



CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
COUNCIL CHAMBERS
Monday, July 11, 2011

Administration & Public Works (A&PW) Committee meets at 5:45 p.m.
Planning & Development (P&D) Committee meets at 7:15 p.m.
City Council meeting will convene immediately after P&D.

ORDER OF BUSINESS

- (I) Roll Call – Begin with Alderman Wynne
- (II) Mayor Public Announcements
- (III) City Manager Public Announcements and Presentations
Recognition of Evanston Public Library Director Mary Johns
- (IV) Communications: City Clerk
- (V) Public Hearing: Hearing on the Issuance by the City of Revenue Bonds, Series 2011 Roycemore School (Agenda Item A9)
- (VI) Citizen Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for citizen comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name, address and the agenda item or topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Citizen Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Citizen Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Citizen Comment. Aldermen do not respond during Citizen Comment. Citizen comment is intended to foster dialogue in a respectful and civil manner. Citizen comments are requested to be made with these guidelines in mind.
- (VII) Special Order of Business: Exploration of Alternate Property Uses /Alternate Provision of Services: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center)
- (VIII) Consent Agenda: Alderman Rainey

- (IX) Report of the Standing Committees
 Administration & Public Works - Alderman Holmes
 Planning & Development - Alderman Wilson
 Human Services - Alderman Tendam
- (X) Call of the Wards
 (Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (XI) Executive Session
- (XII) Adjournment

SPECIAL ORDER OF BUSINESS

(SP1) Consideration of Exploration of Alternate Property Uses /Alternate Provision of Services: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center)

It is recommended that the City Council consider exploration of alternate uses / alternate provision of services for three City owned facilities: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center). If the City Council believes it is in the City's best interests to explore these options, provide direction to staff on next steps.

For Action

CONSENT AGENDA

- (M1)** Approval of Minutes of the Regular City Council Meeting of June 27, 2011

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- | | | | |
|-------------|--|----------|---------------------------------|
| (A1) | City of Evanston Payroll through | 07/03/11 | \$2,684,653.53 |
| (A2) | City of Evanston Bills FY2011 through Credit Card Activity for the period ending May 31, 2011 | 07/12/11 | \$2,606,592.55 \$ 100,028.78 |

(A3.1) Approval of Contract Award for 2011 50/50 Sidewalk & Curb Replacement Program (Bid 12-25)

Staff recommends City Council approval of a contract in response to Bid 12-25 to award the FY2011 50/50 Sidewalk & Curb Replacement Program to the lowest responsive and responsible bidder, Schroeder & Schroeder Inc. (7307 Central Park Avenue, Skokie, IL) in the amount of \$185,250. Funding for this work will be from Special Assessment Fund \$200,000 (6365.65515) and private funds. Based on previous years we estimate the home owners share to be \$80,000.

For Action

(A3.2) Approval of Contract award for 2011 Alley Paving Project (Bid 12-32)

Staff recommends City Council approval of a contract in response to Bid 12-32 to award the 2011 Alley Paving Project to the lowest responsible and responsive bidder, A. Lamp Concrete Contractor (800 W. Irving Park Road, Schaumburg, IL) in the amount of \$391,365. Funding for this work will be from the Special Assessment Fund \$232,332.50 (6365.65515) and Home Owner's Share \$159,032.50.

For Action**(A3.3) Approval of Renewal of Police Radio Service Agreement with Motorola**

Staff from the Police Department recommends authorizing the City Manager to renew the annual sole source service agreement with Motorola, Inc. (1309 East Algonquin Road, Schaumburg, IL). The agreement is effective from July 1, 2011 through June 30, 2012. The annual cost is \$29,758.20. Funding will be provided by the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Budget Amount: \$40,100).

For Action**(A3.4) Approval of Animal Truck Vehicle Purchase from Wilmette**

Staff recommends City Council approval of the purchase of a 2007 Ford F-250 Animal Control vehicle from the Village of Wilmette at a cost of \$19,700. Evanston City Council approval will be forwarded to the Wilmette Village Board for their approval and subsequent sale. Funds will be provided from account 7700.65550 in the Fleet Services Fund.

For Action**(A4) Approval of 2012 Vehicle Sticker Compilation Design**

Staff recommends that the City Council approve the compilation design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Non-profit organization logos to be featured on the 2012 City Sticker design are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation and the Chessman Club of the North Shore. A compilation design of the 2012 City Sticker featuring five (5) local non-profit organization logos was agreed to at the June 27, 2011 City Council Meeting.

For Action**(A5) Resolution 41-R-11: Boiler Room Apartment Lease Renewal**

Staff recommends City Council approval of Resolution 41-R-11, authorizing the City Manager to execute a lease between the City of Evanston and Norma and Nolan Robinson for the apartment located at 1223 Simpson Street for the period August 1, 2011 through July 31, 2012. The rent will remain at \$1300.00 per month due on the first day of each month. The current lease expires July 31, 2011.

For Action

(A6) Resolution 42-R-11: Accepting Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning

Staff recommends City Council approval of Resolution 42-R-11 to accept Planning Staff Assistance Services delivered by the Chicago Metropolitan Agency for Planning (CMAP). Resolution 42-R-11 authorizes the City Manager to negotiate and execute the Memorandum of Understanding including scope of services with CMAP to develop a water efficiency program for the City of Evanston.

For Action

(A7.1) Resolution 43-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed \$8,893,960 General Obligation Bonds, Series 2010A

Staff recommends City Council review and adoption of Resolution 43-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by \$55,979.

For Action

(A7.2) Resolution 44-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed \$9,166,678 General Obligation Bonds, Series 2010B

Staff recommends City Council review and adoption of Resolution 44-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by \$51,978.

For Action

(A8) Ordinance 59-O-11: Approval of General Obligation Bond Issue

Staff recommends approval of Ordinance 59-O-11 for the issuance of not-to-exceed amount of \$19,300,000 in 20-year tax-exempt General Obligation (G.O.) bonds. As has been done previously, the City uses a parameters ordinance that provides a not to exceed limit for the bonds set at \$19.3 million. The proposed \$19,300,000 debt issuance is comprised of G.O. bonds to be issued for the FY2011 Capital Improvements Program (\$9,120,000), the Sewer Fund (\$8,000,000) and refinancing of a portion of the Series 2003B bonds (\$2,120,000). This item was introduced at the June 27th City Council meeting.

For Action

(A9) Ordinance 60-O-11 Approving and Authorizing Revenue Bonds and Related Matters Thereto (Roycemore Conduit Financing)

Staff recommends approval of Ordinance 60-O-11 authorizing Revenue Bonds and related matters regarding Roycemore School conduit financing. Roycemore School has requested the City act as the conduit financing authority for their debt issuance. The City will not incur a liability to repay this debt in the event of a default by Roycemore. This debt will not appear in the City's financial balance sheet, but will appear as a note in our financial statements. This ordinance was introduced at the June 27, 2011 City Council meeting.

For Action

(A10) Ordinance 42-O-11, Decreasing the Number of Class H Liquor Licenses Due to a Change in Ownership of Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 42-O-11, which amends Section 3-5-6-(H) of the City Code to decrease the number of Class H liquor licenses from 2 to 1 due to a change in ownership of Evanston 1st Liquors, 1019 Davis Street. This ordinance was introduced at the June 27, 2011 City Council meeting.

For Action

(A11) Ordinance 43-O-11, Increasing the Number of Class H Liquor Licenses to Permit Issuance to Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 43-O-11, which amends Section 3-5-6-(H) of the City Code to increase the number of Class H liquor licenses from 1 to 2 to permit issuance to Vishna Evanston Liquor, Inc., new owner of "Evanston 1st Liquors," 1019 Davis Street. This ordinance was introduced at the June 27, 2011 City Council meeting.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Ordinance 48-O-11, Provisionally Adopting, Enacting and Re-enacting Titles 4 and 5 of the Evanston City Code

Staff submits for review and consideration adoption of Ordinance 48-O-11 provisionally amending the following Titles to the Evanston City Code: Title 4, Building Regulations; Title 5, Housing Regulations. This ordinance was introduced at the June 27, 2011 City Council meeting.

Please note: *Due to length, proposed Ordinance 48-O-11 with blackline revisions to Titles 4 and 5 will be posted to the City Council Agenda & Minutes Webpage with the Council agenda packet as a separate document.*

For Action

HUMAN SERVICES COMMITTEE

(H1) Approval of Township of Evanston June 2011 Bills

Township of Evanston Supervisor/Treasurer recommends that City Council/Township Trustees approve Township of Evanston bills, payroll, and medical payments for the month of June 2011 in the amount of \$95,143.70.

For Action

ECONOMIC DEVELOPMENT COMMITTEE

Note: For the next 6 agenda items (O1) to (O6), funding will be provided as follows.

Funding will be provided by the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The FY2011 Budget allocated \$175,000 to this account; to date \$71,630 has been expended. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

(O1) Approval for Assistance from the Evanston Great Merchants Grant Program to the Central Street Business Association

The Economic Development Committee and staff recommend approval for a Great Merchants Grant of \$5,000 to the Central Street Business Association (CSBA) for projects proposed in the attached application. This recommendation is conditional upon submittal of three bids by CSBA for the proposed projects.

For Action

(O2) Approval for Assistance from the Evanston Great Merchants Grant Program to the Chicago-Dempster Business Association

The Economic Development Committee and staff recommend approval for a Great Merchants Grant of \$5,000 to the Chicago-Dempster Merchant Association (CDMA) for the project proposed in the attached application. This recommendation is conditional upon submittal of three bids by CDMA for the brochure development and lighting installation.

For Action

(O3) Approval for Assistance from the Evanston Great Merchants Grant Program to the Dr. Hill Business Association

The Economic Development Committee and staff recommend approval for a Great Merchants Grant of \$5,000 to the Dr. Hill Business Association for the projects proposed in the attached application. This recommendation is conditional upon submittal of three bids by Dr. Hill Business Association for the marketing and stationery projects.

For Action

(O4) Approval for Assistance from the Evanston Great Merchants Grant Program to the Main Street Merchants Association

The Economic Development Committee and staff recommend approval for a Great Merchants Grant of \$5,000 to the Main Street Merchants Association (MSMA) for the project proposed in the attached application. The submitted application and supporting documentation, including the required bids, are complete.

For Action

(05) **Approval for Assistance from the Evanston Great Merchants Grant Program to the Evanston WestEnd Business Association**

For Action

The Economic Development Committee and staff recommend approval for a Great Merchants Grant of \$5,000 to the Evanston WestEnd Business Association (EWEBA) for the project proposed in the attached application. Staff has found the submitted application to be complete per the requirements of the program.

For Action

(06) **Approval for Assistance from the Façade Improvement Program for Hecky's Barbecue, 1902 Green Bay Road**

The Economic Development Committee and staff recommend approval for financial assistance for façade improvements for Hecky's Barbecue, located at 1902 Green Bay Road on a 50/50 cost-sharing basis not to exceed \$11,500. This recommendation is conditional upon agreement by the property owner to the proposed façade improvements.

For Action

(07) **Approval for Assistance to Gordon Food Service for Redevelopment of 2424 Oakton Street**

The Economic Development Committee recommends that the City of Evanston share in the remediation and extraordinary site preparation costs for the redevelopment of 2424 Oakton Street. The Economic Development Committee recommends to City Council that the financial assistance to Gordon Food Service be in an amount equal to one-third (1/3) of the total site remediation and extraordinary site preparation costs, not to exceed \$100,000. Funding will be provided from the Economic Development Fund's Business Attraction/Expansion Fund (Account 5300.62660), with a FY2011 budget allocation of \$500,000. To date \$76,850 has been allocated for various projects.

For Action

(08) **Approval for Assistance from the Economic Development Fund Towards Permit Fees for Chicago Transit Authority (CTA) Viaduct Project**

Staff supports a recommendation to City Council from the Economic Development Committee for utilization of up to \$66,000 from the Economic Development Fund for costs associated with construction permit fees for the Chicago Transit Authority's (CTA) project replacing the viaducts on Grove, Dempster and Greenleaf Streets. As this project has a preset budget limit from the CTA, utilization of Economic Development Fund for permitting fees could allow for additional work to be completed on the project. The funding for this assistance is recommended to come from the Economic Development Fund's Business Attraction/Expansion budget (Account 5300.62660).

For Action

APPOINTMENTS

(AP1) For appointment to:

Transportation/Parking Committee

Daniel Brown

MEETINGS SCHEDULED THROUGH JULY 2011

Upcoming Aldermanic Committee Meetings:

| | | |
|--------------------|---------|---|
| Wednesday, July 13 | 6 pm | M/W/EBE Advisory Committee |
| Monday, July 18 | 7 pm | City Council Meeting (No standing Committees) |
| Tuesday, July 19 | 7:30 pm | Housing & Community Dev Act Committee |
| Thursday, July 21 | 7 pm | Housing Commission |
| Monday, July 25 | 5:45 pm | Administration and Public Works Committee |
| Monday, July 25 | 7:15 pm | Planning & Development/City Council Meeting |
| Wednesday, July 27 | 6 pm | Transportation/Parking Committee |
| Wednesday, July 27 | 7:30 pm | Economic Development Committee |

 Information is available about Evanston City Council meetings at:

<http://www.cityofevanston.org/government/agendas-minutes/agendas-minutes---city-council/index.php>.

Questions can be directed to the City Manager's Office at 847-866-2936. The city is committed to ensuring accessibility for all citizens; If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Wally Bobkiewicz, City Manager

Subject: Consideration of Exploration of Alternate Property Uses /Alternate Provision of Services: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center)

Date: July 6, 2011

Recommended Action:

It is recommended that the City Council consider exploration of alternate uses / alternate provision of services for three City owned facilities: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center). If the City Council believes it is in the City's best interests to explore these options, provide direction to staff on next steps.

Summary:

As the City continues preliminary work on the proposed FY 2012 budget, there are many issues to be considered. One of these many issues is an examination of the City's current real estate holdings and exploration of options of current uses of property and alternate ways to provide services at these properties.

This examination is not a short term exercise, but rather a process to evaluate current uses of facilities and longer term issues associated with each property. The City has substantial real estate in Evanston: Lorraine H. Morton Civic Center, Public Works Service Center, Police/Fire Headquarters, Howard Street Police Substation, Senior Center, two libraries, five fire stations, three community centers, two arts centers, an ecology center, twenty five parking lots, three parking decks, seventy six parks, fifty playgrounds and other miscellaneous paths, gardens, beach and green areas.

There have been extensive discussions in recent years over the future of some of our facilities such as the Civic Center and Main Library, which have been settled. The City Council has already decided to construct a replacement Robert Crown Center for which planning is underway. It would be difficult to evaluate the merits of each our seventy six parks for other uses and I believe the economy does not support exploration of leasing or selling any of our parking assets at this time.

I believe there are very few instances where the sale of City owned property makes sense. The idea of selling property just to gain one time revenue to cover current deficits makes no sense whatsoever. However, I believe there are criteria that can be applied to the City's real estate holdings to determine if it makes sense to explore alternate uses or alternate provision of services on properties that could include long term leases and, under the most unusual circumstances, outright sale of the property. With the budget issues the City is facing for FY 2012, I believe it is prudent to consider such a discussion on a select group of properties.

So what should the criteria be to select properties to even consider an initial discussion of alternatives? Here are a few:

1. Are there other individuals/organizations that would be interested in use of the property?
2. Is the property in good condition and requires minimal improvements for use?
3. Is this property in poor condition and requires significant improvement for long term use?
4. Are there other individuals and organizations that currently provide same or similar services in Evanston provided at City property from other non-City facilities in Evanston?
5. Is there something especially unique about the property (location, historic nature, etc.) that makes it attractive for alternate uses?

Applying these criteria to the City's real estate holdings, I have identified three properties that meet three or more of these criteria: Chandler-Newberger Community Center, Noyes Cultural Arts Center and Harley Clarke Mansion (Evanston Arts Center). Here are some further details on each property.

Chandler-Newberger Community Center

This center was built in 1980 and provides a wide array of recreation programs. These programs include basketball, gymnastics, fencing, spring break and summer camps, pre-school and day care programs. Despite consistent use, I remain concerned about the City's ability to financially support programs at three community centers (Chandler, Fleetwood and Crown).

The Chandler-Newberger Community Center is a candidate to consider exploration of alternate uses / alternate provision of services because I believe that there would be other individuals and organizations interested in the facility because of its location: next to "L", adjacent to Evanston Hospital and the Frank Govern Memorial Golf Course. The City hears regularly from arts groups throughout the Chicago area looking for facilities

near the “L”. Chandler is of good size for a theater use. The building is also one of the newer facilities in the City’s real estate inventory and does not have a large backlog of capital needs and could be used by another organization without significant capital expenditures.

The City and area non-profits provide similar programs at other facilities. Another area non-profit may wish to lease the facility to provide similar programs to those currently being provided at Chandler. The long term use of Chandler by another organization could free the City from future capital expenditures for upkeep of the facility.

In the past several months, many community members have come to the defense of the programs and services provided at Chandler. My long term concern for Chandler will be the City’s inability to properly maintain the facility into the future given competing needs for capital funding. While the facility is in good repair and has many other locational attributes, it makes sense to evaluate its future uses.

Of the City’s four community centers, Chandler is the only center I believe with viable options for alternate uses / alternate provision of services and believe further work should be done to explore these options.

Noyes Cultural Arts Center

The former Noyes School was purchased by the City in 1980 and was created into the Noyes Cultural Arts Center (“Noyes”). The original mission of Noyes was to provide long and short term work and exhibition space to artists and arts organizations representing all disciplines, cultures and stages of development. It is dedicated to fostering high quality creative activity that is diverse and accessible to all. Since then, the Center has become home to several resident companies as well as individual artists. The City rents spaces to thirty-two organizations and groups. Noyes is a successful center thanks to the vibrancy of its tenants.

Noyes is located in the Noyes Street business area adjacent to Northwestern University and the “L”. Noyes is also located adjacent to Tallmadge Park. My long term concern for continued operation of Noyes is its ongoing capital maintenance issues. The most recent review of current facility needs outlined \$500,000 in repairs needed, which have been deferred due to lack of funds.

I believe there are opportunities for the City to take on a diminished role at Noyes and to allow its tenants to take leadership in the facility’s future. On June 6, 2011, the City received a letter from leaders of the Piven Theater Workshop, Next Theater Company, Actors Gymnasium and the Evanston Arts Center expressing their interest in pursuing discussions with the City for the possible acquisition of Noyes as a permanent home for their organizations. A copy of the letter is attached. Individual tenants of Noyes have also come forward to express their interest in the City exploring alternative models for the center in addition to the above proposal.

I believe it makes sense for the City to explore these discussions and determine if a better model exists to assure the operation of Noyes as an arts facility well into the future with a changed role for the City of Evanston.

Harley Clarke Mansion

The City of Evanston purchased the Harley Clarke Mansion in 1963 from the Sigma Chi National Fraternity to complete a collection of properties adjacent to the Evanston Lighthouse. These properties also include the lighthouse itself, Lighthouse Keeper's House, Fog Signal Houses, Art Center Coach and Greenhouse and the Lighthouse Beach restroom facility. The City of Evanston leases portions of this land to the Lighthouse Landing Park District while the Park District owns some of the property outright. Much of the City owned property in this area was given to the City with the Lighthouse by the Federal Government. These properties have reverter language in them that restricts future uses of the property. However, the Harley Clark Mansion property has no such restrictions.

The City leases the Mansion to the Evanston Arts Center for \$1 year under a twenty-five year lease which expires in 2021. The terms of the lease require that the City maintain the exterior of the building and the Arts Center maintains the interior. Additionally, the Art Center will contribute \$25,000 over the lease period to ADA improvements to the center. The City has been unable to make significant repairs to the exterior of the building because of budget issues. Current deferred capital projects for the building exceed \$400,000.

The Mansion is in a unique location along Lake Michigan. There is easy access from Sheridan Road, but parking is challenged because of park and lakefront access issues adjacent to it.

The Evanston Arts Center, which has operations at both Noyes and the Mansion, has expressed interest in examining its current lease and maintenance arrangements with the City. In addition, there could be interest by other parties in the Mansion for other uses. I believe it makes sense to continue discussions with the Evanston Arts Center as well as to evaluate other potential uses for the Mansion.

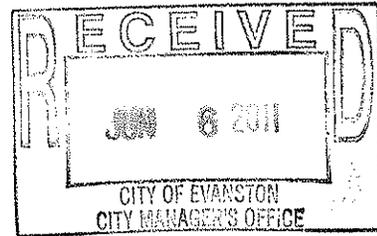
I hope that the City Council will consider exploring these options.

Attachments:

June 1, 2011 Letter from Noyes Cultural Arts Center tenant organizations

June 1, 2011

Mayor Elizabeth Tisdahl
Wally Bobkiewicz, City Manager
City of Evanston
2100 Ridge Ave.
Evanston, IL 60201



Dear Mayor Tisdahl and Mr. Bobkiewicz,

Please accept this letter as a statement of interest in exploring the possible acquisition of the Noyes Cultural Arts Center as a permanent home for our organizations.

It would be premature to obligate our organizations in any way to such an acquisition until we have had the chance to discuss with the city of Evanston the many considerations involved in the process.

We respectfully request from the city an assurance that our consortium of organizations will be given the right of first refusal regarding any offer made from an entity other than ours for up to 18 months.

Entering into this venture is exciting and challenging, and we look forward to the opportunity of exploring the possibilities with you in the coming months.

Respectfully,

Larry DiStasi
Actors Gymnasium

Norah Diedrich
Evanston Art Center

Jenny Avery
Next Theatre
Company

Leslie Brown and Jennifer Green
Piven Theatre Workshop

Sylvia Hernandez
D. Stasi



CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
COUNCIL CHAMBERS
Monday, June 27, 2011

Roll Call: Alderman Braithwaite Alderman Grover
 Alderman Wynne Alderman Rainey
 Alderman Wilson Alderman Burrus
 Alderman Holmes Alderman Fiske
 Alderman Tendam

Presiding: Mayor Elizabeth B. Tisdahl

Mayor Tisdahl opened the Regular Meeting of the City Council after Roll Call at 8:07 p.m.

Mayor Proclamations and Public Announcements

The Mayor Proclaimed July 2011 as “**Parks and Recreation Month**”.

Mayor Tisdahl asked Laura Biggs, Acting Utilities Manager, to come forward to give a COMED update on the storm last week. Ms. Biggs stated because of the storm the following things occurred:

1. Sever weather damage
2. Tornado touch downed in Downer’s Grove and Mount Prospect
3. Wind gusts were 75-85 miles per hour
4. Power outage 450,000 customers
5. 4,167 Evanston accounts that were affected (12.5%)
6. Poor communication from COMED officials
7. By Sunday all power was restored, but COMED was hard to contact during this event

Mayor asked if COMED should come to the Council to discuss issues and the Council agreed to ask COMED to be present at the Council Session. Alderman Wilson stated there were claim forms that were available online to send to COMED concerning issues with the storm. Alderman Grover thanked Laura for all of her hard work in keeping everyone informed.

City Manager Public Announcements and Presentations

Acting City Manager Marty Lyons gave an update on the July 4th Parade Route and the placement of chairs and blankets no earlier than 6:00 am Friday morning. The Fireworks display will occur at 9:15 pm at the Lakefront. Trash pick-ups will occur on the Holiday schedule (Monday on Tuesday and so on).

Communications: City Clerk had no communications.

Citizen Comment

Junad Rizki, 2261 Ridge Ave presented a “Golden Ponzi Award” for the City being number one in Cook County for debt. This new creation was presented the award to the City Clerk.

Kevin O’Connor, 1227 ½ Isabella spoke of public sentiment and how in molding it the person acts deeper than he who makes statutes or make decisions. He asked the Council to be more transparent in their decision making and handling of the various issues that arise.

Kendall Re-Subdivision speakers

Padma Rao, 2246 Sherman expressed the Council’s ignoring the efforts of the neighbors concerns for the killing of the trees and the safety of the children in the area. She also stated the Council acted out of a non-ethical approach with no sufficient data to support their decision for the Kendall project.

B.K. Rao, 2246 Sherman stated that the killing of these trees will upset the ecological balance they produce. She asked the Council to rethink their decision concerning the Kendall property usage.

Mr. Becker, Head Master of Roycemore School stated the relationship between the City of Evanston and Roycemore has been a wonderful period and has been in Evanston for 96 years. He was appreciative of the City’s help to enable them to move forward in making a full pledge move in November when everyone will be invited to the grand ground breaking when it will occur.

Item not approve on the Consent Agenda

(A3.3)Approval of Contract Award to Ozinga Ready Mix Concrete, Inc. for Concrete (Bid 12-33)

Staff recommends City Council approval of a contract for the purchase of 400 cubic yards of concrete at a cost of \$101.00 per cubic yard, 250 cubic yards of high early strength concrete at \$121.00 per cubic yard, and 50 cubic yards of flowable fill at \$89.00 per cubic yard to Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of \$75,100. Funding for this purchase will be from: the FY2011 General Fund Street and Alley Account, 2670.65055 in the amount of \$30,000; the Water Fund Account 7115-65051 in the amount of \$8,000; and the Sewer Fund Account 7400-65051 in the amount of \$8,000. The remaining \$29,100 will be paid from the FY2012 General Fund Street and Alley Account 2670.65055.

For Action

(A3.4)Approval of Contract Award to Arrow Road Construction for Modified Hot Mix Asphalt (Bid 12-34)

Staff recommends City Council approval of a contract for the purchase of 500 tons of modified hot mix surface at a cost of \$50.50 per ton and 300 tons of modified hot mix

binder at a cost of \$42.50 per ton to Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mount Prospect, IL) for FY2011 for a total cost of \$38,000. Funding for this purchase will be from: the General Fund, Street and Alley Maintenance account 2670.65055 in the amount \$30,000; the Water Fund account 7715-65051 in the amount of \$4,000; and the Sewer Fund account 7400-65051 in the amount of \$4,000. The accounts have \$110,000, \$22,991 and \$22,991 respectively budgeted for FY 2011.

For Action

(A3.5) Approval of Renewal of Printing Contract with Ripon Printers for Recreation & Arts Activities Guide and “Highlights” Newsletter (Bid 10-48)

The Parks, Recreation and Community Services Department recommends that the City Council authorize the City Manager to execute the option to renew the contract to print the City’s combined *Recreation & Arts Activities Guide* and “Highlights” newsletter publication with Ripon Printers (656 S. Douglas St., Ripon, Wisconsin) for a third year in the amount of \$54,900. Ripon Printers submitted the lowest-priced responsible and responsive bid (Bid 10-48). The original bid requested prices for an optional second and third year. City Council renewed the contract last July for a second year. Although Ripon Printers’ bid did not include a price increase for the optional years, the company has agreed to honor their price.

For Action

(A5) Approval of 2012 and 2013 Vehicle Sticker Selection and Renewal Timeframe

Staff recommends that City Council select one (1) design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Candidates for consideration are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation, and the Chessman Club of the North Shore. For 2013, staff recommends design of a sticker by City staff to coincide with the Evanston 150th Celebration. Staff also recommends the City Council change the sticker renewal deadline to mid-December to coincide with the new calendar year fiscal year. This year, the recommended deadline would be December 16, 2011.

For Action

(A6) Resolution 40-R-11, Authorizing the City Manager to Negotiate a Contract for the Purchase of Real Property Located at 623 – 627½ Howard Street, Evanston, Illinois

Staff recommends the approval of Resolution 40-R-11 authorizing the City Manager to negotiate and execute a contract for the purchase of real property located at 623-627½ Howard Street in Evanston, Illinois for an amount not to exceed \$475,000. Funding provided for this acquisition is through a loan to the Howard-Ridge Tax Increment Financing District (TIF) from the Economic Development Fund.

For Action

(A7) Ordinance 58-O-11, Amending City Code Section 1-6-2 to Authorize the Mayor to Solemnize Marriages and Solemnize and Certify Civil Unions

Staff recommends approval of Ordinance 58-O-11, which amends City Code Section 1-6-2 regarding the Mayor’s powers and duties. The Mayor will request suspension of the Rules so that the Ordinance may be adopted. Request suspension of the rules for

Introduction and Action on June 27, 2011.

For Introduction and Action

(H1)Ordinance 1T-O-11 Proposed Budget and Appropriation Ordinance for Town Purposes, for the Year Ending March 31, 2012

Township of Evanston Supervisor/Treasurer recommends that City Council/ Township Trustees approve the Town of the City of Evanston budget for the fiscal year commencing April 1, 2011 and ending March 31, 2012 with Town Fund total of \$275,753 and general assistance fund total of \$986,553. Total appropriations are \$1,262,306. This ordinance was introduced at the June 13, 2011 City Council meeting.

For Action

CONSENT AGENDA

(M1)Approval of Minutes of the Township Budget Public Hearing of June 13, 2011

(M2)Approval of Minutes of the Regular City Council Meeting of June 13, 2011

(M3)Approval of Minutes of the Regular City Council Meeting of June 20, 2011

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1)City of Evanston Payroll through 06/19/11 \$2,609,353.04

(A2)City of Evanston Bills FY2011 through 06/28/11 \$3,736,962.89

(A3.1)Approval of Renewal of CADS (Computer Aided Dispatch System) Software License and Service Agreement with SunGard Public Sector

Staff recommends continuation of the annual sole source software license and service agreement with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CADS (Computer Aided Dispatch System) software. Staff recommends that the City Council authorize the City Manager to renew this sole source annual service agreement in the amount of \$58,515, which is a 0% increase in cost over last year. Funding is provided in the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Budget Amount: \$61,500).

For Action

(A3.2)Approval of Maintenance Plan Agreement for Sherman Plaza beginning August 23, 2011 through August 22, 2012

Staff recommends City Council approval to authorize the City Manager to continue a maintenance agreement for Sherman Plaza that was established in 2006. This maintenance agreement is between the City, the Residents of Sherman Plaza Condominium Association, and the retail owner (currently MB Evanston Sherman, LLC). The 3-party agreement covers the period of August 23, 2011 through August 22, 2012. Funding provided by the Parking Fund, Acct 7036.62660 in a not-to-exceed maximum

of \$115,000.

For Action

(A3.6) Approval of Contract Award Recommendation to Bulley & Andrews, LLC for the 2011 Comprehensive Parking Garage Repair Project (Bid 12-17)

Staff recommends approval of Option 2 the base bid plus alternates 1 through 6 for the 2011 Comprehensive Parking Garage Repair Project to Bulley & Andrews, LLC (1755 W. Armitage Avenue, Chicago, IL) in the total amount of \$2,539,934. Funding will be provided by: FY2011 Capital Improvement Program Account #416138 in amount of \$1,809,621; Washington National TIF in the amount of \$473,715; and the Parking Fund in the amount of \$306,598.

For Action

(A4) Approval of Risk Based Farmers' Market Inspection Fees

Staff recommends that City Council approve Risk Based Fees at the Farmers Markets (all sites) to address current economic concerns. The three (3) recommended fees are: Risk 1, \$225 (High risk - food sold requires extensive handling); Risk 2, \$150 (Medium - food sold requires minimal handling); and Risk 3, \$75 (Low - food sold is prepackaged).

For Action

(A8) Ordinance 59-O-11: Approval of General Obligation Bond Issue

Staff recommends approval of Ordinance 59-O-11 for the issuance of not-to-exceed amount of \$19,300,000 in 20-year tax-exempt General Obligation (G.O.) bonds. As has been done previously, the City uses a parameters ordinance that provides a not to exceed limit for the bonds set at \$19.3 million. The proposed \$19,300,000 debt issuance is comprised of G.O. bonds to be issued for the FY2011 Capital Improvements Program (\$9,120,000), the Sewer Fund (\$8,000,000) and refinancing of a portion of the Series 2003B bonds (\$2,120,000).

For Introduction

(A9) Ordinance 60-O-11 Approving and Authorizing Revenue Bonds and Related Matters Thereto (Roycemore Conduit Financing)

Staff recommends approval of Ordinance 60-O-11 authorizing Revenue Bonds and related matters regarding Roycemore School conduit financing. Roycemore School has requested the City act as the conduit financing authority for their debt issuance. The City will not incur a liability to repay this debt in the event of a default by Roycemore. This debt will not appear in the City's financial balance sheet, but will appear as a note in our financial statements.

For Introduction

(A10) Ordinance 42-O-11, Decreasing the Number of Class H Liquor Licenses Due to a Change in Ownership of Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 42-O-11, which amends Section 3-5-6-(H) of the City Code to decrease the number of Class H liquor licenses from 2 to 1 due to a change in ownership of Evanston 1st Liquors, 1019 Davis Street.

For Introduction

(A11)Ordinance 43-O-11, Increasing the Number of Class H Liquor Licenses to Permit Issuance to Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 43-O-11, which amends Section 3-5-6-(H) of the City Code to increase the number of Class H liquor licenses from 1 to 2 to permit issuance to Vishna Evanston Liquor, Inc., new owner of “Evanston 1st Liquors,” 1019 Davis Street.

For Introduction

(A12)Ordinance 44-O-11: Decreasing the Number of Class D Liquor Licenses Due to a Change in Ownership of Royin Sushi Bar

The Local Liquor Commissioner recommends adoption of Ordinance 44-O-11, decreasing the number of Class D liquor licenses from 24 to 23 due to a change in ownership of Royin Sushi Bar, 1930 Central Street. This ordinance was introduced at the June 13, 2011 City Council meeting.

For Action

(A13)Ordinance 45-O-11: Increasing the Number of Class D Liquor Licenses to Permit Issuance to Royin Sushi Bar

The Local Liquor Commissioner recommends adoption of Ordinance 45-O-11, increasing the number of Class D liquor licenses from 23 to 24 to permit issuance to Red Maki, Inc., new owner of Royin Sushi Bar, 1930 Central Street. This ordinance was introduced at the June 13, 2011 City Council meeting.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1)Ordinance 48-O-11, Provisionally Adopting, Enacting and Re-enacting Titles 4 and 5 of the Evanston City Code

Staff submits for review and consideration adoption of Ordinance 48-O-11 provisionally amending the following Titles to the Evanston City Code: Title 4, Building Regulations; Title 5, Housing Regulations.

Please note: *Due to length, proposed Ordinance 48-O-11 with blackline revisions to Titles 4 and 5 will be posted to the City Council Agenda & Minutes Webpage with the Council agenda packet as a separate document.*

For Introduction

(P2)Ordinance 55-0-11 Amending Subsection 2-9-8-C of the City Code to Require Mailed Notice of Certain Meetings of the Preservation Commission.

This proposed Ordinance requires notice to neighbors within 250 feet of certain applications for Certificates of Appropriateness. Additional information regarding estimates for staff costs has been provided. This ordinance was introduced at the June 13, 2011 City Council meeting.

For Action

APPOINTMENTS

(AP1)For Appointment to:

| | |
|---|---------------------------|
| Arts Council | Anne Berkeley |
| Arts Council | Katherine Trusdell |
| Board of Ethics | Latrice Mason |
| Citizens Police Advisory Committee | Edward Tivador |
| Human Relations Commission | Dori Mendoza |
| Library Board | Benjamin Schapiro |
| Mental Health Board | Karen Ruetzel |
| Playground and Recreation Board | Daniel Stein |
| Sign Review and Appeals Board | David Drane |
| Zoning Board of Appeals | Clara Wineberg |
| Mayor's Task Force on Homelessness | Debbie Bretag |
| Mayor's Task Force on Homelessness | Poala Flores |
| Mayor's Task Force on Homelessness | Bill Kolen |
| Mayor's Task Force on Homelessness | Janice Lindquist |
| Mayor's Task Force on Homelessness | Joe Liss |
| Mayor's Task Force on Homelessness | Rev. Velda Love |
| Mayor's Task Force on Homelessness | Janet Winslow |

Alderman Rainey motioned for approval of the Consent Agenda with a second. Roll Call was taken and the result was 9-0 and the Consent Agenda passed.

Items for discussion:

(A3.3)Approval of Contract Award to Ozinga Ready Mix Concrete, Inc. for Concrete (Bid 12-33)

Staff recommends City Council approval of a contract for the purchase of 400 cubic yards of concrete at a cost of \$101.00 per cubic yard, 250 cubic yards of high early strength concrete at \$121.00 per cubic yard, and 50 cubic yards of flowable fill at \$89.00 per cubic yard to Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of \$75,100. Funding for this purchase will be from: the FY2011 General Fund Street and Alley Account, 2670.65055 in the amount of \$30,000; the Water Fund Account 7115-65051 in the amount of \$8,000; and the Sewer Fund Account 7400-65051 in the amount of \$8,000. The remaining \$29,100 will be paid from the FY2012 General Fund Street and Alley Account 2670.65055.

For Action

Alderman Holmes motioned for approval and was seconded. She also stated that there were different amounts on both A3.3 and A3.4. Mr. Lyons stated that Ozinga is considered as an Evanston based business. The Roll Call was called with a result of 9-0 to approve and the motion passed.

(A3.4)Approval of Contract Award to Arrow Road Construction for Modified Hot Mix Asphalt (Bid 12-34)

Staff recommends City Council approval of a contract for the purchase of 500 tons of modified hot mix surface at a cost of \$50.50 per ton and 300 tons of modified hot mix binder at a cost of \$42.50 per ton to Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mount Prospect, IL) for FY2011 for a total cost of \$38,000. Funding for this purchase will be from: the General Fund, Street and Alley Maintenance account 2670.65055 in the amount \$30,000; the Water Fund account 7715-65051 in the amount of \$4,000; and the Sewer Fund account 7400-65051 in the amount of \$4,000. The accounts have \$110,000, \$22,991 and \$22,991 respectively budgeted for FY 2011.

For Action

Alderman Holmes motioned for approval of this item that had similar issues as the previous item and a second was received. Alderman Rainey was concerned about the involvement of Evanston of Minority Women or businesses being involved. This vendor was chosen because of the lower money agreement. Roll Call was read and the result was 9-0 to approve and the item was passed.

(A3.5)Approval of Renewal of Printing Contract with Ripon Printers for Recreation & Arts Activities Guide and “Highlights” Newsletter (Bid 10-48)

The Parks, Recreation and Community Services Department recommends that the City Council authorize the City Manager to execute the option to renew the contract to print the City’s combined *Recreation & Arts Activities Guide* and “Highlights” newsletter publication with Ripon Printers (656 S. Douglas St., Ripon, Wisconsin) for a third year in the amount of \$54,900. Ripon Printers submitted the lowest-priced responsible and responsive bid (Bid 10-48). The original bid requested prices for an optional second and third year. City Council renewed the contract last July for a second year. Although Ripon Printers’ bid did not include a price increase for the optional years, the company has agreed to honor their price.

For Action

Alderman Holmes motioned for approval and received a second. A Roll Call was done and resulted in a 9-0 vote to approve. The item passed.

(A5)Approval of 2012 and 2013 Vehicle Sticker Selection and Renewal Timeframe

Staff recommends that City Council select one (1) design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Candidates for consideration are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation, and the Chessman Club of the North Shore. For 2013, staff recommends design of a sticker by City staff to coincide with the Evanston 150th Celebration. Staff also recommends the City Council change the sticker renewal deadline to mid-December to coincide with the new calendar year fiscal year. This year, the recommended deadline would be December 16, 2011.

For Action

Alderman Holmes motioned for approval of the suggested use of all 5 designs on one

sticker. The Mayor stated it was a brilliant idea. Alderman Grover suggested that Alderman Tendam be involved in the final sticker presentation, and he agreed. A Roll Call was done with a result of 9-0 for approval and the item passed.

(A6)Resolution 40-R-11, Authorizing the City Manager to Negotiate a Contract for the Purchase of Real Property Located at 623 – 627½ Howard Street, Evanston, Illinois

Staff recommends the approval of Resolution 40-R-11 authorizing the City Manager to negotiate and execute a contract for the purchase of real property located at 623-627½ Howard Street in Evanston, Illinois for an amount not to exceed \$475,000. Funding provided for this acquisition is through a loan to the Howard-Ridge Tax Increment Financing District (TIF) from the Economic Development Fund.

For Action

Alderman Holmes motioned for approval of the Resolution and it was seconded. Alderman Wilson stated it is not a prudent decision to do with the City's lack of money. Alderman Rainey stated she has read a letter from a Theater who want to come to Evanston. She also stated we must first own the property first before we can bring in new businesses. A Roll Call was done with the result of 7-2 to approve and the item passed. (Aldermen Wilson and Fiske voted nay).

(A7)Ordinance 58-O-11, Amending City Code Section 1-6-2 to Authorize the Mayor to Solemnize Marriages and Solemnize and Certify Civil Unions

Staff recommends approval of Ordinance 58-O-11, which amends City Code Section 1-6-2 regarding the Mayor's powers and duties. The Mayor will request suspension of the Rules so that the Ordinance may be adopted. **Request suspension of the rules for Introduction and Action on June 27, 2011.**

For Introduction and Action

Alderman Holmes motioned for suspension of the rules it was seconded and the vote was 9-0 for suspension. She then asked for approval of the Ordinance and it was seconded as well. A Roll Call was done and the result was 9-0 and the Ordinance passed.

(H1)Ordinance 1T-O-11 Proposed Budget and Appropriation Ordinance for Town Purposes, for the Year Ending March 31, 2012

Township of Evanston Supervisor/Treasurer recommends that City Council/ Township Trustees approve the Town of the City of Evanston budget for the fiscal year commencing April 1, 2011 and ending March 31, 2012 with Town Fund total of \$275,753 and general assistance fund total of \$986,553. Total appropriations are \$1,262,306. This ordinance was introduced at the June 13, 2011 City Council meeting.

For Action

Alderman Tendam suggested to adjourn the Council Meeting. Roll Call resulted in a 9-0 vote and we were adjourned. A motion was made to convene into a Township Meeting and a second was received. The purpose was to discuss the Township Budget that was presented to the Council as Trustees. A Roll Call vote was taken with a 9-0 approval. Clerk Greene as the Township Clerk asked for nominations for a moderator for the meeting. Elizabeth Tisdahl was nominated and seconded, there were no other nominations so the Clerk closed the nominations and swore in Trustee Tisdahl as the Moderator for the Township Meeting.

]

Trustee Tendam motioned for approval of the Township Budget and received a second. Alderman Tendam asked for a separation of the Assessor's budget from the Supervisor's Budget? Grant Farrar, City Attorney, stated the Trustees could make revisions to the budget that will affect the total amount. Alderman Tendam stated he was satisfied with the Assessor's Budget but not the Supervisor's Budget. The final decision was to extend the budget for ninety days. A Roll Call vote was taken with a 8-1 to approve. Alderman Holmes voted nay. The budget passed. After all the Aldermen had given their input it was finally decided to meet on September 19th to present the Township Budget at that time, along with all of the concerns to be answered by the next Council meeting.

The Township Meeting was adjourned at 10:05 p.m. after a motion and a second and a Roll Call with the result of 9-0 to adjourn back to the Regular Council Meeting.

Call of the Wards

Ward 2 Alderman Braithwaite congratulated the 2011 students who received awards at the Mount Zion Baptist Church, and on July 15th at 6:30 pm he will be hosting a meeting with the Penny Park Neighbors.

Ward 3 Alderman Wynne had a meeting last week with neighbors talking about an office building at Main and Chicago in 6 months, as well as a meeting with the Main Street Merchants this morning and more will come later.

Ward 4 Alderman Wilson had no report.

Ward 5 Alderman Holmes had no report.

Ward 6 Alderman Tendam had no report.

Ward 7 Alderman Grover had no report.

Ward 8 Alderman Rainey stated the Township should be abolished.

Ward 9 Alderman Burrus stated the next ward meeting will be on July 13th at 7:30 p.m. at Firehouse #2 and she invited all to the Ridgeville Farmer's Market on Wednesdays.

Ward 1 Alderman Fiske had no report.

A motion for adjournment into an Executive Session by Alderman Wilson was made and seconded and a Roll Call vote resulted in a 9-0 agreement to adjourn. The meeting ended at 10:10 p.m.

**Rodney Greene
City Clerk**



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, July 11, 2011

5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston

Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING of June 27, 2011

III. ITEMS FOR CONSIDERATION

| | | | |
|-------------|---|----------|----------------|
| (A1) | City of Evanston Payroll through | 07/03/11 | \$2,684,653.53 |
| (A2) | City of Evanston Bills FY2011 through | 07/12/11 | \$2,606,592.55 |
| | Credit Card Activity for the period ending May 31, 2011 | | \$ 100,028.78 |

(A3.1) Approval of Contract Award for 2011 50/50 Sidewalk & Curb Replacement Program (Bid 12-25)

Staff recommends City Council approval of a contract in response to Bid 12-25 to award the FY2011 50/50 Sidewalk & Curb Replacement Program to the lowest responsive and responsible bidder, Schroeder & Schroeder Inc. (7307 Central Park Avenue, Skokie, IL) in the amount of \$185,250. Funding for this work will be from Special Assessment Fund \$200,000 (6365.65515) and private funds. Based on previous years we estimate the home owners share to be \$80,000.

For Action

(A3.2) Approval of Contract award for 2011 Alley Paving Project (Bid 12-32)

Staff recommends City Council approval of a contract in response to Bid 12-32 to award the 2011 Alley Paving Project to the lowest responsible and responsive bidder, A. Lamp Concrete Contractor (800 W. Irving Park Road, Schaumburg, IL) in the amount of \$391,365. Funding for this work will be from the Special Assessment Fund \$232,332.50 (6365.65515) and Home Owner's Share \$159,032.50.

For Action

(A3.3) Approval of Renewal of Police Radio Service Agreement with Motorola

Staff from the Police Department recommends authorizing the City Manager to renew the annual sole source service agreement with Motorola, Inc. (1309 East Algonquin Road, Schaumburg, IL). The agreement is effective from July 1, 2011 through June 30, 2012. The annual cost is \$29,758.20. Funding will be provided by the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Budget Amount: \$40,100).

For Action**(A3.4) Approval of Animal Truck Vehicle Purchase from Wilmette**

Staff recommends City Council approval of the purchase of a 2007 Ford F-250 Animal Control vehicle from the Village of Wilmette at a cost of \$19,700. Evanston City Council approval will be forwarded to the Wilmette Village Board for their approval and subsequent sale. Funds will be provided from account 7700.65550 in the Fleet Services Fund.

For Action**(A4) Approval of 2012 Vehicle Sticker Compilation Design**

Staff recommends that the City Council approve the compilation design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Non-profit organization logos to be featured on the 2012 City Sticker design are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation and the Chessman Club of the North Shore. A compilation design of the 2012 City Sticker featuring five (5) local non-profit organization logos was agreed to at the June 27, 2011 City Council Meeting.

For Action**(A5) Resolution 41-R-11: Boiler Room Apartment Lease Renewal**

Staff recommends City Council approval of Resolution 41-R-11, authorizing the City Manager to execute a lease between the City of Evanston and Norma and Nolan Robinson for the apartment located at 1223 Simpson Street for the period August 1, 2011 through July 31, 2012. The rent will remain at \$1300.00 per month due on the first day of each month. The current lease expires July 31, 2011.

For Action**(A6) Resolution 42-R-11: Accepting Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning**

Staff recommends City Council approval of Resolution 42-R-11 to accept Planning Staff Assistance Services delivered by the Chicago Metropolitan Agency for Planning (CMAP). Resolution 42-R-11 authorizes the City Manager to negotiate and execute the Memorandum of Understanding including scope of services with CMAP to develop a water efficiency program for the City of Evanston.

For Action

(A7.1) Resolution 43-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed \$8,893,960 General Obligation Bonds, Series 2010A

Staff recommends City Council review and adoption of Resolution 43-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by \$55,979.

For Action

(A7.2) Resolution 44-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed \$9,166,678 General Obligation Bonds, Series 2010B

Staff recommends City Council review and adoption of Resolution 44-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by \$51,978.

For Action

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT



MEETING MINUTES

Administration & Public Works

Monday, June 27, 2011

5:45 P. M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

Members Present: Ald. Braithwaite, Ald. Burrus, Ald. Grover, Ald. Holmes, Ald. Rainey

Members Absent:

Staff Present: Donald Cornelius, Paul D'Agostino, Rajeev Dahal, Brandon Dieter, Robert Dorneker, Joellen Earl, Chief Eddington, Grant Farrar, Doug Gaynor, Rodney Greene, Stephen Griffin, Curtis Hanawalt, Jewell Jackson, Shanee Jackson, Lonnie Jeschke, Marty Lyons, Joe McRae, Paul Schneider, Evonda Thomas, Rickey Voss

Others Present: Barbara Clear & Erin Pakowski – Evanston Day Nursery
Heidi Bloom – The Cradle

Presiding Member: Delores Holmes

DECLARATION OF QUORUM

With a quorum present, Chairman Holmes called the meeting to order at 6 P. M.

APPROVAL OF MEETING MINUTES June 13, 2011.

It was moved by Ald. Grover and seconded by Ald. Braithwaite that the minutes of the June 13, 2011 meeting be approved. A voice vote was taken and the minutes were approved.

NEW BUSINESS

ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 06/19/11 \$2,609,353.04

It was moved by Ald. Grover and seconded by Ald. Burrus that the payroll of 06/19/11 be approved. A voice vote was taken and it was approved.

(A2) City of Evanston Bills FY2011 through 06/28/11 \$3,736,962.89

Ald. Rainey said compliments were due to the Police Department. They collect thousand of dollars in seized funds that go to the State of which a large portion is kept by the City. Good job!

It was moved by Ald. Burrus and seconded by Ald. Braithwaite that the Bills through 06/28/11 be approved. A voice vote was taken and it was approved.

(A3.1) Approval of Renewal of CADS (Computer Aided Dispatch System) Software License and Service Agreement with SunGard Public Sector

Staff recommends continuation of the annual sole source software license and service agreement with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CADS (Computer Aided Dispatch System) software. Staff recommends that the City Council authorize the City Manager to renew this sole source annual service agreement in the amount of \$58,515, which is a 0% increase in cost over last year. Funding is provided in the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Budget Amount: \$61,500).

Ald. Grover moved and Ald. Burrus seconded that A3.1 be approved. A voice vote was taken and it was approved.

(A3.2) Approval of Maintenance Plan Agreement for Sherman Plaza beginning August 23, 2011 through August 22, 2012

Staff recommends City Council approval to authorize the City Manager to continue a maintenance agreement for Sherman Plaza that was established in 2006. This maintenance agreement is between the City, the Residents of Sherman Plaza Condominium Association, and the retail owner (currently MB Evanston Sherman, LLC). The 3-party agreement covers the period of August 23, 2011 through August 22, 2012. Funding provided by the Parking Fund, Acct 7036.62660 in a not-to-exceed maximum of \$115,000.

Ald. Burrus moved and Ald. Grover seconded that A3.2 be approved. A voice vote was taken and it was approved.

(A3.3) Approval of Contract Award to Ozinga Ready Mix Concrete, Inc. for Concrete (Bid 12-33)

Staff recommends City Council approval of a contract for the purchase of 400 cubic yards of concrete at a cost of \$101.00 per cubic yard, 250 cubic yards of high early strength concrete at \$121.00 per cubic yard, and 50 cubic yards of flowable fill at \$89.00 per cubic yard to Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of \$75,100. Funding for this purchase will be from: the FY2011 General Fund Street and Alley Account, 2670.65055 in the amount of \$30,000; the Water Fund Account 7115-65051 in the amount of \$8,000; and the Sewer Fund Account 7400-65051 in the amount of \$8,000. The remaining \$29,100 will be paid from the FY2012 General Fund Street and Alley Account 2670.65055.

Ald. Holmes pointed out that in the recommended action, the total contract cost was \$75,100 and then in Lloyd Shepard's letter, the cost was shown as \$92,950. She asked if it was a typo. Paul Schneider (City Engineer) said that he would look into it. He suspected it was a typo. Marty Lyons said that between meetings tonight he 'd get the clarification in time for the consent agenda. Ald. Rainey asked if it was an Evanston company. P. Schneider said the headquarters are in Chicago with an office in Evanston. He said he would also look into this question. Ald. Rainey said she would like the clarification before the full Council convenes.

Ald. Rainey moved and Ald. Braithwaite seconded that A3.3 be approved. A voice vote was taken and it was approved.

(A3.4) Approval of Contract Award to Arrow Road Construction for Modified Hot Mix Asphalt (Bid 12-34)

Staff recommends City Council approval of a contract for the purchase of 500 tons of modified hot mix surface at a cost of \$50.50 per ton and 300 tons of modified hot mix binder at a cost of \$42.50 per ton to Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mount Prospect, IL) for FY2011 for a total cost of \$38,000. Funding for this purchase will be from: the General Fund, Street and Alley Maintenance account 2670.65055 in the amount \$30,000; the Water Fund account 7715-65051 in the amount of \$4,000; and the Sewer Fund account 7400-65051 in the amount of \$4,000. The accounts have \$110,000, \$22,991 and \$22,991 respectively budgeted for FY 2011.

Ald. Holmes pointed out that the same problem appears in this item concerning which contract amount is correct. M. Lyons said both items would be clarified.

Ald. Grover moved and Ald. Braithwaite seconded that A3.4 be approved. A voice vote was taken and it was approved.

(A3.5) Approval of Renewal of Printing Contract with Ripon Printers for Recreation & Arts Activities Guide and "Highlights" Newsletter (Bid 10-48)

The Parks, Recreation and Community Services Department recommends that the City Council authorize the City Manager to execute the option to renew the contract to print the City's combined *Recreation & Arts Activities Guide* and "Highlights" newsletter publication with Ripon Printers (656 S. Douglas St., Ripon, Wisconsin) for a third year in the amount of \$54,900. Ripon Printers submitted the lowest-priced responsible and responsive bid (Bid 10-48). The original bid requested prices for an optional second and third year. City Council renewed the contract last July for a second year. Although Ripon Printers' bid did not include a price increase for the optional years, the company has agreed to honor their price.

Ald. Burrus asked for clarification: is the 54,900K the full amount of printing costs plus 27,072K or is it 57,900K minus 27,072K. Robert Dorneker (Recreation Supervisor) said it is 54K minus 27K. Ald. Burrus asked how many are produced and are they hand delivered. R. Dorneker replied that 30K are printed and there is a carrier route employed. There are an additional 4500 copies for places like our libraries. Ald. Burrus noted that she continues to get two copies at her home. She asked if there is any way to prevent this and print less copies and to be more efficient in delivery. She wondered if everyone wanted a copy. She suggested that this is something to think about for the future. Ald. Braithwaite asked if there is something special about Ripon Printers. Are there no printers in Evanston? R. Dorneker said three years ago, no Evanston firm applied for the job. With this being the last of the three year contract, it is possible that in 2013 an Evanston firm will be interested.

Ald. Grover moved and Ald. Braithwaite seconded that A3.5 be approved. A voice vote was taken and it was approved.

(A3.6) Approval of Contract Award Recommendation to Bulley & Andrews, LLC for the 2011 Comprehensive Parking Garage Repair Project (Bid 12-17)

Staff recommends approval of Option 2 the base bid plus alternates 1 through 6 for the 2011 Comprehensive Parking Garage Repair Project to Bulley & Andrews, LLC (1755 W. Armitage Avenue, Chicago, IL) in the total amount of \$2,539,934. Funding will be provided by: FY2011 Capital Improvement Program Account #416138 in amount of \$1,809,621; Washington National TIF in the amount of \$473,715; and the Parking Fund in the amount of \$306,598.

Ald. Rainey thought that many may not know how a parking garage operates and asked staff for a brief explanation. Rickey Voss (Manager Parking Systems) noted that of all the garages, Sherman Plaza is unique in the fact that it shares parking spaces with condominium residents and the general public. Every year, the City reviews how the structures are doing. Ald. Rainey said that she was asking about the rent received from the residents of Sherman Plaza. R. Voss replied that those "nested" areas were purchased by the residents. Ald. Grover asked what the alternative recommendation by staff to seal all the floors at 300K actually covered. R. Voss responded that the overall project included the repair of the base sealant, a step that must be accomplished. This investment will last from two to three years. The goal is to do it all now and then in two years review the success or not of the work. M. Lyons said that the Parking and Transportation Committee had an outside firm review this for two plus years. Then another firm found more needs, which now cost more. The committee wants to do the repair work, seal it and then maintain the decks. Ald. Grover asked if there was a specific recommendation from the Parking and Transportation Committee. M. Lyons said that they recommended this to be done in 18 months, which was 12 months ago. Ald. Burrus pointed out that maintenance is needed now to save higher repair costs later. Ald. Rainey noted a reference made to Capital Improvement but thought that the garage funds were used rather than bonds. M. Lyons replied that it is all current funds, not bond monies.

Ald. Rainey moved and Ald. Grover seconded that A3.6 be approved. A voice vote was taken and it was approved.

(A4) Approval of Risk Based Farmers' Market Inspection Fees

Staff recommends that City Council approve Risk Based Fees at the Farmers Markets (all sites) to address current economic concerns. The three (3) recommended fees are Risk 1, \$225 (High risk - food sold requires extensive handling); Risk 2, \$150 (Medium - food sold requires minimal handling); and Risk 3, \$75 (Low - food sold is prepackaged).

Ald. Grover moved and Ald. Braithwaite seconded that A4 be approved. A voice vote was taken and it was approved.

(A5) Approval of 2012 and 2013 Vehicle Sticker Selection and Renewal Timeframe

Staff recommends that City Council select one (1) design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Candidates for consideration

are The Cradle, the Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation, and the Chessman Club of the North Shore. For 2013, staff recommends design of a sticker by City staff to coincide with the Evanston 150th Celebration. Staff also recommends the City Council change the sticker renewal deadline to mid-December to coincide with the new calendar year fiscal year. This year, the recommended deadline would be December 16, 2011.

R. Voss started this item with a presentation of the five stickers to be considered. The staff recommend that only one design be selected. Giving the residents a choice last year added time to the process. Then when one design ran out, the staff had to explain to the buyer why their choice could not be filled. The five groups to be considered are: The Cradle, Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation and the Chessman Club of the North shore. To get in sync with the new fiscal year, the purchase and display dates have to be moved up. Sales will start October 1st and stickers should be displayed by December 16th. This will be a big change for residents. Ald. Rainey felt the change in dates would be a nightmare. R. Voss next showed the design for the 2013 vehicle sticker representing the Evanston 150th anniversary. If the license plate recognition program is running as planned, this will be the last vehicle sticker required by residents. Ald. Rainey said she supports this sticker. However, she pointed out, we talk about branding, and this design does not relate to anything else the city produces. That needs to be looked at. Ald. Burrus asked why they are planning on stickers for 2013 and R. Voss replied that 2013 is optional, no sticker is planned for 2014. M. Lyons said that there will be a need for some stickers for those who often find themselves in another city. Parking in Chicago without a sticker will probably result in a ticket. Though it can be fought, it will be an effort.

Barbara Clear & Erin Pakowski – Evanston Day Nursery. The Evanston Day Nursery representative noted that they are soon to celebrate 100 years of service to Evanston, assisting working families. They were closed during the depression but continued to serve the community as a feeding station. During WWI they provided training in many areas.

Heidi Bloom – The Cradle. Ms. Bloom noted that the Cradle has been in Evanston since 1923, It was founded by an Evanston woman to provide a place for babies waiting to be adopted. They are the only U. S. agency to operate a 24 hours service. Not all are adopted, thirty percent return to their birth family. To date they have placed 15,000 babies.

Ald. Burrus pointed out the Evanston Foundation supports the Nursery but not the Cradle. They also do not support the Mather or the Chessman. Club. Ald. Grover noted the years for these agencies and wondered how they all might be honored. R. Voss said that he too had asked that very question as had other staff members. He then showed a slide that incorporated all five applicants. Though there were some recommendations for cosmetic changes, the Alderman were very pleased at his suggestion. R. Voss said that he would work with staff to make changes as possible. M. Lyons said that timing is very important to set up such a major sale to the residents of Evanston. He asked that Mr. Voss be allowed to come back at the next meeting, July 11th, to get final approval.

Ald. Burrus moved and Ald. Rainey seconded to approve the new deadlines presented by R. Voss. A voice vote was taken and the motion passed.

(A6) Resolution 40-R-11, Authorizing the City Manager to Negotiate a Contract for the Purchase of Real Property Located at 623 – 627½ Howard Street, Evanston, Illinois

Staff recommends the approval of Resolution 40-R-11 authorizing the City Manager to negotiate and execute a contract for the purchase of real property located at 623-627½ Howard Street in Evanston, Illinois for an amount not to exceed \$475,000. Funding provided for this acquisition is through a loan to the Howard-Ridge Tax Increment Financing District (TIF) from the Economic Development Fund.

Ald. Rainey thanked the Council for supporting the Howard Street improvements. The planters were delivered and there is excitement in the community. Ald. Burrus also noted that Economic Development and the Finance Committee worked very hard on this. Ald. Rainey said she would not have had it any other way. Ald. Grover asked how the City acquisition will help the City with development. What, she asked, is behind this. Ald. Rainey said this is a concept that the City is looking at. Skokie had purchased nearly all of the parcels on Dempster Street mall. Ald. Burrus thought Econ Development could do something about this so the committee can better understand TIF, redevelopment, etc. We hear about the negative but seldom about the successes. Ald. Rainey stated that the Evanston TIFs should be studied by others. They are an example of positive thinking. She noted that the City cannot discuss the purchase of properties as the price would probably go up.

Ald. Rainey moved and Ald. Burrus seconded that A6 be approved. A voice vote was taken and it was approved.

(A7) Ordinance 58-O-11, Amending City Code Section 1-6-2 to Authorize the Mayor to Solemnize Marriages and Solemnize and Certify Civil Unions

Staff recommends approval of Ordinance 58-O-11, which amends City Code Section 1-6-2 regarding the Mayor's powers and duties. The Mayor will request suspension of the Rules so that the Ordinance may be introduced and adopted.

Ald. Rainey moved and Ald. Grover seconded that A7 be approved. A voice vote was taken and it was approved.

(A8) Ordinance 59-O-11: Approval of General Obligation Bond Issue

Staff recommends approval of Ordinance 59-O-11 for the issuance of not-to-exceed amount of \$19,300,000 in 20-year tax-exempt General Obligation (G.O.) bonds. As has been done previously, the City uses a parameters ordinance that provides a not to exceed limit for the bonds set at \$19.3 million. The proposed \$19,300,000 debt issuance is comprised of G.O. bonds to be issued for the FY2011 Capital Improvements Program (\$9,120,000), the Sewer Fund (\$8,000,000) and refinancing of a portion of the Series 2003B bonds (\$2,120,000).

Ald. Rainey moved and Ald. Braithwaite seconded that A8 be approved. A voice vote was taken and it was approved 4 – 1. Ald. Burrus voted no.

(A9) Ordinance 60-O-11 Approving and Authorizing Revenue Bonds and Related Matters Thereto (Roycemore Conduit Financing)

Staff recommends approval of Ordinance 60-O-11 authorizing Revenue Bonds and related matters regarding Roycemore School conduit financing. Roycemore School has requested the City act as the conduit financing authority for their debt issuance. The City will not incur a liability to repay this debt in the event of a default by Roycemore. This debt will not appear in the City's financial balance sheet, but will appear as a note in our financial statements.

Ald. Grover asked how this was different from the Chiaravalle School transactions. M. Lyons said that it is identical other than they were smaller. Having no interest in the funds, the City has gone ahead with this, a conduit financing deal where they only use our name. There is no liability to the City, Ald. Burrus asked if the City will incur any costs and M. Lyons replied there is none. The staff will probably go through the 15K set aside to cover costs. Ald. Rainey asked why the City is doing this. Roycemore's other option was to go through a financing authority and that cost would be nearly double. Using the City will help move it forward faster.

Ald. Rainey moved and Ald. Grover seconded that A9 be approved. A voice vote was taken and it was approved.

(A10) Ordinance 42-O-11, Decreasing the Number of Class H Liquor Licenses Due to a Change in Ownership of Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 42-O-11, which amends Section 3-5-6-(H) of the City Code to decrease the number of Class H liquor licenses from 2 to 1 due to a change in ownership of Evanston 1st Liquors, 1019 Davis Street.

Ald. Rainey said she was asked the other day why Evanston 1st is so named. The answer is they were the first store authorized by the City to sell liquor.

Ald. Rainey moved and Ald. Burrus seconded that A10 be approved. A voice vote was taken and it was approved.

(A11) Ordinance 43-O-11, Increasing the Number of Class H Liquor Licenses to Permit Issuance to Evanston 1st Liquors

The Local Liquor Commissioner recommends adoption of Ordinance 43-O-11, which amends Section 3-5-6-(H) of the City Code to increase the number of Class H liquor licenses from 1 to 2 to permit issuance to Vishna Evanston Liquor, Inc., new owner of "Evanston 1st Liquors," 1019 Davis Street.

Ald. Rainey moved and Ald. Burrus seconded that A11 be approved. A voice vote was taken and it was approved.

IV. ITEMS FOR DISCUSSION

(APW1) Proposed Bike Racks and Shelters on Clark Street at Sherman Avenue and Central Street at Stewart Avenue

P. Schneider made this presentation with a Power Point show. He explained that this evening he wished to share ideas to expand bike parking with shelters in Evanston. These first plans are in conjunction with brick replacement projects. Starting on Clark Street, one parking space will be removed, a loss of approximately \$2300 per year. The sidewalk would be extended into that area for a bike rack that holds eight bikes and a shelter would be erected above it. The other proposed project is on Central Street at parking lot #4. The Power Point presentation showed the various styles of "parachute" shelters and their prices. P. Schneider said that the committee is looking for approval to move ahead with this project. He said that they have already advertised for the Clark Street project. If both these projects are approved, they will come back to Council for funding approval. Ald. Burrus asked if the cost of the shelters included installation. P. Schneider said it did, Ald. Burrus noted that they are proposing to take away a parking space downtown when there are already not enough spaces. She also felt the location was a bit odd when you see bikes chained to parking meters on Benson Avenue. What if more bike racks were scattered around town without the cost of the shelters for better immersion she asked. P. Schneider said that they were looking at these two areas since work is going to be done on them. The staff has also explored having a bike corral but space downtown is very limited. He agreed that there are many areas downtown to be viewed, especially those areas near METRA and CTA stations. Ald. Grover stated that there is no doubt that more bike racks are needed. The shelters would be a good visual to tell the bike rider where to go. Ald. Holmes voiced the opinion that at 19K per shelter, that was a lot of money. P. Schneider noted that there are some racks at train stops but more are needed. Ald. Grover said the Environmental Board has studied this. Ald. Burrus felt that choosing these two sites just because other work was scheduled sounded a little hollow. Clark Street she said is not where a student would rack his bike to go onto campus. It makes no sense she continued to give up a parking space and revenue just to try a new system. She believed that more thought needed to be given this project before moving ahead. M. Lyons agreed saying a location analysis would be helpful based on figures today. It should be priced with and without a shelter. He also felt the Northwestern (Student Government) should be asked where they would like to see bike racks. Ald. Rainey said that her constituents have asked for bike racks in garages. Then no shelter would be required. Maybe some could be added to those locations.

V. COMMUNICATIONS

VI. ADJOURNMENT

Ald. Grover motioned and Ald. Burrus seconded to adjourn. A voice vote was taken and the motion was approved at 7:20 p.m., June 27 2011.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Marty Lyons, Assistant City Manager
Richard Perry, Accounts Payable Coordinator

Subject: City of Evanston Payroll and Bills

Date: July 7, 2011

Recommended Action: Staff recommends approval of the city of Evanston Payroll and Bills List.

Summary:

Payroll – June 20, 2011 through July 3, 2011 \$2,684,653.53
(Includes employer portion of IMRF, FICA, and Medicare)

Bills List – July 12, 2011 \$2,606,592.55

| | |
|---|---------------------|
| General Fund Amount – Bills list | \$346,735.47 |
| General Fund Amount – Supplemental list | <u>\$ 14,142.00</u> |
| General Fund Total: | \$360,877.47 |

Credit Card Activity – Period End May 31, 2011 \$ 100,028.78

Attachments: Bills List; May Credit Card Transactions

CITY OF EVANSTON, IL
BILLS LIST
PERIOD ENDING 07/12/11

00100 GENERAL ACCOUNT

| 100 | GENERAL FUND | | | |
|-----------------------|--------------------------------------|------------------------------|--|-------------------|
| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | | AMOUNT |
| 100.21680 | RTA/CTA TRANSIT BENEFIT | *TRANSIT BENEFIT CARDS | | 1,078.65 |
| 100.22730 | BANK OF AMERICA COMMERCIAL CAR | *PURCHASING CARD MAY 2011 | | 100,028.78 |
| | | | | 101,107.43 |
| 1400 | CITY CLERK | | | |
| 1400.62509 | IMAGING OFFICE SYSTEMS INC | MAINT. AGREEMENT | | 852.50 |
| | | | | 852.50 |
| 1505 | CITY MANAGER | | | |
| 1505.62205 | PIONEER PRESS | RFP 12-27 | | 57.60 |
| | | | | 57.60 |
| 1525 | MISC. BUSINESS OPERATIONS | | | |
| 1525.66060 | KEEP EVANSTON BEAUTIFUL | ANNUAL SUPPORT PAYMENT | | 5,000.00 |
| | | | | 5,000.00 |
| 1535 | SUSTAINABILTY GRANT | | | |
| 1535.65125 | EVANSTON IMPRINTABLES,INC. | CLOTHING FOR EMPLOYEE | | 100.55 |
| | | | | 100.55 |
| 1705 | LEGAL ADMINISTRATION | | | |
| 1705.65095 | OFFICE DEPOT | OFFICE SUPPLIES | | 8.59 |
| 1705.62345 | CLERK OF THE CIRCUIT COURT | APPEARANCE FEE: 1200 PITNER | | 146.00 |
| 1705.62509 | HANSEN, ANJANA | Hearing officer services | | 1,740.00 |
| 1705.62509 | GREENSPAN, JEFFERY D | Hearing officer services | | 2,400.00 |
| 1705.62509 | EX, MITCHELL C. | Hearing officer services | | 2,130.00 |
| 1705.62509 | BRUNNER, SUSAN D | Hearing Officer Services | | 3,955.00 |
| 1705.65010 | CRAINS CHICAGO BUSINESS | SUBSCRIPTION CRAINS | | 169.90 |
| | | | | 10,549.49 |
| 1905 | ADM.SERVICES- GENERAL SUPPORT | | | |
| 1905.65095 | OFFICE DEPOT | OFFICE SUPPLIES - 2011 | | 94.49 |
| | | | | 94.49 |
| 1910 | FINANCE DIVISION - REVENUE | | | |
| 1910.65095 | OFFICE DEPOT | BLANKET PO FOR REVEUE OFFICE | | 78.88 |
| 1910.64541 | AZAVAR TECHNOLOGIES | CONTINGENCY PAYMENTS | | 986.34 |
| 1910.51620 | TOHORZ, ROBERT | REIMB. DID NOT CLOSE | | 835.00 |
| 1910.51600 | LUTTON, NANCY | LOT 39 3.0 MONTHS REFUND | | 36.00 |
| 1910.65095 | OFFICE DEPOT | BLANKET PO FOR REVEUE OFFICE | | 9.72 |
| | | | | 1,945.94 |
| 1929 | HUMAN RESOURCE DIVISION | | | |
| 1929.62512 | VOORHEES ASSOCIATES | EXECUTIVE RECRUIT FEES | | 6,384.36 |
| 1929.62274 | I/O SOLUTIONS, INC | POLICE RECRUITMENT | | 3,280.00 |
| | | | | 9,664.36 |
| 1932 | INFORMATION TECHNOLOGY DIVI. | | | |
| 1932.62380 | CHICAGO OFFICE TECHNOLOGY GROU | COPIER MAINT. AGREEMENT | | 3,119.09 |
| 1932.65615 | COMCAST CABLE | CABLE CHARGES | | 152.54 |
| 1932.65605 | SOUND INC. | MAINT. CONTRACT NEC 2400 | | 824.16 |
| 1932.62380 | US Bank | COPIER LEASE AGREEMENT | | 1,641.52 |

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 07/12/11

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|--|--------------------------------|-------------------|
| 1932.64505 | AT & T | MONTHLY CHARGES | 352.31 |
| 1932.64505 | CALL ONE | COMMUNICATIONS CHARGES | 7,449.58 |
| 1932.62250 | OUTSOURCE TECHNOLOGIES, LLC | EQUIPMENT REPAIRS | 305.00 |
| 1932.64540 | VERIZON WIRELESS (25505) | WIRELESS SERVICE | 261.77 |
| | | | 14,105.97 |
| 1940 | MISC. EXPENDITURES / BENEFITS | | |
| 1940.62706 | KAP SUM PROPERTIES | SALES TAX REVENUE SHARING | 114,382.12 |
| 1940.61510 | EAP CONSULTANTS, INC. | MONTHLY INVOICE | 1,027.24 |
| | | | 115,409.36 |
| 1941 | PARKING ENFORCEMENT & TICKETS | | |
| 1941.65095 | OFFICE DEPOT | BLANKET PO FOR OFFICE SUPPLIES | 38.14 |
| 1941.62451 | STEINER, CHRISTOPHER | TOW REFUND | 145.00 |
| 1941.52505 | KULALKOFSKY, ELIZABETH | TICKET REFUND | 10.00 |
| 1941.52505 | ALT, JANE | TICKET REFUND | 50.00 |
| 1941.52505 | DELANEY, CHRISTPHER J. | OVERPMNT PARKING TICKETS | 3.00 |
| | | | 246.14 |
| 2105 | PLANNING & ZONING | | |
| 2105.65010 | CRAINS CHICAGO BUSINESS | SUBSCRIPTION CRAINS | 97.95 |
| 2105.62205 | PIONEER PRESS | BLANKET PO FY2011 ZONING ADS | 32.80 |
| 2105.62205 | PIONEER PRESS | BLANKET PO FY2011 ZONING ADS | 23.20 |
| 2105.65095 | OFFICE DEPOT | BLANKET PO FOR FY 2011 | 40.10 |
| 2105.62285 | AARYNN/ALLYSSA TRUCKING | ZBA PACKETS COURIER SERV. | 34.99 |
| 2105.62205 | PIONEER PRESS | BLANKET PO FY2011 ZONING ADS | 41.60 |
| | | | 270.64 |
| 2115 | HOUSING CODE COMPLIANCE | | |
| 2115.62190 | TECHNOLOGY AGAINST GRAFFITI | GRAFFITI REMOVAL | 924.00 |
| 2115.62190 | GARRISON, LARRY | GRAFFITI REMOVAL | 240.00 |
| | | | 1,164.00 |
| 2126 | BUILDING INSPECTION SERVICES | | |
| 2126.62425 | ELEVATOR INSPECTION SERVICE | ELEVATOR INSPECTION | 425.00 |
| 2126.62425 | ELEVATOR INSPECTION SERVICE | ELEVATOR INSPECTION | 160.00 |
| 2126.62425 | ELEVATOR INSPECTION SERVICE | ELEVATOR INSPECTION | 25.00 |
| | | | 610.00 |
| 2205 | POLICE ADMINISTRATION | | |
| 2205.62210 | MSF GRAPHICS, INC. | HIRBACK CARDS | 63.25 |
| 2205.65040 | LAPORT INC | JANITORIAL SUPPLIES | 516.64 |
| 2205.65040 | LAPORT INC | JANITORIAL SUPPLIES | 118.62 |
| 2205.64015 | NICOR 0632 | MONTHLY CHARGES | 199.30 |
| | | | 897.81 |
| 2210 | PATROL OPERATIONS | | |
| 2210.65020 | CHICAGO BADGE & INSIGNIA | REPAIR/REFINISH BADGES | 44.00 |
| 2210.65020 | J. G. UNIFORMS, INC | BODY ARMOR | 748.00 |
| | | | 792.00 |
| 2225 | SOCIAL SERVICES BUREAU | | |
| 2225.62370 | ANDERSON, JONAH | YOUTH OUTREACH 6/13-24 | 1,104.00 |
| 2225.62370 | THOMAS, JONATHAN | YOUTH OUTREACH 6/13-24 | 1,104.00 |
| | | | 2,208.00 |

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 07/12/11

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|--------------------------------------|--------------------------------|-----------------|
| 2240 | POLICE RECORDS | | |
| 2240.65095 | OFFICE DEPOT | FY 2011 OFFICE SUPPLIES | 27.21 |
| | | | 27.21 |
| 2255 | OFFICE-PROFESSIONAL STANDARDS | | |
| 2255.61055 | NET TRANSCRIPTS, INC. | TRANSCRIPTS | 407.40 |
| 2255.61055 | NET TRANSCRIPTS, INC. | TRANSCRIPTS | 119.70 |
| | | | 527.10 |
| 2260 | OFFICE OF ADMINISTRATION | | |
| 2260.62295 | PONTARELLI, SUSAN | REIMB MEALS WOMEN IN CORRECTIO | 88.00 |
| 2260.62295 | EVANSTON ATHLETIC CLUB | FITNESS MAY 2011 | 477.00 |
| 2260.62295 | PRATT, PANDORA | REIMB. WOMEN IN CORRECTIONS | 88.00 |
| 2260.62295 | FAISON, JEFFREY | REIMB MEALS INSTR. PROGRAM | 36.00 |
| 2260.62295 | WRIGHT, JODY | REIMB. MEALS SEARCH/SEIZURE | 36.00 |
| 2260.62295 | BUSH, JOSEPH T | REIMB. MEALS/INTERROGATION CLS | 48.00 |
| | | | 773.00 |
| 2270 | TRAFFIC BUREAU | | |
| 2270.65125 | NEWMAN, LOUIS | TOW REFUND | 185.00 |
| | | | 185.00 |
| 2275 | COMMUNITY STRATEGIC BUREAU | | |
| 2275.61055 | RING, MARIANNE | P.S.T. 6/20-26 | 952.00 |
| 2275.61055 | RING, MARIANNE | P.S.T. 6/13-17 | 1,224.00 |
| | | | 2,176.00 |
| 2280 | ANIMAL CONTROL | | |
| 2280.65025 | PETSMART | KITTY LITTER | 69.92 |
| | | | 69.92 |
| 2305 | FIRE MGT & SUPPORT | | |
| 2305.64015 | NICOR 0632 | MONTHLY CHARGES | 151.08 |
| 2305.64015 | NICOR 0632 | MONTHLY CHARGES | 200.10 |
| 2305.64015 | NICOR 0632 | MONTHLY CHARGES | 199.31 |
| | | | 550.49 |
| 2407 | HEALTH SERVICES ADMIN | | |
| 2407.65095 | OFFICE DEPOT | OFFICE DEPOT | 9.34 |
| 2407.65095 | OFFICE DEPOT | OFFICE DEPOT | 198.83 |
| | | | 208.17 |
| 2425 | DENTAL SERVICES | | |
| 2425.62521 | ILLINOIS EMERGENCY MANAGEMENT | RADIATION MACHINE REGIST. FEE | 35.00 |
| 2425.65075 | PATTERSON DENTAL SUPPLY, INC. | DENTAL EQUIP. REPAIR | 414.00 |
| | | | 449.00 |
| 2440 | VITAL RECORDS | | |
| 2440.65095 | MSF GRAPHICS, INC. | BIRTH CERTIFICATES | 1,168.00 |
| | | | 1,168.00 |
| 2610 | MUNICIPAL SERVICE CENTER | | |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 123.75 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 117.95 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 143.25 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 140.50 |

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 07/12/11

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|--|--------------------------------|-----------------|
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 68.50 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 54.30 |
| 2610.65090 | DEPENDABLE FIRE EQUIPMENT INC. | ANNUAL FIRE EXTINGUISHER MAINT | 623.80 |
| 2610.62518 | FOX VALLEY FIRE & SAFETY | MAINT. SERV CTR FIRE ALARM | 1,270.00 |
| 2610.65040 | LAPORT INC | JANITORIAL SUPPLIES | 584.50 |
| 2610.62205 | PIONEER PRESS | ADVERTISING BID FOR ROCK SALT | 59.20 |
| 2610.62205 | PIONEER PRESS | AD FOR BID 12-33 FOR CONCRETE | 56.00 |
| 2610.62205 | PIONEER PRESS | AD FOR ASPHALT BID 12-34 | 56.00 |
| 2610.65020 | UNIFORMS TO YOU | RETURNED TSHIRTS | 97.75- |
| 2610.65050 | LEMOI HARDWARE | LATEX GLOVES | 20.57 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 97.75 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 136.75 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 129.50 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 137.25 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 133.20 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 122.25 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 132.15 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 119.75 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 133.55 |
| 2610.65020 | UNIFORMS TO YOU | ASFCME UNIFORM PURCHASE | 168.75 |
| | | | 4,531.47 |
| 2630 | TRAFFIC ENGINEERING | | |
| 2630.62210 | PIONEER PRESS | YELLOW LINE NOTICE PUBLICATION | 56.00 |
| | | | 56.00 |
| 2640 | TRAF. SIG. & ST. LIGHT. MAINT | | |
| 2640.64006 | MARTINEZ, EFRAIN | ALLEY LIGHT REIMB. PROG. | 137.72 |
| 2640.64008 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 27.85 |
| 2640.64006 | COMED | MONTHLY CHARGES | 31.27 |
| 2640.64006 | COMED | MONTHLY CHARGES | 609.96 |
| 2640.64006 | ANDRUS, LOIS | ALLEY LIGHT REIMB. PROG. | 65.58 |
| | | | 872.38 |
| 2665 | STREETS AND SANITATION ADMINIS | | |
| 2665.65095 | OFFICE DEPOT | OFFICE SUPPLIES FY2011 | 77.56 |
| | | | 77.56 |
| 2670 | STREET AND ALLEY MAINTENANCE | | |
| 2670.65055 | OZINGA CHICAGO RMC, INC. | READY MIX CONCRETE | 1,475.00 |
| 2670.65055 | HEALY ASPHALT | HOT MIX APSHALT PURCHASE 2011 | 338.86 |
| 2670.65055 | HEALY ASPHALT | HOT MIX APSHALT PURCHASE 2011 | 621.15 |
| 2670.65055 | HEALY ASPHALT | HOT MIX APSHALT PURCHASE 2011 | 216.96 |
| 2670.65055 | HEALY ASPHALT | HOT MIX APSHALT PURCHASE 2011 | 291.36 |
| | | | 2,943.33 |
| 2690 | RESIDENTIAL RECYCLING COL | | |
| 2690.65125 | CRESTLINE CO. INC. | GROCERY TOTE | 198.00 |
| | | | 198.00 |
| 2805 | CHILDREN'S SERVICES | | |
| 2805.65641 | RECORDED BOOKS INC. | JUV AV | 618.20 |
| 2805.65630 | BAKER & TAYLOR | JUV PRINT | 387.84 |

CITY OF EVANSTON, IL

BILLS LIST

PERIOD ENDING 07/12/11

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|------------------------------|------------------|------------------|
| 2805.65630 | BAKER & TAYLOR | JUV PRINT | 193.92 |
| 2805.65641 | RANDOM HOUSE INC | JUV A/V | 65.60 |
| 2805.65630 | BAKER & TAYLOR | JUV PRINT | 394.55 |
| | | | 1,660.11 |
| 2806 | ADULT SERVICES | | |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 210.00 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 70.00 |
| 2806.65641 | BBC AUDIOBOOKS AMERICA | ADULT AV | 8.00 |
| 2806.65641 | RANDOM HOUSE INC | ADULT AV | 138.75 |
| 2806.65641 | RANDOM HOUSE INC | YA A/V | 80.00 |
| 2806.65641 | RECORDED BOOKS INC. | ADULT AV | 2,029.40 |
| 2806.65641 | RECORDED BOOKS INC. | ADULT AV | 99.00 |
| 2806.65641 | BAKER & TAYLOR | ADULT AV | 40.87 |
| 2806.65641 | BAKER & TAYLOR ENTERTAINMENT | ADULT AV | 66.03 |
| 2806.65641 | BAKER & TAYLOR ENTERTAINMENT | ADULT AV | 44.02 |
| 2806.65641 | BAKER & TAYLOR ENTERTAINMENT | ADULT AV | 102.09 |
| 2806.65641 | BAKER & TAYLOR ENTERTAINMENT | ADULT AV | 250.00 |
| 2806.65630 | BAKER & TAYLOR | YA PRINT | 237.12 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 532.52 |
| 2806.65630 | BAKER & TAYLOR | YA PRINT | 574.98 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 400.12 |
| 2806.65630 | BAKER & TAYLOR | YA PRINT | 316.45 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 104.16 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 870.53 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 43.91 |
| 2806.65630 | BRODART COMPANY | ADULT PRINT | 40.97 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 133.92 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 141.69 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 113.26 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 2,456.27 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 10.00 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 201.01 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 96.37 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 83.95 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 568.58 |
| 2806.65630 | BAKER & TAYLOR | ADULT PRINT | 80.00 |
| 2806.65630 | BARNES & NOBLE.COM | ADULT PRINT | 20.78 |
| 2806.65630 | BARNES & NOBLE.COM | ADULT PRINT | 94.23 |
| 2806.65630 | BARNES & NOBLE.COM | ADULT PRINT | 59.96 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 55.58 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 27.79 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 50.05 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 49.17 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 50.05 |
| 2806.65630 | GALE GROUP | ADULT PRINT | 94.57 |
| 2806.62340 | GALE GROUP | ONLINE DATABASES | 1,941.17 |
| 2806.65641 | RECORDED BOOKS INC. | ADULT AV | 43.90 |
| | | | 12,631.22 |

2835 TECHNICAL SERVICES

CITY OF EVANSTON, IL

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|------------------------------------|--------------------------------|-----------------|
| 2835.65100 | SHOPPER, INC. | TECH SERV. OFFICE SUPPLIES | 317.71 |
| 2835.65100 | HIGHSMITH CO., INC. | OFFICE SUPPLIES | 41.36 |
| | | | 359.07 |
| 2840 | MAINTENANCE | | |
| 2840.65050 | BATTERYSHARKS | SIGNS BATTERY REPLACEMENT | 845.40 |
| 2840.65040 | CINTAS #769 | MAT SERVICE | 57.69 |
| | | | 903.09 |
| 2845 | ADMINISTRATION | | |
| 2845.65095 | OFFICE DEPOT | FY2011 P.O. BLANKET ORDER | 94.92 |
| 2845.62210 | ALLEGRA PRINT & IMAGING | PRINTING | 557.00 |
| | | | 651.92 |
| 3010 | REC. BUS. & FISCAL MGMT | | |
| 3010.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 80.27 |
| 3010.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 21.99 |
| 3010.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 54.21 |
| 3010.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 36.99 |
| 3010.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 21.46 |
| | | | 214.92 |
| 3020 | RECREATION GENERAL SUPPORT | | |
| 3020.65125 | MITY-LITE INC. | RT3096 TABLES 30"X96" | 1,856.00 |
| | | | 1,856.00 |
| 3025 | PARK UTILITIES | | |
| 3025.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 1,717.86 |
| 3025.64005 | COMED | MONTHLY CHARGES | 192.18 |
| 3025.64005 | COMED | MONTHLY CHARGES | 34.53 |
| 3025.64005 | COMED | MONTHLY CHARGES | 130.37 |
| 3025.64005 | COMED | MONTHLY CHARGES | 27.09 |
| 3025.64005 | COMED | MONTHLY CHARGES | 241.81 |
| 3025.64005 | COMED | MONTHLY CHARGES | 1,399.45 |
| 3025.64005 | COMED | MONTHLY CHARGES | 34.32 |
| 3025.64005 | COMED | MONTHLY CHARGES | 17.86 |
| 3025.64005 | COMED | MONTHLY CHARGES | 309.71 |
| | | | 4,105.18 |
| 3030 | CROWN COMMUNITY CENTER | | |
| 3030.62505 | PAR-KING NORTH | SPORTS CAMP FIELD TRIP | 108.00 |
| 3030.62375 | JEAN'S GREENS, INC. | PLANT SERVICE JUNE 2011 | 50.00 |
| 3030.62505 | FONSECA MARTIAL ARTS | PAYMENT FOR SERVICES | 6,182.40 |
| 3030.62505 | FIEBIG, ESTHER | INSTR. YOUTH DANCE CLASSES | 120.00 |
| 3030.62505 | FIEBIG, ESTHER | YOUTH DANCE CLASS INSTRUCTION | 120.00 |
| 3030.62505 | KANTOR, GARY | INSTR. MAGIC CLASS | 56.00 |
| 3030.62505 | LOCKETT, LAMAR | INSTR. ADULT DANCE | 60.00 |
| 3030.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 43.32 |
| | | | 6,739.72 |
| 3035 | CHANDLER COMMUNITY CENTER | | |
| 3035.62507 | CLASSIC BOWL | BOWLING FIELD TRIP SPORT CAMP | 201.40 |
| 3035.62507 | PAR-KING NORTH | FIELD TRIP SPORTS CAMP DEPOSIT | 400.00 |
| 3035.65040 | LAPORT INC | 2011 BLANKET PO JANITORAL | 49.84 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|------------------------------------|--------------------------------|-----------------|
| 3035.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 1,181.27 |
| 3035.65110 | EVANSTON IMPRINTABLES,INC. | 2011 CAMP TSHIRTS CHANDLER | 770.00 |
| 3035.62505 | UNGER, DIANA | FENCING INSTRUCTION FOR | 1,195.74 |
| 3035.62507 | BICKER BROS, INC DBA NOVELTY G | MINI GOLF OUTING | 234.00 |
| 3035.62507 | BICKER BROS, INC DBA NOVELTY G | SPORTS CAMP FIELD TRIP | 338.00 |
| 3035.62507 | CLASSIC BOWL | SPORTS CAMP FIELD TRIP | 192.40 |
| 3035.62507 | CLASSIC BOWL | SPORTS CAMP FIELD TRIP | 125.80 |
| 3035.62507 | CLASSIC BOWL | SPORTS CAMP FIELD TRIP | 136.90 |
| 3035.62507 | LASER QUEST | SPORTS CAMP FIELD TRIP | 234.00 |
| 3035.62507 | LASER QUEST | SPORTS CAMP FIELD TRIP | 370.50 |
| 3035.62507 | LASER QUEST | SPORTS CAMP FIELD TRIP | 429.00 |
| 3035.64015 | NICOR 0632 | MONTHLY CHARGES | 145.25 |
| 3035.62507 | LASER QUEST | SPORTS CAMP FIELD TRIP | 429.00 |
| 3035.62507 | CLASSIC BOWL | PEEWEE SPORT CAMP FIELD TRIP | 192.40 |
| | | | 6,625.50 |
| 3040 | FLEETWOOD JOURDAIN COM CT | | |
| 3040.65080 | COCA-COLA ENTERPRISES LAKESHOR | VENDING RESALE | 1,085.20 |
| 3040.65110 | FITNESS WEAR, INC. | CAMP TSHIRTS | 222.50 |
| 3040.65110 | FITNESS WEAR, INC. | STAFF TSHIRTS | 44.55 |
| 3040.65110 | FITNESS WEAR, INC. | FJCC SUMMER BASKETBALL | 1,881.00 |
| 3040.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 2,527.89 |
| 3040.65040 | LAPORT INC | JANITORIAL SUPPLIES | 236.32 |
| 3040.65110 | FITNESS WEAR, INC. | BASKETBALL NUMBERS | 472.50 |
| 3040.65110 | FITNESS WEAR, INC. | CAMP TSHIRTS | 1,156.75 |
| | | | 7,626.71 |
| 3045 | FLEETWOOD/JOURDAIN THEATR | | |
| 3045.62511 | SANDERS, SEAN | DESIGN/CHOREOG. -FIVE GUYS | 350.00 |
| 3045.62511 | LENIHAN, TIM | MUSICAL SCORE 5 GUYS MOE | 1,000.00 |
| 3045.62511 | PERRIN, JAMES T. | FJT PERFORMER 5 GUYS MOE | 240.00 |
| 3045.62511 | LENIHAN, TIM | PYMNT 2-MUSICAL SCORE 5GUYSMOE | 1,100.00 |
| 3045.62511 | PERRIN, JAMES T. | PYMT 2 5GUYSMOE PERFORMER | 300.00 |
| 3045.62511 | MILLER, ALLISON | STAGE MANAGE 5GUYSMO 5/16-6/23 | 1,210.00 |
| 3045.62511 | HANSON, DREW | PERFORMER YOUTH STAGE CUSTER | 300.00 |
| 3045.62511 | HORTON, GLADYS | DJ YOUTH ACTIVITY 6-18 | 300.00 |
| 3045.62511 | PATTERSON, DEVIN | PERFORMER YOUTH STAGE CUSTER | 300.00 |
| 3045.62511 | KELLY, FORREST C. | SOUND ENGNR. YOUTH STAGE CUST | 150.00 |
| 3045.62511 | WELLS, THOMAS | SHAKESPEARE INSTRUCTION | 200.00 |
| | | | 5,450.00 |
| 3050 | RECREATION OUTREACH PROGRAM | | |
| 3050.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 64.72 |
| | | | 64.72 |
| 3055 | LEVY CENTER | | |
| 3055.61062 | ST. MORITZ SECURITY SERVICES, | SECURITY PRIVATE RENTAL | 409.50 |
| 3055.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 5,041.98 |
| 3055.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 37.08 |
| 3055.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 20.91 |
| 3055.62505 | ADBRIDON CORP. | SPANISH CLASS INSTRUCTION | 355.00 |
| 3055.62210 | ALLEGRA PRINT & IMAGING | 2011 BLANKET PO PRINTING | 575.00 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|--------------------------------------|--------------------------------|------------------|
| 3055.64015 | NICOR 0632 | MONTHLY CHARGES | 246.50 |
| 3055.65095 | OFFICE DEPOT | 2011 BLANKET PO OFFICE | 24.39 |
| | | | 6,710.36 |
| 3080 | BEACHES | | |
| 3080.65045 | FEDEX KINKO'S - CAS | PRINT, TRIM & NUMBER 500 BEACH | 34.55 |
| 3080.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 131.54 |
| 3080.64015 | NICOR 0632 | MONTHLY CHARGES | 62.84 |
| | | | 228.93 |
| 3095 | CROWN ICE RINK | | |
| 3095.65080 | COCA-COLA ENTERPRISES LAKESHOR | VENDING RESALE | 555.30 |
| 3095.62245 | JORSON & CARLSON | ICE SCRAPER SHARPENED | 33.00 |
| 3095.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 9,897.14 |
| 3095.65110 | MITY-LITE INC. | RT3096 TABLES 30"X96" | 1,670.40 |
| 3095.62375 | JEAN'S GREENS, INC. | PLANT SERVICE JUNE 2011 | 50.00 |
| 3095.65095 | ILLINOIS PAPER COMPANY | PAPER | 216.60 |
| 3095.65040 | LAPORT INC | 2011 BLANKET PO JANITORIAL | 111.80 |
| | | | 12,534.30 |
| 3100 | SPORTS LEAGUES | | |
| 3100.62508 | MEYER, HAL | UMPIRE FEES | 150.00 |
| 3100.62508 | DANIELS, GARRY | UMPIRE FEE | 550.00 |
| 3100.62508 | BROOKS, MARVIN | UMPIRE FEE | 540.00 |
| | | | 1,240.00 |
| 3205 | COMMUNITY RELATIONS | | |
| 3205.65090 | HY-TEST SAFETY SHOE SERVICE | SAFETY EQMNT-YOUTH SERV. TEAM | 1,448.55 |
| | | | 1,448.55 |
| 3510 | HORTICULTURAL MAINTENANCE | | |
| 3510.65015 | COMMERCIAL MAINTENANCE CHEMICA | GRAFFITI REMOVAL | 365.50 |
| 3510.65055 | LEMOI HARDWARE | SANDPAPER | 3.35 |
| 3510.65015 | CERTIFIED LABORATORIES | STING AEROSOL | 380.83 |
| | | | 749.68 |
| 3520 | DUTCH ELM DISEASE CONTROL | | |
| 3520.62385 | BERK, JEROME | HAZARD TREE REMOVAL REIMB. | 45.00 |
| | | | 45.00 |
| 3535 | DUTCH ELM INOCULATION PROGRAM | | |
| 3535.62496 | JOHNSON TREE EXPERTS | FUNGICIDE PREVENTION DUTCH ELM | 83,950.65 |
| | | | 83,950.65 |
| 3605 | ECOLOGY CENTER | | |
| 3605.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 365.68 |
| 3605.64015 | NICOR 0632 | MONTHLY CHARGES | 56.99 |
| 3605.62495 | ANDERSON PEST CONTROL | PEST CONTROL | 56.75 |
| | | | 479.42 |
| 3710 | NOYES CULTURAL ARTS CTR | | |
| 3710.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 1,619.94 |
| | | | 1,619.94 |
| 3720 | CULTURAL ARTS PROGRAMS | | |
| 3720.65095 | WINDY CITY PRESS | #10 WINDOWED ENVELOPES WITH | 62.00 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|----------------------------------|--------------------------------|-------------------|
| | | | 62.00 |
| 3723 | NCAP - ARTS CAMP | | |
| 3723.62511 | KABABIK, MARY | RENAISSANCE DANCE INSTRUCTION | 850.00 |
| 3723.62511 | KABABIK, MARY | PRINCESS CAMP ENTERTAINMENT | 250.00 |
| | | | 1,100.00 |
| 3727 | NCAP - ETHNIC FESTIVAL | | |
| 3727.62509 | RIVERA, GUILLERMO | ART WORKSHOP EAF | 375.00 |
| 3727.62511 | ASIAN IMPROV ARTS MIDWEST | PERFORMANCE EAF | 750.00 |
| 3727.62511 | RAY, MICHAEL | STAGE MANGR. EAF | 300.00 |
| 3727.62509 | LADEN, BLAIR | ARTIST DEMONSTRATOR EAF | 375.00 |
| 3727.62509 | GLOBAL EXPLORERS KIDS | ARTIST DEMONSTRATOR EAF | 375.00 |
| 3727.62509 | GLOBAL EXPLORERS KIDS | ARTIST DEMONSTRATOR EAF | 375.00 |
| 3727.62509 | SMITH, ROBERT C. | ARTIST DEMONSTRATOR EAF | 350.00 |
| 3727.62511 | SOUL CREATIONS | PERFMNC. EAF | 1,000.00 |
| 3727.62511 | SHAH, SHIRISH | ETHNIC ARTS FEST PERFORMANCE | 1,000.00 |
| 3727.62511 | BHARADWAJ, SANDEEP | PERFMNC. EAF | 125.00 |
| 3727.62511 | BORGES, IIDA | PERFMNC. EAF | 300.00 |
| 3727.62511 | EVANSTON SCOTTISH COUNTRY DANC | PERFMNC. EAF | 400.00 |
| | | | 5,725.00 |
| 3733 | NCAP - STARLIGHT CONCERTS | | |
| 3733.62511 | HATTIS, CYNTHIA | STARLIGHT CONCERT PERFMCE 6-21 | 400.00 |
| 3733.62511 | WILLIAMS, EDWARD | STARLIGHT CONCERT PERFMCE 6-23 | 900.00 |
| 3733.62511 | GOEPNER, JAY | STARLIGHT CONCERT BEATLE BROS | 1,000.00 |
| | | | 2,300.00 |
| 3734 | NCAP - THE GALLERY | | |
| 3734.62210 | SERAPH DIGITAL, INC. | NOYES ENCAUSTIC EXPL. PCARDS | 250.00 |
| | | | 250.00 |
| 3735 | NCAP - YOUNG ARTIST | | |
| 3735.62511 | PINSKY, LEA | GUEST ARTIST YAP | 200.00 |
| | | | 200.00 |
| 3806 | CIVIC CENTER SERVICES | | |
| 3806.62225 | ANDERSON PEST CONTROL | PEST CONTROL | 422.00 |
| | | | 422.00 |
| | | | 447,842.90 |
| 00190 | HPRP GRANT FUND | | |
| 4901 | HPRP GRANTS | | |
| 4901.63161 | MCGAW YMCA | *REPLACES CHK 380582 | 4,060.00 |
| 4901.63157 | CONNECTIONS FOR THE HOMELESS | *HPRP RAPID RE-HOUSING SERV. | 19,440.00 |
| 4901.63160 | CONNECTIONS FOR THE HOMELESS | DRAWDWN REQUEST | 33,910.79 |
| 4901.63160 | CONNECTIONS FOR THE HOMELESS | DRAWDWN REQUEST | 8,099.00 |
| 4901.63158 | CONNECTIONS FOR THE HOMELESS | MAY 2011 REPORTING | 129.10 |
| 4901.63162 | CONNECTIONS FOR THE HOMELESS | HPRP YMCA | 720.00- |
| 4901.63156 | CONNECTIONS FOR THE HOMELESS | MAY 2011 FINANCE/REVIEW | 167.26 |
| 4901.63157 | CONNECTIONS FOR THE HOMELESS | MAY 2011 FINANCE/REVIEW | 253.20 |
| 4901.63161 | CONNECTIONS FOR THE HOMELESS | HPRP YMCA | 3,860.00 |
| 4901.63162 | CONNECTIONS FOR THE HOMELESS | HPRP YMCA | 720.00 |
| 4901.63161 | CONNECTIONS FOR THE HOMELESS | HPRP YMCA | 3,860.00- |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|------------------------------------|--------------------------------|-------------------|
| 4901.63157 | CONNECTIONS FOR THE HOMELESS | MAY 2011 CASE MANGMNT | 1,080.00 |
| | | | 67,139.35 |
| | | | 67,139.35 |
| 00200 | MOTOR FUEL TAX FUND | | |
| 5148 | 2011 MFT STREET RESURFACING | | |
| 5148.65515 | SCHROEDER ASPHALT SERVICES, IN | MFT RESURFACING PROJECT | 302,898.93 |
| | | | 302,898.93 |
| | | | 302,898.93 |
| 00205 | EMERGENCY TELEPHONE SYSTEM | | |
| 5150 | EMERGENCY TELEPHONE SYSTM | | |
| 5150.62509 | SUNGARD PUBLIC SECTOR, INC. | COMPUTR AIDED DISPATCH, CRIMES | 58,515.00 |
| 5150.62509 | IRON MOUNTAIN OSDP | BLANKET P.O. FOR OFF-SITE DATA | 292.88 |
| 5150.64505 | AT & T | MONTHLY CHARGES | 6,900.59 |
| 5150.64505 | AT & T 8100 | MONTHLY CHARGES | 43.25 |
| | | | 65,751.72 |
| | | | 65,751.72 |
| 00215 | CDBG FUND | | |
| 5205 | TARGETED CODE ENFORCEMENT | | |
| 5205.62770 | TGF ENTERPRISES, INC. | CASE 10-2671 1632 FOWLER | 60.00 |
| 5205.62770 | TGF ENTERPRISES, INC. | CASE 11-0565 1615 FOWLER | 49.00 |
| 5205.62770 | TGF ENTERPRISES, INC. | CASE 08-1770 1319 MCDANIEL | 55.00 |
| 5205.62770 | TGF ENTERPRISES, INC. | CASE 11-1135 MOW/TRIM | 65.00 |
| 5205.62770 | TGF ENTERPRISES, INC. | CASE 10-0931 MOW/TRIM | 65.00 |
| 5205.62770 | TEPIC LANDSCAPING, INC. | CASE 09-0188 2004 LAKE ST | 25.00 |
| 5205.62770 | TEPIC LANDSCAPING, INC. | CASE 11-1160 1718 PAYNE | 80.00 |
| | | | 399.00 |
| 5220 | CDBG ADMINISTRATION | | |
| 5220.62205 | PIONEER PRESS | BLANKET PO FOR CDBG ADS | 144.00 |
| 5220.65095 | OFFICE DEPOT | BLANKET PO FY 2011 CDBG | 95.97 |
| | | | 239.97 |
| | | | 638.97 |
| 00220 | CD LOAN FUND | | |
| 5280 | SINGLE FAM REHAB PROGRAM | | |
| 5280.65535 | MOSHE CALAMARO & ASSOC | CASE SF1 10-11 1029 DARROW | 775.00 |
| | | | 775.00 |
| | | | 775.00 |
| 00225 | ECONOMIC DEVELOPMENT FUND | | |
| 5300 | ECON. DEVELOPMENT FUND | | |
| 5300.65522 | CMYK MEDIA GROUP, INC. | BUSINESS DIST. IMPROVMNTS-MAIN | 2,812.50 |
| 5300.62490 | COSTAR GROUP, INC. | POPERTY, COMPS/TENANT DATA | 12,729.00 |
| 5300.62490 | MOSHE CALAMARO & ASSOC | SITE OBSERV. 1711-19 CHURCH | 190.00 |
| 5300.62136 | MURAKISHI, MICHIO | ADVISORY SERVICES-REDEVELPMNT | 1,855.00 |
| 5300.62490 | CHICAGO TRIBUNE | 12-39 RFP ECONOMIC DEVELOPMENT | 550.00 |
| | | | 18,136.50 |
| | | | 18,136.50 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|---------------------------------------|--------------------------------|-------------------|
| 00240 | HOME FUND | | |
| 5430 | HOME FUND | | |
| 5430.62295 | POOLE, MARY ELLEN | REIMB. HUD TRAINING | 67.60 |
| | | | 67.60 |
| | | | 67.60 |
| 00300 | WASHINGTON NATL TIF DEBT SERV | | |
| 5476 | CAPITAL PROJ.-WASHINGTON TIF | | |
| 5476.62216 | MICHAEL CLAPPER STUDIOS | SHERMAN AVE PUBLIC ART PROJECT | 1,000.00 |
| | | | 1,000.00 |
| | | | 1,000.00 |
| 00330 | HOWARD RIDGE TIF | | |
| 5860 | HOWARD RIDGE TIF | | |
| 5860.64015 | NICOR 0632 | MONTHLY CHARGES | 15.51 |
| 5860.64015 | NICOR 0632 | MONTHLY CHARGES | 1,292.79 |
| | | | 1,308.30 |
| | | | 1,308.30 |
| 00415 | CAPITAL IMPROVEMENTS FUND | | |
| 415411 | JAMES PK IRRIGATION SYS IMPROV | | |
| 415411.62205 | CHICAGO TRIBUNE | LEGAL ADVERTISEMENT | 737.00 |
| | | | 737.00 |
| 415737 | EVANSTON DIGITAL CAMERA SYSTEM | | |
| 415737.65555 | DELL COMPUTER CORP. | MONITORS, COMPUTERS, LAPTOPS | 50.99 |
| 415737.65555 | DELL COMPUTER CORP. | MONITORS, COMPUTERS, LAPTOPS | 5,197.96 |
| 415737.65555 | DELL COMPUTER CORP. | MONITORS, COMPUTERS, LAPTOPS | 2,024.86 |
| 415737.65555 | DELL COMPUTER CORP. | MONITORS, COMPUTERS, LAPTOPS | 935.20 |
| | | | 8,209.01 |
| 415857 | STREET RESURFACING | | |
| 415857.65515 | CHICAGO TRIBUNE | AD FOR CLARK STREET SIDEWALK & | 759.00 |
| | | | 759.00 |
| 416001 | INFORMATION TECHNOLOGY | | |
| 416001.65555 | AT & T | CISCO WIRELESS ACCESS POINTS | 2,285.65 |
| 416001.65555 | CDW GOVERNMENT INC. | BARRACUDA MESSAGE ARCHIVER | 10,997.34 |
| 416001.65555 | CDW GOVERNMENT INC. | BARRACUDA MESSAGE ARCHIVER | 1,973.54 |
| | | | 15,256.53 |
| 416136 | EECBGRANT-STREET LIGHT UPGRADE | | |
| 416136.65515 | HECKER AND COMPANY INC. | DAVIT ARM STREET LIGHT FIXTURE | 83,721.00 |
| | | | 83,721.00 |
| 416137 | 1817 CHURCH STREET | | |
| 416137.65510 | CHICAGO SCAFFOLDING, INC. | CANOPY RENTAL | 245.00 |
| | | | 245.00 |
| | | | 108,927.54 |
| 00420 | SPEC ASSESS CAP PROJECT FUND | | |
| 6365 | SPECIAL ASSESSMENT | | |
| 6365.65515 | PIONEER PRESS | Advertisement Blanket PO of | 118.40 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------------------------|----------------------------------|--------------------------------|------------------|
| 6365.65515 | PIONEER PRESS | Advertisement Blanket PO of | 92.80 |
| | | | 211.20 |
| | | | 211.20 |
| 00505 PARKING SYSTEM FUND | | | |
| 7005 | PARKING SYSTEM MGT | | |
| 7005.65095 | OFFICE DEPOT | BLANKET PO FOR OFFICE SUPPLIES | 90.90 |
| 7005.53455 | LUTTON, NANCY | LOT 39 3.0 MONTHS REFUND | 114.00 |
| 7005.68205 | ILLINOIS SECRETARY OF STATE, V | VEHICLE INFO RENEWAL 2011 | 500.00 |
| | | | 704.90 |
| 7015 | PARKING LOTS & METERS | | |
| 7015.62230 | TOTAL PARKING SOLUTIONS, INC. | MAINTENANCE | 12,824.00 |
| 7015.53500 | COOK COUNTY COLLECTOR | *PARKING TAX-MAY 2011 | 237.60 |
| 7015.62230 | J. GILL AND COMPANY | PARKING LOT 60 REPAIR | 27,018.00 |
| | | | 40,079.60 |
| 7025 | CHURCH STREET GARAGE | | |
| 7025.53515 | KUOCK, TIM | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | MARINI, JILLIAN K. | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | WAUD, HALEY | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | WALLACE, ROBERT W. | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | BERMEO, JAIME | ACCESS CARD REFUND | 25.00 |
| 7025.62509 | REVCN TECHNOLOGIES, INC. | MAINTENANCE BILLING JULY 2011 | 2,650.00 |
| 7025.53515 | DOBKIN, SYDNE | ACCESS CARD REFUND | 25.00 |
| 7025.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 3,098.88 |
| 7025.62660 | INLAND AMERICAN RETAIL MANAGEM | MAINTENANCE- JUNE 2011 | 7,016.41 |
| 7025.53500 | COOK COUNTY COLLECTOR | *PARKING TAX-MAY 2011 | 3,334.57 |
| 7025.53515 | ROBERTS, SONYA | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | LEE, JANE | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | BERMAN, JARED | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | CHIN-YA, CHANG | ACCESS CARD REFUND | 50.00 |
| 7025.53515 | GREER, JONATHAN | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | CAYA, TERESA | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | GOTSDINER, JESSALYN | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | KIM, JASON | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | MCKEOWN, JOE | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | HART, CASSANDRA | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | ROGERS, COSBY | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | DUCHENEAUX, CLINT | ACCESS CARD REFUND | 25.00 |
| 7025.53515 | LESENGER, JAY | ACCESS CARD REFUND | 25.00 |
| 7025.64505 | CALL ONE | COMMUNICATIONS CHARGES | 935.50 |
| | | | 17,535.36 |
| 7036 | SHERMAN GARAGE | | |
| 7036.53515 | SWARTZ, PHIL | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | MONMA, ANNE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | GOODMAN, MICHELE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | BAASANKHUU, DELEGPIL | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | DUKES, MARE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | SHAMMOKA, RAMIZ | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | EDDINGTON, RICHARD | ACCESS CARD REFUND | 25.00 |

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|----------------|-----------------------------|-------------------------------|------------------|
| 7036.53515 | PETERSON, ASSATA N. | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | CIONI, KAREN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | GALLIZO, JESUS | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | AJANEE, ROZMIN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | GOFORTH, JAMES | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | KOONTZ, ANDREA | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | CAREY, KIRA | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | GIOVACCHINI, PAULA | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | FRIERSON, PHILLIP | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | HUDAK, MARTHA | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | JACOBS, JOE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | PATEL, PRATUYKSHABEN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | BLADE, CONSTANCE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | GHAFOOR, AMAN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | MESTER, ANNE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | INTERIMAGE, INC. | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | CULLEN, AMANDA | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | KARNES, EVAN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | BOGARD, ROBBIE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | CHEF'S STATION | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | STEWART, COLLEEN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | SALIN, NATALIE | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | HARRISON, BEAU | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | HUBBARD, WENDY | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | KOWALSKI, PETER | ACCESS CARD REFUND | 25.00 |
| 7036.62509 | REVCON TECHNOLOGIES, INC. | MAINTENANCE BILLING JULY 2011 | 7,510.00 |
| 7036.64505 | AT & T | MONTHLY CHARGES | 100.89 |
| 7036.64505 | CALL ONE | COMMUNICATIONS CHARGES | 1,866.65 |
| 7036.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 10,869.46 |
| 7036.53500 | COOK COUNTY COLLECTOR | *PARKING TAX-MAY 2011 | 3,869.91 |
| 7036.53515 | O'REILLY, RANDI | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | HUDGINS, JOSEPH CRAIG | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | MIKOLS, KELLY | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | MENDES, NATHAN | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | DAVIDSON, EMILY | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | BACHNER, JAMES | ACCESS CARD REFUND | 25.00 |
| 7036.53515 | ROLNIK, ASHLEY | ACCESS CARD REFUND | 25.00 |
| | | | 25,191.91 |
| 7037 | MAPLE GARAGE | | |
| 7037.53515 | JAIN, STASHA | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | BIRKEL, MARGARET | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | MACALDON, CHRISTOPHER | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | ROJEK, GRACE | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | NORD, MELANIE | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | LINDER, DAVID | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | KASPUALK, ADAM | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | POCH, KERIN | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | BLENNER, BENJAMIN | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | SIFUENTES, HUMBERTO | ACCESS CARD REFUND | 25.00 |

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| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|----------------|--------------------------------|--------------------------------|-------------------|
| 7037.62509 | REVCN TECHNOLOGIES, INC. | MAINTENANCE BILLING JULY 2011 | 5,036.00 |
| 7037.53515 | BUDER, NESSYAH | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | SMITH, DYAN | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | BRONSWICK, GAIL | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | LIANG, TRUMAN | ACCESS CARD REFUND | 25.00 |
| 7037.53515 | NORDHAUS, KIRSTIN | ACCESS CARD REFUND | 25.00 |
| 7037.53500 | COOK COUNTY COLLECTOR | *PARKING TAX-MAY 2011 | 3,028.16 |
| 7037.62509 | REVCN TECHNOLOGIES, INC. | FACEPLATE REPLACEMENT | 575.00 |
| 7037.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 5,862.95 |
| 7037.64505 | CALL ONE | COMMUNICATIONS CHARGES | 1,178.02 |
| | | | 16,055.13 |
| 7038 | DOWNTOWN TIF FUND | | |
| 7038.65515 | SCHROEDER & SCHROEDER INC | EMRG. LIBRARY STREETSCAPE | 12,557.50 |
| | | | 12,557.50 |
| | | | 112,124.40 |
| 00510 | WATER FUND | | |
| 510 | WATER FUND | | |
| 510.22700 | NOVEY, DONALD | WATER REFUND | 47.54 |
| 510.22700 | MIRKIN, BERNARD M.D. | WATER REFUND | 53.15 |
| 510.22700 | STUBBS, MELINDA & TIMOTHY | WATER REFUND | 217.98 |
| 510.22700 | COLLINSON, CRAIG | WATER REFUND | 58.76 |
| 510.22700 | WINTERS, ANNE | WATER REFUND | 419.79 |
| 510.22700 | DEVORE, AMANDA | WATER REFUND | 46.78 |
| 510.22700 | SHENO, HAVEL | WATER REFUND | 58.50 |
| 510.22700 | MOSKOW, LOYCE | WATER REFUND | 81.20 |
| 510.22700 | EVANSTON BOND & MORTGAGE | WATER REFUND | 95.10 |
| 510.22700 | MELENDEZ, ARECELY | WATER REFUND | 254.57 |
| 510.22700 | SLOMA, SUSAN | WATER REFUND | 47.54 |
| | | | 1,380.91 |
| 7100 | WATER GENERAL SUPPORT | | |
| 7100.53575 | FEDERAL EXPRESS CORP. | SHIPPING | 140.16 |
| 7100.53575 | FEDERAL EXPRESS CORP. | SHIPPING | 105.21 |
| 7100.53575 | FEDERAL EXPRESS CORP. | SHIPPING | 72.24 |
| 7100.65095 | OFFICE DEPOT | OFFICE SUPPLIES FOR FY 2011 | 92.22 |
| | | | 409.83 |
| 7105 | PUMPING | | |
| 7105.64005 | MID AMERICAN ENERGY COMPANY | MONTHLY CHARGES | 1,805.45 |
| 7105.64005 | PIONEER PRESS | LEGAL AD FOR BID - ELECTRICITY | 59.20 |
| 7105.64505 | CALL ONE | COMMUNICATIONS CHARGES | 129.49 |
| | | | 1,994.14 |
| 7110 | FILTRATION | | |
| 7110.62420 | METROPOLITAN WATER RECLAIMATIO | JULY USER CHARGE | 30,095.82 |
| 7110.62465 | UNDERWRITERS LABORATORIES INC. | 2011 Laboratory Testing | 10.00 |
| 7110.62465 | UNDERWRITERS LABORATORIES INC. | 2011 Laboratory Testing | 58.00 |
| | | | 30,163.82 |
| 7115 | DISTRIBUTION | | |
| 7115.65055 | NORTH SHORE TOWING | MOTOR CLUB TOW & HOOK | 65.00 |

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|----------------|---|--------------------------------|------------------|
| 7115.65055 | PIONEER PRESS | LEGAL AD FOR BID - 2011 DEBRIS | 56.00 |
| | | | 121.00 |
| 7120 | WATER METER MAINTENANCE | | |
| 7120.65070 | PIONEER PRESS | LEGAL AD FOR BID - 2011 METER | 59.20 |
| 7120.64540 | VERIZON WIRELESS (25505) | WIRELESS SERVICE | 428.99 |
| | | | 488.19 |
| | | | 34,557.89 |
| 00513 | WATER-DEPR, IMPROV & EXTENSION | | |
| 733113 | PUMP. STATON SWITCHGEAR REPAIR | | |
| 733113.62185 | RESTORATION TECHNOLOGIES, INC. | SWITCHGEAR EQUIP RESTORATIN | 28,000.00 |
| 733113.62185 | RESTORATION TECHNOLOGIES, INC. | ADDTL DECONTAMINATION | 9,261.26 |
| | | | 37,261.26 |
| | | | 37,261.26 |
| 00520 | SOLID WASTE FUND | | |
| 7690 | RESIDENTIAL RECYCLING COL | | |
| 7690.62415 | WELLS FARGO BANK- SWANCC | RECYCLING TRANSFER FEES | 5,059.28 |
| | | | 5,059.28 |
| | | | 5,059.28 |
| 00600 | FLEET SERVICES | | |
| 7705 | GENERAL SUPPORT | | |
| 7705.62340 | CHICAGO PARTS & SOUND, LLC | FORD REPAIR SOFTWARE | 2,099.00 |
| 7705.64505 | CALL ONE | COMMUNICATIONS CHARGES | 199.36 |
| | | | 2,298.36 |
| 7710 | MAJOR MAINTENANCE | | |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 96.00 |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 227.72 |
| 7710.65060 | HAVEY COMMUNICATIONS INC. | EMERGENCY LIGHTING | 5,394.65 |
| 7710.65060 | HAVEY COMMUNICATIONS INC. | EMERGENCY LIGHTING | 4,963.50 |
| 7710.65060 | INTERSTATE BATTERY OF NORTHERN | BLANKET PURCHASES-BATTERIES | 17.82 |
| 7710.65060 | INTERSTATE BATTERY OF NORTHERN | BLANKET PURCHASES-BATTERIES | 80.13 |
| 7710.65060 | NAPLETON'S NORTHWESTERN -CHRY | DODGE JEEP | 637.50 |
| 7710.65060 | POWER WASHING PROS. | ANNUAL POWER WASHING | 735.00 |
| 7710.65065 | WENTWORTH TIRE SERVICE | TIRES FOR CARS & TRKS | 903.00 |
| 7710.65060 | WIRFS INDUSTRIES INC. | ANNUAL INSPECTION & REPAIR | 9,199.81 |
| 7710.65060 | ZEIGLER CHEVROLET-SCHAUMBURG L | CHEVY PARTS & SERVICE | 491.02 |
| 7710.65060 | ZEIGLER CHEVROLET-SCHAUMBURG L | CHEVY PARTS & SERVICE | 99.90 |
| 7710.65060 | SUBURBAN ACCENTS, INC. | POLICE SHIELDS | 237.50 |
| 7710.65060 | SUBURBAN ACCENTS, INC. | VEHICLE STRIPING | 324.50 |
| 7710.65060 | P & G KEENE ELECTRICAL | MED. & HVY TRK. STARTERS | 83.60 |
| 7710.65060 | P & G KEENE ELECTRICAL | MED. & HVY TRK. STARTERS | 34.40 |
| 7710.65060 | BUCK BROTHERS, INC. | SHIFT CONTROL | 383.66 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | VALVE | 473.00 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | BRAKE PARTS | 88.66 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | BRAKE PARTS | 934.00 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | OIL PAN | 504.50 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | SHOE | 134.12 |
| 7710.65060 | CHICAGO INTERNATIONAL TRUCKS, | SWITCH | 11.87 |

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|----------------|--------------------------------|----------------------------|-----------|
| 7710.62355 | CINTAS #22 | UNIFORM SERVICE | 105.35 |
| 7710.62355 | CINTAS #22 | UNIFORM SERVICE | 105.35 |
| 7710.62355 | CINTAS #769 | MAT SERVICE | 117.20 |
| 7710.62355 | CINTAS #769 | MAT SERVICE | 117.20 |
| 7710.65060 | CUMBERLAND SERVICENTER | RESISTOR | 11.25 |
| 7710.65060 | DOUGLAS TRUCK PARTS | BX SCOTCH BRITE PADS | 29.53 |
| 7710.65060 | DOUGLAS TRUCK PARTS | LIFT CYLINDER | 228.46 |
| 7710.65060 | FLINK COMPANY | PLOW PARTS | 10,437.70 |
| 7710.65060 | FOSTER COACH SALES, INC. | HEATER SHUT OFF VALVE | 48.16 |
| 7710.65060 | GLOBAL EMERGENCY PRODUCTS, INC | TIE ROD LINK | 193.79 |
| 7710.65060 | GOLF MILL FORD | CORE RETURN | 75.00- |
| 7710.65060 | GOLF MILL FORD | CORE RETURN | 75.00- |
| 7710.65060 | GRAINGER, INC., W.W. | GAS CARD HOLDERS | 43.90 |
| 7710.65060 | GRAINGER, INC., W.W. | 12 FIRE EXTINGUISHERS | 304.56 |
| 7710.65060 | GRAINGER, INC., W.W. | RIVETS | 34.46 |
| 7710.65060 | GRAINGER, INC., W.W. | TAPE | 12.43 |
| 7710.65060 | GRAINGER, INC., W.W. | RIVETS | 62.33 |
| 7710.65060 | INLAND POWER GROUP | LUBE | 26.47 |
| 7710.65060 | INTERSTATE BATTERY OF NORTHERN | BATTERIES | 159.90 |
| 7710.65060 | INTERSTATE BATTERY OF NORTHERN | BATTERIES | 99.95 |
| 7710.65060 | LAWSON PRODUCTS, INC. | WASHERS/SCREWS | 167.99 |
| 7710.65060 | LEACH ENTERPRISES, INC. | DUST SHIELD | 141.30 |
| 7710.65060 | NORTH SHORE TOWING | TIRE CHANGE | 50.00 |
| 7710.65065 | POMP'S TIRE SERVICE, INC. | TIRE REPAIR | 35.00 |
| 7710.65065 | LEACH ENTERPRISES, INC. | TIRE REPAIR | 342.50 |
| 7710.65065 | LEACH ENTERPRISES, INC. | TIRE REPAIR | 36.00 |
| 7710.65065 | LEACH ENTERPRISES, INC. | TIRE REPAIR | 8,326.83 |
| 7710.65065 | LEACH ENTERPRISES, INC. | TIRE REPAIR | 461.51 |
| 7710.65065 | LEACH ENTERPRISES, INC. | TIRE REPAIR | 40.00 |
| 7710.65060 | RG SMITH EQUIPMENT COMPANY | TARP & HARDWARE | 1,728.37 |
| 7710.65060 | R.N.O.W., INC. | PUSH PULL OPERATOR | 316.86 |
| 7710.65060 | SHERMAN DODGE | ENGINE WORK-OUTSIDE REPAIR | 2,625.55 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 633.00 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 367.00 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 216.00 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 142.00 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 124.00 |
| 7710.65060 | SPEX HAND WASH - 1235 DODGE | CAR WASHES | 212.00 |
| 7710.65060 | SPRING ALIGN | OUTSIDE REPAIR | 1,426.82 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | ROTARY VALVE | 298.09 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | SWEEPER PARTS | 3,776.16 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | WATER SHUT-OFF VALVE | 18.44 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | WATER SHUT-OFF VALVE | 20.94 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | KIT, CLAMP | 88.74 |
| 7710.65060 | STANDARD EQUIPMENT COMPANY | KIT, CLAMP | 227.34 |
| 7710.65060 | SUNNYSIDE PARTS WAREHOUSE | SWITCH | 28.90 |
| 7710.65060 | SUNNYSIDE PARTS WAREHOUSE | OIL FILTERS-SQUAD CARS | 276.90 |
| 7710.65060 | SUNNYSIDE PARTS WAREHOUSE | BRAKE PARTS-SQUAD CARS | 758.44 |
| 7710.65060 | TERMINAL SUPPLY CO. | ELECTRICAL SUPPLIES | 411.04 |
| 7710.65060 | WHOLESALE DIRECT INC | WIPER BLADES | 366.01 |

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|----------------|----------------------------------|-------------------------------|-------------------|
| 7710.65035 | WORLD FUEL SERVICES, INC./TEXO | NL GASHOL | 24,292.47 |
| 7710.65035 | WORLD FUEL SERVICES, INC./TEXO | BIODIESEL | 26,734.79 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 40.24 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 20.00 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 209.24 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 29.14 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 10.28 |
| 7710.65060 | AETNA TRUCK PARTS, INC. | AUTOMOTIVE PARTS & SUPPLIES | 57.25 |
| 7710.65060 | CARQUEST EVANSTON | AUTOMOTIVE PARTS & SUPPLIES | 8.99 |
| 7710.65060 | CARQUEST EVANSTON | AUTOMOTIVE PARTS & SUPPLIES | 235.66 |
| 7710.65060 | CUMBERLAND SERVICENTER | SAFETY LANE INSPECTIONS | 850.00 |
| 7710.65060 | CUMBERLAND SERVICENTER | SAFETY LANE INSPECTIONS | 100.89 |
| 7710.65060 | EVANSTON AUTO GLASS | AUTO GLASS | 315.00 |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 260.29 |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 440.33 |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 58.85 |
| 7710.65060 | GOLF MILL FORD | PARTS & SERVICE | 340.24 |
| | | | 115,711.24 |
| 7720 | CAPITAL OUTLAY | | |
| 7720.62375 | UNITED RENTALS | ROLLER DRUM/TRAILER TILT AXLE | 2,819.63 |
| 7720.62375 | UNITED RENTALS | ROLLER DRUM/TRAILER TILT AXLE | 3,029.63 |
| | | | 5,849.26 |
| | | | 123,858.86 |
| 00700 | FIREFIGHTERS PENSION FUND | | |
| 8000 | FIREFIGHTERS' PENSION | | |
| 8000.61755 | ADVOCATE MEDICAL GROUP | *INDEPENDENT MEDICAL EXAM | 605.00 |
| 8000.61755 | BURKE BURNS & PINELLI, LTD. | *LEGAL FEES | 4,086.64 |
| 8000.61755 | BARRINGTON ORTHOPEDIC SPECIALI | *INDEPENDENT MEDICAL EXAM | 447.00 |
| 8000.61755 | ASSOCIATED FIRE FIGHTERS OF IL | PENSION BOOKS | 52.50 |
| | | | 5,191.14 |
| | | | 5,191.14 |

CITY OF EVANSTON

BILLS LIST

PERIOD ENDING 07/12/2011

| ACCOUNT NUMBER | SUPPLIER NAME | DESCRIPTION | AMOUNT |
|---|------------------------------|------------------------------------|----------------------------|
| Supplemental Bills List Attachment | | | |
| General | | | |
| 3205.62695 | Various | Taxi Cab Coupons payment | 14,142.00 |
| | | | <u>14,142.00</u> |
| Insurance | | | |
| Various | Various | Casualty Loss | 1,046.00 |
| Various | Various | Worker's Comp | 569.47 |
| Various | Various | Worker's Comp | 89,220.58 |
| Various | Various | Casualty Loss | 2,713.86 |
| Various | Various | Worker's Comp | 33,924.93 |
| | | | <u>127,474.84</u> |
| NSP2 | | | |
| 5033.62486 | FidelityNat'l Title Co. | NSP2 Acquisition-Real Estate Close | 33,790.50 |
| 5033.62486 | FidelityNat'l Title Co. | NSP2 Acquisition-Real Estate Close | 32,393.02 |
| 5061.62486 | Greater Nat'l Illinois Title | NSP2 Acquisition-Real Estate Close | 36,630.00 |
| Various | Brinshore Development LLC | NSP2 Real Estate Activities | 20,479.66 |
| Various | Brinshore Development LLC | NSP2 Real Estate Activities | 187,427.78 |
| | | | <u>310,720.96</u> |
| Sewer | | | |
| 7535.68305 | IEPA | Loan Disbursement Sewer Imp | 50,007.81 |
| 7540.68305 | IEPA | Loan Disbursement Sewer Imp | 150,776.12 |
| 7550.68305 | IEPA | Loan Disbursement Sewer Imp | 129,962.47 |
| | | | <u>330,746.40</u> |
| Various | | | |
| Various | Wells Fargo Bank | Debt Service payment | 471,616.88 |
| Various | Bank of New York | Debt Service payment | 19,140.63 |
| | | | <u>490,757.51</u> |
| | | | <u>1,273,841.71</u> |
| | | Grand Total | <u>2,606,592.55</u> |

Prepared by _____ Date _____

Approved by _____ Date _____

Bank of America Credit Card Statement for the Period Ending 5/31/2011

| ACC.Reports To Intermediate | MCH.Merchant Name | FIN.Transaction Amount | FIN.Posting Date | FIN.Cost Allocation 3 - Expense Object | FIN.Expense Description |
|---------------------------------|---------------------------|------------------------|------------------|--|---|
| ADMIN SVCS - ACCOUNTING | ILLINOIS CPA SOCIETY | \$ 275.00 | 05/11/2011 | 62360 MEMBERSHIP DUES | Annual Membership Renewal 2011-2012 |
| ADMIN SVCS - ACCOUNTING | ILLINOIS CPA SOCIETY | \$ 275.00 | 05/11/2011 | 62360 MEMBERSHIP DUES | Annual membership Renewal 2011-2012 |
| ADMIN SVCS - REVENUE | ACTIVE DOGS.COM LL | \$ 22.51 | 05/23/2011 | 65045 LICENSING/REGULATORY SUPPLIES | Special Dog License Tags for Therapy-Service Dogs |
| ADMN SVCS /HUMAN RES - 49925 | NATIONAL PUBLIC EMPLOY | \$ 76.00 | 05/04/2011 | 62310 HR ONLY - CITY WIDE TRAINING | remaining balance due for webinar |
| ADMN SVCS /HUMAN RES - 49925 | NATIONAL BAR ASSOCIATI | \$ (300.00) | 05/19/2011 | 62512 RECRUITMENT SERVICES | refund for double payment for web ad |
| ADMN SVCS /HUMAN RES - 49925 | PIONEER PRESS | \$ 40.00 | 05/24/2011 | 65010 BOOKS, PUBLICATIONS, MAPS | 52 weeks Evanston Review |
| ADMN SVCS /HUMAN RES - 49925 | CROWN TROPHY 54 | \$ 15.00 | 05/26/2011 | 65125 OTHER COMMODITIES | lha retirement plaque |
| ADMN SVCS /HUMAN RES - 49925 | APA - JOBS ONLINE | \$ 150.00 | 05/24/2011 | 62512 RECRUITMENT SERVICES | Recruitment- Economic Development Planner |
| ADMN SVCS/INFO SYS - 49926 | INTERNATIONAL TRANSACTION | \$ 0.16 | 05/03/2011 | 62341 INTERNET SOLUTION PROVIDERS | Off Site payroll backup |
| ADMN SVCS/INFO SYS - 49926 | RIMUHOSTING.COM | \$ 19.95 | 05/03/2011 | 62341 INTERNET SOLUTION PROVIDERS | Off Site payroll backup |
| ADMN SVCS/INFO SYS - 49926 | WUFOO COM CHARGE | \$ 24.95 | 05/04/2011 | 62341 INTERNET SOLUTION PROVIDERS | Web Site deployment tool |
| ADMN SVCS/INFO SYS - 49926 | CHICAGO TECH INC | \$ 221.49 | 05/20/2011 | 65095 OFFICE SUPPLIES | replacement drive for server |
| ADMN SVCS/INFO SYS - 49926 | PROVANTAGE CORP | \$ 81.37 | 05/27/2011 | 65555 PERSONAL COMPUTER EQ | digitizer stylus pens for toughbooks |
| ADMN SVCS/INFO SYS - 49926 | PROVANTAGE CORP | \$ 239.02 | 05/13/2011 | 65555 PERSONAL COMPUTER EQ | transfer roller for water dept plotter |
| ADMN SVCS/INFO SYS - 49926 | Amazon.com | \$ 33.82 | 05/06/2011 | 62250 COMPUTER EQUIPMENT MAINT. | sata adapters |
| ADMN SVCS/INFO SYS - 49926 | CABLESANDKITS | \$ 79.91 | 05/20/2011 | 62250 COMPUTER EQUIPMENT MAINT. | power supplies for ip phones |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 165.90 | 05/13/2011 | 62250 COMPUTER EQUIPMENT MAINT. | hard drives |
| ADMN SVCS/INFO SYS - 49926 | SYX TIGERDIRECTINC | \$ 26.28 | 05/23/2011 | 65095 OFFICE SUPPLIES | paper for GIS printer |
| ADMN SVCS/INFO SYS - 49926 | SYX TIGERDIRECTINC | \$ 65.41 | 05/24/2011 | 65095 OFFICE SUPPLIES | paper for GIS printers |
| ADMN SVCS/INFO SYS - 49926 | CDW GOVERNMENT | \$ 124.43 | 05/17/2011 | 65095 OFFICE SUPPLIES | toner |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 247.30 | 05/06/2011 | 65095 OFFICE SUPPLIES | video card for police |
| ADMN SVCS/INFO SYS - 49926 | CDW GOVERNMENT | \$ 278.03 | 05/06/2011 | 65095 OFFICE SUPPLIES | data cartridges for unix server backups |
| ADMN SVCS/INFO SYS - 49926 | CDW GOVERNMENT | \$ 364.08 | 05/17/2011 | 65095 OFFICE SUPPLIES | paper and toner for GIS dept printing for CMO project |
| ADMN SVCS/INFO SYS - 49926 | CDW GOVERNMENT | \$ 379.37 | 05/13/2011 | 65095 OFFICE SUPPLIES | printing supplies |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 437.80 | 05/20/2011 | 65095 OFFICE SUPPLIES | dual video cards for pc's |
| ADMN SVCS/INFO SYS - 49926 | TROY GROUP, INC. | \$ 504.88 | 05/17/2011 | 65095 OFFICE SUPPLIES | replacement resource bank for check printer |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 556.31 | 05/13/2011 | 65095 OFFICE SUPPLIES | repl fax machine for comm dev |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 711.36 | 05/06/2011 | 65095 OFFICE SUPPLIES | video cards and toner |
| ADMN SVCS/INFO SYS - 49926 | CDW GOVERNMENT | \$ 799.49 | 05/11/2011 | 65095 OFFICE SUPPLIES | transfer kit and printer for dept use |
| ADMN SVCS/INFO SYS - 49926 | AMAZON MKTPLACE PMTS | \$ 874.43 | 05/09/2011 | 65095 OFFICE SUPPLIES | xerox toner for library printers |
| ADMN SVCS/INFO SYS - 49926 | WWW.NEWEGG.COM | \$ 55.98 | 05/30/2011 | 65555 PERSONAL COMPUTER EQ | network adapter |
| ADMN SVCS/PARKIING SVCS - 49930 | SAMS CLUB | \$ 21.86 | 05/04/2011 | 65125 OTHER COMMODITIES | Food-Administrative Services Employee Recognition Week |
| ADMN SVCS/PARKIING SVCS - 49930 | POTBELLY 005 | \$ 234.00 | 05/04/2011 | 65125 OTHER COMMODITIES | Food-Administrative Services Employee Recognition Week |
| ADMN SVCS/PARKIING SVCS - 49930 | EVANSTON IMPRINTABLES | \$ 68.00 | 05/06/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Printing of Meter Hoods for Pay and Display Trial - 600 Clark Street |
| ADMN SVCS/PARKIING SVCS - 49930 | EJ BROOKS COMPANY | \$ 412.34 | 05/16/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Security Seals for Meter Collection Coin Cannisters |
| ADMN SVCS/PARKIING SVCS - 49930 | RADIOSHACK COR00164145 | \$ 69.99 | 05/19/2011 | 68205 PUBLIC WKS CONTINGENCIES | Replacement Ohone for Maple Garage Office |
| ADMN SVCS/PARKIING SVCS - 49930 | STANDARD PIPE | \$ 416.75 | 05/09/2011 | 68205 PUBLIC WKS CONTINGENCIES | Replacement Sewer Grates for the Maple Garage |
| CITY COUNCIL ADMIN - 49935 | ORB AP110101NXEMVMBF | \$ 6.99 | 05/26/2011 | 62295 TRAINING & TRAVEL | Portion of airfare for U.S. Conf. of Mayors-Tisdahl - June 16-19, 2011, Baltimore, MD |
| CITY COUNCIL ADMIN - 49935 | METROPOLITAN PLANNING | \$ 30.00 | 05/13/2011 | 62295 TRAINING & TRAVEL | Registration for Mayor Tisdahl - Metropolitan Planning Council Mtg. June 7, 2011 |
| CITY COUNCIL ADMIN - 49935 | EVANSTON CHAMBER OF CO | \$ 90.00 | 05/12/2011 | 62295 TRAINING & TRAVEL | Registration for Mayor Tisdahl - Chamber of Commerce Annual Mtg. May 11, 2011 |
| CITY COUNCIL ADMIN - 49935 | EVANSTON CHAMBER OF CO | \$ 90.00 | 05/13/2011 | 62295 TRAINING & TRAVEL | Registration for Ald. Braithwaite - Chamber of Commerce Annual Mtg. May 11, 2011 |
| CITY COUNCIL ADMIN - 49935 | UNITED 01686341726451 | \$ 337.40 | 05/27/2011 | 62295 TRAINING & TRAVEL | Remainder of airfare for U.S. Conf. of Mayors-Tisdahl June 16-19, 2011 Baltimore, MD |
| CITY COUNCIL ADMIN - 49935 | US CONF OF MAYORS | \$ 900.00 | 05/26/2011 | 62295 TRAINING & TRAVEL | Registration fee-U.S. Conf. of Mayors-Tisdahl - June 16-19, 2011, Baltimore, MD |
| CITY COUNCIL ADMIN - 49935 | POTBELLY 005 | \$ 129.30 | 05/03/2011 | 65025 FOOD | Rules Committee mtg. - dinner May 2, 2011 |
| CITY COUNCIL ADMIN - 49935 | COMCAST CHICAGO | \$ 115.23 | 05/19/2011 | 64505 TELECOMMUNICATIONS CARRIER LINE CH | High Speed Internet for Ald. Holmes for May, June and July 2011 |

Bank of America Credit Card Statement for the Period Ending 5/31/2011

| ACC.Reports To Intermediate | MCH.Merchant Name | FIN.Transacti on Amount | FIN.Posting Date | FIN.Cost Allocation 3 - Expense Object | FIN.Expense Description |
|--|-------------------------|-------------------------|------------------|--|---|
| CITY COUNCIL ADMIN - 49935 | COMCAST CHICAGO | \$ 134.16 | 05/19/2011 | 64505 TELECOMMUNICATIONS CARRIER LINE CH | High Speed Internet for Ald. Wynne for May, June and July 2011 |
| CITY COUNCIL ADMIN - 49935 | COMCAST CHICAGO | \$ 140.52 | 05/19/2011 | 64505 TELECOMMUNICATIONS CARRIER LINE CH | High Speed Internet for Ald. Rainey for May, June and July 2011 |
| CITY MGR'S OFF - 49932 | Dominicks Stor00011379 | \$ 28.26 | 05/17/2011 | 65025 FOOD | Special City Council Meeting |
| CITY MGR'S OFF - 49932 | Dominicks Stor00011379 | \$ 59.99 | 05/17/2011 | 65025 FOOD | Special City Council Meeting |
| CITY MGR'S OFF - 49932 | BRAVO CHURCH ST PLAZA | \$ 213.00 | 05/11/2011 | 65025 FOOD | City Council meeting - aldermanic request |
| CITY MGR'S OFF - 49932 | HILTON ADVANCE PURCHAS | \$ 108.96 | 05/16/2011 | 62295 TRAINING & TRAVEL | Godwin Chen, ICMA Fellow Interview lodging |
| CITY MGR'S OFF - 49932 | HILTON ADVANCE PURCHAS | \$ 108.96 | 05/16/2011 | 62295 TRAINING & TRAVEL | Simone Martin, ICMA Fellow Interview lodging |
| CITY MGR'S OFF - 49932 | HILTON ADVANCE PURCHAS | \$ 108.96 | 05/16/2011 | 62295 TRAINING & TRAVEL | Biff Jones, ICMA Fellow Interview lodging |
| CITY MGR'S OFF - 49932 | USAIRWAY 03786534616115 | \$ 384.40 | 05/20/2011 | 62295 TRAINING & TRAVEL | Biff Jones, ICMA Fellow Interview travel |
| CITY MGR'S OFF - 49932 | AMERICAN 00186395988984 | \$ 398.80 | 05/18/2011 | 62295 TRAINING & TRAVEL | Godwin Chen, ICMA Fellow Interview travel |
| CITY MGR'S OFF - 49932 | USAIRWAY 03786334467484 | \$ 450.80 | 05/18/2011 | 62295 TRAINING & TRAVEL | Simone Martin, ICMA Fellow Interview travel |
| CITY MGR'S OFF - 49932 | JETBLUE 27986534616106 | \$ 275.40 | 05/20/2011 | 62295 TRAINING & TRAVEL | Biff Jones, ICMA Fellow Interview travel |
| CITY MGR'S OFF - 49932 | MAILCHIMP.COM | \$ 4.50 | 05/16/2011 | 65010 BOOKS, PUBLICATIONS, MAPS | City e-news host provider |
| CITY MGR'S OFF - 49932 | GOODS OF EVANSTON LLC | \$ 250.81 | 05/23/2011 | 62490 OTHER PROGRAM COSTS | Framed documents for HUD in acknowledgement of NSP2 funding |
| CITY MGR'S OFF - 49932 | PANINO'S PIZZERIA OR | \$ 183.87 | 05/25/2011 | 65025 FOOD | City Council Meeting |
| CITY MGR'S OFF - 49932 | Dominicks Stor00011379 | \$ 9.77 | 05/24/2011 | 62295 TRAINING & TRAVEL | Manager's Meeting |
| CITY MGR'S OFF - 49932 | DUNKIN #306178 Q35 | \$ 92.93 | 05/24/2011 | 62295 TRAINING & TRAVEL | Manager's Meeting |
| CITY MGR'S OFF - 49932 | CITY OF EVANSTON PAY A | \$ 1.50 | 05/13/2011 | 62295 TRAINING & TRAVEL | Evanston Chamber of Commerce |
| CITY MGR'S OFF - 49932 | CITY OF EVANSTON | \$ 2.00 | 05/05/2011 | 62295 TRAINING & TRAVEL | meeting with Ald. Braithwaite and Barbara Schwarz of Nature's Perspective |
| CITY MGR'S OFF - 49932 | 222 E HURON-ST CLAIR # | \$ 26.00 | 05/04/2011 | 62295 TRAINING & TRAVEL | Budget Class at Northwestern University Weiboldt Hall, downtown Chicago |
| CITY MGR'S OFF - 49932 | 222 E HURON-ST CLAIR # | \$ 30.00 | 05/23/2011 | 62295 TRAINING & TRAVEL | Practicum Lunch at Northwestern University, downtown Chicago |
| CITY MGR'S OFF - 49932 | NIU OUTREACH | \$ (200.00) | 05/04/2011 | 62295 TRAINING & TRAVEL | charged to wrong credit card |
| CITY MGR'S OFF - 49932 | CASELLA CEL INC | \$ 1,815.00 | 05/10/2011 | 65085 MINOR EQUIP & TOOLS | Digital Logging Integrating Sound Level Meter Kit for Property Standards |
| CITY MGR'S OFF - 49932 | HOUSE OF RENTAL | \$ 131.00 | 05/23/2011 | 65522 BUSINESS DISTRICT IMPROVEMENTS | West Village Business Association "Makin' It Happen In the West Village" |
| CITY MGR'S OFF - 49932 | HOUSE OF RENTAL | \$ 2,511.00 | 05/18/2011 | 65522 BUSINESS DISTRICT IMPROVEMENTS | West Village Business Association "Makin' It Happen In the West Village" |
| CITY MGR'S OFF - 49932 | UNITED 0162124569981 | \$ 545.40 | 05/05/2011 | 62295 TRAINING & TRAVEL | Trip on behalf of FQHC Washington DC to meet with Senator Durbin & Congresswoman Schakowksy (Mayor Elizabeth Tisdahl) |
| CITY MGR'S OFF - 49932 | UNITED 0162124569980 | \$ 545.40 | 05/05/2011 | 62295 TRAINING & TRAVEL | Trip on behalf of FQHC Washington DC to meet with Senator Durbin & Congresswoman Schakowksy (City Manager Wally Bobkiewicz) |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | WENDYS #46 Q25 | \$ 12.16 | 05/16/2011 | 62295 TRAINING & TRAVEL | Dinner in the airport due to flight delay to Chicago. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | JOE'S CRAB-NASHVILLE | \$ 21.00 | 05/11/2011 | 62295 TRAINING & TRAVEL | Dinner while attending 65th Annual IIMC Conference. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | UNITED 0164511855944 | \$ 25.00 | 05/17/2011 | 62295 TRAINING & TRAVEL | Early Baggage check. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | THE CHRISTIE RETAI QPS | \$ 11.47 | 05/12/2011 | 65025 FOOD | Breakfast payment while in Nashville, TN. for IIMC 65th Conference. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | GAYLORD OPRYLAND RESTR | \$ 27.18 | 05/11/2011 | 62295 TRAINING & TRAVEL | Dinner at the Jack Daniel's Restaraunt. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | GAYLORD OPRYLAND RETAI | \$ 32.72 | 05/11/2011 | 62295 TRAINING & TRAVEL | Mistaken charge that was reversed. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | GAYLORD OPRYLAND RETAI | \$ (32.72) | 05/11/2011 | 62295 TRAINING & TRAVEL | charge reversed back to card. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | GAYLORD OPRYLAND ATTRC | \$ 40.00 | 05/09/2011 | 62295 TRAINING & TRAVEL | Round trip fare on Hotel Shuttle. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | GAYLORD OPRYLAND HTL F | \$ 943.35 | 05/16/2011 | 62295 TRAINING & TRAVEL | Hotel room for the IIMC Conference. |
| CITY OF EVAN-CITY CLRK OFF-ADM - 43398 | THE CHRISTIE RETAI QPS | \$ 7.92 | 05/12/2011 | 65025 FOOD | Purchased a snack between sessions. |
| CITY OF EVANS-PUBLIC WORKS-WAT - 28856 | JIMMY JOHNS - 44 - MOT | \$ 67.75 | 05/17/2011 | 65515 OTHER IMPROVEMENTS | Lunch for employees called in to work overtime on Sunday due to the Pump Station fire. |
| CITY OF EVANSTON-ADMINISTRATIO - 28842 | WHOLEFDS EVN 10076 | \$ 19.99 | 05/04/2011 | 65125 OTHER COMMODITIES | PUBLIC SERVICE WEEK SUPPLIES |

Bank of America Credit Card Statement for the Period Ending 5/31/2011

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|--|------------------------|------------------------|------------------|--|--|
| CITY OF EVANSTON-ADMINISTRATIO - 28842 | MARIANOS FRESH00085019 | \$ 162.00 | 05/04/2011 | 65125 OTHER COMMODITIES | PUBLIC SERVICES WEEK SUPPLIES |
| CITY OF EVANSTON-POLICE DEPT A - 28862 | OFFICE DEPOT #510 | \$ 7.98 | 05/25/2011 | 65095 OFFICE SUPPLIES | Flat Panel Display cleaner & micro fiber clothes |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | UNITED 0162124689289 | \$ 329.40 | 05/10/2011 | 62295 TRAINING & TRAVEL | Airfare to Denver for APWA conference |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | AMERICAN PUBLIC WORKS | \$ 940.00 | 05/24/2011 | 62295 TRAINING & TRAVEL | APWA National Congress Registration for director |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | AMERICAN PUBLIC WORKS | \$ 71.00 | 05/06/2011 | 65010 BOOKS, PUBLICATIONS, MAPS | APWA Week materials - poster, paper, brochure |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | JEWEL #3456 | \$ 42.59 | 05/23/2011 | 65025 FOOD | Items for Public Works picnic |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | DUNKIN #307301 Q35 | \$ 113.16 | 05/17/2011 | 65025 FOOD | Items for Public Works week |
| CITY OF EVANSTON-PUBLIC WORKS - 28823 | STAPLES 00116129 | \$ 16.92 | 05/16/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Neon Labels |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28858 | THE HOME DEPOT 1902 | \$ 75.48 | 05/02/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Hard Hat for Elk Grove Recycling |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28858 | LURVEY LANDSCAPE SUPPL | \$ 96.00 | 05/16/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Grass Seed Lurvey Landscape |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28858 | MENARDS MORTON GROVE | \$ 101.07 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Tools Recycling Cart Breakdown |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28858 | THE HOME DEPOT 1902 | \$ 174.71 | 05/06/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Tools Business District |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28858 | OFFICE DEPOT #510 | \$ 65.63 | 05/25/2011 | 65095 OFFICE SUPPLIES | Pens, Paper, Markers |
| CITY OF EVANSTON-PUBLIC WORKS/ - 28861 | OFFICE DEPOT #510 | \$ 119.68 | 05/19/2011 | 65095 OFFICE SUPPLIES | Office supplies |
| COMM ECON DEV/ADMIN - 50405 | PANINO'S PIZZERIA OR | \$ 39.78 | 05/12/2011 | 62295 TRAINING & TRAVEL | Food for Howard Street Business Association |
| COMM ECON DEV/ADMIN - 50405 | IEDC ONLINE | \$ 425.00 | 05/12/2011 | 62295 TRAINING & TRAVEL | Conference: Technology CED ED |
| COMM ECON DEV/ADMIN - 50405 | COOK COUNTY RECORDER O | \$ 3.00 | 05/04/2011 | 62490 OTHER PROGRAM COSTS | Information/Property Records on Howard Properties |
| COMM ECON DEV/ADMIN - 50405 | CITY OF EVANSTON-CH | \$ 4.00 | 05/13/2011 | 62295 TRAINING & TRAVEL | |
| COMM ECON DEV/ADMIN - 50405 | NOYES CAFE INC | \$ 26.45 | 05/27/2011 | 62295 TRAINING & TRAVEL | Lunch with new Chamber Executive Director, Eve Doi 5/25/11 |
| COMM ECON DEV/ADMIN - 50405 | CITY OF EVANSTON | \$ 3.00 | 05/23/2011 | 62295 TRAINING & TRAVEL | Parking - Downtown Evanston Annual Meeting 5/19/11 |
| COMM ECON DEV/ADMIN - 50405 | WALGREENS #2619 | \$ 14.39 | 05/27/2011 | 62490 OTHER PROGRAM COSTS | Bottles of water for Economic Devel Committee Mtg at Howard St. Outpost 5/25/11 |
| COMM ECON DEV/ADMIN - 50405 | IEDC ONLINE | \$ 425.00 | 05/13/2011 | 62295 TRAINING & TRAVEL | |
| COMM ECON DEV/ADMIN - 50405 | LOU MALNATI'S PIZZERIA | \$ 352.20 | 05/04/2011 | 62295 TRAINING & TRAVEL | Public Service Week Luncheon C&ED Dept. |
| COMM ECON DEV/ADMIN - 50405 | LITTLE WOK | \$ 33.47 | 05/30/2011 | 62295 TRAINING & TRAVEL | Economic Development/MWEBE Mtg with Ald. Peter Braithwaite |
| COMM ECON DEV/ADMIN - 50405 | FIREHOUSE GRILL | \$ 38.87 | 05/26/2011 | 62295 TRAINING & TRAVEL | West Oakton & Howard Economic Development Mtg w/Ald. Rainey, Johanna Nyden & Steve Griffin |
| COMM ECON DEV/ADMIN - 50405 | EVANSTON CHAMBER OF CO | \$ 450.00 | 05/06/2011 | 62490 OTHER PROGRAM COSTS | Annual Chamber Awards Dinner S. Griffin, N. Radzevich, M. Lyons, A. Logan, J. Nyden |
| COMM ECON DEV/BLDG PS - 49933 | CHAMPION CHMCL CO OF C | \$ 164.44 | 05/20/2011 | 62190 HOUSING REHAB SERVICES | Graffiti Removal Supplies. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 3.00 | 05/09/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 3.00 | 05/16/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 3.00 | 05/30/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 4.50 | 05/06/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 6.00 | 05/09/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | COOK COUNTY RECORDER O | \$ 7.50 | 05/16/2011 | 62345 COURT COSTS/LITIGATION | Downloads from the Cook County Recorder of Deeds website. |
| COMM ECON DEV/BLDG PS - 49933 | ILFLS COM | \$ 59.95 | 05/25/2011 | 62345 COURT COSTS/LITIGATION | Monthly subscription to the Illinois Foreclosure Listing Service website. |
| COMM ECON DEV/PLNNING - 49934 | CHICAGO PARKING METERS | \$ 6.00 | 05/26/2011 | 62295 TRAINING & TRAVEL | Parking for CMAP Mtg 5/24/11 |
| COMM ECON DEV/PLNNING - 49934 | GENERAL #0101 | \$ 14.00 | 05/09/2011 | 62295 TRAINING & TRAVEL | Trip to the Chicago Bar Association |

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|-------------------------------|-------------------------|----------------------------|---------------------|--|--|
| COMM ECON DEV/PLNNING - 49934 | CHICAGO BAR ASSOC | \$ 186.48 | 05/06/2011 | 65010 BOOKS, PUBLICATIONS, MAPS | Land Use Law Books From Chicago Bar Association |
| FIRE/ADMINANSTON - 49929 | ABT ELECTRONICS | \$ (29.95) | 05/27/2011 | 65050 BUILDING MAINTENANCE MATERIAL | credit for fridge pick up |
| FIRE/ADMINANSTON - 49929 | ABT ELECTRONICS | \$ 575.55 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | refridgerator for station 2 |
| FIRE/ADMINANSTON - 49929 | NATIONAL AWARDS | \$ 50.00 | 05/30/2011 | 65125 OTHER COMMODITIES | Retirement award |
| FIRE/ADMINANSTON - 49929 | NATIONAL AWARDS | \$ 719.32 | 05/30/2011 | 65125 OTHER COMMODITIES | Public Service week gifts |
| FIRE/ADMINANSTON - 49929 | POTBELLY 005 | \$ 10.95 | 05/05/2011 | 62295 TRAINING & TRAVEL | lunch for T22 training |
| FIRE/ADMINANSTON - 49929 | POTBELLY 005 | \$ 93.51 | 05/05/2011 | 62295 TRAINING & TRAVEL | lunch for Truck 22 training |
| FIRE/ADMINANSTON - 49929 | THE HOME DEPOT 1902 | \$ 57.70 | 05/31/2011 | 65085 MINOR EQUIPMENT AND TOOLS | chains for PWC lock box at lakefront |
| FIRE/ADMINANSTON - 49929 | INCLUSION SOLUTIONS L | \$ 249.00 | 05/12/2011 | 65050 BUILDING MAINTENANCE MATERIAL | door bell for disabled access |
| FIRE/ADMINANSTON - 49929 | UPS 000024W63R | \$ 1.00 | 05/16/2011 | 65125 OTHER COMMODITIES | shipping for WTC artifact |
| FIRE/ADMINANSTON - 49929 | UPS 000024W63R | \$ 13.11 | 05/23/2011 | 65125 OTHER COMMODITIES | shipping for WTC artifact |
| FIRE/ADMINANSTON - 49929 | THE HOME DEPOT 1902 | \$ 36.69 | 05/16/2011 | 65085 MINOR EQUIPMENT AND TOOLS | training prop material |
| FIRE/ADMINANSTON - 49929 | THE HOME DEPOT 1902 | \$ 44.94 | 05/02/2011 | 65085 MINOR EQUIPMENT AND TOOLS | small tools |
| HEALTH - 49924 | AMERICAN 00186329236553 | \$ 417.40 | 05/12/2011 | 62474 HEALTH PROTECTION GRANT | Airfare to National Environmental Health Assoc. Conference in Denver, Co. 6/20-6/23/11 (C. Caneva) |
| HEALTH - 49924 | ILLINOIS PUBLIC HEALTH | \$ 25.00 | 05/18/2011 | 62477 PHEP GRANT EXPENSE (HHS) | Security Planning for Public Health Emergencies Summit 6/14/11 (A. Mcllwee) |
| HEALTH - 49924 | ILLINOIS PUBLIC HEALTH | \$ 75.00 | 05/18/2011 | 62477 PHEP GRANT EXPENSE (HHS) | Security Planning for Public Health Emergencies Summit 6/14/11 (A. Han) |
| HEALTH - 49924 | JIMMY JOHNS - 44 - MOT | \$ 180.37 | 05/06/2011 | 65125 OTHER COMMODITIES | Employee Recognition and Public Service Week |
| HEALTH - 49924 | PAYPAL ERIEFAMILYH | \$ 100.00 | 05/19/2011 | 62295 TRAINING & TRAVEL | Erie Family Health Toothbrush award ceremony |
| HEALTH - 49924 | JIMMY JOHNS - 44 - MOT | \$ 15.47 | 05/06/2011 | 65025 FOOD | Employee Recognition and Public Service Week |
| LAW/LEGAL - 49927 | THE CHICAGO BAR ASS | \$ 253.00 | 05/09/2011 | 62295 TRAINING & TRAVEL | CLE Classes |
| LAW/LEGAL - 49927 | AMERICAN BAR ASSOCIATI | \$ 860.00 | 05/09/2011 | 62360 MEMBERSHIP DUES | Membership |
| LIBRARY/ADMIN - 49963 | HAROLD'S TRUE VALUE HD | \$ 22.66 | 05/13/2011 | 65040 JANITORIAL SUPPLIES | 2 cans Rust Enamel paint, 2 Extend rust treatment for rolling book shelves |
| LIBRARY/ADMIN - 49963 | JOHNSON LOCKSMITH INC | \$ 23.00 | 05/13/2011 | 65040 JANITORIAL SUPPLIES | 10 keys for Summer Reading Stop |
| LIBRARY/ADMIN - 49963 | THE HOME DEPOT 1902 | \$ 53.88 | 05/30/2011 | 65040 JANITORIAL SUPPLIES | 12 90w Halogen Flood Lamps for Ghostwriter, 3 bags of pea gravel for falcons |
| LIBRARY/ADMIN - 49963 | CONTAINERSTORENORTHBRO | \$ 26.11 | 05/02/2011 | 65100 LIBRARY SUPPLIES | ADULT SERVICES OFFICE SUPPLIES |
| LIBRARY/ADMIN - 49963 | ORIENTAL TRADING CO | \$ 59.79 | 05/20/2011 | 65100 LIBRARY SUPPLIES | CHILDREN'S SUPPLIES - SUMMER READING GAME |
| LIBRARY/ADMIN - 49963 | DISCOUNTMUGS.COM | \$ 251.94 | 05/30/2011 | 65100 LIBRARY SUPPLIES | MUG ORDER FOR ADULT PROGRAM |
| LIBRARY/ADMIN - 49963 | Amazon.com | \$ 29.98 | 05/31/2011 | 65641 AUDIO VISUAL COLLECTIONS | 2 AV'S FOR MOVIE WEEK |
| LIBRARY/ADMIN - 49963 | UPS 1ZT5919Y0397614051 | \$ 8.92 | 05/02/2011 | 62315 POSTAGE | ILL POSTAGE |
| LIBRARY/ADMIN - 49963 | AMAZON MKTPLACE PMTS | \$ 17.56 | 05/18/2011 | 65095 OFFICE SUPPLIES | TONER FOR THE DEMPSTER/DODGE LOCATION |
| LIBRARY/ADMIN - 49963 | AMAZON MKTPLACE PMTS | \$ 17.88 | 05/18/2011 | 65095 OFFICE SUPPLIES | SECURITY CAMERA FOR THE COMPUTER ROOM |
| LIBRARY/ADMIN - 49963 | Dominicks Stor00017004 | \$ 78.71 | 05/02/2011 | 65095 OFFICE SUPPLIES | HIRSHFIELD AWARDS REFRESHMENTS/SUPPLIES |
| LIBRARY/ADMIN - 49963 | AMAZON MKTPLACE PMTS | \$ 131.19 | 05/23/2011 | 65095 OFFICE SUPPLIES | NETWORK ROUTER FOR THE DEMPSTER/DODGE LOCATION |
| LIBRARY/ADMIN - 49963 | Amazon.com | \$ 249.99 | 05/16/2011 | 65095 OFFICE SUPPLIES | PRINTER FOR DEMPSTER/DODGE LOCATION |
| LIBRARY/ADMIN - 49963 | BENNISONS BAKERY INC | \$ 14.21 | 05/03/2011 | 65125 OTHER COMMODITIES | STAFF APPRECIATION WEEK FOOD |
| LIBRARY/ADMIN - 49963 | BENNISONS BAKERY INC | \$ 18.54 | 05/10/2011 | 65125 OTHER COMMODITIES | STAFF APPRECIATION WEEK FOOD |
| LIBRARY/ADMIN - 49963 | BENNISONS BAKERY INC | \$ 23.52 | 05/09/2011 | 65125 OTHER COMMODITIES | STAFF APPRECIATION WEEK FOOD |
| LIBRARY/ADMIN - 49963 | BENNISONS BAKERY INC | \$ 74.75 | 05/02/2011 | 65125 OTHER COMMODITIES | HIRSHFIELD AWARDS REFRESHMENTS/SUPPLIES |
| LIBRARY/ADMIN - 49963 | THE HOME DEPOT 1902 | \$ 74.74 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | SURGE PROTECTORS, BATTERIES |
| LIBRARY/ADMIN - 49963 | LEMOI ACE HDWE | \$ 25.39 | 05/03/2011 | 65050 BUILDING MAINTENANCE MATERIAL | metal sanding and finishing pads for stainless steel (elevator door repairs) |
| LIBRARY/ADMIN - 49963 | THE HOME DEPOT 1902 | \$ 190.30 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | cleaning supplies for Summer reading stop, waste baskets etc... |
| POLICE DEPT/ADMIN - 49966 | QUARTET COPIES | \$ 63.44 | 05/30/2011 | 62210 PRINTING | CPA Graduation |
| POLICE DEPT/ADMIN - 49966 | SAMSClub #6444 | \$ 207.66 | 05/25/2011 | 65025 FOOD | Prisoner Food |
| POLICE DEPT/ADMIN - 49966 | Best Buy 00003137 | \$ 311.98 | 05/13/2011 | 65085 MINOR EQUIP & TOOLS | E.P.D. Media presentation |

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|------------------------------------|--------------------------|------------------------------------|-----------------------------|---|--|
| POLICE DEPT/ADMIN - 49966 | EVANSTON FLOWERS & | \$ 61.75 | 05/02/2011 | 68205 PUBLIC WKS CONTINGENCIES | FLOWER ARRANGEMENT - T. DEVINE |
| POLICE DEPT/ADMIN - 49966 | SOME'S UNIFORMS | \$ 402.50 | 05/24/2011 | 65020 CLOTHING | Awards Ceremony |
| POLICE DEPT/ADMIN - 49966 | RITZ CAMERA ONE HOUR 5 | \$ 14.06 | 05/24/2011 | 65095 OFFICE SUPPLIES | NORTAF |
| POLICE DEPT/ADMIN - 49966 | RITZ CAMERA ONE HOUR 5 | \$ 28.26 | 05/20/2011 | 65095 OFFICE SUPPLIES | NORTAF |
| POLICE DEPT/ADMIN - 49966 | RITZ CAMERA ONE HOUR 5 | \$ 28.50 | 05/23/2011 | 65095 OFFICE SUPPLIES | NORTAF |
| POLICE DEPT/ADMIN - 49966 | RITZ CAMERA ONE HOUR 5 | \$ 85.08 | 05/18/2011 | 65095 OFFICE SUPPLIES | NORTAF |
| POLICE DEPT/ADMIN - 49966 | RITZ CAMERA ONE HOUR 5 | \$ 61.48 | 05/19/2011 | 65105 PHOTO/DRAFTING SUPPLIES | NORTAF |
| POLICE DEPT/ADMIN - 49966 | TRI-TECH FORENSICS INC | \$ 296.50 | 05/23/2011 | 65105 PHOTO/DRAFTING SUPPLIES | E.T. Supplies |
| POLICE DEPT/ADMIN - 49966 | DOJE'S FORENSIC SUP | \$ 321.72 | 05/19/2011 | 65105 PHOTO/DRAFTING SUPPLIES | E.T. Supplies |
| POLICE DEPT/ADMIN - 49966 | PAPER DIRECT | \$ 171.91 | 05/16/2011 | 65095 OFFICE SUPPLIES | CPA Graduation |
| POLICE DEPT/ADMIN - 49966 | PAPER DIRECT | \$ 243.83 | 05/30/2011 | 65095 OFFICE SUPPLIES | CPA Graduation |
| POLICE DEPT/ADMIN - 49966 | SAMSLUB #6444 | \$ 65.18 | 05/27/2011 | 65105 PHOTO/DRAFTING SUPPLIES | Cake & CPA Graduation |
| POLICE DEPT/ADMIN - 49966 | SHILOG LTD | \$ 212.04 | 05/17/2011 | 65040 JANITORIAL SUPPLIES | Janitorial Supplies |
| POLICE DEPT/ADMIN - 49966 | PRAIRIE MOON-ALL AMERI | \$ 51.25 | 05/02/2011 | 62370 EXPENSE ALLOWANCE | NORTAF Supervisor - Personnel Issue |
| PRCS/CHAND NEWB CNTR - 49945 | TARGET 00009274 | \$ 18.42 | 05/12/2011 | 65025 FOOD | Paper cups and golfish snacks for camp |
| PRCS/CHAND NEWB CNTR - 49945 | TARGET 00009274 | \$ 22.87 | 05/10/2011 | 65025 FOOD | Crackers, snacks, for preschool camps |
| PRCS/CHAND NEWB CNTR - 49945 | TARGET 00009274 | \$ 53.53 | 05/18/2011 | 65025 FOOD | Cookies, snacks for camp |
| PRCS/CHAND NEWB CNTR - 49945 | TOM THUMB HOBBY & CRAF | \$ 17.87 | 05/18/2011 | 65110 REC PROGRAM SUPPLIES | Arts supplies for summer camps |
| PRCS/CHAND NEWB CNTR - 49945 | BLICK ART 800 447 1892 | \$ 21.12 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | Art supplies for camp--paints |
| PRCS/CHAND NEWB CNTR - 49945 | ECC DSS-Disc Sch Suppl | \$ 117.27 | 05/11/2011 | 65110 REC PROGRAM SUPPLIES | butcher roll paper for play school and summer camp |
| PRCS/CHAND NEWB CNTR - 49945 | LEGO SHOP AT HOME | \$ 422.75 | 05/04/2011 | 65110 REC PROGRAM SUPPLIES | Legos for Lego Camp |
| PRCS/ECOLOGY CNTR - 49956 | Dominicks Stor00011379 | \$ 31.75 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | s'more fixings for family campfires |
| PRCS/ECOLOGY CNTR - 49956 | WW GRAINGER | \$ 191.10 | 05/13/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Light bulbs for Ecology Center |
| PRCS/ECOLOGY CNTR - 49956 | PETSMART INC 427 | \$ 52.61 | 05/23/2011 | 62490 OTHER PROGRAM COSTS | food supplies for animals |
| PRCS/ECOLOGY CNTR - 49956 | THE HOME DEPOT 1902 | \$ 39.02 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for Gardening Class |
| PRCS/ECOLOGY CNTR - 49956 | FISHTECH | \$ 56.27 | 05/26/2011 | 65110 REC PROGRAM SUPPLIES | fishinf supplies |
| PRCS/ECOLOGY CNTR - 49956 | CHICAGO BOTANIC GARDEN | \$ 25.00 | 05/30/2011 | 62507 FIELD TRIPS | Field Trip for Camp |
| PRCS/ECOLOGY CNTR - 49956 | CHICAGO BOTANIC GARDEN | \$ 50.00 | 05/27/2011 | 62507 FIELD TRIPS | Field Trip for Eco Explorer |
| PRCS/ECOLOGY CNTR - 49956 | THE BAREFOOT HAWAIIAN | \$ 150.00 | 05/04/2011 | 62511 ENTERTAINMENT SERVICES | Dancers for Kinglet and Eco - Quest camp |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 12.44 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 29.69 | 05/10/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts for Parks - W/O #C117141 |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 38.16 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 38.42 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 39.08 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 46.89 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 66.07 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Piping Parts for Parks Opening - W/O #C117141 |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 101.32 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 80.58 | 05/27/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Parts for Civic Center Water Heater |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 130.91 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials for Civic Center Shop |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 20.95 | 05/30/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Tools for Civic Center Shop |
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 69.99 | 05/27/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Gages for Civic Center Shop |
| PRCS/FAC - 49954 | EVANSTON LUMBER | \$ 1,099.67 | 05/27/2011 | 41060 RESERVE PARK BEAUTIFY | Materials |
| PRCS/FAC - 49954 | EVANSTON LUMBER | \$ 1,099.67 | 05/30/2011 | 41060 RESERVE PARK BEAUTIFY | Materials |
| PRCS/FAC - 49954 | EVANSTON LUMBER | \$ 1,500.00 | 05/20/2011 | 41060 RESERVE PARK BEAUTIFY | Materials |
| PRCS/FAC - 49954 | JOHNSON LOCKSMITH INC | \$ 52.50 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Keys for Civic Center Panic Hardware |
| PRCS/FAC - 49954 | PATTEN ELMHURST TRA | \$ 1,000.00 | 05/20/2011 | 62245 AUTOMOTIVE EQ MAINT | Materials |
| PRCS/FAC - 49954 | HALOGEN SUPPLY COMPANY | \$ 540.00 | 05/06/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | MOST DEPENDABLE FOUNTA | \$ 648.00 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 125.60 | 05/02/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Shop Rain Gear |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 9.16 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 24.90 | 05/12/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Paint for Fountain Square - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 63.87 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 31.62 | 05/11/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Pipes for Civic center Cooling Tower |

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|-----------------------------|------------------------|------------------------|------------------|--|---|
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 12.92 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 16.28 | 05/12/2011 | 65050 BUILDING MAINTENANCE MATERIAL | V Belt for Noyes Compressor |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 22.84 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 44.34 | 05/02/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials for Fire #3 Boiler |
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 63.45 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Piping Parts for Fire #3 Boiler - W/O #C117213 |
| PRCS/FAC - 49954 | ABLE DISTRIBUTORS | \$ 114.03 | 05/06/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Piping Parts for Fire #3 Boiler replacement |
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 228.48 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | INDUSTRIAL AIR POWER | \$ 391.00 | 05/13/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Compressor Motors @ Main Library |
| PRCS/FAC - 49954 | ABLE DISTRIBUTORS | \$ 215.16 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | W W GRAINGER 916 | \$ 188.10 | 05/18/2011 | 65085 MINOR EQUIP & TOOLS | Cordless Drill |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 37.97 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Bulbs for Fire H.Q. |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 92.06 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 92.99 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Electrical Parts for Gun Range |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 744.89 | 05/04/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Lighting Parts for Fire H.Q. |
| PRCS/FAC - 49954 | THE NORROS CORPORATION | \$ 1,450.21 | 05/12/2011 | 65015 CHEMICALS | Chemicals for Civic Center Cooling Tower |
| PRCS/FAC - 49954 | PATTEN ELMHURST TRA | \$ 355.80 | 05/20/2011 | 62245 OTHER EQ MAINT | Maintenance |
| PRCS/FAC - 49954 | PATTEN ELMHURST TRA | \$ 1,044.68 | 05/11/2011 | 62245 OTHER EQ MAINT | Generator Service @ Levy |
| PRCS/FAC - 49954 | PATTEN ELMHURST TRA | \$ 1,250.00 | 05/20/2011 | 62245 OTHER EQ MAINT | Maintenance |
| PRCS/FAC - 49954 | CENTRAL RUG 1 | \$ 735.00 | 05/23/2011 | 65625 FURNITURES and FIXTURES | Carpeting |
| PRCS/FAC - 49954 | CENTRAL RUG 1 | \$ 1,430.00 | 05/23/2011 | 65625 FURNITURES and FIXTURES | Carpeting |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 208.40 | 05/16/2011 | 62199 PRK MAINTENANCE & FURNITUR REPLACE | Plumbing Parts for Damaged Lake Front Bldg - W/O #C117183 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 4.54 | 05/04/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Seal for Plumbing - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 7.97 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ (8.80) | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 9.06 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 12.23 | 05/03/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Drain Caps - W/O #C117141 |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 13.53 | 05/03/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Piping for Drinking Fountain - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 17.15 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 26.78 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | O-Ring Set |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 27.76 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 29.32 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 29.98 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 33.65 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 39.00 | 05/19/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 41.40 | 05/02/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Sink Parts for Parks Opening - W/O #C117141 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 59.13 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts for Parks Opening |
| PRCS/FAC - 49954 | MENARDS MORTON GROVE | \$ 59.98 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 79.27 | 05/02/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts for Robt Crown - W/O #C117244 |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 88.20 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | MENARDS MORTON GROVE | \$ 121.97 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 145.07 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 196.32 | 05/11/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts for Bent Park |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 366.14 | 05/11/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Plumbing Parts for Animal Shelter |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 6.54 | 05/27/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 11.75 | 05/27/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 24.79 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 43.95 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 127.00 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 23.46 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 28.40 | 05/27/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | SOUTH SIDE CONTROL SUP | \$ 41.50 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 48.03 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |

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|----------------------------------|------------------------|----------------------------|---------------------|--|--|
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 100.50 | 05/25/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | JOHNSTONE SUPPLY OF NI | \$ 112.50 | 05/12/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Contactors for Levy A/C |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 7.63 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Plumbing Parts for Parks - W/O #C117141 |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 999.00 | 05/05/2011 | 65110 REC PROGRAM SUPPLIES | Ball Field Lights - W/O #C117075 |
| PRCS/FAC - 49954 | PATTEN ELMHURST TRA | \$ 961.33 | 05/20/2011 | 62245 AUTOMOTIVE EQ MAINT | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 1.91 | 05/02/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Coupling |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 7.85 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Fuse Block For Robt Crown Ball Field Lights - W/O #C117075 |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 11.75 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Rain Suit - W/O #C117075 |
| PRCS/FAC - 49954 | MARSHALL ELECTRONI | \$ 45.76 | 05/10/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Electrical Parts for James/Crown Parks - W/O #C117075 |
| PRCS/FAC - 49954 | CHICAGO BATTERY | \$ 87.95 | 05/24/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | MCMaster-CARR | \$ 88.19 | 05/16/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Bolts for Parking Garage Light Poles |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 115.20 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | CHICAGO BATTERY | \$ 175.90 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | WW GRAINGER | \$ 337.50 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 13.40 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Flourescent Tape for Boat Ramp - W/O #P113972 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 18.90 | 05/18/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 19.19 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | LEMOI ACE HDWE | \$ 24.08 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Rigging Parts for Boat Ramp - W/O #P113972 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 36.00 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 37.26 | 05/13/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Rope for Boat Ramp - W/O #P113972 |
| PRCS/FAC - 49954 | THE HOME DEPOT 1902 | \$ 187.94 | 05/04/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Rigging Parts for Boat Ramp - W/O # P113972 |
| PRCS/FAC - 49954 | TOOLBARN.COM | \$ 43.46 | 05/16/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Tools |
| PRCS/FAC - 49954 | STANDARD PIPE | \$ 18.02 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Materials |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 23.26 | 05/12/2011 | 65025 FOOD | After School Snack |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 30.70 | 05/12/2011 | 65025 FOOD | Senior Meal Supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | GORDON FOOD SERVICE IN | \$ 198.16 | 05/20/2011 | 65025 FOOD | Senior Meal Supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | GORDON FOOD SERVICE IN | \$ 914.76 | 05/20/2011 | 65025 FOOD | Supplies for After School Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | HENRICHSENS FIRE AND S | \$ 332.80 | 05/04/2011 | 62245 OTHER EQ MAINT | Yearly service of fire and safety equipment |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | PETSMART INC 427 | \$ 13.00 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Childrens Day supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | DOLRTREE 673 00006734 | \$ 28.00 | 05/09/2011 | 65110 REC PROGRAM SUPPLIES | Mothers Day Projects |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | SCHOLASTIC BOOK FAIRS | \$ 37.99 | 05/24/2011 | 65110 REC PROGRAM SUPPLIES | Books for the Summer Reading Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | NATL AFTERSCHOOL ASSN | \$ 45.00 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Program Supplies for After School Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | PETSMART INC 427 | \$ 46.08 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for childrens Day |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | DOLRTREE 673 00006734 | \$ 54.00 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for Bingo |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | US TOY CO INC 2 | \$ 86.82 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Childrens Day Supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | IVG STORES | \$ 389.06 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | Kick Bag for Karate Class |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | TPC GOPHER | \$ 428.04 | 05/20/2011 | 65110 REC PROGRAM SUPPLIES | pole for fitness center |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | S&S WORLDWIDE | \$ 758.37 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for Blooming Campers Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | DOLRTREE 673 00006734 | \$ 22.00 | 05/09/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Mothers Day Projects |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | CTC CONSTANTCONTACT.CO | \$ 42.50 | 05/23/2011 | 62205 ADVERTISING | Expense for email blast |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | AL ROBS FASHIONS | \$ 675.00 | 05/11/2011 | 62490 OTHER PROGRAM COSTS | Costumes for Five Guys Named Moe |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 11.97 | 05/02/2011 | 65025 FOOD | Supplies for Childrens Day |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 40.06 | 05/02/2011 | 65025 FOOD | Childrens Day Supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | US TOY CO INC 2 | \$ 86.81 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Childrens Day Supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | THE HOME DEPOT 1902 | \$ 149.16 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for Mason Park Garden |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | FOOD4LESS #0558 | \$ 19.98 | 05/19/2011 | 65025 FOOD | Cake for After School Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | FOOD4LESS #0558 | \$ 28.75 | 05/02/2011 | 65025 FOOD | Supplies for Childrens Day |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | TARGET 00009274 | \$ 37.99 | 05/06/2011 | 65025 FOOD | Rice cooker for after school program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 50.76 | 05/17/2011 | 65025 FOOD | Milk for After School |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 58.64 | 05/10/2011 | 65025 FOOD | After School Snack |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 65.51 | 05/24/2011 | 65025 FOOD | Milk for After School |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 72.12 | 05/24/2011 | 65025 FOOD | After school supplies |

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|----------------------------------|-------------------------------|----------------------------|---------------------|--|---|
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 79.47 | 05/03/2011 | 65025 FOOD | Milk for After School |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 91.76 | 05/03/2011 | 65025 FOOD | After School Snack |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 91.81 | 05/10/2011 | 65025 FOOD | Supplies for After School Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | Dominicks Stor00017004 | \$ 112.69 | 05/17/2011 | 65025 FOOD | After School Sabck |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | STA-KLEEN INC | \$ 35.00 | 05/18/2011 | 62225 BLDG MAINT SVCS | Baffles change on stove |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | ANDERSON PEST SOLUTION | \$ 123.00 | 05/02/2011 | 62495 LICENSED PEST CONTROL SVCS | Extermination Services for Fleetwood |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | THE HOME DEPOT 1902 | \$ 33.21 | 05/06/2011 | 65040 JANITORIAL SUPPLIES | Materials to repiar floor |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | TC G.NEIL | \$ 53.45 | 05/02/2011 | 65095 OFFICE SUPPLIES | Forms ordered for office |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | MIDWEST SERV(800)526-7 | \$ 112.46 | 05/18/2011 | 65110 REC PROGRAM SUPPLIES | service and repair on fitness equipment |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | CEN CENTURY MA | \$ 116.21 | 05/05/2011 | 65110 REC PROGRAM SUPPLIES | Supplies for Karate Program |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | FOOD4LESS #0558 | \$ 67.72 | 05/02/2011 | 65025 FOOD | Mason Park Family Night supplies |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | ANDERSON PEST SOLUTION | \$ 66.66 | 05/02/2011 | 62495 LICENSED PEST CONTROL SVCS | Extermination Services for Fleetwood |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | GIGIO S PIZZERIA | \$ 59.85 | 05/02/2011 | 65025 FOOD | Mason Park Family Night |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | SKOKIE VALLEY LAUNDRY | \$ 72.80 | 05/30/2011 | 65110 REC PROGRAM SUPPLIES | Cleaning oc Coe Pops Uniforms |
| PRCS/FLEETWOOD JOUR CNTR - 49960 | SKOKIE VALLEY LAUNDRY | \$ 280.00 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | Cleaning of Uniforms for Coe Pops |
| PRCS/FORESTRY - 49953 | THE HOME DEPOT 1902 | \$ 103.88 | 05/26/2011 | 65085 MINOR EQUIPMENT AND TOOLS | 4 long handled shovels |
| PRCS/LEVY SEN CNTR - 49949 | INTRINSIC PERENNIAL GA | \$ 204.70 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | plant materials for garden at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | STAMPKO | \$ 31.95 | 05/26/2011 | 65110 REC PROGRAM SUPPLIES | rubber stamps for Levy Center office staff |
| PRCS/LEVY SEN CNTR - 49949 | COCERN AMER | \$ 150.00 | 05/12/2011 | 65110 REC PROGRAM SUPPLIES | Fradulent charge - report filed |
| PRCS/LEVY SEN CNTR - 49949 | COCERN AMER | \$ 200.00 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | Fradulent charge - report filed |
| PRCS/LEVY SEN CNTR - 49949 | USPS 16262202033309188 | \$ 32.45 | 05/11/2011 | 62315 POSTAGE | postage for projector repair |
| PRCS/LEVY SEN CNTR - 49949 | DAVIS TRANSPORTATION L | \$ 140.00 | 05/27/2011 | 62507 FIELD TRIPS | bus for senior trip from Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | PEAPOD GROCERIES | \$ 106.61 | 05/02/2011 | 65025 FOOD | food for senior lunch program at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | PEAPOD GROCERIES | \$ 116.22 | 05/30/2011 | 65025 FOOD | food for senior lunch program at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | PEAPOD GROCERIES | \$ 178.55 | 05/09/2011 | 65025 FOOD | food for senior lunch program at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | PEAPOD GROCERIES | \$ 181.60 | 05/23/2011 | 65025 FOOD | food for senior lunch program at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | US BINGO | \$ 35.70 | 05/30/2011 | 65110 REC PROGRAM SUPPLIES | balls for bingo machine at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | THE HOME DEPOT 1902 | \$ 44.05 | 05/12/2011 | 65110 REC PROGRAM SUPPLIES | supplies for jewelry class at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | GOOGLE SeniorCtrDepot | \$ 116.41 | 05/05/2011 | 65110 REC PROGRAM SUPPLIES | license for new program at Levy Center: Brain.e.ology will be taught by volunteers |
| PRCS/LEVY SEN CNTR - 49949 | ADT SECURITY SERVICES | \$ 150.00 | 05/02/2011 | 62245 OTHER EQ MAINT | fire alarm maintenance at Levy Center |
| PRCS/LEVY SEN CNTR - 49949 | NCOA | \$ 145.00 | 05/16/2011 | 62360 MEMBERSHIP DUES | Membership Dues for National Council on Aging |
| PRCS/NOYES CNTR - 49961 | ACT 2011 ONE STATE | \$ 220.00 | 05/04/2011 | 62295 TRAINING & TRAVEL | Illinois Arts Council conference in Bloomington |
| PRCS/NOYES CNTR - 49961 | AMAZON MKTPLACE PMTS | \$ 5.95 | 05/12/2011 | 65110 REC PROGRAM SUPPLIES | Arts Camp supplies-media |
| PRCS/NOYES CNTR - 49961 | Amazon.com | \$ 25.99 | 05/13/2011 | 65110 REC PROGRAM SUPPLIES | early childhood and Orrington camp supply |
| PRCS/NOYES CNTR - 49961 | NASHVILLE WRAPS, LLC | \$ 34.99 | 05/17/2011 | 65110 REC PROGRAM SUPPLIES | princess camp supplies |
| PRCS/NOYES CNTR - 49961 | Amazon.com | \$ 59.99 | 05/13/2011 | 65110 REC PROGRAM SUPPLIES | orrington and early childhood camp supply |
| PRCS/NOYES CNTR - 49961 | AMAZON MKTPLACE PMTS | \$ 68.45 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | early childhood and media camp supplies |
| PRCS/NOYES CNTR - 49961 | MSCN-FRND-WB | \$ 123.87 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Orrington and band camp supplies |
| PRCS/NOYES CNTR - 49961 | TARGET 00009274 | \$ 134.23 | 05/13/2011 | 65110 REC PROGRAM SUPPLIES | Orrington Camp supplies |
| PRCS/NOYES CNTR - 49961 | B & H PHOTO-VIDEO.COM | \$ 304.33 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | media camp supplies |
| PRCS/NOYES CNTR - 49961 | ORIENTAL TRADING CO | \$ 332.46 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | orrington camp supply |
| PRCS/NOYES CNTR - 49961 | Amazon.com | \$ 136.50 | 05/30/2011 | 65110 REC PROGRAM SUPPLIES | YAP supplies |
| PRCS/NOYES CNTR - 49961 | DBC BLICK ART MATERIAL | \$ 312.81 | 05/25/2011 | 65110 REC PROGRAM SUPPLIES | YAP supplies |
| PRCS/NOYES CNTR - 49961 | THE HOME DEPOT 1902 | \$ 180.05 | 05/27/2011 | 65040 JANITORIAL SUPPLIES | Noyes Building Custodial Supplies |
| PRCS/NOYES CNTR - 49961 | USPS 16262202033309188 | \$ 174.00 | 05/09/2011 | 62315 POSTAGE | Postage for Noyes Gallery I & II Reception Postcards |
| PRCS/PARKS FORESTRY - 49965 | Dominicks Stor00017004 | \$ 63.39 | 05/18/2011 | 65025 FOOD | Snacks for preschool program. |
| PRCS/PARKS FORESTRY - 49965 | THE SAXOPHONE SHOP | \$ 41.50 | 05/05/2011 | 65110 REC PROGRAM SUPPLIES | Music supplies for After School Program. |
| PRCS/PARKS FORESTRY - 49965 | MARRIOTT CONF CTR NORM | \$ 122.08 | 05/25/2011 | 62295 TRAINING & TRAVEL | hotel for attendance at One State Arts Conference in Bloomington |
| PRCS/PARKS FORESTRY - 49965 | USPS 16262202033309188 | \$ 11.65 | 05/30/2011 | 62315 POSTAGE | postage for sending required grant application attachments to the National Endowment for the Arts |
| PRCS/PARKS FORESTRY - 49965 | FEDEX OFFICE #3605 | \$ 47.28 | 05/30/2011 | 62210 PRINTING | photocopying of public art proposals for panel review |

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|-----------------------------|------------------------|----------------------------|---------------------|--|--|
| PRCS/PARKS FORESTRY - 49965 | OCS SOLUTIONS | \$ 6.95 | 05/02/2011 | 62490 OTHER PROGRAM COSTS | monthly web hosting fee for evanstonartsbuzz.com |
| PRCS/PARKS FORESTRY - 49965 | ICE SKATING INSTITUTE | \$ 75.00 | 05/09/2011 | 62360 MEMBERSHIP DUES | endorsement fee for spring show & summer exhibition |
| PRCS/PARKS FORESTRY - 49965 | TARGET 00009274 | \$ 41.38 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | spring show costume room supplies |
| PRCS/PARKS FORESTRY - 49965 | TARGET 00009274 | \$ 91.24 | 05/04/2011 | 65110 REC PROGRAM SUPPLIES | spring show costume room supplies |
| PRCS/PARKS FORESTRY - 49965 | AMAZON MKTPLACE PMTS | \$ 278.00 | 05/10/2011 | 65110 REC PROGRAM SUPPLIES | spring show costume supplies |
| PRCS/PARKS FORESTRY - 49965 | BRUNSWICK ZONE DEERF | \$ 95.70 | 05/09/2011 | 62507 FIELD TRIPS | fee for bowling program |
| PRCS/PARKS FORESTRY - 49965 | BRUNSWICK ZONE DEERF | \$ 97.20 | 05/16/2011 | 62507 FIELD TRIPS | fee for bowling program |
| PRCS/PARKS FORESTRY - 49965 | BRUNSWICK ZONE DEERF | \$ 104.70 | 05/02/2011 | 62507 FIELD TRIPS | fee for bowling program |
| PRCS/PARKS FORESTRY - 49965 | BRUNSWICK ZONE DEERF | \$ 105.30 | 05/23/2011 | 62507 FIELD TRIPS | fee for bowling program |
| PRCS/PARKS FORESTRY - 49965 | LOU MALNATI'S PIZZERIA | \$ 283.30 | 05/23/2011 | 65025 FOOD | food for Special Olympics Athlete Party |
| PRCS/PARKS FORESTRY - 49965 | USPS 47246701026601781 | \$ 75.00 | 05/30/2011 | 62315 POSTAGE | US Postal Service carrier route software for CMO and PRCS |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 8.62 | 05/12/2011 | 65005 LANDSCAPE MATERIALS | Watering can |
| PRCS/PARKS FORESTRY - 49965 | LURVEY LANDSCAPE SUPPL | \$ 123.60 | 05/18/2011 | 65005 LANDSCAPE MATERIALS | Shrubs and perennials |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 10.20 | 05/27/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Nuts and bolts |
| PRCS/PARKS FORESTRY - 49965 | REINDERS - PARTS/SERVI | \$ 23.63 | 05/24/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Mower throttle control |
| PRCS/PARKS FORESTRY - 49965 | EPCO PAINT STORE 1252 | \$ 99.08 | 05/02/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Paint for park benches and tables |
| PRCS/PARKS FORESTRY - 49965 | CITY WELDING SALES | \$ 99.30 | 05/10/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Welding gas and tips |
| PRCS/PARKS FORESTRY - 49965 | REINDERS - PARTS/SERVI | \$ 99.58 | 05/18/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Mower belts |
| PRCS/PARKS FORESTRY - 49965 | REINDERS - PARTS/SERVI | \$ 167.70 | 05/24/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Mower air filters and tires |
| PRCS/PARKS FORESTRY - 49965 | KEEN EDGE CO INC | \$ 280.68 | 05/18/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Mower tires |
| PRCS/PARKS FORESTRY - 49965 | REINDERS - PARTS/SERVI | \$ 453.52 | 05/04/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Mower deck caters and wheels |
| PRCS/PARKS FORESTRY - 49965 | THE HOME DEPOT 1902 | \$ 3.70 | 05/19/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Mortar mix for playground repairs |
| PRCS/PARKS FORESTRY - 49965 | THE HOME DEPOT 1902 | \$ 5.67 | 05/19/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Welder part |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 30.16 | 05/24/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Safety glasses and wire brushes |
| PRCS/PARKS FORESTRY - 49965 | THE HOME DEPOT 1902 | \$ 47.70 | 05/26/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Cement mix for playground repairs |
| PRCS/PARKS FORESTRY - 49965 | THE HOME DEPOT 1902 | \$ 54.64 | 05/16/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Pier pipes for boat ramp |
| PRCS/PARKS FORESTRY - 49965 | WW GRAINGER | \$ 57.38 | 05/09/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Bilge pump |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 24.99 | 05/18/2011 | 65085 MINOR EQUIP & TOOLS | Sprayer |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 101.34 | 05/11/2011 | 65085 MINOR EQUIP & TOOLS | Chain and cable for boat ramp |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 27.99 | 05/30/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Hack saw |
| PRCS/PARKS FORESTRY - 49965 | LEMOI ACE HDWE | \$ 95.32 | 05/05/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Parts shop supplies |
| PRCS/PARKS FORESTRY - 49965 | PAI BANKCARD GROUP | \$ 255.00 | 05/26/2011 | 65095 OFFICE SUPPLIES | Credit card machine for PRCS business office transactions |
| PRCS/PARKS FORESTRY - 49965 | TOP PRO SPORT-CLARK | \$ 39.00 | 05/11/2011 | 62205 ADVERTISING | Farmers Market T-Shirts |
| PRCS/PARKS FORESTRY - 49965 | INTRINSIC PERENNIAL GA | \$ 203.00 | 05/16/2011 | 65005 LANDSCAPE MATERIALS | Dawes lagoon plant replacements |
| PRCS/PARKS FORESTRY - 49965 | ARC SERVICES/TRAINING | \$ 32.00 | 05/09/2011 | 62360 MEMBERSHIP DUES | Per person fees for American Red Cross CPR and First Aid Class |
| PRCS/PARKS FORESTRY - 49965 | ARC SERVICES/TRAINING | \$ 48.00 | 05/06/2011 | 62360 MEMBERSHIP DUES | Per person fees for American Red Cross CPR and First Aid Class - Staff |
| PRCS/PARKS FORESTRY - 49965 | ARC SERVICES/TRAINING | \$ 64.00 | 05/23/2011 | 62360 MEMBERSHIP DUES | Per person fees for American Red Cross CPR Review Class |
| PRCS/PARKS FORESTRY - 49965 | TENNIS WAREHOUSE | \$ 35.95 | 05/04/2011 | 65110 REC PROGRAM SUPPLIES | Tennis net straps for tennis nets at public parks |
| PRCS/PARKS FORESTRY - 49965 | HAROLD'S TRUE VALUE HD | \$ 118.71 | 05/20/2011 | 65110 REC PROGRAM SUPPLIES | Locks for Tennis knock boxes at city parks |
| PRCS/RBT CROWN CNTR - 49952 | CERAMIC SUPPLY00 OF 00 | \$ 128.95 | 05/04/2011 | 65110 REC PROGRAM SUPPLIES | Clay for classes. |
| PRCS/RBT CROWN CNTR - 49952 | WALGREENS #2619 | \$ 44.94 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | Batteries and flash lights for ice show. |
| PRCS/RBT CROWN CNTR - 49952 | CROWN TROPHY 54 | \$ 105.20 | 05/16/2011 | 65110 REC PROGRAM SUPPLIES | Broomball trophies. |
| PRCS/RBT CROWN CNTR - 49952 | WILMETTE BICYCLE & SPO | \$ 390.00 | 05/30/2011 | 65110 REC PROGRAM SUPPLIES | Rental skate sharpening. |

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|------------------------------------|--------------------------|--------------------------------------|-----------------------------|---|--|
| PRCS/RBT CROWN CNTR - 49952 | Dominicks Stor00017004 | \$ 16.01 | 05/27/2011 | 65025 FOOD | Snacks for Afterschool Program. |
| PRCS/RBT CROWN CNTR - 49952 | WALGREENS #4218 | \$ 10.98 | 05/16/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Insect spray |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 15.94 | 05/09/2011 | 65110 REC PROGRAM SUPPLIES | Incaster for gymnastic equipment. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 15.94 | 05/13/2011 | 65110 REC PROGRAM SUPPLIES | Incaster for gymnastic equipment. |
| PRCS/RBT CROWN CNTR - 49952 | THE UPS STORE 1037 | \$ 41.38 | 05/25/2011 | 62315 POSTAGE | Shipping of backdrop used in ice show back to company. |
| PRCS/RBT CROWN CNTR - 49952 | Dominicks Stor00017004 | \$ 68.92 | 05/20/2011 | 65025 FOOD | Refreshments and snacks for ice show set up volunteers. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 16.80 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Props for ice show and maintenance supply. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 35.34 | 05/05/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Large screws, duct tape. |
| PRCS/RBT CROWN CNTR - 49952 | LEMOI ACE HDWE | \$ 44.84 | 05/03/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Nuts, bolts, nails, screws, and other plant supplies. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 72.70 | 05/20/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Ice show supplies and facility tools. |
| PRCS/RBT CROWN CNTR - 49952 | CARQUEST 01027598 | \$ 7.49 | 05/26/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Part for compressor. |
| PRCS/RBT CROWN CNTR - 49952 | MENARDS MORTON GROVE | \$ 31.96 | 05/12/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Flood light for lobby. |
| PRCS/RBT CROWN CNTR - 49952 | OLD NAVY #6179 | \$ 65.00 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | Costumes for ice show. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 89.87 | 05/09/2011 | 65110 REC PROGRAM SUPPLIES | Equipment for ice show props. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 171.24 | 05/09/2011 | 65110 REC PROGRAM SUPPLIES | Equipment for ice show props. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 185.51 | 05/09/2011 | 65110 REC PROGRAM SUPPLIES | Equipment for ice show props. |
| PRCS/RBT CROWN CNTR - 49952 | THE HOME DEPOT 1902 | \$ 192.10 | 05/18/2011 | 65110 REC PROGRAM SUPPLIES | Equipment for ice show props. |
| PRCS/RBT CROWN CNTR - 49952 | CINTAS CORP #769 | \$ 128.53 | 05/11/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Carpeted mats for various areas of the building. |
| PRCS/RBT CROWN CNTR - 49952 | EVANSTON SIGNS AND GRA | \$ 270.00 | 05/04/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Repair, patch, and replace various banners. |
| PRCS/RBT CROWN CNTR - 49952 | FANSEGE.COM | \$ 130.11 | 05/11/2011 | 65110 REC PROGRAM SUPPLIES | Costumes for ice show. |
| PRCS/RBT CROWN CNTR - 49952 | BEVAN MANUFACTURING | \$ 200.46 | 05/20/2011 | 65110 REC PROGRAM SUPPLIES | Costumes for ice show. |
| PRCS/RBT CROWN CNTR - 49952 | BEVAN MANUFACTURING | \$ 858.79 | 05/12/2011 | 65110 REC PROGRAM SUPPLIES | Costumes for ice show. |
| PRCS/RECREATION - 49946 | DEALMED | \$ 225.00 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Chandler/First Aid Supplies |
| PRCS/RECREATION - 49946 | DEALMED | \$ 90.00 | 05/27/2011 | 65075 MEDICAL & LAB SUPPLIES | Crown/First Aid Supplies |
| PRCS/RECREATION - 49946 | DEALMED | \$ 180.00 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | FJCC/First Aid Supplies |
| PRCS/RECREATION - 49946 | DEALMED | \$ 112.50 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Levy/First Aid Supplies |
| PRCS/RECREATION - 49946 | A A MOLEY'S INC. | \$ 11.95 | 05/09/2011 | 62235 OFFICE EQUIPMENT MAINT. | belt for vacuum |
| PRCS/RECREATION - 49946 | RADIOSHACK COR00164145 | \$ 41.98 | 05/09/2011 | 62245 OTHER EQ MAINT | Stop watches and batteries |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 54.82 | 05/09/2011 | 62245 OTHER EQ MAINT | Cleaning Supplies |
| PRCS/RECREATION - 49946 | THE LIFEGUARD STORE | \$ 410.75 | 05/16/2011 | 62490 OTHER PROGRAM COSTS | Whistles and Lanyards |
| PRCS/RECREATION - 49946 | CITY OF EVANSTON EVAN | \$ 0.01 | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | checking CC machine at Beach Office |
| PRCS/RECREATION - 49946 | CITY OF EVANSTON EVAN | \$ (0.01) | 05/02/2011 | 65110 REC PROGRAM SUPPLIES | refund for above |
| PRCS/RECREATION - 49946 | DEALMED | \$ 95.52 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Lakefront/First Aid Supplies |
| PRCS/RECREATION - 49946 | BEST BUY UNIFORMS | \$ 173.92 | 05/23/2011 | 65110 REC PROGRAM SUPPLIES | Megaphones |
| PRCS/RECREATION - 49946 | WM PORT SUPPLY #400 | \$ 498.77 | 05/19/2011 | 65110 REC PROGRAM SUPPLIES | Pump, lines, flares, tube repair, tow rope |
| PRCS/RECREATION - 49946 | DEALMED | \$ 135.00 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Ecology/First Aid Supplies |
| PRCS/RECREATION - 49946 | DEALMED | \$ 67.50 | 05/27/2011 | 65110 REC PROGRAM SUPPLIES | Noyes/First Aid Supplies |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 15.49 | 05/11/2011 | 65050 BUILDING MAINTENANCE MATERIAL | paint supplies - lakefront |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 23.81 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | paint rollers and bolts - lakefront |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 97.28 | 05/23/2011 | 65040 JANITORIAL SUPPLIES | cleaning supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 198.64 | 05/20/2011 | 65040 JANITORIAL SUPPLIES | cleaning supplies |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 31.89 | 05/30/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | guard chair paint - lakefront |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 19.16 | 05/18/2011 | 65085 MINOR EQUIPMENT AND TOOLS | tools - lakefront |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 20.20 | 05/25/2011 | 65085 MINOR EQUIPMENT AND TOOLS | pliers and rope - lakefront |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 65.19 | 05/30/2011 | 65085 MINOR EQUIPMENT AND TOOLS | utility knife, staple gun, staples, screw driver - lakefront |
| PRCS/RECREATION - 49946 | DAVIS TRANSPORTATION L | \$ 865.00 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | water/sand test for lakefront dredging samples |
| PRCS/RECREATION - 49946 | KANE COUNTY COUGARS | \$ 60.00 | 05/04/2011 | 62507 FIELD TRIPS | Special Recreation Field Trip |
| PRCS/RECREATION - 49946 | DAVIS TRANSPORTATION L | \$ 420.00 | 05/23/2011 | 65050 BUILDING MAINTENANCE MATERIAL | sand test at the Chruh St ramp |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 8.62 | 05/02/2011 | 65125 OTHER COMMODITIES | scrub brush for graffiti at Clark St Beach House |
| PRCS/RECREATION - 49946 | EVANSTON IMPRINTABLES | \$ 184.42 | 05/12/2011 | 65020 CLOTHING | staff shirts for the park rangers |
| PRCS/RECREATION - 49946 | HAROLD'S TRUE VALUE HD | \$ 63.57 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Mounting Tape, C and AA Batteries, Soft Scrub for gym floor, spray bottles |

Bank of America Credit Card Statement for the Period Ending 5/31/2011

| ACC.Reports To Intermediate | MCH.Merchant Name | FIN.Transacti on Amount | FIN.Posting Date | FIN.Cost Allocation 3 - Expense Object | FIN.Expense Description |
|------------------------------------|-------------------------|----------------------------|---------------------|--|---|
| PRCS/RECREATION - 49946 | HAROLD'S TRUE VALUE HD | \$ 68.41 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Keys for storage cabinets padlocks, duct tape, key rings, tags for keys |
| PRCS/RECREATION - 49946 | US GOLF ASSOCIATION | \$ 50.00 | 05/02/2011 | 62360 MEMBERSHIP DUES | United States Golf Association membership |
| PRCS/RECREATION - 49946 | HAROLD'S TRUE VALUE HD | \$ 26.72 | 05/26/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Work gloves, stakes for tents, empty spray bottles |
| PRCS/RECREATION - 49946 | ORIENTAL TRADING CO | \$ 115.90 | 05/18/2011 | 65110 REC PROGRAM SUPPLIES | supplies for state special olympics |
| PRCS/RECREATION - 49946 | HAROLD'S TRUE VALUE HD | \$ 10.99 | 05/23/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | pump parts |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 5.11 | 05/26/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | LEMOI ACE HDWE | \$ 9.58 | 05/13/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 18.42 | 05/12/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ (20.00) | 05/12/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 21.22 | 05/02/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 23.69 | 05/04/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 24.57 | 05/20/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 38.74 | 05/27/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 39.00 | 05/06/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 39.98 | 05/16/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 50.78 | 05/11/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 51.95 | 05/30/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | NORTH SHORE FAUCETS | \$ 56.24 | 05/06/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 73.26 | 05/18/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 92.28 | 05/13/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/RECREATION - 49946 | THE HOME DEPOT 1902 | \$ 100.91 | 05/19/2011 | 63095 HANDYMAN PROGRAM | handyman program supplies |
| PRCS/YOUTH ENGAGEMENT - 49948 | PAPA JOHN'S PIZZA#1012 | \$ 33.00 | 05/25/2011 | 65025 FOOD | snacks/food for volunteers/youth council meeting |
| PUBLIC WORKS/ADMIN - 50485 | AMERICAN 00102834473751 | \$ 60.00 | 05/20/2011 | 62295 TRAINING & TRAVEL | Baggage charge |
| PUBLIC WORKS/ADMIN - 50485 | CLARION SUITES | \$ 280.98 | 05/23/2011 | 62295 TRAINING & TRAVEL | Hotel accomodations for Cityworks conference |
| PUBLIC WORKS/ADMIN - 50485 | AMERICAN 00102831609266 | \$ 60.00 | 05/16/2011 | 62295 TRAINING & TRAVEL | Baggage charge |
| PUBLIC WORKS/ADMIN - 50485 | AMERICAN 00123385927810 | \$ 448.40 | 05/04/2011 | 62295 TRAINING & TRAVEL | Airfare to Utah via Las Vegas for Cityworks Conference |
| PUBLIC WORKS/ADMIN - 50485 | TOWER SELF PARK 0600 | \$ 28.00 | 05/16/2011 | 62295 TRAINING & TRAVEL | Parking for APWA conference |
| PUBLIC WORKS/ADMIN - 50485 | 201 W MADISON SELF PK | \$ 30.00 | 05/18/2011 | 62295 TRAINING & TRAVEL | Parking at APWA conference |
| PUBLIC WORKS/ADMIN - 50485 | AMERICAN PUBLIC WORKS | \$ 30.00 | 05/10/2011 | 62295 TRAINING & TRAVEL | APWA conference 1-day registration |
| PUBLIC WORKS/FLEET - 49947 | SOUTHSIDE TIRE- DE | \$ 258.44 | 05/25/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | Lawn Mower Tires |
| PUBLIC WORKS/FLEET - 49947 | SOUTHSIDE TIRE- DE | \$ 485.00 | 05/25/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | Fire Truck Wheels |
| PUBLIC WORKS/FLEET - 49947 | SHELL OIL 516460002QPS | \$ 10.96 | 05/20/2011 | 62295 TRAINING & TRAVEL | fuel in pool car |
| PUBLIC WORKS/FLEET - 49947 | LOVES COUNTRY 00003558 | \$ 14.18 | 05/23/2011 | 62295 TRAINING & TRAVEL | fuel in pool car |
| PUBLIC WORKS/FLEET - 49947 | SPEEDWAY 09667 LEX | \$ 30.49 | 05/18/2011 | 62295 TRAINING & TRAVEL | Fuel in pool car |
| PUBLIC WORKS/FLEET - 49947 | PILOT 00000372 | \$ 37.90 | 05/18/2011 | 62295 TRAINING & TRAVEL | Fuel in pool car |
| PUBLIC WORKS/FLEET - 49947 | HOLIDAY INN EXP HOTEL& | \$ 302.82 | 05/23/2011 | 62295 TRAINING & TRAVEL | Lodging for training class |
| PUBLIC WORKS/FLEET - 49947 | IL WEB PLATE RENEWAL | \$ 56.25 | 05/06/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | License Plate Renewal |
| PUBLIC WORKS/FLEET - 49947 | IL WEB PLATE RENEWAL | \$ 56.25 | 05/06/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | License Plate Renewal |
| PUBLIC WORKS/FLEET - 49947 | SOUTHSIDE TIRE- DE | \$ 258.44 | 05/18/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | 1Turf tire 580 |
| PUBLIC WORKS/FLEET - 49947 | SOUTHSIDE TIRE- DE | \$ 516.88 | 05/13/2011 | 65060 MATERIALS TO MAINTAIN AUTOS | 2 Turf tires for 580 |
| PUBLIC WORKS/FLEET - 49947 | L2G IL LIC SLS | \$ 17.50 | 05/18/2011 | 62245 AUTOMOTIVE EQ MAINT | Boat Stickers |
| PUBLIC WORKS/FLEET - 49947 | L2G IL LIC SLS | \$ 17.50 | 05/18/2011 | 62245 AUTOMOTIVE EQ MAINT | Boat Stickers |
| PUBLIC WORKS/FLEET - 49947 | NATIONAL SAFETY COU | \$ 375.78 | 05/13/2011 | 62295 TRAINING & TRAVEL | Books For Accident Review Board |
| PUBLIC WORKS/ST&SANITATION - 49962 | Dominicks Stor00011379 | \$ 23.96 | 05/17/2011 | 65025 FOOD | Safety Meeting Food |
| PUBLIC WORKS/ST&SANITATION - 49962 | EPCO PAINT STORE 1252 | \$ 33.36 | 05/30/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Gallon of Paint |
| PUBLIC WORKS/ST&SANITATION - 49962 | THE HOME DEPOT 1902 | \$ 61.86 | 05/09/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Small Tools |
| PUBLIC WORKS/ST&SANITATION - 49962 | THE HOME DEPOT 1902 | \$ 62.88 | 05/11/2011 | 65050 BUILDING MAINTENANCE MATERIAL | Small Tools |
| PUBLIC WORKS/ST&SANITATION - 49962 | AMERICAN PUBLIC WORKS | \$ 60.00 | 05/02/2011 | 62295 TRAINING & TRAVEL | Two tickets fro APWA Conference |
| PUBLIC WORKS/ST&SANITATION - 49962 | COUNTRY GAS-CRYSTAL | \$ 312.86 | 05/02/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | 4 100 Gallon Tanks |
| PUBLIC WORKS/ST&SANITATION - 49962 | OFFICE DEPOT #510 | \$ 33.98 | 05/17/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Black markers for garbage cart distribution |
| PUBLIC WORKS/TRANS - 49959 | THE UPS STORE 0511 | \$ 73.35 | 05/19/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Send 3 packages of traffic signal items out for repair |

Bank of America Credit Card Statement for the Period Ending 5/31/2011

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|------------------------------|---------------------------|----------------------------|---------------------|--|--|
| PUBLIC WORKS/TRANS - 49959 | WW GRAINGER | \$ 599.40 | 05/10/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Electrical tape and wire splicing connectors |
| PUBLIC WORKS/TRANS - 49959 | LEMOI ACE HDWE | \$ 8.62 | 05/03/2011 | 65085 MINOR EQUIPMENT AND TOOLS | PVC Cement |
| PUBLIC WORKS/TRANS - 49959 | LEMOI ACE HDWE | \$ 18.20 | 05/06/2011 | 65085 MINOR EQUIPMENT AND TOOLS | Bolts and washers |
| PUBLIC WORKS/TRANS - 49959 | SPRINT STORE #671 | \$ 29.99 | 05/30/2011 | 65085 MINOR EQUIP & TOOLS | Cell phone belt holder |
| PUBLIC WORKS/TRANS - 49959 | LEMOI ACE HDWE | \$ 21.09 | 05/04/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Lag shield anchors |
| PUBLIC WORKS/TRANS - 49959 | TRAFFIC CONTROL & PROT | \$ 600.00 | 05/04/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Set up charge for 311 sign artwork |
| PUBLIC WORKS/TRANS - 49959 | TRAFFIC CONTROL & PROT | \$ 707.50 | 05/12/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Dog Nuisance signs and roll goods |
| PUBLIC WORKS/TRANS - 49959 | TRAFFIC CONTROL & PROT | \$ 1,428.75 | 05/12/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Traffic circle signs |
| PUBLIC WORKS/TRANS - 49959 | FISHER EQUIPMENT | \$ 1,463.56 | 05/17/2011 | 65115 TRAFFIC CONTROL SUPPLIES | Strapping for mounting signs |
| UTILITIES/ADMIN - 49958 | JEWEL #3465 | \$ 40.28 | 05/04/2011 | 65125 OTHER COMMODITIES | Public Service/Employee Appreciation Week Pop for Utilities Department Activities |
| UTILITIES/ADMIN - 49958 | PHILLYS BEST | \$ 51.00 | 05/09/2011 | 65125 OTHER COMMODITIES | Public Service/Employee Appreciation Week Pizza for Utilities Department Shift (evening and overnight) Staff |
| UTILITIES/ADMIN - 49958 | SAMSLUB #6444 | \$ 131.12 | 05/19/2011 | 65125 OTHER COMMODITIES | Public Service/Employee Appreciation Week Items for Utilities Department Activities |
| UTILITIES/ADMIN - 49958 | BUY.COM | \$ 407.97 | 05/16/2011 | 62235 OFFICE EQUIPMENT MAINT. | Automatic Letter folder for Mailings |
| UTILITIES/ADMIN - 49958 | INTERNATIONAL TRANSACTION | \$ 10.39 | 05/30/2011 | 62295 TRAINING & TRAVEL | Processing Fee charged by Maeter Card for Drinking Water Quality Technology summit |
| UTILITIES/ADMIN - 49958 | LONDON BUSINESS CONFER | \$ 1,299.00 | 05/30/2011 | 62295 TRAINING & TRAVEL | Registration Drinking Water Quality Technology Summit held in Chicago July 13-14, 2011 (\$649.00 credit on June Statement) |
| UTILITIES/DIST - 49955 | BUY THE YARD INC | \$ 130.00 | 05/12/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Black dirt. |
| UTILITIES/DIST - 49955 | MID AMERICAN WATER OF | \$ 1,000.80 | 05/11/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | 1.5" copper tubing (K type) |
| UTILITIES/DIST - 49955 | USA BLUE BOOK | \$ 128.87 | 05/19/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Water meter parts. |
| UTILITIES/FILTRATION - 49951 | ELEVATOR INDUSTRIES OF | \$ 150.00 | 05/19/2011 | 62245 OTHER EQ MAINT | Elevator inspection fee. |
| UTILITIES/FILTRATION - 49951 | NORTH SHORE UNIFORM | \$ 167.50 | 05/25/2011 | 65020 CLOTHING | Clothing order for Filter Supervisor - shirts & sweatshirts. |
| UTILITIES/FILTRATION - 49951 | W W GRAINGER 916 | \$ 15.90 | 05/18/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Stainless steel machine screws (2pks-100 ct) |
| UTILITIES/FILTRATION - 49951 | PUMPBIZ | \$ (35.22) | 05/06/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Refunded sales tax that was charged on April's statement for sample pump parts. |
| UTILITIES/FILTRATION - 49951 | W W GRAINGER 916 | \$ 63.11 | 05/18/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Batteries, 7.5 amp fuses, tube repair kit, and spray paint primer. |
| UTILITIES/FILTRATION - 49951 | SIDENER ENVIROMENTAL | \$ 101.50 | 05/12/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Back pressure valve rebuild kit for the Alum Feed Pump #2 |
| UTILITIES/FILTRATION - 49951 | W W GRAINGER 916 | \$ 241.49 | 05/02/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Specialty electric switch, gloves, v-belts (4), and silicone seal. |
| UTILITIES/FILTRATION - 49951 | GEXPRO | \$ 367.40 | 05/04/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | MVR175/U/MED metal halide lamps (18) for the '63 Filter Addition. |
| UTILITIES/FILTRATION - 49951 | SKOKIE VALLEY MATERIAL | \$ 345.00 | 05/20/2011 | 65055 MATERIALS TO MAINTAIN IMPROVEMENTS | Rebar (25) for dowing street concrete pours. |
| UTILITIES/FILTRATION - 49951 | USA BLUE BOOK | \$ 185.25 | 05/18/2011 | 65075 MEDICAL & LAB SUPPLIES | Drinking Water Standard for PO4, Petri Dishes, and Digital Thermometer. |
| UTILITIES/FILTRATION - 49951 | CROSSBOW INDUSTRIAL WA | \$ 222.00 | 05/30/2011 | 65075 MEDICAL & LAB SUPPLIES | 2 Deionizing tanks and filters. |
| UTILITIES/FILTRATION - 49951 | VWR INTERNATIONAL INC | \$ 231.33 | 05/18/2011 | 65075 MEDICAL & LAB SUPPLIES | Phenylarsine oxide for chlorine analysis, Filter Paper for TSS, and Digital Thermometer. |
| UTILITIES/FILTRATION - 49951 | H F SCIENTIFIC | \$ 265.00 | 05/03/2011 | 65075 MEDICAL & LAB SUPPLIES | Calibration kit for micro 200 turbidimeters. |
| UTILITIES/PUMPING - 49964 | SAMS CLUB | \$ 373.57 | 05/03/2011 | 65125 OTHER COMMODITIES | Public Service Week cookout |
| UTILITIES/PUMPING - 49964 | AMERICAN WATERWORKS | \$ 75.00 | 05/12/2011 | 62360 MEMBERSHIP DUES | American Waterworks Assn. membership dues. |
| UTILITIES/PUMPING - 49964 | FOOD SERVICE DIRECT | \$ (85.96) | 05/13/2011 | 65040 JANITORIAL SUPPLIES | Credit for charge on April's statement. |
| UTILITIES/PUMPING - 49964 | CHICAGO BATTERY | \$ 50.95 | 05/02/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Valve turner battery. |
| UTILITIES/PUMPING - 49964 | INTERACTER INC | \$ 108.66 | 05/06/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Replacement SCR boards for High Lift Pump engine chargers. |
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 1,025.75 | 05/11/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Miscellaneous repair parts and equipment. |
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 530.55 | 05/04/2011 | 65702 WATER GENERAL PLANT | Boiler feed tank upgrade. |

Bank of America Credit Card Statement for the Period Ending 5/31/2011

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|------------------------------------|--------------------------|------------------------------------|-----------------------------|---|---|
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 118.29 | 05/17/2011 | 65515 OTHER IMPROVEMENTS | Supplies to help manage switchgear failure. |
| UTILITIES/PUMPING - 49964 | MENARDS KENOSHA | \$ 238.45 | 05/30/2011 | 65515 OTHER IMPROVEMENTS | Cleaning supplies for switchgear fire. |
| UTILITIES/PUMPING - 49964 | CHICAGO BATTERY | \$ 469.90 | 05/27/2011 | 65515 OTHER IMPROVEMENTS | Back-up engine batteries due to switchgear failure. |
| UTILITIES/PUMPING - 49964 | NORIA CORPORATION | \$ 221.90 | 05/13/2011 | 65035 PETROLEUM PRODUCTS | Lubrication manuals. |
| UTILITIES/PUMPING - 49964 | AUTOMATIONDIRECT COM I | \$ 197.25 | 05/17/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Low Lift sump pump enclosure. |
| UTILITIES/PUMPING - 49964 | AUTOMATIONDIRECT COM I | \$ 209.00 | 05/16/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Low Lift sump pump starters. |
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 270.00 | 05/09/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Fuses for the 500 KW Generator. |
| UTILITIES/PUMPING - 49964 | PATTEN ELMHURST TRA | \$ 643.98 | 05/13/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Starting batteries for the #6 High Lift Pump. |
| UTILITIES/PUMPING - 49964 | STANDARD PIPE | \$ 875.00 | 05/19/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Low Lift sump pump. |
| UTILITIES/PUMPING - 49964 | GALCO INDUSTRIAL ELECT | \$ 81.12 | 05/24/2011 | 65515 OTHER IMPROVEMENTS | Reostat & control transformer. |
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 165.01 | 05/24/2011 | 65515 OTHER IMPROVEMENTS | Switchgear fasteners. |
| UTILITIES/PUMPING - 49964 | PATTEN ELMHURST TRA | \$ 786.76 | 05/25/2011 | 65515 OTHER IMPROVEMENTS | Voltage regulator, brushes and insulators for the 500 KW Generator. |
| UTILITIES/PUMPING - 49964 | WW GRAINGER | \$ 970.39 | 05/19/2011 | 65515 OTHER IMPROVEMENTS | Tarps, rags, and flashlights for the switchgear failure. |
| UTILITIES/SEWER - 49944 | THE HOME DEPOT 1902 | \$ 2.97 | 05/13/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Glue |
| UTILITIES/SEWER - 49944 | CARQUEST 01027598 | \$ 3.99 | 05/02/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Fuse for vehicle #956. |
| UTILITIES/SEWER - 49944 | LEE JENSEN SALES CO. | \$ 90.00 | 05/11/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Shoring pump repair. |
| UTILITIES/SEWER - 49944 | OLEARYS CONTRACTOR | \$ 655.00 | 05/18/2011 | 65070 OFFICE/OTHER EQ TO MAINTN MATERIAL | Diamond saw blade. |
| UTILITIES/SEWER - 49944 | GLOBAL STORES GROUP | \$ 986.28 | 05/02/2011 | 65090 SAFETY EQUIPMENT | Life Air 10 - Escape pack. |
| Total | | \$ 100,028.78 | | | |



Memorandum

To: Honorable Mayor and Members of the City Council
Members of the Administration & Public Works Committee

From: Paul Schneider, P.E., City Engineer
Sat Nagar, P.E., Senior Engineer, Engineering & Transportation

Subject: Contract award for 2011 50/50 Sidewalk & Curb Replacement Program
Project#: PW-CS-1106 (Bid # 12-25)

Date: July 1, 2011

Recommended Action:

Staff recommends City Council approval of a contract in response to Bid #12-25 to award the 2011 50/50 Sidewalk & Curb Replacement Program to the lowest responsive and responsible bidder, Schroeder & Schroeder Inc., 7307 Central Park Avenue, Skokie, IL 60076 in the amount of \$185,250.

Funding Source:

Funding for this work will be from Special Assessment Fund \$200,000 (6365.65515) and private funds. Based on previous years we estimate the home owners share to be \$80,000.

Summary:

The 50/50 Sidewalk & Curb Replacement Program provides for the replacement of sections of deteriorated sidewalk as requested by property owners. The cost of sidewalk replacement is shared between property owners and the City. The property owners pay 50% of the cost. Sidewalk sections damaged by tree roots are replaced using City funds. These improvements are performed annually throughout the City. The construction management and construction inspection for this project is provided by the Engineering Staff.

The bid documents were prepared and sent to several potential bidders. The project was bid in May and advertised in the Chicago Tribune. The project was also published in the State Contractors Bulletin and on Demand Star. The bids were opened on June 21, 2011.

Bids were submitted by A. Lamp Concrete Contractors, Schaumburg, Schroeder & Schroeder, Skokie, D'Land Construction Company, Bensenville and Globe

Construction, Addison. The bid results are correct and in order. A copy of the bid tabulation is enclosed for your review.

Bids were submitted by:

| CONTRACTOR | BID PRICE |
|------------------------------|------------------|
| Schroeder & Schroeder | \$185,250.00 |
| Globe Construction | \$239,600.00 |
| A. Lamp Concrete Contractors | \$250,000.00 |
| D'Land Construction Company | \$250,176.50 |

The engineer's estimate for this project is \$201,075. The lowest responsive and responsible bid is 7.9% below the engineers estimate. The engineers estimate is based on last year's prices considering price increases for the inflation.

The lowest responsible and responsive bidder, Schroeder & Schroeder Inc., is in compliance with the M/W/EBE goals of the City. They are satisfying the M/W/EBE goal by purchasing concrete from Ozinga Chicago RMC, Inc. (an EBE Firm) and Alzate Trucking, Inc. (an MBE Firm). The total value of the estimated M/W/EBE subcontracted work is 31% of the total contract amount. The M/W/EBE schedule and supporting documentation has been reviewed and approved by Lloyd Shepard of the Community & Economic Development Department as indicated in the attached memo. The total value of the estimated M/W/EBE subcontracted work is 31% of the total contract amount. The M/W/EBE schedule and supporting documentation has been reviewed and approved by Lloyd Shepard, Business Development Coordinator, and Community & Economic Development Department.

Schroeder & Schroeder Inc. has worked with the City before on similar projects and completed work on time and within budget.

Attachments:
MWEBE Memo
Bid Tab



CITY OF EVANSTON
TABULATION OF BIDS FOR
2011 50/50 SIDEWALK AND CURB REPLACEMENT PROGRAM

| DATE: 06/21/11 TIME: 2:00 P.M. ATTENDED BY: SN | | | | APPROVED ENGINEER'S ESTIMATE | | NAME AND ADDRESS OF BIDDERS | | | | | | | |
|--|---|---------------------|----------------|---|--------------|---|--------------|---|--------------|--|--------------|---|--------------|
| | | | | | | Schroeder & Schroeder 7306 Central Park Avenue Skokie, IL 60076 | | Globe Construction, Inc. 1781 Armitage Court, Addison, IL 60101 | | A. Lamp Concrete Contractors 800 W. Irving Park Road, Schaumburg, IL 60193 | | D'Land Construction, LLC 600 S.County Line Rd.,1N Bensenville, IL 60106 | |
| ITEM NO. | ITEM | UNIT | TOTAL QUANTITY | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL | UNIT PRICE | TOTAL |
| 1 | PCC SIDEWALK - 5" (REMOVAL & REPLACEMENT) - MAIN WALK | SQ FT | 37,500 | \$5.00 | \$187,500.00 | \$4.65 | \$174,375.00 | \$5.90 | \$221,250.00 | \$6.05 | \$226,875.00 | \$6.28 | \$235,500.00 |
| 2 | PCC SIDEWALK - 5" (REMOVAL & REPLACEMENT) - PARKWAY / SERVICE WALK | SQ FT | 1,200 | \$5.75 | \$6,900.00 | \$4.75 | \$5,700.00 | \$8.50 | \$10,200.00 | \$8.75 | \$10,500.00 | \$6.79 | \$8,148.00 |
| 3 | PCC SIDEWALK - 5" NEW (9" EARTH EXCAVATION & 4" AGGREGATE BASE COURSE) | SQ FT | 150 | \$7.50 | \$1,125.00 | \$5.00 | \$750.00 | \$9.00 | \$1,350.00 | \$10.00 | \$1,500.00 | \$7.29 | \$1,093.50 |
| 4 | CONCRETE CURB, TYPE B (REMOVAL & REPLACEMENT) | FOOT | 150 | \$18.00 | \$2,700.00 | \$13.00 | \$1,950.00 | \$20.00 | \$3,000.00 | \$35.00 | \$5,250.00 | \$19.00 | \$2,850.00 |
| 5 | COMBINATION CONCRETE CURB & GUTTER, TYPE B-6.12 (REMOVAL & REPLACEMENT) | FOOT | 75 | \$18.00 | \$1,350.00 | \$13.00 | \$975.00 | \$38.00 | \$2,850.00 | \$35.00 | \$2,625.00 | \$21.50 | \$1,612.50 |
| 6 | DETECTABLE WARNINGS | SQ FT | 50 | \$30.00 | \$1,500.00 | \$30.00 | \$1,500.00 | \$19.00 | \$950.00 | \$65.00 | \$3,250.00 | \$19.45 | \$972.50 |
| TOTAL BID | | AS READ | | \$201,075.00 | | \$185,250.00 | | \$239,600.00 | | \$250,000.00 | | \$250,176.50 | |
| | | AS CORRECTED | | | | \$185,250.00 | | \$239,600.00 | | \$250,000.00 | | \$250,176.50 | |



Memorandum

To: Sat Nagar, P.E., Senior Engineer, Public Works Department

From: Lloyd W. Shepard, Business Development Coordinator, Community & Economic Development Department

Subject: Bid No. 12-25, 2011 50/50 Sidewalk and Curb Replacement Program, M/W/EBE Compliance Approval, Schroeder & Schroeder, Inc.

Date: June 23, 2011

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City established a goal for general contractors to utilize M/W/EBEs to perform 25% of the awarded contract.

The M/W/EBE schedules and supporting documentation submitted by Schroeder & Schroeder (S&S) for the subject bid have been reviewed in accordance with the City of Evanston Specification for M/W/EBE Participation. S&S meets M/W/EBE subcontracting compliance with a 31% M/W/EBE participation.

S&S must also meet interim and final compliance. Interim compliance is achieved by utilizing the scheduled M/W/EBE subcontractors during the course of the project. Final compliance is based upon the final amounts paid to the scheduled M/W/EBEs as determined by all partial and/or final waivers of lien or cancelled checks. Other documentation could be requested by the City to verify the scheduled firms' utilization.

S&S's base bid is \$185,250.00. Listed below are the scheduled M/W/EBEs.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---------------|--------------------|-------------|-----|-----|-----|
| Alzate Trucking, Inc. 5132 W. Lunt Skokie, IL. 60077 | Hauling | \$4,000.00 | 2.0 | X | | |
| Ozinga Ready Mix 2525 Oakton Street Evanston, IL. 60202 | Concrete | \$56,512.00 | 29.0 | | | X |
| Total M/W/EBE | | \$60,512.00 | 31.0 | | | |

Finally, within 15 calendar days after the Notice to Proceed has been issued to S&S, a copy of the subcontract between the M/W/EBEs and S&S must be submitted to the

Business Development Coordinator, Community & Economic Development Department.
Failure by the prime contractor to submit a copy of the subcontract could delay payment of progress payments or final payment.



Memorandum

To: Honorable Mayor and Members of the City Council
Members of the Administration & Public Works Committee

From: Paul Schneider, P.E., City Engineer
Sat Nagar, P.E., Senior Engineer, Engineering & Transportation

Subject: Contract award for 2011 Alley Paving Project
Project#: PW-AP-1105 (Bid # 12-32)

Date: July 1, 2011

Recommended Action:

Staff recommends City Council approval of a contract in response to Bid #12-32 to award the 2011 Alley Project to the lowest responsible and responsive bidder, A. Lamp Concrete Contractor (800 W. Irving Park Road, Schaumburg, IL 60193) in the amount of \$391,365.

Funding Source:

Funding for this work will be from the Special Assessment Fund \$232,332.50 (6365.65515) and Home Owner's Share \$159,032.50.

Summary:

Alley paving projects are initiated by adjacent property owners as part of the Special Assessment Alley Paving Program. All the petitions contain signatures that represent more than 51% of the abutting property owners. We are paving two alleys through the Special Assessment process. They are:

- Alley North of Main Street, East of Grey Avenue
- Alley North of Brummel Street, East of Callan Avenue

The topographic survey was done in fall of 2010 and the design of the alleys was completed in January by the Engineering staff. A Public hearing was conducted in February to explain the project and receive public comment. After the Ordinance was approved by the City Council, the special assessment costs were filed in the court and the project was let. Also as part of this project six previously paved alleys with drainage complaints are being repaired to address drainage concerns. This program is administered in accordance with City of Evanston and Illinois Department of

Transportation (IDOT) standards. The construction inspection for these alleys is provided by the in-house Engineering Staff.

The proposed concrete alleys are 8" thick with drainage systems constructed as part of the project. The drainage system consists of inlets & catch basins connected to the 10" storm sewer installed underneath the alley. The newly installed drainage pipe is inspected using CCTV before the concrete pavement is constructed.

The bid documents were prepared and sent to several potential bidders. The project was bid in May and advertised in the Chicago Tribune. The project was also published in the State Contractors Bulletin and on Demand Star. The bids were opened on June 21, 2011.

Bids were submitted by A. Lamp Concrete Contractors, Schaumburg, Schroeder & Schroeder, Skokie and Capitol Cement Company, Chicago. The bid results are correct and in order. A copy of the bid tabulation is enclosed for your review.

Bids were submitted by:

| CONTRACTOR | BID PRICE |
|------------------------------|------------------|
| A. Lamp Concrete Contractors | \$391,365.00 |
| Schroeder & Schroeder | \$417,380.00 |
| Capitol Cement Inc. | \$497,310.00 |
| | |

The engineer's estimate for this project is \$424,741. The lowest responsive and responsible bid is 7.8% below the engineers estimate. The engineers estimate is based on last year's prices considering price increases for the inflation.

The low bid responsive and responsible contractor, A. Lamp Concrete Contractors is in compliance with the M/W/EBE goals of the City. They are satisfying the M/W/EBE goal partially by having Ozinga Chicago RMC, Inc. (EBE Firm) and Inter United Trucking Corporation (certified MBE Firm) as subcontractors. The total value of the estimated M/W/EBE subcontracted work is 13.5% of the total contract amount. A. Lamp Concrete Contractor is seeking a partial waiver of the M/W/EBE requirements. A. Lamp Concrete Contractors did comply with the newspaper ad and did not get any response from MWEBE firms. The M/W/EBE schedule and the recommendation memo by Lloyd Shepard, Business Development Coordinator, is attached. Also, A. Lamp Concrete Contractors Inc. has agreed to comply with the Local Employment Provision that are included as part of the project and is working with Lloyd Shepard to recruit Evanston residents for this project.

A. Lamp Concrete Contractors has worked with the City before on similar projects and completed work on time and within budget.

Attachments:

MWEBE Memo, Bid Tab & Location Map.

CITY OF EVANSTON
TABULATION OF BIDS
FOR
2011 ALLEY PAVING PROGRAM
PROJECT NO.: PW - AP - 1105

| DATE: 06 / 21 / 10 TIME: 2:00 P. M. ATTENDED BY: SN | | | | APPROVED ENGINEER'S ESTIMATE | A LAMP CONCRETE CONTRACTORS 1900 WRIGHT BLVD. SCHAUMBURG, IL 60193 | SCHROEDER & SCHROEDER, INC. 7306 CENTRAL PARK AVENUE SKOKIE, IL 60076 | CAPITOL CEMENT COMPANY, INC. 6231 N. PULASKI ROAD CHICAGO, IL 60646 | | | | |
|---|---|-------------------------|----------|------------------------------|--|---|---|---------------|-------------|---------------|-------------|
| SPECIAL ASSESSMENT NUMBER | LOCATION | TOTAL COST FOR PROPOSAL | | TOTAL COST FOR PROPOSAL | TOTAL COST FOR PROPOSAL | TOTAL COST FOR PROPOSAL | | | | | |
| S. A. 1506 | ALLEY NORTH OF MAIN STREET, EAST OF GREY AVENUE | \$ 239,830.00 | | \$ 207,885.00 | \$ 263,755.00 | \$ 264,845.00 | | | | | |
| S.A. 1507 | ALLEY NORTH OF BRUMMELSTREET, EAST OF CALLAN AVENUE | \$ 56,101.00 | | \$ 52,680.00 | \$ 65,685.00 | \$ 75,345.00 | | | | | |
| PW - AI - 1107 | ALLEY IMPROVEMENT PROGRAM, VARIOUS LOCATIONS | \$ 98,810.00 | | \$ 73,300.00 | \$ 77,790.00 | \$ 151,620.00 | | | | | |
| | | | | | | | | | | | |
| | | UNIT | QUANTITY | UNIT PRICE | UNIT PRICE | UNIT PRICE | UNIT PRICE | | | | |
| PW - AP - 1105 | CONSTRUCTION LAYOUT AND STAKING | L SUM | 1 | 15000.00 | \$ 15,000.00 | 30,000.00 | \$ 30,000.00 | 3,750.00 | \$ 3,750.00 | 2,000.00 | \$ 2,000.00 |
| PW - AP - 1105 | CLOSED CIRCUIT TV INSPECTION | L SUM | 1 | 12000.00 | \$ 12,000.00 | 20,000.00 | \$ 20,000.00 | 4,500.00 | \$ 4,500.00 | 2,500.00 | \$ 2,500.00 |
| PW - AP - 1005 | PRE-CONSTRUCTION SURFACE VIDEO TAPING | L SUM | 1 | 3000.00 | \$ 3,000.00 | 7,500.00 | \$ 7,500.00 | 1,900.00 | \$ 1,900.00 | 1,000.00 | \$ 1,000.00 |
| TOTAL BIDS | | | | | | | | | | | |
| | | AS READ | | \$ 424,741.00 | | \$ 391,365.00 | | \$ 417,380.00 | | \$ 497,310.00 | |
| | | AS CORRECTED | | | | | | | | | |



Memorandum

To: Sat Nagar, P.E., Senior Engineer, Public Works Department

From: Lloyd W. Shepard, Business Development Coordinator, Community & Economic Development Department

Subject: Bid No. 12-32, 2011 Paving of Various Alleys, M/W/EBE 11.5% Waiver Approval, Alamp Concrete Contractors

Date: June 23, 2011

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City established a goal for general contractors to utilize M/W/EBEs to perform 25% of the awarded contract.

The M/W/EBE schedules and supporting documentation submitted by Alamp Concrete Contractors (ACC) for the subject bid have been reviewed in accordance with the City of Evanston Specification for M/W/EBE Participation. ACC has requested an M/W/EBE participation waiver of 11.5% for an M/W/EBE participation percentage of 13.5%. ACC ran a newspaper ad seeking M/W/EBE subcontractor participation but did not receive sufficient responses to meet the 25% M/W/EBE participation goal. Therefore, the waiver request of 11.5% is approved.

ACC must also meet interim and final compliance. Interim compliance is achieved by utilizing the scheduled M/W/EBE subcontractors during the course of the project. Final compliance is based upon the final amounts paid to the scheduled M/W/EBEs as determined by all partial and/or final waivers of lien or cancelled checks. Other documentation could be requested by the City to verify the scheduled firms' utilization.

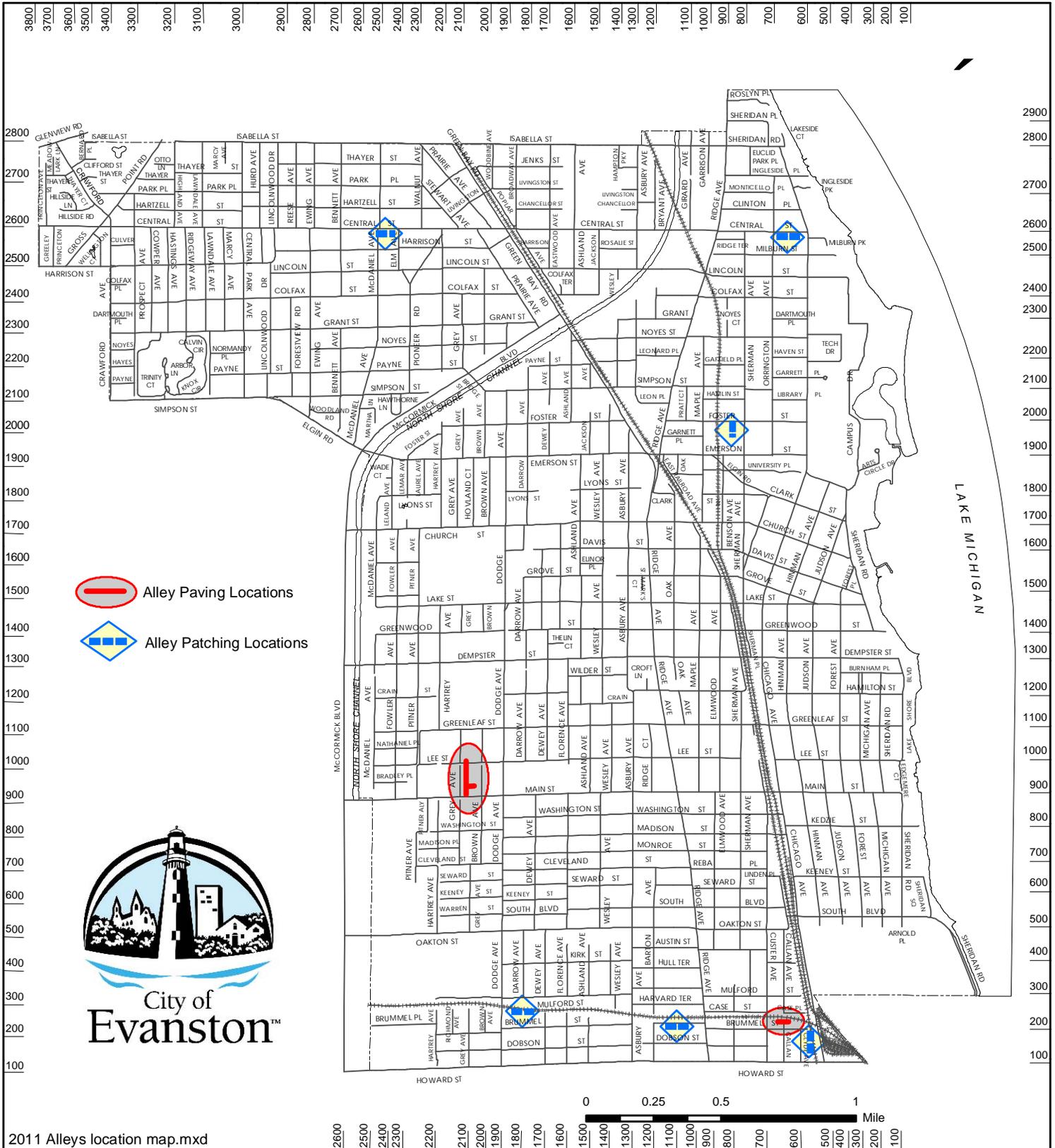
Additionally, this project must comply with the Local Employment Program Ordinance 50-O-10. ACC must allocate fifteen percent (15%) of the project's total work hours to be performed at the construction site to Evanston residents as laborers or trade persons. A minimum of one Evanston resident must be hired to fulfill the fifteen percent (15%) of total project hours.

ACC's base bid is \$391,365.00. Listed below are the scheduled M/W/EBEs.

| Name of M/W/EBE | Scope of Work | Contract Amount | % | MBE | WBE | EBE |
|---|---------------|-----------------|-------|-----|-----|-----|
| Interunited Trucking 389 Thelma Ct. Wheeling, IL. 60090 | Hauling | \$21,000.00 | 5.25 | X | | |
| Ozinga Ready Mix 2525 Oakton Street Evanston, IL. 60202 | Concrete | \$31,955.40 | 8.25 | | | X |
| Total M/W/EBE | | \$52,955.40 | 13.50 | | | |

Finally, within 15 calendar days after the Notice to Proceed has been issued to ACC, a copy of the subcontract between the M/W/EBEs and ACC must be submitted to the Business Development Coordinator, Community & Economic Development Department. Failure by the prime contractor to submit a copy of the subcontract could delay payment of progress payments or final payment.

2011 PAVING OF VARIOUS ALLEYS PW-AP-1105



2011 Alleys location map.mxd



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Rich Eddington, Chief of Police
Perry Polinski, Communications Coordinator

Subject: Renewal of Police Radio Service Agreement with Motorola

Date: June 28, 2010

Recommended Action:

Staff from the Police Department recommends authorizing the City Manager to renew the annual sole source service agreement with Motorola, Inc. (1309 East Algonquin Road, Schaumburg, IL). The agreement is effective from July 1, 2011 through June 30, 2012. The annual cost is \$29,758.20.

Funding Source:

Funding has been identified in the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Final Budget Amount: \$40,100).

Summary:

Prior to construction of the existing E9-1-1 Communications Center in 1994 we had a conglomerate of hardware. When a problem arose, it was difficult to pinpoint which vendor was responsible for the correction. When the "new" E9-1-1 Communications Center was being designed it was decided that Motorola would be our sole source to avoid the aforementioned "serviceability" issues. City wide public safety radio infrastructure, as well as the recently updated E9-1-1 phone system and dispatch consoles, were all purchased from and installed by Motorola.

The core mission of the E9-1-1 Communications Center is to serve as the community's point of access to public safety resources and as a resource to public safety first responders by providing information, additional resources, and communication links.

The Motorola Service Agreement maintains critical processes that support the mission of the E9-1-1 Communications Center which, in addition to the above, also includes police and fire portable and mobile radio equipment.

The 2010-11 service agreement with Motorola was \$38,960.04. The 2011-12 total invoice amount of \$29,758.20 reflects adjustments for the removal of obsolete equipment that was recently replaced with new equipment still under warranty when the E9-1-1 Communications Center was upgraded. Through negotiations, the City was able to hold the base cost for all services in the 2011-12 service agreement to a 0% increase. Additionally, Motorola offers its customers a 2% discount if the total payment is made "upfront." Inventory adjustments and negotiations brought us close to the 2010-11 agreement end date of June 30, 2011. The vendor will extend the current agreement out so service will not be interrupted if the renewal is not active by the end of June. The service agreement has been reviewed by the Law Department.

Legislative History:

Emergency Telephone System budget approved at the meeting of October 7, 2010.

Attachments:

Copy of Service Agreement
Invoice



SERVICES AGREEMENT

Attn: National Service Support/4th fl
 1 301 East Algonquin Road
 (800) 247-2346

Contract Number: S00001011848
 Contract Modifier: RN16-FEB-11 12:07:04

Date: 05/24/2011

| | |
|-------------------|-------------------------------|
| Company Name: | Evanston Police Dept, City Of |
| Attn: | PERRY POLINSKI |
| Billing Address: | 2100 Ridge Ave |
| City, State, Zip: | Evanston,IL,60201 |
| Customer Contact: | Perry Polinski |
| Phone: | (847) 866-5070 |

Required P.O.: No
 Customer #: 1000195588
 Bill to Tag #: 0002
 Contract Start Date: 07/01/2011
 Contract End Date: 06/30/2012
 Anniversary Day: Jun 30th
 Payment Cycle: ANNUAL PREPAY
 Tax Exempt: Exempt From All Taxes
 PO #:

| QTY | MODEL/OPTION | SERVICES DESCRIPTION | MONTHLY EXT | EXTENDED AMT |
|-----|---------------------------|---|-------------|--------------|
| | | ***** Recurring Services ***** | | |
| 12 | SVC01SVC1102C SVC244AA | DISPATCH SERVICE CONVENTIONAL SITE | \$91.59 | \$1,099.08 |
| 3 | SVC01SVC1101C SVC261AA | INFRASTRUCTURE REPAIR WITH ADV REPL CONVENTIONAL SITE | \$456.32 | \$5,475.84 |
| 8 | SVC262AA | CONVENTIONAL STATION | | |
| 3 | SVC01SVC1104C SVC139AA | TECHNICAL SUPPORT SERVICE CONVENTIONAL SITE | \$46.08 | \$552.96 |
| 8 | SVC140AA | CONVENTIONAL STATION | | |
| 108 | SVC01SVC1220C SVC27AA | RADIO REPAIR SERVICE(RSA) XTS5000 | \$348.84 | \$4,186.08 |
| 8 | SVC01SVC1405C SVC212AA | NETWORK PREVENTATIVE MAINTENANCE A GROUND ACCESSIBLE STATION | \$139.50 | \$1,674.00 |
| 9 | SVC214AA | GROUND ACCESSIBLE RECEIVE SITE | | |
| 3 | SVC850AA | SITE PM ACCESS A | | |
| 3 | SVC01SVC1410C SVC218AA | ONSITE INFRASTRUCTURE RESPONSE CONVENTIONAL SITE | \$1,140.48 | \$13,685.76 |
| 8 | SVC219AA | CONVENTIONAL STATION | | |
| 9 | SVC221AA | CONVENTIONAL RECEIVER SITE | | |
| 108 | SVC01SVC1423C SVC27AB | LOCAL RADIO SUPPORT SERVICE XTS5000 | \$257.04 | \$3,084.48 |

| | | | |
|--|------------------------------------|-------------------|--------------------|
| SPECIAL INSTRUCTIONS - ATTACH STATEMENT OF WORK FOR PERFORMANCE DESCRIPTIONS | Subtotal - Recurring Services | \$2,479.85 | \$29,758.20 |
| | Subtotal - One-Time Event Services | \$.00 | \$.00 |
| | Total | \$2,479.85 | \$29,758.20 |
| | Taxes | - | - |
| | Grand Total | \$2,479.85 | \$29,758.20 |
| THIS SERVICE AMOUNT IS SUBJECT TO STATE AND LOCAL TAXING JURISDICTIONS WHERE APPLICABLE, TO BE VERIFIED BY MOTOROLA. | | | |

| | Subcontractor(s) | City | State |
|--|---|-------------|--------------|
| | MOTOROLA RADIO SUPPORT CENTER | ELGIN | IL |
| | MOTOROLA SYSTEM SUPPORT CENTER | ELGIN | IL |
| | MOTOROLA SYSTEM SUPPORT CTR-CALL CENTER DO066 | SCHAUMBURG | IL |
| | MOTOROLA SYSTEM SUPPORT-TECHNICAL SUPPORT DO068 | SCHAUMBURG | IL |
| | CHICAGO COMMUNICATIONS LLC | ELMHURST | IL |
| | CHICAGO COMMUNICATIONS LLC | ELMHURST | IL |
| | CHICAGO COMMUNICATIONS LLC | ELMHURST | IL |

I received Statements of Work that describe the services provided on this Agreement. Motorola's Service Terms and Conditions, a copy of which is attached to this Service Agreement, is incorporated herein by this reference.

COMMUNICATIONS COORDINATOR

| AUTHORIZED CUSTOMER SIGNATURE | TITLE | DATE |
|-------------------------------|-------|------|
|-------------------------------|-------|------|

PERRY J. POLINSKI

CUSTOMER (PRINT NAME)

CUSTOMER SUPPORT MGR.

| MOTOROLA REPRESENTATIVE(SIGNATURE) | TITLE | DATE |
|------------------------------------|-------|------|
|------------------------------------|-------|------|

PATTY BLOCKER

847-683-9560

MOTOROLA REPRESENTATIVE(PRINT NAME)

PHONE

Company Name: Evanston Police Dept, City Of
 Contract Number: S00001011848
 Contract Modifier: RN16-FEB-11 12:07:04
 Contract Start Date: 07/01/2011
 Contract End Date: 06/30/2012

Service Terms and Conditions

Motorola, Inc. ("Motorola") and the customer named in this Agreement ("Customer") hereby agree as follows:

Section 1 APPLICABILITY

These Service Terms and Conditions apply to service contracts whereby Motorola will provide to Customer either (1) maintenance, support, or other services under a Motorola Service Agreement, or (2) installation services under a Motorola Installation Agreement.

Section 2 DEFINITIONS AND INTERPRETATION

2.1. "Agreement" means these Service Terms and Conditions; the cover page for the Service Agreement or the Installation Agreement, as applicable; and any other attachments, all of which are incorporated herein by this reference. In interpreting this Agreement and resolving any ambiguities, these Service Terms and Conditions take precedence over any cover page, and the cover page takes precedence over any attachments, unless the cover page or attachment states otherwise.

2.2. "Equipment" means the equipment that is specified in the attachments or is subsequently added to this Agreement.

2.3. "Services" means those installation, maintenance, support, training, and other services described in this Agreement.

Section 3 ACCEPTANCE

Customer accepts these Service Terms and Conditions and agrees to pay the prices set forth in the Agreement. This Agreement becomes binding only when accepted in writing by Motorola. The term of this Agreement begins on the "Start Date" indicated in this Agreement.

Section 4 SCOPE OF SERVICES

4.1. Motorola will provide the Services described in this Agreement or in a more detailed statement of work or other document attached to this Agreement. At Customer's request, Motorola may also provide additional services at Motorola's then-applicable rates for the services.

4.2. If Motorola is providing Services for Equipment, Motorola parts or parts of equal quality will be used; the Equipment will be serviced at levels set forth in the manufacturer's product manuals; and routine service procedures that are prescribed by Motorola will be followed.

4.3. If Customer purchases from Motorola additional equipment that becomes part of the same system as the initial Equipment, the additional equipment may be added to this Agreement and will be billed at the applicable rates after the warranty for that additional equipment expires.

4.4. All Equipment must be in good working order on the Start Date or when additional equipment is added to the Agreement. Upon reasonable request by Motorola, Customer will provide a complete serial and model number list of the Equipment. Customer must promptly notify Motorola in writing when any Equipment is lost, damaged, stolen or taken out of service. Customer's obligation to pay Service fees for this Equipment will terminate at the end of the month in which Motorola receives the written notice.

4.5. Customer must specifically identify any Equipment that is labeled intrinsically safe for use in hazardous environments.

4.6. If Equipment cannot, in Motorola's reasonable opinion, be properly or economically serviced for any reason, Motorola may modify the scope of Services related to that Equipment; remove that Equipment from the Agreement; or increase the price to Service that Equipment.

4.7. Customer must promptly notify Motorola of any Equipment failure. Motorola will respond to Customer's notification in a manner consistent with the level of Service purchased as indicated in this Agreement.

Section 5 EXCLUDED SERVICES

5.1. Service excludes the repair or replacement of Equipment that has become defective or damaged from use in other than the normal, customary, intended, and authorized manner; use not in compliance with applicable industry standards; excessive wear and tear; or accident, liquids, power surges, neglect, acts of God or other force majeure events.

5.2. Unless specifically included in this Agreement, Service excludes items that are consumed in the normal operation of the Equipment, such as batteries or magnetic tapes.; upgrading or reprogramming Equipment; accessories, belt clips, battery chargers, custom or special products, modified units, or software; and repair or maintenance of any transmission line, antenna, microwave equipment, tower or tower lighting, duplexer, combiner, or multicoupler. Motorola has no obligations for any transmission medium, such as telephone lines, computer networks, the internet or the worldwide web, or for Equipment malfunction caused by the transmission medium.

Section 6 TIME AND PLACE OF SERVICE

Service will be provided at the location specified in this Agreement. When Motorola performs service at Customer's location, Customer will provide Motorola, at no charge, a non-hazardous work environment with adequate shelter, heat, light, and power and with full and free access to the Equipment. Waivers of liability from Motorola or its subcontractors will not be imposed as a site access requirement. Customer will provide all information pertaining to the hardware and software elements of any system with which the Equipment is interfacing so that Motorola may perform its Services. Unless otherwise stated in this Agreement, the hours of Service will be 8:30 a.m. to 4:30 p.m., local time, excluding weekends and holidays. Unless otherwise stated in this Agreement, the price for the Services exclude any charges or expenses associated with helicopter or other unusual access requirements; if these charges or expenses are reasonably incurred by Motorola in rendering the Services, Customer agrees to reimburse Motorola for those charges and expenses.

Section 7 CUSTOMER CONTACT

Customer will provide Motorola with designated points of contact (list of names and phone numbers) that will be available twenty-four (24) hours per day, seven (7) days per week, and an escalation procedure to enable Customer's personnel to maintain contact, as needed, with Motorola.

Section 8 PAYMENT

Unless alternative payment terms are stated in this Agreement, Motorola will invoice Customer in advance for each payment period. All other charges will be billed monthly, and Customer must pay each invoice in U.S. dollars within twenty (20) days of the invoice date. Customer will reimburse Motorola for all property taxes, sales and use taxes, excise taxes, and other taxes or assessments that are levied as a result of Services rendered under this Agreement (except income, profit, and franchise taxes of Motorola) by any governmental entity.

Section 9 WARRANTY

Motorola warrants that its Services under this Agreement will be free of defects in materials and workmanship for a period of ninety (90) days from the date the performance of the Services are completed. In the event of a breach of this warranty, Customer's sole remedy is to require Motorola to re-perform the non-conforming Service or to refund, on a pro-rata basis, the fees paid for the non-conforming Service. MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Section 10 DEFAULT/TERMINATION

10.1. If either party defaults in the performance of this Agreement, the other party will give to the non-performing party a written and detailed notice of the default. The non-performing party will have thirty (30) days thereafter to provide a written plan to cure the default that is acceptable to the other party and begin implementing the cure plan immediately after plan approval. If the non-performing party fails to provide or implement the cure plan, then the injured party, in addition to any other rights available to it under law, may immediately terminate this Agreement effective upon giving a written notice of termination to the defaulting party.

10.2. Any termination of this Agreement will not relieve either party of obligations previously incurred pursuant to this Agreement, including payments which may be due and owing at the time of termination. All sums owed by Customer to Motorola will become due and payable immediately upon termination of this Agreement. Upon the effective date of termination, Motorola will have no further obligation to provide Services.

Section 11 LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, strict liability in tort, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the price of twelve (12) months of Service provided under this Agreement. ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES, PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF SERVICES BY MOTOROLA PURSUANT TO THIS AGREEMENT. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account. This limitation of liability will survive the expiration or termination of this Agreement and applies notwithstanding any contrary provision.

Section 12 EXCLUSIVE TERMS AND CONDITIONS

12.1. This Agreement supersedes all prior and concurrent agreements and understandings between the parties, whether written or oral, related to the Services, and there are no agreements or representations concerning the subject matter of this Agreement except for those expressed herein. The Agreement may not be amended or modified except by a written agreement signed by authorized representatives of both parties.

12.2. Customer agrees to reference this Agreement on any purchase order issued in furtherance of this Agreement, however, an omission of the reference to this Agreement will not affect its applicability. In no event will either party be bound by any terms contained in a Customer purchase order, acknowledgement, or other writings unless: the purchase order, acknowledgement, or other writing specifically refers to this Agreement; clearly indicate the intention of both parties to override and modify

this Agreement; and the purchase order, acknowledgement, or other writing is signed by authorized representatives of both parties.

Section 13 PROPRIETARY INFORMATION; CONFIDENTIALITY; INTELLECTUAL PROPERTY RIGHTS

13.1. Any information or data in the form of specifications, drawings, reprints, technical information or otherwise furnished to Customer under this Agreement will remain Motorola's property, will be deemed proprietary, will be kept confidential, and will be promptly returned at Motorola's request. Customer may not disclose, without Motorola's written permission or as required by law, any confidential information or data to any person, or use confidential information or data for any purpose other than performing its obligations under this Agreement. The obligations set forth in this Section survive the expiration or termination of this Agreement.

13.2. Unless otherwise agreed in writing, no commercial, financial or technical information disclosed in any manner or at any time by Customer to Motorola will be deemed secret or confidential. Motorola will have no obligation to provide Customer with access to its confidential and proprietary information, including cost and pricing data.

13.3. This Agreement does not grant directly or by implication, estoppel, or otherwise, any ownership right or license under any Motorola patent, copyright, trade secret, or other intellectual property, including any intellectual property created as a result of or related to the Equipment sold or Services performed under this Agreement.

Section 14 FCC LICENSES AND OTHER AUTHORIZATIONS

Customer is solely responsible for obtaining licenses or other authorizations required by the Federal Communications Commission or any other federal, state, or local government agency and for complying with all rules and regulations required by governmental agencies. Neither Motorola nor any of its employees is an agent or representative of Customer in any governmental matters.

Section 15 COVENANT NOT TO EMPLOY

During the term of this Agreement and continuing for a period of two (2) years thereafter, Customer will not hire, engage on contract, solicit the employment of, or recommend employment to any third party of any employee of Motorola or its subcontractors without the prior written authorization of Motorola. This provision applies only to those employees of Motorola or its subcontractors who are responsible for rendering services under this Agreement. If this provision is found to be overly broad under applicable law, it will be modified as necessary to conform to applicable law.

Section 16 MATERIALS, TOOLS AND EQUIPMENT

All tools, equipment, dies, gauges, models, drawings or other materials paid for or furnished by Motorola for the purpose of this Agreement will be and remain the sole property of Motorola. Customer will safeguard all such property while it is in Customer's custody or control, be liable for any loss or damage to this property, and return it to Motorola upon request. This property will be held by Customer for Motorola's use without charge and may be removed from Customer's premises by Motorola at any time without restriction.

Section 17 GENERAL TERMS

17.1. If any court renders any portion of this Agreement unenforceable, the remaining terms will continue in full force and effect.

17.2. This Agreement and the rights and duties of the parties will be governed and interpreted in accordance with the laws of the State in which the Services are performed.

17.3. Failure to exercise any right will not operate as a waiver of that right, power, or privilege.

17.4. Neither party is liable for delays or lack of performance resulting from any causes that are beyond that party's reasonable control, such as strikes, material shortages, or acts of God.

17.5. Motorola may assign its rights and obligations, and may subcontract any portion of its performance, under this Agreement.

17.6. THIS AGREEMENT WILL RENEW, FOR AN ADDITIONAL ONE (1) YEAR TERM, ON EVERY ANNIVERSARY OF THE START DATE, IF, AND ONLY IF, CUSTOMER SO ELECTS IN WRITING NO LESS THAN THIRTY (30) DAYS PRIOR TO THE ANNIVERSARY DATE. At the anniversary date, Motorola may adjust the price of the Services to reflect its current rates.

17.7. If Motorola provides Services after the termination or expiration of this Agreement, the terms and conditions in effect at the time of the termination or expiration will apply to those Services and Customer agrees to pay for those services on a time and materials basis at Motorola's then effective hourly rates.



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Treasurer
Rich Eddington, Police Chief

Subject: Purchase of Animal Control Vehicle from Village of Wilmette

Date: June 21, 2011

Recommended Action:

Staff recommends approval of the purchase of a 2007 Ford F-250 Animal Control vehicle from the Village of Wilmette at a cost of \$19,700. Evanston City Council approval will be forwarded to the Wilmette Village Board for their approval and subsequent sale.

Funding Source:

Funds are provided from account 7700.65550 in the Fleet Services Fund.

Summary:

At the April 12, 2011 A&PW meeting Staff requested Council consideration of the purchase of a 2007 Animal Control vehicle and the approval of an intergovernmental agreement for the provision of Animal Control services with the Village of Wilmette. The City Council requested additional review of this agreement with respect to the fees and services to be provided. This research is ongoing, however the results of any cooperative venture on actual services provided to Wilmette can be completely separated from the purchase of the vehicle.

The Evanston Police Department and Fleet Services Division continue to recommend the purchase of the 2007 Animal Control vehicle from the Village of Wilmette. The current animal control van is past its service life and is not suitable for the proper execution of an animal control program given the lack of separation of the driver and animals placed in the rear of the van.

The purchase price of the used vehicle is equitable to both parties given that the vehicle is four years old and a new vehicle with equivalent features has been quoted by our Fleet staff to cost approximately \$43,000. Given a vehicle life of 8 years, the City is paying approximately 46% of the new purchase price for half of the remaining vehicle

life. Staff would anticipating the use of this vehicle for longer than 4 years, consistent with other vehicles that are used beyond estimated service life in the City fleet.

Given the status of the City's fleet, Staff continues to explore alternatives to replacement of vehicles at full price. Buying used vehicles is one strategy to be used along with leasing, interdepartmental sharing/motor pool, and intergovernmental sharing. We are also exploring changes to the types of vehicles being used for basic services such as Parking Enforcement, Police Patrol, administration/code enforcement and even our larger trucks.

Attachments:

Copy of April 12, 2011 Council Agenda Report

Copy of April 12, 2011 Administration & Public Works Committee minutes (pages 7-8)



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Richard Eddington, Chief of Police
Suzette Robinson, Director Public Works
Lonnie Jeschke, Division Manager, Fleet Services

Subject: Resolution 24-R-11: Intergovernmental Agreement Regarding Animal
Control Services with Wilmette

Date: March 30, 2011

Recommended Action:

Recommend execution of Intergovernmental Agreement with the Village of Wilmette for specific Animal Control Services (small and medium carcass removal). As part of that Agreement the City of Evanston will acquire from the Village of Wilmette an animal control truck. The cost of the truck is \$9700. The truck is a 2007 Ford F-250. The truck has been inspected by City of Evanston Fleet Services. This truck will replace the current City of Evanston animal control van, a 2001 Chevrolet Astro.

Funding Source:

The Animal Control Vehicle purchase will be funded from Fleet Capital Outlay Budget for Vehicle Replacements; 7720.65550.

Summary:

An Intergovernmental Animal Control Services Agreement between the two municipalities is Resolution No. 2011-R-8 from the Village of Wilmette

Legislative History:

Not Applicable

Attachments:

Resolution 24-R-11
Intergovernmental Agreement
Wilmette Resolution 2011-R-08

traditional sources, staff recommends that the City Council approve the creation and distribution of an RFP for an advertising pilot project. This item was tabled at the February 28, 2011 City Council meeting.

Ald. Rainey suggested that if this item was tabled at the full City Council, it has to be brought up there. Grant Farrar (Corporation Counsel/City Attorney) agreed. Chairman Holmes moved that the item be held for the full City Council this evening.

A voice vote was taken and the action was approved.

(A6) Resolution 24-R-11: Intergovernmental Agreement Regarding Animal Control Services with Wilmette

Staff recommends that the City Council adopt Resolution 24-R-11 regarding animal control services with the Village of Wilmette. As part of that Agreement, the City of Evanston will acquire from the Village of Wilmette an animal control truck. The cost of the truck is \$9,700. The truck is a 2007 Ford F-250, and has been inspected by City of Evanston Fleet Services. This truck will replace the current City of Evanston animal control van, a 2001 Chevrolet Astro.

Ald. Rainey asked what was the value of the truck proposed for purchase, if we are going to pick-up animals in Wilmette, they should probably give the truck to Evanston and how many employees are there at our Animal Shelter. M. Lyons (Assistant City Manager) said that the truck is valued at \$19,700. He noted that it is a 2007 model that will be replacing a 2001 truck. Ald. Rainey asked if the City is confident that the value of the truck is what it is said to be. M. Lyons said that Fleet Services have inspected it and reported it is in good shape. He also noted that a new truck would be in the 25 to 30K range. Chief Eddington (Evanston Police Department) replied that there are two full time employees and one part-time. He added that the useful life of the current vehicle ended 18 months ago. The truck from Wilmette is a fully equipped service vehicle and is at a bargain price. Chief Eddington continued that this is an informal arrangement with Wilmette at no cost to the services performed in Evanston. Ald. Rainey asked about charges and Chief Eddington said there are none. They are offset by purchasing the truck. Ald. Grover noted that Wilmette will have a service fee of \$35 starting in five years and asked how long that would go on. Chief Eddington stated that it goes on as long as we agree. Ald. Holmes cleared up the numbers by saying the value of the truck is \$19,700. Evanston will pay \$9,700 for it and not collect fees from Wilmette for five years, which would be approximately \$10,000. M. Lyons added that Evanston would not have to go out and purchase a truck at full price at this time. If the Committee would like, facts concerning the condition of the vehicle can be provided. Ald. Grover asked about the amount collected from Wilmette in previous years. M. Lyons said that for two and one-half years the collection was \$10,085. Ald. Rainey asked if anyone in Wilmette currently drives the truck. Chief Eddington said there is not, it has been sitting for 10 to 12 months. Ald. Rainey asked what the circumstances were for Wilmette eliminating the service. Chief Eddington said that they have out-sourced animal control. Ald. Rainey thought Wilmette would see this as a great saving to them. However, she felt the relationship should be more advantageous to Evanston. We have no idea of how many animals will be

picked up. He stated that this issue could be deferred to a later date so more facts and explanations could be provided and the reason for the relationship explained. Ald. Rainey mentioned that this will take an Evanston employee out of town and if there is a problem here, there is no way to handle it in a prompt manner.

It was moved by Ald. Grover and seconded by Ald. Rainey that A6 be held in committee. A voice vote was taken and it was approved.

(A7) Resolution 25-R-11: Extending Participation in the Intergovernmental Personnel Benefit Cooperative (IPBC) for Group Health & Employee Benefit Plans for a Period of Three Additional Years

Staff recommends approval to continue the City's membership within the Intergovernmental Personnel Benefit Cooperative (IPBC) for a new three-year cycle beginning July 1, 2011 and ending June 30, 2014. Funding will be provided from the Insurance Fund (#605).

It was moved by Ald. Grover and seconded by Ald. Rainey that A7 be approved. A voice vote was taken and it was approved.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT

Ald. Grover motioned and Ald. Rainey seconded to adjourn. A voice vote was taken and the motion was approved at 6:45 p.m., April 12, 2011

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services-



Memorandum

To: Honorable Mayor and Members of the City Council
Members of the Administration & Public Works Committee

From: Martin Lyons, Assistant City Manager
Rickey A. Voss, Parking/Revenue Manager

Subject: 2012 Vehicle Sticker Selection Process

Date: July 1, 2011

Recommended Action:

Staff recommends that the City Council approve the compilation design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Non-profit organization logos to be featured on the 2012 City Sticker design are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation and the Chessman Club of the North Shore.

Summary:

A compilation design of the 2012 City Sticker featuring five (5) local non-profit organization logos was approved at the June 27, 2011 City Council Meeting. Staff was directed to provide a final design(s) to include recommended changes as requested by Council Members. In addition, the final designs were forwarded to Alderman Tendam for review prior to presentation at the July 11, 2011 meeting of the Administrative & Public Works Committee.

The vehicle stickers, which in the past featured up to four (4) colors, can be produced in excess of four (4) colors for a minimum additional expense (\$300) which enabled staff to produce a sticker that distinctly highlights the logo of each featured organization.

.....
Attachments:
Recommended Compilation Sticker Design



evanston!communityfoundation

2012 CELEBRATE THE ANNIVERSARY!



City of
Evanston™

E06000

2012 Vehicle Sticker

Expires 12/31/12

Page 93 of 392



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Douglas J. Gaynor, Director, Parks, Recreation & Community Services
Paul D'Agostino, Superintendent Parks/Forestry & Facilities Management

Subject: Resolution 41-R-11: Boiler Room Apartment Lease Renewal

Date: June 29, 2011

Recommended Action:

Approval of Resolution 41-R-11, Authorizing the City Manager to Execute a Lease between the City of Evanston and Norma and Nolan Robinson for the Apartment Located at 1223 Simpson Street.

Summary:

Since 2005, the City of Evanston has had a lease agreement with Nolan and Norma Robinson for the rental of the Boiler Room Apartment. The current agreement ends on July 31, 2011. The Robinsons are up to date on their rental payments, and have been all year.

Therefore, staff recommends that the City of Evanston renew the lease agreement with the Robinson family for the rental of the Boiler Room apartment at 1223 Simpson St in Evanston IL. The rent will remain at \$1300.00 per month due on the first day of each month.

Attachments:

Resolution 41-R-11
Lease Agreement

41-R-11

A RESOLUTION

**Authorizing the City Manager to Execute a Lease
between the City and Norma and Nolan Robinson
for the Apartment Located at 1223 Simpson Street**

WHEREAS, the City of Evanston owns certain real property commonly known as 1223 Simpson Street, in Evanston, Illinois; and

WHEREAS, the 1223 Simpson Street property is improved with a structure containing a residential apartment unit; and

WHEREAS, Norma and Nolan Robinson currently lease said apartment pursuant to a lease dating from August 1, 2010; and

WHEREAS, said lease will expire on July 31, 2011; and

WHEREAS, the Robinsons have proposed to execute a new lease for said apartment; and

WHEREAS, the Robinsons are up-to-date in their rent payments; and

WHEREAS, the City Council has determined that said apartment is not required for the use of the City, and that the best interest of the citizens of the City would be served by the leasing of said apartment to the Robinsons,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That the foregoing recitals are found as fact and made a part hereof.

SECTION 2: That the City Manager is hereby authorized and directed to sign, and the City Clerk hereby authorized and directed to attest, on behalf of the City of Evanston, a lease by and between the City of Evanston, as lessor, and Norma and Nolan Robinson, as lessees, for the apartment located at 1223 Simpson Street, Evanston, Illinois. The lease shall be for the period from August 1, 2011, through July 31, 2012, at a monthly rental of one thousand, three hundred, and no/100 dollars (\$1,300.00). Such lease shall be in substantial conformity with the lease marked as Exhibit A, attached hereto and incorporated herein by reference.

SECTION 3: That the City Manager is hereby authorized and directed to negotiate any additional terms and conditions of the lease as may be determined to be in the best interests of the City.

SECTION 4: That this Resolution 41-R-11 shall be in full force and effect from and after the date of its passage and approval in the manner required by law.

Elizabeth B. Tisdahl, Mayor

Attest:

Rodney Greene, City Clerk

Adopted: _____, 2011

EXHIBIT A

**Lease Between the City of Evanston and
Norma and Nolan Robinson for the
Apartment Located at 1223 Simpson Street
for the Period of August 1, 2011 through July 31, 2012**

CITY OF EVANSTON - MODEL LEASE AGREEMENT

| LEASE SUMMARY | | | | | | |
|---------------|--------------------------|--------------------------|---------------------|-----------------|-------------------|-----------------------|
| DATE OF LEASE | TERM OF LEASE | | TOTAL RENT FOR TERM | PAYABLE MONTHLY | SECURITY DEPOSIT* | DECORATING ALLOWANCE* |
| | BEGINNING | ENDING | | | | |
| | 12:01 A.M. | 12:01 A.M. | | | | |
| | 8/1/11 | 7/31/12 | \$15,600.00 | \$1300.00 | \$1300.00 | |
| | <small>DATE YEAR</small> | <small>DATE YEAR</small> | | | | |

*IF NONE, WRITE "NONE"

| | |
|--|--|
| <p>TENANT Nolan Robinson 7/2/69 LIST ALL OCCUPANTS Norma Robinson 7/21/74 (NAMES AND BIRTHDAYS): Timerra Dunnock 7/12/95 Nora and Nolan Robinson 5/25/99 APARTMENT: Boiler Room Apartment ADDRESS OF PREMISES: 1223 Simpson Street Evanston, IL 60201 TELEPHONE:</p> | <p>LANDLORD City of Evanston NAME(S): % Facilities Management Room 1450 2100 Ridge Ave Evanston, IL 60201 BUSINESS ADDRESS: Evanston, IL 60201 TELEPHONE of Landlord or Agent: (847) 866-2916 24 Hour Telephone Number(s):</p> |
|--|--|

This Agreement is made and entered into on the date first shown above by and between Landlord and Tenant. Landlord and Tenant agreed together.

Additional AGREEMENTS between Landlord and Tenant (if any), including repairs to be made, parking, storage facilities, renewal options.

Resolution 41-R-11 authorizing the City Manager to enter into a lease with Nolan and Norma Robinson for the Boiler Room Apartment located at 1223 Simpson Street, Evanston, IL 60201

LEASE AGREEMENTS AND COVENANTS

All sections referred to in this Lease Agreement are regarding sections detailed in the Evanston Residential Landlord and Tenant Ordinance and shall be referred to thereafter as "ERLTO" - (Chapter also means "ERLTO").

1. **THE PREMISES.** (SECTION 5-3-2 (A))
2. **IDENTIFICATION OF OCCUPANTS.** (SECTION 5-3-1(B)). All rental agreements for leases of dwelling units subject to this Chapter which are newly executed and/or renewed on or after August 1, 1994, shall contain the full names and birth dates of all occupants of the dwelling unit leased or to be leased under the rental agreement. The individual occupancy of the dwelling unit may not be changed without an amendment to the existing rental agreement reflecting the change in occupancy and shall in no case exceed the maximum occupancy permitted elsewhere in the City Code for that size unit.
3. **TERM OF LEASE AND RENT.** (SECTION 5-3-3-1)
4. **UTILITIES.** Landlord agrees to furnish the following services to Tenant: electricity, gas, water, heat, trash and garbage removal. For use on the premises of the following utilities Tenant will be billed directly and make payment to the utility company (specify) telephone.
5. **PERSONS AUTHORIZED TO ACT ON BEHALF OF LANDLORD.** (SECTION 5-3-5-2) (A-C)
6. **CODE VIOLATIONS.** (SECTION 5-3-5-2) (D)
7. **FIXTURES.** All cabinets, drapes, blinds and shutters, plumbing fixtures, electrical fixtures, refrigerators, ovens, stoves and all following fixtures and furniture now on the premises (specify, if any), are part of the premises and leased at no extra charge to Tenant with the premises:
8. **HEATING AND HOT WATER.** Landlord shall furnish to and for the use of Tenant, in fixtures on the premises provided for such purpose by Landlord and no other fixtures, hot and cold water in radiators or other fixtures on the premises, and a reasonable amount of heat at reasonable hours at least as required by the applicable municipal code.
9. **USE OF PROPERTY.** (SECTION 5-3-4-4)
10. **SECURITY DEPOSIT.** (SECTION 5-3-5-1(A-G))
 - a. Upon execution of this agreement, Tenant shall pay Landlord security deposit equal to shown in the Lease Summary unless such security deposit is equal to one and one-half (1-1/2) month's rent. If the Landlord requires a security deposit in excess of one month's rent, that portion in excess of one month's rent at the election of the Tenant, shall be paid either at the time the Tenant pays the initial security deposit, or shall be paid in no more than six equal installments no later than six months after the effective date of the lease. Interest on that portion of a security deposit exceeding one month's rent, if paid in installments, shall not be computed until all installments are paid to the Landlord.
 - c. Upon termination of the Tenancy, property or money held by the Landlord as security or pre-paid rent may be applied to the payment of accrued rent and the amount of damages which the Landlord has suffered by reason of the Tenant's noncompliance with SECTION 5-3-4-1 of this chapter, all as itemized by the Landlord in a written notice delivered to the Tenant together with the amount due twenty-one (21) days after Tenant has vacated his unit. Any security or prepaid rent not so applied, and any interest on such security due to the tenant shall be paid to the tenant within twenty-one (21) days after tenant has vacated his unit. In the event the rental agreement terminates pursuant to SECTION 5-3-7-4(A), regarding Landlord's wrongful failure to supply essential services, the obligations imposed on the Landlord pursuant to SECTION 5-3-5-1(C), shall be performed within forty-eight (48) hours after the expiration of the seven (7) day written notice to the Landlord to restore service.
11. **INTEREST ON SECURITY DEPOSITS.** (SECTION 5-3-5-1 (B-C)) Effective October 1, 2002, a landlord who receives security or prepaid rent from a tenant shall pay interest to the tenant at the rate equal to the interest rate paid on such security deposits in the City of Chicago. Interest on security deposits on

- percent (5%) per year through December 31, 1975, and five percent per year from (January 1, 1976 through September 30, 2002). A landlord shall pay to the tenant interest on all deposits within thirty (30) days after the end of each twelve (12) month rental period, by cash or credit to be applied to the rent due, except when tenant is in default under terms of the rental agreement. Interest on that portion of the security deposit or prepaid rent exceeding one month's rent, if paid in installments, shall not be computed until all installments are paid to the landlord. (SECTION 5-3-5-1)
12. **ENTRY BY LANDLORD.** (SECTION 5-3-4-3)
 - a. The Tenant shall not unreasonably withhold consent to the Landlord to enter the dwelling unit in order to inspect the premises, make necessary or agreed repairs, decorations, alterations or improvements, supply necessary or agreed services or show the dwelling unit to prospective or actual purchasers, mortgagees, Tenants or workmen.
 - b. The Landlord may enter the dwelling unit without consent of the Tenant in case of emergency. The Landlord shall not abuse the right of access or use it to harass the Tenant. Except in cases of emergency, or unless it is impractical to do so, the Landlord shall give the Tenant at least two (2) days notice of his intent to enter and may enter only at reasonable times.
 13. **ADDITIONAL TENANT OBLIGATIONS.** (SECTION 5-3-4-1) Tenant shall:
 - a. Comply with all obligations imposed upon Tenant by provision of the codes applicable to the dwelling unit.
 - b. Keep that part of the premises that he occupies and uses as safe as the condition of the premises permits.
 - c. Dispose from his dwelling all ashes, rubbish, garbage and other waste in a clean and safe manner.
 - d. Keep all plumbing fixtures in the dwelling unit or used by the Tenant as clean as their condition permits.
 - e. Use in a reasonable manner all electrical, plumbing, sanitary, heating, ventilation, air conditioning and other facilities and appliances, including elevators, in the premise.
 - f. Not deliberately or negligently destroy, deface, damage, impair, or remove any part of the premises or knowingly permit any person to do so.
 - g. Conduct himself and require other persons on the premises with his consent to conduct themselves in a manner that will not disturb his neighbor's peaceful enjoyment of premises.
 - h. Not engage in or permit the unlawful selling, possession, serving, storage, deliverance, manufacture, cultivation, giving away or use of any controlled substance; prostitution; or gambling on the leased premises.
 14. **ADDITIONAL LANDLORD OBLIGATIONS.** (SECTION 5-3-5-3)
 15. **TENANT'S REMEDIES FOR LANDLORD'S NON COMPLIANCE.** (SECTION 5-3-7-1)
 16. **TENANT'S REMEDIES: SELF HELP FOR DEFECTS AND RENT WITHHOLDINGS.** (SECTIONS 5-3-7-3)
 17. **TENANT'S REMEDIES FOR LANDLORD'S FAILURE TO SUPPLY ESSENTIAL SERVICES.** (SECTION 5-3-7-4)
 - a. If contrary to the rental agreement, the Landlord, fails to supply heat, running water, hot water, electricity, gas, or plumbing the Tenant may:
 - (1) Deliver a written notice to the landlord specifying the service to be restored, that the service must be restored within seven (7) days of delivery of the notice, and that the rental agreement will terminate automatically at the expiration of the seven (7) days if the specified service is not restored.
 - (2) Pay for the provision of these services and deduct the cost from their next rental payment, or payments, in the event the cost of services procured exceeds the amount of the next rental payment.
 - (3) Receive a refund based upon the diminution in the fair rental value

(4) Procure substitute housing during the period of the landlord's noncompliance, in which case the tenant is excused from paying rent for the period of the landlord's noncompliance. The tenant may recover the cost of reasonable values of the substitute housing up to an amount equal to the monthly rent and reasonable attorney's fees.

b. If the tenant proceeds under this Section, he may not proceed under Sections 5-3-7-1 or 5-3-7-3 for that breach.

c. The tenant may not exercise his rights under this Section if the condition was caused by the inability of a utility supplier to provide service or by the deliberate or negligent act or omission of the tenant, a member of his family, or other person on the premises with his consent.

18. **TENANT'S REMEDIES FOR LANDLORD'S FAILURE TO DELIVER POSSESSION OF PREMISES. (SECTION 5-3-7-2)**

19. **TENANT'S REMEDIES FOR LANDLORD'S UNLAWFUL INTERRUPTION OF TENANCY. (SECTION 5-3-12-5)**

a. If a Landlord or any person acting at his direction violates paragraph 33 of this Lease, the Tenant shall have the right to terminate the rental agreement by sending the Landlord written notice of his intention to terminate within three (3) days of the violation. If the rental agreement is terminated, the Landlord shall return all security deposit, prepaid rent and interest to the Tenant in accord with paragraphs 10 and 11 of the Lease.

b. If a Tenant in a civil legal proceeding against the Landlord establishes that a violation of paragraph 33 of this Lease has occurred he shall be entitled to recover possession his dwelling unit or personal property and shall recover an amount equal to not more than two (2) months' rent or twice the actual damages sustained by him, whichever is greater and reasonable attorney's fees. A Tenant may pursue any civil remedy for violation of paragraph 33 of this Lease regardless of whether a fine has been entered against the Landlord pursuant to Section 5-3-12-1 of the ERLTO.

20. **LANDLORD'S NONCOMPLIANCE AS DEFENSE TO ACTION FOR THE POSSESSION OR RENT. (SECTION 5-3-7-5)**

21. **LANDLORD AND TENANT REMEDIES FOR ABUSE OF ACCESS. (SECTION 5-3-8-2)**

22. **LANDLORD'S REMEDIES FOR TENANT'S NONCOMPLIANCE. (SECTION 5-3-6-1)**

a. (1) If there is a material noncompliance by the tenant with the rental agreement or with Sections 5-3-4-1 (A)-(G), the Landlord may deliver a written notice to the tenant specifying the acts and omissions constituting the breach and that the rental agreement will terminate upon a date not less than thirty (30) days after receipt of the notice, unless the breach is remedied by the tenant prior to the expiration of the notice. If the breach is not remedied prior to the expiration of the notice, the rental agreement shall terminate as provided in the notice.

(2) If there is noncompliance by the tenant with Section 5-3-4-1 (H), the landlord may deliver written notice to the tenant specifying the acts constituting the breach and that the rental agreement will terminate upon a date not less than thirty (30) days after receipt of the notice, or, in the case of owner-occupied dwelling units containing two or fewer rooming units, upon a date not less than forty-eight (48) hours after receipt of the notice.

b. If the rent is unpaid when due and the Tenant fails to pay the unpaid rent within ten (10) days, or, in the case of owner-occupied dwelling units containing two or fewer rooming units, within forty-eight (48) hours after receipt of written notice by the Landlord of his/her intention to terminate the rental agreement if the rent is not so paid, the Landlord may terminate the rental agreement.

c. Except as provided herein, the landlord may recover damages and obtain injunctive relief for any noncompliance by the tenant with rental agreement or with Section 5-3-4-1. If the tenant's noncompliance is willful, the landlord may recover reasonable attorney's fees.

23. **LANDLORD'S REMEDIES FOR TENANT'S FAILURE TO MAINTAIN. (SECTION 5-3-6-2)**

If there is material noncompliance by the Tenant with paragraph 13 of this Lease and Tenant fails to comply as promptly as conditions permit in case of emergency or within fourteen (14) days of receipt of written notice by the Landlord specifying the breach and requesting that the Tenant remedy is within that period of time, the Landlord may enter the dwelling unit and have the work done in a workmanlike manner and submit a receipted bill from an appropriate tradesman for the cost thereof as rent on the next day when rent is due, or if the rental agreement has been terminated, for immediate payment, provided that the Landlord has fulfilled his affirmative obligations under paragraphs 5-3-3-2(D) and 5-3-5-3(A) of the ERLTO.

24. **SUBLEASES, LANDLORD'S REMEDIES IF TENANT ABANDONS PREMISES. (SECTION 5-3-4-3)**

25. **LANDLORD'S REMEDIES FOR TENANT'S HOLD OVER. (SECTION 5-3-8-1)**

26. **LANDLORD'S REMEDIES REGARDING PROPERTY ABANDONED BY TENANT. (SECTION 5-3-6-6)**

27. **LIMITATION OF LANDLORD'S LIABILITY. (SECTION 5-3-5-4)**

a. Unless otherwise agreed, a Landlord who sells the premises is relieved of liability under the Lease for events occurring subsequent to written notice to the Tenant of the sale. However, he remains liable to the Tenant for any property and money to which the Tenant is entitled under paragraphs 10 and 11 of this Lease and all prepaid rent, unless the Tenant receives written notice that such property, money and prepaid rent have been transferred to the buyer, and that the buyer has accepted liability for such property, money and prepaid rent.

b. Unless otherwise agreed, the manager of the premises is relieved of liability under this Lease for events occurring after written notice to the Tenant of the termination of his management.

28. **LEAD DISCLOSURE REQUIREMENTS. (SECTION 5-3-5-5)**
Landlords subject to this Ordinance must follow all applicable state and federal regulations regarding lead poisoning and must specifically:

a. Provide all prospective and current lessees with a copy of the current, approved U.S. Environmental Protection Agency federal pamphlet on lead-based paint disclosure.

b. Disclose any known lead hazards.

29. **WAIVER OF LANDLORD'S RIGHT TO TERMINATE LEASE. (SECTION 5-3-6-4)**

30. **A FIRE OR CASUALTY DAMAGE. (SECTION 5-3-7-6)**

31. **NOTICE OF REFUSAL TO RENEW RENTAL AGREEMENT. (SECTION 5-3-8-3)**

a. If the rental agreement will not be renewed or if a month-to-month tenancy will be terminated, the Landlord shall notify the Tenant in writing thirty (30) days prior to the termination date.

b. If the Landlord fails to give the required written notice, the Tenant may remain in his dwelling for two (2) months, commencing on the date that the written notice is received by the Tenant. During such period, the terms and conditions of the tenancy shall be the same as the terms and conditions during the month of tenancy immediately preceding the notice.

32. **RETALIATORY CONDUCT PROHIBITED. (SECTION 5-3-9-1)**

a. Except as provided in this paragraph, a Landlord may not retaliate by increasing rent or decreasing services or by bringing or threatening to bring action for possession or by refusing to renew a rental agreement because the Tenant has:

(1) Complained in good faith of a code violation to the government agency charged with the responsibility for the enforcement of such codes;

(2) Complained to the Landlord of a violation under paragraphs 14 and 28 of this Lease and Section 5-3-5-2(D) or Section 5-3-5-3 of the ERLTO.

(3) Organized or become a member of a Tenant union or similar organization or,

(4) Exercised or attempted to exercise any right or enforce any remedy granted to him under this Lease.

b. If the Landlord acts in violation of subsection (a) the Tenant has a defense in any retaliatory action against him for possession and is entitled to the following remedies: he shall recover possession or terminate the rental agreement and in either case, recover an amount equal to and not more than two (2) months rent or twice the damages sustained by him, whichever is greater and reasonable attorney's fees. If the rental agreement is terminated, the Landlord shall return all security deposits and interest recoverable under paragraph 10 and 11 of this Lease and all prepaid rent. In an action by or against the Tenant, if there is evidence of a previous Tenant complaint within one year prior to the alleged act of retaliation, it may be presumed that the Landlord's conduct was retaliatory. The presumption does not arise if the Tenant is making a retaliation complaint regarding a proposed rent increase which applies to all tenants renewing their leases around the same time period.

c. Notwithstanding subsections (a) and (b) a Landlord may bring an action for possession if:

(1) The violation of code was caused primarily by lack of care by the Tenant, a member of his family or other person on premises with his consent, or

(2) The Tenant is in default for payment of rent, other than a purported default under paragraphs 15, 16 and 17 of this Lease and Section 5-3-7-3 (A-C) and Section 5-3-7-4 (A-C) of the ERLTO.

33. **UNLAWFUL INTERRUPTION OF TENANCY BY LANDLORD PROHIBITED. (SECTION 5-3-12-1 AND SECTION 5-3-12-2)**

a. The Landlord or any person acting at his discretion shall not knowingly oust or dispossess or attempt to dispossess any Tenant from a dwelling unit without authority of law, by plugging, changing, adding or removing any lock or latching device, or by blocking any entrance into said unit, or by removing any door or window from said unit, or by interfering with the services to said unit, including, but not limited to electricity, gas hot water, plumbing, heat or telephone service, or by removing a Tenant's personal property from said unit; or by the use of force or threat of violence, injury or force to a Tenant's person or property; or by any other act rendering a dwelling unit or any part thereof or any personal property located therein inaccessible or uninhabitable.

b. The provision of subparagraph (a) shall not apply where:

(1) The Landlord acts in compliance with laws of Illinois pertaining to forcible entry and detainer and engages the Sheriff of Cook County to forcibly evict a Tenant or his personal property, or,

(2) The Landlord acts in compliance with the laws of Illinois pertaining to distress for rent, or,

(3) The Landlord acts pursuant to court order, or,

(4) The Landlord interferes temporarily with possession only as necessary to make needed repairs or inspection and only as provided by law, or,

(5) The Tenant has a right to possession of the dwelling unit but has been absent therefrom for thirty (30) consecutive days without advising the Landlord of such absence of his/her intent to return, current rent is thirty (30) or more days overdue, and after diligent inquiry, the Landlord has reason to believe that Tenant has abandoned the premises and does not intend to return.

34. **LANDLORD RULES AND REGULATIONS. (SECTION 5-3-4-2 (A and B))**

a. Only written Landlord Rules and Regulations are enforceable.

b. The following rules and regulations if attached hereto, shall be part of this agreement:

DELIVERY OF RESIDENTIAL LANDLORD AND TENANT ORDINANCE.

As of the date of printing of this lease form, the lease, when fully executed, shall satisfy Section 5-3-10 of the City Code which requires the Landlord to attach a copy of the City of Evanston Residential Landlord and Tenant Ordinance to each written rental agreement and that an acknowledgement of receipt be noted on the lease.

WITNESS the signatures of the parties hereto, as of the first date appearing above.

LANDLORD _____

TENANT _____

NOTE: Both Landlord and Tenant should initial each page of any typed or handwritten attachments to Agreement and each party should retain one fully executed initialed copy of this Agreement.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Catherine Hurley, Sustainable Programs Coordinator

Subject: Resolution 42-R-11 to Accept Planning Staff Assistance Services
Delivered by the Chicago Metropolitan Agency for Planning

Date: June 29, 2011

Recommended Action:

Staff recommends City Council approval of Resolution 42-R-11 to accept Planning Staff Assistance Services delivered by the Chicago Metropolitan Agency for Planning (CMAP). Resolution 42-R-11 authorizes the City Manager to negotiate and execute the Memorandum of Understanding including scope of services with CMAP to develop a water efficiency program for the City of Evanston.

Funding Source:

N/A

Summary:

The City of Evanston was awarded a Chicago Metropolitan Agency for Planning (CMAP) technical assistance grant through the agency's new initiative sponsored by the U.S. Department of Housing and Urban Development (HUD) as part of the federal interagency Partnership for Sustainable Communities. CMAP will begin working with 64 local governments, nonprofits, and intergovernmental organizations to address local issues at the intersection of transportation, land use, and housing, including the natural environment, economic growth, and community development.

The grant will assist the City in development of a water efficiency program to be used by the City's Utilities Department, the Office of Sustainability and residents to promote good stewardship of water resources and will include consideration of future water demands for wholesale water customers. CMAP staff will provide technical assistance and staffing for the development of the water efficiency program working with City staff and community stakeholders. Staff recommends that City Council approve Resolution 42-R-11 to accept planning staff assistance services delivered by CMAP to develop the water efficiency program.

The scope of work, project timeline, and Memorandum of Understanding between CMAP and City of Evanston is provided as an attachment to this memo. The Memorandum of Understanding will be executed by the City Manager following the approval of Resolution 42-R-11 by City Council.

The water efficiency program will be developed over the course of a 12 month period starting in July of 2011. A draft water efficiency program will be presented to City Council in April of 2012 and the final program will be complete in July of 2012.

The City is involved in on-going activities to promote good stewardship of water resources and water efficiency. Development of a formalized water efficiency program is consistent with recommendations of the Evanston Climate Action Plan and will prioritize water efficient practices for implementation within City operations and the Evanston Community.

Attachments:

Resolution 42-R-11 To Accept Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning

Scope of Work and Project Timeline – Water Efficiency Program

Memorandum of Understanding – CMAP and City of Evanston

42-R-11

A RESOLUTION

TO ACCEPT PLANNING STAFF ASSISTANCE SERVICES DELIVERED BY
THE CHICAGO METROPOLITAN AGENCY
FOR PLANNING

WHEREAS, the City of Evanston (the “City”) submitted an application for staff assistance services through the Chicago Metropolitan Agency for Planning (“CMAP”), an organization that operates under authorizing Illinois legislation known as Public Act 095-0677, to aid the City in the establishment of a water efficiency program (the “Water Efficiency Program”);

WHEREAS, the City’s request for such assistance has been recommended by CMAP as a project priority;

WHEREAS, CMAP has adopted a plan called “Go To 2040 Plan”, as the long-range regional comprehensive plan for the seven-county Chicago region, and CMAP has also adopted a regional water supply/demand plan for the northeastern Illinois region called “Water 2050”;

WHEREAS, CMAP is providing staff assistance to units of local government as a means of advancing implementation of Go To 2040 Plan and Water 2050; and

WHEREAS, the City and CMAP have agreed on the general content of a Memorandum of Understanding (“MOU”) between the parties and a scope of services that will guide staff assistance to be provided by CMAP.

NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: The City of Evanston supports the development of a Water Efficiency Program.

SECTION 2: The City accepts the offer of staff assistance services by CMAP for a period of twelve (12) months. The City acknowledges that the services will be provided for the purpose of advancing the implementation of Go To 2040 Plan and Water 2050, and for the development of the City's Water Efficiency Program.

SECTION 3: The City Manager or his designee is hereby authorized and directed to negotiate all necessary terms of the Memorandum of Understanding and execute said Memorandum of Understanding.

SECTION 4: The City recognizes that the Memorandum of Understanding provisions will govern the administration of staff assistance services, and, if necessary, the discontinuance of such services.

SECTION 5: That this Resolution 42-R-11 shall be in full force and effect from and after its passage and approval in the manner provided by law.

Elizabeth B. Tisdahl, Mayor

Attest:

Rodney Greene, City Clerk

Adopted: _____, 2011

Scope of Work – Draft June 29, 2011
Evanston Water Efficiency Program

The following is a proposed outline of the steps to complete the Water Efficiency Program as part of the Chicago Metropolitan Planning Agency's (CMAP) Local Technical Assistance program. CMAP staff will work closely with City of Evanston staff to undertake this planning assignment. The goal of this program is to increase water efficiency and promote water conservation within the City of Evanston municipal operations and among the City's residents and businesses. The program will also be developed with consideration for implementation by the City's wholesale water customers.

Approximate Timeline

The following scope of work is designed to be completed in approximately 12 months, however, this timeline can change based upon a number of factors such as meeting schedules and availability of necessary data.

Copies

Each deliverable will be provided to Evanston staff via electronic format. A total of 3 hard copies of all draft and final plans prepared for public review will be prepared and provided to key Evanston staff for distribution, upon request. Additional copies will be provided for an additional fee as approved.

Preliminary Scope of Work

Step 1: Existing Conditions

The purpose of this step is to understand the current water supply conditions for the City of Evanston and develop a baseline of information for the program.

1a: Existing Conditions-Potential information may include:

- Water supply pumpage
- Review of current water supply related ordinances
- Water audit information from the annual Lake Michigan Order 2 (LMO-2) form completed by all Illinois Lake Michigan water allocation permit holders
- Future system improvement/expansion
- Water rates history and structure
- Metering
- Water billing system
- Review of water efficiency and conservation best management practices
- Review of water efficiency tools and resources

This step will also take into consideration previous planning efforts that related to water supply issues included in Evanston's Climate Action Plan.

Deliverables: Summary of existing conditions findings.

Step 2: Future Water Demand and Population

The purpose of this step is to estimate the future population and water demand to be delivered by the Evanston Water Treatment Plant. This analysis will include the future population and demand for Evanston residents as well as current and anticipated wholesale water customers. The water use reduction goal previously identified in the Evanston Climate Action Plan will be confirmed or modified based on an analysis of the current and future population and projected water demand (This will be fully addressed in Step 4.). The planning horizon (ex: 2050) will be discussed and agreed upon by CMAP and City of Evanston staff based on the availability and validity of data available. If sufficient data or analysis is not available, this step may be omitted.

Deliverables: Future Water Demand and Population estimates

Step 3: Community Outreach

Community outreach is an important component to any planning process. The purpose of this step is to engage the community and receive feedback on the topics of water conservation and efficiency with the goal of selecting program components that the community is willing and able to support. This feedback will be incorporated into the final version of the program.

The following events and projects will be used to conduct community outreach:

3a: Form water efficiency advisory team to include water efficiency volunteer, City of Evanston staff and representatives from the City's Environment Board, Utilities Commission, Green Ribbon Committee, Evanston Environmental Association and Citizens' Greener Evanston.

3b: General water use survey for residents (link to be included in water bills and on city website)

3c: Participation in the US Environmental Protection Agency's Fix-A-Leak week to raise awareness of issues

3d: Public Open House to introduce project

Deliverables: Baseline survey questions, to be modified by Evanston, if desired. Summaries of all workshops including attendance and highlights.

Step 4: Draft Program

Based upon the previous steps of the planning process, especially the input received during the Community Outreach step, a Draft Program for the City of Evanston will be prepared. The Draft Program will be presented to key City staff for review.

4a: Draft Program and Recommendations - Potential Sections within the Draft Program may include:

- Existing conditions
- Future water demand and population
- Water use reduction goal
- City based recommendations (ex: adopt CMAP water conservation ordinance)
- Utility based recommendations (ex: use AWWA audit methodology)
- Resident based recommendations (ex: upgrade to high efficiency toilets)
- Business based recommendations (ex: retrofit pre-rinse spray valves)
- Implementation strategies and funding recommendations

4b: Key City Staff Review

4c: Public Open House to receive public comments on the Draft Program

4d: Present Draft Program to City Council for review and comment

Deliverables: Draft Program and summaries of input received at both reviews and open house.

Step 5: Final Program

Based upon the review and comments received from the Draft Comprehensive Program, a final program will be created for key City staff review and presentation to the City Council for their consideration of adoption.

5a: Preparation of Final Program

5b: Key City Staff Review

5c: City Council Presentation and Adoption

5d: Final Program Document

5e: Final Program Release Event to mark beginning of program implementation

Deliverables: Final Program, electronic and hard copies, all data and information obtained and created during the planning process will be provided to the City of Evanston.

Water Efficiency Program

Project Timeline

| TASK | 2011 | | | | | | | 2012 | | | | | |
|--|------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|
| | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| Finalizing Scope, MOU, Resolution | | X | | | | | | | | | | | |
| Collecting information for Existing Conditions | | X | X | X | X | X | | | | | | | |
| Identify citizen volunteer, begin review of BMPs | | | X | X | | | | | | | | | |
| Create water efficiency advisory team | | | | | X | | | | | | | | |
| Produce summary of potential BMPs (volunteer) | | | | | X | | | | | | | | |
| Residential survey review | | | | | | X | | | | | | | |
| Finalize Survey Questions | | | | | | | X | | | | | | |
| Summarize Existing Conditions | | | | | | | X | X | | | | | |
| Gather Future Water Demand/Population | | | | | | | | X | | | | | |
| Send out Residential Survey | | | | | | | | | X | | | | |
| Summarize Future Water Demand/Population | | | | | | | | | X | | | | |
| Public Open House to Introduce Project | | | | | | | | | | X | | | |
| Writing Draft Program | | | | | | | | | | X | X | | |
| City of Evanston Staff Review | | | | | | | | | | | X | | |
| City Council presentation of Draft Program | | | | | | | | | | | X | | |
| Public Open House - comments on Draft Program | | | | | | | | | | | | X | |
| Finalize Program | | | | | | | | | | | | X | |
| City Council Adopts Program | | | | | | | | | | | | | X |
| Final Program Release Event | | | | | | | | | | | | | X |

**Chicago Metropolitan Agency for Planning (CMAP)
Memorandum of Understanding Contents – Local Technical Assistance Program**

1. CMAP / applicant relationship
 - Scope of work for staff will be jointly determined by CMAP and applicant
 - Applicant should designate a lead person to work with CMAP staff to determine the scope of work
 - All work performed by CMAP staff must be related to work plan – the majority should be directly referenced within work plan, but some indirectly related activities are also permitted
 - CMAP will determine which of the relevant staff will be assigned to work on the project (based on availability, skills, familiarity with the applicant community, and applicant preferences)

2. Access to resources
 - The applicant will provide access to relevant staff who will need to be involved in the project, and will ensure that they allocate appropriate time
 - The applicant will provide access to all relevant internal data, reports, and other information
 - The applicant's leadership (key staff, planning commissioners, board members, other elected officials, other decision-makers) will commit to participate in the project and allocate sufficient time at meetings (plan commission meetings, council meetings, etc.) to ensure a successful project

3. Demonstration of local support
 - Applicants will be required to pass a resolution supporting the project at their governing board before work will begin

4. Project management
 - Project scope of work (including staff work plans, timelines, public engagement schedules, commitment of other non-staff resources by either CMAP or the applicant, and other elements) will be jointly determined by CMAP and applicant prior to beginning work
 - A full project scope of work must be attached to the MOU at the time it is signed
 - Changes to project scope or timelines must be jointly agreed to by CMAP and applicant; major expansions of scope may result in discontinuation of project
 - Allocation of staff to each project will vary over time based on project timeline and work needs

Applicant Signature

Date

Applicant Name & Title

CMAP Signature

Date

CMAP Name & Title



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Marty Lyons, Assistant City Manager/Treasurer
Hitesh Desai, Accounting Manager

Subject: Resolutions 43-R-11 and 44-R-11 for Debt Service Property Tax
Abatements- Bond Series 2010 A & B

Date: July 5, 2011

Recommended action:

Staff recommends City Council review and adoption of Resolutions 43-R-11 and 44-R-11, two (2) additional abatement resolutions. These Resolutions will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt.

Funding Source: Not Applicable

Summary:

The City Council passed Debt Service Property Tax Abatement resolutions (68-R-10 to 78-R-10) in December 2010. The total amount of the 2010 property tax levy prior to adjusting for those abatements was \$23,804,855. This gross levy amount was then adjusted for the abatements totaling \$12,998,281 resulting in a net levy of \$10,806,574.

Each year, the City reconciles the debt service tax levy numbers in our abatement resolutions with Cook County Tax edit reports which are not provided until June each year. This year staff found two discrepancies in the debt abatement numbers for Bond Series 2010A and 2010B. After further review with Cook County, the City confirmed that the December 2010 interest payment of \$55,979 for Bond Series 2010A and \$51,978 for Bond Series 2010B were not included in the calculation of gross levy (\$23,804,855) as well as total abatements (\$12,998,281).

The 2010B bonds were issued to refinance the IMRF Early Retirement Incentive debt and these bonds and the interest associated with them were always intended to be abated. The 2010A bonds were issued for the financing of capital projects per the 2010-11 Capital Improvements Plan. As such, none of the 2010A bonds were planned to be abated. Unfortunately, the above referenced interest payment of \$55,979 due in

December 2010 was not included in the 2010 tax levy as extended by the City (due to the timing of the bond issue, this was a “third” interest payment). However, since the 2010A bond ordinance requires the County to levy any tax associated with the bonds unless abated, it is Staff’s recommendation to abate this interest payment. Abating this interest payment is preferable to having to adjust our 2010 levy and the City’s Debt Service Fund has sufficient reserves to make the payment.

| | Original Amount | Revised Amount |
|----------------|-----------------|----------------|
| Gross Levy | \$23,804,855 | \$23,912,812 |
| Tax Abatements | \$12,998,281 | \$13,106,238 |
| Net Tax Levy | \$10,806,574 | \$10,806,574 |

As evident from the table, these resolutions would not affect our net Debt Service Property Tax levy for the year 2010.

Legislative History

None

Attachments:

Abatement Resolution 43-R-11 – Series 2010A

Abatement Resolution 44-R-11 – Series 2010B

07/11/2011

43-R-11

A RESOLUTION

Abating Taxes Levied for the Year 2010
Heretofore Levied to Pay Principal and Interest on
Not to Exceed \$8,893,960 General Obligation Bonds, Series
2010A, of the City of Evanston,
Cook County, Illinois

WHEREAS, on the 9th day of August, 2010, the City Council of the
City of Evanston, Cook County, Illinois, did adopt Ordinance 65-O-10 entitled:

An Ordinance providing for the issuance of one or more series of
General Obligation Bonds, Series 2010, of the City of Evanston,
Cook County, Illinois, authorizing the execution of one or more
bond orders in connection therewith and providing for the levy and
collection of a direct annual tax for the payment of the principal of
and interest on said bonds;

and

WHEREAS, there is available from other sources the amount of
Fifty-Five Thousand, Nine Hundred Seventy-Nine Dollars (\$55,979.00) which
may lawfully be utilized to pay sums due on said bonds for which taxes were
heretofore levied;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL,
OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That the taxes heretofore levied and provided for in
the Ordinance and in the accompanying Bond Order providing for the issuance of
General Obligation Bonds, Series 2010A, of the City of Evanston, Cook County,

Illinois, passed August 9, 2010, as Ordinance 65-O-10, be and the same hereby are abated for the year 2010 by the amount of Fifty-Five Thousand, Nine Hundred Seventy-Nine Dollars (\$55,979.00).

SECTION 2: That the City Manager, upon passage of this Resolution -R-11, shall cause to be filed with the County Clerk of Cook County, Illinois, a certified copy hereof and shall direct said County Clerk to abate the taxes heretofore levied under said Ordinance 65-O-10 and the accompanying Bond Order for the year 2010 in the amount of Fifty-Five Thousand, Nine Hundred Seventy-Nine Dollars (\$55,979.00).

SECTION 1: That the foregoing recitals are hereby found as fact and made a part hereof.

SECTION 2: That this Resolution 43-R-11 shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

Elizabeth B. Tisdahl, Mayor

Attest:

Rodney Greene, City Clerk

Adopted: _____, 2011

07/11/2011

44-R-11

A RESOLUTION

Abating Taxes Levied for the Year 2010
Heretofore Levied to Pay Principal and Interest on
Not to Exceed \$9,166,678 General Obligation Bonds, Series
2010B, of the City of Evanston,
Cook County, Illinois

WHEREAS, on the 9th day of August, 2010, the City Council of the
City of Evanston, Cook County, Illinois, did adopt Ordinance 65-O-10 entitled:

An Ordinance providing for the issuance of one or more series of
General Obligation Bonds, Series 2010, of the City of Evanston,
Cook County, Illinois, authorizing the execution of one or more
bond orders in connection therewith and providing for the levy and
collection of a direct annual tax for the payment of the principal of
and interest on said bonds;

and

WHEREAS, there is available from other sources the amount of
Fifty-One Thousand, Nine Hundred Seventy-Eight Dollars (\$51,978.00) which
may lawfully be utilized to pay sums due on said bonds for which taxes were
heretofore levied;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL,
OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That the taxes heretofore levied and provided for in
the Ordinance and in the accompanying Bond Order providing for the issuance of
General Obligation Bonds, Series 2010B, of the City of Evanston, Cook County,

Illinois, passed August 9, 2010, as Ordinance 65-O-10, be and the same hereby are abated for the year 2010 by the amount of Fifty-One Thousand, Nine Hundred Seventy-Eight Dollars (\$51,978.00).

SECTION 2: That the City Manager, upon passage of this Resolution -R-11, shall cause to be filed with the County Clerk of Cook County, Illinois, a certified copy hereof and shall direct said County Clerk to abate the taxes heretofore levied under said Ordinance 65-O-10 and the accompanying Bond Order for the year 2010 in the amount of Fifty-One Thousand, Nine Hundred Seventy-Eight Dollars (\$51,978.00).

SECTION 1: That the foregoing recitals are hereby found as fact and made a part hereof.

SECTION 2: That this Resolution 44-R-11 shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

Elizabeth B. Tisdahl, Mayor

Attest:

Rodney Greene, City Clerk

Adopted: _____, 2011



Memorandum

To: Honorable Mayor and Members of the City Council

From: Martin Lyons, Assistant City Manager/Treasurer

Subject: Approval of 2011 General Obligation Bond Issue

Date: June 30, 2011

Recommended Action:

Approval of the attached draft ordinance number 59-O-11 for the issuance of \$19.24M in 20-year tax-exempt General Obligation (G.O.) bonds. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for July 20, 2011. This ordinance was introduced at the June 27, 2011 City Council meeting.

Funding Source:

The proposed \$19.24M debt issuance is comprised of G.O. bonds to be issued for the FY2011 Capital Improvements Program (\$9,120,000), the Sewer Fund (\$8,000,000) and refinancing of a portion of the Series 2003B bonds (\$2,120,000). Funding sources for the proposed debt issuance are provided in the table below:

| Funding Source | Debt Type | Amount |
|----------------|--------------|----------------------|
| 2011 Tax Levy | Unabated | \$ 13,090,000 |
| Water Fund | Abated | 3,340,000 |
| Sewer Fund | Abated | 690,000 |
| Refinancing | Not New Debt | 2,120,000 |
| TOTAL | | \$ 19,240,000 |

Summary:

As noted above, the proposed \$19.24M debt issuance is comprised of G.O. bonds to be issued for the FY2011 Capital Improvements Program (\$9,120,000), the Sewer Fund (\$8,000,000) and refunding a portion of the Series 2003B bonds (\$2,120,000). As has been done previously, the City uses a parameters ordinance that provides a not to exceed limit for the bonds set at \$19.3 million. This allows for any favorable issuance structure that is slightly above the par amount desired. Staff proposes combining these bond issuances in an effort to minimize bond issuance costs for the City. The bond sale is planned for July 20, 2011 with a closing date of August 1, 2011.

A summary of the City's current unabated debt and the impact of the proposed G.O. bond issuance are provided in the table below:

| Unabated Debt Summary | Amount |
|--|-----------------------|
| Beginning Unabated Debt (as of 3/1/11) | \$ 101,597,740 |
| Proposed FY11 Unabated Debt Issuance | 13,090,000 |
| FY11 Unabated Debt Payment* | 5,283,800 |
| Projected Year End Unabated Debt (through 12/31/11) | \$ 109,403,940 |

*City will also make a bond principle payment of \$1,747,232 on 01/01/2012

Capital Improvement Program

On February 14, 2011, the City Council authorized approximately \$9.1M in capital projects to be funded by G.O. bonds as part of the FY2011 Capital Improvements Program (CIP). The bond issue for capital projects includes approximately \$5.1M in the Capital Improvements Fund, \$3.3M of abated debt in the Water Fund and \$690,000 of abated debt in the Sewer Fund. A complete list of the FY2011 CIP projects to be funded through the issuance of G.O. debt has been provided as an attachment to this report. Approval of the proposed ordinance would authorize staff to pursue the issuance of the \$9,120,000 in G.O. debt to fund FY2011 CIP projects.

Sewer Fund

In 2008, a cost of service study completed by Malcolm Pirnie indicated that revenue increases were needed in the Sewer Fund in order to cover operating, capital improvement and debt service costs. At a special City Council meeting on April 12, 2010, staff presented potential rate and property tax adjustments in an effort to increase revenue generation for the Sewer Fund. On October 11, 2010, the City Council elected to pursue the issuance of \$17,000,000 in new Sewer Fund general obligation debt over a four year period. This scenario would allow the City to cover a portion of the existing annual debt service while avoiding an increase to the existing sewer rate. The selling of the \$17,000,000 in bonds over a four year period would take place according to the schedule provided in the table below:

| Fiscal Year | Estimated Bond Issue |
|--------------------|-----------------------------|
| 2010-11* | \$ 4,000,000 |
| 2011 | 4,000,000 |
| 2012 | 5,000,000 |
| 2013 | 4,000,000 |
| TOTAL | \$ 17,000,000 |

*Deferred to FY2011

In an effort to minimize bond issuance costs for the City, the FY10-11 Sewer Fund debt issuance of \$4.0M was deferred to FY2011. The City deferred the FY10-11 debt issuance by authorizing a short-term interfund loan of \$4.0M from the Parking Fund to the Sewer Fund in February, 2011. The proposed \$8,000,000 Sewer Fund debt

issuance would combine the FY2010-11 and FY2011 estimated bond issuances listed in the table above.

Refunding of Series 2003B Bonds

Staff proposes the issuance of \$2,120,000 in debt to refund a portion of the Series 2003B G.O. bonds. The original Series 2003B G.O. bond issue totaled \$11,485,000. The proposed debt issuance would refund the remaining \$2,120,000 of the Series 2003B G.O. bonds. The estimated savings associated with the proposed refunding are projected to be approximately \$30,000.

Legislative History:

N/A.

Attachments

List of GO Debt Funded CIP Projects

ORDINANCE NUMBER 59-O-11

AN ORDINANCE providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City of Evanston, Cook County, Illinois, in the aggregate principal amount of not to exceed \$19,300,000, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

Introduced on the 27th day of June 2011.

Adopted by the City Council on the 11th day of July 2011.

Published in Pamphlet Form by
Authority of the Corporate Authorities on
the 12th day of July 2011.

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LIST OF EXHIBITS

- A—FORM OF BOND ORDER
- B—CONTINUING DISCLOSURE UNDERTAKING

ORDINANCE NUMBER 59-O-11

AN ORDINANCE providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City of Evanston, Cook County, Illinois, in the aggregate principal amount of not to exceed \$19,300,000, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

PREAMBLES

WHEREAS

A. The City of Evanston, Cook County, Illinois (the “*City*”), has a population in excess of 25,000, and pursuant to the provisions of the 1970 Constitution of the State of Illinois and particularly Article VII, Section 6(a) thereof, is a home rule unit and as such may exercise any power or perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt.

B. Pursuant to the home rule provisions of Section 6 of Article VII, the City has the power to incur debt payable from ad valorem property tax receipts or from any other lawful source and maturing within 40 years from the time it is incurred without prior referendum approval.

C. The City Council of the City (the “*Corporate Authorities*”) has determined it is necessary and convenient for the public health, safety, and welfare to provide for capital improvements at various locations throughout the City, including certain capital expenditures as detailed for the year 2011 in the City’s Capital Improvement Plan, as adopted by the Corporate Authorities, and to pay expenses incidental to such improvements and costs of issuance of bonds for such purpose (such improvements and related expenses and costs being the “*Project*”) at an estimated cost of \$9,150,000; and, there being no funds on hand and allocable to the purpose, the Corporate Authorities have determined it is necessary and convenient to borrow not to exceed

said sum of \$9,150,000 at this time pursuant to the Act (as defined in the text below) and, in evidence of such borrowing, to issue general obligation bonds (the “*Bonds*” as defined in the text below) of the City in not to exceed such principal amount.

D. The Corporate Authorities have further determined that it is advisable and in the best interests of the City to provide for the current payment of \$8,000,000 of the amounts due to the State of Illinois, in particular amounts due to the “Water Pollution Control Revolving Loan Fund” administered by the Illinois Environmental Protection Agency (the “*IEPA*”) under certain “Loan Agreements” (the “*IEPA Loans*”) entered into from time to time by the City with the IEPA to obtain funds for eligible sewer system projects of the City (such funding and related expenses and costs being the “*IEPA Loan Funding*”); and the Corporate Authorities have determined it is necessary and convenient to borrow not to exceed said sum of \$8,010,000 at this time and, in evidence of such borrowing, to issue a portion of the Bonds in not to exceed such principal amount.

E. The sewer system projects funded with the IEPA Loans have remaining useful lives beyond the term during which the borrowing represented by Bonds will remain outstanding.

F. The City has heretofore issued and there are now outstanding the following legal and validly binding and subsisting obligations of the City:

**GENERAL OBLIGATION CORPORATE PURPOSE BONDS
SERIES 2003B, DATED JUNE 1, 2003**

| | |
|---|--|
| Original Principal Amount: | \$11,485,000 |
| Originally Due Serially on January 1 in the Years: | 2005 to 2023 |
| Amount Remaining Outstanding: | \$2,780,000 (Bonds due 2016 and thereafter previously refunded) |
| Amount Which May Be Refunded: | \$2,120,000 |

**REMAINING OUTSTANDING BONDS AND BONDS WHICH MAY
BE REFUNDED DUE AND DESCRIBED AS FOLLOWS:**

| JANUARY 1 OF THE YEAR | AMOUNT (\$) | RATE OF INTEREST (%) | AMOUNT WHICH MAY BE REFUNDED |
|--------------------------|-------------|-------------------------|---------------------------------|
| 2012 | 660,000 | 3.20 | None (funds are on hand) |
| 2013 | 685,000 | 3.30 | All |
| 2014 | 705,000 | 3.40 | All |
| 2015 | 730,000 | 3.50 | All |

of which bonds (the “*Prior Bonds*”), those which may be refunded currently as shown in the table above may be referred to as the “*Eligible Prior Bonds*” and are now subject to redemption prior to maturity at the option of the City on any date at the redemption price of par and accrued interest.

G. The Corporate Authorities have considered and determined that interest rates available in the bond market for the maturities to be refunded are currently more favorable for the City than they were at the time when the Prior Bonds were issued and that it is possible, proper, and advisable to provide for the timely refunding, if such favorable rates continue, of the Eligible Prior Bonds, and to provide for the payment and redemption thereof as same become due at the earliest practical date of redemption, to the end of taking advantage of the debt service savings which may result from such lower interest rates (which refunding may hereinafter be referred to as the “*Refunding*”).

H. The Corporate Authorities hereby determine that it is advisable and in the best interests of the City to provide for the borrowing of not to exceed \$2,150,000 at this time pursuant to the Act as hereinafter defined for the purpose of paying the costs of the Refunding and, in evidence of such borrowing, to provide for the issuance of a portion of the Bonds in the aggregate principal amount of not to exceed such \$2,150,000.

I. The Corporate Authorities have heretofore and it hereby expressly is determined that it is desirable and in the best interests of the City that there be authorized at this time the

borrowing of money for all of the purposes enumerated above (the Project, the IEPA Loan Funding, and Refunding) and, evidence of such borrowing, the issuance of the Bonds of the City, and that certain officers of the City be authorized to sell one or more series of such Bonds from time to time and, accordingly, it is necessary that said officers be so authorized with certain parameters as hereinafter set forth.

NOW THEREFORE Be It Ordained by the City Council of the City of Evanston, Cook County, Illinois, in the exercise of its home rule powers, as follows:

Section 1. Definitions. Words and terms used in this Ordinance shall have the meanings given them, unless the context or use clearly indicates another or different meaning is intended. Words and terms defined in the singular may be used in the plural and vice-versa. Reference to any gender shall be deemed to include the other and also inanimate persons such as corporations, where applicable.

A. The following words and terms are as defined in the preambles.

City

Corporate Authorities

Eligible Prior Bonds

IEPA

IEPA Loans

IEPA Loan Funding

Prior Bonds

Project

Refunding

B. The following words and terms are defined as set forth.

“*Act*” means the Illinois Municipal Code, as supplemented and amended, and also the home rule powers of the City under Section 6 of Article VII of the Illinois Constitution of 1970; and in the event of conflict between the provisions of the code and home rule powers, the home rule powers shall be deemed to supersede the provisions of the code; and, further, includes the Local Government Debt Reform Act, as amended.

“*Ad Valorem Property Taxes*” means the real property taxes levied to pay the Bonds as described and levied in (Section 11 of) this Ordinance.

“*Bond Counsel*” means Chapman and Cutler LLP, Chicago, Illinois.

“*Bond Fund*” means the Bond Fund established and defined in (Section 15 of) this Ordinance.

“*Bond Moneys*” means the Ad Valorem Property Taxes and any other moneys deposited into the Bond Fund and investment income held in the Bond Fund.

“*Bond Order*” means a Bond Order as authorized to be executed by Designated Officers of the City as provided in (Section 13 of) this Ordinance, substantially in the form (with related certificates) as attached hereto as *Exhibit A*, and by which the final terms of the Bonds will be established.

“*Bond Purchase Agreement*” means the contract for the sale of each Series of the Bonds by and between the City and the Purchaser, which shall be in each instance the Official Bid Form, as executed, in response to an Official Notice of Sale given by the City in connection with the public competitive sale of each Series of the Bonds.

“*Bond Register*” means the books of the City kept by the Bond Registrar to evidence the registration and transfer of the Bonds.

“*Bond Registrar*” means Wells Fargo Bank, N.A., a national banking association, having trust offices located in the City of Chicago, Illinois, or its successors, in its capacity as bond registrar and paying agent under this Ordinance, or a substituted bond registrar and paying agent as hereinafter provided.

“*Bonds*” means any of the one or more series of general obligation bonds of various names authorized to be issued by this Ordinance.

“*Book Entry Form*” means the form of the Bonds as fully registered and available in physical form only to the Depository.

“*Code*” means the Internal Revenue Code of 1986, as amended.

“*Continuing Disclosure Undertaking*” means the undertaking by the City for the benefit of the Purchaser as authorized in (Section 14 of) this Ordinance and substantially in the form as attached hereto as *Exhibit B*.

“*County*” means The County of Cook, Illinois.

“*County Clerk*” means the County Clerk of the County.

“*Depository*” means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, its successors, or a successor depository qualified to clear securities under applicable state and federal laws.

“*Designated Officers*” means the City Manager and the Mayor, acting in concert.

“*Financial Advisors*” means Public Financial Management, Inc. and Kathy Thomas Consulting LLC.

“*Ordinance*” means this Ordinance, numbered as set forth on the title page, and passed by the Corporate Authorities on the 11th day of July 2011.

“*Purchase Price*” means the price to be paid for the Bonds as set forth in a Bond Order, *provided* that no Purchase Price for any Series of Bonds shall be less than 99% of the par value, plus accrued interest from the date of issue to the date of delivery.

“*Purchaser*” means, for any Series of Bonds, the winning bidder at competitive sale.

“*Record Date*” means the 15th day of the month preceding any regular or other interest payment date occurring on the first day of any month and 15 days preceding any interest payment date occasioned by the redemption of Bonds on other than the first day of a month.

“*Series*” means any of the one or more separate series of the Bonds authorized to be issued pursuant to this Ordinance.

“*Tax-exempt*” means, with respect to a Series of Bonds, the status of interest paid and received thereon as excludable from the gross income of the owners thereof under the Code for federal income tax purposes except to the extent that such interest may be taken into account in computing an adjustment used in determining the alternative minimum tax for certain corporations.

“*Term Bonds*” means Bonds subject to mandatory redemption by operation of the Bond Fund and designated as term bonds herein.

C. Definitions also appear in the above preambles or in specific sections, as appearing below. The table of contents preceding and the headings in this Ordinance are for the convenience of the reader and are not a part of this Ordinance.

Section 2. Incorporation of Preambles. The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are true, correct, and complete and do incorporate them into this Ordinance by this reference.

Section 3. Determination To Issue Bonds. It is necessary and in the best interests of the City to provide for the Project, the IEPA Loan Funding, and the Refunding, to pay all necessary or advisable related costs, and to borrow money and issue the Bonds for the purpose of paying a part of such costs. It is hereby found and determined that such borrowing of money is for a proper public purpose or purposes, is in the public interest, and is authorized pursuant to the Act; and these findings and determinations shall be deemed conclusive.

Section 4. Bond Details. There shall be issued and sold the Bonds in one or more Series in the aggregate principal amount of not to exceed \$19,300,000. The Bonds shall each be designated "*General Obligation Bond, Series 2011[A]*" or such other name or names or series designations as may be appropriate and as stated in the Bond Order; be dated August 1, 2011, or such other date or dates on or prior to the initial date of issuance as may be set forth in the Bond Order if it is determined therein to be a date better suited to the advantageous marketing of the Bonds (the "*Dated Date*"); and shall also bear the date of authentication thereof. The Bonds shall be fully registered and in Book Entry Form, shall be in denominations of \$5,000 or integral multiples thereof (but no single Bond shall represent principal maturing on more than one date), and shall be numbered consecutively within a Series in such fashion as shall be determined by the Bond Registrar. The Bonds shall become due and payable serially or as Term Bonds (subject to right of prior redemption) on December 1 of the years in which the Bonds are to mature. The Bonds shall mature in the amounts and in the years as shall be set forth in the relevant Bond Order, *provided, however, that* (a) the final date of maturity of the Bonds shall not extend past December 1, 2031; and (b) the *sum* of the principal of and interest on the portion of the Bonds issued to pay the costs of the Project and the IEPA Funding, collectively, and due (or subject to mandatory redemption) in any given annual period from December 2 to the following December 1 (a "*Bond Year*") shall not exceed \$4,000,000. The portion of the Bonds to be

issued to pay the costs of the Refunding, and all related costs and expenses incidental thereto, shall mature on December 1 of such years as shall be set forth in the Bond Order, and in such principal amounts as shall be set forth therein; *provided, however*, that the tax levy required for the timely payment of the principal of and interest on the portion of the Bonds allocated to the Refunding in any year shall not exceed the tax levy now on file for the Eligible Prior Bonds which are in fact refunded for the same year. Each Bond shall bear interest at a rate not to exceed seven percent (7.00%) from the later of its Dated Date as herein provided or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing on December 1, 2011, or June 1, 2012, as shall be provided in a relevant Bond Order. Interest on each Bond shall be paid by check or draft of the Bond Registrar, payable upon presentation thereof in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the applicable Record Date and mailed to the registered owner of the Bond as shown in the Bond Registrar or at such other address furnished in writing by such Registered Owner, or as otherwise may be agreed with the Depository for so long as the Depository or its nominee is the registered owner as of a given Record Date. The principal of the Bonds shall be payable in lawful money of the United States of America upon presentation thereof at the office of the Bond Registrar maintained for the purpose or at successor Bond Register or locality.

Section 5. Registration of Bonds; Persons Treated as Owners. The City shall cause books (the “*Bond Register*” as defined) for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar maintained for such purpose, which is hereby constituted and appointed the registrar of the City for the Bonds. The

City shall prepare, and the Bond Registrar or such other agent as the City may designate shall keep custody of, multiple Bond blanks executed by the City for use in the transfer and exchange of Bonds. Subject to the provisions of this Ordinance relating to the Bonds in Book Entry Form, any Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in this Ordinance. Upon surrender for transfer or exchange of any Bond at the office of the Bond Registrar maintained for the purpose, duly endorsed by or accompanied by a written instrument or instruments of transfer or exchange in form satisfactory to the Bond Registrar and duly executed by the registered owner or an attorney for such owner duly authorized in writing, the City shall execute and the Bond Registrar shall authenticate, date, and deliver in the name of the transferee or transferees or, in the case of an exchange, the registered owner, a new fully registered Bond or Bonds of like tenor, of the same maturity, bearing the same interest rate, of authorized denominations, for a like aggregate principal amount. The Bond Registrar shall not be required to transfer or exchange any Bond during the period from the close of business on the Record Date for an interest payment to the opening of business on such interest payment date or during the period of 15 days preceding the giving of notice of redemption of Bonds or to transfer or exchange any Bond all or any portion of which has been called for redemption. The execution by the City of any fully registered Bond shall constitute full and due authorization of such Bond, and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond; *provided, however*, the principal amount of Bonds of each maturity authenticated by the Bond Registrar shall not at any one time exceed the authorized principal amount of Bonds for such maturity less the amount of such Bonds which have been paid. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or

his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid. No service charge shall be made to any registered owner of Bonds for any transfer or exchange of Bonds, but the City or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 6. Book Entry Provisions. The Bonds shall be initially issued in the form of a separate single fully registered Bond for each Series and maturity bearing the same interest rate. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of the Depository or a designee or nominee of the Depository (such depository or nominee being the “*Book Entry Owner*”). Except as otherwise expressly provided, all of the outstanding Bonds from time to time shall be registered in the Bond Register in the name of the Book Entry Owner (and accordingly in Book Entry Form as such term is used in this Ordinance). Any City officer, as representative of the City, is hereby authorized, empowered, and directed to execute and deliver or utilize a previously executed and delivered Letter of Representations or Blanket Letter of Representations (either being the “*Letter of Representations*”) substantially in the form common in the industry, or with such changes therein as the officer executing the Letter of Representations on behalf of the City shall approve, his or her execution thereof to constitute conclusive evidence of approval of such changes, as shall be necessary to effectuate Book Entry Form. Without limiting the generality of the authority given with respect to entering into such Letter of Representations, it may contain provisions relating to (a) payment procedures, (b) transfers of the Bonds or of beneficial interests therein, (c) redemption notices and procedures unique to the Depository, (d) additional notices or communications, and (e) amendment from time to time to conform with changing customs and practices with respect to securities industry transfer and payment practices. With respect to Bonds registered in the

Bond Register in the name of the Book Entry Owner, none of the City, any City officer, or the Bond Registrar shall have any responsibility or obligation to any broker-dealer, bank, or other financial institution for which the Depository holds Bonds from time to time as securities depository (each such broker-dealer, bank, or other financial institution being referred to herein as a “*Depository Participant*”) or to any person on behalf of whom such a Depository Participant holds an interest in the Bonds. Without limiting the meaning of the immediately preceding sentence, the City, any City officer, and the Bond Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of the Depository, the Book Entry Owner, or any Depository Participant with respect to any ownership interest in the Bonds, (b) the delivery to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register or as otherwise expressly provided in the Letter of Representations, of any notice with respect to the Bonds, including any notice of redemption, or (c) the payment to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal or interest on the Bonds. No person other than a registered owner of a Bond as shown in the Bond Register shall receive a Bond certificate with respect to any Bond. In the event that (a) the City determines that the Depository is incapable of discharging its responsibilities described herein and in the Letter of Representations, (b) the agreement among the City, the Bond Registrar, and the Depository evidenced by the Letter of Representations shall be terminated for any reason, or (c) the City determines that it is in the best interests of the City or of the beneficial owners of a Series of the Bonds either that they be able to obtain certificated Bonds or that another depository is preferable, the City shall notify the Depository and the Depository shall notify the Depository Participants of the availability of Bond certificates, and the Bonds (of a given Series if applicable) shall no longer be restricted to being registered in the Bond Register in the name of

the Book Entry Owner. Alternatively, at such time, the City may determine that the Bonds of such Series shall be registered in the name of and deposited with a successor depository operating a system accommodating Book Entry Form, as may be acceptable to the City, or such depository's agent or designee, but if the City does not select such alternate book entry system, then the Bonds of such Series shall be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of this Ordinance.

Section 7. Execution; Authentication. The Bonds shall be executed on behalf of the City by the manual or duly authorized facsimile signature of its Mayor and attested by the manual or duly authorized facsimile signature of its City Clerk, as they may determine, and shall be impressed or imprinted with the corporate seal or facsimile seal of the City. In case any such officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. All Bonds shall have thereon a certificate of authentication, substantially in the form provided, duly executed by the Bond Registrar as authenticating agent of the City and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

Section 8. Redemption. The Bonds may be subject to redemption on the terms set forth below.

A. *Optional Redemption.* If so provided in the relevant Bond Order, any Bonds may be subject to redemption prior to maturity at the option of the City, in whole or in part on any date, at such times and at such optional redemption prices as shall be determined by the Designated Officers in the relevant Bond Order. Such optional redemption prices shall be expressed as a percentage of the principal amount of Bonds to be redeemed, *provided* that such percentage shall not exceed one hundred three percent (103.00%) plus accrued interest to the date of redemption. If less than all of the outstanding Bonds of a Series are to be optionally redeemed, the Bonds to be called shall be called from such Series, in such principal amounts, and from such maturities as may be determined by the City and within any maturity in the manner hereinafter provided. As provided in the Bond Order, some portion or all of the Bonds may be made not subject to optional redemption.

B. *Term Bonds; Mandatory Redemption and Covenants; Effect of Purchase or Optional Redemption of Term Bonds.* The Bonds may be subject to mandatory redemption (as Term Bonds) as provided in a Bond Order; *provided, however,* that in such event the amounts due pursuant to mandatory redemption shall be the amounts used to satisfy the test set forth in (Section 4 of) this Ordinance for the maximum amounts of principal and interest due on the Bonds in any given Bond Year. Bonds designated as Term Bonds shall be made subject to mandatory redemption by operation of the Bond Fund at a price of not to exceed par and accrued interest, without premium, on December 1 of the years and in the amounts as shall be determined in a Bond Order. The City covenants that it will redeem Term Bonds pursuant to the mandatory redemption requirement for such Term Bonds. Proper provision for mandatory redemption having been made, the City covenants that the Term Bonds so selected for redemption shall be payable as at maturity, and taxes shall be levied and collected as provided herein accordingly. If the City redeems pursuant to optional redemption as may be provided or purchases Term Bonds

of any maturity and cancels the same from Bond Moneys as hereinafter described, then an amount equal to the principal amount of Term Bonds so redeemed or purchased shall be deducted from the mandatory redemption requirements provided for Term Bonds of such maturity, first, in the current year of such requirement, until the requirement for the current year has been fully met, and then in any order of such Term Bonds as due at maturity or subject to mandatory redemption in any year, as the City shall determine. If the City redeems pursuant to optional redemption as may be provided or purchases Term Bonds of any maturity and cancels the same from moneys other than Bond Moneys, then an amount equal to the principal amount of Term Bonds so redeemed or purchased shall be deducted from the amount of such Term Bonds as due at maturity or subject to mandatory redemption requirement in any year, as the City shall determine.

C. Redemption Procedures. Any Bonds subject to redemption shall be identified, notice given, and paid and redeemed pursuant to the procedures as follows.

(1) *Redemption Notice.* For a mandatory redemption, unless otherwise notified by the City, the Bond Registrar will proceed on behalf of the City as its agent to provide for the mandatory redemption of such Term Bonds without further order or direction hereunder or otherwise. For an optional redemption, the City, shall, at least 45 days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar), notify the Bond Registrar of such redemption date and of the Series, principal amounts, and maturities of Bonds to be redeemed and, if applicable, the effect on any schedule of mandatory redemption of Term Bonds.

(2) *Selection of Bonds within a Maturity.* For purposes of any redemption of less than all of the Bonds of a Series of a single maturity, the particular Bonds or portions of Bonds of that Series to be redeemed shall be selected by lot by the Bond Registrar for

the Bonds of that Series of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided*, that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection (a) upon or prior to the time of the giving of official notice of redemption, or (b) in the event of a refunding or defeasance, upon advice from the City that certain Bonds have been refunded or defeased and are no longer Outstanding as defined.

(3) *Official Notice of Redemption.* The Bond Registrar shall promptly notify the City in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed. Unless waived by the registered owner of Bonds to be redeemed, official notice of any such redemption shall be given by the Bond Registrar on behalf of the City by mailing the redemption notice by first class U.S. mail not less than 30 days and not more than 60 days prior to the date fixed for redemption to each registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar. All official notices of redemption shall include the name of the Bonds and at least the information as follows:

- (a) the redemption date;
- (b) the redemption price;
- (c) if less than all of the outstanding Bonds of a Series of a particular maturity are to be redeemed, the identification (and, in the case of partial

redemption of Bonds of that Series within such maturity, the respective principal amounts) of the Bonds to be redeemed;

(d) a statement that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption and that interest thereon shall cease to accrue from and after said date; and

(e) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the office designated for that purpose of the Bond Registrar.

(4) *Conditional Redemption.* Unless moneys sufficient to pay the redemption price of the Bonds to be redeemed shall have been received by the Bond Registrar prior to the giving of such notice of redemption, such notice may, at the option of the City, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the City shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Bonds will not be redeemed.

(5) *Bonds Shall Become Due.* Official notice of redemption having been given as described, the Bonds or portions of Bonds so to be redeemed shall, subject to the stated condition in the paragraph (4) immediately preceding, on the redemption date, become due and payable at the redemption price therein specified; and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds

for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. The procedure for the payment of interest due as part of the redemption price shall be as herein provided for payment of interest otherwise due.

(6) *Insufficiency in Notice Not Affecting Other Bonds; Failure to Receive Notice; Waiver.* Neither the failure to mail such redemption notice, nor any defect in any notice so mailed, to any particular registered owner of a Bond, shall affect the sufficiency of such notice with respect to other registered owners. Notice having been properly given, failure of a registered owner of a Bond to receive such notice shall not be deemed to invalidate, limit, or delay the effect of the notice or redemption action described in the notice. Such notice may be waived in writing by a registered owner of a Bond entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by registered owners shall be filed with the Bond Registrar, but such filing shall not be a condition precedent to the validity of any action taken in reliance upon such waiver. In lieu of the foregoing official notice, so long as the Bonds are held in Book Entry Form, notice may be given as provided in the Letter of Representations; and the giving of such notice shall constitute a waiver by the Depository and the Book Entry Owner, as registered owner, of the foregoing notice. After giving proper notification of redemption to the Bond Registrar, as applicable, the City shall not be liable for any failure to give or defect in notice.

(7) *New Bond in Amount Not Redeemed.* Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered owner a new Bond or Bonds of like tenor, of authorized denominations, of the Series and the same maturity, and bearing the same rate of interest in the amount of the unpaid principal.

(8) *Effect of Nonpayment upon Redemption.* If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall become due and payable on demand, as aforesaid, but, until paid or duly provided for, shall continue to bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption.

(9) *Bonds to Be Cancelled; Payment to Identify Bonds.* All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued. Upon the payment of the redemption price of Bonds being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

(10) *Additional Notice.* The City agrees to provide such additional notice of redemption as it may deem advisable at such time as it determines to redeem Bonds, taking into account any requirements or guidance of the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, the Governmental Accounting Standards Board, or any other federal or state agency having jurisdiction or authority in such matters; *provided, however,* that such additional notice shall be (a) advisory in nature, (b) solely in the discretion of the City (unless a separate agreement shall be made), (c) not be a condition precedent of a valid redemption or a part of the Bond contract, and (d) any failure or defect in such notice shall not delay or invalidate the redemption of Bonds for which proper official notice shall have been given. Reference is also made to the provisions of the Continuing Disclosure Undertaking of the City with respect to the Bonds, which may contain other provisions relating to notice of redemption of Bonds.

(11) *Bond Registrar to Advise City.* As part of its duties hereunder, the Bond Registrar shall prepare and forward to the City a statement as to notices given with respect to each redemption together with copies of the notices as mailed.

Section 9. Form of Bonds. The Bonds shall be in substantially the form hereinafter set forth; *provided, however,* that if the text of the Bonds is to be printed in its entirety on the front side of the Bonds, then the second paragraph on the front side and the legend “See Reverse Side for Additional Provisions” shall be omitted and the text of paragraphs set forth for the reverse side shall be inserted immediately after the first paragraph.

“Bond Registrar”). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the City maintained by the Bond Registrar at the close of business on the applicable Record Date. The Record Date shall be the 15th day of the month preceding any regular interest payment date or a redemption on the first day of any month and the 15th day preceding any other interest payment date which may be occasioned by a redemption of Bonds on a day other than the first day of any month. Interest shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books, or at such other address furnished in writing by such Registered Owner to the Bond Registrar, or as otherwise agreed by the City and the Bond Registrar for so long as this Bond is held by a qualified securities clearing corporation as depository, or nominee, in Book Entry Form as provided for same.

Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

It is hereby certified and recited that all conditions, acts, and things required by the constitution and laws of the State of Illinois to exist or to be done precedent to and in the issuance of this Bond, including the Act, have existed and have been properly done, happened, and been performed in regular and due form and time as required by law; that the indebtedness of the City, represented by the Bonds, and including all other indebtedness of the City, howsoever evidenced or incurred, does not exceed any constitutional or statutory or other lawful limitation; and that provision has been made for the collection of a direct annual tax, in addition to all other taxes, on all of the taxable property in the City sufficient to pay the interest hereon as the same falls due and also to pay and discharge the principal hereof at maturity.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

IN WITNESS WHEREOF the City of Evanston, Cook County, Illinois, by its City Council, has caused this Bond to be executed by the manual or duly authorized facsimile signature of its Mayor and attested by the manual or duly authorized facsimile signature of its City Clerk and its corporate seal or a facsimile thereof to be impressed or reproduced hereon, all as appearing hereon and as of the Dated Date identified above.

Mayor, City of Evanston
Cook County, Illinois

ATTEST:

City Clerk, City of Evanston
Cook County, Illinois

[SEAL]

[FORM OF AUTHENTICATION]

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Ordinance and is one of the General Obligation Bonds, Series 2011[Letter Designation], having a Dated Date of ____ __, 2011, of the City of Evanston, Cook County, Illinois.

WELLS FARGO BANK, N.A.
Chicago, Illinois
as Bond Registrar

Date of Authentication: _____, _____

By _____
Authorized Officer

[FORM OF BONDS - REVERSE SIDE]

This bond is one of a series of bonds (the “*Bonds*”) in the aggregate principal amount of \$____,____,000 issued by the City for the purpose of paying a part of the costs of [certain City public capital infrastructure improvements] [the funding of certain IEPA Loan payments due] [and, a certain refunding of outstanding General Obligation Bonds of the City], and of paying expenses incidental thereto, all as described and defined in Ordinance Number 59-O-11 of the City, passed by the City Council on the 11th day of July 2011, authorizing the Bonds (the “*Ordinance*”), pursuant to and in all respects in compliance with the applicable provisions of the Illinois Municipal Code, as supplemented and amended, and as further supplemented and, where necessary, superseded, by the powers of the City as a home rule unit under the provisions of Section 6 of Article VII of the Illinois Constitution of 1970, and pursuant to the provisions of the Local Government Debt Reform Act, as amended (such code and powers, as supplemented, being the “*Act*”), and with the Ordinance, which has been duly executed by the Mayor, and published in pamphlet form, in all respects as by law required.

This Bond is subject to provisions relating to redemption and notice thereof and other terms of redemption; provisions relating to registration, transfer, and exchange; and such other terms and provisions relating to security and payment as are set forth in the Ordinance; to which reference is hereby expressly made, and to all the terms of which the registered owner hereof is hereby notified and shall be subject.

The City and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

[FORM OF ASSIGNMENT]

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

Here insert Social Security Number, Employer Identification Number or other Identifying Number.

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint

as attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this transfer and assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 10. Security for the Bonds. The Bonds are a general obligation of the City, for which the full faith and credit of the City are irrevocably pledged, and are payable from the levy of the Ad Valorem Property Taxes on all of the taxable property in the City, without limitation as to rate or amount.

Section 11. Tax Levy; Abatements. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity or as subject to mandatory redemption, there is hereby levied upon all of the taxable property within the City, in the years for which any of the Bonds are outstanding, a direct annual tax sufficient for that purpose; and *there is hereby levied upon all of the taxable property within the City, in the years for which any of the Bonds are outstanding, a direct annual tax (the "AD VALOREM PROPERTY TAXES" as defined) as shall be fully set forth in the Bond Order for the Bonds.* Ad Valorem Property Taxes and other moneys on deposit in the Bond Fund from time to time ("*Bond Moneys*" as herein defined) shall be applied to pay principal of and interest on the Bonds. Interest on or principal of the Bonds coming due at any time when there are insufficient Bond Moneys to pay the same shall be paid promptly when due from current funds on hand in advance of the deposit of the Ad Valorem Property Taxes; and when the Ad Valorem Property Taxes shall have been collected, reimbursement shall be made to said funds in the amount so advanced. The City covenants and agrees with the purchasers and registered owners of the Bonds that so long as any of the Bonds remain outstanding the City will take no action or fail to take any action which in any way would adversely affect the ability of the City to levy and collect the Ad Valorem Property Taxes. The City and its officers will comply with all present and future applicable laws in order to assure that the Ad Valorem Property Taxes may lawfully be levied, extended, and collected as provided herein. In the event that funds from any other lawful source are made available for the purpose of paying any

principal of or interest on the Bonds so as to enable the abatement of the taxes levied herein for the payment of same, the Corporate Authorities shall, by proper proceedings, direct the transfer of such funds to the Bond Fund, and shall then direct the abatement of the taxes by the amount so deposited. The City covenants and agrees that it will not direct the abatement of taxes until money has been deposited into the Bond Fund in the amount of such abatement. A certified copy or other notification of any such proceedings abating taxes may then be filed with the County Clerk in a timely manner to effect such abatement.

Section 12. Filing with County Clerk. Promptly, after this Ordinance becomes effective and upon execution of the first Bond Order, a copy hereof, certified by the City Clerk, shall be filed with the County Clerk. Under authority of this Ordinance, the County Clerk shall in and for each of the years as set forth in each and every Bond Order ascertain the rate percent required to produce the aggregate Ad Valorem Property Taxes levied in each of such years; and the County Clerk shall extend the same for collection on the tax books in connection with other taxes levied in such years in and by the City for general corporate purposes of the City; and in each of those years such annual tax shall be levied and collected by and for and on behalf of the City in like manner as taxes for general corporate purposes for such years are levied and collected, without limit as to rate or amount, and in addition to and in excess of all other taxes.

Section 13. Sale of Bonds; Bond Order; Official Statement. A. The Designated Officers are hereby authorized to proceed, without any further official authorization or direction whatsoever from the Corporate Authorities, to sell and deliver Bonds as herein provided. The Designated Officers shall be and are hereby authorized and directed to sell the Bonds to the Purchaser at not less than the Purchase Price, *provided, however,* that the following conditions shall also be met:

(1) The Purchaser shall be the winning bidder at public competitive sale of the Series.

(2) The Financial Advisors shall provide advice (in the form of written certificate or report) that the terms of the Bonds are fair and reasonable in light of current conditions in the market for tax-exempt obligations such as the Bonds.

Nothing in this Section shall require the Designated Officers to sell the Bonds if in their judgment the conditions in the bond markets shall have markedly deteriorated from the time of adoption hereof, but the Designated Officers shall have the authority to sell the Bonds in any event so long as the limitations set forth in this Ordinance shall have been met. Incidental to any sale of the Bonds, the Designated Officers shall find and determine that no person responsible for sale of the Bonds and holding any office of the City either by election or appointment, is in any manner financially interested, either directly, in his or her own name, or indirectly, in the name of any other person, association, trust or corporation, in the agreement with the Purchaser for the purchase of the Bonds.

B. Upon the sale of the Bonds of any Series, the Designated Officers and any other officers of the City as shall be appropriate shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds of such Series as may be necessary, including, without limitation, a Bond Order, Preliminary Official Statement, Official Statement, Bond Purchase Agreement, and closing documents; such certifications, tax returns, and documentation as may be required by Bond Counsel, including, specifically, a tax agreement, to render their opinion(s) as to the Tax-exempt status of the interest on the Bonds. The Preliminary Official Statement relating to the Bonds, such document to be in substantially the form now on file with the City Clerk and available to the Mayor and Aldermen and to members of the interested public, is hereby in all respects authorized and approved; and the

proposed use by the Purchaser of an Official Statement (in substantially the form of the Preliminary Official Statement but with appropriate variations to reflect the final terms of the Bonds) is also hereby authorized and approved. The Designated Officers are (or either of them is) hereby authorized to execute each Bond Purchase Agreement, their (his or her) execution to constitute full and complete approval of all necessary or appropriate completions and revisions as shall appear therein. Upon the sale of a Series of the Bonds, the Designated Officers so acting shall prepare the Bond Order for same, such document to be in substantially the form as set forth as *Exhibit A* attached hereto, which shall include the pertinent details of sale as provided herein, and which shall enumerate the levy of taxes to pay the Bonds, and such shall in due course be entered into the records of the City and made available to the Corporate Authorities. *The authority to sell the Bonds pursuant to any Bond Order as herein provided shall expire on December 31, 2011.*

Section 14. Continuing Disclosure Undertaking. The Mayor or either of the Designated Officers of the City is hereby authorized, empowered, and directed to execute and deliver the Continuing Disclosure Undertaking in substantially the same form as now before the City as *Exhibit B* to this Ordinance, or with such changes therein as the officer executing the Continuing Disclosure Undertaking on behalf of the City shall approve, his or her execution thereof to constitute conclusive evidence of his or her approval of such changes. When the Continuing Disclosure Undertaking is executed and delivered on behalf of the City as herein provided, the Continuing Disclosure Undertaking will be binding on the City and the officers, employees, and agents of the City, and the officers, employees, and agents of the City are hereby authorized, empowered, and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole

remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the City to comply with its obligations under the Continuing Disclosure Undertaking.

Section 15. Creation of Funds and Appropriations. A. There is hereby created the “*Series 2011 Bonds Debt Service Account*” (the “*Bond Fund*”), which shall be the fund for the payment of principal of and interest on all Series of the Bonds. Accrued interest received upon delivery of the Bonds shall be deposited into the Bond Fund and be applied to pay first interest coming due on the corresponding Series of Bonds.

B. The Ad Valorem Property Taxes shall either be deposited into the Bond Fund and used solely and only for paying the principal of and interest on the Bonds or be used to reimburse a fund or account from which advances to the Bond Fund may have been made to pay principal of or interest on the Bonds prior to receipt of Ad Valorem Property Taxes. Interest income or investment profit earned in the Bond Fund shall be retained in the Bond Fund for payment of the principal of or interest on the Bonds on the interest payment date next after such interest or profit is received or, to the extent lawful and as determined by the Corporate Authorities, transferred to such other fund as may be determined. The City hereby pledges, as equal and ratable security for the Bonds, all present and future proceeds of the Ad Valorem Property Taxes for the sole benefit of the registered owners of the Bonds, subject to the reserved right of the Corporate Authorities to transfer certain interest income or investment profit earned in the Bond Fund to other funds of the City, as described in the preceding sentence.

C. The amount necessary from the proceeds of the Bonds shall be used to pay costs of issuance of the Bonds and shall be deposited into a separate fund, hereby created, designated the “*Expense Fund.*” Any disbursements from such fund shall be made from time to time as

necessary. Any excess in said fund shall be deposited into the Project Fund hereinafter created after six months from the date of issuance of the Bonds.

D. Provided that the Refunding portion of the Bonds is to be sold and delivered, the amount necessary from the proceeds of the Bonds, together with such money in the debt service funds for the Eligible Prior Bonds as may be advisable for the purpose, shall be used to provide for the Refunding, and the payment of such expenses as may be designated. The City Manager in conjunction with the officers of the City charged with administration of the City's finances, shall then make provision for the call and redemption of the Eligible Prior Bonds to be refunded as soon as practicable after the delivery of Bonds to accomplish the Refunding. Should such officers of the City deem it advisable, the Prior Bonds due January 1, 2012, may also be called and redeemed early along with the Eligible Prior Bonds, the source of such funds for redemption to be cash on hand of the City, which may be reimbursed from the taxes, as yet uncollected which have been levied to pay the interest on and principal of such Prior Bonds.

E. The proceeds of the Bonds issued for the IEPA Loan Funding shall promptly be applied by the City Manager, acting in conjunction with the officers of the City charged with administration of the City's finances, to pay or prepay currently due or next payments due on the IEPA Loans in not to exceed the amount of \$8,000,000.

F. The remaining proceeds of the Bonds shall be set aside in a separate fund, hereby created, and designated as the "*Series 2011 Capital Project Fund*" (the "*Project Fund*"), hereby created, and be used to pay costs of the Project, including costs of issuance of the Bonds which for any reason are not paid from the Expense Fund.

G. Alternatively, the Finance Director may allocate proceeds of the Bonds otherwise designated for the Bond Fund, the Expense Fund, or the Project Fund to one or more related

funds of the City already in existence; *provided, however*, that this shall not relieve the City officers of the duty to account for the proceeds as herein provided.

H. The Corporate Authorities reserve the right, as it becomes necessary from time to time, to revise the list of projects hereinabove set forth, to change priorities, to revise cost allocations between projects and to substitute projects, in order to meet current needs of the City; *subject, however*, to the various covenants set forth in this Ordinance and in related certificates given in connection with delivery of the Bonds and also subject to the obtaining of the opinion of Bond Counsel or of some other attorney or firm of attorneys whose opinions are generally acceptable to the purchasers in the national marketplace of governmental tax-exempt obligations (“*Other Bond Counsel*”) that such changes or substitutions are proper under the Act and do not adversely affect the Tax-exempt status of the Bonds.

Section 16. General Tax Covenants. The City hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting, or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code, would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City acknowledges that, in the event of an examination by the Internal Revenue Service of the exemption from Federal income taxation for interest paid on the Bonds, under present rules, the City may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the Internal Revenue Service in connection with such an examination. In furtherance of the foregoing provisions, but without limiting their generality, the City agrees: (a) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or

advisable; (b) to comply with all representations, covenants, and assurances contained in certificates or agreements as may be prepared by Bond Counsel; (c) to consult with such Bond Counsel and to comply with such advice as may be given; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the City in such compliance.

Section 17. Certain Specific Tax Covenants.

A. None of the Bonds shall be a “private activity bond” as defined in Section 141(a) of the Code; and the City certifies, represents, and covenants as follows:

(1) Not more than 5% of the net proceeds and investment earnings of the Bonds of any Series is to be used, or of any of the Prior Bonds or any of the IEPA Loans were used, directly or indirectly, in any activity carried on by any person other than a state or local governmental unit.

(2) Not more than 5% of the amounts necessary to pay the principal of and interest on the Bonds of any Series will be derived, directly or indirectly, from payments with respect to any private business use by any person other than a state or local governmental unit.

(3) None of the proceeds of the Bonds of any Series is to be used and none of the proceeds of any of the Prior Bonds or IEPA Loans were used, directly or indirectly, to make or finance loans to persons other than a state or local governmental unit.

(4) Except as may be permitted by reference to the text above (at paragraph A (1) of this Section), no user of the real or personal property of the City acquired, constructed, or improved with the proceeds of the Bonds of any Series, any of the Prior Bonds or any of the IEPA Loans, other than the City or another governmental unit, will

use the same on any basis other than the same basis as the general public; and except as noted, no person, other than the City or another governmental unit, will be a user of such property as a result of (i) ownership or (ii) actual or beneficial use pursuant to a lease, a management or incentive payment contract other than as expressly permitted by the Code, or (iii) any other arrangement.

B. The Bonds shall not be “arbitrage bonds” under Section 148 of the Code; and the City certifies, represents, and covenants as follows:

(1) With respect to the Project, the City has heretofore incurred or within six months after delivery of the portion of the Bonds allocable to the Project expects to incur substantial binding obligations to be paid for with money received from the sale of the portion of the Bonds allocable to the Project, said binding obligations comprising binding contracts for the Project in not less than the amount of 5% of the proceeds of the portion of the Bonds allocable to the Project.

(2) The City expects that more than 85% of the proceeds of the portion of the Bonds allocable to the Project will be expended on or before three years for the purpose of paying the costs of the Project.

(3) The City expects that all of the principal proceeds of the portion of the Bonds allocable to the Project and investment earnings thereon will be used, needed, and expended for the purpose of paying the costs of the Project including expenses incidental thereto.

(4) Work on the Project is expected to proceed with due diligence to completion.

(5) Except for the Bond Fund, the City has not created or established and will not create or establish any sinking fund reserve fund or any other similar fund to provide

for the payment of the Bonds. The Bond Fund has been established and will be funded in a manner primarily to achieve a proper matching of revenues and debt service and will be depleted at least annually to an amount not in excess of 1/12th the particular annual debt service on the Bonds. Money deposited into the Bond Fund will be spent within a 13-month period beginning on the date of deposit, and investment earnings in the Bond Fund will be spent or withdrawn from the Bond Fund within a one-year period beginning on the date of receipt.

(6) Amounts of money related to the Bonds of any Series required to be invested at a yield not materially higher than the yield on the Bonds of such Series, as determined pursuant to such tax certifications or agreements as the City officers may make in connection with the issuance of such Bonds, shall be so invested; and appropriate City officers are hereby authorized to make such investments.

(7) Unless an applicable exception to Section 148(f) of the Code, relating to the rebate of “excess arbitrage profits” to the United States Treasury (the “*Rebate Requirement*”) is available to the City, the City will meet the Rebate Requirement.

(8) Relating to applicable exceptions, any City officer charged with issuing the Bonds is hereby authorized to make such elections under the Code as such officer shall deem reasonable and in the best interests of the City.

C. None of the proceeds of the Bonds of any Series will be used to pay, directly or indirectly, in whole or in part, for an expenditure that has been paid by the City prior to the date hereof except architectural or engineering costs incurred prior to commencement of any of the Project or expenditures for which an intent to reimburse it as properly declared under Treasury Regulations Section 1.150-2. This Ordinance is in itself a declaration of official intent under

Treasury Regulations Section 1.150-2 as to all costs of the Project paid after the date hereof and prior to issuance of the Bonds.

Section 18. Municipal Bond Insurance. In the event the payment of principal of and interest on a Series of the Bonds is insured pursuant to a municipal bond insurance policy (a “*Municipal Bond Insurance Policy*”) issued by a bond insurer (a “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the City and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of such Bonds, subrogation of the rights of the Bondholders to the Bond Insurer when holding such Bonds, amendment hereof, or other terms, as approved by any of the City officers on advice of counsel, his or her approval to constitute full and complete acceptance by the City of such terms and provisions under authority of this Section.

Section 19. Rights and Duties of Bond Registrar. If requested by the Bond Registrar, any officer of the City is authorized to execute a mutually agreeable form of agreement between the City and the Bond Registrar with respect to the obligations and duties of the Bond Registrar under this Ordinance. In addition to the terms of such agreement and subject to modification thereby, the Bond Registrar by acceptance of duties under this Ordinance agrees (a) to act as bond registrar, paying agent, authenticating agent, and transfer agent as provided herein; (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the City upon request, but otherwise to keep such list confidential to the extent permitted by law; (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer; (d) to furnish the City at least annually a certificate with respect to Bonds cancelled and/or destroyed; and (e) to furnish the City at least annually an audit confirmation of Bonds paid, Bonds outstanding, and payments made with respect to interest on the Bonds. The City

covenants with respect to the Bond Registrar, and the Bond Registrar further covenants and agrees as follows:

(A) The City shall at all times retain a Bond Registrar with respect to the Bonds; it will maintain at the designated office(s) of such Bond Registrar a place or places where Bonds may be presented for payment, registration, transfer, or exchange; and it will require that the Bond Registrar properly maintain the Bond Register and perform the other duties and obligations imposed upon it by this Ordinance in a manner consistent with the standards, customs and practices of the municipal securities industry.

(B) The Bond Registrar shall signify its acceptance of the duties and obligations imposed upon it by this Ordinance by executing the certificate of authentication on any Bond, and by such execution the Bond Registrar shall be deemed to have certified to the City that it has all requisite power to accept and has accepted such duties and obligations not only with respect to the Bond so authenticated but with respect to all the Bonds. Any Bond Registrar shall be the agent of the City and shall not be liable in connection with the performance of its duties except for its own negligence or willful wrongdoing. Any Bond Registrar shall, however, be responsible for any representation in its certificate of authentication on Bonds.

(C) The City may remove the Bond Registrar at any time. In case at any time the Bond Registrar shall resign, shall be removed, shall become incapable of acting, or shall be adjudicated a bankrupt or insolvent, or if a receiver, liquidator, or conservator of the Bond Registrar or of the property thereof shall be appointed, or if any public officer shall take charge or control of the Bond Registrar or of the property or affairs thereof, the City covenants and agrees that it will thereupon appoint a successor Bond Registrar. The City shall give notice of any such appointment made by it to each registered owner of any

Bond within twenty days after such appointment in any reasonable manner as the City shall select. Any Bond Registrar appointed under the provisions of this Section shall be a bank, trust company, or national banking association maintaining a corporate trust office in Illinois or New York, and having capital and surplus and undivided profits in excess of \$100,000,000. The City Clerk of the City is hereby directed to file a certified copy of this Ordinance with the Bond Registrar.

Section 20. Defeasance. Any Bond or Bonds (a) which are paid and cancelled; (b) which have matured and for which sufficient sums been deposited with the Bond Registrar to pay all principal and interest due thereon; or (c) (i) for which sufficient funds and Defeasance Obligations have been deposited with the Bond Registrar or similar institution to pay, taking into account investment earnings on such obligations, all principal of and interest on such Bond or Bonds when due at maturity, pursuant to an irrevocable escrow or trust agreement, (ii) accompanied by an opinion of Bond Counsel or Other Bond Counsel as to compliance with the covenants with respect to such Bonds, and (iii) accompanied by an express declaration of defeasance by the Corporate Authorities; shall cease to have any lien on or right to receive or be paid from Bond Moneys or the Bond Fund hereunder and shall no longer have the benefits of any covenant for the registered owners of outstanding Bonds as set forth herein as such relates to lien and security of the outstanding Bonds. All covenants relative to the Tax-exempt status of Bonds; and payment, registration, transfer, and exchange; are expressly continued for all affected Bonds whether outstanding Bonds or not. For purposes of this section, “*Defeasance Obligations*” means (a) noncallable, non-redeemable, direct and general full faith and credit obligations of the United States Treasury (“*Directs*”), (b) certificates of participation or trust receipts in trusts comprised wholly of *Directs* or (c) other noncallable, non-redeemable,

obligations unconditionally guaranteed as to timely payment to maturity by the United States Treasury.

Section 21. Prior Bonds and Taxes. The taxes previously levied to pay principal of and interest on the Prior Bonds, to the extent such principal and interest is provided for from the proceeds of the Bonds as hereinabove described, shall be abated. The filing of a certificate of abatement with the County Clerk shall constitute authority and direction for the County Clerk to make such abatement. Such taxes as previously levied which are either on hand or cannot be abated (already in the process of extension or collection) shall be used for lawful purposes of the City, including the payment of debt service on the Bonds, so as to reduce the need for the levy of taxes for the Bonds.

Section 22. Publication of Ordinance. A full, true, and complete copy of this Ordinance shall be published within ten days after passage in pamphlet form by authority of the Corporate Authorities.

Section 23. Severability. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

Section 24. Superseder and Effective Date. All ordinances, resolutions, and orders, or parts thereof, in conflict with this Ordinance, are to the extent of such conflict hereby superseded; and this Ordinance shall be in full force and effect immediately upon its passage, approval and publication.

ADOPTED: This 11th day of July 2011

AYES: _____

NAYS: _____

ABSENT: _____

WITNESS: July ____, 2011

Mayor, City of Evanston
Cook County, Illinois

Published in pamphlet form by authority of the Corporate Authorities on July 12, 2011.

ATTEST:

City Clerk, City of Evanston
Cook County, Illinois

EXTRACT OF MINUTES of the regular public meeting of the City Council of the City of Evanston, Cook County, Illinois, held at the City Hall, located at 2100 Ridge Avenue, in said City, at ____ p.m., on Monday, the 11th day of July 2011.

The Mayor called the meeting to order and directed the City Clerk to call the roll.

Upon the roll being called, the Mayor, Elizabeth B. Tisdahl, being physically present at such place and time, and the following Aldermen, being physically present at such place and time, answered present: _____

The following Aldermen were allowed by a majority of the Aldermen in accordance with and to the extent allowed by rules adopted by the City Council to attend the meeting by video or audio conference: _____

No Alderman was denied permission to attend the meeting by video or audio conference.

The following Aldermen were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

* * * * *

There being a quorum present, various business of the City was conducted.

* * * * *

The City Council then discussed a proposed capital improvement and pension funding program for the City and considered an ordinance providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

Thereupon, Alderman Rainey presented an ordinance entitled:

AN ORDINANCE providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City of Evanston, Cook County, Illinois, in the aggregate principal amount of not to exceed \$19,300,000, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

(the “*Bond Ordinance*”).

A discussion of the matter followed. During the discussion, Alderman _____ gave a public recital of the nature of the matter, which included a reading of the title of the Bond Ordinance and review of the section headings, and the following further information.

[Here insert further statements, if any]

[Alderman _____ moved and Alderman _____ seconded a motion for the suspension of Council rules requiring introduction of the Bond Ordinance, and this motion was passed in roll call as follows: _____ .]

Alderman _____ moved and Alderman _____ seconded the motion that the Bond Ordinance as presented be adopted.

The Mayor directed that the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Aldermen voted AYE: _____
_____ .

and the following Aldermen voted NAY: _____

WHEREUPON, the Mayor declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting, and did direct the City Clerk to record the same in full in the records of the City of Evanston, Cook County, Illinois.

* * * * *

Other business was duly transacted at said meeting.

* * * * *

Upon motion duly made and carried, the meeting adjourned.

City Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF AGENDA, MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Evanston, Cook County, Illinois (the “City”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the City and of the City Council (the “Corporate Authorities”) of the City.

I do further certify that the foregoing extract of minutes is a full, true, and complete transcript of that portion of the minutes of the meeting (the “Meeting”) of the Corporate Authorities held on the 11th day of July 2011 insofar as the same relates to the adoption of an ordinance, numbered 59-O-11, entitled:

AN ORDINANCE providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City of Evanston, Cook County, Illinois, in the aggregate principal amount of not to exceed \$19,300,000, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

(the “Ordinance”) a true, correct, and complete copy of which Ordinance as adopted at the Meeting appears in the foregoing transcript of the minutes of the Meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the Ordinance were taken openly; that the vote on the adoption of the Ordinance was taken openly; that the Meeting was held at a specified time and place convenient to the public; that notice of the Meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda (the “Agenda”) for the Meeting was posted at the location where the Meeting was held and at the principal office of the Corporate Authorities

(both such locations being at City Hall) at least 48 hours in advance of the Meeting and also not later than 5:00 p.m. on Friday, July __, 2011; that said Agenda contained a separate specific item relating to the consideration of the Ordinance and *that a true, correct, and complete copy of said Agenda as so posted is attached to this certificate*; that the Meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended; and the Illinois Municipal Code, as amended; and that the Corporate Authorities have complied with all of the provisions of such Act and Code and with all of the procedural rules of the Corporate Authorities in the adoption of the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of the City this ____ day of _____ 2011.

City Clerk

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATE OF FILING

I do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such officer I do hereby certify that on the ____ day of _____ 2011 there was filed in my office a properly certified copy of Ordinance Number 59-O-11, duly adopted by the City Council of the City of Evanston, Cook County, Illinois, on the ____ day of July 2011 and entitled:

AN ORDINANCE providing for the issuance of one or more series of General Obligation Bonds, Series 2011, of the City of Evanston, Cook County, Illinois, in the aggregate principal amount of not to exceed \$19,300,000, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

and approved by the Mayor of said City, and that the same has been deposited in, and all as appears from, the official files and records of my office.

IN WITNESS WHEREOF I have hereunto affixed my official signature and the seal of The County of Cook, Illinois, this ____ day of _____ 2011.

County Clerk of The County
of Cook, Illinois

[SEAL]

FY 2011 General Obligation Debt Funded CIP Projects

| Description | Department | Funding Source | Fund Responsible | Fund # Responsible | Approved FY11 |
|---|--------------|----------------|------------------|--------------------|------------------|
| Contingency | Admin Serv | GO Debt | CIP | 415 | 350,000 |
| Accela Software Purchase | IT | GO Debt | CIP | 415 | 245,000 |
| Library Entrance Door Renovation | PRCS | GO Debt | CIP | 415 | 10,000 |
| Ecology Center HVAC Improvements | PRCS | GO Debt | CIP | 415 | 15,000 |
| Brummel Richmond Park Renovations | PRCS | GO Debt | CIP | 415 | 20,000 |
| Crown Center Improvements - Minor Projects | PRCS | GO Debt | CIP | 415 | 20,000 |
| Fire Station 1 Mechanical Upgrade | PRCS | GO Debt | CIP | 415 | 20,000 |
| Fire #2 Boiler/Chimney & Apparatus Floor Heating Replcmnt | PRCS | GO Debt | CIP | 415 | 20,000 |
| James Park Pavement Repairs | PRCS | GO Debt | CIP | 415 | 20,000 |
| Crown Center Electrical Panel Replacements | PRCS | GO Debt | CIP | 415 | 30,000 |
| Service Center Parking Deck Repairs | PRCS | GO Debt | CIP | 415 | 50,000 |
| James Park Irrigation System Improvements | PRCS | GO Debt | CIP | 415 | 80,000 |
| Service Center Fleet Service Make-Up Air Unit | PRCS | GO Debt | CIP | 415 | 85,000 |
| Service Center BAS Replacement | PRCS | GO Debt | CIP | 415 | 100,000 |
| Ecology Center Greenhouse | PRCS | GO Debt | CIP | 415 | 125,000 |
| Library Chiller Replacement | PRCS | GO Debt | CIP | 415 | 275,000 |
| Civic Center Renovation | PRCS | GO Debt | CIP | 415 | 450,000 |
| Service Center Renovations - Locker Room Renovation | Public Works | GO Debt | CIP | 415 | 37,500 |
| Emerson/Green Bay Pedestrian Safety Improvement | Public Works | GO Debt | CIP | 415 | 100,000 |
| City Works - Sign Inventory | Public Works | GO Debt | CIP | 415 | 100,000 |
| Chicago Avenue Streetscape - Reimbursement to IDOT | Public Works | GO Debt | CIP | 415 | 250,000 |
| Chicago Ave. Signals CMAQ Construction/CBBEL (CE & Const.) | Public Works | GO Debt | CIP | 415 | 260,000 |
| Sheridan/Isabella (JTW/ Wilmette) | Public Works | GO Debt | CIP | 415 | 270,000 |
| Sheridan Road Resurface-Burnham to Chicago (CE, Const.)-IDOT Reim | Public Works | GO Debt | CIP | 415 | 400,000 |
| Traffic Signal Upgrades - Sheridan Road - (DE, CE & Const.) | Public Works | GO Debt | CIP | 415 | 476,000 |
| CIP Street Resurfacing - Watermain Projects I | Public Works | GO Debt | CIP | 415 | 1,270,000 |
| SUBTOTAL | | | | | 5,078,500 |

| | | | | | |
|----------------------------|-----------|-----------------|-------|-----|------------------|
| Security Improvements | Utilities | Water - GO Debt | Water | 510 | 50,000 |
| Tuckpointing | Utilities | Water - GO Debt | Water | 510 | 200,000 |
| Zebra Mussel System Repair | Utilities | Water - GO Debt | Water | 510 | 150,000 |
| Water Main Installation | Utilities | Water - GO Debt | Water | 510 | 2,890,000 |
| Asbestos Removal | Utilities | Water - GO Debt | Water | 510 | 50,000 |
| SUBTOTAL | | | | | 3,340,000 |

| | | | | | |
|--------------------------------------|-----------|-----------------|-------|-----|----------------|
| Emergency Sewer Work | Utilities | Sewer - GO Debt | Sewer | 515 | 62,475 |
| Sewer Lining | Utilities | Sewer - GO Debt | Sewer | 515 | 250,000 |
| Sewer Repairs on Street Improvements | Utilities | Sewer - GO Debt | Sewer | 515 | 375,000 |
| SUBTOTAL | | | | | 687,475 |

TOTAL GENERAL OBLIGATION (GO) DEBT ISSUANCE FOR CIP

9,105,975



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Treasurer

Subject: Ordinance 60-O-11 Approving and Authorizing Revenue Bonds and
Related Matters Thereto (Roycemore Conduit Financing)

Date: June 21, 2011

Recommended Action:

Staff recommends approval of Ordinance 60-O-11 authorizing Revenue Bonds and related matters regarding Roycemore School conduit financing. Roycemore School has requested the City act as the conduit financing authority for their debt issuance. This ordinance was introduced at the June 27, 2011 City Council meeting.

Funding Source:

The City will not incur a liability to repay this debt in the event of a default by Roycemore. This debt does not appear in the City's financial balance sheet, but does appear as a note in our financial statements. Section 2 of the Ordinance outlines the fact the bonds are not an indebtedness or obligation of the City, and no owner of the Bonds has the right to compel the City to tax for payment of the Bonds.

Summary:

Roycemore School has requested the City act as the conduit financing authority for their debt issuance. The major purpose of this borrowing is for the property and renovation of 1201 Davis, the new location of the School. The total issuance amount is estimated at \$16.0 million. Roycemore would like to proceed expeditiously to meet a variety of class/schedule deadlines before the end of this calendar year. The City has negotiated an administration fee for acting as issuer as follows:

- Bond Counsel fees \$ 9,000
- Financial Advisory fees \$ 9,000
- City issuance fee \$15,000

Total Fees paid by Roycemore \$33,000

The City has hired Bond Counsel and Financial Advisory services from our current vendors Chapman and Cutler and Public Finance Management (PFM), respectively.

They have reviewed ordinance and issuance documents, confirming the proper issuance of the bonds and a short correspondence from both firms is attached. The City has incurred no costs as a part of the issue other than our time in reviewing documents.

Attachments:

Copy of Ordinance 60-O-11

Letter from PFM

Letter from Chapman and Cutler

Letter from Roycemore

Draft Minutes sample – TEFRA Hearing

TEFRA Advertisement

ORDINANCE NO. 60-O-11

AN ORDINANCE APPROVING AND AUTHORIZING THE ISSUANCE AND SALE OF A NOT TO EXCEED \$16,000,000 AGGREGATE PRINCIPAL AMOUNT OF EDUCATIONAL FACILITY REVENUE BONDS, SERIES 2011 (ROYCEMORE SCHOOL PROJECT) OF THE CITY OF EVANSTON; THE EXECUTION OF A LOAN AGREEMENT AND OTHER DOCUMENTS RELATED THERETO; AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF; AND RELATED MATTERS THERETO.

WHEREAS, pursuant to the provisions of Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois, the City of Evanston, a municipality and home rule unit of the State of Illinois (the "City"), is authorized and empowered to exercise any power or perform any function pertaining to its government or affairs, including the issuance of revenue bonds to finance projects within the territorial limits of the City or to refund bonds issued to finance said projects, and may authorize the issuance of such bonds by ordinance of the City;

WHEREAS, Roycemore School, an Illinois not for profit corporation (the "Borrower"), has requested that the City Council of the City approve the issuance by the City of qualified 501(c)(3) revenue bonds under Section 145 of the Internal Revenue Code of 1986, as amended (the "Code"), the proceeds of which bonds will be used, together with other available funds to finance and refinance (i) the acquisition of approximately 2.4 acres of land located at 1200 Davis Street, Evanston, Illinois 60201 (the "Campus") with an existing three level, 66,000 square foot building (the "Facility" and together with the Campus, the "School Facility"); (ii) the renovation, remodeling, improvement, and equipping of said School Facility; (iii) the construction and equipping of a gymnasium on the Campus (collectively, the "Project"); (iv) fund certain working capital; (v) pay capitalized interest with respect to certain portions of the Project; (vi) fund a debt service reserve fund, if deemed necessary or advisable by the Corporation; and (vii) pay certain costs incurred in connection with the issuance of the Bonds (collectively, the "Financing Purposes");

WHEREAS, the City wishes to provide financing to the Borrower for the foregoing purposes through the issuance and sale of its Educational Facility Revenue Bonds, Series 2011 (Roycemore School Project) (the "Bonds") and the loan of the proceeds of the sale of the Bonds pursuant to a Loan Agreement (the "Loan Agreement") between the City and the Borrower, and in accordance with this Ordinance authorizing the Bonds;

WHEREAS, the City proposes to issue a not to exceed \$16,000,000 aggregate principal amount of the Bonds pursuant to a Trust Indenture (the "Indenture") between the City and a trustee as yet to be determined by the Borrower (the "Trustee");

WHEREAS, the financing of the Project will be beneficial economically to the Borrower and will enable the Borrower to offer more of its services to the City's residents thereby promoting the well being of the residents of the City and will enhance the quality of life of the residents of the City and therefore is for a proper public purpose;

WHEREAS, in connection with the issuance of the Bonds, the following additional documents will be executed and delivered by parties other than the City (collectively, the "Additional Transaction Documents"):

(a) Promissory Note of the Borrower (the "Promissory Note"), which will be pledged as security for the Bonds, in a principal amount equal to the aggregate principal amount of the Bonds and with prepayment, maturity and interest rate provisions similar to the Bonds; and

(b) Mortgage, Security Agreement and Assignment of Rents and Leases between the Corporation, as mortgagor, and the Trustee, as mortgagee (the "Mortgage").

WHEREAS, forms of the Loan Agreement, the Placement Agreement (as hereinafter defined), the Indenture, the Mortgage, the Promissory Note, the Tax Compliance Agreement (as hereinafter defined) and the Private Placement Memorandum (as hereinafter defined) have been prepared and presented to this meeting;

WHEREAS, the Bonds shall be limited obligations of the City, payable solely from the revenues and income pursuant to the Loan Agreement, and the Bonds shall not constitute an indebtedness of the City within the meaning of any constitutional or statutory provision; and no holder of any Bond shall have the right to compel any exercise of the taxing power of the City to pay the principal of the Bonds or the interest or premium, if any, thereon;

WHEREAS, the Borrower has requested the City to sell the Bonds on a negotiated basis;

WHEREAS, pursuant to the provisions of Section 147(f) of the Internal Revenue Code of 1986, as amended, (the "Code") a public hearing on the proposed plan of financing the Project and the issuance of the Bonds was held by the Mayor and the City Council on July 11, 2011, pursuant to notice published at least 14 days prior to such public hearing in The Evanston Review, a newspaper of general circulation in the City, on June 23, 2011; and

WHEREAS, the funding of the Financing Purposes through the issuance of the Bonds and entering into the transactions contemplated by this Ordinance is for a proper public purpose of the City, pertains to the affairs of the City and is in the public interest.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Evanston, Illinois, as follows:

Section 1. All of the recitals contained in the preambles to this Ordinance are true, correct and complete and are hereby incorporated by reference thereto and are made a part hereof.

Section 2. The Financing Purposes are hereby authorized and determined to be in the public interest and in furtherance of the public purposes of the City.

In order to provide for the Financing Purposes, there shall be and there is hereby authorized to be issued by the City its Educational Facility Revenue Bonds, Series 2011 (Roycemore School Project), in the aggregate principal amount not to exceed \$16,000,000, dated the date of issuance thereof.

The Bonds shall be initially issuable in the aggregate principal amount established in the Placement Agreement and the Indenture; shall mature no later than July 1, 2041; shall bear interest at the rate or rates as set forth in the Placement Agreement and the Indenture which rate or rates shall not exceed 10% per annum (exclusive of any original premium or discount), shall be dated, executed and authenticated in the manner set forth in the Indenture; and shall be subject to redemption prior to maturity at the times, under the circumstances, in the manner and at the redemption prices or purchase price set forth in the Indenture, as executed and delivered.

The Bonds are issued in the exercise of the City's powers as a home rule unit of government under the provisions of Article VII, Section 6(a) of the 1970 Constitution of the State of Illinois and this Ordinance and do not and shall never constitute an indebtedness or obligation of the City, the State or any political subdivision thereof within the purview of any constitutional limitation or statutory provision, or a charge against the credit or general taxing powers, if any, of the State, the City, or any other political subdivision thereof. The Bonds are special, limited obligations of the City, payable solely out of the revenues and income of the City derived pursuant to the Loan Agreement. **No owner of the Bonds shall have the right to compel any exercise of the taxing power of the City, the State or any other political subdivision thereof to pay the Bonds or the interest or premium, if any, thereon.**

No recourse shall be had for the payment of the principal of, premium, if any, or the interest on the Bonds or for any claim based thereon or upon any obligation, covenant or agreement in the Loan Agreement against any past, present or future member, officer, alderman, agent, employee or official of the City. No covenant, stipulation, promise, agreement or obligation contained in the Bonds, the Loan Agreement or any other document executed in connection therewith shall be deemed to be the covenant, stipulation, promise, agreement or obligation of any present or future official, officer, alderman, agent or employee of the City in his or her individual capacity and neither any official of the City nor any officers executing the Bonds shall be liable personally on the Bonds or be subject to any personal liability or accountability by reason of the issuance of the Bonds.

Section 3. The Bonds shall be executed on behalf of the City with the official manual or facsimile signatures of the Mayor and attested with the official manual or facsimile signature of its City Clerk and shall have printed thereon a facsimile of its corporate seal or impressed thereon manually its corporate seal. In case any officer who shall have signed (whether manually or in facsimile) any of the Bonds shall cease to be such officer of the City before the Bonds have been delivered or sold, such Bonds with the signatures thereto affixed may nevertheless be delivered and may be sold by the City as though the person or persons who signed such Bonds had remained in office.

Section 4. The form, terms and provisions of the Loan Agreement, the Indenture and the Tax Compliance Agreement dated the date of delivery of the Bonds (the "Tax Compliance Agreement"), between the City and the Borrower are hereby in all respects approved, and the Mayor is hereby authorized, empowered and directed to execute and deliver the Loan Agreement, the Indenture and the Tax Compliance Agreement in the name and on behalf of the City. The Loan Agreement, as executed and delivered, shall be in substantially the form now before this meeting and hereby approved, or with such changes therein as shall be approved by the officer of the City executing the same, and the Tax Compliance Agreement, as executed and delivered, shall be in substantially the form approved by Bond Counsel. Execution of the Loan Agreement, the Indenture and the Tax Compliance Agreement constitute conclusive evidence of such officer's approval of any and all changes or revisions therein from the form of the Loan Agreement or the Indenture now before this meeting and of the approval of the Tax Compliance Agreement provided by Bond Counsel; and from and after the execution and delivery of the Loan Agreement, the Indenture and the Tax Compliance Agreement, the officers, agents and employees of the City are hereby authorized, empowered and directed to do all such acts and things and to execute and approve all such documents as may be necessary to carry out the intent and accomplish the purposes of this Ordinance, the Indenture and the Loan Agreement, including the approval of a mortgage or other security interests granted by the Borrower to secure the Bonds, and to comply with and make effective the provisions of the Loan Agreement, the Indenture and the Tax Compliance Agreement, as executed.

Section 5. The sale of the Bonds to Oppenheimer & Co. Inc., as the placement agent named in the hereinafter described placement agreement (the "Placement Agent"), at a price not less than 98 percent of the principal amount thereof, pursuant to a placement agreement (the "Placement Agreement"), to be entered into among the City, the Placement Agent and the Borrower, is hereby approved, and the Mayor is hereby authorized, empowered and directed to execute and deliver the Placement Agreement in the name and on behalf of the City. The Placement Agreement, as executed and delivered, shall be in such form thereof now before this meeting or with such changes as shall be approved by the Mayor executing the same, their execution thereof to constitute conclusive evidence of their approval thereof; and from and after the execution and delivery of the Placement Agreement, the officers, agents and employees of the City are hereby authorized, empowered and directed to do all such acts and things to execute all such documents as may be necessary to carry out the intent and accomplish the purposes of this Ordinance and to comply with and

make effective the provisions of the Placement Agreement as executed. In connection with the sale of the Bonds, it is contemplated that a Preliminary Private Placement Memorandum and a Final Private Placement Memorandum (collectively, the "Private Placement Memorandum") will be distributed and the City hereby approves the distribution of the Private Placement Memorandum by the Placement Agent in connection with the sale of the Bonds.

Section 6. From and after the execution and delivery of the foregoing documents, the proper officials, agents and employees of the City are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents, including a Letter of Representations with The Depository Trust Company, as may be necessary to carry out and comply with the provisions of said documents as executed, and to further the purposes and intent of this Ordinance, including the preambles hereto.

Section 7. The Mayor and the City Council hereby acknowledge that a Public Hearing was held on July 11, 2011 and hereby approves the Project, the plan of financing and the Financing Purposes.

Section 8. All acts and doings of the officials of the City that are in conformity with the purposes and intent of this Ordinance and in furtherance of the issuance of the Bonds be, and the same are hereby in all respects, approved and confirmed. The City hereby covenants that it will take no action or fail to take any action that would cause the Bonds to become invalid.

Section 9. The provisions of this Ordinance are hereby declared to be separable and if any section, phrase or provision shall for any reason be declared by a court of competent jurisdiction to be invalid or unenforceable, such declaration shall not affect the validity or enforceability of the remainder of the sections, phrases and provisions hereof.

Section 10. All ordinances, orders and resolutions and parts thereof in conflict herewith are to the extent of such conflict hereby repealed.

Section 11. A copy of this Ordinance shall be filed in the office of the City Clerk and shall be made available for public inspection in the manner required by law.

Section 12. That this Ordinance 60-O-11 shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2011

Approved:

Adopted: _____, 2011

_____, 2011

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel



The PFM Group

Public Financial Management, Inc.
PFM Asset Management LLC
PFM Advisors

222 North LaSalle
Suite 910
Chicago, IL 60601

312 977-1570
312 977-1575 fax
www.pfm.com

June 22, 2011

Marty Lyons
Assistant City Manager
City of Evanston
2100 Ridge Avenue
Evanston, IL 60201

Marty:

In our role as Financial Advisor to the City of Evanston, Public Financial Management, Inc. has reviewed the most current drafts of the Loan Agreement, Bond Indenture, Mortgage Agreement and the Ordinance for the \$16,000,000 Educational Facility Revenue Bonds, Series 2011 (Roycemore School Project) (the "Bonds").

The City of Evanston is serving as the conduit issuer for the Bonds. As drafted, the Bonds are a limited obligation of the City and will be paid solely with payments made by Roycemore School under the Loan Agreement. The bonds are further secured with Bond funds held by the Trustee. The bonds are not considered an indebtedness or obligation of the City. We are comfortable with the material provisions of the documents, which adequately represent the City's limited role as the conduit issuer of the Bonds.

Sincerely,
Public Financial Management, Inc.

A handwritten signature in black ink, appearing to read "Jill Jaworski", written in a cursive style.

Jill Jaworski
Managing Director

_____, 2011

City of Evanston, Illinois
2100 Ridge Avenue
Evanston, Illinois 60201

Roycemore School
640 Lincoln Street
Evanston, Illinois 60201

Re: \$[16,000,000] City of Evanston, Illinois
 Tax-Exempt Educational Facility Revenue Bonds, Series 2011
 (Roycemore School Project)

Ladies and Gentlemen:

We have acted as special counsel to the City of Evanston, Illinois (the “City”) in connection with the issuance on the date hereof by the City of \$[16,000,000] in aggregate principal amount of its Tax-Exempt Educational Facility Revenue Bonds, Series 2011 (Roycemore School Project) (the “Bonds”). The City is issuing the Bonds pursuant to Ordinance Number 60-O-11, adopted by the City Council of the City (the “City Council”) on July 11, 2011 (the “Bond Ordinance”), and under and pursuant to the Bond Trust Indenture dated as of July 1, 2011 (the “Indenture”), between the City and Wells Fargo Bank, N.A., as trustee (the “Trustee”).

In connection with the issuance of the Bonds, we have examined the documents referred to herein and various certificates and records and such other matters as we have deemed necessary or appropriate in order to render this opinion, including the following:

1. The Constitution of the State of Illinois and the laws that we consider necessary for the purposes of this opinion, including, without limitation, the Illinois Municipal Code, as supplemented and amended, and the home rule powers of the City under Section 6 of Article VII of the Illinois Constitution of 1970; and, in the event of conflict between the provisions of said code and home rule powers, the home rule powers shall be deemed to supersede the provisions of said code (collectively, “Applicable Law”).

2. Appropriate public records, proceedings and documents in connection with the organization and establishment of the City.

3. The proceedings of the City Council, authorizing, among other things, the following:
 - (a) The adoption of the Bond Ordinance.
 - (b) The execution and delivery of the Loan Agreement dated as of July 1, 2011 (the “*Agreement*”), between the City and Roycemore School (the “*Borrower*”).
 - (c) The execution and delivery of the Indenture.
 - (d) The execution and delivery of the Placement Agreement dated July __, 2011 among Oppenheimer & Co. Inc. (the “*Placement Agent*”), the Borrower and the City (the “*Placement Agreement*”).
4. Executed counterparts of the Agreement, the Indenture and the Placement Agreement (collectively referred to herein as the “*City Documents*”).
5. The form of the Bonds.

Our opinion represents our legal judgment based upon our review of the law and the facts that we deem relevant to render such opinion, and is not a guarantee of result. The opinions expressed herein may be affected by actions taken or omitted or events occurring after the date hereof. We have not undertaken to determine, or to inform any person, whether any such actions are taken or omitted or events do occur or any other matters come to our attention after the date hereof. With the delivery of this letter, our engagement with respect to the Bonds has concluded, and we disclaim any obligation to update this letter. We have assumed the genuineness of all documents and signatures presented to us (whether as originals or as copies) and the due and legal execution and delivery thereof by, and validity against, all parties thereto. We have assumed, without undertaking to verify independently, the accuracy of the factual matters represented, warranted or certified in the City Documents. Our engagement with respect to the Bonds as special counsel to the City was limited to the matters expressly covered by the opinions set out above. We express no opinion as to the validity or enforceability of the Bonds, any of the City Documents or any of the actions authorized by the Bond Ordinance or as to the tax status of interest on the Bonds. We also undertake no responsibility of any kind for any offering material relating to the Bonds. This opinion is given as of the date hereof, and we assume no obligation to revise or supplement this opinion to reflect any facts or circumstances that may hereafter come to our attention or any changes in the law that may hereafter occur.

Based on the foregoing, and in reliance thereon, we are of the opinion, as of the date hereof, that:

- (i) The City is a municipality and a home rule unit of government, duly organized and validly existing under the laws of the State of Illinois.

(ii) Pursuant to Applicable Law and the Bond Ordinance, the City has all necessary authority and power to execute and deliver the Bonds and the City Documents.

(iii) The City Documents have been duly authorized, executed and delivered by the City.

(iv) Neither the execution, delivery by the City of the City Documents, the consummation by the City of the transactions contemplated thereby nor the compliance by the City with the provisions thereof do or will conflict with or result in the breach of, or constitute a default under, any provision of Applicable Law.

(v) To the best of our knowledge, based solely on certificates of officers and the City Attorney, and without independent investigation, there is no legal action or other proceeding or any investigation or inquiry (before or by any court, public board or body) pending or threatened against or affecting the City or any of its officials in their respective capacities, as such, that may be reasonably expected to have a material and adverse effect upon the sale by the City of the Bonds as contemplated by the Bond Ordinance, the validity of the Bonds or the City Documents or the performance by the City of its obligations under the City Documents.

(vi) All consents, approvals, orders or authorizations of governmental authorities (other than consents, approvals, orders and authorizations required to be obtained by the Borrower or the Placement Agent and other than approvals and consents in connection or compliance with the Trust Indenture Act of 1939, as amended, state securities or blue sky laws, the securities laws of the United States of America, or the United States Internal Revenue Code of 1986, as amended, as to all of which we express no opinion hereunder) which are required in connection with the issuance and sale of the Bonds and the execution and delivery by the City of the City Documents have been obtained.

(vii) At the time of its adoption, the City had all necessary power and authority to adopt the Bond Ordinance; the Bond Ordinance has been duly adopted by the City Council of the City at a meeting duly called and held in accordance with applicable law; and the Bond Ordinance is in full force and effect and has not been rescinded, amended or modified.

This letter is furnished by us as special counsel to the City. No attorney-client relationship has existed or exists between our firm and the other addressee hereto in connection with the Bonds or by virtue of this letter. This letter is solely for the benefit of the addressees hereof, and is not to be used, circulated, quoted or otherwise referred to or relied upon for any other purpose or by any person other than the addressees of this letter. This letter is not intended to, and may not, be relied upon by the owners of any Bonds or by any other party to whom it is not specifically addressed.

Respectfully submitted,

AGBacon

525 W. Monroe Street
Chicago, IL 60661-3693
312.902.5200 tel
312.902.1061 fax

JANET GOELZ HOFFMAN
janet.hoffman@kattenlaw.com
312.902.5421 direct
312.902.1061 fax

June 2, 2011

Mr. Martin Lyons, Assistant City Manager
W. Grant Farrar, Corporation Counsel
City of Evanston
2100 Ridge Avenue
Evanston, IL 60201

Re: Proposed City of Evanston,
Educational Facility Revenue Bonds, Series 2011
(Roycemore School Project) (the "Bonds")

Dear Marty and Grant:

We thought it might be helpful if we sent some material for you to share with the Mayor and the Aldermen at the Administration and Public Works Committee meeting which will consider the proposed Bonds.

Executive Summary. The City will have no liability for repayment of the Bonds except from the payments made by Roycemore School ("Roycemore") repaying the City's loan of the bond proceeds to the school. No owner of the Bonds can compel any exercise of the taxing powers of the City or payment of any funds from the general revenues of the City. There is also no liability of any alderman, employee or official of the City with respect to the Bonds. The City's lack of liability will be confirmed in our bond counsel opinion addressed to the City. Roycemore is providing extensive indemnifications to the City and its employees, alderman and officials as part of the bond documentation.

The bonds will be privately placed with a qualified institutional buyer who will deliver an investment letter to the City acknowledging the lack of liability of the City's and its aldermen, employees and officials for the Bonds.

The bonds are exempt from allocation of the City's IDB volume cap because Roycemore is an organization exempt from federal income tax under Internal Revenue Code (the "Code") Section 501(a) as an organization described in Code Section 501(c)(3). Due to the size of the issue and due to the City issuing its own bonds this year, the proposed bonds will not be "bank qualified bonds".

No Effect on IDB Volume Cap. Pursuant to Internal Revenue Code (the "Code") Section 146(g)(2), Evanston's issuance of revenue bonds to benefit Roycemore School ("Roycemore") is exempt from the volume cap because Roycemore is an organization exempt

from federal income tax under Code Section 501(a) as an organization described in Code Section 501(c)(3).

Effect on Ability of Evanston to Issue Bank-Qualified Debt for Its Own Purposes. The City can in any one year issue up to \$10M of “bank-qualified bonds.” I understand from my conversations with you that Evanston plans to issue in excess of \$10M of bonds for its own benefit in 2011. However, since the City will issue more than \$10M of bonds, none of the bonds can be “bank qualified.” If the City were planning to issue “bank-qualified bonds” to benefit itself during 2011, it would be unable to as a result of issuing the proposed bonds for Roycemore.

City Has No Liability for Repayment of the Bonds. The City’s lack of liability is established by contract. This lack of liability is confirmed and set forth in the following locations in the draft financing documentation:

- The notice of Public Hearing, published in the Evanston Review on or before June 23, 2011, second paragraph.
- Ordinance 60-O-11, commonly known as “the Bond Ordinance.” AN ORDINANCE APPROVING AND AUTHORIZING THE ISSUANCE AND SALE OF A NOT TO EXCEED \$16,000,000 AGGREGATE PRINCIPAL AMOUNT OF EDUCATIONAL FACILITY REVENUE BONDS, SERIES 2011 (ROYCEMORE SCHOOL PROJECT) OF THE CITY OF EVANSTON; THE EXECUTION OF A LOAN AGREEMENT AND OTHER DOCUMENTS RELATED THERETO; AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF; AND RELATED MATTERS THERETO. Section 2, 4th and 5th paragraphs.
- Form of Bond. Third paragraph, in all caps and bold. Paragraphs 8 and 9 and third from last paragraph.
- Loan Agreement, between the City and Roycemore dated as of July 1, 2011. Sections 10.6 and 13.8.
- Investor Letter, to be executed by the Bond Purchaser at the delivery of the Bonds and addressed to the City. Paragraph 6.
- Bond Counsel Opinion from Katten Muchin Rosenman, LLP. Paragraph 4.

Following is an example of the limitation of liability language from the Bond Ordinance:

“The Bonds are issued in the exercise of the City’s powers as a home rule unit of government under the provisions of Article VII, Section 6(a) of the 1970 Constitution of the State of Illinois and this Ordinance and do not and shall never constitute an indebtedness or obligation of the City, the State or any political subdivision thereof

within the purview of any constitutional limitation or statutory provision, or a charge against the credit or general taxing powers, if any, of the State, the City, or any other political subdivision thereof. The Bonds are special, limited obligations of the City, payable solely out of the revenues and income of the City derived pursuant to the Loan Agreement. **No owner of the Bonds shall have the right to compel any exercise of the taxing power of the City, the State or any other political subdivision thereof to pay the Bonds or the interest or premium, if any, thereon.**

No recourse shall be had for the payment of the principal of, premium, if any, or the interest on the Bonds or for any claim based thereon or upon any obligation, covenant or agreement in the Loan Agreement against any past, present or future member, officer, alderman, agent, employee or official of the City. No covenant, stipulation, promise, agreement or obligation contained in the Bonds, the Loan Agreement or any other document executed in connection therewith shall be deemed to be the covenant, stipulation, promise, agreement or obligation of any present or future official, officer, alderman, agent or employee of the City in his or her individual capacity and neither any official of the City nor any officers executing the Bonds shall be liable personally on the Bonds or be subject to any personal liability or accountability by reason of the issuance of the Bonds.”

Indemnification of City by Roycemore. Section 9.5 of the Loan Agreement sets forth over three (3) pages of provisions detailing how Roycemore indemnifies the City, its members, officers, directors, employees, agents, successors and assigns from any and all liabilities, losses, damages, taxes, penalties, costs and expenses (including attorneys’ fees and expenses of the City), causes of action, suits, proceedings, claims, demands, tax reviews, investigations and judgments of any kind. This indemnity runs both to claims, etc. made with respect to the Bonds and/or the financed project. Lastly, Section 9.5 also provides that the City retains the right to enforce any applicable Federal or State law relative to same.

Proposed Timetable for Bond Issuance

- June 27, 2011: • First reading of the Bond Ordinance

- July 11, 2011: • Public Hearing by the City of Evanston with respect to the Bonds
 • City Council Approval of Ordinance
 • Execution of Bond financing documents to be held in escrow

- July 18, 2011 • Pre-closing of Bond financing

- July 19, 2011 • Issuance of Bonds
 • Payment for Bonds by bond purchaser
 • Loan of Bond proceeds to Roycemore
 • Roycemore grants a mortgage lien on the land and school facility to the Bond Trustee to secure its repayment obligations under the Loan Agreement and with respect to the Bonds

A more detailed schedule is attached.

Conditions precedent to issuance of Bonds and purchase thereof by the Purchaser. The Placement Agreement and Section 206 of the Bond Indenture include a variety of conditions that must be met before Oppenheimer & Co., Inc., will place the Bonds with one of the Nuveen funds. They include receipt of a mortgage on the property and a lender's title insurance policy insuring that Roycemore owns the land and showing a first priority mortgage lien for the benefit of the Bond Trustee.

If you have any questions or need any further information, do not hesitate to contact myself or my partner, Maribel Mata Benedict at the above address. My phone number and email address are on the first page of this letter. Maribel's are: 312-902-5344; maribel.matabenedict@kattenlaw.com.

Sincerely,

Janet Goelz Hoffman

JGH/kl 60889285

cc: Maribel Mata Benedict, Katten Muchin Rosenman LLP
Joseph Becker, Roycemore School
Steve Friedman, Esq.

**MINUTES OF HEARING REGARDING
CITY OF EVANSTON, ILLINOIS
EDUCATIONAL FACILITY REVENUE BONDS, SERIES 2011
(ROYCEMORE SCHOOL PROJECT)
July 11, 2011**

A Meeting on behalf of the City of Evanston, Illinois (the “City”) was held on July 11, 2011 at _____ P.M. in the Council Chambers at Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston 60201. W. Grant Farrar, the Corporation Counsel for the City of Evanston duly appointed by the City to be the hearing officer for this public hearing (the “Hearing Officer”), called the Meeting to order at _____ P.M.

The Hearing Officer advised that Notice of the Meeting had been published in the *Chicago Sun-Times* on June 27, 2011. The Proof of Publication from the *Chicago Sun-Times* was presented to the City Clerk for filing with the Minutes of the Meeting.

The Hearing Officer then announced that the City was conducting a public hearing regarding the proposed issuance of the City of Evanston, Illinois Educational Facility Revenue Bonds, Series 2011 (Roycemore School Project) (the “Bonds”) in the maximum aggregate face amount of \$16,000,000. Roycemore School, a not for profit corporation under the laws of the State of Illinois (the “Corporation”), has represented to the City that the proceeds of the Bonds will be used, together with other available funds, to finance or reimburse the Corporation for the costs of: (i) the acquisition of approximately 2.4 acres of land located at 1200 Davis Street, Evanston, Illinois 60201 (the “Campus”) with an existing three level, 66,000 square foot building (the “Facility” and together with the Campus, the “School Facility”); (ii) the renovation, remodeling, improvement, and equipping of said School Facility; (iii) the construction and equipping of a gymnasium on the Campus (collectively, the “Project”); (iv) fund certain working capital; (v) pay capitalized interest with respect to certain portions of the Project; (vi) fund a debt service reserve fund, if deemed necessary or advisable by the

Corporation; and (vii) pay certain costs incurred in connection with the issuance of the Bonds (collectively, the “Financing Purposes”). The Corporation has represented to the City that the Bonds do not and shall never constitute an indebtedness or obligation of the City, the State of Illinois (the “State”) or any political subdivision thereof within the purview of any constitutional limitation or statutory provision, or a charge against the credit or general taxing powers, if any, of the State, the City, or any other political subdivision thereof. The Bonds are special, limited obligations of the City, payable solely out of the revenues and income of the City derived pursuant to the Loan Agreement (the “Loan Agreement”) by and between the City, as the initial lender and purchaser of the Bonds and the Corporation, as the Borrower. No owner of the Bonds shall have the right to compel any exercise of the taxing power of the City, the State or any other political subdivision thereof to pay the Bonds or the interest or premium, if any, thereon. The Corporation has represented to the City that the Public Hearing is required by Section 147(f) of the Internal Revenue Code of 1986.

The Hearing Officer requested comments from any Members of the public who were present at the Meeting. [Discussion of Comments.] [There were no comments.] [No written comments were received by the City Clerk with respect to this public hearing by 4:00 P.M., July 7, 2011.]

There being no further business, the Public Hearing was lawfully adjourned at _____ .M.

City Clerk of the City of Evanston

MILLER ADVERTISING AGENCY
R6230996

ADORDERNUMBER: 000096297-01

PO NUMBER: R6230996

AMOUNT:

NO OF AFFIDAVITS: 1

Sun Times Media Chicago Sun-Times Certificate of Publication

State of Illinois - County of Cook

Chicago Sun-Times, does hereby certify it has published the attached advertisements in the following secular newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Notices per Chapter 715 ILCS 5/0.01 et seq. R.S. 1874, P728 Sec 1, EFF. July 1, 1874. Amended by Laws 1959, P1494, EFF. July 17, 1959. Formerly Ill. Rev. Stat. 1991, CH100, PI.

Note: Notice appeared in the following checked positions.

PUBLICATION DATE(S): 06/27/2011

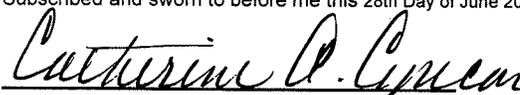
Chicago Sun-Times

| | |
|---|----------------|
| Public Notices | Public Notices |
| NOTICE OF PUBLIC HEARING | |
| <p>PUBLIC NOTICE is hereby given that on July 11, 2011, at 7:00 P.M., in the City Council Chambers at the Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston, IL 60201, the Mayor and the City Council of the City of Evanston (the "City"), or their designee, will conduct a public hearing, which may be continued or adjourned, regarding the proposed issuance by the City of revenue bonds as hereinafter described (the "Bonds"). The proceeds of the Bonds will be loaned to Roycemore School, an Illinois not for profit corporation (the "Corporation"). The Bonds will be issued in an aggregate principal amount not to exceed \$16,000,000 and the proceeds thereof will be used, together with other available funds, to finance or reimburse the Corporation for the costs of: (i) the acquisition of approximately 2.4 acres of land located at 1200 Davis Street, Evanston, Illinois 60201 (the "Campus") with an existing three level, 66,000 square foot building (the "Facility" and together with the Campus, the "School Facility"); (ii) the renovation, remodeling, improvement, and equipping of said School Facility; (iii) the construction and equipping of a gymnasium on the Campus (collectively, the "Project"); (iv) fund certain working capital; (v) pay capitalized interest with respect to certain portions of the Project; (vi) fund a debt service reserve fund, if deemed necessary or advisable by the Corporation; and (vii) pay certain costs incurred in connection with the issuance of the Bonds (collectively, the "Financing Purposes"). The School Facility financed with the proceeds of the Bonds, including the Project, is located or will be located at or near 1200 Davis Street, Evanston, Illinois 60201 and is and will be owned and operated by the Corporation.</p> <p>The Bonds do not and shall never constitute an indebtedness or obligation of the City, the State of Illinois (the "State") or any political subdivision thereof within the purview of any constitutional limitation or statutory provision, or a charge against the credit or general taxing powers, if any, of the State, the City, or any other political subdivision thereof. The Bonds are special, limited obligations of the City, payable solely out of the revenues and income of the City derived pursuant to the Loan Agreement (the "Loan Agreement") by and between the City and the Corporation. No owner of the Bonds shall have the right to compel any exercise of the taxing power of the City, the State or any other political subdivision thereof to pay the Bonds or the interest or premium, if any, thereon.</p> <p>The above notice of public hearing is required by 147(f) of the Internal Revenue Code of 1986, as amended. At the public hearing, residents, taxpayers and other interested persons will have the opportunity to express their views for or against the Project and the Bonds. Written comments may also be submitted to the City Clerk at his office located at 2100 Ridge Avenue, Evanston, Illinois 60201, until no later than 4:00 P.M., July 7, 2011.</p> <p>Dated: June 27, 2011</p> <p style="text-align: right;">/s/ Elizabeth B. Tisdahl Mayor - City of Evanston, Illinois</p> | |

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this Certificate to be signed and notarized

By 
John G. Bieschke
Account Manager - Public Legal Notices

Subscribed and sworn to before me this 28th Day of June 2011 A.D.


Catherine A. Cynkar
Notary Public

MILLER ADVERTISING AGENCY
71 5TH AVE FL 7
NEW YORK, NY 10003





Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: W. Grant Farrar, City Attorney
Wendy McCambridge, Administrative Adjudication Manager

Subject: Ordinance 42-O-11, Decreasing the Number of Class H Liquor Licenses
due to a change in ownership of Evanston 1st Liquors

Date: June 30, 2011

Recommended Action:

The Local Liquor Commissioner recommends adoption of Ordinance 42-O-11. This ordinance was introduced at the June 27, 2011 City Council meeting.

Funding Source:

N/A

Summary:

Amends Section 3-5-6-(H) of the City Code to decrease the number of Class H liquor licenses from 2 to 1 due to a change in ownership of Evanston 1st Liquors, 1019 Davis Street.

Legislative History:

On May 11, 2011, the Liquor Control Review Board met and voted to recommend a decrease in the number of Class H liquor licenses.

Attachments:

Ordinance 42-O-11

Minutes of May 11, 2011 meeting of the Liquor Control Review Board

42-O-11

AN ORDINANCE

Amending City Code Section 3-5-6-(H) to Decrease the Number of
Class H Liquor Licenses from Two to One
Due to a Change in Ownership of "Evanston 1st Liquors",
1019 Davis Street

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That Section 3-5-6-(H) of the Evanston City Code of 1979,
as amended, is hereby further amended by decreasing the number of Class H liquor
licenses from two (2) to one (1), to read as follows:

(H): CLASS H licenses, which shall authorize in the retail package store area the retail sale in package stores of alcoholic liquor in original packages to persons of at least twenty-one (21) years of age for consumption off the premises. The applicant for a class H license shall pay a first year license fee of twenty-five thousand dollars (\$25,000.00). Thereafter, the annual fee for a class H license shall be four thousand one hundred dollars (\$4,100.00). Each class H license shall be subject to the following conditions:

1. It shall be unlawful for a class H licensee to sell a single container of beer unless the volume of the container is equal to or greater than forty (40) fluid ounces or 1.18 liters.
2. It shall be unlawful for a class H licensee to sell a single container of wine unless the container is greater than sixteen (16) fluid ounces or 0.473 liter.
3. It shall be unlawful for a class H licensee to sell a single container of alcoholic liquor, except beer and wine which are regulated by Subsections (H)1. and (H)2. of this Section, unless the container is greater than sixteen (16) fluid ounces or 0.473 liter.
4. The sale of alcoholic liquor at retail pursuant to the class H license may begin after eight o'clock (8:00) a.m., Monday through Sunday. Alcoholic liquor shall not be sold after the hour of twelve o'clock (12:00) midnight on any day.

The total number of class H licenses in force at any one (1) time shall not exceed ~~two (2)~~ one (1).

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2011

Approved:

Adopted: _____, 2011

_____, 2011

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, City Attorney



APPROVED

MEETING MINUTES

Liquor Control Board

Wednesday, May 11, 2011

3:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2750

Members Present: Marion Macbeth, Byron Wilson and Elizabeth Tisdahl

Members Absent: Patrick Hughes and Richard Peach

Staff Present: W. Grant Farrar and Wendy McCambridge

Others Present: Mitch Dulin (Central Street Café), Spencer LeMenager (owner of 2800 Central Street), Sarju Nair (former owner of Evanston 1st Liquors), Amit Amin (Evanston 1st Liquors), Punpid Khomhomrune (Royin Sushibar), Sirirachada Rogalski (Royin Sushibar), Jonathan Bullington (Chicago Tribune)

Presiding Member: Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor

Call to Order

The Local Liquor Control Commissioner Tisdahl called the meeting to order at 3:06 p.m.

OLD BUSINESS

Central Street Cafe

Central Street Café with an anticipated address of 2800 Central Street, Evanston, IL 60201 representative/owner present is Mitchell Dulin. Spencer LeMenagen, owner of the property was present to support the venture at his property.

City of Evanston Ordinance 3-5-6 does not have a liquor class that matches the specifications for the business. Grant Farrar, Corporation Counsel, and Mitch Dulin met prior to the meeting and have a draft ordinance to present to the Board for approval. The board approved the amendment to the existing ordinance creating a Class AA Liquor License. The amendment to the ordinance will be presented to the City Council on June 13, 2011.

NEW BUSINESS

Evanston 1st Liquors

Vishna Evanston Liquor Inc, doing business as Evanston 1st Liquors, 1019 Davis Street, Evanston, IL 60201 prospective owner Amit Amin and former owner Sarju Nair were present.

Local Liquor Control Commissioner asked Amit Amin the reason for this meeting. Mr. Amin replied that he was in the process of acquiring Evanston 1st Liquors.

The Local Liquor Control Commissioner asked Grant Farrar if there were any problems with the application submitted. Mr. Farrar stated there were no issues.

The Commissioner asked if any of the members were opposed to awarding a Class H liquor license and the members were silent. The board recommends an amendment to the City of Evanston Ordinance to reflect the change in ownership. The amendment to the ordinance is anticipated to be presented to the City Council on June 13, 2011.

Royin Sushibar

Redmaki Inc., doing business as Royin Sushibar, 1930 Central Street, Evanston IL owner Punpid Khomhomrune and sitemanager, Sirirachada Rogalski, were present.

Local Liquor Control Commissioner asked Punpid Khomhomrune the reason for this meeting. Ms. Khomhomrune replied that she has recently purchased the restaurant from the previous owner. The restaurant had previously had a liquor license; however, the license was not renewed in 2010 because of the change in ownership. Ms. Khomhomrune is requesting a liquor license based on requests from customers.

The Commissioner asked if any of the members were opposed to awarding a Class D liquor license and the members were silent. The board recommends an amendment to the City of Evanston Ordinance to reflect the change in ownership. The amendment to the ordinance is anticipated to be presented to the City Council on June 13, 2011.

ADJOURNMENT

The meeting was adjourned by the Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor at 3:16 p.m., May 11, 2011.

Respectfully Submitted,
Wendy McCambridge
Administrative Adjudication/Liquor Licensing Manager, Legal Department



Memorandum

To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: W. Grant Farrar, City Attorney
Wendy McCambridge, Administrative Adjudication Manager

Subject: Ordinance 43-O-11, Increasing the Number of Class H Liquor Licenses to permit issuance to Evanston 1st Liquors

Date: June 30, 2011

Recommended Action:

The Local Liquor Commissioner recommends adoption of Ordinance 43-O-11. This ordinance was introduced at the June 27, 2011 City Council meeting.

Summary:

Amends Section 3-5-6-(H) of the City Code to increase the number of Class H liquor licenses from 1 to 2 to permit issuance to Vishna Evanston Liquor, Inc., new owner of "Evanston 1st Liquors," 1019 Davis Street.

Vishna Evanston Liquor, Inc. paid the annual application fee and provided proof of Surety Bond and Liquor Liability Insurance. No criminal convictions appeared in the fingerprint results for site manager Pierre Largent, who completed BASSET Training. The fingerprint results for operator Amit Amin revealed a misdemeanor DUI arrest in 2005. The Liquor Commissioner convened a meeting on June 9, 2011, wherein the Liquor Board interrogated Mr. Amin about said arrest. Mr. Amin successfully completed 18 months of supervision and 32 hours of alcohol safety classes to clear his driving record. After hearing said explanation, the Liquor Commissioner found it acceptable.

Legislative History:

On May 11 and June 9, 2011, the Liquor Control Review Board met and voted to recommend an increase in the number of Class H liquor licenses.

Attachments:

Ordinance 43-O-11

Minutes of the May 11 and June 9, 2011 Liquor Control Review Board meeting

43-O-11

AN ORDINANCE

Amending City Code Section 3-5-6-(H) to Increase the Number of
Class H Liquor Licenses from One to Two
(Vishna Evanston Liquor, Inc., *d/b/a* "Evanston 1st Liquors",
1019 Davis Street)

**NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That Section 3-5-6-(H) of the Evanston City Code of 1979,
as amended, is hereby further amended by increasing the number of Class H liquor
licenses from one (1) to two (2), to read as follows:

(H): CLASS H licenses, which shall authorize in the retail package store area the retail sale in package stores of alcoholic liquor in original packages to persons of at least twenty-one (21) years of age for consumption off the premises. The applicant for a class H license shall pay a first year license fee of twenty-five thousand dollars (\$25,000.00). Thereafter, the annual fee for a class H license shall be four thousand one hundred dollars (\$4,100.00). Each class H license shall be subject to the following conditions:

1. It shall be unlawful for a class H licensee to sell a single container of beer unless the volume of the container is equal to or greater than forty (40) fluid ounces or 1.18 liters.
2. It shall be unlawful for a class H licensee to sell a single container of wine unless the container is greater than sixteen (16) fluid ounces or 0.473 liter.
3. It shall be unlawful for a class H licensee to sell a single container of alcoholic liquor, except beer and wine which are regulated by Subsections (H)1. and (H)2. of this Section, unless the container is greater than sixteen (16) fluid ounces or 0.473 liter.
4. The sale of alcoholic liquor at retail pursuant to the class H license may begin after eight o'clock (8:00) a.m., Monday through Sunday. Alcoholic liquor shall not be sold after the hour of twelve o'clock (12:00) midnight on any day.

The total number of class H licenses in force at any one (1) time shall not exceed ~~one (1)~~ two (2).

SECTION 2: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _____, 2011

Approved:

Adopted: _____, 2011

_____, 2011

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, City Attorney



City of Evanston Application for Liquor License

| | | | |
|------|--|--------------------------|--|
| Date | <input type="checkbox"/> NEW BUSINESS <input checked="" type="checkbox"/> CHANGE OWNERSHIP/CORP | LIQUOR CLASS <i>H</i> | INITIAL LICENSE FEE <i>\$ 25,000.00</i> |
|------|--|--------------------------|--|

| | | |
|---|----------------------|---|
| 1. APPLICANT | | |
| A. Corporation Name: <i>Vishna Evanston Liquor Inc.</i> | | |
| B. Business Name: <i>Evanston 1st Liquors</i> | | |
| C. Previous Business Name (if dba changed): | | |
| D. Business Address: (City, State, Zip) <i>1019 Davis St Evanston IL 60201</i> | | |
| E. Business Phone #: <i>847-328-9651</i> | F. Business Website: | G. IL Business Tax #: <i>4024-6000</i> |

| | | |
|---|--|---|
| 2. BUSINESS ESTABLISHMENT LOCATION INFORMATION | | |
| A. Address Applying for Liquor License (exact address): <i>1019 Davis St</i> | | Zip: <i>Evanston 60201</i> |
| B. Full Description of Location, layout, specify floors, rooms, etc (attach site plan): | | C. Is Business Required to be located in the "Package Store Area"? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is it? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

| | | | |
|--|---|--|--|
| 3. BUSINESS TYPE & LIQUOR SERVICE INFORMATION | | | |
| A. Business Type: | | | |
| <input type="checkbox"/> Restaurant | <input type="checkbox"/> Hotel | <input checked="" type="checkbox"/> Package Store | <input type="checkbox"/> Grocery Store |
| <input type="checkbox"/> Club | <input type="checkbox"/> Other (explain): | | |
| Describe Nature of Business/Principle Kind of Business: <i>Liquor store</i> | | | |
| Liquor to be Served and/or Sold: | | | |
| <input checked="" type="checkbox"/> Alcoholic Liquor | <input type="checkbox"/> Beer & Wine Only | <input type="checkbox"/> Wine Only | |
| Day & Time Liquor will be Served: | | | |
| <input type="checkbox"/> Sun <i>12-10 PM</i> | <input type="checkbox"/> Mon <i>10:30 to 10:00 PM</i> | <input type="checkbox"/> Tues <i>10:30 to 10:00 PM</i> | <input type="checkbox"/> Wed <i>10:30 to 10:00 PM</i> |
| <input type="checkbox"/> Thur <i>10:30 to 11:00 PM</i> | <input type="checkbox"/> Fri <i>10:30 to 12:00 AM</i> | <input type="checkbox"/> Sat <i>10:30 to 12:00 AM</i> | |
| Liquor will be Served or Sold by: | | | |
| <input type="checkbox"/> Glass | <input type="checkbox"/> Bottle | <input type="checkbox"/> Can | <input type="checkbox"/> Waitstaff and/or <input checked="" type="checkbox"/> Over the Counter |

| | | | | | | |
|---------------------|--------------|----------------|------------------|------------------------|-----------------|---------------------|
| For Office Use Only | Submit Date: | Approved Date: | Commission Date: | Council Approval Date: | Class Approved: | License Issue Date: |
|---------------------|--------------|----------------|------------------|------------------------|-----------------|---------------------|

Corp. Name: Vishna Evanston Liquor Inc

DBA: Evanston 1st Liquors

| 4. BUSINESS SPECIFIC INFORMATION (for Restaurants) | | | |
|--|------------------------------|--|--|
| A. Does the Applicant seek to sell and/or serve liquor upon the premises of a restaurant? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | If No, skip this section and proceed to section 5. |
| B. Does the Restaurant premise maintain and conduct business to the public as an establishment where meals are actually and regularly served? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| C. Does the Restaurant provide adequate and sanitary kitchen, dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| How many tables are/or will be in the Restaurant? What is seating capacity? | | | |
| D. Is there an existing or proposed menu? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Must Attach Menu |
| E. The Restaurant currently holds or has applied for a City of Evanston Food License? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Expected Issue Date: |

| 5. BUSINESS SPECIFIC INFORMATION (for Hotels) | | | |
|---|------------------------------|--|--|
| A. Does the Applicant seek to sell and/or serve liquor upon the premises of a Hotel? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | If No, skip this section and proceed to section 6. |
| B. Does the Hotel premise maintain and conduct business to the public as an establishment where meals are actually and regularly served? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| C. Does the Hotel provide adequate and sanitary kitchen, dining room equipment and capacity with sufficient employees to prepare, cook and serve suitable food? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| D. Does the Hotel have at least 50 regular rooms for transients? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | |
| E. The Hotel currently holds or has applied for a City of Evanston Food License? | <input type="checkbox"/> Yes | <input type="checkbox"/> No | Expected Issue Date: |

| 6. BUSINESS SPECIFIC INFORMATION (for Package Stores) | | | |
|---|---|-----------------------------|--|
| A. Does the Applicant seek to sell liquor upon the premises of a package store? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | If no, skip this section and proceed to section 7. |
| B. Is the Package Store premises located in the "retail package store" area, as defined by the attached map? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| C. Is the Package Store used only for retail sale of alcoholic liquor in original packages to persons at least 21 years of age for consumption off the premise? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| D. Has the Applicant reviewed the Liquor Code definition of a "package store"? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |

Corp. Name: Vishna Evanston Liquor Inc

DBA: Evanston 1st Liquors

7. BUSINESS SPECIFIC INFORMATION (for Grocery Stores)

- A. Does the Applicant seek to sell liquor upon the premises of a Grocery Store and/or Combination Store? Yes No **If no, skip this section and proceed to section 8.**
- B. Does the Grocery Store premise consist of a Grocery Store and Combination Store under one roof? Yes No
- C. Does the Grocery Store provide a minimum of 5,000 sq ft of production, preparation, and display for liquor sales? Yes No **Approximately how many feet is provided:** _____ **sq ft.**
- D. The Grocery Store currently holds or has applied for a City of Evanston Food License?? Yes Yes **Expected Issue Date:** _____

8. BUSINESS SPECIFIC INFORMATION (for Clubs)

- A. Does the Applicant seek to sell and/or serve liquor upon the premises of a "club"? Yes No **If no, skip this section and proceed to section 9.**
- B. What is the Name of the Club? _____
- C. Has the Club been Incorporated over a year? Yes No **Date of Incorporation:** _____
- D. What is the Address of permanent headquarters of the Club? _____
- E. Are two copies of Club Members' Names and Residence information attached? Yes No

F. Please provide club directors, managers, and officers for premises. (Attach supplement listing if needed)

| Name | Address | Telephone No. | Title/Position |
|------|---------|---------------|----------------|
| | | | |
| | | | |
| | | | |
| | | | |

G. Objects of the Organization: _____

H. Summary of activities for the past year: _____

- I. Is the club private or public? Private Public

Corp. Name: Vishna Evanston Liquor Inc

DBA: Evanston 136 Liquors

| 9. PREMISES OWNERSHIP INFORMATION: | | | |
|---|---|--|--------------------------------|
| A. Does the Corporation own the premise for which this license is sought? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | If Yes, proceed to section 10. |
| B. Does the Corporation possess a lease on such premises covering the full period for which such license is sought? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| C. What is the period covered by the lease? | <u>May 1st, 2011 to April 30, 2016</u> | | |
| D. What is the Name of the Landlord? | <u>Sarju K. Nair</u> | | |
| E. What is the Address of Landlord? (include City, State, and Zip) | <u>2701 W Touhy Chicago, IL 60641</u> | | |

| 10. ELIGIBILITY QUESTIONS: | | | |
|--|---|--|---------------------|
| A. Has the Owner or any relative had a business or liquor license revoked? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |
| B. Is the Owner <u>disqualified</u> to receive a license by reason of any matter or thing contained in chapter 5 of the City of Evanston Code, other ordinance, and laws of the State or other ordinances of the City of Evanston? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |
| C. Does the Owner <u>agree</u> not to violate any laws of the State of Illinois, or of the United States, or any ordinance of the City in the conduct of his/her place of business? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | |
| D. Has the Owner received assistance in preparing this application? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No | |
| <u>Name</u> | <u>Address</u> | <u>Phone</u> | <u>Relationship</u> |
| | | | |

I, the Applicant and/or duly appointed representative, have reviewed the prepared application and accept it as true and correct to the best of my knowledge. I agree to report any changes to the content of this application, whether they occur before or after a licensed is issued, to the City of Evanston within 30 days. I agree to notify the City of Evanston of any and all changes in corporate stockholder shares, corporate officers, and directors. Further, I understand that the license issued is **not transferable**. It is understood that the acceptance and depositing of the fee herein tendered does not constitute acceptance of the liquor license Application:

A. H. H. H.

Signature of Applicant

4.3.11

Date

Evanston 1st Liquors

1019 Davis St

Evanston IL 60201

List Of Inventory

Spirit Inventory \$139,000

Wine Inventory \$68,000

Beer Inventory \$52,000

Soda \$3,000

Food \$1,000

Tobacco \$3,000

Misc. \$1,000

1 – Walk in Cooler

3- Open Face Cooler

Corp. Name: Ursula Evanston Liquor Inc

DBA: Evanston 1st Liquors



City of Evanston Liquor License Application

AFFIDAVIT

State of ILLINOIS)
) SS
County of COOK)

The undersigned hereby makes application for a Class H liquor license. I/We swear (or affirm) that I/we will not violate any of the ordinances of the City of Evanston or laws of the State of Illinois or the laws of the United States of America, in the conduct of the place of business described herein; that I have read and understand Title 3, Chapter 5 of the Evanston City Code and that the statements contained in this application are true and correct.

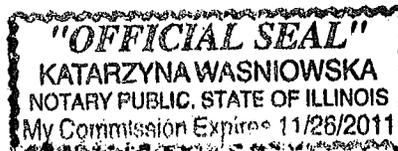
Signature of Applicant

Signature of Applicant

Subscribed and sworn to before me

This 11 day of April, 2011.

Notary Public



(seal)

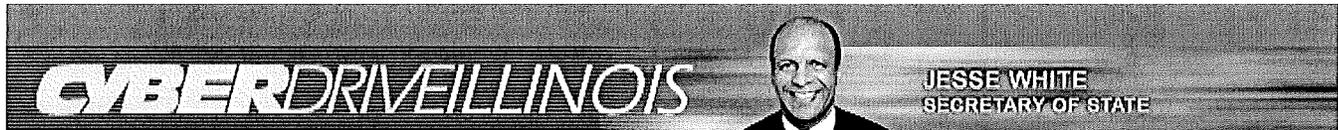


CORPORATE INFORMATION FORM
(Supplement A)

| Applicants must file business with Secretary of State: | | |
|---|-------------------------------------|-------------------------|
| Name of Corporation/Partnership: <i>Vishna Evanston Liquors Inc</i> | | |
| Corporate Address: <i>9321 Osceola Ave</i> | | |
| County: <i>Cook</i> | Corporate Ph #: <i>847.877.4476</i> | FEIN: <i>45-1203490</i> |

| Business Status: | |
|---|-----------------------------|
| Date Corporation/Partnership was Organized: | <i>March 28 2011</i> |
| State Articles of Incorporation/Organization filed: | <i>" "</i> |
| Date Articles of Incorporation/Organization filed with Secretary of State: | <i>" "</i> |
| Date Certification of Incorporation/Organization was issued by Secretary of State: | <i>" "</i> |
| Are there any amendments to Articles of Incorporation? <i>(if yes, provide date filed)</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <u>Date Amendment Filed</u> |
| What are the total shares of stock created by this Corporation? | <i>1000</i> |

| H. List stockholders with 5% or more in holdings <i>(corporations with a long list, attach copy of list)</i> | |
|--|---|
| Name | Percentage of Stock |
| <i>Amit Amin</i> | <i>100%</i> |
| | |
| | |
| | |
| | |
| Has Corporation attached an organization chart/listing with Names, Title, Address and Percentage of Stock of Corporation officers and directors? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Has the Corporation attached a summary of corporation's activities during the past year (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Explain any existing options & names of persons concerned as they pertain to purchase or acquire stock at a future date: | <i>N/A-</i> |
| What is the objective of Corporation? | <i>Retail Liquor sells</i> |
| Has a Shareholder and/or Site Manager Background Form been completed for each person holding (5%) or more stock in this corporation? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |



[SERVICES](#)
 [PROGRAMS](#)
 [PRESS](#)
 [PUBLICATIONS](#)
 [DEPARTMENTS](#)
 [CONTACT](#)

CORPORATION FILE DETAIL REPORT

| | | | |
|-------------------------------|------------------------------|--------------------------|--------------|
| Entity Name | VISHNA EVANSTON LIQUOR, INC. | File Number | 67902114 |
| Status | ACTIVE | | |
| Entity Type | CORPORATION | Type of Corp | DOMESTIC BCA |
| Incorporation Date (Domestic) | 03/28/2011 | State | ILLINOIS |
| Agent Name | AMIT AMIN | Agent Change Date | 03/28/2011 |
| Agent Street Address | 9321 OSCEOLA AVE | President Name & Address | |
| Agent City | MORTON GROVE | Secretary Name & Address | |
| Agent Zip | 60053 | Duration Date | PERPETUAL |
| Annual Report Filing Date | 00/00/0000 | For Year | |

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[Purchase Certificate of Good Standing](#)

(One Certificate per Transaction)

[BACK TO CYBERDRIVEILLINOIS.COM HOME PAGE](#)

FORM **BCA 210**
ARTICLES OF INCORPORATION
 Business Corporation Act

Filing Fee: \$150
 Franchise Tax: \$ 25
 Total: \$175

File #: 67902114

Approved By: CLD

FILED
MAR 28 2011

Jesse White
Secretary of State

1. Corporate Name: VISHNA EVANSTON LIQUOR, INC.

2. Initial Registered Agent: AMIT AMIN

| Number | Street | Suite No. | City | State | ZIP Code | County |
|--------|-------------|-----------|--------------|-------|------------|--------|
| 9321 | OSCEOLA AVE | | MORTON GROVE | IL | 60053-1732 | COOK |

3. Purposes for which the Corporation is Organized:
 The transaction of any or all lawful businesses for which corporations may be incorporated under the Illinois Business Corporation Act.

4. Authorized Shares, Issued Shares and Consideration Received:

| Class | Number of Shares Authorized | Number of Shares Proposed to be Issued | Consideration to be Received Therefor |
|--------|-----------------------------|--|---------------------------------------|
| COMMON | 1000 | 100 | \$ 100 |

NAME & ADDRESS OF INCORPORATOR

5. The undersigned incorporator hereby declares, under penalties of perjury, that the statements made in the foregoing Articles of Incorporation are true.

| | | |
|-----------------------|---------------------|-------------------------|
| Dated <u>MARCH 28</u> | <u>2011</u> | <u>9321 OSCEOLA AVE</u> |
| Month & Day | Year | Street |
| <u>AMIT AMIN</u> | <u>MORTON GROVE</u> | <u>IL</u> |
| Name | City/Town | State |
| | | <u>60053</u> |
| | | ZIP Code |

Date of this notice: 03-29-2011

Employer Identification Number:
45-1203490

Form: SS-4

Number of this notice: CP 575 A

VISHNA EVANSTON LIQUOR INC
9321 OSCEOLA AVE
MORTON GROVE, IL 60053

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 45-1203490. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

| | |
|-----------|------------|
| Form 941 | 07/31/2011 |
| Form 940 | 01/31/2012 |
| Form 1120 | 03/15/2012 |

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.**
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub. Thank you for your cooperation.

Keep this part for your records.

CP 575 A (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 A

9999999999

Your Telephone Number Best Time to Call
() -

DATE OF THIS NOTICE: 03-29-2011
EMPLOYER IDENTIFICATION NUMBER: 45-1203490
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

VISHNA EVANSTON LIQUOR INC
9321 OSCEOLA AVE
MORTON GROVE, IL 60053



CITY OF EVANSTON
COOK COUNTY, ILLINOIS APPLICATION FOR LIQUOR LICENSE

6756153

THIS APPLICATION MUST BE ACCOMPANIED BY A SURETY BOND IN THE FORM ATTACHED HERETO

BOND OF DEALER IN ALCOHOLIC LIQUORS

KNOW ALL MEN BY THESE PRESENTS: that VISHNA EVANSTON LIQUOR INC DBA EVANSTON 1ST LIQUORS of the City of EVANSTON, County of COOK and State of IL, hereinafter called the Principal, and AMERICAN STATES INSURANCE COMPANY of the City of Seattle, County of King and State of WA, hereinafter called the sureties, are held and firmly bound unto the City of Evanston, a municipal corporation, in the sum of Twenty-five Hundred and no/100 Dollars, for the payment whereof to the said City of Evanston, the principal and said sureties bind themselves, their heirs, executors, administrators and assigns jointly and severally firmly by these

presents. Signed, sealed and dated this 9th DAY OF April 2011. WHEREAS the above named

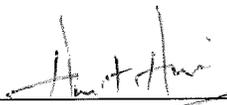
principal has been granted a license as an alcoholic liquor dealer by the Liquor Control Commissioner of the City of Evanston under the provision of the Title 3, Chapter 5, relating to the Sale of Alcoholic Liquor, of the Municipal

Code of the City of Evanston, 1984, and amendments thereto, which license will expire on the 9th DAY OF April 2012.

NOW, THEREOF, the Condition of the foregoing obligation is such that if the said principal, his agents and employees, shall comply with all the provisions of said ordinance hereinbefore described, and any and all other ordinances of said City relating to the operation of the business of Alcoholic Liquor, as defined in said ordinance; and if said principal, his agents or employees shall not violate said ordinance or any ordinances, rules or regulations now in force or which may hereafter be in force in said City affecting the operation of said business, then this obligation shall be void; otherwise it shall remain in full force and effect.

VISHNA EVANSTON LIQUOR INC DBA EVANSTON 1ST
LIQUORS

Signed, Sealed and Delivered

 (President) (SEAL)

PRINCIPAL

In the Presence of:

PRINCIPAL (SEAL)

AMERICAN STATES INSURANCE COMPANY

SURETIES
HERBERT WITTER - Attorney-in-Fact



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

AMERICAN STATES INSURANCE COMPANY
INDIANAPOLIS, INDIANA
POWER OF ATTORNEY

That AMERICAN STATES INSURANCE COMPANY, an Indiana corporation, does hereby appoint
***** HERBERT WITTER *****

Its true and lawful attorney(s)-in-fact, with full authority to execute on behalf of the company the following surety bond:
Surety Bond Number: 6756153

Principal: VISHNA EVANSTON LIQUOR INC DBA EVANSTON 1ST LIQUORS

Bond Amount: Two Thousand Five Hundred Dollars And Zero Cents
DOLLARS (\$ 2,500.00)

, and to bind AMERICAN STATES INSURANCE COMPANY thereby as fully as if such instruments had been duly executed by its regularly elected officers at its home office.

That this power is made and executed pursuant to and by authority of the following By-law and Authorization:

ARTICLE IV - Execution of Contracts: Section 12. Surety Bonds and Undertakings.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitations as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the president and attested by the secretary.

By the following instrument the chairman or the president has authorized the officer or other official named therein to appoint attorneys-in-fact:

Pursuant to Article IV, Section 12 of the By-laws, Gregory W. Davenport, Vice President of American States Insurance Company, is authorized to appoint such attorneys-in-fact as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

That the By-law and the Authorization set forth above are true copies thereof and are now in full force and effect.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Corporation and the corporate seal of American States Insurance Company has been affixed thereto in Seattle, Washington this 2nd day of December, 2010



AMERICAN STATES INSURANCE COMPANY

By *Gregory W. Davenport*

Gregory W. Davenport, Vice President

STATE OF WASHINGTON ss
COUNTY OF KING

On this 2nd day of December, 2010, before me, a Notary Public, personally came Gregory W. Davenport, to me known and acknowledged that he is a Vice President; that he knows the seal of said corporation; and that he executed the above Power of Attorney and affixed the corporate seal of American States Insurance Company thereto with the authority and at the direction of said corporation.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Seattle, Washington, on the day and year first above written.



By *Kiana M. Pumphrey*

Kiana Pumphrey, Notary Public

CERTIFICATE

I, the undersigned, Assistant Secretary of American States Insurance Company, do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy, is in full force and effect on the date of this certificate; and I do further certify that the officer or official who executed the said power of attorney is an Assistant Secretary specially authorized by the chairman or the president to appoint attorneys-in-fact as provided in Article IV, Section 12 of the By-laws of American States Insurance Company.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the following vote of the board of directors of American States Insurance Company at a meeting duly called and held on the 18th day of September, 2009.

VOTED that the facsimile or mechanically reproduced signature of any assistant secretary of the company, wherever appearing upon a certified copy of any power of attorney issued by the company in connection with surety bonds, shall be valid and binding upon the company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the said company, this 9th day of April, 2011



By *David M. Carey*

David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, bank deposit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-888-844-2663 between 8:00 am and 7:30 pm EST on any business day.



CERTIFICATE OF LIABILITY INSURANCE

DATE
1/10/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

PRODUCER

Insurance Brokers
7547 N Rogers Ave
Chicago, IL, 60626
(773)338-2886

INSURED

Evanston 1st Liquors
1019 Davis St
Evanston, IL, 60201

INSURERS AFFORDING COVERAGE NAIC #

INSURERA: Indiana Insurance
INSURERD
INSURERC
INSURERD
INSURERE

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | POLICYNUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS |
|---|---|----------------------------------|-----------------------------------|--|
| GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRC LOC AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON OWNED AUTOS GARAGE LIABILITY ANY AUTO EXCESS LIABILITY OCCUR CLAIMS MADE DEDUCTIBLE RETENTION \$ | CPB3802459 | 06/22/2010 | 06/22/2011 | EACH OCCURRENCE \$1,000,000 FIRE DAMAGE (Any one fire) \$300,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/FOP AGG \$2,000,000 COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY AGG \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$ WC STAT/L JURY LIMITS OTH ER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$ \$ \$1,000,000 \$ |
| | WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER Liquor Liability | CPB3802459 | 06/22/2010 | 06/22/2011 |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENTS/SPECIAL PROVISIONS

CERTIFICATE HOLDER

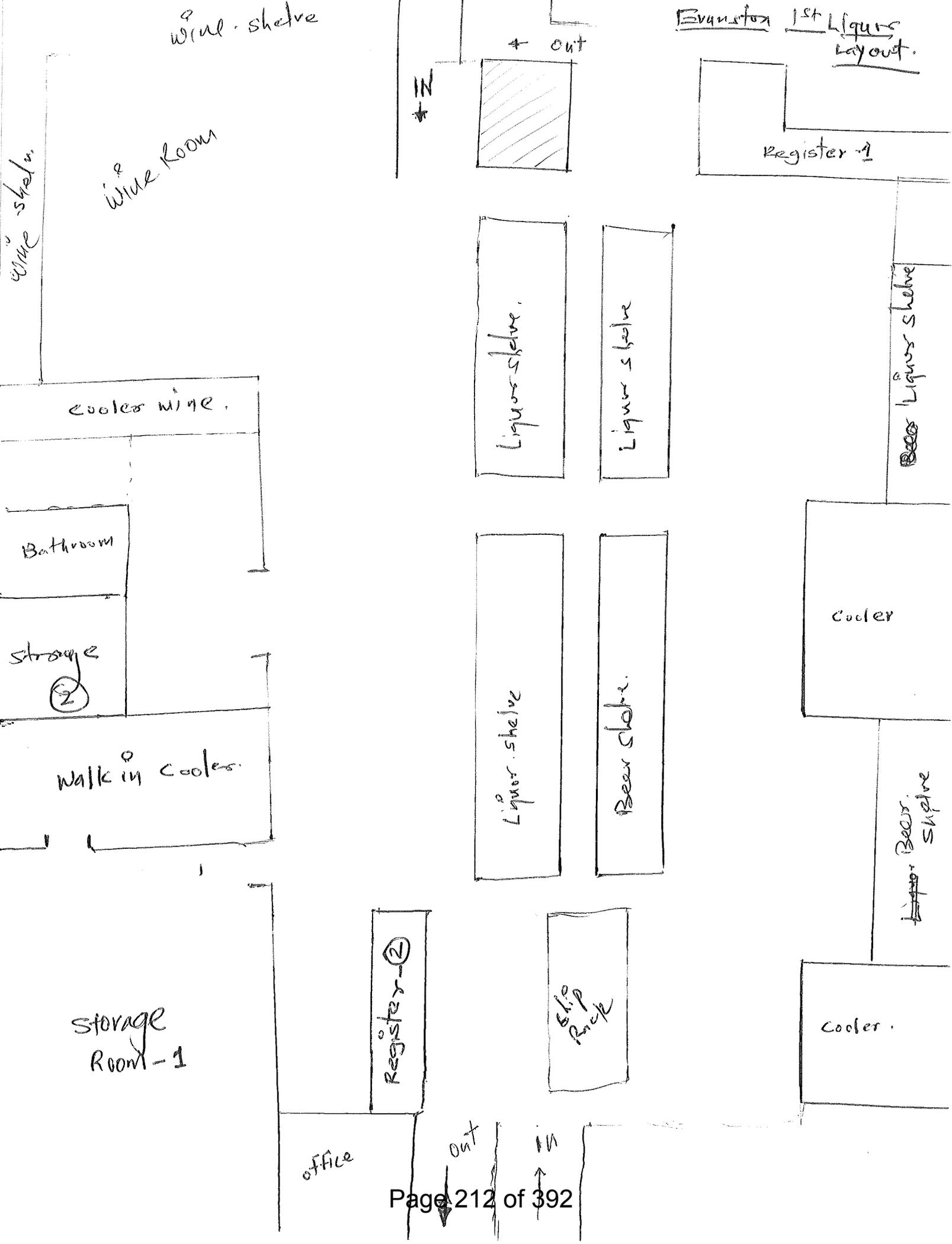
City Of Evanston
2100 Ridge Ave
Evanston IL 60201

ADDITIONAL, INSUREE, INSURER LETTER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREON, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVE.

AUTHORIZED REPRESENTATIVE





Memorandum

To: Honorable Mayor Elizabeth Tisdahl
Local Liquor Control Board

From: Wendy McCambridge, Administrative Adjudication Manager

Subject: Background Check Summary for Evanston 1st Liquors

Date: June 9, 2011

A background investigation was conducted for liquor license applicant Vishna Evanston Liquor, Inc., dba Evanston 1st Liquors. Reference checks were also conducted and are attached to each *Shareholder and/or Sitemanager Background Form*.

The names of the shareholder(s) submitted to the Illinois State Police and FBI are as follows:

- Amit Amin (owner)

Fingerprint results from the Illinois State Police and FBI reveals no convictions barring licensure.

- Pierre Largent

Fingerprint results from the Illinois State Police and FBI is pending.

-



STATE OF ILLINOIS LIQUOR CONTROL COMMISSION

11-1A-0041835
License Number

Pat Quinn - Governor

| | | | | | |
|---|--|---|-------------------------------------|---------------------------------|--|
| IN ACCORDANCE WITH LIQUOR CONTROL ACT OF 1934, THIS CERTIFIES THAT: | | HAS PAID ALL FEES AND IS ISSUED A LICENSE IN THE FOLLOWING CLASS: | | RETAILER OFF PREMISE | |
| HARI KRISHNA CORPORATION EVANSTON 1ST LIQUORS 1019 DAVIS ST | | ISSUE DATE: | 01/05/2011 | Effective: 02/01/2011 | |
| EVANSTON, IL 60201 | | COOK | THIS LICENSE EXPIRES ON: 01/31/2012 | | |

THIS LICENSE MUST BE FRAMED AND HUNG IN PLAIN VIEW IN A CONSPICUOUS PLACE ON THE LICENSED PREMISES

IBT: 3034-0330

THIS LICENSE NOT TRANSFERABLE AS TO PRINCIPAL

EXG

186633-E

SPECIAL EVENT LICENSE/SPECIAL USE PERMIT -- EVENT DATE(S) AND TIMES



If From/To Dates above are NA, then please discard that portion of the license.

COVER CHARGES AND THE HAPPY HOUR LAW

In order to be in compliance with the Illinois 'Happy Hour Law', retail licensees may not impose a cover charge unless the fee goes towards the cost of off-setting entertainment costs. For example, licensees may not charge a cover of \$3.00, and then provide all-you-can-drink beer.

Licensees can, however, bring in special entertainment such as a band, and charge a cover fee. There cannot be any drink specials attached to the cover cost. All drink specials must run from open 'til close, and be available to all customers.

If you have any questions about these rules, or any aspect of the Illinois Liquor Control Act, call 312/814-2206 in Chicago, or 217/782-2136 in Springfield.

HARI KRISHNA CORPORATION
1019 DAVIS STREET
EVANSTON, IL 60201-



MAILING ADDRESS



CITY OF EVANSTON ALCOHOLIC LIQUOR LICENSE

Licensee

Hari Krishna Corp.
DBA Evanston 1st Liquors
1019 Davis Street
Evanston, IL 60201

| <u>License Class/Description</u> | <u>License Number</u> |
|----------------------------------|-----------------------|
| Class H | LL 58 |

Authority in the "Retail Package Store Area"
for the retail sale in package stores of
alcoholic liquor in original packages to
persons of at least 21 years of age for
consumption off the premises.

License Period

2/23/2011 - 2/23/2012

A license to sell liquor in the City of Evanston is a privilege, not a right. This liquor license authorizes the named person/entity to sell liquor under the classification described above. Failure to abide by the terms of the specific license class, as well as all pertinent requirements of the City of Evanston Liquor Control Regulations, renders this license subject to immediate forfeiture. Violators may be subject to prosecution.

Hours of Operation

Mon - Sun: 8 AM - 12 AM

Honorable Mayor Elizabeth Tisdahl
Local Liquor Control Commissioner



GENERAL RECEIPT

No. 15407

City of Evanston - City Collector's Office

Date April 11 2011

Received from Victoria

\$ 10.15

| | | | |
|--|------------|--|------------|
| <input type="checkbox"/> 5006 Taxi Coupons | 1910.53640 | <input type="checkbox"/> 3002 Business License | 1910.52015 |
| <input type="checkbox"/> 7028 Yard Waste Stickers | 2605.56156 | <input type="checkbox"/> 5004 Weights & Measures | 1910.53636 |
| <input type="checkbox"/> 0.419 Health Ins - Retiree | 7801.57230 | <input type="checkbox"/> RENT Rental Reg. Fee | 2115.52046 |
| <input type="checkbox"/> 0.419 Health Ins - Employee | 7801.57235 | <input type="checkbox"/> VAC Vac Bldg. Ins | 2115.52555 |
| <input type="checkbox"/> 0.421 Life Ins Payment | 1940.62625 | <input type="checkbox"/> 7501 SFT/SFR | 5280.56600 |
| <input type="checkbox"/> 0.422 Optical Ins (Vision) | 100.21639 | <input type="checkbox"/> 7504 MFR | 5285.56600 |
| <input type="checkbox"/> 0.533 Dental Ins (Guardian) | 100.21640 | <input type="checkbox"/> 7505 Home | 5450.56600 |
| <input type="checkbox"/> 0.534 Dental Ins (Met Life) | 2210.61610 | <input type="checkbox"/> .0570 Taxi Class | 1910.53650 |
| <input type="checkbox"/> Other | | <input type="checkbox"/> Other <u>100.00</u> | |

Description 100.00
FORM 123 COLL, 250 BKS. 5/10

Processed By: [Signature]

OFFICE COPY



Corp. Name: Vickna Evanston Liquor Inc
 DBA: Evanston 1st Liquor

City of Evanston Liquor License Application Checklist

The following documents and items should be attached. The check list will assist you in submitting a complete application packet:

| (Check items to confirm they are attached) | ✓ | For Office Use Only |
|--|---|---------------------|
| • Application; | ✓ | ✓ |
| • Application Fee; | ✓ | ✓ |
| • Floor Plan of Liquor Establishment; ① | ✓ | ✓ |
| • Corporate Information Form; with incomplete | ✓ | ✓ |
| • Corporate Officers Listing; | ✓ | ✓ |
| • Menu; | ✓ | N/A |
| • Listing of goods, wares, and merchandise currently on hand; ① | ✓ | ✓ |
| • Current business licenses issued by the City of Evanston; | ✓ | ✓ |
| • List of existing <u>State</u> and <u>Local</u> retail liquor license (include license type, business name, address, City, and State); | ✓ | ✓ |
| • Shareholder and/or Site Manager Background Form; req. 2nd | ✓ | |
| • Fingerprinting Processing Fee(s); | ✓ | ✓ |
| • Lease Agreement or Proof of Property Ownership; ① | ✓ | ✓ |
| • Corporate Surety Bond Form; ① | ✓ | ✓ |
| • Dram Shop Insurance/Liquor Liability Certification; ① | ✓ | ✓ |
| • BASSET Certification Acquired or Pending; | ✓ | ✓ |
| • Clubs Only: Two (2) Copies of Club Members Information; | ✓ | N/A |



APPROVED

MEETING MINUTES

Liquor Control Board

Wednesday, May 11, 2011

3:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2750

Members Present: Marion Macbeth, Byron Wilson and Elizabeth Tisdahl

Members Absent: Patrick Hughes and Richard Peach

Staff Present: W. Grant Farrar and Wendy McCambridge

Others Present: Mitch Dulin (Central Street Café), Spencer LeMenager (owner of 2800 Central Street), Sarju Nair (former owner of Evanston 1st Liquors), Amit Amin (Evanston 1st Liquors), Punpid Khomhomrune (Royin Sushibar), Sirirachada Rogalski (Royin Sushibar), Jonathan Bullington (Chicago Tribune)

Presiding Member: Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor

Call to Order

The Local Liquor Control Commissioner Tisdahl called the meeting to order at 3:06 p.m.

OLD BUSINESS

Central Street Cafe

Central Street Café with an anticipated address of 2800 Central Street, Evanston, IL 60201 representative/owner present is Mitchell Dulin. Spencer LeMenagen, owner of the property was present to support the venture at his property.

City of Evanston Ordinance 3-5-6 does not have a liquor class that matches the specifications for the business. Grant Farrar, Corporation Counsel, and Mitch Dulin met prior to the meeting and have a draft ordinance to present to the Board for approval. The board approved the amendment to the existing ordinance creating a Class AA Liquor License. The amendment to the ordinance will be presented to the City Council on June 13, 2011.

NEW BUSINESS

Evanston 1st Liquors

Vishna Evanston Liquor Inc, doing business as Evanston 1st Liquors, 1019 Davis Street, Evanston, IL 60201 prospective owner Amit Amin and former owner Sarju Nair were present.

Local Liquor Control Commissioner asked Amit Amin the reason for this meeting. Mr. Amin replied that he was in the process of acquiring Evanston 1st Liquors.

The Local Liquor Control Commissioner asked Grant Farrar if there were any problems with the application submitted. Mr. Farrar stated there were no issues.

The Commissioner asked if any of the members were opposed to awarding a Class H liquor license and the members were silent. The board recommends an amendment to the City of Evanston Ordinance to reflect the change in ownership. The amendment to the ordinance is anticipated to be presented to the City Council on June 13, 2011.

Royin Sushibar

Redmaki Inc., doing business as Royin Sushibar, 1930 Central Street, Evanston IL owner Punpid Khomhomrune and sitemanager, Sirirachada Rogalski, were present.

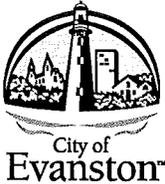
Local Liquor Control Commissioner asked Punpid Khomhomrune the reason for this meeting. Ms. Khomhomrune replied that she has recently purchased the restaurant from the previous owner. The restaurant had previously had a liquor license; however, the license was not renewed in 2010 because of the change in ownership. Ms. Khomhomrune is requesting a liquor license based on requests from customers.

The Commissioner asked if any of the members were opposed to awarding a Class D liquor license and the members were silent. The board recommends an amendment to the City of Evanston Ordinance to reflect the change in ownership. The amendment to the ordinance is anticipated to be presented to the City Council on June 13, 2011.

ADJOURNMENT

The meeting was adjourned by the Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor at 3:16 p.m., May 11, 2011.

Respectfully Submitted,
Wendy McCambridge
Administrative Adjudication/Liquor Licensing Manager, Legal Department



APPROVED

MEETING MINUTES

Liquor Control Board

Thursday, June 9, 2011

4:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2750

Members Present: Byron Wilson and Elizabeth Tisdahl

Members Absent: Patrick Hughes, Marion Macbeth and Richard Peach

Staff Present: Michelle Masoncup and Wendy McCambridge

Others Present: Sarju Nair (former owner of Evanston 1st Liquors) and Amit Amin (Evanston 1st Liquors)

Presiding Member: Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor

Call to Order

The Local Liquor Control Commissioner Tisdahl called the meeting to order at 4:06 p.m.

OLD BUSINESS

Evanston 1st Liquors

Vishna Evanston Liquor Inc, doing business as Evanston 1st Liquors, 1019 Davis Street, Evanston, IL 60201 prospective owner Amit Amin and former owner Sarju Nair were present.

Local Liquor Control Commissioner asked Amit Amin to explain the results of the background check. He explained the charges in 2005 and that he has not been charged since.

Ms. Masoncup asked Mr. Amin if he had been convicted. Mr. Amin supplied the board with a copy of the disposition indicating that supervision has been terminated as satisfied per the order dated December 14, 2010. No conviction was entered.

The Commissioner thanked Mr. Amit for clarifying and stated that she will be recommending the issuance of a Class H Liquor License for Vishna Evanston Liquor, Inc., doing business as Evanston 1st Liquors. The amendment to the ordinance will be presented to the City Council on June 27, 2011.

ADJOURNMENT

The meeting was adjourned by the Local Liquor Control Commissioner Elizabeth Tisdahl/Mayor at 4:16 p.m., June 9, 2011.

Respectfully Submitted,
Wendy McCambridge
Administrative Adjudication/Liquor Licensing Manager, Legal Department

Page 1 of 1
Liquor Control Board



PLANNING & DEVELOPMENT COMMITTEE MEETING

**Monday, July 11, 2011
7:15 p.m.**

**Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
City Council Chambers**

AGENDA

- I. CALL TO ORDER/DECLARATION OF QUORUM: ALDERMAN WILSON, CHAIR**
- II. APPROVAL OF REGULAR MEETING MINUTES OF June 27, 2011**
- III. ITEMS FOR DISCUSSION**
(PD1) Discussion of Potential Amendments to the Zoning Ordinance Regarding Home Based Business Regulations
- IV. COMMUNICATIONS**
- VI. ADJOURNMENT**

**Planning & Development Committee Meeting
Minutes of June 13, 2011
City Council Chambers – 7:15 p.m.
Lorraine H. Morton Civic Center**

ALDERMEN PRESENT: J. Fiske, D. Holmes, A. Rainey, D. Wilson, M. Wynne

STAFF PRESENT: D. Argumedo, G. Farrar, S. Griffin, D. Marino, B. Newman, C. Ruiz

PRESIDING OFFICIAL: Ald. Wilson

I. DECLARATION OF QUORUM

A quorum being present, Chair Wilson called the meeting to order at 7:22 p.m.

II. APPROVAL OF THE MAY 23, 2011 MEETING MINUTES

Ald. Wynne moved approval, seconded by Ald. Fiske.

The minutes of the May 23, 2011 meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION

Chair Wilson called the public who wished to speak to the podium:

Ms. Betty Ester of 2031 Church Street, Evanston, regarding Item PD1, a discussion of permits for minor home occupations, requested the subject be discussed publicly before action is taken. She noted that there are several different types of home occupations, and there should be an open meeting at which the specific types of businesses to be addressed are defined.

Ald. Rainey assured Ms. Ester that this item is only in the discussion stage. Chair Wilson added that the discussion would be referred to the Plan Commission for a discussion, at which the public would be invited to share their comments.

Ms. Joyce Childress of 1813 Leland, Evanston, commented that home based businesses are a good thing but she said there are also some in her neighborhood that have caused problems such as the one she believes is an income tax service that has 3-5 additional cars parked on her block from January 1st through June 1st every year. She explained that her block has alternate side parking and it is especially difficult to find parking during snow plow season. Also, she shovels her spot and her walk and the customers park where she has shoveled. She also said the car wash business owners not only block the alley, but ask residents not to use the alley when they are conducting their business.

(P1) Consideration of a Request for a Two Year Time Extension for an Approved Planned Development for 318-20 Dempster that Expires on June 30, 2011

**Staff recommends approval of the two year extension request. The project involves the renovation of the former livery stable behind the existing landmark double house located on the property. The planned development was adopted on March 24, 2008.
For Action**

Ald. Rainey moved approval, seconded by Ald. Wynne.

Attorney Steve Engleman of Engleman and Smith was present to answer questions.

The Committee voted unanimously 5-0 to recommend approval of the two year extension.

(P2) Consideration of a Requested Time Extension of Planned Development Approved by Ordinance 93-O-03 for Property at 1710 Orrington Avenue and 1717-1725 Sherman Avenue

Staff recommends the approval of a two year extension to the approved site development allowances granted in the planned development for the Orrington Hotel (1710 Orrington Ave.) and the Orrington garage (1717-25 Sherman Ave.). The applicant has requested a five year extension. The previous extension, approved on March 24, 2008, expires on October 11, 2011. The remaining scope of work for the project is the construction of thirty residential units in three floors above the existing parking garage at 1717-25 Sherman, owned and used by the Hotel. For Action

Ald. Fiske moved approval, seconded by Ald. Rainey.

Attorney Gregg Graines of DLA Piper was present to answer questions.

Ald. Rainey expressed concern that the developer requested a 5 year extension and that staff was only recommending a two year extension. She suggested granting a 3 year extension. Ald. Holmes noted that they had already been granted extensions and asked for clarification.

Mr. Graines explained that it is a multi-phase project and the second extension for 3 years was requested in 2008. Ald. Rainey emphasized that the City embraces the developer's project and their business and should express support for it.

Ald. Rainey moved to grant the project a three year extension, seconded by Ald. Holmes.

The Committee voted unanimously 5-0 to recommend approval of a three year extension.

(P3) Consideration of a Request for a Two Year Extension of a Special Use for the Establishment of a Dormitory Located at 1620 Central Street (National Louis University PACE Program Dormitory)

Staff recommends approval of the requested two year extension. The project and special use are consistent with the Comprehensive Plan and the Central Street Zoning Overlay. The adopted special use expires on July 11, 2011. For Action

Ald. Wynne moved approval, seconded by Ald. Holmes.

Attorney John Lawler was present to answer questions.

The Committee voted unanimously 5-0 to recommend approval of the 2 year extension.

(P4) Ordinance 55-0-11 Amending Subsection 2-9-8-C of the City Code to Require Mailed Notice of Certain Meetings of the Preservation Commission

This proposed Ordinance requires notice to neighbors within 250 feet of certain applications for Certificates of Appropriateness. Staff recommends introduction.

For Introduction

Ald. Wynne moved approval, seconded by Ald. Fiske.

Ald. Wynne explained that she requested the amendment because there had been an addition to a home that was within zoning regulations and notice to neighbors was not required. The city had strongly suggested, as they do, for the owner to notify the neighbors. The addition had a significant impact on one of the neighbors. Ald. Wynne said she feels the need to require notice so that in a case such as this the community would have been aware of the impact and not have been surprised and could have perhaps expressed their feelings about it.

Ald. Rainey suggested that with the City's staff stretched as tightly as it is currently, it should be the responsibility of the property owner to notice the neighbors and prove to the City that they have done so. She believes the actual cost including labor to the City is more than the fee of \$25-\$40 and suggested raising the fee. Chair Wilson agreed that the current fee does not cover the labor.

Steve Griffin, Director of the Community & Economic Development Department agreed to find out the actual cost of doing the mailing/notice and will report back to the Committee. He said even when the owner is responsible for the notice the City usually has to spend time checking up because someone says they did not receive notice.

The Committee discussed the process and the cost.

The Committee voted unanimously 5-0 to introduce the amendment to City Council.

IV. ITEMS FOR DISCUSSION

(PD1) Discussion of Draft Ordinance Amending Various Portions of the Zoning Ordinance to Require Permits for Minor Home Occupations

Ald. Holmes noted that this is the second time the issue of home occupations has been brought to the Committee and that it is a major problem in her ward. She said aside from the businesses mentioned by Ms. Childress earlier, she has seen other businesses such as rug cleaning services in garages that interfere with traffic, make noise, and cause people to complain to the police, which taxes the Police Department. She said it is simply good

stewardship for the City to know what businesses exist within. She is not concerned about a fee as much as a registry. She asked the Committee for their support.

Ald. Fiske thanked Ald. Holmes for making her aware of these types of problems and pointed out that there are many people with other types of home businesses who are trying to survive in this economy, which often expand and become successful Evanston businesses. She asked whether car washes out of garages were legal.

Dennis Marino, Manager of the Planning & Zoning Division cited the regulations that had been included in the meeting packet materials listing the prohibited home based occupations which include businesses which operate out of garages.

Ald. Rainey noted that there are businesses on Howard Street that are operating and have not obtained business licenses, adding that the City does not have sufficient staff to enforce the business license laws and she believes this is the root of the problem. Ald. Holmes suggested a fee for a business license to cover the cost of a staff person to do the job of enforcement. Ald. Rainey agreed adding that it could be beneficial to the businesses to be registered with the City. Chair Wilson agreed that the City does not have the resources to enforce the home occupation ordinance or a registration ordinance, adding that he does not believe that businesses operating illegally will register.

The Committee discussed whether there are ways of framing the law that would make it sound positive rather than negative, to whom the law would be addressed, and for what reasons. Ald. Rainey suggested a meeting of the Chamber of Commerce's division of home based businesses and the Economic Development Committee rather than the Plan Commission, to discuss the issue and perhaps develop some ground rules to prevent problems.

Ald. Rainey requested a report from City staff on the problems reported to the City related to home businesses.

The Committee voted unanimously 5-0 to return to the discussion at the July 11th meeting.

V. COMMUNICATIONS

There were no communications.

VI. ADJOURNMENT

The meeting was adjourned at 7:59 p.m.

Respectfully submitted,
Bobbie Newman



Memorandum

To: Honorable Mayor and Members of the City Council
Planning & Development Committee

From: W. Grant Farrar, Corporation Counsel

Subject: Ordinance 48-O-11, Provisionally Adopting, Enacting and Re-enacting
Titles 4 and 5 of the Evanston City Code

Date: June 30, 2011

Recommended Action:

Staff submits for review and consideration adoption of Ordinance 48-O-11 provisionally amending the following Titles to the Evanston City Code:

Title 4, Building Regulations; Title 5, Housing Regulations

The appropriate motion to adopt this Ordinance is:

“I move to adopt Ordinance 48-O-11, the provisional ordinance related to amendments to Titles 4 and 5 of the Evanston City Code”.

This ordinance was introduced at the June 27, 2011 City Council meeting.

Funding Source:

n/a

Summary:

Introduction

The current City Code was last codified in 1979, and in our work on this project we learned that the 1979 codification was primarily technical in nature. Thus, the Code has been amended and revised on a piecemeal basis for as long as we can tell, going all the way back to 1957. Recognizing the need for a modern revision became readily apparent in 2009. To this end, the Law Department worked with all City departments to perform a detailed evaluation and review. While the proposed revisions are broad and comprehensive, certain sections of the Code, such as Title 6 – Zoning, and Liquor Licensing, fall outside of the parameters of the proposed revisions, as those revisions will be heavily substantive or require separate hearings.

The Code revision process and Council review of same is scheduled to occur in phases up to the September 26, 2011 Council meeting. At the completion of the review stage,

a subsequent ordinance adopting and re-codifying the entire Code will be presented. Upon approval, our codifier will codify and reproduce the “Evanston City Code, 2011”

General Changes

Modernizing the Code included removing gender bias by using both masculine and feminine terms. Repetitious and sometimes contradictory language was simplified by rewording and eliminating duplicative provisions. Other stylistic and wording changes were made to clarify text. Many amendments reflect changes in the names of departments and position titles. Lastly, re-numbering certain Chapters and Sections was necessary where we removed references to previously deleted/repealed Code provisions. These non-substantive changes are obvious and will not be summarized in further detail in this report.

Summary of Proposed Substantive Changes

Substantive changes are identified by page number for ease of reference.

Title 4

Chapter 2, which adopts and amends the International Building Code, was amended at the direction of the Building Division and Fire Department to move all fire protection provisions to Title 4, Chapter 5/4, which adopts and amends the International Fire Prevention Code, to clarify their jurisdictional boundaries.

Chapters 3, 4, and 18 were vacant and reserved. This update deletes them entirely and re-numbers the subsequent Chapters.

Chapter 5 (now re-numbered 4) was amended in conjunction with Title 4, Chapter 2, as described above. The Fire Department also clarified certain provisions regarding exit signs and sprinklers, including the required number, location, and pressure of water main connections. Outdated schedules in the sprinkler section were removed. The Fire Department also requested additional requirements regarding emergency radio signal strength boosting, set forth in the new Section 5 of the Chapter (pp.27-29), to allow for clear emergency communication throughout the City.

Chapter 8 is deleted in its entirety to abolish the Electrical Commission, which has not met since 2005. The City’s Electrical Inspector indicated that the Commission’s primary function used to be licensing of local electrical workers, which the City has not done since at least 1998.

Chapter 10/8 was amended to outlaw the use of coal as fuel and the burning of refuse.

Chapters 12/10 was amended to remove amortization as the means for compensating owners of removed commercial signs, as the Illinois Appellate Court ruled that the practice violates the Eminent Domain Act (pp.82-83).

Chapter 15/12 was amended to clarify that the optional procedure for placarding or publishing notice of a building found, by a judge or hearing officer, to suffer from multiple violations of the Building and/or Property Maintenance Code (Section 4, pp.103-105), is separate and distinct from the requirement to placard the building as part of the legal notice served on the owner of a property that is alleged to be a

“dangerous building” as defined in Chapter 15/12 (Section 5, p.105). Moreover, Section 7 (p.106) was amended to allow the City to recover costs it incurs when displacing residents of dangerous buildings.

Chapter 20/16 was amended to incorporate new statutory language relating to so-called “super liens” that may be placed on some vacant properties under certain conditions. If the City performs remedial work to clean, clear, secure, and/or enclose “abandoned properties”, it may file a traditional lien for its costs, or a super lien that takes precedence over any other encumbrance except a tax lien. This option cannot be used frequently because to qualify an “abandoned property,” the City must be able to fully document that it has tried to contact the owner(s) and been wholly unsuccessful, and the only way to collect on a super lien is at a foreclosure sale – if the foreclosure sale is averted, the City cannot collect. However, the changes to Sections 3 (p.162), 10 (p.169), and 14 (pp.172) provide us with this additional tool.

Title 5

Chapter 1, which adopts and amends the International Property Maintenance Code, was amended to increase the fines for violations (p.4) because inspectors and property owners alike stated that the current fine structure is insufficient to bring about compliance. Section 3, part 302.3 (p.9) clarifies that the IPMC applies to ice and snow on private property (ice and snow on sidewalks is regulated in Title 7, Public Ways). Section 3, part 302.4 (p.10) was amended to remove the need for published notice before the City cuts weeds and grass. Section 3, parts 304.7 (roofs, gutters, and sump pumps, p.12), 305.4 (stairs, p.14), 403 (cooking facilities, p.17), 404 (overcrowding, food storage p.17), 505 (water supply, p.18), 602 (heat, pp.18-19), 603.1.1 (air conditioning, p.19), 802.1.1 (intercoms, p.22), were all amended at the request of the C&ED Department in order to provide enforcement procedures that do not exist in the model code and/or amend the model code to respond to enforcement difficulties.

Chapter 2 increases the fines for violations relating to lodging establishments, also called rooming houses, adds a late fee penalty, and simplifies the license revocation appeal process to make it more uniform with other such revocation hearings (pp.27-28).

Chapter 5, the Fair Housing Ordinance (pp.65-80), is amended to conform to Ordinance 47-O-10, which amended the scope of authority of the Human Relations Commission. The Rules Committee recommended approval of 47-O-10 and the Council adopted it in January of 2011.

Alternatives:

n/a

Attachment:

Ordinance 48-O-11

Attached separately: Blackline copies of Titles 4 and 5, which are available at:

<http://www.cityofevanston.org/government/agendas-minutes/agendas-minutes---city-council/index.php>

48-O-11

AN ORDINANCE

Provisionally Adopting, Enacting, and Re-enacting New and Amended Code Provisions to Titles 4 and 5 of the City of Evanston Code of Ordinances; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing for the Manner of Amending Such Title; and Providing When Such Title and this Ordinance Become Effective

WHEREAS, the City of Evanston, Cook County, Illinois, (the “City”) is a home rule unit of government under the Illinois Constitution of 1970; and

WHEREAS, the City adopted an Evanston City Code in 1979 for the purpose of carrying into effect and discharging all powers and duties conferred by law upon the City and its officers, employees, and residents; and to promote the public health, safety, and welfare of its residents; and

WHEREAS, the City Council finds and determines that the current City Code needs to be significantly amended and updated to satisfy its purpose; and

WHEREAS, the City Council finds and determines that the purpose of the City Code will be accomplished by provisionally adopting these 2011 amendments and revisions; and

WHEREAS, these provisional approvals and enactments are intended to be subject to a final City Council review and approval, and the City Council will adopt a revision and codification of the entire City Code (excepting Title 6), later this year.

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: That Title 4 and 5 of the Evanston City Code of 1979, as amended, are hereby provisionally amended as set forth, respectively, in Exhibit A, “Title 4 Amendments and Revisions”, and Exhibit B, “Title 5 Amendments and Revisions”, attached hereto and incorporated herein by reference.

SECTION 2: All ordinances of a general and permanent nature enacted on or before the date of this provisional adoption continue in full force and effect and are not repealed or affected by this Council action.

SECTION 3: Additions or amendments to the Code when passed in such form as to indicate the intent of the City Council to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

SECTION 4: Section 2 hereof shall not be construed to revive any ordinance or part thereof that has been adopted or repealed by a subsequent ordinance.

SECTION 5: This Ordinance shall not become effective. It is a provisional policy expression which is expressly subject to and conditioned upon final review and recommendation by the City Council. Upon such final review and recommendation by the City Council, the amendments and revisions in Section 1 hereof shall be adopted via a subsequent and separate ordinance “Adopting the Evanston City Code, 2011.”

Introduced: _____, 2011

Approved:

Provisionally
Adopted: _____, 2011

_____, 2011

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, Corporation Counsel

EXHIBIT A

Title 4 Amendments and Revisions

EXHIBIT B

Title 5 Amendments and Revisions



Memorandum

To: Honorable Mayor and Members of the City Council
Members of the Planning and Development Committee

From: Steve Griffin, Director of Community & Economic Development
Dennis Marino, Manager, Planning & Zoning Division

Subject: Discussion of Potential Amendments to the Zoning Ordinance Regarding
Home Based Business Regulations

Date: June 29, 2011

Background

During the June 13th Planning and Development Committee meeting, the Committee requested that staff generate additional information and discuss the regulation of home based businesses with the Chamber of Commerce and City staff engaged with enforcement issues related to home based businesses. The Committee requested that staff report on its additional work during the July 11th Meeting. Materials from the June 13th packet are again enclosed as attachments.

Many home based businesses operate without creating any problems for the neighborhood in which they are located. Many are self employed individuals who operate from a phone, desk and computer using less than 5% of their dwellings and provide professional consulting services and meet with clients outside the home. They often do not have any special vehicles, materials, supplies, on site employees or clients calling at the residence. However, there are certain types of home based businesses that have caused problems some of which, such as auto mechanics, are not legally allowed to be home based businesses in Evanston. Landscaping businesses and rug cleaning businesses are two of the other types of businesses that have generated complaints and enforcement action.

A recent press release (enclosed) from the U.S. Department of Commerce reported that approximately half (51.6%) of businesses nationwide responding to a recent Commerce Department survey for the 2007 Survey of Business Owners stated that the business was based in the home. This includes 58.2% of women owned businesses and 56% of minority owned businesses responding to the Commerce Department survey. The data do not appear to be isolated for Evanston, but staff continues to check with the Commerce Department to see if this is obtainable.

Staff has met with the Director of the Chamber of Commerce. The Chamber encourages the creation of legal home based businesses, but expressed an understanding of the need for appropriate regulations. Staff will participate in a discussion later this month with the Chamber Committee on home based businesses. We have also reviewed other cities' home based business regulations and discussed among relevant City staff past experiences with home based businesses (J. Murphy, M. Travis, S. O'Sullivan, D. Argumedo, S. Griffin, N. Radzevich) with an emphasis on the limited number of home based businesses that have been problematic. Staff has also discussed with Alderman Holmes key concerns in her ward.

Potential Recommendations

The following possible recommendations could be considered.

- (1) Establish a registry for home based businesses. This could include businesses that are currently considered minor home occupations (using less than 15% of the dwelling unit), in the existing regulations or it could be restricted to minor home occupations that use more than 5% or 10% of their dwelling unit for business purposes, thereby eliminating the need for self employed consultants who use less space and have no external impact to be included in a registry. This can be done on line or by paper form. There could be no charge for registering nor would a permit be required unless the business was a major home occupation under the existing ordinance.
- (2) Maintain current standards and requirements within the Zoning Ordinance for minor home occupations and major home occupations with the exceptions listed in #3.
- (3) Amend the Zoning Ordinance to address existing problems in the following manner:
 - (a) Amend the Zoning Ordinance to state clearly that home based businesses may not be established or operated in garages. The current ordinance permits home based businesses in dwelling units only and therefore not garages, but there should be a clearer statement of prohibition.
 - (b) Expand the prohibited list of home based businesses to include the following business types where there have been complaints and neighborhood impact problems: (1) commercial rug cleaning where carpets are brought to a home to be cleaned or repaired and (2) construction and landscaping businesses where equipment, supplies, trucks or other materials are present on site. The Committee may want to consider other additions to this list.

Recommended Action

Staff recommends that this discussion be continued until the September 12th P&D Committee Meeting to allow more time for interaction with the Chamber of Commerce's home based business committee

Newsroom

You are here: [Census.gov](#) > [Newsroom](#) > [Releases](#) > [Business Ownership](#) > Half of U.S. Respondent Businesses Were Home-Based, Majority Self-Financed, Census Bureau Reports

FOR IMMEDIATE RELEASE: TUESDAY, JUNE 14, 2011

Half of U.S. Respondent Businesses Were Home-Based, Majority Self-Financed, Census Bureau Reports

More than half (51.6 percent) of all businesses that responded to the 2007 Survey of Business Owners (SBO) were operated primarily from someone's home in 2007, according to new data from the U.S. Census Bureau released today. Only 6.9 percent of these home-based businesses had \$250,000 or more in receipts, while 57.1 percent of home-based businesses brought in less than \$25,000. About 23.8 percent of employer respondent businesses and 62.9 percent of nonemployer respondent businesses were home-based.

"Most businesses are started by people who dig into their own pockets for at least some of their start-up capital," said Census Bureau Deputy Director Thomas Mesenbourg. "This is true for both firms with employees and those without them. Furthermore, more than one in five (20.8 percent) of respondent businesses used no start-up capital at all."

The Census Bureau is releasing two data sets from the 2007 Survey of Business Owners: [Characteristics of Businesses: 2007](#) and [Characteristics of Business Owners: 2007](#). The data sets include national-level statistics on owner's age, education level, veteran status and primary function in the business; family-owned and home-based business status; types of customers and workers; and sources of financing for start-up, expansion or capital improvements. All findings are for respondent firms only.

"Roughly three in 10 (30.6 percent) of the respondent firms that required start-up capital launched their business with less than \$5,000. Of the firms that needed start-up capital, 17.5 percent of employer firms needed less than \$5,000; for nonemployer firms, the figure was 35.8 percent. At the other end of the spectrum, 1.5 percent of the firms needing start-up capital required \$1 million or more for this purpose.

Other highlights from the reports include:

Characteristics of Businesses

- In 2007, more than half of women-owned businesses (58.2 percent) and equally men- and women-owned businesses (58.1 percent) were home-based; for businesses owned by men, the figure was 49.1 percent.
- Most nonminority-owned (54.4 percent) and equally minority- and nonminority-owned firms (56.0 percent) were home-based, while 46.5 percent of minority-owned firms were home-based.
- Most veteran-owned (55.4 percent), nonveteran-owned (52.9 percent), and equally veteran- and nonveteran-owned (55.9 percent) businesses were home-based.
- One in 10 businesses (10.4 percent) was started or acquired by owners who used a credit card to finance the start-up or acquisition of their business. A similar percentage (10.7 percent) financed their start-up or acquisition with a business loan from a bank or financial institution.
- Most firms (72.7 percent) reported that sales to individuals accounted for at least 10 percent of their total sales; 1.9 percent of firms reported that sales to the federal government accounted for at least 10 percent of their total sales; 5.2 percent reported that sales to state and local governments accounted for at least 10 percent of total sales; and finally 35.3 percent reported that sales to other businesses and organizations accounted for at least 10 percent of their total sales.
- Among firms with payroll any time during 2007, 75.4 percent had full-time paid employees and 58.0 percent had part-time paid employees. In addition, 5.3 percent of employer firms used paid day laborers; 7.3 percent used staff from a temporary help service; 1.3 percent used leased employees; and 36.1 percent used contractors, subcontractors, independent contractors or outside consultants.
- About 2.1 percent of all firms operated as a franchised business.
- E-commerce sales were reported by only 6.6 percent of firms.
- For 7.9 percent of all firms, exports made up at least some of the sales.
- About 28.2 percent of firms classifiable by gender, ethnicity, race, and veteran status were family-owned. These family-owned firms accounted for 42.0 percent of classifiable firms' receipts.

Characteristics of Business Owners

- About half (50.5 percent) of owners of firms reported that their business was their primary source of income. This was true of 68.6 percent of owners with employees and 42.8 percent of those without them.

Release Information

CB11-110

Contact: Robert Bernstein
Public Information Office
301-763-3030/3762 (fax)

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[Business Ownership](#)

- More than three in four owners (77.1 percent) reported that they founded their business, while 15.8 percent of owners reported that they purchased their business. Another 7.3 percent of owners reported they acquired their business through an inheritance, transfer of ownership or as a gift.
- More than six in 10 (60.5 percent) owners reported that their primary function was providing services and/or producing goods; 46.9 percent said their primary role was managing day-to-day operations of their business; and 39.8 percent reported financial control as their primary role.
- About 62.9 percent of owners reported working 40 or more hours per week in their business; the same was true for 34.3 percent of owners of nonemployer firms.
- Business owners were well-educated: 50.8 percent of owners of respondent firms had a college degree.
- About 36.5 percent of owners were 55 or older, with another 29.6 percent between the ages of 45 and 54. On the other hand, 31.7 percent of owners of firms were between the ages of 25 and 44 and only 2.2 percent were younger than 25.
- About 7.9 percent of veteran owners reported they were service-disabled.
- About 13.6 percent of the owners were foreign-born. Among selected ownership groups, 55.9 percent of Hispanic owners (who can be of any race) were foreign-born, as were 82.3 percent of Asian owners, and 74.9 percent of owners reporting some other race, such as Brazilian, Cape Verdean, Sudanese, or multiracial.

The data were collected from more than 2.3 million firms that were asked to report information about the characteristics of up to four individuals with the largest share of ownership (respondent firms); additional owners were not surveyed regarding characteristics. Detail may not add to total because of rounding or because a Hispanic firm may be of any race. Moreover, owners had the option of selecting more than one race and are included in all races they selected.

-X-

The Survey of Business Owners is conducted every five years as part of the economic census. The 2007 survey collected data from a sample of more than 2.3 million businesses. Data collected in a sample survey are subject to sampling variability, as well as nonsampling errors. Sources of nonsampling errors include errors of response, nonreporting and coverage. More details concerning the SBO survey design, methodology and data limitations can be found at <http://www.census.gov/econ/sbo/methodology.html>.

Source: U.S. Census Bureau | Public Information Office | PIO@census.gov | Last Revised: June 23, 2011



Memorandum

To: Honorable Mayor and Members of the City Council
 Planning and Development Committee

From: Steve Griffin, Director, Community and Economic Development Department
 Dennis Marino, Manager, Planning & Zoning Division
 Dominick Argumedo, Zoning Planner

Subject: Discussion of Draft Ordinance xx-O-11 Amending Various Portions of the
 Zoning Ordinance to Require Permits for Minor Home Occupations for
 Consideration

Date: June 1, 2011

Recommended Action

Refer draft ordinance to Plan Commission for consideration. If adopted, the draft ordinance would require all home based businesses to obtain a permit from the City.

Background

Chapter 5 of the Zoning Ordinance regulates allowable home based businesses in Evanston. Examples of allowed home based businesses are attorneys, therapists, telephone sales, dressmaking, among others. Chapter 5 also lists occupations prohibited from being legal home based businesses. These prohibited occupations include animal hospitals, barbershops, medical or dental clinics, and welding shops among others. The City further categorizes allowable home based businesses as Major Home Occupations or Minor Home Occupations. A Major Home Occupation (MHO) allows a home based business to use a higher percentage of their home for an allowable business than a Minor Home Occupation, 25% to 15%. A MHO also allows a higher number of on-site employees (2 non-residents compared to none), and higher number of on-site client visits (12 over a 24 hour period compared to 6), among other differences.

Due to differences in the intensity of Major and Minor Home Occupation uses, the City issues Major Home Occupation businesses a permit. For a Major Home Occupation permit, the City charges an eligible business a one-time \$25 fee. For an eligible Minor Home Occupation business, the business may operate *without* a Certificate of Zoning Compliance and the City does not assess a fee. The lack of a need for a permit corresponds to the historical low impact of minor home occupation to surrounding residents. The draft ordinance proposes the elimination of the minor/major home

occupation differentiation and that all eligible home based businesses register with the City and be assessed a fee. This proposal change would benefit the City as follows:

- It would allow the City to have a record of all home based businesses;
- It would assist zoning compliance;
 - Staff would have an exact location of all home based businesses;
 - Staff could document that it conveyed, and the applicant accepted, conditions for operation.
- Many Minor Home Occupation operators desire a record from the City that states they operate legally.
- A one-time \$25 fee would not be detrimental to the establishment of a home based business.

Of the eight neighboring communities that staff contacted, five issued a license or register a home based business with four of those communities charging a subsequent fee. Only Glenview charges an annual fee. The proposal would continue to keep Evanston home based business regulations consistent with the neighboring communities. Skokie and Highland Park do not require a license or registration for a home based business.

Neighboring Communities Home Based Business Registration and Fee Requirements

| <i>Place</i> | <i>Home Occupation Allowed</i> | <i>License/ Registration Required?</i> | <i>Fee</i> |
|-------------------|--------------------------------|--|------------------|
| Glenview | Y | Y | \$35 (Annual) |
| Park Ridge | Y | Y | \$20 |
| Oak Park | Y | Y | \$25 |
| Niles | Y | Y | \$35 |
| Arlington Heights | Y | Y | None |
| Skokie | Y | N | -- |
| Highland Park | Y | N | -- |
| Winnetka | N | -- | -- |

Legislative History

In December of 2010, staff brought the concern of Home Occupation permits to the Zoning Committee of the Plan Commission. Aside from landscape businesses and pool cleaning businesses, staff has not received substantial complaints pertaining to home based businesses. Staff has received one complaint about excessive parking potentially due to a home based business. As staff felt the main concern pertained to enforcement, staff proposed making all home based businesses apply for Home Occupation Permits.

The Zoning Committee did not provide support for amending the Home Occupation Regulations to require all home based businesses to ascertain a permit. The Committee requested staff do further research if any other adjustments to the regulations would improve enforcement. Staff investigates each complaint received. Staff continues to research potential adjustments to the home occupation section.

Attachments

Draft Ordinance xx-O-11
Chapter 5: Home Occupation

xx-O-11

AN ORDINANCE

**Amending Various Portions of the Zoning Ordinance
to Require Permits for Minor Home Occupations**

WHEREAS, on _____, 2011, the Plan Commission held a public hearing, pursuant to proper notice, regarding case no. 11PLND-0____, to consider amendments to the text of Title 6 of the Evanston City Code of 1979, as amended (the "Zoning Ordinance"), to require permits for minor home occupations; and

WHEREAS, the Plan Commission received testimony and made written findings pursuant to Section 6-3-4-5 of the Zoning Ordinance that the proposed amendment met the standards for text amendments, and recommended City Council approval thereof; and

WHEREAS, at its meeting of _____, 2011, the Planning and Development Committee of the City Council considered and adopted the findings and recommendation of the Plan Commission in case no. 11PLND-0____ and recommended City Council approval thereof; and

WHEREAS, at its meeting of _____, 2011, the City Council considered and adopted the records and recommendations of the Plan Commission and Planning and Development Committee,

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

SECTION 1: That the foregoing recitals are found as fact and incorporated herein by reference.

SECTION 2: That Section 6-5-3 of the Zoning Ordinance is hereby amended to read as follows:

6-5-3: CLASSIFICATION OF HOME OCCUPATIONS:

A home occupation established, pursuant to this Chapter, shall be classified as either a minor home occupation or a major home occupation in accordance with Sections 6-5-5 and 6-5-6, by the Zoning Administrator pursuant to Section 6-3-9, "Administrative Interpretations". Home occupations shall be subject to the requirements set forth in Sections 6-5-5 and 6-5-6 as applicable, in addition to the general requirements for home occupations contained in Section 6-5-4. No person shall establish a major home occupation without first obtaining from the Zoning Administrator a major home occupation permit pursuant to Section 6-5-8.

SECTION 3: That Section 6-5-5 of the Zoning Ordinance is hereby amended to read as follows:

6-5-5: MINOR HOME OCCUPATIONS:

A use shall be classified as a minor home occupation and allowed ~~without a home occupation~~ by permit pursuant to Section 6-5-8 provided, in addition to the general conditions set forth in Section 6-5-4, the following specific conditions are met:

- (A) The total area used for the home occupation shall not exceed fifteen percent (15%) or four hundred (400) square feet (whichever is less) of the habitable floor area of the dwelling unit.
- (B) The direct sale of products off display shelves or racks shall be prohibited.
- (C) No one other than a resident of the dwelling unit shall be employed on the premises in connection with the operation of the home occupation.
- (D) No more than three (3) clients shall, at one time, avail themselves to a product and/or service provided by a home occupation nor shall more than six (6) clients avail themselves to a product and/or service during a twenty four (24) hour period.
- (E) Deliveries of bulk material other than by mail, local courier, or inter-city courier pertaining to the home occupation shall not occur more than once a week and shall be limited to the hours between eight o'clock (8:00) A.M. and five o'clock (5:00) P.M. Monday through Friday. Further, traffic circulation shall not be restricted or disturbed as a result of a delivery to a home occupation.
- (F) Permitted minor home occupations shall include but shall not be limited to the following:

- (1) Attorney, CPA, salesman, architect/landscape architect, interior designer, graphic artist, word processor and consultant.
- (2) Artist studios, provided no retail business is conducted on the premises.
- (3) Word processing and typing services.
- (4) Therapists, social workers, human service professionals.
- (5) Mail order businesses, for receipt of mail order only.
- (6) Telephone sales.
- (7) Teaching, instructing, tutoring, or counseling.
- (8) Other uses similar to those listed in this Section 6-5-5 as determined by the Zoning Administrator pursuant to the provisions of Section 6-3-9, "Administrative Interpretations."

SECTION 4: That Section 6-5-8 of the Zoning Ordinance is hereby amended to read as follows:

6-5-8: PERMIT PROCEDURES:

The following procedures will apply to ~~major~~ home occupations:

- (A) Application for a ~~major~~ home occupation permit shall be made to the Zoning Administrator on a form provided by the Administrator and shall be accompanied by a filing fee established by the City Council.
- (B) After determining that the ~~major~~ home occupation permit application is complete, the Zoning Administrator shall make a decision and notify the applicant in writing within fifteen (15) calendar days.
- (C) All ~~major~~ home occupation permits shall be valid for a period of five (5) years from the initial date of approval.
- (D) Violation of the specific requirements set forth in Section 6-5-6 or the general requirements set forth in Section 6-5-4 shall be deemed as a violation of this Ordinance and shall constitute grounds for revocation of the major home occupation permit by the Zoning Administrator pursuant to Section 6-3-10-6, "Revocation of Certificate of Zoning Compliance."

SECTION 5: That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6: That if any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Title that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 7: That this ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Introduced: _____, 2011

Approved:

Adopted: _____, 2011

_____, 2011

Elizabeth B. Tisdahl, Mayor

Attest:

Approved as to form:

Rodney Greene, City Clerk

W. Grant Farrar, City Attorney

CHAPTER 5
HOME OCCUPATIONS

SECTION:

- 6-5-1: Purpose and Intent
- 6-5-2: Definition
- 6-5-3: Classification of Home Occupations
- 6-5-4: General Requirements and Performance Criteria
- 6-5-5: Minor Home Occupations
- 6-5-6: Major Home Occupations
- 6-5-7: Prohibited Home Occupations
- 6-5-8: Permit Procedures

6-5-1: **PURPOSE AND INTENT:** The purpose of this Chapter 5, "Home Occupations", is to permit the establishment of home occupations that are compatible with the residential districts in which they are located.

6-5-2: **DEFINITION:** A home occupation is an accessory use of a dwelling unit that is:

- (A) Used for gainful employment that involves the provision, assembly, processing or sale of goods and/or services; and
- (B) Incidental and secondary to the residential use of the structure and does not change the essential residential character of the dwelling unit; but
- (C) Excludes uses that provide shelter or lodging to persons who are not members of the family residing in the dwelling unit as defined in Chapter 18, "Definitions", of this Ordinance.

6-5-3: **CLASSIFICATION OF HOME OCCUPATIONS:** A home occupation established, pursuant to this Chapter, shall be classified as either a minor home occupation or a major home occupation in accordance with Sections 6-5-5 and 6-5-6, by the Zoning Administrator pursuant to Section 6-3-9, "Administrative Interpretations". Home occupations shall be subject to the requirements set forth in Sections 6-5-5 and 6-5-6 as applicable, in addition to the general requirements for home occupations contained in Section 6-5-4. No person shall establish a major home occupation without first obtaining from the Zoning Administrator a major home occupation permit pursuant to Section 6-5-8.

6-5-4: **GENERAL REQUIREMENTS AND PERFORMANCE CRITERIA:** All home occupations shall comply with the following standards:

- (A) The operator of every home occupation shall reside in the dwelling unit in which the home occupation operates. (For the purposes of this Section 6-5-4, a coach house shall be considered part of a principal dwelling unit.)
- (B) The home occupation use shall be conducted entirely within a completely enclosed structure.
- (C) The home occupation shall not interfere with the delivery of utilities or other services to the area.
- (D) The home occupation shall not generate any noise, vibrations, smoke, dust, odor, heat, glare or electrical interference with radio or television transmission in the area that would exceed that which is normally produced by a dwelling unit in a zoning district used solely for residential purposes.
- (E) No toxic, explosive, flammable, radioactive or other restricted or hazardous material shall be used, sold or stored on the site.
- (F) There shall be no alteration of the residential appearance of the premises, including the creation of a separate or exclusive business entrance(s) or use of signage or other advertising or display to identify the business.
- (G) No clients/pupils shall be permitted between the hours of nine o'clock (9:00) P.M. and seven o'clock (7:00) A.M.

- (H) No outdoor display or storage of materials, goods, supplies or equipment shall be allowed.
- (I) The home occupation shall, at all times, comply with all other applicable laws and ordinances.
- (J) The home occupation shall not cause a significant increase in the amount of traffic or parking on the particular residential street.
- (K) Garages or carports, whether attached or detached, shall not be used for the home occupation other than for the storage of an automobile used for such home occupation.

6-5-5: **MINOR HOME OCCUPATIONS:** A use shall be classified as a minor home occupation and allowed without a home occupation permit provided, in addition to the general conditions set forth in Section 6-5-4, the following specific conditions are met:

- (A) The total area used for the home occupation shall not exceed fifteen percent (15%) or four hundred (400) square feet (whichever is less) of the habitable floor area of the dwelling unit.
- (B) The direct sale of products off display shelves or racks shall be prohibited.
- (C) No one other than a resident of the dwelling unit shall be employed on the premises in connection with the operation of the home occupation.
- (D) No more than three (3) clients shall, at one time, avail themselves to a product and/or service provided by a home occupation nor shall more than six (6) clients avail themselves to a product and/or service during a twenty four (24) hour period.
- (E) Deliveries of bulk material other than by mail, local courier, or inter-city courier pertaining to the home occupation shall not occur more than once a week and shall be limited to the hours between eight o'clock (8:00) A.M. and five o'clock (5:00) P.M. Monday through Friday. Further, traffic circulation shall not be restricted or disturbed as a result of a delivery to a home occupation.
- (F) Permitted minor home occupations shall include but shall not be limited to the following:

(1) Attorney, CPA, salesman, architect/landscape architect, interior designer, graphic artist, word processor and consultant.

(2) Artist studios, provided no retail business is conducted on the premises.

(3) Word processing and typing services.

(4) Therapists, social workers, human service professionals.

(5) Mail order businesses, for receipt of mail order only.

(6) Telephone sales.

(7) Teaching, instructing, tutoring, or counseling.

(8) Other uses similar to those listed in this Section 6-5-5 as determined by the Zoning Administrator pursuant to the provisions of Section 6-3-9, "Administrative Interpretations".

6-5-6: **MAJOR HOME OCCUPATIONS:** A use shall be classified as a major home occupation, and allowed by permit pursuant to Section 6-5-8 provided, in addition to the general conditions set forth in Section 6-5-4, the following specific conditions are met:

- (A) The total area needed for the home occupation shall not exceed twenty five percent (25%) of the habitable floor area of the dwelling.
- (B) The number of persons who are employed on the premises in connection with the home occupation, but who are nonresidents of the dwelling, shall not exceed two (2).
- (C) No more than six (6) clients shall, at one time, avail themselves to a product and/or service provided by a home occupation nor shall more than twelve (12) clients avail themselves to a product and/or service during a twenty four (24) hour period.
- (D) Deliveries of bulk material other than by mail, local courier, or inter-city courier pertaining to the home occupation shall not exceed three (3) per week, and shall be limited to the hours between eight o'clock (8:00) A.M. and five o'clock (5:00) P.M., Monday through Friday. Further, traffic circulation shall not be restricted or disturbed as a result of a delivery to a home occupation.

- (E) A home occupation permit issued to one person shall not be transferable to any other person and, the permit shall not be valid at any address other than the one appearing on the permit.
- (F) Permitted major home occupations shall include but are not limited to the following:
- (1) Teaching, instructing, tutoring or counseling.
 - (2) Photo developing.
 - (3) Upholstering.
 - (4) Dressmaking and alterations.
 - (5) Woodworking.
 - (6) Jewelry making.
 - (7) Wordprocessing and typing.
 - (8) Caterers, provided no mechanical or electrical equipment shall be employed other than that customarily used for household purposes.
 - (9) Repair services, provided no retail business is conducted on the premises.
 - (10) Mail order businesses and telephone sales.
 - (11) Other uses similar to those listed in this Section 6-5-6 as determined by the Zoning Administrator pursuant to the provisions of Section 6-3-9, "Administrative Interpretations".

6-5-7: **PROHIBITED HOME OCCUPATIONS:** Certain uses by their nature of investment or the impacts related to their operation have a pronounced tendency, once commenced, to either expand beyond the scope of activity permitted for home occupations, and thereby impair the integrity of the residential district in which they are located or exert a negative influence on the residential neighborhood in which they are located. For this reason, the following uses, regardless of their compliance with the standards in Sections 6-5-4, 6-5-5 and/or 6-5-6 are prohibited as home occupations:

- (A) Any repair of motorized vehicles such as repair or painting of autos, trucks, trailers, boats, and lawn equipment.
- (B) Animal hospitals, kennels, stables or bird keeping facilities.
- (C) Barber shops or beauty parlors.
- (D) Clubs, including fraternities and sororities.
- (E) Funeral chapels or homes.
- (F) Medical or dental clinics.
- (G) Restaurants.
- (H) Warehousing.
- (I) Welding or machine shops.
- (J) Other uses similar to those listed in this Section 6-5-7 as determined by the Zoning Administrator pursuant to the provisions of Section 6-3-9, "Administrative Interpretations".

6-5-8: **PERMIT PROCEDURES:** The following procedures will apply to major home occupations:

- (A) Application for a major home occupation permit shall be made to the Zoning Administrator on a form provided by the Administrator and shall be accompanied by a filing fee established by the City Council.
- (B) After determining that the major home occupation permit application is complete, the Zoning Administrator shall make a decision and notify the applicant in writing within fifteen (15) calendar days.
- (C) All major home occupation permits shall be valid for a period of five (5) years from the initial date of approval.
- (D) Violation of the specific requirements set forth in Section 6-5-6 or the general requirements set forth in Section 6-5-4 shall be deemed as a violation of this Ordinance and shall constitute grounds for revocation of the major home occupation permit by the Zoning Administrator pursuant to Section 6-3-10-6, "Revocation of Certificate of Zoning Compliance".



Memorandum

To: Honorable Mayor and Members of the City Council
Human Services Committee

From: Evonda Thomas, Health Department Director

Subject: Township of Evanston June 2011 Bills

Date: June 29, 2011

Recommended Action:

Township of Evanston Supervisor recommends the City Council to approve the Township of Evanston bills, payroll, and medical payments for the month of June 2011 in the amount of \$95,143.70.

Funding Source:

Township budget, see attached bills list.

Summary:

Township of Evanston monthly expenditures totaling \$95,143.70 requires Township Trustees approval.

Attachments:

GA Monthly Report
GA Medical Report
GAAS Client Information
Office Depot invoices (2)

EVANSTON TOWNSHIP ACCOUNTING REPORT

Bills Lists Summary JUNE 2011

| | AMOUNT |
|---|--------------------|
| CASH REQUIREMENTS (BILLS PENDING APPROVAL) | |
| IA. Cash Requirement Report - G.A. Administrative | \$20,535.32 |
| IB. Cash Requirement Report - Town Assessor | \$2,573.80 |
| IC. Cash Requirement Report - Town Supervisor | \$3,539.23 |
| ID. Cash Requirement Report - Town Purchase Service Agreement | \$0.00 |
| IE. Cash Requirement Report - Community Action Program | \$0.00 |
| IF. Medical Requirement - G.A. Client Services | \$4,480.87 |
| IG. Emergency Assistant - G.A. Client Services | \$708.84 |
| IH. Trustees - Legal | \$0.00 |
| JUNE 2011 BILLS LIST TOTAL | \$31,838.06 |

| | |
|---|---------------------|
| CHECK REPORTS (PRE-APPROVAL PAYMENTS) | |
| ** IIA. Check Report - G.A. Fund | \$53,405.09 |
| ** IIB. Check Report - Town Fund | \$11,869.96 |
| ** IIE. Check Report - G.A. Medical | \$728.59 |
| IIF. Check Report - G.A. Client | \$32,420.54 |
| IIG. Check Report - E.A.S. Program | \$1,932.14 |
| IIH. Paylocity Data Processing - Township & Assessors Payroll | \$28,952.96 |
| CHECK REPORTS TOTAL | \$129,309.28 |

JUNE TOTAL FOR APPROVAL

| | |
|------------------------------------|--------------------|
| IA-IG. Bills Lists | \$31,838.06 |
| IIF. Checks - G.A. Client | \$32,420.54 |
| IIG. Emergency Assistance - Client | \$1,932.14 |
| IIH. Township & Assessors Payroll | \$28,952.96 |
| TOTAL FOR APPROVAL | \$95,143.70 |

**IIA, IIB & IIE, These line items were approved in the prior month and paid this month

EVANSTON TOWNSHIP
ACCOUNTING REPORT

IA. CASH REQUIREMENTS REPORT - G.A. FUND
(BILLS LISTS)

JUNE 2011

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/27/2011

Time: 9:28 am

Page: 1

Evanston Township

| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
|---------------------------|----------------------|-----------|---------------|-----------------|
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province Zip/Postal | Invoice Number | | | Check Amount |

| | | | | |
|-------------------------------|------------------------------|------|------------|-------|
| ALARM DETECTION SYSTEMS, INC. | Annual Smoke Dectectors Exam | 2029 | 06/13/2011 | |
| | | | 06/13/2011 | |
| 1111 CHURCH STREET | ALARM | | 06/13/2011 | 0.00 |
| AURORA | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60505 | | | | 89.93 |

| GL Number | Description | Invoice Amount | Amount Relieved | |
|-----------------|-------------------|----------------|-------------------------------|-------|
| 101-013-802.000 | Contract Services | 89.93 | 0.00 | |
| | | Check No. 0 | Total: | 89.93 |
| | | Total for | ALARM DETECTION SYSTEMS, INC. | 89.93 |

| | | | | |
|--------------------------------|---------|------|------------|--------|
| CBEYOND | Phone | 2043 | 06/23/2011 | |
| | | | 06/23/2011 | |
| 13474 COLLECTIONS CENTER DRIVE | CBEYOND | | 06/23/2011 | 0.00 |
| CHICAGO | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60693 | | | | 623.14 |

| GL Number | Description | Invoice Amount | Amount Relieved | |
|-----------------|-------------|----------------|-----------------|--------|
| 101-013-919.000 | Telephone | 623.14 | 0.00 | |
| | | Check No. 0 | Total: | 623.14 |
| | | Total for | CBEYOND | 623.14 |

| | | | | |
|-------------------|-------------------------------|------|------------|----------|
| CITY OF EVANSTON | Health, Life & Dental Premium | 2040 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 2100 RIDGE AVENUE | CITY OF EV | | 06/17/2011 | 0.00 |
| EVANSTON | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60201 | | | | 7,197.99 |

| GL Number | Description | Invoice Amount | Amount Relieved | |
|-----------------|--------------------------|----------------|------------------|----------|
| 101-013-714.000 | Medical & Life Insurance | 7,197.99 | 0.00 | |
| | | Check No. 0 | Total: | 7,197.99 |
| | | Total for | CITY OF EVANSTON | 7,197.99 |

| | | | | |
|-------------------------------|--------------------------------|------|------------|--------|
| GENE SERVILLO CONSULTING, INC | Software Installation & Mainte | 2045 | 06/27/2011 | |
| | | | 06/27/2011 | |
| 319 WESLEY AVENUE | GENE | | 06/27/2011 | 0.00 |
| EVANSTON | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60202 | | | | 350.00 |

| GL Number | Description | Invoice Amount | Amount Relieved | |
|-----------------|-----------------|----------------|------------------------------|--------|
| 101-013-812.000 | Data Processing | 350.00 | 0.00 | |
| | | Check No. 0 | Total: | 350.00 |
| | | Total for | GENE SERVILLO CONSULTING, IN | 350.00 |

| | | | | |
|------------------------|--------|------|------------|-------|
| GROOT INDUSTRIES, INC. | Refuse | 2038 | 06/17/2011 | |
| | | | 06/17/2011 | |
| P.O. BOX 92317 | GROOT | | 06/17/2011 | 0.00 |
| ELK GROVE VILLAGE | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60009-2317 | | | | 51.31 |

| GL Number | Description | Invoice Amount | Amount Relieved | |
|-----------------|-------------------|----------------|-----------------|--|
| 101-013-802.000 | Contract Services | 51.31 | 0.00 | |

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/27/2011

Time: 9:28 am

Page: 2

Evanston Township

| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
|---------------------------|----------------------|-----------|---------------|-----------------|
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province Zip/Postal | Invoice Number | | | Check Amount |

| | | | |
|-----------|------------------------|--------|-------|
| Check No. | 0 | Total: | 51.31 |
| Total for | GROOT INDUSTRIES, INC. | | 51.31 |

| | | | | |
|------------------|----------|------|------------|-------|
| HINCKLEY SPRINGS | Supplies | 2028 | 06/13/2011 | |
| | | | 06/13/2011 | |
| P.O. BOX 660579 | HINCKLEY | | 06/13/2011 | 0.00 |
| DALLAS | EVA01 | 0 | 00/00/0000 | 0.00 |
| TX 75266-0579 | | | | 54.76 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------------|----------------|-----------------|
| 101-013-802.000 | Contract Services | 54.76 | 0.00 |

| | | | |
|-----------|------------------|--------|-------|
| Check No. | 0 | Total: | 54.76 |
| Total for | HINCKLEY SPRINGS | | 54.76 |

| | | | | |
|-------------------------------|-----------------|------|------------|----------|
| ILLINOIS MUNICIPAL RETIREMENT | Monthly Deposit | 2041 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 2211 YORK ROAD | IMRF | | 06/17/2011 | 0.00 |
| | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60523-2337 | | | | 3,254.54 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------|----------------|-----------------|
| 101-013-713.000 | IMRF | 3,254.54 | 0.00 |

| | | | |
|-----------|------------------------------|--------|----------|
| Check No. | 0 | Total: | 3,254.54 |
| Total for | ILLINOIS MUNICIPAL RETIREMEN | | 3,254.54 |

| | | | | |
|--------------------|-----------------|------|------------|--------|
| KAREN TELLEF | Data Processing | 2030 | 06/13/2011 | |
| | | | 06/13/2011 | |
| 3697 BECKWITH LANE | TELLEF | | 06/13/2011 | 0.00 |
| CRETE | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60417 | | | | 166.25 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------------|----------------|-----------------|
| 101-013-802.000 | Contract Services | 166.25 | 0.00 |

| | | | |
|-----------|--------------|--------|--------|
| Check No. | 0 | Total: | 166.25 |
| Total for | KAREN TELLEF | | 166.25 |

| | | | | |
|--------------------|---------------------|------|------------|----------|
| MAIN & ASSOCIATES | Monthly Rental Fees | 2037 | 06/17/2011 | |
| | | | 06/17/2011 | |
| C/O - HARRY MAJORS | MAIN | | 06/17/2011 | 0.00 |
| CHICAGO | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60666-0165 | | | | 6,790.15 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|--------------|----------------|-----------------|
| 101-013-940.000 | Rent Expense | 6,790.15 | 0.00 |

| | | | |
|-----------|-------------------|--------|----------|
| Check No. | 0 | Total: | 6,790.15 |
| Total for | MAIN & ASSOCIATES | | 6,790.15 |

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/27/2011

Time: 9:28 am

Page: 3

Evanston Township

| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
|---------------------------|----------------------|-----------|---------------|-----------------|
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province Zip/Postal | Invoice Number | | | Check Amount |

| | | | | |
|--------------------------|------------|------|------------|--------|
| OFFICE DEPOT CREDIT PLAN | Supplies | 2044 | 06/27/2011 | |
| | | | 06/27/2011 | |
| DEPT. 56-5690030123 | OFFICEDEPO | | 06/27/2011 | 0.00 |
| DES MOINES | EVA01 | 0 | 00/00/0000 | 0.00 |
| IA 50368-9020 | | | | 301.51 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------|----------------|-----------------|
| 101-013-750.000 | Supplies | 301.51 | 0.00 |

| | | | |
|-----------|--------------------------|--------|--------|
| Check No. | 0 | Total: | 301.51 |
| Total for | OFFICE DEPOT CREDIT PLAN | | 301.51 |

| | | | | |
|----------------------|-----------------------------|------|------------|--------|
| PIONEER PRESS | Annual Subscription Renewal | 2042 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 8237 SOLUTION CENTER | PP! | | 06/17/2011 | 0.00 |
| CHICAGO | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60677-8002 | | | | 108.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|------------------------|----------------|-----------------|
| 101-013-810.000 | Membership Dues & Fees | 108.00 | 0.00 |

| | | | |
|-----------|---------------|--------|--------|
| Check No. | 0 | Total: | 108.00 |
| Total for | PIONEER PRESS | | 108.00 |

| | | | | |
|----------------------|---------|------|------------|--------|
| PITNEY BOWES POSTAGE | Postage | 2027 | 06/13/2011 | |
| | | | 06/13/2011 | |
| PURCHASE POWER | PITNEY | | 06/13/2011 | 0.00 |
| LOUISVILLE | EVA01 | 0 | 00/00/0000 | 0.00 |
| KY 40285-6042 | | | | 200.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------|----------------|-----------------|
| 101-013-751.000 | Postage | 200.00 | 0.00 |

| | | | |
|-----------|----------------------|--------|--------|
| Check No. | 0 | Total: | 200.00 |
| Total for | PITNEY BOWES POSTAGE | | 200.00 |

| | | | | |
|---------------------------|----------------------|------|------------|--------|
| PUBLIC STORAGE | Monthly Storage Fees | 2039 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 23609 - EVANSTON/GREENBAY | PUBLIC | | 06/17/2011 | 0.00 |
| EVANSTON | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60201-3536 | | | | 189.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|----------------|----------------|-----------------|
| 101-013-942.000 | Storage Rental | 189.00 | 0.00 |

| | | | |
|-----------|----------------|--------|--------|
| Check No. | 0 | Total: | 189.00 |
| Total for | PUBLIC STORAGE | | 189.00 |

| | | | | |
|-----------------------|-----------------------|------|------------|--------|
| TANNER & TANNER, INC. | Monthly Cleaning Fees | 2036 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 143 CUSTER AVENUE | TTI | | 06/17/2011 | 0.00 |
| EVANSTON | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60202-3903 | | | | 530.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------------|----------------|-----------------|
| 101-013-802.000 | Contract Services | 530.00 | 0.00 |

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/27/2011

Time: 9:28 am

Page: 4

Evanston Township

| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
|--------------------|----------------------|----------------|---------------|-----------------|
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province | Zip/Postal | Invoice Number | | Check Amount |

| | | | |
|-----------|-----------------------|--------|--------|
| Check No. | 0 | Total: | 530.00 |
| Total for | TANNER & TANNER, INC. | | 530.00 |

| | | | | |
|-------------------|-----------------------|------|------------|--------|
| XEROX CORPORATION | Monthly Lease Payment | 2025 | 06/13/2011 | |
| | | | 06/13/2011 | |
| P.O. BIX 802567 | XEROX | | 06/13/2011 | 0.00 |
| CHICAGO | EVA01 | 0 | 00/00/0000 | 0.00 |
| IL 60680-2567 | | | | 628.74 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------------|----------------|-----------------|
| 101-013-802.000 | Contract Services | 628.74 | 0.00 |

| | | | |
|-----------|-------------------|--------|--------|
| Check No. | 0 | Total: | 628.74 |
| Total for | XEROX CORPORATION | | 628.74 |

Total Invoices: 15

| | |
|----------------------------|-----------|
| Grand Total: | 20,535.32 |
| Less Credit Memos: | 0.00 |
| Net Total: | 20,535.32 |
| Less Hand Check Total: | 0.00 |
| Outstanding Invoice Total: | 20,535.32 |

EVANSTON TOWNSHIP
ACCOUNTING REPORT

IB. CASH REQUIREMENTS REPORT - TOWN & ASSESSORS FUND
(BILLS LISTS)

JUNE 2011

Assessor & Supervisor Bills Breakdown

Town - Assessor's Bills

| | <u>Description</u> | <u>Account Number</u> | <u>Amount</u> |
|----------------------------------|---------------------------------|-----------------------|---------------|
| City of Evanston | Life, Health & Dental Insurance | 202-021-714.000 | \$ 569.28 |
| Computer Bits | Software Installation | 202-021-802.000 | \$ 190.50 |
| Evanston 4th of July Association | Annual Funding | 202-021-950.000 | \$ 50.00 |
| Iacuzzi Associates, Inc. | Printing & Duplicating | 202-021-752.000 | \$ 374.13 |
| Town of Evanston | Monthly Rental Fee | 202-021-940.000 | \$ 1,389.97 |

\$ 2,573.88

Town - Supervisor Bills

| | | | |
|---|-----------------|-----------------|-------------|
| Craig & Associates, LLC | Accounting Fees | 202-022-806.000 | \$ 2,482.00 |
| Township Officials of Illinois | Annual Dues | 202-022-809.000 | \$ 1,032.23 |
| Township Officials of Illinois - Supervisor Divison | Dues | 202-022-809.000 | \$ 25.00 |

Total

\$ 3,539.23

Town - Purchase Service Agreement Bills

| | | | |
|---|--------------------------------------|-----------------|------|
| Child Care Center of Evanston | Quarterly Purchase Service Agreement | 202-023-909.000 | \$ - |
| Child Care Network of Evanston | Quarterly Purchase Service Agreement | 202-023-903.000 | \$ - |
| Collaborative Supported Housing | Quarterly Purchase Service Agreement | 202-023-917.505 | \$ - |
| Connections for the Homeless | Quarterly Purchase Service Agreement | 202-023-910.000 | \$ - |
| Evanston Northshore YWCA | Quarterly Purchase Service Agreement | 202-023-908.000 | \$ - |
| Family Focus, Inc. | Quarterly Purchase Service Agreement | 202-023-917.501 | \$ - |
| Housing Options | Quarterly Purchase Service Agreement | 202-023-906.000 | \$ - |
| Infant Welfare Society | Quarterly Purchase Service Agreement | 202-023-911.000 | \$ - |
| James B. Moran Center For Youth/Community Devel | Quarterly Purchase Service Agreement | 202-023-905.000 | \$ - |
| Legal Assistance Foundation | Quarterly Purchase Service Agreement | 202-023-917.502 | \$ - |
| Metropolitan Family Services | Quarterly Purchase Service Agreement | 202-023-913.000 | \$ - |
| North Shore Senior Center | Quarterly Purchase Service Agreement | 202-023-912.000 | \$ - |
| Shore Community Services, Inc. | Quarterly Purchase Service Agreement | 202-023-917.504 | \$ - |
| Youth Organization Umbrella, Inc. (YOU) | Quarterly Purchase Service Agreement | 202-023-917.000 | \$ - |

Total

\$ -

Town - Community Action Program

| | | | |
|--|--|--|--|
| | | | |
| | | | |

Total

\$ -

Trustees - Legal

| | | | |
|--|--|--|--|
| | | | |
| | | | |

Total

\$ -

Grand Total

\$ 6,113.00

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/23/2011
 Time: 2:40 pm
 Page: 1

Evanston Township

| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
|---------------------------|----------------------|-----------|---------------|-----------------|
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province Zip/Postal | Invoice Number | | | Check Amount |

| | | | | |
|-------------------|-------------------------------|------|------------|--------|
| CITY OF EVANSTON | Health, Life & Dental Premium | 2035 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 2100 RIDGE AVENUE | CITY OF EV | | 06/17/2011 | 0.00 |
| EVANSTON | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60201 | | | | 569.26 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|--------------------------|----------------|-----------------|
| 202-021-714.000 | Medical & Life Insurance | 569.26 | 0.00 |

| | | | |
|-----------|------------------|--------|--------|
| Check No. | 0 | Total: | 569.26 |
| Total for | CITY OF EVANSTON | | 569.26 |

| | | | | |
|--------------------|-----------------------|------|------------|--------|
| COMPUTER BITS | Software Installation | 2021 | 06/13/2011 | |
| | | | 06/13/2011 | |
| 7805 W. PALM DRIVE | COMPUTER | | 06/13/2011 | 0.00 |
| ORLAND PARK, | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60462 | | | | 190.50 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-----------------------|----------------|-----------------|
| 202-021-935.000 | Equipment Maintenance | 190.50 | 0.00 |

| | | | |
|-----------|---------------|--------|--------|
| Check No. | 0 | Total: | 190.50 |
| Total for | COMPUTER BITS | | 190.50 |

| | | | | |
|-------------------------|-------------------------|------|------------|----------|
| CRAIG & ASSOCIATES, LLC | Monthly Accounting Fees | 2032 | 06/17/2011 | |
| | | | 06/17/2011 | |
| 3000 DUNDEE ROAD | CALLC | | 06/17/2011 | 0.00 |
| NORTHBROOK | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60062 | | | | 2,482.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|---------------------|----------------|-----------------|
| 202-022-806.000 | Accounting Services | 2,482.00 | 0.00 |

| | | | |
|-----------|-------------------------|--------|----------|
| Check No. | 0 | Total: | 2,482.00 |
| Total for | CRAIG & ASSOCIATES, LLC | | 2,482.00 |

| | | | | |
|-------------------------------------|----------------|------|------------|-------|
| EVANSTON FOURTH OF JULY ASSOCIATION | Annual Funding | 2034 | 06/17/2011 | |
| | | | 06/17/2011 | |
| P.O. BOX 1989 | EFOJA | | 06/17/2011 | 0.00 |
| EVANSTON | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60204 | | | | 50.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|-------------|----------------|-----------------|
| 202-021-950.000 | Contingency | 50.00 | 0.00 |

| | | | |
|-----------|-------------------------|--------|-------|
| Check No. | 0 | Total: | 50.00 |
| Total for | EVANSTON FOURTH OF JULY | | 50.00 |

| | | | | |
|----------------------|-----------------------------|------|------------|--------|
| IACUZZI ASSOCIATES | Stationary & Business Cards | 2022 | 06/13/2011 | |
| | | | 06/13/2011 | |
| 2719 BROADWAY AVENUE | IACUZZI | | 06/13/2011 | 0.00 |
| EVANSTON | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60091 | | | | 374.13 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|------------------------|----------------|-----------------|
| 202-021-752.000 | Printing & Duplication | 374.13 | 0.00 |

INVOICE APPROVAL LIST REPORT - DETAIL WITH GL DIST

Date: 06/23/2011

Time: 2:40 pm

Page: 2

Evanston Township

| | | | | |
|---------------------------|----------------------|-----------|---------------|-----------------|
| Vendor Name | Invoice Description1 | Ref No. | Discount Date | |
| Vendor Name Line 2 | Invoice Description2 | PO No. | Pay Date | |
| Vendor Address | Vendor Number | | Due Date | Taxes Withheld |
| City | Bank | Check No. | Check Date | Discount Amount |
| State/Province Zip/Postal | Invoice Number | | | Check Amount |

| | | | |
|-----------|--------------------|--------|--------|
| Check No. | 0 | Total: | 374.13 |
| Total for | IACUZZI ASSOCIATES | | 374.13 |

| | | | | |
|------------------|---------------------|------|------------|----------|
| TOWN OF EVANSTON | Monthly Rental Fees | 2033 | 06/17/2011 | |
| 1910 MAIN STREET | TOWN | | 06/17/2011 | 0.00 |
| EVANSTON | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 60202 | | | | 1,389.91 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|--------------|----------------|-----------------|
| 202-021-940.000 | Rent Expense | 1,389.91 | 0.00 |

| | | | |
|-----------|------------------|--------|----------|
| Check No. | 0 | Total: | 1,389.91 |
| Total for | TOWN OF EVANSTON | | 1,389.91 |

| | | | | |
|--------------------------------|-------------|------|------------|----------|
| TOWNSHIP OFFICIALS OF ILLINOIS | Annual Dues | 2023 | 06/13/2011 | |
| 3217 NORTHFIELD DRIVE | TOI3 | | 06/13/2011 | 0.00 |
| SPRINGFIELD | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 62702-1400 | | | | 1,032.23 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|--------------------|----------------|-----------------|
| 202-022-809.000 | Dues/Subscriptions | 1,032.23 | 0.00 |

| | | | |
|-----------|-------------------------------|--------|----------|
| Check No. | 0 | Total: | 1,032.23 |
| Total for | TOWNSHIP OFFICIALS OF ILLINOI | | 1,032.23 |

| | | | | |
|----------------------------------|-------------|------|------------|-------|
| TOWNSHIP SUPERVISORS OF ILLINOIS | Annual Dues | 2024 | 06/13/2011 | |
| C/O - MICHAEL J. YOUNG | TOWNSUPERV | | 06/13/2011 | 0.00 |
| CENTRALIA | EVA02 | 0 | 00/00/0000 | 0.00 |
| IL 62801 | | | | 25.00 |

| GL Number | Description | Invoice Amount | Amount Relieved |
|-----------------|--------------------|----------------|-----------------|
| 202-022-809.000 | Dues/Subscriptions | 25.00 | 0.00 |

| | | | |
|-----------|-------------------------|--------|-------|
| Check No. | 0 | Total: | 25.00 |
| Total for | TOWNSHIP SUPERVISORS OF | | 25.00 |

| | | |
|-------------------|----------------------------|----------|
| Total Invoices: 8 | Grand Total: | 6,113.03 |
| | Less Credit Memos: | 0.00 |
| | Net Total: | 6,113.03 |
| | Less Hand Check Total: | 0.00 |
| | Outstanding Invoice Total: | 6,113.03 |

EVANSTON TOWNSHIP
ACCOUNTING REPORT

IIA. CHECK REPORT
GENERAL ASSISTANCE FUND

JUNE 2011

EVANSTON TOWNSHIP
ACCOUNTING REPORT

IIB. CHECK REPORT
TOWN FUND

JUNE 2011

Evanston Township

BANK: FIRST BANK & TRUST OF EVANSTON

| Check Number | Check Date | Status | Void/Stop Date | Vendor Number | Vendor Name | Check Description | Amount |
|--|------------|---------|----------------|---------------|--------------------------------|---------------------------------|----------|
| FIRST BANK & TRUST OF EVANSTON Checks | | | | | | | |
| 5833 | 06/01/2011 | Printed | | BAKER TILL | BAKER TILLY VIRCHOW KRAUSE LLP | Auditing Fees | 4,000.00 |
| 5834 | 06/01/2011 | Printed | | CITY OF EV | CITY OF EVANSTON | Health, Life & Dental Insuranc | 529.93 |
| 5835 | 06/01/2011 | Printed | | COMCAST | COMCAST CABLE | Phone & Internet Service | 243.06 |
| 5836 | 06/01/2011 | Printed | | CALLC | CRAIG & ASSOCIATES, LLC | Monthly Accounting Fees | 2,482.00 |
| 5837 | 06/01/2011 | Printed | | GENE | GENE SERVILLO CONSULTING, INC | Software & Equipment Maintenanc | 1,432.50 |
| 5838 | 06/01/2011 | Printed | | JOHNSTON | JOHNSTON, GREENE, LLC | Legal Fees | 1,225.00 |
| 5839 | 06/01/2011 | Printed | | OFFICEDEPO | OFFICE DEPOT CREDIT PLAN | Supplies | 15.31 |
| 5840 | 06/01/2011 | Printed | | TOWN | TOWN OF EVANSTON | Monthly Rental Reimbursement | 1,389.91 |
| 5841 | 06/07/2011 | Printed | | COMED | COMED | Utilities | 170.92 |
| 5842 | 06/07/2011 | Printed | | NICOR | NICOR | Utilities | 65.35 |
| 5843 | 06/13/2011 | Printed | | AT&T | AT&T | Phone | 82.95 |
| 5844 | 06/17/2011 | Printed | | OFFICEDEPO | OFFICE DEPOT CREDIT PLAN | Supplies | 233.03 |

| | | |
|---------------------------|--|------------------|
| Total Checks: 12 | Checks Total (excluding void checks): | 11,869.96 |
| Total Payments: 12 | Bank Total (excluding void checks): | 11,869.96 |
| Total Payments: 12 | Grand Total (excluding void checks): | 11,869.96 |

EVANSTON TOWNSHIP
ACCOUNTING REPORT

III. CHECK REPORT - GENERAL ASSISTANCE FUND
MEDICAL

JUNE 2011

MPS Check Register Report

For the period 06/01/11 - 06/01/11

Run Date: 05/26/11

| Check Date | Check Number | Voided? | Vendor | Amount |
|---------------------------------|--------------|---------|-----------------------------------|---------------|
| 06/01/11 | 6417 | | Evanston Eyes | 357.15 |
| 06/01/11 | 6418 | | Daniel R. Greenberg, M.D. | 37.40 |
| 06/01/11 | 6419 | | Resurrection Behavioral Health | 22.45 |
| 06/01/11 | 6420 | | North Shore Pathology Consultants | 311.59 |
| Total non-voided checks: | | | | 728.59 |

EVANSTON TOWNSHIP
ACCOUNTING REPORT

I. REVENUE AND EXPENSE REPORT

JUNE 2011

Payroll Summary Report

Company Code (3364)

Check Date: 6/17/2011

Page 1

EVANSTON TWP GEN FUND

Payroll Totals

| Payroll Checks | Check Type | Count | Net Check | Dir Dep Amount | Net Amount | |
|----------------|---------------|----------|---------------|-----------------|-----------------|-------------------|
| | Regular | 2 | 888.89 | 1,378.37 | 2,267.26 | |
| | Totals | 2 | 888.89 | 1,378.37 | 2,267.26 | → 2,267.26 |

No Third Party Checks

| | | | | |
|------------------------------------|---------------|-----------------|-----------------|-------------------|
| Total Net Payroll Liability | 888.89 | 1,378.37 | 2,267.26 | → 2,267.26 |
|------------------------------------|---------------|-----------------|-----------------|-------------------|

Tax Liabilities

| FITW and Related Taxes | Tax Id | Rate | Frequency | Wages | Cap Wages | EE Amount | ER Amount | |
|------------------------|------------|------|-------------|----------|-----------|---------------|---------------|-----------------|
| Federal Income Tax | 36-6006271 | | Semi-Weekly | 2,814.31 | 2,814.31 | 251.38 | | |
| Medicare | 36-6006271 | | | 2,946.92 | 2,946.92 | 42.72 | | |
| Medicare - Employer | 36-6006271 | | | 2,946.92 | 2,946.92 | | 42.73 | |
| OASDI | 36-6006271 | | | 2,946.92 | 2,946.92 | 123.77 | | |
| OASDI - Employer | 36-6006271 | | | 2,946.92 | 2,946.92 | | 182.71 | |
| Totals | | | | | | 417.87 | 225.44 | → 643.31 |

| IL and Related Taxes | Tax Id | Rate | Frequency | Wages | Cap Wages | EE Amount | ER Amount | |
|----------------------|---------------|------|-------------|----------|-----------|---------------|-----------|-----------------|
| Illinois SITW | 3660062710006 | | Semi-Weekly | 2,814.31 | 2,814.31 | 129.18 | | |
| Totals | | | | | | 129.18 | | → 129.18 |

| ILSUI and Related Taxes | Tax Id | Rate | Frequency | Wages | Cap Wages | EE Amount | ER Amount | |
|-------------------------|---------|----------|-----------|----------|-----------|-----------|-----------|---------------|
| Illinois SUI | 0804721 | 0.051000 | Quarterly | 2,946.92 | | | | |
| Totals | | | | | | | | → 0.00 |

| | | | |
|----------------------------|---------------|---------------|-----------------|
| Total Tax Liability | 547.05 | 225.44 | → 772.49 |
|----------------------------|---------------|---------------|-----------------|

| | | |
|--------------------------------|-----------------|-------------------|
| Total Payroll Liability | 3,039.75 | → 3,039.75 |
|--------------------------------|-----------------|-------------------|

Billing

| Invoice | Date | Gross | Discount | Tax | Adjustment | Amount | |
|---------------|------------|--------------|----------|-----|------------|--------------|----------------|
| 46200257 | 06/09/2011 | 67.06 | | | | 67.06 | |
| Totals | | 67.06 | | | | 67.06 | → 67.06 |

Transfers

| Transfers | Type | Date | Source Account | Amount | |
|------------------------|---------|-----------|----------------|-----------------|-------------------|
| | Billing | 6/17/2011 | 4057717* | 67.06 | |
| | Dir Dep | 6/16/2011 | 4057717* | 1,378.37 | |
| | Tax | 6/16/2011 | 4057717* | 772.49 | |
| Total Transfers | | | | 2,217.92 | → 2,217.92 |

Tax Deposits

| Required Tax Deposits | Tax | Due On | Amount |
|------------------------------------|--------------------|-----------|---------------|
| (Deposit made by Service Bureau) | Federal Income Tax | 6/22/2011 | 643.31 |
| (Deposit made by Service Bureau) | Illinois SITW | 6/22/2011 | 129.18 |
| Total Tax Deposits | | | 772.49 |

Paylocity (847) 956-4850 Fax (847) 956-1926

Run Date 6/09/2011
Run Time 2:45PM
Rpt Id Summary

Payroll Summary Report

EVANSTON TWP GEN FUND

Company Code (3364)

Check Date: 6/17/2011

Page
2

**EVANSTON TOWNSHIP
ACCOUNTING REPORT**

I. REVENUE AND EXPENSE REPORT

JUNE 2011

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|-----------|-------------|-------------|-------|
| Fund: 101 - General Fund | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 401.000 Property Taxes-Current Year | 0.00 | 0.00 | 339,502.98 | 22,018.55 | 0.00 | -339,502.98 | 0.0 |
| 402.000 Property Taxes-Prev. Year Levy | 986,553.00 | 986,553.00 | 2,995.60 | 374.13 | 0.00 | 983,557.40 | 0.3 |
| 650.000 Interest Income | 1,500.00 | 1,500.00 | 80.36 | 38.42 | 0.00 | 1,419.64 | 5.4 |
| 670.000 SSI Reimbursement | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 0.0 |
| 675.000 Medical Reimbursement Revenue | 0.00 | 0.00 | 40.35 | 40.35 | 0.00 | -40.35 | 0.0 |
| 698.000 Transfer of fund balance | 192,105.00 | 192,105.00 | 0.00 | 0.00 | 0.00 | 192,105.00 | 0.0 |
| Dept: 000 | 1,195,158.00 | 1,195,158.00 | 342,619.29 | 22,471.45 | 0.00 | 852,538.71 | 28.7 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 101 - General Fund | | | | | | | |
| Revenues | | | | | | | |
| Revenues | 1,195,158.00 | 1,195,158.00 | 342,619.29 | 22,471.45 | 0.00 | 852,538.71 | 28.7 |
| Expenditures | | | | | | | |
| Dept 011 Client Payment | | | | | | | |
| 790.000 Personal Expense | 240,000.00 | 240,000.00 | 57,310.87 | 19,026.72 | 0.00 | 182,689.13 | 23.9 |
| 900.000 50/50 Program | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 940.000 Rent Expense | 200,000.00 | 200,000.00 | 38,442.76 | 12,901.82 | 0.00 | 161,557.24 | 19.2 |
| 943.000 Client Contractual Services | 102,791.00 | 102,791.00 | 27,596.99 | 0.00 | 0.00 | 75,194.01 | 26.8 |
| 990.000 Other Expenses/Needs | 250.00 | 250.00 | 193.20 | 0.00 | 0.00 | 56.80 | 77.3 |
| Client Payment | 546,041.00 | 546,041.00 | 123,543.82 | 31,928.54 | 0.00 | 422,497.18 | 22.6 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 101 - General Fund | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 012 Payroll | | | | | | | |
| 702.001 Director | 72,284.00 | 72,284.00 | 16,681.02 | 8,340.51 | 0.00 | 55,602.98 | 23.1 |
| 702.003 Office Manager | 43,600.00 | 43,600.00 | 10,061.52 | 5,030.76 | 0.00 | 33,538.48 | 23.1 |
| 702.007 EAS Manager/Case Worker | 33,500.00 | 33,500.00 | 7,730.76 | 3,865.38 | 0.00 | 25,769.24 | 23.1 |
| 702.008 EAS Administrative Assistant | 13,902.00 | 13,902.00 | 3,315.76 | 1,711.36 | 0.00 | 10,586.24 | 23.9 |
| 702.009 Confidential Accts/Personnel | 59,040.00 | 59,040.00 | 13,624.50 | 6,812.25 | 0.00 | 45,415.50 | 23.1 |
| 702.011 Case Coordinator I/WOP Counsel | 48,331.00 | 48,331.00 | 11,076.90 | 5,538.45 | 0.00 | 37,254.10 | 22.9 |
| Payroll | 270,657.00 | 270,657.00 | 62,490.46 | 31,298.71 | 0.00 | 208,166.54 | 23.1 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|-------------------|-------------------|------------------|------------------|-------------|-------------------|-------------|
| Fund: 101 - General Fund | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 013 G.A. Administrative | | | | | | | |
| 710.000 Unemployment Tax-State | 4,000.00 | 4,000.00 | 755.22 | 87.27 | 0.00 | 3,244.78 | 18.9 |
| 711.000 FICA/Medicare | 19,000.00 | 19,000.00 | 4,780.53 | 2,394.35 | 0.00 | 14,219.47 | 25.2 |
| 713.000 IMRF | 20,000.00 | 20,000.00 | 5,891.45 | 1,347.76 | 0.00 | 14,108.55 | 29.5 |
| 714.000 Medical & Life Insurance | 65,000.00 | 65,000.00 | 18,346.53 | 5,869.89 | 0.00 | 46,653.47 | 28.2 |
| 715.000 General Insurance | 7,000.00 | 7,000.00 | 8,690.00 | 0.00 | 0.00 | -1,690.00 | 124.1 |
| 750.000 Supplies | 14,000.00 | 14,000.00 | 1,751.46 | 1,195.31 | 0.00 | 12,248.54 | 12.5 |
| 751.000 Postage | 1,500.00 | 1,500.00 | 906.59 | 232.91 | 0.00 | 593.41 | 60.4 |
| 752.000 Printing & Duplicating | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 802.000 Contract Services | 30,000.00 | 30,000.00 | 6,253.25 | 1,520.99 | 0.00 | 23,746.75 | 20.8 |
| 803.000 Payroll Processing | 2,500.00 | 2,500.00 | 423.25 | 212.66 | 0.00 | 2,076.75 | 16.9 |
| 810.000 Membership Dues & Fees | 600.00 | 600.00 | 208.00 | 108.00 | 0.00 | 392.00 | 34.7 |
| 811.000 Advertising | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 812.000 Data Processing | 10,000.00 | 10,000.00 | 1,802.54 | 350.00 | 0.00 | 8,197.46 | 18.0 |
| 839.000 Training | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 840.000 Seminars & Conferences | 2,500.00 | 2,500.00 | 413.24 | 0.00 | 0.00 | 2,086.76 | 16.5 |
| 845.000 Staff Travel/Mileage | 1,500.00 | 1,500.00 | 100.45 | 0.00 | 0.00 | 1,399.55 | 6.7 |
| 919.000 Telephone | 10,500.00 | 10,500.00 | 1,972.68 | 671.06 | 0.00 | 8,527.32 | 18.8 |
| 920.000 Utilities | 11,000.00 | 11,000.00 | 1,484.86 | 726.40 | 0.00 | 9,515.14 | 13.5 |
| 936.000 Equipment Purchase | 2,000.00 | 2,000.00 | 1,363.63 | 0.00 | 0.00 | 636.37 | 68.2 |
| 940.000 Rent Expense | 64,810.00 | 64,810.00 | 16,201.32 | 5,400.24 | 0.00 | 48,608.68 | 25.0 |
| 942.000 Storage Rental | 2,200.00 | 2,200.00 | 569.00 | 189.00 | 0.00 | 1,631.00 | 25.9 |
| 950.000 Contingency | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 981.000 Bank Fees | 1,100.00 | 1,100.00 | 208.27 | 90.30 | 0.00 | 891.73 | 18.9 |
| G.A. Administrative | 276,210.00 | 276,210.00 | 72,122.27 | 20,396.14 | 0.00 | 204,087.73 | 26.1 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|----------|-------------|----------|-------|
| Fund: 101 - General Fund | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 014 Work Opportunity Program | | | | | | | |
| 745.000 Uniform/Shoes | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 799.000 Other Needs | 500.00 | 500.00 | 4.50 | 0.00 | 0.00 | 495.50 | 0.9 |
| 860.000 Transportation | 6,000.00 | 6,000.00 | 1,638.00 | 492.00 | 0.00 | 4,362.00 | 27.3 |
| 936.000 Equipment Purchase | 2,000.00 | 2,000.00 | 2,064.00 | 0.00 | 0.00 | -64.00 | 103.2 |
| Work Opportunity Program | 9,000.00 | 9,000.00 | 3,706.50 | 492.00 | 0.00 | 5,293.50 | 41.2 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|------------------------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 101 - General Fund | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept: 016 Medical Payment Program | | | | | | | | |
| 721.000 | Hospital-Inpatient | 10,000.00 | 10,000.00 | 218.35 | 218.35 | 0.00 | 9,781.65 | 2.2 |
| 722.000 | Hospital-Outpatient | 4,000.00 | 4,000.00 | 30.00 | 40.35 | 0.00 | 3,970.00 | 0.8 |
| 723.000 | All Other Physicians | 3,000.00 | 3,000.00 | 28.22 | 28.35 | 0.00 | 2,971.78 | 0.9 |
| 724.000 | Drugs | 15,000.00 | 15,000.00 | 2,637.03 | 2,637.03 | 0.00 | 12,362.97 | 17.6 |
| 725.000 | Other Medical | 10,000.00 | 10,000.00 | 778.20 | 191.12 | 0.00 | 9,221.80 | 7.8 |
| 726.000 | Glasses/Eye Exam & Treatment | 1,000.00 | 1,000.00 | 821.55 | 201.00 | 0.00 | 178.45 | 82.2 |
| 727.000 | Emergency Room Physicians | 250.00 | 250.00 | 44.00 | 44.00 | 0.00 | 206.00 | 17.6 |
| 728.000 | Psych Outpatient/Mental | 3,500.00 | 3,500.00 | 67.35 | 22.45 | 0.00 | 3,432.65 | 1.9 |
| 729.000 | Transportation-Ambulatory | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 730.000 | Castastrophic Insurance | 3,500.00 | 3,500.00 | 3,175.00 | 0.00 | 0.00 | 325.00 | 90.7 |
| 731.000 | X-Rays | 4,000.00 | 4,000.00 | 1,138.57 | 1,138.57 | 0.00 | 2,861.43 | 28.5 |
| Medical Payment Program | | 54,750.00 | 54,750.00 | 8,938.27 | 4,521.22 | 0.00 | 45,811.73 | 16.3 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-----------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 101 - General Fund | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept: 017 Emergency Assistance Program | | | | | | | | |
| 760.000 | Housing Service | 30,000.00 | 30,000.00 | 2,965.00 | 705.00 | 0.00 | 27,035.00 | 9.9 |
| 761.000 | Food Service | 2,500.00 | 2,500.00 | 425.52 | 281.22 | 0.00 | 2,074.48 | 17.0 |
| 920.000 | Utilities | 6,000.00 | 6,000.00 | 1,794.91 | 945.92 | 0.00 | 4,205.09 | 29.9 |
| Emergency Assistance Program | | 38,500.00 | 38,500.00 | 5,185.43 | 1,932.14 | 0.00 | 33,314.57 | 13.5 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|-----------|-------------|-------------|-------|
| Fund: 202 - Town Fund | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 401.000 Property Taxes-Current Year | 0.00 | 0.00 | 106,094.62 | 6,880.77 | 0.00 | -106,094.62 | 0.0 |
| 402.000 Property Taxes-Prev. Year Levy | 275,753.00 | 275,753.00 | 876.54 | 92.48 | 0.00 | 274,876.46 | 0.3 |
| 402.500 Replacement Property Tax | 50,000.00 | 50,000.00 | 8,574.45 | 8,574.45 | 0.00 | 41,425.55 | 17.1 |
| 650.000 Interest Income | 0.00 | 0.00 | 17.08 | 8.69 | 0.00 | -17.08 | 0.0 |
| 698.000 Transfer of fund balance | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.0 |
| Dept: 000 | 345,753.00 | 345,753.00 | 115,562.69 | 15,556.39 | 0.00 | 230,190.31 | 33.4 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 202 - Town Fund | | | | | | | |
| Revenues | | | | | | | |
| Revenues | 345,753.00 | 345,753.00 | 115,562.69 | 15,556.39 | 0.00 | 230,190.31 | 33.4 |
| Expenditures | | | | | | | |
| Dept: 021 Assessors Department | | | | | | | |
| 702.004 Assessor's Salary | 8,000.00 | 8,000.00 | 2,000.01 | 1,333.34 | 0.00 | 5,999.99 | 25.0 |
| 702.005 Deputy Assessor's Salary | 53,000.00 | 53,000.00 | 10,384.62 | 5,192.31 | 0.00 | 42,615.38 | 19.6 |
| 702.006 Assessor's Assistant | 33,000.00 | 33,000.00 | 7,388.12 | 3,648.45 | 0.00 | 25,611.88 | 22.4 |
| 710.000 Unemployment Tax-State | 3,000.00 | 3,000.00 | 587.69 | 181.90 | 0.00 | 2,412.31 | 19.6 |
| 711.000 FICA/Medicare | 5,300.00 | 5,300.00 | 1,512.64 | 778.34 | 0.00 | 3,787.36 | 28.5 |
| 713.000 IMRF | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 714.000 Medical & Life Insurance | 6,400.00 | 6,400.00 | 1,589.79 | 529.93 | 0.00 | 4,810.21 | 24.8 |
| 750.000 Supplies | 3,000.00 | 3,000.00 | 466.01 | 233.03 | 0.00 | 2,533.99 | 15.5 |
| 751.000 Postage | 500.00 | 500.00 | 116.40 | 0.00 | 0.00 | 383.60 | 23.3 |
| 752.000 Printing & Duplicating | 1,500.00 | 1,500.00 | 374.13 | 374.13 | 0.00 | 1,125.87 | 24.9 |
| 755.000 Sid Well Maps | 400.00 | 400.00 | 0.00 | 0.00 | 0.00 | 400.00 | 0.0 |
| 802.000 Contract Services | 6,500.00 | 6,500.00 | 1,566.00 | 0.00 | 0.00 | 4,934.00 | 24.1 |
| 803.000 Payroll Processing | 1,510.00 | 1,510.00 | 410.30 | 206.50 | 0.00 | 1,099.70 | 27.2 |
| 809.000 Dues/Subscriptions | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 841.000 Travel/Education | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 919.000 Telephone | 2,500.00 | 2,500.00 | 481.50 | 82.95 | 0.00 | 2,018.50 | 19.3 |
| 920.000 Utilities | 3,500.00 | 3,500.00 | 508.72 | 236.27 | 0.00 | 2,991.28 | 14.5 |
| 935.000 Equipment Maintenance | 3,000.00 | 3,000.00 | 1,742.91 | 190.50 | 0.00 | 1,257.09 | 58.1 |
| 936.000 Equipment Purchase | 1,000.00 | 1,000.00 | 300.09 | 0.00 | 0.00 | 699.91 | 30.0 |
| 940.000 Rent Expense | 16,679.00 | 16,679.00 | 4,169.73 | 1,389.91 | 0.00 | 12,509.27 | 25.0 |
| 950.000 Contingency | 250.00 | 250.00 | 50.00 | 50.00 | 0.00 | 200.00 | 20.0 |
| Assessors Department | 152,539.00 | 152,539.00 | 33,648.66 | 14,427.56 | 0.00 | 118,890.34 | 22.1 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 202 - Town Fund | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept: 022 Supervisor Department | | | | | | | | |
| 702.000 | Supervisor | 13,400.00 | 13,400.00 | 3,350.01 | 2,233.34 | 0.00 | 10,049.99 | 25.0 |
| 711.000 | FICA/Medicare | 1,165.00 | 1,165.00 | 256.26 | 170.84 | 0.00 | 908.74 | 22.0 |
| 713.000 | IMRF | 376.00 | 376.00 | 0.00 | 0.00 | 0.00 | 376.00 | 0.0 |
| 802.000 | Contract Services | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 804.000 | Legal Services | 1,500.00 | 1,500.00 | 51.20 | 0.00 | 0.00 | 1,448.80 | 3.4 |
| 805.000 | Auditing Services | 22,250.00 | 22,250.00 | 4,000.00 | 0.00 | 0.00 | 18,250.00 | 18.0 |
| 806.000 | Accounting Services | 31,278.00 | 31,278.00 | 7,446.00 | 2,482.00 | 0.00 | 23,832.00 | 23.8 |
| 809.000 | Dues/Subscriptions | 5,500.00 | 5,500.00 | 3,057.23 | 1,057.23 | 0.00 | 2,442.77 | 55.6 |
| 841.000 | Travel/Education | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 936.000 | Equipment Purchase | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 981.000 | Bank Fees | 50.00 | 50.00 | 49.98 | 6.73 | 0.00 | 0.02 | 100.0 |
| Supervisor Department | | 85,519.00 | 85,519.00 | 18,210.68 | 5,950.14 | 0.00 | 67,308.32 | 21.3 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|--------------------------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 202 - Town Fund | | | | | | | | |
| Expenditures | | | | | | | | |
| Dept: 023 Community Purchased Services | | | | | | | | |
| 903.000 | Childcare Network of Evanston | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 905.000 | James B. Moran Center/Comm Def | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 906.000 | Housing Options | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 909.000 | Child Care Center of Evanston | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 910.000 | Connections For The Homeless | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 911.000 | Infant Welfare Soceity | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 912.000 | North Shore Senior Services | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 913.000 | Metropolitan Family Services | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 917.501 | Family Focus | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 917.502 | Legal Assistance Foundation | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 917.503 | YOU | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| 917.504 | Shore Community Services | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.0 |
| Community Purchased Services | | 60,000.00 | 60,000.00 | 0.00 | 0.00 | 0.00 | 60,000.00 | 0.0 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 202 - Town Fund | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 024 Community Actions Program | | | | | | | |
| 901.000 Community Action Program | 12,000.00 | 12,000.00 | 320.00 | 0.00 | 0.00 | 11,680.00 | 2.7 |
| 902.000 Veteran's Services | 650.00 | 650.00 | 632.62 | 0.00 | 0.00 | 17.38 | 97.3 |
| 916.000 Summer Youth Program | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 0.00 | 30,000.00 | 0.0 |
| Community Actions Program | 42,650.00 | 42,650.00 | 952.62 | 0.00 | 0.00 | 41,697.38 | 2.2 |

Evanston Township

| For the Period: 4/1/2011 to 6/30/2011 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|----------|-------------|----------|-------|
| Fund: 202 - Town Fund | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 025 Trustees | | | | | | | |
| 804.000 Legal Services | 5,000.00 | 5,000.00 | 2,075.00 | 0.00 | 0.00 | 2,925.00 | 41.5 |
| Trustees | 5,000.00 | 5,000.00 | 2,075.00 | 0.00 | 0.00 | 2,925.00 | 41.5 |

**EVANSTON TOWNSHIP
MEDICAL PAYMENT SYSTEMS REPORT**

**VENDOR SUMMARY REPORT
05/24/11**

MPS Outstanding Invoices - Service Number Summary
06/23/11

Page: 1

| Service Number | Description | Bill Amount | Pay Amount |
|-----------------------|---------------------------------|--------------------|-------------------|
| 101-016-721.000 | HOSPITAL INPATIENT | 386.50 | 218.35 |
| 101-016-723.000 | ALL OTHER PHYSICIANS | 136.00 | 28.35 |
| 101-016-724.000 | DRUGS | 4,334.94 | 2,637.03 |
| 101-016-725.000 | OTHER MEDICAL | 600.05 | 191.12 |
| 101-016-726.000 | GLASSES/EYE EXAM & TREATMENT | 259.00 | 201.00 |
| 101-016-727.000 | EMERGENCY ROOM PHYSICIANS | 319.00 | 44.00 |
| 101-016-728.000 | PSYCH OUTPATIENT/MENTAL ASSESS. | 95.00 | 22.45 |
| 101-016-731.000 | X-RAYS | 1,629.00 | 1,138.57 |
| | | <hr/> | <hr/> |
| | | 7,759.49 | 4,480.87 |
| | | <hr/> | <hr/> |

MPS Outstanding Invoices - Vendor Summary
06/23/11

| Vendor# | Vendor Name | Bill Amount | Pay Amount |
|----------------|-------------------------------------|--------------------|-------------------|
| 33 | Consultant Radiologists Of Evanston | 1,629.00 | 1,138.57 |
| 35 | Walgreen | 4,334.94 | 2,637.03 |
| 253 | Evanston Eyes | 259.00 | 201.00 |
| 679 | Resurrection Behavioral Health | 95.00 | 22.45 |
| 737 | NORTHSHORE UNIV HEALTH - FAC. ASSC. | 136.00 | 28.35 |
| 751 | NORTHSHORE UNIV HEALTHCARE | 319.00 | 44.00 |
| 766 | North Shore Pathology Consultants | 729.00 | 380.59 |
| 776 | Quest Diagnostic | 257.55 | 28.88 |
| | | <hr/> | <hr/> |
| | | 7,759.49 | 4,480.87 |
| | | <hr/> | <hr/> |

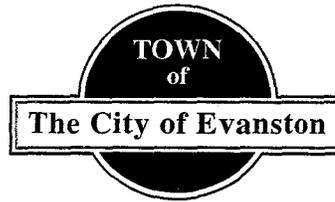
**EVANSTON TOWNSHIP
MEDICAL PAYMENT SYSTEMS REPORT**

**CLIENT SUMMARY REPORT
05/24/11**

MPS Outstanding Invoices - Client Summary
06/23/11

| Case# | Bill Amount | Pay Amount |
|--------------|--------------------|-------------------|
| 8200 | 95.00 | 22.45 |
| 10902 | 259.00 | 201.00 |
| 11221 | 638.00 | 626.81 |
| 11991 | 32.90 | 4.93 |
| 13541 | 18.48 | 13.28 |
| 13631 | 29.40 | 13.08 |
| 14167 | 302.93 | 84.51 |
| 14622 | 588.94 | 223.16 |
| 14911 | 1,376.93 | 837.21 |
| 15157 | 278.67 | 266.40 |
| 15642 | 565.33 | 279.03 |
| 15739 | 503.36 | 288.62 |
| 15811 | 2,615.55 | 1,548.04 |
| 15887 | 455.00 | 72.35 |
| | <u>7,759.49</u> | <u>4,480.87</u> |

Hon. Patricia A. Vance
Township Supervisor



Rosemary Jean-Paul
Executive Director

DATE: July 1, 2011
TO: Town Trustees
FROM: Patricia A. Vance, Township Supervisor
RE: Ward Serving Report For The EAS Program

Listed below please find the breakdown of wards in Evanston and the number of people/families serviced in each ward for the month of June 2011.

Emergency Assistance Ward Servicing Report

June 2011

| Ward # | Households Serviced | Household Breakdown | Total People Served |
|----------------|---------------------|---------------------------------------|---------------------|
| 5 | | 2 households of 1 1 household of 4 | |
| Ward 5 Totals: | 3 | | 6 |
| 8 | | 1 household of 1 1 household of 3 | |
| Ward 8 Totals: | 2 | | 4 |
| 9 | | 1 household of 4 | |
| Ward 9 Totals: | 1 | | 4 |
| TOTALS: | 6 | | 14 |

**Emergency Assistance Service
Outcome Service Report
June 2011**

| Date Voucher Was Issued | Voucher Number | Client Last Name | Client First Name | Address | Apt# | Ward | Type of Service | Date Check was Issued | Check Number | Amount Issued | Amount Spent | Vendor Name | Total Persons Assisted | |
|-------------------------|----------------|------------------|-------------------|------------------|------|------|-----------------|-----------------------|--------------|---------------|--------------|-------------------------------------|--|----|
| 05/16/2011 | | | | 1723 Emerson St. | 2 | 5 | Food | 06/23/2011 | | 110.00 | 110.00 | Albetson's Inc., Purch. Adv Card | 1 | |
| 02/22/2011 | | | | 1717 Simpson St. | | 5 | Food | 06/23/2011 | | 94.32 | 92.62 | Safeway Inc. | 1 | |
| 04/18/2011 | | | | 1921 Darrow St. | 1 | 5 | Utility | 06/17/2011 | | 445.92 | 445.92 | Nicor Gas | 4 | |
| | | | | 131 Ashland Ave. | | 8 | Food | 06/23/2011 | | 78.60 | 78.60 | Albetson's Inc., Purch. Adv Card | 1 | |
| | | | | 703 Case St. | | 8 | Utility | 06/09/2011 | | 500.00 | 500.00 | Nicor Gas | 3 | |
| | | | | 709 Seward St. | | 9 | Housing | 06/13/2011 | | 705.00 | 705.00 | Reba Fellowship DBA Reba Apartments | 4 | |
| Totals: | | | | | | | | | | 1,933.84 | 1,932.14 | | Total Unique Persons Assisted*: | 14 |

* (For this total an assisted person is only counted once regardless of how many types of assistance they received.)

EAS Paid Services Summary Report
June 2011

| Service # | Description | Bill Amount | Pay Amount |
|------------------|-----------------------|--------------------|-------------------|
| 101-017-760.000 | Housing Expense | 705.00 | 705.00 |
| 101-017-920.000 | Utility Expense | 945.92 | 945.92 |
| 101-017-761.000 | Food Expense | 282.92 | 281.22 |
| | Total Expenses | <u>1,933.84</u> | <u>1,932.14</u> |

EVANSTON TOWNSHIP
EMERGENCY ASSISTANCE PROGRAM REPORT

HOUSING SUMMARY REPORT

June 2011

Printed on 06/24/2011

EAS Paid Services - Housing Summary Report
June 2011

| <u># of Payments</u> | <u>Vendor Name</u> | <u>Bill Amount</u> | <u>Pay Amount</u> |
|----------------------|-------------------------------------|--------------------|-------------------|
| 1 | Reba Fellowship DBA Reba Apartments | 705.00 | 705.00 |
| | Total Rental Expense: | <u>705.00</u> | <u>705.00</u> |

EVANSTON TOWNSHIP
EMERGENCY ASSISTANCE PROGRAM REPORT

UTILITIES SUMMARY REPORT

June 2011

Printed on 06/24/2011

EAS Paid Services - Utilities Summary Report
June 2011

| # of Payments | Vendor Name | Bill Amount | Pay Amount |
|----------------------|---------------------------------|--------------------|-------------------|
| 2 | Nicor Gas | 945.92 | 945.92 |
| | Total Utilities Expense: | <u>945.92</u> | <u>945.92</u> |

EVANSTON TOWNSHIP
EMERGENCY ASSISTANCE PROGRAM REPORT

FOOD SUMMARY REPORT

June 2011

Printed on 06/24/2011

EAS Paid Services - Food Summary Report

June 2011

Page: 1

| <u># of Payments</u> | <u>Vendor Name</u> | <u>Bill Amount</u> | <u>Pay Amount</u> |
|----------------------------|------------------------|--------------------|-------------------|
| 1 | Dominick's Finer Foods | 94.32 | 92.62 |
| 2 | Jewel Food Store | 188.60 | 188.60 |
| Total Food Expense: | | <u>282.92</u> | <u>281.22</u> |

EVANSTON TOWNSHIP
EMERGENCY ASSISTANCE PROGRAM REPORT

PAID FOOD VOUCHER REPORT

June 2011

Printed on 06/24/2011

EAS Paid Food Vouchers
June 2011

| Voucher # | Client # | Vendor Name | Client Name | Issued Amount | Pay Amount |
|------------------|-----------------|------------------------|----------------------------|----------------------|-------------------|
| | | Dominick's Finer Foods | | 94.32 | 92.62 |
| | | Jewel Food Store | | 78.60 | 78.60 |
| | | Jewel Food Store | | 110.00 | 110.00 |
| | | | Total Food Expense: | 282.92 | <u>281.22</u> |

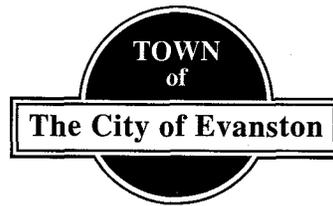
EVANSTON TOWNSHIP GENERAL ASSISTANCE

JUN '11 REPORT

GAAS CLIENT INFORMATION

| | APR '11 | MAY '11 | JUN '11 |
|------------------------------------|----------------|----------------|----------------|
| I. ACTIVE CASES: | 102 | 100 | 98 |
| (Clients 18-25 years of age) | 6 | 4 | 4 |
| A. New Clients | 5 | 5 | 1 |
| B. Returning Clients | 4 | 2 | 1 |
| C. Other Active Clients | 93 | 93 | 96 |
| II. CLIENTS TERMINATED: | | | |
| A. Disabled (SSI) | 1 | 0 | 0 |
| B. Employment | 2 | 2 | 1 |
| C. Client Suspended: | | | |
| 30 days | 0 | 1 | 1 |
| 60 days | 0 | 0 | 0 |
| 90 days | 0 | 4 | 3 |
| Total: | 2 | 5 | 4 |
| D. Eligible for Cont. UCB benefits | 0 | 0 | 0 |
| III. APPLICANTS REJECTED | 13 | 11 | 10 |
| IV. PENDING CERTIFICATION | 19 | 15 | 15 |

Hon. Patricia A. Vance
Township Supervisor



Rosemary Jean-Paul
Executive Director

DATE: July 1, 2011

TO: Town Trustees

FROM: Patricia A. Vance, Township Supervisor

RE: Copy of Monthly Bill – GA Office Depot Bill

Attached, for your review, please find a copy of an Office Depot Bill for the General Assistance Office per your request.

Office DEPOT

ACCOUNT SUMMARY

| | | | | | |
|------------------------|--------------|----------------------------|-----------|---|-----------|
| Previous Balance | \$ 469.88 | Closing Date | 05/18/11 | TOWN OF CITY EVANSTO CO VALERIE WIDEMAN 1910 MAIN ST EVANSTON, IL 60202-1516 | |
| Payments | -\$ 469.88 | Next Closing Date | 06/17/11 | | |
| Credits | -\$ 144.99 | Payment Due Date | 06/12/11 | | |
| Purchases | +\$ 1,038.79 | | | | |
| Debits | +\$ 0.00 | Current Due | \$ 38.00 | Credit Line | \$ 10,000 |
| FINANCE CHARGES | +\$ 0.00 | Past Due Amount | +\$ 0.00 | Credit Available | \$ 9,106 |
| Late Fees | +\$ 0.00 | Minimum Payment Due | =\$ 38.00 | | |
| New Balance | =\$ 893.80 | | | | |

View, Manage and Pay online @ <http://www.officedepot.accountonline.com>

CURRENT ACTIVITY

| Transaction Date | Location/Description | Amount |
|------------------|-----------------------------|---------|
| APR 18 | PO 00000000 000561363743 IL | 307.84 |
| APR 21 | PO 00000000 000561896438 IL | 585.96 |
| APR 25 | PO 00000000 000562104895 IL | 144.99 |
| APR 27 | PO 00000000 00056210 CREDIT | 144.99- |

PAYMENTS, CREDITS, FEES, and ADJUSTMENTS
MAY 2 PAYMENT - REF # P9194003V09M19W9E 469.88-

This account is subject to the Alternate Balance Subject to Finance Charge Calculation Method. See back for details.

RECEIVED
MAY 31 2011

FINANCE CHARGE SUMMARY

| | Current Billing Period | | | | Previous Billing Period | | | |
|-----------------------------|-----------------------------------|---------------------|------------------------|------------------------|-----------------------------------|---------------------|------------------------|------------------------|
| | Balance Subject to Finance Charge | Daily Periodic Rate | Days in Billing Period | ANNUAL PERCENTAGE RATE | Balance Subject to Finance Charge | Daily Periodic Rate | Days in Billing Period | ANNUAL PERCENTAGE RATE |
| REGULAR REVOLVE CREDIT PLAN | 0.00 | .06572 | 31 | 23.99 | 0.00 | .06572 | 30 | 23.99 |

E.T.G.A. GENERAL ASSISTANCE

This Account issued by Citibank (South Dakota), N.A. CUSTOMER SERVICE 1-800-729-7744 FAX NUMBER 1-801-779-7425

Make checks payable to: OFFICE DEPOT CREDIT PLAN Payment must be received by 5:00 p.m. local time on Payment Due Date.

| Payment Due Date | New Balance | Minimum Payment Due | Amount of Enclosed Payment |
|------------------|-------------|---------------------|----------------------------|
| 06/12/11 | \$ 893.80 | \$ 38.00 | \$ 893.80 |

FOR PROPER CREDIT, PLEASE WRITE

ON CHECK AND ENCLOSE WITH THIS STUB.

Mail Payments to:

Make Address Changes Below

Dept. 56 - 5690030123
OFFICE DEPOT CREDIT PLAN
PO BOX 689020
DES MOINES IA 50368-9020

TOWN OF CITY EVANSTO CO
VALERIE WIDEMAN
1910 MAIN ST
EVANSTON, IL 60202-1516

0010743
7B
XOCR



Remit To:
 OFFICE DEPOT CREDIT PLAN
 DEPT.56 - 5690030123
 PO BOX 689020
 DES MOINES IA 50368-9020

Bill To:
 ACCOUNT:
 TOWN OF CITY EVANSTO CO
 1910 MAIN ST

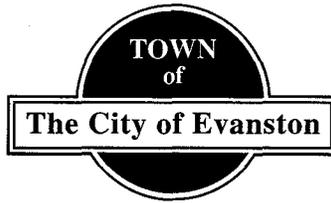


Payment Due Date: 06/12/11

Please make checks payable to OFFICE DEPOT CREDIT PLAN

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------------|--------|--------|--------|--------------------------|------|-------|--------|-----------------------------|------|-------|-------|----------------------------|------|-------|-------|--------------------------------|------|------|--------|---|--------------------------------|------|--------|--------|----------|--|------|----------|-----|--|------|-------|----------|--|--------|---|--------------------------------|------|--------|--------|--------------------------------|------|--------|--------|--------------------------------|------|--------|--------|----------|--|--|--------|-----|--|--|------|----------|--|--|------|-------|--|--|--------|
| <p>SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202</p> <p>SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202</p> <p>Ship To: AMOUNT DUE: 307.84 Store: 156111105 INVOICE DATE: 04/18 /11</p> <table border="0"> <tr> <td>INK,HP 920XL,BLACK 715460</td> <td>4 EA</td> <td>31.99</td> <td>127.96</td> </tr> <tr> <td>INK,HP 920XL,CYAN 715495</td> <td>4 EA</td> <td>14.99</td> <td>59.96</td> </tr> <tr> <td>INK,HP 920XL,MAGENTA 715525</td> <td>4 EA</td> <td>14.99</td> <td>59.96</td> </tr> <tr> <td>INK,HP 920XL,YELLOW 715535</td> <td>4 EA</td> <td>14.99</td> <td>59.96</td> </tr> <tr> <td>MP4 PLAYER WITH DIGITAL 918267</td> <td>1 EA</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td colspan="3">SUBTOTAL</td> <td>307.84</td> </tr> <tr> <td colspan="3">TAX</td> <td>0.00</td> </tr> <tr> <td colspan="3">SHIPPING</td> <td>0.00</td> </tr> <tr> <td colspan="3">TOTAL</td> <td>307.84</td> </tr> </table> | INK,HP 920XL,BLACK 715460 | 4 EA | 31.99 | 127.96 | INK,HP 920XL,CYAN 715495 | 4 EA | 14.99 | 59.96 | INK,HP 920XL,MAGENTA 715525 | 4 EA | 14.99 | 59.96 | INK,HP 920XL,YELLOW 715535 | 4 EA | 14.99 | 59.96 | MP4 PLAYER WITH DIGITAL 918267 | 1 EA | 0.00 | 0.00 | SUBTOTAL | | | 307.84 | TAX | | | 0.00 | SHIPPING | | | 0.00 | TOTAL | | | 307.84 | <p>SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202</p> <p>SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202</p> <p>Ship To: AMOUNT DUE: 585.96 Store: 156111105 INVOICE DATE: 04/21 /11</p> <table border="0"> <tr> <td>TONER,Q2671A,HP,F/CLJ35 197110</td> <td>1 EA</td> <td>144.99</td> <td>144.99</td> </tr> <tr> <td>CARTRIDGE,HP Q6472A,LSR 940648</td> <td>1 EA</td> <td>144.99</td> <td>144.99</td> </tr> <tr> <td>CARTRIDGE,LASERJET,Q647 977952</td> <td>2 EA</td> <td>147.99</td> <td>295.98</td> </tr> <tr> <td colspan="3">SUBTOTAL</td> <td>585.96</td> </tr> <tr> <td colspan="3">TAX</td> <td>0.00</td> </tr> <tr> <td colspan="3">SHIPPING</td> <td>0.00</td> </tr> <tr> <td colspan="3">TOTAL</td> <td>585.96</td> </tr> </table> | TONER,Q2671A,HP,F/CLJ35 197110 | 1 EA | 144.99 | 144.99 | CARTRIDGE,HP Q6472A,LSR 940648 | 1 EA | 144.99 | 144.99 | CARTRIDGE,LASERJET,Q647 977952 | 2 EA | 147.99 | 295.98 | SUBTOTAL | | | 585.96 | TAX | | | 0.00 | SHIPPING | | | 0.00 | TOTAL | | | 585.96 |
| INK,HP 920XL,BLACK 715460 | 4 EA | 31.99 | 127.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INK,HP 920XL,CYAN 715495 | 4 EA | 14.99 | 59.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| INK,HP 920XL,MAGENTA 715525 | 4 EA | 14.99 | 59.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| MP4 PLAYER WITH DIGITAL 918267 | 1 EA | 0.00 | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBTOTAL | | | 307.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAX | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SHIPPING | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | 307.84 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TONER,Q2671A,HP,F/CLJ35 197110 | 1 EA | 144.99 | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CARTRIDGE,HP Q6472A,LSR 940648 | 1 EA | 144.99 | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CARTRIDGE,LASERJET,Q647 977952 | 2 EA | 147.99 | 295.98 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBTOTAL | | | 585.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAX | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SHIPPING | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | 585.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| CARTRIDGE,HP Q6471A,LSR 940584 | 1 EA | 144.99 | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBTOTAL | | | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAX | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SHIPPING | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TONER,Q2671A,HP,F/CLJ35 197110 | 1 EA | 144.99 | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBTOTAL | | | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TAX | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SHIPPING | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | | | 144.99 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Hon. Patricia A. Vance
Township Supervisor



Rosemary Jean-Paul
Executive Director

DATE: July 1, 2011
TO: Town Trustees
FROM: Patricia A. Vance, Township Supervisor
RE: Copy of Monthly Bills

Attached please find a copy of the Assessor's Office Depot bill per your request.

REMIT TO:
OFFICE DEPOT CREDIT PLAN
DEPT.56 - 5610054260
PO BOX 689020
DES MOINES IA 50368-9020

ACCOUNT:
TOWNSHIP ASSESSORS OFFC
846 DODGE AVE

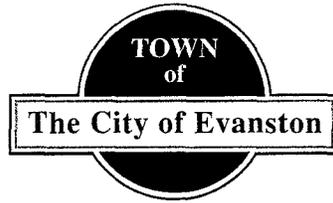
Office DEPOT

Payment Due Date: 07/02/11

Please make checks payable to OFFICE DEPOT CREDIT PLAN

| | | | |
|--|-------------|-------------------------|--------|
| SHIP TO: | | INVOICE: | |
| 000510:EVANSTON IL 2722 GREEN BAY RD EVANSTON IL 60201 | | 11051800305930 | |
| Store: 156110510 | | AMOUNT DUE: 246.34 | |
| | | INVOICE DATE: 05/18 /11 | |
| CORD, HANDSET, RTRCTBL, 16 672852 | 1 EA 16.99 | 16.99 | |
| HANDSET, CRDLS, 2-LINE, DE 864825 | 1 EA 79.99 | 79.99 | |
| TONER, CANON 118, BLACK 574974 | 1 EA 127.99 | 127.99 | |
| | SUBTOTAL | | 224.97 |
| | TAX | | 21.37 |
| | SHIPPING | | 0.00 |
| | TOTAL | | 246.34 |

Hon. Patricia A. Vance
Township Supervisor



Rosemary Jean-Paul
Executive Director

DATE: July 1, 2011
TO: Town Trustees
FROM: Patricia A. Vance, Township Supervisor
RE: Copy of Monthly Bills – 2nd GA Office Depot Bill

Attached, for your review, please find a copy of an Office Depot Bill for the General Assistance Office per your request.

ACCOUNT SUMMARY 6011 5656 9003 0123

| | | | | | |
|------------------------|--------------|----------------------------|------------|---|-----------|
| Previous Balance | \$ 893.80 | Closing Date | 06/17/11 | TOWN OF CITY EVANSTO CO VALERIE WIDEMAN 1910 MAIN ST EVANSTON, IL 60202-1516 | |
| Payments | -\$ 0.00 | Next Closing Date | 07/18/11 | | |
| Credits | -\$ 0.00 | Payment Due Date | 07/12/11 | | |
| Purchases | +\$ 244.57 | | | | |
| Debits | +\$ 0.00 | Current Due | \$ 92.00 | Credit Line | \$ 10,000 |
| FINANCE CHARGES | +\$ 17.94 | Past Due Amount | +\$ 38.00 | Credit Available | \$ 8,804 |
| Late Fees | +\$ 39.00 | Minimum Payment Due | =\$ 130.00 | | |
| New Balance | =\$ 1,195.31 | | | | |

View, Manage and Pay online @ <http://www.officedepot.accountonline.com>

CURRENT ACTIVITY

| Transaction Date | Location/Description | Amount |
|--|---|--------|
| MAY 27 | PO 00000000 000566099604 IL To avoid finance charges, please pay in full by 11/29/11 | 224.88 |
| MAY 27 | PO 00000000 000566099605 OH To avoid finance charges, please pay in full by 11/29/11 | 19.69 |
| PAYMENTS, CREDITS, FEES, and ADJUSTMENTS | | |
| JUN 12 | LATE FEE | 39.00 |
| JUN 17 | *FINANCE CHARGE* | 17.94 |

RECEIVED

JUN 23 2011

FINANCE CHARGE SUMMARY

E.T.G.A.
GENERAL ASSISTANCE

| | Current Billing Period | | | | Previous Billing Period | | | |
|-----------------------------|-----------------------------------|---------------------|------------------------|------------------------|-----------------------------------|---------------------|------------------------|------------------------|
| | Balance Subject to Finance Charge | Daily Periodic Rate | Days in Billing Period | ANNUAL PERCENTAGE RATE | Balance Subject to Finance Charge | Daily Periodic Rate | Days in Billing Period | ANNUAL PERCENTAGE RATE |
| REGULAR REVOLVE CREDIT PLAN | 910.17 | .06572 | 30 | 23.99 | 0.00 | .06572 | 31 | 23.99 |
| NO INT FOR 6MOS-PMT REQ | 0.00 | .06572 | 30 | 23.99 | 0.00 | .00000 | 31 | 0.00 |

SPECIAL PROMOTIONS

| | Plan Start Date | Plan Expiration Date | Previous Balance | Total Plan Debits | Billed FINANCE CHARGES | Payments & Credits | Plan Balance | Minimum Monthly Payment | Accrued FINANCE CHARGES |
|-------------------------|-----------------|----------------------|------------------|-------------------|------------------------|--------------------|--------------|-------------------------|-------------------------|
| NO INT FOR 6MOS-PMT REQ | 05/27/11 | 11/29/11 | 0.00 | 244.57 | 0.00 | 0.00 | 244.57 | 25.00 | 3.56 |

This Account Issued by Citibank (South Dakota), N.A. CUSTOMER SERVICE 1-800-729-7744 FAX NUMBER 1-801-779-7425

Make checks payable to: OFFICE DEPOT CREDIT PLAN Payment must be received by 5:00 p.m. local time on Payment Due Date.

| Payment Due Date | New Balance | Minimum Payment Due | Amount of Enclosed Payment |
|------------------|-------------|---------------------|----------------------------|
| 07/12/11 | \$ 1,195.31 | \$ 130.00 | \$ 301.51 |

FOR PROPER CREDIT, PLEASE WRITE 6011 5656 9003 0123 ON CHECK AND ENCLOSE WITH THIS STUB.

Mail Payments to:

Make Address Changes Below

Dept. 56 - 5690030123
OFFICE DEPOT CREDIT PLAN
PO BOX 689020
DES MOINES IA 50368-9020

TOWN OF CITY EVANSTO CO
VALERIE WIDEMAN
1910 MAIN ST
EVANSTON, IL 60202-1516

0010718
B
XOCR



OFFICE DEPOT CREDIT PLAN
 DEPT.56 - 5690030123
 PO BOX 689020
 DES MOINES IA 50368-9020

ACCOUNT: 6011565690030123
 TOWN OF CITY EVANSTO CO
 1910 MAIN ST



Payment Due Date: 07/12/11

Please make checks payable to OFFICE DEPOT CREDIT PLAN

| | | | |
|---|------|--------------------------|-------|
| SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202 | | INVOICE: 566099604001 | |
| Ship To: | | AMOUNT DUE: 224.88 | |
| Store: 156111105 | | INVOICE DATE: 05/27 /11 | |
| POUCH,LAMINATING,LETTER 535704 | 1 PK | 25.99 | 25.99 |
| INK,HP 920XL,BLACK 715460 | 2 EA | 31.99 | 63.98 |
| INK,HP 920XL,CYAN 715495 | 3 EA | 14.99 | 44.97 |
| INK,HP 920XL,MAGENTA 715525 | 2 EA | 14.99 | 29.98 |
| INK,HP 920XL,YELLOW 715535 | 4 EA | 14.99 | 59.96 |
| CAMERA,DIGITAL,VIDEO,WH 148506 | 1 EA | 0.00 | 0.00 |
| COOLER,ROLLING,30 CAN 212478 | 1 EA | 24.99 | 24.99 |
| DISCOUNT 000000 | 1 EA | 24.99 | 24.99 |
| | | SUBTOTAL 274.86 | |
| | | TAX 0.00 | |
| | | SHIPPING 0.00 | |
| | | TOTAL 224.88 | |

| | | | |
|---|------|--------------------------|-------|
| SHIP TO: EVANSTON TOWNSHIP EVANSTON TOWNSHIP 1910 MAIN ST EVANSTON IL 60202 | | INVOICE: 566099605001 | |
| Ship To: | | AMOUNT DUE: 19.69 | |
| Store: 156111170 | | INVOICE DATE: 05/27 /11 | |
| CARD,BUSINESS,CE,IJ,GLS 230283 | 1 PK | 19.69 | 19.69 |
| | | SUBTOTAL 19.69 | |
| | | TAX 0.00 | |
| | | SHIPPING 0.00 | |
| | | TOTAL 19.69 | |

RECEIVED

JUN 23 2011

E.T.G.A.
 GENERAL ASSISTANCE

Office DEPOT®

CURRENT ACTIVITY

| Transaction Date | Location/Description | Amount |
|------------------|----------------------|--------|
|------------------|----------------------|--------|

Did you overlook your payment to us? If so, please send the amount due today. If payment is in the mail thank you!

This account is subject to the Alternate Balance Subject to Finance Charge Calculation Method. See back for details.

Don't lose your charging privileges. Your account is currently past due and unless we hear from you, your charge privileges may be suspended. We want to help you avoid this. We have a number of solutions to help you, but we must hear from you. Call us today at 1-877-740-2971.

RECEIVED

JUN 23 2011

E.T.G.A.
GENERAL ASSISTANCE



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Evanston Great Merchants Grant
Program to the Central Street Business Association

Date: June 28, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for a Great Merchants Grant of \$5,000 to the Central Street Business Association (CSBA) for projects proposed in the attached application. This recommendation is conditional upon submittal of three bids by CSBA for the proposed projects.

Funding Source:

Staff proposes using funds from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account; to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

Central Street Business Association (CSBA) requested funds for two projects: website redesign and redesign and printing of the CSBA brochures. Both projects are intended to better showcase the Central Street businesses and events and activities hosted by the business district. The brochure redesign will also reflect additional business memberships. The proposed projects fall under the eligible activity of marketing and campaigns as outlined in the application guidelines.

Although the application was found to be incomplete due to the fact that CSBA did not seek multiple bids for proposed work, Staff recommends that the grant award be approved, conditioned upon submittal of the three bids by CSBA for all proposed projects. The submitted application and supporting documentation is attached immediately following this memorandum.

Legislative History:

City Council approved the Great Merchant Grant Program at its May 9, 2011 meeting. The Economic Development Committee recommended approval of this item for the CSBA, conditional upon receipt of three bids for all proposed projects, to City Council at its June 22, 2011 meeting.

Attachments:

- Application
- Membership List



Application for Evanston's Great Merchants Grant

Applicant Information

Name of Business Association: Central Street Business Association

Name of Point of Contact: Todd Ruppenthal, President

Address: 2601 Prairie Avenue, Evanston, IL 60201

Phone : 847-425-3535 or 847-425-1100

Email: todd@happyhuskybakery.com

Business District

How many businesses are located in your business district:

Non-Association businesses:

Members:

Describe the geographic area that your business district serves:

The general geographic area of Central Street between Ridge and Gross Point Road

Does your group collect association dues for memberships?

Y

N

What is the amount collected annually from members? \$6,500.00

Please list other ways that businesses may attain membership (i.e. in-kind services for membership):

At this point we have not had a request for alternate forms of seeking membership. But would entertain the request should it come to our attention.

Attachment A: Attach a current list of your members.

How much money is your group requesting from the City of Evanston for the remaining fiscal year (through December 31, 2011)? \$5,000.00

| Please provide a description of proposed programs, projects, and activities for your association. | Amount Requested | Is this vendor located in Evanston? | Is this a "bulk" purchase with another association? |
|---|------------------|-------------------------------------|---|
| Redesign of Central Street Business Association Website | \$2,000.00 | Yes | No |
| Redesign of Central Street Brochure to accommodate change in membership. | \$400.00 | No | No |
| Reprinting of Central Street Brochure (7,000 Brochures) | \$2,600.00 | No | No |
| | | | |
| | | | |

If you are "bulk" purchasing anything with another business association, please complete the table below:

| Name of "bulk" items/projects/programs/activities | Which organization/individual will be taking the lead on this activity? |
|---|---|
| | |
| | |
| | |
| | |
| | |

If you checked "No" for vendor location in Evanston, please provide an explanation as to why you are not proposing to use an Evanston vendor.

In respect to the printing of the Central Street Brochure, we did obtain bids from Evanston printers and they either did not have the capability to do the printing requested or their price was in excess of 25% higher than the printer that we decided to use. In respect to the Design work, Ms. McKinnon is a contact of a business association member and was able to do the work for 50% less than other quotes.

Attachment B: Include any additional description or materials for how funds will be utilized.

Past Neighborhood Business District Funding Awards

Please list sources of revenue for your association in the previous years.

| Year | Revenue from Dues | Description of Revenue from other sources | Amount of Revenue from other sources |
|------|-------------------|---|--------------------------------------|
| 2010 | \$6,300.00 | City Grant for Public Relations effort and Advertising of Central Street Business Assoc. Events and Sidewalk Sale & 4th of July Parade Sign Fees. | \$12,850.00 |
| 2009 | \$6,200.00 | City Grant for printing and distribution of Central Street Business Brochure and Sidewalk Sale Fees. | \$9,800.00 |
| 2008 | \$6,500.00 | City Grant for Streetscape Banners on Central Street & Green Bay Road and Sidewalk Sale Fees. | \$11,200.00 |

If funds were awarded in 2010, were all funds spent? Y N

If not, why were all funds not expended?

Provide a summary of how funds were used in the past fiscal year and direct measurable impacts these funds had on business district activities.

The past fiscal year's grant was used for a Public Relations effort as well as local & outreach advertising of Central Street Business Association (CSBA) Events. A poll of businesses who were involved in all CSBA events showed that overall business in this cross-section of businesses for Sidewalk Sale was up an average of 18.2%, Fall Retail Therapy up an average of 9.0%, and Holiday Open House was up 11.6% We also had businesses that mentioned that they had out of area customers who mentioned the ABC 7 and NBC 5 spots that accompanied each of these events.

Public Benefits

Will the programs or projects proposed this year help retain/expand existing Evanston businesses?

Y N

If yes, please specify which program/project and describe how it will help retain/expand existing businesses:

The redesign of the Central Street Business Association website will be a central location for information on the businesses located along Central Street as well as the Events that are sponsored by the Central Street Business Association. This allows people within and outside Evanston to obtain information that helps them make their decision to use a business on Central Street whether that be a professional services business, restaurant, or retail business. This cornerstone of business information creates stability within the business district so that business may maintain their business in this location and it also makes the business district attractive to businesses who may want to relocate to Central Street. The Central Street Business brochure acts in much the same way.

Will the programs or projects proposed this year include any attraction efforts to bring new businesses to your district?

Y N

If yes, please specify which program/project and describe how it will help to attract businesses:

When new businesses see that a business district is organized and has its base promotional collateral (website & business brochure) in place, they may feel more confident in the stability of Central Street and this is definitely attractive to new businesses looking for a location. This also creates the impression of a vibrant, welcoming business district to our customers.

Describe project program outcomes not otherwise described above. Specifically, applicants should identify the desired outcome associated with funding.

The redesign of the base promotional pieces like the CSBA website and Business Brochure also provides incentive to businesses to join the business association that have not been a member previously and in so doing increases the finances available to pursue more events and promotions

Describe deliverable and/or proposed criteria for monitoring outcomes to track the relative success of the program (i.e. measurable increases in sales, total number of visitors to the district, etc.)

The redesigned Central Street Business Association Website will include Metrics that will track those who visit the site and if directed from another site where the web traffic is coming. The easy quantitative monitoring for the brochure is in how many are given out or utilized much as a newspaper or magazine monitors its distribution.

If you have any questions regarding this application, please contact the Division of Economic Development at (847) 448-8100 or economicdevelopment@cityofevanston.org.

Submit by Email

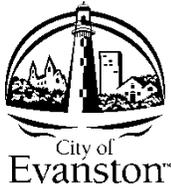
Print Form

**Central Street Business Association
Membership List**

| Business | Contact | Address |
|---|--|-----------------------------|
| Allegro Dance Boutique | Victoria Lyman | 2114 Central Street, Apt. A |
| Apelian Carpets | George Apelian | 2900 Central Street |
| Baird & Warner Real Estate | | 2926 Central Street |
| Bluestone | John Enright | 1932 Central Street |
| Chalk Boutique | Carrie Kane | 2611 Prairie Avenue |
| Chester & Chester | Barbara Button and Mary Beth Shoemaker | 2004 Central Street |
| Christian Science Reading Room | | 1936 Central Street |
| Coiffeur Copenhagen | Charles | 2018 Central Street |
| Coldwell Banker | Cornelia Steffes | 2929 Central Street |
| Dame Couture | Holly Greenhagen | 1804 Central Street |
| Dancing Bear | | 1922 Central Street |
| Daniel K. Marinic Dental | John Costantini | 2611 Broadway Avenue |
| Dr. J. Nykaza DDS | | 2200 Central Street |
| Dr. Sharon Durfee | Sharon Durfee | 3000 Central Street |
| Duxler Tire | Brian Moak and Julie Yusim | 2620 Greenbay Road |
| Edward Jones Investment | Bradley Verber | 2740 Central Street |
| Etienne Design Center | | 1937 Central Street |
| Evanston Dental Spa | Hanna | 2805 Central Street |
| Evanston Public Library - North Branch | | 2026 Central Street |
| Evanston School of Ballet | | 1933 Central Street |
| First Bank & Trust - Central Street | Shirley Calder and Luis Viscarra | 2925 Central Street |
| Flader Plumbing and Heating Co. | | 3004 Central Street |
| FoodStuffs | Alissa | 2106 Central Street |
| G.A. Tremain & Co. | Martin A. Katz | 1911 Central Street |
| Gavin Boutique | Lauren Runzel | 1939 Central Street |
| George Ritzlin Antique Maps & Prints | George & Mary Ritzlin | 1937 Central Street |
| Great Harvest Bread Co. | | 2126 Central Street |
| Greenbay Trail Dentistry | | 2632 Greenbay Road |
| Hands on Therapy | | 1909 Central Street |
| Happy Husky Bakery | Todd Ruppenthal | 2601 Prairie Avenue |
| Harolds True Value | Dan Cawley | 2912 Central Street |
| Heaven Meets Earth Yoga | Lisa | 2746 Central Street |
| Illinois Allergy and Asthma Specialists | Vivian Chou | |
| Jacky's on Prairie | | 2454 Prairie Avenue |
| Jenny Nails | | 1919 Central Street |
| Karlson Kitchens | Dave Karlson | 1815 Central Street |
| Koenig & Strey Real Living | | 2110 Central Street |
| Lets Tailgate, Inc | | 1807 Central Street |

**Central Street Business Association
Membership List**

| | | |
|---|--|-------------------------|
| Linz & Vail Coffee | Susan Dejanovic | 2012 Central Street |
| Lois & Company | Lois Combs | 2914 Central Street |
| Maya Papaya & Tony Macarony | Simone Oettinger | 1917 Central Street |
| Mayday Auto Service | | 1825 Central Street |
| MilleFiori | Tracy Rosenquist & Charlie Mullenix | 1943 Central Street |
| Mitchell Museum of the American Indian | | 3001 Central Street |
| Montoya Fiber Studio | Cathy Montoya | 2566 Prairie Avenue |
| Morgante-Wilson Architects | Jennifer Rosen | 2834 Central Street |
| North Shore Eye Center, Inc. | Jesse Melchor | 2914 Central Street |
| Notice Boutique | | |
| Paper Source | Courtney Market | 2100 Central Street |
| Perennials | Patty O'Neil | 2022 Central Street |
| Pinto Thai Kitchen | | 1931 Central Street |
| Prairie Joe's Diner | Ayden & Diane Dincer | 1921 Central Street |
| R.C. Danon Gallery, Inc | Robert Danon | 1814 Central Street |
| Roman Insurance Agency, Inc. | John Roman | 1800 Central Street |
| Schermerhorn & Co. | Jim Schermerhorn | 2737 Central Street |
| SPEX | Peggy Kick | 2000 Central Street |
| Swantiques at East of the Tracks | | 1810 Central Street |
| Symphony Café | Emily Fioramonti | 1945 Central Street |
| Tag's Bakery | Gretchen Vetter | 2010 Central Street |
| The Spice House | Tom & Patty Erd and Alex Wilkins | 1941 Central Street |
| The UPS Store - Central Street | Cathie Barnett | 2906 Central Street |
| Treat Nail Lounge | | 2118 Central Street |
| Trio Salon | Jada | 1913 Central Street |
| Urban Totem Antiques | Pam Matiosian | 1937 Central Street |
| Walsh Natural Health | Lynn Bednar and Collin Woitennek | 2116 1/2 Central Street |
| Weichert Realtors | Julie Goncoe | 2006 Central Street |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Evanston Great Merchants Grant
Program to the Chicago-Dempster Business Association

Date: June 28, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for a Great Merchants Grant of \$5,000 to the Chicago-Dempster Merchant Association (CDMA) for the project proposed in the attached application. This recommendation is conditional upon submittal of three bids by CDMA for the brochure development and lighting installation.

Funding Source:

Staff proposes using funds from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account; to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

The CDMA requested funding for the following activities: 1) Advertising support for the Evanston Sidewalk Sale (July 22 – 24); 2) Cooperative advertising with other districts and Chicago North Shore Convention and Visitors Bureau (CNSCVB); 3) Support for business district brochure development and printing; 4) Installation of lighting and snowflake decorations. These projects fall under the categories of marketing strategies and campaigns, and improved lighting, both eligible activities as outlined in the application guidelines.

Although the application was found to be incomplete due to the fact that CDMA did not provide multiple bids for the two of the proposed projects, Staff recommends that the grant award be approved, conditional on submittal of three bids by CDMA for the

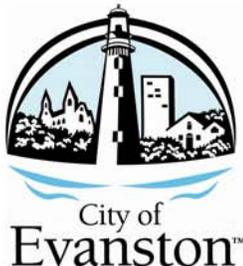
brochure development and lighting installation projects. The submitted application and supporting documentation are attached immediately following this memorandum.

Legislative History:

The Great Merchant Grant Program was approved by City Council at its May 9, 2011 meeting. The Economic Development Committee recommended approval of this item, conditional upon receipt of three bids for the brochure development and lighting, to City Council at its June 22, 2011 meeting.

Attachments:

- Application
- Membership List



Application for Evanston's Great Merchants Grant

Applicant Information

Name of Business Association: Chicago-Dempster Merchants Association

Name of Point of Contact: Paul Giddings

Address: 1310 1/2 Chicago Avenue, Unit A, Evanston, IL 60201

Phone: 847-328-9000

Email: folkworks@aol.com

Business District

How many businesses are located in your business district:

Non-Association businesses:

Members:

Describe the geographic area that your business district serves:

Chicago Avenue: Greenwood south to Greenleaf
Dempster Street: Alley between Chicago and Hinman west to Elmwood

Does your group collect association dues for memberships? Y N

What is the amount collected annually from members? \$100.00

Please list other ways that businesses may attain membership (i.e. in-kind services for membership):

4 businesses are members through in-kind support (Jewel, Whole Foods, Copy Room & Starbucks)

Attachment A: Attach a current list of your members.

How much money is your group requesting from the City of Evanston for the remaining fiscal year (through December 31, 2011)?

\$5,000.00

| Please provide a description of proposed programs, projects, and activities for your association. | Amount Requested | Is this vendor located in Evanston? | Is this a "bulk" purchase with another association? |
|--|------------------|-------------------------------------|---|
| Joint (with Downtown Evanston) promotion of the Annual Super Summer Sidewalk Sale | \$1,000.00 | Yes | Yes |
| Cooperative advertising with other districts and CNSCVB as discussed at meeting on May 18 | \$1,000.00 | | Yes |
| Reproduce neighborhood brochure - unable to do so in 2010 due to website update | \$750.00 | Yes | No |
| Holiday decoration program includes lighting at least six trees, installing snowflakes (8) owned by association, and smaller ambiance items TBD. | \$2,250.00 | | |
| | | | |

If you are "bulk" purchasing anything with another business association, please complete the table below:

| Name of "bulk" items/projects/programs/activities | Which organization/individual will be taking the lead on this activity? |
|---|---|
| Joint promotion of the Summer Sidewalk Sale | Downtown Evanston |
| Co-op advertising with other districts and CNSCVB | TBD as program evolves |
| | |
| | |
| | |

If you checked "No" for vendor location in Evanston, please provide an explanation as to why you are not proposing to use an Evanston vendor.

Attachment B: Include any additional description or materials for how funds will be utilized.

Past Neighborhood Business District Funding Awards

Please list sources of revenue for your association in the previous years.

| Year | Revenue from Dues | Description of Revenue from other sources | Amount of Revenue from other sources |
|------|-------------------|---|--------------------------------------|
| 2010 | \$2,800.00 | \$9000.00 from city program | \$0.00 |
| 2009 | \$2,400.00 | Staff response: No answer provided. | \$0.00 |
| 2008 | \$2,600.00 | Staff response: No answer provided. | \$0.00 |

If funds were awarded in 2010, were all funds spent? Y N

If not, why were all funds not expended?

Provide a summary of how funds were used in the past fiscal year and direct measurable impacts these funds had on business district activities.

\$3000 - website reconstruction and maintenance
 \$2000 - co-promotion of Sidewalk Sale with Downtown Evanston
 \$3000 - flower pots maintained in 2010/2011
 \$950 - holiday decoration program (2010)

Public Benefits

Will the programs or projects proposed this year help retain/expand existing Evanston businesses? Y N

If yes, please specify which program/project and describe how it will help retain/expand existing businesses:

Most items are designed to market the area or to provide ambiance items (flowers, decoration) which contribute to area vitality, thus businesses will thrive, stay, and/or seek to locate here.

Will the programs or projects proposed this year include any attraction efforts to bring new businesses to your district? Y N

If yes, please specify which program/project and describe how it will help to attract businesses:

Staff response: No answer provided.

Describe project program outcomes not otherwise described above. Specifically, applicants should identify the desired outcome associated with funding.

Our goal is a healthy, stable business environment that contributes to overall Evanston success with tax dollars and attitude.

Describe deliverable and/or proposed criteria for monitoring outcomes to track the relative success of the program (i.e. measurable increases in sales, total number of visitors to the district, etc.)

The requested data is very hard to obtain. If the area looks vital and business owners seem happy, we are successful!

If you have any questions regarding this application, please contact the Division of Economic Development at (847) 448-8100 or economicdevelopment@cityofevanston.org.

Submit by Email

Print Form

Chicago-Dempster Merchants Association Membership List

| Business | Address |
|---|-------------------------|
| 2nd Hand Tunes | 800 Dempster Street |
| Another Time, Another Place Antiques | 1243 Chicago Avenue |
| Back to Basics Chiropractic Health Center | 1318 Chicago Avenue |
| Bagel Art | 615 Dempster Street |
| Bank of America | 1336 Chicago Avenue |
| Blind Faith Café | 525 Dempster Street |
| Catalpa Gallery | 1231 Chicago Avenue |
| Christopher Duquet Fine Jewelry | 1224 Chicago Avenue |
| Cottage Jewelry | 530 Dempster Street |
| Dozika | 601 Dempster Street |
| Folkworks Gallery | 1310-1/2 Chicago Avenue |
| Four Finches | 1320 Sherman Avenue |
| Frame Warehouse | 606 Dempster Street |
| Hand Me Downs | 614 Dempster Street |
| HomeMade Pizza Company | 1301 Chicago Avenue |
| Jewel Foods | 1128 Chicago Avenue |
| Ken's Cleaners | 827 Dempster Street |
| Lollie | 1312 Chicago Avenue |
| Minasian Oriental Rugs | 1244 Chicago Avenue |
| Murphy's Fit | 1312 Dempster Street |
| Orrington Realty | 1326 Chicago Avenue |
| Red 7 Salon | 816 Dempster Street |
| S.P.A.C.E. | 1245 Chicago Avenue |
| School of Rock Evanston | 1311 Sherman Place |
| Secret Treasures | 605 Dempster Street |
| Shaker Traditions | 613 Dempster Street |
| Soapie's Cleaners | 516 Dempster Street |
| Spex Optical Shop | 522 Dempster Street |
| Starbucks Coffee | 528 Dempster Street |
| Superior Exteriors, Inc. | 1304 Sherman Avenue |
| The Copy Room | 815 Dempster Street |
| The Pony Shop | 1224 Chicago Avenue |
| Union Pizza | 1245 Chicago Avenue |
| Whole Foods Market | 1111 Chicago Avenue |
| Zen Buddhist Temple of Chicago | 608 Dempster Street |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Evanston Great Merchants Grant
Program to the Dr. Hill Business Association

Date: June 28, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for a Great Merchants Grant of \$5,000 to the Dr. Hill Business Association for the projects proposed in the attached application. This recommendation is conditional upon submittal of three bids by Dr. Hill Business Association for the marketing and stationery projects.

Funding Source:

Staff proposes using funds from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account; to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

The Dr. Hill Business Association requested funding for the three projects: 1) Installation of three new planters in the business district as well as funding to cover the cost of planting material for the new planters; 2) Support for enhancing and maintaining the "Generations" sculpture; and 3) Rebranding of "Dr. Hill Association" to "Hill Arts District Business Association," which requires incorporation, a bank account, and stationary and marketing materials. These projects fall under the categories of marketing and campaigns, and landscape improvements, both eligible activities as outlined in the application guidelines. It is notable that the Dr. Hill Business Association decided to work with the Howard Street Business Association to purchase planters from the same vendor as a means to try to engage in better pricing for a group order.

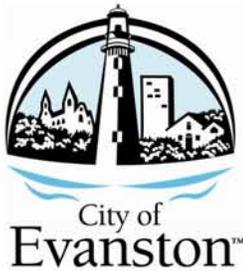
Staff has found the submitted application to be incomplete per the program guidelines stipulating the requirement of three bids for funding requests. While the new planters and the ongoing maintenance of the sculpture (lights, paint, plantings) are considered sole source purchases, and as such EDC waived the three bid requirement for these projects, the marketing and stationery projects should be bid out to help ensure competitive pricing of those tasks. Staff recommends that the grant award be approved, conditional on submittal of three bids by Dr. Hill Business Association for the marketing and stationery projects. The submitted application and supporting documentation is attached immediately following this memorandum.

Legislative History:

The Great Merchant Grant Program was approved by City Council at its May 9, 2011 meeting. The Economic Development Committee recommended approval of this item, conditional upon receipt of three bids for the marketing and stationery projects, to City Council at its June 22, 2011 meeting.

Attachments:

- Application
- Membership List
- Bid for landscaping improvement



Application for Evanston's Great Merchants Grant

Applicant Information

Name of Business Association: Dr. Hill Business Association

Name of Point of Contact: John Leineweber

Address: P.O. Box 6094, Evanston, IL 60204

Phone : 847-602-4282

Email: john.leineweber@gmail.com

Business District

How many businesses are located in your business district:

Non-Association businesses:

Members:

Describe the geographic area that your business district serves:

Greenbay Road on the East; Simpson Street on the South; Bridge Street on the West; North Shore Canal/Twiggs Park on the North

Does your group collect association dues for memberships? Y N

What is the amount collected annually from members? \$2,500.00

Please list other ways that businesses may attain membership (i.e. in-kind services for membership):

in-kind services

Attachment A: Attach a current list of your members.

How much money is your group requesting from the City of Evanston for the remaining fiscal year (through December 31, 2011)?

\$5,000.00

| Please provide a description of proposed programs, projects, and activities for your association. | Amount Requested | Is this vendor located in Evanston? | Is this a "bulk" purchase with another association? |
|--|------------------|-------------------------------------|---|
| Maintain and enhance Dr. Hill Memorial Sculpture Garden; paint sculpture and maintain landscape | \$1,500.00 | Yes | No |
| Purchase and install three 35" x 30" landscape containers to include summer and winter plantings | \$2,400.00 | No | Yes |
| Administrative production and printing cost to rebrand "Dr. Hill Business Association" into "Hill Arts District Business Association" -- includes incorporation, new operating account, stationary and marketing materials | \$1,100.00 | Yes | No |
| | | | |
| | | | |

If you are "bulk" purchasing anything with another business association, please complete the table below:

| Name of "bulk" items/projects/programs/activities | Which organization/individual will be taking the lead on this activity? |
|---|---|
| Landscape containers and seasonal plantings | Hill Arts District - John Leineweber Howard Street - Ann Rainey |
| | |
| | |
| | |
| | |

If you checked "No" for vendor location in Evanston, please provide an explanation as to why you are not proposing to use an Evanston vendor.

Comparable product, services and pricing not available from an Evanston vendor.

Attachment B: Include any additional description or materials for how funds will be utilized.

Past Neighborhood Business District Funding Awards

Please list sources of revenue for your association in the previous years.

| Year | Revenue from Dues | Description of Revenue from other sources | Amount of Revenue from other sources |
|------|-------------------|--|--------------------------------------|
| 2010 | \$0.00 | City of Evanston Economic Development Neighborhood Business District Improvement Program | \$1,000.00 |
| 2009 | \$0.00 | N/A | \$0.00 |
| 2008 | \$0.00 | City of Evanston Economic Development Neighborhood Business District Improvement Program | \$15,000.00 |

If funds were awarded in 2010, were all funds spent? Y N

If not, why were all funds not expended?

Provide a summary of how funds were used in the past fiscal year and direct measurable impacts these funds had on business district activities.

- On going maintenance and enhancement of Dr. Hill Memorial Garden and Sculpture
- Purchase and installation of five 35" x 30" landscape containers including seasonal plantings for summer and winter 2011

Public Benefits

Will the programs or projects proposed this year help retain/expand existing Evanston businesses? Y N

If yes, please specify which program/project and describe how it will help retain/expand existing businesses:

Part of this year's funding will include "rebranding" this business district and a membership drive with these new marketing materials. The balance of funding maintains and enhances the district's singular identity.

Will the programs or projects proposed this year include any attraction efforts to bring new businesses to your district? Y N

If yes, please specify which program/project and describe how it will help to attract businesses:

The "rebranding" and marketing efforts will seek to attract new businesses to the "arts district" while street scape enhancements will be attractive and "eye catching."

Describe project program outcomes not otherwise described above. Specifically, applicants should identify the desired outcome associated with funding.

The rebranding and marketing will reenergize the existing businesses and encourage the reactivation of outreach programs such as "West Side Story" during Arts Week and the neighborhood clean up and barbecue during the summer.

Describe deliverable and/or proposed criteria for monitoring outcomes to track the relative success of the program (i.e. measurable increases in sales, total number of visitors to the district, etc.)

The obvious would be an increase in membership and paid dues to fund outreach programs which would also serve to increase the number of visitors to the district. The less obvious may be the decrease in vacancies throughout the district with the possibility of more consumer services on Simpson Street.

If you have any questions regarding this application, please contact the Division of Economic Development at (847) 448-8100 or economicdevelopment@cityofevanston.org.

Submit by Email

Print Form

**Hill Arts District
Membership List**

| Business | Owner | Address |
|-------------------------------|--------------------|---------------------|
| Phil's Inc. | Mike | 2204 Ashland |
| Spex Soft Cloth | Jesse Roman | 2212 Green Bay |
| Peggie Robinson Designs | Peggie Robinson | 1601 Payne |
| Now We're Cookin | Nell Funk | 1601 Payne |
| Capwell Partners | Bob Aiken | 2142 Ashland |
| Herschenson Design | Mike Herschenson | 2144 Ashland |
| Jeremy Lawson Photography | Jeremy Lawson | 2144 Ashland |
| Project Kesher | Karyn Gershon | 2144 Ashland |
| Michael Wise Photography | Michael Wise | 2144 Ashland |
| North Star HVAC | Jerry Stein | 2200 Green Bay |
| Superior Ambulance | David Hill | 2200 Ashland |
| Kelvan Co. | Paul Boynton | 2150 Ashland |
| I Do Films | Matt Buckman | 2153 Ashland |
| Avery House | Stevie Avery | 2153 Ashland |
| LJ Consulting | Lander Brown | 2153 Ashland |
| MSI | Monique | 2153 Ashland |
| American Vintage Home Heating | | |
| Martha Rushman Gallery | Martha Rushman | 2025 Ashland |
| Schumann & Co. | Patti Schumann | 2153 Ashland |
| Rex's Place | Kathy Lichtenstein | 1615 Ashland |
| Brella Productions | Mark or Bernadette | 1601 Simpson Street |
| New World Pastries | Teri Foster | 1601 Simpson Street |
| Kelley Management Consulting | Patrick Kelley | |
| Kindred Spirits | | |
| Adas/Spatz Properties | Andy Spatz | Stamp Factory |
| Simon Group | | 1620 Payne |
| Kipnis Architects | Nate Kipnis | |
| Robinson Rentals | Lynn Phillips | |
| Time and Mary Rosinski | | |
| Simpston Street Grill | Chu Chan | 1623 Simpson Street |
| William J. Grant Studio | Bill Grant | 1611 Simpson Street |



Realty & Construction, Inc.

P.O. Box 6094

Evanston IL 60204-6094

847-475-5120

Fax: 847-475-5102

www.evanstonlofts.com

PROPOSAL

June 1, 2011

Dr. Hill Community Association

P.O. Box 6094

Evanston, IL 60204-6094



Dr. Hill Memorial Garden & Sculpture

Summer-Fall 2011

Maintenance

We propose to provide the following services:

- Maintain the garden landscape, including plant trimming, weed control and regular watering through the fall of 2011
- Replace the burnt out bulbs and maintain landscape lighting for sculpture
- Scrape and paint sculpture with special exterior metal paint.

Labor & Materials

\$1,500



June 08, 2011

2011 CONTRACT PROPOSAL

Contract No. - 6644

DR. HILL BUSINESS DISTRICT

This is an agreement between Landscape Concepts Management, 3200 S. Kolin Ave., Chicago, IL 60623, and Dr. Hill Business District ("Client"), Attn: John Leineweber, P.O Box 6094, Evanston, IL 60204.

PLANTERS/FLOWER POTS

Furnish (3) 35" Brunelo Containers in Cavier Black, this includes shipping and handling taxes, delivery, drainage stone, landscape fabric and premium potting mix for each container.

Total \$ 1,080.00 _____

SUMMER COLOR

Install Summer Color in 3-35" Brunelo Containers.

Total \$ 780.00 _____

WINTER COLOR

Install Winter Color in 3-35" Brunelo Containers.

Total \$ 540.00 _____

2011 CONTRACT SUMMARY

| INCLUDED SERVICES | OCCURS | COST EACH | EXT COST | TOTAL COST |
|----------------------|--------|------------|-------------------|-------------------|
| PLANTERS/FLOWER POTS | 1 | \$1,080.00 | \$1,080.00 | \$1,080.00 |
| SUMMER COLOR | 1 | \$780.00 | \$780.00 | \$780.00 |
| WINTER COLOR | 1 | \$540.00 | \$540.00 | \$540.00 |
| TOTAL: | | | \$2,400.00 | \$2,400.00 |

BILLING SCHEDULE

| MONTHLY BILLING SCHEDULE | SERVICE COST | TOTAL COST |
|--------------------------|--------------|------------|
| JUNE 2011 | \$1,860.00 | \$1,860.00 |

| | | |
|---------------|-------------------|-------------------|
| NOVEMBER 2011 | \$540.00 | \$540.00 |
| TOTAL: | \$2,400.00 | \$2,400.00 |

General: All services to be performed by trained, properly supervised personnel in accordance with accepted horticultural practices. Materials shall be applied at manufacturers recommended rates. The environmental impact of alternate products shall determine which is used. Sufficient personnel and equipment shall be provided to complete all operations in a timely fashion. Clean up (policing) of entire site to remove miscellaneous accumulated debris, branches, leaves, etc. Policing of the grounds will be part of every visit by a maintenance crew. Certificates of insurance will be provided upon request. We carry Worker's Compensation and Occupational Disease Insurance, General Liability Insurance and Auto Liability Insurance. All water shall be provided by the owner with adequate silcox and/or hydrants provided. LCM will assume the responsibility for contacting the local utility location services for underground line locations. We cannot, however, be held responsible for any sub-surface lines which are not normally located and may not be buried to specification (at least 6"). These would include, but are not limited to, invisible dog fences, cable TV, security lines, irrigation or lighting systems, gas barbecue lines, and pool equipment lines.

Payment Schedule: Invoices shall be submitted by LCM identifying each service performed and any additional authorized expenses on a monthly basis, and terms shall be net fifteen (15) days. Billing periods will be monthly, at the beginning of each month in which the service is performed. Balances unpaid after thirty (30) days from date of invoice are subject to a late payment charge of 1.5% per month. Customer shall pay LCM's reasonable attorneys fees, expenses and costs incurred in collection of any outstanding invoices or enforcing any of the provisions of this Agreement, regardless of whether a legal action is initiated. Jurisdiction for any issue litigated under this contract shall be in Lake County, Illinois.

Initials _____

Thirty Day Cancellation: The contract may be terminated by either party, with or without cause, upon thirty (30) days prior written notice to the other party.

Acceptance: Acceptance of this contract constitutes a full review and approval of the attached specification sheets by the site ownership or its designated agent.

Disclaimer: LCM will not be responsible for delays due to circumstance beyond our control. This includes strikes, labor disputes, fire, changes ordered in the work, unavoidable casualties, or acts of God.

This proposal supersedes any previous proposals. Unless specifically agreed to by Dr. Hill Business District, the terms, including prices, contained in this proposal are subject to renegotiation after two (2) weeks from the submitted date of proposal. After 14-days, you must contact LCM. If acceptable, please initial the payment schedule, and sign below.

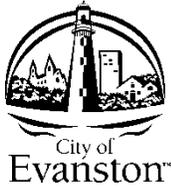
By _____
Thomas P Houlihan 002286

By _____

Date June 08, 2011

Date _____

**LANDSCAPE CONCEPTS
MANAGEMENT**



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Evanston Great Merchants Grant
Program to the Main Street Merchants Association

Date: June 28, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for a Great Merchants Grant of \$5,000 to the Main Street Merchants Association (MSMA) for the project proposed in the attached application.

Funding Source:

Staff proposes using funds from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account; to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

The MSMA has requested funds to support the redesign and printing of the light pole banners. The current banners are six years old and the redesign will align with their marketing campaign, further strengthening the branding of this merchants district. These projects fall under the category of marketing strategies and campaigns, and signage, both eligible activities as outlined in the application guidelines.

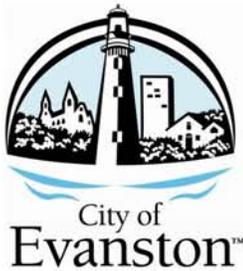
Staff has found the submitted application to be complete per the requirements of the program. The submitted application and supporting documentation, including the required bids, are attached immediately following this memorandum.

Legislative History:

The Great Merchant Grant Program was approved by City Council at its May 9, 2011 meeting. The Economic Development Committee recommended approval of this item to City Council at its June 22, 2011 meeting.

Attachments:

- Application
- Membership List
- Bids for redesign and printing of banners



Application for Evanston's Great Merchants Grant

Applicant Information

Name of Business Association: Main Street Merchants Association

Name of Point of Contact: John Szostek

Address: c/o Evanston Arts Depot, 600 Main Street, Evanston, IL 60202

Phone: 847-328-2204

Email: artsdepot@mac.com

Business District

How many businesses are located in your business district:

Non-Association businesses:

Members:

Describe the geographic area that your business district serves:

Does your group collect association dues for memberships? Y N

What is the amount collected annually from members? \$1,050.00

Please list other ways that businesses may attain membership (i.e. in-kind services for membership):

Attachment A: Attach a current list of your members.

How much money is your group requesting from the City of Evanston for the remaining fiscal year (through December 31, 2011)?

\$5,000.00

| Please provide a description of proposed programs, projects, and activities for your association. | Amount Requested | Is this vendor located in Evanston? | Is this a "bulk" purchase with another association? |
|---|------------------|-------------------------------------|---|
| New light pole banner design | \$800.00 | Yes | No |
| Banner Printing (50 total) | \$4,200.00 | Yes | No |
| | | | |
| | | | |
| | | | |

If you are "bulk" purchasing anything with another business association, please complete the table below:

| Name of "bulk" items/projects/programs/activities | Which organization/individual will be taking the lead on this activity? |
|---|---|
| | |
| | |
| | |
| | |
| | |

If you checked "No" for vendor location in Evanston, please provide an explanation as to why you are not proposing to use an Evanston vendor.

Comparable product, services and pricing not available from an Evanston vendor.

Attachment B: Include any additional description or materials for how funds will be utilized.

Past Neighborhood Business District Funding Awards

Please list sources of revenue for your association in the previous years.

| Year | Revenue from Dues | Description of Revenue from other sources | Amount of Revenue from other sources |
|------|-------------------|---|--------------------------------------|
| 2010 | \$2,640.00 | City grant for Merchant Districts | \$9,000.00 |
| 2009 | \$3,085.00 | We cut dues in half to accommodate economic downturn. | \$0.00 |
| 2008 | \$4,600.00 | Staff response: No answer provided. | \$0.00 |

If funds were awarded in 2010, were all funds spent? Y N

If not, why were all funds not expended?

Provide a summary of how funds were used in the past fiscal year and direct measurable impacts these funds had on business district activities.

Funds were used to produce the 2010 and 2011 coupon book for the Main Street Merchants Association. 6,000 copies in 2010 and 10,000 in 2011. Distributed door to door, in-store and at the Custer Street Fair.

Public Benefits

Will the programs or projects proposed this year help retain/expand existing Evanston businesses? Y N

If yes, please specify which program/project and describe how it will help retain/expand existing businesses:

Will the programs or projects proposed this year include any attraction efforts to bring new businesses to your district? Y N

If yes, please specify which program/project and describe how it will help to attract businesses:

Describe project program outcomes not otherwise described above. Specifically, applicants should identify the desired outcome associated with funding.

Our current district light pole banners are 6 years old and need to be refreshed. The new design will be tied to our marketing campaign.

Describe deliverable and/or proposed criteria for monitoring outcomes to track the relative success of the program (i.e. measurable increases in sales, total number of visitors to the district, etc.)

Pole banners define "place" and are a piece of the total marketing package, as such it is hard to determine if a pole banner itself increases sales or visitors.

If you have any questions regarding this application, please contact the Division of Economic Development at (847) 448-8100 or economicdevelopment@cityofevanston.org.

Submit by Email

Print Form

**Main Street Merchants Association
Membership List**

| Business Name | Contact | Address |
|--------------------------------|-------------------------|----------------------------|
| Eureka Antiques | Bindy Bitterman | 705 Washington Street |
| Evanston Festival Theatre | John Szostek | 600 Main Street |
| The Human Process | Peter Norman | 600 Main Street |
| Ten Thousand Villages | Doug Horst | 719 Main Street |
| Center for Independent Futures | Brian Kim or Jane Doyle | 600 Main Street |
| Chicago-Main Newsstand | Eric Ismond | 860 Chicago Avenue |
| Charter One Bank | Raquel Henriquez | 525 Main Street |
| Vogue Fabrics | Aaron Sussman | 718 Main Street |
| Good's of Evanston | Shaun Chinsky | 714 Main Street |
| As You Like It | Pat Murray | 825 Chicago Avenue, Ste. B |
| Virag Jewelers | Peter Virag | 703 Main Street |
| Thai Bodywork | Chuck Duff | 537 Custer Avenue |
| Chicago Rare Book Center | Pat Martinak | 703 Washington Street |
| Evanston Jazzercise | Lauren Heist | |
| Rebecca Mueller, Psy.D | Rebecca Mueller | 719 Main Street |
| Collaborative Therapy | Susan Alterman | 719 Main Street |
| Zen Shiatsu Chicago, LTD | | 825 A Chicago Avenue |
| Hip Circle Studio | Malik Turley | 709 Washington Street |
| Healthy Green Goods | Marny Turvill | 702 Main Street |
| Reba Early Learning Center | Marsha Ettema | 740 Custer Avenue |
| Piron Belgian Chocolatier | Robert Piron | 509 Main Street |
| Whole Foods Market | | 1111 Chicago Avenue |

804 Seton Court
 Wheeling, Illinois 60090

| | |
|-----------|------------|
| Date | Estimate # |
| 5/27/2011 | 3537 |

| |
|-----------------------------------|
| Name / Address |
| Main Street Merchants Association |

| |
|---------|
| Ship To |
| |

| P.O. No. | Due Date | FOB | Rep | Art.File Name |
|--|-----------|-------------|--------|---------------|
| | 5/27/2011 | Wheeling Il | | |
| Description | | Qty | Cost | Total |
| Custom Banner, 2 sided, 30" x 72", Pole pocket top and bottom, full color, wind slits, 2 grommets, Weathertye material 16 oz, art may include business names within the dimension of banner, assume 50 different banners | | 50 | 145.00 | 7,250.00 |
| Sales Tax | | | 10.00% | 0.00 |

All Orders require a 50% down payment or Credit Card on file, with balance due with receipt of the order. Projects will only print upon written receipt of art proof acceptance by customer. Please fax back with signature. Email acknowledgement is acceptable for all other projects. Pricing is good for 30 days after date of Estimate. Please call or email for additional pricing. Thank you for the opportunity to work on your project.

| | |
|--------------|--------------|
| Total | \$7,250.00 |
| Phone # | Fax # |
| 847-459-4840 | 847-459-4841 |

Fee Explanation and Agreement

5/27/11

Thank you for contacting us about an assignment. To help assure your satisfaction, this briefly summarizes our billing procedures. The fees NeigerDesignInc. charges are derived from three sources:

847

328

16-18 p

1. Time
2. Outside Reimbursable Expenses
3. Internal Expenses such as Faxes, Photocopies and Laser Proofs

1. Time

NeigerDesignInc. computes its job estimates based on anticipated hours it will require to complete a specific project. When additional services are requested, that are beyond the original scope of the project, additional hours will be billed at their appropriate rate. Additional design services are billed at a **design services rate** of \$165 per hour. If alterations are made after proof two, they will be billed at a **production services rate** of \$145 per hour. NeigerDesignInc. will keep the client informed when any request for services is beyond the scope of the original proposal.

2. Outside Charges and Reimbursable Expenses

NDI bills all outside expenses at actual cost + 25% mark-up for handling. This includes but is not limited to photography, illustration, film, printing, drum scans and deliveries.

3. Internal Expenses such as Faxes, Photocopies, and Laser Proofs

Charges for these materials from in-house equipment have been standardized. There is no mark-up for these charges.

Billing Method/Terms

To begin work, we require either (A) a purchase order or (B) a signed proposal, plus a check for one-third of the lowest total estimated amount of **Phase I**, which in this case is **\$933.00**. The balance will be billed in phase installments. If, however, at any time during the project the costs appear as though they will exceed the original estimate because additional services have been requested beyond the scope of this proposal, the client will be notified with a "Client AIts" form, which must be signed and faxed back to us. This signifies client approval of the additional charges, and no further work will be done on the project before this form is returned to NDI. At this point, the client also has the option to refuse the additional charges for the assignment, but work on the project will cease and all fees and expenses incurred to date will be billed to the client as payable in full. Payment must remain current for NDI to proceed with the project. Any job that remains inactive for more than 30 days will be billed as due and payable in full. All invoices are due and payable Net 30 days. Invoices that are not paid in full under Net 30 terms will be subject to a 1.5% service charge per month on any unpaid balance.

Client Responsibilities

The client organization shall provide full information regarding requirements for the project. The client organization shall designate a project contact authorized to act on their behalf with respect to the project. The client organization and the project contact shall examine documents, render decisions and, in general, act on all matters pertaining to the project promptly, to avoid unreasonable delay in the progress of NeigerDesignInc.'s services.

Please check the box next to the item(s) for which you approve NeigerDesignInc. to begin design and production.

| | | |
|--|---------------|------------|
| <input type="checkbox"/> Phase I: Design Phase, 3 Options | \$ 2,800.00 - | \$3,300.00 |
| <input type="checkbox"/> Phase II: Final Art and vendor supervision: | \$ 870.00 - | \$1,740.00 |
| <input type="checkbox"/> Phase II: Final Art and vendor supervision: | \$ 218.75 - | \$ 875.00 |

by signing, I agree to allow NeigerDesignInc. to use materials from this project for their promotional efforts. I also state that I have read and agree with the attached Professional Standards of Practice.



Carol Neiger
NeigerDesignInc.

5/27/11

Date

John Szostek
Main Street Merchants Association

Date

| | | |
|-------------------|-------------------------------|---|
| TO: | JOHN SZOSTEK | <input type="checkbox"/> FOR YOUR INFORMATION |
| ORGANIZATION: | MAIN STREET MERCHANTS ASSN. | <input checked="" type="checkbox"/> QUOTATION YOU REQUESTED |
| DATE: | MAY 30, 2011 | <input type="checkbox"/> REQUEST FOR QUOTATION |
| TOTAL # OF PAGES: | 1 | <input type="checkbox"/> PROCEED WITH ORDER |
| FAX #: | | <input type="checkbox"/> URGENT |
| SUBJECT: | STREET BANNER DESIGN PROPOSAL | <input type="checkbox"/> OF INTEREST |

Mr. John Szostek:

Thank you for contacting Arts & Letters Ltd. for a quote to redesign the Main Street Station street light pole banners. I would be pleased to work with your merchant group once again. If selected, I offer:

- one meeting at your Evanston office to gather direction from you and members of the association
- several rough initial designs*
- more refined next drafts*
- finalize one design*
- set up local merchant names for add-on (vanity) attachment banners, one draft each*
- work with your desired banner production company from my office*

Estimated time required is 11 hours at \$80.00 hour including above services. Purchase of stock illustration is additional, may add \$100.00. Additional time required to be discussed, hourly rate will prevail.

* work presented via pdf/email

Total estimated cost for design services is \$880.00 - \$980.00

50% deposit required at beginning of work. Balance due upon completion and release of files to you and banner production company.
Estimated time required for project: 3 - 4 weeks.

Thank you again for your consideration,

KATHY SKOBEL

Kathy Skobel
President



114 E. Kirkland Centre
Oswego, IL 60543
Phone 630-851-3331
Fax 630-851-4144

Sales Order # TDLQ5798
Date 5/9/2006
Sales Rep. Robb

Sold To:
Main Street Merchants Association
Allan Price
PMG Consultants
704 Main Street
01/06
Evanston, IL 60202

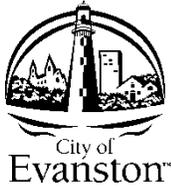
Ship To:
Main Street Merchants Association
Allan Price
PMG Consultants
704 Main Street
01/06
Evanston, IL 60202

Best Way / ASAP

| P.O.# | Ship Via/Date: | Terms: | NET 30 | Shipping: | Prepay & Add |
|-------|----------------|--|--------------|-------------------|--------------|
| Qty | Part No. | Description | Unit Price | Ext. Price | |
| 50 | | 30"x72", 2-color, 2-sided, custom vinyl banners - Customer to provide artwork | \$53.75 | \$2,687.50 | |
| | | (42) of the above banners will remain as is above with individual sponsorships | | | |
| 42 | | (8) of the above banners will be cut to 24"x60" banners with no sponsorships. Individual sponsorships | \$50.00 | \$2,100.00 | |
| | | | SubTotal | \$4,787.50 | |
| | | | Sales Tax | \$0.00 | |
| | | Shipping Charges Will Be Added To Invoice | | | |
| | | | Total | \$4,787.50 | |

Authorized Signature _____ Allan Price

Claims must be made within 5 days of receipt of goods. This order subject to acceptance from home office. Sales tax where applicable. Interest charges applicable on overdue accounts. Cancellations subject to sellers consent. FOB Factory.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Evanston Great Merchants Grant
Program to the WestEnd Business Association

Date: June 28, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for a Great Merchants Grant of \$5,000 to the Evanston WestEnd Business Association (EWEBA) for the project proposed in the attached application.

Funding Source:

Staff proposes using funds from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account; to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

The EWEBA requested funding to print banners for the business district to help identify the area as a unified business community. Over the past year, the EWEBA has worked with the City of Evanston to initiate this project and has already designed the banner with assistance from Staff. This project falls under the signage category included in the eligible activities.

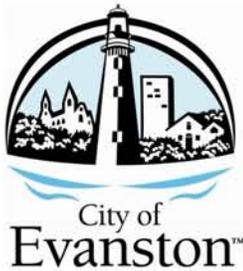
Staff has found the submitted application to be complete per the requirements of the program. The submitted application and supporting documentation are attached immediately following this memorandum.

Legislative History:

The Great Merchant Grant Program was approved by City Council at its May 9, 2011 meeting. The Economic Development Committee recommended approval of this grant application to City Council at its June 22, 2011 meeting.

Attachments:

- Application
- Membership List
- Bids for printing and installation of banners
- Design for the WestEnd banners



Application for Evanston's Great Merchants Grant

Applicant Information

Name of Business Association: Evanston West End

Name of Point of Contact: Jennifer Kalas

Address: 2117 Greenleaf Street, Evanston, IL 60202

Phone: 224-420-4210

Email: jkalas@irmco.com

Business District

How many businesses are located in your business district:

Non-Association businesses: 40

Members:

Describe the geographic area that your business district serves:

Main Street to Dempster -- Dodge to Hartrey

Does your group collect association dues for memberships? Y N

What is the amount collected annually from members? _____

Please list other ways that businesses may attain membership (i.e. in-kind services for membership):

Staff response: No answer provided.

Attachment A: Attach a current list of your members.

How much money is your group requesting from the City of Evanston for the remaining fiscal year (through December 31, 2011)?

\$6,636.44

| Please provide a description of proposed programs, projects, and activities for your association. | Amount Requested | Is this vendor located in Evanston? | Is this a "bulk" purchase with another association? |
|---|------------------|-------------------------------------|---|
| Banners for our light posts | \$6,636.44 | No | No |
| | | | |
| | | | |
| | | | |
| | | | |

If you are "bulk" purchasing anything with another business association, please complete the table below:

| Name of "bulk" items/projects/programs/activities | Which organization/individual will be taking the lead on this activity? |
|---|---|
| | |
| | |
| | |
| | |
| | |

If you checked "No" for vendor location in Evanston, please provide an explanation as to why you are not proposing to use an Evanston vendor.

Staff response: No answer provided.

Attachment B: Include any additional description or materials for how funds will be utilized.

Past Neighborhood Business District Funding Awards

Please list sources of revenue for your association in the previous years.

| Year | Revenue from Dues | Description of Revenue from other sources | Amount of Revenue from other sources |
|------|-------------------|---|--------------------------------------|
| 2010 | \$0.00 | No funds have been received. | |
| 2009 | \$0.00 | No funds have been received. | |
| 2008 | \$0.00 | No funds have been received. | |

If funds were awarded in 2010, were all funds spent? Y N

If not, why were all funds not expended?

No funds have ever been received.

Provide a summary of how funds were used in the past fiscal year and direct measurable impacts these funds had on business district activities.

Staff response: No answer provided.

Public Benefits

Will the programs or projects proposed this year help retain/expand existing Evanston businesses? Y N

If yes, please specify which program/project and describe how it will help retain/expand existing businesses:

Yes, it will help identify our area and help customers or vendors locate our businesses. We have spent the last year with the city planning on ways to identify this area. We had a program ready to go and it was delayed. The pole banners would compliment our long range plans.

Will the programs or projects proposed this year include any attraction efforts to bring new businesses to your district? Y N

If yes, please specify which program/project and describe how it will help to attract businesses:

It will help identify our area and let other businesses know that we are a united community. It will help the area look safe and clean and a nice place for anyone to do business.

Describe project program outcomes not otherwise described above. Specifically, applicants should identify the desired outcome associated with funding.

It will help other programs get started and continue as we see that things are getting done. Some of the businesses that are not participating in our monthly meetings may take notice and want to get involved to see how they can help. It's basically a starting point to an area that has never really had an identity to the rest of Evanston or even to the local businesses.

Describe deliverable and/or proposed criteria for monitoring outcomes to track the relative success of the program (i.e. measurable increases in sales, total number of visitors to the district, etc.)

We can see how much more gets done in this area. How many more business owners get involved with the association. How many businesses clean up their own business fronts and landscaping to keep up with the image we are trying to portray.

If you have any questions regarding this application, please contact the Division of Economic Development at (847) 448-8100 or economicdevelopment@cityofevanston.org.

Submit by Email

Print Form

**WestEnd Business District
Membership List**

| Business Name | Contact | Street |
|---|--------------------------------------|------------------|
| Addison Steel | Business Owner | 2225 Main |
| Ades/Spatz Realty | Andy Spatz | 1216 Main |
| Allegra Print & Imaging | Kyle Kurz | 1255 Hartrey |
| Auto Barn Motors | Richard Fisher | 1012 Chicago Ave |
| BenVenuti & Stein | Geno Benvenuto | 2001 Greenleaf |
| Bernard Foods | Steve Bernard and Mary Kay Nolan | 1125 Hartrey |
| CENiehoff | George Buhrfeind and Noel Nieves | 2021 Lee |
| Charley's Transmission | Business Owner | 1905 Greenleaf |
| Collins Brothers | Shamus Hanlon | 2113 Greenleaf |
| D.F. Goldsmith | Business Owner | 909 Pitner |
| Dempster Auto Rebuilders | Dick Peach | 2001 Dempster |
| Devontry Workshop | Josep Birgmann | 920 Pitner |
| District 65 Building & Grounds Facility | | 1500 McDaniel |
| Energy Recovery Technologies | Ron Fleckman | 1657 Church |
| Evanston Auto Glass | Business Owner | 1108 Dodge |
| Evanston Community Media Center | Steve Bartelbaugh and Steve Klinkert | 1285 Hartrey |
| Evanston ReBuilding Warehouse | Lou Dickson | 1818 Dempster |
| Foreign & Domestic Auto Body | Business Owner | 1917 Greenleaf |
| Frame One | John Bernin | 2100 Greenwood |
| Gregory Lisinski | Gregory Lisinski | 2100 Greenleaf |
| Have Dreams - Finding Autistic Voices | Dana Fenceroy | Dempster |
| Heffernan Painting Services | Shawn Heffernan | 2100 Greenleaf |

**WestEnd Business District
Membership List**

| | | |
|--|--|-------------------------|
| Inclusion Solutions | Patrick Hughes, Jr. | 2000 Greenleaf, Suite 3 |
| IRMCO | Jennifer Kalas and W. Jeff Jeffrey | 2117 Greenleaf |
| Kinder Care Learning Center | Business Owner | 2014 Dempster |
| Lake Line Delivery & Self Storage | Business Owner | 2100 Greenleaf |
| Lark Management | Reed Beidler | 1235 Hartrey |
| LSL Industries | Ash Luthra | 5535 N. Wolcott |
| Marble & Granite Supply of Illinois | Maria Sederquist | 1225 Hartrey |
| Miracle Method: Surface Restoration | Business Owner | 2000 Greenleaf, Suite 2 |
| Music Institute of Chicago | Amber Bond | 2008 Dempster |
| Nature's Perspective | Rick Prinz and Paul Klitzke | 2000 Greenleaf |
| On Track Fulfillment, Inc. | Pamela Johnson | 1285 Hartrey |
| Patrick Kamara | Pastor Kamara | 1275 Hartrey |
| Photography by Mike Canale | Mike Canale | 2008 Dempster |
| Pneufast | Ed Chester | 2200 Greenleaf |
| Rimland Services NFP | Carolyn Zak | 1265 Hartrey |
| Rolf's Auto Care | Iris | 2015 Dempster |
| Spartech Plastics | David Passarelli | 2020 Greenwood |
| Sterling Precision Optical | Business Owner | 1916 Greenleaf |
| Tapes Unlimited | Reggie | 1245 Hartrey |
| Thermal Laminating | Debbie Levitan | 2220 Greenleaf |
| U Haul | Business Owner | |
| WCGO - 1590 AM | | 2100 Lee |
| Zeus & Company | David Levy | 2004 Dempster |

Jennifer Kalas

From: Kyle Kurz <kyle@allegraevanston.com>
Sent: Friday, June 03, 2011 1:59 PM
To: Jennifer Kalas
Subject: Re: banners for neighborhood

Jennifer,

Finally an answer for you. The cost per banner at 35 units is \$195 per sign. Need any other information, please let me know.

\$6825

Thanks,



Kyle Kurz
847.864.9797 phone
847.864.0399 fax
1255 Hartrey Ave, Evanston
Kyle@AllegraEvanston.com
www.AllegraEvanston.com

*We've
acquired
longtime
Evanston
business...*



If you are looking for Signs, Banners, Posters or any other printing needs, give us a call. We'd love to help you with your next project.

On 5/31/2011 11:42 AM,
Jennifer Kalas wrote:
Hi Kyle,

Do you have a quote for

DESIGN • PRINT • SIGNS

me? Thanks.

Sincerely,

Jennifer Kalas
CFO/Director of Operations
847.864.0255 x4210 <----New Extension
2117 Greenleaf St.
Evanston, IL 60202
www.irmco.com

IRMCO LEANGREEN. METALFORMING

Please consider our environment before printing

From: Kyle Kurz [<mailto:kyle@allegraevanston.com>]
Sent: Monday, May 23, 2011 1:23 PM



Estimate No.
Estimate Printed On

6805
5/19/2011

Irmco
Attn: Jennifer Kalas
2117 Greenleaf St.
Evanston, IL 60602

Acct #: 9571
Terms: Net 30
Phone: (847) 864-0255 / 4210
Fax: (847) ____ - ____
E-Mail: jkalas@irmco.com

Prepared For Jennifer Kalas,

Thank you for allowing National Photo Imaging,LLC. to quote on your project.
Listed below is the quotation on the items we discussed. Please note that all prices given will be valid for 45 Days and will be considered estimates until the actual order has been inspected. Please call if you have any questions or comments.

| Estimate Description | | | | | | | | |
|-----------------------------|---|-----------------|-----------------|-----------------|-------------------|----------------|---------------|--|
| Banners for West End | | | | | | | | |
| Product Code | | Quantity | | | | Price @ | Total: | |
| Banner Hardware | | 35.00 | | | | \$62.50 | \$2,187.50 | |
| Description | <i>banner hardware installed top and bottom</i> | | | | | | | |
| Product Code | | Quantity | | | | Price @ | Total: | |
| Installation | | 35.00 | | | | \$22.50 | \$787.50 | |
| Description | <i>Install banners on poles</i> | | | | | | | |
| Product Code | Sides | Color | Quantity | Vertical | Horizontal | Price @ | Total: | |
| Roll to Roll Printing | 1 | | 35.00 | 72.00 | 30.00 | \$80.00 | \$2,800.00 | |
| Description | <i>Print banners for hanging</i> | | | | | | | |
| Product Code | | Quantity | | | | Price @ | Total: | |
| File Set-Up | | 35.00 | | | | \$12.50 | \$437.50 | |
| Description | <i>customize banners</i> | | | | | | | |

Notes:

| | |
|------------------|-------------------|
| Sub-Total | \$6,212.50 |
| Sales Tax | \$423.94 |
| Shipping | \$0.00 |
| Total: | \$6,636.44 |

Yours Sincerely,

Jeff Vabulas



Temple Display, Ltd.
 114 E. Kirkland Centre
 Oswego, IL 60543
 Phone 630-851-3331
 Fax 630-851-4144

SALES ORDER

Sales Order # TDLQ12598
 Date 5/23/2011
 Sales Rep. Robb

Sold To:

Irmco
 Jennifer Kalas
 2117 Greenleaf
 Evanston, IL

Ship To:

Irmco
 Jennifer Kalas
 2117 Greenleaf
 Evanston, IL

331-725-8039 Rob cell

Best Way / ASAP

| P.O.# | Ship Via/Date: | Terms: | NET 30 | Shipping: | Prepay & Add |
|---|----------------|--|------------|--------------|-------------------|
| Qty | Part No. | Description | Unit Price | Ext. Price | |
| 15 | | 30"x72", 2-sided, custom, digital (unlimited color) banners on vinyl | \$115.00 | \$1,725.00 | |
| 20 | | 30"x72", 2-sided, custom, digital (unlimited color) banners on vinyl | \$113.00 | \$2,260.00 | |
| 35 | | 30"x72", 2-sided, custom, digital (unlimited color) banners on vinyl | \$109.00 | \$3,815.00 | |
| 1 | | Individual sponsor imprints on the above banners | \$15.00 | \$15.00 | |
| 1 | | Adjustable Banner brackets | \$85.00 | \$85.00 | |
| 1 | | Installation of initial banner and bracket | \$75.00 | \$75.00 | |
| | | | | SubTotal | \$7,975.00 |
| | | | | Sales Tax | \$0.00 |
| Shipping Charges Will Be Added To Invoice | | | | | |
| | | | | Total | \$7,975.00 |

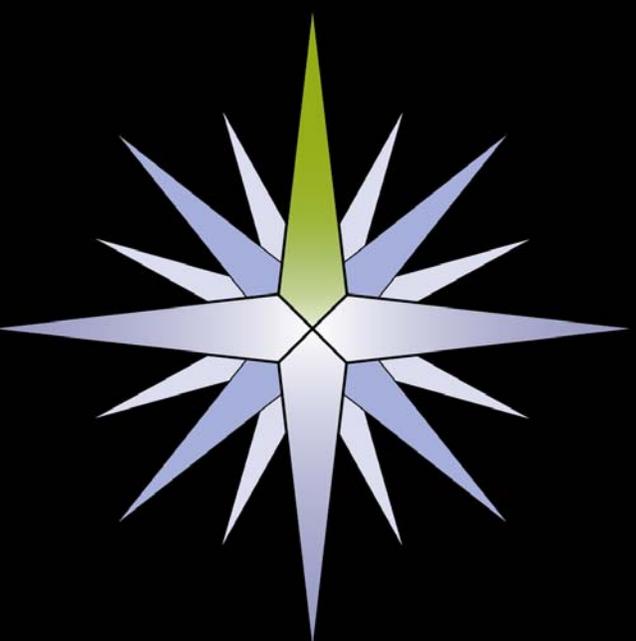
Authorized Signature _____

Jennifer Kalas

Claims must be made within 5 days of receipt of goods. This order subject to acceptance from home office. Sales tax where applicable. Interest charges applicable on overdue accounts. Cancellations subject to sellers consent. FOB Factory.

$$\begin{array}{r}
 109 \times 35 = 3815 \\
 85 \times 35 = 2975 \\
 75 \times 35 = 2625 \\
 \hline
 9415
 \end{array}$$

EVANSTON
WESTEND





Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director, Community and Economic Development,
Nancy Radzevich, Economic Development Manager,
Johanna Nyden, Economic Development Planner

Subject: Approval for Assistance from the Façade Improvement Program

Date: June 29, 2011

Recommended Action:

The Economic Development Committee and Staff recommend approval for financial assistance for façade improvements for Hecky's Barbecue, located at 1902 Green Bay Road (PIN 10-13-213-013-0000) on a 50/50 cost-sharing basis not to exceed \$11,500. This recommendation is conditional upon agreement by the property owner to the proposed façade improvements.

Funding Source:

The funding for this assistance is recommended to come from the Economic Development Fund's Business District Improvement Fund (Account: 5300.65522). The 2011 Fiscal Year Budget allocated \$175,000 to this account, to date \$71,630 has been expended from this account. An additional \$42,895 from this account has been approved by City Council for Façade Improvement Program projects during this year.

Summary:

Hecky's Barbecue, located at 1902 Green Bay Road, proposes to perform masonry repair and tuckpointing along the Green Bay Road and Emerson facades, install new storefront frames and glass, install two new front doors, and replace existing façade lighting.

Staff has found the submitted application to be complete, per the requirements of the program and is working with Hecky's Barbecue to confirm that current ownership is amenable to the improvements. The submitted application and the supporting documentation are attached immediately following this memorandum.

Legislative History:

At its June 22, 2011 meeting, the Economic Development Committee recommended approval of this item, conditional upon agreement by the property owner to the proposed improvements.

Attachments:

- Applications
- Estimates

Facade Improvement Program Application

The purpose of this program is to improve the appearance of commercial buildings located throughout the City of Evanston. The program addresses the facade, the exterior portion of a building facing the public right-of-way, in order to remedy deteriorating property conditions and to generate business for Evanston's commercial areas. **For further details on this program, review the Program Guidelines and the Program Agreement.**

INSTRUCTIONS: The following are required to be considered for participation in the Facade Improvement Program:

- This completed application (Submit this application via email OR deliver to the Economic Development Division at 2100 Ridge Ave, Suite 3600).
- Three estimates for each proposed scope of work (Sent via email to economicdevelopment@cityofevanston.org).
- If tenant is the applicant, letter of support from property owner indicating he/she is supportive of the project and has reviewed the terms and conditions of the Program. (Sent via email to economicdevelopment@cityofevanston.org).

Property Information

Property Address
 Year Property Was Constructed Is this Property a Historic Landmark?

To determine if your property is a historic landmark or in a historic district visit the City of Evanston's Learn About My Place:
http://www.cityofevanston.org/AboutYou/?name=whoami&Cmd=whoami&User=1&house_number=&street_id=&Submit=Submit

Applicant Information

Applicant Name:
 Applicant Address:
 Applicant Phone: Applicant Email:
 Applicant is:
 Business Name (if applicable)

Property Owner Information (If Applicant is not Property Owner)

Owner Name:
 Owner Address:
 Owner Phone: Owner Email:
 Is the Property Currently for Sale?

Business Information - Ground Floor Uses

INSTRUCTIONS: Provide information on businesses located on the ground floor of the property that will be included in Project.

Business #1

| | | | |
|--------------------------------------|------------------|---|--|
| Business Name: | Hecky's Barbecue | | |
| Name of Business Owner (First, Last) | Hecky Powell | | |
| Length of Store Frontage (feet): | 150 | Date of Lease Expiration: | |
| | | Number of Years Business at this Location | |

Please include a brief description of the business:

Business #2

| | | | |
|--------------------------------------|--|---|--|
| Business Name: | | | |
| Name of Business Owner (First, Last) | | | |
| Length of Store Frontage (feet): | | Date of Lease Expiration: | |
| | | Number of Years Business at this Location | |

Please include a brief description of the business:

Business #3

| | | | |
|--------------------------------------|--|---|--|
| Business Name: | | | |
| Name of Business Owner (First, Last) | | | |
| Length of Store Frontage (feet): | | Date of Lease Expiration: | |
| | | Number of Years Business at this Location | |

Please include a brief description of the business:

Note: If more than five (3) businesses are included in your facade improvement project, please submit a typed attachment to economicdevelopment@cityofevanston.org.

Summary of Work at Property

What type of improvements are you planning to make? Check all that apply:

| | | | |
|---|--|-----------------------------------|-----------------------------|
| <input checked="" type="checkbox"/> Doors | <input checked="" type="checkbox"/> Tuckpointing | <input type="checkbox"/> Other | Describe if "Other" Checked |
| <input checked="" type="checkbox"/> Windows | <input checked="" type="checkbox"/> Lighting | <input type="checkbox"/> Painting | |
| <input type="checkbox"/> Signage | | | |

Provide a narrative of your proposed project. Include information on portions of the building that will be improved and what particular work activities will be completed.

Installation of new signage. Main sign (custom sandblasted sign), Vinyl graphics (x2, window footer), Plywood Sign (x2)

Masonry repair & tuckpointing to Green Bay and Emerson facades.

Remove sleeve a/c units; replace with new storefront frames & glass; Install two (2) new storefront doors.

Replace existing facade lighting with new "retro-warehouse" style light fixtures.

Install three (3) rooftop HVAC units to replace existing sleeve a/c units.

Provide a narrative of sustainability measures that will be employed in this project.

New, higher efficiency light fixtures

High efficiency (90%) rooftop a/c units replacing 10-year old sleeve a/c units

New thermal glass doors replacing building original wood doors

Provide a narrative of how your proposed project will improve accessibility at your building.

New doors create visually obvious and inviting entries which meet accessibility code related to size & swing of doors.

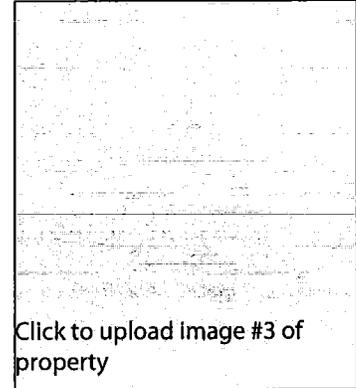
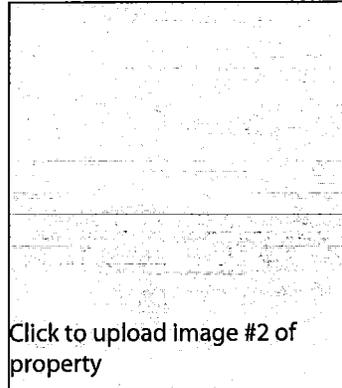
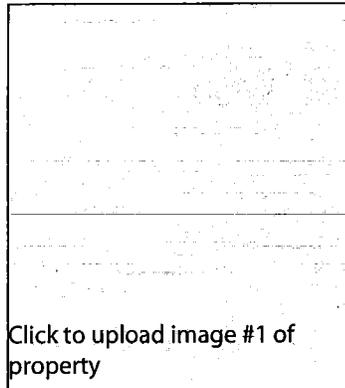
Photos of Property

INSTRUCTIONS: Please follow one of the options below for including current photos of the portions of the building you are proposing to improve.

OPTION 1: Upload images in the spaces provided below.

OPTION 2: Print color copies and submit them with your completed application.

OPTION 3: Submit photos as ONE (1) pdf attachment when you send your completed application via email.



Summary of Estimates of Work

INSTRUCTIONS: Provide a summary of all estimates of work obtained for your proposed work in the tables provided below. Categorize each type of work for your project under "Work A", "Work B", or "Work C". For example, if your project included tuckpointing and painting -- all tuckpointing estimates would fall under "Work A" while all painting estimates would fall under "Work B". **See sample completed table below.** **Note:** Evanston-based businesses should be utilized for work where possible. If an Evanston-based business will not be used for work, **attach a written statement explaining why a business outside of Evanston must be utilized.** For more information on contacting Evanston-based business, please visit: <http://www.cityofevanston.org/assets/pdf/ConstructionBusinessDirectory.pdf>

WORK A: Type of Improvement: *Tuckpointing street facing facades --- SAMPLE ONLY*

| Estimates | Name of Contractor | Location of Contractor | Total Estimated Cost |
|-----------------------------|----------------------------|------------------------------|----------------------|
| #1 | <i>Better Tuckpointing</i> | <i>Small City, Illinois</i> | <i>\$10,500.00</i> |
| #2 | <i>Tuckpointing Today</i> | <i>Suburb, Illinois</i> | <i>\$8,500.00</i> |
| #3 | <i>Family Tuckpointing</i> | <i>Center City, Illinois</i> | <i>\$15,000.00</i> |
| Average Estimate for Work A | | | <i>\$11,333.33</i> |
| Highest Estimate | | | <i>\$15,000.00</i> |
| Lowest Estimate | | | <i>\$8,500.00</i> |

Note: Italics indicate portion to be completed by applicant.

WORK A: Type of Improvement: Remove and replace wall wash/ signage lighting

| Estimates | Name of Contractor | Location of Contractor | Total Estimated Cost |
|-----------------------------|------------------------|------------------------|----------------------|
| #1 | KMD Electric, Inc. | Schaumburg, IL | \$3,800.00 |
| #2 | Diebold Electric, Inc. | McHenry, IL | \$4,500.00 |
| #3 | Dailey Electric, Inc. | Palatine, IL | \$5,700.00 |
| Average Estimate for Work A | | | \$4,666.66 |
| Highest Estimate | | | \$5,700.00 |
| Lowest Estimate | | | \$3,800.00 |

WORK B: Type of Improvement: Masonry Repair & Tuck pointing

| Estimates | Name of Contractor | Location of Contractor | Total Estimated Cost |
|-----------------------------|---------------------------|------------------------|----------------------|
| #1 | Mark's Masonry | Chicago, IL | \$9,800.00 |
| #2 | Joseph of the North Shore | Evanston, IL | \$9,880.00 |
| #3 | Berkenheier Masonry | Skokie, IL | \$10,360.00 |
| Average Estimate for Work B | | | \$10,013.00 |
| Highest Estimate | | | \$10,360.00 |
| Lowest Estimate | | | \$9,800.00 |

WORK C: Type of Improvement: Replace a/c units with new storefront metal/glass; two new storefront doors

| Estimates | Name of Contractor | Location of Contractor | Total Estimated Cost |
|-----------------------------|------------------------|------------------------|----------------------|
| #1 | S&S Glass Co., Inc. | Skokie, IL | \$8,300.00 |
| #2 | Shot Glass & Mirror | Mt. Prospect, IL | \$9,585.00 |
| #3 | I G Commercial Windows | Wasco, IL | \$7,500.00 |
| Average Estimate for Work C | | | \$8,461.00 |
| Highest Estimate | | | \$9,585.00 |
| Lowest Estimate | | | \$7,500.00 |

Summary of Estimates of Work

INSTRUCTIONS: Please provide copies of estimates for each type of improvement. Copies of estimates may be attached after this page OR at the end of the Application.

NOTE: You must provide three (3) estimates for EACH type of improvement for your application to be complete.

Letter of Support

INSTRUCTIONS: If you are a tenant applying for funding, please have the property owner complete and sign the following letter and submit this with your application.

Date: _____

City of Evanston
Department of Community and Economic Development
2100 Ridge Avenue
Evanston, IL 60201

Economic Development Staff:

I acknowledge that the tenant, _____ (name of applicant), in my building located at _____ (street address), is applying to participate in the "City of Evanston Façade Improvement Program."

I have read the terms and conditions applying to this program and authorize this tenant to pursue participation in this program.

I further consent to the recordation against this property of a Declaration of Covenants affecting the property and agree to furnish the following documents if and when this project is approved by the Evanston City Council:

- Legal Description of Property
- Signed Declaration of Covenants Affecting Real Property
- Signed Certification of Ownership and Consent (included in the Program Agreement)

Signed,

_____ (Print name)

_____ (Signature)

Agreement of Understanding

"I certify that all of the information contained in this document, all statements, information, and exhibits that I am submitting for the property listed in this form under 'property information' is true and accurate and to the best of my knowledge. I certify that I have reviewed the Program Guidelines and Program Agreement form associated with the City of Evanston's Facade Improvement Program."

JOHN J. LEINWEBER AS AGENT FOR HECKY POWELL

Digital Signature of Applicant:



Insert Date:

5/15/2011

To submit your application, send the following to the Economic Development Division:

- This completed Application Form
- Copies of Color Photographs
- Copies of all bids for proposed work

Return to:

Economic Development Division
Attn: Johanna Nyden
2100 Ridge Avenue
Evanston, IL 60201

or

jnyden@cityofevanston.org

**Hecky's Barbecue
1902 Green Bay Road
Evanston, Illinois**

Façade Renovation Estimates

Exterior Light Fixture Replacement

- KMD Electric, Inc. \$3,800 *
- Diebold Electric, Inc. \$4,500
- Dailey Electric, Inc. \$5,700

Masonry Repair and Tuck Pointing

- Mark's Masonry \$ 9,800 *
- Joseph's of the North Shore \$ 9,880
- Berkenheier Tuck Pointing & Masonry \$10,360
- Castle Restoration and Tuck Pointing \$22,500

Storefront Replacements/Enhancements

- I G Commercial Windows \$7,500 *
- S & S Glass Co., Inc \$8,300
- Shot Glass & Mirror \$9,585

Construction Management Services

- Renaissance Realty & Construction, Inc. \$2,110*
Project management is billed at 10% of cost

* Recommended Contractors – Total construction \$21,100

Total Façade Renovation Cost \$23,210

Related Construction

- o HotIce HVAC \$23,135
Three rooftop units must be installed to allow for the removal of four sleeve a/c units now in storefront windows.

Proposal

Mark's Masonry Inc.



3512 N. Kildare

Chicago, IL 60641

(773) 725-0002



| | | | |
|--|---------------|----------------------------|------------------------|
| PROPOSAL SUBMITTED TO Heckey's Barbecue | | PHONE (847)492-1182 | DATE 04/30/2011 |
| STREET 1902 Green Bay Road | | JOB NAME Heckeyes | |
| CITY, STATE, AND ZIP CODE Evanston, IL, 60201 | | JOB LOCATION same | |
| ARCHITECT | DATE OF PLANS | JOB PHONE | |

We hereby submit specifications and estimates for:

Facade Repair

A. East elevation

1. Rebuild north end of parapet wall from roofline up, eight ft. from end stepping down.
2. rebuild soldier course of brick above second window, replace lentle if needed.
3. tuckpoint as needed.
4. remove all existing signs
5. tuckpoint all stonework above main entrance
6. rebuild aprox. four sq. ft. of masonry fence. (north end)

B. South elevation

1. rebuild soldier course of masoary above second window, replace lentle if needed.
2. tuckpoint as needed. *

* as needed to be determined by contractor

We Proposer hereby to furnish material and labor — complete in accordance with above specification, for the sum of: **Nine thousand eight hundred dollars \$9,800.00** does not include price of canopy/permits.

Payment to be made as follows: **Upon completion of work**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost will be assessed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon orders, accidents or delays beyond our control. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.
Date of Acceptance: _____

Signature _____

Signature _____

JOSEPH OF THE NORTH SHORE CONSTRUCTION CO.

PROPOSAL

2734 Central Street • Evanston, Illinois 60201

(847) 677-7312

FAX (847) 677-8563

March 18, 2010

Proposal Submitted:

Work Performed At:

Hecky Powell
1902 Green Bay Rd.
Evanston, IL 60201

Grind out all mortar joints on all face brick from top to bottom.

Power wash entire building top to bottom.

Tuckpoint all front face brick top to bottom, red color.

Tuckpoint all rear common brick top to bottom.

Tuckpoint inside parapet walls.

Remove all debris from premises.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workmanlike manner for the sum of

Dollars (\$ 9,880.00)

with payments to be made as follows:

\$ 5,880 downpayment
Balance due upon completion

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes or accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability insurance on above work to be taken out by

Respectfully submitted

Per _____

Note— This proposal may be withdrawn by us if not accepted within 14 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Signature _____

EMIL J.
BIRKENHEIER
TUCKPOINTING & MASONRY



9229 EAST PRAIRIE • SKOKIE, IL 60203 • PHONE 847.674.3444 • FAX 847.674.1615

CONTRACT: Hecky's
Hecky Jr. Powell

March 26, 2010
(Date)

We, Birkenheier Inc. agree to furnish all materials and labor necessary for the work (specified below) on the premises located at 1902 Greenbay Road Evanston, Illinois 60201
(Street) (City) (State)

I/We, the Owner(s) agree(s) to pay Birkenheier Inc. the sum of: \$ _____ as follows:

\$ 1/3 upon signing of this contract.

\$ Balance upon completion of said work.

SPECIFICATIONS FOR LABOR AND MATERIALS

Masonry Repairs:

Walls of Building:

- Grind and tuckpoint all walls as needed.
- Remove and replace severely deteriorated brick.
- Remove and replace deteriorated limestone at doorway.
- Cutout and reseal all windows.

Cost of labor and materials \$8,675.00

Rear Privacy Walls:

- Remove copings and approximately 12 courses of brick on South side wall.
- Rebuild wall using existing brick intermingling with new brick where needed.
- Reset coping stones applying moisture barrier between brick and stone.
- Install new coping on North side wall.
- Remove and replace missing or deteriorated brick.
- Grind and tuckpoint remainder of privacy walls as needed.

Cost of labor and materials \$1,685.00

WE WILL NEED ACCESS TO OUTSIDE WATER AND ELECTRIC

Please sign and return copy upon acceptance. Any questions do not hesitate to call.
Conditions appearing on reverse side hereof shall become part of this contract.

Accepted By _____
Owner or Authorized Agent

Sincerely, **BIRKENHEIER INC.**

Date _____

By _____

T-458

CASTLE RESTORATION & TUCKPOINTING, INC.

Masonry Tuckpointing & Cement

Chicago Office: 7016 North Ridge
Chicago, IL 60645
Phone: (773) 381-9276
Fax: (773) 381-5207
Highwood Office: 300 Greenbay Road
Highwood, IL 60040
Phone: (847) 433-6550
PLEASE SEND ALL CORRESPONDENCE TO CHICAGO OFFICE.

PROPOSAL

| | |
|---|------------|
| PHONE | DATE |
| 847 602-6014 | 03/11/2010 |
| JOB NAME / LOCATION | |
| Hecky's bbq 1902 Greenbay Rd Evanston, Ill. 60201 | |
| JOB NUMBER | JOB PHONE |
| 1458 | |

TO Hecky's BBQ
Heck Powel Jr.
1902 Greenbay Rd
Evanston, Illinois 60201

We hereby submit specifications and estimates for:

Grinding and Tuckpointing of brick and stone of this building at 1902 Greenbay Rd Evanston, Illinois 60201.

East Elevation: (to include brick wall North face brick elevation)

- (1) remove all signs, awnings ect attach to this elevation, these items will be saved and stored in rear yard.
- (2) erect rolling frame scaffolding to top of this building, Dust tarps will inclose this scaffolding.
- (3) Tarp off sidewalk and provide safe walk way for pedestrians
- (4) Grind back this elevation brick mortar joints approx 3/4" deep to insure proper adhesion of new mortar, from cap stone to grade, severely damage bricks will be removed and replace with ones that match original in size and color.
- (5) Tuckpoint these same brick mortar joints 100% full, flush and solid then tool each joint to match original.
- (6) Wash down this elevation to remove any smears, dust or staining left on brick face.
- (7) Reinstal all signs and awning removed from this elevation.

South Elevation:

- (1) Remove all signs, awning ect; attach to this elevation, these items will be saved and stored in rear yard
- (2) Erect rolling frame scaffolding to top of this elevation, dust tarps will be used to inclose this scaffolding.
- (3) Tarp off sidewalk and provide safe walkway for pedestrians through work area.
- (4) Grind back this elevation brick mortar joints approx 3/4" deep to insure proper adhesion of new mortar from cap stone to grade.
- (5) Tuckpoint these same brick mortar joints 100% full, flush and solid then tool each joint to it's appearance.
- (6) Wash down this elevation to remove any smears, dust left on brick face.
- (7) Reinstall all signs and awning removed from this elevation.

Rear Common Brick Elevation: (to include rear fence wall).

Remove and replace severely damage brick in fence wall Grind back these elevation as needed, Tuckpoint these same ground back joints to match existing. We will clean up each day and haul away our debris.

WE PROPOSE hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

Tweney Two Thousand and Five Hundred Dollars/ no 100 dollars (\$ 22,500.00).

Payment to be made as follows:

1/3 On Acceptance. 1/3 Mid way. 1/3 On total Completion

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

EDC Meeting June 22, 2011

Date of Acceptance: _____

IGCommercial, Inc.

40W296 Wasco Rd. / P.O. Box 386 Wasco, IL. 60183
Phone 630-513-8860 ~ Fax (630) 513-8825

*******PROPOSAL*******

TO: Renaissance Realty and Construction
PO Box 6094
Evanston, IL 60204

DATE: May 18, 2011

ATTN: John Leineweber

PROPOSAL#: 5860-0511

PROJECT: Hecky's Ribs - 1902 Greenbay Rd. Evanston, IL
PROJECT QUOTED PER: Jobsite visit and verbal directives

WE PROPOSE TO FURNISH AND INSTALL THE FOLLOWING:

Supply and install two (2) storefront entrance doors and fixed windows into existing openings. Framing of doors to be a standard 2" x 4-1/2" center glaze storefront system. Doors and frames to have a standard black anodized finish. Doors to include standard hardware. Glazing to be 1" clear tempered insulated glass in doors, other glazing to be 1" insulated clear annealed. Perimeter caulk to be a standard one part urethane. Demolition at time of installation.

TOTAL BASE PRICE \$7,500.00

NOTE: Not all A/C units to be disposed of.

This Proposal Is Good For 45 Days Unless Otherwise Stated!
IGCOMMERCIAL SPECIFICALLY EXCLUDES THE FOLLOWING:

- 1. Bonds, Permits or Fees.**
- 2. Intermediate or Final Cleaning.**
- 3. Protection of Installed Product**
- 4. Glass, Framing or Brakemetal Closures Other Than Specifically Stated Above.**
- 5. Street or Sidewalk Protection.**

Sincerely,

Robert Wolfgram

S & S Glass Co., Inc.

9111 Terminal • Skokie, Illinois 60077 • (847) 967-1700 • Fax (847) 967-1702
ssglassco.com

J. Leineweber

RE:HECKEYS BBQ.

Remove -4- Existing doors
-2-Upper windows
Upper glass

Furnish and Install : New Doors -Black Finish- with 1' Black Anodized Aluminum Panels

1 ½ Pair of Butt Hinges
Deadbolt lock with Interior Thumbturn
Norton 1605 Closure
Standard Push/Pull Handle
Threshold-Bottom Sweep

-2- Black Anodized Aluminum Thermal Storefront Frames
Black Anodized Aluminum Panels

- Black break Metal where needed

Replace louvered vents with clear glass

| | |
|------------------------|------------|
| Total Installed price; | \$19355.00 |
| Dep. Required | \$ 9355.00 |
| Bal at Install | \$10000.00 |

J. Leineweber/Heckeyes BBQ.



S & S Glass Co. Inc.

**IF COLORED CHANGED TO DARK BRONZE ANODIZED THERE WOULD
* BE A SAVINGS OF \$7850.00**

* DEDUCT. 1600 PER STOREFRONT / RETAIL DOOR
(-3200 FOR TWO RETAIL DOORS)

19355
-7855 DARK BRONZE

11500
-3200 TWO RETAIL DOORS

8300

Shot Glass & Mirror
262 Woodland Drive
Mount Prospect Il. 60056
847.298.8524

J. Leinweber

RE: Heckeys BBQ
Evanston

Furnish and Install

-4- New doors with Insulated panels -BLACK FINISH-
STD. Door Hardware -Butt Hinges-Closure-Std Push and Pull Handle

-2- Upper Windows with Insulated Panels

-3 upper windows -remove vents add glass

Break metal where needed

Total \$22650.00
50% Dep
Bal.on Del.

* (Change to Std. Dark Bronze Finish and SAVE \$9265.00)

Thank You
Steve

* DEDUCT. 1900 PER STOREFRONT/REAR DOOR
(-3800 FOR TWO REAR DOORS)

22650
-9265 DARK BRONZE
13385
-3800 TWO REAR DOORS
9585

Hot-Ice hvac/r estimate/bid form

Kitchen/front area

This is an estimate for customer Heckys Evanston, IL

This estimate is for the installation of one or more of the Equipments and Materials below.

| | | |
|------------------------------|-----------------------------|-------------------------------------|
| Furnace/rooftop | <u>\$3,630</u> | |
| Condenser | <u> </u> | |
| Evaporator | <u> </u> | |
| Line set/Whip/Disc. | <u> </u> | |
| Humidifier/Media filter | <u> </u> | |
| T'stat/Wire/electric sw | <u>\$85</u> | |
| Duct/pipes/vents | <u>\$1,600</u> | |
| Misc. materials | <u>\$200</u> | |
| Equip/Mat. Total | | <u> </u> per flr |
| Total hrs work | <u>N/A</u> | |
| Labor cost @ per hr. | <u>\$2,750</u> | |
| Total cost(material & labor) | | <u>\$8,265</u> |

This estimate is good for 30 days only and is also subject to change due market cost.

Hot-Ice hvac/r estimate/bid form

Kitchen/back area

This is an estimate for customer Heckys Evanston, IL
This estimate is for the installation of one or more of the Equipments and Materials below.

| | | |
|------------------------------|---------------------------|-----------------------------------|
| Furnace/rooftop | <u> \$3,550 </u> | |
| Condenser | <u> </u> | |
| Evaporator | <u> </u> | |
| Line set/Whip/Disc. | <u> </u> | |
| Humidifier/Media filter | <u> </u> | |
| T'stat/Wire/electric sw | <u> \$85 </u> | |
| Duct/pipes/vents | <u> \$1,500 </u> | |
| Misc. materials | <u> \$200 </u> | |
| Equip/Mat. Total | | <u> </u> per flr |
| Total hrs work | <u> N/A </u> | |
| Labor cost @ per hr. | <u> \$2,500 </u> | |
| Total cost(material & labor) | | <u> \$7,835 </u> |

This estimate is good for 30 days only and is also subject to change due market cost.

Hot-Ice hvac/r estimate/bid form
Office/meat locker area

This is an estimate for customer Heckys Evanston, IL
This estimate is for the installation of one or more of the Equipments and Materials below.

| | | |
|------------------------------|-----------------------------|-------------------------------------|
| Furnace/rooftop | <u>\$3,150</u> | |
| Condenser | <u> </u> | |
| Evaporator | <u> </u> | |
| Line set/Whip/Disc. | <u> </u> | |
| Humidifier/Media filter | <u> </u> | |
| T'stat/Wire/electric sw | <u>\$85</u> | |
| Duct/pipes/vents | <u>\$1,200</u> | |
| Misc. materials | <u>\$200</u> | |
| Equip/Mat. Total | | <u> </u> per flr |
| Total hrs work | <u>N/A</u> | |
| Labor cost @ per hr. | <u>\$2,400</u> | |
| Total cost(material & labor) | | <u>\$7,035</u> |

This estimate is good for 30 days only and is also subject to change due market cost.

Hot-Ice hvac/r estimate/bid form

Hair salon

This is an estimate for customer Heckys Evanston, IL

This estimate is for the installation of one or more of the Equipments and Materials below.

| | | |
|------------------------------|-------------------|-------------------------------------|
| Furnace/rooftop | <u> \$950 </u> | |
| Condenser | <u> \$1,000 </u> | |
| Evaporator | <u> \$225 </u> | |
| Line set/Whip/Disc. | <u> \$175 </u> | |
| Humidifier/Media filter | <u> </u> | |
| T'stat/Wire/electric sw | <u> \$55 </u> | |
| Duct/pipes/vents | <u> \$1,600 </u> | |
| Misc. materials | <u> \$200 </u> | |
| Equip/Mat. Total | | <u> </u> per flr |
| Total hrs work | <u> N/A </u> | |
| Labor cost @ per hr. | <u> \$1,800 </u> | |
| Total cost(material & labor) | | <u> \$6,005 </u> |

This estimate is good for 30 days only and is also subject to change due market cost.

Estimate

KMD ELECTRIC

DATE: May 19, 2011

698 W. Berkley Lane
Hoffman Estates, IL 60169TO Renaissance Realty and Construction
Evanston, IL

| SALESPERSON | JOB | PAYMENT TERMS | DUE DATE |
|-------------|-----------------------|---------------|----------|
| | Heckeyes on Green Bay | | |

| QTY | DESCRIPTION | UNIT PRICE | LINE TOTAL |
|-----|--|----------------|------------|
| | Remove and replace 10 exterior lighting fixtures and two (2) Sign Fixtures | | |
| | Redo all piping on roof | | |
| | Cut in new line | | |
| | Cut in brick boxes with wall penetrations | | |
| | Supply and install new light fixtures | | |
| | Light Fixtures | \$2000.00 | |
| | Misc. materials | \$500.00 | |
| | | Labor Total | \$1300.00 |
| | | Material Total | \$2500.00 |
| | | SUBTOTAL | |
| | | SALES TAX | |
| | | TOTAL | \$3800.00 |

DAILEY ELECTRIC CO.
 702 SOUTH VERMONT STREET
 PALATINE, IL 60067

ELECTRICAL

Work Order/Invoice 7792

OFFICE: (847) 359-9789 FAX (847) 359-7480
 CELL: (847) 774-8276

| | |
|----------------|---|
| DATE OF ORDER | TEL. |
| ORDER TAKEN BY | CUSTOMER ORDER NO. |
| STARTING DATE | <input type="checkbox"/> DAYWORK <input type="checkbox"/> CONTRACT <input type="checkbox"/> EXTRA |
| JOB NAME / NO. | |
| JOB LOCATION | |
| INVOICE DATE | JOB TEL. |

TO: Hecky's Barbeque
1902 Green Bay
Evanston IL
 C/O John Leineweber

| CHECKMARKS DENOTE: <input type="checkbox"/> WORK TO BE DONE <input type="checkbox"/> WORK PERFORMED | INSTALL | REPAIR | REPLACE | INSPECT | TROUBLESHOOT | ROUGH WIRE | FINISH WIRE | TERMS: | DESCRIPTION OF WORK | | | | | |
|---|---------|--------|---------|---------|--------------|------------|-------------|--------|--|-----|---|--------|--|--|
| | | | | | | | | | LABOR | HRS | @ | AMOUNT | | |
| | | | | | | | | | Remove Existing lights and Pipe work on Roof re-do Piping through Brick on Roof Supply and Install 10 New fixtures and 2 new sign fixtures | | | | | |
| TEMPORARY SERVICE | | | | | | | | | | | | | | |
| LIGHT FIXTURE(S) | | | | | | | | | | | | | | |
| SWITCH(ES) | | | | | | | | | | | | | | |
| RECEPTACLE(S) | | | | | | | | | | | | | | |
| RECEPTACLE(S) GFCI | | | | | | | | | | | | | | |
| SERVICE PANEL | | | | | | | | | | | | | | |
| SUB-PANEL | | | | | | | | | | | | | | |
| CIRCUIT BREAKER(S) | | | | | | | | | | | | | | |
| FUSE(S) | | | | | | | | | | | | | | |
| ANTENNA WIRE | | | | | | | | | | | | | | |
| CABLE T.V. WIRE | | | | | | | | | | | | | | |
| TELEPHONE WIRE | | | | | | | | | | | | | | |
| SMOKE DETECTOR(S) | | | | | | | | | | | | | | |
| DOOR CHIME(S) | | | | | | | | | | | | | | |
| CEILING FAN(S) | | | | | | | | | | | | | | |
| BATHROOM FAN / LIGHT | | | | | | | | | | | | | | |
| BASEBOARD HEATER(S) | | | | | | | | | | | | | | |
| FAN DRIVEN HEATER(S) | | | | | | | | | | | | | | |
| RADIANT PANEL(S) | | | | | | | | | | | | | | |
| RANGE | | | | | | | | | | | | | | |
| RANGE HOOD | | | | | | | | | | | | | | |
| DISHWASHER | | | | | | | | | | | | | | |
| DISPOSAL | | | | | | | | | | | | | | |
| WASHER | | | | | | | | | | | | | | |
| DRYER | | | | | | | | | | | | | | |
| WATER HEATER | | | | | | | | | | | | | | |
| WELL / SUMP PUMP | | | | | | | | | | | | | | |
| HOT TUB / SPA | | | | | | | | | | | | | | |
| POOL LIGHT(S) | | | | | | | | | | | | | | |
| POOL PUMP | | | | | | | | | | | | | | |
| AIR CONDITIONER(S) | | | | | | | | | | | | | | |
| BOILER / FURNACE | | | | | | | | | | | | | | |
| HEAT PUMP | | | | | | | | | | | | | | |
| GENERATOR | | | | | | | | | | | | | | |
| KITCHEN | | | | | | | | | | | | | | |
| DINING ROOM | | | | | | | | | | | | | | |
| LIVING / FAMILY ROOM | | | | | | | | | | | | | | |
| BEDROOM #1 #2 | | | | | | | | | | | | | | |
| BEDROOM #3 #4 | | | | | | | | | | | | | | |
| BATHROOM #1 #2 | | | | | | | | | | | | | | |
| BASEMENT | | | | | | | | | | | | | | |
| GARAGE | | | | | | | | | | | | | | |
| NEW ADDITION | | | | | | | | | | | | | | |

| QTY | MATERIAL | @ | AMOUNT |
|-----------------|--------------------------|---|-----------|
| | Light fixtures per spec. | | \$2200.00 |
| | Misc. material | | 800.00 |
| | Labor | | \$2200.00 |
| TOTAL LABOR | | | |
| TOTAL MATERIALS | | | |
| TOTAL LABOR | | | |
| TAX | | | 5200.00 |
| TOTAL | | | |

WORK ORDERED BY _____

I hereby acknowledge the satisfactory completion of the above described work.

SIGNATURE

Thank You!



Memorandum

To: Honorable Mayor and Members of the City Council

From: Steve Griffin, Director of Community & Economic Development
Nancy Radzevich, Economic Development Manager
Johanna Nyden, Economic Development Planner

Subject: Redevelopment of 2424 Oakton Street by Gordon Food Service

Date: June 29, 2011

Recommendation:

The Economic Development Committee recommends to City Council that the City of Evanston share in the remediation and extraordinary site preparation costs for the redevelopment of 2424 Oakton Street. The Economic Development Committee recommends to City Council that the financial assistance to Gordon Food Service (GFS) be in an amount equal to one-third (1/3) of the total site remediation and extraordinary site preparation costs, not to exceed \$100,000.

Funding Source:

Staff proposes using funds for this remediation from the Economic Development Fund's Business Attraction/Expansion account (5300.62660). These funds are intended for utilization in large-scale redevelopment projects that are not located in tax increment financing districts in Evanston. Staff finds this fund appropriate for utilization in sites throughout Evanston that require brownfield remediation. For the 2011 Fiscal Year, the Business Attraction/Expansion Fund was budgeted to include \$500,000; to date \$76,850 has been allocated for various projects.

Background:

Since late 2010, Staff has worked with representatives from GFS to bring a GFS Marketplace store to Evanston. After consideration of a variety of locations in the market area, GFS entered into a contract to purchase a portion of the site located at 2424 Oakton Street. GFS seeks to construct a one-story approximately 16,000 square foot store with 65 parking spaces at the aforementioned location. GFS Marketplaces have recently entered the Chicagoland market; these stores sell foods and products in large quantities at discounted prices. The model is similar to a Sam's Club or Costco Wholesale, but without a membership. GFS estimates that at its Evanston location, they will bring the following:

- 35 new jobs, of which five to seven will be full-time equivalents;

- \$5,000-\$10,500 in new sales tax generation; and
- \$80,000-\$100,000 in new property tax generation.

After conducting due diligence on the property, GFS has determined that there is a significant cost to redevelop the site due to poor foundational support of the earth on the site and the presence of contaminants at the property that require remediation.

The West Oakton corridor was a mix of industrial, warehouse, municipal public works uses, and public park/open space uses until the late-1990s. This particular site was a clay pit and brickyard from the late-1800s to the mid-1930s. The pit was later filled and a steel plant and bus terminal were constructed on the site. Staff estimates that this steel plant was demolished in 2005 when the site was purchased for redevelopment purposes. After demolition of these structures, Staff understands that the additional unknown fill material was used within excavated areas where structures had been removed and/or to level the site.

Summary:

According to GFS representatives, the site has extensive pollutants and contaminants as well as poor soil structure. The attached memorandum from GFS describes the site deficiencies and costs associated with the “clean up” of the contaminants and additional costs needed to properly construct the foundation structure, given the nature of soils. GFS has disclosed to staff that contaminants include hydraulic oil containers and contaminants from former leaking from underground storage tanks (USTs) that have since been removed. Additionally the area has tested above the allowable EPA limit for benzene, toluene, ethlybenzene, and xylenes (BTEX).

GFS estimates that total costs for the site remediation and foundation reinforcement will require a total investment in excess of \$330,000. As a result of these extraordinary development costs, GFS has requested that the City assist in remediation efforts of this brownfield in an amount of \$100,000.

Legislative History:

The Economic Development Committee voted unanimously (7-0) to recommend to City Council assistance to GFS in an amount equal to one-third (1/3) of the total site remediation and extraordinary site preparation costs, not to exceed \$100,000.

Attachments:

- Correspondence from GFS
- Map of Site



Bill Casey
Real Estate Manager

June 13, 2010

Johanna L. Nyden
Economic Development Planner
Community & Economic Development Department
City of Evanston
2100 Ridge Avenue
Evanston, IL 60201
P: 847.448.8014 | jnyden@cityofevanston.org

Ms. Nyden,

Pursuant to our conversations on the planned purchase of Lot 1 of 2424 Oakton St., Evanston, IL for the development of a GFS Marketplace store; below is a list of environmental discovery/remediation items that have either been completed or will be completed as part of the necessary development of the site.

The overall anticipated costs for remediation and an additional foundation cost, due to poor historical soils at this location, is in excess of three hundred thousand dollars. We respectfully submit the assistance of the Evanston Economic Development Department in helping us remediate the site as part of our planned development of a GFS Marketplace store.

Work already Completed- \$15,555:

- Geotechnical Report: \$4,620
- Phase I Environmental Site Assessment: \$2,205
- Additional Limited Site Investigation: \$8,730

Investigate Work in process - \$31,290:

- Focused Remediation Study – NFR letter: \$31,290



Anticipated Additional Construction Costs (required prior to building construction) - \$220,000:

- Foundation Soil Improvement Work (geopiers): \$220,000

Potential Remediation Work (may/may not be required) - \$70,000:

- Potential disposal of “contaminated” soil at approved landfill depending on exact volume of soil: \$70,000

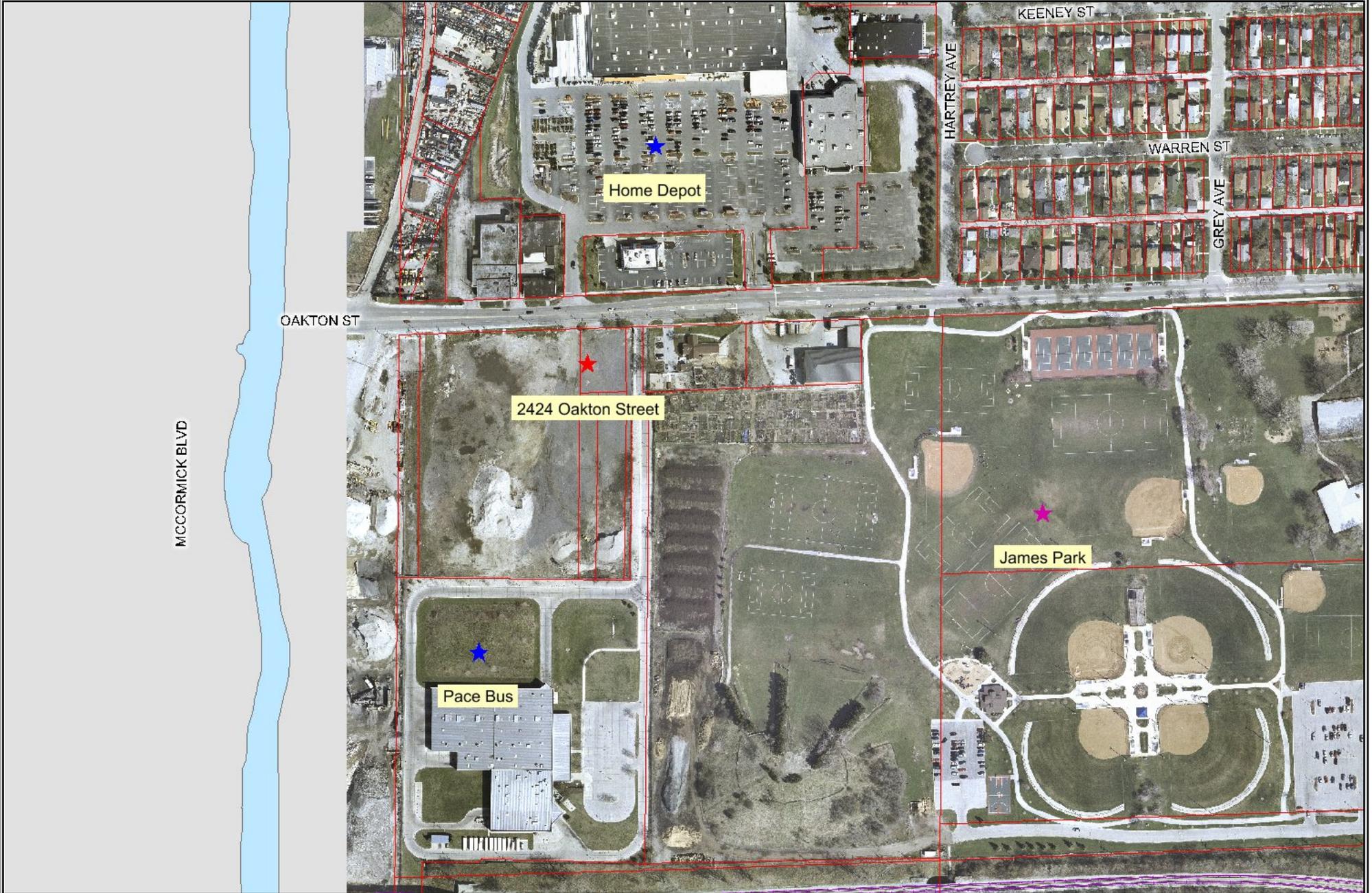
We are planning on receiving a one hundred thousand dollar credit from the seller as part of the necessary additional work on the site. We will then be paying the additional costs as part of the development of the GFS Marketplace store. Our request is that you would be able to contribute one hundred thousand dollars as part of the necessary clean up of the site. We will be filing to the Illinois EPA for our No Further Remediation letter by the end of this month as a requirement for us to close on the property.

I look forward to meeting with the committee and discussing the process further.

Thanks,

Bill Casey
Real Estate Manager

2424 Oakton Street



DISCLAIMER: This map and data are provided as-in without warranties of any kind.
See www.cityofevanston.org/mapdisclaimers.html for more information



Memorandum

To: Honorable Mayor and Members of the City Council

From: Matt Swentkofske, Intergovernmental Affairs Coordinator
Nancy Radzevich, Economic Development Manager

Subject: Permit Fee for Chicago Transit Authority (CTA) Viaduct Project

Date: June 29, 2011

Recommended Action:

Staff supports a recommendation to City Council from the Economic Development Committee for utilization of up to \$66,000 from the Economic Development Fund for costs associated with construction permit fees for the Chicago Transit Authority's (CTA) project replacing the viaducts on Grove, Dempster and Greenleaf Streets. As this project has a preset budget limit from the CTA, utilization of Economic Development Fund for permitting fees could allow for additional work to be completed on the project.

Funding Source:

The funding for this assistance is recommended to come from the Economic Development Fund's Business Attraction/Expansion budget (Account 5300.62660). These funds are intended for utilization in large-scale redevelopment projects that are not located in tax increment financing districts in Evanston. The approved Fiscal Year 2011 budget includes \$500,000 for this account, of which \$76,850 has been allocated for various projects this year.

Summary:

Currently the deteriorating viaducts throughout Evanston bisect several of Evanston's key business districts and communities. The Chicago Transit Authority (CTA) is planning a large scale capital project in Evanston to completely replace the CTA viaducts located at Greenleaf, Grove and Dempster Streets by 2013. This project's total capital investments for the Evanston viaducts are estimated to be \$12 million. It will include total reconstruction of the three viaducts and improvements to the embankment along the Right of Way (ROW) if funding permits.

Historically, the City does not waive permitting fees for any project within Evanston. However, exceptions have been made for significant capital investments done in concert with other government agencies like CTA. Considering the enrichment these

projects will make to the community and the city staff resources required coordinating in the completion of the project, staff recommends using funds from the Economic Development Fund to offset the permitting costs associated with this project. Funds equal to the projected Right of Way (ROW) permit fees for the projects will be transferred from Economic Development Fund's Business Attraction and Expansion to the Traffic Engineering Right of Way Permit Fund. The money will pay for staff reviewing CTA plans, studying the projects' impact, conducting inspections and for ongoing coordination of the project while allowing CTA to put more limited capital resources into the project. Assistance for permitting fees for the viaduct replacement projects is consistent with past City practices when the viaducts were replaced at Church Street in 2005 and Main Street in 2006.

CTA's work will take approximately six months to prepare the area, build new caissons, physically construct the bridge on-site and roll it into place. City staff has worked for the past year with CTA to move viaduct replacement forward and believes that financial participation in the cost of the permit fees reflects the partnership required to move forward. Additionally, this work is reflective of the City Council Goal Number Seven regarding Regional Affairs Agenda and working in a stronger way with regional entities like the CTA.

The table below estimates the approximate total project cost, per viaduct, cost for permits, and specific details about each viaduct.

| Viaduct Location | Total Project Cost (Approx.) | Total Permitting Costs | Notes |
|-------------------------|-------------------------------------|-------------------------------|---|
| Greenleaf Street | \$4.0 Million | \$30,000 | Staging of bridge construction in Jewel Parking lot or on Greenleaf Street |
| Dempster Avenue | \$4.0 Million | \$15,000 | Staging of bridge construction will occur on Sherman Avenue (east of station) |
| Grove Street | \$4.0 Million | \$21,000 | Staging of bridge construction on Grove Street |
| TOTAL | \$12.0 Million | \$66,000 | |

Source: City of Evanston and the Chicago Transit Authority

Legislative History:

N/A

Attachments:

N/A