



**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE
DEVELOPMENT COMMITTEE**

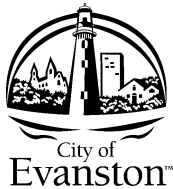
**Wednesday, February 21, 2018 6:30 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Aldermanic Library**

AGENDA

- 1. CALL TO ORDER / DECLARATION OF QUORUM**
- 2. APPROVAL OF MEETING MINUTES of January 17, 2018**
- 3. Guest Introductions**
- 4. UNFINISHED BUSINESS**
 - a. Sean vanDril - Under 20 Spend/ Sub-Committee Update**
 - b. Fire Fighter Test Report (Use of LEP Funds/EFD Recruitment)**
 - c. Local contractors list NSP2 Bid Application**
 - d. Procurement 101 Update**
- 5. STAFF REPORTS**
 - a. M/W/EBE and LEP Tracking Report**
 - b. LEP Violators List Update**
 - c. 2018 Capital Planning Projects & LEP Summary - Tentative Schedule**
 - d. Apprentice Proposal – Held from last month**
- 6. NEW BUSINESS**
 - a. Marketing materials for use of LEP Funds**
- 7. ADJOURNMENT**
- 8. NEXT MEETING: Wednesday, March 21, 2018**

Order & Agenda Items are subject to change. Information about the Minority, Women & Evanston Business Enterprise Development Committee (M/W/EBE) is available at: www.cityofevanston.org/mwebecommittee. Questions can be directed to Tammi Nunez at 847-866-2935.

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**MINORITY, WOMEN & EVANSTON BUSINESS ENTERPRISE (M/W/EBE)
DEVELOPMENT COMMITTEE**

Wednesday, January 17, 2018

6:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Ave, Room 2403 - Lagoon Conference Room

MEMBERS PRESENT: Ald. Braithwaite, Ald. Rue Simmons, Joshua Gutstein, Malik Kemokai, Yves Lassere, Jessica Oldani, Kenneth Rodgers and Juneitha Shambee

MEMBERS ABSENT: Bob Reece

STAFF PRESENT: Mayor Stephen Haggerty, Interim CFO/ City Treasurer/ Budget and Finance Manager Ashley King, Purchasing Manager Tammi Nunez, Business Diversity Compliance Coordinator Sharon Johnson and Capital Planning & Engineering Bureau Chief Lara Biggs

OTHERS PRESENT: Sean van Dril

PRESIDING MEMBER: Ald. Braithwaite

Declaration of a Quorum

With a quorum present, Chair Braithwaite called the meeting to order at 6:33pm.

Approval of Minutes

Motion to approve the Minutes as presented from December 20, 2017 made by K. Rodgers and seconded by Y. Lassere. **Vote called and taken. Motion passed unanimously.**

Staff Introduction:

Ashley King, Interim CFO/ City Treasurer/ Budget and Finance Manager

Unfinished Business

- a. Mr. van Dril gave an overview of the 20k Project, which is to determine whether opportunity exists for the City of Evanston to increase under \$20,000 spend with Evanston businesses. His task was to review city data and recommend possible spending changes to the committee.
 - The committee asked Mr. van Dril to bring a report to the next month meeting that would outline the progress made based on September data, next steps, recommendations/ wrap up of the project.
 - Sub-committee was formed to review data (city under 29K report and Sean's September update report), discuss next steps to bring to the full committee for consideration. Sub-committee members are S. van Dril, J. Oldani, K. Rodgers and Ald. Rue-Simmons. The meeting will take place following Thursday, January 25, 2018 at 6:30pm. Staff will

supply meeting location to the group; send sub-committee city under 29K report and Mr. van Dril September update report.

- b. LEP Fund discussion (EFD Recruitment Process) A. King informed the committee the LEP Ordinance requires Council approval to use the LEP penalties funds for EPD Fire Fighter exam. Ms. King drafted a memo to request Council approve spending Local Employment Program (LEP) penalties on the upcoming Evanston firefighter applications (memo and application included in committee packet). Request committee to review or give direction to move forward with memo to be on agenda for Monday Council meeting. Committee discussed memo; recommended adding “for workforce development by financing the application and Candidate Physical Ability Test (CPAT) test fees for local Evanston firefighter applicants” edits and directed staff to confirm all fees to be paid and requirements with Chief Scott (will be added to memo and attachment). Staff will clarify applicant fee payment will be made directly to which institution to administer application process. Work/advertising with the Explorer program. **Motion was** made to move Use of LEP penalty fees memo with necessary changes as needed and direction to staff to get it done by K. Rodgers and seconded by Y. Lassere **Vote called and taken. Motion passed unanimously.**
- Further suggestions to track success/outcome of the program;
 - Mayor Haggerty challenged the committee to think about new ways to consider use of fees, workforce development frontier; committee should consider how do we apportion the money between multiple programs or set parameters around how we could receive the biggest bang for investments.
 - Further use of funds discussion took place; possible training sessions to offer that would benefit LEP participants, looking at recommending expanding use of funds. Staff will contact Minority Business Consortium to inquire if LEAD certification training would be something their members would benefit from; look at hosting training at city. Add marking material to next month agenda for discussion.

Note: Alderman Braithwaite had to step out the meeting, due to another meeting with the Mayor; meeting handed over to Alderman Rue-Simmons to chair the remainder of the meeting.

STAFF REPORTS

a. MWEBE Tracking Report Update

Business Workforce Compliance Coordinator Johnson reviewed the MWEBE Tracking report with the committee, gave an overview of the report; most projects have not had much change since last and LEP Tracking Reports.

- Copenhagen Construction, Fountain Sq. Reno., struggling at 13%, 872 EV hours.
- Joel Kennedy Construction, 2017 Water Main Improv., wrapped up project; finished at 18%, 949.5 EV hours.
- Building Paving, Parking Lot Improv., partial compliant 13% (partial fine \$1,584.) 348.5 EV hours.
- Elanar Construction, James Park North Field Reno., 22% compliant (May 2018 completion).
- Water Resources Inc., Water Meter Replacement Program, just started roughly 130.75 EV hours; 1 LEP resident licensed plumber.
- Kenny Construction, 2017 CIPP Sewer Rehab Contract B, full fine of \$3,385.00; 0 hours.
- Central Lakes Company, Fleetwood Jourd. Ctr. HVAC Elec., at 9.5 %, 39.5 EV hours; project mostly electrical and mechanical work; 1 LEP resident out with medical issue; working to fill with EV labor.
- Ambler Mechanical Contractors, Chandler Newberger Ctr. HVAC & Elec. Improv., project starting 3/2018 no movement to date.

- b. Apprentice Proposal – holder over from last committee meeting; request to hold until next meeting.
- c. 2018 Capital Planning Projects – A. King gave report for Lara Biggs who could not stay for the meeting. Overall capital plan for 2017 was 56 million; year end 40 million contracted about 16 million differences due to projects delayed; during 2017 \$40 million, \$18 million LEP eligible. 2018 capital plan has two very larger projects that are high volume \$86 million in the budget. At the next meeting Lara will present plan 2018 projects and what % are LEP eligible.

New Business

- a. Local Contractors List NSP2 Bid Application – staff meeting with ED department to discuss application process on January 23, 2018. Will provide report at next meeting.

Next month agenda: Staff asked to report at next meeting LEP history and violators. Committee will consider further repeat offender penalties.

Adjournment

Motion to adjourn made by Y. Lassere and seconded by K. Rodgers. **Vote called and taken. Motion passed unanimously.** Meeting adjourned at 8:07 pm.

Respectfully Submitted,
Tammi Nunez, Purchasing Manager

2017 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
FAC	1/9/2017	RFP 16-72	2017-19 Multi Year Janitorial Services	\$120,576.00	-		Eco Clean Maintenance Inc.					
						41.5%	Dust Em Clean	X				\$50,103.00
PWA	1/9/2017	RFP 16-73	Emerson Street Traffic Signals Moderization	\$86,100.00	-		Terra Engineering Ltd.					
						89.5%	Terra Engineering		X			\$77,100.00
PWA	1/9/2017	RFP 16-47	Main Street Corridor Improvement Project (Revised)	\$77,800.84	-		Stanley Consultants					
						5.5%	Vested Strategies			X		\$13,425.00
						19.4%	Environmental Design	X				\$47,613.84
						2.3%	AES Services	X				\$5,584.00
						4.6%	Rubino Engineering		X			\$11,178.00
PWA	1/23/2017	RFQ 16-61	Robert Crown Community Center Ice Complex	\$497,500.00	-		Woodhouse Tinucci Architects (RFQ not LEP eligible)					
						5%	Stearn-Joglekar	X				\$25,000.00
						1.6%	CCIM	X				\$8,000.00
						5.6%	Terra Engineering		X			\$28,000.00
						1%	Grumman/Butkus			X		\$5,000.00
						1%	Ann Kustner Lighting			X		\$5,000.00
January Total				\$781,976.84								\$276,003.84
Total to Date				\$781,976.84		35.2%		5	3	3	0	\$276,003.84
PWA	2/13/2017	RFP 16-74	Robert Crown Community Center Ice Complex	\$123,212.00	-		Stanley Consultants					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						25%	Milhouse Engineering Constr	X				\$30,803.00
PWA	2/13/2017	No bid #	Fog Houses Roof & Masonry Improvements (236 Evnstn hours)	\$354,947.00	-		Garland / DBS Inc. (compliant)					
PWA	2/27/2017	RFP 17-02	Material Testing Services	\$150,000.00	-		Interra Engineering Services					
						95%	Interra Engineering Services	X				\$142,500.00
February Total				\$628,159.00								\$173,303.00
Total to Date				\$1,410,135.84		42.5%		7	3	3	0	\$449,306.84
PWA	3/13/2017	RFQ 16-75	Howard Street Corridor Improvement Proj	\$289,820.70	-		Christopher Burke Engineering (RFQ not LEP eligible)					
						8.6%	Altamanu Inc.		X			\$25,000.00
						1.8%	Fish Transportation		X			\$5,000.00
						8.9%	GSG Consultants	X				\$26,075.00
						16.2%	Metro Strategies		X			\$46,990.00
PWA	3/13/2017	Bid 17-05	Fountain Square Renovation (872 Evnstn hrs)	\$5,847,266.70	\$2,700,000 / \$405,000		Copenhaver Construction (LEP Eligible)					
						27.2%	Alas Trucking	X				\$1,595,444.00
PWA	3/13/2017	Bid 17-12	50/50 Sidewalk Replacement Project	\$208,900.00	-		Schroeder & Schroeder Inc.					
						27.8%	Ozinga Ready Mix			X		\$58,000.00
PWA	3/13/2017	RFP 17-07	Howard Street Theater	\$150,455.00	-		Ross Barney Architects					
						47%	Ross Barney Architects		X			\$70,810.00
						35%	Primera Engineering		X			\$52,800.00
PWA	3/27/2017	RFP 17-08	Chandler- Newberger Community Center	\$80,965.00	-		Clark Dietz, Inc.					
						16.4%	Delta Engineering Group	X				\$13,300.00
						8.6%	Elliot Dudnik & Associates			X		\$7,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
	March Total			\$6,577,407.40								\$1,900,419.00
	Total to Date			\$7,987,543.24		30.7%		10	8	5	0	\$2,349,725.84
PWA	4/10/2017	Bid 17-03	2017 Water Main Improvements & Street Resurfacing Project (949.5 Evnston hrs)	\$2,659,267.00	\$200,000 / \$30,000		Joel Kennedy Constructing Corporation (LEP Eligible)					
						7%	Ozinga Ready Mix			X		\$190,000.00
						1.8%	E. King Construction		X			\$50,000.00
						2%	Menini Cartage, Inc.		X			\$55,000.00
						2.2%	Orient Express Service	X				\$60,000.00
						3.5%	Chicagoland Truckin' Company	X				\$92,000.00
						.3%	Midwest Rem Enterprises	X				\$10,000.00
						.8%	Roughneck Concrete Drilling		X			\$23,769.00
						6%	Barrera Construction Inc.	X				\$160,000.00
PWA	4/17/2017	Bid 17-04	2017 Motor Fuel Tax Street Resurfacing Project	\$977,779.00			J.A. Johnson (not LEP Eligible - MFT Federally funded)					
						9.8%	Ozinga Ready Mix			X		\$96,750.00
						.7%	D2K Traffic Equipment	X				\$7,141.78
						7.5%	Galaxy Underground, Inc		X			\$73,950.00
						.8%	Highway Safety Group	X				\$8,000.00
PWA	4/24/2017	RFQ 17-11	Street Light Master Plan Project	\$146,143.05			Christopher Burke Engineering					
						24%	Delta Engineering Group	X				\$35,333.09
						25%	Altamanu Inc.		X			\$37,573.06
PWA	4/24/2017	Bid 17-27	2017 Parking Lot Improvement Project (348.5 Evnstn hrs)	\$1,188,000.00	\$126,000 / \$18,000		Buidling Paving, Inc. (LEP Eligible)					
						4.2%	Ozinga Ready Mix			X		\$50,000.00
						10.5%	Elmund & Nelson		X			\$124,825.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1%	Highway Safety Group	X				\$11,540.00
April Total				\$4,971,189.05								\$1,085,881.93
Total to Date				\$12,958,732.29		27.2%		18	14	8		\$3,435,607.77
LIB	5/22/2017	Bid 17-28	Main Library Underground Pkg Grg Upgrade - Phase 2	\$198,000.00			Reliable & Associates Construction Company					
						2.9%	Romero Steel Company	X				\$5,800.00
						9.5%	Beton Construction		X			\$19,000.00
						8%	Durango Painting	X				\$15,900.00
LIB	5/22/2017	RFP 17-19	Back Up Electrical Generator Enginnering	\$45,556.00			Clark Dietz, Inc.					
						23.6%	Delta Engineering Group	X				\$10,761.00
						8.7%	Elliot Dudnik & Associates			X		\$4,000.00
PWA	5/22/2017	RFP17-13	Levy Senior Center Solar Panel Installation	\$62,700.00			Continental Electrical Construction Company					
						14%	Express Electric Supply	X				\$8,775.00
May Total				\$306,256.00								\$64,236.00
Total to Date				\$13,264,988.29		27.2%		22	15	9		\$3,499,843.77
PWA	6/12/2017	RFP 17-30	Citywide Generator Evaluation	\$54,339.99			CCJM Engineers					
						38%	CCJM	X				\$20,839.99
PWA	6/12/2017	Bid 17-34	James Park North Field Renovations (239.5 Evnstn hrs)	\$930,062.00	\$320,000 / \$48,000		Elanar Construction Company (LEP Eligible)					
						5.3%	Evanston Organics			X		\$50,000.00
						16%	JLL Construction	X				\$148,079.00
						2.5%	Paul Herrea Construction	X				\$23,000.00
						.43%	Ozinga Ready Mix			X		\$4,000.00
PWA	6/12/2017	RFP 17-06	30" Downtown Transmission Feeder	\$519,166.00			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						13%	M3 Engineering Group		X			\$68,560.00
						16%	GSG Consultants	X				\$82,318.00
PWA	6/12/2017	Bid 17-32	Fleetwood Jourdain Center Washrm Renovations	\$182,900.00			Construction Consulting & Disbursement Services, Inc.					
						1%	DES Painting		X			\$2,200.00
						17%	Flader Plumbing & Heating			X		\$31,889.47
						14.5%	Central Rug & Flooring			X		\$26,530.00
PWA	6/26/2017	RFP 17-06	30" Downtown Tranmission Feeder Main Engineering Serv	\$305,890.54			Alfred Bensesch & Company (RFP not LEP eligible, Consulting Svs)					
						22.4%	M3 Engineering Group		X			\$68,560.00
						17.7%	GSG Consultants	X				\$54,060.92
PWA	6/26/2017	RFP 17-35	Noyes Theater Stage Lighting Replacement	\$129,500.00			Gim Electric Company					
						100%	Gim Electric Company	X				\$129,500.00
PWA	6/26/2017	RFP 17-36	Emerson Street Wholesale Water Meter	\$234,900.00			Crawford, Murphy, & Tilly					
						23.8%	J.A. Watts		X			\$55,968.00
						3.6%	GSG Consultants	X				\$8,500.00
June Total				\$2,356,758.53								\$774,005.38
Total to Date				\$15,621,746.82		28%		29	19	13		\$4,273,849.15
PWA	7/10/2017	RFP 17-14	Water Meter Replacement Program (130.75 Evnstn hrs)	\$1,153,500.00	\$700,000 / \$105,102.45		Water Resources Inc. (LEP Eligible)* using installation labor cost					
						25%	Mobix Corporation			X		\$175,170.75
PWA	7/24/2017	Bid 17-38	2017 Alley /Street Improvement Project	\$1,301,882.10			Schroeder & Schroeder Inc. (not LEP Eligible - CDBG Federally funded)					
						9.6%	Ozinga Ready Mix			X		\$125,872.22
						23.6%			X			\$307,708.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
July Total				\$2,455,382.10								\$608,750.97
Total to Date				\$18,077,128.92		29.7%		29	20	15		\$4,882,600.12
PWA	8/14/2017	Bid 17-26	Large Diameter Sewer Rehabilitation - Mulford Str Part 2	\$365,330.00			Insituform Technologies USA (not LEP Eligible - IEPA State funded)					
						6.7%	Sheridan Plumbing			X		\$24,716.00
PWA	8/14/2017	Bid 17-40	Dempster Beach Office Renovations	\$249,297.00			Structures Construction					
						2.8%	Windy City Heating & Cooling	X				\$7,000.00
						8.2%	Molite Electric, Inc.	X				\$20,600.00
						11.3%	C&G Construction Supply		X			\$28,000.00
						3%	Kedmont Waterproofing Co.		X			\$7,500.00
PWA	8/14/2017	Bid 17-43	Gibbs Morrison Site Improvements (39.5 Evnstn hrs)	\$371,345.00	\$100,000 / \$15,000		Copenhaver Construction (LEP Eligible)					
						3%	Galarza Trucking		X			\$11,000.00
						10.7%	Ozinga Ready Mix			X		\$4,000.00
						11.5%	Alas Trucking	X				\$43,000.00
August Total				\$985,972.00								\$145,816.00
Total to Date				\$19,063,100.92		26.3%		32	23	17		\$5,028,416.12
PWA	9/11/2017	Bid 17-44	2017 CIPP Sewer Rehab Contract B (0 Evnstn hrs)	\$339,549.00	\$118,606 / \$17,790		Kenny Construction (LEP Eligible)					
PWA	9/25/2017	RFP 16-61	Robert Crown Community Center Ice Complex - Amnt #1	\$2,146,833.00			Woodhouse Tinucci Architecture (RFP not LEP eligible, Consulting Svs)					
						7.2%	Stearn-Joglekar	X				\$155,000.00
						9.4%	CCIM	X				\$203,000.00
						4.5%	26		X			\$98,000.00
						1.3%	Grumman/Butkus			X		\$30,000.00

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
						1.8%	Ann Kustner Lighting		X			\$40,000.00
						.3%	Carnow, Conibear & Associates		X			\$8,000.00
September Total				\$2,486,382.00								\$534,000.00
Total to Date				\$21,549,482.92		26%		34	26	18		\$5,562,416.12
PWA	10/9/2017	Bid 17-50	Fleetwood-Jourdain Center HVAC and Electrical Improvements (no pyrl submitted yet)	\$1,988,485.00	LEP under discussion		Central Lakes Company (LEP Eligible)					
						1.2%	April Cobra Enterprise	X				\$25,000.00
						23.2%	Gim Electric Company	X				\$461,500.00
						38%	Voris Mechanical		X			\$770,000.00
PWA	10/23/2017	RFP 17-51	Inspectioin of Large Diameter Mains	\$578,940.00			Pure Technologies (RFP not LEP eligible, Consulting Svs)					
						3%	DB Sterlin Consultants	X				\$15,800.00
October Total				\$2,567,425.00								\$1,272,300.00
Total to Date				\$24,116,907.92		29%		37	27	18		\$6,834,716.12
PWA	11/13/2017	Bid 17-56	Chandler Newberger Center HVAC & Electrical Improvements (proj starting 3/2018)	\$488,880.00	\$25,000 / \$3,750		Ambler Mechanical Contractors (LEP Eligible)					
						10%	Dekayo Corp / Oritz Contractors	X				\$48,888.00
PWA	11/27/2017	RFP 17-59	2018 CIP Topographic Surveying Engineering Services	\$46,415.88			Hampton, Lenzini & Renwick					
						25%	Millennia Professional Services	X				\$11,750.88
November Total				\$535,295.88								\$60,638.88
Total to Date				\$24,652,203.80		27.9%		39	27	18		\$6,895,355.00

LEP Penalty Total 2013-2015	Yr to Date 2016	Yr to Date 2017	Total
\$64,096.00	\$16,005.21	\$4,969.05	\$85,070.26

2018 MWEBE Goal Compliant

Dept.	Date	RFP/Bid	Project Title/Evanston Work Hours	Total Bid Amt	Total Labor Cost / LEP Labor Cost	% MWEBE	Name of MWEBE	M BE	W BE	E BE	D BE	Subcontract Amount
PWA	1/22/2018	Bid 18-05	Asbestos Abatement at 721-723 Howard Str	\$38,000.00	-		Cove Remediation					
						10%	Abatement Materials	X				\$3,800.00
						5%	DisposAll Waste Services		X			\$1,900.00
						13%	Camow, Conibear & Assoc.		X			\$4,900.00
January Total				\$38,000.00								\$10,600.00
Total to Date				\$38,000.00		28%		1	2	0	0	\$10,600.00
PWA	2/12/2018	Bid 17-60	Howard Street Theatre Construction Svs	\$1,385,469.00	-		Structures Construction (LEP Eligible)					
						15.6%	Windy City Heating & Cooling	X				\$216,925.00
						7.2%	Evergreen Supply Company		X			\$100,000.00
						.8%	Kedmont Waterproofing Company		X			\$11,212.50
						2.5%	Central Rug & Flooring			X		\$35,750.00
PWA	2/12/2018	RFP 17-58	West Filter Plant Study	\$126,033.00	-		Carollo Engineers					
						9.1%	Environmental Design Int'l	X				\$11,470.00
						16.2%	McGuire Iglesias & Associates			X		\$20,400.00
PWA	2/26/2018	Bid 18-06	Lovlace Park Pond Rehab	\$107,000.00	-		Sumit Construction					
						100%	Sumit Construction	X				\$107,000.00
PWA	2/26/2018	Bid 18-02	Service Center Parking Deck Restoration	\$506,074.00	\$136,960 /\$20,544		Monson Nicolas Inc. (LEP Eligible)					
February Total				\$2,124,576.00								\$502,757.50
Total to Date				\$2,162,576.00		24%		4	4	2	0	\$513,357.50

2018 MWEBE Goal Waived

Dept.	Date	RFP/Bid #	Base Bid Amount	Project Title	Company	Reason Waived
PWA	2/12/2018	Bid 18-03	\$38,000.00	2018 Sewer Flow Monitoring	ADS Environmental Services (Huntsville, AL)	Precludes Subcontracting Opportunities

M/W/EBE Tacking Report Legend

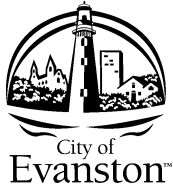
- PWA Public Works Agency
- ADM Administration
- HLT Health
- IT Information Technology
- CED Com Econ Dev
- LIB Library

LEP Violators History & List (2013 - 2017)

<u>Contractor</u>	<u>Date to Council</u>	<u>Project Description</u>	<u>Total Bid Amt.</u>	<u>Penalty Assessed</u>	<u>Returned for Additional Bids After Penalty Y/N</u>	<u>If The Contractor returned were they compliant? Y/N</u>
SAK CONSTRUCTION (Bid 13-09)	3/27/2013	CIP Sewer Rehab Contract A	\$293,723.00	\$2,000.00	-	-
BOLDER CONSTRUCTION (Bid 13-36)	5/9/2013	Davis Street Water Main	\$2,648,200.00	\$9,000.00	Yes	Yes - 11.23.15 compliant on 2015 Sheridan Rd Wtr Main proj \$3.7 mil
CHICAGOLAND PAVING (Bid 13-37)	5/9/2013	Parking Lot Improvement	\$419,900.00	\$3,400.00	terminated	terminated
ELANAR CONSTRUCTION (Bid 13-39)	6/19/2013	Fireman's Park	\$255,400.00	\$4,100.00	Yes	Yes - 7.13.15 compliant on Baker Park Renovation proj \$494K
F.E. MORAN (Bid 13-48)	7/17/2013	2013 Police Station HVAC	\$268,000.00	\$6,700.00	-	-
GLENBROOK EXCAVATION (Bid 13-69)	1/27/2014	Water Systems Improvements	\$488,494.00	\$4,000.00	Yes	Yes - 4.11.16 compliant on 2016 CIP1 Wtr Main proj \$1.6 mil
A LAMP CONCRETE (Bid 14-31)	5/19/2014	2014 Wtr Main Replacement	\$1,128,934.00	\$4,515.00	Yes	Yes - 7.13.15 compliant on Central Streetscape proj \$1.1 mil
A LAMP CONCRETE (Bid 14-44)	6/9/2014	Sherman Ave Streetscape	\$578,875.00	\$3,087.00	Yes	Yes (same as above)
AMERICAN SUNCRAFT (Bid 15-03)	2/23/2015	Repair & Repaint Standpipes	\$3,502,645.00	\$11,558.00	-	-
KENNY CONSTRUCTION (Bid 15-01)	1/12/2015	2015 CIPP Sewer Rehabilitation	\$267,040.00	\$3,418.00	Yes	"No - 9.11.17 non-compliant on 2017 CIPP Sewer Rehab proj \$339K
KOVILIC CONSTRUCTION (Bid 15-29)	6/22/2015	Church Street Boat Ramp	\$613,027.00	\$2,974.00	Yes	-
APT (AUTO PRKG TECH) (RFP 14-25)	7/13/2015	Parking Account Revenue Sys	\$1,339,847.00	\$9,344.00	No	-
GLENBROOK EXCAVATION (Bid 16-25)	4/11/2016	2016 CIP 1 Water Main Resurf. Proj.	\$1,637,841.00	\$5,281.00	Yes	-
DBS / GARLAND (No Bid #)	4/11/2016	Wtr Treatment Facility Roofing	\$511,273.00	\$3,067.00	Yes	Yes - 12.13.17 compliant on Fog House Roof & Masonry proj \$354K
RELIABLE & ASSOCIATES (Bid 16-43)	7/25/2016	Church Str & Maple Av Garage Reprs	\$1,568,800.00	\$1,047.50	Yes	-
A LAMP CONCRETE (Bid 16-55)	8/15/2016	2016 Parking Lot Improvements	\$991,458.00	\$6,609.71	terminated	terminated
BUILDERS PAVERS (Bid 17-27)	4/24/2017	2017 Parking Lot Improvements	\$1,188,000.00	\$1,584.00	-	-
KENNY CONSTRUCTION (Bid 17-44)	9/11/2017	2017 CIPP Sewer Rehab Cntr B	\$339,549.00	\$3,385.05	Yes	No (same as above)

Total (amt incl A Lamp inv penalty)

\$85,070.26



Memorandum

To: Alderman Peter Braithwaite, MWEBE Chair
MWEBE Committee

From: Sharon A. Johnson, Business/Workforce Compliance Coordinator

Subject: Local Employment Program Penalty Fund Marketing Strategy

Date: February 21, 2018

The purpose of marketing the availability of the LEP penalty funds to eligible Evanston residents is to make them aware of additional benefits of the program.

The target audience for information will be very narrow; only approximately 30+ people (LEP list - union members only). Therefore Facebook/Twitter/Instagram are not the best use for effective outreach to this small group. Listed below are two options for the Local Employment Program (LEP) penalty fund marketing strategy.

Option #1: An option in lieu of the standard social media platforms listed above is to use mobile phone number text messaging. Staff can send marketing messages related to the LEP penalty funds (i.e. training/certification classes) directly to operable mobile phones.

Concerns I see with this option are if data rates apply, some members may opt out of receiving marketing materials/information from the City with regard to LEP.

Another concern is that, the Administrator is limited, to only 160 characters while using the Gov Delivery program. However a link for more information can be added to the marketing message to provide more detail regarding a specific class or event.

Option #2: Another method of outreach will be to email Participants using the City's Gov Delivery portal. Once the committee approves any information to be forwarded to the group (i.e. flyers, form updates), a complete list of the LEP phone numbers and emails can be sent to the Community Engagement department. Community Engagement would create a list specific to LEP marketing announcements.

General information would be included in the email to the members with a link for more information. The 311 link would also be included in the standard footer to direct interested parties for more information. The 311 staff will forward all inquiries to Sharon A. Johnson.