



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: February 2, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for January 25, 2018 – January 31, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Report – January 2018

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Public Works Agency

2017 Energy and Benchmarking Report

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, February 5, 2018

Human Services - CANCELLED

www.cityofevanston.org/humanservices

Tuesday, February 6, 2018

Mayor's Climate Action Resilience Plan Working Group

www.cityofevanston.org/climate

Wednesday, February 7, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Inclusionary Housing Ordinance Subcommittee

www.cityofevanston.org/inclusionaryhousing

Citizens Police Complaint Assessment Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Thursday, February 8, 2018

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Environment Board

www.cityofevanston.org/environmentboard

Friday, February 9, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



Weekly Report

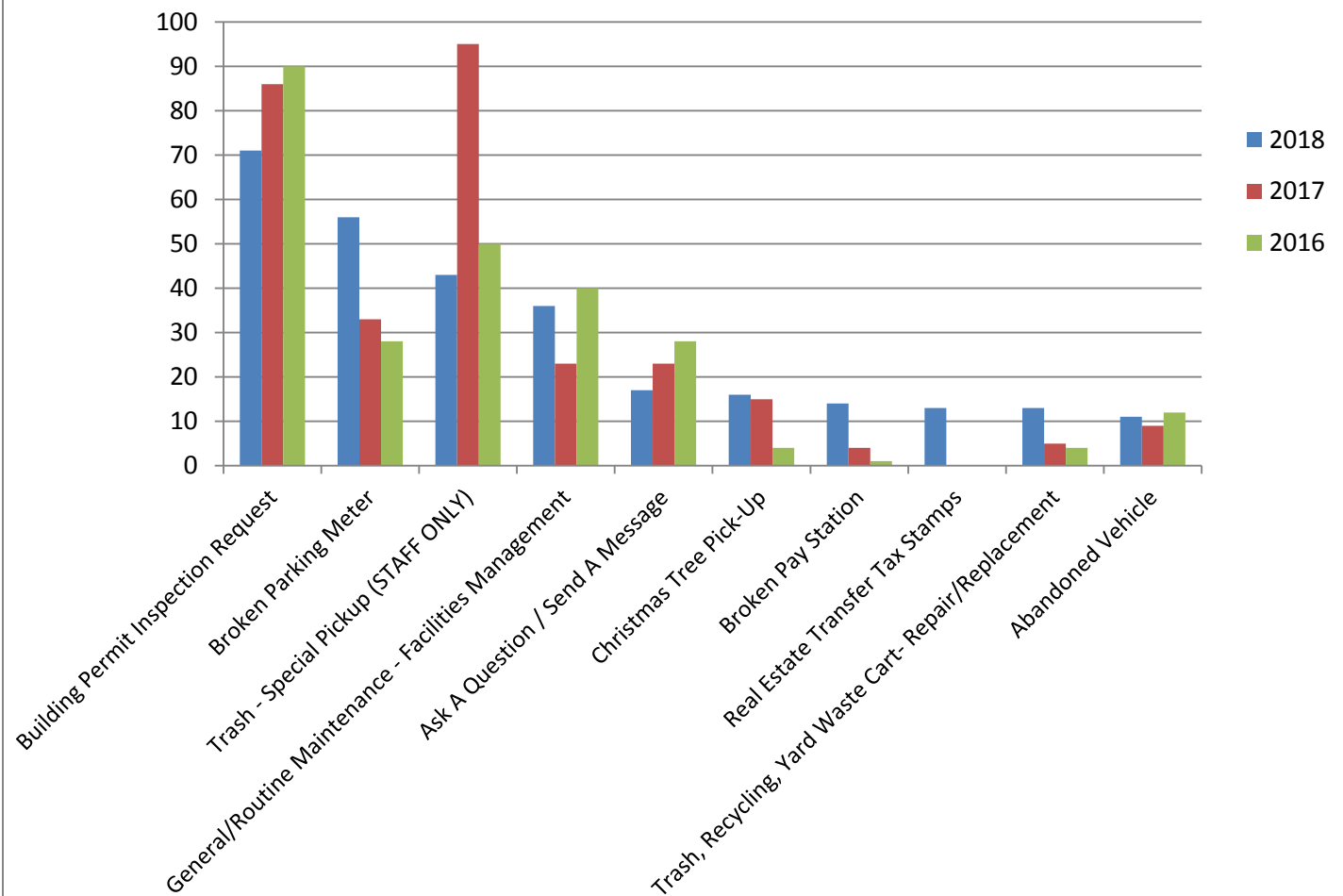
January 25-31, 2018

	Current Week	Previous Week
Calls Handled	2001	2054
Service Requests	501	545
Total Chats	21	20
Total Text	15	16

Trending Issues	Delays in passport processing
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2016-2018 Comparison Chart

For January 25-31



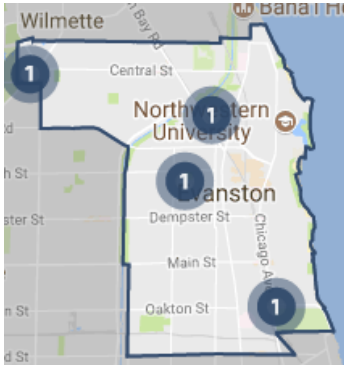


Weekly Report

January 25-31, 2018

Missed Garbage Pickup

This week 4; Last week 8



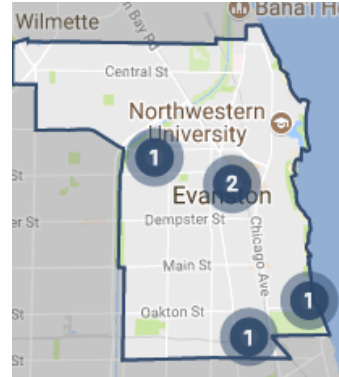
Missed Recycling Pickup

This week 7; Last week 8



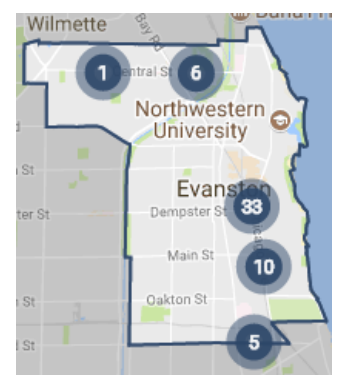
Rodents/Rats

This week 5; Last week 6



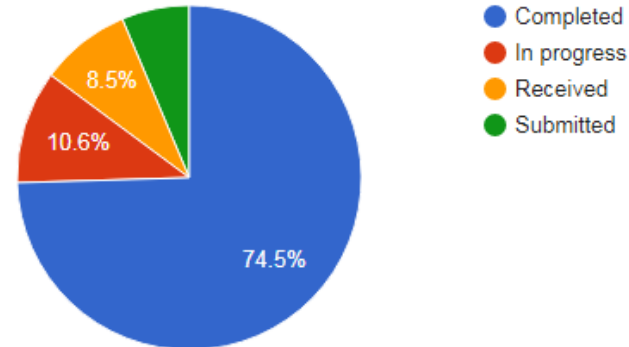
Broken Parking Meters

This week 56; Last week 81



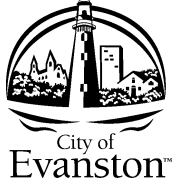
SLA Analysis

Issue	# Late	% Late	% Complete within SLA
Animal Issue/Concern	1	50%	50%
Broken Parking Meter	2	3%	97%
Broken Pay Station	1	7%	93%
Construction/Engineering	2	50%	50%
Dead Animal on Public Property	3	75%	25%
Traffic Signal/Back Plate	1	17%	83%



Upcoming Events – February 5-11

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
5 6:00 PM Human Services Committee - CANCELED 7:00 PM Dear Ruby Black History Month Celebration 7:30 PM "I.D." Performance - SOLD OUT	6 6:30 PM Climate Action Resilience Plan Working Group Meeting 6:30 PM Mayor's Climate Action and Resilience Plan Working Group 7:30 PM "I.D." Performance	7 2:30 PM Design and Project Review Committee 6:00 PM Inclusionary Housing Ordinance Subcommittee 7:00 PM Citizen Police Complaint Assessment Committee 7:30 PM "I.D." Performance	8 5:00 PM OTR Gallery Opening 7:00 PM Mental Health Board 7:00 PM 2nd Ward Meeting 7:00 PM Environment Board	9 7:15 AM Utilities Commission Meeting 7:30 PM Evanston Chamber Opera Company: For Those in Peril	10 8:00 AM Indoor Winter Market 9:00 AM EFD Recruitment Session 10:00 AM Watershed Learning 12:00 PM We Love Evanston Party 7:30 PM Evanston Chamber Opera Company: For Those in Peril	11 3:00 PM Daddy-Daughter Dance



Memorandum

To: Wally Bobkiewicz, City Manager

From: Ashley King, Interim CFO/ City Treasurer and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 29, 2018

Date: February 2, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of January 29, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 18-09 Ford OEM Parts and Services	Admin. Services – Fleet	The City of Evanston Fleet Services Division of Administrative Services is accepting bids from qualified vendors/dealers to provide Ford original equipment manufacturer (OEM) Parts & Services.	\$100,000	2/27	3/12

Evanston City Council Agenda Schedule - 2018 Dates

(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)

2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23

May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24

Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	2/12/2018	Water Fund Update	SPB	CC	Stoneback	
PWA	2/12/2018	Ridge Ave Corridor Traffic	SPB	CC	Stoneback	
CMO	2/12/2018	Inquiries Regarding Sidewalks	D	APW	Bobkiewicz	Moved from 1/22
Admn Svcs	2/12/2018	Cisco Network Switches	B	APW	Storlie	
Admn Svcs	2/12/2018	6 Month Fuel Purchase	B	APW	Storlie	
Admn Svcs	2/12/2018	Tire Purchase	B	APW	Storlie	
Admn Svcs	2/12/2018	Renewal Testing/Repair for Fire Apparatus & Aerial Devices	B	APW	Storlie	
PWA	2/12/2018	Howard St Theatre - Award	B	APW	Stoneback	
PWA	2/12/2018	West Plant Filter Study	B	APW	Stoneback	
PWA	2/12/2018	Northstar Main Agreement	B	APW	Stoneback	
PWA	2/12/2018	Sewer Flow Monitoring	B	APW	Stoneback	
PWA	2/12/2018	Recycling Agmnt - Collection of Soft Recyclables	B	APW	Stoneback	
PWA	2/12/2018	MWRD User Charges	B	APW	Stoneback	
PWA	2/12/2018	Oxcart Agmt - Web Based Mgmt of Truck Permits	B	APW	Stoneback	
PWA	2/12/2018	Street Sweeping Changes	B	APW	Stoneback	
PWA	2/12/2018	Change Order 3 - Water Treatment Reliability Improvements	B	APW	Stoneback	
CMO	2/12/2018	Appointing King as Interim CFO	R	APW	Bobkiewicz	
Legal	2/12/2018	Exec Session Minutes - 2-R-18	R	APW	Farrar	
PWA	2/12/2018	Willard School Traffic Changes	O	APW	Bobkiewicz	For Intro
PWA	2/12/2018	Permits for Oversized/Overweight Vehicles	O	APW	Stoneback	For Intro
Legal	2/12/2018	Amend Code - Include Civil Restitution	O	APW	Farrar	For Intro
Legal	2/12/2018	Liquor License Reduction - Yahala	O	APW	Farrar	For Intro
legal	2/12/2018	Liquor License Increase - Good to Go	O	APW	Farrar	For Intro
Legal	2/12/2018	Liquor License Increase - Target	O	APW	Farrar	For Intro
CD	2/12/2018	Floodplain Ordinance Revisions	D	PD	Leonard (Gerdes)	
CD	2/12/2018	1233 Hartrey Ave - Special Use - Special Education Institution - Alternative ETHS Program	O	PD	Leonard (Mangum)	For Intro
CD	2/12/2018	Special Use - 1723 Simpson - Rubie's	O	PD	Leonard (Mangum)	For Intro - held from 1/22
CD	2/12/2018	Special Use - 2014 Orrington - Lubavitch Chabad	O	PD	Leonard (Mangum)	For Action
CD	2/12/2018	Storefront Modernization Program	B	ED	Leonard (Zalmezak)	
CD	2/12/2018	Storefront Pgm App - Linmay Studio, 525 Kedzie	B	ED	Leonard (Zalmezak)	
CD	2/12/2018	Entrepreneurship Support Grant - Alicia Skipworth- Lashing Out B	B	ED	Leonard (Zalmezak)	
Mayor	2/19/2018	FY 2018 Library Capital Program	SPB	CC	Bobkiewicz	

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Police	2/19/2018	Use of Force/ Stop and Frisk	SPB	CC	Eddington	
CMO	2/19/2018	Robert Crown Finance Discussion	SPB	CC	Storlie	
CMO	2/19/2018	2019 Budget Kick Off	SPB	CC	Bobkiewicz	
Mayor	2/19/2018	Reappointment - Environ Board and Utilities Comm.	APP	CC	Francellno	
	2/19/2018	Exec Session (Minutes, Personnel)		CC		
Admn Svcs	2/26/2018	ParkEvanston App Incentives	D	APW	Storlie	
CMO	2/26/2018	4th Quarter/Comprehensive 2017 OT Report	D	APW	Storlie	
CD	2/26/2018	Homeownership Programs	D	APW	Leonard (Flax)	(from 1-29-18 mtg)
CD	2/26/2018	Pilot Landlord Rehab Assistance Program	B	APW	Leonard (Flax)	(from 1-29-18 mtg)
CMO	2/26/2018	Criminal History Hiring Policy	B	APW	Bobkiewicz	
PWA	2/26/2018	Service Center Repairs	B	APW	Stoneback	
PWA	2/26/2018	Lovelace Pond	B	APW	Stoneback	
PWA	2/26/2018	Utility Bill Reimbursement Policy	B	APW	Stoneback	
PWA	2/26/2018	Fleetwood-Jourdain Interior Renovations - Designs for Dignity	B	APW	Stoneback	
PWA	2/26/2018	Robert Crown Construction Mgr	B	APW	Stoneback	
CMO	2/26/2018	MOU with FRCC/City / Library	B	APW	Storlie	
CMO	2/26/2018	Lease with ELHG - Harley Clarke	R	APW	Storlie	
Legal	2/26/2018	Finance Code Revisions	O	APW	Farrar	For Intro
Legal	2/26/2018	Public Works Agency Revisions	O	APW	Farrar	For Intro
Legal	2/26/2018	Business Licensing Code Clean-Up	O	APW	Farrar	For Intro
Legal	2/26/2018	New Liquor License Classes (2)	O	APW	Farrar	For Intro
CD	2/26/2018	Public Benefits from Planned Developments	D	PD	Leonard (Scott)	Moved from 1/22
CD	2/26/2018	Impact Fees from Planned Developments	D	PD	Leonard (Scott)	Moved from 1/22
CD	2/26/2018	Vacation Rental - 1827 Dobson	B	PD	Leonard (Mangum)	
CD	2/26/2018	Vacation Rental - 710 Madison	B	PD	Leonard (Scott)	Contd from 1-22-18
CD	2/26/2018	Floodplain Ordinance Revisions	O	PD	Leonard (Gerdes)	For Intro
CD	2/26/2018	Code Evanston / Blue 1647	B	ED	Leonard (Zalmezak)	
CD	2/26/2018	Northlight Theater	B	ED	Leonard (Zalmezak)	
CD	3/12/2018	1701 Main St - Zoning Relief for FAR and Open Parking for Robert Crown	O	PD	Leonard (Scott)	For Intro
Legal	3/26/2018	Code Contractor Debarring Ordinance	O	APW	Farrar	For Intro

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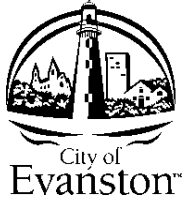
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CD	4/9/2018	Rooming Houses	D	PD	Leonard (Flax)	(from 1-29-18 mtg)
CD	4/30/2018	Special City Council - Affordable Housing (rental assistance pgms from 1-29-18 mtg)		CC		

Council & Committee Meetings

2/5/2018	6:00 PM	Human Services - CANCELED				
2/7/2018	6:00 PM	Inclusionary Housing Subcommittee				
2/12/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
2/19/2018	7:00 PM	City Council				
2/20/2018	7:00 PM	Housing & Community Development Act Committee				
2/21/2018	6:30 PM	M/W/EBE Committee				
2/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
2/28/2018	7:00 PM	Economic Development Committee				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: January 31, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, January 24, 2018 - January 30, 2018

Current Backlog (business days received until reviewed): 14

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	non-compliant, pending revisions/additional information from the applicant
1	1620 Judson Avenue	R1	Building Permit	Construct bay window, screened porch, and exterior stair	11/29/17	non-compliant, pending revisions from the applicant
1	811-831 Emerson Street	C1	Building Permit	Foundation only for new 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	12/01/17	pending revisions from the applicant
1	811-831 Emerson Street	C1	Building Permit	New 9-story, mixed-use building with 241 dwelling units and ground floor retail (831 Emerson Planned Development)	01/24/18	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	non-complaint, pending revisions from the applicant
2	1710 Lake Street	R3	Building Permit	2nd-story addition, interior remodel, a/c	01/16/18	non-compliant, pending revisions or minor variation application
2	1615 Greenleaf Street	R3	Building Permit	Convert 2-flat to SFR, interior remodel, new deck, a/c relocation	01/16/18	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	555 Michigan Avenue	R5	Zoning Analysis	Revised plan, demolish existing and construct new 3-unit condo building	12/08/17	pending additional information from the applicant
3	1031 Michigan Avenue	R1	Building Permit	Construct detached garage	12/11/17	non-compliant, pending revisions from the applicant
3	1200 Judson Avenue	R1	Building Permit	New detached garage	12/12/17	pending additional information from the applicant
3	1228 Forest Avenue	R1	Building Permit	Install paver patio, masonry grill center, steppers and arbor	12/18/17	pending additional information from the applicant
3	838 Hinman Avenue, Unit 2	R6	Building Permit	Closet remodel (multi-family dwelling)	01/18/18	pending staff review
3	496 Sheridan Road, Unit 2	R5	Building Permit	Interior remodel (multi-family dwelling)	01/19/18	pending staff review
3	1015 Hinman Avenue	R1	Building Permit	Replace front porch, construct 2nd garage, replace railing and stairs at rear deck	01/19/18	pending staff review
3	708 Forest Avenue	R1	Building Permit	New back porch, new deck and 3-car garage	01/25/18	pending staff review
3	529 Michigan Avenue	R5	Building Permit	Repair and replace fire damaged wood landings and stairs	01/25/18	pending staff review

4	1225 Asbury Avenue	R1	Building Permit	Removal of rooftop greenhouse, construct new roof terrace and interior renovation	01/16/18	pending staff review
4	1028 Greenwood Street	R1	Zoning Analysis	1-story addition, rear porch and terrace	01/23/18	pending staff review
4	901 Grove Street	D3	Building Permit	Renovation of existing 1-story building, exterior and site alterations (Wintrust Bank)	01/25/18	pending staff review
4	1107 Elmwood Avenue	R3	Building Permit	New 8x10 shed	01/25/18	pending staff review
4	1555 Oak Avenue	R6	Building Permit	Remodel of 52-units (King Home)	01/30/18	pending staff review
5	2035 Dodge Avenue	R3	Zoning Analysis	Construct new 2-flat	01/05/18	pending staff review
5	1829 Simpson Street	B1	Building Permit	Addition and interior remodel for a Type 2 restaurant (Lenny & Lambs)	01/10/18	pending DAPR 02/07/18
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2227 Lincolnwood Avenue	R1	Building Permit	2nd-floor addition, rebuild enclosed porch, new detached garage	12/18/17	pending revision from the applicant
6	2714 Noyes Street	R1	Building Permit	1-story addition	01/18/18	pending staff review
6	2500 Gross Point Road	C2	Building Permit	New parking lot	01/25/18	pending staff review
6	2206 Lincolnwood Drive	R1	Building Permit	Addition and renovation	01/26/18	pending staff review
6	2441 Central Park	R1	Building Permit	2-story addition and kitchen remodel	01/29/18	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2506 Green Bay Road	B1a	Building Permit	Modify ComEd substation and add fire wall	10/03/17	pending revisions from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant
7	2676 Orrington Avenue	R1	Zoning Analysis	Construct 1-story addition for attached garage and mudroom	01/16/18	pending staff review
7	2714 Sheridan Road	R1	Building Permit	Interior remodel	01/17/18	pending staff review
7	1201 Grant Street	R1	Building Permit	Basement renovation	01/23/18	pending staff review
8	120 Dodge Avenue	R4	Building Permit	Addition (Dobson Plaza)	01/22/18	pending staff review and DAPR
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	1212 Monroe Street	R2	Building Permit	New 20x20 detached garage	11/17/17	non-compliant, pending minor variation application
9	1719 Seward Street	R2	Building Permit	Addition and covered porch	11/17/17	non-compliant, pending minor variation application
9	2211 Oakton Street	I1	Building Permit	Addition and interior remodel (Aldi)	12/15/17	pending additional information from the applicant, DAPR
9	1303 Washington Street	R3	Building Permit	Basement remodel	01/10/18	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending CC 02/12/18
2	1233-35 Hartrey Avenue	I2	Special Use	Special use for a Special Educational Institution - Public for ETHS Alternative School	12/12/17	pending P&D 02/12/18 & CC 02/26/18
2	1503 Church Street	R1	Minor Variation	Building height for a new detached garage	01/17/18	determination after 02/16/18
4	1239 Asbury Avenue	R1	Major Variation	Building lot coverage, impervious surface coverage, parking setback in order to subdivide property into two lots (Beth Emet)	11/16/17	pending DAPR 02/07/18, Preservation 02/13/18, ZBA 02/20/18
4	1701 Main Street	OS	Major Variation	Number of parking spaces, drive aisle width, and FAR for new Robert Crown Center	11/29/17	pending DAPR 02/07/18, ZBA 02/20/18, P&D 02/26/18
5	1723 Simpson Street	B1	Special Use	Special use for a type-2 restaurant	12/05/17	pending P&D 02/12/18 & CC 02/26/18
6	3233-3249 Central Street	R4	Major Variation	Building lot coverage, impervious surface coverage, number of dwelling units, to construct a new 14-DU multiple family residence with detached garage	12/27/17	pending DAPR 02/07/18 & ZBA 02/20/18
8	1426 Mulford Street	R2	Fence Variation	Fence in the front yard	12/15/17	pending additional information from the applicant
9	1212 Monroe Street	R2	Minor Variation	Building lot coverage for a detached garage	12/12/17	determination after 01/30/18
9	1719 Seward Street	R2	Minor Variation	Street side yard setback for 2-story addition	12/29/17	determination after 02/01/18



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 2, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, February 2, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is awaiting final inspections.	1/29/2018
1	811 Emerson (Focus Development)	Mixed Use Building	Demolition of structure has started. Construction fence and contractor signage has been installed.	1/31/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Construction fence and wind screen remain in place. Awaiting MWRD approval for issuance of sitework permit. Permit was issued for construction of retaining wall.	1/31/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Framing of top floor near completion.	1/29/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Interior buildout, plumbing, mechanical and electrical work on all three levels continue. The project is now under roof. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. Sunday work request has been approved for 2/4.	1/31/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork continue to move forward on floors 1-3. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Temporary occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	1/31/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Fourth floor decking installation and deck shoring are in progress. Construction work is in the rough-in stages at this time. Construction fencing is plumb and screening material is in good condition.	1/31/2018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Community Development Director

Subject: January 2018 Community Development Department Report

Date: February 2, 2018

Enclosed is the monthly summary report of project activity by committee meeting dates. Building applications are organized by ward, property address, business name, date received, and current status. The Economic Development Division report includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Please contact me at 847-448-8014 or jleonard@cityofevanston.org if you have any questions or need additional information.

Community Development Department January 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center">January 2018 Meetings/Activities</p>	<p align="center">January 9, 2018</p>
	<p>1723 Simpson St.: Special Use for a Type 2 Restaurant, Rubies, in the B1 Business District. Unanimous recommendation for approval with conditions for employee parking, hours of operation, and replacement of windows. Held at P&D on January 22, 2018 for the February 12, 2018 P&D meeting.</p> <p>2014 Orrington Ave.: Special Use to expand a Religious Institution, Lubavitch Chabad House, and variations for setbacks and height for a third story addition, in the R1 Single Family Residential District. Unanimous recommendation for approval with condition similar to original special use for parking, accessory uses, maximum occupancy, etc. Introduction approved at P&D on January 22, 2018.</p> <p>2626 Reese Ave.: Major zoning relief for setbacks and building lot coverage to construct a 2-story single family residence and detached garage in the R1 Single Family Residential District. Continued with testimony open to a special meeting on January 16, 2018.</p>
	<p align="center">January 16, 2018</p>
	<p>2626 Reese Ave.: Major zoning relief for setbacks and building lot coverage to construct a 2-story single family residence and detached garage in the R1 Single Family Residential District. Unanimously denied.</p>
	<p align="center">January 23, 2018</p>
	<p>1701 Main St.: Major zoning relief for FAR and number of parking spaces to construct a cultural facility, Robert Crown Center, in the OS Open Space District. Continued without discussion to February 20, 2018 due to revisions/re-notice.</p> <p>1233-1235 Hartrey Ave.: Special Use for a Special Educational Institution - Public, in the I2 General Industrial District. Unanimous recommendation for approval with conditions for hours of operation, parking, bicycle parking, signage, drop-off, and parking lot repairs. Scheduled for P&D February 12, 2018 for Introduction.</p> <p>1239 Asbury Ave.: Major zoning relief for building lot coverage, impervious surface coverage, and an interior side yard setback for open parking, to subdivide a single family residence from Beth Emet The Free Synagogue, in the R1 Single Family Residential District. Continued without discussion to February 20, 2018 due to revisions/re-notice.</p>
<p align="center">February 2018 Meetings/Activities</p>	<p align="center">February 20, 2018</p>
	<p>1701 Main St.: Major zoning relief for FAR, number of parking spaces, and drive-aisle width to construct a cultural facility, Robert Crown Center, in the OS Open Space District.</p> <p>1239 Asbury Ave.: Major zoning relief for building lot coverage and impervious surface coverage to subdivide a single family residence from Beth Emet The Free Synagogue, in the R1 Single Family Residential District.</p> <p>3233-3249 Central St.: Major zoning relief for number of dwelling units, building lot coverage, and impervious surface coverage to</p>

Community Development Department January 2018 Update

	construct a 14-DU multiple-family residence with detached garage and open parking in the R4 General Residential District and oCSC Central Street Overlay District.
PLANNING AND ZONING	Plan Commission
	January 10, 2018
January 2018 Meeting/Activities	Meeting canceled due to lack of agenda items.
	February 21, 2018
February 2018 Meetings/Activities	<p>Text Amendment - Zoning Ordinance Text Amendment to Chapter 16 of the Zoning Ordinance to modify parking requirements for College/University Institutions.</p> <p>Text Amendment - Zoning Ordinance Text Amendment to amend City Code Section 6-4-1-9, Yards, and City Code Section 6-18-3, Definitions, and to modify regulations pertaining to porches.</p> <p>Plan Commission Rules Updates - Revisions to the Administrative Rules & Procedures of the Plan Commission.</p>
PLANNING AND ZONING	Zoning Committee of the Plan Commission
	January 2018
January 2018 Meetings/Activities	No meeting scheduled.
	February 2018
February 2018 Meetings/Activities	No meeting scheduled.
PLANNING AND ZONING	Preservation Commission
	January 9, 2018
January 9, 2018 Meetings/Activities	<p>Election of 2018 Preservation Commission Officers and Associate Members Action: The Commission elected Diane Williams, Chair; Ken Itle, Vice-Chair and Mark Simon, Secretary. Vote: 6-0. 708 Forest Av. (LSHD) – Re-build back porch and deck. Tear down existing 3-car garage (detached) and build new 3-car garage (detached). Action: Approved 6-0 (Alteration, Construction and Demolition respectively). 321 Hamilton St. (LSHD) – Replace existing windows as necessary; rebuild front porch, repair facade exterior siding and stucco-like material. Construct a 10’x15’ deck in the back of the home. Install sliding door at rear of the home. Replace roof asphalt shingles repair or</p>

Community Development Department January 2018 Update

replace existing fence.
Action: Approved 6-0 (Alteration, and Demolition respectively).
2301 Sherman Av. (NEHD) – New 20’x24’ single-story family room addition at rear of house, and a new 12.5’ x 24’ deck. Install 3 new window openings in the kitchen and dining room of the existing house. Demolish existing garage.
Action: Approved 6-0 (Alteration, Construction, and Demolition respectively)
555 Lincoln St. (L/NEHD) Advisory Review for City Project – Overhead doors facing Milbourn St. will be replaced with steel overhead doors. New door design will have matching features of existing wood folding door. One wood folding door and one steel overhead door will be replaced.
Action: Motion recommending City Council approval passed 6-0 (Alteration, and Demolition respectively).
B. 1239 Asbury Av. (L/RHD) – Subdivide synagogue property from SFR and with a new 2-car parking pad. Major Zoning Variations required: 6-8-2-7 Maximum building lot coverage in the R1 District is 30%. House property - complies with 23.8% Synagogue property - existing 32.3% (variation granted) & 33.3% proposed. Major Variation required. 6-8-2-10 Maximum impervious surface coverage in the R1 District is 45%. House property - complies with 40.0%. Synagogue property - existing 63.8% (legal non-conforming) & 65.6% proposed. Major Variation required. 6-8-2-8-B-3 15’ south interior side yard setback required for open parking for nonresidential use. 5’ south interior side yard setback (existing parking) proposed to new property line. Major Variation required.
Action: Motion recommending City Council approval passed 6-0 (Subdivision), and Motion recommending Zoning Board of Appeals approval passed 6-0 (Zoning variations).
C. 1037 Hinman Av. (LSHD) – Construction of new single family house and 2-car detached garage on vacant lot. Demolition of detached garage.
Action: Approved 6-0 (Construction, and Demolition respectively).

Preservation Commission

February 13, 2018

2010 Dewey Avenue, Weissbourd-Holmes Family Focus Center, Landmark Nomination - Public hearing for the nomination of 2010 Dewey Avenue for designation as an Evanston landmark.
1625 Judson Av. (LSHD) - Restore windows, moldings cornices and siding. Relocate one window and remove seven windows, replace three double hung windows at the attic. Provide new metal guard rail at second floor balcony.
321 Lake St. (LSHD) - Replace six basement and two above grade steel windows with Fibrex windows.
710 Forest Av. (LSHD) - Replace existing wood deck. From existing rear addition: remove gas insert fireplace and add French doors facing the rear yard, new and expanded windows to south elevation.
117 Kedzie St. (LSHD) - Construct a new 1-story mudroom and 2nd-story dormer addition at rear of house.
1023 Michigan Av. (LSHD) - Add one-story mudroom on south side elevation of existing addition.
550 Judson Av. (L/LSHD) - detached 2-car garage and rain garden. Requires Zoning variations. The maximum lot coverage in the R1 district is thirty percent (30%). Existing (32.95%); proposed (35.83%). The maximum impervious surface ratio for the R1 district is forty-five percent (45%). Existing (45.8%); proposed (49.3%).
711 Judson Av. (LSHD) - One-story frame addition to the south side of existing home. Demolition of existing covered 2-story porch on east (rear) side of home. Construct 2-story frame addition on east (rear) side of home. Demo 1-story garage and construct 2-story 3-car frame

February 2018 Meetings/Activities

Community Development Department January 2018 Update

	<p>garage. Requires minor Zoning variation for proposed building coverage of 33.2%. 1224 Dempster St. (RHD) - Demolition of entry and steps on the north and east entry of the building and replacement with new accessible ramp. Replace main north entry door. New windows on east façade. 1239 Asbury Av. (L/RHD) - Revised plat of subdivision for SF lot. Preservation Ordinance - Consideration of text amendments to the Historic Preservation Ordinance 12-O-94.</p>
PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
January 2018 Meetings/Activities	January 4, 2018
	The Subcommittee completed its review of the latest draft of the Historic Preservation Ordinance 12-O-94 revisions. The Commission will consider proposed text amendments to Historic Preservation Ordinance 12-O-94 at their February 13, 2018 meeting. The Subcommittee did not schedule a meeting for February 2018, as it concluded its task.
February 2018 Meetings/Activities	Preservation Ordinance Review Subcommittee
	February 2018
	No meeting scheduled.
PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1450-1508 Sherman Ave.	The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.
811 Emerson St. (fka 831 Emerson St.)	The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Foundation and building permits have been applied for and are under review.
1620 Central St.	The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade approved by DAPR on January 20, 2016. Utility service permits have been issued. Construction is nearing completion; FCO has been applied for and is under review.
1571 Maple Ave.	The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. Developer applied for a FCO which is under review. A proposed mural on railroad embankment

Community Development Department January 2018 Update

	along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. Ground floor commercial space available.
1815 Ridge/1815 Oak	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Staff received a request, dated November 21, 2017, from the developer for an extension of the PD ordinance and building permit application deadline. A one-year extension was approved at the January 8, 2018 City Council meeting.
824-828 Noyes Street	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.
HOUSING & GRANTS	Housing & Community Development Act Committee
January 2017 Meetings/Activities	January 16, 2018
	The January 16 meeting was canceled due to lack of quorum.
February 2018 Meetings/Activities	February 20, 2018
	The HCDA Committee will discuss potential changes to the CDBG funding allocation process.
HOUSING & GRANTS	Housing and Homelessness Commission
January 2018 Meetings/Activities	January 11, 2018
	Commissioners discussed the Affordable Housing White Paper and the IHO waitlist policies and procedures. Staff provided updates on the City Council's work to expand affordable housing.
February 2018 Meetings/Activities	February 1, 2018
	This meeting has been canceled due to a lack of actionable agenda items.

Community Development Department January 2018 Update

HOUSING & GRANTS	Mental Health Board
January 2018 Meetings/Activities	January 11, 2018
	MHB nominated a new Chair to serve through May 2018, as previous Chair's second term as a member ends in February. Additionally 2018 funded programs were assigned Board liaisons.
February 2018 Meetings/Activities	February 8, 2018
	The Mental Health Board's February meeting agenda includes: changing the board's name to align with its broader responsibilities of recommending funding for social services needed to address City Council goals; presentation from Equity and Empowerment Coordinator Pat Efiom. The purpose is to guide the board in incorporating equitable access to services into its funding criteria for 2019.
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
January 2018 Meetings/Activities	January 24, 2018
	The T/P Committee meeting was canceled due to a lack of quorum.
February 2018 Meetings/Activities	February, 2018
	The T/P Committee's next meeting has not yet been scheduled.
ECONOMIC DEVELOPMENT	Economic Development Committee
January 2018 Meetings/Activities	January 31, 2018
	<p>Entrepreneurship Grants - the committee recommended approval for Alicia Skipworth, owner of Lashing Out, for a maximum of \$3,500 in financial support for equipment and licensing payments.</p> <p>Storefront Modernization Grant - the committee recommended approval for Linmay Studio for \$693 for sign installation.</p> <p>Code Evanston / Blue 1647- committee recommended for City Council approve funding of \$75,000 for a coding / web development initiative lead by Evanston-resident Emile Cambry, founder of Blue 1647</p> <p>Downtown Performing Arts Center - committee recommended city council authorize the City Manager to investigate the creation of a Limited Purpose Local Government and need for additional public parking to support a Downtown Performing Arts Center</p>

Community Development Department January 2018 Update

February 2018 Meetings/Activities	February, 2018
	Topics for February meeting include Great Merchant Grants; Entrepreneurship Grants; Storefront Modernization Grant; Arts Hiring Program Funding Request –Mudlark Theater; Evanston Explorers Report.

BUILDING & INSPECTION SERVICES		2017 - Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects	Projects YTD	
2	2	2	4	
5	3	1	4	
8	1	0	1	

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status

Community Development Department January 2018 Update

7	1804 Central St	Amy Kartheiser Design LLC	11/22/2017	Pending Certificate of Occupancy
9	550 Hartrey	Deccans, Inc.	12/11/2017	License issued 01/05/2018
8	751 Howard Street	Ashley Beauty Supply	12/12/2017	Pending Fire, Life and Safety Inspection
3	1033 Chicago Avenue	Autobarn Motors Ltd	12/21/2017	Pending Fire, Life and Safety Inspection
2	2113 Greenleaf Street	Edgewater Candles LLC	01/09/2018	Pending Certificate of Occupancy
3	711 Chicago Avenue	Impact Construction Services	01/17/2018	Change of address. License issued 01/17/2018
4	701 Main Street	Nicado Publishing, Inc.	01/29/2018	Pending Fire, Life and Safety Inspection

WARD 1

Building Permit Type	No. of Permits Issued
Electrical Only	1
Fence	1
Hood Fire Suppression	1
Plumbing Only	3
Remodel	5
Roofing	1
Window Replacement	4
TOTAL	16

WARD 3

Building Permit Type	No. of Permits Issued
CCCD	2
Deck or Porch	1
Fire Suppression	1
HVAC Work Only	2
Miscellaneous Site Work	1
Remodel	7
TOTAL	14

WARD 5

Building Permit Type	No. of Permits Issued
Addition	1
Electrical Only	1
HVAC Work Only	1
Plumbing Only	2
Remodel	1
Sign-Awning	1
Window Replacement	1
TOTAL	8

WARD 2

Building Permit Type	No. of Permits Issued
Demolition	2
Electrical Only	1
Fire Alarm	1
HVAC Work Only	1
Minor Repair	1
Plumbing Only	4
Remodel	5
TOTAL	15

WARD 4

Building Permit Type	No. of Permits Issued
Demolition	1
Fence	2
Fire Alarm	2
Fire Suppression	1
Hood Fire Suppression	1
HVAC Work Only	1
Miscellaneous Site Work	1
Plumbing Only	2
Remodel	5
TOTAL	16

WARD 6

Building Permit Type	No. of Permits Issued
Addition	3
CCCD	2
Demolition	2
Electrical Only	2
Fence	3
Miscellaneous Site Work	2
Plumbing Only	8
Remodel	3
Roofing	1
Sign-Awning	1
Temporary	2
Water and Sewer	1
TOTAL	30

WARD 7

Building Permit Type	No. of Permits Issued
CCCD	1
Electrical Only	7
Fire Alarm	1
Miscellaneous Site Work	1
Plumbing Only	3
Remodel	4
Sign-Awning	1
Solar	2
Window Replacement	1
TOTAL	21

WARD 8

Building Permit Type	No. of Permits Issued
Addition	2
CCCD	2
Electrical Only	1
Fire Alarm	1
Minor Repair	1
Plumbing Only	1
Remodel	2
Sign-Awning	1
Water and Sewer	1
TOTAL	12

WARD 9

Building Permit Type	No. of Permits Issued
Demolition	1
Electrical Only	1
HVAC Work Only	2
Miscellaneous Site Work	1
Plumbing Only	2
Remodel	1
Roofing	1
TOTAL	9



DATE: February 1, 2018
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for January, 2018

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of January 2018	\$ 283,740
Total Permit Fees Collected Fiscal Year 2018	\$ 283,740
Total Permit fees Collected for the Month of January 2017	\$ 202,149
Total Permit Fees Collected Fiscal Year 2017	\$ 202,149

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR JANUARY 2018	\$ 14,411,100
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2018	\$ 14,411,100
TOTAL CONSTRUCTION VALUE FOR JANUARY 2017	\$ 7,273,485
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 7,273,485

OTHER FEES

Total ROW Permit fees Collected for the Month of January 2018	\$ 21,336
Total ROW Permit Fees Collected Fiscal Year 2018	\$ 21,336

Economic Development Division January 2018 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

Economic Development	Business District Activities		
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff met with CEBA and Ald. Simmons on Jan. 10, 2018 to discuss 2018 goals. Group is creating plan for NW corner of Church/Dodge. Staff will collect bids and walk merchants through application process.
Church and Dodge	1901 Church	5	EDC approved update to storefront modernization program to cover 100% of program cost in NSP areas and up to \$25,000 for facades only citywide. 2018 pilot. Church/Dodge businesses also requested elimination of reimbursement requirement, which will be presented City Council on February 12th, 2018.
Former Fresh Foods	1723 Simpson	5	Robert Crayton + Monique Parson have obtained conditional recommendations from DAPR and ZBA. They will present to P&D on February 12th, 2018.
1829 Simpson Street	1829 Simpson	5	Restaurant use approved. Under construction / demo occurring
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			
Project	Address	Ward	Latest Update
Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with organization to fulfill Great Merchants Grants Requests.

Economic Development Division January 2018 Update

1801 Central Street	1801 Central	7	No transfer tax stamp has been reported. Demolition is not expected.
Little Green Treehouse Daycare	2812-12 Central	6	License applications have been submitted to the State of Illinois and the City of Evanston, but still pending for final approval from Fire Department and DCFS.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Restaurant and Office Use in early concept
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Vacant former Coldwell Banker. Owner seeking retail/service.
Lush Wine & Spirits	2022 Central	7	Sewage and main water installation work to be done from Jan. 16-29
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	Expected to begin work in mid-February.
The Danon Gallery	1810 Central	7	Business is for sale
Shell Station on Central & Central Park	2966 Central Street	6	Business is for sale
Amy Kartheiser Design	1804 Central	7	Interior design business is schedule to open by the end of January. Pending certificate of occupancy inspection.
DOWNTOWN			
Project	Address	Ward	Latest Update
Colectivo Coffee	716 Church Street	1	Project was approved by City Council on Jan. 22, 2018
Dan Kelch Project - Retail Space	1028 Davis	4	Spenga (spin, cardio, yoga) approved by CC on 10/9/17.

Economic Development Division January 2018 Update

Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	Proposed senior housing on parking lot north of 1007 Church building. Zoning analysis submitted
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
AAA (American Automobile Association)	1724 Sherman	1	Space for lease. potential parcel in downtown performing arts center development
Sherman Plaza Retail	1620 Sherman	1	Target has leased vacant spaces along Sherman Avenue. March 2018 opening. Vacant 800 Degrees Pizza space available on Church Street. Former Evereve space available on Sherman.
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space. Staff has been in contact with Serendipity Labs coworking.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis and then to move the Tsim Sha Sui Café (1627 Chicago) to the current Joy Yee space (519 Davis) by Thanksgiving.
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around spaces available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected March 2018 start date.
Albion Residential	1454-1508 Sherman	1	City Council Approved 11/13/2017. Construction Spring/Summer 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space

Economic Development Division January 2018 Update

605 Davis & Chase Bank Drive Thru	605 Davis	4	City Council P&D denied recommendation to council.
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Owner seeking new tenant for Las Palmas space
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Pono Ono Poke	1630 Chicago	4	Now open
Evanston Rocks - Rockin Ravioli and Bourbon & Brass	1012 Church	4	Now Open
Yahala Inn	825 Church St	1	BBQ restaurant by Bat17 owners opening spring 2018.
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI
HOWARD STREET			
Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants requests.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. Original structure demolished. Staff reviewing PD Application.

Economic Development Division January 2018 Update

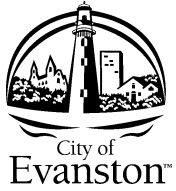
999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	Bid opening for construction was on Jan. 25th. Request for approval will be presented to City Council on February 12th.
727-729 Howard Street	727-729 Howard	8	Staff is pursuing tenants
Med Spa	815 Howard	8	General and Cosmetic surgeon. staff reviewing plans.
Vain	747 Howard	8	Clothing store applied for business license 10/24/17
Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie opening February 2018. Construction nearly complete.
519 Howard	519 Howard	8	Potential tenant (TBD) considering space

MAIN DEMPSTER MILE

Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased
Binny's (vacant Whole Foods south)	1111 Chicago	3	Binny's applied for a liquor license. Revisions to the license category need to be made and presented to A&PW on February 26 th , 2018.
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants
710 Main Street	710 Main	4	Vacant toy store. Actively marketing for a new tenant.
802 Dempster Street	802 Dempster	4	Board and Brush February 12 th city council liquor license introduction.
517 Dempster	517	3	French Kiss Cafe opening on February 10 th in former Frío Gelato space

Economic Development Division January 2018 Update

	Dempster		
Frío Gelato	1301 Chicago	3	Frío Gelato moved to the corner space previously occupied by Bake 425. Now open.
Dard Property	912 Custer	4	Property for sale
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
Oakton Car Wash		9	Planning and transportation engineering staff met with the applicant and his traffic consultant on 9/22. Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave.	1335 Dodge	2	Commercial property for sale
Edgewater Candles	2113 Greenleaf	2	Pending CO.



Memorandum

To: Honorable Mayor and Members of the City Council

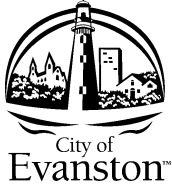
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: February 2, 1028

There were no new applications for food establishments for the week of January 28, 2018.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: February 2, 2018

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

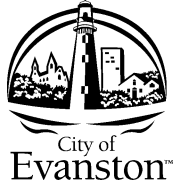
Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	Target Store #3283	1616 Sherman	F	Grocery Store (Liquor)	M-F: 7am – 10PM; Sat: 8am – 11pm; Sun: 8am – 10pm	1/22/18	Pending City Council Introduction
8	Good to Go	711 Howard Street	D	Restaurant (Liquor)	M-Th: 1am-1am; F-Sa: 11am-2am; Sun: 12pm-11pm	1/17/18	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



Memorandum

To: Honorable Mayor and Members of the City Council

From: Kumar Jensen, Sustainability Coordinator

Subject: 2017 Energy and Water Benchmarking Report

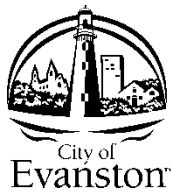
Date: January 31, 2018

Enclosed is the first report on the impact of Ordinance 33-O-16 Building Energy Use Benchmarking Ordinance requiring large buildings in Evanston to track, report, and disclose their annual energy and water building performance. This report includes data received from property owners required to report in 2017, which include buildings 100,000 square feet and larger and City Buildings.

Currently staff is working on creating individual building scorecards that will be shared directly with building owners and managers to help them better understand how their building performed compared to other similar type buildings.

In 2018, all buildings 100,000 square feet and above will have to report again as well as buildings 99,999-50,000 square feet. Staff will send notices to newly covered buildings as well as release a list of in-person outreach events, as was done in 2017, at the beginning of March, 2018. Additional information related to the ordinance, compliance support for buildings and a list of covered buildings can be found at www.cityofevanston.org/benchmarking.

Please contact me at 847-448-8199 or kjensen@cityofevanston.org if you have any questions or would like additional information.



Evanston 2017 Energy and Water Benchmarking Report: Impact of Buildings in Year One

In December 2016, the Evanston City Council approved 33-O-16 Building Energy Use Benchmarking Ordinance requiring large buildings in Evanston to track, report, and disclose their annual energy and water building performance. This report includes data received from property owners required to report in 2017, which include buildings 100,000 square feet and larger and City Buildings.

First Year Reporting	Building Size (square feet)	Building Type	Number of Buildings	Estimated Total Square Feet
2017	100,000+	Type 1	77	20,478,384
2018	99,999-50,000	Type 2	157	10,795,961
2019	49,999-20,000	Type 3	320	10,696,656
2017	10,000+	City Buildings*	19	2,448,171
Totals			573	44,419,173

Property types not covered by the ordinance include manufacturing, industrial, condo buildings under 50,000 sq. ft., greenhouses, storage facilities, and parking garages.

*The City benchmarked facilities below the required 10,000 sq. ft.

Evanston's First Year Compliance Rate - 96% (higher than any other City)

Key Reported Building Stats

Average Year Building Constructed	1973	
Range of Years Constructed	1873 – 2015	
Average Building Size	219,359	Square Feet
Building Size Range	4,124 – 1,200,000	Square Feet
Combined Estimated Annual Energy Costs	\$25,657,122.62	Dollars
Combined Annual Greenhouse Gas Emissions	230,707	Metric Tons of Carbon dioxide

Building Performance

The 91 buildings that reported in 2017 account for:

- 46% of building square footage of buildings covered by the ordinance
- 39% of Evanston's electricity consumption
- 21% of Evanston's estimated greenhouse gas emissions
- 15% of Evanston's gas consumption

Potential Energy Cost Savings

If all covered buildings reduced their annual electricity consumption by 5% they could save an estimated \$1 million collectively, or about \$11,000 individually annually. Combined, these buildings pay an estimated \$25 million a year for electricity and natural gas. This money leaves the community and is not invested in jobs/workforce, building stock, training, or other assets that create value in Evanston.

Emissions Reduction Potential

A 5% reduction in electricity would reduce Evanston's carbon emissions by almost 10,000 metric tons of carbon dioxide a year. This is equivalent to removing 2,100 passenger vehicles from the road for one year or planting 260,000 trees.

Evanston's most energy-efficient building sector was residential buildings followed by government buildings. Lowest performers were healthcare facilities and university buildings.

ENERGY STAR Score

What is an ENERGY STAR Score? An ENERGY STAR Score is a percentile (1-100) score demonstrating how well a building performs compared to similar buildings nationwide. Score ranges include: Poor (0-50), Average (50-75), and Best (75-100).

Of the buildings that reported in 2017 the average ENERGY STAR Score was 65, however, there were numerous buildings that scored in the single digits demonstrating substantial potential savings through energy efficiency and conservation efforts. Additionally, 25 received a score of 75 or greater meaning they are likely eligible for certification and recognition through the Federal EPA. Five buildings in Evanston are currently certified as ENERGY STAR.

Ordinance Support

In order to support implementation of the ordinance, partners from the Illinois Green Alliance (formerly USGBC-Illinois) and local volunteers held six workshops for covered buildings. Throughout the compliance period, staff fielded over 100 calls, dozens of requests for water data, and responded to hundreds of emails.

