



AGENDA

Citizen Police Complaint Assessment Committee

Wednesday, June 6, 2018

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

1. Call to Order and Declaration of Quorum
2. Public Comment
3. Approval of May 2, 2018, Meeting Minutes
4. Staff Report
5. Chair Report
6. Working Group Assignments Update
7. New Business
8. Adjournment

Order & Agenda Items are subject to change. Information about the Citizen Police Complaint Assessment Committee is available at: www.cityofevanston.org/ Questions can be directed to Kimberly Richardson at 847-448-8029.

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Citizen Police Complaint Assessment Committee
Minutes of Meeting
Wednesday, May 2, 2018
Lorraine H. Morton Civic Center, 2100 Ridge Avenue

Members Present: Matthew Mitchell; Karen Courtright; Jared Davis; Randy Foreman; Jr.; Jeff Parker Joi Russell; Dr. Peter Demuth and Dr. Meggie Smith

Members Absent: Dr. Vincent Thomas

Presiding Member: Matthew Mitchell, Committee Chair

Others Present: Kimberly Richardson, Asst. to the City Manager, Aretha Barnes, Deputy Police Chief and Dennis Leaks, Police Sergeant

I. Call to Order and Declaration of Quorum

Chair Matthew Mitchell called the meeting to order at 7:09 p.m.

II. Public Comment

One person spoke during public comment regarding confirming the timeline and member makeup of the committee, the Police Department Town Hall meeting on April 26, social media and cameras to make a difference with complaints.

III. Approval of February 7, 2018 Meeting Minutes

The April 4, 2018 minutes approved as written.

IV. Staff Report

Ms. Richardson discussed that she met with the Police Department Office of Professional Standards Commander Jody Wright and Sergeant Dennis Leaks regarding the current citizen police complaint form and what changes did police staff see a need for in regard to the intake form.

V. Chair Report

Mr. Mitchell provided the Committee with an outline for the upcoming presentation for the Human Services Committee (HSC) for May 7. The report to the HSC will be between three to five minutes with time to for questions for the Council. He encouraged members to attend the meeting if possible.

VI. New Business

Ms. Russell requested for the Committee further review completed complaint cases from the in-take form to the case report in order to truly evaluate the current process. After further discussion, the Committee agreed to request cases however, a decision wasn't made on the number of cases and the timeframe.

Mr. Mitchell announced the end of the current working groups (Best Practice, Data and Process). The next working groups included 1) In-take form recommendation 2) Critique of Process and 3) FOP meeting.

- a. The In-take form working group will work with OPS staff to produce a new form. The task is accepted to be completed by July. The members include Mr. Parker, Dr. Demuth and Dr. Thomas.
- b. Critique of the police process working group. This working group look at the complaint cases as requested by Ms. Russell. The members include Ms. Courtright, Mr. Davis and Ms. Russell.
- c. FOP meeting working group that will be held on May 23 with the participation of Chair Mitchell, Mr. Foreman and Dr. Smith.

VII. Adjournment

The meeting was adjourned at 8:55 p.m.

DRAFT