



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: February 9, 2018

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for February 1, 2018 – February 7, 2018

### **City Manager's Office**

City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, February 12, 2018**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, February 13, 2018**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, February 14, 2018**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Citizens Police Advisory Committee

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, February 15, 2018**

Parks, Recreation and Community Services Board

[www.cityofevanston.org/PRCSBoard](http://www.cityofevanston.org/PRCSBoard)



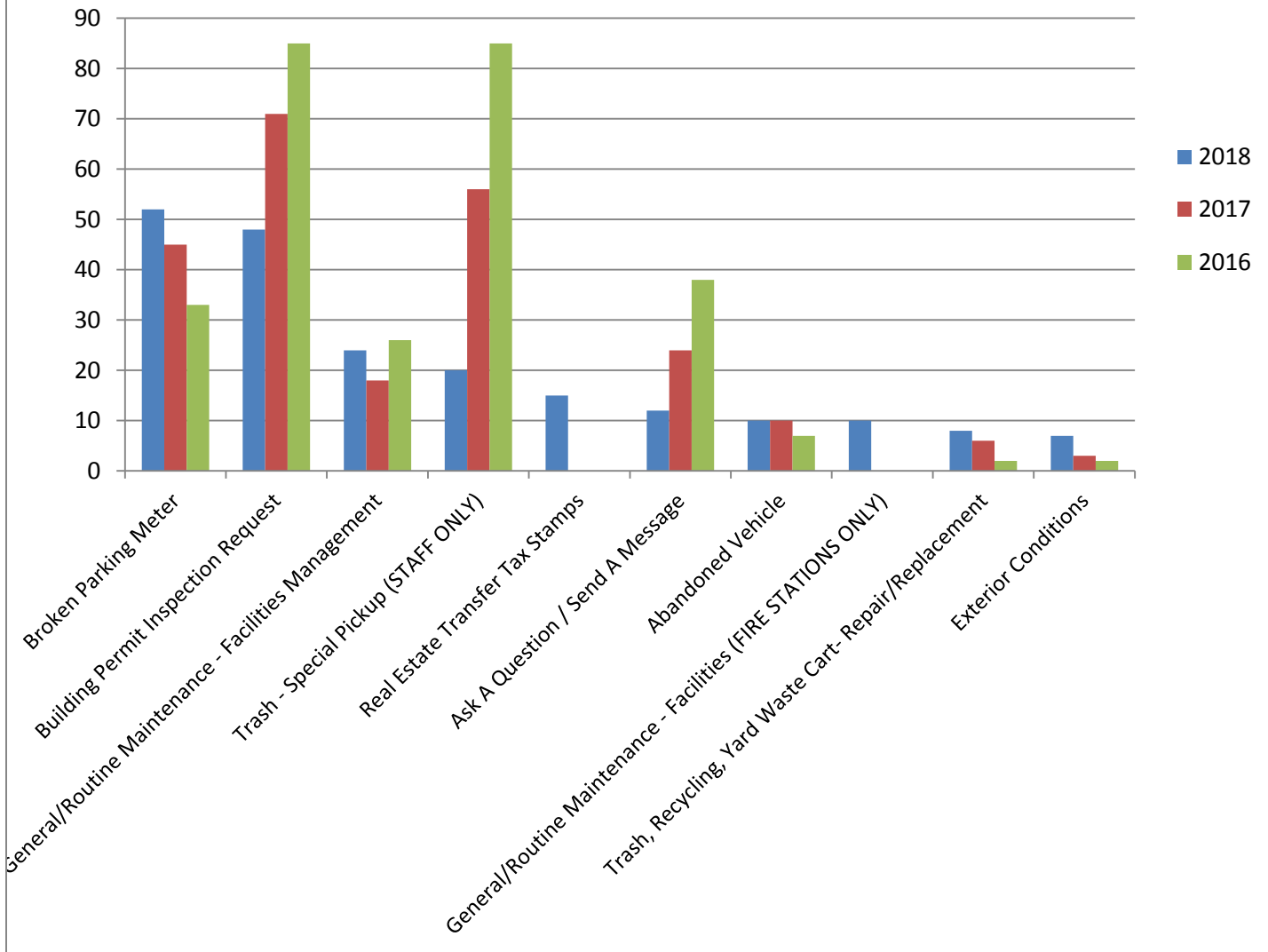
# Weekly Report

**February 1-7, 2018**

	Current Week	Previous Week
<b>Calls Handled</b>	2067	2001
<b>Service Requests</b>	436	501
<b>Total Chats</b>	19	21
<b>Total Text</b>	20	15

<b>Trending Issues</b>	Increase in snow related questions. Calls about outstanding balances in Duncan, TMA, EIS when payments have been made.
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**2016-2018 Comparison Chart**  
For February 1-7



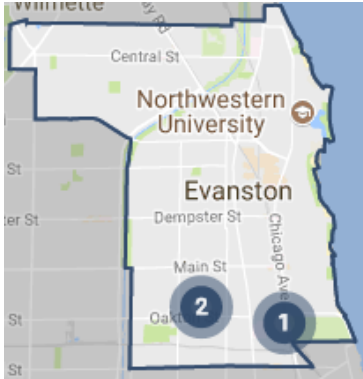


# Weekly Report

**February 1-7, 2018**

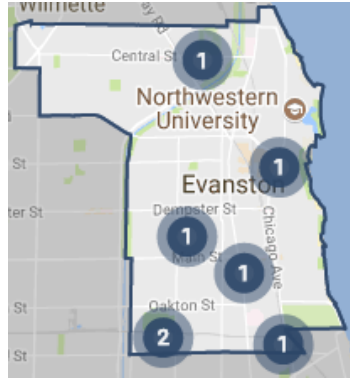
**Missed Garbage Pickup**

This week 3; Last week 4



**Missed Recycling Pickup**

This week 7; Last week 7



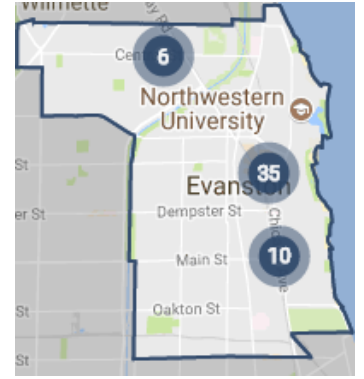
**Rodents/Rats**

This week 6; Last week 5



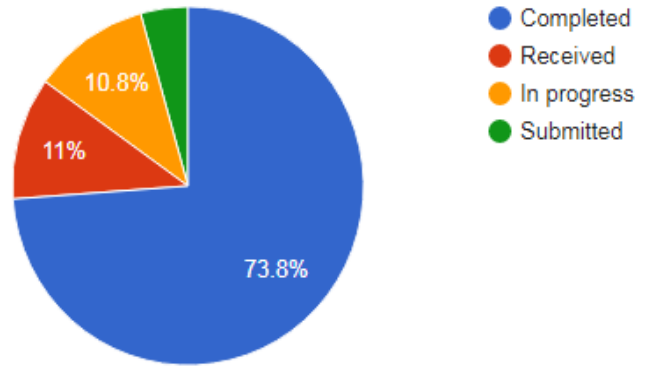
**Broken Parking Meters**

This week 51; Last week 56



**SLA Analysis**

Issue	# Late	% Late	% Complete within SLA
Ask a Question/Send a Message	2	17%	83%
Fire Commercial Inspection	2	67%	33%
Food Establishment - Unsanitary	1	100%	0%
Insects	1	100%	0%
Low Water Pressure	1	100%	0%
Street Lights	2	50%	50%
Taxi Complaints	1	100%	0%
Trash - Accumulation	1	100%	0%
Trash Cart - Missing	1	33%	67%



**Upcoming Events – February 12-18**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>12</b> 6:00 PM <a href="#">Administration and Public Works Committee</a>  7:00 PM <a href="#">Black Evanstonian History Makers Up Close</a>  7:15 PM <a href="#">Planning &amp; Development Committee</a>  7:30 PM <a href="#">City Council</a>	<b>13</b> 2:00 PM <a href="#">Board of Local Improvements</a>  2:00 PM <a href="#">Board of Local Improvements</a>  4:30 PM <a href="#">Pizzamania</a>  7:00 PM <a href="#">Preservation Commission Meeting</a>	<b>14</b> 2:30 PM <a href="#">Design and Project Review Committee - CANCELED</a>  7:00 PM <a href="#">Plan Commission Meeting</a>  7:00 PM <a href="#">Citizens' Police Advisory Committee</a>	<b>15</b> 7:00 PM <a href="#">Parks, Recreation and Community Services Board - RESCHEDULED</a>  7:00 PM <a href="#">5th Ward Meeting</a>	<b>16</b> 7:30 PM <a href="#">Evanston Chamber Opera Company: For Those in Peril</a>	<b>17</b> 8:00 AM <a href="#">Indoor Winter Market</a>  9:00 AM <a href="#">9th Ward Meeting</a>  7:30 PM <a href="#">Evanston Chamber Opera Company: For Those in Peril</a>	<b>18</b>

<b>Evanston City Council Agenda Schedule - 2018 Dates</b>						
<b>(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)</b>						
<b>2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23</b>						
<b>May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24</b>						
<b>Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10</b>						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	2/19/2018	FY 2018 Library Capital Program	SPB	CC	Bobkiewicz	
CMO	2/19/2018	Robert Crown Finance Discussion	SPB	CC	Storlie	
Mayor	2/19/2018	Reappointment - Environ Board and Utilities Comm.	APP	CC	Francellino	
	2/19/2018	Exec Session (Minutes, Personnel)		CC		
CMO	2/26/2018	Lease with ELHG - Harley Clarke	R	SPB	Storlie	
Admn Svcs	2/26/2018	ParkEvanston App Incentives	D	APW	Storlie	
CMO	2/26/2018	4th Quarter/Comprehensive 2017 OT Report	D	APW	Storlie	
CD	2/26/2018	Homeownership Programs	D	APW	Leonard (Flax)	(from 1-29-18 mtg)
CD	2/26/2018	Pilot Landlord Rehab Assistance Program	B	APW	Leonard (Flax)	(from 1-29-18 mtg)
CMO	2/26/2018	Criminal History Hiring Policy	B	APW	Bobkiewicz	
Admn Svcs	2/26/2018	Cisco Network Switches	B	APW	Storlie	
PWA	2/26/2018	Service Center Repairs	B	APW	Stoneback	
PWA	2/26/2018	Lovelace Pond	B	APW	Stoneback	
PWA	2/26/2018	Utility Bill Reimbursement Policy	B	APW	Stoneback	
PWA	2/26/2018	Fleetwood-Jourdain Interior Renovations - Designs for Dignity	B	APW	Stoneback	
PWA	2/26/2018	Robert Crown Construction Mgr	B	APW	Stoneback	
CMO	2/26/2018	MOU with FRCC/City / Library	B	APW	Storlie	
Legal	2/26/2018	Finance Code Revisions	O	APW	Farrar	For Intro
Legal	2/26/2018	Public Works Agency Revisions	O	APW	Farrar	For Intro
Legal	2/26/2018	Business Licensing Code Clean-Up	O	APW	Farrar	For Intro
Legal	2/26/2018	New Liquor License Classes (2)	O	APW	Farrar	For Intro
CD	2/26/2018	Vacation Rental - 1827 Dobson	B	PD	Leonard (Mangum)	
CD	2/26/2018	Vacation Rental - 710 Madison	B	PD	Leonard (Mangum)	Contd from 1-22-18
CD	2/26/2018	Code Evanston / Blue 1647	B	ED	Leonard (Zalmezak)	
CD	2/26/2018	Northlight Theater	B	ED	Leonard (Zalmezak)	
CD	3/12/2018	Form-Based Code Role w/ Development - White Paper	D	PD	Leonard (Flax)	
CD	3/12/2018	1701 Main St - Zoning Relief for FAR and Open Parking for Robert Crown	O	PD	Leonard (Mangum)	For Intro
CD	3/12/2018	Floodplain Ordinance Revisions	O	PD	Leonard (Gerdes)	For Intro
CMO	3/19/2018	Climate Action Plan Committee Presentation	SPB	CC	Jensen	
CMO	3/19/2018	2019 Budget Kick Off	SPB	CC	Bobkiewicz	
CD	3/19/2018	Public Benefits from Planned Developments	SPB	CC	Leonard (Mangum)	

**Evanston City Council Agenda Schedule - 2018 Dates**

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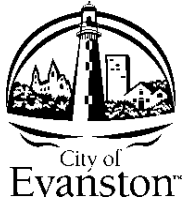
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	3/19/2018	Impact Fees from Planned Developments	SPB	CC	Leonard (Mangum)	
Legal	3/26/2018	Code Contractor Debarring Ordinance	O	APW	Farrar	For Intro
CD	3/26/2018	2017 Consolidated Annual Performance and Evaluation Report	B	CC	Leonard (Flax)	From HCDAC
CD	4/9/2018	Rooming Houses	D	PD	Leonard (Flax)	(from 1-29-18 mtg)
CD	4/30/2018	Special City Council - Affordable Housing (rental assistance pgms from 1-29-18 mtg)		CC		

**Council & Committee Meetings**

2/12/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
2/19/2018	7:00 PM	City Council				
2/20/2018	7:00 PM	Housing & Community Development Act Committee				
2/21/2018	6:30 PM	M/W/EBE Committee				
2/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
2/28/2018	7:00 PM	Economic Development Committee				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: February 7, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, January 31, 2018 - February 6, 2018

Current Backlog (business days received until reviewed): 21

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	1620 Judson Avenue	R1	Building Permit	Construct bay window, screened porch, and exterior stair	11/29/17	non-compliant, pending revisions from the applicant
1	811-831 Emerson Street	C1	Building Permit	Foundation only for new 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	12/01/17	pending revisions from the applicant
1	811-831 Emerson Street	C1	Building Permit	New 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	01/24/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	non-complaint, pending revisions from the applicant
2	1710 Lake Street	R3	Building Permit	2nd-story addition, interior remodel, a/c	01/16/18	non-compliant, pending revisions or minor variation application
2	1420 Fowler Avenue	R2	Building Permit	New 24x24 detached garage	02/05/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1031 Michigan Avenue	R1	Building Permit	Construct detached garage	12/11/17	non-compliant, pending revisions from the applicant
3	1200 Judson Avenue	R1	Building Permit	New detached garage	12/12/17	pending additional information from the applicant
3	1228 Forest Avenue	R1	Building Permit	Install paver patio, masonry grill center, steppers and arbor	12/18/17	pending additional information from the applicant
3	496 Sheridan Road, Unit 2	R5	Building Permit	Interior remodel (multi-family dwelling)	01/19/18	pending staff review
3	708 Forest Avenue	R1	Building Permit	New back porch, new deck and 3-car garage	01/25/18	pending staff review
3	555 Michigan Avenue	R5	Building Permit	Construct new 2-dwelling unit building	02/02/18	pending staff review
4	901 Grove Street	D3	Building Permit	Renovation of existing 1-story building, exterior and site alterations (Wintrust Bank)	01/25/18	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending staff review
4	1224 Dempster Street	R1	Building Permit	New entrance ramps and stairs, interior renovation (Beth Emet)	02/02/18	pending staff review
5	2035 Dodge Avenue	R3	Zoning Analysis	Construct new 2-flat	01/05/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Addition and interior remodel for a Type 2 restaurant (Lenny & Lambs)	01/10/18	<b>pending DAPR 02/07/18</b>



5	2525 Church Street	OS	Zoning Analysis	New water pumping station (1-story brick building) with public restrooms (Morton Grove-Niles Water Commission)	01/31/18	<b>pending DAPR 02/07/18</b>
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2714 Noyes Street	R1	Building Permit	1-story addition	01/18/18	pending additional information from the applicant
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	<b>pending DAPR</b>
6	2206 Lincolnwood Drive	R1	Building Permit	Addition and renovation	01/26/18	pending staff review
6	2441 Central Park	R1	Building Permit	2-story addition and kitchen remodel	01/29/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2506 Green Bay Road	B1a	Building Permit	Modify ComEd substation and add fire wall	10/03/17	pending revisions from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant
7	2676 Orrington Avenue	R1	Zoning Analysis	Construct 1-story addition for attached garage and mudroom	01/16/18	pending staff review
7	1201 Grant Street	R1	Building Permit	Basement renovation	01/23/18	pending staff review
7	2735 Sheridan Road	R1	Zoning Analysis	2-story addition to include residential elevator	02/05/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	<b>pending staff review and DAPR</b>
8	348 Custer Avenue	R5	Building Permit	Remodel basement to convert into dwelling unit	02/06/18	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	2211 Oakton Street	I1	Building Permit	Addition and interior remodel (Aldi)	12/15/17	<b>pending DAPR 02/07/18</b>
9	1303 Washington Street	R3	Building Permit	Basement remodel	01/10/18	pending staff review
9	712 Washington Street	R5	Building Permit	Replace existing 3-season room, rear porch and patio, same footprint (townhome)	02/05/18	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending CC 02/12/18</b>
1	115 Dempster Street	R1	Minor Variation	Inground pool, patio and fence located in front yard, detached patio in street side yard	02/07/18	pending public notice
2	1233-35 Hartrey Avenue	I2	Special Use	Special use for a Special Educational Institution - Public for ETHS Alternative School	12/12/17	<b>pending P&amp;D 02/12/18 &amp; CC 02/26/18</b>
2	1503 Church Street	R1	Minor Variation	Building height for a new detached garage	01/17/18	determination after 02/16/18

3	1301 Chicago Avenue	B1	Special Use	Special use for a type-2 restaurant (Frio Gelato)	01/31/18	<b>pending DAPR 02/28/18, ZBA 03/20/18, P&amp;D 04/09/18</b>
4	1239 Asbury Avenue	R1	Major Variation	Building lot coverage, impervious surface coverage, parking setback in order to subdivide property into two lots (Beth Emet)	11/16/17	<b>pending Preservation 02/13/18, ZBA 02/20/18</b>
4	1801 Main Street (fka 1701 Main Street)	OS	Major Variation	Number of parking spaces, drive aisle width, number of loading docks, and FAR for new Robert Crown Community Center	11/29/17	<b>pending ZBA 02/20/18, P&amp;D 03/12/18</b>
5	1723 Simpson Street	B1	Special Use	Special use for a type-2 restaurant	12/05/17	<b>pending P&amp;D 02/12/18 &amp; CC 02/26/18</b>
6	3233-3249 Central Street	R4	Major Variation	Building lot coverage, impervious surface coverage, number of dwelling units, to construct a new 14-DU multiple family residence with detached garage	12/27/17	<b>pending ZBA 02/20/18</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 9, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

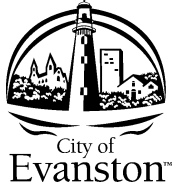
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, February 9, 2018

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is awaiting final inspections.	2/5/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Demolition of structure is nearly completed. Construction fence and contractor signage has been installed. Contractor instructed to reverse swing of gate so it does not impede pedestrian walkway.	2/8/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Construction fence and wind screen remain in place. Awaiting MWRD approval for issuance of sitework permit. Permit was issued for construction of retaining wall.	2/8/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Framing of top floor near completion. Contractor instructed to maintain pedestrian walkway and clear snow accumulation.	2/5/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Interior buildout, plumbing, mechanical and electrical work on all three levels continue. The project is now under roof. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. Helicopter will be used to set mechanical equipment on Saturday, February 24th.	2/8/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork continue to move forward on floors 1-3. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Temporary occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	2/8/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Fourth floor decking installation and deck shoring are in progress. Construction work is in the rough-in stages at this time. Construction fencing is plumb and screening material is in good condition.	2/8/2018



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

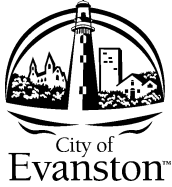
Subject: Food Establishment Application Weekly Report

Date: February 9, 2018

The table below is the weekly report of all applications for Food Establishments received during the week of February 4, 2018.

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
The Spice House	1941 Central St	7	2/11/2018	Food Establishment License – Change of Ownership	Currently Open



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: February 9, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

Liquor Applications Received and Pending

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Target Store #3283	1616 Sherman	F	Grocery Store (Liquor)	M-F: 7am – 10PM; Sat: 8am – 11pm; Sun: 8am – 10pm	1/22/18	Pending City Council Introduction
8	Good to Go	711 Howard Street	D	Restaurant (Liquor)	M-Th: 1am-1am; F-Sa: 11am-2am; Sun: 12pm-11pm	1/17/18	Pending City Council Introduction

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING FEBRUARY 9, 2018**

## ***Executive Board Sets February 14 NWMC Membership Agenda***

The NWMC Executive Board met Wednesday to finalize the agenda for next Wednesday's NWMC Board meeting. Members will be asked to provide feedback on the January 27 NWMC Legislative Brunch and input on the June 20 NWMC Annual Gala, which marks the Conference's 60<sup>th</sup> anniversary. The Board will discuss legislative issues pending in Springfield, including newly introduced bills, public safety pension fund consolidation and the Governor's budget address, which he will deliver earlier in the day. Staff will also propose to host the NWMC Legislative Days in Springfield for April 10-12, which is deadline week in both chambers to advance legislation out of committee.

Members will hear a report from the January NWMC Surplus Vehicle and Equipment Auction and consider a recommended contract extension with auction vendor America's Auto Auction. Finally, staff will provide an update on the work of the Surface Transportation Project Selection Committee. We look forward to spending Valentine's Day with you and your fellow NWMC members! *Staff contacts: Mark Fowler, Larry Bury*

## ***Apply Today for IDOT HSIP Funding***

The Illinois Department of Transportation (IDOT) has issued a call for Highway Safety Improvement Program (HSIP) projects for Fiscal Year 2020. The goal of HSIP is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. Projects which can reduce fatal and serious injury crashes at a specific location as well as system-wide safety improvements including signage, pavement markings and rumble strips will also be given strong consideration. Resources which can be used to identify potential projects include: county emphasis area tables; heat maps; data trees; pedestrian corridors; top 50 curves; and, the 2017 Local Safety Tier List.

Approximately \$15 million will be available statewide, with local agencies responsible for a ten percent match. Eligible phases of a safety improvement project are preliminary engineering, design, construction and construction engineering. Right-of-way acquisition is not typically eligible. Applications are due by Friday, March 30. Please visit <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/highway-safety-improvement-program> for more information. *Staff contacts: Mike Walczak, Brian Pigeon*

## ***Register Today for Stormwater Funding Seminar***

Registration is now open for a Stormwater Funding Seminar hosted by the Illinois Association for Floodplain and Stormwater Management (IAFSM) Committee. The seminar will be held on Wednesday February 21 and Thursday, February 22 at the Metropolitan Water Reclamation District (MWRD) Stickney Plant, 6001 West Pershing Road in Cicero. This two-day seminar will discuss funding opportunities for stormwater projects in Northeastern Illinois. The first day will cover funding programs available from MWRD, the Federal Emergency Management Agency, Army Corps of Engineers, DuPage County, Lake County, and the Illinois Department of Natural Resources. Benefit Cost Analysis required as part of many grant applications will also be discussed on the first day.

The second day will be dedicated to setting up a stormwater utility, including examples from Illinois communities and the required steps needed to implement a stormwater utility. Funding needs, rate scenarios, maintenance of GIS data, utility setup and administration, education and outreach, as well as financial analysis will also be discussed. Registration will remain open through Monday, February 12 or until the seminar reaches full capacity. Please visit <https://www.123signup.com/event?id=hcvgn> to register or for additional information. *Staff contacts: Mark Fowler, Brian Pigeon*



### ***Complete Streets Coalition to Host Community Engagement Workshop***

On Friday, March 9, the Chicagoland Complete Streets Coalition will be hosting a free workshop led by community engagement specialists, Outreach Experts. The workshop will be held from 10:00 a.m. to noon at the offices of the Chicago Metropolitan Agency for Planning (CMAP), 233 S. Wacker Drive in Chicago. Participants will discuss best practices for engaging residents in the public planning process and how to build community interest in biking and walking projects. There is no cost to attend the workshop, however; space is limited. To RSVP, please visit <http://go.pardot.com/1/213232/2018-01-29/2gb29>. Staff contacts: Mike Walczak, Brian Pigeon

### ***Meetings and Events***

*NWMC Finance Committee* will meet on Wednesday, February 14 at 12 noon at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, February 14 at 7:00 p.m. in Room 1604 at Oakton Community College in *Des Plaines*.

*NWMC Bicycle & Pedestrian Committee* will meet on Tuesday, February 20 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet on Wednesday, February 21 at 8:30 a.m. at the NWMC offices.

*NWMC Transportation Committee* will meet on Thursday, February 22 at 8:30 a.m. at the NWMC offices.