

# **APPROVED**

## **Planning & Development Committee Meeting Minutes of April 9, 2018 7:15 p.m.**

**James C. Lytle Council Chambers - Lorraine H. Morton Civic Center**

MEMBERS PRESENT: M. Wynne, A. Rainey, T. Suffredin, J. Fiske, E. Revelle, D. Wilson, R. Rue Simmons

STAFF PRESENT: M. Masoncup, E. Storlie, S. Mangum

OTHERS PRESENT:

PRESIDING OFFICIAL: Ald. Fiske

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I. **CALL TO ORDER/DECLARATION OF QUORUM: ALDERMAN FISKE, CHAIR**

A quorum being present, Ald. Fiske called the meeting to order at 7:34 p.m.

II. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 12, 2018**

Ald. Wynne moved to approve the minutes of the March 12, 2018 meeting, seconded by Ald. Revelle.

**The committee voted unanimously 7-0, to approve the March 12, 2018 minutes.**

III. **ITEMS FOR CONSIDERATION**

**(P1) Grant Renewal for the Homeless Management Information System to the Alliance to End Homelessness in Suburban Cook County**

The Housing and Homelessness Commission and staff recommend approval of a renewal grant of \$20,500 from the Affordable Housing Fund for the Homeless Management Information System (HMIS) to the Alliance to End Homelessness in Suburban Cook County ("The Alliance"). The Alliance receives funding from U.S. Department of Housing and Urban Development (HUD) for HMIS, and has a 20% non-federal match requirement to make full use of this funding. The \$20,500 grant from the Affordable Housing Fund will enable the Alliance to access \$82,000 in HUD funds. Funding is from the Affordable Housing Fund (Account 250.21.5465.65500). The 2018 Affordable Housing Fund has \$114,500 budgeted for housing-related services and an uncommitted cash balance of approximately \$800,000.

**For Action**

**Ald. Rainey moved to recommend approval of the grant renewal, seconded by Ald. Rue Simmons. The Committee voted 7-0 to recommend approval of the grant.**

**(P2) Ordinance 46-O-18, Granting a Special Use for a Type 2 Restaurant, Frio Gelato, at 1301 Chicago Avenue**

The Zoning Board of Appeals and City staff recommend City Council adoption of Ordinance 46-O-18 granting special use approval for a Type 2 Restaurant, Frio Gelato, in the B1 Business District and the oDM Dempster-Main Overlay District. The applicant will comply with all zoning requirements and meets all of the standards for a special use in this district.

**For Introduction**

**Ald. Wynne moved to Introduce Ordinance 46-O-18, seconded by Ald. Rue Simmons. The Committee voted 7-0 to Introduce Ordinance 46-O-18.**

**(P3) Ordinance 47-O-18, Amending the Definition of “Coach House” in the City Code Section 6-18-3**

Staff recommends amending the Zoning Ordinance to modify the definition of a Coach House. A previous version of the proposed text amendment did not receive a recommendation from the Plan Commission.

**For Introduction**

**Ald. Wilson moved to recommend introduction of Ordinance 47-O-18, seconded by Ald. Rue Simmons. The Committee voted 7-0 to Introduce Ordinance 47-O-18.**

**(P4) Ordinance 40-O-18, Amending the City Code, “Permitted Obstructions in Required Yards: General Provisions” Relating to Front Porches**

Following discussion with the current and former Zoning Board of Appeals Chair, staff recommends the proposed text amendment be referred back to the Plan Commission for additional discussion.

**For Introduction**

**Ald. Wilson moved to recommend introduction seconded by Ald. Revelle.**

**Ald. Rainey requested that the item be held in Committee as did Ald. Fiske. The item was held in Committee.**

IV. \_\_\_\_\_ **ITEMS FOR DISCUSSION**

**(PD1) Open Communities Report**

Per aldermanic request, staff is providing information on the numbers of clients served in 2017 by Open Communities, for discussion.

**For Discussion**

Ald. Rue Simmons and Ald. Fleming expressed concerns received from residents about timely service.

Savannah Clement, Housing Policy and Planning Analyst, noted that a funding request from the organization has been held and staff is working with the applicant

In response to an inquiry from Ald. Rue Simmons, Sarah Flax, Housing and Grants Administrator, noted that staff has not provided these services for a number of years.

In response to an inquiry from Ald. Wilson, Ms. Flax, noted that organizations often also provide advocacy services but a balance is necessary.

In response to an inquiry from Ald. Fleming, Ms. Flax stated that there is not currently a set expectation for response to inquiries because there have not previously been issues, but staff can work with the organization on timely responses in a future agreement.

Ald. Rue Simmons noted the need to be responsive to Northwestern students regarding housing issues.

V. **COMMUNICATIONS**

There were no communications.

VI. **ADJOURNMENT**

**Ald. Revelle moved to adjourn, seconded by Ald. Wilson. The meeting adjourned at 7:45 p.m.**

Respectfully submitted,  
Scott Mangum  
Planning and Zoning Administrator