



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: March 23, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 15, 2018 – March 21, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
MWEBE/LEP Compliance Tracking

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 26, 2018

Administration and Public Works - CANCELLED

www.cityofevanston.org/apw

Planning & Development Committee - CANCELLED

www.cityofevanston.org/pd

City Council - CANCELLED

www.cityofevanston.org/citycouncil

Tuesday, March 27, 2018

Age Friendly Task Force

www.cityofevanston.org/agefriendly

Mayor's Climate Action Resilience Plan Working Group

www.cityofevanston.org/climate

Wednesday, March 28, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr



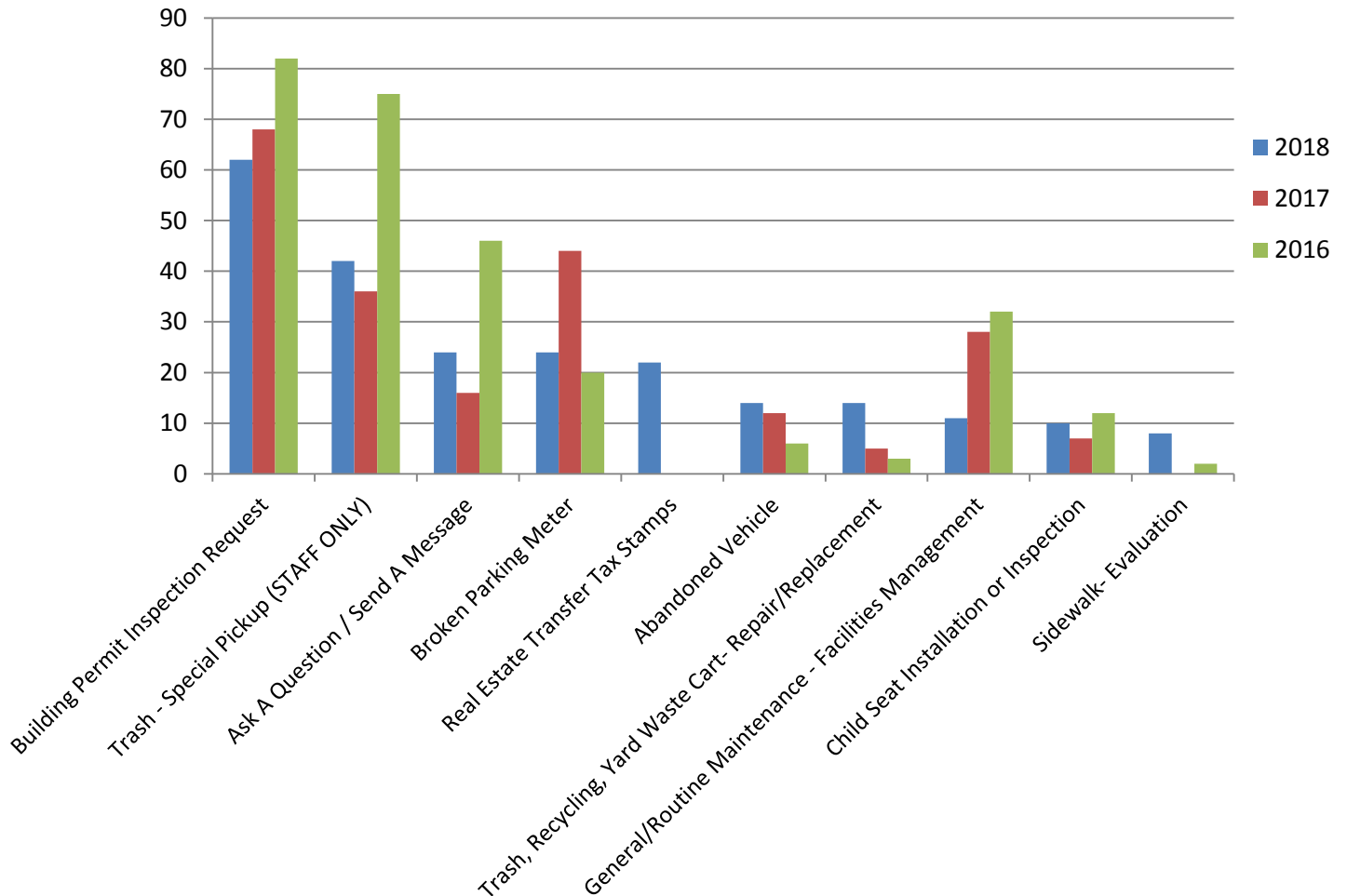
Weekly Report

March 15-21, 2018

	Current Week	Previous Week
Calls Handled	2258	2318
Service Requests	557	498
Total Chats	26	24
Total Text	17	11

Trending Issues
<ul style="list-style-type: none"> • Voting Questions • Water Bill Questions • Property Tax Assessment appointments • Requests for real estate transfer stamp

2016-2018 Comparison Chart
For March 15-21



March 15-21, 2018

Missed Garbage Pickup

This week 7; Last week 10
Below 3 year avg. of 14.2



Missed Recycling Pickup

This week 5; Last week 3
Below 3 year avg. of 13.1



Rodents/Rats

This week 4; Last week 9
Below 3 year avg. of 20.3



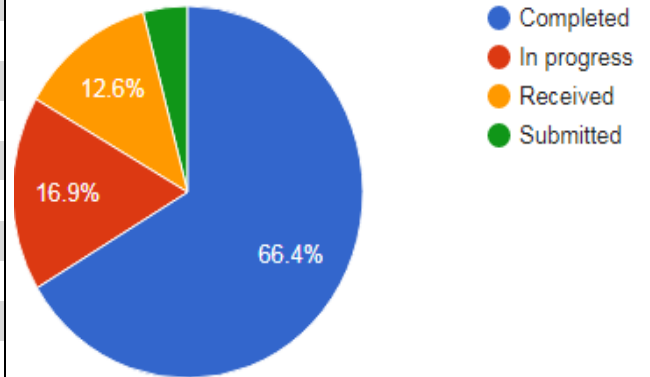
Broken Parking Meters

This week 24; Last week 32
Below 3 year avg. of 46.7



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
ADA/Inclusion Aids	1	100%	0%
Animal Issue/Concern - General	1	17%	83%
Ask a Question/Send a Message	5	21%	79%
Garbage - Overflow, odorous	1	100%	0%
Graffiti	2	50%	50%
Pot hole	1	50%	50%
Property Zoning Information	1	100%	0%
Public Transit Agency Issue	1	100%	0%
Speed Bumps/Speed Humps	1	100%	0%
Trash - Accumulation	2	100%	0%
Trash Cart - Missing	1	25%	75%
Trash - Garbage in Parks or ROW	2	40%	60%
Trash - Missed Garbage Pickup	2	29%	71%
Trash - Tire Pickup	2	100%	0%



Upcoming Events – March 26-April 1

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26 1:30 PM Developing Cultural Competence Workshop 6:00 PM Administration and Public Works Committee - CANCELED 7:15 PM Planning & Development Committee - CANCELED 7:30 PM City Council - CANCELED	27 2:00 PM Age Friendly Task Force Meeting	28 2:30 PM Design and Project Review Committee	29 1:30 PM Understanding White Privilege Workshop	30 11:00 AM Marshmallow Drop	31 8:00 AM Indoor Winter Market	1



Memorandum

To: Wally Bobkiewicz, City Manager

From: Ashley King, Interim CFO/ City Treasurer and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 19, 2018

Date: March 23, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of March 19, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 18-12 Vending Machine Services	CMO	The City of Evanston's Finance Department is seeking proposals from experienced firms for: Vendors to submit a proposal for the vending of food and beverages to various City locations.	N/A	4/17	5/14

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	3/26/2018	APW/PD/CC - CANCELLED				
	4/2/2018	Human Services				
Library	4/9/2018	National Library Week (April 8-14)	PR	CC	Danczak Lyons	
CD	4/9/2018	National Fair Housing Month	PR	CC	Storlie	
CMO	4/9/2018	Earth Day (celebrate April 21)	PR	CC	Bobkiewicz	
CMO	4/9/2018	Lease to ELHG	O	CC	Storlie	For Action
CMO	4/9/2018	Sherman Plaza Parking Garage Rooftop Fence	D	APW	Bobkiewicz	
PRCS	4/9/2018	PRCS Summer Clothing Purchase	B	APW	Hemingway	
PRCS	4/9/2018	Summer Food Program	B	APW	Hemingway	
CD	4/9/2018	French Kiss Café - Sidewalk Café	B	APW	Storlie	
PWA	4/9/2018	Eng. Svcs for Street Pavement Condition Assessment	B	APW	Stoneback	
PWA	4/9/2018	Waste Transfer Funding	B	APW	Stoneback	
PWA	4/9/2018	Award of Crack Seal Contract	B	APW	Stoneback	
PWA	4/9/2018	Pavement Marking Contract	B	APW	Stoneback	
PWA	4/9/2018	Pavement Rejuvenation Contract	B	APW	Stoneback	
PWA	4/9/2018	Mower Purchase	B	APW	Stoneback	
PWA	4/9/2018	50/50 Sidewalk Contract	B	APW	Stoneback	
Admn Svcs	4/9/2018	Police Vehicle Purchase	B	APW	Richardson	
Admn Svcs	4/9/2018	Fire Dept Vehicle Purchase	B	APW	Richardson	
CMO	4/9/2018	2017 OT Report	B	APW	Richardson	Accept and Place on File
PWA	4/9/2018	Easement Agmt w/NU for Treated Water - Clearwell	O	APW	Stoneback	For Intro
PWA	4/9/2018	New Special Assessment - Alley	O	APW	Stoneback	For Intro
Legal	4/9/2018	PWA Code Amendments	O	APW	Masoncup	For Intro
Legal	4/9/2018	Business Licensing Amendments	O	APW	Masoncup	For Intro
Legal	4/9/2018	Water Sale	O	APW	Masoncup	For Intro
PRCS	4/9/2018	Taxicab Program	O	APW	Hemingway	For Intro and Action - held 3/12
Legal	4/9/2018	Liquor License - Reduction - Lao Sze Chuan	O	APW	Masoncup	For Intro and Action
Legal	4/9/2018	Liquor License Reduction - Las Palmas	O	APW	Masoncup	For Intro and Action
Legal	4/9/2018	Liquor License - La Macchina (2)	O	APW	Masoncup	For Action
CMO	4/9/2018	Lease with League of Women Voters	O	APW	Storlie	For Action
Legal	4/9/2018	Contractor Debarment	O	APW	Masoncup	For Action
CD	4/9/2018	Form-Based Code Role w/ Development - White Paper	D	PD	Storlie	
CD	4/9/2018	Alliance to End Homelessness App. For HMIS Funding	B	PD	Storlie	
CD	4/9/2018	Vacation Rental - 1419 Elmwood	B	PD	Storlie	

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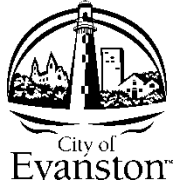
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CD	4/9/2018	Zoning Text Amend - College/ University Parking Requirements	O	PD	Storlie	For Intro
CD	4/9/2018	Special Use - 1301 Chicago - Frio Gelato	O	PD	Storlie	For Intro
CD	4/9/2018	Preservation Ordinance Revisions	O	PD	Storlie	For Intro
CD	4/9/2018	Zoning Text Amend - Coach House Regulations	O	PD	Storlie	For Intro
CD	4/9/2018	Porch Amendments	O	PD	Storlie	For Intro - held 3/12
CD	4/9/2018	Zoning Relief - 1801 Main St	O	PD	Storlie	For Action
CD	4/9/2018	Floodplain Regulations	O	PD	Storlie	For Action
CMO	4/9/2018	Equity in the Arts Hiring Program	B	ED	Bobkiewicz	
	4/9/2018	Exec Session (Work Comp, Minutes)		CC		
CMO	4/16/2018	Robert Crown Funding Update	P	CC	Storlie	
CMO	4/16/2018	Robert Crown Construction Overview	P	CC	Storlie	
CMO	4/23/2018	National Volunteer Week (April 23-29)	PR	CC	Bobkiewicz	
PWA	4/23/2018	Arbor Day (April 30)	PR	CC	Stoneback	
CMO	4/23/2018	Public Service Week (May 6-12)	PR	CC	Storlie	
PWA	4/23/2018	Drinking Water Week (May 6-12)	PR	CC	Stoneback	
Admn Svcs	4/23/2018	Park Evanston App Incentives	D	APW	Richardson	
PWA	4/23/2018	Pesticide Management Report	B	APW	Stoneback	Accept and Place on File
PRCS	4/23/2018	Summer Bus Transportation	B	APW	Hemingway	
Admn Svcs	4/23/2018	New World Contract Renewal	B	APW	Richardson	
CMO	4/23/2019	MOU with FRCC/ Library / COE	B	APW	Storlie	
CD	4/23/2019	Vacation Rental - 1500 Main	B	APW	Storlie	
CD	4/23/2018	Special Use - Falcon eddy's - 825 Church	O	PD	Storlie	
CD	4/23/2019	Planned Development - 1727 Oak	O	PD	Storlie	
CD	4/30/2018	Special City Council - Affordable Housing (rental assistance pgms from 1-29-18 mtg), Priority Based Budgeting		CC		
CD	5/14/2018	National Preservation Month	PR	CC	Storlie	
CD	5/14/2018	Mental Health Month	PR	CC	Storlie	
Police	5/14/2018	National Police Week	PR	CC	Eddington	
CMO	5/14/2018	1st Quarter OT Report	D	APW	Richardson	
CMO	5/14/2018	Robert Crown Construction	B	APW	Storlie	
CD	5/14/2018	Public Benefits and Impact Fees from Planned Developments	D	PD	Storlie	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	5/21/2018	Public Works Week (May 20-26)	PR	CC	Stoneback	
PRCS	6/1/2018	Handyman Contract Renewal	B	APW	Hemingway	
PRCS	6/1/2018	Designating July Parks & Rec Month	PR	CC	Hemingway	
CMO	8/13/2018	2nd Quarter OT Report	D	APW	Richardson	
CMO	11/12/2018	3rd Quarter OT Report	D	APW	Richardson	
Council & Committee Meetings						
3/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council - CANCELED				
4/2/2018	6:00 PM	Human Services				
4/5/2018	7:00 PM	Housing and Homelessness Commission				
4/9/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
4/16/2018	7:00 PM	City Council				
4/17/2018	7:00 PM	Housing & Community Development Act Committee				
4/18/2018	6:30 PM	M/W/EBE Development Committee				
4/23/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
4/25/2018	7:00 PM	Economic Development				
4/26/2018	5:30 PM	City-School Liaison Committee				
4/30/2018	6:00 PM	Special City Council				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ashley King, Interim CFO/ City Treasurer and Budget Manager
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: March 23, 2018

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Ashley King (847-859-7884) or Tammi Nunez (847-448-8107).

2018 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/22/2018	Bid 18-05	Asbestos Abatement at 721-723 Howard Str	\$38,000.00	-		Cove Remediation					
						10%	Abatement Materials	X				\$3,800.00
						5%	DisposAll Waste Services		X			\$1,900.00
						13%	Camow, Conibear & Assoc.		X			\$4,900.00
	January Total			\$38,000.00								\$10,600.00
	Total to Date			\$38,000.00		28%		1	2	0	0	\$10,600.00
PWA	2/12/2018	Bid 17-60	Howard Street Theatre Construction Svs	\$1,385,469.00	-		Structures Construction (LEP Eligible)					
						15.6%	Windy City Heating & Cooling	X				\$216,925.00
						7.2%	Evergreen Supply Company		X			\$100,000.00
						.8%	Kedmont Waterproofing Company		X			\$11,212.50
						2.5%	Central Rug & Flooring			X		\$35,750.00
PWA	2/12/2018	RFP 17-58	West Filter Plant Study	\$126,033.00	-		Carollo Engineers					
						9.1%	Environmental Design Int'l	X				\$11,470.00
						16.2%	McGuire Igleski & Associates			X		\$20,400.00
PWA	2/26/2018	Bid 18-06	Lovlace Park Pond Rehab	\$107,000.00	-		Sumit Construction					
						100%	Sumit Construction	X				\$107,000.00
PWA	2/26/2018	Bid 18-02	Service Center Parking Deck Restoration	\$506,074.00	\$136,960 /\$20,544		Monson Nicolas Inc. (LEP Eligible)					
PWA	2/26/2018	RFP 17-57	Rbt Crwn Comm Ctr - Constr Mgr Svs	\$41,510.00	-		Bulley & Andrews					
						25%	The Bowa Group	X				\$41,510.00
	February Total			\$2,166,086.00								\$544,267.50
	Total to Date			\$2,204,086.00		25%		4	4	2	0	\$554,867.50

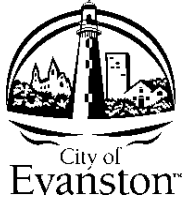
2018 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	2/12/2018	Bid 18-03	\$38,000.00	2018 Sewer Flow Monitoring	ADS Environmental Services (Huntsville, AL)	Precludes Subcontracting Opportunities

LEP Penalty Total 2013-2015	Yr to Date 2016	Yr to Date 2017	Total
\$64,096.00	\$16,005.21	\$4,969.05	\$85,070.26

M/W/EBE Tacking Report Legend

- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: March 21, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, March 15, 2018 - March 21, 2018

Current Backlog (business days received until reviewed): 23

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	811-831 Emerson Street	C1	Building Permit	New 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	01/24/18	pending revisions from the applicant
1	525 Grove Street, Unit 2A	D4	Building Permit	Interior remodel (multi-family dwelling)	02/16/18	pending staff review
1	1431 Judson Avenue	R1	Zoning Analysis	New screened-in rear porch	02/23/18	pending staff review
1	1625 Judson Avenue	R1	Zoning Analysis	New wood deck	03/14/18	pending staff review
1	100 Greenwood Street	R1	Building Permit	New SFR	03/16/18	pending staff review
1	600 Haven Street	T1	Building Permit	Office renovation (NU - The Great Room)	03/20/18	pending staff review
1	1715 Chicaco Avenue	R6	Building Permit	Interior remodel of 7th, 8th and 9th floors (Evanston Place Apartments)	03/20/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story mulifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	non-complaint, pending revisions from the applicant
2	1710 Lake Street	R3	Building Permit	2nd-story addition, interior remodel, a/c	01/16/18	non-compliant, pending revisions or minor variation application
2	2401 Main Street	C1	Building Permit	Interior alteration (Crossfit E-town)	02/21/18	pending staff review
2	1126 Pitner Avenue	R3	Zoning Analysis	Subdivide property into 6 lots, construct 2-flat and detached 4-car garage on each lot	03/06/18	pending staff review
2	1233-1235 Hartrey Avenue	I2	Building Permit	Interior renovation for education use (ETHS)	03/20/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1200 Judson Avenue	R1	Building Permit	New detached garage	12/12/17	non-compliant, pending revisions from the applicant
3	555 Michigan Avenue	R5	Building Permit	Construct new 2-dwelling unit building	02/02/18	non-compliant, pending revisions from the applicant
3	114 Kedzie Street	R1	Building Permit	Install roof mounted solar photovoltaic system	02/27/18	pending staff review
3	1037 Hinman Avenue	R1	Building Permit	New single-family home	03/06/18	pending staff review
3	925 Edgemere Court	R1	Building Permit	Revetment maintenance	03/12/18	pending staff review
3	618 Hinman Avenue	R5	Building Permit	Replacement of 4 existing porches (multi-family dwelling)	03/14/18	pending staff review
3	715 Sheridan Road	R1	Building Permit	Pool, patio, ramp	03/19/18	pending staff review
3	1307 1/2 Chicago Avenue	B1	Building Permit	Interior alteration, new non-bearing cased open between 1307 and 1307 1/2 (##)	03/20/18	pending staff review

4	901 Grove Street	D3	Building Permit	Renovation of existing 1-story building, exterior and site alterations (Wintrust Bank)	01/25/18	pending revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending staff review
4	1224 Dempster Street	R1	Building Permit	New entrance ramps and stairs, interior renovation (Beth Emet)	02/02/18	pending staff review
4	1490 Chicago Avenue	D4	Building Permit	Replace limestone steps, portico slabs, restore limestone planters (Music School of Chicago)	03/05/18	pending staff review
4	1560 Sherman Avenue	D3	Building Permit	Install antennas and radios, a/c unit replacement	03/13/18	pending staff review
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	non-compliant, pending revisions from the applicant, zoning ordinance text amendment
5	2525 Church Street	OS	Building Permit	New 1-story building to house water pumping station and public restrooms	02/16/18	pending revision from the applicant
5	1826 Wesley Avenue	R1	Building Permit	New 22x22 detached garage	02/26/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Construct new commercial building for restaurant (Lenny & Lambs)	03/15/18	pending staff review
5	1838 Grey Street	R3	Building Permit	Interior remodel and new deck	03/16/18	pending staff review
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	pending additional information from the applicant, DAPR
6	2503 Payne Street	R1	Building Permit	Interior remodel to SFR	02/16/18	pending staff review
6	2323 Marcy Avenue	R1	Zoning Analysis	Replace driveway, new walks, new patio	02/20/18	pending staff review
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	non-compliant, pending revisions from the applicant
6	2427 Thayer Street	R1	Building Permit	Interior renovation, basement	02/26/18	pending staff review
6	2405 Payne Street	R1	Zoning Analysis	Construct 2-story front porch	02/28/18	pending staff review
6	2617 Hurd Avenue	R1	Building Permit	Replace existing stepping stones with paver walk	03/13/18	pending staff review
6	2900 Harrison Street	R1	Zoning Analysis	New front porch on existing SFR	03/15/18	pending staff review
6	2416 Central Park Avenue	R1	Zoning Analysis	1st floor addition	03/15/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2506 Green Bay Road	B1a	Building Permit	Modify ComEd substation and add fire wall	10/03/17	pending additional information from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant and DAPR
7	716 Clinton Place	R1	Building Permit	Interior renovation, enclose rear porch, new deck	02/20/18	pending staff review
7	1835 Lincoln Street	R5	Building Permit	1-story sunroom addition and uncovered deck	02/22/18	non-compliant, pending revisions from the applicant
7	2200 Campus Drive	U3	Building Permit	Interior renovation (NU - Pancoe Bldg.)	02/26/18	pending staff review
7	1615 Lincoln Street	R1	Building Permit	Install a/c units (St. Athanasius)	02/26/18	pending additional information from the applicant

7	16 Martha Lane	R1	Building Permit	Install roof mounted solar photovoltaic system	02/27/18	pending staff review
7	802 Clinton Place	R1	Building Permit	New coach house, replacing existing garage	03/06/18	pending staff review
7	1834 Grant Street	R1	Zoning Analysis	New 3-car detached garage with artist studio above	03/15/18	pending staff review
7	2027 Colfax Street	R1	Building Permit	Interior renovation	03/16/18	pending staff review
7	1716 Livingston Street	R1	Building Permit	New deck	03/16/18	pending staff review
7	2342 Ridge Avenue	R1	Building Permit	Extend driveway	03/16/18	non-compliant, pending revisions or variation application
7	1610 Lincoln Street	R1	Building Permit	Install drainage system	03/21/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	non-compliant, pending revisions from the applicant and DAPR
8	348 Custer Avenue	R5	Building Permit	Remodel basement to convert into dwelling unit	02/06/18	non-compliant, pending revisions from the applicant or major variation application
8	1022 Brummel Street	R2	Building Permit	New 22x22 detached garage	03/07/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	640 Hartrey Avenue	I1	Building Permit	New antennas, radios and cables	02/20/18	pending staff review
9	1623 South Boulevard	R2	Building Permit	New detached garage	03/05/18	pending staff review
9	1010 Seward Street	R1	Building Permit	New deck	03/16/18	pending staff review
9	2527 Oakton Street	I3	Building Permit	Adding antennas and cabling	03/21/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	825 Church Street	D2	Special Use	Special use for a type-2 restaurant (Falcon Eddy's)	03/09/18	pending DAPR 04/04/18, ZBA 04/17/18
2	1727 Oak Avenue	D3	Planned Development	Construct 17-story multifamily residents (for active adults) with 169 units and 139 parking spaces	01/31/18	pending PC 04/11/18
2	1503 Church Street	R1	Appeal	Appeal of Zoning Administrator's decision concerning minor variation determination (accessory structure building height)	03/06/18	pending ZBA 04/17/18
2	1710 Lake Street	R3	Minor Variation	Interior side yard setback for 2nd floor addition to existing SFR	03/12/18	determination after 04/11/18
3	1301 Chicago Avenue	B1	Special Use	Special use for a type-2 restaurant (Frio Gelato)	01/31/18	pending P&D 04/09/18
3	550 Judson Avenue	R1	Minor Variation	Building lot and impervious surface coverage for proposed detached garage	03/06/18	determination after 04/03/18
4	1801 Main Street (fka 1701 Main Street)	OS	Major Variation	Number of parking spaces, drive aisle width, number of loading docks, and FAR for new Robert Crown Community Center	11/29/17	pending CC 04/09/18
4	1428 Wesley Avenue	R1	Minor Variation	Front, interior side and rear setbacks for 2nd floor addition	02/09/18	determination after 03/27/18

4	1316 Oak Avenue	R5	Fence Variation	Fence in front yard	03/02/18	determination after 03/27/18
5	2035 Dodge Street	R3	Major Variation	Lot size for new 2-flat	03/20/18	pending DAPR 04/04/18, ZBA 04/17/18
7	2652 Sheridan Road	R1	Plat of Subdivision	Subdivide property into 2 lots	03/18/18	pending staff review
8	128-132 Chicago Avenue	B3 & C1	Planned Development, Map Amendment & Special Use	Construct 5-story, mixed-use building with ground floor retail, cafe/coffee shop, open garden sales yard, 26 dwelling units above and 30 parking spaces (surface parking)	12/29/17	pending DAPR 03/28/18, PC 04/18/18



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: March 23, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

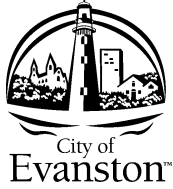
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, March 23, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Construction activity has been completed. Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is awaiting final inspections. Letter was sent to developer requesting final inspections and close-out of drainage permit by April 30th.	3/20/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Construction crews have begun drilling for caisson installation. Streets, sidewalks and alleys are in good condition. The Building Division is receiving weekly vibration monitoring reports.	3/21/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Site work permit has been approved. Awaiting start date.	3/22/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Mechanical installation completed up to floor 3.	3/20/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Interior buildout, plumbing, mechanical and electrical work on all three levels has been completed and received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for exterior work through March 25th and interior work through September 30th.	3/22/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Work on exterior envelope is nearly complete. Electrical and HVAC ductwork is nearly continues on floors 1-3. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	3/22/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Fourth floor decking installation and deck shoring are in progress. Construction work is in the rough-in stages at this time. Construction fencing is plumb and screening material is in good condition.	3/22/2018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Public Health Manager

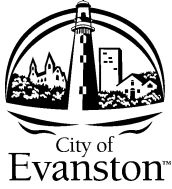
Subject: Food Establishment Application Weekly Report

Date: March 23, 2018

The table below is the weekly report of all applications for Food Establishments received during the week of March 18, 2018.

Please contact me at 847/448-8289 or iogbo@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Binny's Beverage Depot	1111 Chicago Ave	3	3/20/2018	Food Establishment License	Not yet determined
Papa John's	1743 Benson Ave	1	3/20/2018	Food Establishment License – Change of Ownership	Currently Open



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: March 23, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	Falcon Eddy's	825 Church street	D	Restaurant (Liquor)	Mon-Sun: 11am – 10pm	2/23/18	Pending Liquor Board Meeting
1	La Macchina (Change in license Class from C-1 to Class C)	1620 Orrington Ave	C	Restaurant (Liquor)	M-Su: 11am – 10pm	2/21/18	Pending City Council Action
4	Board & Brush Evanston	802 Dempster Street	X	Arst & Craft Studio	TBD	03/21/18	Pending Review
8	Target Store T0927	2209 Howard Street	F	Grocery Store (Liquor)	Sun-Fri: 8am-11p, Sat: 8am-12am	2/26/18	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 23, 2018

There's Still Time to RSVP for NWMC Legislative Days

Just a friendly reminder that the NWMC Legislative Days in Springfield will be held on Tuesday, April 10 through Thursday, April 12. Tuesday's events will begin with a briefing for attendees followed by committee hearings in the capitol and the annual informal dinner with our legislators, scheduled for 6:30 p.m. at the Sangamo Club. The remainder of the week will consist of participation in committee hearings as well as meetings with House/Senate leadership and legislators to promote the Conference's legislative agenda and stress the impacts of the budget crisis and pending legislation on local governments. Please RSVP your attendance to Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122 by Tuesday, April 3. Also, please secure hotel reservations as soon as possible as this week will be very busy. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Transportation Committee Discusses VW Settlement, Central Tri-State Tollway Project

The NWMC Transportation Committee met Thursday and heard a presentation from Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra and Greenways 2 Go Consultant Tim Milburn on the Illinois Environmental Protection Agency's (IEPA) plan to spend Illinois' share of funding resulting from the Volkswagen emissions settlement. Illinois is expected to get \$110 million over 10 years and this plan could potentially provide resources to public fleets to reduce emissions through vehicle improvement or replacement of diesel vehicles with alternate fuel technologies. The Caucus encourages municipalities to comment on the IEPA plan. Please see the article on page 3 for more details.

Illinois Tollway Senior Project Manager for Planning Nicole Nutter provided an update on the agency's upcoming work on the Central Tri-State Tollway (I-294). The project, which extends from Balmoral Avenue to 95th Street, consists of widening and reconstruction, interchange/intersection improvements and the addition of a "flex lane" for transit use similar to that on the Jane Addams (I-90). Construction, including reconstruction of the North Avenue interchange and bridge replacements of the BNSF Metra line and the Mile-Long Bridge, will begin in 2019 and is scheduled to be complete by 2025. Finally, staff provided an update on the Surface Transportation Program (STP) Project Selection Committee (see article below for additional details). *Staff contacts: Mike Walczak, Brian Pigeon*

North Shore Council Approves STP Changes, Talks CMAP STP Project Selection Committee

On Wednesday, the North Shore Council of Mayors Technical Committee met at the *Skokie Village Hall*. The committee approved schedule changes to four projects in the council's Surface Transportation Program (STP). Staff also briefed the committee on the activities of the Chicago Metropolitan Agency for Planning's (CMAP) STP Project Selection Committee. The committee began meeting in January to formulate Active Program Management policies to which all STP projects will be subject beginning in federal fiscal year (FFY) 2021. The committee is also charged with developing the structure for the newly created Regional Shared Fund.

The STP Project Selection Committee will next meet on Wednesday, March 28, 9:30 a.m. at the CMAP offices in the Willis Tower, 233 S. Wacker Drive, Suite 800 in Chicago. At that meeting, CMAP staff will present the draft active program management policies. The agenda and related documents are available online by visiting <https://www.cmap.illinois.gov/committees/stp-psc/materials>. The meeting is open to the public but guests should RSVP to Ingrid Witherspoon, 312-454-0400 or iwitherspoon@cmap.illinois.gov to be added to the building's security list. *Staff contact: Brian Pigeon*

Bicycle and Pedestrian Committee Talks Local Plans, Des Plaines River Trail

The NWMC Bicycle and Pedestrian Committee met Tuesday at the NWMC offices. *Village of Northbrook* staff

gave an update on the village’s bike planning efforts, noting that the draft bike plan would be reviewed by the public works committee and village board in the coming months. NWMC staff discussed the ongoing activities of the Surface Transportation Program (STP) Project Selection Committee which is drafting rules that will govern STP projects in the future. Finally, staff reported on new planning efforts to improve the Des Plaines River Trail, from Touhy Avenue south to North Avenue in western Cook County. *Staff contacts: Mike Walczak, Brian Pigeon*

Ford Announces Factory Order Cut Off Dates on Police, Administrative Vehicles

Currie Motors of Frankfort has advised the Suburban Purchasing Cooperative (SPC) of the following Ford factory order cut off dates:

SPC		Factory Order
<u>Contract #</u>	<u>Vehicle</u>	<u>Cut Off Date</u>
150	Transit Full Sized Van	May 4
152	Police Utility Interceptor Package	June 8
154	Police Interceptor Sedan Package	June 8
163	Taurus	June 1
165	Escape	June 29

For questions or additional information, please contact staff or Tom Sullivan, curriefleet@gmail.com or 815-464-9200. *Staff contact: Ellen Dayan*

SPC Awards Short Term Contract Extensions on Ford Pick Up Trucks

The SPC has awarded short term contract extensions through June 1, 2018, to Currie Motors of Frankfort and Landmark Ford of Springfield on the following Ford Pick Up Trucks:

SPC		
<u>Contract #</u>	<u>Vehicle</u>	<u>Dealer</u>
142	F250 Super Duty Pick Up	Currie Motors
143	F350 Super Duty Pick Up	Currie Motors
144	F350XL 4x2 Chassis Cab	Landmark Ford
145	F450 XL Chassis Cab	Currie Motors
146	F550 XL Chassis Cab	Currie Motors

In the interim, new Requests For Proposals will be issued in order to award 2019 models. For questions or additional information, please contact staff or Tom Sullivan, curriefleet@gmail.com or 815-464-9200 and Steve Decker, 217-862-5253, or steve.decker@landmarkauto.com. *Staff contact: Ellen Dayan*

Join Evanston, Glencoe, Kenilworth & Northbrook at the April 24 NWMC Auction

Thank you to *Evanston, Glencoe, Kenilworth* and *Northbrook* for committing to participate in the April 24 NWMC Surplus Vehicle and Equipment Auction. There is still plenty of time to line up your municipality’s surplus vehicles and equipment for sale at the auction, which will be held at America’s Auto Auction (America’s AA) in Crestwood. Other participants to date include Country Club Hills, LaGrange, Park Forest, West Dundee and Wheaton.

America’s AA offers transportation service via third party providers for a flat rate of \$1.50 per mile from the exact pickup location to the facility, located at 14001 S. Karlov Avenue in Crestwood. Charges are one way only, with a \$35.00 minimum. This saves participants time and money by allowing public works staff to stay on the job rather than transporting vehicles to the auction. In addition, America’s AA offers a variety of optional services designed to maximize resale value. These are priced as follows:

- Auction Guarantee designation/mechanical inspection \$25
- Wash and vacuum \$25
- Vehicle condition reports-posted to car for all online and in lane bidders \$35
- Dent removal per panel \$60

- Decal removal per panel basis \$45-\$75
- Full detail \$90
- Front window replacement \$170
- New Keys \$165

If you can't make the April event, the other live auction dates for 2018 are Tuesday, July 24 and Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so participants do not have to wait for one of the quarterly live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com, 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

MMC to Host VW Settlement Beneficiary Mitigation Plan Meeting

From the desk of Metropolitan Mayors Caucus (MMC) Director of Environmental Initiatives Edith Makra:

The Illinois EPA has released its plan to spend its share of a multi-billion dollar Volkswagen Settlement. Illinois has been allocated more than \$108 million dollars after it was discovered Volkswagen installed emissions cheating software in certain diesel vehicles. The Metropolitan Mayors Caucus Environment Committee is hosting this important meeting to review this plan and provide input.

April 3, 2018, 9:30 AM to noon
Moraine Valley Community College, Building M,
9000 College Parkway, Palos Hills, IL 60465

Illinois EPA will present this Beneficiary Mitigation Plan (BMP) and describe expected benefits for Illinois communities and public agencies. The Chicago Area Clean Cities Coalition will also contribute to the discussion. Please invite all interested staff and stakeholders to attend.

The Plan (BMP) is open for public comment until April 13, 2018. Representatives of public agencies are encouraged to learn about the plan; consider how it might be useful in achieving community sustainability goals; and provide feedback at this meeting and through an online Survey. The draft BMP and link to the Survey are available on the Illinois EPA's Volkswagen Settlement webpage (<http://www.epa.illinois.gov/topics/air-quality/vw-settlement/index>) along with helpful background information and graphics.

The Metropolitan Mayors Caucus has studied sustainability priorities of member municipalities and found a common interest in greener public fleets. The consensus sustainability pledge, the Greenest Region Compact (GRC) thus includes the goal to, "operate a safe, clean and efficient fleet". The GRC has now been formally adopted by 70 communities in the region. Funding resulting from the Illinois Beneficiary Mitigation Plan could help address this green fleet goal. You may register through our [event page](#). *Staff contact: Mark Fowler*

TMA of Lake Cook Hosts Annual Construction Meeting

The Transportation Management Association (TMA) of Lake-Cook held its annual construction preview meeting on Friday, March 16 at Baxter Healthcare in *Deerfield*. Agencies including the Illinois Department of Transportation, Illinois Tollway, Cook County Department of Transportation and Highways and Lake County Division of Transportation discussed their upcoming construction projects for 2018.

Highlighted projects included: the intersection improvement and reconstruction projects on Lake-Cook Road from Raupp to Hastings in *Buffalo Grove* and *Wheeling*; bridge and road repairs on I-94 in Lake County; the reconstruction and widening of Quentin Road from US 12 to Illinois 22; and, the resurfacing and auxiliary lane construction on the Kennedy Expressway (I-90) between Cumberland and Harlem. More information, including the agency presentations can be found by visiting <https://www.tmalakecook.org/tma-of-lake-cook-2018-construction-meeting-recap>. *Staff contacts: Mike Walczak, Brian Pigeon*

Meetings and Events

NWMC Executive Board will meet on Wednesday, April 4 at 8:30 a.m. at the NWMC offices.

The Northwest Council of Mayors Technical Committee will meet on Friday, April 6 at 8:30 a.m. at the *Barrington Village Hall*.

NWMC Legislative Days in Springfield will be held on Tuesday, April 10 through Thursday, April 12.

NWMC Legislative Committee will meet on Wednesday, April 18 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, April 18 at 12:00 p.m. at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, April 18 at 7:00 p.m. at the *Wheeling Village Hall*, 2 Community Boulevard.