License issued 5/24/2018
8	2201 Autobarn Pl	Autobarn Alfa Romeo-Fiat of Evanston	05/16/2018	License issued 05/21/2018
8	2201 Autobarn Pl	Autobarn Mazda of Evanston	05/16/2018	License issued 05/21/2018
8	525 Howard Street	Vision 20/20	05/24/2018	License issued 05/26/2018
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	Pending Certificate of Occupancy
4	1033-1035 Davis Street	One River School of Art + Design	02/07/2018	Pending Certificate of Occupancy
8	327 Howard Street	Vape 847	02/09/2018	Pending Certificate of Occupancy
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment
6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection
1	1603 Orrington	Brick House Services, LLC	03/15/2018	Pending Fire, Life and Safety Inspection
1	1724 Sherman Avenue	Undertonez Meditation Studio	03/21/2018	Pending payment
3	928 Chicago Avenue	Greater Chicago Kitchen and Bath	04/20/2018	Pending Fire, Life and Safety Inspection
3	1306 Chicago Avenue	Botanica Apothecary	05/31/2018	Pending Fire, Life and Safety



DATE: June 1, 2018  
 TO: Wally Bobkiewicz, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for May, 2018

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of May 2018	\$ 1,471,337
Total Permit Fees Collected Fiscal Year 2018	\$ 2,632,515
Total Permit fees Collected for the Month of May 2017	\$ 291,235
Total Permit Fees Collected Fiscal Year 2017	\$ 1,859,198

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR MAY 2018</b>	\$ 68,589,515
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	\$ 114,683,693
<b>TOTAL CONSTRUCTION VALUE FOR MAY 2017</b>	\$ 16,986,618
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017</b>	\$ 88,409,446

**OTHER FEES**

Total ROW Permit fees Collected for the Month of May 2018	\$ 53,583
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 187,257

**Community Development Department May 2018 Update**

**Permit by Ward**

**Ward 1**

Permit Type	Count
CCCD	2
Deck or Porch	2
Demolition	2
Electrical Only	4
Fence	3
Fire Alarm	1
Lawn Sprinkler	1
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	5
Remodel	4
Roofing	1
Sign-Awning	3
Temporary	2
Water and Sewer	1
<b>TOTAL</b>	<b>33</b>

**Ward 2**

Permit Type	Count
Accessory Structure	3
Demolition	3
Electrical Only	3
Fence	8
Fire Suppression	2
HVAC Work Only	1
Minor Repair	4
Miscellaneous Site Work	3
Plumbing Only	6
Remodel	6
Roofing	8
Sign-Awning	1
Window Replacement	1
<b>TOTAL</b>	<b>49</b>

**Ward 3**

Permit Type	Count
Addition	2
Air Conditioner	1
CCCD	6
Demolition	1
Electrical Only	1
Fence	5
HVAC Work Only	1
Lawn Sprinkler	3
Low Voltage Alarm	1
Minor Repair	5
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	4
Roofing	4
Temporary	1
Water and Sewer	1
Window Replacement	4
<b>TOTAL</b>	<b>44</b>

**Community Development Department May 2018 Update**

**Permit by Ward**

**Ward 4**

Permit Type	Count
Addition	1
CCCD	3
Electrical Only	1
Fence	9
Fire Alarm	3
HVAC Work Only	1
Lawn Sprinkler	1
Minor Repair	4
Miscellaneous Site Work	2
Plumbing Only	4
Remodel	4
Roofing	4
Sign-Awning	5
Window Replacement	3
<b>TOTAL</b>	<b>45</b>

**Ward 5**

Permit Type	Count
Accessory Structure	1
CCCD	2
Deck or Porch	1
Demolition	2
Electrical Only	5
Fence	3
Fire Alarm	2
Fire Suppression	1
Lawn Sprinkler	1
Minor Repair	2
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	1
Roofing	5
Sign-Awning	2
Temporary	1
Window Replacement	3
<b>TOTAL</b>	<b>34</b>

**Ward 6**

Permit Type	Count
Accessory Structure	4
Addition	1
Air Conditioner	2
CCCD	3
Deck or Porch	2
Demolition	1
Electrical Only	5
Fence	15
Foundation	2
HVAC Work Only	3
Minor Repair	2
Miscellaneous Site Work	6
Plumbing Only	10
Remodel	6
Roofing	5
Window Replacement	8
<b>TOTAL</b>	<b>75</b>

**Community Development Department May 2018 Update**

**Permit by Ward**

**Ward 7**

Permit Type	Count
Accessory Structure	1
CCCD	2
Deck or Porch	1
Demolition	3
Electrical Only	7
Fence	5
Fire Alarm	2
Fire Suppression	2
HVAC Work Only	1
Lawn Sprinkler	1
Minor Repair	7
Miscellaneous Site Work	7
Plumbing Only	7
Remodel	7
Roofing	6
Temporary	6
Water and Sewer	3
Window Replacement	2
<b>TOTAL</b>	<b>70</b>

**Ward 8**

Permit Type	Count
Accessory Structure	1
Addition	2
Air Conditioner	1
CCCD	3
Demolition	3
Electrical Only	2
Fence	8
Fire Suppression	2
HVAC Work Only	3
Low Voltage Alarm	1
Minor Repair	1
Miscellaneous Site Work	3
Plumbing Only	5
Remodel	4
Roofing	2
Window Replacement	6
<b>TOTAL</b>	<b>47</b>

**Ward 9**

Permit Type	Count
CCCD	2
Deck or Porch	3
Electrical Only	4
Fence	4
HVAC Work Only	1
Minor Repair	5
Miscellaneous Site Work	2
Plumbing Only	3
Remodel	3
Roofing	6
Temporary	1
Window Replacement	3
<b>TOTAL</b>	<b>37</b>

**Economic Development Division May 2018 Update**

<b>Economic Development</b>	<b>Business District Activities</b>		
<b>WEST SIDE (CEBA/Church &amp; Dodge)</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Central Evanston Business Association (CEBA)	N/A	5	Staff is working with group to fulfill Great Merchant Grant requests.
Dr. Hill Arts Business Association	N/A	5	Staff is working with organizations to fulfill Great Merchants Grant Requests
West Evanston Plan	N/A	5	Alderman reviewing plan and TIF
Masonic Temple	Emerson	5	Architect owner determining plans for space
2113 Dewey	2113 Dewey	5	City owned parcel. Pursuing potential uses.
1623 Simpson	1623 Simpson	5	Staff collecting bids for awnings and storefront glass
Church and Dodge	1901 Church	5	Staff is collecting bids for Storefront Improvement Program
Former Fresh Foods	1723 Simpson	5	For lease or sale.
1829 Simpson Street	1829 Simpson	5	Building recently collapsed. Owner planning to rebuild
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
1601 Simpson	1601 Simpson	5	Thai concept is scheduled to open on August 1.
2119 Ashland	2119 Ashland	5	Converting space to a brewpub and special events space.
Resee's Barbershop	Foster/Maple	5	Now open
Soban Korea (Former Mandarin House)	819 Noyes	1	Change of ownership. Korean food concept.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
<b>CENTRAL STREET</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>



**Economic Development Division May 2018 Update**

Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with organization to fulfill Great Merchants Grants Requests.
1801 Central Street	1801 Central	7	Owner has until August 13, 2018 for completion of the roof infill work.
Little Green Treehouse Daycare	2812-12 Central	6	Now open. Held open house on memorial day. Working on ribbon cutting.
Great Frame Up		6	Great Frame Up Moving to 2950 Central. Current Location is 2904 Central.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Gotta B Crepes has leased the space. Requires special use. DAPR 5/30 and ZBA 6/19
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Construction expected to be completed in June 2018.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	TCO issued
The Danon Gallery	1810 Central	7	Business is for sale
Great Harvest	2126 Central	7	Business is for sale
Nick's Organic	2628 Gross Point	6	Monitoring
<b>DOWNTOWN</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Colectivo Coffee	716 Church Street	1	Buildout has begun. Expecting late spring open.
Falcon Eddy's	825 Church St	1	City Council approved on 04/23/2018.
AAA (American Automobile Association)	1724 Sherman	1	Kilwins opening date TBD
Dan Kelch Project - Retail Space	1028 Davis	4	Looking for tenants

**Economic Development Division May 2018 Update**

Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	Plan development approved on 5/29/18
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
1880 Oak	1880 Oak	2	New Ownership
909 Davis	909 Davis	4	Business license issues. Ribbon cutting on 6/14/18
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
Sherman Plaza Retail	1620 Sherman	1	North Face, 800 Degrees Pizza, Evereve spaces vacant
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis by June 1st.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around, former Arthur Hill Office available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected in July 2018.
Albion Residential	1454-1508 Sherman	1	Demo to begin June 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space/help identify tenants
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Business is permanently closed. Vacant. Owner seeking tenants
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.

**Economic Development Division May 2018 Update**

Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI
10Q Chicken (former 5 Guys)	816 Church	1	Substitute of special use
818 Co-working Space	1429 Elmwood	4	new co-working space
Uncle Dan's	1600 Sherman	1	Uncle Dan's relocated from 901 Church Street
<b>HOWARD STREET</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests. Looking to create a website, increase dues, maintain regular meetings, etc.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. PD application in review; presented to DAPR on March 28, 2018.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	Construction is ongoing. Staff meeting with contractor weekly on site.
727-729 Howard Street	727-729 Howard	8	5 year lease approved for Hip Circle Studio at 727 Howard. Staff continues to market 729 Howard.
Xsculpt	815 Howard	8	Certificate of Occupancy was approved on March 27, 2018.
Vain	747 Howard	8	Clothing boutique open. Staff will work with owner to pay for new sign under the 100% Storefront Modernization Program.
Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.

**Economic Development Division May 2018 Update**

311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie now open; monitoring.
Good To Go Jamaican	711 Howard	8	Now open.
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
20/20 Vision	525 Howard	8	New eye doctor / glasses relocating from Argyle Street. Potential storefront grant
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
741 Howard (former Kaleburger)	741 Howard	8	Food establishment license application submitted for Taste of Jamaica

**MAIN DEMPSTER MILE**

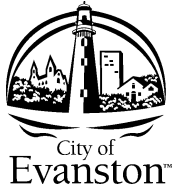
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased Swantiques pop-up returning in spring 2018.
Binny's (vacant Whole Foods south)	1111 Chicago	3	DAPR on 5/23/18
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.
710 Main Street	710 Main	4	Reprise Coffee Leased Space. Two other locations
Kombucha	717 Custer	9	Kombucha / tasting room nearing completion
1306 Chicago	1306 Chicago	3	Leased for retail tea.
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Amanda Evanston Freund Studio	1310 Chicago	3	Business license issued
Union Squared	1307 Chicago	3	Union squared is expanding into adjacent dry cleaning space
Squeezebox	743 Main	4	Storefront modernization grant approved on 5/14/18

**Economic Development Division May 2018 Update**

Dard Property	912 Custer	4	Property for sale
Connoisseur Rugs property	1000 Chicago	4	property for sale, possible development site
Main Street Streetscape	Main Street Hinman to Maple	3 & 4	RFP issued for engineering services for streetscape updates. Deadline is June 12. Construction expected in 2020.
<b>WEST END / WEST VILLAGE</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
Little Beans	430 Asbury	9	TBD.
Oakton Car Wash		9	Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale
Da Jerk Pit	2430 Main Street	2	Now open. Ribbon cutting to come.
E-Town CrossFit	Main Street	2	E-Town CrossFit relocation to 2400 block of Main from Ashland/Simpson location.

**Economic Development Division May 2018 Update**

Sugar & Spice	2000 Dempster	2	Sugar & Spice is relocating
Edgewater Candles	2113 Greenleaf	2	Pending CO for andy spatz property - likely may 2018



# Memorandum

To: Honorable Mayor and Members of the City Council

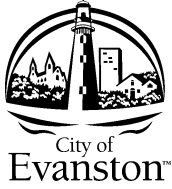
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment Application Weekly Report

Date: June 8, 2018.

There were no new applications for food establishments for the week of June 3, 2018.

Please contact me at 847/448-2829 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 8, 2018

There are no pending liquor license applications to report for this week..

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 8, 2018**

## ***Executive Board Talks End of Session, STP Project Selection Committee***

The NWMC Executive Board met Wednesday to recap the recently concluded legislative session in Springfield, among other items. The Board reviewed the state budget signed by the governor on June 4 and discussed the impact on the membership. As reported in last week's [NWMC Legislative Update](#), members can expect a \$10.5 to 12 million diversion from state collected local revenues compared to roughly \$18 million in the current state fiscal year. The board also discussed Senate President Cullerton's amendment to [Senate Bill 371](#) that would create two new entities: the Downstate Police Pension Investment Fund and the Downstate Firefighters Pension Investment Fund. The Pension Fairness for Illinois Communities Coalition had advocated this session for a resolution calling for the Commission on Government Forecasting and Accountability (COGFA) to study public safety pension fund consolidation. While the resolution did not get introduced, President Cullerton's amendment does include a COGFA study of issues related to the proposed consolidation into these two new funds. The Coalition's partners will meet soon to study the amendment and discuss next steps.

In other business, the Executive Board received an update on plans for the NWMC's 60<sup>th</sup> Annual Gala, scheduled for Wednesday, June 20 at the Hyatt Regency in *Deerfield*. Please see the article below for additional information and how to RSVP for the event of the season! Finally, the board received a report on the latest activities of the Surface Transportation Program (STP) Project Selection Committee, which is proposing changes to the region's distribution of STP funding. The North Shore Council of Mayors will discuss the status at their June 20 meeting and the Northwest Council of Mayors Technical Committee will receive a presentation at their August 16 meeting. *Staff contacts: Mark Fowler, Larry Bury*

## ***Today's the Day!! RSVP for the NWMC Annual Gala***

The 60th NWMC Gala will be held on Wednesday, June 20 at the Hyatt Regency in *Deerfield*. The festivities will begin with a reception at 6:00 p.m. followed by dinner at 7:00 p.m. Highlights of the evening will be the inauguration of the NWMC officers for FY2018-2019 and a look back at the organization's accomplishments over the past sixty years. Please RSVP by **TODAY**, Friday, June 8 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contact: Marina Durso*

## ***Who Wants to Serve?***

The not-so-secret success of the Northwest Municipal Conference is the dedication and talents of our membership. Those who volunteer their time and effort by actively participating on the Conference's committees are what make NWMC the effective and well respected organization we are today. In order to maintain the quality work of the Conference, we have issued our annual call for volunteers to serve on one or more NWMC committees.

Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Registration packets have been emailed to the membership, so please return the signup sheet to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by Friday, June 30. *Staff contact: Larry Bury*

## ***Join Evanston, Glencoe, Glenview and Highland Park at the July 24 NWMC Auction***

It's time to line up your municipality's surplus vehicles and equipment for sale at the July 24 NWMC Surplus Vehicle and Equipment Auction at America's Auto Auction in Crestwood. America's AA offers a variety of additional services to maximize resale value along with reasonable rates to transport your vehicles and equipment to the auction site. So far, we have 40 vehicles scheduled for sale from *Evanston, Country Club Hills, Elburn, Glencoe, Glenview and Highland Park*.

If you can't make the July event, the next live auction date for 2018 is Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so participants do not have to wait for one of the live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

### ***Save The Date for the DuPage Railroad Safety Council's 2018 Symposium***

The DuPage Railroad Safety Council will hold its annual symposium on Thursday, September 27 from 8:00 a.m. to 4:30 p.m. at the Drake Hotel in Oak Brook. The event, titled "Prevent Tragedy on the Tracks 2018: The Trespasser/Suicide Reduction Goal – We're Just Getting Started" will feature Federal Railroad Administrator Ronald Batory. Participants will discuss how to achieve the Council's goal of reducing railroad related deaths by 50% by 2025. Speakers from the rail industry, law enforcement and the mental health community will also share their latest efforts.

The event is co-sponsored by the Illinois Commerce Commission, Illinois Operation Lifesaver, Metra, the Illinois Association of Chiefs of Police – Traffic Safety Committee, and the Brotherhood of Locomotive Engineers and Trainmen – Illinois State Legislative Board. For more information, please visit the DRSC website, <http://www.dupagerailsafety.org/index.html> or contact Steve Laffey, [Stephen.Laffey@illinois.gov](mailto:Stephen.Laffey@illinois.gov) or (217) 785-9026. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Mayors Caucus, CMAP & MPC Offer Free Housing Technical Assistance***

*From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Kyle Smith:*

You are invited to apply for free technical assistance through the *Regional Housing Solutions* program. *Regional Housing Solutions* (RHS) helps municipalities develop solutions to their most pressing housing challenges, create a balanced mix of housing types, and serve the needs of multiple generations of residents and workers. RHS is a partnership between the Caucus, the Chicago Metropolitan Agency for Planning, and the Metropolitan Planning Council.

Because every housing market is different, *there is no "one size fits all" solution to housing*. Recognizing these variations in local housing markets, our [Regional Housing Solutions tool](#) identifies 8 unique submarkets and common strategies that municipalities have used in different markets.

Our team will help you utilize the tool, regional expertise, and best practices from similar communities to identify solutions to common housing challenges, which can include:

- Helping a growing senior population age in place;
- Addressing rising housing cost and a need for more affordable options;
- Adding different types and sizes of units to house workers and younger residents;
- Addressing vacant housing and bringing existing buildings up to code.

Our fast and highly targeted technical assistance will consist of a housing needs assessment, a discussion between local stakeholders, a panel of housing experts, and a final action plan. At the end of the process, the team will identify best practice actions and resources to fund implementation. Technical assistance will occur over a four-month process.

Our assistance is of no cost to you. We do ask for staff time and enthusiasm to maximize the assistance. Applications will be accepted on a rolling basis. To apply, please contact Kyle Smith at [ksmith@mayorscaucus.org](mailto:ksmith@mayorscaucus.org) or 312-201-4507. *Staff contact: Mark Fowler*

### ***UIC Seeks Capstone Project Partners***

*From the desk of University of Illinois at Chicago Public Administration Associate Professor James Thompson:* Talented students enrolled in UIC's Master of Public Administration program are eager for the opportunity to work

on meaningful projects for public and/or nonprofit organizations as part of their Capstone course requirement.

Over the past few years, student teams have worked with a variety of federal, state, and local government agencies as well as with nonprofit organizations. Recent Capstone clients have included;

- City of St. Charles; employee engagement survey
- Chicago Bar Foundation - marketing of legal aid program
- U.S. Environmental Protection Administration – assessment of the market for demolition debris
- Cook County Department of Environmental Control (CCDEC) – air permitting fee assessment
- Illinois Secretary of Education – community engagement strategies
- Chicago Fire Department – fee system assessment

We are now accepting proposals for projects for the fall 2018 semester. Information on the course including the RFP, application form, and recent projects can be found at <https://cuppa.uic.edu/academics/pa/pa-programs/master-public-administration/mpa-capstone/>. The deadline for the fall is July 13. If you have questions, feel free to contact Professor James Thompson at [jthomp@uic.edu](mailto:jthomp@uic.edu) or 312.355.0304. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, June 19 at 10:30 a.m. at the NWMC offices.

The *60<sup>th</sup> NWMC Annual Gala* will be held on Wednesday, June 20 at 6:00 p.m. at the Hyatt Regency in Deerfield.

*NWMC Transportation Committee* will meet on Thursday, June 28 at 8:30 a.m. at the NWMC offices.