

Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: March 2, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for February 22, 2018 – February 28, 2018

City Manager's Office

MWEBE/LEP Compliance Report
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
February 2018 Community Development Department Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, March 5, 2018

Human Services

www.cityofevanston.org/humanservices

Tuesday, March 6, 2018

Mayor's Climate Action Resilience Plan Working Group

www.cityofevanston.org/climate

Wednesday, March 7, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Inclusionary Housing Ordinance Subcommittee - CANCELLED

www.cityofevanston.org/inclusionaryhousing

Citizens Police Complaint Assessment Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, March 8, 2018

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Environment Board

www.cityofevanston.org/environmentboard

Friday, March 9, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



Weekly Report

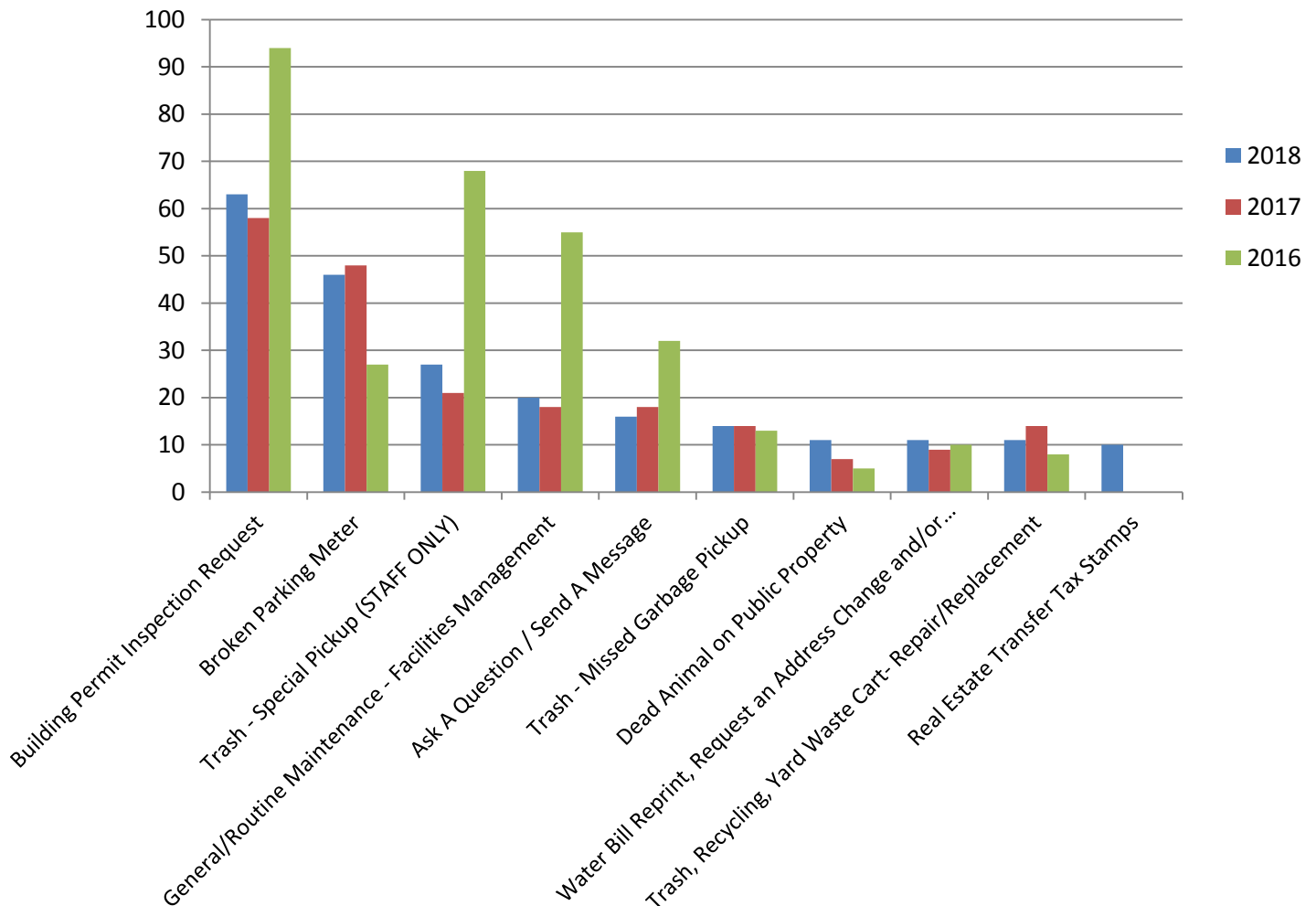
February 22-28, 2018

	Current Week	Previous Week
Calls Handled	2343	2416*
Service Requests	511	491
Total Chats	23	34
Total Text	30	19

*311 Center was open on Sat. 2/17

Trending Issues	
	<ul style="list-style-type: none"> • Passport system – Issues with paying parking tickets or contesting parking tickets • Questions about 2018 Yard Waste season

2016-2018 Comparison Chart
For February 22-28





Weekly Report

February 22-28, 2018

Missed Garbage Pickup

This week 14; Last week 7
Below 3 year avg. of 14.2



Missed Recycling Pickup

This week 10; Last week 5
Below 3 year avg. of 13.1



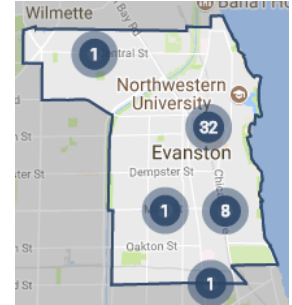
Rodents/Rats

This week 8; Last week 0
Below 3 year avg. of 20.3



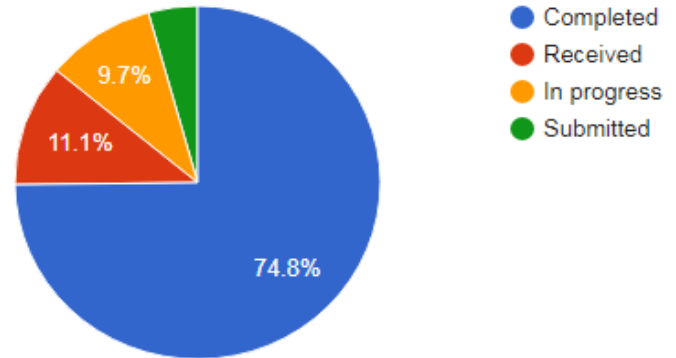
Broken Parking Meters

This week 43; Last week 52
Below 3 year avg. of 46.7



SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	2	13%	88%
Construction/Engineering	1	50%	50%
Food Establishment - Unsanitary	1	100%	0%
Heat Issue	1	50%	50%
Payment Arrangement - Water Bill	1	100%	0%
Sidewalk - Maintenance	1	33%	67%
Speed Bumps/Humps	1	33%	67%
Street Lights	2	67%	33%
Trash Cart - Missing	1	50%	50%
Garbage in Parks or ROW	2	25%	75%
Missed Garbage Pickup	7	50%	50%
Overflowing Garbage Dumpster	2	67%	33%
Trash - Tire Pickup	1	25%	75%



Upcoming Events – March 5-11

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
5 6:00 PM Human Services Committee	6 6:30 PM Climate Action Resilience Plan Working Group Meeting 7:00 PM 1st Ward Meeting	7 2:30 PM Design and Project Review Committee 6:00 PM Inclusionary Housing Ordinance Subcommittee - CANCELED 7:00 PM Citizen Police Complaint Assessment Committee	8 2:00 PM ITA Open House 5:00 PM OTR Gallery Reception 5:30 PM Water Pumping Station Tour 7:00 PM Mental Health Board 7:00 PM 7th Ward Meeting 7:00 PM 2nd Ward Meeting 7:00 PM Environment Board 8:00 PM All Things REconsidered	9 7:15 AM Utilities Commission Meeting 12:00 PM State of the City Luncheon 8:00 PM All Things REconsidered	10 8:00 AM Indoor Winter Market 10:00 AM Watershed Learning 11:00 AM Winter HeARTH Art Project Event 8:00 PM All Things REconsidered	11 1:00 PM Frances Willard House Reopening



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ashley King, Interim CFO/ City Treasurer and Budget Manager
Tammi Nunez, Purchasing Manager

Subject: MWEBE/LEP Compliance Tracking

Date: March 2, 2018

Attached please find the monthly Minority Women's Evanston Business Enterprise (MWEBE) and Local Employment Program (LEP) Compliance tracking report which is presented to the MWEBE Committee. This report tracks Bids and RFPs that can potentially have an MWEBE (25% goal) or LEP (15% requirement) component on a monthly basis. The final page also shows waivers that are granted and the rationale for those waivers.

When each of the attached projects goes to the City Council for approval, a MWEBE memo is attached explaining the process and compliance rate for the responses received. The attachment is a conglomeration of these individual memos.

If you have any questions, please contact Ashley King (847-859-7884) or Tammi Nunez (847-448-8107).

2017 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
FAC	1/9/2017	RFP 16-72	2017-19 Multi Year Janitorial Services	\$120,576.00	-		Eco Clean Maintenance Inc.					
						41.5%	Dust Em Clean	X				\$50,103.00
PWA	1/9/2017	RFP 16-73	Emerson Street Traffic Signals Moderization	\$86,100.00	-		Terra Engineering Ltd.					
						89.5%	Terra Engineering		X			\$77,100.00
PWA	1/9/2017	RFP 16-47	Main Street Corridor Improvement Project (Revised)	\$77,800.84	-		Stanley Consultants					
						5.5%	Vested Strategies			X		\$13,425.00
						19.4%	Environmental Design	X				\$47,613.84
						2.3%	AES Services	X				\$5,584.00
						4.6%	Rubino Engineering		X			\$11,178.00
PWA	1/23/2017	RFQ 16-61	Robert Crown Community Center Ice Complex	\$497,500.00	-		Woodhouse Tinucci Architects (RFQ not LEP eligible)					
						5%	Stearn-Joglekar	X				\$25,000.00
						1.6%	CCIM	X				\$8,000.00
						5.6%	Terra Engineering		X			\$28,000.00
						1%	Grumman/Butkus			X		\$5,000.00
						1%	Ann Kustner Lighting			X		\$5,000.00
January Total				\$781,976.84								\$276,003.84
Total to Date				\$781,976.84		35.2%		5	3	3	0	\$276,003.84
PWA	2/13/2017	RFP 16-74	Robert Crown Community Center Ice Complex	\$123,212.00	-		Stanley Consultants					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						25%	Milhouse Engineering Constr	X				\$30,803.00
PWA	2/13/2017	No bid #	Fog Houses Roof & Masonry Improvements (236 Evnstn hours)	\$354,947.00	-		Garland / DBS Inc. (compliant)					
PWA	2/27/2017	RFP 17-02	Material Testing Services	\$150,000.00	-		Interra Engineering Services					
						95%	Interra Engineering Services	X				\$142,500.00
February Total				\$628,159.00								\$173,303.00
Total to Date				\$1,410,135.84		42.5%		7	3	3	0	\$449,306.84
PWA	3/13/2017	RFQ 16-75	Howard Street Corridor Improvement Proj	\$289,820.70	-		Christopher Burke Engineering (RFQ not LEP eligible)					
						8.6%	Altamanu Inc.		X			\$25,000.00
						1.8%	Fish Transportation		X			\$5,000.00
						8.9%	GSG Consultants	X				\$26,075.00
						16.2%	Metro Strategies		X			\$46,990.00
PWA	3/13/2017	Bid 17-05	Fountain Square Renovation (872 Evnstn hrs)	\$5,847,266.70	\$2,700,000 / \$405,000		Copenhaver Construction (LEP Eligible)					
						27.2%	Alas Trucking	X				\$1,595,444.00
PWA	3/13/2017	Bid 17-12	50/50 Sidewalk Replacement Project	\$208,900.00	-		Schroeder & Schroeder Inc.					
						27.8%	Ozinga Ready Mix			X		\$58,000.00
PWA	3/13/2017	RFP 17-07	Howard Street Theater	\$150,455.00	-		Ross Barney Architects					
						47%	Ross Barney Architects		X			\$70,810.00
						35%	Primera Engineering		X			\$52,800.00
PWA	3/27/2017	RFP 17-08	Chandler- Newberger Community Center	\$80,965.00	-		Clark Dietz, Inc.					
						16.4%	Delta Engineering Group	X				\$13,300.00
						8.6%	Elliot Dudnik & Associates			X		\$7,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
March Total				\$6,577,407.40								\$1,900,419.00
Total to Date				\$7,987,543.24		30.7%		10	8	5	0	\$2,349,725.84
PWA	4/10/2017	Bid 17-03	2017 Water Main Improvements & Street Resurfacing Project (949.5 Evnston hrs)	\$2,659,267.00	\$200,000 / \$30,000		Joel Kennedy Constructing Corporation (LEP Eligible)					
						7%	Ozinga Ready Mix			X		\$190,000.00
						1.8%	E. King Construction		X			\$50,000.00
						2%	Menini Cartage, Inc.		X			\$55,000.00
						2.2%	Orient Express Service	X				\$60,000.00
						3.5%	Chicagoland Truckin' Company	X				\$92,000.00
						.3%	Midwest Rem Enterprises	X				\$10,000.00
						.8%	Roughneck Concrete Drilling		X			\$23,769.00
						6%	Barrera Construction Inc.	X				\$160,000.00
PWA	4/17/2017	Bid 17-04	2017 Motor Fuel Tax Street Resurfacing Project	\$977,779.00			J.A. Johnson (not LEP Eligible - MFT Federally funded)					
						9.8%	Ozinga Ready Mix			X		\$96,750.00
						.7%	D2K Traffic Equipment	X				\$7,141.78
						7.5%	Galaxy Underground, Inc		X			\$73,950.00
						.8%	Highway Safety Group	X				\$8,000.00
PWA	4/24/2017	RFQ 17-11	Street Light Master Plan Project	\$146,143.05			Christopher Burke Engineering					
						24%	Delta Engineering Group	X				\$35,333.09
						25%	Altamanu Inc.		X			\$37,573.06
PWA	4/24/2017	Bid 17-27	2017 Parking Lot Improvement Project (348.5 Evnstn hrs)	\$1,188,000.00	\$126,000 / \$18,000		Buidling Paving, Inc. (LEP Eligible)					
						4.2%	Ozinga Ready Mix			X		\$50,000.00
						10.5%	Elmund & Nelson		X			\$124,825.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1%	Highway Safety Group	X				\$11,540.00
April Total				\$4,971,189.05								\$1,085,881.93
Total to Date				\$12,958,732.29		27.2%		18	14	8		\$3,435,607.77
LIB	5/22/2017	Bid 17-28	Main Library Underground Pkg Grg Upgrade - Phase 2	\$198,000.00			Reliable & Associates Construction Company					
						2.9%	Romero Steel Company	X				\$5,800.00
						9.5%	Beton Construction		X			\$19,000.00
						8%	Durango Painting	X				\$15,900.00
LIB	5/22/2017	RFP 17-19	Back Up Electrical Generator Enginnering	\$45,556.00			Clark Dietz, Inc.					
						23.6%	Delta Engineering Group	X				\$10,761.00
						8.7%	Elliot Dudnik & Associates			X		\$4,000.00
PWA	5/22/2017	RFP17-13	Levy Senior Center Solar Panel Installation	\$62,700.00			Continental Electrical Construction Company					
						14%	Express Electric Supply	X				\$8,775.00
May Total				\$306,256.00								\$64,236.00
Total to Date				\$13,264,988.29		27.2%		22	15	9		\$3,499,843.77
PWA	6/12/2017	RFP 17-30	Citywide Generator Evaluation	\$54,339.99			CCJM Engineers					
						38%	CCJM	X				\$20,839.99
PWA	6/12/2017	Bid 17-34	James Park North Field Renovations (239.5 Evnstn hrs)	\$930,062.00	\$320,000 / \$48,000		Elanar Construction Company (LEP Eligible)					
						5.3%	Evanston Organics			X		\$50,000.00
						16%	JLL Construction	X				\$148,079.00
						2.5%	Paul Herrea Construction	X				\$23,000.00
						.43%	Ozinga Ready Mix			X		\$4,000.00
PWA	6/12/2017	RFP 17-06	30" Downtown Transmission Feeder	\$519,166.00			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						13%	M3 Engineering Group		X			\$68,560.00
						16%	GSG Consultants	X				\$82,318.00
PWA	6/12/2017	Bid 17-32	Fleetwood Jourdain Center Washrm Renovations	\$182,900.00		Construction Consulting & Disbursement Services, Inc.						
						1%	DES Painting		X			\$2,200.00
						17%	Flader Plumbing & Heating			X		\$31,889.47
						14.5%	Central Rug & Flooring			X		\$26,530.00
PWA	6/26/2017	RFP 17-06	30" Downtown Tranmission Feeder Main Engineering Serv	\$305,890.54		Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)						
						22.4%	M3 Engineering Group		X			\$68,560.00
						17.7%	GSG Consultants	X				\$54,060.92
PWA	6/26/2017	RFP 17-35	Noyes Theater Stage Lighting Replacement	\$129,500.00		Gim Electric Company						
						100%	Gim Electric Company	X				\$129,500.00
PWA	6/26/2017	RFP 17-36	Emerson Street Wholesale Water Meter	\$234,900.00		Crawford, Murphy, & Tilly						
						23.8%	J.A. Watts		X			\$55,968.00
						3.6%	GSG Consultants	X				\$8,500.00
June Total				\$2,356,758.53								\$774,005.38
Total to Date				\$15,621,746.82		28%		29	19	13		\$4,273,849.15
PWA	7/10/2017	RFP 17-14	Water Meter Replacement Program (130.75 Evnstn hrs)	\$1,153,500.00	\$700,000 / \$105,102.45	Water Resources Inc. (LEP Eligible)* using installation labor cost						
						25%	Mobix Corporation			X		\$175,170.75
PWA	7/24/2017	Bid 17-38	2017 Alley /Street Improvement Project	\$1,301,882.10		Schroeder & Schroeder Inc. (not LEP Eligible - CDBG Federally funded)						
						9.6%	Ozinga Ready Mix			X		\$125,872.22
						23.6%			X			\$307,708.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
July Total				\$2,455,382.10								\$608,750.97
Total to Date				\$18,077,128.92		29.7%		29	20	15		\$4,882,600.12
PWA	8/14/2017	Bid 17-26	Large Diameter Sewer Rehabilitation - Mulford Str Part 2	\$365,330.00			Insituform Technologies USA (not LEP Eligible - IEPA State funded)					
						6.7%	Sheridan Plumbing			X		\$24,716.00
PWA	8/14/2017	Bid 17-40	Dempster Beach Office Renovations	\$249,297.00			Structures Construction					
						2.8%	Windy City Heating & Cooling	X				\$7,000.00
						8.2%	Molite Electric, Inc.	X				\$20,600.00
						11.3%	C&G Construction Supply		X			\$28,000.00
						3%	Kedmont Waterproofing Co.		X			\$7,500.00
PWA	8/14/2017	Bid 17-43	Gibbs Morrison Site Improvements (39.5 Evnstn hrs)	\$371,345.00	\$100,000 / \$15,000		Copenhaver Construction (LEP Eligible)					
						3%	Galarza Trucking		X			\$11,000.00
						10.7%	Ozinga Ready Mix			X		\$4,000.00
						11.5%	Alas Trucking	X				\$43,000.00
August Total				\$985,972.00								\$145,816.00
Total to Date				\$19,063,100.92		26.3%		32	23	17		\$5,028,416.12
PWA	9/11/2017	Bid 17-44	2017 CIPP Sewer Rehab Contract B (0 Evnstn hrs)	\$339,549.00	\$118,606 / \$17,790		Kenny Construction (LEP Eligible)					
PWA	9/25/2017	RFP 16-61	Robert Crown Community Center Ice Complex - Amnt #1	\$2,146,833.00			Woodhouse Tinucci Architecture (RFP not LEP eligible, Consulting Svs)					
						7.2%	Stearn-Joglekar	X				\$155,000.00
						9.4%	CCIM	X				\$203,000.00
						4.5%	26		X			\$98,000.00
						1.3%	Grumman/Butkus			X		\$30,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1.8%	Ann Kustner Lighting		X			\$40,000.00
						.3%	Carnow, Conibear & Associates		X			\$8,000.00
September Total				\$2,486,382.00								\$534,000.00
Total to Date				\$21,549,482.92		26%		34	26	18		\$5,562,416.12
PWA	10/9/2017	Bid 17-50	Fleetwood-Jourdain Center HVAC and Electrical Improvements (no pyrl submitted yet)	\$1,988,485.00	LEP under discussion		Central Lakes Company (LEP Eligible)					
						1.2%	April Cobra Enterprise	X				\$25,000.00
						23.2%	Gim Electric Company	X				\$461,500.00
						38%	Voris Mechanical		X			\$770,000.00
PWA	10/23/2017	RFP 17-51	Inspectioin of Large Diameter Mains	\$578,940.00			Pure Technologies (RFP not LEP eligible, Consulting Svs)					
						3%	DB Sterlin Consultants	X				\$15,800.00
October Total				\$2,567,425.00								\$1,272,300.00
Total to Date				\$24,116,907.92		29%		37	27	18		\$6,834,716.12
PWA	11/13/2017	Bid 17-56	Chandler Newberger Center HVAC & Electrical Improvements (proj starting 3/2018)	\$488,880.00	\$25,000 / \$3,750		Ambler Mechanical Contractors (LEP Eligible)					
						10%	Dekayo Corp / Oritz Contractors	X				\$48,888.00
PWA	11/27/2017	RFP 17-59	2018 CIP Topographic Surveying Engineering Services	\$46,415.88			Hampton, Lenzini & Renwick					
						25%	Millennia Professional Services	X				\$11,750.88
November Total				\$535,295.88								\$60,638.88
Total to Date				\$24,652,203.80		27.9%		39	27	18		\$6,895,355.00

LEP Penalty Total 2013-2015	Yr to Date 2016	Yr to Date 2017	Total
\$64,096.00	\$16,005.21	\$4,969.05	\$85,070.26

2018 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/22/2018	Bid 18-05	Asbestos Abatement at 721-723 Howard Str	\$38,000.00	-		Cove Remediation					
						10%	Abatement Materials	X				\$3,800.00
						5%	DisposAll Waste Services		X			\$1,900.00
						13%	Camow, Conibear & Assoc.		X			\$4,900.00
January Total				\$38,000.00								\$10,600.00
Total to Date				\$38,000.00		28%		1	2	0	0	\$10,600.00
PWA	2/12/2018	Bid 17-60	Howard Street Theatre Construction Svs	\$1,385,469.00	-		Structures Construction (LEP Eligible)					
						15.6%	Windy City Heating & Cooling	X				\$216,925.00
						7.2%	Evergreen Supply Company		X			\$100,000.00
						.8%	Kedmont Waterproofing Company		X			\$11,212.50
						2.5%	Central Rug & Flooring			X		\$35,750.00
PWA	2/12/2018	RFP 17-58	West Filter Plant Study	\$126,033.00	-		Carollo Engineers					
						9.1%	Environmental Design Int'l	X				\$11,470.00
						16.2%	McGuire Iglesias & Associates			X		\$20,400.00
PWA	2/26/2018	Bid 18-06	Lovlace Park Pond Rehab	\$107,000.00	-		Sumit Construction					
						100%	Sumit Construction	X				\$107,000.00
PWA	2/26/2018	Bid 18-02	Service Center Parking Deck Restoration	\$506,074.00	\$136,960 /\$20,544		Monson Nicolas Inc. (LEP Eligible)					
February Total				\$2,124,576.00								\$502,757.50
Total to Date				\$2,162,576.00		24%		4	4	2	0	\$513,357.50

2018 MWEBE Goal Waived

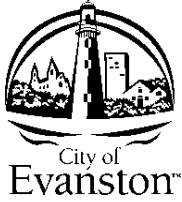
Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	2/12/2018	Bid 18-03	\$38,000.00	2018 Sewer Flow Monitoring	ADS Environmental Services (Huntsville, AL)	Precludes Subcontracting Opportunities

M/W/EBE Tacking Report Legend

- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library

Evanston City Council Agenda Schedule - 2018 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23						
May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24						
Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	3/12/2018	Farewell to Grant Farrar		CC		
CMO	3/12/2018	Sidewalk Inquiries	D	APW	King	held from 2-12
Admn Svcs	3/12/2018	Park Evanston App Incentives	D	APW	Richardson	
CD	3/12/2018	Pilot Landlord Rehab Assistance	B	APW	Storlie	Held from 2-26
CD	3/12/2018	Sidewalk Café - Pono Ono Poke	B	APW	Storlie	
Admn Svcs	3/12/2018	Cisco Network Switches	B	APW	Richardson	
PRCS	3/12/2018	2018 Special Events Calendar	B	APW	Hemingway	
PWA	3/12/2018	Pavement Patching	B	APW	Stoneback	
PWA	3/12/2018	Concrete Purchase	B	APW	Stoneback	
PWA	3/12/2018	Hot Mix Asphalt	B	APW	Stoneback	
PWA	3/12/2018	Green Bay Rd Landscape Maintenance	B	APW	Stoneback	
PWA	3/12/2018	Mowing Services	B	APW	Stoneback	
CMO	3/12/2018	Year End Financial Report	B	APW	King	Accept and Place
CMO	3/12/2018	2017 Budget Amendments 16-R-18	R	APW	King	
PWA	3/12/2018	2018 MFT Street Resurfacing	R	APW	Stoneback	
PWA	3/12/2018	2018 MFT General Maintenance Transfer	R	APW	Stoneback	
Admn Svcs	3/12/2018	Lease with League of Women Voters	O	APW	Richardson	For Intro
CMO	3/12/2018	ELHG Lease at Harley Clarke	O	APW	Storlie	
Legal	3/12/2018	Code Contractor Debarring Ordinance	O	APW	Farrar	For Intro
Legal	3/12/2018	Liquor License Change - La Macchina (2)	O	APW	Farrar	For Intro
Legal	3/12/2018	Liquor License Class F-2 Creation	O	APW	Farrar	For Intro (held from 2/26 to 3/12)
Legal	3/12/2018	Liquor License Class X Creation	O	APW	Farrar	For Action
PWA	3/12/2018	Borrow Funds from IEPA - Water Supply Loan Program	O	APW	Stoneback	For Action
Legal	3/12/2018	Finance Code Updates	O	APW	Farrar	For Action
CD	3/12/2018	1701 Main St - Zoning Relief for FAR and Open Parking for Robert Crown	O	PD	Storlie (Mangum)	For Intro
CD	3/12/2018	Floodplain Ordinance Revisions	O	PD	Storlie (Gerdes)	For Intro
CD	3/12/2018	Zoning Text Amend - Porch Regulations	O	PD	Storlie (Mangum)	For Intro
CD/PRCS	3/12/2018	Taxi Program	O	HS	Hemingway	For Intro and Action
Legal	3/12/2018	Panhandling	O	HS	Farrar	
CD	3/12/2018	Code Evanston/Blue 1647	B	ED	Storlie (Zalmezak)	
CD	3/12/2018	Great Merchant Grant - Business District	B	ED	Storlie (Zalmezak)	
CMO	3/19/2018	Climate Action Plan Committee Presentation	SPB	CC	Jensen	
CMO	3/19/2018	2019 Budget Kick Off	SPB	CC	Bobkiewicz	

Evanston City Council Agenda Schedule - 2018 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23						
May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24						
Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	3/19/2018	Public Benefits and Impact Fees from Planned Developments	SPB	CC	Storlie (Mangum)	
Police	3/19/2018	Stop and Frisk	SPB	CC	Eddington	
PWA	3/19/2018	Waste Transfer Funding	SPB	CC	Stoneback	
PWA	3/26/2018	Eng. Svcs for Street Pavement Condition Assessment	B	APW	Stoneback	
CD	3/26/2018	Special Use - 1609 Oak - Pilates Connection	O	PD	Storlie (Mangum)	
CMO	4/9/2018	4th Quarter OT 2017 Report	D	APW	Richardson	
CMO	4/9/2018	Comprehensive 2017 OT Report	D	APW	Storlie/ Richardson	
PRCS	4/9/2018	PRCS Summer Clothing Purchase	B	APW	Hemingway	
PRCS	4/9/2018	Summer Food Program	B	APW	Hemingway	
PRCS	4/9/2018	Summer Bus Transportation	B	APW	Hemingway	
CD	4/9/2018	Form-Based Code Role w/ Development - White Paper	D	PD	Storlie (Flax)	
CD	4/9/2018	Rooming Houses	D	PD	Storlie (Flax)	(from 1-29-18 mtg)
CD	4/9/2018	Vacation Rental - 1419 Elmwood	B	PD	Storlie (Mangum)	
CD	4/9/2018	Zoning Text Amend - College/ University Parking Requirements	O	PD	Storlie (Mangum)	For Intro
CD	4/9/2018	Special Use - 1301 Chicago - Frio Gelato	O	PD	Storlie (Mangum)	
CD	4/9/2018	2017 Consolidated Annual Performance and Evaluation Report	B	CC	Storlie (Flax)	From HCDAC
	4/9/2018	Exec Session (Work Comp)		CC		
CMO	4/23/2019	MOU with FRCC/ Library / COE	B	APW	Storlie	
CD	4/30/2018	Special City Council - Affordable Housing (rental assistance pgms from 1-29-18 mtg), Priority Based Budgeting		CC		
CMO	5/14/2018	1st Quarter OT Report	D	APW	Richardson	
CMO	5/14/2018	Fence at Sherman Plaza Parking Garage	D	APW	Bobkiewicz	
PRCS	6/1/2018	Handyman Contract Renewal	B	APW	Hemingway	
PRCS	6/1/2018	Designating July Parks & Rec Month	PR	CC	Hemingway	
CMO	8/13/2018	2nd Quarter OT Report	D	APW	Richardson	



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: February 28, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, February 22, 2018 - February 28, 2018
Current Backlog (business days received until reviewed): 21

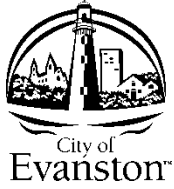
Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	811-831 Emerson Street	C1	Building Permit	Foundation only for new 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	12/01/17	pending revisions from the applicant
1	811-831 Emerson Street	C1	Building Permit	New 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	01/24/18	pending revisions from the applicant
1	525 Grove Street, Unit 2A	D4	Building Permit	Interior remodel (multi-family dwelling)	02/16/18	pending staff review
1	1431 Judson Avenue	R1	Zoning Analysis	New screened-in rear porch	02/23/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	non-complaint, pending revisions from the applicant
2	1710 Lake Street	R3	Building Permit	2nd-story addition, interior remodel, a/c	01/16/18	non-compliant, pending revisions or minor variation application
2	942 Brown Avenue	R2	Building Permit	New 20x26 detached garage	02/14/18	pending staff review
2	2401 Main Street	C1	Building Permit	Interior alteration (Crossfit E-town)	02/21/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1031 Michigan Avenue	R1	Building Permit	Construct detached garage	12/11/17	non-compliant, pending revisions from the applicant
3	1200 Judson Avenue	R1	Building Permit	New detached garage	12/12/17	non-compliant, pending revisions from the applicant
3	555 Michigan Avenue	R5	Building Permit	Construct new 2-dwelling unit building	02/02/18	pending staff review
3	929 Michigan Avenue	R5	Building Permit	Replace wood porch (multi-family dwelling)	02/15/18	pending staff review
3	114 Kedzie Street	R1	Building Permit	Install roof mounted solar photovoltaic system	02/27/18	pending staff review
4	901 Grove Street	D3	Building Permit	Renovation of existing 1-story building, exterior and site alterations (Wintrust Bank)	01/25/18	pending revisions from the applicant
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending staff review
4	1224 Dempster Street	R1	Building Permit	New entrance ramps and stairs, interior renovation (Beth Emet)	02/02/18	pending staff review
5	2119 Ashland Avenue	MXE	Zoning Analysis	Construct 1-story addition, change of use to brewpub, event venue and classic car display (Ashland Avenue Brewery & Garage)	02/13/18	pending staff review

5	2525 Church Street	OS	Building Permit	New 1-story building to house water pumping station and public restrooms	02/16/18	pending revision from the applicant
5	1826 Wesley Avenue	R1	Building Permit	New 22x22 detached garage	02/26/18	pending staff review
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	pending additional information from the applicant, DAPR
6	2406 Pioneer Road	R1	Building Permit	Remove existing concrete and asphalt, install paver bricks	02/13/18	pending staff review
6	2427 Colfax Street	R1	Building Permit	Enlarge patio, stepper walk	02/14/18	pending staff review
6	2503 Payne Street	R1	Building Permit	Interior remodel to SFR	02/16/18	pending staff review
6	2323 Marcy Avenue	R1	Zoning Analysis	Replace driveway, new walks, new patio	02/20/18	pending staff review
6	2521 Thayer Street	R1	Building Permit	New 22x22 detached garage	02/23/18	pending staff review
6	2427 Thayer Street	R1	Building Permit	Interior renovation, basement	02/26/18	pending staff review
6	2405 Payne Street	R1	Zoning Analysis	Construct 2-story front porch	02/28/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2506 Green Bay Road	B1a	Building Permit	Modify ComEd substation and add fire wall	10/03/17	pending additional information from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant and DAPR
7	2735 Sheridan Road	R1	Zoning Analysis	2-story addition to include residential elevator	02/05/18	pending staff review
7	2652 Sheridan Road	R1	Zoning Analysis	Subdivide property into 2 lots	02/15/18	pending staff review
7	2200 Campus Drive	U3	Building Permit	Interior renovations (NU - Life Sciences)	02/20/18	pending staff review
7	716 Clinton Place	R1	Building Permit	Interior renovation, enclose rear porch, new deck	02/20/18	pending staff review
7	2200 Campus Drive	U3	Building Permit	Interior renovation (NU - Pancoe Bldg.)	02/26/18	pending staff review
7	16 Martha Lane	R1	Building Permit	Install roof mounted solar photovoltaic system	02/27/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	pending staff review and DAPR
8	348 Custer Avenue	R5	Building Permit	Remodel basement to convert into dwelling unit	02/06/18	non-compliant, pending revisions from the applicant or major variation application
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	640 Hartrey Avenue	I1	Building Permit	New antennas, radios and cables	02/20/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	115 Dempster Street	R1	Minor Variation	Inground pool, patio and fence located in front yard, detached patio in street side yard	02/07/18	determination after 03/06/18
2	1503 Church Street	R1	Minor Variation	Building height for a new detached garage	01/17/18	determination after 02/16/18
2	1727 Oak Avenue	D3	Planned Development	Construct 17-story multifamily residents (for active adults) with 169 units and 139 parking spaces	01/31/18	pending DAPR 03/07/18, PC 03/14/18
3	1301 Chicago Avenue	B1	Special Use	Special use for a type-2 restaurant (Frio Gelato)	01/31/18	pending ZBA 03/20/18, P&D 04/09/18
3	517 Dempster Avenue	B1	Substitution of Special Use	Substitution of special use for type-2 restaurant (French Kiss Cafe)	02/15/18	determination after 03/09/18
4	1801 Main Street (fka 1701 Main Street)	OS	Major Variation	Number of parking spaces, drive aisle width, number of loading docks, and FAR for new Robert Crown Community Center	11/29/17	pending P&D 03/12/18 & CC 3/26/18
4	1609 Oak Street	D2	Special Use	Special use for a commercial indoor recreation at ground level (Pilates Connection)	02/09/18	pending DAPR 03/07/18, ZBA 03/20/18
4	1428 Wesley Avenue	R1	Minor Variation	Front, interior side and rear setbacks for 2nd floor addition	02/09/18	pending additional information from the applicant
7	568 Ingleside Park	R1	Fence Variation	Masonry wall/fence located in front yard	02/14/18	determination after 03/13/18
8	128-132 Chicago Avenue	B3 & C1	Planned Development & Map Amendment	Construct 5-story, mixed-use building with ground floor retail, cafe/coffee shop, open garden sales yard, 26 dwelling units above and 30 parking spaces (surface parking)	12/29/17	pending revisions and additional information from the applicant



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: March 2, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

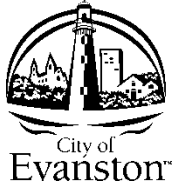
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, March 2, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is awaiting final inspections. Letter is being sent to developer requesting final inspections and close-out of drainage permit by April 30th.	2/26/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Demolition of structure is completed. Streets, sidewalks and alleys are in good condition. Construction Management Plan has been posted to City website. Caisson permit is ready for issuance. Developer website is active: www.811emerson.com .	2/28/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Construction fence at rear of property has been fixed. Anticipating issuance of site work permit within 2 weeks.	2/28/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Framing of top floor near completion. Mechanical installation completed up to floor 3.	2/26/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Interior buildout, plumbing, mechanical and electrical work on all three levels continue. The project is now under roof. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. City Manager has approved a Sunday work request for exterior work through March 25th and interior work through September 30th.	3/1/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork is nearly complete on the first floor. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	2/28/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Fourth floor decking installation and deck shoring are in progress. Construction work is in the rough-in stages at this time. Construction fencing is plumb and screening material is in good condition.	2/28/2018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Assistant City Manager

Subject: February 2018 Community Development Department Report

Date: March 2, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8007 or estorlie@cityofevanston.org if you have any questions or need additional information.

Community Development Department February 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
February 2018 Meetings/Activities	February 20, 2018
	<p>1701-1801 Main St. (Robert Crown): Major zoning relief for FAR, number of parking spaces, loading berths, and drive-aisle width to construct a cultural facility, Robert Crown Center, in the OS Open Space District. FAR, number of parking spaces, and loading berth variations unanimously approved. Drive aisle width variation denied 4-1. Scheduled for P&D March 13, 2018.</p> <p>1239 Asbury Ave.: Major zoning relief for building lot coverage and impervious surface coverage to subdivide a single family residence from Beth Emeth The Free Synagogue, in the R1 Single Family Residential District. Unanimously approved.</p> <p>3233-3249 Central St.: Major zoning relief for number of dwelling units, building lot coverage, and impervious surface coverage to construct a 14-DU multiple-family residence with detached garage and open parking in the R4 General Residential District and oCSC Central Street Overlay District. Denied 4-1.</p>
March 2018 Meetings/Activities	March 20, 2018
	<p>1301 Chicago Ave.: Special Use for a Type 2 Restaurant, Frio Gelato, in the B1 Business District and the oDM Dempster-Main Overlay District.</p> <p>1609 Oak Ave.: Special Use for a Commercial Indoor Recreation facility, Pilates Connection, in the D2 Downtown Retail Core District.</p>
PLANNING AND ZONING	Plan Commission
February 2018 Meeting/Activities	February 21, 2018
	<p>Text Amendment - Zoning Ordinance Text Amendment to Chapter 16 of the Zoning Ordinance to modify parking requirements for College/University Institutions. The Commission voted unanimously, 9-0, to recommend approval of the text amendment.</p> <p>Text Amendment - Zoning Ordinance Text Amendment to amend City Code Section 6-4-1-9, Yards, and City Code Section 6-18-3, Definitions, and to modify regulations pertaining to porches. The Commission voted 9-0, to recommend approval of a revised amendment which would maintain at least a 10 foot setback and allow a porch the greater of 6 ft. or 25% of the front yard setback.</p> <p>Plan Commission Rules Updates - Revisions to the Administrative Rules & Procedures of the Plan Commission. The Commission voted 9-0 to approve revised changes to rules regarding attendance, 8-1 to recommend revised changes to rules regarding CIP review and 9-0 to remaining recommended changes to the rules and procedures.</p>
March 2018 Meetings/Activities	March 14, 2018
	<p>Text Amendment - Zoning Ordinance Text Amendment to Chapter 16 of the Zoning Ordinance to revise the definition of a coach house.</p> <p>Planned Development (1727 Oak Avenue) - Trammell Crow Company, developer, proposes to construct a 17-story active adult, age-</p>

Community Development Department February 2018 Update

	<p>restricted, multi-family rental development with 169 units and 139 parking spaces in the D3 Downtown Core Development District. The applicant seeks site development allowances for: 1) number of dwelling units (169 where 117 allowed); 2) building height (155 feet where 170 feet allowed as a site development allowance); 3) front yard setback (1 foot where a minimum of 3 feet required); and 4) a fence and pergola in the front and north interior side yard for a dog park. In addition, the applicant may seek and the Plan Commission may consider additional Site Development Allowances as may be necessary or desirable for the proposed development.</p>
PLANNING AND ZONING	Zoning Committee of the Plan Commission
February 2018 Meetings/Activities	February 2018
	No meeting scheduled.
March 2018 Meetings/Activities	March 2018
	No meeting scheduled.
	Preservation Commission
February 2018 Meetings/Activities	February 13, 2018
	<p>PUBLIC HEARING A. 2010 Dewey Av. (Family Focus) – Nomination for Evanston landmark designation [City staff recommends continuing the public hearing to March 13, 2018]. Action: At the request of the owner of 2010 Dewey Ave and with the applicant concurrence, a motion to continue the hearing to March 13, 2018 passed. Vote: 8-0. OLD BUSINESS 1239 Asbury Av. (L/RHD) – Plat of subdivision to split Beth Emet The Free Synagogue from a single family residence at 1239 Asbury Av. Major variation required to subdivide the synagogue property. The maximum building lot coverage in the R1 District is 30%. House property complies with 24%. The synagogue property is 32.3%; 32.7% is proposed. The maximum impervious surface coverage in the R1 is 45%. House property complies with 41%. The synagogue property is 63.8%; 65.1% is proposed. Major variation is required. The Preservation Commission’s review of the subdivision is advisory to City Council. The major variations are advisory to the Zoning Board of Appeals. Action: A motion recommending City Council approval of the subdivision and a motion recommending ZBA approval of the proposed variations passed. Vote: 8-0 respectively. NEW BUSINESS 321 Lake St. (LSHD) – Replace six basement and two above grade steel windows with Fibrex windows. Action: Approved. Vote: 8-0 respectively. 1023 Michigan Av. (LSHD) – Construct a one-story mudroom on south side elevation of existing addition.</p>

Community Development Department February 2018 Update

Action: Approved. Vote: 8-0 respectively.
1625 Judson Av. (LSHD) – Restore windows, mouldings cornices and siding. Relocate one window and remove seven windows, replace three double hung windows at the attic with casement windows. Provide new metal guard rail at the top of the existing parapet wall of second floor balcony rear elevation.
Action: Approved with conditions. Vote: 8-0 respectively.
710 Forest Av. (LSHD) – Remove existing rear wood deck and replace with 2 level deck. From existing rear addition: remove fireplace and chimney, add in its place French doors facing the rear yard, remove dormer window and replace with larger fixed window. South elevation, first floor: Remove two existing windows and replace with casement windows.
Action: Approved with conditions. Vote: 6-2 respectively.
117 Kedzie St. (LSHD) – Matt Berry, applicant. Construct a new 1-story mudroom and 2nd-story dormer addition at rear of house.
Action: Continued to March 13, 2018. Vote: 8-0.
1224 Dempster St. (RHD) – A. Site improvements to provide a universally-accessible main entrance, as well as an accessible egress route and improved paving at existing east egress doors. Associated with this work are:
 1. Demolition of existing concrete paving and steps, landscaped areas, and stone planter at the main entry, and replacement with new concrete paving, steps, and accessible ramp, stone planter and seat wall, and landscaped areas.
 2. Demolition and replacement of existing paving, steps, planter, and landscaped areas at the east egress doors and replacement with new paving, steps, accessible ramp, and landscaped areas.
 B. Building improvements to replace aged materials and add exterior openings, including:
 1. The replacement of exterior doors to match existing at the main entry (north facade) and egress doors (east facade).
 2. Removal of select area of east facade to accommodate addition of new windows for sanctuary (east facade).
 3. Addition of an exhaust grill (south facade) to accommodate new toilet rooms.
Action: Approved. Vote: 8-0 respectively.
550 Judson Av. (L/LSHD) – Removal of broken skylights on south-facing first floor roof, two replaced and one filled in, removal of two double-hung windows on south house elevation to be filled in around two new awning windows with matching diamond grille to match existing windows on front elevation, Demolish existing 1-car garage and construct new 2-car garage. Requires Zoning variations: The maximum building lot coverage in the R1 district is thirty percent (30%). Existing (32.95%); proposed (35.83%). The maximum impervious surface ratio for the R1 district is forty-five percent (45%). Existing (45.8%); proposed (49.3%).
Action: Approved. Vote: 8-0 (Alteration, Demolition); Vote 7-1 (Construction); Vote: 8-0 (Zoning Variances recommended).
711 Judson Av. (LSHD) – Front west elevation: replace two windows on second story. Side north elevation: remove two double hung windows and install new window on the first floor and a tall window from the first floor from the second floor. New 1 story frame addition to the south side of existing home. Demolition of an existing covered 2 story porch on east (rear) side of home and construction of a new 2 story frame addition on east (rear) side of home. Demolition of existing 1 story garage and construction of new 2 story 3 car frame garage. The maximum building lot coverage in the R1 district is thirty percent (30%) Seeking a minor variance for proposed building lot coverage of 33.2%.
Action: Continued to March 13, 2018. Vote: 8-0.

March 13, 2018

**March 2018
Meetings/Activities**

PUBLIC HEARING

A. 2010 Dewey Av. (Family Focus) – Nomination for Evanston landmark designation

Community Development Department February 2018 Update

	<p>OLD BUSINESS 117 Kedzie St. (LSHD) - Construct a new 1-story mudroom and 2nd-story dormer addition at rear of house. 711 Judson Av. (LSHD) - One-story frame addition to the south side of existing home. Demolition of existing covered 2-story porch on east (rear) side of home. Construct 2-story frame addition on east (rear) side of home. Demo 1-story garage and construct 2-story 3-car frame garage. Requires minor Zoning variation for proposed building coverage of 33.2%. NEW BUSINESS 115 Dempster St, (L?LSHD) - Removing existing terrace and front walk, install new paver walks, terrace, outdoor BBQ, fire pit and in ground pool, fence in front yard and utility screen. Zoning Variations: proposed pool is located within the front yard; proposed 4' tall fence located within the front yard; and proposed patios are located within the front and street yards. 1200 Judson St. (LSHD) - Demolition of existing garage. Construction of new 2-car detached garage. 1303 Maple Av. (L) - Requesting to remove all (444) original single-pane wood windows & replace with Quaker historic clad/wood double hung/double.</p>
<p align="center">PLANNING AND ZONING</p>	<p align="center">APPROVED & ACTIVE PLANNED DEVELOPMENTS</p>
<p>1450-1508 Sherman Ave.</p>	<p>The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.</p>
<p>811 Emerson St. (fka 831 Emerson St.)</p>	<p>The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Foundation and building permits have been applied for and are under review.</p>
<p>1620 Central St.</p>	<p>The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade approved by DAPR on January 20, 2016. Utility service permits have been issued. Construction is nearing completion; FCO has been applied for and is near approval.</p>
<p>1571 Maple Ave.</p>	<p>The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. Developer applied for a FCO which is under review. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. Ground floor commercial space available.</p>
<p>1815 Ridge/1815 Oak</p>	<p>City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Staff received a request, dated November 21, 2017, from the developer for an extension of the PD ordinance and building permit application deadline. A one-year extension was approved at the January 8, 2018 City Council meeting.</p>

Community Development Department February 2018 Update

824-828 Noyes Street	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.
HOUSING & GRANTS	Housing & Community Development Act Committee
February 2018 Meetings/Activities	<p align="center">February 20, 2018</p> <p>The HCDA Committee discussed changes to the CDBG funding allocation process and reviewed City Council goals for 2018.</p>
March 2018 Meetings/Activities	<p align="center">March 20, 2018</p> <p>The HCDA Committee will hear public comment on the draft 2017 Consolidated Annual Performance and Evaluation Report and discuss potential changes to the CDBG funding allocation process.</p>
HOUSING & GRANTS	Housing and Homelessness Commission
February 2018 Meetings/Activities	<p align="center">February 1, 2018</p> <p>This meeting was canceled due to a lack of actionable agenda items.</p>
March 2018 Meetings/Activities	<p align="center">February 28, 2018</p> <p>The March 1 meeting was rescheduled for February 28. Commissioners reviewed and provided funding recommendations on the Alliance to End Homelessness' application for HMIS funding.</p>
HOUSING & GRANTS	Mental Health Board
February 2018 Meetings/Activities	<p align="center">February 8, 2018</p> <p>The February meeting was canceled due to lack of quorum.</p>
March 2018	March 8, 2018

Community Development Department February 2018 Update

Meetings/Activities	The Mental Health Board’s March meeting agenda includes discussion about changing the board’s name to align with its broader responsibilities of recommending funding for social services needed to address City Council goals and a presentation from Equity and Empowerment Coordinator Pat Efiom. The purpose is to guide the board in incorporating equitable access to services into its funding criteria for 2019. The Board will also welcome two new members and reassign liaison roles.
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
February 2018 Meetings/Activities	February 28, 2018
	The T/P Committee met on February 28, 2018. The Committee approved the 2018 Transportation & Parking Committee Meeting Dates. Members agreed committee membership should be reduced from nine to seven and asked staff to bring back an updated ordinance on the proposed membership changes for recommended approval at the March meeting. Members discussed the proposed 2018 Parking Analysis. A RFP will be distributed to members via email for comment and feedback prior to the March meeting.
March 2018 Meetings/Activities	March 28, 2018
	The T/P Committee’s next meeting has been scheduled for March 28, 2018.
TRANSPORTATION AND MOBILITY	Project Meetings & Events
February 2018 Meetings/Activities	February 15, 2018
	Staff met with the Northwestern University (NU) Transportation Services Manager to discuss the potential to merge NU bus stops with existing CTA bus stops and to discuss a potential NU bus stop relocation from the far side to the near side of the northbound Sherman bus at Foster.
	February 16, 2018
	Staff met with the Long-Term Care Ombudsmen and representative of the Age Friendly Evanston Task Force to discuss the proposed Transportation Benefit Card program. Program materials are being developed for staff review.
	February 20, 2018
Staff participated in the Northwest Municipal Conference Bicycle and Pedestrian Committee meeting. Staff learned about new funding opportunities and upcoming changes to the Surface Transportation Program Project Selection process at the State level.	

Community Development Department February 2018 Update

	February 20, 2018
	Evanston and Main Dempster Mile staff met to discuss the potential to relocate the Divvy station at Chicago Ave and Dempster St and to discuss the possibility for temporary, weekend parklet installations in the summer of 2018.
	February 21, 2018
	Staff met the CTA representative for City of Evanston to discuss planning needs for FY 2018.
	February 23, 2018
	Evanston and Motivate (the Divvy operator) met to discuss pricing changes with Divvy, the potential to purchase Oak Park Divvy stations, and the potential for Divvy to include dockless or hybrid bikes. Motivate has agreed to participate in City and community events and will provide free ride coupons to encourage ridership expansion.
March 2018 Meetings/Activities	March 1, 2018
	Staff will meet with the Northwestern Sustainability Coordinator to plan for 2018 transportation events, including Pedal Bright, Bike2Campus, and Bike to Work. Discussion will also include the Sheridan Rd project and the potential for Divvy expansion.
	March 2, 2018
	Staff will participate in a site visit with the Evanston Murals Arts Project and the Task Force leading the South Blvd Viaduct Mural project to review the South Blvd viaducts and determine ownership of the proposed mural site.
ECONOMIC DEVELOPMENT	Economic Development Committee
February 28, 2018 Meetings/Activities	February 28, 2018
	<p>Great Merchant Grant - Six business district and business associations were approved for annual infrastructure and beautification projects. The total amount approved is \$58,090.50.</p> <p>Entrepreneurship Grants - The committee recommended approval for Pop Pour Sip (\$2,484), Fresh Prints (\$1,795), and Agortles Dessert Shop (\$2,500) in financial support for equipment and licensing payments.</p> <p>Storefront Modernization Grant - The committee recommended approval for 1101 Howard Street for \$14,000 for window, entry door and glass replacement and installation.</p> <p>Evanston Equity in Arts Hiring Program A \$25,000 matching grant was approved for Mudlark theater to hire a minority Evanston resident.</p>

Community Development Department February 2018 Update

	The grant is funded by the Economic Development Fund Workforce Development Account
April 25, 2018 Meetings/Activities	April 25, 2018
	Topics for February meeting include Storefront Modernization Grant for Church and Dodge, Small Business Workforce Grant, Evaluating Effectiveness of Programs.

BUILDING & INSPECTION SERVICES		2018 - Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects	Projects YTD	
2	2	0	2	
5	3	0	3	
8	1	0	1	
9	1	0	1	

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	
	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status

Community Development Department February 2018 Update

7	1804 Central St	Amy Kartheiser Design LLC	11/22/2017	Pending Certificate of Occupancy
8	751 Howard Street	Ashley Beauty Supply	12/12/2017	Pending Fire, Life and Safety Inspection
3	1033 Chicago Avenue	Autobarn Motors Ltd	12/21/2017	Pending Fire, Life and Safety Inspection
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	Pending Certificate of Occupancy
4	701 Main Street	Nicado Publishing, Inc.	01/29/2018	License issued 02/08/2018
8	2201 Autobarn Place	Autobarn Direct	02/02/2018	Pending Fire, Life and Safety Inspection
4	1033-1035 Davis Street	One River School of Art + Design	02/07/2018	Pending zoning approval and Certificate of Occupancy
4	1609 Oak Street	Pilates Connections	02/08/2018	Pending Special Use permit approval. ZBA March 20
1	1741 Sherman Avenue	Floy's 99 Barbershop	02/08/2018	Pending zoning approval and Certificate of Occupancy
8	327 Howard Street	Vape 847	02/09/2018	Pending Fire, Life and Safety Inspection
2	1235 Dodge Avenue	Jet Blue Print	02/28/2018	Pending Fire, Life and Safety Inspection

WARD 1

Building Permit Type	No. of Permits Issued
Fire Suppression	1
HVAC Work Only	1
Miscellaneous Site Work	2
Remodel	16
Water and Sewer	1
Window Replacement	1
TOTAL	22

WARD 2

Building Permit Type	No. of Permits Issued
Demolition	2
Accessory Structure	3
Demolition	2
Electrical Only	4
Fence	2
Fire Alarm	1
Fire Suppression	1
HVAC Work Only	2
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	3
Remodel	4
Roofing	2
Water and Sewer	1
Window Replacement	1
TOTAL	30

WARD 3

Building Permit Type	No. of Permits Issued
CCCD	1
Deck or Porch	1
Electrical Only	2
Low Voltage Alarm	1
Minor Repair	1
New	1
Plumbing Only	1
Remodel	2
Solar	1
Window Replacement	1
TOTAL	12

WARD 4

Building Permit Type	No. of Permits Issued
CCCD	1
Fire Suppression	2
Hood Fire Suppression	1
HVAC Work Only	2
Low Voltage Alarm	1
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	2
Remodel	7
Roofing	1
TOTAL	19

WARD 5

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	2
Fence	1
Fire Suppression	1
HVAC Work Only	1
Minor Repair	1
Miscellaneous Site Work	1
New	1
Plumbing Only	2
Remodel	1
Roofing	1
Temporary	1
Window Replacement	1
TOTAL	15

WARD 6

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	2
Electrical Only	6
Fence	1
Fire Suppression	1
HVAC Work Only	2
Miscellaneous Site Work	3
Plumbing Only	8
Remodel	4
Roofing	2
Water and Sewer	2
Window Replacement	4
TOTAL	36

WARD 7

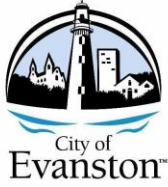
Building Permit Type	No. of Permits Issued
Addition	1
CCCD	5
Electrical Only	5
Fence	1
Fire Suppression	1
HVAC Work Only	2
Plumbing Only	4
Remodel	4
Solar	1
Temporary	3
Water and Sewer	1
Window Replacement	5
CCCD	1
Electrical Only	7
Fire Alarm	1
Miscellaneous Site Work	1
Plumbing Only	3
Remodel	4
Sign-Awning	1
Solar	2
Window Replacement	1
TOTAL	21

WARD 8

Building Permit Type	No. of Permits Issued
Demolition	1
Fire Alarm	1
Plumbing Only	1
Remodel	3
Roofing	1
Temporary	1
Window Replacement	2
TOTAL	10

WARD 9

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	3
Demolition	1
Remodel	1
Water and Sewer	1
Window Replacement	1
TOTAL	8



DATE: March 1, 2018
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for February, 2018

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of February 2018	\$ 291,003
Total Permit Fees Collected Fiscal Year 2018	\$ 574,743
Total Permit fees Collected for the Month of February 2017	\$ 792,085
Total Permit Fees Collected Fiscal Year 2017	\$ 994,234

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2018	\$ 7,971,488
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 22,382,588
TOTAL CONSTRUCTION VALUE FOR FEBRUARY 2017	\$ 37,024,374
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 44,297,859

OTHER FEES

Total ROW Permit fees Collected for the Month of February 2018	\$ 24,189
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 45,525

Economic Development Division February 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff is collecting bids for Storefront Improvement Program, and working with group to fulfill Great Merchant Grant requests.
Church and Dodge	1901 Church	5	Staff is collecting bids for Storefront Improvement Program
Former Fresh Foods	1723 Simpson	5	Robert Crayton + Monique Parson have obtained conditional recommendations from DAPR and ZBA. They will present to P&D on Feb 26.
1829 Simpson Street	1829 Simpson	5	Building recently collapsed. Owner planning to rebuild
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
Institute for Therapy Through The Arts	2130 Green Bay Road	5	Ribbon cutting March 8.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			

Economic Development Division February 2018 Update

Project	Address	Ward	Latest Update
Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with organization to fulfill Great Merchants Grants Requests.
1801 Central Street	1801 Central	7	No sale has been reported.
Little Green Treehouse Daycare	2812-12 Central	6	License applications have been submitted to the State of Illinois and the City of Evanston, but still pending for final approval from Fire Department and DCFS.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Restaurant and Office Use in early concept
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Building was bought by Normandy Remodeling for their Evanston showroom.
Lush Wine & Spirits	2022 Central	7	Sewage and water work was completed. Expected to open in spring 2018.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	Expected to begin work in mid February.
The Danon Gallery	1810 Central	7	Business is for sale
Shell Station on Central & Central Park	2966 Central Street	6	Business is for sale

Economic Development Division February 2018 Update

Amy Kartheiser Design	1804 Central	7	Interior design business is schedule to open by the end of January. Pending certificate of occupancy inspection.
DOWNTOWN			
Project	Address	Ward	Latest Update
Colectivo Coffee	716 Church Street	1	Project was approved by City Council on Jan. 22, 2018
Dan Kelch Project - Retail Space	1028 Davis	4	Spenga (spin, cardio, yoga) approved by CC on 10/9/17.
Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	Proposed senior housing on parking lot north of 1007 Church building. Zoning analysis submitted
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
AAA (American Automobile Association)	1724 Sherman	1	Space for lease
Sherman Plaza Retail	1620 Sherman	1	Target has leased vacant spaces along Sherman Avenue; liquor license granted on 02/27/2018. March 2018 opening. Vacant 800 Degrees Pizza space available on Church Street. Former. Evereve space available on Sherman.
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts

Economic Development Division February 2018 Update

717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space. Staff has been in contact with Serendipity Labs coworking.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis and then to move the Tsim Sha Sui Café (1627 Chicago) to the current Joy Yee space (519 Davis) by Thanksgiving.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around spaces available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected March 2018 start date.
Albion Residential	1454-1508 Sherman	1	City Council Approved 11/13/2017. Construction May/June 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space/help identify tenants
605 Davis & Chase Bank Drive Thru	605 Davis	4	Developer considering options for redevelopment
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Business is permanently closed. Vacant.
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods

Economic Development Division February 2018 Update

E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Pono Ono Poke	1630 Chicago	4	Now open
Evanston Rocks - Rockin Ravioli and Bourbon & Brass	1012 Church	4	Ribbon cutting on 03/13.
Yahala Inn	825 Church St	1	Business is permanently closed. Falcon Eddy's will take over. Requires type 2 special use. anticipated April 2018 approval
Floyd's 99 Barbershop	1741 Sherman		Pending zoning approval and Certificate of Occupancy
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI

HOWARD STREET

Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. Original structure demolished. Staff reviewing PD Application. Community meeting held 1/18/2018.
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	Contract was awarded on February 12th to Structures Construction.

Economic Development Division February 2018 Update

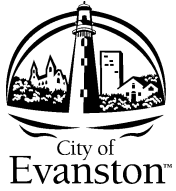
727-729 Howard Street	727-729 Howard	8	Staff is pursuing tenants
Med Spa	815 Howard	8	General and Cosmetic surgeon. staff reviewing plans.
Vain	747 Howard	8	Clothing store applied for business license 10/24/17
Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie now open; ribbon cutting 2/23/18. .
Good To Go Jamaican	711 Howard	8	Liquor license granted on 02/14/2018.
Vape847	327 Howard	8	Pending Fire, Life and Safety Inspection
519 Howard	519 Howard	8	Neon Design relocating from Wrigleyville.
MAIN DEMPSTER MILE			
Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased
Binny's (vacant Whole Foods south)	1111 Chicago	3	City Council will introduce new liquor license classification on 03/12/2018.

Economic Development Division February 2018 Update

Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants
710 Main Street	710 Main	4	Vacant toy store. Actively marketing for a new tenant.
802 Dempster Street	802 Dempster	4	Liquor License was created on 02/06/2018. On Consent agenda on March 12, 2018.
517 Dempster	517 Dempster	3	French Kiss Cafe opened on February 10.
Frio Gelato	1301 Chicago	3	Frio Gelato moved to space previously occupied by Bake 425
Hewn	810 Dempster	4	Coordinate with Hewn for potential production expansion.
Dard Property	912 Custer	4	Property for sale
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.

Economic Development Division February 2018 Update

Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
Oakton Car Wash		9	Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave.	1335 Dodge	2	Commercial property for sale
Edgewater Candles	2113 Greenleaf	2	Pending CO.



Memorandum

To: Honorable Mayor and Members of the City Council

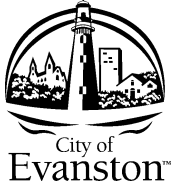
From: Ike Ogbo, Public Health Manager

Subject: Food Establishment Application Weekly Report

Date: March 2, 2018

There were no new applications for food establishments for the week of February 25, 2018.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Theresa Whittington, Liquor Licensing Manager
Subject: Weekly Liquor License Application Report
Date: March 2, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	La Macchina (Change in license Class from C-1 to Class C)	1620 Orrington Ave	C	Restaurant (Liquor)	M-Su: 11am – 10pm	2/21/18	Pending City Council Introduction
1	Falcon Eddy's	825 Church street	D	Restaurant (Liquor)	Mon-Sun: 11am – 10pm	2/23/18	Pending Liquor Board Meeting
8	Target Store T0927	2209 Howard Street	F	Grocery Store (Liquor)	Sun-Fri: 8am-11p, Sat: 8am-12am	2/26/18	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING MARCH 2, 2018

Nominate the NWMC Officers for FY18-19

Last week, staff emailed the FY2018-2019 NWMC Officer Nomination form to the organization's chief elected officials. To nominate individuals for NWMC President, Vice-President, Secretary and Treasurer, please complete the form and email or fax it to mfowler@nwmc-cog.org or 847-296-9207 by Friday, March 16.

The Nominating Committee will present its recommended slate at the April 18, 2018 NWMC Board meeting. Officer elections will occur at the May 9 board meeting and the officers will be sworn in at the June 20 NWMC Annual Gala. *Staff contacts: Mark Fowler, Larry Bury*

Speaking of the Gala...

Please mark your calendars for the NWMC Annual Gala, scheduled for Wednesday, June 20 at the Hyatt Regency in *Deerfield*. RSVP information will be sent soon to the membership. Staff previously sent information to potential sponsors of the event, so if you know of any sponsors you would like us to contact, please contact Marina Durso, mdurso@nwmc-cog.org or 847-296-9200, ext. 122. *Staff contacts: Karol Heneghan, Marina Durso*

Time to Plan for the April 24 NWMC Surplus Vehicle and Equipment Auction

Please remember to line up your municipality's surplus vehicles and equipment for sale at the next NWMC Surplus Vehicle and Equipment Auction! The auction will be held on Tuesday, April 24 at America's Auto Auction in Crestwood.

If you can't make the April event, the other live auction dates for 2018 are Tuesday, July 24 and Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so participants do not have to wait for one of the quarterly live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com, 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

Join Us for NWMC Legislative Days in Springfield

The NWMC Legislative Days in Springfield are scheduled for April 10-12. We hope you will join your fellow Conference members as this week includes the deadline to move bills out of committee in both the House and Senate. This is a critical time for members to potentially influence the direction of legislation at this stage in the legislative calendar.

The exact scheduling and registration information will be sent shortly. Highlights of the NWMC Legislative Days will include the informal dinner with our legislators on Tuesday, April 10, followed by full days of lobbying, legislator meetings and committee hearings. Please make your hotel reservations as soon as possible as deadline week is a very busy week in Springfield. *Staff contacts: Mark Fowler, Larry Bury*

Apply Today for Powering Safe Communities Grants

The Metropolitan Mayors Caucus has teamed up with ComEd to offer the Powering Safe Communities grant program, which awards up to \$10,000 to "support municipal public safety initiatives throughout the ComEd region." Please visit <http://mayorscaucus.org/initiatives/environment/psc/> to review the program details and access application information. The deadline to apply is Friday, March 16. *Staff contact: Mark Fowler*

Apply Today for the 2018 Illinois Sustainability Award

From the desk of Illinois Sustainable Technology Center Senior Operations Manager Deb Jacobson:

Gain recognition for your commitment to the environment and the sustainability achievements of your organization. The Illinois Sustainable Technology Center (ISTC), part of the Prairie Research Institute at the University of Illinois, annually presents the [Illinois Sustainability Award](#) to organizations in Illinois that have demonstrated an exemplary commitment to environmental excellence. The Illinois Sustainability Award was established in 1987 and is the longest running state environmental award in the country for sustainable businesses and organizations.

The application process opened March 1, 2018 and the deadline for submission is 5:00 pm on Thursday, May 3rd. Applications will only be accepted electronically. Application information, evaluation criteria, sample applications and more can be found on our [website](#).

This program is open to all public and private organizations with operations in Illinois. We encourage you to forward this announcement to colleagues that may be interested. Our Technical Assistance Program staff would be happy to answer any questions you may have about the award application or guide you through the application process. Please contact Deb Jacobson at istc-info@illinois.edu. *Staff contact: Mark Fowler*

RSVP for IMET's Annual Meeting

The Illinois Metropolitan Investment Fund (IMET) will hold its annual meeting on Tuesday, March 20 from 9:00 a.m. to 12:30 p.m. at Harry Caray's restaurant at the Westin Hotel in Lombard. Please RSVP to Gina Ballestra, gballestra@investIMET.com or 630-571-0480, ext. 230. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet on Wednesday, March 7 at 8:30 a.m. at the NWMC offices.

NWMC Manager's Committee will meet on Friday, March 9 at 8:00 a.m. at Palatine Village Hall, 200 East Wood Street in *Palatine*.

NWMC Finance Committee will meet on Wednesday, March 14 at 12 noon at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, March 14 at 7:00 p.m. at the offices of the Solid Waste Agency of Northern Cook County (SWANCC), 77 W Hintz Road, Suite 200 in *Wheeling*. The SWANCC offices are located in the Wheeling Public Works facility. **Please note location change.**

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	11/12/2018	3rd Quarter OT Report	D	APW	Richardson	
Council & Committee Meetings						
3/5/2018	6:00 PM	Human Services				
3/12/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
3/19/2018	7:00 PM	City Council				
3/20/2018	7:00 PM	Housing & Community Development Act Committee				
3/21/2018	6:30 PM	M/W/EBE Committee				
3/22/2018	5:30 PM	Emergency Telephone System Board				
3/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
3/28/2018	7:00 PM	Economic Development				
DEFERRED	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)