



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: May 4, 2018

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for April 26, 2018 – May 2, 2018

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
Monthly Financial Report – March 2018

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report  
Monthly Community Development Report – April 2018

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, May 7, 2018**

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, May 8, 2018**

Board of Local Improvements - CANCELLED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, May 9, 2018**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission - CANCELLED

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Citizens Police Advisory Committee

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

**Thursday, May 10, 2018**

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

**Friday, May 11, 2018**

Utilities Commission

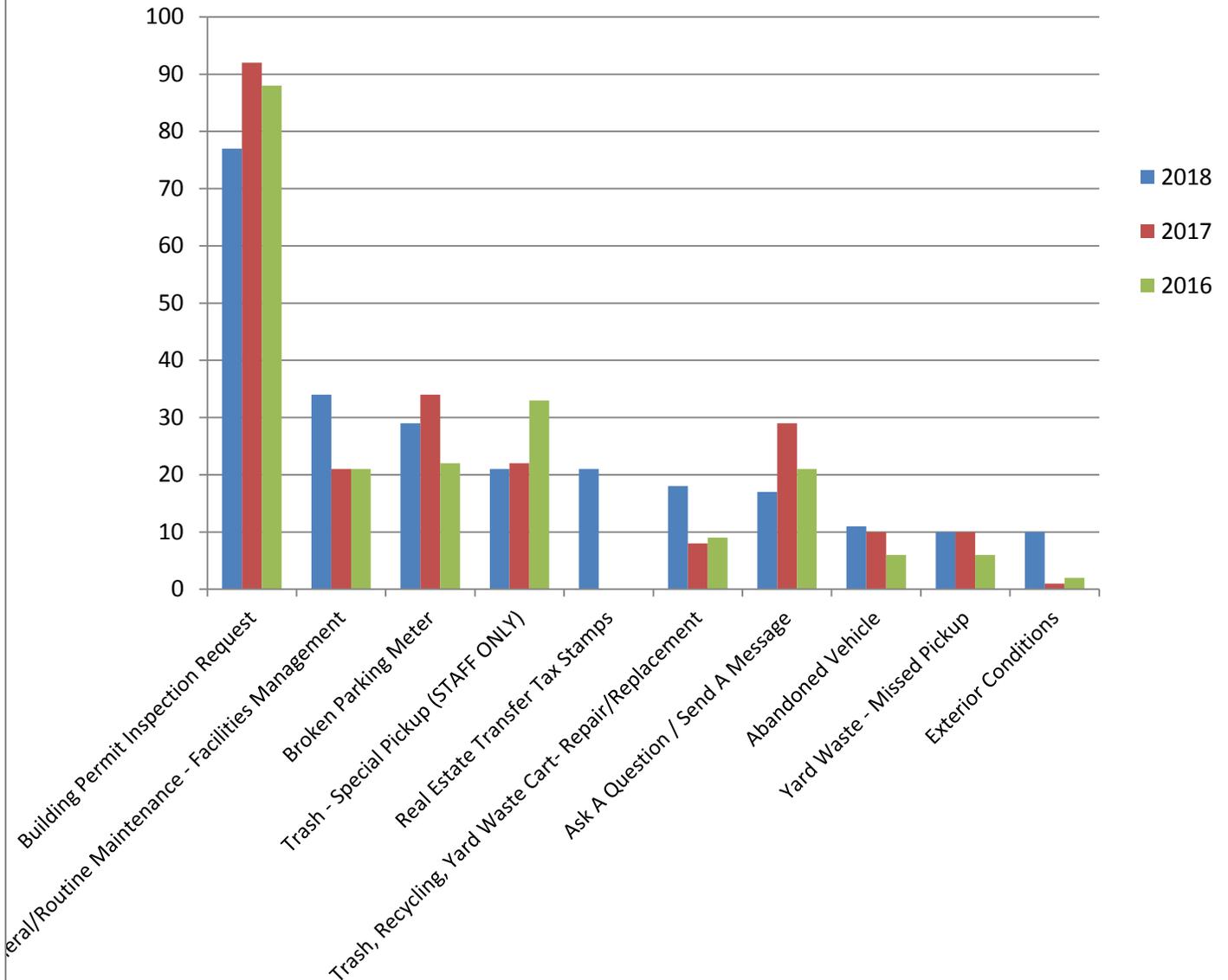
[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)

## April 26-May 2, 2018

	Current Week	Previous Week
<b>Calls Handled</b>	2621	2665
<b>Service Requests</b>	608	686
<b>Total Chats</b>	34	51
<b>Total Text</b>	18	32

<b>Trending Requests</b>	<ul style="list-style-type: none"> <li>• Callers requesting tree species for the Tree Planting Program</li> <li>• Building Department questions/concerns</li> </ul>
--------------------------	---

### 2016-2018 Comparison Chart For April 26-May 2



**April 26-May 2, 2018**

**Missed Garbage Pickup**

This week 5; Last week 7  
Below 3 year avg. of 14.2



**Missed Recycling Pickup**

This week 7; Last week 7  
Below 3 year avg. of 13.1



**Missed Yard Waste**

This week 10; Last week 18  
Below 3 year avg. of 11.1



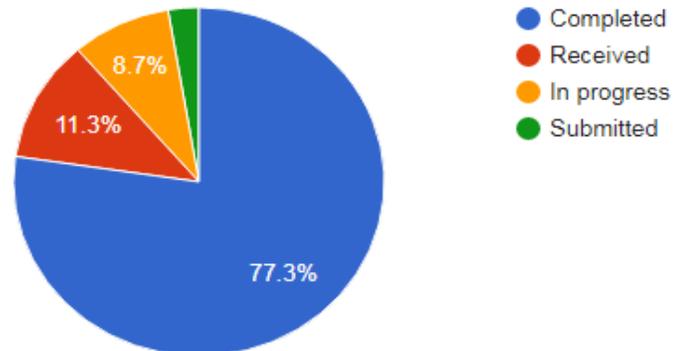
**Rodents/Rats**

This week 9; Last week 8  
Below 3 year avg. of 20.3



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	8	47%	53%
Broken Pay Station	1	11%	89%
Child Seat Installation or Inspection	1	17%	83%
Health/Miscellaneous	3	100%	0%
Parking App - Question/Concern	2	100%	0%
Power Utility Service Issue	1	50%	50%
Public Transit Agency Issue	1	50%	50%
Taxi Complaints	1	100%	0%
Traffic Signal/Back Plate	1	20%	80%
Trash - Garbage in Parks or ROW	1	14%	86%
Trash - Overflowing Dumpster	1	50%	50%
Trash - Special Pickup	1	5%	95%
Water Meter Question/Concern	1	33%	67%



**Upcoming Events – May 7-13**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>7</b> 6:00 PM <a href="#">Human Services Committee</a>	<b>8</b> 2:00 PM <a href="#">Board of Local Improvements - CANCELED</a>  7:00 PM <a href="#">Preservation Commission Meeting</a>	<b>9</b> 2:30 PM <a href="#">Design and Project Review Committee</a>  7:00 PM <a href="#">Plan Commission Meeting - CANCELED</a>  7:00 PM <a href="#">Citizens' Police Advisory Committee</a>	<b>10</b> 7:00 PM <a href="#">Mental Health Board</a>  7:00 PM <a href="#">2nd Ward Meeting</a>  7:00 PM <a href="#">Environment Board</a>	<b>11</b> 7:15 AM <a href="#">Utilities Commission Meeting</a>  8:30 AM <a href="#">Procurement 101 Workshop</a>  1:30 PM <a href="#">ESO Musical Insights</a>	<b>12</b> 7:30 AM <a href="#">Downtown Evanston Farmers' Market (with shredding event)</a>  9:00 AM <a href="#">Evanston Water Treatment Facility Tours</a>  9:30 AM <a href="#">Home Buyer Education: Credit and Budgeting</a>  10:00 AM <a href="#">Watershed Learning</a>	<b>13</b> 12:00 PM <a href="#">EHC Mother's Day Walk</a>  2:30 PM <a href="#">ESO Brahms Piano Concerto 1</a>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/ City Treasurer  
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 30, 2018

Date: May 4, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of April 30, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 18-17 South Standpipe Pump Station MCC and Building Renovation	Public Works Agency	Work on this project includes construction of a new electrical room in the South Standpipe Pump Station, including concrete floor, support columns, walls, ceiling, doors, HVAC, and lighting; demolition and replacement of existing electrical equipment with a new Motor Control Center; miscellaneous building repairs at the South Standpipe Pump Station; switchgear and MCC maintenance at the North Standpipe and Water Plant pump stations; and application of Arc Flash Hazard Labels at the	\$300,000	6/5	6/25

		South Standpipe, North Standpipe and Water Plant pump stations.			
Bid 18-29 Water Production Facility Doors Renovations	Public Works Agency	Work on this project includes: Replace existing garage doors, replace existing lab door, and repair of other doors at water production facility.	\$130,000	5/29	6/11

<b>Evanston City Council Agenda Schedule - 2018 Dates</b>						
<b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>						
2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23						
May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24						
Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	5/7/2018	Human Services				
CD	5/14/2018	Mental Health Month	PR	CC	Storlie	
Police	5/14/2018	National Police Week	PR	CC	Eddington	
CMO	5/14/2018	Automatic Expungement of Juvenile Criminal Records	SPB	CC	Storlie	For Intro
CMO	5/14/2018	Automatic Expungement for Juvenile Admin Adj. Records	SPB	CC	Storlie	For Intro
Admin Svcs	5/14/2018	Public Service Awards	P	APW	Richardson	
PWA	5/14/2018	Waste Transfer Funding	B	APW	Stoneback	
Admn Svcs	5/14/2018	Purchase of 3 Vehicles	B	APW	Richardson	
PRCS	5/14/2018	Lakefront Concessions Renewal	B	APW	Hemingway	
PRCS	5/14/2018	Summer Bus Transportation	B	APW	Hemingway	
CMO	5/14/2018	FY18 1st Quarter Financial Report	B	APW	Desai	To Accept and Place on File
Admn Svcs	5/14/2018	Appointing Desai Delegate of IPBC	R	APW	Richardson	
Fire	5/14/2018	Purchase - Fire Personal Protective Equipment	R	APW	Scott	
CMO	5/14/2018	Private Activity Bond Cap	R	APW	Storlie	
Legal	5/14/2018	27-R-18, Terminate Lease at Recycling Center	R	APW	Masoncup	(& provide direction)
PWA	5/14/2018	Lease Renewal - Comcast (James Park)	R	APW	Stoneback	
PWA	5/14/2018	Code Amendments - PWA	O	APW	Stoneback	For Action
Legal	5/14/2018	Liquor License - Target (on Howard)	O	APW	Masoncup	For Action
Legal	5/14/2018	Liquor License - Binny's	O	APW	Masoncup	For Action
Legal	5/14/2018	Liquor License F and F-1 Code Amendments	O	APW	Masoncup	For Action
CD	5/14/2018	3-Unrelated	D	PD	Storlie	
CD	5/14/2018	Planned Development - 120 Chicago	O	PD	Storlie	For Intro
CD	5/14/2018	Planned Development - 1727 Oak	O	PD	Storlie	For Intro
CD	5/14/2018	Historic Preservation Code Amendments	O	PD	Storlie	For Action
CD	5/14/2018	Coach House Code Amendments	O	PD	Storlie	For Action
CD	5/14/2018	Small Business Grant - Evanston Rebuilding Warehouse	B	CC	Storlie	
CD	5/14/2018	Storefront Modernization - Squeezebox and Stepping Out	B	CC	Storlie	
CD	5/14/2018	Entrepreneurship Grants - Hubris, Eye Boutique, C&W, Best 1 Built	B	CC	Storlie	
PWA	5/21/2018	Public Works Week (May 20-26)	PR	CC	Stoneback	
Admn Svcs	5/21/2018	100 Best Govt Fleet Operations	A	CC	Storlie / Richardson	
5/4/2018 10:19 AM	5/21/2018	National Preservation Month	P	CC	Storlie	1 of 3

## Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion    R=Resolution    O=Ordinance

D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business

APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development

BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	5/21/2018	Robert Crown Funding Update	P	CC	Storlie	
CMO	5/21/2018	Robert Crown Construction Overview	P	CC	Storlie	
CMO	5/21/2018	Cradle 2 Career Update	P	CC	Hemingway	
CD	5/21/2018	Public Benefits and Impact Fees from Planned Developments	SPB	CC	Storlie	
CD	5/21/2018	Form Based Code Role with Development	SPB	CC	Storlie	
CMO	5/21/2018	MOU with FRCC/ Library / COE	SPB	CC	Storlie	
CMO	5/29/2018	Sherman Plaza Roof Fence	D	APW	Bobkiewicz	Discussed 4/9 and asked to return 5/29
PWA	5/29/2018	Civic Center Elevator Modernization	B	APW	Stoneback	
PWA	5/29/2018	MFT Street Resurfacing	B	APW	Stoneback	
PWA	5/29/2018	Lovelace and Harbert Park Renovations	B	APW	Stoneback	
PWA	5/29/2018	Citywide ArcFlash Program	B	APW	Stoneback	
PWA	5/29/2018	Church St Harbor Renovation	B	APW	Stoneback	
Legal	5/29/2018	Easement Agmt with NU - Clearwell	R	APW	Masoncup	
CD	5/29/2018	Zoning Text - College/University Parking Requirements	O	PD	Storlie	For Intro
CD	5/29/2018	1215 Church & 1726-30 Ridge - Special Use - Comm Center	O	PD	Storlie	For Intro and Action per Ald Braithwaite
Legal	5/29/2018	Condo Privacy Ordinance	O	PD	Masoncup	For Intro and Action per Ald Fiske
CD	6/11/2018	MOU with CTA	R	APW	Storlie	
PRCS	6/11/2018	Noyes Tenant Lease	O	APW	Hemingway	For Intro
Legal	6/11/2018	Business Licensing Code Amendments	O	APW	Masoncup	For Intro
CD	6/11/2018	1943 Sherman - Zoning Relief	O	PD	Storlie	For Intro
PRCS	6/25/2018	Designating July Parks & Rec Month	PR	CC	Hemingway	
PRCS	6/25/2018	Handyman Contract Renewal	B	APW	Hemingway	
PWA	6/25/2018	Survey Benchmark	B	APW	Stoneback	
PWA	6/25/2018	Engr Svcs for Water Plant Lab Expansion	B	APW	Stoneback	
PWA	6/25/2018	Water Sale	O	APW	Stoneback	For Intro
Mayor	8/13/2018	National Suicide Prevention Awareness Month - Sept 2018	PR	CC	Francellno	

### Council & Committee Meetings

**Evanston City Council Agenda Schedule - 2018 Dates**  
**(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)**

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23  
 May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24  
 Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
5/7/2018	6:00 PM	Human Services Committee				
5/14/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
5/15/2018	7:00 PM	Housing & Community Development Act Committee				
5/16/2018	6:30 PM	M/W/EBE Development Committee				
5/17/2018	5:30 PM	Emergency Telephone System Board				
5/21/2018	7:00 PM	City Council				
5/23/2018	6:00 PM	Transportation and Parking Committee				
5/23/2018	7:00 PM	Economic Development Committee				
5/24/2018	3:00 PM	Priority-Based Budgeting Open House				
5/24/2018	6:30 PM	Equity & Empowerment Commission				
5/25/2018	8:00 AM	Alternatives to Arrest Committee				
5/29/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
<b>DEFERRED</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Hitesh Desai, CFO/City Treasurer  
Ashley King, Budget & Finance Manager  
Kate Lewis-Lakin, Senior Management Analyst

Subject: March 2018 Monthly Financial Report

Date: May 4, 2018

Please find attached the unaudited financial statements as of March 31, 2018. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	34,953,599	30,145,087	4,808,511	17,933,253	12,288,418
175	GENERAL ASSISTANCE FUND	498,379	216,416	281,963	926,462	926,462
176	HEALTH AND HUMAN SERVICES	207,136	34,833	172,303	184,080	161,487
180	GOOD NEIGHBOR FUND	235	250,000	(249,765)	(247,881)	752,119
185	LIBRARY FUND	3,563,294	1,424,221	2,139,073	3,123,845	3,123,448
186	LIBRARY DEBT SERVICE FUND	154,354	-	154,354	158,556	171,238
187	LIBRARY CAPITAL IMPROVEMENT FD	-	-	-	308,399	308,399
195	NEIGHBORHOOD STABILIZATION FUND	31	8,864	(8,833)	(11,275)	86,136
200	MOTOR FUEL TAX FUND	488,888	614,498	(125,610)	2,248,120	2,083,532
205	EMERGENCY TELEPHONE (E911) FUND	231,598	187,844	43,754	229,247	(84,299)
210	SPECIAL SERVICE AREA (SSA) #4	156,453	-	156,453	(42,341)	(42,341)
215	CDBG FUND	713	114,893	(114,180)	(50,086)	(50,073)
220	CDBG LOAN FUND	9,190	41,672	(32,482)	220,129	220,129
235	NEIGHBORHOOD IMPROVEMENT	38	-	38	170,209	170,209
240	HOME FUND	29,663	33,877	(4,215)	5,062	5,062
250	AFFORDABLE HOUSING FUND	43,749	23,186	20,563	1,497,106	1,501,523
300	WASHINGTON NATIONAL TIF FUND	2,965,916	1,776,760	1,189,156	6,451,700	6,526,496
320	DEBT SERVICE FUND	5,661,280	-	5,661,280	5,857,737	5,872,533
330	HOWARD-RIDGE TIF FUND	319,732	390,430	(70,698)	203,180	178,949
335	WEST EVANSTON TIF FUND	42,721	11,231	31,490	464,256	472,579
340	DEMPSTER-DODGE TIF FUND	26,404	-	26,404	20,395	20,395
345	CHICAGO-MAIN TIF	28,315	-	28,315	89,508	89,508
350	SPECIAL SERVICE AREA (SSA) #6	113,238	-	113,238	115,444	115,445
415	CAPITAL IMPROVEMENTS FUND	1,636,311	1,631,500	4,811	9,452,167	9,986,325
416	CROWN CONSTRUCTION FUND	-	146,799	(146,799)	393,882	394,062
420	SPECIAL ASSESSMENT FUND	99,662	143,684	(44,022)	2,953,679	2,950,142
505	PARKING SYSTEM FUND	2,704,493	1,213,050	1,491,443	6,400,845	6,077,091
510	WATER FUND	4,692,397	2,755,346	1,937,051	9,262,038	5,783,305
515	SEWER FUND	3,704,013	2,457,849	1,246,164	5,396,091	2,831,969
520	SOLID WASTE FUND	1,338,646	944,976	393,670	(775,344)	(1,434,827)
600	FLEET SERVICES FUND	753,638	673,078	80,560	438,797	(350,682)
601	EQUIPMENT REPLACEMENT FUND	333,909	328,203	5,706	1,082,682	855,224
605	INSURANCE FUND	4,370,907	4,613,076	(242,170)	(5,590,204)	(1,770,279)
		69,128,901	50,181,373	18,947,527	68,869,738	60,219,684

Included above are the ending balances as of March 31, 2018 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

The fund balances included in this financial report are based on unaudited 2017 year-end balances. These may change slightly during the Audit Process, which will be conducted during April 2018.

As of March 31, 2018, the General Fund is reporting a net surplus of \$4,808,511. The General Fund balance is \$17,933,253 with a cash balance of \$12,288,418. The attached supplemental charts show the General Fund Revenues at 30.4% of budget and expenses at 26.4%. Fund and cash balances increased significantly in the first quarter due to the first installment of property taxes being received. This is the first of two annual installments. Additionally, the Insurance and Other Chargebacks category shows a high year-to-date expense, as this includes the transfer of property tax pension to the Police and Fire pension funds.

Through March 31, 2018, the Good Neighbor Fund is showing a negative fund balance of \$247,881. This is because the revenue to this fund from Northwestern University is not received until later in the year. Transfers to other funds from the Good Neighbor Fund are made monthly to cover expenses throughout the year on designated projects.

Through March 31, 2018, the Neighborhood Stabilization Fund is showing a negative fund balance of \$11,275. This is due to the timing of grant funding revenues.

Through March 31, 2018, the E911 Fund is showing negative cash balance of \$84,299. This is due to timing of E911 revenues from the state and the expenses related to the replacement of Computer Aided Dispatch (CAD) and Police/Fire Records Software.

Through March 31, 2018, the SSA #4 Fund is showing a negative fund and cash balance of \$42,341. This is due to the timing of payments to the Downtown Evanston group.

Through March 31, 2018, the CDBG fund is showing a negative fund balance of \$50,086 and a negative cash balance of \$50,073. This is due to a delay in reimbursements and will be repaid with draw-downs later in the year.

Through March 31, 2018, the Capital Improvements Fund is showing a fund balance of \$9,452,167 and a cash balance of \$9,986,325. Bond proceeds from the 2017A General Obligation Bonds were received in October, significantly increasing fund and cash balances.

Through March 31, 2018, the enterprise funds (Parking, Water, and Sewer) continue to spend down fund balance for capital projects.

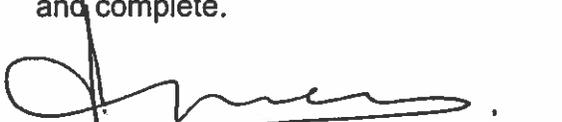
Through March 31, 2018, the Solid Waste Fund has a negative fund balance of \$775,345 and a negative cash balance of \$1,434,827. The Solid Waste received a first installment of property taxes in the amount of \$260,915.

Through March 31, 2018, the Insurance Fund is showing a negative fund balance of \$5,590,204 and a negative cash balance of \$1,770,279. Fund balance is lower than cash balance due to accrued liabilities for pending litigation.

If there are any questions on the attached report, please contact me by phone at (847) 448-8082 or by email: [hdesai@cityofevanston.org](mailto:hdesai@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

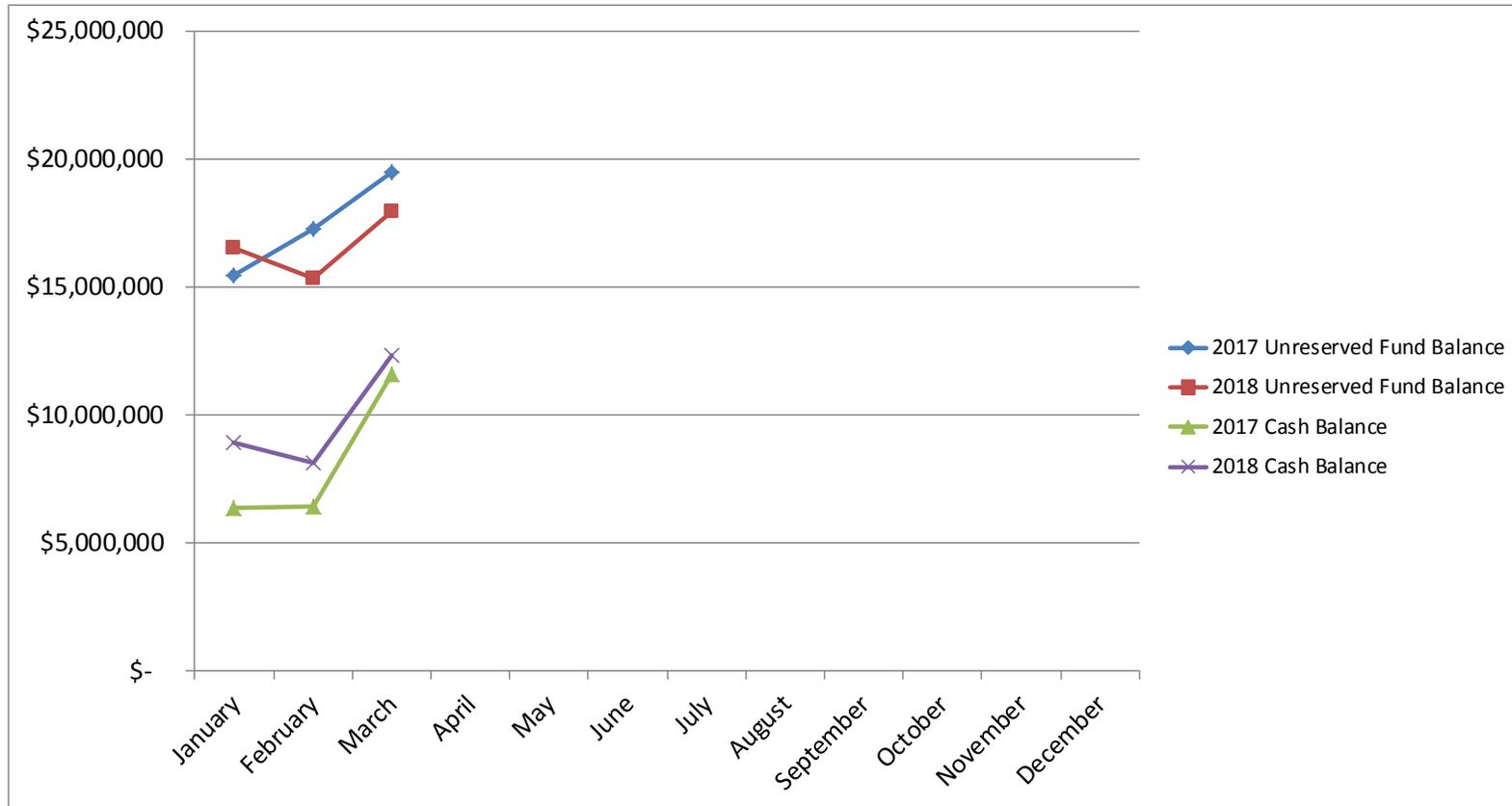
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Hitesh Desai, Treasurer of the City of Evanston, hereby affirm that I have reviewed the March 31, 2018 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Hitesh Desai, Treasurer

## 2017 v 2018 Fund and Cash Balance-- General Fund

	January	February	March
2017 Unreserved Fund Balance	\$ 15,453,984	\$ 17,244,431	\$ 19,450,955
2018 Unreserved Fund Balance	\$ 16,512,558	\$ 15,306,742	\$ 17,933,253
2017 Cash Balance	\$ 6,338,271	\$ 6,393,110	\$ 11,561,044
2018 Cash Balance	\$ 8,905,448	\$ 8,120,225	\$ 12,288,418



# March 2018 Financial Report

Through 03/31/18

Summary Listing

Fund 100 - GENERAL FUND	2018 Budget	March 2018	YTD 2018	%	2017 Actual
Property Taxes	28,849,196	9,231,027	15,591,170	54.0%	28,294,363
Other Taxes	49,742,274	4,945,882	11,463,052	23.0%	47,103,324
Licenses, Permits and Fees	12,397,400	662,204	2,117,412	17.1%	13,357,911
Fines and Forfeitures	3,897,500	251,007	862,229	22.1%	3,484,050
Charges for Services	10,077,550	703,854	2,146,589	21.3%	8,754,025
Interfund Transfers	7,748,417	618,143	1,854,428	23.9%	8,590,717
Intergovernmental Revenue	778,100	61,516	280,957	36.1%	1,468,393
Other Revenue	1,300,217	451,092	632,735	48.7%	1,376,447
Interest Income	50,100	1,580	5,026	10.0%	38,544
<b>REVENUE TOTAL</b>	<b>114,840,754</b>	<b>16,926,306</b>	<b>34,953,599</b>	<b>30.4%</b>	<b>112,467,774</b>
CITY COUNCIL	492,806	43,750	119,296	24.2%	498,172
CITY CLERK	191,784	13,699	34,729	18.1%	251,193
CITY MANAGER'S OFFICE	7,540,597	492,567	1,518,360	20.1%	7,621,948
LAW	736,346	59,333	161,702	22.0%	772,045
ADMINISTRATIVE SERVICES	9,075,303	741,843	1,908,134	21.0%	9,314,164
COMMUNITY DEVELOPMENT	3,614,774	332,400	740,827	20.5%	2,592,984
POLICE	38,391,099	5,350,603	11,925,751	31.1%	39,067,047
FIRE MGMT & SUPPORT	23,934,390	3,677,433	7,669,995	32.0%	24,355,551
HEALTH	3,697,529	243,922	687,062	18.6%	3,071,334
PARKS, REC. AND COMMUNITY SERV.	11,955,812	743,246	1,994,044	16.7%	12,479,438
PUBLIC WORKS AGENCY	14,607,356	1,083,296	3,385,187	23.2%	13,983,314
<b>EXPENSE TOTAL</b>	<b>114,237,796</b>	<b>12,782,093</b>	<b>30,145,087</b>	<b>26.4%</b>	<b>114,007,190</b>
Fund 100 - GENERAL FUND Totals					
<b>REVENUE TOTALS</b>	<b>114,840,754</b>	<b>16,926,306</b>	<b>34,953,599</b>	<b>30.4%</b>	<b>112,467,774</b>
<b>EXPENSE TOTALS</b>	<b>114,237,796</b>	<b>12,782,093</b>	<b>30,145,087</b>	<b>26.4%</b>	<b>114,007,190</b>
Fund 100 - GENERAL FUND Net Gain (Loss)	602,958	4,144,213	4,808,511		(1,539,417)

# March 2018 Financial Report

Through 03/31/18

Summary Listing

Fund	2018 Budget	March 2018	YTD 2018	%	2017 Actual
<b>Fund 505 - PARKING SYSTEM FUND</b>					
Licenses, Permits and Fees	-	600	1,513	100.0%	1,900
Charges for Services	6,676,575	630,864	1,586,255	23.8%	6,303,624
Interfund Transfers	4,217,040	347,253	1,041,760	24.7%	4,120,636
Intergovernmental Revenue	12,125	-	-	0.0%	-
Other Revenue	193,316	21,517	66,186	34.2%	253,523
Interest Income	35,070	2,053	8,779	25.0%	62,067
<b>REVENUE TOTAL</b>	<b>11,134,126</b>	<b>1,002,288</b>	<b>2,704,493</b>	<b>24.3%</b>	<b>10,741,750</b>
Salary and Benefits	1,849,028	137,512	367,240	19.9%	1,675,404
Services and Supplies	3,451,775	70,754	358,436	10.4%	3,167,070
Capital Outlay	2,450,000	8,254	8,254	0.3%	280,311
Insurance and Other Chargebacks	319,648	26,637	79,912	25.0%	319,648
Depreciation Expense	-	-	-	100.0%	2,561,771
Contingencies	11,000	-	-	0.0%	4,246
Debt Service	3,070,625	-	-	0.0%	267,734
Miscellaneous	304,000	20,033	39,103	12.9%	267,436
Interfund Transfers	1,440,417	120,035	360,104	25.0%	1,584,683
<b>EXPENSE TOTAL</b>	<b>12,896,493</b>	<b>383,225</b>	<b>1,213,050</b>	<b>9.4%</b>	<b>10,128,302</b>
<b>Fund 505 - PARKING SYSTEM FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>11,134,126</b>	<b>1,002,288</b>	<b>2,704,493</b>	<b>24.3%</b>	<b>10,741,750</b>
<b>EXPENSE TOTALS</b>	<b>12,896,493</b>	<b>383,225</b>	<b>1,213,050</b>	<b>9.4%</b>	<b>10,128,302</b>
<b>Fund 505 - PARKING SYSTEM FUND Net Gain</b>	<b>(1,762,367)</b>	<b>619,064</b>	<b>1,491,443</b>		<b>613,448</b>

# March 2018 Financial Report

Through 03/31/18  
Summary Listing

Fund	2018 Budget	March 2018	YTD 2018	%	2017 Actual
<b>Fund 510 - WATER FUND</b>					
Licenses, Permits and Fees	70,000	1,810	4,325	6.2%	86,063
Charges for Services	18,267,000	1,634,628	4,646,574	25.4%	17,255,947
Other Revenue	27,333,656	8,941	12,343	0.0%	294,812
Interest Income	25,000	16,154	29,155	116.6%	35,784
<b>REVENUE TOTAL</b>	<b>45,695,656</b>	<b>1,661,533</b>	<b>4,692,397</b>	<b>10.3%</b>	<b>17,672,605</b>
Salary and Benefits	5,614,331	418,932	1,158,247	20.6%	5,958,873
Services and Supplies	4,655,410	151,176	447,006	9.6%	2,528,863
Capital Outlay	29,346,200	73,466	112,394	0.4%	11,408
Insurance and Other Chargebacks	468,492	39,041	117,123	25.0%	468,492
Depreciation Expense	-	-	-	0.0%	2,470,280
Contingencies	1,000	-	-	0.0%	-
Debt Service	1,960,760	-	-	0.0%	717,388
Miscellaneous	15,000	-	-	0.0%	(203,530)
Interfund Transfers	3,602,313	306,859	920,577	25.6%	6,327,314
<b>EXPENSE TOTAL</b>	<b>45,663,506</b>	<b>989,473</b>	<b>2,755,347</b>	<b>6.0%</b>	<b>18,279,088</b>
<b>Fund 510 - WATER FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>45,695,656</b>	<b>1,661,533</b>	<b>4,692,397</b>	<b>10.3%</b>	<b>17,672,605</b>
<b>EXPENSE TOTALS</b>	<b>45,663,506</b>	<b>989,473</b>	<b>2,755,347</b>	<b>6.0%</b>	<b>18,279,088</b>
<b>Fund 510 - WATER FUND Net Gain (Loss)</b>	<b>32,150</b>	<b>672,060</b>	<b>1,937,049</b>		<b>(606,483)</b>

# March 2018 Financial Report

Through 03/31/18

Summary Listing

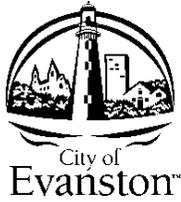
Fund	2018 Budget	March 2018	YTD 2018	%	2017 Actual
<b>Fund 515 - SEWER FUND</b>					
Charges for Services	12,589,650	848,028	3,696,976	29.4%	12,477,657
Other Revenue	2,104,000	-	-	0.0%	14,870
Interest Income	5,000	4,015	7,037	140.7%	16,023
<b>REVENUE TOTAL</b>	<b>14,698,650</b>	<b>852,043</b>	<b>3,704,013</b>	<b>25.2%</b>	<b>12,508,550</b>
Salary and Benefits	1,274,709	100,637	277,730	21.8%	1,313,154
Services and Supplies	2,558,630	3,528	7,759	0.3%	88,677
Capital Outlay	2,181,300	10,013	10,013	0.5%	7,676
Insurance and Other Chargebacks	269,988	22,499	67,497	25.0%	269,988
Depreciation Expense	-	-	-	0.0%	3,530,787
Debt Service	7,540,066	1,276,838	1,846,931	24.5%	1,143,643
Miscellaneous	1,500	-	-	0.0%	9,265
Interfund Transfers	991,677	82,640	247,919	25.0%	1,141,676
<b>EXPENSE TOTAL</b>	<b>14,817,870</b>	<b>1,496,154</b>	<b>2,457,849</b>	<b>16.6%</b>	<b>7,504,867</b>
<b>Fund 515 - SEWER FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>14,698,650</b>	<b>852,043</b>	<b>3,704,013</b>	<b>25.2%</b>	<b>12,508,550</b>
<b>EXPENSE TOTALS</b>	<b>14,817,870</b>	<b>1,496,154</b>	<b>2,457,849</b>	<b>16.6%</b>	<b>7,504,867</b>
<b>Fund 515 - SEWER FUND Net Gain (Loss)</b>	<b>(119,220)</b>	<b>(644,111)</b>	<b>1,246,163</b>		<b>5,003,683</b>

# March 2018 Financial Report

Through 03/31/18

Summary Listing

Fund	2018 Budget	March 2018	YTD 2018	%	2017 Actual
<b>Fund 520 - SOLID WASTE FUND</b>					
Property Taxes	410,000	260,915	260,915	63.6%	-
Licenses, Permits and Fees	275,000	14,448	14,448	5.3%	199,513
Charges for Services	3,632,394	286,735	879,150	24.2%	3,611,308
Interfund Transfers	705,967	58,831	176,492	25.0%	755,967
Other Revenue	238,000	6,333	7,640	3.2%	250,687
<b>REVENUE TOTAL</b>	<b>5,261,361</b>	<b>627,262</b>	<b>1,338,645</b>	<b>25.4%</b>	<b>4,817,475</b>
Salary and Benefits	993,616	68,414	192,507	19.4%	890,220
Services and Supplies	3,488,676	224,080	670,294	19.2%	3,482,141
Capital Outlay	275,750	1,434	1,434	0.5%	24,635
Debt Service	21,797	-	-	0.0%	1,797
Miscellaneous	7,500	150	150	2.0%	3,057
Interfund Transfers	322,362	26,864	80,591	25.0%	504,807
<b>EXPENSE TOTAL</b>	<b>5,109,701</b>	<b>320,940</b>	<b>944,976</b>	<b>18.5%</b>	<b>4,906,657</b>
<b>Fund 520 - SOLID WASTE FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>5,261,361</b>	<b>627,262</b>	<b>1,338,645</b>	<b>25.4%</b>	<b>4,817,475</b>
<b>EXPENSE TOTALS</b>	<b>5,109,701</b>	<b>320,940</b>	<b>944,976</b>	<b>18.5%</b>	<b>4,906,657</b>
<b>Fund 520 - SOLID WASTE FUND Net Gain (Loss)</b>	<b>151,660</b>	<b>306,322</b>	<b>393,670</b>		<b>(89,182)</b>



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: May 2, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, April 26, 2018 - May 2, 2018

Backlog (business days received until reviewed): 33

Volume (number of cases pending staff review): 47

### Zoning Reviews

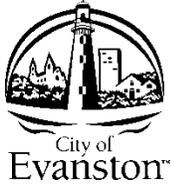
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	<b>DAPR 05/09/18 &amp; ZBA 05/15/18</b>
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	100 Greenwood Street	R1	Building Permit	New SFR	03/16/18	pending staff review
1	2390 Orrington Avenue	R1	Zoning Analysis	New single-family residence	03/26/18	pending staff review
1	115 Dempster Street	R1	Building Permit	Remove existing exterior walks and terrace, install new walks, terrace, fire pit and outdoor BBQ	04/06/18	pending staff review
1	2215 Orrington Avenue	R1	Zoning Analysis	Demo existing addition and construct new 2-story addition to SFR	04/13/18	pending staff review
1	637 University Place	U1	Building Permit	Interior renovation (NU)	04/26/18	pending staff review
1	115 Dempster Avenue	R1	Building Permit	Inground pool and spa	04/30/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	non-compliant, pending revisions from the applicant
2	1233-1235 Hartrey Avenue	I2	Building Permit	Interior renovation for education use (ETHS)	03/20/18	pending additional information from the applicant
2	1919 Dempster Street	C2	Zoning Analysis	Exterior and interior renovations, addition, new dual order drive-thru, recirculation aisle, site and ADA improvements (McDonald's)	03/28/18	<b>DAPR 05/09/18 Concept Review</b>
2	1815 Ridge/Oak Avenue	D4	Building Permit	Foundation permit for new 10-story senior living residential building with 163 dwelling units, 67 parking spaces (1815 Ridge/Oak Avenue Planned Development)	04/03/18	<b>pending minor adjustment to the PD, DAPR</b>
2	1825 Greenwood Street	R4	Building Permit	Install brick patio	04/04/18	pending staff review
2	1130 Fowler Avenue	R2	Building Permit	Construct patio at SFR	04/16/18	pending additional information from the applicant
2	2321 Bradley Place	R2	Building Permit	New deck	04/19/18	pending staff review
2	1419 Lake Street	R1	Building Permit	New garage and renovation of rear yard	04/23/18	pending staff review
2	1805 Wesley Avenue	R1	Zoning Analysis	2nd-story addition	04/27/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	pending additional information from the applicant
3	715 Sheridan Road	R1	Building Permit	Pool, patio, ramp	03/19/18	non-compliant, pending revision from the applicant
3	1218 Sheridan Road	R1	Building Permit	Interior renovation to SFR	03/30/18	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	New 20x20 detached garage	03/30/18	pending staff review
3	914 Michigan Avenue	R5	Building Permit	Interior remodeling	04/12/18	pending staff review

3	1111 Chicago Avenue	R5	Building Permit	Interior and exterior remodeling for Binny's Beverage Depot	04/13/18	<b>pending staff review, DAPR</b>
3	825-831 Forest Avenue	R5	Building Permit	Replace 6 3-story open wood porches at multiple family residence	04/16/18	pending staff review
3	1001 Sheridan Road	R1	Building Permit	Construct patio at SFR	04/18/18	pending staff review
3	223 Kedzie Street	R5	Building Permit	Repair deck and basement entry retaining wall	04/20/18	pending staff review
3	1218 Sheridan Road	R1	Building Permit	New garage and renovation of rear yard	04/20/18	pending staff review
4	1459-1463 Elmwood Avenue	D1	Building Permit	Addition of 1 apartment on 2nd floor, new covered entry (revisions)	09/22/17	<b>pending staff review, DAPR</b>
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending additional information and revisions from the applicant
4	1603 Orrington Avenue	D3	Zoning Analysis	Zoning verification letter	04/09/18	pending staff review
4	1580 Sherman Avenue	D3	Building Permit	Interior remodeling of commercial space	04/16/18	pending staff review
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	non-compliant, pending revisions from the applicant, zoning ordinance text amendment
5	2525 Church Street	OS	Building Permit	New 1-story building to house water pumping station and public restrooms	02/16/18	pending revision from the applicant
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	<b>pending staff review, DAPR</b>
5	1838 Grey Avenue	R3	Building Permit	Interior remodel and new deck	03/16/18	pending additional information from the applicant
5	2415 Wade Street	R1	Zoning Analysis	Attached garage and 1-story addition	04/25/18	pending staff review
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending additional information from the applicant, DAPR</b>
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	non-compliant, pending revisions from the applicant
6	2405 Payne Street	R1	Zoning Analysis	Construct 2-story front porch	02/28/18	pending additional information from the applicant
6	2617 Hurd Avenue	R1	Building Permit	Replace existing stepping stones with paver walk	03/13/18	pending additional information
6	2900 Harrison Street	R1	Zoning Analysis	New front porch on existing SFR	03/15/18	non-compliant, pending revisions or minor variation application
6	2929 Central Street	B1a	Building Permit	Interior retail buildout (Normandy Remodel)	03/27/18	pending staff review
6	2127 Bennett Avenue	R1	Building Permit	2-story addition to existing SFR	03/30/18	pending staff review
6	3227 Otto Lane	R1	Building Permit	Install a portico	04/06/18	pending staff review
6	3135 Thayer Street	R1	Building Permit	Construct deck at SFR	04/12/18	pending staff review
6	2323 Marcy Avenue	R1	Building Permit	Replace stoop and deck	04/26/18	pending staff review
6	2321 Ridgeway Avenue	R1	Zoning Analysis	Brick paver patio	05/01/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant

7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	<b>pending additional information from the applicant and DAPR</b>
7	1835 Lincoln Street	R5	Building Permit	1-story sunroom addition and uncovered deck	02/22/18	non-compliant, pending revisions from the applicant
7	1834 Grant Street	R1	Zoning Analysis	New 3-car detached garage with artist studio above	03/15/18	non-compliant, pending revisions or minor variation application
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	2635 Prairie Avenue	R1	Building Permit	Interior remodel and detached garage	03/28/18	pending staff review
7	2403 Ashland Avenue	R1	Zoning Analysis	New front porch, dormer and interior renovation	03/28/18	non-compliant, pending revisions or variation application
7	2500 Jackson Avenue	R1	Building Permit	New 3-car garage	03/30/18	pending additional information from the applicant
7	1105 Grant Street	R1	Building Permit	2nd-floor addition to existing SFR	03/30/18	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Interior renovation (NU)	04/20/18	pending staff review
7	1417 Lincoln Street	R1	Building Permit	3-season addition and kitchen renovation	04/25/18	pending staff review
7	2739 Ridge Avenue	R1	Building Permit	Replace patio, install hot tub	04/26/18	pending staff review
7	568 Ingleside Park	R1	Building Permit	Masonry stone wall	04/26/18	pending staff review
7	2707 Ashland Avenue	U1	Building Permit	Interior and exterior renovation (Trienens Performance Center - NU)	04/30/18	pending staff review
7	2506 Jackson Avenue	R1	Building Permit	Paver patio	04/30/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	<b>non-compliant, pending revisions from the applicant and DAPR</b>
8	525 Howard Street	B3	Building Permit	Exterior remodeling of storefront	03/08/18	<b>pending staff review, DAPR</b>
8	433 Darrow Avenue	R1	Zoning Analysis	New exterior stair, addition to deck	04/10/18	pending additional information from the applicant
8	433 Darrow Avenue	R1	Building Permit	New exterior stair, addition to deck	04/13/18	pending staff review
8	1029 Howard Street	R2	Building Permit	New windows, add connecting stairwell between adjoining sections	04/27/18	pending staff review
8	1704 Dobson Street	R2	Building Permit	Decorative dry stone creek	04/30/18	pending staff review
8	525 Howard Street	B3	Building Permit	Improvement of existing parking lot	05/01/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	1011 Seward Street	R1	Building Permit	Remodel existing detached garage to add storage and dormer	04/03/18	non-compliant, pending revisions from the applicant
9	813 Monroe Street	R1	Zoning Analysis	2-story addition and new deck	04/25/18	pending staff review
9	1916 Warren Street	R2	Building Permit	New garage and renovation of rear yard	04/26/18	pending staff review
9	705 Asbury Avenue	R2	Building Permit	2nd-story addition	04/27/18	pending staff review
9	1121 Monroe Street	R2	Zoning Analysis	2nd floor addition, deck, 2-car garage	04/30/18	pending staff review
9	1326 Monroe Street	R3	Building Permit	Deck, new doorway and new door	05/01/18	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Zoning</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	413 Grove Street	R1	Minor Variation	Building lot coverage for 1-story addition	04/02/18	pending additional information from the applicant
1	816 Church Street	D3	Substitution of Special Use	Type 2 Restaurant: 5 Guys to 10Q Chicken	04/09/18	determination after 05/17/18
1	1943 Sherman Avenue	R5	Major Variation	Rear setback for deck stairs, and drive-aisle to convert a SFR to a 3-flat.	04/18/18	<b>pending DAPR and ZBA 05/15/18</b>
2	1727 Oak Avenue	D3	Planned Development	Construct 17-story multifamily residents (for active adults) with 169 units and 139 parking spaces	01/31/18	<b>pending P&amp;D 05/14/18</b>
2	2020 Greenwood Street	I2	Plat of Subdivision	Subdivide property into 2 lots (Greenwood Storage)	03/26/18	pending staff review
2	1108 Dodge Avenue	C1	Text Amendments & Special Use	Text amendment for auto sales, auto body repair, auto storage, salvage, and towing. Special use application for all 5 uses	03/30/18	pending additional information from the applicant
2	1215 Church Street & 1726-1730 Ridge Avenue	R1	Special Use	Expansion of a Cultural Facility for offices for the YWCA	04/19/18	<b>pending ZBA 05/15/18</b>
2	2430 Main Street	C1	Substitution of Special Use	Type 2 Restaurant: Just Turkey to Da Jerk Pit	04/17/18	determination after 05/17/18
5	2035 Dodge Street	R3	Major Variation	Lot size for new 2-flat	03/20/18	<b>pending ZBA 05/15/18</b>
5	1937 Hartrey Avenue	R3	Minor Variation	Second story addition	04/17/18	pending public notice
6	2901 Central Street, Unit B	B1a	Special Use	Special Use for type-2 restaurant (Gotta B Crepes)	05/02/18	pending staff review
6	2761 Gross Point Road	R1	Fence Variation	Fence located in front yard	05/02/18	pending public notice
7	2652 Sheridan Road	R1	Plat of Subdivision	Subdivide property into 2 lots	03/18/18	<b>pending revisions from the applicant, P&amp;D</b>
7	2023 Noyes Street	R1	Minor Variation	Setback for an addition	03/30/18	pending additional information from the applicant
7	2420 Brown Avenue	R1	Fence Variation	Fence located in front yard	04/05/18	determination after 05/17/18
8	128-132 Chicago Avenue	B3 & C1	Planned Development, Map Amendment & Special Use	Construct 5-story, mixed-use building with ground floor retail, cafe/coffee shop, open garden sales yard, 26 dwelling units above and 30 parking spaces (surface parking)	12/29/17	<b>pending P&amp;D 05/14/18</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 4, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, May 4, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Construction activity has been completed. Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Per developer, FCO applications and final surveys will be submitted in the next few weeks.	4/30/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Foundation excavation is ongoing. Streets, sidewalks and alleys are in good condition. The Police are patrolling for construction hours and truck staging. Building permit for structure should be issued soon.	4/30/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Site work has resumed. Construction fence and screening remains in good condition. Right of Way permits have been issued for work on sewer and concrete driveway.	4/30/2018
2	2215 Dempster Street (Housing Opportunities for Women)	Multi-Unit Building	All construction conditions currently comply. Building demolition expected to begin soon. Roof abatement work is being done. Proper permits are in place.	4/30/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Insulation complete to third floor.	4/30/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The project is continuing on schedule. Interior buildout, plumbing, mechanical and electrical work on all three levels is approximately 90% complete. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for interior work through September 30th.	5/3/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Work on exterior envelope is complete. Electrical and HVAC ductwork continues on all floors. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy has been granted for athletic field and supporting spaces. Anticipating an early May occupancy for remainder of building.	4/30/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Installation of decking, roofing and HVAC system continue to move forward. Construction fencing is plumb and screening material is in good condition.	4/30/2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Assistant City Manager

Subject: Monthly Community Development Department Report

Date: May 4, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8007 or [estorlie@cityofevanston.org](mailto:estorlie@cityofevanston.org) if you have any questions or need additional information.

**Community Development Department April 2018 Update**

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center"><b>April 2018 Meetings/Activities</b></p>	<p align="center"><b>April 17, 2018</b></p>
	<p><b>1503 Church St.:</b> Appeal of a denied Minor Variation for detached garage height. Appeal unanimously denied and Zoning Administrator's decision upheld.</p> <p><b>825 Church St.:</b> Special Use for a Type 2 Restaurant, Falcon Eddy's, in the D2 Downtown Retail Core District. Unanimous recommendation for approval with conditions for employee parking, hours of operation, Sustainability Plan. Approved with conditions for introduction and action at P&amp;D/City Council April 23, 2018.</p> <p><b>3233-3249 Central St.:</b> Major Variations for number of dwelling units and building lot coverage to construct a 12-unit multi-family residential development with a detached garage and open parking. Unanimously approved with condition the 6 ground-floor units be constructed as fully ADA accessible units.</p> <p><b>2035 Dodge Ave.:</b> Major Variation for lot size to construct a two-flat with two affordable housing units. Case continued without discussion to May 1, 2018 to allow the applicant to provide corrected/updated information and plans.</p>
<p align="center"><b>May 2018 Meetings/Activities</b></p>	<p align="center"><b>May 1, 2018</b></p>
	<p><b>2035 Dodge Ave.:</b> Major Variation for lot size to construct a two-flat with two affordable housing units. Meeting canceled at the applicant's request (unable to attend) and case continued to May 15, 2018.</p>
	<p align="center"><b>May 15, 2018</b></p>
<p><b>2035 Dodge Ave.:</b> Major Variation for lot size to construct a two-flat with two affordable housing units.</p> <p><b>1215 Church St. &amp; 1726-1730 Ridge Ave.:</b> Special Use for a Community/Recreation Center - Public, for the expansion of offices at the YWCA Evanston/North Shore, in the R4 District.</p> <p><b>1943 Sherman Ave.:</b> Major Variation for a rear yard setback for a 3-story stair, and for a 9' two-way drive-aisle width for open parking, to convert a single family residence to a 3-flat in the R5 General Residential District.</p>	
PLANNING AND ZONING	Plan Commission

**Community Development Department April 2018 Update**

<b>April 2018 Meeting/Activities</b>	<b>April 11, 2018</b>
	<b>Planned Development (1727 Oak Avenue)</b> - Trammell Crow Company, developer, proposes to construct a 17-story active adult, age-restricted, multi-family rental development with 169 units and 139 parking spaces in the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) number of dwelling units (169 where 117 allowed); 2) building height (155 feet where 170 feet allowed as a site development allowance); 3) front yard setback (1 foot where a minimum of 3 feet required); and 4) one short loading berth where two short loading berths are required. The Commission voted, 6-1, to recommend approval of the planned development with the additional condition that the developer work with members of the appropriate City Committee on facade improvements.
	<b>April 18, 2018</b>
	<b>Planned Development (128-132 Chicago Avenue)</b> - Evanston Gateway, LLC, developer, proposes a Map Amendment to rezone the northern portion of the property from the C1 Commercial District to the B3 Business District, a special use for an open sales yard in the B3 Business District and a Planned Development in the B3 Business District to construct a 5-story mixed-use building with approximately 4,999 square feet of indoor ground floor commercial space, approximately 7,000 square feet of outdoor garden/open sales lot, 26 dwelling units and 30 parking spaces. The applicant seeks site development allowances for the following: number of required parking spaces (30 proposed where 37 are required), for fence location (0' setback from street side property line proposed where 2' is required), and for parking setbacks from the north and west property lines (0 feet proposed where 5 feet is required). The Commission voted, 5-1, to recommend approval of the planned development with added recommendation that conditions 1, 8, and 10 be eliminated.
<b>May 2018 Meetings/Activities</b>	<b>May 9, 2018</b>
	No meeting scheduled
<b>PLANNING AND ZONING</b>	<b>Zoning Committee of the Plan Commission</b>
<b>April 2018 Meetings/Activities</b>	<b>April 2018</b>
	No meeting scheduled.
<b>May 2018 Meetings/Activities</b>	<b>May 2018</b>
	No meeting scheduled.

**Community Development Department April 2018 Update**

<b>Preservation Commission</b>	
<b>April 2018 Meetings/Activities</b>	<b>April 10, 2018</b>
	<p><b>OLD BUSINESS</b>  <b>117 Kedzie St. (LSHD)</b> – Construct a new 1-story mudroom and 2nd-story dormer addition at rear of house.  <b>Action:</b> Approved.</p> <p><b>NEW BUSINESS</b>  <b>1419 Lake St. (L)</b> – Construction of new 2-car detached garage.  <b>Action:</b> Approved (construction)</p> <p><b>1236 Forest Av. (L/LSHD)</b> – Replace existing fixed screen panels of the sleeping porch with Marvin Ultimate clad casement windows and install (3) modular skylights over the existing sleeping porch. The existing asphalt membrane roof and aluminum gutters will be replaced with a built-up copper sheet/membrane and copper half round gutters.  <b>Action:</b> Approved (Alteration).</p> <p><b>114 Kedzie St. (LSHD)</b> – Install (27) solar photovoltaic (PV) panels on the east and west roof of the home (modules are flush to the roof surface). Modules are as far away from the view on the street and alley as possible by shifting the array as far to the south as possible).  <b>Action:</b> Approved (Alteration).</p> <p><b>1218 Sheridan Rd. (L/LSHD)</b> – Remove existing slate roof and existing older cedar roof underneath. Install new ‘slateline’ shingle roof.  <b>Action:</b> Approved for asphalt shingles with the cedar shake appearance(Alteration)</p> <p><b>708 Michigan Av. (LSHD)</b> – Rebuild front shed dormer to have a gable roof and to rebuild/enlarge shed dormers on rear with gable/shed combination roof to allow construction of 3-bedrooms and 2 baths, where 2 bedrooms and 1 bath currently exist.  <b>Action:</b> Approved subject to revision of the front elevation dormer with a shed or gable roof (Alteration/Demolition)</p> <p><b>1431 Judson Av. (LSHD)</b> - Construct a new one-story wood screened-in porch at existing open deck structure at rear of house. Minor variation requested for interior side yard setback on south side of property from 5 feet to 3.7 feet in line with existing home and deck.  <b>Action:</b> Approved (Alteration/Construction). Zoning Variation recommended.</p> <p><b>629 Foster St. (NEHD)</b> – Redesign of front facade and entry. The new design looks to create larger openings to bring in more natural light to the community spaces and reduce the demand for artificial lighting; by keeping the new modifications within the same proportions, heights, and materials.  <b>Action:</b> Continued to 5/8/2018 The Commission asked the applicant to revise the design of the proposed front elevation.</p>
	<b>April 26, 2018</b>
	<p><b>PRESERVATION &amp; DESIGN AWARDS PRESENTATION:</b>  The following projects received an award:  <b>1730 Chicago Avenue</b>  <b>Category:</b> Sensitive Addition/Alteration  National Woman’s Christian Temperance Union, owner</p>

Community Development Department April 2018 Update

Frances Willard House, nominator

Janet Steidl, Steidl Associates Interior Design and Historic Preservation

**JURY COMMENTS:** Faithful and sensitive interior restoration of this important house museum.

**1860-80 Campus Drive – Kresge Centennial Hall (NU)**

**Category:** Sensitive Addition/Alteration

Northwestern University, owner

Lothan, Van Hook, Destefano, architects

Bulley and Andrews, contractor

**JURY COMMENTS:** A large addition to an existing stone building that extends and inventively transforms the language and materials of the existing structure.

**2110 Orrington Avenue.**

**Category:** Sensitive Addition/Alteration

Mary Coasby, owner

Thomas Ahleman, Studio Talo, architects

Robert Zieja, contractor

**JURY COMMENTS:** Existing front porch, extended to wrap around three sides of the house with a new rear addition, solves structural issues while providing exterior and interior living space.

**Shakespeare Garden (NU)**

**Category:** Proper Rehabilitation/Restoration

Northwestern University, owner

Hitchcock Design Group, landscape architects

Rosborough Partners, contractor

**JURY COMMENTS:** This landscape restoration of an intimate Jens Jensen garden reinforces its magical quality as a public amenity on campus.

**701 Forest Av.**

**Category:** Sensitive addition or alteration

Chris & Cory Pickett, owners

Shumaker Design + Build Associates, architects

LG Contractors, contractor

**JURY COMMENTS:** A handsome small addition that unifies the exterior and provides a deck as outdoor living space.

**2131 Tech Drive - Dearborn Observatory (NU)**

**Category:** Proper Rehabilitation/Restoration

Northwestern University, owner

McGuire Igkeski & Associates, architect

Berglund Construction, contractor

Hanson Roofing, contractor

**JURY COMMENTS:** The exterior restoration brings back the beauty of this unique building, which continues in use as a teaching observatory.

**1422 Judson Av.**

**Community Development Department April 2018 Update**

	<p><b>Category:</b> Sensitive alteration/addition          Anne Trompeter and Paul Janicki, owners          Paul Janicki Architects, architect          Sturm Builders, contractor  <b>JURY COMMENTS:</b> Handsome rear porch-like addition and new garage in keeping with the character of the house.  <b>70 Arts Circle Drive - Ryan Center for the Musical Arts (NU)</b>  <b>Category:</b> Appropriate new construction          Northwestern University, owner          Goettsch Partners, architects          Power Construction, contractor  <b>JURY COMMENTS:</b> Stunning new building that gestures to the lake while defining the space of an Arts Quadrangle.  <b>1030 Lakeshore Blvd.</b>  <b>Category:</b> Sensitive alteration or addition          Gail and Robert Bush, owners          Thomas Ahleman, Studio Talo, architect          Bozeman Construction, contractor  <b>JURY COMMENTS:</b> This project restores the mid-century sensibility of the original house while providing new enhanced views of the lake.</p>
<p align="center"><b>May 2018 Meetings/Activities</b></p>	<p align="center"><b>May 8, 2018</b></p>
	<p><b>OLD BUSINESS</b>  <b>629 Foster St. (NEHD)</b> – Redesign of front facade and entry. The new design looks to create larger openings to bring in more natural light to the community spaces and reduce the demand for artificial lighting; by keeping the new modifications within the same proportions, heights, and materials.  <b>NEW BUSINESS</b>  <b>1228 Oak St. St. (L)</b> – Hongchen Zhang, applicant. Replace damaged green and white aluminum and vinyl siding in 3, 4 and 8 inches exposure, gutters, downspouts, etc. Install new aluminum gutters/downspouts and new vinyl siding (same exposure throughout).  <b>413 Grove St. (LSHD)</b> – Jeffrey and Janet Clements, applicants. Add a single story six foot addition to rear of home for new kitchen. The six wood windows are in the same style as the existing kitchen windows. The proposed addition requires a minor Zoning variance for lot coverage from 31.6% to 34.5%.  <b>2537 Sheridan Rd. (LSHD)</b> – Eric Mullendore, applicant. Construct a two-story addition to the north side of the house containing a residential elevator serving grade, first and second floor.</p>
<p><b>PLANNING AND ZONING</b></p>	<p align="center"><b>APPROVED &amp; ACTIVE PLANNED DEVELOPMENTS</b></p>

**Community Development Department April 2018 Update**

<b>1450-1508 Sherman Ave.</b>	The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.
<b>811 Emerson St. (fka 831 Emerson St.)</b>	The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Building permit was approved by DAPR Committee on April 25, 2018 and is ready to be issued.
<b>1571 Maple Ave.</b>	The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. FCO has been issued. Ground floor commercial space available.
<b>1815 Ridge/1815 Oak</b>	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. A one-year extension for the PD ordinance and building permit application deadline was approved at the January 8, 2018 City Council meeting. Foundation permit has been applied for and is under review. Staff is expecting an application for a minor adjustment to the PD.
<b>824-828 Noyes Street</b>	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits and r.o.w. permits for new gas lines. Construction is ongoing.
<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
<b>April 2018 Meetings/Activities</b>	<b>April 17, 2018</b>
	The April 17 meeting of the HCDA Committee was canceled because there were no agenda items requiring action by the committee. Staff continues to work with committee member to review CDBG application questions and revise the 2019 application to collect information that will lead to informed decisions about funding for 2019.
<b>May 2018 Meetings/Activities</b>	<b>May 15, 2018</b>
	The HCDA Committee is scheduled to meet on May 15, 2018. The agenda has not been determined at this time. 2018 grant amounts are due from HUD by May 21, but the federal government may release the amount earlier. Once funding becomes available, the Committee will make necessary changes to the draft 2018 CDBG funding allocations.

**Community Development Department April 2018 Update**

<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>
<b>April 2018 Meetings/Activities</b>	<b>April 5, 2018</b>
	Open Communities' Landlord-Tenant application for funding was taken off the agenda and rescheduled for a later date, TBD. The Commission discussed affordable housing work updates.
<b>May 2018 Meetings/Activities</b>	<b>May 3, 2018</b>
	The Commission will review the scope of work for a request for applications for landlord-tenant work, as well as discuss affordable housing work updates.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
<b>April 2018 Meetings/Activities</b>	<b>April 12, 2018</b>
	Mental Health Board members voted to retain the Board's name and to adopt funding priorities for 2019. The 2019 funding priorities will be presented to Human Services Committee in May. A nominating committee was identified to select officers to be nominated in June.
<b>May 2018 Meetings/Activities</b>	<b>May 10, 2018</b>
	MHB members will meet to review ZoomGrants application questions for the 2019 funding cycle. The nominating committee will present a slate of officers to serve for one year beginning in June.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Transportation &amp; Parking Committee</b>
<b>April 2018 Meetings/Activities</b>	<b>April 25, 2018</b>
	The T/P Committee met on April 25, 2018. The Committee reviewed staff recommendations for review of the S Permit District. Staff presented on the Transportation for Evanston program. Due to time limitations, the committee decided to postpone further discussion of the Transportation & Parking Committee Membership.
<b>May 2018</b>	<b>May 23, 2018</b>

**Community Development Department April 2018 Update**

<b>Meetings/Activities</b>	The T/P Committee's next meeting has been scheduled for May 23, 2018. Current topics for the May agenda, include Committee Membership, CTA MOU Approval, update on CTA/Pace Route Changes, Divvy for Every Evanstonian, South Blvd Loading Zone, Parking Analysis - Pilot, and a Transportation Update (including Divvy data and dockless bike share regulations).
<b>TRANSPORTATION AND MOBILITY</b>	<b>Project Meetings &amp; Events</b>
<b>April 2018 Meetings/Activities</b>	<b>April 9, 2018</b>
	Staff participated in the Future of Electric Vehicles (EVs) Workshop. Topics of the workshop included Evaluating the Environment for EVs, Mapping Pathways for EV Growth at the City Level, and Next Steps.
	<b>April 9, 2018</b>
	Motivate (the Divvy operator) and Evanston staff met to discuss the Divvy for Every Evanstonian program. Staff reported the sign up locations will include Parks and Rec Centers and the Civic Center. Income requirements will match existing requirements used by Parks, Recreation and Community Services. Motivate reported the website for sign up could be ready as soon as June 1st.
	<b>April 13, 2018</b>
	CMAP and Evanston met to discuss an opportunity to work with CMAP on a pilot online engagement effort with Polco, a firm specializing in online engagement tools. CMAP and Evanston staff agreed the best use of the tool would be to conduct outreach on implementing recommendations from Evanston's 2014 Bike Plan Update. Evanston will have full control over content, and Polco will set up the online engagement platform. There is no cost to the City of Evanston.
	<b>April 13, 2018</b>
	Northwestern University, Motivate, and Evanston staff met to discuss the potential to expand the Divvy program, including hybrid dockless bikes. Motivate acknowledged the need to expand the program to ensure continued growth. Hybrid dockless bikes may be available for inclusion in the broader network in 2019.
	<b>April 17, 2018</b>
Staff represented Evanston at the Bicycle & Pedestrian Committee of the Northwest Municipal Conference. Topics of discussion included a presentation by the Active Transportation Alliance on Trail Connect Chicagoland, which aims to seamlessly connect the region's trail network, an update on the NMWC Multimodal Plan by CMAP staff, and federal guidance on rectangular rapid flashing beacons.	

**Community Development Department April 2018 Update**

**April 17, 2018**

Staff attended the 7th Ward Meeting to provide updates on the Sheridan Road Phase 3 bicycle lane extension.

**April 20, 2018**

Staff met with Chicago Department of Transportation (CDOT) staff to check on the progress of the CDOT dockless bikeshare program. The purpose of the program is to pilot dockless bikeshare in Chicago and expand bicycle options to the southside of Chicago, which has fewer Divvy stations. The dockless bikeshare pilot will extend from 79th Street to the southern boundary of Chicago's city limits. CDOT is requiring dockless bikeshare operators to be members of the North American Bike Share Association, to currently provide service in communities with populations of 500 thousand or more, to keep order in the public way through regulations, and to require bikes be locked to something when not in use. The pilot runs from May 1 to November 1 of 2018.

**April 24, 2018**

Staff attended the Public Hearing for the proposed CTA/Pace Phase 1 route changes, resulting from the North Shore Transit Coordination Plan. The public hearing was well attended. Many members of the public commented on the need to retain equivalent direct route service to Evanston Township High School (ETHS). Pace is proposing only one direct trip to ETHS in the morning and one from ETHS in the afternoon.

**April 25, 2018**

Active Transportation Alliance and Evanston staff met to discuss a site visit to tour complete streets corridors in Evanston by the Complete Streets Coalition, whose membership consists of planners, engineers, and other officials working with transportation in the Chicago region. Sheridan Road and Dodge Avenue bicycle improvements will be visited with discussions on accommodations for other modes of transportation. The tour date is to be determined.

**April 26, 2018**

RTA and Evanston staff met at Main Street CTA station to review proposed wayfinding signage locations around Main Street CTA and Metra stations. RTA has proposed moving the south bound bus on Chicago Avenue at Main Street from the near side (north of Main Street) to the far side (south of Main Street) to minimize conflict with right turning vehicles on the north side of Chicago Avenue. Staff has also proposed moving the Northwestern bus, which stops midblock in front of the CTA station to the same corner as the CTA bus stop. RTA said they will consider how to accommodate bus route signs for both CTA and Northwestern at the same location.

**Community Development Department April 2018 Update**

	<b>April 26, 2018</b>
	Staff attended the City School Liaison meeting and reported on the proposed Pace/CTA route changes and provided an update on the Divvy for Every Evanstonian program.
<b>May 2018 Meetings/Activities</b>	<b>May 7, 2018</b>
	Staff will attend the Ride Illinois Bike Summit. Sessions of interest include Innovative Bicycle Infrastructure, Bike Equity, A Comparison of Bike Share Models (including dockless), and Closing Difficult Gaps in the Trail Network.
	<b>May 9, 2018</b>
	Staff will attend the Pace Board of Directors meeting to learn more about the proposed route changes in Evanston.
	<b>May 15, 2018</b>
	Staff will represent the City of Evanston at the Northwest Municipal Conference Bicycle and Pedestrian Committee meeting.

<b>ECONOMIC DEVELOPMENT</b>	<b>Economic Development Committee</b>
<b>April 25, 2018 Meetings/Activities</b>	<b>April 25, 2018</b>
	Four entrepreneurship support grants were awarded to C&W market, Hubris Wealth, Best 1 built, and Eye Boutique; Two storefront modernization grants were awarded to Stepping Out on Faith, and Squeezebox & Music; \$15,000 were awarded to Evanston ReBuilding Warehouse through the Small Business Workforce Development Funding Program
<b>May 23, 2018 Meetings/Activities</b>	<b>May 23, 2018</b>
	The May meeting of the Economic Development Committee is expected to include Entrepreneurship Support grants and annual funding for Downtown Evanston and discussion on the West Evanston TIF.

**Community Development Department April 2018 Update**

BUILDING & INSPECTION SERVICES		2018 - Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects	Projects YTD	
2	2	0	2	
5	3	0	3	
8	1	0	1	
9	1	0	1	

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	
	Real-time permit review access is available online 24/7 at <a href="https://permits.cityofevanston.org">https://permits.cityofevanston.org</a>

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
3	611 Dempster Street	Modern Vibe	04/10/2018	License issued 04/20/2018
2	1600 Dempster	Amanda Evanston Freund Studio & Gallery	04/03/2018	License issued 04/23/2018
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	Pending Certificate of Occupancy

**Community Development Department April 2018 Update**

4	1033-1035 Davis Street	One River School of Art + Design	02/07/2018	Pending Certificate of Occupancy
8	327 Howard Street	Vape 847	02/09/2018	Pending Fire, Life and Safety Inspection
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending payment
6	2950 Central Street	The Great Frame Up	03/07/2018	Pending Fire, Life and Safety Inspection



DATE: May 4, 2018  
 TO: Wally Bobkiewicz, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for April, 2018

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of April 2018	\$ 286,018
Total Permit Fees Collected Fiscal Year 2018	\$ 1,161,178
Total Permit fees Collected for the Month of April 2017	\$ 273,309
Total Permit Fees Collected Fiscal Year 2017	\$ 1,567,963

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR APRIL 2018</b>	\$ 13,282,687
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018</b>	\$ 46,094,178
<b>TOTAL CONSTRUCTION VALUE FOR APRIL 2017</b>	\$ 12,760,248
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017</b>	\$ 71,422,828

**OTHER FEES**

Total ROW Permit fees Collected for the Month of April 2018	\$ 54,087
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 133,674

**BUILDING & INSPECTION  
SERVICES**

**Building Permits Issued by Ward – April 1 – April 30, 2018**

**Ward 1**

Permit Type	Permit Count
CCCD	2
Electrical Only	2
Fence	1
Fire Alarm	3
HVAC Work Only	1
Lawn Sprinkler	1
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	5
Remodel	7
Roofing	3
Water and Sewer	1
Window Replacement	1
<b>TOTAL</b>	<b>29</b>

**Ward 2**

Permit Type	Permit Count
Accessory Structure	1
Deck or Porch	2
Demolition	1
Electrical Only	4
Fence	4
Fire Alarm	1
Foundation	1
Hood Fire Suppression	1
HVAC Work Only	3
Minor Repair	4
Miscellaneous Site Work	3
Plumbing Only	1
Remodel	7
Roofing	5
Sign-Awning	1
Water and Sewer	2
<b>TOTAL</b>	<b>41</b>

**Ward 3**

Permit Type	Permit Count
CCCD	5
Deck or Porch	2
Demolition	1
Electrical Only	1
Fence	4
HVAC Work Only	1
Lawn Sprinkler	1
Minor Repair	2
Miscellaneous Site Work	3
New	1
Plumbing Only	3
Remodel	7
Roofing	4
Sign-Awning	1
Temporary	1
Water and Sewer	1
Window Replacement	4
<b>TOTAL</b>	<b>42</b>

**BUILDING & INSPECTION  
SERVICES**

**Building Permits Issued by Ward – April 1 – April 30, 2018**

**Ward 4**

Permit Type	Permit Count
Accessory Structure	1
CCCD	3
Electrical Only	1
Fence	2
Fire Alarm	1
Fire Suppression	3
Foundation	1
HVAC Work Only	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	2
Plumbing Only	1
Remodel	3
Roofing	4
Sign-Awning	3
Water and Sewer	1
Window Replacement	1
<b>TOTAL</b>	<b>31</b>

**Ward 5**

Permit Type	Permit Count
Electrical Only	1
Fence	4
Fire Alarm	1
Miscellaneous Site Work	1
Plumbing Only	5
Remodel	2
Roofing	1
Sign-Awning	1
Temporary	1
Window Replacement	1
<b>TOTAL</b>	<b>18</b>

**Ward 6**

Permit Type	Permit Count
Deck or Porch	3
Electrical Only	2
Fence	19
Minor Repair	3
Miscellaneous Site Work	4
Plumbing Only	8
Remodel	2
Roofing	12
Water and Sewer	4
Window Replacement	3
<b>TOTAL</b>	<b>60</b>

**Ward 7**

Permit Type	Permit Count
Addition	1
CCCD	3
Demolition	1
Electrical Only	4
Fence	8
Fire Alarm	1
Fire Suppression	2
Lawn Sprinkler	1
Minor Repair	3
Miscellaneous Site Work	6
Plumbing Only	7
Remodel	5
Roofing	3
Temporary	1
Water and Sewer	1
<b>TOTAL</b>	<b>47</b>

**BUILDING & INSPECTION  
SERVICES**

**Building Permits Issued by Ward – April 1 – April 30, 2018**

**Ward 8**

Permit Type	Permit Count
Electrical Only	1
Fence	1
Fire Alarm	2
HVAC Work Only	2
Lawn Sprinkler	1
Minor Repair	3
Miscellaneous Site Work	1
Plumbing Only	6
Remodel	5
Roofing	4
Sign-Awning	1
Water and Sewer	1
Window Replacement	2
<b>TOTAL</b>	<b>30</b>

**Ward 9**

Permit Type	Permit Count
Accessory Structure	1
Addition	2
Demolition	2
Electrical Only	2
Fence	2
HVAC Work Only	2
Minor Repair	2
Miscellaneous Site Work	3
Plumbing Only	7
Remodel	2
Roofing	2
Temporary	1
<b>TOTAL</b>	<b>28</b>

**Economic Development Division April 2018 Update**

Economic Development	Business District Activities		
<b>WEST SIDE (CEBA/Church &amp; Dodge)</b>			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff is collecting bids for Storefront Improvement Program, and working with group to fulfill Great Merchant Grant requests.
Dr. Hill Arts Business Association	N/A	5	Staff is working with organizations to fulfill Great Merchants Grant Requests.
West Evanston Plan	N/A	5	Alderman reviewing plan and TIF
Masonic Temple	Emerson	5	Architect owner determining plans for space
2113 Dewey	2113 Dewey	5	City owned parcel. Pursuing potential uses
1623 Simpson	1623 Simpson	5	Staff collecting bids for awnings and storefront glass
Church and Dodge	1901 Church	5	Staff is collecting bids for Storefront Improvement Program
Former Fresh Foods	1723 Simpson	5	For lease or sale.
1829 Simpson Street	1829 Simpson	5	Building recently collapsed. Owner planning to rebuild
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
1601 Simpson	1601 Simpson	5	Landlord is seeking tenants.
2119 Ashland	2119 Ashland	5	Converting space to a brewpub and special events space.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
<b>CENTRAL STREET</b>			

**Economic Development Division April 2018 Update**

<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with the organization to fulfill Great Merchants Grants Requests.
1801 Central Street	1801 Central	7	Owner has until August 13, 2018 for completion of the roof infill work.
Little Green Treehouse Daycare	2812-12 Central	6	License applications have been submitted to the State of Illinois and the City of Evanston, but still pending for final approval from Fire Department and DCFS.
Great Frame Up		6	Great Frame Up Moving to 2950 Central. Current Location is 2904 Central.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Gotta B Crepes moving from their Simpson location. Type 2 permit required.
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Construction expected to be completed in June 2018.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	Expected to begin expansion spring 2018
The Danon Gallery	1810 Central	7	Business is for sale
Great Harvest	2126 Central	7	Business is for sale
<b>DOWNTOWN</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Colectivo Coffee	716 Church Street	1	Buildout has begun. Expecting late spring open.
Falcon Eddy's	825 Church St	1	City Council approved on 04/23/2018.

**Economic Development Division April 2018 Update**

AAA (American Automobile Association)	1724 Sherman	1	Kilwins opening date TBD
Dan Kelch Project - Retail Space	1028 Davis	4	Looking for tenants
Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	P&D 05/14/18, City Council 05/29/18.
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq. ft. new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
1880 Oak	1880 Oak	2	New Ownership
909 Davis	909 Davis	4	Monitoring office tenants. Industrious co-working leased space.
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
Sherman Plaza Retail	1620 Sherman	1	North Face, 800 Degrees Pizza, Evereve spaces vacant
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis by June 1st.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around, former Arthur Hill Office available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected in July 2018.
Albion Residential	1454-1508 Sherman	1	Demo to begin June 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space/help identify tenants
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Business is permanently closed. Vacant. Owner seeking tenants

**Economic Development Division April 2018 Update**

Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Pono Ono Poke	1630 Chicago	4	Now open
Evanston Rocks - Rockin Ravioli and Bourbon & Brass	1012 Church	4	Ribbon cutting on 03/13.
Floyd's 99 Barbershop	1741 Sherman		Open
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI
10Q Chicken (former 5 Guys)	816 Church	1	Substitute of special use
818 Co-working Space	1429 Elmwood	4	new co-working space

**HOWARD STREET**

<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests. Looking to create a website, increase dues, maintain regular meetings, etc.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. PD application in review; presented to DAPR on March 28, 2018.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	Construction is ongoing. Staff meeting with contractor weekly on site.
727-729 Howard Street	727-729 Howard	8	5 year lease approved for Hip Circle Studio at 727 Howard. Staff continues to market 729 Howard.

**Economic Development Division April 2018 Update**

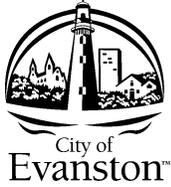
Xsculpt	815 Howard	8	Certificate of Occupancy was approved on March 27, 2018.
Vain	747 Howard	8	Clothing boutique open. Staff will work with owner to pay for new sign under the 100% Storefront Modernization Program.
Former Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie now open; monitoring.
Good To Go Jamaican	711 Howard	8	Now open.
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
20/20 Vision	525 Howard	8	New eye doctor / glasses relocating from Argyle Street. Potential storefront grant
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
741 Howard (former Kaleburger)	741 Howard	8	Food establishment license application submitted for Taste of Jamaica
<b>MAIN DEMPSTER MILE</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased. Swantiques pop-up returning in spring 2018.
Binny's (vacant Whole Foods south)	1111 Chicago	3	City Council approved new liquor license classification on 03/19/2018.
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants. Space 900 taking over half of the remaining space.
710 Main Street	710 Main	4	Reprise Coffee Leased Space. Two other locations
Kombucha	717 Custer	9	Kombucha / tasting room nearing completion
802 Dempster Street	802 Dempster	4	Board and Brush opened April 21.
1306 Chicago	1306 Chicago	3	Jet Blue relocated to Dodge. Landlord seeking new tenant
517 Dempster	517 Dempster	3	Sidewalk café permit will be presented to City Council on 4/9/2018.

**Economic Development Division April 2018 Update**

Frío Gelato	1301 Chicago	3	Ribbon cutting on 4/21/18. Approval of special use on 4/23/18.
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Former Stumble and Relish	1310 Chicago	3	Art user taking over the former Stumble & Relish space. Pending payment of business license.
Union Squared	1307 Chicago	3	Union squared is expanding into adjacent dry cleaning space
Former Quake	743 Main	4	Squeezebox has signed lease for the space including the adjacent vacant first bank and trust. Storefront request approved at EDC on 4/25; advances to Council on 5/14.
Dard Property	912 Custer	4	Property for sale
<b>WEST END / WEST VILLAGE</b>			
<b>Project</b>	<b>Address</b>	<b>Ward</b>	<b>Latest Update</b>
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
Little Beans	430 Asbury	9	TBD.
Oakton Car Wash		9	Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave. (CNE)	1335 Dodge	2	Commercial property for sale

**Economic Development Division April 2018 Update**

Da Jerk Pit	2430 Main Street	2	Former Just Turkey space. Jamaican restaurant submitted food license.
E-Town CrossFit	Main Street	2	E-Town CrossFit relocation to 2400 block of Main from Ashland/Simpson location.
Edgewater Candles	2113 Greenleaf	2	Pending CO for andy spatz property - likely may 2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Public Health Manager

Subject: Food Establishment Application Weekly Report

Date: May 4, 2018

The table below is the weekly report of all applications for Food Establishments received during the week of April 29, 2018.

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Taste of Jamaica Evanston	741 Howard St	8	5/1/2018	Food Establishment License	Not yet determined
Prairie Moon	1635 Chicago Ave	1	5/1/2018	Food Establishment License	Not yet determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: May 4, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
3	Binny's	1111 Chicago	F-2	Retail Liquor Dealer/Gourmet Food Store	Sun: 9am-6pm; M-TH: 9am-9pm; Fri-Sat: 9am-10pm	3/26/18	Pending City Council Action
8	Target Store T0927	2209 Howard St.	F	Grocery Store (Liquor)	Sun-Fri: 8am-11p, Sat: 8am-12am	2/26/18	Pending City Council Action

---

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING MAY 4, 2018**

## ***See You Next Week in Mount Prospect!***

The NWMC Executive Board met Wednesday to prepare the agenda for the May 9 NWMC Board meeting. As a reminder, the meeting will be held at the *Mount Prospect Village Hall*, 50 S. Emerson Street. Highlighting the agenda will be the election of the following slate of NWMC officers for FY2018-2019:

President: *Arlene Juracek,*  
*Mayor, Village of Mount Prospect*

Vice-President: *Dan DiMaria*  
*Mayor, Village of Morton Grove*

Secretary: *Kathleen O'Hara*  
*President, Village of Lake Bluff*

Treasurer: *Ghida Neukirch*  
*Manager, City of Highland Park*

Also featured on the agenda is a presentation from Regional Transportation Authority Executive Director Leanne Redden, who will discuss "Invest in Transit", the agency's 2018-2023 regional transit plan. Members will receive an update on legislation pending in Springfield and the status of efforts to consolidate municipal public safety pension funds. Finally, the board will consider a resolution to secure Unified Work Program funding through the Chicago Metropolitan Agency for Planning in support of the NWMC's transportation planning services. We look forward to seeing you on Wednesday! *Staff contacts: Mark Fowler, Larry Bury*

## ***The Invitations Are Out for the Event of the Season***

Forget all those other events and concerts this year. The hottest ticket in town is to the 60<sup>th</sup> NWMC Gala, scheduled for Wednesday, June 20 at the Hyatt Regency in *Deerfield*! Earlier this week, staff sent invitations for the 2018 NWMC Annual Gala, which will begin with a reception at 6:00 p.m. followed by dinner at 7:00 p.m. The Annual Gala is the organization's only fundraising event and we look forward to building upon last year's successes.

Highlights of the evening will be the inauguration of the NWMC officers for FY2018-2019 and a look back at the organization's accomplishments over the past sixty years. Please RSVP by Friday, June 9 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contact: Marina Durso*

## ***Congressional Delegation Offers Federal Grants Workshop***

On Monday, May 14, representatives of United States Senator Tammy Duckworth, Congressman Brad Schneider and Congresswoman Jan Schakowsky are hosting a municipal grants workshop for local governments. The workshop will be held from 10:00 a.m. to 1:00 p.m. at the *Northbrook Public Library*, 1201 Cedar Lane. The panel style discussion will focus on resources available to local governments with an emphasis on transportation, infrastructure, flood mitigation and first responders. Panelists will include the Chicago Metropolitan Agency for Planning (CMAP), Federal Emergency Management Agency (FEMA), U.S. Army Corps of Engineers and more. Please visit <https://www.eventbrite.com/e/senator-duckworth-reps-schakowsky-and-schneider-host-a-grants-workshop-tickets-45664987206> to register for this free workshop. For additional information, please contact Dan McManus, 312-886-3506 or [dan\\_mcmanus@duckworth.senate.gov](mailto:dan_mcmanus@duckworth.senate.gov). *Staff contact: Mike Walczak*

## ***Mayors Caucus Announces Next Quarterly Meeting***

*From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:*

The next quarterly meeting of the Metropolitan Mayors Caucus will be on Friday, May 18th. It will be held at the Chicago Metropolitan Agency for Planning, on the 8<sup>th</sup> Floor of the Willis Tower, 233 S. Wacker Drive in Chicago. We will begin the meeting with a light lunch at 11:30 a.m. The business portion of the meeting will conclude by 2:30 pm. We will have further details on the agenda and special guests soon. Please mark your schedule now and make plans to join us if you are available. *Staff contact: Mark Fowler*

## ***Meetings and Events***

*NWMC Board of Directors* will meet on Wednesday, May 9 at 7:00 p.m. at the *Mount Prospect Village Hall*, 50 South Emerson Street. **Please note location change.**

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, May 15 at 10:30 a.m. at the NWMC offices

*NWMC Legislative Committee* will meet on Wednesday, May 16 at 8:30 a.m. at the NWMC offices.

*NWMC Managers Committee* will meet on Friday, May 18 at 8:00 a.m. at the *Buffalo Grove Village Hall*, 50 Raupp Boulevard.

The Northwest Council of Mayors Technical Committee will meet on Thursday, May 24 at 8:30 a.m. at the *Barrington Village Hall*, 200 S. Hough Street.

*NWMC Transportation Committee* will meet on Thursday, May 31 at 8:30 a.m. at the NWMC offices.