

Fiscal Year 2018 Proposed Budget

Stephen H. Hagerty, Mayor

Submitted by

Wally Bobkiewicz, City Manager

www.cityofevanston.org



ELECTED OFFICIALS

**Stephen H. Hagerty
Mayor**

CITY COUNCIL

| | |
|---------------------|--------------|
| Judy Fiske | First Ward |
| Peter Braithwaite | Second Ward |
| Melissa A. Wynne | Third Ward |
| Donald N. Wilson | Fourth Ward |
| Robin Rue Simmons | Fifth Ward |
| Thomas M. Suffredin | Sixth Ward |
| Eleanor Revelle | Seventh Ward |
| Ann Rainey | Eighth Ward |
| Cicely L. Fleming | Ninth Ward |
| Devon Reid | City Clerk |

Wally Bobkiewicz
City Manager

CITY OF EVANSTON
FY 2018 PROPOSED BUDGET

Including the City Manager’s Budget Message and
Schedules Showing Revenue Estimates

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Evanston

Illinois

For the Fiscal Year Beginning

January 1, 2017

Christopher P. Morrill

Executive Director



October 6, 2017

Mayor Stephen H. Hagerty and
Members of the City Council

Ladies and Gentlemen:

Please find the Proposed Fiscal Year 2018 Budget for the City of Evanston, Illinois for the period beginning January 1, 2018 and ending December 31, 2018. The annual budget is a policy document, which sets the financial course for the City of Evanston and defines the service priorities provided to the community. It is the culmination of months of effort by the entire City staff, as well as residents, to balance available resources with the actual and desired services required by Evanston residents, businesses, and visitors.

The total proposed budget for FY 2018 is \$338,888,344, which includes interfund transfer expenses; this is the total expense cost for all funds including the Library. This represents an increase of \$30,120,892 or 9.8% from the 2017 Amended Budget. As will be noted later in this message, this increase is mainly attributable to capital project spending.

The estimated FY 2017 General Fund revenues are \$115,213,428. General Fund expenditures estimate is \$115,128,078, with a year-end surplus of \$85,350. Both revenues and expenditures are estimated to be approximately \$3.5 million below budget in the General Fund for 2017. This decreasing revenue trend continues into the 2018 Proposed Budget which will necessitate changes to General Fund operations.

The 2018 Proposed Baseline revenues for the General Fund are \$112,411,186 which is a \$6.4 million reduction from the 2017 Amended Budget. This reduction is due to a \$5 million reduction in permit revenues and a \$1.4 million reduction in sales and income tax revenues. The 2018 Proposed Baseline expenditures for the General Fund are relatively flat at \$118,508,982, which is a \$177,209 reduction from the 2017 Amended Budget. This differential creates an initial deficit of \$6.1 million. This transmittal proposes approximately \$2.4 million in revenue increases and \$4.4 million in expenditure reductions to eliminate this deficit. Detailed recommendations are shown in the Budget Balancing Worksheet in this transmittal letter.

STATE OF THE CITY

Although the prevailing economic climate nationally remains stable, the local economy remains an area of concern for the City of Evanston. With a decline in revenues from income and sales taxes and the volatility of local building permit

| | Police Pension Fund | Firefighter's Pension Fund |
|--|---------------------|----------------------------|
| INTEREST RATE ASSUMPTION OF 6.5% | | |
| 2017 City Recommend Minimum Contribution at 6.50% | \$10,237,200 | \$8,148,709 |
| Funded Ratio | 46.6% | 43.6% |
| | | |
| OPTION 1 - CHANGE IN INVESTMENT RATE TO 6.25% | \$11,083,443 | \$8,771,718 |
| Funded Ratio | 46.9% | 43.2% |
| | | |
| Increase over 2017 Contribution | \$846,243 | \$623,009 |
| | | |
| OPTION 2 - NO CHANGES IN ASSUMPTIONS | \$10,462,704 | \$8,344,947 |
| Funded Ratio | 48.4% | 44.5% |
| | | |
| Increase over 2016 Contribution | \$225,504 | \$196,238 |
| | | |
| | | |
| STATE DEPARTMENT OF INSURANCE ACTUARY REPORT | \$7,005,290 | \$5,588,765 |
| Funded Ratio | 54.0% | 48.0% |
| | | |
| Decrease over Recommended City funded level | (\$3,457,414) | (\$2,756,182) |
| | | |

The Evanston Public Library has a separate tax levy which is approved by the Library Board and recommended to the City Council for approval each year.

FY 2017 SUCCESSES

General Fund Status:

In July 2017, staff estimated a decrease in revenues resulting in the General Fund ending the year in a deficit. Based on this review, the City Council authorized expense reductions and revenue increases to balance the General Fund. These changes included:

- Negotiation of a change in the start date of employee raises from January 1 to July 1, 2017;
- A hiring freeze for the remainder of the year;
- A freeze of all non-essential expenses such as furniture and equipment and travel and training;
- An increase in the transfer of funds from the Parking Fund;
- One furlough day

Bond Rating:

The City maintains an Aa2 bond rating from Moody's and an AA+ bond rating from Fitch. The largest factor in this rating analysis is the City's growing unfunded pension liability. The City finished 2016 with a slightly increasing General Fund Balance, which was important in maintaining City bond ratings in the face of increasing

pension liabilities. The Government Finance Officers' Association recommends maintaining a fund balance of at least 16%.

Public Safety: The Evanston Police Department continues to focus on improving public safety within the community. In October of 2016 the Computer-Aided Dispatch (CAD) was upgraded to better capture officer's activity during a tour of duty. Through August of 2017, 49,724 events were recorded by the Department. Part I crime data through August of 2017 indicates an overall increase of 10.8% compared to the same time period in 2016. This increase is in the area of property related offenses with violent crime having a significant downward trend with aggravated battery & aggravated assault having a 19.6% reduction compared to the same time period last year. The Department still maintains dedicated resources to individuals illegally carrying firearms and has recovered 40 firearms to date and charged 39 individuals with unlawful use of weapons offenses. In addition, the Department purchased 120 body-worn cameras to improve evidence collection, strengthen officer performance and accountability, increase transparency, provide better documentation of encounters between the police and the public, and assist in the investigation of complaints.

Community Services: The Parks, Recreation and Community Service Department had another successful year organizing and recruiting for the Mayor's 2017 Summer Youth and Young Adult Initiative, which consisted of nearly 600 summer youth employment opportunities, mental health awareness trainings and workshops, and numerous recreational activities. Partnerships with Northwestern University, YOU, McGaw YMCA, YWCA, Youth Job Center of Evanston, The Chicago School of Professional Psychology and more than 41 private Evanston businesses also enhanced the program. Recreational activities included open microphone nights, expanded open gym hours, volleyball in the park events, youth entertainment at festivals, middle school dances, concert and movie nights, open lounge, roller-skating, and ice-skating. These and other programs facilitated by the Parks, Recreation and Community Services Department in collaboration with the Police Department, Library, and City Manager's Office, helped to reduce violence and make it a safe summer for youth and young adults.

Economic Development: The Economic Development Work Plan continued to focus on five areas for City economic development activities: 1) Attraction and retention of retailers; 2) Workforce development partnerships; 3) Support of arts and entertainment-focused businesses and ventures; 4) Entrepreneurship, and; 5) Support of the City's Quality of Place initiative that defines the City's attractiveness to residents and businesses. It provided particular emphasis in creating business district vitality to support existing businesses and the infrastructure surrounding the districts.

In 2018, Economic Development staff will reinforce its focus on business district revitalization and retention and expansion of existing businesses. Attraction efforts to fill vacancies will focus on new businesses that provide opportunities for consumers to experience activities such as fitness, cooking classes, and arts. Staff will continue to pursue opportunities to help create jobs, grow the property tax base, and develop the workforce.

Notable activities of 2017 include:

- Continued support of the revitalization of Howard Street. Theo Ubique has leased 721-23 Howard Street as its new home for live theater. Continued work to bring live performance theatre to Howard Street is ongoing as Barney Architects finalizes design concepts for the vacant property. Patisserie Coralie has leased 633 Howard Street with plans to open a commercial bakery and a Howard Street cafe, similar to its downtown Evanston location at 600 Davis Street.
- Ongoing support for Sunshine Enterprises, a twelve-week entrepreneurship training program that focuses on working closely with predominately low-income minority entrepreneurs on business principles such as finance, marketing, and accounting and provide marketplace coaches and trainers to help their business grow.
- Pursuit of a downtown performing arts center in Evanston. Work continued to bring an arts center and the Northlight Theatre back to Evanston, with recent announcement by Farpoint Development to build a mix use development, anchored by Northlight Theater on Sherman Avenue.
- Contract to sell city-owned parking lot at 1714-20 Chicago Avenue for a “Class A” office development has potential to add 500 new jobs in downtown Evanston. Demand for office space in Evanston continues to grow.
- Coordination with brokers to fill vacant spaces. Staff efforts have resulted in Target’s announcement to lease 25,000 square feet in the long vacant spaces on Sherman Avenue in downtown Evanston.
- Revitalization of numerous properties through the city’s Storefront Modernization Program, which helps small businesses with the cost of constructing new businesses in Evanston’s older building stock. Beneficiaries of the program include:
 - A new location for Good to Go at 711 Howard Street
 - A new branch of Soapies Dry Cleaning and improvements to the shopping center at 2540 Gross Point Road
 - Improvements to the Red Hot Chili Pepper restaurant at 500 Davis Street
 - Improvements to the Sharp Edge Crossfit in the long-vacant center at Dempster-Dodge
 - A renovation of 3006 Central Street
- The launch of the Evanston Entrepreneurship Support Program which provides up to \$3,500 in funding for qualifying startup costs.
- Ongoing support of Evanston’s business districts through the Great Merchant Grant Program which helps fund streetscape, banners, advertising, and events.

Water Sales: In 2017, Evanston finalized a 40-year water supply agreement with the Villages of Morton Grove and Niles to provide them with wholesale water. The water delivery begins in late 2018, and will generate an estimated \$750,000 per year in additional revenue for the City of Evanston. The agreement includes two additional 10-year extension provisions at the discretion of Morton Grove and Niles. Unfortunately, Evanston and Skokie are unable to mutually agree on a reasonable rate to pay Evanston for water. Evanston has sought a judicial determination that the equitable and reasonable rate chargeable to Skokie is \$2.06 per 1,000 gallons of water supplied.

Human Services Fund: This Fund was created to protect Evanston's most vulnerable residents and to provide individuals and families with access to services that promote self-sufficiency. This includes additional support to avert crippling life crisis situations. Crisis intervention needs are currently being addressed through an agreement with Presence Behavioral Health to offer clinical 24-hour crisis services. The Community Action Program supports community initiatives to provide needed opportunities at-risk families, veterans, and vulnerable populations. This fund is a unique approach to meeting human needs through a focus on prevention, remediation of problems, and maintaining a commitment to improving the overall quality of life for served populations.

The Human Services staff focuses on:

- Managing business operations effectively and efficiently by aligning resources across the Department.
- Promoting accountability, transparency, and quality in all services and programs administered.

General Assistance Fund: The General Assistance Program assists (up to \$875.00 monthly) persons ineligible for any other State or Federal financial assistance programs and who do not have income or resources to provide for their basic needs.

The General Assistance Program also includes the Emergency Assistance Services program which supports residents in avoiding loss of housing and financial crisis. Assistance for essentials are provided to Evanston residents who have applied for, but are not yet receiving, benefits from other agencies such as DHS, Social Security, the Illinois Unemployment Administration Service or for those who have exhausted their income due to unforeseen circumstances. The program provides wrap-around services with community partners to address basic needs for residents who have experienced unforeseen, emergency life-threatening situations. Available assistance includes mortgage, rental assistance, and limited utility assistance.

Livable Cities: The City of Evanston continues with the STAR Community Rating System as a framework along with the seven guiding principles for a livable community.

- Built environment: provide people-friendly streets, buildings, parks, and neighborhoods.
- Climate and Energy: reduce environmental impact.
- Economy and Jobs: support quality jobs and shared prosperity.

- Equity and Empowerment: protect inclusive access for all community members.
- Health and Safety: support strong and safe communities.
- Natural Systems: protect and restore resources.
- Innovation and Process: Promote best practices and innovation.

In 2017, Evanston is recertifying for the STAR Community Rating System.

Cultural Arts: The Cultural Arts division of the City Manager's Office seeks to facilitate performing and fine arts throughout the community by connecting artists to funding, networking, communication, venues to work, rehearse, exhibit and perform, and more. 2017 was truly the year of public art, as seven (7) murals, four (4) sculptures, multiple exhibitions, and countless temporary art displays were installed throughout the City of Evanston. Also, the interactive online public art map was updated and improved. This year, the City was gifted two sculptures and two large acrylic paintings.

In 2018, the City will continue to leverage cultural arts in economic and community development. Additionally, the City will turn its focus to the performing arts, working collaboratively with local arts organizations to bring vibrancy to neighborhoods, and to cross-promote and collectively perform, with an emphasis on pop-up presentations.

Robert Crown Community Center Project

Built in 1974 with a generous and visionary donation from the Crown family, the Robert Crown Center has long served as an important social and recreational hub for the City of Evanston. The Center offers a valuable venue for hockey, figure skating, soccer, football, lacrosse, dancing, summer camps, pre-school and many other community programs. Now this vital shared resource is showing severe wear with a number of civil, structural, architectural and mechanical issues. It no longer adequately meets the growing needs of the surrounding community. To continue to provide innovative programs and services in a safe, modern environment, the facilities must be re-envisioned.

The new Robert Crown Community Center will be partially funded through private fundraising led by the Friends of the Robert Crown Center (FRCC), a 501(c)(3) organization. Fundraising revenues will be given from FRCC as a donation to the City for the construction of the new facility. The City expects to receive in 2018 all funds collected in 2016, 2017, and 2018. The project also will be financed by general obligation bond proceeds. Construction is expected to begin in summer 2018 and continue through 2020. Prior to 2018, Crown project revenues and expenses were accounted for in the Capital Improvement Fund. These will be moved to the newly created Crown Construction Fund in 2018.

FUTURE CHALLENGES

Capital Investment: Many residents have previously expressed concern that efforts to balance the City's budget may impact the quality of life through reductions in City services. In 2018, the City will continue to take on the short-term challenge of balancing our operating budget while tackling the long-term task of updating and

replacing City facilities, parks, and utility systems. Evanston is a wonderful place, in part, because of the great facilities, parks and transportation systems that bring the community together.

The City's Capital Improvements Plan (CIP) continues to emphasize infrastructure maintenance and facilities improvements. The five-year Capital Plan identifies \$306 million in capital projects. The 2018 Proposed Capital Improvements request is \$84.3 million which is distributed over various City funds and is broken down by type of project as listed below.

| CAPITAL IMPROVEMENT PLAN | | % | TOTAL |
|--|--|-------------|----------------------|
| Street Resurfacing, Water Main, Sewer Projects | | 34.74% | 29,273,330 |
| Other Transportation | | 5.75% | 4,849,000 |
| Parks | | 6.49% | 5,465,307 |
| Facilities | | 21.26% | 17,919,811 |
| Miscellaneous | | 2.41% | 2,032,398 |
| Water Treatment, Storage and Billing | | 17.37% | 14,640,000 |
| Library | | 11.98% | 10,095,000 |
| TOTAL 2018 CITY PROJECTS | | 100% | \$ 84,274,846 |

Public Safety: With increasing pension costs for both Police and Firefighter Pensions, the City of Evanston strives to provide quality services to residents while increasing the funding contribution to the Police and Fire Pension Funds. The 2018 Proposed Budget includes a more modest increase of \$421,742 assuming no changes in the actuarial assumptions used in our annual funding analysis. As an alternative this analysis also shows the impact of reducing our investment assumption from 6.5% to 6.25%. This change would produce an impact of just over \$1.0 million in funding requirements which would result in a tax levy increase of 2.5%. This adjustment is not recommended in this budget due to decrease in other revenues as noted earlier. While the City will continue to responsibly fund this expense, we will continue to lobby for pension reform that will reduce this burden on the City's tax payer.

Debt: The Proposed 2018 Budget includes two major projects that will impact total debt that is funded through property taxes. The Robert Crown Community and Library Center Project anticipates a total amount of property tax supported debt of \$12.5 million (\$10.0 million from the City and \$2.5 million from the Library). The Library has also requested funding for a major renovation that would require the issuance of an additional \$10.1 million in property tax-supported debt. This will require the City to revisit the debt limit of \$113 million dollars currently included in the Budget. As of the 2017 bond issuance the City is at \$111.5 million in property tax-supported debt.

2018 CITY COUNCIL GOALS

During 2017, the City Council reaffirmed their commitment to a consolidated list of goals that provide direction for staff. The FY 2018 Proposed Budget includes many

programs and initiatives to further the adopted goals of the City Council. The current City Council Goals are as follows:

- City Facilities
- City Streets
- Economic Development
- Financial Policies and City Debt
- Services for At-risk Families
- Water and Sewer Infrastructure
- Violent Crime Reduction

FISCAL YEAR 2018 BUDGET OVERVIEW

The General Fund encompasses the majority of all daily operations as budgeted, excluding Fleet, Parking, Water, and Sewer services. The FY 2018 General Fund budget baseline is projected to have \$112,411,186 in revenues and \$118,508,982 in expenditures, which produces a deficit of \$6,097,796. To balance the budget, difficult but necessary decisions are proposed to adjust revenues and expenditures City-wide, including staffing reductions, operational efficiencies, and services adjustments.

Four departments have proposed reorganizing to realize efficiencies in costs and service delivery.

- Administrative Services Department: The Fleet Services Division is merging with the Facilities Management Division to create a Fleet and Facilities Division. With the retirement of the current Fleet Manager, the Facilities Division Manager will assume management of both operations.
- City Manager's Office: The Economic Development Division is moving from the City Manager's Office to the Community Development Department.
- Police Department: The Social Services Bureau responsibilities are to move to Health and Human Services Department.
- Public Works Agency: The Environmental Services Bureau and Infrastructure Maintenance Bureau are merging to create the Public Services Bureau.

Staffing/Compensation: The FY 2018 Proposed Budget includes modest compensation increases in the form of a General Wage Increase of three-percent (3%) for employees. The City is currently in contract negotiations with Evanston chapters of the American Federation of State, County and Municipal Employees (AFSCME), the International Association of Firefighters (IAFF), the local chapter of the Fraternal Order of Police (FOP) Officers, and the FOP Sergeants.

The 2018 Proposed Budget includes significant reductions in the PPO Health Insurance plan for all staff at an estimated savings of \$315,000 in the General Fund. A complete summary of revenues, expenditures, and balances for the General Fund is provided below:

2018 Proposed General Fund Summary

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Estimated | FY 2018 Baseline Budget | FY 2018 Proposed Budget | FY18 Baseline v FY18 Proposed \$ Variance | FY18 Baseline v FY18 Proposed % Variance |
|--|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------------|--|--|
| Operating General Fund Revenue | | | | | | | |
| PROPERTY TAXES | 27,302,687 | 28,639,628 | 28,639,628 | 28,639,628 | 29,061,370 | 421,742 | 1.5% |
| OTHER TAXES | 44,156,868 | 49,402,274 | 47,432,274 | 48,462,274 | 48,502,274 | 40,000 | 0.1% |
| OTHER REVENUE | 1,338,382 | 2,138,046 | 2,098,792 | 1,524,217 | 1,524,217 | - | 0.0% |
| LICENSES, PERMITS AND FEES | 17,934,463 | 17,259,650 | 14,386,430 | 12,353,150 | 14,003,150 | 1,650,000 | 13.4% |
| CHARGES FOR SERVICES | 8,777,295 | 8,933,395 | 9,434,165 | 9,307,800 | 9,307,800 | - | 0.0% |
| INTERFUND TRANSFERS | 8,099,626 | 7,455,774 | 8,196,417 | 7,518,417 | 7,513,417 | (5,000) | -0.1% |
| FINES AND FORFEITURES | 3,611,901 | 3,810,000 | 3,720,500 | 3,797,500 | 3,797,500 | - | 0.0% |
| INTERGOVERNMENTAL REVENUE | 1,238,785 | 1,089,965 | 1,255,122 | 758,100 | 1,033,100 | 275,000 | 36.3% |
| INTEREST INCOME | 30,285 | 50,100 | 50,100 | 50,100 | 50,100 | - | 0.0% |
| Total General Fund Revenue | \$ 112,490,292 | \$ 118,778,832 | \$ 115,213,428 | \$ 112,411,186 | \$ 114,792,928 | \$ 2,381,742 | 2.1% |
| Operating General Fund Expenses | | | | | | | |
| 13 CITY COUNCIL | 433,601 | 498,189 | 503,036 | 514,206 | 427,187 | (87,019) | -16.9% |
| 14 CITY CLERK | 294,665 | 275,488 | 312,291 | 191,996 | 113,885 | (78,111) | -40.7% |
| 15 CITY MANAGER'S OFFICE | 7,471,734 | 9,878,454 | 7,162,314 | 8,215,895 | 7,956,392 | (259,503) | -3.2% |
| 17 LAW | 1,052,130 | 854,050 | 796,617 | 821,407 | 748,316 | (73,091) | -8.9% |
| 19 ADMINISTRATIVE SERVICES | 9,164,947 | 9,700,879 | 9,510,499 | 9,619,843 | 8,720,160 | (899,683) | -9.4% |
| 21 COMMUNITY DEVELOPMENT | 2,510,408 | 2,804,668 | 2,642,529 | 2,998,712 | 2,585,746 | (412,966) | -13.8% |
| 22 POLICE | 37,817,627 | 38,223,842 | 38,689,192 | 39,286,131 | 38,547,802 | (738,329) | -1.9% |
| 23 FIRE MGMT & SUPPORT | 23,235,714 | 24,294,001 | 24,144,889 | 24,413,039 | 24,057,186 | (355,853) | -1.5% |
| 24 HEALTH | 3,097,351 | 3,582,312 | 3,216,895 | 3,568,657 | 3,626,987 | 58,330 | 1.6% |
| 30 PARKS, REC. AND COMMUNITY SERV. | 11,997,476 | 12,361,460 | 12,841,890 | 12,403,556 | 12,033,893 | (369,663) | -3.0% |
| 40 PUBLIC WORKS AGENCY | 14,488,137 | 16,212,848 | 15,307,926 | 16,475,539 | 15,312,514 | (1,163,025) | -7.1% |
| Total General Fund Expense | \$ 111,562,315 | \$ 118,686,191 | \$ 115,128,078 | \$ 118,508,981 | \$ 114,130,069 | \$ (4,378,912) | -3.7% |
| NET SURPLUS | \$ 927,978 | \$ 92,641 | \$ 85,350 | \$ (6,097,795) | \$ 662,859 | | |
| BEGINNING FUND BALANCE | \$ 13,665,376 | \$ 14,593,354 | \$ 14,593,354 | \$ 14,678,704 | \$ 14,678,704 | | |
| ENDING FUND BALANCE | \$ 14,593,354 | \$ 14,685,995 | \$ 14,678,704 | \$ 8,580,909 | \$ 15,341,563 | | |
| RESERVE BALANCE PERCENTAGE | 13.1% | 12.4% | 12.7% | 7.2% | 13.4% | | |

Balanced Budget: The FY 2018 General Fund Proposed Budget is presented as a balanced budget with a slight surplus of \$662,858. To accomplish this, the FY 2018 Proposed Budget contains a series of staffing adjustments, revenue increases, and expenditure decreases in all departments. The first table below provides a listing of staff reductions, additions, and vacant positions that will not be funded.

Summary of Reductions, Additions, and Vacancies

| POSITION | DEPARTMENT | FUND | FTE |
|---|-----------------------|-----------------|-------------|
| REDUCTIONS: | | | |
| Senior Accountant (Vacant) | City Manager's Office | General | 1 |
| Customer Service Representative (Vacant) | City Manager's Office | General | 1 |
| Sustainability Specialist (Vacant) | City Manager's Office | Water and Sewer | 1 |
| Economic Development Specialist (Vacant) | City Manager's Office | General | 1 |
| Human Resource Specialist Training | Admin. Services | General | 1 |
| Parking Repair Worker | Admin. Services | Parking | 1 |
| Junior Mechanic (Vacant) | Admin. Services | Fleet | 1 |
| Equipment Mechanic III | Admin. Services | Fleet | 1 |
| Fleet Manager (Vacant) | Admin. Services | Fleet | 0.4 |
| Electrical Inspector / Plan Review (Vacant) | Community Development | General | 1 |
| Customer Service Representative | Community Development | General | 1 |
| Social Services Manager (Vacant) | Police | General | 1 |
| Victim Advocates | Police | General | 3 |
| Youth Advocate (0.5 Vacant) | Police | General | 1.3 |
| Records Input Operator | Police | General | 1 |
| Training Coordinator (Vacant) | Police | General | 1 |
| Service Desk Officer/311 (Vacant) | Police | General | 0.5 |
| Secretary II | Health | General | 1 |
| Medical Director | Health | General | 0.1 |
| Festival Coordinator | PRCS | General | 1 |
| Administrative Supervisor | PRCS | General | 1 |
| Recreation Center Manager (Chandler Center) | PRCS | General | 1 |
| Recreation Center Manager (Levy Center) | PRCS | General | 1 |
| Special Projects Assistant | PWA | General | 1 |
| Parks/Forestry Worker II (Forestry) | PWA | General | 1 |
| Infrastructure Maintenance Bureau Chief | PWA | General | 1 |
| Environmental Services Bureau Chief | PWA | General | 1 |
| Equipment Operator II - Streets | PWA | General | 1 |
| TOTAL REDUCTIONS | | | 28.3 |
| ADDITIONS: | | | |
| Videos Records Clerk (Body Cameras) | Police | General | 1 |
| Public Services Bureau Chief | PWA | General | 1 |
| Human Services Coordinator | Health | General | 1 |
| Human Services Specialists | Health | General | 1.5 |
| Chandler/Levy Center Manager | PRCS | General | 1 |
| TOTAL ADDITIONS | | | 5.5 |
| TOTAL NET REDUCTIONS | | | 22.8 |
| VACANCIES HELD: | | | |
| Police Commander | Police | General | 1 |
| Police Officer | Police | General | 2 |
| Firefighter/Paramedic | Fire | General | 4 |
| TOTAL VACANCIES | | | 7.0 |

**FY 2018 BALANCING BUDGET WORKSHEET
GENERAL FUND**

Proposed Revenue Adjustments

Recurring Revenue Changes

| | |
|---|---------------------|
| Ground Transportation Tax on Rideshare Services (20 cents per ride on Uber and Lyft) | 100,000 |
| AirBnB tax | 90,000 |
| Collections Standardization - Home Rule Taxes (One time) | 100,000 |
| PRCS - 3% Boat Storage Fee, 2% Increase Rec Fees at All Facilities | 80,000 |
| Library Interfund to General Fund | 20,000 |
| Community Development Fee Rate Increase | 50,000 |
| Parking - Increase parking deck fees with increase to General Fund/\$95 to \$110 (include Sherman Plaza rooftop) | 550,000 |
| Parking - Meter hour standardization (All 9AM-6PM meters switch to 8AM-9PM) and uniformity in meter rate (\$1/hr) | 450,000 |
| Parking - Parking Meters - Expired Meter Fine Increase - from \$10-\$20 | 250,000 |
| Parking - Street Cleaning Ticket (\$35 - \$40) | 100,000 |
| Parking - Increase Surface Lot Permit Rates (new fee \$60 per month) | 160,000 |
| Property Tax Increase for Police/Fire Pension - No change in investment rate of 6.5% | 421,742 |
| Health & Human Services Department Inspection Fee Increase | 10,000 |
| Washington National Transfer Increase - TIF Closes in 2018 | 150,000 |
| Reduce Revenue from Assigned Fund Balances for Compensated Absences | (250,000) |
| Increase in Transfer from Water Fund - Administrative Costs | 50,000 |
| Increase in Transfer from Water Fund - Increase in ROI for Water Sales | 50,000 |
| TOTAL REVENUE CHANGES FOR 2018 BUDGET | \$ 2,381,742 |

Proposed Expense Adjustments

Recurring Expense Changes

| <u>General Fund Reductions by Department</u> | | |
|--|---|------------------|
| <u>Council</u> | Baseline 4% Cut Amount | (19,928) |
| <u>Clerk</u> | Baseline 4% Cut Amount | (11,020) |
| <u>CMO</u> | | (792,612) |
| | Economic Development Reduction | (400,000) |
| | Seasonal Employee (Economic Development) | (15,000) |
| | Add Budget for Police Management Audit | 50,000 |
| | Duncan/Passport Annual Fee Savings | (75,000) |
| | Move 50% Workforce Compliance Coordinator to Water and Sewer Funds | (49,800) |
| | Move 50% Sustainability Coordinator to Water and Solid Waste funds | (60,000) |
| | 1 FTE - Senior Accountant (Vacant, Eliminate) | (89,490) |
| | 1 FTE - Customer Service Rep. (Vacant, Eliminate) | (74,042) |
| | 1 FTE Sustainability Specialist (billed in Water and Sewer Funds) (Vacant, Eliminate) | - |
| | 1 FTE - Econ Dev Specialist (Vacant, Eliminate) | (79,280) |
| <u>Law</u> | | (6,000) |
| | Legal Services - General | (14,000) |
| | Court Cost/Litigation | (12,000) |
| | Hourly Billing Software | 20,000 |
| <u>Admin. Services</u> | | (832,592) |
| | Unemployment Compensation and Admin. Fee - Reduce from budget of \$205,000 | (63,000) |
| | Move Parking Coordinator to Parking Fund | (93,858) |
| | Move PEO License Plate Reader Costs to Parking Fund | (135,734) |
| | 1 FTE - HR Specialist Training (Eliminate) | (130,000) |
| | Reduce Transfer to Fleet Services (Fuel Cost Savings) | (150,000) |
| | Reduced Transfers (1 FTE Parking Repair Worker, 1 FTE Jr Mechanic (Vacant), 1 FTE Equipment Mechanic III .4 FTE Fleet Manager (Vacant) (Eliminate) | (260,000) |

| | | |
|--|--|-----------------------|
| <u>CD</u> | | (345,875) |
| | 1 FTE Elec. Inspector / Plan Review (Vacant, Eliminate) | (102,193) |
| | 1 FTE - Customer Service Representative (Eliminate) | (72,000) |
| | Move Transportation & Mobility Coordinator to Parking Fund | (91,000) |
| | Community Grants Program (Mental Health Board) Funding - FY17 \$767,055 to FY18 \$736,193 | (30,682) |
| | Move 25% of Director to Affordable Housing Fund | (50,000) |
| <u>Police</u> | | (671,238) |
| | Transfer Social Services Bureau (Reorganize to Health and Human Services Department) | |
| | 1 FTE Social Services Manager (Vacant) 3 FTE Victim Advocate; 1.3 FTE Youth Advocate (Eliminate) | (680,000) |
| | 1 FTE - Records Operator Position (Eliminate) | (83,426) |
| | Add 1 FTE - Videos Records Clerk (Body Cameras) | 83,426 |
| | 1 FTE - Training Coordinator (Vacant, Eliminate) | (74,742) |
| | 1 FTE Police Commander - (Hold vacancy, not funded) | (165,000) |
| | 2 FTE Police Officers - (Hold vacancies, not funded) | (255,000) |
| | 0.5 FTE - Service Desk Officer I 311 (Vacant, Eliminate) | (22,000) |
| | 2017 Police Actuarial Study Increase - Pension Cost Increase | 225,504 |
| | Overtime - Based on 5 year historical average; Increase required | 300,000 |
| <u>Fire</u> | | (288,762) |
| | 4 FTE Fire Suppression - Hold vacancies | (540,000) |
| | OT Increase | 150,000 |
| | Natural Gas | (20,000) |
| | Clothing | (20,000) |
| | Training | (20,000) |
| | Furniture and fixtures | (35,000) |
| | 2017 Fire Actuarial Study Increase - Pension Cost Increase | 196,238 |
| <u>Health</u> | | 125,421 |
| | Move 25% of Director to General Assistance | (55,079) |
| | Add 3 PT & 1 Full-Time Human Services Specialists (From Police Social Services Bureau) | 280,000 |
| | 1 FTE - Secretary II (Eliminate) | (80,000) |
| | .10 FTE - Medical Director (Eliminate) | (19,500) |
| <u>PRCS</u> | | (352,372) |
| | Seasonal Employee | (14,148) |
| | 1 FTE - Festival Coordinator (Eliminate) | (70,000) |
| | 1 FTE - Administrative Supervisor (Eliminate) | (105,800) |
| | 1 FTE - Recreation Center Manager (Chandler Center) (Eliminate) | (142,889) |
| | 1 FTE - Recreation Center Manager (Levy Center) (Eliminate) | (122,735) |
| | Move 50% Workforce Compliance Coordinator to Water and Sewer Funds | (49,800) |
| | Add 1 FTE - Combined Chandler/Levy Center Manager | 128,000 |
| | Increase class outreach efforts | 25,000 |
| <u>PWA</u> | | (1,495,934) |
| | Move Seasonal Employees to Solid Waste | (21,000) |
| | Reduce Seasonal Employees | (14,000) |
| | Reduce Police OT for Snow Event | (75,000) |
| | Reduce PW crew OT for snow event | (68,500) |
| | Reduce Salt | (53,100) |
| | Move PW Crew Leader Salary to Solid Waste Fund | (97,074) |
| | Engineering Salary Redistribution | |
| | Move 4.5 FTE to Capital Fund, Eliminate \$500,00 transfer from Capital to General Fund | (85,527) |
| | Move 0.75 FTE to Sewer Fund (Currently 1; proposed increase to 1.75 FTE) | (51,760) |
| | Move 1 FTE to Parking Fund | (144,683) |
| | Move 0.5 FTE to Special Assessment Fund | (71,790) |
| | 1 FTE Special Projects Assistant (Eliminate) | (88,000) |
| | 1 FTE Parks/Forestry Worker II Forestry (Vacant, Eliminate) | (75,000) |
| | 2 FTE Bureau Chiefs (Eliminate) | (340,000) |
| | Add 1 FTE - Public Services Bureau Chief, Move Expenses to Other Funds | 170,000 |
| | Move 25% of New Public Services Bureau Chief to Solid Waste Fund | (42,500) |
| | 1 FTE Equipment Operator II - Streets (Vacant, Eliminate) | (88,000) |
| | Decrease Solid Waste Fund Transfer Over Three Years - Year 1 decrease | (350,000) |
| TOTAL RECURRING EXPENSE CHANGES | | \$ (4,690,912) |

One-time expense changes

| | |
|---|-----------------------|
| General Fund transfer to Insurance Fund for Solid Waste Fund Claims Settlement (2018, 2019, 2020) | 400,000 |
| Credit Card Merchant Procurement Change Savings - City-wide | (50,000) |
| Reduction in Health Insurance Cost for Part-time Employees | (100,000) |
| 3 Furlough Days | (360,000) |
| Labor Day (City is already closed) | |
| Presidents Day Furlough (City is open and would close) | |
| Monday, December 31 Furlough (City is open and would close) | |
| Budget All Salaries at 99.5% | (278,000) |
| Increase Transfer to Insurance Fund | 700,000 |
| TOTAL ONE-TIME EXPENSE CHANGES | \$ 312,000 |
| TOTAL EXPENSE CHANGES FOR 2018 BUDGET | \$ (4,378,912) |

| | |
|---|-----------------------|
| TOTAL PROPOSED REVENUES (General Fund - baseline) | \$ 112,411,186 |
| TOTAL PROPOSED EXPENDITURES (General Fund - baseline) | \$ 118,508,982 |
| TOTAL PROPOSED SURPLUS/Deficit (General Fund - baseline) | \$ (6,097,796) |
| Above-the-line BBWS PROPOSED REVENUE ADJUSTMENTS (detailed above) | \$ 2,381,742 |
| Above-the-line BBWS PROPOSED EXPENSE ADJUSTMENTS (detailed above) | \$ (4,378,912) |
| TOTAL REVISED PROPOSED REVENUES (General Fund) | \$ 114,792,928 |
| TOTAL REVISED PROPOSED EXPENSES (General Fund) | \$ 114,130,070 |
| PROPOSED 2018 BUDGET SURPLUS (DEFICIT) | \$ 662,858 |

Below the Line

Revenues

| | | |
|------------|---|------------------|
| CMO | 0.25% Home Rule Sales Tax Increase | 1,500,000 |
| CMO | Wheel Tax Increase/Has Not Changed in 5 years/\$75 to \$95 | 500,000 |
| CMO | Parking - Additional \$500,000 Transfer to General Fund | 500,000 |
| CMO | 1 Cent Gas Tax Increase | 200,000 |
| CMO | Tax Levy Increase for 6.25% Police/Fire Actuarial | 1,047,510 |
| CMO | Bed and Breakfast Tax | 10,000 |
| CMO | Hotel Tax 0.5% Increase | 115,000 |
| AS | Private Ground Transportation Tax (Charter buses and other transportation services) | 35,000 |
| | Total Revenue Increases | 3,907,510 |

Expenses

| | | |
|---------------|---|----------------|
| CMO | Contingencies - Reduction from \$200,000 | (100,000) |
| CMO | Tax Levy Increase for 6.25% Police/Fire Actuarial | 1,047,510 |
| CD | Community Grants Program (Mental Health Board) Funding - Additional Reduction | (69,313) |
| POLICE | Vacancy Savings - 2 Patrol Officers and 2.5 Service Desk Officers | (289,951) |
| POLICE | Police OT Increase | 100,000 |
| FIRE | Fire OT Increase | 50,000 |
| PRCS | Beaches Seasonal Employees | (23,000) |
| PRCS | Youth & Young Adult Seasonal Employees | (60,000) |
| PRCS | Other Program Cost (Youth & Young Adults) | (35,064) |
| | Totals of Expense Reductions | 620,182 |

| | |
|---|-------------------|
| TOTAL - Below the Line Changes | 4,527,692 |
| PROPOSED 2018 BUDGET SURPLUS (DEFICIT) | \$ 662,858 |
| TOTAL - Below the Line Changes | 4,527,692 |
| Difference | 5,190,550 |

GENERAL FUND REVENUES

The City of Evanston economy remains stable and overall revenues are projected to decrease for the 2018 Proposed Budget. The table below shows a listing of taxes/revenues that are projected to change and some of the reasons for these changes.

| Revenue Type | FY2017 Adopted | FY2018 Proposed | \$ Change | % Change | Comment |
|--|----------------------|----------------------|-----------------------|--------------|---|
| 51515 - STATE USE TAX | 1,750,000 | 1,775,000 | 25,000 | 1.4% | Per the IL Municipal League, 2017 forecasts \$25.30 per capita for 2018 (up 7% from FY2017) |
| 51525 - SALES TAX - BASIC | 10,942,386 | 10,542,386 | (400,000) | -3.7% | Pace of historical growth slowing down. Revised budget to align with IL economic outlook. State forecast predicts growth of only 1.9% reflecting conditions that may lead to a continued cautious consumer. 2017 Actual was \$9.96M |
| 51530 - SALES TAX - HOME RULE | 6,613,588 | 6,413,588 | (200,000) | -3.0% | Reduction due to 2% administrative fee being administrated for the collection of this tax by the State of Illinois Department of Revenue. |
| 51540 - ATHLETIC CONTEST TAX | 1,000,000 | 1,000,000 | - | 0.0% | Estimate is based off historical trends |
| 51545 - STATE INCOME TAX | 7,800,000 | 7,000,000 | (800,000) | -10.3% | In the State's recently passed 2018 budget includes a provision reducing the amount of Income Tax revenue to be deposited into the LGDF for distribution to municipalities by 10%. The City anticipates this reduction to impact the entire City fiscal year. |
| 51565 - ELECTRIC UTILITY TAX | 3,000,000 | 3,000,000 | - | 0.0% | Estimate is based off historical trends - Variable weather (extreme highs / lows) can alter this estimate |
| 51570 - NATURAL GAS UTILITY TAX (Includes Home Rule) | 2,200,000 | 2,200,000 | - | 0.0% | Estimate is based off historical trends - Variable weather (extreme highs / lows) can alter this estimate |
| 51585 - CIGARETTE TAX | 200,000 | 200,000 | - | 0.0% | Estimate is based off historical trends |
| 51590 - EVANSTON MOTOR FUEL | 750,000 | 800,000 | 50,000 | 6.7% | Estimate is based off historical trends - Prolonged lower gas prices increase this revenue |
| 51595 - LIQUOR TAX | 3,100,000 | 3,110,000 | 10,000 | 0.3% | Liquor tax stable with full year of Whole Foods and Valli Produce sales |
| 51600 - PARKING TAX | 3,170,000 | 2,900,000 | (270,000) | -8.5% | Budget reduced due to historical trends |
| 51620 - REAL ESTATE TRANSFER TAX | 3,100,000 | 3,300,000 | 200,000 | 6.5% | Continued positive real estate market contributing to \$200K increase |
| 51625 - TELECOMMUNICATIONS TAX | 1,900,000 | 2,100,000 | 200,000 | 10.5% | Budget slightly increased as prior years decline is leveling off |
| 52010 - VEHICLE LICENSES | 2,850,000 | 2,850,000 | - | 0.0% | Staff is projecting no change, however compliance activities through the addition of one additional LPR camera enforcement car is anticipated which will increase parking ticket revenue |
| Grand Total | \$ 48,375,974 | \$ 47,190,974 | \$ (1,185,000) | -2.4% | |

OTHER FUNDS:

Parking Fund: The City's parking and transportation services have grown in scale and complexity as infrastructure ages and new services enter the marketplace. To meet these challenges, we are preparing for the creation of a Parking and Transportation Enterprise Fund for FY 2019. This fund will accurately account for all parking and transportation related revenue and expenses for the City.

Part of the process for the creation of this fund will be a Citywide evaluation of all parking assets, fees, and charges with recommendations for changes to existing fees and services to support long-term maintenance and infrastructure needs. Additionally, transportation related personnel expenses will be moved into this fund. The fund will operate in the same manner as the City's other enterprise funds such as water and sewer to give an accurate picture of the total cost of ownership and operation of the City's parking and transportation assets. As noted in the Budget Balancing Worksheet in this transmittal, the City is proposing several parking related revenue changes, however these revenues will remain in the General Fund for 2018.

Water Fund: This Proposed Budget includes a 7% increase to the Evanston Water rate. This increase will be completely off-set by a 4% decrease in the sewer rate.

The City's water treatment plant has several large concrete tanks that store water after it has been treated (called clearwells). The largest of these, a five million gallon clearwell built in 1934, is in need of replacement. Engineering evaluations completed in 2012-2013 concluded that the roof of the clearwell would not last more than another five years. A long-term planning study completed in 2014 evaluated options for the 1934 clearwell. Based on this review, the 2018 Capital Improvements Plan included \$12.2 million (\$3 million was budgeted in 2017) for the replacement of the clearwell.

Evanston has a high probability of receiving a State Revolving Fund loan for this project at 2.5% or lower interest rate and the 2017 A bonds were just issued at a 3.06% effective interest rate. Furthermore, increases to the Northwest Water Commission's wholesale water rate resulting from this project would generate enough revenue to offset about 90% of the 20-year loan repayment cost.

Evanston completed negotiations with the Villages of Morton Grove and Niles to provide water through a newly constructed pipeline to the Evanston border (paid for by Morton Grove and Niles). This project will be completed in late 2018 and only modest start up water provision will begin in November.

Sewer Fund: This Proposed Budget includes a 4% decrease to the Evanston sewer rate. This decrease will be completely off-set by a 7% increase in the water rate.

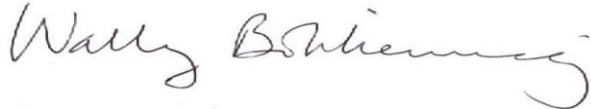
The City budget includes information on many other funds, which account for all other activities accomplished each year. Each fund is summarized in the Executive Summary after this transmittal letter.

CONCLUSION

As the City moves forward with final preparation of the FY 2018 budget, an equity lens will be applied. This process is in keeping with the Sustainability Tools for Assessing and Rating (STAR) Community ratings and management system that evaluates City operations beyond traditional departmental and fund budgeting systems. This equity review process is also explained more fully in the memo from the City's Equity and Empowerment Coordinator immediately following this transmittal letter.

In closing, I would like to thank Assistant City Manager/Chief Financial Officer Martin Lyons for his leadership of the Budget Team and his efforts to produce a responsible budget which strives to address City needs within the scope of our available resources. I would also like to thank the members of the Budget Team, including Budget and Finance Manager Ashley King, Assistant to the City Manager Kimberly Richardson, Revenue Manager Alex Thorpe, Senior Management Analyst Kate Lewis-Lakin, Deputy City Manager/Administrative Services Director Erika Storlie, and Management Analyst Wolf Peddinghaus, for their research, analysis, and diligent efforts in the development of the annual budget. I would also like to thank the Department Directors and their respective staff for their assistance in helping to find solutions to this year's budgetary challenges.

Sincerely,

A handwritten signature in cursive script that reads "Wally Bobkiewicz". The signature is written in black ink and is positioned above the typed name.

Wally Bobkiewicz
City Manager



Memorandum

To: Wally Bobkiewicz, City Manager

From: Dr. Patricia Efiom, Equity and Empowerment Coordinator

Subject: Equity and Empowerment Assessment for the FY18 Proposed Budget

Date: October 6, 2017

The City of Evanston is committed to becoming the most livable city in America. The Office of Equity and Empowerment contributes to this goal by ensuring that an equity lens (perspective) is used to eliminate barriers for all people regardless of race/ethnicity, sex, physical or mental disability, sexual orientation, gender identity, age, immigrant status, veteran status, language, and/or socio-economic status.

Equity is achievable when all residents have access to the opportunities and resources necessary to satisfy their essential needs, advance their well-being and achieve their full potential, and where all barriers and biases – institutional and individual– that limit access to those opportunities and eliminated resources.

The 2018 budget has an initial deficit of \$6.4 million and the Budget Balancing Worksheet address how to balance the budget for the upcoming year. This Budget Equity Assessment Report is an overview of the Budget Balancing Worksheet, and how the budget balancing recommendations benefit and/or burden communities, especially people of color, the elderly and people with disabilities, as noted in the City of Evanston Equity and Empowerment Plan.

In reviewing the Budget Balancing Worksheet, equity and social impacts of the budget decision to reduce disparities and promote service level across all populations of Evanston.

Proposed New/Increased Revenues

Parking - Street Cleaning Ticket (\$35 - \$40) : The increase in street cleaning fees will negatively impact the residents living in southeast Evanston. This is due to the high density of multi-family units and limited on street parking.

Ground Transportation Tax on Rideshare Services: This proposed new tax is not out of line with what is implemented in other municipalities. There is not much data currently available on ridership however anecdotal information suggests that the disability community is increasing using rideshare services. Those without personal cars also are frequent users. Cities that have implemented this tax also uses a portion of the revenue to assist low income riders. The concern is that this tax will increase overtime and become a cost burden on low-income residents, the elderly, and the disability community.

Proposed Expenditures

City Manager's Office

The proposed budget cuts will not unfairly impact programs or services to any particular community or protected classes

Legal Department

The proposed budget cuts will not unfairly impact programs or services to any particular community or protected classes

Administrative Services Department

The proposed budget cuts will not unfairly impact programs or services to any particular community or protected classes

Community Development Department

The proposed budget cuts will not unfairly impact programs or services to any particular community or protected classes

Police Department

The proposed transfer of Social Service Bureau to Health and Human Services will result in a significant reduction of services offered to victims of crime. This cut will have the greatest impact on African Americans since that population makes up more than fifty (50) percent of those served.

This budget reduction will mean a greater need for police officers to receive training in crisis intervention and death notifications. This combined with body camera training and mandatory state police training, raises a concern about the elimination of the Training Coordinator position.

Fire Department

The proposed budget cuts do not include reductions in staff and will have no impact on service to residents.

Health and Human Department

Due to extended medical leave by staff the Health Department, a major direct service provider to the City's most vulnerable residents, has been understaffed for a significant part of 2017 and this will likely continue into 2018. This combined with the additional work necessary to integrate the Evanston Police Department Social Services Bureau into the department will impact the department's ability to maintain the level and quality of service to residents.

While staff medical leave is not a budget issue, the concern is that any changes in staffing during medical leave would put service to residents at significant risk.

The proposed reduction in staff will disproportionately impact people of color, low income residents, neighborhoods with large concentrations of low income residents and department staff.

Parks, Recreation and Community Services Department

The proposed budget recommends the elimination of the position of Administrative Supervisor who has responsibility for payroll, human resources, budget and finance. Because this position requires a special skill set to handle payroll processing and human resources those responsibilities cannot be folded into the another position. As a direct service provider to all sectors of the Evanston Community, the potential of this decision to negatively impact such programs as the Mayor's Summer Youth Employment Program and seasonal employment must be taken into consideration

Public Works Agency

The proposed elimination of the Forestry Worker II and the Equipment Operator II will result in a decrease in the frequency of grass mowing, weeding, litter pick up and planting in our parks, greenways and athletic fields as well as a reduction in asphalt and pothole patching. Crews of three are dispatched on service calls, a team of two may not be able to meet the service request and if one of the two team members is off for vacation or sick leave, that crew would not function at all. These staff reductions will have direct impact on service to residents.

General Observations

Training cut from the Evanston Police Department and Administrative Services. While the Compliance Officer will handle training at EPD, there is not a clear plan to cover

training citywide. In addition, the Office of Equity & Empowerment expects to do extensive training for all staff and Board & Commission members

The proposed budget would eliminate seventeen (17) filled staff positions. The demographic makeup of the staff is as follows:

- Six (6) - African Americans
- Nine (9) - Caucasian
- Two (2) - Hispanic

- Eleven (11) - Females
- Six (6) - Males

- Twelve (12) - over the age of 40

**FY 2018 Proposed Budget
Executive Summary**

I. Introduction

The City of Evanston covers a stretch of four miles along Lake Michigan's picturesque western shoreline. The City's eight square miles includes residential neighborhoods encircling thoughtfully-planned business districts and recreational facilities. Ongoing development of both residential and commercial properties has brought the City of Evanston a cosmopolitan flavor while retaining a close-knit suburban atmosphere.

Evanston boasts a diverse populace in terms of religious, racial, educational, and economic composition. Interspersed throughout the community are over 260 acres of parks. This includes over thirty tennis courts, five public swimming beaches, athletic fields, bicycling and jogging trails, and an indoor ice-skating facility.

The City of Evanston operates under the Council-Manager form of government. The non-partisan legislative component is comprised of ten elected officials consisting of a Mayor and nine Ward Aldermen. Through the Council-Manager form of government, elected officials create policy and direct the City Manager to implement the plan. This places the responsibility for day-to-day provision of services on a professional manager and staff.

II. Budget Summary

The total operating budget for FY 2018 is \$338,888,344 for all budgeted funds, including inter-fund transfers. This represents an increase of \$30 million or 9.8% compared to the amended FY 2017 Budget (\$308,767,452). 2018 is the first year showing the Crown Construction Fund which will track all expenses related to the construction of the Robert Crown Community Center and Library.

III. Fiscal Considerations

The City experienced revenue shortfalls in the General fund due to the passage of the State of Illinois 2017-18 budget (\$1.1 million in reduced revenues) and due to reduced building permit related revenue (\$5.0 million). This shortfall produces a 2018 Baseline Budget deficit of approximately \$6.0 million. As noted in the Budget Balancing Worksheet in the transmittal letter of this document the Proposed Budget includes \$2.4 million in revenue increases and \$4.3 million in expense decreases to eliminate this deficit. As a result, the focus of the FY 2018 budget includes the evaluation of all General Fund Department Budgets and involves reductions in all department budgets including Public Safety to present a balanced budget for 2018. Service reductions are planned to be minimal in order to focus on the execution of the City's goals to address families at risk, long-term debt, violence prevention, and facilities and infrastructure improvement.

Revenues across all funds are projected to increase 12.4% as compared to FY 2017. FY 2018 General Fund revenues are projected to decrease over the prior year by 5.4%. The 2017 tax levy, receivable in 2018 is proposed with changes to the Pension Levy and Library Levy compared to the levy received in 2017. The table below provides a comparison of the current and proposed levy by fund:

CHANGES TO THE 2017 TAX LEVY FOR INCLUSION IN THE 2018 BUDGET ARE INCLUDED IN THE BUDGET BALANCING WORKSHEET AT THE FRONT OF THIS DOCUMENT

| | 2014 ADOPTED LEVY | 2015 ADOPTED LEVY | 2016 ADOPTED LEVY | 2017 PROPOSED LEVY | \$ VARIANCE INCREASE / (DECREASE) | % VARIANCE INCREASE / (DECREASE) |
|--------------------------------------|--------------------------------------|----------------------|----------------------|-----------------------|---|--|
| GENERAL FUND | | | | | | |
| Gross Levy | 8,841,731 | 8,556,481 | 7,889,028 | 8,060,613 | 171,586 | 2.2% |
| Loss Factor* | 176,835 | 171,130 | 157,781 | 161,212 | 3,432 | 2.2% |
| Net Levy - General Fund | \$ 8,664,896 | \$ 8,385,351 | \$ 7,731,247 | \$ 7,899,401 | \$ 168,154 | \$ 0 |
| GENERAL FUND - IMRF PENSION | | | | | | |
| Gross Levy | 2,777,778 | 2,719,691 | 2,719,691 | 2,548,105 | (171,586) | -6.3% |
| Loss Factor* | 55,556 | 54,394 | 54,394 | 50,962 | (3,432) | -6.3% |
| Net Levy - IMRF Pension | \$ 2,722,222 | \$ 2,665,297 | \$ 2,665,297 | \$ 2,497,143 | \$ (168,154) | \$ (0) |
| GENERAL ASSISTANCE FUND | | | | | | |
| Gross Levy | 1,376,074 | 816,327 | 918,367 | 918,367 | - | 0.0% |
| Loss Factor* | 27,521 | 16,327 | 18,367 | 18,367 | - | 0.0% |
| Net Levy - General Assistance | \$ 1,348,553 | \$ 800,000 | \$ 900,000 | \$ 900,000 | \$ - | \$ - |
| TOTAL CITY AND GA FUND | \$ 12,735,671 | \$ 11,850,648 | \$ 11,296,544 | \$ 11,296,544 | \$ - | 0.00% |
| FIRE PENSION FUND | | | | | | |
| Gross Levy | 6,185,281 | 7,215,168 | 8,029,295 | 8,029,295 | - | 0.0% |
| Loss Factor* | 123,706 | 144,303 | 160,586 | 160,586 | - | 0.0% |
| Net Levy - Fire Pension | \$ 6,061,575 | \$ 7,070,865 | \$ 7,868,709 | \$ 7,868,709 | \$ - | \$ - |
| POLICE PENSION FUND | | | | | | |
| Gross Levy | 8,551,232 | 9,240,755 | 10,114,490 | 10,114,490 | - | 0.0% |
| Loss Factor* | 171,025 | 184,815 | 202,290 | 202,290 | - | 0.0% |
| Net Levy - Police Pension | \$ 8,380,207 | \$ 9,055,940 | \$ 9,912,200 | \$ 9,912,200 | \$ - | \$ - |
| DEBT SERVICE FUND | | | | | | |
| Gross Levy | 11,275,348 | 11,275,348 | 11,102,034 | 11,102,034 | - | 0.0% |
| Loss Factor* | 225,507 | 225,507 | 222,041 | 222,041 | - | 0.0% |
| Net Levy - Debt Service | \$ 11,049,841 | \$ 11,049,841 | \$ 10,879,993 | \$ 10,879,993 | \$ - | \$ - |
| TOTAL CITY LEVY | | | | | | |
| Gross Levy | 39,007,443 | 39,823,770 | 40,772,904 | 40,772,904 | - | 0.0% |
| Loss Factor* | 780,149 | 796,475 | 815,458 | 815,458 | - | 0.0% |
| TOTAL CITY NET LEVY | \$ 38,227,294 | \$ 39,027,294 | \$ 39,957,446 | \$ 39,957,446 | \$ - | 0.00% |
| LIBRARY FUND | | | | | | |
| | NOT AVAILABLE AT TIME OF PUBLICATION | | | | | |
| Gross Levy | 5,932,148 | 6,177,735 | 6,412,610 | 6,965,750 | 553,140 | 8.6% |
| Loss Factor* | 118,643 | 123,555 | 128,252 | 139,315 | 11,063 | 8.6% |
| Net Levy - Library | \$ 5,813,505 | \$ 6,054,180 | \$ 6,284,358 | \$ 6,826,435 | \$ 542,077 | \$ 0 |
| LIBRARY FUND - DEBT SERVICE | | | | | | |
| Gross Levy | 617,488 | 393,409 | 353,015 | 352,847 | (168) | 0.0% |
| Loss Factor* | 12,350 | 7,714 | 7,060 | 7,057 | (3) | 0.0% |
| Net Levy - Library Debt | \$ 605,138 | \$ 385,695 | \$ 345,955 | \$ 345,790 | \$ (165) | \$ (0) |
| TOTAL LIBRARY LEVY | | | | | | |
| Gross Levy | 6,549,636 | 6,571,144 | 6,765,626 | 7,318,597 | 552,971 | 8.2% |
| Loss Factor* | 130,993 | 131,269 | 135,313 | 146,372 | 11,059 | 8.2% |
| TOTAL LIBRARY NET LEVY | \$ 6,418,643 | \$ 6,439,875 | \$ 6,630,313 | \$ 7,172,225 | \$ 541,912 | 8.17% |
| TOTAL CITY AND LIBRARY LEVIES | \$ 44,645,937 | \$ 45,467,169 | \$ 46,587,759 | \$ 47,129,671 | \$ 541,912 | 1.16% |

IV. General Fund

Expenditures

The FY 2017 Adopted Budget served as the baseline for non-personnel Departmental expenditure budgets in 2018. All Departments were asked to

provide a 4% reduction in their total budgets from the FY 2017 Adopted Budget. The results from these potential cuts are included in plans in the Transmittal Letter. Smaller line item decreases have been included in the 2018 Baseline Budget by department.

Revenues

The General Fund depends upon a variety of revenue sources to fund its services. Many of these revenues are subject to fluctuations based on the economy, although demands and costs for government services typically either remain constant or increase. The summary of revenues below is a budget to budget comparison. The transmittal letter of this document includes a budget to actual comparison.

1. Property Tax:

The General Fund portion of the levy is expected to increase \$421,742 as shown in the Transmittal Letter, but no change is shown in the 2018 Baseline Budget.

2. State Sales Tax:

General Fund revenue from the State of Illinois sales tax is expected to be \$10,542,386, which represents an approximate 3.7% decrease in comparison to the FY 2017 budget. This revenue is a slight decrease due to the projections provided by the State of Illinois budget office.

3. Home Rule Sales Tax:

For FY 2018, this General Fund revenue is budgeted at \$6,413,588, which is a 3.0% decrease in comparison to the FY 2017 budget. This tax is not assessed on food, prescription medication, or registered/titled property purchases (i.e., vehicles) so it is often less than the local share of the retailers' occupation tax (i.e. sales tax above). This revenue decrease is associated with a 2% administration surcharge placed on City sales taxes and a slight decrease in overall expected revenues.

4. State Income Tax:

Based upon projections from the Illinois Municipal League, revenue budgeted for FY 2018 is \$7,000,000, representing a 10% decrease from the FY 2017 budget due to the passage of the State of Illinois Budget. This revenue is collected by the State of Illinois and the amount distributed to Illinois municipalities is dependent upon population size.

5. Utility Taxes:

Revenues from utility taxes are comprised of electric, natural gas distribution and consumption, and telecommunications taxes. For FY 2018, these taxes are budgeted at \$7.3 million, which represents a 2.8% increase compared to FY 2017 budget. The increase is in the telecommunications tax (\$200,000 higher than 2017 Budget). Electric and natural gas taxes are weather sensitive and can fluctuate based on high / low weather patterns.

6. Real Estate Transfer Tax:

Real estate transfer tax revenue is slightly increased to \$3,300,000 in FY 2018, which is \$200,000 over the 2017 budget.

7. Vehicle Licenses:

This revenue source is considered to be relatively insulated from economic fluctuations as it is based on the number of vehicles registered within the City. For FY 2018, the revenue projection for vehicle licenses is \$2,850,000, which is flat at the 2017 amount.

8. Licenses, Permits, and Fees:

Including vehicle sticker sales, total licenses, permits, and fees are expected to generate \$12.4 million, which represents a 28.4% decrease in comparison to FY 2017. This major decrease is reflected in lower building permit related revenues. There are several revenue sources, which comprise the licenses, permit and fee category including building permits, liquor licenses and the cable franchise fee.

9. Fines and Forfeitures:

Parking tickets, regular, and other fine revenues are budgeted to be \$3,797,500 in FY 2018 and represents virtually no change from the \$3,810,000 budgeted in 2017.

10. Charges for Services

This category consists of many revenue sources, the largest of which relates to recreation and ambulance service fees. Charges for services are projected to generate \$9,307,800 in FY 2018, which is a 4.2% increase over FY 2017.

11. Intergovernmental Revenue

This revenue is completely dependent on grants offered by the State and Federal governments. For FY 2018, the revenue is projected to be lower than 2017 at \$758,100. The majority of the City's grant funding is located in grant-specific funds outside of the General Fund.

V. Other Funds

General Assistance Fund

The General Assistance Program, which is mandated by the State of Illinois, is administered by the City of Evanston and supported by Evanston tax revenues. The program provides assistance (up to \$875 monthly) to Evanston residents who are not eligible for other forms of state or federal financial assistance and do not have resources to support their basic needs.

Human Services Fund

The Human Services Fund was created to protect Evanston's most vulnerable residents and to provide individuals and families with access to services that

promote self-sufficiency and address mental health concerns. This includes community services provided by social services agencies, crisis intervention services, and the Community Action Program. This Fund includes a 4% reduction in expenses as noted in the Transmittal Letter.

Good Neighbor Fund

The Good Neighbor Fund is a result of Northwestern University's commitment to contributing \$1 million in support of City programs.

Library Funds

The Evanston Public Library reviews and approves Library Funds/Budgets through the Library Board and these funds are included in this document. The Library is increasing both operating and capital expenses for 2018. The Evanston Public Library promotes the development of independent, self-confident, and literate citizens through the provision of open access to cultural, intellectual, and informational resources for all ages.

Neighborhood Stabilization Fund

The Neighborhood Stabilization Program 2 (NSP2) was funded by the American Recovery and Reinvestment Act of 2009 to stabilize neighborhoods that have been negatively impacted by high numbers of foreclosed and vacant homes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund is used for street maintenance, street resurfacing, and signal upgrade projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the City's share of the gasoline tax. Motor Fuel Tax Fund spending is budgeted at \$2,457,990 in FY 2018.

Emergency Telephone System Fund

Revenues for this fund are derived from the \$1.50 Enhanced 911 Surcharge and a share of the State of Illinois wireless surcharge. FY 2018 revenues for the fund are budgeted at \$1,051,700 while expenditures for 2017 total \$1,051,049.

Special Service Area (SSA) #4

This accounts for services such as promotion, advertisement, and other public services of the territory as managed by Downtown Evanston, an Illinois not-for-profit corporation. Each fall, Downtown Evanston submits a budget for approval to the City Council. However, because assessed property value was not available in final form as of the date of this document, the Special Service Area and Downtown Evanston budgets remain estimated until a final tax levy can be calculated. The FY 2018 revenues and expenditures budgeted for the SSA #4 Fund are projected to be \$320,000.

Community Development Block Grant (CDBG) Fund

This accounts for funds granted from the U.S. Department of Housing and Urban Development. The expenditure amount estimated for FY 2018 is \$2,445,695,

which includes draw down of prior year available funds. This is an increase in \$163,717 in comparison to FY 2017.

CDBG Loan Fund

The CDBG Loan Fund is a revolving loan fund. The purpose of the fund is to provide residential rehabilitation loans for income eligible 1 to 3 unit owner-occupied residential properties and multi-family rental properties that are occupied by income eligible households under HUD regulations. FY 2018 expenditures total is \$293,000.

Neighborhood Improvement Fund

This fund was created to track revenues and expenses associated with development agreements in specific areas throughout the community. Revenues for this fund are created through sales tax revenue sharing and expenses are used for neighborhood improvements surrounding the originally developed commercial property. Program expenses are budgeted at \$100,000 in FY 2018. These expenses are associated with the Main Street Commons / KAPSUM agreement.

HOME Fund

The HOME Fund is a federally-funded program designed to meet the needs of low- to moderate-income residents in finding affordable housing. The HOME Fund's FY 2018 budgeted expenditures are \$588,936.

Affordable Housing Fund

The Affordable Housing Fund seeks to support housing related programs as adopted by the City Council. The FY 2018 budget is \$439,916 for Rehab Loans and Housing Related Services.

Washington National TIF Debt Service Fund

Expenditures for the Washington National TIF Fund are budgeted to be \$9,057,040 for FY 2018. The major expenses in this fund are the payment of debt service for parking facilities, and for the redevelopment of the City's Fountain Square in Downtown Evanston. This fund will close at the end of 2018.

Special Service Area #5 Fund

Adopted by the City Council on June 27, 1994, Special Service Area #5 overlays the City of Evanston's downtown business district. This fund closed in 2016.

Howard-Hartrey (Southwest II) TIF Debt Service Fund

Also known as the Southwest II TIF, the district consists of a 23-acre site located at 2201 Howard Street. This TIF closed in 2016.

Debt Service Fund

The 2017 tax year levy, to be filed with Cook County in December 2017, has been budgeted as revenue for FY 2018. Budgeted expenditures in this fund

primarily consist of general obligation debt service paid from property taxes. Total debt service for FY 2018 is projected at \$14,398,759.

Howard-Ridge Tax Increment Finance District Fund

The City Council adopted the Howard-Ridge Tax Increment Finance (TIF) District on January 26, 2004. The TIF district is generally bounded on the north by various parcels that front Howard Street and Chicago Avenue, on the east by the City of Evanston's boundaries and the Chicago Transit Authority (CTA) Red Line, on the south by City boundaries and on the west by Ridge Avenue. The TIF district contains mixed residential uses, retail/commercial properties, and institutional uses. Expenditures budgeted for FY 2018 total \$4,681,500, with a significant portion of this amount budgeted for the redevelopment of a theater on Howard Street along with ongoing developer payments from a previous agreement.

West Evanston Tax Increment Finance District Fund

The City Council adopted the West Evanston Tax Increment Finance (TIF) District in September 2005. The West Evanston TIF district collected its first tax increment in FY 2007-08. Expenses for FY 2018 are budgeted at \$40,000 and are primarily related to administration and interest expense.

Dempster-Dodge Tax Increment Finance District Fund

The City Council approved the creation of the Dempster-Dodge Tax Increment Financing (TIF) District on June 25, 2013. The Dempster-Dodge TIF District area is comprised of a single parcel. This parcel is a shopping center located at the southwest corner of the intersection of Dempster Street and Dodge Avenue. Expenses for FY 2018 are budgeted at \$72,666 for the payment of 2017C bond issue Debt Service.

Chicago-Main TIF Fund

The City Council adopted the Chicago/Main Tax Increment Financing (TIF) district #8 in January 2013. The goal of this TIF district is to support the continued development of the thriving business district located near the intersection of Chicago Avenue and Main Street. The FY 2018 Budget is \$108,999 for the payment of 2017C bond issue debt service.

Special Service Area #6 Fund

Special Service Area #6 is comprised of the commercial areas of Dempster Street, Chicago Avenue, and Main Street. The FY 2018 Budget for this fund is \$221,500.

Capital Improvement Fund

The Capital Improvement Fund accounts for all capital outlay expenditures not included in other funds as outlined in the Capital Improvement Plan (CIP). Expenditures in the fund are budgeted at \$29,762,000 which is a decrease of \$1,746,512. Two major capital projects – the Robert Crown Community Center and library renovation, are tracked in separate funds and not included as expenditures in the Capital Improvements Fund.

Crown Construction Fund

This newly created fund will track revenues and expenses associated with the approximately \$40 million project to build the new Robert Crown Community and Library Center.

Special Assessment Fund

The Special Assessment Fund's budgeted expenditures for FY 2018 total \$513,427 to be used for Alley reconstruction throughout the City.

Parking Fund

All parking revenue sources, including lots, meters, and garages are combined into this fund for ease of tracking and comparison. Operations include the Sherman Plaza, Maple, and Church St. garages along with the entire municipal parking system with over 2,000 meters. FY 2018 budgeted expenses total \$12,530,623, a decrease of \$1,994,129 compared to FY 2017.

Water Fund

The Water Fund has budgeted FY 2018 expenses totaling \$45,549,060, which represents an increase of \$16.2 million in comparison to FY 2017. This increase is due to the timing of major capital projects which can be found in the CIP and includes the major project of replacement of the 5.0 million gallon reservoir at the Water Plant.

Sewer Fund

The Sewer Fund has budgeted FY 2018 expenses totaling \$14,755,432 which represents an increase of \$148,375 compared to FY 2017. A majority of this decrease is due to lower capital projects in 2018 than in the previous year.

Solid Waste Fund

The FY 2018 budget for Solid Waste operations is projected at \$4,986,359 which is a decrease of \$211,986 from FY 2017.

Fleet Services Fund

Budgeted expenditures for FY 2018 total \$3,678,853, a \$40,384 decrease in comparison to FY 2017. Fleet Services Fund is responsible for the maintenance and repair of the City's fleet; the Equipment Replacement Fund is responsible for the purchase of vehicles and equipment.

Equipment Replacement Fund

This fund is responsible for costs associated with purchases of City vehicles and equipment. Revenues for the fund are provided primarily from transfers from other funds. FY 2018 expenditures budgeted for the fund total \$1,597,977 which is a \$67,555 increase over 2017.

Insurance Fund

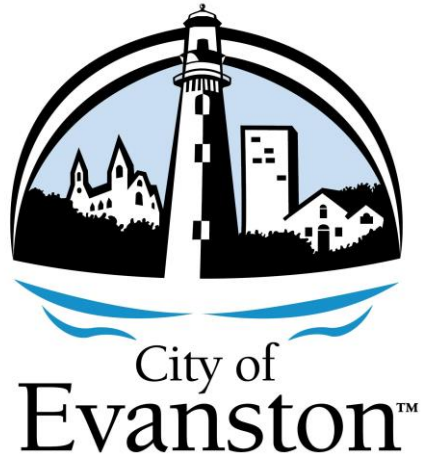
The Insurance Fund continues to incur increased liability/personnel cost increases. 2018 Baseline Budgeted expenditures total \$18,447,601. The City self-insures a large majority of liability insurance claims in this fund, with a self-insured retention set at \$1,250,000.

Fire Pension Fund

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension Fund as prescribed in 40 ILCS 5/4-101 of the Illinois Revised Statutes. Fire Pension Fund expenditures for FY 2018 are budgeted at \$8,795,000.

Police Pension Fund

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Police Pension Fund as prescribed in 40 ILCS 5/3-101 of the Illinois Revised Statutes. The Police Pension Fund expenditures for FY 2018 are budgeted at \$12,525,000.



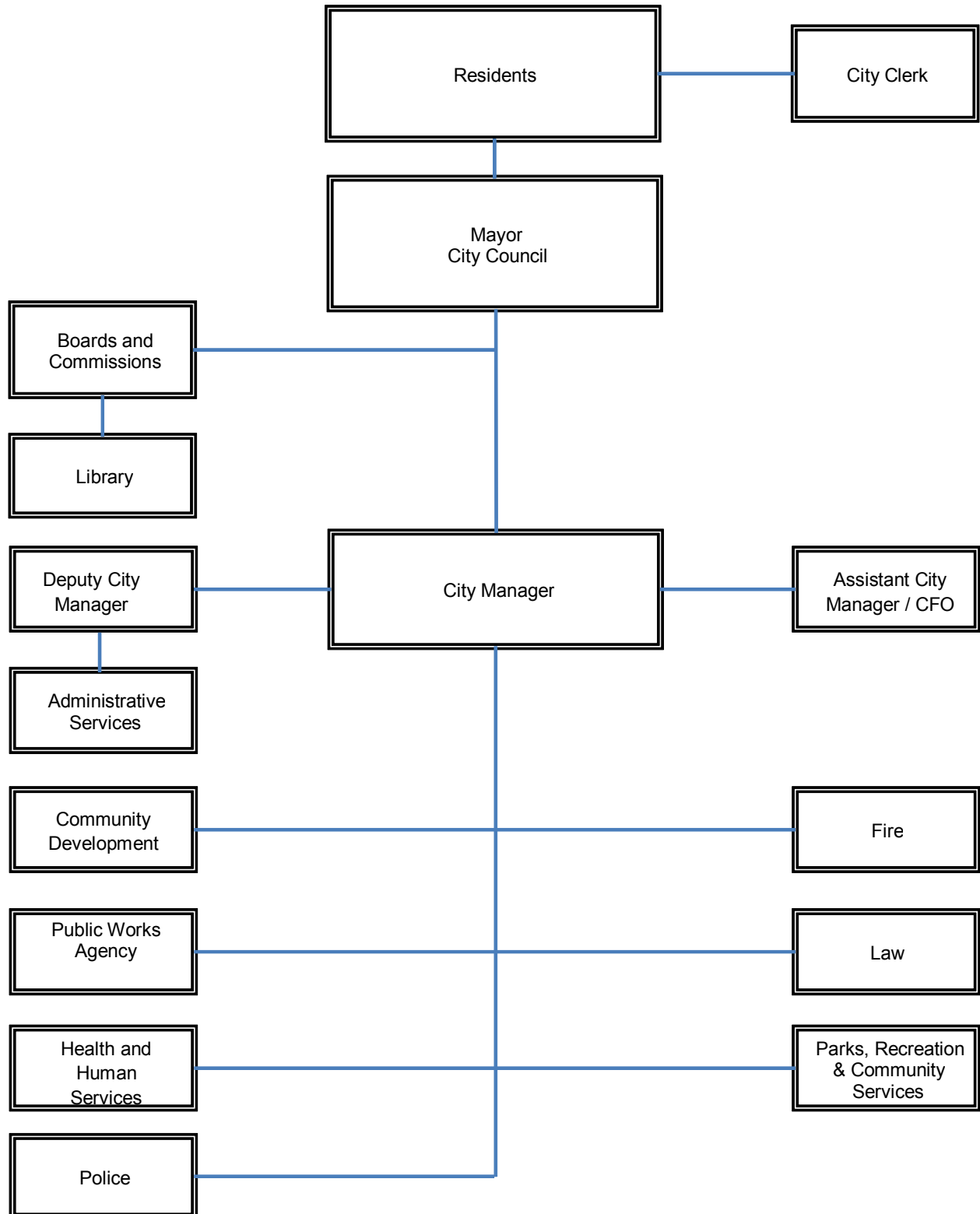
PART II

CHARTS & SUMMARIES



2018 PROPOSED BUDGET

Organizational Chart





General Information

Evanston and its Government

The City of Evanston is a Home Rule community located in Northeastern Illinois along Lake Michigan. The City is governed by a Council-Manager form of government, which includes a Mayor and nine ward-elected Aldermen. The City provides a wide variety of services, including fire protection, law enforcement, water and sewer utilities, health and human services, recreation, public works, libraries, and community development.

The City of Evanston's eight square miles include over 33,000 housing units for an estimated 74,486 residents. Evanston also hosts a top tier institution of higher learning, Northwestern University. In addition, the City is home to several other international and national non-profit and philanthropic organizations.

By combining a high quality of life and close proximity to the City of Chicago and Lake Michigan, Evanston continues to be a highly desirable residential community. The quality of Evanston's earliest neighborhoods has been preserved and enhanced by foresight in planning and zoning. Due to cultural opportunities and flourishing commercial districts, the City of Evanston is increasingly a destination for business and pleasure alike, rather than a purely residential community.

| | | | |
|---|---|--|-------------|
| Date of Incorporation | 1863 | Library Services | |
| Form of Government | Council – Manager | Library Facilities | 3 |
| Geographic Location | On Lake Michigan Immediately north of Chicago | Number of Books / Materials | 534,400 |
| | | Number of Registered Borrowers | 63,045 |
| | | Annual Circulation | 1,071,401 |
| Population (2011 Census Estimate) | 75,570 | Recreation Facilities | |
| Number of Households (2010 Census Estimate) | 29,106 | Number of City-maintained Parks and Playgrounds | 75 |
| Number of Housing Units (2009 Census Estimate) | 33,335 | Park Area in Acres | 265 |
| | | Number of Public Swimming Beaches | 5 |
| Equalized Assessed Valuation (2014) | \$2,244,569,975 | Municipal Parking Utility | |
| Per Capita Income (2010 Census Estimate) | \$41,340 | Number of Parking Meters | 2,300 |
| Municipal Services and Facilities | | Number of Parking Lots | 35 |
| Miles of Streets | 147 | Capacity of Parking Lots | 1,919 |
| Miles of Alleys | 76 | Metered Spaces | 686 |
| Miles of Sewers | 208 | Space Rentals and Free Spaces | 1,233 |
| Number of Street Lights | 5,641 | Capacity of Parking Garages | 3,283 |
| | | Number of Parking Garages | 3 |
| Fire Protection | | Municipal Water Utility | |
| Number of Firefighters (2010) | 107 | Total Population Served | 365,883 |
| Number of Stations | 5 | Northwest Water Commission | 225,137 |
| Number of Fire Hydrants | 1,385 | Evanston | 75,570 |
| I.S.O. Rating | Class 3 | Skokie | 65,176 |
| | | Miles of Water Mains | 157.5 |
| Police Protection | | Filtration Plant Rated Daily Capacity (gallons) | 108,000,000 |
| Number of Sworn Officers (2010) | 160 | Rated Daily Pumping Capacity (gallons) | 147,000,000 |
| Number of School Crossing Guards | 49 | Average Daily Pumpage (gallons) | 37,850,000 |
| Number of Parking Enforcement Officers | 11 | | |

CITY OF EVANSTON, ILLINOIS

Demographic and Economic Statistics

Last Ten Years

| Calendar <u>Year</u> | <u>Population</u> | Total Personal <u>Income</u> | Per Capita Personal <u>Income</u> | Median <u>Age</u> | Education % of population with HS Diploma <u>or Higher</u> | School <u>Enrollment</u> | Unemployment <u>Rate</u> |
|-------------------------|-------------------|------------------------------------|--|----------------------|---|-----------------------------|-----------------------------|
| 2005 | 74,239 | 2,775,350,776 | 37,384 | 32.5 | 94.0% | 9,740 | 5.0% |
| 2006 | 74,239 | 2,902,967,617 | 39,103 | 32.5 | 94.0% | 9,550 | 4.5% |
| 2007 | 74,239 | 2,902,967,617 | 39,103 | 32.5 | 94.0% | 9,550 | 4.4% |
| 2008 | 74,239 | 2,902,967,617 | 39,103 | 32.5 | 94.0% | 9,550 | 4.6% |
| 2009 | 74,239 | 2,902,967,617 | 39,103 | 32.5 | 94.0% | 9,550 | 4.7% |
| 2010 | 74,486 | 3,157,759,484 | 42,394 | 34.3 | 94.0% | 9,550 | 7.9% |
| 2011 | 74,486 | 3,197,311,550 | 42,925 | 34.3 | 94.0% | 11,369 | 7.3% |
| 2012 | 74,486 | 3,176,902,386 | 42,651 | 35.1 | 93.6% | 11,418 | 6.8% |
| 2013 | 74,619 | 3,113,477,775 | 41,725 | 34.4 | 93.9% | 10,293 | 6.7% |
| 2014 | 75,570 | 3,262,734,750 | 43,175 | 34.4 | 93.9% | 10,429 | 4.2% |
| 2015 | 75,570 | 3,124,063,800 | 41,340 | 34.4 | 93.9% | 11,088 | 4.5% |

Source: Various Government agencies

City of Evanston
2018 Budget Calendar

| DATE | TIME | ACTIVITY |
|-------------------------------|-------------------|---|
| Monday, July 10, 2017 | 7PM* | Mid-Year 2017 Budget Review |
| Monday, July 24, 2017 | 7PM* | 2017 end of year and 2018 baseline discussion |
| Wednesday, September 13, 2017 | 7PM - 9PM in G300 | Multi-media Budget Outreach Event |
| Friday October 6, 2017 | 5PM | Proposed 2018 Budget to City Council |
| Monday, October 16, 2017 | 7PM | 2018 Budget Discussion |
| Monday, October 23, 2017 | 7PM* | 2018 Budget Discussion |
| Saturday, October 28, 2017 | 9AM - 1PM | Special City Council meeting Public Hearing-- Truth in Taxation Public Hearing-- FY 2018 Proposed Budget Preliminary Tax Levy Estimate |
| Monday, November 6, 2017 | 7PM | 2018 Budget Discussion (if needed) |
| Monday, November 27, 2017 | 7PM* | 2018 Budget & 2017 Tax Levy Adoption |

*meeting times are approximate

All meetings are held in the James C. Lytle Council Chambers except for the Sept 20th outreach event (G300)

Rosh Hashana is September 20-22
Yom Kippur is September 29-30
Columbus Day is October 9
Thanksgiving is November 23



2018 PROPOSED BUDGET

Budget Process

Summary of Proceedings

The City's fiscal year begins on January 1. The City Manager submits to the City Council a proposed operating budget in October for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing those expenditures. The City Council holds public hearings and then may modify the budget prior to adoption.

The City Manager is authorized to transfer budgeted amounts between departments and within any fund (such as the General Fund); however, any revisions that alter the total expenditures of any fund must be approved by the City Council.

Preparation and Adoption

Budgets are legally adopted on a basis consistent with generally accepted accounting principles (GAAP) except that property taxes are budgeted as revenue in the year for which they are levied. Property taxes are budgeted utilizing a cash basis of accounting whereas budgeted property tax revenue will be what the City actually anticipates receiving for any given budget year. The budgets of the governmental type funds are prepared on a modified accrual basis. Debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due, and revenue is recognized only when it has actually been received.

Related Legislation

The Evanston City Council has adopted three primary pieces of legislation which govern the budget process:

Resolution 67-R-79 establishes a Budget Policy for the City of Evanston. This policy provides guidelines for determining the amount of property tax to be levied, the funding for the Police and Fire Pension Funds, and the re-appropriation of fund balance.

Ordinance 57-0-79 provides for the adoption of the annual budget. This ordinance establishes the annual budget shall be adopted by the City Council before the beginning of the fiscal year to which it applies.

Compilation of the Proposed Budget - Each year the City Manager shall prepare and submit a proposed budget to the City Council to allow for ample time for discussion and decision-making. The proposed budget shall contain estimates of revenues available to the City for the fiscal year along with recommended expenditures for the departments, boards and commissions. The City Manager is required to submit a balanced budget to Council in which revenues equal expenditures

Revision of Annual Budget - Following City Council adoption of the budget, the City Council by a vote of two-thirds of its members, shall have the authority to revise the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall increase the budget in the event monies are not available to do so.



2018 PROPOSED BUDGET

Budget Process

Public Hearing, Notice and Inspection of Budget - The City Council will hold a public hearing on the annual budget prior to final action by the City Council. Notice of this hearing shall be published in a local newspaper at least ten days prior to the public hearing. Copies of the proposed budget will be available for public inspection in printed form in the office of the City Clerk for at least ten days prior to the hearing.

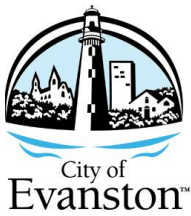
Resolution 6-PR-78 establishes a policy concerning municipal budget procedures. The primary components of this resolution include the following:

- In advance of the submission of the City Manager's proposed budget to the City Council, the Administration and Public Works Committee shall publicize and conduct a public hearing to receive input from citizens concerning municipal appropriations for the coming year.
- Sufficient copies of the proposed budget shall be placed on file with the City Clerk, the Public Library, and will be available for public inspection at these locations.
- The City Council budget meeting agendas will be available to the public prior to the initial special meeting of the City Council on the proposed budget.
- Each special meeting of the City Council on the proposed budget shall designate a period of time for citizen testimony concerning budget matters discussed during that special meeting. The length of such time shall be determined by the chairman prior to the budget meeting process.

Financial Control Procedures

The City reports financial results based on generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB). The accounts of the City are divided into separate self-balancing funds comprised of its assets, liabilities, fund equity, revenues and expenditures, as appropriate.

The City's expenditures are monitored on a regular basis by the Administrative Services Department. Disbursements are made only if the expenditure is within the authorized appropriation. For all major expenditures, purchase orders are prepared, approved and the related appropriation is encumbered before a check is issued.



2018 PROPOSED BUDGET

Budgetary Basis of Accounting

The City was incorporated in 1863. The City operates under a Council-Manager form of government, is a home rule municipality as defined by Illinois state law and provides the following services as authorized by its charter: general management and support, public safety, public works, health and human resource development, library, recreational and cultural opportunities, and housing and economic development.

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types.”

Governmental funds are used to account for all or most of the City’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the City not accounted for in some other fund.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Public budget hearings are conducted. Taxpayer comments are received and noted.
3. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the City Council.
4. Budgets are legally adopted on a basis consistent with generally accepted accounting principles (GAAP). It should be noted that property taxes are budgeted on a cash basis. For purposes of preparing the combined statement of revenues, expenditure and changes in fund balances - budget and actual, GAAP revenues and expenditures have been adjusted to the budgetary basis.



2018 PROPOSED BUDGET

Budgetary Basis of Accounting

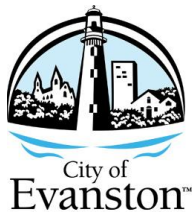
The level of control (level at which expenditures may not exceed budget) is at the fund level. All unencumbered annual appropriations are lapsed at the fiscal year-end.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded, reserve a portion of a budgeted account so that amount is not spent elsewhere. For non-enterprise funds, encumbrances are usually not counted as expenditures until the actual disbursement has been made.

The financial information of general governmental type funds (for example, the general fund itself and MFT funds) is prepared on a modified accrual basis. Briefly, this means that revenues are usually recorded when they become available and are measurable while expenditures are recorded when the liability has been incurred.

The enterprise funds (Water, Sewer, Solid Waste, and Parking), on the other hand, are often reported on a full accrual basis. Not only are expenses recognized when a commitment is made (through a purchase order) but revenues are also recognized when they are obligated to the City (for example, water user fees are recognized as revenue when bills are produced).

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and a budget basis for comparison purposes.



2018 PROPOSED BUDGET

Fund Descriptions

GENERAL FUND

General Fund - To account for all activity traditionally associated with government operations, which are not required to be accounted for in another fund.

SPECIAL REVENUE FUNDS

General Assistance Fund – To account for the General Assistance program. Assistance is provided to persons who are not eligible for any other state or federal financial assistance programs and who do not have income or resources to provide for their basic needs.

Human Services Fund – To account for the access to resources that offer support and empower families.

Good Neighbor Fund – To account for the resources provided by Northwestern University to assist City functions and increase programming.

Library Fund – To account for the Evanston Public Library. The Evanston Public Library promotes the development of independent, self-confident, and literate citizens through the provision of open access to cultural, intellectual, and informational resources for all ages.

Library Capital Fund – To account for the capital improvements to the Evanston Public Library. Funding is provided primarily through property tax levy.

Library Debt Fund – To account for principal and interest payments on debt proceeds issued and allocated to the Evanston Public Library.

Neighborhood Stabilization Program 2 – To account for the NSP2 program. Financing is provided by the United States Department of Housing and Urban Development. Expenditures are made in accordance with federal law.

Motor Fuel Tax Fund - To account for the operation of street maintenance programs and capital projects as authorized per the Illinois Department of Transportation. Financing is provided from a State of Illinois municipal allotment of gasoline tax revenue.

Emergency Telephone System Fund - To account for revenues and expenditures for 911 emergency telephone service. Financing is provided by landline and wireless phone surcharges.

Special Service District No. 4 Fund - To account for promotion, advertisement, and street maintenance costs of the area located in the City's central business district. Financing is provided by the City through an annual special service area property tax levy.

Special Service Area No. 6 Fund To account for promotion, advertisement, and street maintenance costs of the area located in the City's commercial district surrounding Dempster, Chicago, and Main. Financing is provided by the City through an annual special service area property tax levy.



2018 PROPOSED BUDGET

Fund Descriptions

Community Development Block Grant Fund - To account for the revenues and expenditures of the Federal Community Development Block Grant program. Financing is provided by the federal government on a reimbursement basis in accordance with federal formula. Expenditures are made in accordance with federal law requirements.

Community Development Block Grant Loan Fund - To account for residential rehabilitation loans to residents.

Economic Development Fund - To account for costs associated with economic development activities of the City. Financing is primarily provided by hotel and amusement tax revenues.

Neighborhood Improvement Fund - To account for a portion of sales tax revenues derived from retail sales at the Home Depot store in Evanston. Sales tax revenues allocated to this fund are to be expended on public projects that will benefit the immediate neighborhood nearby the store.

HOME Fund – To account for the Home program. Financing is provided by the federal government and used to create affordable housing to low-income households. Expenditures are made in accordance with the requirements of federal law.

Affordable Housing Fund - To account for costs associated with affordable housing programs for low and moderate income City of Evanston residents.

DEBT SERVICE FUNDS

Debt Service Fund - To account for non-abated, general obligation payments on the principal and interest related to bonds and/or other City debt.

Special Service Area No. 5 Fund - To account for principal and interest payments on debt issued for this special taxing district.

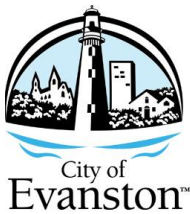
Southwest Tax Increment District Fund - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

Howard-Hartrey Tax Increment District Fund - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

Washington National Tax Increment District Fund - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

Howard-Ridge Tax Increment District Fund - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

West Evanston Tax Increment District Fund - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.



2018 PROPOSED BUDGET

Fund Descriptions

Dempster-Dodge Tax Increment District Fund – To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

Chicago-Main Tax Increment District Fund – To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

CAPITAL PROJECTS FUNDS

Capital Improvement Fund - To account for capital projects not funded through special revenue, tax increment financing, or enterprise funds. Capital projects include, but are not limited to: long term improvements to public buildings, the paving of city streets, and the improvement and development of recreation facilities. Financing is provided primarily by grants and general obligation bond proceeds.

Crown Construction Fund - To account for all activity related to the construction of a new Robert Crown Community Center beginning in 2018. Financing is provided by general obligation bond proceeds and community contributions.

Special Assessment Fund - To account for capital improvements (primarily alley paving) financed by both special assessments on property owners and City contributions.

ENTERPRISE FUNDS

Water Fund - To account for all activity related to providing water to Evanston residents, as well as the Village of Skokie and the Northwest Water Commission. All activities necessary to provide such services are accounted for in this fund, including, but not limited to: administration, operation, maintenance, debt service, and billing/collection.

Sewer Fund - To account for all activity related to providing sewer service to City residents and businesses. Activities necessary to provide such service include, but are not limited to: administration, operations, financing, capital improvements/maintenance, and billing/collection.

Parking Fund - To account for all City-owned parking facilities/garages, lots, and metered spaces. Maple Avenue and Sherman Plaza Garage activities have been included in this Fund beginning in FY09-10. All activities are accounted for including administration, operations, financing, and revenue collection.

Solid Waste Fund – To account for all activity related to refuse, recycling, and yard waste collection and disposal. Activities necessary to provide such service include, but are not limited to: administration, operations and revenue collection.

INTERNAL SERVICE FUNDS

Fleet Services Fund – To account for the cost of operating the municipal service center maintenance facility for transportation vehicles/equipment used by City departments. Such costs are billed to the user departments.



2018 PROPOSED BUDGET

Fund Descriptions

Equipment Replacement Fund – To account for the costs associated with the purchase of vehicles and equipment.

Insurance Fund - To account for all costs related to general liability and workers' compensation claims. Beginning with FY10-11, health insurance premiums are also accounted for in this Fund. This internal service fund uses “funding premium” payments from City operating funds to pay claim and premium costs incurred.

TRUST AND AGENCY FUNDS

Fire Pension Fund - To account for the accumulation of resources to pay pension costs. Resources are contributed by sworn fire members at a fixed rate as mandated by state statute and by the City through an annual property tax levy as determined by an independent actuary.

Police Pension Fund - To account for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate as mandated by state statute and by the City through an annual property tax levy as determined by an independent actuary.



2018 PROPOSED BUDGET

Budget Policies

In ongoing efforts toward formally addressing long-term budgeting provisions, the City of Evanston has endorsed a Budget Policy. The City Council initially adopted this Budget Policy in December 2000. This policy was revised in 2014 as follows:

I. Budget Process

Preliminary Public Hearing

In September of each year prior to submission of the City Manager's proposed budget to the City Council, the Administration and Public Works Committee shall publicize and conduct a public hearing to receive input from citizens concerning municipal appropriations for the coming fiscal year.

Mid- year Budget Workshop

Each September the Administration and Public Works Committee shall schedule and hold a mid-year budget workshop. The workshop shall review but not be limited to:

- A revenue and expenditure report for the current fiscal year
- Structural or legislative issues affecting the current or future fiscal year
- Revenue and expenditure forecast for the upcoming fiscal year
- Other issues of policy or indicators that will affect the upcoming fiscal year budget

All members of the City Council shall be invited to participate in the Budget Workshop.

Quarterly Financial Update

Following the end of each financial quarter, the City Manager shall present a report summarizing budgeted vs. actual revenues and expenditures.

Review of the Comprehensive Annual Financial Report

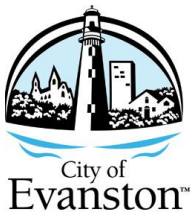
The Administration and Public Works Committee shall review the Comprehensive Annual Financial Report. This review shall take place at the earliest meeting date following publication.

Copies of the Proposed and Final Budget

Sufficient copies of the proposed and final budget shall be placed on file in printed form with the City Clerk, the Public Library, all library branches, and will be available for public inspection at these locations. An electronic version of the proposed and final budget shall be posted on the City of Evanston Website. The City of Evanston may offer for sale a printed and electronic copy of the proposed and final budget for a fee not to exceed the cost of preparation, printing, and distribution of the budget.

Submission of the Proposed Budget

The City Manager will submit a balanced budget to the City Council by October 31.



2018 PROPOSED BUDGET

Budget Policies

II. Fund Policies

General Fund

The General Fund budget will be balanced each year, subject to the current Fund Reserve level. In the event the General Fund Reserve balance is below the minimum level of 16.6%, the fund may be structured with a surplus budget in order to bring reserves up to the minimum. In the event the fund reserve is above the 20% recommended maximum, the budget may be structured in a deficit to account for the transfers out to other funds as noted in the reserve policy.

Parking System Fund

This is an enterprise fund and as such is expected to be self-sufficient. Any revenues generated, especially from sales, should be retained to maintain the fund. Fees should be periodically increased sufficiently to fund operating costs, depreciation, and a reserve. The General Fund will continue to be properly compensated for administrative expenses, which support parking system activities.

Water Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to meet debt requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs.

Fire and Police Pension Funds

The Firefighters and Police Pension Funds shall receive funding in accordance with the Joint Actuarial Report provided by the City and both Funds each year. Actuarial methods and assumptions shall be reviewed annually and shall meet or exceed Illinois statutory regulations.

Emergency Telephone System Fund

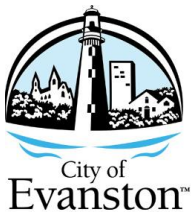
This fund must be maintained at a level adequate to provide for maintenance of current operations, the capability to respond to unforeseen events, funding of long-term capital improvements, and needed upgrades. The fund shall be entirely supported by revenues received from the imposed telephone surcharge.

Motor Fuel Tax Fund

Revenues for this fund are provided by the state motor fuel tax and as such should be used only for street improvement, repair, and maintenance as allowed by State of Illinois law. Funds may be accumulated for the purpose of accomplishing major projects, however, the beginning reserve balance for this fund should not fall below 25% of the annual revenue received in the prior year.

Insurance Fund

The Insurance Fund must be maintained to meet the City's current and future insurance liability and self-funded employee benefits program requirements. Liability Insurance Requirements include current budget year obligations and building a reserve (as noted in the fund reserve section of this communication) over seven years to prepare for anticipated claims and losses. The City Manager shall be required to present an annual report itemizing all of the City's current and long-term claims and liabilities. Each year City staff will review worker compensation, liability, and property insurance policies to determine if coverage meets current financial and operational needs. The City Manager



2018 PROPOSED BUDGET

Budget Policies

each year will recommend to the City Council insurance policy coverage and limits and include the necessary funds in the operating budget. Self-funded Employee Benefit Program costs are accounted for in this fund and at the Intergovernmental Personal Benefits Cooperative (IPBC). As required by the IPBC the City will maintain a minimum of one month's reserve for PPO benefit programs at the IPBC. Further, the City will set rates and manage program benefit costs to keep cost increases below the Medical rate of inflation.

Fleet Services Fund

The City of Evanston shall maintain vehicles and equipment, which are safe and adequate for the demands of the operating departments. Interfund transfers from operating departments shall be established to maintain the necessary staff, equipment and supplies/parts to service all appropriate vehicles.

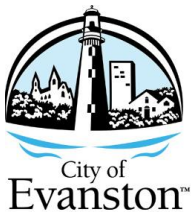
Equipment Replacement Fund

The Equipment Replacement Fund receives interfund transfer from operating department's established to replace vehicles within 2 years of the expiration of their useful life as determined by the fleet maintenance division. General obligation debt shall only be used for vehicles with an expected equal to or greater than 15 years and with a purchase price greater than or equal to \$250,000.

Debt Service Fund

General Obligation Debt of the City means debt (viz., bonds) for which an unlimited real property tax levy is made or pledged for payment. General Obligation Debt shall be allocated into two categories. Self-Supporting General Obligation Debt shall mean General Obligation Debt which, at the time of issuance, is expected and intended by the Treasurer to be payable out of a source of funds other than the City's general real property tax levy, thus permitting the abatement and avoidance of the property tax levy to pay such bonds; examples of Self-Supporting General Obligation Debt include (without limitation) bonds payable from the Water Fund or the Sewer Fund, bonds payable from special assessments, bonds payable from tax increment financing areas, and bonds payable from Motor Fuel Taxes. Tax-Supported General Obligation Debt shall mean all other General Obligation Debt, which is expected and intended to be paid from a general real property tax levy. General Obligation Debt shall not include any obligation of the City not denominated a bond, including, without limitation, short term notes or warrants or other obligations which the City may issue from time to time for various purposes and to come due within three (3) years of issuance. General Obligation Debt does not include bonds which have been refunded or decreased and which, as a consequence of same, are provided for from a dedicated source of funds or investments. Self-Supporting General Obligation Debt shall not be limited by this Budget Policy. Tax-Supported General Obligation Debt shall not exceed \$113,000,000 in aggregate principal amount, which limit is expressly subject to increase from time to time by action of the City Council as the needs of the City may grow. General Obligation Debt issued as so-called zero coupon bonds or capital appreciation bonds shall be counted as debt in the original principal amount issued. The

Treasurer shall at all times keep a book or record of all General Obligation Debt and its proper allocation. The Treasurer's statements as to the allocation of General Obligation Debt into these two categories shall be conclusive. Notwithstanding this statement of policy, all bonds or other



2018 PROPOSED BUDGET

Budget Policies

obligations by whatever name designated of the City duly authorized to be issued by the City Council shall be valid and legally binding as against the City, and there shall be no defense of the City as against any bondholder or other obligation holder on the basis of this policy.

Sewer Fund

This is an enterprise fund and as such is expected to be self-sufficient. As a result, rates should be scheduled to increase to meet costs of sewer operations, debt service, and capital projects. Transfers to other funds for administrative expenses should be maintained to reflect true program costs.

Solid Waste Fund

This is an enterprise fund and as such is expected to be self-sufficient. As a result, rates should be scheduled to increase to meet costs of solid waste operations, debt service, and capital projects. Transfers to other funds for administrative expenses should be maintained to reflect true program costs.

Expenditure Analysis

City Council shall review all significant operational, economic, program, and expenditure proposals in regard to the short term and long-term budgetary and economic impact. The appropriate City Department and staff shall provide the budget analysis for the review and consideration by the City Council.

III. Fund Reserve Policy

The Fund Reserve Policy is as follows:

General Fund

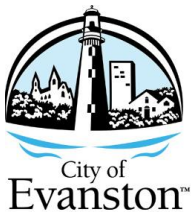
A minimum of 16.6% or two month of operating expenses shall be maintained as a reserve. Any monies over a 16.6% reserve in this fund shall be re-appropriated to other funds that have not met their reserve requirements. Once all funds have met their fund requirements additional funds shall go to the Capital Improvement Program. A minimum of a 5% reserve is required, per bond agreements.

Parking System Fund

A minimum of 16.6% expenses shall be maintained as a reserve; in addition a sufficient reserve shall be maintained to meet bond requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs. A minimum of 5% is required, per bond requirements.

Water Fund

A minimum of 10% expenses shall be maintained as a reserve; in addition a sufficient reserve shall be maintained to meet bond requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs. A minimum of a 5% reserve is required, per bond agreements.



2018 PROPOSED BUDGET

Budget Policies

Sewer Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to satisfy both bond and IEPA loan debt requirements. A portion of this fund reserve shall be used to fund depreciation and capital improvement needs.

Solid Waste Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to satisfy debt requirements. A portion of this fund reserve shall be used to fund depreciation and capital improvement needs.

Motor Fuel Tax Fund

A minimum of 25% expenses shall be maintained as a reserve in order to ensure the efficient startup of roadway projects each year.

Capital Improvement Fund

A minimum of 25% of expenses funded from non-debt sources shall be maintained as a reserve. No debt-service costs are located in this fund and therefore no reserve is required for debt service. This 25% reserve shall be used for the startup costs of the current year capital projects in the approved annual budget. Any funds that remain unspent from incomplete capital projects shall be in addition to this 25% level. Any funds that are unspent from projects that were completed under budget shall be included in this 25% level. All projects funded from bond proceeds or other debt issues, shall be tracked along with that debt issue to comply with arbitrage and issuance compliance regulations.

Tax Increment Finance Funds

Fund reserves shall be based on outstanding debt-service requirements or multi-year development incentives established by the City. Reserves shall be designated for the funding of these long-term expenses prior to being released for future capital or development expenses.

Insurance Fund

Health Insurance Reserves should be no less than three months of annual expenses. At least one month of the three month reserve is required to be kept at the Intergovernmental Personal Benefits Cooperative (IPBC). This reserve will be utilized to cover the claims payable cycle cost which is approximately 45 days, and to provide for reserves in the event of major changes in rates/claims experience. Liability Insurance Reserves are not established to fully fund all potential future claims. As such, cash reserves should be set at a minimum of 25% of outstanding claims payable as defined in the prior year audit or twice the current annual self-insured retention coverage level (currently at \$1,250,000).

Fleet Maintenance Fund

Fleet Maintenance Fund Reserves should remain in a positive position with sufficient funds to operate during the year.

Equipment Replacement Fund

Equipment Replacement Fund Reserves should not exceed the amount of accumulated depreciation of the City's fleet as noted in the prior year Annual Audit.

**Total Budgeted Expenditures - All Funds
(Prior to Interfund Transfers)
FY2017 vs. FY2018**

In this summary, the total budgets for all funds are compared with the Adopted fund totals for FY17
All budget totals in this summary are gross figures prior to eliminating interfund transfers.

| Fund | Fund # | 2016 Actual Amount | 2017 Adopted Budget | 2017 Estimated Amount | 2018 Proposed Budget | Net Change in Proposed Expenses | Percent Change |
|----------------------------|--------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------------------|----------------|
| General | 100 | 111,562,594 | 118,686,191 | 115,128,078 | 118,508,981 | (177,210) | -0.1% |
| General Assistance | 175 | 804,857 | 1,178,971 | 1,133,249 | 1,215,152 | 36,181 | 3.1% |
| Human Services | 176 | 849,394 | 859,153 | 859,153 | 859,153 | - | 0.0% |
| Good Neighbor Fund | 180 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | - | 0.0% |
| Library | 185 | 6,785,204 | 7,250,345 | 6,888,284 | 7,716,741 | 466,396 | 6.4% |
| Library - Debt Service | 186 | 1,048,044 | 345,955 | 367,288 | 345,790 | (165) | 0.0% |
| Library - Capital | 187 | - | 3,774,500 | 1,422,150 | 10,095,000 | 6,320,500 | 167.5% |
| Neighborhood Stabilization | 195 | 91,447 | 98,899 | 51,167 | 95,147 | (3,752) | -3.8% |
| Motor Fuel | 200 | 2,319,789 | 2,248,990 | 1,858,000 | 2,457,990 | 209,000 | 9.3% |
| Emergency Telephone | 205 | 1,429,460 | 1,030,418 | 997,202 | 1,051,049 | 20,631 | 2.0% |
| Special Service Area # 4 | 210 | 323,000 | 320,000 | 320,000 | 320,000 | - | 0.0% |
| CDBG | 215 | 2,022,452 | 2,281,978 | 1,864,064 | 2,445,695 | 163,717 | 7.2% |
| CDBG Loan | 220 | 160,641 | 293,000 | 150,000 | 293,000 | - | 0.0% |
| Economic Development | 225 | 2,145,068 | - | - | - | - | N/A |
| Neighborhood Improvement | 235 | - | 100,000 | - | 100,000 | - | 0.0% |
| HOME | 240 | 207,876 | 586,692 | 395,825 | 588,936 | 2,244 | 0.4% |
| Affordable Housing Fund | 250 | 149,207 | 1,707,252 | 397,004 | 439,916 | (1,267,336) | -74.2% |
| Washington National TIF | 300 | 5,561,415 | 10,540,636 | 7,680,636 | 9,057,040 | (1,483,596) | -14.1% |
| Special Service Area # 5 | 305 | 525,284 | - | - | - | - | N/A |
| Southwest II TIF | 310 | 1,873,437 | 513,865 | 599,667 | - | (513,865) | -100.0% |
| Debt Service | 320 | 23,604,473 | 14,431,137 | 14,465,906 | 14,398,759 | (32,378) | -0.2% |
| Howard-Ridge TIF | 330 | 787,249 | 1,598,600 | 1,318,000 | 4,681,500 | 3,082,900 | 192.8% |
| West Evanston TIF | 335 | 37,998 | 40,000 | 40,000 | 40,000 | - | 0.0% |
| Dempster-Dodge TIF | 340 | 29,415 | 40,000 | 2,044,000 | 72,666 | 32,666 | 81.7% |
| Chicago-Main TIF | 345 | 1,756,993 | 60,000 | 3,640,000 | 108,999 | 48,999 | 81.7% |
| Special Service Area #6 | 350 | 145,003 | 220,000 | 290,730 | 221,500 | 1,500 | |
| Capital Improvement | 415 | 10,759,111 | 30,508,512 | 19,604,527 | 29,762,000 | (746,512) | -2.4% |
| Crown Construction | 416 | - | - | 1,377,730 | 9,634,000 | 9,634,000 | N/A |
| Special Assessment | 420 | 369,449 | 513,427 | 513,427 | 513,427 | - | 0.0% |
| Parking | 505 | 9,819,656 | 14,524,752 | 13,710,049 | 12,530,623 | (1,994,129) | -13.7% |
| Water | 510 | 15,097,592 | 29,361,507 | 21,146,017 | 45,549,058 | 16,187,551 | 55.1% |
| Sewer | 515 | 7,267,980 | 14,607,057 | 14,685,513 | 14,755,432 | 148,375 | 1.0% |
| Solid Waste | 520 | 4,966,872 | 5,198,345 | 5,136,237 | 4,986,359 | (211,986) | -4.1% |
| Fleet | 600 | 3,004,854 | 3,719,237 | 3,076,524 | 3,678,853 | (40,384) | -1.1% |
| Equipment Replacement | 601 | 1,726,829 | 1,530,422 | 1,603,573 | 1,597,977 | 67,555 | 4.4% |
| Insurance | 605 | 19,705,379 | 19,075,611 | 20,583,965 | 18,447,601 | (628,010) | -3.3% |
| Fire Pension | 700 | 8,603,806 | 8,705,000 | 8,745,000 | 8,795,000 | 90,000 | 1.0% |
| Police Pension | 705 | 11,367,506 | 11,817,000 | 11,944,000 | 12,525,000 | 708,000 | 6.0% |
| Total All Funds | | \$ 257,909,336 | \$ 308,767,452 | \$ 285,036,965 | \$ 338,888,344 | \$ 30,120,892 | 9.8% |

**Total Budgeted Expenditures
Adjusted for Interfund Transfers**

This chart presents the gross total for each fund, less interfund transfers.
The results are net expenditures for each fund and for the FY2017 budget.
The total for each fund is compared with that of the approved FY2018 budget.

| Fund | Fund # | FY2017 Net Budget | FY2018 Proposed Expenditures | Less Transfers to Other Funds | FY2018 Net Expenditures | Net Change | Percent Change |
|----------------------------|--------|-----------------------|------------------------------|-------------------------------|-------------------------|----------------------|----------------|
| General | 100 | 81,959,047 | 118,508,981 | (36,567,490) | 81,941,491 | (17,556) | 0.0% |
| General Assistance | 175 | 1,157,729 | 1,215,152 | (44,666) | 1,170,486 | 12,757 | 1.1% |
| Human Services | 176 | 859,153 | 859,153 | - | 859,153 | - | 0.0% |
| Good Neighbor Fund | 180 | - | 1,000,000 | (1,000,000) | - | - | - |
| Library | 185 | 6,494,275 | 7,716,741 | (839,192) | 6,877,549 | 383,274 | 5.9% |
| Library - Debt Service | 186 | 345,955 | 345,790 | - | 345,790 | (165) | 0.0% |
| Library - Capital | 187 | 3,774,500 | 10,095,000 | - | 10,095,000 | 6,320,500 | 167.5% |
| Neighborhood Stabilization | 195 | 89,323 | 95,147 | (8,810) | 86,337 | (2,986) | -3.3% |
| Motor Fuel | 200 | 1,391,000 | 2,457,990 | (957,990) | 1,500,000 | 109,000 | 7.8% |
| Emergency Telephone | 205 | 862,495 | 1,051,049 | (170,675) | 880,374 | 17,879 | 2.1% |
| Special Service Area # 4 | 210 | 320,000 | 320,000 | - | 320,000 | - | 0.0% |
| CDBG | 215 | 1,696,602 | 2,445,695 | (590,141) | 1,855,554 | 158,952 | 9.4% |
| CDBG Loan | 220 | 293,000 | 293,000 | - | 293,000 | - | 0.0% |
| Economic Development | 225 | (970,806) | - | - | - | - | 0.0% |
| Neighborhood Improvement | 235 | 100,000 | 100,000 | - | 100,000 | - | 0.0% |
| HOME | 240 | 586,692 | 588,936 | (4,661) | 584,275 | (2,417) | -0.4% |
| Affordable Housing Fund | 250 | 1,707,252 | 439,916 | (3,841) | 436,075 | (1,271,177) | -74.5% |
| Washington National TIF | 300 | 600,000 | 9,057,040 | (6,957,040) | 2,100,000 | 1,500,000 | 250.0% |
| Special Service Area # 5 | 305 | - | - | - | - | - | N/A |
| Southwest II TIF | 310 | 361,415 | - | - | - | - | 0.0% |
| Southwest TIF | 315 | - | - | - | - | - | N/A |
| Debt Service | 320 | 14,431,137 | 14,398,759 | - | 14,398,759 | (32,378) | -0.2% |
| Howard-Ridge TIF | 330 | 538,600 | 4,681,500 | (1,560,000) | 3,121,500 | 2,582,900 | 479.6% |
| West Evanston TIF | 335 | 10,000 | 40,000 | (30,000) | 10,000 | - | 0.0% |
| Dempster-Dodge TIF | 340 | 40,000 | 72,666 | - | 72,666 | 32,666 | 81.7% |
| Chicago-Main TIF | 345 | 60,000 | 108,999 | - | 108,999 | - | - |
| Special Service Area #6 | 350 | 220,000 | 221,500 | - | 221,500 | - | - |
| Capital Improvement | 415 | 30,008,512 | 29,762,000 | (500,000) | 29,262,000 | (746,512) | -2.5% |
| Crown Capital | 416 | - | 9,634,000 | - | 9,634,000 | 9,634,000 | N/A |
| Special Assessment | 420 | - | 513,427 | (513,427) | - | - | N/A |
| Parking | 505 | 13,062,146 | 12,530,623 | (1,862,997) | 10,667,626 | (2,394,520) | -18.3% |
| Water | 510 | 24,744,982 | 45,549,058 | (4,666,787) | 40,882,271 | 16,137,289 | 65.2% |
| Sewer | 515 | 13,182,427 | 14,755,432 | (1,417,434) | 13,337,998 | 155,571 | 1.2% |
| Solid Waste | 520 | 4,563,841 | 4,986,359 | (444,860) | 4,541,499 | (22,342) | -0.5% |
| Fleet | 600 | 3,507,268 | 3,678,853 | (218,909) | 3,459,944 | (47,324) | -1.3% |
| Equipment Replacement | 601 | 1,530,422 | 1,597,977 | - | 1,597,977 | 67,555 | 4.4% |
| Insurance | 605 | 19,065,979 | 18,447,601 | (9,632) | 18,437,969 | (628,010) | -3.3% |
| Fire Pension | 700 | 8,705,000 | 8,795,000 | - | 8,795,000 | 90,000 | 1.0% |
| Police Pension | 705 | 11,817,000 | 12,525,000 | - | 12,525,000 | 708,000 | 6.0% |
| Total All Funds | | \$ 247,114,946 | \$ 338,888,344 | \$ (58,368,552) | \$ 280,519,793 | \$ 33,404,846 | 13.5% |

City of Evanston
Budgeted Interfund Transfers
2018 Proposed Budget

| | <u>Fund</u> | <u>Budget Transfers To</u> | | <u>Fund</u> | <u>Budget Transfers From</u> |
|------------|-------------------------------|--------------------------------|--------------|-------------------------|----------------------------------|
| Revenue To | General | 250,000 | Expense From | Library | (250,000) |
| Revenue To | General | 500,000 | Expense From | Good Neighbor | (500,000) |
| Revenue To | General | 957,990 | Expense From | Motor Fuel | (957,990) |
| Revenue To | General | 60,000 | Expense From | E911 | (60,000) |
| Revenue To | General | 350,000 | Expense From | Washington National TIF | (350,000) |
| Revenue To | General | 60,000 | Expense From | Howard Ridge TIF | (60,000) |
| Revenue To | General | 30,000 | Expense From | West Evanston TIF | (30,000) |
| Revenue To | General | 500,000 | Expense From | Capital Improvement | (500,000) |
| Revenue To | General | 900,000 | Expense From | Parking | (900,000) |
| Revenue To | General | 3,369,559 | Expense From | Water | (3,369,559) |
| Revenue To | General | 330,167 | Expense From | Sewer | (330,167) |
| | Subtotal | \$ 7,307,716 | | Subtotal | \$ (7,307,716) |
| Revenue To | Police and Fire Pensions | 16,831,805 | Expense From | General | (16,831,805) |
| | Subtotal | \$ 16,831,805 | | Subtotal | \$ (16,831,805) |
| Revenue To | Health and Human Services | 859,153 | Expense From | General | (859,153) |
| | Subtotal | \$ 859,153 | | Subtotal | \$ (859,153) |
| Revenue To | Capital Fund | 490,000 | Expense From | CDBG | (490,000) |
| Revenue To | Capital Fund | 2,390,000 | Expense From | Washington-National TIF | (2,390,000) |
| Revenue To | Capital Fund | 1,500,000 | Expense From | Howard-Ridge TIF | (1,500,000) |
| Revenue To | Capital Fund | 250,000 | Expense From | Special Assessment | (250,000) |
| Revenue To | Capital Fund | 350,000 | Expense From | Parking Fund | (350,000) |
| Revenue To | Capital Fund | 500,000 | Expense From | Good Neighbor Fund | (500,000) |
| | Subtotal | \$ 5,480,000 | | Subtotal | \$ (5,480,000) |
| Revenue To | Debt Service (ERI) | 761,296 | Expense From | General | (761,296) |
| Revenue To | Debt Service (Debt Reduction) | 1,414,583 | Expense From | General | (1,414,583) |
| Revenue To | Debt Service (ERI) | 83,293 | Expense From | Library | (83,293) |
| Revenue To | Debt Service (ERI) | 4,518 | Expense From | NSP2 | (4,518) |
| Revenue To | Debt Service (ERI) | 12,977 | Expense From | E911 | (12,977) |
| Revenue To | Debt Service (ERI) | 6,594 | Expense From | CDBG | (6,594) |
| Revenue To | Debt Service | 263,427 | Expense From | Special Assessment | (263,427) |
| Revenue To | Debt Service (includes ERI) | 469,297 | Expense From | Sewer | (469,297) |
| Revenue To | Debt Service (ERI) | 33,442 | Expense From | Fleet | (33,442) |
| Revenue To | Debt Service (ERI) | 9,632 | Expense From | Insurance | (9,632) |
| | Subtotal | \$ 3,059,059 | | Subtotal | \$ (3,059,059) |

| | | | | | |
|--------------------|-----------------|----------------------|--------------------|-------------------------|------------------------|
| Revenue To | Parking | 4,217,040 | Expense From | Washington National TIF | (4,217,040) |
| | Subtotal | 4,217,040 | | Subtotal | (4,217,040) |
| Revenue To | Solid Waste | 1,055,967 | Expense From | General | (1,055,967) |
| | Subtotal | \$ 1,055,967 | | Subtotal | \$ (1,055,967) |
| Revenue To | Fleet | 2,725,986 | Expense From | General | (2,725,986) |
| Revenue To | Fleet | 5,440 | Expense From | Library | (5,440) |
| Revenue To | Fleet | 23,783 | Expense From | Parking | (23,783) |
| Revenue To | Fleet | 824 | Expense From | CDBG | (824) |
| Revenue To | Fleet | 132,754 | Expense From | Water | (132,754) |
| Revenue To | Fleet | 192,213 | Expense From | Sewer | (192,213) |
| Revenue To | Fleet | 322,362 | Expense From | Solid Waste | (322,362) |
| | Subtotal | \$ 3,403,362 | | Subtotal | \$ (3,403,362) |
| Revenue To | Equipment Repl. | 1,329,010 | Expense From | General | (1,329,010) |
| Revenue To | Equipment Repl. | 4,885 | Expense From | Library | (4,885) |
| Revenue To | Equipment Repl. | 1,339 | Expense From | CDBG | (1,339) |
| Revenue To | Equipment Repl. | 30,900 | Expense From | Parking | (30,900) |
| | Subtotal | \$ 1,366,134 | | Subtotal | \$ (1,366,134) |
| Revenue To | Insurance | 11,589,690 | Expense From | General | (11,589,690) |
| Revenue To | Insurance | 44,666 | Expense From | General Assistance | (44,666) |
| Revenue To | Insurance | 495,574 | Expense From | Library | (495,574) |
| Revenue To | Insurance | 4,292 | Expense From | NSP2 | (4,292) |
| Revenue To | Insurance | 97,698 | Expense From | E911 | (97,698) |
| Revenue To | Insurance | 91,384 | Expense From | CDBG | (91,384) |
| Revenue To | Insurance | 4,661 | Expense From | Home | (4,661) |
| Revenue To | Insurance | 3,841 | Expense From | Affordable Housing | (3,841) |
| Revenue To | Insurance | 558,314 | Expense From | Parking | (558,314) |
| Revenue To | Insurance | 1,164,474 | Expense From | Water | (1,164,474) |
| Revenue To | Insurance | 425,757 | Expense From | Sewer | (425,757) |
| Revenue To | Insurance | 122,498 | Expense From | Solid Waste | (122,498) |
| Revenue To | Insurance | 185,467 | Expense From | Fleet | (185,467) |
| | Subtotal | \$ 14,788,316 | | Subtotal | \$ (14,788,316) |
| Grand Total | | \$ 58,368,552 | Grand Total | | \$ (58,368,552) |

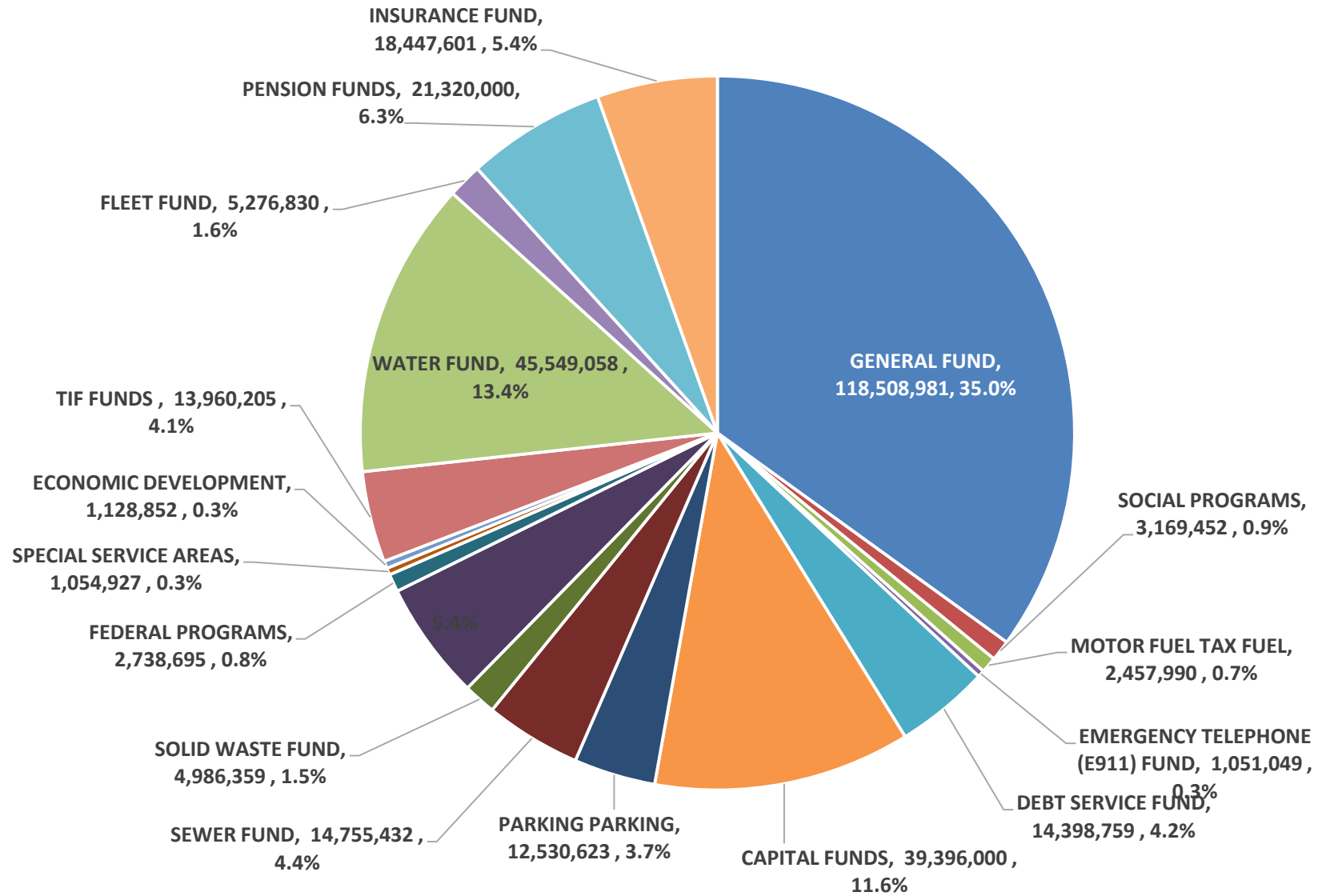
**City of Evanston
FY 2018 Proposed Budget
Fund Balance Summary**

| Fund Name | Fund # | 12/31/17 Estimated Fund Balance* | FY18 Proposed Revenues | FY2018 Proposed Expenditures | FY2018 Proposed Surplus (Deficit) | 12/31/18 Estimated Unreserved Fund Balance | Fund Balance as a % of Expenditures | Fund Balance Reserve Policy |
|----------------------------|--------|--|---------------------------|---------------------------------|--------------------------------------|---|--|--------------------------------|
| General Fund | 100 | 14,678,704 | 112,411,186 | 118,508,981 | (6,097,795) | 8,580,909 | 7.2% | 16.6% |
| General Assistance Fund | 175 | 402,539 | 953,500 | 1,215,152 | (261,652) | 140,887 | 12% | N/A |
| Human Services | 176 | 70,806 | 859,153 | 859,153 | - | 70,806 | 8% | N/A |
| Good Neighbor Fund | 180 | - | 1,000,000 | 1,000,000 | - | - | N/A | N/A |
| Library | 185 | 680,045 | 7,823,209 | 7,716,741 | 106,468 | 786,513 | 10% | N/A |
| Library - Debt Sevice | 186 | 29,709 | 345,790 | 345,790 | - | 29,709 | 9% | N/A |
| Library - Capital | 187 | 850 | 10,095,000 | 10,095,000 | - | 850 | 0% | N/A |
| Neighborhood Stabilization | 195 | - | 95,147 | 95,147 | - | - | N/A | N/A |
| Motor Fuel Tax Fund | 200 | 1,508,678 | 1,922,000 | 2,457,990 | (535,990) | 972,688 | 40% | 25.0% |
| Emergency Telephone Fund | 205 | 194,459 | 1,051,700 | 1,051,049 | 651 | 195,110 | 19% | N/A |
| Special Service Area # 4 | 210 | (188,775) | 320,000 | 320,000 | - | (188,775) | -59% | N/A |
| CDBG | 215 | 64,106 | 2,330,124 | 2,445,695 | (115,571) | (51,465) | -2% | N/A |
| CDBG Loan | 220 | 210,921 | 293,000 | 293,000 | - | 210,921 | 72% | N/A |
| Economic Development | 225 | - | - | - | - | - | N/A | N/A |
| Neighborhood Improvement | 235 | 169,915 | - | 100,000 | (100,000) | 69,915 | 70% | N/A |
| HOME | 240 | 2,377 | 588,936 | 588,936 | - | 2,377 | 0% | N/A |
| Affordable Housing Fund | 250 | 1,187,184 | 450,830 | 439,916 | 10,914 | 1,198,098 | 272% | N/A |
| Washington National TIF | 300 | 3,287,040 | 5,770,000 | 9,057,040 | (3,287,040) | - | N/A | N/A |
| Special Service Area #5 | 305 | - | - | - | - | - | N/A | N/A |
| Howard-Hartrey TIF | 310 | - | - | - | - | - | N/A | N/A |
| Southwest TIF | 315 | - | - | - | - | - | N/A | N/A |
| Debt Service | 320 | 574,255 | 14,125,637 | 14,398,759 | (273,122) | 301,133 | 2% | N/A |
| Howard-Ridge TIF | 330 | 344,211 | 4,385,400 | 4,681,500 | (296,100) | 48,111 | 1% | N/A |
| West Evanston TIF | 335 | 430,058 | 150 | 40,000 | (39,850) | 390,208 | 976% | N/A |
| Dempster-Dodge TIF | 340 | 14,586 | 275,000 | 72,666 | 202,334 | 216,920 | 299% | N/A |
| Chicago-Main TIF | 345 | 90,507 | 425,000 | 108,999 | 316,001 | 406,508 | 373% | N/A |
| Special Service Area #6 | 350 | 294 | 221,500 | 221,500 | - | 294 | 0% | N/A |
| Capital Projects Fund | 415 | 9,597,606 | 22,692,000 | 29,762,000 | (7,070,000) | 2,527,606 | 8% | N/A |
| Crown Capital | 416 | 22,270 | 11,500,000 | 9,634,000 | 1,866,000 | 1,888,270 | 20% | N/A |
| Special Assessment Fund | 420 | 2,754,789 | 461,367 | 513,427 | (52,060) | 2,702,729 | 526% | N/A |
| Parking System Fund | 505 | 5,207,326 | 11,134,126 | 12,530,623 | (1,396,497) | 3,810,829 | 30% | 16.6% |
| Water | 510 | 6,537,297 | 45,695,656 | 45,549,058 | 146,598 | 6,683,895 | 15% | 10.0% |
| Sewer | 515 | 2,866,834 | 14,698,650 | 14,755,432 | (56,782) | 2,810,052 | 19% | 16.6% |
| Solid Waste | 520 | (995,553) | 5,201,361 | 4,986,359 | 215,002 | (780,551) | -16% | N/A |
| Fleet Service | 600 | 1,155,155 | 3,471,216 | 3,678,853 | (207,637) | 947,518 | 26% | N/A |
| Equipment Replacement | 601 | 1,042,035 | 1,577,830 | 1,597,977 | (20,147) | 1,021,888 | 64% | N/A |
| Insurance | 605 | (5,105,572) | 17,993,273 | 18,447,601 | (454,328) | (5,559,900) | -30% | N/A |
| Fire Pension | 700 | 75,004,238 | 13,588,709 | 8,795,000 | 4,793,709 | 79,797,947 | 907% | N/A |
| Police Pension | 705 | 112,572,674 | 18,494,200 | 12,525,000 | 5,969,200 | 118,541,874 | 946% | N/A |
| Total All Funds | | \$ 234,411,568 | \$ 332,250,650 | \$ 338,888,344 | \$ (6,637,694) | \$ 227,773,874 | | |

* Fund balances above may exclude certain reserved amounts and fixed/illiquid assets

2018 Proposed Budget - All Funds

\$338,888,344



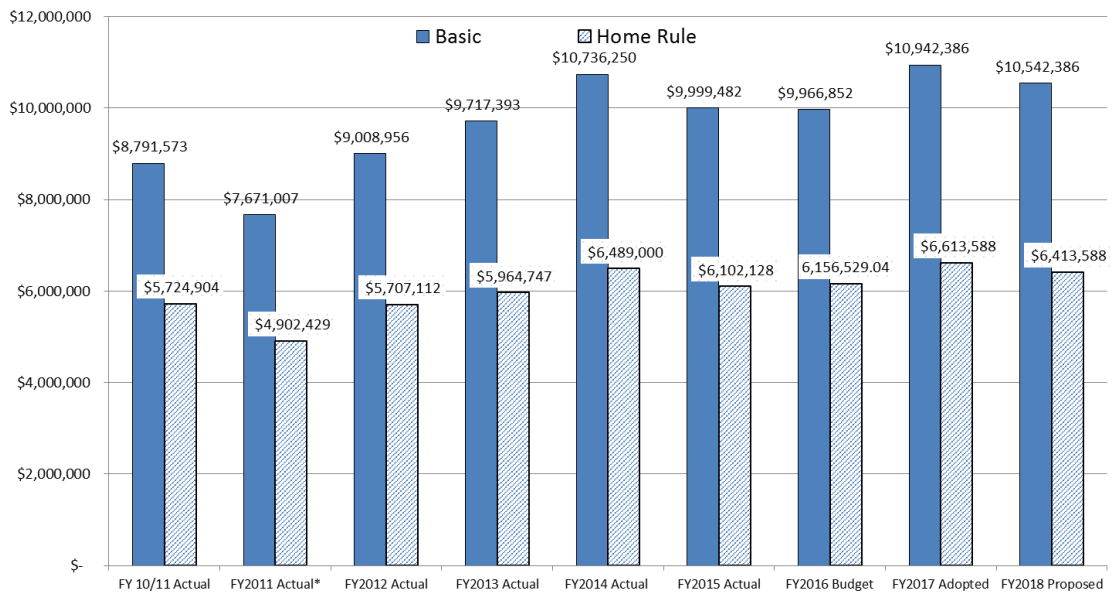


2018 PROPOSED BUDGET

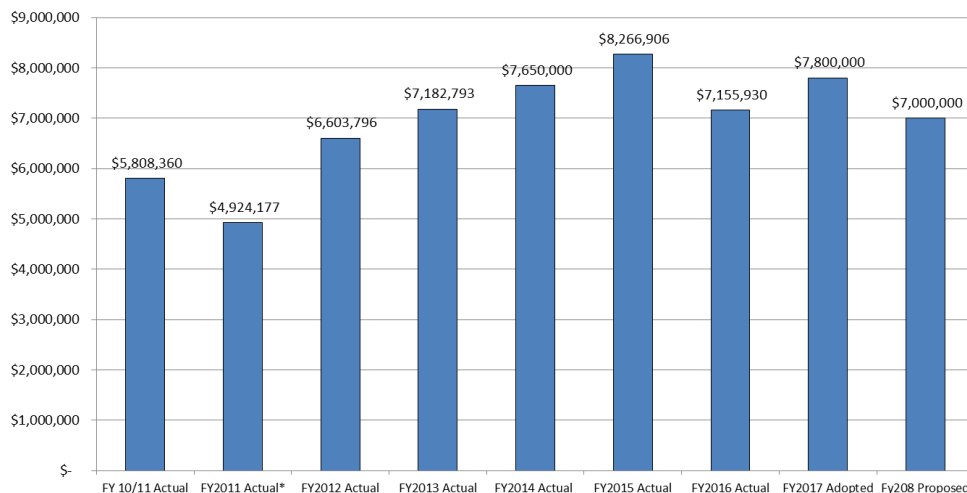
Revenues Sources, Assumptions and Trends

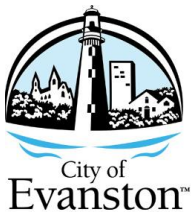
The following is a summary of major revenue sources, trends, and assumptions for the FY 2018 Proposed Budget:

SALES TAXES – The City receives two types of sales taxes – one from the State of Illinois and another from a sales tax imposed through the City’s home-rule status. Both the State tax (retailers’ occupation tax- a.k.a. ROT) and the home rule tax rates are 1%, although the home rule tax is not assessed on “listed” property such as vehicles and most grocery food items and medications.



INCOME TAX – Income tax is a State shared tax that is distributed on a per capita basis and is based on the average income statewide. Based on the year-to-date actual receipts and Illinois Municipal League (IML) estimates, staff anticipates receiving approximately \$7.0 million in income tax revenues. This is mainly contributed to the distribution reduction by the State of Illinois.

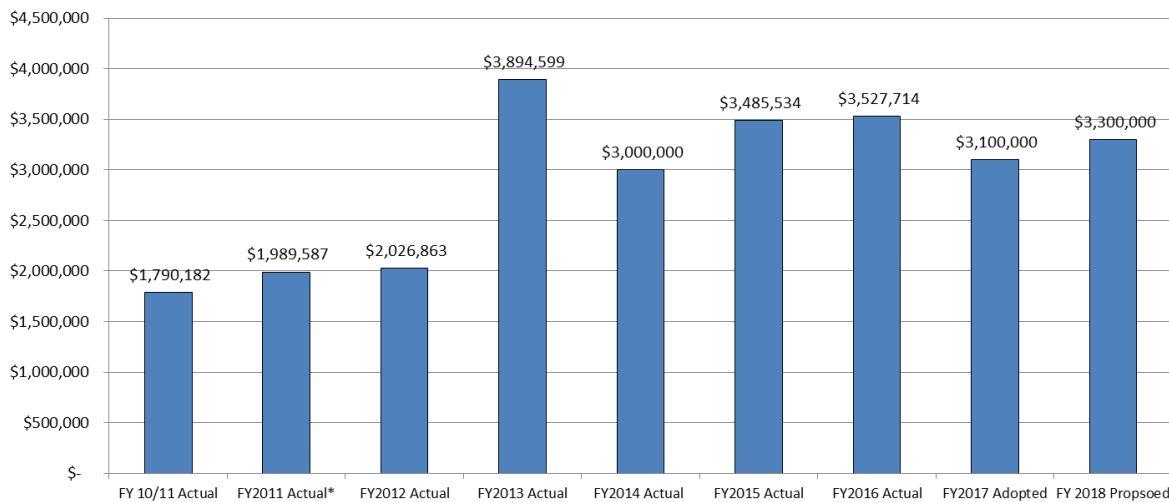




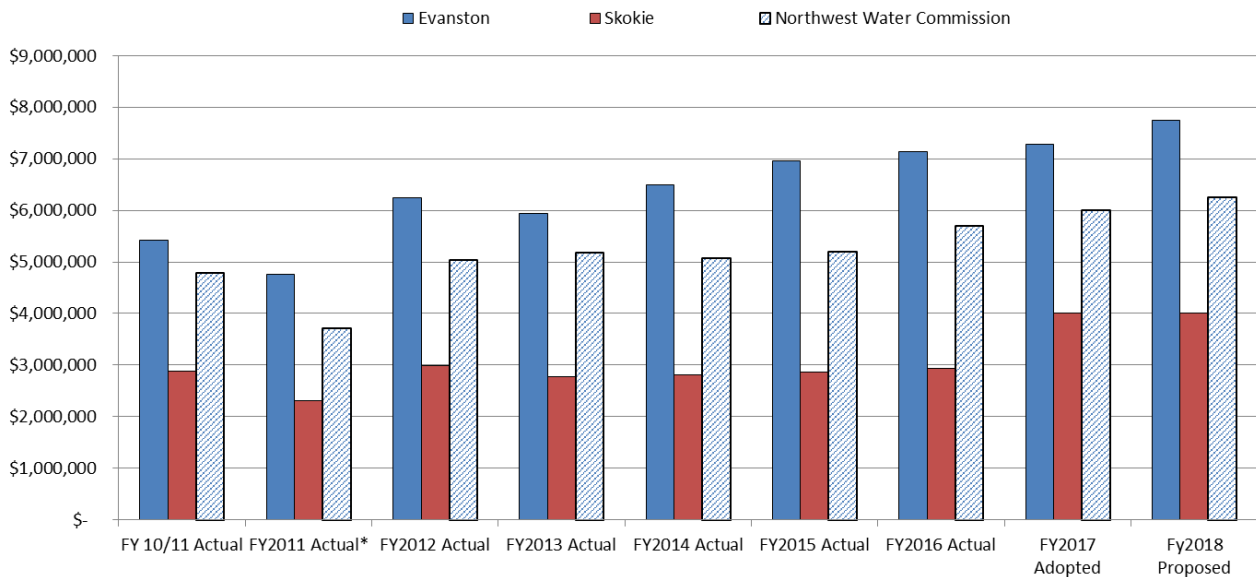
2018 PROPOSED BUDGET

Revenues Sources, Assumptions and Trends

REAL ESTATE TRANSFER TAX – The real estate transfer tax is imposed at \$5 dollars per \$1,000 increment of value on the sale or transfer of real estate in the City less certain exemptions as specified per City code. Real estate transfer tax revenues were budgeted based on year-to-date receipts in conjunction with an analysis of regional real estate sales trends.



WATER REVENUES – Water revenues from Evanston’s water utility customers are expected to remain fairly constant from the prior year. This revenue is almost entirely dependent on water consumption with weather playing a major role, especially during the summer. Evanston water sales in FY2016 saw revenue increases due to sales to the City of Des Plaines.

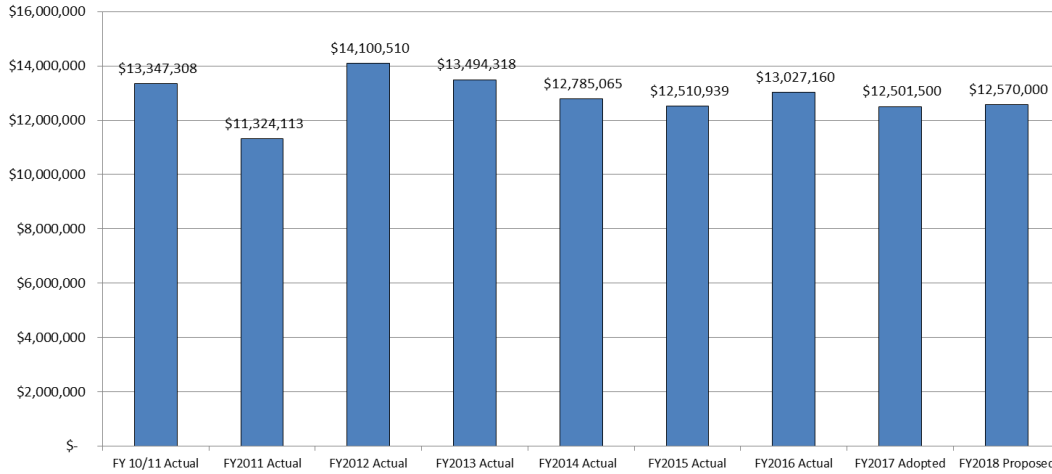




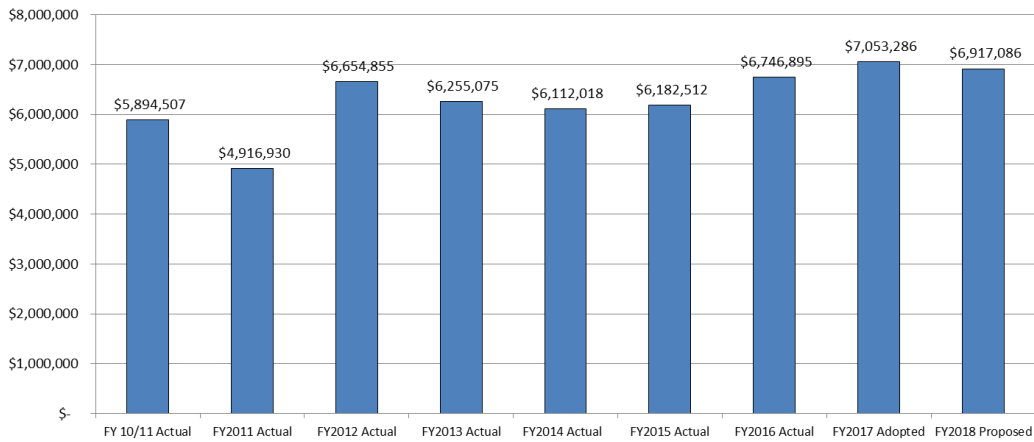
2018 PROPOSED BUDGET

Revenues Sources, Assumptions and Trends

SEWER REVENUES – This revenue is billed based on water consumption and the two revenues often go hand in hand. It is important to note that this revenue, unlike water, is not assessed to those communities outside of Evanston that purchase Evanston water.



PARKING REVENUES – The City owns and operates parking meters, lots, and three major garages, which combined, will generate an estimated \$6.9 million in revenues in FY 2018.

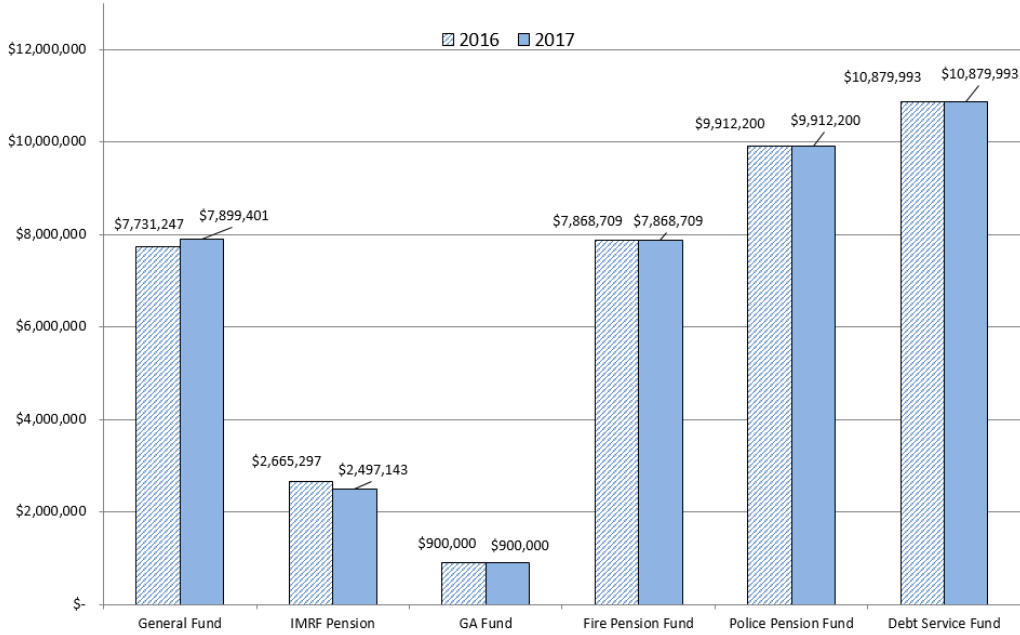




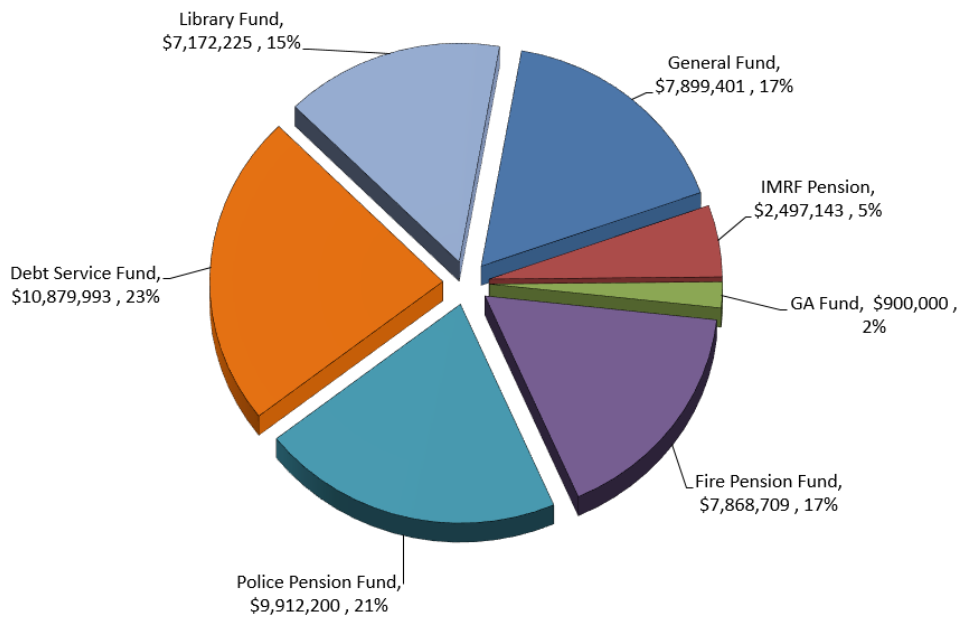
2018 PROPOSED BUDGET

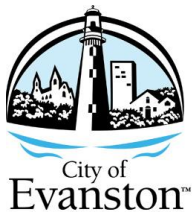
Property Tax Levy Charts

**2017 Proposed Property Tax Levy by Fund
Comparison with 2016
Levy by Fund**



2017 Proposed Property Tax Levy by Fund



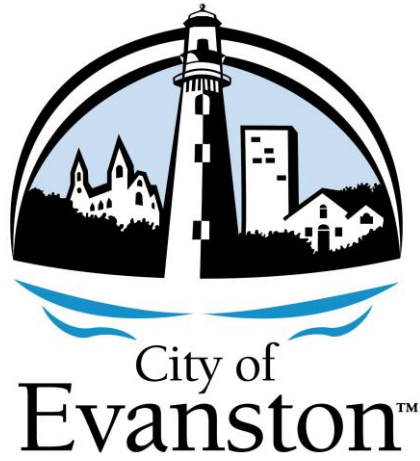


2018 PROPOSED BUDGET

Property Tax Levy Charts

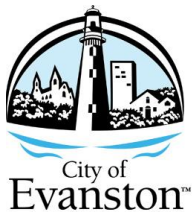
CHANGES TO THE 2017 TAX LEVY FOR INCLUSION IN THE 2018 BUDGET ARE INCLUDED IN THE BUDGET BALANCING WORKSHEET AT THE FRONT OF THIS DOCUMENT

| | 2014 ADOPTED LEVY | 2015 ADOPTED LEVY | 2016 ADOPTED LEVY | 2017 PROPOSED LEVY | \$ VARIANCE INCREASE / (DECREASE) | % VARIANCE INCREASE / (DECREASE) |
|--------------------------------------|--------------------------------------|----------------------|----------------------|-----------------------|---|--|
| GENERAL FUND | | | | | | |
| Gross Levy | 8,841,731 | 8,556,481 | 7,889,028 | 8,060,613 | 171,586 | 2.2% |
| Loss Factor* | 176,835 | 171,130 | 157,781 | 161,212 | 3,432 | 2.2% |
| Net Levy - General Fund | \$ 8,664,896 | \$ 8,385,351 | \$ 7,731,247 | \$ 7,899,401 | \$ 168,154 | \$ 0 |
| GENERAL FUND - IMRF PENSION | | | | | | |
| Gross Levy | 2,777,778 | 2,719,691 | 2,719,691 | 2,548,105 | (171,586) | -6.3% |
| Loss Factor* | 55,556 | 54,394 | 54,394 | 50,962 | (3,432) | -6.3% |
| Net Levy - IMRF Pension | \$ 2,722,222 | \$ 2,665,297 | \$ 2,665,297 | \$ 2,497,143 | \$ (168,154) | \$ (0) |
| GENERAL ASSISTANCE FUND | | | | | | |
| Gross Levy | 1,376,074 | 816,327 | 918,367 | 918,367 | - | 0.0% |
| Loss Factor* | 27,521 | 16,327 | 18,367 | 18,367 | - | 0.0% |
| Net Levy - General Assistance | \$ 1,348,553 | \$ 800,000 | \$ 900,000 | \$ 900,000 | \$ - | \$ - |
| TOTAL CITY AND GA FUND | \$ 12,735,671 | \$ 11,850,648 | \$ 11,296,544 | \$ 11,296,544 | \$ - | 0.00% |
| FIRE PENSION FUND | | | | | | |
| Gross Levy | 6,185,281 | 7,215,168 | 8,029,295 | 8,029,295 | - | 0.0% |
| Loss Factor* | 123,706 | 144,303 | 160,586 | 160,586 | - | 0.0% |
| Net Levy - Fire Pension | \$ 6,061,575 | \$ 7,070,865 | \$ 7,868,709 | \$ 7,868,709 | \$ - | \$ - |
| POLICE PENSION FUND | | | | | | |
| Gross Levy | 8,551,232 | 9,240,755 | 10,114,490 | 10,114,490 | - | 0.0% |
| Loss Factor* | 171,025 | 184,815 | 202,290 | 202,290 | - | 0.0% |
| Net Levy - Police Pension | \$ 8,380,207 | \$ 9,055,940 | \$ 9,912,200 | \$ 9,912,200 | \$ - | \$ - |
| DEBT SERVICE FUND | | | | | | |
| Gross Levy | 11,275,348 | 11,275,348 | 11,102,034 | 11,102,034 | - | 0.0% |
| Loss Factor* | 225,507 | 225,507 | 222,041 | 222,041 | - | 0.0% |
| Net Levy - Debt Service | \$ 11,049,841 | \$ 11,049,841 | \$ 10,879,993 | \$ 10,879,993 | \$ - | \$ - |
| TOTAL CITY LEVY | | | | | | |
| Gross Levy | 39,007,443 | 39,823,770 | 40,772,904 | 40,772,904 | - | 0.0% |
| Loss Factor* | 780,149 | 796,475 | 815,458 | 815,458 | - | 0.0% |
| TOTAL CITY NET LEVY | \$ 38,227,294 | \$ 39,027,294 | \$ 39,957,446 | \$ 39,957,446 | \$ - | 0.00% |
| LIBRARY FUND | | | | | | |
| | NOT AVAILABLE AT TIME OF PUBLICATION | | | | | |
| Gross Levy | 5,932,148 | 6,177,735 | 6,412,610 | 6,965,750 | 553,140 | 8.6% |
| Loss Factor* | 118,643 | 123,555 | 128,252 | 139,315 | 11,063 | 8.6% |
| Net Levy - Library | \$ 5,813,505 | \$ 6,054,180 | \$ 6,284,358 | \$ 6,826,435 | \$ 542,077 | \$ 0 |
| LIBRARY FUND - DEBT SERVICE | | | | | | |
| Gross Levy | 617,488 | 393,409 | 353,015 | 352,847 | (168) | 0.0% |
| Loss Factor* | 12,350 | 7,714 | 7,060 | 7,057 | (3) | 0.0% |
| Net Levy - Library Debt | \$ 605,138 | \$ 385,695 | \$ 345,955 | \$ 345,790 | \$ (165) | \$ (0) |
| TOTAL LIBRARY LEVY | | | | | | |
| Gross Levy | 6,549,636 | 6,571,144 | 6,765,626 | 7,318,597 | 552,971 | 8.2% |
| Loss Factor* | 130,993 | 131,269 | 135,313 | 146,372 | 11,059 | 8.2% |
| TOTAL LIBRARY NET LEVY | \$ 6,418,643 | \$ 6,439,875 | \$ 6,630,313 | \$ 7,172,225 | \$ 541,912 | 8.17% |
| TOTAL CITY AND LIBRARY LEVIES | \$ 44,645,937 | \$ 45,467,169 | \$ 46,587,759 | \$ 47,129,671 | \$ 541,912 | 1.2% |



PART III

GENERAL FUND BUDGET



2018 PROPOSED BUDGET - GENERAL FUND

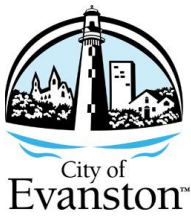
General Fund Summary

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Estimated | FY 2018 Baseline Budget | FY 2018 Proposed Budget | FY18 Baseline v FY18 Proposed \$ Variance | FY18 Baseline v FY18 Proposed % Variance |
|--|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------------|--|--|
| Operating General Fund Revenue | | | | | | | |
| PROPERTY TAXES | 27,302,687 | 28,639,628 | 28,639,628 | 28,639,628 | 29,061,370 | 421,742 | 1.5% |
| OTHER TAXES | 44,156,868 | 49,402,274 | 47,432,274 | 48,462,274 | 48,502,274 | 40,000 | 0.1% |
| OTHER REVENUE | 1,338,382 | 2,138,046 | 2,098,792 | 1,524,217 | 1,524,217 | - | 0.0% |
| LICENSES, PERMITS AND FEES | 17,934,463 | 17,259,650 | 14,386,430 | 12,353,150 | 14,003,150 | 1,650,000 | 13.4% |
| CHARGES FOR SERVICES | 8,777,295 | 8,933,395 | 9,434,165 | 9,307,800 | 9,307,800 | - | 0.0% |
| INTERFUND TRANSFERS | 8,099,626 | 7,455,774 | 8,196,417 | 7,518,417 | 7,513,417 | (5,000) | -0.1% |
| FINES AND FORFEITURES | 3,611,901 | 3,810,000 | 3,720,500 | 3,797,500 | 3,797,500 | - | 0.0% |
| INTERGOVERNMENTAL REVENUE | 1,238,785 | 1,089,965 | 1,255,122 | 758,100 | 1,033,100 | 275,000 | 36.3% |
| INTEREST INCOME | 30,285 | 50,100 | 50,100 | 50,100 | 50,100 | - | 0.0% |
| Total General Fund Revenue | \$ 112,490,292 | \$ 118,778,832 | \$ 115,213,428 | \$ 112,411,186 | \$ 114,792,928 | \$ 2,381,742 | 2.1% |
| Operating General Fund Expenses | | | | | | | |
| 13 CITY COUNCIL | 433,601 | 498,189 | 503,036 | 514,206 | 427,187 | (87,019) | -16.9% |
| 14 CITY CLERK | 294,665 | 275,488 | 312,291 | 191,996 | 113,885 | (78,111) | -40.7% |
| 15 CITY MANAGER'S OFFICE | 7,471,734 | 9,878,454 | 7,162,314 | 8,215,895 | 7,956,392 | (259,503) | -3.2% |
| 17 LAW | 1,052,130 | 854,050 | 796,617 | 821,407 | 748,316 | (73,091) | -8.9% |
| 19 ADMINISTRATIVE SERVICES | 9,164,947 | 9,700,879 | 9,510,499 | 9,619,843 | 8,720,160 | (899,683) | -9.4% |
| 21 COMMUNITY DEVELOPMENT | 2,510,408 | 2,804,668 | 2,642,529 | 2,998,712 | 2,585,746 | (412,966) | -13.8% |
| 22 POLICE | 37,817,627 | 38,223,842 | 38,689,192 | 39,286,131 | 38,547,802 | (738,329) | -1.9% |
| 23 FIRE MGMT & SUPPORT | 23,235,714 | 24,294,001 | 24,144,889 | 24,413,039 | 24,057,186 | (355,853) | -1.5% |
| 24 HEALTH | 3,097,351 | 3,582,312 | 3,216,895 | 3,568,657 | 3,626,987 | 58,330 | 1.6% |
| 30 PARKS, REC. AND COMMUNITY SERV. | 11,997,476 | 12,361,460 | 12,841,890 | 12,403,556 | 12,033,893 | (369,663) | -3.0% |
| 40 PUBLIC WORKS AGENCY | 14,488,137 | 16,212,848 | 15,307,926 | 16,475,539 | 15,312,514 | (1,163,025) | -7.1% |
| Total General Fund Expense | \$ 111,562,315 | \$ 118,686,191 | \$ 115,128,078 | \$ 118,508,981 | \$ 114,130,069 | \$ (4,378,912) | -3.7% |
| NET SURPLUS | \$ 927,978 | \$ 92,641 | \$ 85,350 | \$ (6,097,795) | \$ 662,859 | | |
| BEGINNING FUND BALANCE | \$ 13,665,376 | \$ 14,593,354 | \$ 14,593,354 | \$ 14,678,704 | \$ 14,678,704 | | |
| ENDING FUND BALANCE | \$ 14,593,354 | \$ 14,685,995 | \$ 14,678,704 | \$ 8,580,909 | \$ 15,341,563 | | |
| RESERVE BALANCE PERCENTAGE | 13.1% | 12.4% | 12.7% | 7.2% | 13.4% | | |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Property Taxes | 27,302,687 | 28,639,628 | 28,639,628 | 28,639,628 |
| 51015 - PROPERTY TAXES | 11,070,018 | 10,608,719 | 10,608,719 | 10,608,719 |
| 51017 - PENSION PROPERTY TAX | 16,228,964 | 17,780,909 | 17,780,909 | 17,780,909 |
| 51025 - PRIOR YEAR'S TAXES | 3,706 | 250,000 | 250,000 | 250,000 |
| Other Taxes | 44,156,868 | 49,402,274 | 47,432,274 | 48,462,274 |
| 51515 - STATE USE TAX | 1,809,147 | 1,750,000 | 1,775,000 | 1,775,000 |
| 51525 - SALES TAX - BASIC | 9,966,853 | 10,942,386 | 10,552,386 | 10,542,386 |
| 51530 - SALES TAX - HOME RULE | 6,156,529 | 6,613,588 | 6,223,588 | 6,413,588 |
| 51535 - AUTO RENTAL TAX | 57,375 | 50,000 | 50,000 | 55,000 |
| 51540 - ATHLETIC CONTEST TAX | 918,370 | 1,000,000 | 1,000,000 | 1,000,000 |
| 51545 - STATE INCOME TAX | 7,155,930 | 7,800,000 | 7,010,000 | 7,000,000 |
| 51550 - MUNICIPAL HOTEL TAX | - | 2,100,000 | 2,100,000 | 2,300,000 |
| 51565 - ELECTRIC UTILITY TAX | 2,963,410 | 3,000,000 | 3,000,000 | 3,000,000 |
| 51570 - NATURAL GAS UTILITY TAX | 870,092 | 1,300,000 | 1,200,000 | 1,300,000 |
| 51575 - NAT GAS USE TAX HOME RULE | 748,870 | 900,000 | 800,000 | 900,000 |
| 51585 - CIGARETTE TAX | 420,074 | 200,000 | 200,000 | 200,000 |
| 51590 - EVANSTON MOTOR FUEL TAX | 796,485 | 750,000 | 800,000 | 800,000 |
| 51595 - LIQUOR TAX | 2,647,321 | 3,100,000 | 3,105,000 | 3,110,000 |
| 51597 - MEDICAL CANNABIS TAX | 1,255 | 10,000 | - | - |
| 51600 - PARKING TAX | 2,616,846 | 3,170,000 | 2,900,000 | 2,900,000 |
| 51605 - PERSONAL PROPERTY REPLACEMENT TAX | 816,037 | 800,000 | 800,000 | 800,000 |
| 51606 - PENSION PPRT | 605,000 | 605,000 | 605,000 | 605,000 |
| 51610 - PERS PROP REPL TAX RECREATION | - | 46,300 | 46,300 | 46,300 |
| 51620 - REAL ESTATE TRANSFER TAX | 3,527,714 | 3,100,000 | 3,100,000 | 3,300,000 |
| 51625 - TELECOMMUNICATIONS TAX | 2,079,563 | 1,900,000 | 1,900,000 | 2,100,000 |
| 51630 - AMUSEMENT TAX | - | 265,000 | 265,000 | 315,000 |
| Other Revenue | 1,338,382 | 2,138,046 | 2,098,792 | 1,524,217 |
| 52546 - POLICE EQUIPMENT REIMBURSEMENT | 8,033 | 4,500 | 11,000 | 10,000 |
| 53568 - TRANSFER FROM RESTRICTED ACCOUNT | 111,076 | 77,217 | 77,217 | 77,217 |
| 53632 - Reimbursements | 36,284 | - | - | - |
| 55166 - Holiday Food Drive Revenue | 9,205 | 10,000 | 10,000 | 10,000 |
| 56002 - WOMEN OUT WALKING | 6,446 | 5,000 | 5,000 | 5,000 |
| 56006 - FORFEITED FSA | 30,327 | - | - | - |
| 56010 - PROPERTY SALES AND RENTAL | 93,379 | 103,100 | 93,015 | 51,100 |
| 56011 - DONATIONS | 18,725 | 31,400 | 34,700 | 31,400 |
| 56016 - Aging Well Conference Revenues | - | - | 1,400 | - |
| 56045 - MISCELLANEOUS REVENUE | 117,055 | 321,779 | 329,945 | 253,500 |
| 56049 - MARKET LINK VOUCHERS | 23,398 | 15,000 | 15,000 | 15,000 |
| 56065 - SALE OF SURPLUS PROPERTY | 931 | 550 | 2,150 | 1,500 |
| 56067 - REIMBURSEMENTS-SERVICES AND SUPPLIES | 37,460 | 4,000 | 22,865 | 4,000 |
| 56068 - REIMB. SALT USAGE DIST 65 ETHS NW | 36,619 | 75,000 | 75,000 | 75,000 |
| 56069 - REIMBURSEMENT FOR FIRE DEPARTMENT SERVICES | 93,997 | 75,000 | 75,000 | 75,000 |
| 56070 - OVER AND SHORT | (1) | - | - | - |
| 56095 - OVER AND SHORT - COLLECTOR'S OFFICE | (49) | - | - | - |
| 56105 - PAYMENT IN LIEU OF TAXES | 61,500 | 267,000 | 267,000 | 267,000 |
| 56106 - FUND BALANCE APPLIED | - | 1,016,000 | 1,016,000 | 516,000 |
| 56134 - PRIVATE ELM TREE INSURANCE MONEY | 38,710 | 41,000 | 41,000 | 41,000 |
| 56157 - CITIZENS CPR CLASS FEES | 8,798 | 6,500 | 7,500 | 6,500 |
| 56158 - CHARGEBACK REVENUE | 360,235 | - | - | - |
| 56175 - PARKING PERMITS-RYAN FIELD | 16,876 | 15,000 | 15,000 | 15,000 |
| 56587 - SALE OF LAND | 229,379 | 70,000 | - | 70,000 |
| Licenses, Permits and Fees | 17,934,463 | 17,259,650 | 14,386,430 | 12,353,150 |
| 52010 - VEHICLE LICENSES | 2,609,917 | 2,850,000 | 2,850,000 | 2,850,000 |
| 52015 - BUSINESS LICENSES | 89,205 | 50,000 | 50,150 | 50,000 |
| 52016 - BED & BREAKFAST LICENSE | 205 | 150 | 150 | 150 |
| 52017 - COLLECTION BOX LICENSE | 2,100 | 2,500 | 2,500 | 2,500 |
| 52020 - PET LICENSES | 20,115 | 28,000 | 28,000 | 28,000 |
| 52030 - CONTRACTORS' LICENSES | 164,682 | 150,000 | 150,000 | 150,000 |
| 52035 - ROOMING HOUSE LICENSES | 163,899 | 215,000 | 215,000 | 215,000 |
| 52040 - LIQUOR LICENSES | 525,139 | 500,000 | 500,000 | 525,000 |
| 52041 - ONE DAY LIQUOR LICENSE | 10,130 | 12,000 | 12,000 | 12,000 |
| 52045 - FARMERS' MARKET LICENSES | 48,763 | 50,000 | 50,000 | 50,000 |
| 52046 - RENTAL BUILDING REGISTRATIONS | 44,260 | 75,000 | 90,000 | 85,000 |
| 52050 - OTHER LICENSES | - | 20,000 | 20,000 | 20,000 |
| 52055 - LONG TERM CARE LICENSES | 94,180 | 120,000 | 120,000 | 120,000 |
| 52061 - SEASONAL FOOD ESTABLISHMENT LICENSE | 10,938 | 20,000 | 20,000 | 15,000 |
| 52062 - MOBILE FOOD VEHICLE VENDOR LICENSE | 1,514 | 1,000 | 1,030 | 1,000 |
| 52063 - HEN COOP LICENSE | 1,000 | 800 | 800 | 800 |
| 52070 - RESIDENT CARE HOME LICENSE | 1,120 | 600 | 1,200 | 1,200 |
| 52080 - BUILDING PERMITS | 8,485,571 | 9,232,000 | 6,636,000 | 4,585,900 |
| 52090 - PLUMBING PERMITS | 172,363 | 200,000 | 175,000 | 180,000 |
| 52095 - ELECTRICAL PERMITS | 193,234 | 300,000 | 175,000 | 200,000 |
| 52105 - SIGNS AND AWNING PERMITS | 10,519 | 10,000 | 10,000 | 10,000 |
| 52110 - OTHER/MISC PERMITS | 503,239 | 475,000 | 475,000 | 500,000 |
| 52115 - ELEVATOR PERMITS | 42,010 | 30,000 | 40,000 | 42,000 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------------|---------------------------|-----------------------------|----------------------------|
| 52120 - HEATING VENT. A/C PERMITS | 705,303 | 700,000 | 500,000 | 450,000 |
| 52126 - RIGHT-OF-WAY PERMIT | 669,806 | 450,000 | 450,000 | 450,000 |
| 52127 - PROPERTY CLEAN UP REVENUE | 492 | 20,000 | 20,000 | 10,000 |
| 52130 - RESIDENTS ANNUAL PARKING PERMITS | 104,144 | 128,000 | 128,000 | 128,000 |
| 52131 - VISITOR PARKING PERMITS | 15,431 | 13,000 | 13,000 | 13,000 |
| 52135 - FIRE PLAN REVIEW | 111,027 | 110,000 | 110,000 | 110,000 |
| 52145 - ANNUAL SIGN FEES | 24,593 | 20,000 | 20,000 | 25,000 |
| 52146 - MOVING VAN PERMIT FEES | 30,310 | 50,000 | 50,000 | 50,000 |
| 52155 - PLAT PR.&SIGN APP HRG FEE | 1,750 | 2,100 | 2,100 | 2,100 |
| 52165 - IL BELL FRANCHISE FEE | 243,623 | - | - | - |
| 52170 - ALARM PANEL FRANCHISE FEE | 1,680 | 4,000 | 4,000 | 4,000 |
| 52175 - NU EASEMENT | - | - | 47,000 | 47,000 |
| 52180 - CABLE FRANCHISE FEE | 1,307,634 | 1,200,000 | 1,200,000 | 1,200,000 |
| 52181 - PEG FEES - CABLE COMPANIES | 200,892 | 145,000 | 155,000 | 145,000 |
| 52185 - NICOR FRANCHISE FEE | 59,379 | 75,000 | 65,000 | 75,000 |
| 52187 - TRANSFER STATION FEES | 1,263,248 | - | - | - |
| 55075 - SUMMER FOOD INSPECTIONS | 1,050 | 200 | 200 | 200 |
| 55150 - TANNING PARLOUR INSPECTION | - | 300 | 300 | 300 |
| Charges for Services | 8,777,295 | 8,933,395 | 9,434,165 | 9,307,800 |
| 52085 - PLAN REVIEW | 2,784 | 5,000 | 5,000 | 5,000 |
| 53105 - HEALTH FOOD ESTABLISHMENT LICENSE FEE | 230,129 | 190,000 | 215,000 | 200,000 |
| 53185 - TEMPORARY FOOD LICENSE | 10,765 | 7,500 | 10,000 | 10,000 |
| 53190 - FOOD DELIVERY VEHICLE | 5,100 | 5,000 | 5,000 | 5,000 |
| 53200 - BEV SNACK VENDING MACHINE | 36,275 | 30,000 | 44,900 | 31,000 |
| 53210 - TOBACCO LICENSE | 11,922 | 17,000 | 17,000 | 17,000 |
| 53211 - BEEKEEPER LICENSE FEE | 100 | - | - | - |
| 53215 - BIRTH CERTIFICATE | 119,141 | 95,000 | 120,000 | 110,000 |
| 53220 - DEATH CERTIFICATE | 20,873 | 36,000 | 36,000 | 36,000 |
| 53225 - DEATH CERTIFICATE - 16 OB | 131 | - | 35 | - |
| 53230 - FUNERAL DIRECTOR LICENSE | 4,787 | 6,300 | 6,300 | 6,300 |
| 53235 - TEMP FUNERAL DIRECTOR LICENSE | 3,124 | 4,000 | 4,000 | 4,000 |
| 53251 - PARKING METER REVENUE (Passport) | 640,000 | 640,000 | 640,000 | 640,000 |
| 53516 - PARKING ENFORCEMT REIMB | 47,835 | - | 33,000 | 33,500 |
| 53560 - RECREATION - CHARGES FOR SERVICES | 3,909 | 3,000 | 3,000 | 3,000 |
| 53565 - RECREATION PROGRAM FEES | 5,394,237 | 5,647,895 | 5,911,520 | 5,845,000 |
| 53566 - RECREATION - DEFERRED REVENUE | 3,417 | - | - | - |
| 53569 - SPECIAL EVENT REVENUE | 27,341 | 25,500 | 26,500 | 25,500 |
| 53635 - WEIGHTS AND MEASURES EX | 80 | 1,200 | - | - |
| 53640 - SENIOR TAXI COUPON SALES | 82,067 | 100,000 | 100,000 | 100,000 |
| 53650 - STATE HIGHWAY MAINTENANCE | 82,491 | 68,000 | 68,000 | 68,000 |
| 53655 - FIRE COST RECOVERY CHARGE | 1,920 | 1,000 | 1,600 | 1,000 |
| 53666 - HISTORIC PRESERVATION REVIEWS | 46,873 | 8,000 | 8,160 | 8,000 |
| 53667 - TREE PRESERVATION REVENUES | 15,926 | 3,500 | 14,750 | 10,000 |
| 53675 - AMBULANCE SERVICE | 1,645,173 | 1,750,000 | 1,750,000 | 1,750,000 |
| 53680 - TOWING CHARGES | - | 1,000 | 1,000 | 1,000 |
| 53685 - POLICE REPORT FEES | 25,705 | 20,000 | 22,250 | 25,000 |
| 53690 - WOOD RECYCLING | 27,514 | 40,000 | 40,000 | 40,000 |
| 53695 - ZONING FEES | 63,745 | 60,000 | 63,050 | 70,000 |
| 53700 - FIRE REPORT FEES | 60 | 100 | 100 | 100 |
| 53705 - FIRE BUILDING INSPECTIONS | 13,655 | 9,000 | 17,600 | 13,000 |
| 53710 - PASSPORT PROCESSING FEE | 15,364 | 6,000 | 35,000 | 35,000 |
| 53715 - ALARM REGISTRATION FEE | 97,065 | 125,000 | 125,000 | 125,000 |
| 53720 - SKOKIE ANIMAL BOARD FEE | - | 8,000 | - | - |
| 53725 - BACKGR CHKS DAYCARE PROV | 450 | 400 | 400 | 400 |
| 53736 - NEW PAVEMENT DEGRADATION FEES | 97,387 | 10,000 | 100,000 | 80,000 |
| 53737 - I HEART EVANSTON TREES PROJECT | (50) | 10,000 | 10,000 | 10,000 |
| Fines and Forfeitures | 3,611,901 | 3,810,000 | 3,720,500 | 3,797,500 |
| 52505 - TICKET FINES-PARKING | 2,815,728 | 2,750,000 | 2,750,000 | 2,750,000 |
| 52510 - REGULAR FINES | 110,906 | 115,000 | 115,000 | 115,000 |
| 52520 - BUILDING CODE VIOLATIONS | 335 | - | - | - |
| 52525 - ANIMAL ORDINANCE PENALTIES | 1,310 | 15,000 | 7,500 | 7,500 |
| 52530 - BOOT RELEASE FEE | 53,450 | 45,000 | 45,000 | 45,000 |
| 52540 - POLICE & FIRE FALSE ALARM FEES | 57,155 | 115,000 | 115,000 | 115,000 |
| 52541 - POLICE CTA DETAIL & BARNES DET | 278,392 | 400,000 | 400,000 | 400,000 |
| 52542 - POLICE DUI REIMBURSEMENT | - | 15,000 | 15,000 | 15,000 |
| 52545 - POLICE FALSE ALARM FINES | 38,760 | - | - | - |
| 52555 - HOUSING CODE VIOL FINES | 57,680 | 65,000 | 65,000 | 60,000 |
| 52560 - PERMIT PENALTY FEES | 8,841 | 8,000 | 8,000 | 8,000 |
| 52570 - NON PARKING ORDINANCE VIOLATIONS | 189,345 | 250,000 | 200,000 | 250,000 |
| 56025 - DAMAGE TO SIGNAGE | - | 2,000 | - | 2,000 |
| 56030 - DAMAGE TO TRAFFIC SIGNALS | - | 20,000 | - | 20,000 |
| 56031 - DAMAGE TO STREET LIGHTS | - | 10,000 | - | 10,000 |
| Interfund Transfers | 8,099,626 | 7,455,774 | 8,196,417 | 7,518,417 |
| 57007 - FROM WEST EVANSTON TIF | 30,000 | 30,000 | 30,000 | 30,000 |
| 57012 - FROM NSP2 GRANT FUND | 13,279 | - | - | - |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------------|---------------------------|-----------------------------|----------------------------|
| 57020 - FROM MOTOR FUEL FUND-S/M | 833,000 | 857,990 | 857,990 | 957,990 |
| 57030 - TRANSFER FROM CDBG | - | 330,701 | 330,701 | 330,701 |
| 57040 - FROM EMERGENCY TEL SYSTEM | 129,729 | 60,000 | 60,000 | 60,000 |
| 57050 - FROM ECON DEV FUND | 849,996 | - | - | - |
| 57057 - TRANSFER FROM OTHER FUNDS | 91,445 | - | 178,000 | - |
| 57058 - TRANSFER FROM GOOD NEIGHBOR FUND | 500,000 | 500,000 | 500,000 | 500,000 |
| 57065 - FROM WASHINGTON NAT'L DS | 350,000 | 350,000 | 500,000 | 400,000 |
| 57070 - FROM HOW HARTREY DEBT SER | 152,450 | 87,357 | - | - |
| 57096 - FROM HOWARD RIDGE TIF | 60,000 | 60,000 | 60,000 | 60,000 |
| 57100 - FROM CAPITAL IMP. FUND | 490,000 | 500,000 | 500,000 | 500,000 |
| 57130 - FROM PARKING FUND | 900,000 | 900,000 | 1,400,000 | 900,000 |
| 57135 - FROM WATER FUND | 162,235 | 242,235 | 242,235 | 242,235 |
| 57140 - FROM WATER FUND-ROI | 2,531,102 | 2,531,102 | 2,531,102 | 2,531,102 |
| 57145 - FROM WATER FUND-ADMIN. EX | 676,222 | 676,222 | 676,222 | 676,222 |
| 57165 - FROM SEWER FUND | 330,167 | 330,167 | 330,167 | 330,167 |
| Intergovernmental Revenue | 1,238,785 | 1,089,965 | 1,255,122 | 758,100 |
| 55025 - LOCAL HEALTH PROTECTION GRANT | 76,181 | 76,000 | 76,200 | 76,000 |
| 55030 - INFANT IMMUNIZATION GRANT | - | - | - | - |
| 55035 - FAMILY CASE AND MANAGEMENT GRANT | - | - | - | - |
| 55040 - DENTAL SEALANT GRANT | - | - | - | - |
| 55085 - IL TOBACCO FREE COMMUNITY | 21,039 | 26,000 | 26,000 | 26,000 |
| 55086 - IL HIV SURVEILLANCE GRANT | 267 | 4,000 | 4,000 | 4,000 |
| 55130 - IL STATE CHILDHOOD LEAD GRANT | 2,484 | 2,000 | 2,007 | 2,000 |
| 55146 - STATE, COUNTY AND OTHER GRANTS | 137,702 | 51,000 | 96,230 | 57,000 |
| 55170 - FIRE DEPT TRAINING | - | 6,000 | 6,000 | 6,000 |
| 55173 - CRI GRANT-REVENUE HHS | 45,075 | 14,100 | 31,710 | 14,100 |
| 55174 - PHEP GRANT-REVENUE HHS | 71,526 | 30,000 | 45,250 | 30,000 |
| 55190 - EVANSTON TOWNSHIP-HOUSING | 1,426 | - | - | - |
| 55231 - LEAD PAINT HAZARD GRANT | - | 100,000 | 30,000 | - |
| 55251 - GRANTS AND AID | 345,150 | 228,000 | 402,725 | 8,000 |
| 55255 - COMM AGING GRANT - ADVOCATE | 98,598 | 80,000 | 95,000 | 95,000 |
| 55256 - IL VACANT PROPERTY GRANT | 5,575 | - | - | - |
| 55265 - FEMA | 38,613 | - | - | - |
| 55270 - POLICE TRAINING | 250 | 5,000 | 5,000 | 5,000 |
| 55275 - HUD EMERG SHELTER GRANTS | 106,218 | 135,000 | 135,000 | 135,000 |
| 55290 - OTHER FEDERAL AID | 2,016 | 42,865 | 10,000 | 10,000 |
| 55311 - YOUTH ORGANIZATION UMBRELLA GRANT | 36,666 | 40,000 | 40,000 | 40,000 |
| 57009 - TRANSFERS FROM LIBRARY FUND | 250,000 | 250,000 | 250,000 | 250,000 |
| Interest Income | 30,285 | 50,100 | 50,100 | 50,100 |
| 56501 - INVESTMENT INCOME | 30,285 | 50,100 | 50,100 | 50,100 |
| Grand Total | \$ 112,490,292 | \$ 118,778,832 | \$ 115,213,428 | \$ 112,411,186 |



2018 PROPOSED BUDGET - GENERAL FUND

City Council

The [City Council](#) consists of the Mayor, who is elected at large, and nine aldermen, one elected from each of the nine wards for a term of four years.

The City Council formulates policies to guide the orderly development and administration of the City; determines the use of tax dollars and other funding sources to meet the City's needs; holds public hearings to provide citizens with opportunities to be heard; participates in conferences, forums, and meetings of legislative groups and associations; keeps its constituency informed of City issues and activities through ward meetings and public forums, and responds to citizen requests for services and information.

Financial Summary

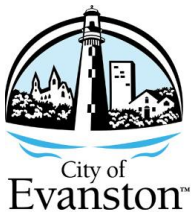
| Expenses | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| 13 CITY COUNCIL | 433,601 | 498,189 | 503,610 | 514,206 |
| Grand Total | \$ 433,601 | \$ 498,189 | \$ 503,610 | \$ 514,206 |

2017 City Council Goals

- City Facilities
- City Streets
- Economic Development
- Financial Policies and City Debt
- Services for At-risk Families
- Water and Sewer
- Violent Crime Reduction

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|--|----------------|-------------------|-------------------|
| Number of ordinances adopted | 164 | 120 | 130 |
| Number of resolutions adopted | 72 | 100 | 120 |
| Updated board, committee, commission rosters | 35 | 37 | 37 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 241,112 | \$ 280,586 | \$ 270,653 | \$ 301,508 |
| 61010 - REGULAR PAY | 215,266 | 253,085 | 241,204 | 263,577 |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 1,508 | - | - | - |
| 61615 - LIFE INSURANCE | - | - | - | 108 |
| 61626 - CELL PHONE ALLOWANCE | - | - | 6,000 | 9,000 |
| 61710 - IMRF | 8,511 | 8,290 | 7,997 | 7,971 |
| 61725 - SOCIAL SECURITY | 12,827 | 15,570 | 12,523 | 16,900 |
| 61730 - MEDICARE | 3,000 | 3,641 | 2,929 | 3,952 |
| Services and Supplies | \$ 60,347 | \$ 72,313 | \$ 64,219 | \$ 72,313 |
| 62206 - TV BROADCASTING | - | 4,165 | 500 | 4,165 |
| 62210 - PRINTING | 204 | 2,904 | 500 | 2,904 |
| 62275 - POSTAGE CHARGEBACKS | 197 | 333 | 333 | 333 |
| 62280 - OVERNIGHT MAIL CHARGES | - | 167 | 167 | 167 |
| 62285 - COURIER CHARGES | 126 | 300 | 600 | 300 |
| 62295 - TRAINING & TRAVEL | 6,076 | 8,000 | 8,000 | 8,000 |
| 62360 - MEMBERSHIP DUES | 44,926 | 38,000 | 45,000 | 38,000 |
| 62370 - EXPENSE ALLOWANCE | 145 | 9,125 | 1,000 | 9,125 |
| 62380 - COPY MACHINE CHARGES | 1,068 | 619 | 619 | 619 |
| 62456 - OUTSIDE MAIL SERVICES | 108 | 4,000 | 500 | 4,000 |
| 64505 - TELECOMMUNICATIONS | 930 | - | - | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 286 | 500 | 300 | 500 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 37 | 200 | 200 | 200 |
| 65025 - FOOD | 5,837 | 2,500 | 5,000 | 2,500 |
| 65095 - OFFICE SUPPLIES | 406 | 1,500 | 1,500 | 1,500 |
| Miscellaneous | \$ 8,844 | \$ 7,829 | \$ 6,474 | \$ 7,829 |
| 62490 - OTHER PROGRAM COSTS | 482 | 3,664 | 2,000 | 3,664 |
| 62605 - OTHER CHARGES | - | - | 309 | - |
| 62770 - MISCELLANEOUS | 8,362 | - | - | - |
| 66062 - SISTER CITY FUNDING | - | 4,165 | 4,165 | 4,165 |
| Insurance and Other Chargebacks | \$ 121,094 | \$ 135,169 | \$ 159,972 | \$ 130,195 |
| 61510 - HEALTH INSURANCE | 121,094 | 133,369 | 159,972 | 128,395 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | - | 1,800 | - | 1,800 |
| Interfund Transfers | \$ 2,204 | \$ 2,292 | \$ 2,292 | \$ 2,361 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 2,204 | 2,292 | 2,292 | 2,361 |
| Grand Total | \$ 433,601 | \$ 498,189 | \$ 503,610 | \$ 514,206 |



2018 PROPOSED BUDGET - GENERAL FUND

City Clerk

The [City Clerk](#) records the minutes for the City Council and staffs special Council committees. The Clerk produces official minutes of all Council meetings; maintains the City Code and official City records; serves as the local election official; is the deputy registrar for voter registration; and performs other election-related activities. The City Clerk also assists the Mayor, Aldermen, and staff with special projects and activities and represents the City at various meetings, if requested. The City Clerk shall be the custodian and keeper of all the books, records, ordinances and papers of the City.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Revenue | | | | |
| 56045 - MISCELLANEOUS REVENUE | 1,426 | 2,500 | 500 | 500 |
| 56070 - OVER AND SHORT | (1) | - | - | - |
| 53710 - PASSPORT PROCESSING FEE | 15,364 | 6,000 | - | - |
| Grand Total | \$ 16,789 | \$ 8,500 | \$ 500 | \$ 500 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------|--------------------------|------------------------------|--------------------------------|-------------------------------|
| Expenses | | | | |
| 1400 CITY CLERK | 294,665 | 275,488 | 312,291 | 191,996 |
| Grand Total | \$ 294,665 | \$ 275,488 | \$ 312,291 | \$ 191,996 |

2018 City Clerk Office Goals

- Continued coordination of FOIA requests, and developing a process to electronically log and file the disposition of FOIA requests.
- The Clerk's Office will continue to maintain a copy of all certifications of the FOIA and Open Meetings Act (OMA) designee.
- Increasing efforts to allow web access for all documents requested from the Clerk's Office to be more accessible to citizens and non-citizens.
- The City Clerk's Office will continue to provide voter registration service.

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 230,782 | \$ 211,306 | \$ 228,922 | \$ 138,062 |
| 61010 - REGULAR PAY | 180,926 | 179,961 | 189,302 | 121,928 |
| 61110 - OVERTIME PAY | 14,989 | - | 10,000 | - |
| 61710 - IMRF | 20,454 | 17,644 | 15,313 | 6,041 |
| 61725 - SOCIAL SECURITY | 11,682 | 11,104 | 11,595 | 8,180 |
| 61730 - MEDICARE | 2,732 | 2,597 | 2,712 | 1,913 |
| Services and Supplies | \$ 27,239 | \$ 26,931 | \$ 51,331 | \$ 26,931 |
| 61060 - SEASONAL EMPLOYEES | - | - | 21,301 | - |
| 62130 - LEGAL SERVICES-GENERAL | - | - | 5,000 | - |
| 62210 - PRINTING | 117 | 876 | 200 | 876 |
| 62275 - POSTAGE CHARGEBACKS | 826 | 200 | 200 | 200 |
| 62280 - OVERNIGHT MAIL CHARGES | - | 65 | 65 | 65 |
| 62295 - TRAINING & TRAVEL | 10,343 | 5,000 | 1,000 | 5,000 |
| 62315 - POSTAGE | 536 | 35 | 35 | 35 |
| 62360 - MEMBERSHIP DUES | 1,951 | 525 | 1,000 | 525 |
| 62380 - COPY MACHINE CHARGES | 690 | 400 | 400 | 400 |
| 62457 - CODIFICATION SERVICES | 9,052 | 17,330 | 17,330 | 16,330 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 125 | - | - | - |
| 65025 - FOOD | 32 | - | - | - |
| 65095 - OFFICE SUPPLIES | 3,565 | 2,000 | 4,300 | 2,000 |
| 65175 - ELECTION SUPPLIES | - | 500 | 500 | 1,500 |
| Insurance and Other Chargebacks | \$ 32,741 | \$ 33,192 | \$ 27,979 | \$ 21,944 |
| 61510 - HEALTH INSURANCE | 31,991 | 33,192 | 27,979 | 21,944 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| Interfund Transfers | \$ 3,903 | \$ 4,059 | \$ 4,059 | \$ 5,059 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | - | - | - | 500 |
| 62309 - RENTAL OF AUTO REPLACEMENT | - | - | - | 500 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 3,903 | 4,059 | 4,059 | 4,059 |
| Grand Total | \$ 294,665 | \$ 275,488 | \$ 312,291 | \$ 191,996 |



2018 PROPOSED BUDGET - GENERAL FUND

City Manager's Office

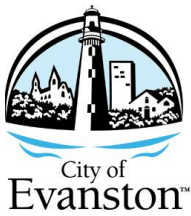
The City Manager and the staff of the [City Manager's Office](#) develop and analyze public policy alternatives and direct the administration and execution of the policies and goals formulated by the City Council. Responsibilities include: advising the Council on present and future financial, personnel, and program needs; implementing immediate and long-range City priorities; establishing procedures which will assist the City in serving its citizens; and supervising all City departments. Additionally, staff is involved in coordinating large-scale economic development projects, volunteer efforts, program evaluation, environmental sustainability, and policy analysis.

The City Manager's Office coordinates the preparation of the City Council agenda, reviews all items being considered before the governing body, and responds to inquiries from citizens and elected officials. City Manager's Office staff work closely with the public to resolve service delivery problems as well as disseminate information about the City's policies. Staff monitors legislation both in Springfield and Washington D.C. to determine the potential impact on Evanston residents, businesses, and government. The Office also responds to a wide variety of general inquiries.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|------------------------------|--------------------------------|----------------------------|
| Revenues | | | | |
| 1505 CITY MANAGER | 2,374 | - | - | - |
| 1510 PUBLIC INFORMATION | 1,508,526 | 1,345,000 | 1,355,000 | 1,345,000 |
| 1555 FINANCIAL ADMINISTRATION | 1,263,248 | - | - | - |
| 1560 REVENUE & COLLECTIONS | 67,072,340 | 70,224,967 | 69,017,180 | 68,678,410 |
| 1570 ACCOUNTING | 325,663 | - | 4,500 | - |
| 1575 PURCHASING | 3,122 | 2,500 | 6,500 | 3,000 |
| 1585 ADMINISTRATIVE HEARINGS | - | 262,000 | 212,000 | 262,000 |
| 5300 ECON. DEVELOPMENT | - | 2,445,379 | 2,445,379 | 2,655,600 |
| Grand Total | \$ 70,175,272 | \$ 74,279,846 | \$ 73,040,559 | \$ 72,944,010 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|------------------------------------|--------------------------|------------------------------|--------------------------------|----------------------------|
| Expenses | | | | |
| 1505 CITY MANAGER | 654,761 | 672,204 | 754,908 | 793,887 |
| 1510 PUBLIC INFORMATION | 541,293 | 544,582 | 534,576 | 642,925 |
| 1525 MISC. BUSINESS OPERATIONS | 69,100 | 200,000 | 50,000 | 200,000 |
| 1535 SUSTAINABILITY GRANT | 121,432 | 120,352 | 62,799 | 107,277 |
| 1555 FINANCIAL ADMINISTRATION | 2,050,399 | 2,451,113 | 649,663 | 684,926 |
| 1560 REVENUE & COLLECTIONS | 2,558,055 | 2,530,382 | 2,215,271 | 2,677,954 |
| 1570 ACCOUNTING | 837,346 | 768,107 | 734,762 | 806,505 |
| 1571 TAX ASSESSMENT ADVOCACY | 99,400 | 95,276 | 97,061 | 96,921 |
| 1575 PURCHASING | 359,210 | 384,776 | 343,141 | 366,849 |
| 1580 COMMUNITY ARTS | 178,768 | 170,911 | 171,211 | 173,315 |
| 1581 PARKING ENFORCEMENT & TICKETS | 152 | - | - | - |
| 1582 SCHOOL CROSSING GUARDS | - | - | - | - |
| 5300 ECON. DEVELOPMENT | - | 1,756,664 | 1,426,942 | 1,496,235 |
| Grand Total | \$ 7,471,734 | \$ 9,878,454 | \$ 7,162,314 | \$ 8,215,895 |



2018 PROPOSED BUDGET - GENERAL FUND

City Manager's Office

City Council Goal Performance

| City Council Goal | Department Initiative |
|---|--|
| City Facilities | Finish the phase 2 upgrade to City Channel 16. This will result in the output of a true HD signal for streaming, improve broadcast image quality, and reduce staff production time. |
| Economic Development | Continue efforts to promote and attract "experience-based" businesses and build upon efforts generated through Evanston Explorers, a group that supports businesses that are family-friendly and kid-oriented. |
| Economic Development City Streets City Facilities | Implementing Managing to Livability effort, the city will select a subset of community scale outcomes from the STAR Rating System to measure, track and report. |
| Financial Policies and City Debt | Implement a new city-wide Purchasing Card. |

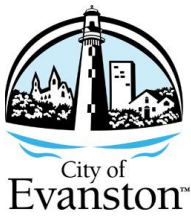
2018 Initiatives

- Facilitate greater collaboration between Evanston's business and arts communities.
- Convene two annual meetings with the "Sustain Evanston" network with a focus on incorporating environmental, economic, and social elements into collaborative programs and projects
- Expand the Community Ambassadors Program to include a second cohort.
- Streamline the Boards, Commission and Committee application process.

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|--|-------------|----------------|----------------|
| Prepare agendas and materials for regular and special City Council, Planning and Development, Rules and Administration and Public Works meetings | 87 | 95 | 100 |
| Number of new volunteers registered on the VolunteerEvanston.org website | 573 | 720 | 800 |
| Number of new Agencies registered on the VolunteerEvanston.org website | 54 | 70 | 75 |
| Number of volunteer responses on the VolunteerEvanston.org website | 250 | 675 | 750 |
| 311 center service requests handled | 70 | 75 | 75 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 2,615,307 | \$ 3,537,059 | \$ 3,025,626 | \$ 3,604,745 |
| 61010 - REGULAR PAY | 2,110,783 | 3,038,145 | 2,547,022 | 3,094,375 |
| 61050 - PERMANENT PART-TIME | 1,476 | - | - | - |
| 61110 - OVERTIME PAY | 6,989 | 14,800 | 7,673 | 8,700 |
| 61415 - TERMINATION PAYOUTS | 61,374 | - | 7,565 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 13,444 | - | 3,775 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 13,508 | - | - | - |
| 61610 - DENTAL INSURANCE | - | - | 1,287 | - |
| 61615 - LIFE INSURANCE | 5 | 51 | 382 | 2,709 |
| 61625 - AUTO ALLOWANCE | 11,037 | 10,980 | 11,230 | 10,980 |
| 61626 - CELL PHONE ALLOWANCE | 5,448 | 8,016 | 8,016 | 6,144 |
| 61665 - FLEXIBLE SPENDING ACCOUNT MAINTENANCE FEES | - | - | - | - |
| 61710 - IMRF | 229,017 | 266,834 | 246,045 | 254,859 |
| 61725 - SOCIAL SECURITY | 129,013 | 158,778 | 155,836 | 181,969 |
| 61730 - MEDICARE | 32,619 | 39,455 | 36,795 | 45,009 |
| Services and Supplies | \$ 1,145,977 | \$ 1,919,230 | \$ 1,987,728 | \$ 1,886,740 |
| 61060 - SEASONAL EMPLOYEES | 63,406 | 24,696 | 113,974 | 47,198 |
| 62110 - AUDITING | 157,250 | 100,000 | 100,000 | 100,000 |
| 62185 - CONSULTING SERVICES | 85,217 | 160,000 | 104,500 | 90,000 |
| 62205 - ADVERTISING | 16,881 | 17,794 | 13,800 | 13,200 |
| 62210 - PRINTING | 2,004 | 3,932 | 15,900 | 7,100 |
| 62235 - OFFICE EQUIPMENT MAINT | - | 100 | 100 | 100 |
| 62275 - POSTAGE CHARGEBACKS | 3,391 | 9,899 | 9,899 | 7,899 |
| 62280 - OVERNIGHT MAIL CHARGES | 685 | 967 | 967 | 967 |
| 62295 - TRAINING & TRAVEL | 33,176 | 52,589 | 39,442 | 43,589 |
| 62315 - POSTAGE | 59,199 | 43,599 | 43,599 | 43,599 |
| 62340 - COMPUTER LICENSE & SUPP | 1,982 | - | - | - |
| 62341 - INTERNET SOLUTION PROVIDERS | 5,000 | - | - | - |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | - | 25,000 | 12,500 | 25,000 |
| 62360 - MEMBERSHIP DUES | 25,354 | 28,533 | 30,633 | 30,933 |
| 62380 - COPY MACHINE CHARGES | 5,954 | 3,450 | 3,450 | 3,450 |
| 62431 - ARMORED CAR SERVICES | 4,217 | 17,000 | 19,000 | 17,000 |
| 62449 - CITATION AND SECONDARY COLLECTION PROCESSING | 362,144 | 320,000 | 375,000 | 320,000 |
| 62458 - OUTSIDE COPY SERVICES | - | 750 | 750 | 250 |
| 62506 - WORK- STUDY | 2,428 | 3,300 | 2,500 | 3,300 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 2,682 | 78,000 | 46,000 | 65,000 |
| 62615 - INSURANCE PREMIUM | 450 | 50 | 600 | 50 |
| 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS | - | 200,000 | 200,000 | 200,000 |
| 62660 - BUSINESS ATTRACTION | - | 150,000 | 132,000 | 150,000 |
| 62662 - BUSINESS RETENTION / EXPANSION INVESTMENTS | - | 250,000 | 200,000 | 250,000 |
| 62665 - CONTRIB TO OTHER AGENCIES | 7,762 | 50,000 | 10,000 | 50,000 |
| 62705 - BANK SERVICE CHARGES | 89,925 | - | 73,245 | 30,000 |
| 62706 - REVENUE SHARING AGREEMENTS | 89,101 | 325,000 | 325,000 | 325,000 |
| 64004 - PEG FEE DISTRIBUTION | 57,788 | - | 50,000 | - |
| 64505 - TELECOMMUNICATIONS | 2,290 | - | 700 | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 2,342 | - | 2,000 | 2,000 |
| 64541 - UTILITY TAX AUDIT SERVICES | 33,516 | 2,000 | 7,000 | 10,800 |
| 64545 - PERSONAL COMPUTER SOFTWARE | 3,631 | 3,500 | 5,525 | 1,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 944 | 1,383 | 619 | 800 |
| 65020 - CLOTHING | - | - | - | - |
| 65025 - FOOD | 75 | - | - | - |
| 65045 - LICENSING/REGULATORY SUPP | 5,642 | 37,000 | 37,000 | 37,000 |
| 65090 - SAFETY EQUIPMENT | - | - | - | - |
| 65095 - OFFICE SUPPLIES | 11,762 | 9,633 | 11,600 | 10,450 |
| 65125 - OTHER COMMODITIES | 9,009 | 880 | 100 | 880 |
| 65635 - PERIODICALS | 79 | 175 | 175 | 175 |
| Miscellaneous | \$ 487,201 | \$ 28,167 | \$ 24,997 | \$ 28,167 |
| 62490 - OTHER PROGRAM COSTS | 15,964 | 18,550 | 15,380 | 18,550 |
| 62605 - OTHER CHARGES | 314,299 | 9,617 | 9,617 | 9,617 |
| Insurance and Other Chargebacks | \$ 821,563 | \$ 572,472 | \$ 518,237 | \$ 603,990 |
| 61510 - HEALTH INSURANCE | 351,580 | 493,635 | 441,200 | 525,153 |
| 66030 - TRANSFER TO INSURANCE - RISK | 9,588 | 9,589 | 9,589 | 9,589 |
| 66040 - GENERAL ADMINISTRATION & SUPPORT | 58,446 | 50,000 | 50,000 | 50,000 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 1,950 | 1,800 | - | 1,800 |
| 66130 - TRANSFER TO INSURANCE | 400,000 | 17,448 | 17,448 | 17,448 |
| Capital Outlay | \$ 7,440 | \$ 353,500 | \$ 419,700 | \$ 353,500 |
| 65625 - FURNITURE & FIXTURES | 7,440 | 3,500 | 1,500 | 3,500 |
| Community Sponsored Organizations | \$ - | \$ - | \$ - | \$ - |
| 68205 - CONTINGENCIES | 50,000 | 200,000 | 50,000 | 200,000 |
| Debt Service | \$ - | \$ - | \$ - | \$ - |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 443 | 443 | 443 | 443 |
| 62309 - RENTAL OF AUTO REPLACEMENT | - | - | - | - |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 72,101 | 90,920 | 90,920 | 93,647 |
| 66027 - TRANSFER TO EQUIP REPLACEMENT | - | - | - | - |
| 69320 - TRANSFERS TO DEBT SERVICE FUND | 400,000 | - | - | - |
| Grand Total | \$ 7,471,734 | \$ 9,878,454 | \$ 7,162,314 | \$ 8,215,895 |



2018 PROPOSED BUDGET - GENERAL FUND

Law Department

The [Law Department](#) provides all legal services for the City. The Department gives legal advice and counsel to the City Council and standing committees, City Manager, City staff, elected officials, and City boards and commissions. The Department drafts ordinances and resolutions. The Department represents the City in federal and state court, and as necessary, at administrative adjudication hearings. The Department represents the City in all general litigation matters including, but not limited to, general tort litigation, personal injury, property damage, employment discrimination, civil rights, and special assessments. The Department prepares or reviews all contracts, leases, easements and plats, and provides legal counsel regarding public bidding and procurement. The Department assists the Mayor in administering liquor licensing activities in the City.

The Department, through the Insurance Fund, supervises the general liability third-party administration of claims. The Department recommends the purchase of insurance in all areas of exposure including general liability, property, and cyber-liability. The Department reviews safety and risk issues and all third-party matters. The Department administers risk transfer and subrogation programs throughout the City to protect and save taxpayer funds.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|--------------------------------|----------------------------|
| Revenues | | | | |
| 52040 - LIQUOR LICENSES | 525,139 | 500,000 | 500,000 | 525,000 |
| 52041 - ONE DAY LIQUOR LICENSE | 10,130 | 12,000 | 12,000 | 12,000 |
| 52570 - NON PARKING ORDINANCE VIOLATIONS | 188,390 | - | - | - |
| 56045 - MISCELLANEOUS REVENUE | 1,322 | - | 7,000 | - |
| Grand Total | \$ 724,981 | \$ 512,000 | \$ 519,000 | \$ 537,000 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Expenses | | | | |
| 17 LAW | 1,052,130 | 854,050 | 796,617 | 821,407 |
| Grand Total | \$ 1,052,130 | \$ 854,050 | \$ 796,617 | \$ 821,407 |

City Council Goal Performance

| City Council Goal | Department Initiative |
|----------------------------------|--|
| Financial Policies and City Debt | Ongoing success in litigation defense and risk transfers to other entities kept City liability at a minimum. |
| City Facilities | Successfully appealed and reversed incorrect County real estate tax assessments to eliminate tax assessments issued in error for certain City properties and facilities. |
| Water and Sewer | Worked with City Council, Manager and staff to draft favorable contracts for use with current and prospective wholesale water customers. |
| Economic Development | Negotiated several development agreements to assist in growing the local tax base. |



2018 PROPOSED BUDGET - GENERAL FUND

Law Department

2018 Initiatives

- Work with City Council and staff to secure new economic and community development opportunities
- Continue to work with City Council and staff to negotiate favorable agreements with current and prospective wholesale water customers
- Analyze, evaluate, and implement new risk management strategies, with specific focus upon mitigating workers' compensation claims.

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|---|------------------------|---------------------------|---------------------------|
| Ordinance Prosecution | 240 | 230 | 240 |
| Traffic Prosecution | 2450 | 2600 | 2700 |
| Legislative Drafting – Ordinance and Resolution | 252 | 250 | 260 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 779,586 | \$ 631,525 | \$ 591,661 | \$ 612,924 |
| 61010 - REGULAR PAY | 651,680 | 538,468 | 499,260 | 520,737 |
| 61415 - TERMINATION PAYOUTS | 3,500 | - | - | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 1,611 | - | 1,346 | - |
| 61615 - LIFE INSURANCE | 6 | 7 | 75 | 658 |
| 61625 - AUTO ALLOWANCE | 2,490 | 2,490 | 2,594 | 2,490 |
| 61626 - CELL PHONE ALLOWANCE | 1,944 | 1,944 | 1,944 | 1,944 |
| 61710 - IMRF | 67,631 | 53,457 | 49,524 | 49,054 |
| 61725 - SOCIAL SECURITY | 40,758 | 27,130 | 29,921 | 30,426 |
| 61730 - MEDICARE | 9,966 | 8,029 | 6,997 | 7,615 |
| Services and Supplies | \$ 163,207 | \$ 142,814 | \$ 129,480 | \$ 134,652 |
| 61060 - SEASONAL EMPLOYEES | 49,500 | - | - | - |
| 62130 - LEGAL SERVICES-GENERAL | 11,515 | 22,000 | 12,000 | 22,000 |
| 62275 - POSTAGE CHARGEBACKS | 1,000 | 2,999 | 2,000 | 2,999 |
| 62295 - TRAINING & TRAVEL | 6,199 | 3,500 | 8,305 | 2,500 |
| 62315 - POSTAGE | - | 250 | 250 | 250 |
| 62345 - COURT COST/LITIGATION | 4,993 | 21,000 | 13,858 | 21,000 |
| 62360 - MEMBERSHIP DUES | 3,931 | 2,800 | 5,400 | 2,800 |
| 62380 - COPY MACHINE CHARGES | 5,548 | 3,215 | 3,215 | 3,215 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 62,690 | 70,000 | 70,000 | 70,000 |
| 62705 - BANK SERVICE CHARGES | 2,193 | - | 2,000 | - |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 13,110 | 14,000 | 10,000 | 9,000 |
| 65025 - FOOD | 56 | - | - | - |
| 65095 - OFFICE SUPPLIES | 2,451 | 3,050 | 2,452 | 888 |
| 65125 - OTHER COMMODITIES | 20 | - | - | - |
| Miscellaneous | \$ 200 | \$ - | \$ - | \$ - |
| 62605 - OTHER CHARGES | 200 | - | - | - |
| Insurance and Other Chargebacks | \$ 90,959 | \$ 60,807 | \$ 56,562 | \$ 54,360 |
| 61510 - HEALTH INSURANCE | 83,561 | 54,159 | 49,914 | 47,712 |
| 66030 - TRANSFER TO INSURANCE - RISK | 6,648 | 6,648 | 6,648 | 6,648 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| Capital Outlay | \$ - | \$ - | \$ 10 | \$ - |
| 65503 - FURNITURE / FIXTURES / EQUIPMENT | - | - | 10 | - |
| Interfund Transfers | \$ 18,177 | \$ 18,904 | \$ 18,904 | \$ 19,471 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 18,177 | 18,904 | 18,904 | 19,471 |
| Grand Total | \$ 1,052,130 | \$ 854,050 | \$ 796,617 | \$ 821,407 |



2018 PROPOSED BUDGET - GENERAL FUND

Administrative Services Department

As a means to increase efficiency, the [Administrative Services Department](#) was created in FY 10-11. The Administrative Services Department is comprised of multiple divisions that are organized to serve both internal and external customers. Internal customers are city employees and external customers are the citizens and businesses of Evanston.

Human Resources

The Human Resources Division provides support to the City's most critical assets, its people. The Division is charged with recruiting and hiring quality staff, City-wide training efforts, payroll, benefits administration, workers compensation, safety and compliance associated with government regulations.

Information Technology

As the technology leader and a strategic partner, the City's Information Technology (IT) Division aims to provide excellent technical services and support to City employees, residents, businesses and visitors through sustainable, reliable, secure and efficient infrastructure and communications. Leveraging state-of-the-art tools and applications, innovative methods of improving business processes and furthering strategic partnerships through enhanced user experience are top priorities of the Division.

In addition to supporting the existing hardware and numerous software, on-Premise or Software as a Service (SaaS), the Division provides help desk services, 24/7 technical support, website services, open data portal support, network engineering and project management support for departmental technology projects.

In the quest to become the Most Livable City in America, the Division's IT principles are integrated with the City's Strategic Plan. This alignment has enabled the Division to positively impact the evolving needs of its internal and external customers through progressive partnerships, excellent customer service, continuous improvement, integrity and accountability.

Parking

Parking Services is responsible for Residential Parking Districts and Permits; parking lot permits; disabled person's reserved spaces; parking enforcement; parking meters; and operating and maintaining City garages and lots.

Fleet Services

Fleet Services General Support maintains operating cost records, provides billing and chargeable data to all user City departments, develops vehicle specifications, and purchases vehicular and other equipment. In addition, Fleet Services prepares, documents, and provides disposal of surplus vehicles and equipment through auction services. Overall supervision of department personnel is provided, as is training, direction and coordination of all activities to ensure effective and efficient operations. Key emphasis is placed on reducing down time, which is the amount of time a vehicle or piece of equipment is out of service for repair.

Facilities Management

The Facilities Management Division supports all City departments by providing functional work environment, including power, lights, HVAC and plumbing. Staff completes over 3,000 work orders and provides over 2,000 hours in preventive maintenance annually. They maintain over 2.1 million sq. ft. of property including 1,129 plumbing fixtures; 294 electrical panels; 3,068 exterior lighting fixtures; 2,294 lock sets and 96 drinking fountains, as well as conduct an annual inspection of 89 RPZ's (backflow prevention valves, such as in drinking fountains, to prevent contamination of the City's water supply).



2018 PROPOSED BUDGET - GENERAL FUND

Administrative Services Department

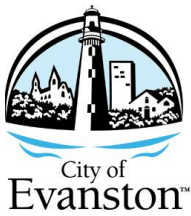
Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|------------------------------------|-----------------------|------------------------|--------------------------|-------------------------|
| Revenues | | | | |
| 1910 FINANCE DIVISION - REVENUE | (4,382) | - | - | - |
| 1929 HUMAN RESOURCE DIVISION | - | - | 500 | - |
| 1932 INFORMATION TECHNOLOGY DIVI. | 25,020 | - | 100 | - |
| 1941 PARKING ENFORCEMENT & TICKETS | 2,869,258 | 2,795,000 | 2,795,000 | 2,795,000 |
| 1942 SCHOOL CROSSING GUARDS | 47,835 | - | 33,000 | 33,500 |
| 1950 FACILITIES | 190 | 52,000 | - | - |
| Grand Total | \$ 2,937,920 | \$ 2,847,000 | \$ 2,828,600 | \$ 2,828,500 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-------------------------------------|-----------------------|------------------------|--------------------------|-------------------------|
| Expenses | | | | |
| 1905 ADM.SERVICES- GENERAL SUPPORT | 355,451 | 343,221 | 347,461 | 355,595 |
| 1910 FINANCE DIVISION - REVENUE | 30,745 | - | - | - |
| 1915 HUMAN RESOURCE DIVI. - PAYROLL | 367,788 | 305,508 | 305,201 | 318,953 |
| 1921 TAX ASSESSMENT ADVOCACY | 1,646 | - | 8,232 | - |
| 1929 HUMAN RESOURCE DIVISION | 963,214 | 1,261,244 | 1,073,805 | 1,240,717 |
| 1932 INFORMATION TECHNOLOGY DIVI. | 2,609,960 | 2,697,157 | 2,620,786 | 2,661,610 |
| 1940 MISC. EXPENDITURES / BENEFITS | - | 141,000 | - | 141,000 |
| 1941 PARKING ENFORCEMENT & TICKETS | 1,212,486 | 1,290,093 | 1,281,231 | 1,308,261 |
| 1942 SCHOOL CROSSING GUARDS | 413,447 | 462,942 | 473,344 | 462,942 |
| 1950 FACILITIES | 3,210,209 | 3,199,714 | 3,400,439 | 3,130,765 |
| Grand Total | \$ 9,164,947 | \$ 9,700,879 | \$ 9,510,499 | \$ 9,619,843 |

FY 2017 City Council Goal Performance

| City Council Goal | Department Initiative |
|-------------------|---|
| City Facilities | Continue to work with the Sustainability Coordinator to reduce energy consumption in all City-owned buildings throughout the fiscal year through lighting upgrades as well as temperature control efficiencies. |
| City Facilities | Improve energy management techniques with the use of Building Automation Systems to reduce energy consumption throughout the year in City-owned buildings. |
| City Facilities | Civic Center Security Improvements |



2018 PROPOSED BUDGET - GENERAL FUND

Administrative Services Department

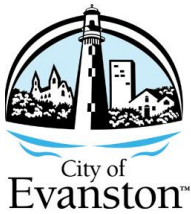
2018 Initiatives

- Continue citywide implementation and roll-out of Google Apps
- Continue to provide personalized division and departmental training to all staff on Google Apps
- Finalize citywide implementation of new timekeeping software
- Further reduce City printing costs by analyzing internal workflow processes and assisting in process improvement
- Continue rollout of online time-off requests
- Continue conversion to electronic timesheets, paperless checks and online benefit enrollment of all eligible employees
- Implement Performance Management System
- Extend progress of citywide Risk Management performance improvement through further integration and training of staff
- Maintain progress of digitizing all personnel files
- Explore turning Facilities Management Division into its own internal service fund
- Work with Finance and Accounting to ensure all related policies and procedures adhere to best practices
- Work with the City Manager’s Office to further incorporate Livability into the administration of the city and continue to make Evanston the “Most Livable City”.

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|---|------------------------|---------------------------|---------------------------|
| Number of Information Technology Service Desk requests closed | 8,113 | 7,957 | 8,000 |
| Public Safety Civil Service Commission Meetings | 5 | 5 | 5 |
| Deliveries received | 1,800 | 1,850 | 1,800 |
| Civic Center repair costs/sq. ft. | 2.55 | 2.58 | 2.64 |
| Meetings scheduled | 2,000 | 2,050 | 2,100 |
| Room set-ups | 1,150 | 1,150 | 1,150 |
| Staff-hours tracked to work order | 22,000 | 24,000 | 24,000 |
| Work orders completed | 900 | 1,100 | 1,100 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 5,074,485 | \$ 5,591,530 | \$ 5,225,091 | \$ 5,616,672 |
| 61010 - REGULAR PAY | 3,986,748 | 4,499,278 | 4,150,574 | 4,519,431 |
| 61050 - PERMANENT PART-TIME | 64,695 | 63,397 | 63,397 | 69,630 |
| 61055 - TEMPORARY EMPLOYEES | - | - | 1,300 | - |
| 61110 - OVERTIME PAY | 74,643 | 62,000 | 98,293 | 62,000 |
| 61415 - TERMINATION PAYOUTS | 90,742 | - | 50,817 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 2,878 | - | 4,120 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 10,049 | 141,000 | 5,490 | 141,000 |
| 61610 - DENTAL INSURANCE | - | - | 2,011 | - |
| 61615 - LIFE INSURANCE | 32 | 27 | 308 | 3,329 |
| 61625 - AUTO ALLOWANCE | 6,330 | 6,180 | 7,063 | 6,780 |
| 61626 - CELL PHONE ALLOWANCE | 5,204 | 5,304 | 5,304 | 4,104 |
| 61630 - SHOE ALLOWANCE | 4,885 | 4,805 | 4,805 | 4,495 |
| 61665 - FLEXIBLE SPENDING ACCOUNT MAINTENANCE FEES | 13,029 | - | 35,000 | - |
| 61710 - IMRF | 468,165 | 434,910 | 425,639 | 424,382 |
| 61725 - SOCIAL SECURITY | 281,122 | 303,147 | 300,657 | 308,752 |
| 61730 - MEDICARE | 65,965 | 71,482 | 70,313 | 72,769 |
| Services and Supplies | \$ 3,014,707 | \$ 2,884,172 | \$ 3,131,291 | \$ 2,795,572 |
| 61060 - SEASONAL EMPLOYEES | 418,981 | 470,609 | 500,615 | 470,609 |
| 62160 - EMPLOYMENT TESTING SERVICES | 57,912 | 128,000 | 70,000 | 100,000 |
| 62175 - IS SERVICES | 17,071 | 6,600 | 6,600 | 6,600 |
| 62185 - CONSULTING SERVICES | 9,775 | 14,000 | 14,000 | 19,000 |
| 62205 - ADVERTISING | 156 | - | - | - |
| 62210 - PRINTING | - | 750 | 750 | 750 |
| 62225 - BLDG MAINTENANCE SERVICES | 147,037 | 101,516 | 158,000 | 101,516 |
| 62240 - AUTOMOTIVE EQMP MAINT | 416 | - | - | - |
| 62245 - OTHER EQMT MAINTENANCE | 53,815 | 29,318 | 65,000 | 49,318 |
| 62250 - COMPUTER EQUIPMENT MAINT | 45,982 | 50,000 | 50,000 | 45,000 |
| 62270 - MEDICAL/HOSPITAL SERVICES | 54,063 | 51,150 | 51,150 | 48,000 |
| 62274 - TEST ADMINISTRATION | 24,875 | 86,500 | 65,000 | 72,000 |
| 62275 - POSTAGE CHARGEBACKS | 1,328 | 400 | 400 | 400 |
| 62280 - OVERNIGHT MAIL CHARGES | - | - | 50 | - |
| 62295 - TRAINING & TRAVEL | 13,925 | 16,200 | 25,699 | 20,400 |
| 62310 - CITY WIDE TRAINING | 20,039 | 29,000 | 23,000 | 21,000 |
| 62315 - POSTAGE | 134 | - | 60 | - |
| 62335 - DATA PROCESSING SERVICES | 599 | - | - | - |
| 62340 - COMPTER LICENSE & SUPP | 531,191 | 500,000 | 485,000 | 500,000 |
| 62341 - INTERNET SOLUTION PROVIDERS | 1,857 | 9,000 | 9,000 | 9,000 |
| 62360 - MEMBERSHIP DUES | 4,057 | 5,400 | 5,675 | 3,200 |
| 62375 - RENTALS | 2,596 | - | - | - |
| 62380 - COPY MACHINE CHARGES | 12,901 | 35,000 | 35,000 | 40,000 |
| 62425 - ELEVATOR CONTRACT COSTS | 4,165 | 4,165 | 5,504 | 4,165 |
| 62430 - CUSTODIAL CONTRACT SERVICES | - | 20,000 | - | - |
| 62431 - ARMORED CAR SERVICES | 16,167 | - | - | - |
| 62440 - OVERHEAD DOOR CONTRACT COSTS | 5,638 | 10,000 | 10,000 | 10,000 |
| 62451 - TOWING AND BOOTING CONTRACTS | 38,825 | 23,000 | 35,000 | 23,000 |
| 62506 - WORK- STUDY | 1,860 | 2,000 | 2,000 | 2,000 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 218,414 | 260,031 | 223,920 | 265,031 |
| 62512 - RECRUITMENT | 34,301 | 40,000 | 40,000 | 35,000 |
| 62518 - SECURITY ALARM CONTRACTS | 428 | 2,500 | 2,500 | 2,500 |
| 62630 - UNEMP. COMP. & ADMIN. FEE | 49,389 | 205,000 | 70,000 | 205,000 |
| 62705 - BANK SERVICE CHARGES | - | - | 3,463 | - |
| 64005 - ELECTRICITY | 27,106 | 17,950 | 17,950 | 17,950 |
| 64015 - NATURAL GAS | 35,372 | 80,000 | 60,000 | 60,000 |
| 64505 - TELECOMMUNICATIONS | 112,738 | 136,755 | 136,775 | 136,755 |
| 64510 - TELECOMMUNICATIONS EQUIPMENT MAINTENANCE | 7,947 | - | 42,886 | - |
| 64515 - TELECOMMUNICATIONS EQUIPMENT M | 686 | - | 499 | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 32,385 | 30,300 | 30,455 | 31,300 |
| 64545 - PERSONAL COMPUTER SOFTWARE | 13,485 | 4,000 | 23,000 | 9,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 253 | 950 | 950 | 950 |
| 65015 - CHEMICALS/ SALT | 3,035 | - | - | - |
| 65020 - CLOTHING | 3,750 | 3,500 | 3,500 | 3,500 |
| 65025 - FOOD | 59 | - | 283 | - |
| 65040 - JANITORIAL SUPPLIES | 12,535 | 10,000 | 12,400 | 10,000 |
| 65045 - LICENSING/REGULATORY SUPP | 2,690 | 3,000 | 3,000 | 3,000 |
| 65050 - BLDG MAINTENANCE MATERIAL | 453,878 | 213,074 | 500,000 | 213,074 |
| 65070 - OFFICE/OTHER EQT MTN MATL | - | - | 1,500 | - |
| 65085 - MINOR EQUIPMENT & TOOLS | 22,126 | 7,600 | 30,754 | 7,600 |
| 65090 - SAFETY EQUIPMENT | 14,918 | 11,554 | 11,554 | 11,554 |
| 65095 - OFFICE SUPPLIES | 12,177 | 24,500 | 16,200 | 14,400 |
| 65115 - TRAFFIC CONTROL SUPPLI | (150) | - | - | - |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-----------------------------|----------------------------|
| 65125 - OTHER COMMODITIES | 18,404 | 17,850 | 18,199 | 15,000 |
| 65555 - PERSONAL COMPUTER EQUIPMENT | 394,217 | 184,000 | 225,000 | 184,000 |
| 65615 - INFRASTRUCTURE SUPPLIES | 59,202 | 39,000 | 39,000 | 24,000 |
| Miscellaneous | \$ 171 | \$ - | \$ - | \$ - |
| 62490 - OTHER PROGRAM COSTS | 171 | - | - | - |
| Insurance and Other Chargebacks | \$ 719,544 | \$ 879,266 | \$ 865,906 | \$ 860,508 |
| 61510 - HEALTH INSURANCE | 715,551 | 879,174 | 857,582 | 860,416 |
| 66030 - TRANSFER TO INSURANCE - RISK | 96 | 92 | 92 | 92 |
| 66054 - MEDICARE SUPPLEMENT- SENIOR'S CHOICE | 1,646 | - | 8,232 | - |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 2,250 | - | - | - |
| Capital Outlay | \$ 18,648 | \$ 2,000 | \$ 19,300 | \$ 2,000 |
| 65625 - FURNITURE & FIXTURES | 18,648 | 2,000 | 19,300 | 2,000 |
| Interfund Transfers | \$ 337,391 | \$ 343,911 | \$ 268,911 | \$ 345,091 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 159,946 | 159,946 | 109,946 | 159,373 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 57,898 | 59,636 | 34,636 | 57,658 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 119,547 | 124,329 | 124,329 | 128,060 |
| Grand Total | \$ 9,164,947 | \$ 9,700,879 | \$ 9,510,499 | \$ 9,619,843 |



2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

The [Community Development Department](#) is responsible for the overall administration and execution of all building, planning and zoning activities, managing affordable housing and other related programs funded with federal and local grants targeting lower income residents as well as the City's transportation and mobility initiatives. The overarching activities of the Community Development Department are strategically aligned with the City Council goals and supporting the City's mission to become the most livable City. The department primarily serves external customers including: residents, developers, businesses, contractors, architects and local non-profit agencies.

Building and Inspection Services Division

The mission of the Building and Inspection Services Division is to promote a sustainable, safe and high-quality environment for the residents, workers and visitors of Evanston. The division is committed to providing quality service in a comprehensive, effective, knowledgeable and friendly manner.

The division is responsible for providing the following services:

- Review and approve building documents for commercial and residential projects.
- Issue building permits and inspect permitted work for compliance with approved documents.
- Review and issue business licenses.
- Oversee review and issuance of elevator permits and semi-annual inspections of conveyance systems within the City.
- Review and issue sign permits and manage required annual inspection of all signs within the City.
- Remove graffiti tags from public right of way and private properties.
- Assist low to moderate-income homeowners with financial and technical assistance in the rehabilitation of their homes.
- Staff the Sign Review and Appeals Board.

Housing and Grants Division

The Housing and Grants Division engages in a number of strategies to maintain and enhance living conditions for low and moderate-income residents. A number of programs are designed to promote affordable rental and ownership housing as well as other needed services.

The division is responsible for providing the following services:

- Manage grant programs of over \$3 million, including Federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), City Affordable Housing Fund and Mental Health Board funds, to address the needs of at-risk and economically disadvantaged residents.
- Ensure compliance with funding requirements of 40-50 programs and projects annually.
- Conduct research and develop policies on housing-related issues, work with housing developers to maintain and expand affordable housing to maintain economic and racial diversity, and improve sustainability.
- Staff the Housing and Community Development Act Committee, Housing and Homelessness Commission and Mental Health Board.

Planning and Zoning Division

The Planning and Zoning Division is tasked with providing oversight and guidance on sustaining the architectural vitality of City neighborhoods by aiding in the restoration, rehabilitation and conservation of historic buildings and districts as well as encouraging new and contemporary developments that



2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

complement existing neighborhoods and enhance the economic vitality of the City. The division is responsible for providing the following services:

- Administration of the Zoning and Historic Preservation Ordinances.
- Administration and review of map amendments, text amendments, special use permits and applications for relief (variations) from the Zoning Ordinance.
- Coordinate interdepartmental review and land-use entitlement process for large scale developments (Planned Developments).
- Lead neighborhood area plans and city-wide comprehensive plan efforts to guide future long-term growth and development across the City.
- Staff Design and Project Review (DAPR) Committee, Historic Preservation Commission, Plan Commission, Zoning Board of Appeals and Zoning Committee of the Plan Commission.

Transportation and Mobility Function

The Transportation and Mobility Function coordinates City-wide transportation goals and programs that improve accessibility, mobility and connectivity. The work function also assists in the delivery of transportation infrastructure projects and on-going policy work outlined in the City's Multi-Modal Transportation and Bike Plans.

Staff is responsible for providing the following services:

- Conduct research and develop policies on emerging new mobility sectors and applications.
- Manage first/last mile programs, including the Transit Planning 4 All grant project and the Divvy Bike Share program.
- Develop long-term policy and programming objectives, and coordinate improvement projects with the City's transit providers.
- Coordinate the implementation of the updated Complete & Green Streets Policy through regular reporting, and the development of new multi-modal transportation and transportation demand management tools.
- Improve local transportation services by working with developers to enhance non-motorized and transit connections and amenities through development proposals.
- Staff the Transportation & Parking Committee and the Bike Technical Advisory Committee.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Revenues | | | | |
| 2105 PLANNING & ZONING | 113,104 | 110,865 | 79,000 | 88,000 |
| 2126 BUILDING INSPECTION SERVICES | 10,366,826 | 11,177,100 | 8,243,310 | 6,203,000 |
| 2128 EMERGENCY SOLUTIONS GRANT | 106,218 | 135,000 | 135,000 | 135,000 |
| 2715 SUMMER YOUTH EMPLOYMENT PROGRAM | 1,426 | - | - | - |
| Grand Total | \$ 10,587,574 | \$ 11,422,965 | \$ 8,457,310 | \$ 6,426,000 |



2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

| Expenses | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-----------------------------------|-----------------------|------------------------|--------------------------|-------------------------|
| 2101 COMMUNITY DEVELOPMENT ADMIN | 345,207 | 323,208 | 269,216 | 352,256 |
| 2105 PLANNING & ZONING | 627,187 | 770,275 | 668,851 | 733,637 |
| 2115 HOUSING CODE COMPLIANCE | 3,149 | 1 | - | - |
| 2126 BUILDING INSPECTION SERVICES | 1,428,467 | 1,556,616 | 1,521,897 | 1,669,383 |
| 2128 EMERGENCY SOLUTIONS GRANT | 106,218 | 154,568 | 75,020 | 154,568 |
| 2710 HOUSING ADVOCACY | 181 | - | - | - |
| 5300 ECON. DEVELOPMENT | - | - | 107,545 | 88,868 |
| Grand Total | \$ 2,510,408 | \$ 2,804,668 | \$ 2,642,529 | \$ 2,998,712 |

City Council Goals

| City Council Goal | Department Initiative |
|----------------------------------|---|
| Economic Development | Processed applications for two large-scale Planned Developments: 831 Emerson Street and 1450-1508 Sherman Ave. |
| Economic Development | Administered approval of 13 new (including substitution of existing) special uses for new businesses. |
| Economic Development | Completed study and processed a text amendment for the reduction of multi-family residential parking requirements in Transit Oriented Development areas. |
| City Streets | Community Development staff served on Steering Committees for two major CIP projects: Sheridan Road and Howard Street Improvements. |
| City Streets | Community Development staff served on Bike TAC, expanded the Divvy project up to 11 stations and 110 bikes, and assisted with other Bike Plan infrastructure implementation efforts such as bike parking improvements. |
| City Streets | Continued to maintain and improve the physical appearance of our City Streets by addressing graffiti tags on public right of ways in an efficient manner and making the City a more desirable place to live and work. |
| City Streets | Researched best practices on new mobility policies and assisted in updating the City's Code to reflect current transportation demands and systems, including complete & green streets and transportation demand management approaches. |
| Financial Policies and City Debt | Developed and promoted use of online permit application for submittal and payment. |
| Services for At-Risk Families | Rehabbed multiple dwelling units in single- and multi-family properties to maintain safe, sanitary, affordable housing for low and moderate-income residents. |
| Services for At-Risk Families | Continued the Tenant Based Rental Assistance (TBRA) program for homeless families with children that provides stable housing while the head(s) of household work to achieve economic independence. |
| Services for At-Risk Families | Integrated and streamlined the grant application and management process for Community Development Block Grant and Mental Health Board programs to improve efficiencies for the City, reduced compliance requirements for grantees and achieved stronger outcomes. |



2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

2018 Initiatives

Promoting neighborhood revitalization, ensuring a safe built environment and affordable housing and providing first-last mile transportation connections will continue to be major priorities of the Community Development Department. Specific actions to achieve these priorities include:

Building and Inspection Services Division

- Continue to utilize Accela for all building permit submittal documents with focus on better management of large documents (building plans).
- Fulfill Office of Emergency Preparedness requirements for Community Development staff including staffing and training of Crisis Management Team members.
- Continue to update Building Division checklists, worksheets and project information guides.
- Fulfill Community Development responsibilities in the implementation of the City's Energy Benchmarking Ordinance to include development of covered building list; creation of correspondence material and tracking compliance.
- Increase on-line permitting opportunities and develop an implementation schedule for Electronic Document Review.

Housing and Grants Division

- Continue to focus on substantial rehab of affordable rental and ownership housing units to maintain safe, sanitary and affordable housing. Projects that correct code violations, address life safety issues, improve accessibility, include energy and water efficient features to reduce operating costs, and increase sustainability will be prioritized.
- Continue to manage grant-funded programs and projects to ensure timely completion and compliance with all federal and local requirements, including affordability restrictions for housing units.

Planning and Zoning Division

- Continue working with Economic Development Division to provide timely and early zoning information to new businesses wishing to locate in Evanston.
- Complete the Survey of Historic Landmark Inventory outside of existing historic districts to improve resident awareness of historic landmarks and enhance historic preservation within the community.
- Process review of several large-scale Projects and Planned Developments currently planned: 601 Davis Street, 1007 Church Street, 128-130 Chicago Avenue, 1714-1718 Chicago Avenue, 1700 Block of Sherman Avenue/Northlight Theater Tower.
- Evaluate and revise sign regulations to improve community aesthetics and provide options for economic development.
- Continue to review and propose amendments to the Zoning Ordinance to improve approval of private projects and facilitate the type of land uses and development that increase Evanston livability.

Transportation and Mobility Function

- Partner with the City's transit providers to invest in a strong public transit service core with connected first/last mile solutions.
- Continue to improve connections and expand options for addressing first/last mile networks to transit for all community members: Divvy bike share, rapid transit, and on-demand services.



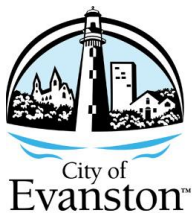
2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

- Assist the Planning and Zoning Division in securing the full potential for new development proposals' improvements to the non-motorized and transit networks.
- Integrate mobility and transportation initiatives into existing and new community events, including community rides and tabling events.
- Work across transportation and transit agencies within Evanston to maintain and grow a reliable, safe, accessible, and active transportation network.

Community Development will continue to provide staff support and improve processes for the following boards, commissions and committees:

- Age Friendly Evanston Task Force
- Design and Project Review (DAPR)
- Housing and Community Development Act Committee
- Housing, Homelessness, and Human Rights Commission
- Mental Health Board
- Plan Commission
 - Zoning Committee of the Plan Commission
 - Comprehensive Plan Committee of the Plan Commission
 - Rules Committee of the Plan Commission
- Planning and Development Committee
- Preservation Commission
- Transportation & Parking Committee
- Zoning Board of Appeals

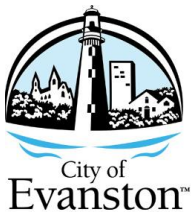


2018 PROPOSED BUDGET - GENERAL FUND

Community Development Department

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|---|----------------|-------------------|-------------------|
| Total Building Permit Revenue Collected | \$10,317,588 | \$7,074,749 | \$6,291,000 |
| Total Building Permits Issued | 3,811 | 3,600 | 3,600 |
| Total Building Inspections | 7,863 | 7,452 | 7,452 |
| Total Building Construction Work w/o permits investigated | 150 | 165 | 165 |
| Total Business Licenses Issued | 66 | 75 | 80 |
| Housing units rehabilitated (major) | 9 | 15 | 12 |
| Total Elevator Inspections | 1572 | 1572 | 1580 |
| Contractor Licenses Issued/Renewed | 1015 | 1050 | 1000 |
| Sign Variations/Variations Approved | 10/7 | 10/6 | 8/6 |
| Graffiti tags removed by graffiti technician | 1195 | 1275 | 1275 |
| Preservation cases | 332 | 315 | 315 |
| Zoning Analysis Cases | 339 | 310 | 305 |
| Special Uses / Major Variation | 32 | 30 | 21 |
| Minor Variations | 54 | 51 | 72 |
| Planned Development/Amendments | 7 | 6 | 5 |
| CDBG & MHB Programs/Projects Managed | 47 | 52 | 48 |
| Affordable Housing Units Financed | 0 | 2 | 6 |
| Households Provided Tenant-Based Rental Assistance | 26 | 20 | 15 |
| HOME/Affordable Housing Fund Programs/Projects Managed | 8 | 8 | 10 |
| Age Friendly Evanston Task Force | NA | 6 | 6 |
| Design and Project Review Committee Meetings | 40 | 50 | 45 |
| Housing and Community Development Act Committee | 8 | 7 | 10 |
| Housing, Homelessness, and Human Relations Commission Meetings | 9 | 11 | 10 |
| Mental Health Board | 10 | 11 | 12 |
| Plan Commission | 10 | 12 | 12 |
| Planning and Development Committee | 17 | 15 | 17 |
| Preservation Commission | 13 | 12 | 12 |
| Zoning Board of Appeals | 19 | 20 | 19 |
| Bike Technical Advisory Committee Meetings | 9 | 9 | 9 |
| 24-Hour Divvy Passes Purchased at an Evanston Station | 1,358 | 1,700 | 2,000 |
| Annual Active Divvy Memberships (Evanston's portion) | 904 | 1,020 | 1,200 |
| Divvy Bicycle Miles Traveled from Trips that begin at an Evanston Station | 23,036 | 40,000 | 46,000 |
| One-Way Divvy Trips that begin at an Evanston Station | 10,444 | 20,000 | 23,000 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 1,890,271 | \$ 2,023,356 | \$ 2,026,190 | \$ 2,259,688 |
| 61010 - REGULAR PAY | 1,554,488 | 1,716,956 | 1,692,025 | 1,912,832 |
| 61050 - PERMANENT PART-TIME | - | - | 2,731 | - |
| 61110 - OVERTIME PAY | 6,272 | 9,500 | 9,500 | 5,500 |
| 61415 - TERMINATION PAYOUTS | 31,532 | - | 6,223 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 5,219 | - | 4,911 | 5,000 |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYC | 3,492 | - | - | - |
| 61610 - DENTAL INSURANCE | - | - | 500 | - |
| 61615 - LIFE INSURANCE | 18 | 23 | 48 | 940 |
| 61625 - AUTO ALLOWANCE | 3,735 | 3,735 | 2,000 | 4,980 |
| 61626 - CELL PHONE ALLOWANCE | 3,366 | 3,366 | 3,366 | 3,666 |
| 61630 - SHOE ALLOWANCE | 1,395 | 1,682 | 1,682 | 1,217 |
| 61710 - IMRF | 162,783 | 159,211 | 168,511 | 180,128 |
| 61725 - SOCIAL SECURITY | 96,294 | 104,201 | 107,819 | 117,542 |
| 61730 - MEDICARE | 21,677 | 24,682 | 26,874 | 27,883 |
| Services and Supplies | \$ 202,203 | \$ 234,315 | \$ 191,791 | \$ 221,125 |
| 61060 - SEASONAL EMPLOYEES | 39,851 | 22,000 | 25,000 | 14,000 |
| 62150 - CONSTRUCTION ENGINEERING SERVICES | 250 | 6,000 | 3,000 | 3,000 |
| 62185 - CONSULTING SERVICES | 1,259 | 62,865 | 4,000 | 25,000 |
| 62190 - GRAFFITI REMOVAL SERVICES | 3,774 | 5,000 | 5,000 | 5,000 |
| 62205 - ADVERTISING | 5,559 | 2,925 | 2,925 | 2,325 |
| 62210 - PRINTING | 2,571 | 3,000 | 3,000 | 2,200 |
| 62236 - SOFTWARE MAINTENANCE | - | - | 1,061 | - |
| 62245 - OTHER EQMT MAINTENANCE | - | 100 | 100 | 100 |
| 62275 - POSTAGE CHARGEBACKS | 4,486 | 9,100 | 7,100 | 5,600 |
| 62295 - TRAINING & TRAVEL | 8,854 | 16,000 | 10,520 | 12,000 |
| 62315 - POSTAGE | 439 | - | - | - |
| 62345 - COURT COST/LITIGATION | 540 | 400 | 400 | 400 |
| 62360 - MEMBERSHIP DUES | 3,027 | 4,200 | 4,200 | 3,375 |
| 62380 - COPY MACHINE CHARGES | 4,487 | 2,600 | 2,600 | 1,300 |
| 62425 - ELEVATOR CONTRACT COSTS | 7,857 | 5,000 | 5,000 | 4,500 |
| 62464 - PLUMB, ELEC, PLAN REVEIW SERV | 86,607 | 25,000 | 80,000 | 75,000 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | - | 50,000 | 10,000 | 40,000 |
| 62645 - DIGITAL ARCHIVING | 13,484 | 10,000 | 10,000 | 10,000 |
| 62705 - BANK SERVICE CHARGES | 4,321 | - | 4,200 | 4,200 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | - | - | 205 | - |
| 64545 - PERSONAL COMPUTER SOFTWARE | - | - | 1,800 | 4,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 309 | 1,275 | 200 | 1,175 |
| 65020 - CLOTHING | 1,577 | 2,000 | 2,000 | 1,500 |
| 65025 - FOOD | 1,562 | 800 | 927 | 400 |
| 65050 - BLDG MAINTENANCE MATERIAL | 181 | - | - | - |
| 65055 - MATER. TO MAINT. IMP. | - | 350 | 350 | 350 |
| 65085 - MINOR EQUIPMENT & TOOLS | 675 | 700 | 700 | 700 |
| 65095 - OFFICE SUPPLIES | 10,535 | 5,000 | 7,503 | 5,000 |
| Miscellaneous | \$ - | \$ - | \$ 80 | \$ 500 |
| 62490 - OTHER PROGRAM COSTS | - | - | 80 | 500 |
| Insurance and Other Chargebacks | \$ 242,644 | \$ 301,287 | \$ 264,826 | \$ 272,984 |
| 61510 - HEALTH INSURANCE | 257,466 | 298,481 | 262,020 | 270,178 |
| 62740 - OTHER CHARGES-CHARGEBACK | (18,380) | - | - | - |
| 66030 - TRANSFER TO INSURANCE - RISK | 2,808 | 2,806 | 2,806 | 2,806 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| Community Sponsored Organizations | \$ 94,695 | \$ 154,568 | \$ 75,000 | \$ 154,568 |
| 67010 - COMMUNITY SPONSORED ORGANIZATIONS | - | 154,568 | - | 154,568 |
| 67110 - CONNECTIONS FOR THE HOMELESS | 79,695 | - | 75,000 | - |
| 67111 - YWCA | 15,000 | - | - | - |
| Contingencies | \$ - | \$ 8,000 | \$ 1,500 | \$ 5,000 |
| 68205 - CONTINGENCIES | - | 8,000 | 1,500 | 5,000 |
| Interfund Transfers | \$ 80,595 | \$ 83,142 | \$ 83,142 | \$ 84,847 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 13,932 | 13,932 | 13,932 | 13,932 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 12,010 | 12,370 | 12,370 | 12,370 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 54,653 | 56,840 | 56,840 | 58,545 |
| Grand Total | \$ 2,510,408 | \$ 2,804,668 | \$ 2,642,529 | \$ 2,998,712 |



2018 PROPOSED BUDGET - GENERAL FUND

Police Department

The [Evanston Police Department](#) is committed to the protection of life and property. With a staff of 165 sworn officers and 62 civilian personnel, the emphasis is on delivering a public service in harmony with the values and expectations of the community. This is accomplished through the three divisions of the Police Department: Field Operations Division, Support Services Division; and Investigative Services Division.

Field Operations Division

Headed by a Deputy Chief, this division is comprised of three patrol divisions of uniformed officers who respond to calls for service and proactively patrol the community. This Division also includes the Department's K9 unit, Traffic Division and its Community Strategy Division (Problem-Solving Team and Foot Patrol Unit).

Support Services Division

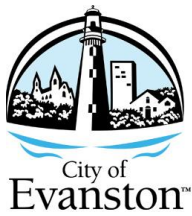
Charged with the oversight of the internal workings of the Police Department, the Deputy Chief of this Division oversees the Office of Administration, Records Bureau, the Communications Division (9-1-1 Call Center) and the Support Services Division (Service Desk and 3-1-1 Call Center).

Investigative Services Division

Responsible for the investigation and follow-up of major crimes and incidents, this unit is comprised of the Juvenile Detective Division as well as the Investigative Services Division. Headed by a Deputy Chief, this unit includes the Neighborhood Enforcement Team (NET) and the department's TAC unit, which is responsible for a variety of tactical response operations. In addition, Victim Services and Youth Services provide services to the community.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|------------------------------|--------------------------------|-------------------------------|
| Revenues | | | | |
| 2205 POLICE ADMINISTRATION | 9,806,243 | 10,678,250 | 10,687,350 | 10,684,700 |
| 2225 SOCIAL SERVICES BUREAU | 49,032 | 44,000 | 50,000 | 50,000 |
| 2240 POLICE RECORDS | 25,705 | 20,000 | 22,250 | 25,000 |
| 2260 OFFICE OF ADMINISTRATION | (4,189) | - | 18,610 | - |
| 2270 TRAFFIC BUREAU | 155,570 | 118,000 | 118,000 | 118,000 |
| 2280 ANIMAL CONTROL | 15,270 | 23,000 | 8,205 | 7,500 |
| 2285 PROBLEM SOLVING TEAM | 2,000 | - | 2,200 | - |
| Grand Total | \$ 10,074,279 | \$ 10,883,250 | \$ 10,914,115 | \$ 10,885,200 |



2018 PROPOSED BUDGET - GENERAL FUND

Police Department

| Expenses | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
| 2205 POLICE ADMINISTRATION | 10,102,439 | 11,624,315 | 11,023,024 | 11,636,075 |
| 2210 PATROL OPERATIONS | 11,382,067 | 10,958,576 | 11,808,585 | 11,919,518 |
| 2215 CRIMINAL INVESTIGATION | 2,344,949 | 2,252,216 | 2,321,037 | 2,297,099 |
| 2225 SOCIAL SERVICES BUREAU | 575,231 | 654,748 | 634,767 | 600,195 |
| 2121 EECB GRANT RESI WEATHER PROGRAM | 1,109,704 | 1,020,127 | 1,464,927 | 1,342,834 |
| 2235 SCHOOL LIAISON | 485,709 | 478,839 | 485,609 | 494,845 |
| 2240 POLICE RECORDS | 716,716 | 704,031 | 703,236 | 718,102 |
| 2245 COMMUNICATIONS | 1,620,366 | 1,558,798 | 1,504,812 | 1,541,936 |
| 2250 SERVICE DESK | 1,472,405 | 1,301,979 | 1,359,753 | 1,413,913 |
| 2251 311 CENTER | 527,209 | 606,523 | 647,210 | 633,906 |
| 2255 OFFICE-PROFESSIONAL STANDARDS | 567,969 | 525,088 | 407,870 | 398,955 |
| 2260 OFFICE OF ADMINISTRATION | 788,369 | 732,852 | 638,017 | 699,362 |
| 2265 NEIGHBORHOOD ENFORCEMENT TEAM | 2,534,994 | 2,212,929 | 2,193,490 | 2,097,127 |
| 2270 TRAFFIC BUREAU | 1,136,606 | 1,012,090 | 1,015,980 | 948,154 |
| 2275 COMMUNITY STRATEGIC BUREAU | 158,555 | 158,381 | 155,203 | 159,190 |
| 2280 ANIMAL CONTROL | 246,949 | 185,005 | 185,780 | 186,790 |
| 2285 PROBLEM SOLVING TEAM | 1,820,639 | 1,823,351 | 1,749,099 | 1,775,753 |
| 2291 PROPERTY BUREAU | 119,153 | 238,733 | 222,240 | 245,758 |
| 2295 BUILDING MANAGEMENT | 107,600 | 175,261 | 168,553 | 176,619 |
| Grand Total | \$ 37,817,627 | \$ 38,223,842 | \$ 38,689,192 | \$ 39,286,131 |

| Ongoing Activity Measures | 2015 Actual | 2016 Actual | 2017 Projected | 2018 Projected |
|--|----------------|----------------|-------------------|-------------------|
| Part I crimes | 1,963 | 1,811 | 1,850 | 1,830 |
| Part II crimes | 7,368 | 5,832 | 6,330 | 6,350 |
| Total calls for service * | 38,662 | 38,832 | 60,000 | 61,000 |
| Arrests (felony & misdemeanor) | 1,710 | 1,606 | 1,610 | 1,620 |
| D.U.I. arrests | 88 | 100 | 102 | 105 |
| Ticket & citation production – Parking | 18,962 | 10,857 | 11,000 | 12,000 |
| Written Reports ** | - | - | 13,900 | 14,100 |

2018 Initiatives

- Develop a body-worn- camera program in conjunction with Northwestern University as a preamble to implementation of body cameras for Evanston police officers.
- Research the transition to the STARCOM radio system from the current UHF T-Band frequency.
- Update in-car camera system.
- Implement system for in-car printing and electronic submission of citations

*In 2017 there was a computer aided dispatch/record management system upgrade that more effectively captured activity.

**Written reports include incident, crash and arrest reports.

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 22,889,991 | \$ 22,459,205 | \$ 22,812,009 | \$ 23,490,141 |
| 61010 - REGULAR PAY | 19,083,050 | 19,627,068 | 19,236,484 | 20,580,673 |
| 61050 - PERMANENT PART-TIME | 2,060 | 76,504 | 57,138 | 112,500 |
| 61055 - TEMPORARY EMPLOYEES | - | - | 30,000 | - |
| 61062 - SPECIAL EVENT PAY | 313 | 184,446 | 10,800 | - |
| 61070 - JOB TRAINING AND INTERNSHIPS | 87,750 | 97,500 | 85,000 | 97,500 |
| 61110 - OVERTIME PAY | 285,037 | 146,400 | 203,194 | 146,400 |
| 61111 - HIREBACK OT PAY | 1,073,810 | 182,200 | 549,381 | 366,646 |
| 61112 - SPECIAL DETAIL OT | 326,922 | 124,130 | 268,906 | 124,130 |
| 61415 - TERMINATION PAYOUTS | 217,870 | 275,000 | 483,038 | 275,000 |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 139,338 | 190,000 | 100,257 | 190,000 |
| 61425 - ANNUAL HOLIDAY PAYOUT | 311,403 | 204,000 | 331,893 | 204,000 |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 17,743 | - | 51,177 | - |
| 61440 - EDUCATION PAY | 209,100 | 232,400 | 245,500 | 232,400 |
| 61610 - DENTAL INSURANCE | - | - | 10,000 | - |
| 61615 - LIFE INSURANCE | 45 | 47 | 1,347 | 24,044 |
| 61626 - CELL PHONE ALLOWANCE | 360 | 360 | 360 | 360 |
| 61630 - SHOE ALLOWANCE | 465 | 465 | 465 | 460 |
| 61635 - UNIFORM ALLOWANCE | 168,000 | 195,600 | 193,600 | 170,500 |
| 61710 - IMRF | 412,994 | 380,646 | 392,654 | 386,095 |
| 61725 - SOCIAL SECURITY | 257,349 | 258,819 | 258,622 | 278,650 |
| 61730 - MEDICARE | 296,382 | 283,620 | 302,193 | 300,783 |
| Services and Supplies | \$ 1,019,652 | \$ 788,928 | \$ 884,095 | \$ 820,926 |
| 61060 - SEASONAL EMPLOYEES | 55,831 | - | 5,691 | - |
| 62210 - PRINTING | 8,894 | 3,000 | 3,679 | 3,000 |
| 62225 - BLDG MAINTENANCE SERVICES | 53,762 | 59,600 | 56,600 | 59,600 |
| 62240 - AUTOMOTIVE EQMP MAINT | 2,517 | - | - | - |
| 62245 - OTHER EQMT MAINTENANCE | 968 | 2,700 | 2,700 | 2,700 |
| 62270 - MEDICAL/HOSPITAL SERVICES | - | 1,000 | 1,000 | 1,000 |
| 62272 - OTHER PROFESSIONAL SERVICES | 28,727 | 65,000 | 32,098 | 65,000 |
| 62275 - POSTAGE CHARGEBACKS | 2,317 | 6,000 | 6,000 | 6,000 |
| 62280 - OVERNIGHT MAIL CHARGES | 166 | - | 12 | - |
| 62295 - TRAINING & TRAVEL | 163,550 | 127,890 | 137,174 | 127,890 |
| 62315 - POSTAGE | 64 | - | - | - |
| 62335 - DATA PROCESSING SERVICES | 189 | 378 | 378 | 378 |
| 62360 - MEMBERSHIP DUES | 123,266 | 116,388 | 122,717 | 116,388 |
| 62370 - EXPENSE ALLOWANCE | 1,351 | 5,700 | 5,756 | 5,700 |
| 62375 - RENTALS | 46,917 | 33,430 | 34,269 | 33,430 |
| 62380 - COPY MACHINE CHARGES | 15,453 | 8,954 | 8,954 | 8,954 |
| 62425 - ELEVATOR CONTRACT COSTS | 362 | 3,112 | 3,112 | 3,112 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 137,691 | 35,000 | 41,005 | 35,000 |
| 62645 - DIGITAL ARCHIVING | 444 | - | 457 | - |
| 62705 - BANK SERVICE CHARGES | 14 | 600 | 324 | 600 |
| 64005 - ELECTRICITY | 2,766 | - | 420 | - |
| 64015 - NATURAL GAS | 14,737 | 15,000 | 26,053 | 15,000 |
| 64505 - TELECOMMUNICATIONS | 34,722 | 50,000 | 100,000 | 50,000 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 44,834 | 22,000 | 26,275 | 22,000 |
| 64545 - PERSONAL COMPUTER SOFTWARE | - | - | 30 | - |
| 64565 - CABLE - VIDEO | 118 | - | 193 | - |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 126 | 520 | 602 | 520 |
| 65015 - CHEMICALS/ SALT | 34,716 | 35,833 | 35,833 | 35,833 |
| 65020 - CLOTHING | 82,631 | 40,450 | 60,817 | 40,450 |
| 65025 - FOOD | 1,031 | 8,050 | 8,050 | 8,050 |
| 65040 - JANITORIAL SUPPLIES | 11,910 | 6,600 | 7,186 | 6,600 |
| 65050 - BLDG MAINTENANCE MATERIAL | 1,029 | - | 500 | - |
| 65085 - MINOR EQUIPMENT & TOOLS | 56,382 | 54,790 | 93,495 | 54,790 |
| 65095 - OFFICE SUPPLIES | 27,249 | 22,300 | 27,673 | 45,300 |
| 65105 - PHOTO/DRAFTING SUPPLIE | 309 | 4,833 | 4,833 | 4,833 |
| 65125 - OTHER COMMODITIES | 64,610 | 59,800 | 24,906 | 68,798 |
| 65555 - PERSONAL COMPUTER EQUIPMENT | - | - | 1,303 | - |
| Miscellaneous | \$ 48,786 | \$ - | \$ 20,909 | \$ - |
| 62001 - SHORT TERM BUDGETING SALARY COSTS | - | - | 800 | - |
| 62490 - OTHER PROGRAM COSTS | 40,800 | - | 11,169 | - |
| 62770 - MISCELLANEOUS | 7,986 | - | - | - |
| 65120 - POLICE DUI EXPENSE | - | - | 8,940 | - |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Insurance and Other Chargebacks | \$ 12,834,792 | \$ 13,915,779 | \$ 13,986,929 | \$ 13,911,753 |
| 61510 - HEALTH INSURANCE | 3,050,897 | 3,328,113 | 3,406,063 | 3,324,087 |
| 62675 - INTERDEPT TRANSFER PENSIONS | 9,437,323 | 10,237,200 | 10,237,200 | 10,237,200 |
| 66030 - TRANSFER TO INSURANCE - RISK | 337,872 | 337,866 | 337,866 | 337,866 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 8,700 | 12,600 | 5,800 | 12,600 |
| Capital Outlay | \$ - | \$ - | \$ 320 | \$ - |
| 65625 - FURNITURE & FIXTURES | - | - | 320 | - |
| Contingencies | \$ (990) | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 68205 - CONTINGENCIES | (990) | 2,500 | 2,500 | 2,500 |
| Interfund Transfers | \$ 1,025,398 | \$ 1,057,430 | \$ 982,430 | \$ 1,060,811 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 660,540 | 660,540 | 610,540 | 660,540 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 256,498 | 284,194 | 259,194 | 284,194 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 108,360 | 112,696 | 112,696 | 116,077 |
| Grand Total | \$ 37,817,627 | \$ 38,223,842 | \$ 38,689,192 | \$ 39,286,131 |



2018 PROPOSED BUDGET - GENERAL FUND

Fire Department

The [Fire Department](#) exists 24 hours of every day to protect life, property, and the environment. The Department provides superior quality fire suppression, emergency medical services, fire prevention, public education, technical rescue, and non-emergency and support services to prevent or minimize situations that affect Evanston residents, businesses, and visitors. The community service is provided through four divisions: Fire Administration and Support, Fire Prevention, Fire Suppression, and Emergency Preparedness.

The Fire Administration and Support Division provides direction, policy, leadership, and management for moving the organization toward achieving its mission. The Fire Prevention Division provides plan review, business and mercantile safety assistance, code enforcement, and investigation. The 101 members assigned to the Suppression Division deliver first response to all emergencies and situations that require prompt attention on a twenty-four hour a day basis. The members of the Suppression Division staff five fire stations, which house five fire engines, two aerial ladder trucks, three ambulances, and a Shift Chief. The Emergency Preparedness Division in cooperation with all City Departments coordinates the disaster preparation, mitigation, and recovery plans and efforts of the City. The Emergency Preparedness Division integrates the City's plans with the County and State Emergency Preparedness Agencies.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|--------------------------------|----------------------------|
| Revenues | | | | |
| 51606 - PENSION PPRT | 280,000 | 280,000 | 280,000 | 280,000 |
| 52135 - FIRE PLAN REVIEW | 111,027 | 110,000 | 110,000 | 110,000 |
| 52540 - POLICE & FIRE FALSE ALARM FEES | 57,255 | 115,000 | 115,000 | 115,000 |
| 53655 - FIRE COST RECOVERY CHARGE | 1,920 | 1,000 | 1,600 | 1,000 |
| 53675 - AMBULANCE SERVICE | 1,645,173 | 1,750,000 | 1,750,000 | 1,750,000 |
| 53700 - FIRE REPORT FEES | 60 | 100 | 100 | 100 |
| 53705 - FIRE BUILDING INSPECTIONS | 13,655 | 9,000 | 17,600 | 13,000 |
| 53715 - ALARM REGISTRATION FEE | 94,965 | 125,000 | 125,000 | 125,000 |
| 55146 - STATE, COUNTY AND OTHER GRANTS | - | - | - | - |
| 55170 - FIRE DEPT TRAINING | - | 6,000 | 6,000 | 6,000 |
| 55251 - GRANTS AND AID | - | 220,000 | 221,150 | - |
| 55265 - FEMA | 38,613 | - | - | - |
| 56045 - MISCELLANEOUS REVENUE | 527 | 40,000 | 40,000 | 20,000 |
| 56067 - REIMBURSEMENTS-SERVICES AND SUPPLIES | - | - | - | - |
| 56069 - REIMBURSEMENT FOR FIRE DEPARTMENT SERVICES | 93,997 | 75,000 | 75,000 | 75,000 |
| 56157 - CITIZENS CPR CLASS FEES | 8,798 | 6,500 | 7,500 | 6,500 |
| Grand Total | \$ 9,463,715 | \$ 10,606,309 | \$ 10,617,659 | \$ 10,370,309 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-----------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Expenses | | | | |
| 2305 FIRE MGT & SUPPORT | 8,057,286 | 8,965,267 | 8,854,039 | 8,919,419 |
| 2310 FIRE PREVENTION | 610,580 | 642,654 | 643,907 | 629,752 |
| 2315 FIRE SUPPRESSION | 14,558,369 | 14,671,809 | 14,632,672 | 14,849,597 |
| 2320 EMERGENCY PREPAREDNESS | 9,478 | 14,271 | 14,271 | 14,271 |
| Grand Total | \$ 23,235,714 | \$ 24,294,001 | \$ 24,144,889 | \$ 24,413,039 |



2018 PROPOSED BUDGET - GENERAL FUND

Fire Department

City Council 2017 Goal Performance

| City Council Goal | Department Initiative |
|-------------------------------|---|
| City Facilities | Department will implement a video conferencing system |
| City Facilities | CERT members volunteered to assist at City sponsored events |
| Economic Development | Department members presented a successful Citizens Fire Academy |
| Services for at-risk families | Fire Explorer Program is continuing to be led by Department members |

2017 Initiatives Update

The Fire Department, in cooperation with Human Resources executed promotional exams and eligibility lists for the positions of Shift Chief and Captain. The Department has been able to offer advanced certification to all paramedics in Advanced Cardiac Life Support. In cooperation with the Emergency Telecommunications Center, the Department implemented an upgraded Computer Aided Dispatch System, Fire Incident Reporting System and Emergency Pre-Planning mapping software.

Fire and life safety education programs were expanded to all primary school children (K-5th grade) in the City. The community engagement programs, Fire Explorer, Citizen CPR, and the ETHS Public Safety Program were successfully offered. The Department’s strategic plan continues to be implemented including a community walkthrough of the plan.

2018 Initiatives

- In cooperation with Human Resources, the Department will conduct expanded recruitment and new hire testing for the purpose of creating an eligibility list for new hiring.
- In cooperation with Northwestern University work on a cooperative agreement for a shared Emergency Operations Center will be initiated.
- Emergency Management will continue working with City Departments on enhanced emergency preparedness and NIMS compliance while aiding the business community to prepare for continuity of their operations in the event of a disaster.
- All members will be offered the opportunity to complete Incident Safety Officer and Pediatric Advanced Life Support (PALS) certification.
- In cooperation with Information Technology, the Department will implement an upgraded Emergency Patient Care Reporting (ePCR) system.
- The community engagement programs, Fire Explorer, ETHS Public Safety, Citizen CPR, and Citizen Fire Academy will be offered through our Department members.
- The Department will continue its Strategic Plan implementation.

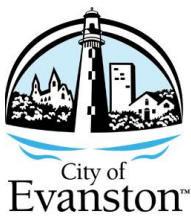


2018 PROPOSED BUDGET - GENERAL FUND

Fire Department

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|---|----------------|-------------------|-------------------|
| City fire insurance rating | 2 | 2 | 1 |
| Hydrants inspected/flow tested | 1,310 | 1,310 | 1,310 |
| Construction plans reviewed | 446 | 435 | 480 |
| Staff hours on cause and origin investigations | 93 | 92 | 95 |
| All Fire Dept. incidents, excluding ambulance calls | 3,826 | 3,650 | 3,660 |
| Ambulance calls | 6,441 | 6,100 | 6,300 |
| Extinguishing Alarm System activations (Included above) | 1,437 | 1,445 | 1,450 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 11,954,706 | \$ 11,624,265 | \$ 11,865,249 | \$ 12,117,362 |
| 61010 - REGULAR PAY | 10,785,731 | 10,903,923 | 10,717,103 | 11,393,156 |
| 61110 - OVERTIME PAY | 236,407 | 128,000 | 140,000 | 128,000 |
| 61111 - HIREBACK OT PAY | 495,579 | 250,000 | 573,348 | 250,000 |
| 61113 - TRAINING OT | 64,805 | 33,000 | 43,000 | 33,000 |
| 61415 - TERMINATION PAYOUTS | 69,453 | 50,000 | 72,738 | 50,000 |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 111,605 | 50,000 | 96,375 | 50,000 |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | - | - | 15,320 | - |
| 61610 - DENTAL INSURANCE | - | - | 499 | - |
| 61615 - LIFE INSURANCE | 108 | 110 | 563 | 6,249 |
| 61626 - CELL PHONE ALLOWANCE | 2,100 | 1,200 | 3,200 | 3,600 |
| 61710 - IMRF | 22,642 | 21,720 | 22,152 | 22,616 |
| 61725 - SOCIAL SECURITY | 15,172 | 30,155 | 13,410 | 14,885 |
| 61730 - MEDICARE | 151,102 | 156,157 | 167,541 | 165,856 |
| Services and Supplies | \$ 384,965 | \$ 428,023 | \$ 427,224 | \$ 428,023 |
| 62210 - PRINTING | 3,473 | 4,000 | 4,000 | 4,000 |
| 62235 - OFFICE EQUIPMENT MAINT | 471 | 1,100 | 1,100 | 1,100 |
| 62245 - OTHER EQMT MAINTENANCE | 2,760 | 5,100 | 5,100 | 5,100 |
| 62250 - COMPUTER EQUIPMENT MAINT | 2,513 | 8,100 | 8,100 | 8,100 |
| 62270 - MEDICAL/HOSPITAL SERVICES | 40,061 | 50,400 | 50,400 | 50,400 |
| 62275 - POSTAGE CHARGEBACKS | 281 | 3,000 | 3,000 | 3,000 |
| 62295 - TRAINING & TRAVEL | 63,269 | 72,400 | 63,716 | 72,400 |
| 62315 - POSTAGE | 205 | 500 | 500 | 500 |
| 62335 - DATA PROCESSING SERVICES | 327 | 3,200 | 3,200 | 3,200 |
| 62355 - LAUNDRY/OTHER CLEANING | 278 | 1,000 | 1,000 | 1,000 |
| 62360 - MEMBERSHIP DUES | 58,848 | 47,200 | 47,200 | 47,200 |
| 62380 - COPY MACHINE CHARGES | 2,111 | 1,223 | 1,223 | 1,223 |
| 62430 - CUSTODIAL CONTRACT SERVICES | 5,013 | 2,000 | 6,840 | 2,000 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 4,580 | 5,100 | 5,100 | 5,100 |
| 62518 - SECURITY ALARM CONTRACTS | 3,629 | 6,400 | 6,400 | 6,400 |
| 62705 - BANK SERVICE CHARGES | 626 | - | 619 | - |
| 64015 - NATURAL GAS | 44,654 | 70,000 | 70,000 | 70,000 |
| 64505 - TELECOMMUNICATIONS | - | - | 278 | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 18,708 | 12,000 | 12,000 | 12,000 |
| 65005 - AGRI/BOTANICAL SUPPLIES | 214 | 300 | 300 | 300 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 708 | 2,400 | 2,400 | 2,400 |
| 65015 - CHEMICALS/ SALT | 7,170 | 6,000 | 6,000 | 6,000 |
| 65020 - CLOTHING | 70,798 | 70,000 | 70,000 | 70,000 |
| 65040 - JANITORIAL SUPPLIES | 13,644 | 11,000 | 11,000 | 11,000 |
| 65050 - BLDG MAINTENANCE MATERIAL | 6,011 | 6,000 | 6,595 | 6,000 |
| 65070 - OFFICE/OTHER EQ MTN MATL | 4,093 | 4,000 | 4,000 | 4,000 |
| 65075 - MEDICAL & LAB SUPPLIES | 7,119 | 7,000 | 7,000 | 7,000 |
| 65085 - MINOR EQUIPMENT & TOOLS | 4,504 | 4,500 | 4,543 | 4,500 |
| 65090 - SAFETY EQUIPMENT | 1,493 | 2,000 | 2,000 | 2,000 |
| 65095 - OFFICE SUPPLIES | 6,576 | 7,400 | 7,400 | 7,400 |
| 65105 - PHOTO/DRAFTING SUPPLIE | 1,196 | 1,700 | 1,700 | 1,700 |
| 65125 - OTHER COMMODITIES | 9,631 | 12,100 | 12,100 | 12,100 |
| 65555 - PERSONAL COMPUTER EQUIPMENT | - | - | 1,510 | - |
| 65620 - OFFICE MACH. & EQUIP. | - | 900 | 900 | 900 |
| Miscellaneous | \$ 97,065 | \$ 426,590 | \$ 332,193 | \$ 181,090 |
| 62521 - MEDICAL EQ MAINT AGREEMENTS | 25,933 | 31,400 | 31,400 | 31,400 |
| 62522 - SCBA EQ MAINT AGREEMENTS | 8,269 | 250,000 | 221,091 | 6,000 |
| 62523 - EXTRICATION EQ MAINT AGREEMNTS | 2,482 | 3,000 | 3,000 | 3,000 |
| 62605 - OTHER CHARGES | 7,671 | 8,000 | 8,000 | 8,000 |
| 62770 - MISCELLANEOUS | 8,281 | 8,202 | 8,202 | 8,202 |
| 65141 - FITNESS INCENTIVE | 44,429 | 125,988 | 60,500 | 124,488 |
| Insurance and Other Chargebacks | \$ 9,962,868 | \$ 10,902,378 | \$ 10,763,478 | \$ 10,773,638 |
| 61510 - HEALTH INSURANCE | 1,760,133 | 1,944,123 | 1,805,223 | 1,815,383 |
| 62675 - INTERDEPT TRANSFER PENSIONS | 7,396,641 | 8,148,709 | 8,148,709 | 8,148,709 |
| 66030 - TRANSFER TO INSURANCE - RISK | 802,344 | 802,346 | 802,346 | 802,346 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 3,750 | 7,200 | 7,200 | 7,200 |
| Capital Outlay | \$ 26,742 | \$ 70,000 | \$ 64,000 | \$ 70,000 |
| 65625 - FURNITURE & FIXTURES | 26,742 | 70,000 | 64,000 | 70,000 |
| Interfund Transfers | \$ 809,368 | \$ 842,745 | \$ 692,745 | \$ 842,926 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 532,055 | 547,055 | 447,055 | 547,055 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 271,500 | 289,645 | 239,645 | 289,645 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 5,813 | 6,045 | 6,045 | 6,226 |
| Grand Total | \$ 23,235,714 | \$ 24,294,001 | \$ 24,144,889 | \$ 24,413,039 |



2018 PROPOSED BUDGET - GENERAL FUND

Health & Human Services Department

The [Health and Human Services Department's](#) mission is to protect, preserve, and promote wellness for people who live, work, and play in Evanston through creative and sustainable partnerships. The Department is a leader in improving the health and well-being of Evanston. The Health and Human Services Department's deliverables are based on the idea that health is influenced by more than just individual choices. One's physical and psychosocial environment, culture, and government all play a role in influencing and determining overall health. Healthy outcomes are integrated in a comprehensive approach to bring health, well-being, and equity considerations into the development and implementation of policies, programs, and services of traditionally non-health related government systems or agencies.

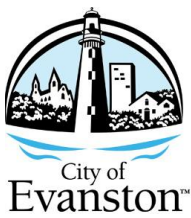
With the Department's food, environmental, property maintenance, emergency preparedness and communicable disease monitoring activities as well as through the addition of General Assistance and Emergency Assistance programs, the Health and Human Services Department is an active force in supporting the health and well-being of Evanston's residents. The Health and Human Services Department is responsible for operating programs that prevent infectious and chronic diseases, promote food safety, and assure quality health care.

The Department is focused on eliminating the social inequities in health between different racial and cultural groups, giving families a healthy start in life, and adopting health reforms that focus on prevention as a better integration of medical care, public health and other needed services. We partner with our community stakeholders to build a culture of health, enabling all in our diverse society to lead healthier lives now and for generations to come.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|------------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| Revenues | | | | |
| 2407 HEALTH SERVICES ADMIN | 10,912 | 12,000 | 5,000 | 5,000 |
| 2435 FOOD AND ENVIRONMENTAL HEALTH | 958,379 | 1,046,550 | 1,055,297 | 950,650 |
| 2440 VITAL RECORDS | 140,445 | 131,300 | 156,335 | 146,300 |
| 2455 COMMUNITY HEALTH | 27,485 | 31,000 | 31,000 | 31,000 |
| Grand Total | \$ 1,137,222 | \$ 1,220,850 | \$ 1,247,632 | \$ 1,132,950 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|------------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| Expenses | | | | |
| 2407 HEALTH SERVICES ADMIN | 326,461 | 329,428 | 336,160 | 344,882 |
| 2435 FOOD AND ENVIRONMENTAL HEALTH | 1,548,936 | 1,835,024 | 1,608,643 | 1,797,686 |
| 2440 VITAL RECORDS | 87,626 | 89,051 | 133,404 | 107,137 |
| 2455 COMMUNITY HEALTH | 248,508 | 301,819 | 279,535 | 291,962 |
| 2460 COMMUNITY PURCHASED SERVICES | 884,794 | 1,026,990 | 859,153 | 1,026,990 |
| 2499 GENERAL ASSISTANCE | 1,027 | - | - | - |
| Grand Total | \$ 3,097,351 | \$ 3,582,312 | \$ 3,216,895 | \$ 3,568,657 |



2018 PROPOSED BUDGET - GENERAL FUND

Health & Human Services Department

Council Goal Performance

| City Council Goal | Department Initiative |
|-------------------------------|---|
| Services for At-Risk Families | The Department continues with the integration of the General Assistance and Emergency Assistance programs, which were formerly housed in the Township of Evanston. |
| Services for At-Risk Families | The Department in collaboration with Parks Recreation and Community Services (Dental Access Days), by providing adult dental services over a two-day period. |
| Services for At-Risk Families | The Department continues to strengthen outreach to HIV-positive individuals to help connect them with needed medical care |
| Services for At-Risk Families | The Health and Human Services Department is an active partner in the Safe and Healthy Homes Committee, a cross-departmental effort, which addresses emergency housing needs |
| Services for At-Risk Families | The Department hosted 2 Town Hall Meetings on Unnatural Causes: Inequity is making us Sick. The goal was to raise the profile of health inequities in our community. |
| Services for At-Risk Families | The Department hosts General Educational and Adult Basic Education courses improving literacy for community residents. |
| Services for At-Risk Families | The Department provides human services to at risk residents assisting in creating stability in housing, finances and navigating complex systems. |

2017 Accomplishments

Technology

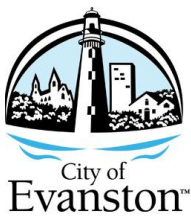
- Create electronic application for General and Emergency assistance
- Established a Universal Tracking system for all At-risk Groups-Apricot

Services for At-Risk Families

- Convener of the Hoarding Taskforce
- Established “Rent” Landlord/Tenant Educational Awareness Campaign

Partnerships

- Erie Family Health Center
- School Based Health Center
- NorthShore University Health Systems “Rethink Your Drink 2.0” Public Health Campaign
- District 202 “Get Yourself Tested”
- District 65 Passive Surveillance School Absenteeism program
- Hosted 2nd Men’s Health Fair



2018 PROPOSED BUDGET - GENERAL FUND

Health & Human Services Department

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|--|----------------|-------------------|-------------------|
| Number of licensed food establishments | 436 | 465 | 465 |
| Number of foodborne illness investigations performed | 26 | 25 | 25 |
| Total number of food inspections performed | 461 | 664 | 665 |
| Temporary food inspections performed | 365 | 480 | 530 |
| Food complaints evaluated / inspected | 58 | 60 | 60 |
| Food establishment plans reviewed | 16 | 20 | 20 |
| Rat and Rodent complaints investigated | 1168 | 753 | 1000 |
| Number of Communicable Disease Investigations | 725 | 745 | 745 |
| American Smoke-Out participants | 150 | 300 | 400 |
| Tobacco Education and Outreach | 3 events | 3 events | 4 events |
| Environmental Scans of Tobacco Retailers | 34 | 33 | 33 |
| Grants administered | 15 | 15 | 15 |
| Dwelling Units Inspected | 1166 | 2636 | 2650 |
| Occupants Affected by Rooming House Inspections | 5517 | 5600 | 5750 |
| Get Yourself Tested Participants at ETHS | 60 | 70 | 75 |
| Number of Women Out Walking Participants | 514 | 393 | 600 |
| Vacant Building Determinations | 53 | 33 | 30 |

2018 Initiatives

Advancing Health Equity by engaging new allies in the Health Equity Movement through policy, systems and environmental change.

- Develop a comprehensive Mental Health resource and referral guide to share with city departments and community Mental Health partners and continue to update annually.
- Work with the Evanston Mental Health Board and other community partners to develop a method for measuring ratio of Evanston population to Mental Health Providers.
- Partner with Presence St. Francis Hospital to offer quarterly Mental Health First Aid training to all city employees, seeking participation from all City of Evanston departments.
- 3 community educational seminars on hoarding and create an Evanston hoarding support group, holding regular meetings for Evanston residents.
- Expand Women Out Walking to We're Out Walking (including men and women) and increase program participation by 50% from 2016 baseline of 514 participants.



2018 PROPOSED BUDGET - GENERAL FUND

Health & Human Services Department

- Incorporate a bicycling curriculum into all Evanston District 65 Elementary and Middle Schools and work with the Evanston Police Department to hold 2 targeted enforcement campaigns per year at intersections.
- Expand the Rethink Your Drink Campaign by conducting the “Sugar Show” for all city staff, 10 Evanston businesses, and 10 nonprofit organizations.
- Create a tool to screen for early violence exposure and establish baseline information for youth exposure to violence and trauma.

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 1,652,310 | \$ 1,674,527 | \$ 1,638,452 | \$ 1,802,070 |
| 61010 - REGULAR PAY | 1,357,828 | 1,420,347 | 1,338,680 | 1,525,768 |
| 61050 - PERMANENT PART-TIME | 3,968 | - | 1,120 | - |
| 61055 - TEMPORARY EMPLOYEES | 6,644 | - | - | - |
| 61110 - OVERTIME PAY | 10,392 | 13,506 | 10,471 | 13,506 |
| 61415 - TERMINATION PAYOUTS | 14,987 | - | 23,506 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | - | - | 17,908 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 403 | - | - | - |
| 61610 - DENTAL INSURANCE | - | - | 144 | - |
| 61615 - LIFE INSURANCE | 19 | 13 | 55 | 1,078 |
| 61625 - AUTO ALLOWANCE | 4,980 | 4,980 | 5,188 | 4,980 |
| 61626 - CELL PHONE ALLOWANCE | 2,964 | 2,784 | 2,784 | 3,144 |
| 61630 - SHOE ALLOWANCE | 1,400 | 930 | 1,085 | 1,085 |
| 61710 - IMRF | 142,624 | 124,978 | 133,365 | 136,383 |
| 61725 - SOCIAL SECURITY | 85,546 | 86,236 | 84,405 | 93,583 |
| 61730 - MEDICARE | 20,555 | 20,753 | 19,741 | 22,543 |
| Services and Supplies | \$ 110,544 | \$ 198,771 | \$ 153,131 | \$ 160,615 |
| 61060 - SEASONAL EMPLOYEES | 64,036 | 39,075 | 65,000 | 58,650 |
| 62205 - ADVERTISING | - | 400 | - | - |
| 62210 - PRINTING | 4,952 | 5,965 | 15,965 | 4,765 |
| 62235 - OFFICE EQUIPMENT MAINT | - | 150 | 150 | 150 |
| 62275 - POSTAGE CHARGEBACKS | 1,945 | 5,000 | 4,000 | 5,000 |
| 62295 - TRAINING & TRAVEL | 7,827 | 6,981 | 6,200 | 5,600 |
| 62345 - COURT COST/LITIGATION | 400 | 1,500 | 1,000 | 1,000 |
| 62360 - MEMBERSHIP DUES | 3,980 | 4,900 | 4,650 | 4,400 |
| 62371 - WOMEN OUT WALKING EXPENSE | 7,649 | 5,000 | 7,000 | 5,000 |
| 62380 - COPY MACHINE CHARGES | 3,536 | 2,049 | 2,049 | 2,049 |
| 62494 - HOME DAY CARE LICENSE EXPENDITURES | 545 | - | 222 | - |
| 62645 - DIGITAL ARCHIVING | - | 2,500 | - | 2,500 |
| 62705 - BANK SERVICE CHARGES | 3,298 | - | 1,521 | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 1,655 | 4,851 | 4,851 | 4,851 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 188 | 950 | 250 | - |
| 65020 - CLOTHING | 1,322 | - | - | - |
| 65025 - FOOD | 442 | 650 | 473 | 400 |
| 65045 - LICENSING/REGULATORY SUPP | 1,056 | 1,000 | 500 | 500 |
| 65075 - MEDICAL & LAB SUPPLIES | 560 | 417 | 417 | 417 |
| 65085 - MINOR EQUIPMENT & TOOLS | 603 | 1,200 | 400 | 600 |
| 65090 - SAFETY EQUIPMENT | - | 750 | 750 | - |
| 65095 - OFFICE SUPPLIES | 5,454 | 12,233 | 4,733 | 27,533 |
| 65125 - OTHER COMMODITIES | 583 | 200 | - | 200 |
| 65127 - LEADPAINT HAZARD GRANT EXPENSE | - | 100,000 | 30,000 | 35,000 |
| 65620 - OFFICE MACH. & EQUIP. | 513 | 3,000 | 3,000 | 2,000 |
| Miscellaneous | \$ 135,611 | \$ 332,468 | \$ 191,747 | \$ 367,468 |
| 62468 - IL TOBACCO FREE COMM EXP | - | 7,300 | 7,300 | 7,300 |
| 62469 - IL VACANT PROPERTY EXP | 37,215 | - | 35,000 | 35,000 |
| 62471 - VECTOR SURVEILLANCE EXP | 6,192 | 20,500 | 23,000 | 20,500 |
| 62472 - BEACH WATER TESTING EXP | 5,324 | 10,000 | 10,000 | 10,000 |
| 62473 - ENVIRONMENTAL HEATH EXP | 111 | - | - | - |
| 62474 - HEALTH PROTECTION EXP | 14,854 | 31,227 | 15,000 | 31,227 |
| 62476 - CRI GRANT -EXPENSE (HHS) | 7,118 | 5,500 | 5,500 | 5,500 |
| 62477 - PHEP GRANT-EXPENSE | 11,314 | 17,500 | 10,000 | 17,500 |
| 62490 - OTHER PROGRAM COSTS | 33,174 | 197,641 | 47,804 | 197,641 |
| 62493 - PROPERTY CLEAN UP EXPENSE | - | 20,000 | 15,000 | 20,000 |
| 62605 - OTHER CHARGES | 20,283 | 22,800 | 23,143 | 22,800 |
| 62646 - IL HIV SURVEILLANCE | 26 | - | - | - |
| Insurance and Other Chargebacks | \$ 237,682 | \$ 389,754 | \$ 246,773 | \$ 250,445 |
| 61510 - HEALTH INSURANCE | 230,266 | 380,235 | 239,354 | 240,926 |
| 66030 - TRANSFER TO INSURANCE - RISK | 5,916 | 5,919 | 5,919 | 5,919 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 1,500 | 3,600 | 1,500 | 3,600 |
| Community Sponsored Organizations | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| 62647 - Cradle to Career Programming | - | 50,000 | 50,000 | 50,000 |
| Interfund Transfers | \$ 961,205 | \$ 936,792 | \$ 936,792 | \$ 938,059 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 25,827 | 25,827 | 25,827 | 25,827 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 9,286 | 9,565 | 9,565 | 9,565 |
| 62540 - MAINTENANCE OFFICE EQUIP CHARGEBACKS | 675 | - | - | - |
| 66020 - TRANSFERS TO OTHER FUNDS | - | 859,153 | 859,153 | 859,153 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 40,623 | 42,247 | 42,247 | 43,514 |
| 66132 - TRANSFER TO HEALTH AND HUMAN SERV | 884,794 | - | - | - |
| Grand Total | \$ 3,097,351 | \$ 3,582,312 | \$ 3,216,895 | \$ 3,568,657 |



2018 PROPOSED BUDGET - GENERAL FUND

Parks, Recreation and Community Services Department

The [Parks, Recreation and Community Services Department](#) provides a wide range of services that improve the quality of life of those who live, work or play in Evanston. The department supports the following:

Parks, Recreation

Over 70 parks sites, three recreation centers, sports, after school and preschool programs, camps, recreation programs, special recreation programs for people with special needs, six beaches/boat ramps.

Community Services

Opportunities for youth and young adults through strengthening existing youth services, establishing a network of service partnerships, creating marketable job training and placement and increasing opportunities for social and recreational outlets for disengaged youth. Senior Services: Operate the Levy Senior Center, as well as providing various programs and services for the growing senior population.

Cultural Arts

Ethnic Arts and Lakeshore Arts Festival, camps, arts programs, free Starlight Concert Series and Starlight Movie Series, and Noyes Theater.

Ecology

Natural history and environmental programs, camps, community gardens, fishing and canoeing instruction.

Special Events

Coordination of Citywide Special Events (sponsored by the City and other groups).

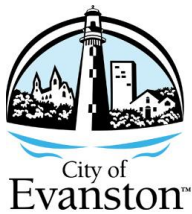


2018 PROPOSED BUDGET - GENERAL FUND

Parks, Recreation and Community Services Department

Financial Summary

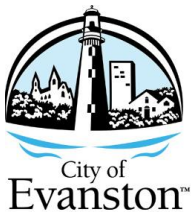
| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--------------------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Revenues | | | | |
| 3005 REC. MGMT. & GENERAL SUPPORT | 36,540 | 35,500 | 36,500 | 35,500 |
| 3010 REC. BUSINESS & FISCAL MGMT | 7,155 | - | - | - |
| 3020 REC GENERAL SUPPORT | 133,181 | 109,000 | 116,000 | 109,000 |
| 3030 CROWN COMMUNITY CENTER | 573,765 | 453,500 | 595,000 | 478,500 |
| 3035 CHANDLER COMMUNITY CENTER | 687,866 | 700,500 | 685,500 | 700,500 |
| 3040 FLEETWOOD JOURDAIN COM CT | 231,803 | 279,500 | 290,100 | 279,500 |
| 3045 FLEETWOOD/JOURDAIN THEATR | 25,514 | 13,400 | 29,500 | 15,900 |
| 3050 RECREATION OUTREACH PROGRAM | 177,621 | 125,000 | 180,000 | 175,000 |
| 3055 LEVY CENTER SENIOR SERVICES | 647,395 | 683,000 | 712,860 | 698,000 |
| 3065 BOAT RAMP-CHURCH ST | 71,158 | 104,265 | 95,000 | 100,000 |
| 3075 BOAT STORAGE FACILITIES | 122,185 | 119,475 | 120,000 | 120,000 |
| 3080 BEACHES | 847,284 | 716,655 | 845,250 | 775,000 |
| 3081 POOCH PARK | 20,346 | 19,500 | 20,550 | 19,500 |
| 3085 RECREATION FACILITY MAINTENANCE | 50 | - | - | - |
| 3095 CROWN ICE RINK | 910,569 | 1,052,000 | 1,052,000 | 1,052,000 |
| 3100 SPORTS LEAGUES | 100,664 | 74,300 | 69,300 | 69,300 |
| 3105 AQUATIC CAMP | 294,107 | 240,000 | 260,000 | 250,000 |
| 3130 SPECIAL RECREATION | 63,420 | 85,000 | 85,000 | 85,000 |
| 3135 SUMMER PLAYGROUNDS | 690 | - | 720 | - |
| 3205 COMMUNITY RELATIONS | 75,631 | - | - | - |
| 3215 YOUTH ENGAGEMENT DIVISION | 74,269 | 65,000 | 99,560 | 65,000 |
| 3225 GIBBS-MORRISON CULTURAL CENTER | 43,935 | - | 40,000 | 50,000 |
| 3605 ECOLOGY CENTER | 143,866 | 121,000 | 131,000 | 131,000 |
| 3610 ECO-QUEST DAY CAMP | 235,321 | 375,000 | 375,000 | 375,000 |
| 3710 NOYES CULTURAL ARTS CENTER | 348,163 | 362,917 | 362,917 | 362,917 |
| 3720 CULTURAL ARTS PROGRAMS | 300,916 | 340,000 | 349,115 | 340,000 |
| 3805 FACILITIES ADMINISTRATION | 1,400 | - | - | - |
| Grand Total | \$ 6,174,814 | \$ 6,074,512 | \$ 6,550,872 | \$ 6,286,617 |



2018 PROPOSED BUDGET - GENERAL FUND

Parks, Recreation and Community Services Department

| Expenses | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|-------------------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| 2555 FARMER'S MARKET | 258 | - | - | - |
| 3005 REC. MGMT. & GENERAL SUPPORT | 394,184 | 410,180 | 423,534 | 423,307 |
| 3010 REC. BUSINESS & FISCAL MGMT | 399,372 | 387,313 | 390,545 | 398,627 |
| 3015 COMM & MARKETING SERV | 2,400 | - | - | - |
| 3020 REC GENERAL SUPPORT | 1,017,464 | 1,020,879 | 990,135 | 988,771 |
| 3025 PARK UTILITIES | 84,241 | 79,500 | 79,500 | 82,750 |
| 3030 CROWN COMMUNITY CENTER | 1,041,173 | 912,163 | 966,765 | 953,279 |
| 3035 CHANDLER COMMUNITY CENTER | 882,434 | 896,073 | 919,953 | 873,971 |
| 3040 FLEETWOOD JOURDAIN COM CT | 918,974 | 915,808 | 918,517 | 928,253 |
| 3045 FLEETWOOD/JOURDAIN THEATR | 163,935 | 151,114 | 158,830 | 157,244 |
| 3050 RECREATION OUTREACH PROGRAM | 240,472 | 237,889 | 324,488 | 300,828 |
| 3055 LEVY CENTER SENIOR SERVICES | 1,371,803 | 1,518,134 | 1,641,526 | 1,564,222 |
| 3065 BOAT RAMP-CHURCH ST | 61,090 | 53,500 | 62,877 | 61,000 |
| 3075 BOAT STORAGE FACILITIES | 12,743 | 11,450 | 13,337 | 11,450 |
| 3080 BEACHES | 671,653 | 640,057 | 657,084 | 618,083 |
| 3095 CROWN ICE RINK | 1,284,218 | 1,260,470 | 1,301,804 | 1,225,238 |
| 3100 SPORTS LEAGUES | 97,557 | 215,563 | 164,051 | 79,288 |
| 3105 AQUATIC CAMP | 113,139 | 114,250 | 133,287 | 104,250 |
| 3110 TENNIS | 50,354 | 15,289 | 33,505 | - |
| 3130 SPECIAL RECREATION | 396,937 | 394,991 | 449,536 | 324,037 |
| 3140 BUS PROGRAM | 67,589 | 90,920 | 83,078 | 112,059 |
| 3150 PARK SERVICE UNIT | 97,314 | 64,625 | 114,302 | 112,186 |
| 3155 GOLF | 89 | - | - | - |
| 3215 YOUTH ENGAGEMENT DIVISION | 1,249,647 | 1,488,740 | 1,466,905 | 1,546,454 |
| 3225 GIBBS-MORRISON CULTURAL CENTER | 152,137 | 225,872 | 216,890 | 236,337 |
| 3605 ECOLOGY CENTER | 409,517 | 391,523 | 426,482 | 417,786 |
| 3610 ECO-QUEST DAY CAMP | 114,604 | 116,080 | 131,754 | 116,080 |
| 3700 NOYES CULTURAL ARTS CTR | 106 | - | - | - |
| 3710 NOYES CULTURAL ARTS CENTER | 211,820 | 207,502 | 214,933 | 219,630 |
| 3720 CULTURAL ARTS PROGRAMS | 485,305 | 541,575 | 553,247 | 548,426 |
| 3729 NCAP-LAKESHORE FESTIVAL | - | - | 25 | - |
| 3806 CIVIC CENTER SERVICES | 4,947 | - | 5,000 | - |
| Grand Total | \$ 11,997,476 | \$ 12,361,460 | \$ 12,841,890 | \$ 12,403,556 |



2018 PROPOSED BUDGET - GENERAL FUND

Parks, Recreation and Community Services Department

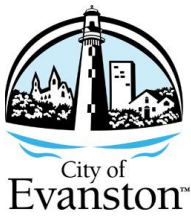
City Council Goal Performance

| City Council Goal | Department Initiative |
|-------------------------------|---|
| Services for At-Risk Families | The mobile produce program provided food for approximately 325 individuals/families each month at the Robert Crown Center. Staff is researching the possibility of adding a new site in 2018. |
| Services for At-Risk Families | The Recreation department provides numerous camp and program scholarships to income qualified individuals throughout the year, 2017 is on track to provide \$190,000 in scholarships to Evanston families at or below the 130% poverty level. |
| Services for At-Risk Families | The Mayor’s Summer Youth Employment Program has set a goal of employing 650 youth in Evanston. |
| Services for At-Risk Families | In response to community demand to continue efforts in violence reduction, the outreach division will remain fully staffed. |

2018 Initiatives

Recreation, Ecology, Arts and Community Services Division:

- Begin to assess current programs at all facilities to provide specificity in determining the effectiveness of programs and develop a recreation program plan which will guide direction for current and future programs.
- Enhance and diversify Special Recreation division programs by fall 2018 in order to better meet the needs and interests of participants. Programs will include a mix of athletic, social, arts, ecology and trips.
- By summer 2018, the Lakefront staff will have applied to become a United States Lifeguard Association certifying agency, which allows us to provide our lifeguards the most quality certification for working in an open water surf environment.
- Improve out of school programming for youth on school half days and holidays.
- Develop a Senior Citizens Theatre Summer Camp with Levy Center members by May 2018.
- Partner with the Levy Senior Center Foundation to conduct a “Happy Hour” Concert Series at the Levy Center by September 2018
- Provide more pickleball sport opportunities by working with the pickleball community to grow the sport by June 2018.
- Partner with Evanston Township High School and the Youth Job Center of Evanston to host the 2018 Mayor's Summer Youth Employment Program Annual Job Fair for 14 to 18 year olds. Host young adult 18 to 25 year old job fair with the Youth Job Center of Evanston.
- Secure corporate and business sponsorship for the MSYEP Annual Job Fair by March 2018.
- Establish public Youth and Young Adult Division success board that highlights youth and young adult client achievements and successes.
- Establish a Youth and Young Adult Kingian Nonviolence Summer Leadership Academy as part of the MSYEP.
- Establish joint ventures that help local residents to obtain local union sponsorships for skilled trades opportunities.
- Establish and implement seasonal youth and young adult peace and reconciliation campaigns.



2018 PROPOSED BUDGET - GENERAL FUND

Parks, Recreation and Community Services Department

- Establish data sharing with District's 65 and 202 to support homeless youth and young adults with housing and safety plans.
- Develop and implement educational public and school programs for the apiary by Fall 2018
- Continue partnership with NU's Arts Circle, Northwestern Libraries and Science in Society to expand opportunities for Evanston youth and families
- Introduce first adult Co-ed Flag Football league for the summer of 2018 at Foster Field.

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|---|----------------|-------------------|-------------------|
| Beach token sales to Evanston residents | 20,657 | 21,006 | 19,000 |
| Beach Token donation fund | 8,075 | 10,044 | 10,000 |
| Number of vendors at the Farmers' Market | 58 | 58 | 58 |
| Number of staff trained and certified in American Red Cross CPR/AED | 60 | 60 | 60 |
| Total participants in all Special Recreation programs | 756 | 649 | 700 |
| Social Media account likes and followers (Facebook, Twitter, Instagram, Mobile App) | 6,355 | 9,576 | 10,000 |
| Scholarships granted (funds not collected) | 173,000 | 190,000 | 195,000 |
| Number of meals served (Summer Food program) | 36,418 | 38,400 | 39,000 |
| Number of meals served senior congregate lunch program | 7,583 | 7,846 | 8,000 |
| Special Event Permits Issued (City & Private Events) | 119 | 104 | 125 |
| Total number of camp program registrations | 5,655 | 5,847 | 6,000 |
| Number of Youth hired for Mayor's Summer Youth Employment Program | 550 | 600 | 650 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 6,260,198 | \$ 6,264,861 | \$ 6,370,735 | \$ 6,272,788 |
| 61010 - REGULAR PAY | 3,365,814 | 3,729,087 | 3,558,641 | 3,740,421 |
| 61011 - RECREATION INSTRUCTORS REG PAY | 473,989 | 425,308 | 428,297 | 415,308 |
| 61013 - PROGRAM ASSISTANTS | 217,160 | 292,674 | 315,867 | 270,074 |
| 61050 - PERMANENT PART-TIME | 962,152 | 991,880 | 963,839 | 978,179 |
| 61062 - SPECIAL EVENT PAY | 3,148 | - | 1,323 | 2,000 |
| 61110 - OVERTIME PAY | 110,462 | 47,475 | 111,663 | 46,725 |
| 61415 - TERMINATION PAYOUTS | 101,862 | - | 1,658 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 21,126 | - | 9,890 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 17,339 | - | 8,365 | - |
| 61610 - DENTAL INSURANCE | - | - | 2,233 | - |
| 61615 - LIFE INSURANCE | 54 | 54 | 667 | 3,536 |
| 61625 - AUTO ALLOWANCE | 13,360 | 13,044 | 19,487 | 19,045 |
| 61626 - CELL PHONE ALLOWANCE | 12,668 | 11,108 | 13,497 | 15,745 |
| 61630 - SHOE ALLOWANCE | 5,135 | 5,580 | 6,510 | 4,960 |
| 61710 - IMRF | 435,850 | 399,372 | 428,889 | 410,279 |
| 61725 - SOCIAL SECURITY | 420,967 | 282,061 | 404,950 | 296,301 |
| 61730 - MEDICARE | 99,114 | 67,218 | 94,959 | 70,215 |
| Services and Supplies | \$ 3,968,826 | \$ 4,194,924 | \$ 4,631,608 | \$ 4,280,632 |
| 61060 - SEASONAL EMPLOYEES | 1,650,809 | 1,881,519 | 1,991,043 | 1,914,923 |
| 62205 - ADVERTISING | 13,362 | 30,916 | 30,916 | 26,516 |
| 62210 - PRINTING | 64,579 | 95,208 | 58,283 | 91,125 |
| 62215 - PHOTOGRAPHERS/BLUEPRINTS | - | 600 | 600 | 600 |
| 62225 - BLDG MAINTENANCE SERVICES | 34,843 | 4,883 | 11,138 | 8,383 |
| 62235 - OFFICE EQUIPMENT MAINT | 816 | 3,183 | 3,383 | 3,183 |
| 62245 - OTHER EQMT MAINTENANCE | 26,977 | 32,599 | 36,060 | 31,766 |
| 62275 - POSTAGE CHARGEBACKS | 1,540 | 15,148 | 15,148 | 14,148 |
| 62280 - OVERNIGHT MAIL CHARGES | 905 | - | - | - |
| 62295 - TRAINING & TRAVEL | 30,906 | 29,327 | 34,371 | 28,327 |
| 62315 - POSTAGE | 21,942 | 24,533 | 20,243 | 24,533 |
| 62360 - MEMBERSHIP DUES | 8,662 | 9,783 | 13,873 | 11,783 |
| 62365 - RECEPTION/ENTERTAINMEN | - | 483 | 548 | 483 |
| 62375 - RENTALS | 12,959 | 9,900 | 9,900 | 6,400 |
| 62380 - COPY MACHINE CHARGES | 32,998 | 19,120 | 19,120 | 19,120 |
| 62425 - ELEVATOR CONTRACT COSTS | - | 2,660 | 2,660 | 2,660 |
| 62495 - LICENSED PEST CONTROL SERVICES | 4,748 | 5,958 | 7,358 | 5,958 |
| 62500 - TECHNICAL INFORMATION SERVICES | 9,564 | 16,800 | 17,000 | 16,800 |
| 62505 - INSTRUCTOR SERVICES | 224,801 | 232,475 | 356,181 | 231,975 |
| 62506 - WORK- STUDY | 12,982 | 17,166 | 15,666 | 15,666 |
| 62507 - FIELD TRIPS | 127,756 | 131,546 | 152,735 | 131,546 |
| 62508 - SPORTS OFFICIALS | 13,554 | 25,664 | 20,900 | 21,400 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 26,161 | 20,078 | 26,654 | 20,078 |
| 62510 - EDUCATOR SERVICES | 1,409 | - | - | - |
| 62511 - ENTERTAIN/PERFORMER SERV | 80,877 | 80,550 | 80,550 | 74,550 |
| 62513 - COMMUNITY PICNIC-SPECIAL EVENTS | 4,507 | 8,000 | 8,000 | 8,000 |
| 62515 - RENTAL SERVICES | 25,515 | 26,680 | 26,680 | 30,180 |
| 62518 - SECURITY ALARM CONTRACTS | 12,061 | 8,841 | 12,246 | 3,841 |
| 62520 - OTHER CONTRACTUAL SERVICES | 600 | - | - | - |
| 62525 - CONTRACTUAL SERVICES CHARGEBACK | - | - | 670 | - |
| 62695 - COUPON PMTS-CAB SUBSIDY | 164,634 | 235,000 | 288,000 | 235,000 |
| 62705 - BANK SERVICE CHARGES | 79,009 | 75,000 | 75,149 | 75,000 |
| 62996 - Holiday Food Drive Expenses | 13,619 | 10,000 | 10,000 | 10,000 |
| 64005 - ELECTRICITY | 360,787 | 362,362 | 362,362 | 362,362 |
| 64015 - NATURAL GAS | 93,878 | 133,159 | 134,835 | 133,159 |
| 64530 - TELECOMMUNICATIONS - HANDHELD EQUIPMENT | - | 83 | - | 83 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 15,894 | 10,655 | 16,145 | 10,655 |
| 65005 - AGRI/BOTANICAL SUPPLIES | 1,334 | 2,633 | 2,633 | 2,633 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 39 | 983 | 817 | 566 |
| 65020 - CLOTHING | 20,885 | 24,475 | 29,464 | 26,175 |
| 65025 - FOOD | 275,636 | 192,601 | 275,523 | 257,413 |
| 65040 - JANITORIAL SUPPLIES | 40,572 | 41,065 | 41,572 | 43,465 |
| 65045 - LICENSING/REGULATORY SUPP | 10,570 | 9,700 | 12,953 | 9,100 |
| 65050 - BLDG MAINTENANCE MATERIAL | 64,794 | 51,496 | 77,480 | 58,996 |
| 65055 - MATER. TO MAINT. IMP. | - | 3,582 | 3,582 | 3,582 |
| 65070 - OFFICE/OTHER EQT MTN MATL | 9,501 | 14,015 | 14,405 | 14,848 |
| 65075 - MEDICAL & LAB SUPPLIES | 897 | 1,666 | 1,736 | 1,583 |
| 65080 - MERCHANDISE FOR RESALE | 4,762 | - | - | - |
| 65085 - MINOR EQUIPMENT & TOOLS | 1,536 | 2,800 | 3,137 | 6,050 |
| 65090 - SAFETY EQUIPMENT | 493 | 3,200 | 3,545 | 3,200 |
| 65095 - OFFICE SUPPLIES | 38,607 | 29,155 | 34,244 | 29,405 |
| 65105 - PHOTO/DRAFTING SUPPLIE | 199 | 200 | 200 | 200 |
| 65110 - RECREATION SUPPLIES | 315,967 | 246,124 | 260,000 | 245,363 |
| 65125 - OTHER COMMODITIES | 9,380 | 11,350 | 11,900 | 7,850 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-----------------------------|----------------------------|
| Miscellaneous | \$ 332,284 | \$ 405,427 | \$ 353,783 | \$ 388,427 |
| 62490 - OTHER PROGRAM COSTS | 331,066 | 405,343 | 351,471 | 385,343 |
| 62560 - TELEPHONE TELEGR CHBK | - | 84 | - | 84 |
| 62605 - OTHER CHARGES | 4 | - | - | - |
| 66461 - Aging Well Conference Expenses | 1,214 | - | 2,312 | 3,000 |
| Insurance and Other Chargebacks | \$ 1,109,185 | \$ 1,194,853 | \$ 1,164,446 | \$ 1,157,070 |
| 61510 - HEALTH INSURANCE | 693,242 | 781,432 | 751,025 | 743,649 |
| 66030 - TRANSFER TO INSURANCE - RISK | 409,824 | 409,821 | 409,821 | 409,821 |
| 66040 - GENERAL ADMINISTRATION & SUPPORT | 119 | - | - | - |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 6,000 | 3,600 | 3,600 | 3,600 |
| Capital Outlay | \$ 51,672 | \$ 20,000 | \$ 38,820 | \$ 20,000 |
| 62251 - CROWN CENTER SYSTEMS REPAIR | 27,660 | 20,000 | 35,000 | 20,000 |
| 62482 - CONSTRUCTION | 789 | - | - | - |
| 65510 - BUILDINGS | - | - | 40 | - |
| 65515 - OTHER IMPROVEMENTS | 23,223 | - | - | - |
| 65625 - FURNITURE & FIXTURES | - | - | 3,780 | - |
| Community Sponsored Organizations | \$ - | \$ - | \$ 1,103 | \$ - |
| 63095 - HANDYMAN PROGRAM | - | - | 1,103 | - |
| Interfund Transfers | \$ 275,312 | \$ 281,395 | \$ 281,395 | \$ 284,639 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 107,312 | 107,312 | 107,312 | 107,312 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 64,080 | 66,003 | 66,003 | 66,003 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 103,920 | 108,080 | 108,080 | 111,324 |
| Grand Total | \$ 11,997,476 | \$ 12,361,460 | \$ 12,841,890 | \$ 12,403,556 |



2018 PROPOSED BUDGET - GENERAL FUND

Public Works Agency

The [Public Works Agency](#) consists of four individual Bureaus: Water Production, Environmental Services, Capital Planning & Engineering, and Infrastructure and Maintenance. Each of these Bureaus has a number of functions. The Agency includes General Fund funds as well as Solid Waste, Parking, Sewer, and Water Funds.

The Water Production Bureau oversees the operation and maintenance of the water treatment plant and the storage facilities in the Evanston distribution system. Potable water is provided to the retail customers in Evanston, as well as two wholesale water customers, the Village of Skokie and the Northwest Water Commission (Arlington Heights, Buffalo Grove, Palatine, Wheeling, and Des Plaines). A new water supply agreement has been executed with Morton Grove & Niles. Water delivery is anticipated to begin in late 2018.

The Environmental Services Bureau consists of three Divisions. The Greenways Division maintains the landscapes at all City owned facilities, parks and athletic fields. The Forestry Division maintains the City's urban forest including the trimming of trees, inoculating elm trees, removal of diseased / dying trees and planting of new trees. The Recycling and Environmental Service Division collects and disposes of recycling materials and bulk materials (special pickups), performs maintenance in smaller business districts and performs street sweeping throughout the City.

The Capital Planning & Engineering Bureau is responsible for implementing the citywide capital improvement program. This includes the planning, design and construction of projects to rehabilitate or otherwise improve physical city assets, including (but not limited to) streets, water main, sewer, bridges, sidewalks, facilities, parks, and the water treatment plant.

The Infrastructure and Maintenance Bureau consists of four Divisions. The Traffic Division performs maintenance on all City traffic signs, traffic signals, street lights and parking lot lights. The Street Division is responsible of the patching of the paved streets and alleys, grading of unimproved alleys, leaf collection and leads the snow removal effort. The Distribution Division performs maintenance on the water distribution system including water mains, water services, fire hydrants, and valves. The Sewer Division performs maintenance on the City's sewer system including the cleaning and repair of sewer pipes, manholes and drainage structures.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|------------------------------|--------------------------------|-------------------------------|
| Revenues | | | | |
| 4105 PUBLIC WORKS AGENCY ADMIN | 1,189,007 | 923,600 | 1,037,181 | 1,000,100 |
| 4320 FORESTRY | (5,147) | - | - | - |
| 4520 TRAF. SIG.& ST LIGHT MAINT | 13,867 | - | - | - |
| Grand Total | \$ 1,197,727 | \$ 923,600 | \$ 1,037,181 | \$ 1,000,100 |



2018 PROPOSED BUDGET - GENERAL FUND

Public Works Agency

| Expenses | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|---------------------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| 4105 PUBLIC WORKS AGENCY ADMIN | 3,408,008 | 3,462,827 | 3,326,498 | 3,461,910 |
| 4300 ENVIRONMENTAL SERVICES | 201,851 | 238,493 | 216,271 | 217,341 |
| 4310 RECYCLING AND ENVIRONMENTAL MAIN | 693,407 | 1,732,956 | 1,787,435 | 1,760,096 |
| 4320 FORESTRY | 1,917,572 | 2,753,812 | 2,707,299 | 2,878,966 |
| 4330 GREENWAYS | 1,654,496 | 1,886,597 | 1,814,000 | 2,030,312 |
| 4400 CAPITAL PLANNING & ENGINEERING | 130,624 | 166,279 | 166,376 | 177,360 |
| 4410 STREETS AND RIGHT OF WAY | 483,520 | 575,853 | 508,827 | 666,042 |
| 4420 TRANSPORTATION | 214,515 | 216,477 | 215,926 | 224,387 |
| 4430 PARKS AND FACILITIES | 260,113 | 262,278 | 379,028 | 395,373 |
| 4500 INFRASTRUCTURE MAINTENANCE | 227,622 | 274,911 | 242,934 | 230,675 |
| 4510 STREET MAINTENANCE | 2,015,117 | 2,176,404 | 2,122,887 | 1,977,847 |
| 4520 TRAF. SIG.& ST LIGHT MAINT | 1,269,062 | 1,303,011 | 1,214,686 | 1,297,280 |
| 4530 SEWER MAINTENANCE | 1,068,946 | - | 5,015 | - |
| 4540 DISTRIBUTION MAINTENANCE | 560 | - | - | - |
| 4550 MAINT-SNOW & ICE | 942,724 | 1,162,950 | 600,744 | 1,157,950 |
| Grand Total | \$ 14,488,137 | \$ 16,212,848 | \$ 15,307,926 | \$ 16,475,539 |

City Council Goal Performance

| City Council Goal | Department Initiative |
|-------------------|--|
| City Facilities | Completed the design of the Fountain Square Design |
| City Streets | Completed the 50/50 Sidewalk Replacement Program |
| City Streets | Completed the Citywide Traffic Calming Program |
| City Streets | Constructed the Emerson-Ridge-Green Bay Improvements |
| City Streets | Completed the MFT Street Resurfacing Project |
| City Streets | Completed the Street Patching, Crack Sealing and Pavement Marking Programs |

2018 Initiatives

- Complete design and installation of the meter vault at the point of delivery for the Morton Grove / Niles water supply
- Complete the design of the Howard Streetscape Improvements project
- MFT Street Resurfacing Program
- Citywide Street Patching fixing 27,000 square yards of pavement, Crack Sealing program completing 10 streets, and Pavement Marking program completing the 2018 area.
- Sheridan Road / Chicago Avenue Improvement Construction
- Fleetwood Jourdain Community Center HVAC / Electrical Improvements
- Continue efforts to remove dead and dying Ash trees infested with Emerald Ash Borers before they become hazardous. Staff will utilize an outside contractor to speed up the replacement tree plantings to try and shorten the overall wait for residents to receive new parkway trees after the removals.
- Continue fundraising efforts begun in 2013 to increase the number of trees being planted on City parkways to help offset the additional losses due to EAB

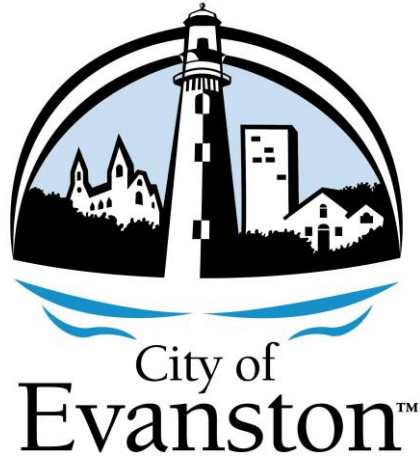


2018 PROPOSED BUDGET - GENERAL FUND

Public Works Agency

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|--|------------------------|---------------------------|---------------------------|
| In-house design of CIP infrastructure projects | 22 | 26 | 25 |
| Miles of streets resurfaced – primary routes | 1.9 | 1.7 | 1.2 |
| Miles of streets resurfaced – residential streets | 1.1 | 1.9 | 2.0 |
| Miles of streets plowed/season | 725 | 750 | 1,450 |
| Miles of streets salted/season | 2,250 | 2,175 | 4,200 |
| Tons of salt used/season | 3,800 | 2,000 | 5,500 |
| Mowing rotation in days | 4.5 | 4.5 | 4.5 |
| Parkway trees trimmed by City crews | 1,300 | 3,000 | 3,500 |
| Total number of parkway elm removed due to DED | 15 | 12 | 11 |
| Percentage of parkway elms actually removed | 0.58 | 0.46 | 0.43 |
| Total number of other trees removed | 750 | 550 | 550 |
| Total number of new park and parkway trees planted | 500 | 685 | 500 |
| Elm trees covered under private insurance program | 305 | 410 | 400 |
| Percentage of trees that are removed by the City and replaced within one year (data source: Division tracking) | 15 | 20 | 20 |

| Account Number - Description | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Estimated Amount | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|--------------------------|-------------------------|
| Salary and Benefits | \$ 7,858,614 | \$ 8,322,690 | \$ 7,734,107 | \$ 8,707,895 |
| 61010 - REGULAR PAY | 5,985,815 | 6,267,895 | 6,159,090 | 6,706,918 |
| 61050 - PERMANENT PART-TIME | 28,743 | 84,879 | 28,044 | 31,025 |
| 61110 - OVERTIME PAY | 182,191 | 429,500 | 185,901 | 416,000 |
| 61114 - SNOW OT | 388,443 | 393,500 | 120,000 | 393,500 |
| 61615 - LIFE INSURANCE | 192 | 70 | 299 | 4,713 |
| 61625 - AUTO ALLOWANCE | 9,990 | 9,990 | 10,407 | 9,990 |
| 61626 - CELL PHONE ALLOWANCE | 3,024 | 3,360 | 3,360 | 3,360 |
| 61630 - SHOE ALLOWANCE | 11,708 | 11,548 | 11,858 | 10,773 |
| 61710 - IMRF | 685,290 | 594,321 | 637,446 | 619,336 |
| 61725 - SOCIAL SECURITY | 398,677 | 382,828 | 393,898 | 414,223 |
| 61730 - MEDICARE | 95,838 | 90,799 | 92,121 | 98,057 |
| Services and Supplies | \$ 1,672,406 | \$ 2,826,369 | \$ 2,674,659 | \$ 2,674,419 |
| 61060 - SEASONAL EMPLOYEES | 62,975 | 120,600 | 133,542 | 120,600 |
| 62195 - LANDSCAPE MAINTENANCE SERVICES | 74,138 | 142,000 | 112,199 | 142,000 |
| 62199 - PARK MNTNCE & FURNITURE RPLCMN | 21,454 | 20,000 | 20,000 | 20,000 |
| 62210 - PRINTING | 11,893 | 6,750 | 20,300 | 6,750 |
| 62235 - OFFICE EQUIPMENT MAINT | 1,337 | 2,500 | 2,500 | 2,500 |
| 62245 - OTHER EQMT MAINTENANCE | 450 | 2,800 | 2,800 | 2,200 |
| 62275 - POSTAGE CHARGEBACKS | 570 | 2,700 | 2,700 | 2,700 |
| 62295 - TRAINING & TRAVEL | 19,052 | 28,500 | 15,573 | 21,200 |
| 62315 - POSTAGE | 1,072 | 1,250 | 1,408 | 1,250 |
| 62340 - COMPTEER LICENSE & SUPP | 2,000 | 2,100 | 2,100 | 2,100 |
| 62360 - MEMBERSHIP DUES | 3,588 | 6,760 | 6,760 | 6,760 |
| 62375 - RENTALS | 6,568 | 51,810 | 26,118 | 51,810 |
| 62380 - COPY MACHINE CHARGES | 4,382 | 2,500 | 2,500 | 2,500 |
| 62385 - TREE SERVICES | 41,988 | 75,000 | 75,000 | 75,000 |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS | 16,822 | 59,200 | 73,600 | 48,000 |
| 62451 - TOWING AND BOOTING CONTRACTS | 51,290 | 60,000 | 5,250 | 55,000 |
| 62496 - DED INOCULATION | 36,000 | 38,000 | 38,288 | 38,000 |
| 62497 - INOCULATION FUNDING- ANNUAL AMORTIZATION | - | 750,000 | 693,150 | 750,000 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 83,783 | 125,000 | 133,200 | 85,000 |
| 62705 - BANK SERVICE CHARGES | 862 | 1,000 | 1,000 | 1,000 |
| 64005 - ELECTRICITY | - | 13,000 | 13,244 | 13,000 |
| 64006 - LIGHTING | 152,832 | 220,000 | 160,000 | 170,000 |
| 64007 - TRAFFIC LIGHT ELECTRICITY | 68,743 | 85,000 | 75,000 | 75,000 |
| 64008 - FESTIVAL LIGHTING | 4,568 | 5,000 | 5,000 | 5,000 |
| 64015 - NATURAL GAS | 32,423 | 48,000 | 30,000 | 40,000 |
| 64505 - TELECOMMUNICATIONS | 4,523 | 33,000 | 3,000 | 13,000 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 33,481 | 25,000 | 42,477 | 22,000 |
| 64545 - PERSONAL COMPUTER SOFTWARE | 8,000 | 11,000 | 11,000 | 18,500 |
| 65005 - AGRI/BOTANICAL SUPPLIES | 110,450 | 162,000 | 162,000 | 162,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 718 | 1,033 | 1,166 | 1,033 |
| 65015 - CHEMICALS/ SALT | 421,882 | 384,100 | 385,623 | 384,100 |
| 65020 - CLOTHING | 61,923 | 56,700 | 56,700 | 63,350 |
| 65025 - FOOD | 958 | 1,350 | 1,000 | 1,350 |
| 65055 - MATER. TO MAINT. IMP. | 98,534 | 113,750 | 113,750 | 88,750 |
| 65070 - OFFICE/OTHER EQT MTN MATL | 76,392 | 57,500 | 65,245 | 72,500 |
| 65075 - MEDICAL & LAB SUPPLIES | 161 | 500 | 500 | 500 |
| 65085 - MINOR EQUIPMENT & TOOLS | 45,749 | 30,550 | 54,153 | 25,550 |
| 65090 - SAFETY EQUIPMENT | 12,119 | 13,850 | 20,214 | 10,850 |
| 65095 - OFFICE SUPPLIES | 4,461 | 6,516 | 7,100 | 6,516 |
| 65105 - PHOTO/DRAFTING SUPPLIE | - | 1,750 | 1,750 | 750 |
| 65115 - TRAFFIC CONTROL SUPPLI | 69,995 | 50,000 | 50,000 | 58,000 |
| 65125 - OTHER COMMODITIES | - | 1,300 | 300 | 1,300 |
| 65555 - PERSONAL COMPUTER EQUIPMENT | 14,448 | 5,000 | 3,000 | 5,000 |
| 65620 - OFFICE MACH. & EQUIP. | - | 2,000 | 2,000 | 2,000 |
| Insurance and Other Chargebacks | \$ 1,870,252 | \$ 1,936,340 | \$ 1,952,862 | \$ 1,971,948 |
| 61510 - HEALTH INSURANCE | 1,159,726 | 1,229,563 | 1,246,085 | 1,265,171 |
| 66030 - TRANSFER TO INSURANCE - RISK | 706,776 | 706,777 | 706,777 | 706,777 |
| Capital Outlay | \$ 55,147 | \$ 53,500 | \$ 24,368 | \$ 43,500 |
| 65515 - OTHER IMPROVEMENTS | 2,863 | 3,000 | 3,812 | 3,000 |
| 65550 - AUTOMOTIVE EQUIPMENT | - | 36,000 | - | 26,000 |
| 65625 - FURNITURE & FIXTURES | 52,283 | 14,500 | 14,190 | 14,500 |
| Contingencies | \$ 2,826 | \$ 3,019 | \$ 1,000 | \$ 1,000 |
| 68205 - CONTINGENCIES | 2,826 | 3,019 | 1,000 | 1,000 |
| Interfund Transfers | \$ 1,972,925 | \$ 3,070,930 | \$ 2,920,930 | \$ 3,076,777 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 1,211,004 | 1,211,004 | 1,111,004 | 1,211,004 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 571,918 | 609,075 | 559,075 | 609,075 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 190,003 | 194,884 | 194,884 | 200,731 |
| 69520 - TRANSFER TO SOLID WASTE | - | 1,055,967 | 1,055,967 | 1,055,967 |
| Grand Total | \$ 14,488,137 | \$ 16,212,848 | \$ 15,307,926 | \$ 16,475,539 |



PART IV

OTHER FUNDS



2018 PROPOSED BUDGET - OTHER FUNDS

#175 – General Assistance

Fund Description

The General Assistance Program is mandated by the State of Illinois, is administered by the City of Evanston and supported by Evanston tax revenues. The program provides assistance (up to \$875 monthly) to Evanston residents who are not eligible for other forms of state or federal financial assistance and do not have resources to support their basic needs. The goals of the General Assistance Program are to assist individuals and prepare them to become employment-ready through resources available in the General Assistance program as well as through programs administered by other City departments. Services will be delivered through a comprehensive system of care, which emphasizes identifying the most appropriate, least restrictive setting to promote the highest level of functioning. General Assistance staff members are committed to:

- Deliver services professionally and treat all clients with dignity and respect
- Manage business operations effectively and efficiently
- Promote accountability, transparency, and equity in all program services

The Emergency Assistance Services Program is administered through the General Assistance Program and is available to all City of Evanston residents who meet income and asset guidelines as established by the General Assistance Office. The Emergency Assistance Program is operated and funded by the General Assistance Program and is provided according to adopted and written standards set forth by the General Assistance Program. Emergency Assistance benefits can only be issued once in a 12-month period and must meet the definition of an emergency or life-threatening situation, such as imminent eviction, utility disconnection, and or food insecurities.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | 827,615 | 900,000 | 920,900 | 925,000 |
| Other Revenue | 49,590 | 25,000 | 27,500 | 27,500 |
| Interest Income | 802 | 1,000 | 1,000 | 1,000 |
| Total Revenue | \$ 878,006 | \$ 926,000 | \$ 949,400 | \$ 953,500 |
| Salary and Benefits | 246,916 | 282,103 | 281,008 | 305,411 |
| Services and Supplies | 529,013 | 858,900 | 702,542 | 858,200 |
| Miscellaneous | 2,723 | 7,000 | 7,000 | 7,000 |
| Insurance and Other Chargebacks | 26,205 | 30,968 | 42,699 | 44,541 |
| Interfund Transfers | - | - | 100,000 | - |
| Total Expenses | \$ 804,857 | \$ 1,178,971 | \$ 1,133,249 | \$ 1,215,152 |
| Net Surplus (Deficit) | \$ 73,149 | \$ (252,971) | \$ (183,849) | \$ (261,652) |
| Beginning Fund Balance | \$ 513,239 | | \$ 586,388 | \$ 402,539 |
| Ending Fund Balance | \$ 586,388 | | \$ 402,539 | \$ 140,887 |



2018 PROPOSED BUDGET - OTHER FUNDS

#175 – General Assistance

2018 Initiatives

- Serve the needs of financially distressed residents
- Prevent temporary financial difficulty
- Facilitate job readiness training
- Assist in identifying potential employment for eligible candidates
- Improve financial and health literacy
- Provide centralized case management and referral services

| Ongoing Activity Measures | 2017 Estimated | 2017 Actuals | 2018 Projections |
|---|-------------------|-----------------|---------------------|
| Job readiness training participants | 32 | 15 | 10 |
| Financial literacy skills workshop participants | 65 | 23 | 20 |
| GED course participants | 12 | 9 | 7 |
| Clients securing part- or full-time employment | 25 | 42 | 25 |
| Referrals to community partner agencies | 10 | 12 | 10 |
| Clients receiving short-term case management services | 80 | 100 | 95 |
| Client housing stabilized/homelessness averted | 110 | 111 | 115 |
| Clients receiving utility assistance | 5 | 40 | 42 |
| Clients in a tobacco cessation program | 3 | 2 | 3 |
| Substance abuse treatment | 7 | 5 | 6 |
| Mental health services | 25 | 28 | 25 |
| Clients participating in Dental Access Days | 30 | 30 | 30 |

| 175 GENERAL ASSISTANCE FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 246,916 | \$ 282,103 | \$ 281,008 | \$ 305,411 |
| 61010 - REGULAR PAY | 204,457 | 244,736 | 239,364 | 260,628 |
| 61110 - OVERTIME PAY | 488 | - | - | - |
| 61415 - TERMINATION PAYOUTS | 4,345 | - | - | - |
| 61615 - LIFE INSURANCE | 10 | 7 | - | 125 |
| 61630 - SHOE ALLOWANCE | - | - | 155 | 155 |
| 61710 - IMRF | 21,781 | 18,919 | 23,646 | 24,552 |
| 61725 - SOCIAL SECURITY | 12,835 | 14,945 | 14,461 | 16,169 |
| 61730 - MEDICARE | 3,002 | 3,496 | 3,382 | 3,782 |
| Services and Supplies | \$ 529,013 | \$ 858,900 | \$ 702,542 | \$ 858,200 |
| 62210 - PRINTING | 1,088 | - | 1,642 | - |
| 62275 - POSTAGE CHARGEBACKS | 160 | 800 | 800 | 800 |
| 62295 - TRAINING & TRAVEL | 475 | 2,500 | 2,500 | 2,000 |
| 62315 - POSTAGE | 1,352 | - | - | - |
| 62360 - MEMBERSHIP DUES | - | 500 | 500 | 300 |
| 62380 - COPY MACHINE CHARGES | 2,825 | - | - | - |
| 62705 - BANK SERVICE CHARGES | 333 | - | - | - |
| 64566 - RENTAL EXPENSE- GA CLIENT | 156,702 | 300,000 | 350,000 | 300,000 |
| 64567 - PERSONAL EXPENSE- GA CLIENT | 342,490 | 500,000 | 300,000 | 500,000 |
| 64568 - TRANSPORTATION EXPENSE- GA CLIENT | 2,232 | 4,000 | 4,000 | 4,000 |
| 64569 - 50/50 WORK PROGRAM- GA CLIENT | - | 1,500 | 1,500 | 1,500 |
| 64570 - CLIENT OTHER NEEDS- GA CLIENT | - | 500 | 1,500 | 500 |
| 64573 - ALL OTHER PHYSICIANS- GA CLIENT | - | 500 | 500 | 500 |
| 64574 - DRUGS- GA CLIENT | - | 300 | 300 | 300 |
| 64577 - EMERGENCY ROOM PHYSICIANS- GA CLIENT | - | 500 | 500 | 500 |
| 64578 - PSYCH OUTPATIENT/MENTAL- GA CLIENT | - | 300 | 300 | 300 |
| 64582 - MORTGAGE/RENTAL EXPENSE-EAS CLIENT | 14,885 | 30,000 | 15,000 | 30,000 |
| 64584 - FOOD VOUCHERS - EMERGENCY-EAS CLIENT | - | 500 | 500 | 500 |
| 64585 - UTILITIES - COMED-EAS CLIENT | 834 | 5,000 | 10,000 | 5,000 |
| 64586 - UTILITIES - NICOR-EAS CLIENT | - | 5,000 | 6,000 | 5,000 |
| 64587 - UTILITIES - COE WATER -EAS CLIENT | - | 5,000 | 5,000 | 5,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | - | 1,000 | 1,000 | 1,000 |
| 65025 - FOOD | 826 | - | - | - |
| 65090 - SAFETY EQUIPMENT | 19 | - | - | - |
| 65095 - OFFICE SUPPLIES | 4,791 | 1,000 | 1,000 | 1,000 |
| Miscellaneous | \$ 2,723 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| 62490 - OTHER PROGRAM COSTS | 2,618 | 7,000 | 7,000 | 7,000 |
| 62605 - OTHER CHARGES | 105 | - | - | - |
| Insurance and Other Chargebacks | \$ 26,205 | \$ 30,968 | \$ 42,699 | \$ 44,541 |
| 61510 - HEALTH INSURANCE | 25,455 | 30,968 | 42,699 | 44,541 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| Interfund Transfers | \$ - | \$ - | \$ 100,000 | \$ - |
| 66131 - TRANSFER TO GENERAL FUND | - | - | 100,000 | - |
| Grand Total | \$ 804,857.47 | \$ 1,178,971 | \$ 1,133,249 | \$ 1,215,152 |



2018 PROPOSED BUDGET - OTHER FUNDS

#176 – Human Services

Fund Description

The Human Services Fund was created to protect Evanston's most vulnerable residents and to provide individuals and families with access to services that promote self-sufficiency and address mental well-being. This also includes crisis intervention services and the community action program. Crisis intervention needs are currently being addressed through an agreement with Presence Behavioral Health to offer clinical 24-hour crisis services. The Community Action Program supports community initiatives to provide needed opportunities for at-risk families, veterans, and vulnerable populations.

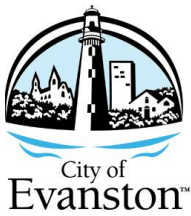
2017 Accomplishments

- Served the needs of financially distressed residents
- Provide short- and long-term case management
- Improved financial and health literacy for 30 residents
- Provided central case management and referral services via Apricot

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Interfund Transfers | 884,794 | 859,153 | 859,153 | 859,153 |
| Total Revenue | \$ 884,794 | \$ 859,153 | \$ 859,153 | \$ 859,153 |
| Operating Expenses | | | | |
| Services and Supplies | 61 | 767,055 | - | 859,153 |
| Community Sponsored Organizations | 849,333 | 92,098 | 859,153 | - |
| Total Expense | \$ 849,394 | \$ 859,153 | \$ 859,153 | \$ 859,153 |
| Net Surplus (Deficit) | \$ 35,400 | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ 35,406 | | \$ 70,806 | \$ 70,806 |
| Ending Fund Balance | \$ 70,806 | | \$ 70,806 | \$ 70,806 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| 176 HEALTH AND HUMAN SERVICES FUND | | | | |
| Services and Supplies | \$ - | \$ 767,055 | \$ - | \$ 859,153 |
| 65546 - COMMUNITY GRANTS PROGRAMS | - | 767,055 | - | 859,153 |
| Supplies | \$ 61 | \$ - | \$ - | \$ - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 61 | - | - | - |
| Community Sponsored Organizations | \$ 849,333 | \$ 92,098 | \$ 859,153 | \$ - |
| 62491 - COMMUNITY INTERVENTION PROGRAM COSTS | 107,333 | 73,333 | 383,229 | - |
| 62890 - INFANT WELFARE SOCIETY | 74,500 | - | 40,393 | - |
| 62940 - LAF (LEGAL ASSIST FOUNDATION) | 11,900 | - | 5,282 | - |
| 62970 - CONNECTION FOR HOMELESS | 29,700 | - | 27,964 | - |
| 62980 - NORTH SHORE SENIOR CENTER | 27,000 | - | 18,643 | - |
| 62990 - METROPOLITAN FAMILY SERV | 63,300 | - | 43,501 | - |
| 63067 - CHILDCARE NETWORK EVANSTON | 123,755 | - | 62,144 | - |
| 63068 - HOUSING OPTIONS | 58,900 | - | 37,286 | - |
| 63069 - JAMES MORAN CENTER | 41,500 | - | 25,479 | - |
| 63070 - PEER SERVICES | 101,000 | - | 60,902 | - |
| 63071 - SHORE COMMUNITY SERVICES | 39,000 | - | 22,993 | - |
| 63120 - MEALS AT HOME | 7,850 | - | 4,972 | - |
| 67006 - Community Action Program | 4,944 | 18,765 | 27,210 | - |
| 67030 - FAMILY FOCUS | 29,895 | - | 21,751 | - |
| 67045 - YOU | 92,655 | - | 48,507 | - |
| 67090 - Child Care Center Of Evanston | 19,600 | - | 17,711 | - |
| 67146 - NORTHWEST CASA | 16,500 | - | 11,186 | - |
| Grand Total | \$ 849,394 | \$ 859,153 | \$ 859,153 | \$ 859,153 |



2018 PROPOSED BUDGET - OTHER FUNDS

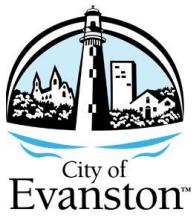
#180 – Good Neighbor

Fund Description

The Good Neighbor Fund was created in 2016 as a result of Northwestern University’s commitment to contributing \$1 million to the City for the support of operations and capital projects.

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Donation from Northwestern University | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Total Revenue | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| Operating Expenses | | | | |
| Transfer to General Fund | 500,000 | 500,000 | 500,000 | 500,000 |
| Transfer to Capital Fund | 500,000 | 500,000 | 500,000 | 500,000 |
| Total Expenses | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| Net Surplus (Deficit) | \$ - | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ - | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ - | \$ - | \$ - | \$ - |

| 180 GOOD NEIGHBOR FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Interfund Transfers | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |
| 66131 - TRANSFER TO GENERAL FUND | 500,000 | 500,000 | 500,000 | 500,000 |
| 66142 - TRANSFER TO CIP-STREET REPAIR | 500,000 | 500,000 | 500,000 | 500,000 |
| Grand Total | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#185 – Library

Fund Description

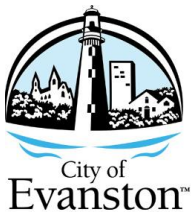
The Evanston Public Library aims to be the heart of the community by promoting the development of independent, self-confident and literate citizens by providing open access to cultural, intellectual, technological and informational resources.

The Library Fund budget is passed annually by the Library Board.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | 6,136,248 | 6,376,358 | 6,284,000 | 6,885,000 |
| Other Taxes | 4,141 | 46,100 | - | - |
| Other Revenue | 67,943 | 24,849 | 64,936 | 130,000 |
| Charges for Services | - | - | 500 | - |
| Fines and Forfeitures | 152,537 | 164,000 | 130,000 | 130,000 |
| Interfund Transfers | 235,800 | 190,200 | - | 195,771 |
| Intergovernmental Revenue | 75,418 | 57,418 | 110,238 | 152,418 |
| Interest Income | 4,717 | 5,400 | 5,000 | 5,400 |
| Library Revenue | 339,027 | 386,020 | 323,000 | 324,620 |
| Total Revenue | \$ 7,015,830 | \$ 7,250,345 | \$ 6,917,674 | \$ 7,823,209 |
| Operating Expenses | | | | |
| Salary and Benefits | 4,246,657 | 4,460,836 | 4,214,378 | 4,661,236 |
| Services and Supplies | 1,733,725 | 1,940,058 | 1,831,919 | 2,054,688 |
| Miscellaneous | - | - | - | - |
| Insurance and Other Chargebacks | 406,708 | 500,433 | 498,019 | 493,468 |
| Capital Outlay | 57,842 | 5,400 | 350 | 160,400 |
| Contingencies | - | - | - | - |
| Debt Service | - | - | - | - |
| Interfund Transfers | 340,272 | 343,618 | 343,618 | 346,949 |
| Total Expenses | \$ 6,785,204 | \$ 7,250,345 | \$ 6,888,284 | \$ 7,716,741 |
| Net Surplus (Deficit) | \$ 230,626 | \$ - | \$ 29,390 | \$ 106,468 |
| Beginning Fund Balance | \$ 420,029 | | \$ 650,655 | \$ 680,045 |
| Ending Fund Balance | \$ 650,655 | | \$ 680,045 | \$ 786,513 |

| 185 LIBRARY FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 4,246,657 | \$ 4,460,836 | \$ 4,214,378 | \$ 4,661,236 |
| 61010 - REGULAR PAY | 2,366,572 | 2,459,125 | 2,406,191 | 2,598,861 |
| 61012 - LIBRARY SUBSTITUTES | - | 17,200 | - | - |
| 61050 - PERMANENT PART-TIME | 1,163,807 | 1,256,660 | 1,090,671 | 1,358,094 |
| 61055 - TEMPORARY EMPLOYEES | - | 10,600 | - | - |
| 61110 - OVERTIME PAY | 15,673 | 7,000 | 2,500 | 7,000 |
| 61415 - TERMINATION PAYOUTS | 56,126 | 67,550 | 81,630 | 47,500 |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 10,570 | - | 6,270 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 3,950 | - | - | - |
| 61610 - DENTAL INSURANCE | - | - | (49) | - |
| 61615 - LIFE INSURANCE | 66 | 60 | 450 | 2,106 |
| 61625 - AUTO ALLOWANCE | 7,200 | 7,200 | 7,200 | 7,200 |
| 61626 - CELL PHONE ALLOWANCE | 4,115 | 2,300 | 3,900 | 3,400 |
| 61630 - SHOE ALLOWANCE | 620 | 620 | 620 | 465 |
| 61710 - IMRF | 346,735 | 355,786 | 338,615 | 343,098 |
| 61725 - SOCIAL SECURITY | 219,351 | 223,725 | 224,565 | 237,205 |
| 61730 - MEDICARE | 51,873 | 53,010 | 51,815 | 56,307 |
| Services and Supplies | \$ 1,733,725 | \$ 1,940,058 | \$ 1,831,919 | \$ 2,054,688 |
| 61060 - SEASONAL EMPLOYEES | 42,536 | - | 41,100 | 41,000 |
| 62185 - CONSULTING SERVICES | 188,784 | 141,700 | 123,000 | 241,700 |
| 62205 - ADVERTISING | 9,339 | 8,000 | 8,000 | 8,000 |
| 62210 - PRINTING | 7,745 | 8,000 | 8,000 | 8,000 |
| 62225 - BLDG MAINTENANCE SERVICES | 214,081 | 212,700 | 208,700 | 212,700 |
| 62235 - OFFICE EQUIPMENT MAINT | 6,741 | 12,000 | 12,000 | 12,000 |
| 62240 - AUTOMOTIVE EQMP MAINT | 15 | - | - | - |
| 62245 - OTHER EQMT MAINTENANCE | 34 | 1,300 | 1,300 | 1,300 |
| 62275 - POSTAGE CHARGEBACKS | 1,554 | 2,600 | 2,600 | 2,600 |
| 62290 - TUITION | - | 5,000 | 5,000 | 5,000 |
| 62295 - TRAINING & TRAVEL | 31,892 | 42,000 | 32,000 | 42,000 |
| 62315 - POSTAGE | 5,369 | 4,500 | 4,892 | 4,500 |
| 62340 - COMPTR LICENSE & SUPP | 59,168 | 46,300 | 86,300 | 44,000 |
| 62341 - INTERNET SOLUTION PROVIDERS | 282,654 | 353,800 | 327,950 | 368,600 |
| 62360 - MEMBERSHIP DUES | 5,625 | 2,100 | 2,100 | 2,100 |
| 62375 - RENTALS | 43,712 | 46,238 | 46,238 | 46,238 |
| 62380 - COPY MACHINE CHARGES | 24,476 | 12,900 | 4,000 | 12,900 |
| 62506 - WORK- STUDY | 3,157 | 8,700 | 10,300 | 8,700 |
| 62705 - BANK SERVICE CHARGES | 5,500 | 5,700 | 6,000 | 5,700 |
| 64015 - NATURAL GAS | 22,993 | 29,900 | 29,984 | 29,900 |
| 64505 - TELECOMMUNICATIONS | 3,197 | - | - | - |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 2,568 | 2,000 | 2,000 | 2,000 |
| 65040 - JANITORIAL SUPPLIES | 12,356 | 12,000 | 12,000 | 12,000 |
| 65050 - BLDG MAINTENANCE MATERIAL | 29,467 | 32,000 | 27,500 | 30,000 |
| 65095 - OFFICE SUPPLIES | 63,788 | 98,100 | 75,000 | 98,100 |
| 65100 - LIBRARY SUPPLIES | 98,567 | 103,850 | 79,200 | 103,850 |
| 65125 - OTHER COMMODITIES | - | 30,000 | - | - |
| 65555 - PERSONAL COMPUTER EQUIPMENT | 10,417 | 55,970 | 55,970 | 49,100 |
| 65630 - LIBRARY BOOKS | 428,542 | 518,200 | 480,000 | 518,200 |
| 65635 - PERIODICALS | 28,828 | 17,700 | 20,000 | 17,700 |
| 65640 - AUDIO RECORDINGS | - | - | 85 | - |
| 65641 - AUDIO VISUAL COLLECTIONS | 100,619 | 126,800 | 120,700 | 126,800 |
| Insurance and Other Chargebacks | \$ 406,708 | \$ 500,433 | \$ 498,019 | \$ 493,468 |
| 61510 - HEALTH INSURANCE | 402,958 | 500,433 | 498,019 | 493,468 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 3,750 | - | - | - |
| Capital Outlay | \$ 57,842 | \$ 5,400 | \$ 350 | \$ 160,400 |
| 62911 - ESSENTIAL REPAIRS | 56,879 | - | - | - |
| 65503 - FURNITURE / FIXTURES / EQUIPMENT | 963 | 5,400 | 350 | 5,400 |
| Interfund Transfers | \$ 340,272 | \$ 343,618 | \$ 343,618 | \$ 346,949 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 5,440 | 5,440 | 5,440 | 5,440 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 4,743 | 4,885 | 4,885 | 4,885 |
| 66019 - COMPONENT UNIT DISBURSEMENT | 330,089 | - | - | - |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | - | 83,293 | 83,293 | 86,624 |
| 66131 - TRANSFER TO GENERAL FUND | - | 250,000 | 250,000 | 250,000 |
| Grand Total | \$ 6,785,204 | \$ 7,250,345 | \$ 6,888,284 | \$ 7,716,741 |



2018 PROPOSED BUDGET - OTHER FUNDS

#186 – Library Debt Service

Fund Description

The Library Debt Fund was created to repay the outstanding debt obligation associated with the financing of the Evanston Public Library Main Branch. This fund accounts for the debt service costs associated with Library debt issuance to fund capital projects. Revenues for this fund come from the Library’s tax levy, and expenses are paid as a part of the annual payment of all outstanding bonds.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | 364,827 | 345,955 | 367,288 | 345,790 |
| Other Revenue | 676,150 | - | - | - |
| Total Revenue | \$ 1,040,977 | \$ 345,955 | \$ 367,288 | \$ 345,790 |
| Operating Expenses | | | | |
| Services and Supplies | 12,349 | - | - | - |
| Miscellaneous | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Service | 385,696 | 345,955 | 367,288 | 345,790 |
| Interfund Transfers | 650,000 | - | - | - |
| Total Expenses | \$ 1,048,044 | \$ 345,955 | \$ 367,288 | \$ 345,790 |
| Net Surplus (Deficit) | \$ (7,067) | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ 36,776 | | \$ 29,709 | \$ 29,709 |
| Ending Fund Balance | \$ 29,709 | | \$ 29,709 | \$ 29,709 |

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Year End | FY 2018 Proposed |
|--------------------------------------|---------------------|-------------------|-------------------|-------------------|
| | Amount | Budget | Estimated | Budget |
| 186 LIBRARY DEBT SERVICE FUND | | | | |
| 62716 - BOND ISSUANCE COSTS | 12,349 | - | - | - |
| Debt Service | \$ 385,696 | \$ 345,955 | \$ 367,288 | \$ 345,790 |
| 68305 - DEBT SERVICE- PRINCIPAL | 323,241 | 330,955 | 294,011 | 231,831 |
| 68315 - DEBT SERVICE- INTEREST | 62,455 | 15,000 | 73,277 | 113,959 |
| Interfund Transfers | \$ 650,000 | \$ - | \$ - | \$ - |
| 66019 - COMPONENT UNIT DISBURSEMENT | 650,000 | - | - | - |
| Grand Total | \$ 1,048,044 | \$ 345,955 | \$ 367,288 | \$ 345,790 |



2018 PROPOSED BUDGET - OTHER FUNDS

#187 – Library Capital Fund

Fund Description

This fund accounts for all of the library’s capital outlay expenditures not financed by annual operations or maintenance. Projects funded from Fund 187 are included in the City’s Capital Improvement Plan. They are developed as part of a multi-year long-term program to construct, rehabilitate or otherwise improve the library’s assets.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | - | 3,774,500 | 1,423,000 | 10,095,000 |
| Total Revenue | \$ - | \$ 3,774,500 | \$ 1,423,000 | \$ 10,095,000 |
| Operating Expenses | | | | |
| Capital Outlay | - | 3,774,500 | 1,422,150 | 10,095,000 |
| Total Expenses | \$ - | \$ 3,774,500 | \$ 1,422,150 | \$ 10,095,000 |
| Net Surplus (Deficit) | \$ - | \$ - | \$ 850 | \$ - |
| Beginning Fund Balance | \$ - | \$ - | \$ - | \$ 850 |
| Ending Fund Balance | \$ - | \$ - | \$ 850 | \$ 850 |

| 187 LIBRARY CAPITAL IMPROVEMENT FD | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|------------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Capital Outlay | \$ - | \$ 3,774,500 | \$ 1,422,150 | \$ 10,095,000 |
| 65515 - OTHER IMPROVEMENTS | - | 3,774,500 | 1,422,150 | 10,095,000 |
| Grand Total | \$ - | \$ 3,774,500 | \$ 1,422,150 | \$ 10,095,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#195 – Neighborhood Stabilization Program 2

Fund Description

The Neighborhood Stabilization Program 2 (NSP2) was funded by the American Recovery and Reinvestment Act of 2009 to stabilize neighborhoods that have been negatively impacted by high numbers of foreclosed and vacant homes.

Evanston's NSP2 proposal includes two strategies to stabilize neighborhoods in two Census tracts, 8092 and 8102:

- The acquisition, rehabilitation, and re-occupancy of 100 units of foreclosed or abandoned housing.
- The redevelopment of two blighted parcels of vacant land in West Evanston into new housing consistent with the West Evanston Master Plan.

All housing units rehabbed or developed with NSP2 funds are rented or sold to households with incomes at or below 120% of the area median income (AMI); 25% of total grant funds have been used to benefit households with incomes at or below 50% AMI, as required by the Department of Housing and Urban Development (HUD). Disposition of two remaining properties will be determined within ten years following grant closeout, which is expected to be complete by July 2018. Remaining NSP2 program income will be used to maintain land banked properties and for required compliance.

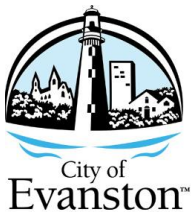
Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Intergovernmental Revenue | 91,447 | 139,500 | 51,017 | 95,147 |
| Interest Income | - | - | 150 | - |
| Total Revenue | \$ 91,447 | \$ 139,500 | \$ 51,167 | \$ 95,147 |
| Operating Expenses | | | | |
| Salary and Benefits | 22,569 | 28,297 | 22,169 | 24,126 |
| Services and Supplies | 6,060 | 5,100 | - | 5,100 |
| Miscellaneous | 1,705 | 50,000 | 20,000 | 50,000 |
| Insurance and Other Chargebacks | 4,173 | 3,984 | 4,480 | 4,267 |
| Capital Outlay | 39,316 | 7,000 | - | 7,000 |
| Interfund Transfers | 17,623 | 4,518 | 4,518 | 4,654 |
| Total Expenses | \$ 91,447 | \$ 98,899 | \$ 51,167 | \$ 95,147 |
| Net Surplus (Deficit) | \$ - | \$ 40,601 | \$ - | \$ - |
| Beginning Fund Balance | \$ - | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ - | \$ - | \$ - | \$ - |

2018 Initiatives

- Complete all required rental and ownership compliance work.
- Submit land banking plan to HUD for approval.
- Submit required documents for grant closeout following drawdown of all grant funds and approval of land banking plan.

| 195 NEIGHBORHOOD STABILIZATION FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 22,569 | \$ 28,297 | \$ 22,169 | \$ 24,126 |
| 61010 - REGULAR PAY | 18,837 | 23,207 | 18,913 | 19,731 |
| 61110 - OVERTIME PAY | - | 1,000 | - | 1,000 |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 352 | - | - | - |
| 61615 - LIFE INSURANCE | - | 2 | 2 | 25 |
| 61710 - IMRF | 1,985 | 2,351 | 1,882 | 1,859 |
| 61725 - SOCIAL SECURITY | 1,131 | 1,407 | 1,112 | 1,224 |
| 61730 - MEDICARE | 265 | 330 | 260 | 287 |
| Services and Supplies | \$ 6,060 | \$ 5,100 | \$ - | \$ 5,100 |
| 62205 - ADVERTISING | - | 1,000 | - | 1,000 |
| 62275 - POSTAGE CHARGEBACKS | - | 500 | - | 500 |
| 62285 - COURIER CHARGES | - | 150 | - | 150 |
| 62295 - TRAINING & TRAVEL | - | 100 | - | 100 |
| 62380 - COPY MACHINE CHARGES | - | 150 | - | 150 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 4,200 | 3,000 | - | 3,000 |
| 64545 - PERSONAL COMPUTER SOFTWARE | 1,860 | - | - | - |
| 65095 - OFFICE SUPPLIES | - | 200 | - | 200 |
| Miscellaneous | \$ 1,705 | \$ 50,000 | \$ 20,000 | \$ 50,000 |
| 62490 - OTHER PROGRAM COSTS | 1,705 | 50,000 | 20,000 | 50,000 |
| Insurance and Other Chargebacks | \$ 4,173 | \$ 3,984 | \$ 4,480 | \$ 4,264 |
| 61510 - HEALTH INSURANCE | 4,173 | 3,984 | 4,480 | 4,267 |
| Capital Outlay | \$ 39,316 | \$ 7,000 | \$ - | \$ 7,000 |
| 62483 - DEVELOPER FEES | 25,967 | - | - | - |
| 62484 - DISPOSITION | - | 2,000 | - | 2,000 |
| 62489 - SITE MAINTENANCE | 13,348 | 5,000 | - | 5,000 |
| Interfund Transfers | \$ 17,623 | \$ 4,518 | \$ 4,518 | \$ 4,654 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 4,344 | 4,518 | 4,518 | 4,654 |
| 66131 - TRANSFER TO GENERAL FUND | 13,279 | - | - | - |
| Grand Total | \$ 91,447 | \$ 98,899 | \$ 51,167 | \$ 95,147 |



2018 PROPOSED BUDGET - OTHER FUNDS

#200 – Motor Fuel Tax

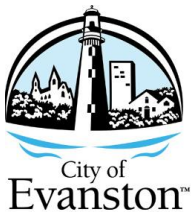
Fund Description

The Motor Fuel Tax Funds are authorized by the Illinois Department of Transportation and are appropriated as part of the City's share of the gasoline tax. Funding is used for capital improvements involving street maintenance, street resurfacing, and signal upgrade projects. The Motor Fuel Tax funds are also used for operations and maintenance activities such as street cleaning, street sweeping, and snow removal operations.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Intergovernmental Revenue | 1,896,461 | 1,920,000 | 1,940,000 | 1,910,000 |
| Interest Income | 6,613 | 1,000 | 13,000 | 12,000 |
| Total Revenue | \$ 1,903,074 | \$ 1,921,000 | \$ 1,953,000 | \$ 1,922,000 |
| Operating Expenses | | | | |
| Capital Outlay | 130,789 | 1,391,000 | 1,000,000 | 1,500,000 |
| Interfund Transfers | 2,189,000 | 857,990 | 858,000 | 957,990 |
| Total Expenses | \$ 2,319,789 | \$ 2,248,990 | \$ 1,858,000 | \$ 2,457,990 |
| Net Surplus (Deficit) | \$ (416,715) | \$ (327,990) | \$ 95,000 | \$ (535,990) |
| Beginning Fund Balance | \$ 1,830,393 | | \$ 1,413,678 | \$ 1,508,678 |
| Ending Fund Balance | \$ 1,413,678 | | \$ 1,508,678 | \$ 972,688 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| 200 MOTOR FUEL TAX FUND | | | | |
| Capital Outlay | \$ 130,789 | \$ 1,391,000 | \$ 1,000,000 | \$ 1,500,000 |
| 65515 - OTHER IMPROVEMENTS | 130,789 | 1,391,000 | 1,000,000 | 1,500,000 |
| Interfund Transfers | \$ 2,189,000 | \$ 857,990 | \$ 858,000 | \$ 957,990 |
| 66131 - TRANSFER TO GENERAL FUND | 833,000 | 857,990 | 858,000 | 957,990 |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | 1,356,000 | - | - | - |
| Grand Total | \$ 2,319,789 | \$ 2,248,990 | \$ 1,858,000 | \$ 2,457,990 |



2018 PROPOSED BUDGET- OTHER FUNDS

#205 – Emergency Telephone System

Fund Description

In accordance with Illinois Public Act 85-978, the City of Evanston enacted Ordinance 133-O-90 by referendum in December of 1990. The purpose of the Ordinance was to establish an Enhanced 9-1-1 system. Per the legislature, an Emergency Telephone System Board (ETSB) was established. The function of the ETSB is to design and implement an enhanced 9-1-1 system for the City of Evanston and monitor the system once in place.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Other Taxes | 1,038,331 | 1,020,700 | 1,023,000 | 1,050,700 |
| Interest Income | 2,472 | 1,000 | 5,600 | 1,000 |
| Total Revenues | \$ 1,040,803 | \$ 1,021,700 | \$ 1,028,600 | \$ 1,051,700 |
| Expenses | | | | |
| Salary and Benefits | 509,028 | 517,524 | 501,229 | 543,158 |
| Services and Supplies | 263,105 | 282,400 | 272,470 | 282,400 |
| Insurance and Other Chargebacks | 91,628 | 102,517 | 95,526 | 97,125 |
| Capital Outlay | 423,493 | 55,000 | 55,000 | 55,000 |
| Interfund Transfers | 142,207 | 72,977 | 72,977 | 73,366 |
| Total Expenses | \$ 1,429,460 | \$ 1,030,418 | \$ 997,202 | \$ 1,051,049 |
| Net Surplus (Deficit) | \$ (388,657) | \$ (8,718) | \$ 31,398 | \$ 651 |
| Beginning Fund Balance | \$ 551,718 | | \$ 163,061 | \$ 194,459 |
| Ending Fund Balance | \$ 163,061 | | \$ 194,459 | \$ 195,110 |

| 205 EMERGENCY TELEPHONE (E911) FUND | FY 2016 Actual | FY 2017 Amended | FY 2017 Year End | FY 2018 Proposed |
|--|-----------------------|------------------------|-------------------------|-------------------------|
| | Amount | Budget | Estimated | Budget |
| Salary and Benefits | \$ 509,028 | \$ 517,524 | \$ 501,229 | \$ 543,158 |
| 61010 - REGULAR PAY | 409,685 | 436,537 | 425,143 | 460,198 |
| 61070 - JOB TRAINING AND INTERNSHIPS | 1,500 | - | - | - |
| 61110 - OVERTIME PAY | 11,370 | 2,000 | 1,500 | 2,000 |
| 61415 - TERMINATION PAYOUTS | 6,461 | - | - | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 2,067 | - | - | - |
| 61615 - LIFE INSURANCE | - | - | - | 573 |
| 61635 - UNIFORM ALLOWANCE | 1,700 | 1,700 | 1,700 | 1,700 |
| 61710 - IMRF | 44,499 | 44,383 | 41,927 | 43,351 |
| 61725 - SOCIAL SECURITY | 25,729 | 26,667 | 25,091 | 28,638 |
| 61730 - MEDICARE | 6,017 | 6,237 | 5,868 | 6,698 |
| Services and Supplies | \$ 263,105 | \$ 282,400 | \$ 272,470 | \$ 282,400 |
| 62225 - BLDG MAINTENANCE SERVICES | - | 3,500 | 1,500 | 3,500 |
| 62295 - TRAINING & TRAVEL | 2,295 | 7,500 | 6,000 | 7,500 |
| 62360 - MEMBERSHIP DUES | 1,150 | 900 | 500 | 900 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 194,852 | 220,000 | 230,000 | 220,000 |
| 64505 - TELECOMMUNICATIONS | 7,038 | 15,000 | 5,000 | 15,000 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 22,818 | 15,000 | 15,000 | 15,000 |
| 64560 - CABLE - NETWORK | 23,712 | - | - | - |
| 65020 - CLOTHING | - | 1,200 | - | 1,200 |
| 65035 - PETROLEUM PRODUCTS | 379 | 800 | 520 | 800 |
| 65085 - MINOR EQUIPMENT & TOOLS | 8,518 | 15,000 | 11,000 | 15,000 |
| 65095 - OFFICE SUPPLIES | 1,120 | 1,500 | 950 | 1,500 |
| 65620 - OFFICE MACH. & EQUIP. | 1,223 | 2,000 | 2,000 | 2,000 |
| Insurance and Other Chargebacks | \$ 91,628 | \$ 102,517 | \$ 95,526 | \$ 97,125 |
| 61510 - HEALTH INSURANCE | 73,430 | 85,069 | 78,078 | 79,677 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 17,448 | 17,448 | 17,448 | 17,448 |
| Capital Outlay | \$ 423,493 | \$ 55,000 | \$ 55,000 | \$ 55,000 |
| 65625 - FURNITURE & FIXTURES | 423,493 | 55,000 | 55,000 | 55,000 |
| Interfund Transfers | \$ 142,207 | \$ 72,977 | \$ 72,977 | \$ 73,366 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 12,478 | 12,977 | 12,977 | 13,366 |
| 66131 - TRANSFER TO GENERAL FUND | 129,729 | 60,000 | 60,000 | 60,000 |
| Grand Total | \$ 1,429,460 | \$ 1,030,418 | \$ 997,202 | \$ 1,051,049 |



2018 PROPOSED BUDGET - OTHER FUNDS

#210 – Special Service Area 4

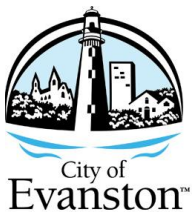
Fund Description

Special Service Area 4 (SSA4) was established to provide certain public services to supplement services currently or customarily provided by the City to the Area, the promotion and advertisement of the Area in order to attract businesses and consumers to the Area, and provide any other public services to the Area which the City may deem appropriate from time to time. Special services, as they apply to SSA4, include maintenance of public improvements (e.g. landscaping) together with any such other further services necessary to the accomplishment of the improvement. SSA4 is managed by Downtown Evanston (formerly EvMark), an Illinois not-for-profit corporation.

Fund Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Property Taxes | 321,266 | 320,000 | 323,500 | 320,000 |
| Interest Income | 2 | - | - | - |
| Total Revenue | \$ 321,268 | \$ 320,000 | \$ 323,500 | \$ 320,000 |
| Operating Expenses | | | | |
| Services and Supplies | 323,000 | 320,000 | 320,000 | 320,000 |
| Total Expenses | \$ 323,000 | \$ 320,000 | \$ 320,000 | \$ 320,000 |
| Net Surplus (Deficit) | \$ (1,732) | \$ - | \$ 3,500 | \$ - |
| Beginning Fund Balance | \$ (190,544) | | \$ (192,276) | \$ (188,776) |
| Ending Fund Balance | \$ (192,276) | | \$ (188,776) | \$ (188,776) |

| 210 SPECIAL SERVICE AREA (SSA) #4 FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| 62517 - SPECIAL SERVICE AREA AGREEMENT | 323,000 | 320,000 | 320,000 | 320,000 |
| Grand Total | \$ 323,000 | \$ 320,000 | \$ 320,000 | \$ 320,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#215 – Community Development Block Grant

Fund Description

The City is a federal entitlement community and receives Community Development Block Grant funds annually to address the needs of low- and moderate-income residents. Statutory program goals are to provide decent housing, a suitable living environment, and economic opportunity primarily for residents whose incomes do not exceed 80% of the area median income.

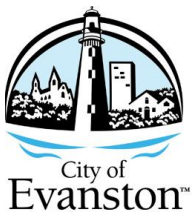
2018 Initiatives

- Focus CDBG funding on City capital projects in primarily low/moderate income neighborhoods that otherwise would not be undertaken due to limited funding for capital projects.
- Begin work on the new Cook County regional Assessment of Fair Housing required for the 2020-2024 Consolidated Plan, working with Cook County, CMAP, the Housing Authority of Cook County, and other entitlement communities.
- Expand the reach of the CDBG Housing Rehab program to address code and life safety violations, and make accessibility improvements in owner-occupied and rental housing for low/moderate income residents, in coordination with the Handyman Program, Rebuilding Together, and other programs for greatest impact and efficiencies.

Performance Report on FY 2017 Major Program Objectives

Despite the latest receipt of our CDBG grant funding in the past 11 years, the 2017 CDBG program:

- Completed two major public improvement projects: paving of an unimproved alley using permeable pavers and resurfacing residential streets in low-income neighborhoods.
- Worked with Ridgeville Park District to renovate Brummel Park, an important amenity in south Evanston.
- Provided business loans for two new businesses opening on Howard Street as part of the revitalization of that important business/commercial corridor.
- Provided needed public services to at-risk low/moderate income residents through 16 different programs, including after school programs, job training and placement, home-delivered meals for seniors and people with disabilities, domestic violence programs, Summer Youth Employment and the Certificate of Rehab program that enables residents with criminal backgrounds to be eligible for a wide range of jobs that are otherwise not open to them.



2018 PROPOSED BUDGET - OTHER FUNDS

#215 – Community Development Block Grant

Fund Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Other Revenue | 10,197 | - | - | - |
| Charges for Services | - | - | - | - |
| Interfund Transfers | - | - | - | - |
| Intergovernmental Revenue | 2,016,478 | 2,272,494 | 1,864,064 | 2,330,124 |
| Interest Income | - | - | - | - |
| Total Revenue | \$ 2,026,675 | \$ 2,272,494 | \$ 1,864,064 | \$ 2,330,124 |
| Operating Expenses | | | | |
| Salary and Benefits | 414,848 | 393,090 | 381,563 | 438,553 |
| Services and Supplies | 6,219 | 220,840 | 206,600 | 220,840 |
| Miscellaneous | 61,555 | 569,970 | 195,457 | 569,970 |
| Insurance and Other Chargebacks | 405,247 | 93,120 | 94,104 | 91,176 |
| Capital Outlay | 608,829 | - | 47,226 | - |
| Community Sponsored Organizations | 507,815 | 175,500 | 50,000 | 175,500 |
| Contingencies | - | - | - | - |
| Debt Service | - | - | - | - |
| Interfund Transfers | 17,938 | 829,458 | 889,114 | 949,656 |
| Total Expenses | \$ 2,022,452 | \$ 2,281,978 | \$ 1,864,064 | \$ 2,445,695 |
| Net Surplus (Deficit) | \$ 4,224 | \$ (9,484) | \$ - | \$ (115,571) |
| Beginning Fund Balance | \$ 59,882 | | \$ 64,106 | \$ 64,106 |
| Ending Fund Balance | \$ 64,106 | | \$ 64,106 | \$ (51,465) |

| 215 CDBG FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 414,848 | \$ 393,090 | \$ 381,563 | \$ 438,553 |
| 61010 - REGULAR PAY | 302,761 | 290,555 | 288,771 | 328,270 |
| 61050 - PERMANENT PART-TIME | 45,245 | 43,132 | 31,032 | 45,613 |
| 61110 - OVERTIME PAY | 1,138 | - | 1,334 | - |
| 61415 - TERMINATION PAYOUTS | - | - | 780 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 1,407 | - | 717 | - |
| 61615 - LIFE INSURANCE | 10 | 10 | 16 | 208 |
| 61626 - CELL PHONE ALLOWANCE | 1,466 | 414 | 414 | 414 |
| 61630 - SHOE ALLOWANCE | 723 | 179 | 179 | 179 |
| 61710 - IMRF | 36,264 | 33,796 | 33,445 | 35,220 |
| 61725 - SOCIAL SECURITY | 20,937 | 20,263 | 20,161 | 23,218 |
| 61730 - MEDICARE | 4,897 | 4,741 | 4,714 | 5,431 |
| Services and Supplies | \$ 6,219 | \$ 220,840 | \$ 206,600 | \$ 220,840 |
| 62205 - ADVERTISING | 760 | 750 | 750 | 750 |
| 62210 - PRINTING | 156 | 250 | 250 | 250 |
| 62275 - POSTAGE CHARGEBACKS | 101 | 350 | 350 | 350 |
| 62285 - COURIER CHARGES | 22 | 150 | 150 | 150 |
| 62295 - TRAINING & TRAVEL | 2,087 | 1,500 | 1,500 | 1,500 |
| 62360 - MEMBERSHIP DUES | - | - | 940 | - |
| 62380 - COPY MACHINE CHARGES | - | 800 | 800 | 800 |
| 62665 - CONTRIB TO OTHER AGENCIES | - | 216,640 | 200,000 | 216,640 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 671 | - | - | - |
| 64545 - PERSONAL COMPUTER SOFTWARE | 1,860 | - | 1,860 | - |
| 65020 - CLOTHING | 536 | - | - | - |
| 65095 - OFFICE SUPPLIES | 26 | 400 | - | 400 |
| Miscellaneous | \$ 61,555 | \$ 569,970 | \$ 195,457 | \$ 569,970 |
| 62490 - OTHER PROGRAM COSTS | 9,555 | 569,970 | 195,457 | 569,970 |
| 63045 - SUMMER YOUTH EMPLOYMENT | 52,000 | - | - | - |
| Insurance and Other Chargebacks | \$ 405,247 | \$ 93,120 | \$ 94,104 | \$ 91,176 |
| 61510 - HEALTH INSURANCE | 68,946 | 72,472 | 73,456 | 70,528 |
| 62740 - OTHER CHARGES-CHARGEBACK | 317,836 | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 18,466 | 20,648 | 20,648 | 20,648 |
| Capital Outlay | \$ 608,829 | \$ - | \$ 47,226 | \$ - |
| 62780 - ACCESSIBLE CURB RAMP | 95,265 | - | - | - |
| 62795 - STREETLIGHT UPGRADE | 64,101 | - | 45,376 | - |
| 62800 - F/J LOCKER ROOMS | 230,569 | - | - | - |
| 62840 - ALLEY PAVING PROGRAM | 2,406 | - | 1,850 | - |
| 65682 - STREETS | 216,489 | - | - | - |
| Community Sponsored Organizations | \$ 507,815 | \$ 175,500 | \$ 50,000 | \$ 175,500 |
| 62935 - JAMES MORAN CENTER | 25,000 | - | - | - |
| 62940 - LAF (LEGAL ASSIST FOUNDATION) | 7,250 | - | - | - |
| 62945 - YOUTH JOB CENTER OF EVANSTON | 31,817 | - | - | - |
| 62954 - COMMUNITY UNITY 1 | 17,500 | - | - | - |
| 62955 - YWCA SHELTER PROGRAM | 31,817 | - | - | - |
| 62960 - INTERFAITH ACTION COUNCIL | 10,000 | - | - | - |
| 62980 - NORTH SHORE SENIOR CENTER | 13,000 | - | - | - |
| 62995 - FAMILY FOCUS CENTER REHAB | 56,900 | - | - | - |
| 63064 - SUNSHINE ENTERPRISES | 147,500 | 175,500 | 50,000 | 175,500 |
| 63070 - PEER SERVICES | 14,000 | - | - | - |
| 63120 - MEALS AT HOME | 15,000 | - | - | - |
| 63125 - OPEN STUDIO PROJECT | 5,000 | - | - | - |
| 67030 - FAMILY FOCUS | 20,000 | - | - | - |
| 67045 - YOU | 113,031 | - | - | - |
| Interfund Transfers | \$ 17,938 | \$ 829,458 | \$ 889,114 | \$ 949,656 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 10,547 | 824 | 824 | 824 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 3,876 | 1,339 | 1,339 | 1,339 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 3,515 | 6,594 | 6,594 | 6,792 |
| 66131 - TRANSFER TO GENERAL FUND | - | 330,701 | 405,357 | 330,701 |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | - | 490,000 | 475,000 | 610,000 |
| Grand Total | \$ 2,022,452 | \$ 2,281,978 | \$ 1,864,064 | \$ 2,445,695 |



2018 PROPOSED BUDGET - OTHER FUNDS

#220 – Community Development Block Grant Loan

Fund Description

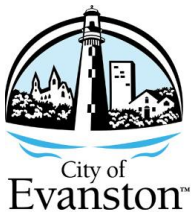
The CDBG Loan Fund is a revolving loan fund. Its purpose is to provide 0-3% interest loans that may be deferred or amortizing to rehab income eligible one- and two-unit owner-occupied residential properties and multi-family rental properties that are occupied by income-eligible households under HUD regulations. It also funds deferred loans for income-eligible homeowners to demolish unsafe garages and dangerous trees. Funds are prioritized for properties with code violations, as well as for energy efficiency and accessibility. This fund was established with HUD approval using Community Development Block Grant funds. Principal and interest payments from loans are returned to the Revolving Loan Fund and are used for additional eligible projects. Additionally, repayments on CDBG loans made to businesses are deposited into this fund and designated for CDBG economic development activities.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Other Revenue | 208,541 | 293,000 | 149,785 | 293,000 |
| Interest Income | 4,656 | - | 215 | - |
| Total Revenue | \$ 213,197 | \$ 293,000 | \$ 150,000 | \$ 293,000 |
| Operating Expenses | | | | |
| Services and Supplies | 160,641 | 293,000 | 150,000 | 293,000 |
| Total Expenses | \$ 160,641 | \$ 293,000 | \$ 150,000 | \$ 293,000 |
| Net Surplus (Deficit) | \$ 52,555 | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ 158,366 | | \$ 210,921 | \$ 210,921 |
| Ending Fund Balance | \$ 210,921 | | \$ 210,921 | \$ 210,921 |

Notes for Financial Summary: In 2015 all loan receivables were classified as forgivable loans and therefore no longer included in fund balance.

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| 220 CDBG LOAN FUND | | | | |
| Services and Supplies | \$ 160,641 | \$ 293,000 | \$ 150,000 | \$ 293,000 |
| 65535 - REHAB LOANS | 160,641 | 293,000 | 150,000 | 293,000 |
| Grand Total | \$ 160,641 | \$ 293,000 | \$ 150,000 | \$ 293,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#225 – Economic Development

Fund Description

The Economic Development Fund provided support for the implementation of the City Council adopted Economic Development Plan and funding for the City's economic development initiatives as well as staff, consulting services, and marketing efforts needed to support these activities. In addition, the Economic Development Fund was a resource for business assistance, in the form of loans and grants, particularly in areas outside of the five TIF Districts.

The Economic Development Fund was closed at the end of 2016, with all revenues, expenditures, and fund balances being moved into the General Fund.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Taxes | 2,257,692 | - | - | - |
| Other Revenue | 271,359 | - | - | - |
| Interfund Transfers | 47,500 | - | - | - |
| Interest Income | 8,761 | - | - | - |
| Total Revenue | \$ 2,585,312 | \$ - | \$ - | \$ - |
| Operating Expenses | | | | |
| Salary and Benefits | 539,508 | - | - | - |
| Services and Supplies | 423,972 | - | - | - |
| Miscellaneous | 1,845 | - | - | - |
| Insurance and Other Chargebacks | 73,245 | - | - | - |
| Capital Outlay | 241,180 | - | - | - |
| Interfund Transfers | 865,318 | - | - | - |
| Total Expenses | \$ 2,145,068 | \$ - | \$ - | \$ - |
| Net Surplus (Deficit) | \$ 440,244 | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ 2,555,982 | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ 2,996,226 | \$ - | \$ - | \$ - |

| 225 ECONOMIC DEVELOPMENT FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 539,508 | \$ - | \$ - | \$ - |
| 61010 - REGULAR PAY | 452,033 | - | - | - |
| 61110 - OVERTIME PAY | 550 | - | - | - |
| 61415 - TERMINATION PAYOUTS | 1,319 | - | - | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 1,191 | - | - | - |
| 61615 - LIFE INSURANCE | 15 | - | - | - |
| 61625 - AUTO ALLOWANCE | 1,245 | - | - | - |
| 61626 - CELL PHONE ALLOWANCE | 2,700 | - | - | - |
| 61710 - IMRF | 46,974 | - | - | - |
| 61725 - SOCIAL SECURITY | 27,054 | - | - | - |
| 61730 - MEDICARE | 6,428 | - | - | - |
| Services and Supplies | \$ 423,972 | \$ - | \$ - | \$ - |
| 61060 - SEASONAL EMPLOYEES | 1,768 | - | - | - |
| 62185 - CONSULTING SERVICES | 13,666 | - | - | - |
| 62295 - TRAINING & TRAVEL | 3,696 | - | - | - |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | (1,059) | - | - | - |
| 62360 - MEMBERSHIP DUES | 820 | - | - | - |
| 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS | 98,000 | - | - | - |
| 62660 - BUSINESS ATTRACTION | 57,225 | - | - | - |
| 62662 - BUSINESS RETENTION / EXPANSION INVESTMENTS | 244,535 | - | - | - |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 79 | - | - | - |
| 65095 - OFFICE SUPPLIES | 241 | - | - | - |
| 65525 - PAINT GRANTS | 5,000 | - | - | - |
| Miscellaneous | \$ 1,845 | \$ - | \$ - | \$ - |
| 62490 - OTHER PROGRAM COSTS | 1,315 | - | - | - |
| 62770 - MISCELLANEOUS | 530 | - | - | - |
| Insurance and Other Chargebacks | \$ 73,245 | \$ - | \$ - | \$ - |
| 61510 - HEALTH INSURANCE | 59,283 | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 13,962 | - | - | - |
| Capital Outlay | \$ 241,180 | \$ - | \$ - | \$ - |
| 65522 - BUSINESS DISTRICT IMPROVEMENTS | 234,211 | - | - | - |
| 65625 - FURNITURE & FIXTURES | 6,969 | - | - | - |
| Interfund Transfers | \$ 865,318 | \$ - | \$ - | \$ - |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 15,322 | - | - | - |
| 66131 - TRANSFER TO GENERAL FUND | 849,996 | - | - | - |
| Grand Total | \$ 2,145,068 | \$ - | \$ - | \$ - |



2018 PROPOSED BUDGET - OTHER FUNDS

#235 – Neighborhood Improvement

Fund Description

The Neighborhood Improvement Fund is used for special improvement projects in the Dempster-Dodge Shopping Center and the Main Street Commons area.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Total Revenue | \$ - | \$ - | \$ - | \$ - |
| Operating Expenses | | | | |
| Miscellaneous | - | 100,000 | - | 100,000 |
| Total Expenses | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| Net Surplus (Deficit) | \$ - | \$ (100,000) | \$ - | \$ (100,000) |
| Beginning Fund Balance | \$ 169,915 | | \$ 169,915 | \$ 169,915 |
| Ending Fund Balance | \$ 169,915 | | \$ 169,915 | \$ 69,915 |

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Year End | FY 2018 Proposed |
|-------------------------------------|----------------|-----------------|------------------|------------------|
| | Amount | Budget | Estimated | Budget |
| 235 NEIGHBORHOOD IMPROVEMENT | | | | |
| Miscellaneous | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| 62490 - OTHER PROGRAM COSTS | - | 100,000 | - | 100,000 |
| Grand Total | \$ - | \$ 100,000 | \$ - | \$ 100,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#240 – HOME

Fund Description

The HOME Investment Partnership Program addresses the affordable housing needs of low- and moderate-income individuals and families by promoting, preserving, and producing affordable housing; providing housing-related services; and funding private and non-profit entities that address these needs. HOME funds are used to:

- Finance the acquisition and/or rehabilitation of existing residential units;
- Fund new construction of affordable housing;
- Fund Tenant Based Rental Assistance (TBRA).

2018 Initiatives

| Ongoing Activity Measures | 2016 Actual | 2017 Estimated | 2018 Projected |
|--|----------------|-------------------|-------------------|
| Number of housing units acquired, rehabbed or constructed | 153 | 2 | 5 |
| Number of households helped with TBRA | 10 | 20 | 15 |
| Housing, Homeless, and Human Relations Commission meetings | 9 | 10 | 10 |

Fund Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Other Revenue | 27,259 | - | - | - |
| Intergovernmental Revenue | 178,211 | 585,861 | 395,825 | 588,936 |
| Interest Income | 14 | - | - | - |
| Total Revenue | \$ 205,484 | \$ 585,861 | \$ 395,825 | \$ 588,936 |
| Operating Expenses | | | | |
| Salary and Benefits | 31,964 | 41,005 | 40,477 | 43,579 |
| Services and Supplies | 180,110 | 540,200 | 350,000 | 540,200 |
| Miscellaneous | 100 | 500 | 500 | 500 |
| Insurance and Other Chargebacks | (4,297) | 4,987 | 4,848 | 4,657 |
| Total Expenses | \$ 207,876 | \$ 586,692 | \$ 395,825 | \$ 588,936 |
| Net Surplus (Deficit) | \$ (2,392) | \$ (831) | \$ - | \$ - |
| Beginning Fund Balance | \$ 4,769 | | \$ 2,377 | \$ 2,377 |
| Ending Fund Balance | \$ 2,377 | | \$ 2,377 | \$ 2,377 |

| 240 HOME FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Salary and Benefits | \$ 31,964 | \$ 41,005 | \$ 40,477 | \$ 43,579 |
| 61010 - REGULAR PAY | 27,031 | 34,869 | 34,528 | 37,220 |
| 61615 - LIFE INSURANCE | 3 | 4 | - | 4 |
| 61710 - IMRF | 2,907 | 3,527 | 3,404 | 3,507 |
| 61725 - SOCIAL SECURITY | 1,639 | 2,111 | 2,063 | 2,308 |
| 61730 - MEDICARE | 383 | 494 | 482 | 540 |
| Services and Supplies | \$ 180,110 | \$ 540,200 | \$ 350,000 | \$ 540,200 |
| 62185 - CONSULTING SERVICES | 590 | - | - | - |
| 62360 - MEMBERSHIP DUES | 200 | 200 | - | 200 |
| 65535 - REHAB LOANS | 179,320 | 540,000 | 350,000 | 540,000 |
| Miscellaneous | \$ 100 | \$ 500 | \$ 500 | \$ 500 |
| 62490 - OTHER PROGRAM COSTS | 100 | 500 | 500 | 500 |
| Insurance and Other Chargebacks | \$ (4,297) | \$ 4,987 | \$ 4,848 | \$ 4,657 |
| 61510 - HEALTH INSURANCE | 3,178 | 4,167 | 4,028 | 3,837 |
| 62740 - OTHER CHARGES-CHARGEBACK | (8,295) | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 820 | 820 | 820 | 820 |
| Grand Total | \$ 207,876 | \$ 586,692 | \$ 395,825 | \$ 588,936 |



2018 PROPOSED BUDGET - OTHER FUNDS

#250 – Affordable Housing

Fund Description

The Affordable Housing Fund addresses the housing needs of low-, moderate and middle-income individuals and families by promoting, preserving, and producing affordable housing; providing housing-related services; and providing support for non-profit organizations that actively address these housing needs, through:

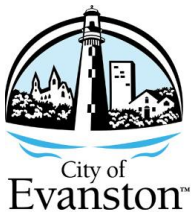
- Funding a comprehensive tenant/landlord program through Open Communities.
- Providing funds for the acquisition, rehabilitation, and new construction of affordable housing.
- Providing gap funding for affordable housing projects funded primarily with Low Income Housing Tax Credits or other sources, particularly for projects with units restricted to households with incomes that do not exceed 50% of the area median.
- Providing funding support for the Homeless Management Information System (HMIS).
- Providing funding support for transitional housing, housing education, and related services.
- Providing local match funds for Federal housing grants where appropriate.
- Funding housing programs like the Senior Handyman Program that are not eligible for Federal HOME or CDBG funding.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Taxes | 106,780 | 50,000 | 50,000 | 50,000 |
| Other Revenue | 448,343 | 585,600 | 130,000 | 400,600 |
| Interest Income | 1,392 | 230 | 3,000 | 230 |
| Total Revenue | \$ 556,515 | \$ 635,830 | \$ 183,000 | \$ 450,830 |
| Operating Expense | | | | |
| Salary and Benefits | 34,138 | 63,452 | 40,476 | 43,579 |
| Services and Supplies | 201 | 1,077,500 | 250,000 | 279,500 |
| Miscellaneous | 110,956 | 102,500 | 102,500 | 43,000 |
| Insurance and Other Chargebacks | 3,178 | 8,800 | 4,028 | 3,837 |
| Community Sponsored Organizations | 735 | 455,000 | - | 70,000 |
| Total Expenses | \$ 149,207 | \$ 1,707,252 | \$ 397,004 | \$ 439,916 |
| Net Surplus (Deficit) | \$ 407,308 | \$ (1,071,422) | \$ (214,004) | \$ 10,914 |
| Beginning Fund Balance | \$ 993,880 | | \$ 1,401,188 | \$ 1,187,184 |
| Ending Fund Balance | \$ 1,401,188 | | \$ 1,187,184 | \$ 1,198,098 |

Notes for Financial Summary: In 2015, all loan receivables were reclassified as forgivable loans and therefore no longer included in fund balance. The fund balance listed above is composed mainly of cash/investments and represents available balances for future Affordable Housing Fund activities (approximately \$1.0 million per the 2016 Comprehensive Annual Financial Report).

| 250 AFFORDABLE HOUSING FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Salary and Benefits | \$ 34,138 | \$ 63,452 | \$ 40,476 | \$ 43,579 |
| 61010 - REGULAR PAY | 29,206 | 53,955 | 34,528 | 37,220 |
| 61615 - LIFE INSURANCE | 3 | 4 | - | 4 |
| 61710 - IMRF | 2,907 | 5,460 | 3,404 | 3,507 |
| 61725 - SOCIAL SECURITY | 1,639 | 3,268 | 2,062 | 2,308 |
| 61730 - MEDICARE | 383 | 765 | 482 | 540 |
| Services and Supplies | \$ 201 | \$ 1,077,500 | \$ 250,000 | \$ 279,500 |
| 62227 - ADVOCACY SERVICES | - | 27,500 | - | 27,500 |
| 62705 - BANK SERVICE CHARGES | 201 | - | - | - |
| 65497 - LANDLORD-TENANT | - | - | - | 41,000 |
| 65498 - EMERGENCY HOTEL VOUCHERS | - | - | - | 17,500 |
| 65499 - SENIOR BRIDGE HOUSING | - | - | - | 10,000 |
| 65500 - HMIS | - | - | - | 18,500 |
| 65530 - REHAB GRANTS | - | 50,000 | - | - |
| 65535 - REHAB LOANS | - | 1,000,000 | 250,000 | 165,000 |
| Miscellaneous | \$ 110,956 | \$ 102,500 | \$ 102,500 | \$ 43,000 |
| 62490 - OTHER PROGRAM COSTS | 73,645 | 75,000 | 75,000 | 40,500 |
| 62770 - MISCELLANEOUS | 590 | 27,500 | 27,500 | 2,500 |
| 66017 - BAD DEBT EXPENSE | 36,721 | - | - | - |
| Insurance and Other Chargebacks | \$ 3,178 | \$ 8,800 | \$ 4,028 | \$ 3,837 |
| 61510 - HEALTH INSURANCE | 3,178 | 8,800 | 4,028 | 3,837 |
| Community Sponsored Organizations | \$ 735 | \$ 455,000 | \$ - | \$ 70,000 |
| 63095 - HANDYMAN PROGRAM | 735 | - | - | - |
| 68325 - BLIGHT REDUCTION EXPENSE | - | 455,000 | - | 70,000 |
| Grand Total | \$ 149,207 | \$ 1,707,252 | \$ 397,004 | \$ 439,916 |



2018 PROPOSED BUDGET - OTHER FUNDS

#300 – Washington National TIF

Fund Description

The City Council adopted the Washington National Tax Increment Financing District (TIF) on September 15, 1994. This TIF will expire in 2017, with last collection of incremental property taxes in 2018. The TIF District consists of approximately 83,000 square feet of land (bounded by Church Street on the north, Davis Street on the south, and Chicago Avenue on the east) located in the downtown business area of the city.

This fund is responsible for the receipt of all debt proceeds issued and allocated to the TIF, as well as principal and interest payments on outstanding debt. The Washington National TIF typically transfers funds to the Parking Garage Fund and Parking Fund to assist with debt payments related to the Sherman Avenue Parking Garage. The 2017 Adopted Budget includes \$5.5 million for the rehabilitation of Fountain Square in Downtown Evanston. The Proposed 2018 Budget includes \$1.0 million for the participation in the Red/Purple Modernization Project ongoing with the City of Chicago.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | 4,729,649 | 5,145,000 | 5,313,000 | 5,750,000 |
| Interest Income | 14,012 | 10,000 | 30,000 | 20,000 |
| Total Revenue | \$ 4,743,661 | \$ 5,155,000 | \$ 5,343,000 | \$ 5,770,000 |
| Operating Expenses | | | | |
| Services and Supplies | 2,750 | 500,000 | - | 2,000,000 |
| Miscellaneous | 1,098,676 | 100,000 | 100,000 | 100,000 |
| Capital Outlay | 4,473 | - | - | - |
| Interfund Transfers | 4,455,515 | 9,940,636 | 7,580,636 | 6,957,040 |
| Total Expenses | \$ 5,561,415 | \$ 10,540,636 | \$ 7,680,636 | \$ 9,057,040 |
| Net Surplus (Deficit) | \$ (817,754) | \$ (5,385,636) | \$ (2,337,636) | \$ (3,287,040) |
| Beginning Fund Balance | \$ 6,442,430 | | \$ 5,624,676 | \$ 3,287,040 |
| Ending Fund Balance | \$ 5,624,676 | | \$ 3,287,040 | \$ - |

| 300 WASHINGTON NATIONAL TIF FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 2,750 | \$ 500,000 | \$ - | \$ 2,000,000 |
| 62185 - CONSULTING SERVICES | 2,750 | - | - | - |
| 62665 - CONTRIB TO OTHER AGENCIES | - | 500,000 | - | 2,000,000 |
| Miscellaneous | \$ 1,098,676 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| 62605 - OTHER CHARGES | 98,676 | 100,000 | 100,000 | 100,000 |
| 69010 - SURPLUS DISTRIBUTION | 1,000,000 | - | - | - |
| Capital Outlay | \$ 4,473 | \$ - | \$ - | \$ - |
| 65515 - OTHER IMPROVEMENTS | 4,473 | - | - | - |
| Interfund Transfers | \$ 4,455,515 | \$ 9,940,636 | \$ 7,580,636 | \$ 6,957,040 |
| 66020 - TRANSFERS TO OTHER FUNDS | 3,711,768 | 4,120,636 | 4,120,636 | 4,217,040 |
| 66131 - TRANSFER TO GENERAL FUND | 350,000 | 350,000 | 350,000 | 350,000 |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | 393,747 | 5,470,000 | 3,110,000 | 2,390,000 |
| Grand Total | \$ 5,561,415 | \$ 10,540,636 | \$ 7,680,636 | \$ 9,057,040 |



2018 PROPOSED BUDGET - OTHER FUNDS

#305 – Special Service Area #5

Fund Description

The City Council adopted Special Service Area #5 (SSA #5) on June 27, 1994. Special Service Area #5 is comprised of the City's downtown business district. The City Council also approved a \$9,500,000 Downtown Public Works Improvement Program for Area #5. The ordinances establishing the area authorized the issuance of up to \$5,000,000 in Special Service Area bonds. On June 21, 1995, the City sold \$3,060,000 of the Special Service Area bonds at public bid, and sold another \$1,940,000 of service bonds on July 9, 1996. The City issued series 2002C bonds in October 2002. A portion of the proceeds were used to refund series 1995 and series 1996 SSA #5 property tax bonds.

The City issued Series 2012A Bonds in July 2012. A portion of the proceeds were used to retire 2002C Bonds, which were used to retire Series 1995 and Series 1996 SSA #5 Bonds.

SSA #5 was closed at the end of 2016.

Fund Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Property Taxes | (180) | - | - | - |
| Other Revenue | - | - | - | - |
| Interfund Transfers | - | - | - | - |
| Interest Income | 35 | - | - | - |
| Total Revenue | \$ (145) | \$ - | \$ - | \$ - |
| Operating Expenses | | | | |
| Services and Supplies | 5,652 | - | - | - |
| Miscellaneous | - | - | - | - |
| Debt Service | 428,186 | - | - | - |
| Interfund Transfers | 91,445 | - | - | - |
| Total Expenses | \$ 525,284 | \$ - | \$ - | \$ - |
| Net Surplus (Deficit) | \$ (525,429) | \$ - | \$ - | \$ - |
| Beginning Fund Balance | \$ 525,429 | \$ - | \$ - | \$ - |
| Ending Fund Balance | \$ - | \$ - | \$ - | \$ - |

| 305 SPECIAL SERVICE AREA (SSA) #5 FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 5,652 | \$ - | \$ - | \$ - |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | 5,652 | - | - | - |
| Debt Service | \$ 428,186 | \$ - | \$ - | \$ - |
| 68305 - DEBT SERVICE- PRINCIPAL | 405,000 | - | - | - |
| 68315 - DEBT SERVICE- INTEREST | 23,186 | - | - | - |
| Interfund Transfers | \$ 91,445 | \$ - | \$ - | \$ - |
| 66020 - TRANSFERS TO OTHER FUNDS | 91,445 | - | - | - |
| Grand Total | \$ 525,284 | \$ - | \$ - | \$ - |



2018 PROPOSED BUDGET - OTHER FUNDS

#310 – Howard-Hartrey TIF

Fund Description

The City Council adopted the Southwest II Tax Increment Finance (TIF) District – also called the Howard-Hartrey TIF – on April 27, 1992. This TIF expired in 2015, with the last collection of incremental property taxes in 2016. The TIF District consisted of a 23-acre site located at 2201 West Howard Street in the southwest corner of the city. The development consists of a shopping center with several large stores. The total project cost was \$39,266,932, of which the City provided \$7,390,000 in land acquisition and public improvement costs.

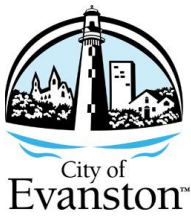
This fund was responsible for the payment of principal and interest on any outstanding debt service associated with this TIF. The debt service payment schedule extended through FY 2015.

The TIF was expanded to include property north of the existing TIF that included property at 222 Hartrey Avenue, a property acquired for use by the car dealership, Autobarn. Approximately \$2,500,000 was approved by City Council in April 2014 in support of rehabilitation at the property. Work on this project was completed in mid-2016 and the property is has been utilized for repairs and inventory for Evanston’s only car dealership. Final distribution of remaining TIF funds was made to Cook County in 2017 and this TIF is closed.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | 1,233,675 | - | - | - |
| Other Revenue | - | - | (45,325) | - |
| Interest Income | 2,319 | - | 1,320 | - |
| Total Revenue | \$ 1,233,675 | \$ - | \$ (45,325) | \$ - |
| Operating Expenses | | | | |
| Services and Supplies | 2,488 | - | 599,667 | - |
| Miscellaneous | 129,192 | - | - | - |
| Capital Outlay | - | - | - | - |
| Interfund Transfers | 1,741,757 | 513,865 | - | - |
| Total Expenses | \$ 1,873,437 | \$ 513,865 | \$ 599,667 | \$ - |
| Net Surplus (Deficit) | \$ (639,762) | \$ (513,865) | \$ (644,992) | \$ - |
| Beginning Fund Balance | \$ 1,283,434 | \$ - | \$ 643,672 | \$ (1,320) |
| Ending Fund Balance | \$ 643,672 | \$ - | \$ (1,320) | \$ (1,320) |

| 310 HOWARD-HARTREY TIF FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 2,488 | \$ - | \$ 599,667 | \$ - |
| 62185 - CONSULTING SERVICES | 2,488 | - | - | - |
| 62665 - CONTRIB TO OTHER AGENCIES | - | - | 599,667 | - |
| Miscellaneous | \$ 129,192 | \$ - | \$ - | \$ - |
| 62605 - OTHER CHARGES | 129,192 | - | - | - |
| Interfund Transfers | \$ 1,741,757 | \$ 513,865 | \$ - | \$ - |
| 66131 - TRANSFER TO GENERAL FUND | 152,450 | - | - | - |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | 1,589,307 | 513,865 | - | - |
| Grand Total | \$ 1,873,437 | \$ 513,865 | \$ 599,667 | \$ - |



2018 PROPOSED BUDGET - OTHER FUNDS

#320 – Debt Service

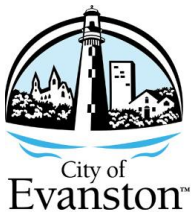
Fund Description

The budgeted property tax revenue for FY 2018 is on the cash basis and represents 2017 levy, which will primarily be received in calendar year 2018. The FY 2018 expenditures are budgeted on cash basis and are the actual payments required to be made during the fiscal year according to debt maturity schedules.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | 10,438,928 | 10,879,993 | 11,036,000 | 10,879,993 |
| Other Revenue (2006B Bond Proceeds) | 8,291,285 | - | - | - |
| Interfund Transfers | 2,999,879 | 3,160,852 | 3,160,872 | 3,160,852 |
| Intergovernmental Revenue | - | 83,292 | 83,292 | 83,292 |
| Interest Income | 24,264 | 1,500 | 14,000 | 1,500 |
| Total Revenue | \$ 21,754,356 | \$ 14,125,637 | \$ 14,294,164 | \$ 14,125,637 |
| Operating Expenses | | | | |
| Services and Supplies | 149,553 | 120,250 | 121,025 | 120,250 |
| Miscellaneous | 57 | - | - | - |
| Debt Service | 23,454,863 | 14,310,887 | 14,344,881 | 14,278,509 |
| Total Expenses | \$ 23,604,473 | \$ 14,431,137 | \$ 14,465,906 | \$ 14,398,759 |
| Net Surplus (Deficit) | \$ (1,850,118) | \$ (305,500) | \$ (171,742) | \$ (273,122) |
| Beginning Fund Balance | \$ 2,596,115 | | \$ 745,997 | \$ 574,255 |
| Ending Fund Balance | \$ 745,997 | | \$ 574,255 | \$ 301,133 |

| 320 DEBT SERVICE FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Services and Supplies | \$ 149,553 | \$ 120,250 | \$ 121,025 | \$ 120,250 |
| 62350 - FISCAL AGENT SERVICES | 11,525 | 120,250 | 121,025 | 120,250 |
| 62716 - BOND ISSUANCE COSTS | 138,028 | - | - | - |
| Miscellaneous | \$ 57 | \$ - | \$ - | \$ - |
| 62605 - OTHER CHARGES | 57 | - | - | - |
| Debt Service | \$ 23,454,863 | \$ 14,310,887 | \$ 14,344,881 | \$ 14,278,509 |
| 68305 - DEBT SERVICE- PRINCIPAL | 19,255,943 | 10,438,863 | 10,463,863 | 10,425,625 |
| 68315 - DEBT SERVICE- INTEREST | 4,198,920 | 3,872,024 | 3,881,018 | 3,852,884 |
| Grand Total | \$ 23,604,473 | \$ 14,431,137 | \$ 14,465,906 | \$ 14,398,759 |



2018 PROPOSED BUDGET - OTHER FUNDS

#330 – Howard-Ridge TIF

Fund Description

The City Council adopted the Howard-Ridge Tax Increment Financing (TIF) District on January 26, 2004. This TIF will expire in 2027, with last year of collection in 2028. The TIF District is generally bounded on the north by various parcels that front Howard Street and Chicago Avenue, on the east by the City of Evanston's boundaries and the Chicago Transit Authority (CTA) Red Line, on the south by City boundaries, and on the west by Ridge Avenue. The TIF District contains mixed residential uses, retail/commercial properties, and institutional uses.

This TIF district has supported the residential development at 415 Howard Street and the revitalization of commercial buildings at 629-631 and 623 Howard Street. Additional City-owned properties at 633, 717-723, and 727-729 Howard Street offer new opportunities for business expansion on this commercial corridor. In 2018 the City will complete developments for a new Theater to be located at 717-723 Howard Street and will begin construction of a mixed use housing/retail development on Chicago Avenue.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Property Taxes | 533,105 | 555,000 | 582,285 | 605,000 |
| Other Revenue | 282,307 | 1,030,000 | 1,080,000 | 3,780,000 |
| Interest Income | 374 | 400 | 10 | 400 |
| Total Revenue | \$ 815,787 | \$ 1,585,400 | \$ 1,662,295 | \$ 4,385,400 |
| Operating Expenses | | | | |
| Services and Supplies | 679,056 | 538,000 | 556,000 | 461,500 |
| Capital Outlay | - | 1,000,000 | 700,000 | 3,200,000 |
| Debt Service | 693 | 600 | 2,000 | 960,000 |
| Interfund Transfers | 107,500 | 60,000 | 60,000 | 60,000 |
| Total Expenses | \$ 787,249 | \$ 1,598,600 | \$ 1,318,000 | \$ 4,681,500 |
| Net Surplus (Deficit) | \$ 28,537 | \$ (13,200) | \$ 344,295 | \$ (296,100) |
| Beginning Fund Balance | \$ (28,621) | | \$ (84) | \$ 344,211 |
| Ending Fund Balance | \$ (84) | | \$ 344,211 | \$ 48,111 |

| 330 HOWARD-RIDGE TIF FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 679,056 | \$ 538,000 | \$ 556,000 | \$ 461,500 |
| 62185 - CONSULTING SERVICES | 216 | - | 3,000 | - |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | 110,302 | 23,000 | 38,000 | 23,000 |
| 62705 - BANK SERVICE CHARGES | 2,490 | - | - | - |
| 62706 - REVENUE SHARING AGREEMENTS | 562,237 | 510,000 | 510,000 | 433,500 |
| 64015 - NATURAL GAS | 3,811 | 5,000 | 5,000 | 5,000 |
| Capital Outlay | \$ - | \$ 1,000,000 | \$ 700,000 | \$ 3,200,000 |
| 62483 - DEVELOPER FEES | - | - | 500,000 | 1,700,000 |
| 65507 - PROPERTY ACQUISITIONS | - | 1,000,000 | - | - |
| 65509 - PROPERTY REHAB WORK | - | - | 200,000 | 1,500,000 |
| Debt Service | \$ 693 | \$ 600 | \$ 2,000 | \$ 960,000 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | - | - | 900,000 |
| 68315 - DEBT SERVICE- INTEREST | 693 | 600 | 2,000 | 60,000 |
| Interfund Transfers | \$ 107,500 | \$ 60,000 | \$ 60,000 | \$ 60,000 |
| 66020 - TRANSFERS TO OTHER FUNDS | 47,500 | - | - | - |
| 66131 - TRANSFER TO GENERAL FUND | 60,000 | 60,000 | 60,000 | 60,000 |
| Grand Total | \$ 787,249 | \$ 1,598,600 | \$ 1,318,000 | \$ 4,681,500 |



2018 PROPOSED BUDGET - OTHER FUNDS

#335 – West Evanston TIF

Fund Description

The City Council adopted the West Evanston Tax Increment Financing (TIF) District in September 2005. The TIF District is generally bounded on the north by Emerson Street and by various parcels that front Church Street, on the east by parcels that front Florence Avenue and Dodge Avenue, on the south by Dempster Street properties that front Dempster Street and Greenleaf Street, and on the west by the City of Evanston's border, properties that front Hartrey Avenue, and the property that fronts the west side of Dodge Avenue. The TIF District contains mixed residential uses, retail, commercial, industrial and institutional uses.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | - | - | 42,160 | - |
| Other Revenue | 11,311 | - | 8,500 | - |
| Interest Income | 1,684 | 150 | 2,138 | 150 |
| Total Revenue | \$ 12,995 | \$ 150 | \$ 52,798 | \$ 150 |
| Operating Expenses | | | | |
| Services and Supplies | 507 | - | - | - |
| Capital Outlay | (1,028) | - | - | - |
| Debt Service | 8,519 | 10,000 | 10,000 | 10,000 |
| Interfund Transfers | 30,000 | 30,000 | 30,000 | 30,000 |
| Total Expenses | \$ 37,998 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| Net Surplus (Deficit) | \$ (25,003) | \$ (39,850) | \$ 12,798 | \$ (39,850) |
| Beginning Fund Balance | \$ 442,263 | | \$ 417,260 | \$ 430,058 |
| Ending Fund Balance | \$ 417,260 | | \$ 430,058 | \$ 390,208 |

| 335 WEST EVANSTON TIF FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Services and Supplies | \$ 507 | \$ - | \$ - | \$ - |
| 62185 - CONSULTING SERVICES | 216 | - | - | - |
| 62705 - BANK SERVICE CHARGES | 291 | - | - | - |
| Capital Outlay | \$ (1,028) | \$ - | \$ - | \$ - |
| 65515 - OTHER IMPROVEMENTS | (1,028) | - | - | - |
| Debt Service | \$ 8,519 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| 68315 - DEBT SERVICE- INTEREST | 8,519 | 10,000 | 10,000 | 10,000 |
| Interfund Transfers | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| 66131 - TRANSFER TO GENERAL FUND | 30,000 | 30,000 | 30,000 | 30,000 |
| Grand Total | \$ 37,998 | \$ 40,000 | \$ 40,000 | \$ 40,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#340 – Dempster-Dodge TIF

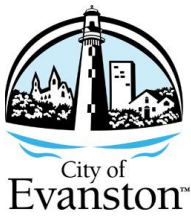
Fund Description

The City Council approved the creation of the Dempster-Dodge Tax Increment Financing (TIF) District on June 25, 2013. The Dempster-Dodge TIF District area is comprised of a single parcel. This parcel is a shopping center located at the southwest corner of the intersection of Dempster Street and Dodge Avenue.

Fund Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Property Taxes | - | - | 48,001 | 275,000 |
| Other Revenue | - | 50,000 | 2,040,000 | - |
| Total Revenue | \$ - | \$ 50,000 | \$ 2,088,001 | \$ 275,000 |
| Operating Expenses | | | | |
| Services and Supplies | 971 | - | - | - |
| Debt Services | 28,444 | 40,000 | 2,044,000 | 72,666 |
| Total Expenses | \$ 29,415 | \$ 40,000 | \$ 2,044,000 | \$ 72,666 |
| Net Surplus (Deficit) | \$ (29,415) | \$ - | \$ 44,001 | \$ 202,334 |
| Beginning Fund Balance | \$ - | | \$ (29,415) | \$ 14,586 |
| Ending Fund Balance | \$ (29,415) | | \$ 14,586 | \$ 216,920 |

| 340 DEMPSTER-DODGE TIF FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 971 | \$ - | \$ - | \$ - |
| 62705 - BANK SERVICE CHARGES | 971 | - | - | - |
| Debt Service | \$ 28,444 | \$ 40,000 | \$ 2,044,000 | \$ 72,666 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | - | 2,000,000 | - |
| 68315 - DEBT SERVICE- INTEREST | 28,444 | 40,000 | 44,000 | 72,666 |
| Grand Total | \$ 29,415 | \$ 40,000 | \$ 2,044,000 | \$ 72,666 |



2018 PROPOSED BUDGET- OTHER FUNDS

#345 – Chicago-Main TIF

Fund Description

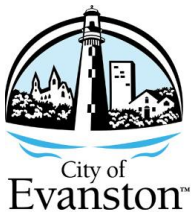
The City Council adopted the Chicago-Main Tax Increment Financing (TIF) district #8 in January 2013. The goal of this TIF district is to support the continued development of the thriving business district located near the intersection of Chicago Avenue and Main Street. In October 2013, the Chicago Main TIF Advisory Committee held its inaugural meeting. This committee reviews all expenditures from the TIF and provides recommendations to the City Council prior to review of any expenditure from the TIF. In 2015, with \$2.9 million in financial assistance, Riverside Development constructed approximately 10,000 square feet of office space in a mixed use building at the southeast corner of Chicago Avenue and Main Street.

Engineering work in this TIF area will begin in 2018, funded through the Capital Improvements Fund, with debt services expenses beginning in 2019.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | - | - | 75,430 | 425,000 |
| Other Revenue | 1,580,000 | - | 3,520,000 | - |
| Total Revenue | \$ 1,580,000 | \$ - | \$ 3,595,430 | \$ 425,000 |
| Operating Expenses | | | | |
| Services and Supplies | 437 | - | - | - |
| Capital Outlay | 1,740,000 | - | 580,000 | - |
| Debt Service | 16,556 | 60,000 | 3,060,000 | 108,999 |
| Total Expenses | \$ 1,756,993 | \$ 60,000 | \$ 3,640,000 | \$ 108,999 |
| Net Surplus (Deficit) | \$ (176,993) | \$ (60,000) | \$ (44,570) | \$ 316,001 |
| Beginning Fund Balance | \$ 312,070 | \$ - | \$ 135,077 | \$ 90,507 |
| Ending Fund Balance | \$ 135,077 | \$ - | \$ 90,507 | \$ 406,508 |

| 345 CHICAGO-MAIN TIF | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 437 | \$ - | \$ - | \$ - |
| 62705 - BANK SERVICE CHARGES | 437 | - | - | - |
| Capital Outlay | \$ 1,740,000 | \$ - | \$ 580,000 | \$ - |
| 62483 - DEVELOPER FEES | 1,740,000 | - | 580,000 | - |
| Debt Service | \$ 16,556 | \$ 60,000 | \$ 3,060,000 | \$ 108,999 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | - | 3,000,000 | - |
| 68315 - DEBT SERVICE- INTEREST | 16,556 | 60,000 | 60,000 | 108,999 |
| Grand Total | \$ 1,756,993 | \$ 60,000 | \$ 3,640,000 | \$ 108,999 |



2018 PROPOSED BUDGET - OTHER FUNDS

#350 – Special Service Area #6

Fund Description

The City Council adopted Special Service Area #6 (SSA #6) on July 13, 2015. Special Service Area #6 is comprised of the commercial areas of Dempster Street, Chicago Avenue, and Main Street. SSA #6 is intended to provide marketing as well as aesthetic and streetscape improvements such as signage, lighting, landscaping, additional garbage collections and holiday decorations to the area. SSA #6 will remain in place for 12 years, for which the tax cap will be set at 0.45% of the equalized assessed value.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Property Taxes | 223,296 | 220,000 | 212,730 | 221,000 |
| Interest Income | 2 | 500 | - | 500 |
| Total Revenue | \$ 223,298 | \$ 220,500 | \$ 212,730 | \$ 221,500 |
| Operating Expenses | | | | |
| Services and Supplies | 145,003 | 220,000 | 212,730 | 221,500 |
| Interfund Transfers | - | - | 78,000 | - |
| Total Expenses | \$ 145,003 | \$ 220,000 | \$ 290,730 | \$ 221,500 |
| Net Surplus (Deficit) | \$ 78,294 | \$ 500 | \$ (78,000) | \$ - |
| Beginning Fund Balance | \$ - | | \$ 78,294 | \$ 294 |
| Ending Fund Balance | \$ 78,294 | | \$ 294 | \$ 294 |

| 350 SPECIAL SERVICE AREA (SSA) #6 FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ 145,003 | \$ 220,000 | \$ 212,730 | \$ 221,500 |
| 62272 - OTHER PROFESSIONAL SERVICES | 145,003 | 220,000 | 212,730 | 221,500 |
| Interfund Transfers | \$ - | \$ - | \$ 78,000 | \$ - |
| 66020 - TRANSFERS TO OTHER FUNDS | - | - | 78,000 | - |
| Grand Total | \$ 145,003 | \$ 220,000 | \$ 290,730 | \$ 221,500 |



2018 PROPOSED BUDGET - OTHER FUNDS

#415 – Capital Improvements

Fund Description

This fund accounts for all capital outlay expenditures not financed by annual operations or maintenance budgets included in other funds as outlined in the detailed Capital Improvement Plan. Projects financed in the capital improvement fund are developed as part of a multi-year long-term program to construct, rehabilitate or otherwise improve physical city assets, including (but not limited to) streets, water main, sewer, bridges, sidewalks, facilities, parks, and the water treatment plant. More information on projects can be found in the detailed Capital Improvement Plan in Part VI of the budget document.

Fund Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|----------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Other Revenue | 9,591,988 | 12,295,000 | 11,586,912 | 12,002,000 |
| Licenses, Permits and Fees | - | - | 359,707 | - |
| Charges for Services | 96,586 | - | - | - |
| Interfund Transfers | 4,864,054 | 7,710,000 | 5,468,000 | 6,500,000 |
| Intergovernmental Revenue | 2,177,914 | 1,920,000 | 277,150 | 4,190,000 |
| Interest Income | 16,690 | - | 5,200 | - |
| Total Revenue | \$ 16,747,233 | \$ 21,925,000 | \$ 17,696,969 | \$ 22,692,000 |

Operating Expenses

| | | | | |
|-----------------------|----------------------|----------------------|----------------------|----------------------|
| Salary and Benefits | - | - | - | - |
| Services and Supplies | 1,320,475 | - | 1,773,527 | - |
| Miscellaneous | - | - | - | - |
| Capital Outlay | 8,948,635 | 30,008,512 | 17,331,000 | 29,262,000 |
| Debt Service | - | - | - | - |
| Interfund Transfers | 490,000 | 500,000 | 500,000 | 500,000 |
| Total Expenses | \$ 10,759,111 | \$ 30,508,512 | \$ 19,604,527 | \$ 29,762,000 |

| | | | | |
|------------------------------|---------------------|-----------------------|-----------------------|-----------------------|
| Net Surplus (Deficit) | \$ 5,988,122 | \$ (8,583,512) | \$ (1,907,558) | \$ (7,070,000) |
|------------------------------|---------------------|-----------------------|-----------------------|-----------------------|

| | | | | |
|-----------------------------------|----------------------|--|----------------------|---------------------|
| Beginning Fund Balance | \$ 5,517,042 | | \$ 11,505,164 | \$ 9,287,229 |
| Reserved for IDOT Payables | | | \$ 310,377 | |
| Ending Fund Balance | \$ 11,505,164 | | \$ 9,287,229 | \$ 2,217,229 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--------------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| 415 CAPITAL IMPROVEMENTS FUND | | | | |
| Services and Supplies | \$ 1,320,475 | \$ - | \$ 1,773,527 | \$ - |
| 62145 - ENGINEERING SERVICES | 782,468 | - | 1,752,227 | - |
| 62185 - CONSULTING SERVICES | 352,923 | - | - | - |
| 62205 - ADVERTISING | 12,200 | - | 21,300 | - |
| 62210 - PRINTING | 63 | - | - | - |
| 62350 - FISCAL AGENT SERVICES | 2,000 | - | - | - |
| 62705 - BANK SERVICE CHARGES | 33 | - | - | - |
| 62716 - BOND ISSUANCE COSTS | 170,790 | - | - | - |
| Capital Outlay | \$ 8,948,635 | \$ 30,008,512 | \$ 17,331,000 | \$ 29,262,000 |
| 65502 - CONSTRUCTION | 26,935 | - | - | - |
| 65515 - OTHER IMPROVEMENTS | 8,921,700 | 30,008,512 | 17,331,000 | 29,262,000 |
| Interfund Transfers | \$ 490,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| 66131 - TRANSFER TO GENERAL FUND | 490,000 | 500,000 | 500,000 | 500,000 |
| Grand Total | \$ 10,759,111 | \$ 30,508,512 | \$ 19,604,527 | \$ 29,762,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#416 – Crown Construction Fund

Fund Description

The Crown Construction Fund is created with this 2018 budget for the purpose of tracking revenues and expenditures related to the construction of the Robert Crown Community Center. It has been the practice of the City of Evanston to create discrete funds for major construction projects.

The project will be funded through private fundraising led by the Friends of the Robert Crown Center, a 501(c)(3) organization. Fundraising revenues will be given from FRCC as a donation to the City for the construction of the new facility. The project will also be financed by general obligation bond proceeds. Construction is expected to begin in summer 2018 and continue through 2020.

Prior to 2018, Crown project revenues and expenses were accounted for in the Capital Improvement Fund. These will be moved to the Crown Construction Fund through a 2017 budget amendment.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | - | - | 1,400,000 | 11,500,000 |
| Interfund Transfers | - | - | - | - |
| Interest Income | - | - | - | - |
| Total Revenue | \$ - | \$ - | \$ 1,400,000 | \$ 11,500,000 |
| Operating Expenses | | | | |
| Services and Supplies | - | - | 1,377,730 | 1,634,000 |
| Capital Outlay | - | - | - | 8,000,000 |
| Total Expenses | \$ - | \$ - | \$ 1,377,730 | \$ 9,634,000 |
| Net Surplus (Deficit) | \$ - | \$ - | \$ 22,270 | \$ 1,866,000 |
| Beginning Fund Balance | | | \$ - | \$ 22,270 |
| Ending Fund Balance | | | \$ 22,270 | \$ 1,888,270 |

| 416 CROWN CONSTRUCTION FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Services and Supplies | \$ - | \$ - | \$ 1,377,730 | \$ 1,634,000 |
| 62145 - ENGINEERING SERVICES | - | - | 1,027,000 | 1,632,000 |
| 62205 - ADVERTISING | - | - | 730 | 2,000 |
| 62272 - OTHER PROFESSIONAL SERVICES | - | - | 350,000 | - |
| Capital Outlay | \$ - | \$ - | \$ - | \$ 8,000,000 |
| 65515 - OTHER IMPROVEMENTS | - | - | - | 8,000,000 |
| Grand Total | \$ - | \$ - | \$ 1,377,730 | \$ 9,634,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#420 – Special Assessment

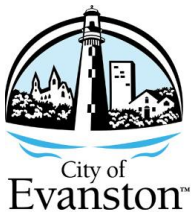
Fund Description

The Special Assessment Fund serves as a collection center for special assessments by residential homeowners for their share of the cost of alley paving.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | 513,349 | 250,000 | 250,000 | 250,000 |
| Interest Income | 29,661 | 51,033 | 19,000 | 31,200 |
| Special Assessment | 142,874 | 180,167 | - | 180,167 |
| Total Revenue | \$ 685,884 | \$ 481,200 | \$ 269,000 | \$ 461,367 |
| Operating Expenses | | | | |
| Services and Supplies | 8,751 | - | - | - |
| Interfund Transfers | 360,698 | 513,427 | 513,427 | 513,427 |
| Total Expenses | \$ 369,449 | \$ 513,427 | \$ 513,427 | \$ 513,427 |
| Net Surplus (Deficit) | \$ 316,435 | \$ (32,227) | \$ (244,427) | \$ (52,060) |
| Beginning Fund Balance | \$ 2,682,781 | | \$ 2,999,216 | \$ 2,754,789 |
| Ending Fund Balance | \$ 2,999,216 | | \$ 2,754,789 | \$ 2,702,729 |

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| 420 SPECIAL ASSESSMENT FUND | | | | |
| Services and Supplies | \$ 8,751 | \$ - | \$ - | \$ - |
| 62705 - BANK SERVICE CHARGES | 12 | - | - | - |
| 62716 - BOND ISSUANCE COSTS | 8,739 | - | - | - |
| Interfund Transfers | \$ 360,698 | \$ 513,427 | \$ 513,427 | \$ 513,427 |
| 66020 - TRANSFERS TO OTHER FUNDS | 260,698 | 263,427 | 263,427 | 263,427 |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | 100,000 | 250,000 | 250,000 | 250,000 |
| Grand Total | \$ 369,449 | \$ 513,427 | \$ 513,427 | \$ 513,427 |



2018 PROPOSED BUDGET - OTHER FUNDS

#505 – Parking

Fund Description

The Parking Fund is a City of Evanston Enterprise Fund that generates revenues from the fees paid for the use of metered parking spaces by the general public, the lease of office space, fees charged for the use of surface lots, parking spaces at the City parking garages and lots.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | 195,895 | 203,216 | 213,500 | 193,316 |
| Licenses, Permits and Fees | 3,350 | - | 1,900 | - |
| Charges for Services | 6,509,492 | 6,802,875 | 6,793,675 | 6,676,575 |
| Interfund Transfers | 3,711,768 | 4,120,636 | 4,120,636 | 4,217,040 |
| Intergovernmental Revenue | - | 12,125 | - | 12,125 |
| Interest Income | 38,159 | 35,070 | 35,000 | 35,070 |
| Total Revenue | \$ 10,458,663 | \$ 11,173,922 | \$ 11,164,711 | \$ 11,134,126 |
| Operating Expenses | | | | |
| Salary and Benefits | 1,462,702 | 1,247,921 | 1,247,515 | 1,380,942 |
| Services and Supplies | 3,084,543 | 3,501,275 | 3,271,110 | 3,451,775 |
| Miscellaneous | 255,626 | 304,000 | 304,000 | 304,000 |
| Insurance and Other Chargebacks | 504,784 | 524,102 | 544,970 | 557,598 |
| Capital Outlay | (24,598) | 3,020,000 | 2,416,000 | 2,450,000 |
| Contingencies | 5,910 | 11,000 | 10,000 | 11,000 |
| Debt Service | 390,235 | 4,331,771 | 4,331,771 | 3,070,625 |
| Depreciation Expense | 2,836,672 | - | - | - |
| Interfund Transfers | 1,303,783 | 1,584,683 | 1,584,683 | 1,304,683 |
| Total Expenses | \$ 9,819,656 | \$ 14,524,752 | \$ 13,710,049 | \$ 12,530,623 |
| Net Surplus (Deficit) | \$ 639,007 | \$ (3,350,830) | \$ (2,545,338) | \$ (1,396,497) |
| Reclassification from Fund Balance to Capital Assets | | | \$ - | \$ - |
| Beginning Fund Balance | \$ 7,113,657 | | \$ 7,752,664 | \$ 5,207,326 |
| Ending Fund Balance | \$ 7,752,664 | | \$ 5,207,326 | \$ 3,810,829 |

2018 Initiatives

- Continue to develop strategies to provide adequate and reasonable parking for business and employees in partnership with Community and Economic Development in an effort to bring business opportunities to the City. This will be a continuing initiative in every fiscal year
- Develop an RFP/Bid Document to select a firm by October of 2018 for the installation of cameras in the three downtown parking decks. The current equipment has reached its useful life cycle and needs to be upgraded providing enhanced security.
- Work with revenue in implementing a new cashiering and parking citation management program by February 2018.
- Staff to continue training and familiarization using the New World financial system
- Staff to continue training and familiarization of new Duncan and Cale parking meter technology
- Staff to continue training and familiarization of the new parking access revenue control system “PARCS” in the three parking garages.

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| 505 PARKING SYSTEM FUND | | | | |
| Salary and Benefits | \$ 1,462,702 | \$ 1,247,921 | \$ 1,247,515 | \$ 1,380,942 |
| 61010 - REGULAR PAY | 1,103,964 | 1,037,931 | 990,227 | 1,173,310 |
| 61050 - PERMANENT PART-TIME | 1,716 | - | - | - |
| 61110 - OVERTIME PAY | 23,456 | 26,000 | 29,044 | 26,000 |
| 61114 - SNOW OT | 3,009 | - | - | - |
| 61415 - TERMINATION PAYOUTS | 18,550 | - | 40,000 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 3,102 | - | 1,611 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | - | - | 7,325 | - |
| 61447 - OPEB EXPENSES | 3,002 | - | - | - |
| 61615 - LIFE INSURANCE | 16 | 13 | 13 | 716 |
| 61626 - CELL PHONE ALLOWANCE | 672 | 336 | 336 | 336 |
| 61630 - SHOE ALLOWANCE | 1,708 | 1,318 | 1,628 | 1,473 |
| 61710 - IMRF | 226,586 | 104,802 | 101,616 | 89,203 |
| 61725 - SOCIAL SECURITY | 62,633 | 62,824 | 61,364 | 72,861 |
| 61730 - MEDICARE | 14,290 | 14,697 | 14,351 | 17,043 |
| Services and Supplies | \$ 3,084,543 | \$ 3,501,275 | \$ 3,271,110 | \$ 3,451,775 |
| 61060 - SEASONAL EMPLOYEES | - | 5,833 | 5,833 | 5,833 |
| 62205 - ADVERTISING | - | - | 75 | - |
| 62210 - PRINTING | 1,447 | 83 | 83 | 83 |
| 62225 - BLDG MAINTENANCE SERVICES | 11,455 | 14,000 | 14,000 | 14,000 |
| 62230 - IMPROVEMENT MAINT SERVICE | 19,773 | 40,000 | 28,000 | 30,000 |
| 62245 - OTHER EQMT MAINTENANCE | 53,608 | 55,740 | 64,000 | 55,740 |
| 62275 - POSTAGE CHARGEBACKS | 868 | 2,000 | 2,000 | 2,000 |
| 62280 - OVERNIGHT MAIL CHARGES | 15 | - | - | - |
| 62295 - TRAINING & TRAVEL | - | 1,100 | 1,100 | 1,100 |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | - | 42,000 | - | - |
| 62350 - FISCAL AGENT SERVICES | 250 | 500 | 500 | 500 |
| 62360 - MEMBERSHIP DUES | 595 | 1,500 | 1,500 | 1,000 |
| 62375 - RENTALS | 56,856 | 62,000 | 57,000 | 62,000 |
| 62400 - CONTRACT SVC-PARKING GARAGE | 1,670,949 | 1,672,588 | 1,672,588 | 1,672,588 |
| 62425 - ELEVATOR CONTRACT COSTS | 83,441 | 105,700 | 105,700 | 105,700 |
| 62431 - ARMORED CAR SERVICES | 66,946 | 65,000 | 65,000 | 65,000 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS | 70,801 | 414,100 | 197,100 | 294,100 |
| 62635 - OTHER INSURANCE | - | 35,000 | - | 35,000 |
| 62655 - LEASE PAYMENTS | 5,000 | - | - | - |
| 62660 - BUSINESS ATTRACTION | 84,667 | 95,000 | 95,000 | 95,000 |
| 62705 - BANK SERVICE CHARGES | 421,108 | 237,900 | 373,900 | 362,900 |
| 64005 - ELECTRICITY | 235,241 | 321,000 | 246,500 | 319,000 |
| 64015 - NATURAL GAS | 888 | 1,100 | 1,100 | 1,100 |
| 64505 - TELECOMMUNICATIONS | 63,026 | 56,100 | 56,100 | 56,100 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 4,724 | 2,700 | 2,700 | 2,700 |
| 65005 - AGRI/BOTANICAL SUPPLIES | - | 4,000 | - | 4,000 |
| 65020 - CLOTHING | - | 833 | 833 | 833 |
| 65040 - JANITORIAL SUPPLIES | - | 600 | 600 | 600 |
| 65045 - LICENSING/REGULATORY SUPP | - | 4,165 | 4,165 | 4,165 |
| 65050 - BLDG MAINTENANCE MATERIAL | 8,402 | 27,500 | 27,500 | 27,500 |
| 65070 - OFFICE/OTHER EQT MTN MATL | 220,656 | 230,000 | 245,000 | 230,000 |
| 65085 - MINOR EQUIPMENT & TOOLS | 276 | 833 | 833 | 833 |
| 65090 - SAFETY EQUIPMENT | - | 1,500 | 1,500 | 1,500 |
| 65095 - OFFICE SUPPLIES | 32 | 900 | 900 | 900 |
| 65115 - TRAFFIC CONTROL SUPPLI | 3,520 | - | - | - |
| Miscellaneous | \$ 255,626 | \$ 304,000 | \$ 304,000 | \$ 304,000 |
| 62603 - DIVVY OPERATING EXPENSES | 238,064 | 304,000 | 304,000 | 304,000 |
| 62730 - GAIN/LOSS SALE FIXED ASST | 17,562 | - | - | - |
| Insurance and Other Chargebacks | \$ 504,784 | \$ 524,102 | \$ 544,970 | \$ 557,598 |
| 61510 - HEALTH INSURANCE | 184,385 | 204,454 | 225,322 | 237,950 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 319,649 | 319,648 | 319,648 | 319,648 |
| Capital Outlay | \$ (24,598) | \$ 3,020,000 | \$ 2,416,000 | \$ 2,450,000 |
| 65515 - OTHER IMPROVEMENTS | (24,598) | 3,020,000 | 2,416,000 | 2,450,000 |
| Contingencies | \$ 5,910 | \$ 11,000 | \$ 10,000 | \$ 11,000 |
| 68205 - CONTINGENCIES | 5,910 | 11,000 | 10,000 | 11,000 |
| Debt Service | \$ 390,235 | \$ 4,331,771 | \$ 4,331,771 | \$ 3,070,625 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | 4,048,509 | 4,048,509 | 2,964,363 |
| 68315 - DEBT SERVICE- INTEREST | 390,235 | 283,262 | 283,262 | 106,262 |
| Depreciation Expense | \$ 2,836,672 | \$ - | \$ - | \$ - |
| 68010 - DEPRECIATION EXPENSE | 2,836,672 | - | - | - |
| Interfund Transfers | \$ 1,303,783 | \$ 1,584,683 | \$ 1,584,683 | \$ 1,304,683 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 23,783 | 23,783 | 23,783 | 23,783 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 30,000 | 30,900 | 30,900 | 30,900 |
| 66131 - TRANSFER TO GENERAL FUND | 900,000 | 900,000 | 900,000 | 900,000 |
| 66133 - TRANSFER TO GF-METER REVENUE | - | 280,000 | 280,000 | - |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | 350,000 | 350,000 | 350,000 | 350,000 |
| Grand Total | \$ 9,819,656 | \$ 14,524,752 | \$ 13,710,049 | \$ 12,530,623 |



2018 PROPOSED BUDGET - OTHER FUNDS

#510 - 513 – Water

Fund Description

The Water Fund includes operations and capital improvements for all divisions of the Water Production Bureau as well as the Distribution Division in the Infrastructure Maintenance Bureau. The Evanston Water Treatment Plant supplies water to the City of Evanston, Village of Skokie, and the Northwest Water Commission (Arlington Heights, Buffalo Grove, Palatine, Wheeling, and Des Plaines).

In 2017, Evanston finalized a 40-year Water Supply Agreement with the villages of Morton Grove and Niles to provide them with wholesale water. The water delivery begins in late 2018, and will generate an estimated \$750,000 per year in additional revenue for the City of Evanston.

Administration Division

The Administration Division manages the water utility workforce, coordinates operations between divisions, and oversees the Evanston Water Utility's key business processes, including water billing for our customer communities.

Pumping Division

The Pumping Division oversees the City's three lake water intakes, pumping of raw water to the start of the water treatment process, pumping treated water to retail and wholesale customers, and operation of Evanston's treated water storage facilities and remote water pumping stations. This includes monitoring and operation of water storage facilities in Skokie's water distribution system, as well as controlling the rate of supply to the Northwest Water Commission. The Pumping Division also coordinates with the Distribution Division to maintain adequate pressure in the Evanston and Skokie water distribution systems during water main shutdowns and distribution system maintenance.

Filtration Division

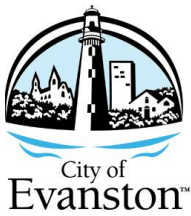
The Filtration Division manages the water treatment process, including chemical addition, sedimentation, filtration, and disinfection. The Filtration Division includes the City's Water Quality Lab, which monitors Evanston's drinking water for compliance with water quality regulations and completes regular reporting to the public and the Illinois Environmental Protection Agency to certify the quality of Evanston's water.

Distribution Division

The Distribution Division manages operation, maintenance, and repair of the City's water mains, valves, fire hydrants, and the City's portion of water service lines. This includes repairing water main breaks and water service leaks; and installing new valves, hydrants, and water mains to improve the operation and efficiency of Evanston's water distribution system. Annual maintenance programs administered also include water main leak detection, valve exercising, and fire hydrant testing. The Distribution Division also coordinates with the Filtration Division to perform monthly water quality sampling in buildings throughout Evanston, and administers the City's cross connection control program. These two programs ensure that water remains safe to drink after leaving the water treatment plant.

Meter Division

The Meter Division coordinates water meter reading and billing for Evanston's 14,500 retail water and sewer customers, working with the City Collector's Office to process water/sewer bill payments and cross connection control fees. The Meter Division also works with the Distribution Division to manage replacement of damaged and obsolete water meters, accuracy testing for large water meters, water service shutoff/restoration, and billing of cross connection control fees. Meter Division staff also manage the



2018 PROPOSED BUDGET - OTHER FUNDS

#510 - 513 – Water

City's Advance Metering Information (AMI) system, which generates automated hourly meter reads and leak alerts for customers to help reduce water loss.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | 306,143 | 6,828,400 | 3,143,906 | 27,333,656 |
| Licenses, Permits and Fees | 90,592 | 70,000 | 91,000 | 70,000 |
| Charges for Services | 16,071,271 | 17,495,000 | 16,882,830 | 18,267,000 |
| Interest Income | 16,537 | 1,600 | 29,500 | 25,000 |
| Total Revenues | \$ 16,484,543 | \$ 24,395,000 | \$ 20,147,236 | \$ 45,695,656 |
| Operating Expenses | | | | |
| Salary and Benefits | 4,980,085 | 4,589,411 | 4,695,880 | 4,906,991 |
| Services and Supplies | 2,620,878 | 3,611,150 | 3,384,546 | 4,655,410 |
| Miscellaneous | 238,468 | 62,980 | 10,000 | 15,000 |
| Insurance and Other Chargebacks | 1,110,835 | 1,174,064 | 1,175,083 | 1,161,384 |
| Capital Outlay | 36,713 | 14,982,119 | 1,601,172 | 29,346,200 |
| Contingencies | 1,000 | 1,000 | 1,000 | 1,000 |
| Debt Service | 633,708 | 1,438,470 | 1,776,023 | 1,960,760 |
| Depreciation Expense | 1,973,593 | - | - | - |
| Interfund Transfers | 3,502,313 | 3,502,313 | 8,502,313 | 3,502,313 |
| Total Expenses | \$ 15,097,592 | \$ 29,361,507 | \$ 21,146,017 | \$ 45,549,058 |
| Net Surplus (Deficit) | \$ 1,386,951 | \$ (4,966,507) | \$ (998,781) | \$ 146,598 |
| Beginning Unrestricted Fund Balance | \$ 6,149,127 | | \$ 7,536,078 | \$ 6,537,297 |
| Ending Unrestricted Fund Balance | \$ 7,536,078 | | \$ 6,537,297 | \$ 6,683,895 |

| <u>FY 2017 City Council Goal</u> | <u>Department Initiative</u> |
|---|--|
| Water and Sewer | Be a leader in the public drinking water industry by providing high quality service to over 400,000 customers in seven communities, including vigilantly monitoring the quality and quantity of water provided to our customers. |
| Water and Sewer | Implement a Computerized Maintenance Management System (CMMS) at the water treatment plant to more effectively manage long-term maintenance and replacement of critical treatment plant equipment and structures. |
| Water and Sewer | Continue to develop and implement a strategy to expand Evanston's wholesale water customer base, including ongoing negotiations with Lincolnwood. |
| Water and Sewer | Improve water distribution system reliability and reduce water loss by continuing the water main replacement and water main leak detection programs. Goals are to supplement watermain replacement with water main lining where feasible, to improve upon our historical 1% annual water main renewal rate, and to survey the entire distribution system for leaks on an annual cycle. |



2018 PROPOSED BUDGET - OTHER FUNDS

#510 - 513 – Water

| | |
|-----------------|---|
| Water and Sewer | Coordinate capital improvement projects with the Street Resurfacing Program and with TIF District improvement projects to ensure cost-effective and efficient use of capital improvement funding. |
|-----------------|---|

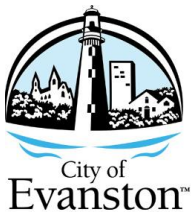
2018 Initiatives

- Be a leader in the public drinking water industry by providing high quality service to over 400,000 customers in seven communities, including vigilantly monitoring the quality and quantity of water provided to our customers.
- Assure the quality and reliability of the potable water supply by beginning a major water treatment plant improvement with the replacement of the City’s 5M gallon finished water Clearwell built in 1934 to address structural deterioration.
- Begin Year 2 implementation of the Computerized Maintenance Management System (CMMS) including Right of Way (signs, streetlights and trees) and Library assets to more effectively manage long-term maintenance and replacement of critical equipment and structures.
- Continue to develop and implement a strategy to expand Evanston’s wholesale water customer base, including ongoing negotiations with Lincolnwood.
- Improve water distribution system reliability and reduce water loss by continuing the water main replacement and water main leak detection programs. Goals are to supplement water main replacement with water main lining where feasible, to improve upon our historical 1% annual water main renewal rate, and to survey the entire distribution system for leaks on an annual cycle.
- Coordinate capital improvement projects with the Street Resurfacing Program and with TIF District improvement projects to ensure cost-effective and efficient use of capital improvement funding.
- Complete Phase 1 of the citywide Water Meter Replacement Program with the replacement of 5,789 water meters.
- Complete modifications to the South Standpipe Pump Station motor controls, electrical system and pump station building.

| Ongoing Activity Measures | 2017 Target | 2017 Estimated Actual | 2018 Projected |
|---|----------------|-----------------------------|-------------------|
| Number of customers experiencing unscheduled disruption of water service | 750 | 358 | 750 |
| Number of customer complaints about water service (low pressure, service disruption, quality, etc.) | 100 | 174 | 100 |
| Days lost from work due to illness or injury | 3.0 | 5.1 | 3.0 |
| Number of Illinois Environmental Protection Agency regulatory violations | 0 | 0 | 0 |
| Number of known breaks/leaks per mile of water main | 0.3 | 0.2 | 0.3 |
| Millions of gallons sold to outside communities (wholesale) | 11,628 MG | 11,044 MG | 11,016 MG |

| 510 - 513 Water Fund | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 4,980,085 | \$ 4,589,411 | \$ 4,695,880 | \$ 4,906,991 |
| 61010 - REGULAR PAY | 3,546,091 | 3,726,791 | 3,757,011 | 3,928,786 |
| 61050 - PERMANENT PART-TIME | 19,570 | 19,702 | 23,184 | 22,719 |
| 61072 - JOB TRAINING PROGRAM | 63,288 | 54,040 | 64,000 | 135,200 |
| 61110 - OVERTIME PAY | 130,040 | 129,325 | 129,325 | 129,325 |
| 61415 - TERMINATION PAYOUTS | 9,955 | - | - | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 23,647 | - | 18,841 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 4,071 | - | 1,494 | - |
| 61447 - OPEB EXPENSES | 21,715 | - | - | - |
| 61615 - LIFE INSURANCE | 19 | 21 | 189 | 3,090 |
| 61625 - AUTO ALLOWANCE | 6,240 | 6,390 | 7,856 | 6,390 |
| 61626 - CELL PHONE ALLOWANCE | 952 | 672 | 952 | 672 |
| 61630 - SHOE ALLOWANCE | 5,740 | 5,580 | 6,355 | 11,120 |
| 61710 - IMRF | 866,657 | 368,658 | 390,795 | 369,371 |
| 61725 - SOCIAL SECURITY | 228,077 | 224,857 | 239,798 | 242,825 |
| 61730 - MEDICARE | 54,022 | 53,375 | 56,080 | 57,493 |
| Services and Supplies | \$ 2,620,878 | \$ 3,611,150 | \$ 3,384,546 | \$ 4,655,410 |
| 61060 - SEASONAL EMPLOYEES | 1,773 | 10,400 | 10,400 | 5,000 |
| 62145 - ENGINEERING SERVICES | 3,697 | - | 89,429 | 450,000 |
| 62180 - STUDIES | 28,830 | 512,000 | 382,000 | 509,000 |
| 62185 - CONSULTING SERVICES | - | - | - | 93,000 |
| 62205 - ADVERTISING | 4,833 | - | 2,000 | - |
| 62210 - PRINTING | 2,486 | 7,300 | 2,800 | 7,300 |
| 62225 - BLDG MAINTENANCE SERVICES | 866 | 1,000 | 1,000 | 1,000 |
| 62230 - IMPROVEMENT MAINT SERVICE | 25,282 | 50,500 | 50,500 | 71,500 |
| 62235 - OFFICE EQUIPMENT MAINT | 331 | 1,500 | - | 1,500 |
| 62245 - OTHER EQMT MAINTENANCE | 56,318 | 92,900 | 39,913 | 86,900 |
| 62273 - LIEN FILING FEE | - | 1,500 | 1,500 | 1,500 |
| 62275 - POSTAGE CHARGEBACKS | 632 | 6,400 | 6,400 | 6,400 |
| 62295 - TRAINING & TRAVEL | 24,647 | 22,200 | 23,397 | 23,000 |
| 62315 - POSTAGE | 19,629 | 19,500 | 19,500 | 19,500 |
| 62340 - COMPTER LICENSE & SUPP | 60,583 | 155,150 | 155,150 | 192,000 |
| 62360 - MEMBERSHIP DUES | 864 | 3,910 | 5,458 | 3,920 |
| 62380 - COPY MACHINE CHARGES | 2,071 | 1,200 | 1,200 | 1,200 |
| 62410 - LEAD SERVICE ABATEMENT | - | - | 3,600 | 25,000 |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS | 4,875 | 38,000 | 38,000 | 38,000 |
| 62420 - MWRD FEES | 231,940 | 307,800 | 195,600 | 307,800 |
| 62455 - WTR/SWR BILL PRINT AND MAIL CO | 8,783 | 12,800 | 12,800 | 12,800 |
| 62460 - WTR/SWR BILL EPAYMENT CONTRACTS | - | 14,400 | 14,400 | 14,400 |
| 62465 - OUTSIDE LABARATORY COSTS | 96,068 | 17,500 | 17,500 | 25,000 |
| 62705 - BANK SERVICE CHARGES | 97,956 | 69,000 | 100,000 | 100,000 |
| 62716 - BOND ISSUANCE COSTS | 68,677 | - | - | - |
| 64005 - ELECTRICITY | 939,692 | 800,000 | 800,000 | 800,000 |
| 64015 - NATURAL GAS | 52,686 | 100,000 | 100,000 | 100,000 |
| 64505 - TELECOMMUNICATIONS | 12,245 | 16,200 | 25,000 | 18,700 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 18,130 | 22,900 | 20,400 | 22,900 |
| 65005 - AGRI/BOTANICAL SUPPLIES | 1,493 | 970 | 970 | 970 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 1,846 | 7,550 | 7,597 | 7,550 |
| 65015 - CHEMICALS/ SALT | 297,267 | 465,000 | 465,000 | 465,000 |
| 65020 - CLOTHING | 4,054 | 4,770 | 4,700 | 4,770 |
| 65025 - FOOD | 2,161 | - | - | - |
| 65030 - PHOSPHATE CHEMICALS | 85,480 | 101,000 | 101,000 | 101,000 |
| 65035 - PETROLEUM PRODUCTS | 11,059 | 15,000 | 15,000 | 15,000 |
| 65040 - JANITORIAL SUPPLIES | 7,409 | 6,600 | 7,904 | 7,500 |
| 65050 - BLDG MAINTENANCE MATERIAL | 8,227 | 6,700 | 10,100 | 6,700 |
| 65051 - MATERIALS - STREETS DIVISION | 6,214 | 27,600 | 27,600 | 27,600 |
| 65055 - MATER. TO MAINT. IMP. | 125,491 | 155,000 | 155,000 | 150,000 |
| 65070 - OFFICE/OTHER EQT MTN MATL | 119,358 | 182,500 | 154,500 | 201,500 |
| 65075 - MEDICAL & LAB SUPPLIES | 14,946 | 16,400 | 16,400 | 16,400 |
| 65080 - MERCHANDISE FOR RESALE | 29,876 | 30,000 | 31,000 | 30,000 |
| 65085 - MINOR EQUIPMENT & TOOLS | 111,704 | 155,000 | 115,339 | 113,300 |
| 65090 - SAFETY EQUIPMENT | 24,108 | 21,800 | 23,289 | 19,500 |
| 65095 - OFFICE SUPPLIES | 3,781 | 4,900 | 4,900 | 4,900 |
| 65105 - PHOTO/DRAFTING SUPPLIE | - | 400 | 400 | 400 |
| 65125 - OTHER COMMODITIES | 611 | - | - | - |
| 65555 - PERSONAL COMPUTER EQUIPMENT | 4,412 | 6,000 | 6,000 | 6,000 |
| 65702 - WATER GENERAL PLANT | (2,516) | 119,900 | 119,900 | 540,000 |
| Miscellaneous | \$ 238,468 | \$ 62,980 | \$ 10,000 | \$ 15,000 |
| 61071 - INTERNSHIP PROGRAM | - | 12,480 | - | 5,000 |
| 62696 - PUBLIC EDUCATION | 10,543 | 50,500 | 10,000 | 10,000 |
| 62730 - GAIN/LOSS SALE FIXED ASST | 227,924 | - | - | - |

| 510 - 513 Water Fund | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|-----------------------|------------------------|----------------------------|-------------------------|
| Insurance and Other Chargebacks | \$ 1,110,835 | \$ 1,174,064 | \$ 1,175,083 | \$ 1,161,384 |
| 61510 - HEALTH INSURANCE | 639,331 | 705,572 | 706,591 | 692,892 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 3,000 | - | - | - |
| 66130 - TRANSFER TO INSURANCE | 468,503 | 468,492 | 468,492 | 468,492 |
| Capital Outlay | \$ 36,713 | \$ 14,982,119 | \$ 1,601,172 | \$ 29,346,200 |
| 65515 - OTHER IMPROVEMENTS | 36,301 | 14,792,819 | 1,411,872 | 29,281,000 |
| 65522 - BUSINESS DISTRICT IMPROVEMENTS | 411 | - | - | - |
| 65550 - AUTOMOTIVE EQUIPMENT | - | 189,300 | 189,300 | 65,200 |
| Contingencies | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 68205 - CONTINGENCIES | 1,000 | 1,000 | 1,000 | 1,000 |
| Debt Service | \$ 633,708 | \$ 1,438,470 | \$ 1,776,023 | \$ 1,960,760 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | 860,550 | 1,002,264 | 1,190,915 |
| 68315 - DEBT SERVICE- INTEREST | 633,708 | 577,920 | 773,759 | 769,845 |
| Depreciation Expense | \$ 1,973,593 | \$ - | \$ - | \$ - |
| 68010 - DEPRECIATION EXPENSE | 1,973,593 | - | - | - |
| Interfund Transfers | \$ 3,502,313 | \$ 3,502,313 | \$ 8,502,313 | \$ 3,502,313 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 132,754 | 132,754 | 132,754 | 132,754 |
| 66020 - TRANSFERS TO OTHER FUNDS | - | - | 5,000,000 | - |
| 66131 - TRANSFER TO GENERAL FUND | 3,369,559 | 3,369,559 | 3,369,559 | 3,369,559 |
| Grand Total | \$ 15,097,592 | \$ 29,361,507 | \$ 21,146,017 | \$ 45,549,058 |



2018 PROPOSED BUDGET - OTHER FUNDS

#515 – Sewer

Fund Description

The Sewer Fund includes operations, maintenance and capital improvements for the City’s Combined, Relief, and Storm Sewer Systems.

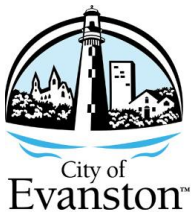
Sewer Division

The Sewer Division manages operation, inspection, maintenance, and repair of the City’s sewer mains and drainage structures (sewer manholes, catch basins, and stormwater inlets). This includes proactive programs such as sewer main and drainage structure cleaning, root cutting, and televised internal sewer main inspection; as well as responding to all reports of sewer backups and flooding. This division also inspects work done by contractors including sewer main lining and manhole rehabilitation. Sewer Division staff conduct regular inspection of sewer outfalls and other facilities throughout Evanston for compliance with the City’s sewer system operating permits with the Illinois Environmental Protection Agency.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Other Revenue | 3,087 | 604,165 | 12,000 | 2,104,000 |
| Charges for Services | 13,048,760 | 12,521,150 | 12,921,749 | 12,589,650 |
| Interfund Transfers | - | - | - | - |
| Interest Income | 4,450 | 1,000 | 6,500 | 5,000 |
| Total Revenue | \$ 13,056,297 | \$ 13,126,315 | \$ 12,940,249 | \$ 14,698,650 |
| Operating Expenses | | | | |
| Salary and Benefits | 1,104,448 | 989,481 | 998,391 | 1,057,082 |
| Services and Supplies | 157,551 | 1,000,800 | 1,004,814 | 2,558,630 |
| Miscellaneous | 5,000 | 1,500 | 1,500 | 1,500 |
| Insurance and Other Chargebacks | 414,270 | 432,953 | 432,151 | 425,177 |
| Capital Outlay | 15,370 | 2,819,700 | 3,126,500 | 2,181,300 |
| Contingencies | - | - | - | - |
| Debt Service | 1,336,366 | 8,370,946 | 8,130,480 | 7,540,066 |
| Depreciation Expense | 3,461,103 | - | - | - |
| Interfund Transfers | 773,873 | 991,677 | 991,677 | 991,677 |
| Total Expenses | \$ 7,267,980 | \$ 14,607,057 | \$ 14,685,513 | \$ 14,755,432 |
| Net Surplus (Deficit) | \$ 5,788,316 | \$ (1,480,742) | \$ (1,745,264) | \$ (56,782) |
| Beginning Unrestricted Fund Balance | \$ (1,176,218) | | \$ 4,612,098 | \$ 2,866,834 |
| Ending Unrestricted Fund Balance | \$ 4,612,098 | | \$ 2,866,834 | \$ 2,810,052 |

| <u>FY 2017 City Council Goal</u> | <u>Department Initiative</u> |
|----------------------------------|--|
| Water and Sewer | Completed annual capital improvement programs including repairing sewers and drainage structures on streets being resurfaced, stormwater management improvements, and emergency sewer repairs. |
| Water and Sewer | Rehabilitated 1.1 miles (0.83%) of small diameter combined sewers through cured in place pipe (CIPP) lining. This did not meet the target rate of 1% (1.34 miles) annual rehabilitation of small diameter combined sewers. |
| Water and Sewer | Rehabilitated 1,920 feet of the City’s network of large diameter sewers (36” and larger) that are over 100 years old. Public Works Agency was successful in applying for a State low-interest loan to fund this project, and also obtained funding for a project that will be completed in 2018. |



2018 PROPOSED BUDGET - OTHER FUNDS

#515 – Sewer

| | |
|-----------------|---|
| Water and Sewer | Sewer Division crews conducted preventative maintenance including cleaning the sewer system in one-third of the city on an annual basis, as well as contracting out the application of root treatments in one-third of the sewer system to prevent sewer blockages due to tree root intrusion. Crews cleaned over 2,779 drainage structures and flushed 225,966 feet of sewer pipe. |
| Water and Sewer | Sewer Division continues to replace or rehabilitate deteriorated drainage structures and manholes, as well as collapsing sewer mains. |
| Water and Sewer | Sewer Division crews performed closed-circuit TV inspections of the sewers under streets to be resurfaced in 2018, in order to determine the repairs needed prior to paving the streets. |

2018 Initiatives

- Complete Mulford Street Large Diameter Sewer Lining awarded in 2017. Perform engineering design and secure State low-interest loan funding for a large diameter sewer rehabilitation project scheduled for 2018.
- Continue the annual small diameter sewer CIPP rehabilitation program at a rate of at least 1% (1.34 miles) of the combined, small diameter sewer system rehabilitated per year.
- Continue the sewer structure rehabilitation program to address deterioration of sewer structures on arterial streets.
- Continue to coordinate the inspection and repair of sewer mains and drainage structures in advance of the street resurfacing program.
- Continue preventative maintenance cleaning and inspection of sewer mains and drainage structures.
- Continue to perform inspection of combined and storm sewer outfalls in accordance with IEPA requirements.
- Increase stormwater management initiatives in compliance with requirements for National Pollution Discharge Elimination System (NPDES) permit and Municipal Separate Storm Sewer System (MS4) permit.

| Ongoing Activity Measures | 2016 Target | 2016 Estimated Actual | 2017 Projected |
|--|----------------|-----------------------------|-------------------|
| Number of customer complaints about sewer service (seepage, backups, overflows, etc.). | 200 | 262 | 200 |
| Days lost from work due to illness or injury | 3.0 | 3.9 | 3.0 |

| 515 SEWER FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|------------------------------|-------------------------------|-----------------------------------|--------------------------------|
| Salary and Benefits | \$ 1,104,448 | \$ 989,481 | \$ 998,391 | \$ 1,057,082 |
| 61010 - REGULAR PAY | 761,716 | 797,770 | 782,787 | 853,917 |
| 61072 - JOB TRAINING PROGRAM | 4,056 | 27,040 | 27,412 | 27,040 |
| 61110 - OVERTIME PAY | 33,707 | 30,000 | 35,000 | 30,000 |
| 61415 - TERMINATION PAYOUTS | 27,304 | - | - | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 6,509 | - | 2,613 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 2,297 | - | 5,653 | - |
| 61447 - OPEB EXPENSES | 7,766 | - | - | - |
| 61615 - LIFE INSURANCE | - | - | - | 580 |
| 61630 - SHOE ALLOWANCE | 1,550 | 1,550 | 1,550 | 1,550 |
| 61710 - IMRF | 196,564 | 73,398 | 81,631 | 78,549 |
| 61725 - SOCIAL SECURITY | 51,043 | 48,403 | 49,911 | 53,040 |
| 61730 - MEDICARE | 11,937 | 11,320 | 11,834 | 12,406 |
| Services and Supplies | \$ 157,551 | \$ 1,000,800 | \$ 1,004,814 | \$ 2,558,630 |
| 61060 - SEASONAL EMPLOYEES | - | 5,200 | 5,200 | 5,200 |
| 62180 - STUDIES | 18,000 | 75,000 | 75,000 | 75,000 |
| 62230 - IMPROVEMENT MAINT SERVICE | - | 10,000 | 10,138 | 10,000 |
| 62245 - OTHER EQMT MAINTENANCE | 6,465 | 5,500 | 5,576 | 5,500 |
| 62295 - TRAINING & TRAVEL | - | 2,500 | 2,500 | 2,500 |
| 62315 - POSTAGE | 12,000 | 17,000 | 17,000 | 17,000 |
| 62340 - COMPTER LICENSE & SUPP | - | 2,300 | 2,300 | 4,800 |
| 62360 - MEMBERSHIP DUES | - | 200 | 200 | 200 |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS | 24,750 | 38,000 | 38,000 | 38,000 |
| 62421 - NPDES FEES - SEWER | 21,000 | 21,000 | 21,000 | 21,000 |
| 62455 - WTR/SWR BILL PRINT AND MAIL CO | 6,557 | 7,000 | 9,900 | 7,000 |
| 62460 - WTR/SWR BILL EPAYMENT CONTRACTS | - | 15,000 | 15,000 | 15,000 |
| 62461 - SEWER MAINTENANCE CONTRACTS | 20,721 | 715,000 | 715,000 | 2,270,330 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 3,680 | 7,200 | 7,200 | 7,200 |
| 65015 - CHEMICALS/ SALT | 1,864 | 1,200 | 2,100 | 3,200 |
| 65020 - CLOTHING | 301 | 1,000 | 1,000 | 1,000 |
| 65040 - JANITORIAL SUPPLIES | - | 400 | 400 | 400 |
| 65051 - MATERIALS - STREETS DIVISION | 3,000 | 10,000 | 10,000 | 10,000 |
| 65055 - MATER. TO MAINT. IMP. | 24,745 | 45,000 | 45,000 | 43,000 |
| 65070 - OFFICE/OTHER EQT MTN MATL | 2,942 | 7,000 | 7,000 | 7,000 |
| 65080 - MERCHANDISE FOR RESALE | - | 1,000 | 1,000 | 1,000 |
| 65085 - MINOR EQUIPMENT & TOOLS | 3,015 | 3,300 | 3,300 | 3,300 |
| 65090 - SAFETY EQUIPMENT | 8,511 | 8,000 | 8,000 | 8,000 |
| 65555 - PERSONAL COMPUTER EQUIPMENT | - | 3,000 | 3,000 | 3,000 |
| Miscellaneous | \$ 5,000 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 62696 - PUBLIC EDUCATION | 5,000 | 1,500 | 1,500 | 1,500 |
| Insurance and Other Chargebacks | \$ 414,270 | \$ 432,953 | \$ 432,151 | \$ 425,177 |
| 61510 - HEALTH INSURANCE | 144,282 | 162,965 | 162,163 | 155,189 |
| 66130 - TRANSFER TO INSURANCE | 269,988 | 269,988 | 269,988 | 269,988 |
| Capital Outlay | \$ 15,370 | \$ 2,819,700 | \$ 3,126,500 | \$ 2,181,300 |
| 65515 - OTHER IMPROVEMENTS | 10,370 | 2,626,000 | 2,626,000 | 1,700,000 |
| 65550 - AUTOMOTIVE EQUIPMENT | - | 187,200 | 494,000 | 460,300 |
| 65625 - FURNITURE & FIXTURES | 5,000 | 6,500 | 6,500 | 21,000 |
| Debt Service | \$ 1,336,366 | \$ 8,370,946 | \$ 8,130,480 | \$ 7,540,066 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | 7,190,615 | 6,949,764 | 6,539,105 |
| 68315 - DEBT SERVICE- INTEREST | 1,336,366 | 1,180,331 | 1,180,716 | 1,000,961 |
| Depreciation Expense | \$ 3,461,103 | \$ - | \$ - | \$ - |
| 68010 - DEPRECIATION EXPENSE | 3,461,103 | - | - | - |
| Interfund Transfers | \$ 773,873 | \$ 991,677 | \$ 991,677 | \$ 991,677 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 192,213 | 192,213 | 192,213 | 192,213 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 251,493 | 217,801 | 217,801 | 217,801 |
| 66026 - TRANSFER TO DEBT SERVICE | - | 251,496 | 251,496 | 251,496 |
| 66131 - TRANSFER TO GENERAL FUND | 330,167 | 330,167 | 330,167 | 330,167 |
| Grand Total | \$ 7,267,980 | \$ 14,607,057 | \$ 14,685,513 | \$ 14,755,432 |



2018 PROPOSED BUDGET - OTHER FUNDS

#520 – Solid Waste

Fund Description

All solid waste removal services are provided once per week to all family residences of 1-5 units under this program element. Twenty-one routes are scheduled for a four-day work week (Monday through Thursday). Condominium buildings and cooperative apartment units are serviced twice a week by a private hauler for refuse and once a week by City staff for recycling. The Solid Waste Agency of Northern Cook County (SWANCC) provides a recycling incentive rebate based on the total tons of recycled material collected. The incentive is used to offset operational costs.

Yard waste removal service is provided once per week to all qualified residential units under the Solid Waste Fund. Yard waste collection runs from the first week of April through the second week of December. During the fall, yard waste operations increase dramatically with the addition of leaf collection. This Fund is responsible for costs associated with yard waste removal and a portion of street cleaning leaf collection. All residential streets posted with alternate parking signs are cleaned at least twice during the leaf collection operation. This seven-week operation begins in mid-October and continues until the end of November.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | 274,808 | 238,000 | 225,000 | 238,000 |
| Licenses, Permits and Fees | 170,144 | 275,000 | 190,000 | 275,000 |
| Charges for Services | 3,586,453 | 3,632,394 | 3,642,500 | 3,632,394 |
| Interfund Transfers | 1,055,967 | 1,055,967 | 1,055,967 | 1,055,967 |
| Intergovernmental Revenue | - | - | - | - |
| Interest Income | - | - | - | - |
| Total Revenue | \$ 5,087,372 | \$ 5,201,361 | \$ 5,113,467 | \$ 5,201,361 |
| Operating Expenses | | | | |
| Salary and Benefits | 815,166 | 750,241 | 729,831 | 762,027 |
| Services and Supplies | 3,493,078 | 3,732,176 | 3,731,676 | 3,474,676 |
| Miscellaneous | 12,232 | 15,000 | 3,000 | 7,500 |
| Insurance and Other Chargebacks | 138,618 | 149,325 | 120,127 | 122,247 |
| Capital Outlay | 6,034 | 25,750 | 25,750 | 275,750 |
| Community Sponsored Organizations | - | - | - | - |
| Contingencies | - | - | - | - |
| Debt Service | 2,251 | 21,046 | 21,046 | 21,797 |
| Depreciation Expense | - | - | - | - |
| Interfund Transfers | 499,493 | 504,807 | 504,807 | 322,362 |
| Total Expenses | \$ 4,966,872 | \$ 5,198,345 | \$ 5,136,237 | \$ 4,986,359 |
| Net Surplus (Deficit) | \$ 120,500 | \$ 3,016 | \$ (22,770) | \$ 215,002 |
| Beginning Fund Balance | \$ (1,093,283) | | \$ (972,783) | \$ (995,553) |
| Ending Fund Balance | \$ (972,783) | | \$ (995,553) | \$ (780,551) |

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Year End | FY 2018 Proposed |
|---|----------------|-----------------|------------------|------------------|
| | Amount | Budget | Estimated | Budget |
| 520 SOLID WASTE FUND | | | | |
| Salary and Benefits | \$ 815,166 | \$ 750,241 | \$ 729,831 | \$ 762,027 |
| 61010 - REGULAR PAY | 565,834 | 598,604 | 528,812 | 618,705 |
| 61110 - OVERTIME PAY | 42,854 | 45,000 | 98,848 | 45,000 |
| 61114 - SNOW OT | 171 | - | - | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | - | - | - | - |
| 61447 - OPEB EXPENSES | 15,084 | - | - | - |
| 61610 - DENTAL INSURANCE | - | - | - | - |
| 61615 - LIFE INSURANCE | 6 | 7 | - | 251 |
| 61630 - SHOE ALLOWANCE | 1,395 | 1,395 | 1,550 | 2,700 |
| 61710 - IMRF | 136,832 | 60,473 | 56,132 | 47,944 |
| 61725 - SOCIAL SECURITY | 40,177 | 36,277 | 35,812 | 38,437 |
| 61730 - MEDICARE | 9,391 | 8,485 | 8,376 | 8,990 |
| 61765 - PENSION EXPENSE-IMRF | - | - | - | - |
| Services and Supplies | \$ 3,493,078 | \$ 3,732,176 | \$ 3,731,676 | \$ 3,474,676 |
| 61060 - SEASONAL EMPLOYEES | 52,228 | 50,000 | 50,000 | 60,000 |
| 62295 - TRAINING & TRAVEL | - | 800 | - | 800 |
| 62315 - POSTAGE | 25 | - | - | - |
| 62380 - COPY MACHINE CHARGES | 2,288 | 1,326 | 1,326 | 1,326 |
| 62390 - CONDOMINIUM REFUSE COLL | 420,954 | 418,000 | 418,000 | 424,500 |
| 62405 - SWANCC DISPOSAL FEES | 746,300 | 750,000 | 750,000 | 750,000 |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS | 2,256,580 | 2,500,000 | 2,500,000 | 2,225,000 |
| 64005 - ELECTRICITY | 4,790 | 3,000 | 3,000 | 3,000 |
| 64015 - NATURAL GAS | 7,239 | 6,000 | 6,000 | 6,000 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 544 | 500 | 500 | 500 |
| 65015 - CHEMICALS/ SALT | - | 200 | 200 | 200 |
| 65020 - CLOTHING | - | 250 | 250 | 250 |
| 65055 - MATER. TO MAINT. IMP. | 630 | 400 | 400 | 400 |
| 65085 - MINOR EQUIPMENT & TOOLS | 329 | 700 | 700 | 700 |
| 65090 - SAFETY EQUIPMENT | 1,035 | 1,000 | 1,000 | 1,000 |
| 65125 - OTHER COMMODITIES | - | - | - | - |
| Miscellaneous | \$ 12,232 | \$ 15,000 | \$ 3,000 | \$ 7,500 |
| 67107 - OUTREACH | 12,232 | 15,000 | 3,000 | 7,500 |
| Insurance and Other Chargebacks | \$ 138,618 | \$ 149,325 | \$ 120,127 | \$ 122,247 |
| 61510 - HEALTH INSURANCE | 138,618 | 149,325 | 120,127 | 122,247 |
| Capital Outlay | \$ 6,034 | \$ 25,750 | \$ 25,750 | \$ 275,750 |
| 65625 - FURNITURE & FIXTURES | 6,034 | 25,750 | 25,750 | 25,750 |
| Debt Service | \$ 2,251 | \$ 21,046 | \$ 21,046 | \$ 21,797 |
| 68305 - DEBT SERVICE- PRINCIPAL | - | 19,206 | 19,206 | 20,467 |
| 68310 - DEBT SERVC OTHER AGENCIES | - | - | - | - |
| 68315 - DEBT SERVICE- INTEREST | 2,251 | 1,840 | 1,840 | 1,330 |
| Interfund Transfers | \$ 499,493 | \$ 504,807 | \$ 504,807 | \$ 322,362 |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 322,362 | 322,362 | 322,362 | 322,362 |
| 62309 - RENTAL OF AUTO REPLACEMENT | 177,131 | 182,445 | 182,445 | - |
| Grand Total | \$ 4,966,872 | \$ 5,198,345 | \$ 5,136,237 | \$ 4,986,359 |



2018 PROPOSED BUDGET - OTHER FUNDS

#600 – Fleet Services

Fund Description

Fleet Services General Support maintains operating cost records, provides billing and chargeable data to all user City departments, develops vehicle specifications, and purchases vehicular and other equipment. In addition, Fleet Services prepares, documents, and provides disposal of surplus vehicles and equipment through auction services. Overall supervision of department personnel is provided, as is training, direction, and coordination of all activities to ensure effective and efficient operations.

Key emphasis is placed on reducing down time, which is the amount of time a vehicle or piece of equipment is out of service for repair.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|----------------------------|
| Other Revenue | 14,415 | 81,781 | 80,000 | 81,781 |
| Charges for Services | 3,387,680 | 3,388,435 | 3,388,435 | 3,388,435 |
| Interest Income | - | 1,000 | 500 | 1,000 |
| Total Revenue | \$ 3,402,094 | \$ 3,471,216 | \$ 3,468,935 | \$ 3,471,216 |
| Operating Expenses | | | | |
| Salary and Benefits | 897,673 | 1,071,267 | 976,580 | 1,079,638 |
| Services and Supplies | 1,912,423 | 2,380,057 | 1,880,313 | 2,380,057 |
| Insurance and Other Chargebacks | 167,952 | 239,630 | 191,348 | 185,266 |
| Contingencies | - | 450 | 450 | 450 |
| Depreciation Expense | 44 | - | - | - |
| Interfund Transfers | 26,762 | 27,833 | 27,833 | 33,442 |
| Total Expenses | \$ 3,004,854 | \$ 3,719,237 | \$ 3,076,524 | \$ 3,678,853 |
| Net Surplus (Deficit) | \$ 397,241 | \$ (248,021) | \$ 392,411 | \$ (207,637) |
| Beginning Fund Balance | \$ 365,503 | | \$ 762,744 | \$ 1,155,155 |
| Ending Fund Balance | \$ 762,744 | | \$ 1,155,155 | \$ 947,518 |

2018 Initiatives

- Maintain a three and five-year vehicle/equipment replacement and funding requirements schedule
- Staff completion of all NIMS training requirements
- Complete vehicle prevention and maintenance schedules at a 95% rate
- Provide timely repair services to continue to maintain an overall downtime of less than 6% on a monthly basis
- If possible add an electric powered small work truck to replace larger inefficient small trucks currently in operation
- Complete training of each new employee prior to placing a new vehicle/equipment into service
- Provide each employee with at least one training opportunity annually to enhance technical and interpersonal skills
- Expand use of fleet management software in order to improve timely customer service
- Conduct internal analysis of overall Fleet Services operations, including parts purchasing and inventory, work order process, accurate billable hours/mechanic, preventative maintenance schedules, etc., to identify potential improvements in service



2018 PROPOSED BUDGET - OTHER FUNDS

#600 – Fleet Services

Performance Report on FY 2017 Program Objectives

- The vehicle replacement plan was updated to reflect current needs and reduced budget capacity. All programmed vehicle replacements orders were completed prior to September 2017
- Introduced LED lighting fixtures to fleet office and will add to fleet maintenance areas in 2018.
- Completed the restoration of the staff locker room and break facility.
- Completed a water drainage improvement in the fleet service area.
- An internal fleet operation is an on-going effort.
- Implementation of Fleet Telematics System was completed and staff will continue to explore opportunities to "right-size" the fleet where applicable without affecting timely City services

| 600 FLEET SERVICES FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|--|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 897,673 | \$ 1,071,267 | \$ 976,580 | \$ 1,079,638 |
| 61010 - REGULAR PAY | 736,473 | 836,564 | 813,557 | 851,571 |
| 61050 - PERMANENT PART-TIME | 443 | 59,035 | 154 | 54,388 |
| 61110 - OVERTIME PAY | 16,392 | 21,920 | 16,000 | 21,920 |
| 61114 - SNOW OT | 3,187 | - | 3,534 | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 1,414 | - | - | - |
| 61447 - OPEB EXPENSES | 9,411 | - | - | - |
| 61615 - LIFE INSURANCE | 0 | - | - | 201 |
| 61626 - CELL PHONE ALLOWANCE | - | 336 | 280 | 336 |
| 61630 - SHOE ALLOWANCE | 1,550 | 1,550 | 1,550 | 1,550 |
| 61710 - IMRF | 75,082 | 84,674 | 81,170 | 80,219 |
| 61725 - SOCIAL SECURITY | 43,539 | 54,453 | 48,899 | 56,288 |
| 61730 - MEDICARE | 10,182 | 12,735 | 11,436 | 13,165 |
| Services and Supplies | \$ 1,912,423 | \$ 2,380,057 | \$ 1,880,313 | \$ 2,380,057 |
| 61060 - SEASONAL EMPLOYEES | 4,081 | - | 3,500 | - |
| 62205 - ADVERTISING | 129 | 3,498 | 3,498 | 3,498 |
| 62235 - OFFICE EQUIPMENT MAINT | 110 | 3,000 | 3,000 | 3,000 |
| 62240 - AUTOMOTIVE EQMP MAINT | - | 18,000 | 15,000 | 18,000 |
| 62245 - OTHER EQMT MAINTENANCE | - | 6,000 | 2,500 | 6,000 |
| 62275 - POSTAGE CHARGEBACKS | 0 | 200 | 200 | 200 |
| 62295 - TRAINING & TRAVEL | 2,163 | 4,200 | 4,200 | 4,200 |
| 62315 - POSTAGE | 31 | 200 | 200 | 200 |
| 62340 - COMPTER LICENSE & SUPP | 8,135 | 5,395 | 5,395 | 5,395 |
| 62355 - LAUNDRY/OTHER CLEANING | 20,644 | 17,000 | 17,000 | 17,000 |
| 62360 - MEMBERSHIP DUES | 724 | 1,625 | 1,625 | 1,625 |
| 62375 - RENTALS | - | 1,000 | 1,000 | 1,000 |
| 62380 - COPY MACHINE CHARGES | 896 | 519 | 519 | 519 |
| 64505 - TELECOMMUNICATIONS | 7,924 | 4,744 | 8,000 | 4,744 |
| 64540 - TELECOMMUNICATIONS - WIRELESS | 1,464 | 2,250 | 2,250 | 2,250 |
| 65015 - CHEMICALS/ SALT | 11,816 | 12,886 | 12,886 | 12,886 |
| 65020 - CLOTHING | - | 663 | 663 | 663 |
| 65035 - PETROLEUM PRODUCTS | 568,666 | 1,100,000 | 600,000 | 1,100,000 |
| 65040 - JANITORIAL SUPPLIES | 608 | 417 | 417 | 417 |
| 65045 - LICENSING/REGULATORY SUPP | 1,386 | - | - | - |
| 65050 - BLDG MAINTENANCE MATERIAL | 18,635 | 15,250 | 15,250 | 15,250 |
| 65055 - MATER. TO MAINT. IMP. | 1,809 | 2,910 | 2,910 | 2,910 |
| 65060 - MATER. TO MAINT. AUTOS | 1,144,624 | 1,050,000 | 1,050,000 | 1,050,000 |
| 65065 - TIRES & TUBES | 86,491 | 100,000 | 100,000 | 100,000 |
| 65085 - MINOR EQUIPMENT & TOOLS | 25,313 | 24,000 | 24,000 | 24,000 |
| 65090 - SAFETY EQUIPMENT | 4,236 | 4,000 | 4,000 | 4,000 |
| 65095 - OFFICE SUPPLIES | 2,417 | 2,300 | 2,300 | 2,300 |
| 65125 - OTHER COMMODITIES | 121 | - | - | - |
| Insurance and Other Chargebacks | \$ 167,952 | \$ 239,630 | \$ 191,348 | \$ 185,266 |
| 61510 - HEALTH INSURANCE | 167,802 | 239,630 | 191,348 | 185,266 |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 150 | - | - | - |
| Contingencies | \$ - | \$ 450 | \$ 450 | \$ 450 |
| 68205 - CONTINGENCIES | - | 450 | 450 | 450 |
| Depreciation Expense | \$ 44 | \$ - | \$ - | \$ - |
| 68010 - DEPRECIATION EXPENSE | 44 | - | - | - |
| Interfund Transfers | \$ 26,762 | \$ 27,833 | \$ 27,833 | \$ 33,442 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 26,762 | 27,833 | 27,833 | 33,442 |
| Grand Total | \$ 3,004,854 | \$ 3,719,237 | \$ 3,076,524 | \$ 3,678,853 |



2018 PROPOSED BUDGET - OTHER FUNDS

#601 – Equipment Replacement

Fund Description

The Equipment Replacement Fund accounts for all vehicle and equipment replacement purchases, new additions to the fleet and some rental and lease activities not included in another fund as outlined in the Equipment Replacement Plan. The Equipment Replacement Fund was created as part of the FY 2012 Budget. Charges associated with the Equipment Replacement Fund were previously part of the Fleet Services Fund.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Other Revenue | 63,430 | 210,217 | 210,217 | 210,217 |
| Charges for Services | 1,455,172 | 1,550,058 | 1,550,058 | 1,367,613 |
| Total Revenue | \$ 1,518,602 | \$ 1,760,275 | \$ 1,760,275 | \$ 1,577,830 |
| Operating Expenses | | | | |
| Services and Supplies | 102,765 | 75,000 | 75,000 | 75,000 |
| Capital Outlay | - | 1,455,422 | 1,528,573 | 1,522,977 |
| Depreciation Expense | 1,624,064 | - | - | - |
| Total Expenses | \$ 1,726,829 | \$ 1,530,422 | \$ 1,603,573 | \$ 1,597,977 |
| Net Surplus (Deficit) | \$ (208,226) | \$ 229,853 | \$ 156,702 | \$ (20,147) |
| Beginning Fund Balance | \$ 1,093,559 | | \$ 885,333 | \$ 1,042,035 |
| Ending Unrestricted Fund Balance | \$ 885,333 | | \$ 1,042,035 | \$ 1,021,888 |

| | FY 2016 Actual | FY 2017 Amended | FY 2017 Year End | FY 2018 Proposed |
|--|----------------|-----------------|------------------|------------------|
| | Amount | Budget | Estimated | Budget |
| 601 EQUIPMENT REPLACEMENT FUND | | | | |
| Services and Supplies | \$ 102,765 | \$ 75,000 | \$ 75,000 | \$ 75,000 |
| 62205 - ADVERTISING | 63 | - | - | - |
| 62375 - RENTALS | 23,485 | 25,000 | 25,000 | 25,000 |
| 62402 - VEHICLE LEASE CHARGES | 43,586 | 50,000 | 50,000 | 50,000 |
| 65010 - BOOKS, PUBLICATIONS, MAPS | \$ 418 | \$ - | \$ - | \$ - |
| 65060 - MATER. TO MAINT. AUTOS | 35,213 | - | - | - |
| Capital Outlay | \$ - | \$ 1,455,422 | \$ 1,528,573 | \$ 1,522,977 |
| 65550 - AUTOMOTIVE EQUIPMENT | - | 1,455,422 | 1,528,573 | 1,522,977 |
| Depreciation Expense | \$ 1,624,064 | \$ - | \$ - | \$ - |
| 68010 - DEPRECIATION EXPENSE | 1,624,064 | - | - | - |
| Grand Total | \$ 1,726,829 | \$ 1,530,422 | \$ 1,603,573 | \$ 1,597,977 |



2018 PROPOSED BUDGET - OTHER FUNDS

#605 – Insurance

The City maintains excess liability coverage for general tort matters. The City's self-insured retention is \$1,250,000. The City also maintains insurance in the areas of property, inland marine, and paramedic. Claims are recorded when a determinable loss has been incurred, including reported losses and an estimated amount for losses incurred, but not yet reported, at year-end. The general liability claims account is administered by the Law Department. The worker's compensation account is administered by the Administrative Services Department.

Estimated expenses for 2017 and budgeted expenses for 2018 include major settlements that will be funded over the next three years with transfers from the departments involved in the claims.

2017 and 2018 expenses also include major attorney and professional fees for the James Park case. These expenses may be reimbursed assuming a positive settlement of the case in 2018 or 2019.

2017 estimated expenses include a \$1.0 million transfer from the IPBC Terminal Reserve to fund major liability claims.

Financial Summary

| | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Operating Revenue | | | | |
| Other Revenue | 9,995,502 | 11,237,646 | 10,654,782 | 10,858,534 |
| Charges for Services | 441,246 | 162,411 | 162,411 | 162,411 |
| Interfund Transfers | - | 4,987 | 4,987 | 59,899 |
| Intergovernmental Revenue | - | - | - | - |
| Interest Income | 218 | 1,000 | 600 | 1,000 |
| Insurance | 6,546,063 | 6,413,937 | 6,621,823 | 5,815,014 |
| Workers Compensation and Liability | 89,822 | 1,030,815 | 1,030,815 | 1,096,415 |
| Total Revenue | \$ 17,072,851 | \$ 18,850,796 | \$ 18,475,418 | \$ 17,993,273 |
| Operating Expenses | | | | |
| Salary and Benefits | 448,109 | 534,441 | 589,038 | 664,601 |
| Services and Supplies | 4,704,399 | 2,385,248 | 3,855,845 | 2,385,448 |
| Miscellaneous | 4,330 | - | - | - |
| Insurance and Other Chargebacks | 14,539,279 | 16,146,290 | 16,129,450 | 15,387,920 |
| Depreciation Expense | - | - | - | - |
| Interfund Transfers | 9,262 | 9,632 | 9,632 | 9,632 |
| Total Expenses | \$ 19,705,379 | \$ 19,075,611 | \$ 20,583,965 | \$ 18,447,601 |
| Net Surplus (Deficit) | \$ (2,632,528) | \$ (224,815) | \$ (2,108,547) | \$ (454,328) |
| Beginning Fund Balance | \$ (364,497) | | \$ (2,997,025) | \$ (5,105,572) |
| Ending Unrestricted Fund Balance | \$ (2,997,025) | | \$ (5,105,572) | \$ (5,559,900) |

| 605 INSURANCE FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Salary and Benefits | \$ 448,109 | \$ 534,441 | \$ 589,038 | \$ 664,601 |
| 61010 - REGULAR PAY | 373,335 | 458,068 | 400,809 | 463,813 |
| 61415 - TERMINATION PAYOUTS | 5,353 | - | - | - |
| 61420 - ANNUAL SICK LEAVE PAYOUT | 1,611 | - | 153 | - |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 368 | - | - | - |
| 61615 - LIFE INSURANCE | 13 | 13 | 138 | 272 |
| 61620 - UNIVERSAL LIFE | (3,050) | - | 105,000 | 105,000 |
| 61625 - AUTO ALLOWANCE | 3,790 | 3,690 | 3,690 | 3,690 |
| 61626 - CELL PHONE ALLOWANCE | 600 | 600 | 600 | 600 |
| 61630 - SHOE ALLOWANCE | - | - | 155 | 155 |
| 61710 - IMRF | 38,984 | 39,198 | 44,876 | 50,929 |
| 61725 - SOCIAL SECURITY | 21,617 | 26,297 | 27,030 | 31,967 |
| 61730 - MEDICARE | 5,489 | 6,575 | 6,587 | 8,175 |
| Services and Supplies | \$ 4,704,399 | \$ 2,385,248 | \$ 3,855,845 | \$ 2,385,448 |
| 61060 - SEASONAL EMPLOYEES | 11,148 | - | - | - |
| 62120 - LEGAL SERVICES - DISBURSMENT | - | - | 19,200 | - |
| 62130 - LEGAL SERVICES-GENERAL | 1,234,192 | 350,000 | 1,200,000 | 350,000 |
| 62225 - BLDG MAINTENANCE SERVICES | - | - | 300 | - |
| 62260 - SETTLEMENT COSTS - LIABILITY | 2,182,161 | 1,400,000 | 2,000,000 | 1,400,000 |
| 62266 - TPA SERVICE CHARGES | 115,620 | 120,000 | 120,000 | 120,000 |
| 62295 - TRAINING & TRAVEL | 795 | 4,000 | 2,000 | 4,000 |
| 62310 - CITY WIDE TRAINING | 15,061 | 20,000 | 11,000 | 20,000 |
| 62345 - COURT COST/LITIGATION | 3,500 | - | 13,100 | - |
| 62360 - MEMBERSHIP DUES | - | - | 195 | - |
| 62615 - INSURANCE PREMIUM | 510,331 | 490,000 | 490,000 | 490,000 |
| 62635 - OTHER INSURANCE | 631,268 | - | - | - |
| 65010 - BOOKS, PUBLICATIONS, MAPS | 188 | 415 | - | 415 |
| 65095 - OFFICE SUPPLIES | - | - | 50 | 200 |
| 65125 - OTHER COMMODITIES | 136 | 833 | - | 833 |
| Miscellaneous | \$ 4,330 | \$ - | \$ - | \$ - |
| 62605 - OTHER CHARGES | 4,330 | - | - | - |
| Insurance and Other Chargebacks | \$ 14,539,279 | \$ 16,146,290 | \$ 16,129,450 | \$ 15,387,920 |
| 61510 - HEALTH INSURANCE | 70,349 | 75,690 | 50,129 | 72,096 |
| 62640 - WORKMEN'S COMP INSURANCE | 317,750 | - | - | - |
| 66040 - GENERAL ADMINISTRATION & SUPPORT | 11,320 | - | 12,563 | - |
| 66043 - LIABILITY SETTLEMENT PAYMENTS | - | - | 46,000 | - |
| 66044 - WORKERS COMP INSURANCE PREMIUMS | 141,312 | 130,000 | 130,000 | 130,000 |
| 66045 - WORKERS COMP LEGAL FEES | 79,802 | 60,000 | 60,000 | 60,000 |
| 66046 - WORKERS COMP MEDICAL PAYMENTS | 830,742 | 670,000 | 875,000 | 750,000 |
| 66047 - WORKERS COMP SETTLEMENT PAYMENTS | 16,520 | 800,000 | 800,000 | 650,000 |
| 66049 - WORKERS COMP TTD PYMTS (NON SWORN) | 106,365 | 90,000 | 115,000 | 100,000 |
| 66050 - HEALTH INSURANCE PREMIUMS-PPO | 9,735,600 | 10,600,000 | 10,700,000 | 10,165,000 |
| 66051 - HEALTH INSURANCE PREMIUMS-HMO | 3,210,658 | 3,600,000 | 3,221,608 | 3,253,824 |
| 66054 - MEDICARE SUPPLEMENT- SENIOR'S CHOICE | 18,110 | 27,000 | 18,000 | 18,000 |
| 66055 - IPBC MEDICAL WAIVER FEE | - | - | 1,150 | - |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE | 750 | 93,600 | 100,000 | 189,000 |
| Interfund Transfers | \$ 9,262 | \$ 9,632 | \$ 9,632 | \$ 9,632 |
| 66020 - TRANSFERS TO OTHER FUNDS | - | - | - | 1 |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 9,262 | 9,632 | 9,632 | 9,632 |
| Grand Total | \$ 19,705,379 | \$ 19,075,611 | \$ 20,583,965 | \$ 18,447,601 |



2017 PROPOSED BUDGET - OTHER FUNDS

#700 – Fire Pension

Fund Description

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension Fund as prescribed in 40ILCS 5/4-101.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | - | 7,868,709 | - | - |
| Other Taxes | - | 280,000 | - | 280,000 |
| Other Revenue | 10,902,978 | 1,050,000 | 9,039,240 | 9,198,709 |
| Interest Income | 1,559,737 | 4,100,000 | 4,100,000 | 4,100,000 |
| Total Revenue | \$ 12,462,715 | \$ 13,341,709 | \$ 13,149,240 | \$ 13,588,709 |
| Operating Expenses | | | | |
| Salary and Benefits | 8,429,695 | 8,705,000 | 8,745,000 | 8,795,000 |
| Total Expenses | \$ 8,603,806 | \$ 8,705,000 | \$ 8,745,000 | \$ 8,795,000 |
| Net Surplus (Deficit) | \$ 3,858,910 | \$ 4,636,709 | \$ 4,404,240 | \$ 4,793,709 |
| Beginning Net Assets held in Trust | \$ 66,741,088 | | \$ 70,599,998 | \$ 75,004,238 |
| Ending Net Assets held in Trust | \$ 70,599,998 | | \$ 75,004,238 | \$ 79,797,947 |

| 700 FIRE PENSION FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Salary and Benefits | \$ 8,429,695 | \$ 8,705,000 | \$ 8,745,000 | \$ 8,795,000 |
| 61755 - PENSION-ADMIN. EXPENSE | 85,755 | 150,000 | 125,000 | 125,000 |
| 61770 - RETIRED EMPLOYEES PENSION | 5,839,866 | 6,000,000 | 6,100,000 | 6,100,000 |
| 61775 - WIDOWS' PENSIONS | 1,076,402 | 1,100,000 | 1,100,000 | 1,100,000 |
| 61785 - DISABILITY PENSIONS | 1,300,653 | 1,350,000 | 1,300,000 | 1,350,000 |
| 61790 - SEPARATION REFUNDS | 4,237 | - | - | - |
| 61795 - QILDRO'S | 122,782 | 105,000 | 120,000 | 120,000 |
| Grand Total | \$ 8,603,806 | \$ 8,705,000 | \$ 8,745,000 | \$ 8,795,000 |



2018 PROPOSED BUDGET - OTHER FUNDS

#705 – Police Pension

Fund Description

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Police Pension Fund as prescribed in 40ILCS 5/3-101.

Financial Summary

| Operating Revenue | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|---|--------------------------|---------------------------|-------------------------------|----------------------------|
| Property Taxes | - | 9,912,200 | - | - |
| Other Taxes | - | 325,000 | - | - |
| Other Revenue | 16,286,867 | 1,650,000 | 11,768,129 | 11,937,200 |
| Interest Income | 2,713,348 | 6,500,000 | 6,500,000 | 6,500,000 |
| Total Revenue | \$ 19,000,215 | \$ 18,444,200 | \$ 18,325,129 | \$ 18,494,200 |
| Operating Expenses | | | | |
| Salary and Benefits | 11,094,711 | 11,817,000 | 11,674,000 | 12,255,000 |
| Debt Service | - | - | - | - |
| Total Expenses | \$ 11,367,506 | \$ 11,817,000 | \$ 11,944,000 | \$ 12,525,000 |
| Net Surplus (Deficit) | \$ 7,632,708 | \$ 6,627,200 | \$ 6,381,129 | \$ 5,969,200 |
| Beginning Net Assets held in Trust | \$ 98,558,837 | | \$ 106,191,545 | \$ 112,572,674 |
| Ending Net Assets held in Trust | \$ 106,191,545 | | \$ 112,572,674 | \$ 118,541,874 |

| 705 POLICE PENSION FUND | FY 2016 Actual Amount | FY 2017 Amended Budget | FY 2017 Year End Estimated | FY 2018 Proposed Budget |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|------------------------------------|
| Salary and Benefits | \$ 11,094,711 | \$ 11,817,000 | \$ 11,674,000 | \$ 12,255,000 |
| 61755 - PENSION-ADMIN. EXPENSE | 123,795 | 250,000 | 150,000 | 150,000 |
| 61770 - RETIRED EMPLOYEES PENSION | 9,199,072 | 9,520,000 | 9,700,000 | 10,000,000 |
| 61775 - WIDOWS' PENSIONS | 1,034,588 | 1,060,000 | 1,060,000 | 1,100,000 |
| 61785 - DISABILITY PENSIONS | 667,590 | 690,000 | 690,000 | 700,000 |
| 61790 - SEPARATION REFUNDS | 46,625 | 275,000 | 50,000 | 275,000 |
| 61795 - QILDRO'S | 23,040 | 22,000 | 24,000 | 30,000 |
| Grand Total | \$ 11,367,506 | \$ 11,817,000 | \$ 11,944,000 | \$ 12,525,000 |



PART V

POSITION INFORMATION

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|--------------|--|
| 1300 | CITY COUNCIL | | | | |
| | Mayor | 0.00 | 0.00 | 0.00 | |
| | Alderman | 0.00 | 0.00 | 0.00 | |
| | Mayor's Assistant | 1.00 | 1.00 | 0.00 | |
| | CITY COUNCIL TOTAL | 1.00 | 1.00 | 0.00 | |
| 1400 | CITY CLERK | | | | |
| | City Clerk | 0.00 | 0.00 | 0.00 | |
| | Deputy City Clerk | 2.00 | 1.00 | -1.00 | 1 FTE moved to Revenue (1560) |
| | CITY CLERK TOTAL | 2.00 | 1.00 | -1.00 | |
| | LEGISLATIVE | 3.00 | 2.00 | -1.00 | |
| 1505 | CITY MANAGER | | | | |
| | City Manager | 1.00 | 1.00 | 0.00 | |
| | Executive Assistant | 1.00 | 1.00 | 0.00 | |
| | Administrative Assistant | 1.00 | 1.00 | 0.00 | |
| | Equity and Empowerment Coordinator | 1.00 | 1.00 | 0.00 | |
| | Local Government Management Fellow | 0.50 | 0.50 | 0.00 | |
| | CITY MANAGER TOTAL | 4.50 | 4.50 | 0.00 | |
| 1510 | COMMUNITY ENGAGEMENT | | | | |
| | Community Engagement Coordinator | 1.00 | 1.00 | 0.00 | |
| | Community Engagement Division Manager | 1.00 | 1.00 | 0.00 | |
| | Assistant to the City Manager | 1.00 | 1.00 | 0.00 | |
| | Broadcast Specialist | 1.00 | 1.00 | 0.00 | |
| | Art Design Coordinator | 1.00 | 1.00 | 0.00 | |
| | COMMUNITY ENGAGEMENT TOTAL | 5.00 | 5.00 | 0.00 | |
| 1535 | SUSTAINABILITY | | | | |
| | Sustainability Coordinator | 1.00 | 1.00 | 0.00 | Reclassified from Sustainability Manager |
| | Sustainability Manager | 1.00 | 0.00 | -1.00 | Reclassified to Sustainability Coordinator |
| | SUSTAINABILITY TOTAL | 1.00 | 1.00 | 0.00 | |
| 1555 | FINANCIAL ADMINISTRATION | | | | |
| | Administrative Secretary | 1.00 | 1.00 | 0.00 | |
| | Senior Management Analyst | 1.00 | 1.00 | 0.00 | |
| | Finance / Budget Manager | 1.00 | 1.00 | 0.00 | |
| | Assistant City Manager/Chief Financial Officer | 1.00 | 1.00 | 0.00 | |
| | FINANCIAL ADMINISTRATION TOTAL | 4.00 | 4.00 | 0.00 | |
| 1560 | REVENUE | | | | |
| | Revenue Manager | 0.50 | 0.50 | 0.00 | 0.5 FTE in Parking Fund (7005) |
| | Revenue Collections Coordinator | 1.00 | 1.00 | 0.00 | |
| | Customer Service Representative | 2.00 | 3.00 | 1.00 | 1 FTE reclassified from Deputy City Clerk (1400) |
| | Admin. Adjudication Manager | 1.00 | 0.00 | -1.00 | Function moved to Administrative Adjudication (1585) |
| | Admin. Adjudication Aide | 1.00 | 0.00 | -1.00 | Function moved to Administrative Adjudication (1585) |
| | REVENUE TOTAL | 5.50 | 4.50 | -1.00 | |
| 1570 | ACCOUNTING | | | | |
| | Accounting Manager | 1.00 | 1.00 | 0.00 | |
| | Accountant | 2.00 | 2.00 | 0.00 | |
| | Accounts Payable Coordinator | 1.00 | 1.00 | 0.00 | |
| | Senior Accountant | 2.00 | 2.00 | 0.00 | |
| | Payroll Pension Administrator | 0.50 | 0.50 | 0.00 | |
| | ACCOUNTING TOTAL | 6.50 | 6.50 | 0.00 | |
| 1571 | TAX ASSESSMENT REVIEW | | | | |
| | Tax Assessment Reviewer | 1.00 | 1.00 | 0.00 | |
| | TAX ASSESSMENT REVIEW TOTAL | 1.00 | 1.00 | 0.00 | |
| 1575 | PURCHASING | | | | |
| | MWEBE/LEP and Workforce Development Coordinator | 0.50 | 0.50 | 0.00 | 0.5 FTE in Parks (3215) |
| | Purchasing Manager | 1.00 | 1.00 | 0.00 | |
| | Purchasing Specialist | 2.00 | 2.00 | 0.00 | |
| | PURCHASING TOTAL | 3.50 | 3.50 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|--------------|--|
| 1580 | COMMUNITY ARTS | | | | |
| | Cultural Arts Coordinator | 1.00 | 1.00 | 0.00 | |
| | COMMUNITY ARTS TOTAL | 1.00 | 1.00 | 0.00 | |
| 1585 | ADMINISTRATIVE ADJUDICATION | | | | |
| | Admin. Adjudication Manager | 0.00 | 0.00 | 0.00 | Moved from 1560, reclassified to Admin. Adjudication Aide |
| | Admin. Adjudication Aide | 0.00 | 2.00 | 2.00 | Moved from 1560, reclassified from Admin. Adjudication Manager |
| | ADMIN. ADJUDICATION TOTAL | 0.00 | 2.00 | 2.00 | |
| 5300 | ECONOMIC DEVELOPMENT | | | | |
| | Director, Community Development | 0.25 | 0.00 | -0.25 | Position moved to 2101 |
| | Senior Economic Development Coordinator | 1.00 | 1.00 | 0.00 | |
| | Economic Development Division Mgr. | 1.00 | 1.00 | 0.00 | |
| | Transportation and Mobility Coordinator | 1.00 | 1.00 | 0.00 | |
| | ICMA Fellow | 0.50 | 0.50 | 0.00 | |
| | Digital Services Manager | 0.25 | 0.00 | -0.25 | Position moved and reclassified to Civic Technology Analyst |
| | Economic Development Program Specialist | 2.00 | 2.00 | 0.00 | |
| | ECONOMIC DEVELOPMENT TOTAL | 6.00 | 5.50 | -0.50 | |
| | CITY ADMINISTRATION | 38.00 | 38.50 | 0.50 | |
| 1705 | LEGAL ADMINISTRATION | | | | |
| | Paralegal/Office Coordinator | 1.00 | 1.00 | 0.00 | |
| | Deputy City Attorney | 1.00 | 1.00 | 0.00 | |
| | Corporation Counsel/City Attorney | 0.50 | 0.50 | 0.00 | |
| | Assistant City Attorney II | 2.00 | 2.00 | 0.00 | |
| | LEGAL ADMINISTRATION TOTAL | 4.50 | 4.50 | 0.00 | |
| | LAW DEPARTMENT | 4.50 | 4.50 | 0.00 | |
| 1905 | ADMINISTRATIVE SERVICES ADMINISTRATION | | | | |
| | Administrative Services Director, Deputy City Manager | 1.00 | 1.00 | 0.00 | |
| | Digital Services Specialist/Web Developer | 0.00 | 0.00 | 0.00 | |
| | Administrative Assistant | 1.00 | 1.00 | 0.00 | |
| | Management Analyst | 1.00 | 1.00 | 0.00 | |
| | ADMINISTRATIVE SERVICES ADMIN TOTAL | 3.00 | 3.00 | 0.00 | |
| 1915 | PAYROLL | | | | |
| | Payroll Manager | 1.00 | 1.00 | 0.00 | |
| | Payroll/Pension Specialist | 1.00 | 1.00 | 0.00 | |
| | Payroll/Pension Administrator | 0.50 | 0.50 | 0.00 | |
| | PAYROLL TOTAL | 2.50 | 2.50 | 0.00 | |
| 1929 | HUMAN RESOURCES | | | | |
| | Human Resources Assistant | 2.00 | 2.00 | 0.00 | |
| | Human Resources Specialist | 2.00 | 2.00 | 0.00 | |
| | HR Specialist/Training | 1.00 | 1.00 | 0.00 | |
| | Human Resources Division Manager | 1.00 | 1.00 | 0.00 | |
| | Payroll Pension Administrator | 0.00 | 0.00 | 0.00 | |
| | HUMAN RESOURCES TOTAL | 6.00 | 6.00 | 0.00 | |
| 1932 | INFORMATION TECHNOLOGY | | | | |
| | Network Supervisor | 1.00 | 1.00 | 0.00 | |
| | GIS Analyst | 1.00 | 1.00 | 0.00 | |
| | Network Engineer | 1.00 | 1.00 | 0.00 | |
| | Digital Services Specialist | 1.00 | 1.00 | 0.00 | |
| | Civic Technology Analyst | 0.00 | 1.00 | 1.00 | Reclassified from Application & Business Analyst |
| | Application & Business Analyst | 1.00 | 0.00 | -1.00 | Reclassified to Civic Technology Analyst |
| | Public Safety Coordinator | 1.00 | 1.00 | 0.00 | |
| | Network Administrator | 1.00 | 1.00 | 0.00 | |
| | Programmer Analyst | 1.00 | 1.00 | 0.00 | |
| | Technical Support Specialist I | 2.00 | 2.00 | 0.00 | |
| | IT Division Manager | 1.00 | 0.00 | -1.00 | Reclassified to CIO/IT Division Manager |
| | CIO/IT Division Manager | 0.00 | 1.00 | 1.00 | Reclassified from IT Division Manager |
| | Applications Analyst | 0.00 | 0.00 | 0.00 | |
| | Technical Services Supervisor | 1.00 | 1.00 | 0.00 | |
| | Tech Support Supervisor | 0.00 | 0.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|-------------|---|
| | System Administrator | 1.00 | 1.00 | 0.00 | |
| | INFORMATION TECHNOLOGY TOTAL | 13.00 | 13.00 | 0.00 | |
| 1941 | PARKING ENFORCEMENT AND TICKETS | | | | |
| | Parking Enforcement Officer | 10.00 | 10.00 | 0.00 | |
| | Parking Operations Clerk | 0.00 | 0.00 | 0.00 | |
| | Parking Enforcement Supervisor | 1.00 | 1.00 | 0.00 | |
| | Parking Operations Coordinator | 1.00 | 1.00 | 0.00 | |
| | PARKING ENFORCEMENT AND TICKETS TOTAL | 12.00 | 12.00 | 0.00 | |
| 1950 | FACILITIES | | | | |
| | Operations/Maintenance Supervisor/Building | 0.00 | 0.00 | 0.00 | |
| | Facilities Maintenance Supervisor | 2.00 | 2.00 | 0.00 | |
| | Maintenance & Operations Manager, Building/Special Facilities | 0.00 | 0.00 | 0.00 | |
| | Facilities Management Division Manager | 1.00 | 1.00 | 0.00 | |
| | Facility Maintenance Technician | 0.00 | 0.00 | 0.00 | |
| | Facility Services Worker | 0.00 | 0.00 | 0.00 | |
| | Custodian I | 0.00 | 0.00 | 0.00 | |
| | Facilities Maintenance Worker I | 4.20 | 4.00 | -0.20 | Reclassified to PT Facility Services Worker |
| | Facilities Maintenance Worker II | 0.00 | 0.00 | 0.00 | |
| | Facilities Maint. Worker III | 12.00 | 12.00 | 0.00 | |
| | PT Facility Services Worker | 0.00 | 0.20 | 0.20 | Reclassified from Facilities Maintenance Worker I |
| | Master Tradesman | 2.00 | 2.00 | 0.00 | |
| | FACILITIES TOTAL | 21.20 | 21.20 | 0.00 | |
| | ADMINISTRATIVE SERVICES DEPARTMENT | 57.70 | 57.70 | 0.00 | |
| 2101 | COMMUNITY DEVELOPMENT ADMINISTRATION | | | | |
| | Director, Community Development | 0.75 | 1.00 | 0.25 | Postion moved from 5300 |
| | Management Analyst | 1.00 | 1.00 | 0.00 | |
| | Social Services Grants & Compliance Specialist | 0.50 | 0.50 | 0.00 | |
| | 2101 COMMUNITY DEVELOPMENT ADMINISTRATION TOTAL | 2.25 | 2.50 | 0.25 | |
| 2105 | PLANNING AND ZONING | | | | |
| | Senior Planner | 1.00 | 1.00 | 0.00 | |
| | Planning & Zoning Administrator | 1.00 | 1.00 | 0.00 | |
| | Neighborhood & Land Use Planner | 1.00 | 1.00 | 0.00 | |
| | Zoning Officer | 0.00 | 0.00 | 0.00 | |
| | Development Planner | 1.00 | 1.00 | 0.00 | |
| | Zoning Planner | 1.00 | 1.00 | 0.00 | |
| | 2105 PLANNING AND ZONING TOTAL | 5.00 | 5.00 | 0.00 | |
| 2126 | BUILDING INSPECTION SERVICES | | | | |
| | Electrical Inspector II | 1.00 | 1.00 | 0.00 | |
| | Plumbing/Mechanical Inspector | 2.00 | 2.00 | 0.00 | |
| | Sign Inspector/Graffiti Tech | 1.00 | 1.00 | 0.00 | |
| | Struct Inspec/Plan Reviewer | 1.00 | 1.00 | 0.00 | |
| | Plan Reviewer | 1.00 | 1.00 | 0.00 | |
| | Building Construction Insp. Supervisor | 1.00 | 1.00 | 0.00 | |
| | Customer Service Coordinator | 0.40 | 0.40 | 0.00 | |
| | Customer Service Representative | 2.00 | 2.00 | 0.00 | |
| | Civil Engineer III | 1.00 | 1.00 | 0.00 | |
| | Civil Engineer II/ROW Permits | 1.00 | 1.00 | 0.00 | |
| | Electrical Inspector/Plan Reviewer | 1.00 | 1.00 | 0.00 | |
| | Build/Insp Serv. Division Manager | 0.85 | 0.85 | 0.00 | |
| | 2126 BUILDING INSPECTION SERVICES TOTAL | 13.25 | 13.25 | 0.00 | |
| | COMMUNITY DEVELOPMENT DEPARTMENT | 20.50 | 20.75 | 0.25 | |
| 2205 | POLICE ADMINISTRATION | | | | |
| | Administrative Secretary | 1.00 | 1.00 | 0.00 | |
| | Chief of Police | 1.00 | 1.00 | 0.00 | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | POLICE ADMINISTRATION TOTAL | 3.00 | 3.00 | 0.00 | |
| 2210 | PATROL OPERATIONS | | | | |
| | Police Commander | 3.00 | 3.00 | 0.00 | |
| | Police Officer | 76.00 | 76.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|-------------|--|
| | Police Sergeant | 11.00 | 11.00 | 0.00 | |
| | Deputy Chief | 1.00 | 1.00 | 0.00 | |
| | PATROL OPERATIONS TOTAL | 91.00 | 91.00 | 0.00 | |
| 2215 | CRIMINAL INVESTIGATION | | | | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | Police Officer | 14.00 | 14.00 | 0.00 | |
| | Police Sergeant | 2.00 | 2.00 | 0.00 | |
| | Deputy Chief | 1.00 | 1.00 | 0.00 | |
| | CRIMINAL INVESTIGATION TOTAL | 18.00 | 18.00 | 0.00 | |
| 2225 | SOCIAL SERVICES BUREAU | | | | |
| | Victim Advocate | 3.00 | 3.00 | 0.00 | |
| | Social Services Manager | 1.00 | 1.00 | 0.00 | |
| | Youth Advocate | 1.30 | 1.30 | 0.00 | |
| | SOCIAL SERVICES BUREAU TOTAL | 5.30 | 5.30 | 0.00 | |
| 2230 | JUVENILE BUREAU | | | | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | Police Officer | 8.00 | 8.00 | 0.00 | |
| | Police Sergeant | 1.00 | 1.00 | 0.00 | |
| | JUVENILE BUREAU TOTAL | 10.00 | 10.00 | 0.00 | |
| 2235 | SCHOOL LIAISON | | | | |
| | Police Officer | 4.00 | 4.00 | 0.00 | |
| | SCHOOL LIAISON TOTAL | 4.00 | 4.00 | 0.00 | |
| 2240 | POLICE RECORDS | | | | |
| | Manager, Police Records Bureau | 1.00 | 1.00 | 0.00 | |
| | Records Input Operator | 4.00 | 4.00 | 0.00 | |
| | Review Officer | 2.00 | 1.00 | -1.00 | Reclassified to Review Officer/Records Specialist. |
| | Review Officer/Records Specialist | 0.00 | 1.00 | 1.00 | Reclassified from Review Officer. |
| | POLICE RECORDS TOTAL | 7.00 | 7.00 | 0.00 | |
| 2245 | COMMUNICATIONS | | | | |
| | Telecommunicator | 14.00 | 14.00 | 0.00 | |
| | COMMUNICATIONS TOTAL | 14.00 | 14.00 | 0.00 | |
| 2250 | SERVICE DESK | | | | |
| | Court Liaison | 1.00 | 1.00 | 0.00 | |
| | Service Desk Officer II | 12.00 | 12.00 | 0.00 | |
| | 311/Service Desk Supervisor | 1.00 | 1.00 | 0.00 | |
| | 311/Service Desk Assistant Supervisor | 1.00 | 1.00 | 0.00 | |
| | SERVICE DESK TOTAL | 15.00 | 15.00 | 0.00 | |
| 2251 | PUBLIC INFORMATION | | | | |
| | Service Desk Officer I | 8.50 | 8.50 | 0.00 | |
| | PUBLIC INFORMATION TOTAL | 8.50 | 8.50 | 0.00 | |
| 2255 | OFFICE OF PROFESSIONAL STANDARDS | | | | |
| | Exec Secretary (non-Dept Head) | 1.00 | 1.00 | 0.00 | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | Police Sergeant | 1.00 | 2.00 | 1.00 | Increase by 1 FTE for Compliance Officer. |
| | OFFICE OF PROFESSIONAL STANDARDS TOTAL | 3.00 | 4.00 | 1.00 | |
| 2260 | OFFICE OF ADMINISTRATION | | | | |
| | Deputy Chief | 1.00 | 1.00 | 0.00 | |
| | Management Analyst | 1.00 | 0.00 | -1.00 | Reclassified to Administrator Coordinator. |
| | Administrative Coordinator | 0.00 | 1.00 | 1.00 | Reclassified from Management Analyst. |
| | Finance and Budget Manager | 1.00 | 1.00 | 0.00 | |
| | Training Coordinator | 1.00 | 1.00 | 0.00 | |
| | OFFICE OF ADMINISTRATION TOTAL | 4.00 | 4.00 | 0.00 | |
| 2265 | NEIGHBORHOOD ENFORCEMENT TEAM | | | | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | Police Officer | 13.00 | 13.00 | 0.00 | |
| | Police Sergeant | 2.00 | 2.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|-------------|---|
| | NEIGHBORHOOD ENFORCEMENT TEAM TOTAL | 16.00 | 16.00 | 0.00 | |
| 2270 | TRAFFIC BUREAU | | | | |
| | Police Officer | 6.00 | 6.00 | 0.00 | |
| | Police Sergeant | 1.00 | 1.00 | 0.00 | |
| | Towing Coordinator | 1.00 | 1.00 | 0.00 | |
| | TRAFFIC BUREAU TOTAL | 8.00 | 8.00 | 0.00 | |
| 2275 | COMMUNITY STRATEGIC BUREAU | | | | |
| | Crime Analyst | 1.00 | 1.00 | 0.00 | |
| | COMMUNITY STRATEGIC BUREAU TOTAL | 1.00 | 1.00 | 0.00 | |
| 2280 | ANIMAL CONTROL | | | | |
| | Animal Control Warden | 1.00 | 1.00 | 0.00 | |
| | ANIMAL CONTROL TOTAL | 1.00 | 1.00 | 0.00 | |
| 2285 | PROBLEM SOLVING TEAM | | | | |
| | Police Commander | 1.00 | 1.00 | 0.00 | |
| | Police Sergeant | 1.00 | 1.00 | 0.00 | |
| | Police Officer | 12.00 | 12.00 | 0.00 | |
| | PROBLEM SOLVING TEAM TOTAL | 14.00 | 14.00 | 0.00 | |
| 2290 | PROPERTY BUREAU | | | | |
| | Management Analyst | 1.00 | 1.00 | 0.00 | |
| | Property Officer | 1.00 | 1.00 | 0.00 | |
| | PROPERTY BUREAU TOTAL | 2.00 | 2.00 | 0.00 | |
| 2295 | BUILDING MANAGEMENT | | | | |
| | Custodian I | 1.00 | 1.00 | 0.00 | |
| | BUILDING MANAGEMENT TOTAL | 1.00 | 1.00 | 0.00 | |
| | POLICE DEPARTMENT | 225.80 | 226.80 | 1.00 | |
| 2305 | FIRE MANAGEMENT & SUPPORT | | | | |
| | Administrative Secretary | 1.00 | 1.00 | 0.00 | |
| | Fire Chief | 1.00 | 1.00 | 0.00 | |
| | Management Analyst | 1.00 | 1.00 | 0.00 | |
| | FIRE MANAGEMENT & SUPPORT TOTAL | 3.00 | 3.00 | 0.00 | |
| 2310 | FIRE PREVENTION | | | | |
| | Division Chief, Fire | 1.00 | 1.00 | 0.00 | |
| | Fire Captain | 2.00 | 2.00 | 0.00 | |
| | Fire Plan Reviewer | 1.00 | 1.00 | 0.00 | |
| | FIRE PREVENTION TOTAL | 4.00 | 4.00 | 0.00 | |
| 2315 | FIRE SUPPRESSION | | | | |
| | Division Chief, Fire | 1.00 | 2.00 | 1.00 | Reclassified from Deputy Chief |
| | Deputy Chief, Fire | 1.00 | 0.00 | -1.00 | Reclassified as Division Chief |
| | Fire Captain | 24.00 | 24.00 | 0.00 | |
| | Firefighter | 74.00 | 74.00 | 0.00 | |
| | Shift Chief, Fire | 3.00 | 3.00 | 0.00 | |
| | FIRE SUPPRESSION TOTAL | 103.00 | 103.00 | 0.00 | |
| | FIRE DEPARTMENT | 110.00 | 110.00 | 0.00 | |
| 2407 | HEALTH SERVICES ADMINISTRATION | | | | |
| | Director, Health & Human Services | 1.00 | 1.00 | 0.00 | |
| | Exec Secretary (to Dept. Head) | 1.00 | 1.00 | 0.00 | |
| | HEALTH SERVICES ADMINISTRATION TOTAL | 2.00 | 2.00 | 0.00 | |
| 2435 | FOOD AND ENVIRONMENTAL HEALTH | | | | |
| | Environmental Health Practitioner | 2.00 | 3.00 | 1.00 | Reclassified from Secretary II |
| | Senior Environmental Health Practitioner | 1.00 | 1.00 | 0.00 | |
| | Property Maint Inspector I | 3.00 | 3.00 | 0.00 | |
| | Senior Property Maintenance Inspector | 1.00 | 1.00 | 0.00 | |
| | Secretary II | 1.00 | 0.00 | -1.00 | Reclassified as a Environmental Health Practitioner |
| | Communicable Dis Surv Specialist | 1.00 | 1.00 | 0.00 | |
| | Medical Director | 0.10 | 0.00 | -0.10 | Elimination of position during 2017 |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|--|-------------------------|-----------------------------------|--------------|---|
| | Emergency Response Coordinator | 1.00 | 1.00 | 0.00 | |
| | Health License Coordinator | 1.00 | 1.00 | 0.00 | |
| | Customer Service Representative | 1.00 | 1.00 | 0.00 | |
| | Assistant Health Director | 1.00 | 1.00 | 0.00 | |
| | Public Health Manager | 1.00 | 1.00 | 0.00 | |
| | Health Field Staff Supervisor | 0.00 | 0.00 | 0.00 | |
| | FOOD AND ENVIRONMENTAL HEALTH TOTAL | 14.10 | 14.00 | -0.10 | |
| | | | | | |
| 2440 | VITAL RECORDS | | | | |
| | Clerk III | 1.00 | 0.00 | -1.00 | Reclassified to CSR |
| | Customer Service Representative | | 1.00 | 1.00 | Reclassified from Clerk III |
| | VITAL RECORDS TOTAL | 1.00 | 1.00 | 0.00 | |
| | | | | | |
| 2455 | COMMUNITY HEALTH PROGRAM ADMINISTRATION | | | | |
| | Human Services Manager | 1.00 | 1.00 | 0.00 | |
| | General Assistance Specialist | 1.00 | 0.00 | -1.00 | Reclassified to Management Analyst |
| | Management Analyst | 0.00 | 1.00 | 1.00 | Reclassified from General Assistance Specialist |
| | Medical Billing Clerk | 1.00 | 0.00 | -1.00 | Position Budgeted for only one year |
| | Public Health Educator | 1.00 | 1.00 | 0.00 | |
| | COMMUNITY HEALTH PROGRAM ADMINISTR. TOTAL | 4.00 | 3.00 | -1.00 | |
| | HEALTH AND HUMAN SERVICES DEPARTMENT | 21.10 | 20.00 | -1.10 | |
| | | | | | |
| 4105 | PUBLIC WORKS AGENCY ADMIN | | | | |
| | Public Works Agency Director | 0.50 | 0.00 | -0.50 | Reclassified to Water Fund (4200) |
| | Part-Time Clerk | 0.75 | 0.50 | -0.25 | |
| | Special Projects Assistant | 3.00 | 3.00 | 0.00 | |
| | Project Management Supervisor | 1.00 | 2.00 | 1.00 | |
| | PUBLIC WORKS AGENCY ADMIN TOTAL | 5.25 | 5.50 | 0.25 | |
| | | | | | |
| 4300 | ENVIRONMENTAL SERVICES | | | | |
| | Environmental Services Bureau Chief | 1.00 | 0.00 | -1.00 | Reclassified to 4310 |
| | ENVIRONMENTAL SERVICES TOTAL | 1.00 | 0.00 | -1.00 | |
| | | | | | |
| 4310 | RECYCLING AND ENVIRONMENTAL MAINTENANCE | | | | |
| | Environmental Services Bureau Chief | 0.00 | 1.00 | 1.00 | Reclassified from 4300 |
| | Equipment Operator I | 1.00 | 1.00 | 0.00 | |
| | Equipment Operator II | 2.00 | 2.00 | 0.00 | |
| | Public Works Maint Wrkr II | 3.00 | 3.00 | 0.00 | |
| | PW Crew Leader | 1.00 | 1.00 | 0.00 | |
| | RECYCLING AND ENVIRONMENTAL MAINTAINENC | 7.00 | 8.00 | 1.00 | |
| | | | | | |
| 4320 | FORESTRY | | | | |
| | Arborist | 1.00 | 1.00 | 0.00 | |
| | Forestry Worker 1 | 0.00 | 1.00 | 1.00 | Reclassification of Park/Forestry Worker III |
| | Parks/Forestry Crew Leader | 3.00 | 3.00 | 0.00 | |
| | Parks/Forestry Worker III | 14.00 | 13.00 | -1.00 | Reclassified to Forestry Worker I |
| | FORESTRY TOTAL | 18.00 | 18.00 | 0.00 | |
| | | | | | |
| 4330 | GREENWAYS | | | | |
| | Equipment Operator II | 2.00 | 2.00 | 0.00 | |
| | General Tradesman | 1.00 | 1.00 | 0.00 | |
| | Greenway Supervisor | 1.00 | 1.00 | 0.00 | |
| | Greenway Crew Leader | 1.00 | 1.00 | 0.00 | |
| | Parks/Forestry Crew Leader | 3.00 | 3.00 | 0.00 | |
| | Parks/Forestry Worker II | 2.00 | 2.00 | 0.00 | |
| | Public Works Maintenance Worker II | 3.00 | 2.00 | -1.00 | Reclassified to Worker I |
| | Public Works Maintenance Worker I | 0.00 | 1.00 | 1.00 | Reclassified from Worker II |
| | Parks/Forestry Worker III | 4.00 | 4.00 | 0.00 | |
| | GREENWAYS TOTAL | 17.00 | 17.00 | 0.00 | |
| | | | | | |
| 4400 | CAPITAL PLANNING & ENGINEERING | | | | |
| | Bureau Chief | 0.50 | 0.00 | -0.50 | Moved to Water Fund (4200) |
| | CAPITAL PLANNING & ENGINEERING TOTAL | 0.50 | 0.00 | -0.50 | |
| | | | | | |
| 4410 | STREETS AND RIGHT OF WAY | | | | |
| | Civil Engineer III | 1.00 | 1.00 | 0.00 | |
| | Civil Engineer II | 1.00 | 1.00 | 0.00 | |
| | Construction Inspector | 1.00 | 0.00 | -1.00 | Reclassified to Architect, moved to 4430 |
| | Engineering Associate II | 1.00 | 1.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|--|-------------------------|-----------------------------------|--------------|--|
| | Sr. Prjct Mgr. | 0.00 | 1.00 | 1.00 | Reclassified from Sr. Prjct. Mgr: Construct/Design |
| | Sr Prjct Mgr: Construct/Design | 2.00 | 1.00 | -1.00 | 1 FTE reclassified to Sr. Prjct Mgr. |
| | STREETS AND RIGHT OF WAY TOTAL | 6.00 | 5.00 | -1.00 | |
| 4420 | TRANSPORTATION | | | | |
| | Sr Proj Mgr: Traf/R/W/Permits | 1.00 | 1.00 | 0.00 | |
| | Traffic Engineering Technician | 0.50 | 0.50 | 0.00 | |
| | TRANSPORTATION TOTAL | 1.50 | 1.50 | 0.00 | |
| 4430 | PARKS AND FACILITIES | | | | |
| | ADA/CIP Project Manager | 1.00 | 1.00 | 0.00 | |
| | Architect | 0.00 | 1.00 | 1.00 | Reclased from Construction Inspector 4410 |
| | Sr Project Mgr: Facilities/Parks | 1.00 | 1.00 | 0.00 | |
| | PARKS AND FACILITIES TOTAL | 2.00 | 3.00 | 1.00 | |
| 4510 | STREET MAINTENANCE | | | | |
| | Infrastructure Maintenance Bureau Chief | 1.00 | 1.00 | 0.00 | |
| | Equipment Operator II | 11.00 | 10.00 | -1.00 | 1 FTE reclassified to Equipment Operator III |
| | Equipment Operator III | 2.00 | 3.00 | 1.00 | 1 FTE reclassified from Equipment Operator II |
| | Public Works Maint Wrkr II | 1.00 | 1.00 | 0.00 | |
| | PW Crew Leader | 2.00 | 2.00 | 0.00 | |
| | Supervisor: Streets | 1.00 | 1.00 | 0.00 | |
| | STREET MAINTENANCE TOTAL | 18.00 | 18.00 | 0.00 | |
| 4520 | TRAFFIC SIGNS AND STREET LIGHT MAINTENANCE | | | | |
| | Traffic Operations Supervisor | 1.00 | 1.00 | 0.00 | |
| | Public Works Maint Wrkr II | 1.00 | 0.00 | -1.00 | 1 FTE reclassified to PW Maint Wrkr III |
| | Public Works Maint Wrkr III | 2.00 | 3.00 | 1.00 | 1 FTE reclassified from PW Maint Wrkr II |
| | Traffic Electrician | 3.00 | 3.00 | 0.00 | |
| | Traffic Electrician Leader | 1.00 | 1.00 | 0.00 | |
| | TRAFFIC SIGNS AND STREET LIGHT MAINTENANCE | 8.00 | 8.00 | 0.00 | |
| | PUBLIC WORKS AGENCY | 84.25 | 84.00 | -0.25 | |
| 3005 | RECREATION MANAGEMENT & GENERAL SUPPORT | | | | |
| | Director, Recreation & Comm. Services | 1.00 | 1.00 | 0.00 | |
| | Special Projects Assistant | 1.00 | 1.00 | 0.00 | |
| | Exec Secretary (to Dept. Head) | 1.00 | 1.00 | 0.00 | |
| | RECREATION MGMT & GENERAL SUPPORT | 3.00 | 3.00 | 0.00 | |
| 3010 | RECREATION BUSINESS & FISCAL MANAGEMENT | | | | |
| | Data Control Clerk | 1.00 | 1.00 | 0.00 | |
| | Recreation Support Specialist | 1.00 | 1.00 | 0.00 | |
| | Administrative Supervisor | 1.00 | 1.00 | 0.00 | |
| | RECREATION BUSINESS & FISCAL MANAGEMENT | 3.00 | 3.00 | 0.00 | |
| 3020 | RECREATION GENERAL SUPPORT | | | | |
| | Asst. Director of Recr. & Comm. Services | 2.00 | 2.00 | 0.00 | |
| | Program Coordinator | 0.40 | 0.40 | 0.00 | |
| | RECREATION GENERAL SUPPORT TOTAL | 2.40 | 2.40 | 0.00 | |
| 3030 | CROWN COMMUNITY CENTER | | | | |
| | Building Supervisor | 1.00 | 1.00 | 0.00 | |
| | Custodian II | 1.00 | 1.00 | 0.00 | |
| | Fac Maint. Worker/Cust II | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | After School Supervisor | 0.50 | 1.00 | 0.50 | Reclassified from Preschool Program Supervisor |
| | PT Preschool Instructor | 2.66 | 2.66 | 0.00 | |
| | PT Custodian | 1.60 | 1.60 | 0.00 | |
| | Preschool Program Supervisor | 1.00 | 0.50 | -0.50 | Reclassified to After School Supervisor |
| | CROWN COMMUNITY CENTER TOTAL | 9.76 | 9.76 | 0.00 | |
| 3035 | CHANDLER COMMUNITY CENTER | | | | |
| | Clerk III | 0.75 | 0.75 | 0.00 | |
| | Recreation Manager | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | Program Supervisor | 0.80 | 0.80 | 0.00 | |
| | PT Custodian | 1.53 | 1.53 | 0.00 | |
| | Facilities Supervisor | 0.40 | 0.40 | 0.00 | |
| | CHANDLER COMMUNITY CENTER TOTAL | 5.48 | 5.48 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|--|-------------------------|-----------------------------------|-------------|------------|
| 3040 | FLEETWOOD JOURDAIN COMMUNITY CENTER | | | | |
| | Clerk III | 0.70 | 0.70 | 0.00 | |
| | Office Coordinator | 1.00 | 1.00 | 0.00 | |
| | Custodian II | 1.00 | 1.00 | 0.00 | |
| | Recreation Manager | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | Program Supervisor | 1.25 | 1.25 | 0.00 | |
| | After School Supervisor | 0.50 | 0.50 | 0.00 | |
| | PT Custodian | 0.50 | 0.50 | 0.00 | |
| 3040 | FLEETWOOD JOURDAIN COMM. CENTER TOTAL | 6.95 | 6.95 | 0.00 | |
| 3045 | FLEETWOOD JOURDAIN THEATER | | | | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| 3045 | FLEETWOOD JOURDAIN THEATER TOTAL | 1.00 | 1.00 | 0.00 | |
| 3050 | RECREATION OUTREACH | | | | |
| | Program Supervisor | 0.50 | 0.50 | 0.00 | |
| 3050 | RECREATION OUTREACH TOTAL | 0.50 | 0.50 | 0.00 | |
| 3055 | LEVY CENTER SENIOR SERVICES | | | | |
| | Custodian I | 2.00 | 2.00 | 0.00 | |
| | Recreation Manager | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 2.00 | 2.00 | 0.00 | |
| | Secretary II | 1.00 | 1.00 | 0.00 | |
| | PT Office Assistant | 0.67 | 0.67 | 0.00 | |
| | Facilities Supervisor | 1.38 | 1.38 | 0.00 | |
| | FT Bus Driver | 1.00 | 1.00 | 0.00 | |
| | PT Custodian | 1.45 | 1.45 | 0.00 | |
| | Senior Citizen Ombudsman | 1.00 | 1.00 | 0.00 | |
| | Senior Citizen Ombudsman Assistant | 1.00 | 1.00 | 0.00 | |
| | LEVY CENTER SENIOR SERVICES TOTAL | 12.50 | 12.50 | 0.00 | |
| 3080 | BEACHES | | | | |
| | Recreation Program Coordinator | 0.75 | 0.75 | 0.00 | |
| | Recreation Services Manager | 0.50 | 0.50 | 0.00 | |
| | BEACHES TOTAL | 1.25 | 1.25 | 0.00 | |
| 3095 | CROWN ICE RINK | | | | |
| | Clerk II | 1.50 | 1.50 | 0.00 | |
| | Office Coordinator | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | Assistant Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | Recreation Manager | 1.00 | 1.00 | 0.00 | |
| | Office Assistant | 0.60 | 0.60 | 0.00 | |
| | Facilities Supervisor | 0.89 | 0.89 | 0.00 | |
| | PT Custodian | 0.50 | 0.50 | 0.00 | |
| | CROWN ICE RINK TOTAL | 7.49 | 7.49 | 0.00 | |
| 3100 | SPORTS LEAGUES | | | | |
| | Recreation Services Manager | 0.05 | 0.05 | 0.00 | |
| | Program Supervisor | 0.50 | 0.50 | 0.00 | |
| | SPORTS LEAGUES TOTAL | 0.55 | 0.55 | 0.00 | |
| 3130 | SPECIAL RECREATION | | | | |
| | Recreation Program Coordinator | 1.60 | 1.60 | 0.00 | |
| | Recreation Services Manager | 0.25 | 0.25 | 0.00 | |
| | Program Supervisor | 0.46 | 0.46 | 0.00 | |
| | SPECIAL RECREATION TOTAL | 2.31 | 2.31 | 0.00 | |
| 3140 | BUS PROGRAM | | | | |
| | PT Bus Driver | 1.15 | 1.15 | 0.00 | |
| | BUS PROGRAM TOTAL | 1.15 | 1.15 | 0.00 | |
| 3150 | PARK SERVICE UNIT | | | | |
| | Recreation Program Coordinator | 0.25 | 0.25 | 0.00 | |
| | Recreation Services Manager | 0.20 | 0.20 | 0.00 | |
| | PT Park Ranger | 1.00 | 1.00 | 0.00 | |
| | PARK SERVICE UNIT TOTAL | 1.45 | 1.45 | 0.00 | |

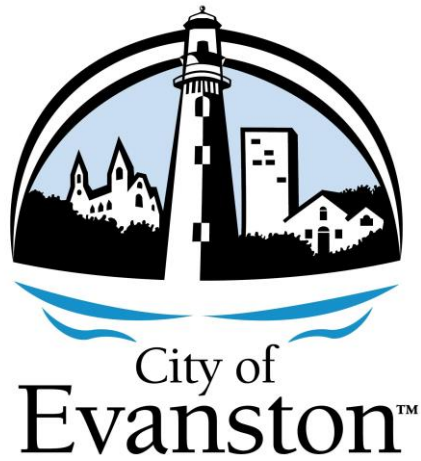
| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|--------------|--|
| 3215 | YOUTH ENGAGEMENT | | | | |
| | MWEBE/LEP and Workforce Development Coordinator | 0.50 | 0.50 | 0.00 | |
| | Community Services Manager | 1.00 | 1.00 | 0.00 | |
| | Program Coordinator - YYA | 1.00 | 1.00 | 0.00 | |
| | Youth-Young Adult Ast. Prog. Coordinator | 0.00 | 1.00 | 1.00 | Reclassified from Outreach Dev. Worker |
| | Youth-Young Adult Outreach Program Assistant | 0.00 | 0.45 | 0.45 | Reclassified from Outreach Worker |
| | Youth-Young Adult Outreach Worker | 2.90 | 2.45 | -0.45 | Reclassified to Program Assistant |
| | Youth-Young Adult Outreach Development Worker | 3.00 | 2.00 | -1.00 | Reclassified to Ast. Prog. Coordinator |
| | YOUTH ENGAGEMENT TOTAL | 8.40 | 8.40 | 0.00 | |
| 3225 | GIBBS-MORRISON CULTURAL CENTER | | | | |
| | Facilities Coordinator | 1.00 | 1.00 | 0.00 | |
| | Facilities Supervisor | 1.50 | 1.50 | 0.00 | |
| | GIBBS-MORRISON CULTURAL CENTER TOTAL | 2.50 | 2.50 | 0.00 | |
| 3605 | ECOLOGY CENTER | | | | |
| | Clerk III | 1.00 | 1.00 | 0.00 | |
| | Recreation Program Coordinator | 2.00 | 2.00 | 0.00 | |
| | Garden Coordinator | 0.20 | 0.20 | 0.00 | |
| | Facilities Supervisor | 0.32 | 0.32 | 0.00 | |
| | PT Custodian | 0.25 | 0.25 | 0.00 | |
| | ECOLOGY CENTER TOTAL | 3.77 | 3.77 | 0.00 | |
| 3710 | NOYES CULTURAL ARTS CENTER | | | | |
| | Office Assistant | 0.85 | 0.85 | 0.00 | |
| | Weekend/Evening Coordinator | 1.00 | 1.00 | 0.00 | |
| | PT Custodian | 1.52 | 1.52 | 0.00 | |
| | NOYES CULTURAL ARTS CENTER TOTAL | 3.37 | 3.37 | 0.00 | |
| 3720 | CULTURAL ARTS PROGRAMS | | | | |
| | Recreation Program Coordinator | 1.00 | 1.00 | 0.00 | |
| | Festival Coordinator | 1.00 | 1.00 | 0.00 | |
| | CULTURAL ARTS PROGRAMS TOTAL | 2.00 | 2.00 | 0.00 | |
| | PARKS, RECREATION, & COMM. SERV. DEPT. | 78.83 | 78.83 | 0.00 | |
| | General Fund | 643.68 | 643.08 | -0.60 | |
| 2499 | GENERAL ASSISTANCE ADMINISTRATION | | | | |
| | Customer Service Representative | 1.00 | 1.00 | 0.00 | |
| | Human Services Specialist | 1.00 | 1.00 | 0.00 | |
| | General Assistance Specialist | 2.00 | 2.00 | 0.00 | |
| | GENERAL ASSISTANCE ADMINISTRATION TOTAL | 4.00 | 4.00 | 0.00 | |
| | GENERAL ASSISTANCE FUND | 4.00 | 4.00 | 0.00 | |
| 4805 | YOUTH SERVICES | | | | |
| | Librarian I | 3.50 | 2.50 | -1.00 | |
| | Librarian III | 1.00 | 1.00 | 0.00 | |
| | Supervising Librarian | 1.00 | 1.00 | 0.00 | |
| | Teen Services Librarian I | 0.00 | 1.00 | 1.00 | |
| | Youth Outreach Librarian II | 1.00 | 0.00 | -1.00 | moved to neighborhood services |
| | Library Assistant | 6.60 | 5.11 | -1.49 | |
| | YOUTH SERVICES TOTAL | 13.10 | 10.61 | -2.49 | |
| 4806 | ADULT SERVICES | | | | |
| | Librarian I | 5.03 | 5.03 | 0.00 | |
| | Supervising Librarian | 1.00 | 1.00 | 0.00 | |
| | Library Assistant | 2.37 | 2.53 | 0.16 | |
| | Technology Associate | 2.80 | 2.80 | 0.00 | |
| | Technology Trainer | 0.53 | 1.06 | -0.53 | new part-time position added |
| | Library Clerk | 0.00 | 0.00 | 0.00 | |
| | Administrative Librarian | 1.00 | 1.00 | 0.00 | |
| | Virtual Services Librarian | 1.00 | 1.00 | 0.00 | |
| | ADULT SERVICES TOTAL | 13.73 | 14.42 | 0.69 | |
| 4820 | CIRCULATION | | | | |
| | Circulation Manager | 1.00 | 1.00 | 0.00 | |
| | Assistant Circulation Manager | 1.00 | 1.00 | 0.00 | |
| | Clerk III | 0.00 | 0.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|--------------|---------------------------------------|
| | Library Aide II | 3.28 | 3.07 | -0.21 | |
| | Library Clerk | 5.17 | 5.68 | 0.51 | |
| | Shelver | 4.43 | 4.84 | 0.41 | |
| | CIRCULATION TOTAL | 14.88 | 15.59 | 0.71 | |
| 4825 | NEIGHBORHOOD SERVICES | | | | |
| | Librarian III | 1.00 | 1.00 | 0.00 | |
| | Shelver | 0.69 | 0.40 | -0.29 | |
| | Community Engagement Assistant | 0.00 | 0.53 | 0.53 | |
| | Latino Engagement Librarian | 1.00 | 1.00 | 0.00 | Moved from Administration during 2017 |
| | Community Engagement Librarian | 1.00 | 1.00 | 0.00 | Moved from Administration during 2017 |
| | Youth Outreach Librarian II | 0.00 | 1.00 | 1.00 | Moved from Youth Services |
| | Branch Assistant | 3.36 | 3.68 | 0.32 | |
| | Library Clerk | 1.57 | 1.27 | -0.30 | |
| | NEIGHBORHOOD SERVICES TOTAL | 8.62 | 9.88 | 1.26 | |
| 4835 | TECHNICAL SERVICES | | | | |
| | Librarian I | 0.67 | 0.67 | 0.00 | |
| | Librarian III | 1.00 | 1.00 | 0.00 | |
| | Library Assistant | 2.75 | 2.75 | 0.00 | |
| | Collection Development Manager | 1.00 | 1.00 | 0.00 | |
| | Library Clerk | 1.53 | 1.53 | 0.00 | |
| | TECHNICAL SERVICES TOTAL | 6.95 | 6.95 | 0.00 | |
| 4840 | MAINTENANCE | | | | |
| | Custodian II | 2.00 | 2.00 | 0.00 | |
| | Custodian I | 0.80 | 0.80 | 0.00 | |
| | Security Monitor | 2.67 | 2.67 | 0.00 | |
| | Facilities Management Supervisor | 1.00 | 1.00 | 0.00 | |
| | MAINTENANCE TOTAL | 6.47 | 6.47 | 0.00 | |
| 4845 | ADMINISTRATION | | | | |
| | Bookkeeper | 1.00 | 0.00 | -1.00 | |
| | Office Coordinator | 0.00 | 1.00 | 1.00 | |
| | Clerk III | 1.00 | 0.00 | -1.00 | |
| | Director, Library | 1.00 | 1.00 | 0.00 | |
| | Assistant Library Director | 1.00 | 1.00 | 0.00 | |
| | Administrative Secretary | 0.00 | 1.00 | 1.00 | |
| | Administrative Services Manager | 1.00 | 0.00 | -1.00 | |
| | Development Associate | 1.33 | 1.33 | 0.00 | |
| | Development Manager | 1.00 | 1.00 | 0.00 | |
| | Latino Engagement Librarian | 1.00 | 0.00 | -1.00 | Moved to Neighborhood Services |
| | Community Engagement Coordinator | 0.80 | 0.80 | 0.00 | |
| | Community Engagement Librarian | 1.00 | 0.00 | -1.00 | Moved to Neighborhood Services |
| | ADMINISTRATION TOTAL | 10.13 | 7.13 | -3.00 | |
| | LIBRARY FUND | 73.88 | 71.05 | -2.83 | |
| 5005 | NSP2 | | | | |
| | Housing and Grant Administrator | 0.10 | 0.05 | -0.05 | 0.05 FTE moved to 5465 |
| | Grants and Compliance Specialist | 0.20 | 0.10 | -0.10 | 0.10 FTE moved to 5220 |
| | NSP2 TOTAL | 0.30 | 0.15 | -0.15 | |
| | NSP2 FUND | 0.30 | 0.15 | -0.15 | |
| 5150 | EMERGENCY TELEPHONE SYSTEM | | | | |
| | Asst. Communications Coordinator | 2.00 | 2.00 | 0.00 | |
| | Communications Coordinator | 1.00 | 1.00 | 0.00 | |
| | Telecommunicator | 2.00 | 2.00 | 0.00 | |
| | EMERGENCY TELEPHONE SYSTEM TOTAL | 5.00 | 5.00 | 0.00 | |
| | EMERGENCY TELEPHONE SYSTEM FUND | 5.00 | 5.00 | 0.00 | |
| 5187 | HOUSING REHABILITATION | | | | |
| | Housing Rehabilitation Specialist | 1.00 | 1.00 | 0.00 | |
| | Customer Service Representative | 0.60 | 0.60 | 0.00 | |
| | Build/Insp. Serv. Division Manager | 0.15 | 0.15 | 0.00 | |
| | HOUSING REHABILITATION TOTAL | 1.75 | 1.75 | 0.00 | |
| 5220 | CDBG ADMINISTRATION | | | | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|--|-------------------------|-----------------------------------|--------------|--|
| | Housing and Grant Administrator | 0.70 | 0.55 | -0.15 | 0.15 FTE moved to 5465 |
| | PT Financial Analyst | 0.50 | 1.00 | 0.50 | Increase in position |
| | Grants and Compliance Specialist | 0.80 | 0.90 | 0.10 | moved from 5005 |
| | Social Services Grants and Compliance Specialist | 0.50 | 0.50 | 0.00 | |
| | Housing Policy & Planning Analyst | 0.00 | 0.30 | 0.30 | moved from 5430 |
| | CDBG ADMINISTRATION TOTAL | 2.50 | 3.25 | 0.75 | |
| | CDBG ADMINISTRATION FUND | 4.25 | 5.00 | 0.75 | |
| | | | | | |
| 5430 | HOME FUND | | | | |
| | Housing Policy & Planning Analyst | 0.50 | 0.35 | -0.15 | Decrease in position |
| | HOME FUND | 0.50 | 0.35 | -0.15 | |
| | | | | | |
| 5465 | AFFORDABLE HOUSING FUND | | | | |
| | Housing Policy & Planning Analyst | 0.50 | 0.40 | -0.10 | Decrease in position |
| | Housing and Grant Administrator | 0.20 | 0.40 | 0.20 | Moved from 5220 & 5005 |
| | AFFORDABLE HOUSING FUND | 0.70 | 0.80 | 0.10 | |
| | | | | | |
| 4420 | TRANSPORTATION | | | | |
| | Traffic Engineering Technician | 0.50 | 0.50 | 0.00 | |
| | TRANSPORTATION TOTAL | 0.50 | 0.50 | 0.00 | |
| | | | | | |
| 4510 | STREET MAINTENANCE | | | | |
| | Public Works Maint Wrkr II | 1.00 | 1.00 | 0.00 | |
| | STREET MAINTENANCE TOTAL | 1.00 | 1.00 | 0.00 | |
| | | | | | |
| 4310 | RECYCLING AND ENVIRONMENTAL MAINTENANCE | | | | |
| | Public Works Maint Wrkr II | 1.00 | 1.00 | 0.00 | |
| | Sanitation Supervisor | 1.00 | 1.00 | 0.00 | |
| | RECYCLING AND ENVIRONMENTAL MAINTENANCE | 2.00 | 2.00 | 0.00 | |
| | | | | | |
| 4330 | GREENWAYS | | | | |
| | Public Works Maint Wrkr II | 2.00 | 2.00 | 0.00 | |
| | GREENWAYS TOTAL | 2.00 | 2.00 | 0.00 | |
| | | | | | |
| 7005 | PARKING SYSTEM MANAGEMENT | | | | |
| | Revenue Manager | 0.50 | 0.50 | 0.00 | |
| | Finance Operations Coordinator | 1.00 | 0.00 | -1.00 | Eliminated during 2017 |
| | Parking Facilities Supervisor | 1.00 | 1.00 | 0.00 | |
| | Customer Service Representative | 2.00 | 2.00 | 0.00 | |
| | Revenue Collections Coordinator | 1.00 | 1.00 | 0.00 | |
| | Parking Division Manager | 0.00 | 1.00 | 1.00 | Position reclassified from Parking/Fleet Manager |
| | Parking/Fleet Division Manager | 0.50 | 0.00 | -0.50 | |
| | PARKING SYSTEM MANAGEMENT TOTAL | 6.00 | 5.50 | -0.50 | |
| | | | | | |
| 7015 | PARKING LOTS & METERS | | | | |
| | Parking Maintenance Worker | 3.00 | 3.00 | 0.00 | |
| | PARKING LOTS & METERS TOTAL | 3.00 | 3.00 | 0.00 | |
| | | | | | |
| 7037 | MAPLE AVENUE GARAGE | | | | |
| | Facilities Maintenance Worker III | 1.00 | 1.00 | 0.00 | |
| | MAPLE AVENUE GARAGE TOTAL | 1.00 | 1.00 | 0.00 | |
| | PARKING SYSTEM FUND | 15.50 | 15.50 | 0.00 | |
| | | | | | |
| 4105 | PUBLIC WORKS AGENCY ADMIN | | | | |
| | Director of Public Works Agency | 0.50 | 0.00 | -0.50 | Moved to 4200 |
| | Project Management Supervisor | 0.50 | 0.50 | 0.00 | |
| | Special Project Assistant | 1.00 | 0.00 | -1.00 | Moved to 4200 |
| | Plumbing Inspector | 0.50 | 0.50 | 0.00 | |
| | PUBLIC WORKS AGENCY ADMIN TOTAL | 2.50 | 1.00 | -1.50 | |
| | | | | | |
| 4200 | WATER PRODUCTION | | | | |
| | Director of Public Works Agency | 0.00 | 1.00 | 1.00 | Moved from 4105 in General Fund and Water Fund |
| | Capital Planning Bureau Chief | 0.00 | 1.00 | 1.00 | Moved from 4400 in General Fund and Water Fund |
| | Civil Engineer | 1.00 | 1.00 | 0.00 | |
| | Senior Project Manager | 0.00 | 1.00 | 1.00 | Moved from 4440 |
| | Special Project Assistant | 0.00 | 1.00 | 1.00 | Moved from 4105 |
| | Water Production Bureau Chief | 1.00 | 1.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------|---|-------------------------|-----------------------------------|--------------|---------------|
| | WATER PRODUCTION TOTAL | 2.00 | 6.00 | 4.00 | |
| | | | | | |
| 4208 | WATER BILLING | | | | |
| | Cust. Svc./Wtr Bill Coordinator | 1.00 | 1.00 | 0.00 | |
| | Part Time Clerk | 0.50 | 0.50 | 0.00 | |
| | WATER BILLING TOTAL | 1.50 | 1.50 | 0.00 | |
| | | | | | |
| 4210 | PUMPING | | | | |
| | Division Chief, Pumping | 1.00 | 1.00 | 0.00 | |
| | Project Management Supervisor | 1.00 | 1.00 | 0.00 | |
| | Water Plant Operator | 5.00 | 5.00 | 0.00 | |
| | Water Worker I | 1.00 | 1.00 | 0.00 | |
| | Water Worker II | 1.00 | 1.00 | 0.00 | |
| | Water/Sewer Mechanic | 3.00 | 3.00 | 0.00 | |
| | PUMPING TOTAL | 12.00 | 12.00 | 0.00 | |
| | | | | | |
| 4220 | FILTRATION | | | | |
| | Chemist | 1.00 | 1.00 | 0.00 | |
| | Division Chief, Filtration | 1.00 | 1.00 | 0.00 | |
| | Microbiologist | 1.00 | 1.00 | 0.00 | |
| | Project Management Supervisor | 1.00 | 1.00 | 0.00 | |
| | Water Plant Operator | 5.00 | 5.00 | 0.00 | |
| | Water Worker I | 1.00 | 1.00 | 0.00 | |
| | Water Worker II | 1.00 | 1.00 | 0.00 | |
| | Water/Sewer Mechanic | 3.00 | 3.00 | 0.00 | |
| | FILTRATION TOTAL | 14.00 | 14.00 | 0.00 | |
| | | | | | |
| 4400 | CAPITAL PLANNING & ENGINEERING | | | | |
| | Bureau Chief | 0.50 | 0.00 | -0.50 | Moved to 4200 |
| | CAPITAL PLANNING & ENGINEERING TOTAL | 0.50 | 0.00 | -0.50 | |
| | | | | | |
| 4440 | WATER AND SEWER CAPITAL | | | | |
| | Civil Engineer II | 1.00 | 1.00 | 0.00 | |
| | GIS / Engineering Technician | 1.00 | 1.00 | 0.00 | |
| | Utilities Project Manager | 1.00 | 0.00 | -1.00 | Moved to 4200 |
| | WATER AND SEWER CAPITAL TOTAL | 3.00 | 2.00 | -1.00 | |
| | | | | | |
| 4540 | DISTRIBUTION MAINTENANCE | | | | |
| | Water Distribution Supervisor | 1.00 | 1.00 | 0.00 | |
| | Water Worker I | 2.00 | 2.00 | 0.00 | |
| | Water Worker III | 3.00 | 3.00 | 0.00 | |
| | Water / Sewer Crew Leader | 3.00 | 3.00 | 0.00 | |
| | DISTRIBUTION MAINTENANCE TOTAL | 9.00 | 9.00 | 0.00 | |
| | | | | | |
| | WATER FUND | 44.50 | 45.50 | 1.00 | |
| | | | | | |
| | | | | | |
| 4105 | PUBLIC WORKS AGENCY ADMIN | | | | |
| | Project Management Supervisor | 0.50 | 0.50 | 0.00 | |
| | Plumbing Inspector | 0.50 | 0.50 | 0.00 | |
| | PUBLIC WORKS AGENCY ADMIN TOTAL | 1.00 | 1.00 | 0.00 | |
| | | | | | |
| 4310 | REFUSE COLLECTION & DISPOSAL | | | | |
| | Environmental Project Coordinator | 0.33 | 0.33 | 0.00 | |
| | REFUSE COLLECTION & DISPOSAL TOTAL | 0.33 | 0.33 | 0.00 | |
| | | | | | |
| 4440 | WATER AND SEWER CAPITAL | | | | |
| | GIS / Engineering Technician | 1.00 | 1.00 | 0.00 | |
| | WATER AND SEWER CAPITAL TOTAL | 1.00 | 1.00 | 0.00 | |
| | | | | | |
| 4530 | SEWER MAINTENANCE | | | | |
| | Senior Sewer Supervisor | 1.00 | 1.00 | 0.00 | |
| | Water Worker I | 2.00 | 2.00 | 0.00 | |
| | Water Worker II | 1.00 | 1.00 | 0.00 | |
| | Water Worker III | 1.00 | 1.00 | 0.00 | |
| | Water/Sewer Crew Leader | 4.00 | 4.00 | 0.00 | |
| | SEWER MAINTENANCE TOTAL | 9.00 | 9.00 | 0.00 | |

| | Position Description | 2017 Adopted Budget FTE | 2018 Proposed Baseline Budget FTE | Difference | 2018 Notes |
|-------------------------------|---|-------------------------|-----------------------------------|--------------|--|
| | | | | 0.00 | |
| SEWER MAINTENANCE FUND | | 11.33 | 11.33 | 0.00 | |
| | | | | | |
| 4310 | REFUSE COLLECTION & DISPOSAL | | | | |
| | Environmental Project Coordinator | 0.66 | 0.66 | 0.00 | |
| | Equipment Operator II | 9.00 | 9.00 | 0.00 | |
| | REFUSE COLLECTION & DISPOSAL TOTAL | 9.66 | 9.66 | 0.00 | |
| | | | | 0.00 | |
| SOLID WASTE FUND | | 9.66 | 9.66 | 0.00 | |
| | | | | | |
| 7705 | GENERAL SUPPORT | | | | |
| | Fleet Services Manager | 0.00 | 1.00 | 1.00 | |
| | Parking/Fleet Division Manager | 0.50 | 0.00 | -0.50 | Position reclassified to Fleet Manager and Parking Mgr |
| | Auto Shop Supervisor | 1.00 | 1.00 | 0.00 | |
| | GENERAL SUPPORT TOTAL | 1.50 | 2.00 | 0.50 | |
| | | | | | |
| 7710 | MAJOR MAINTENANCE | | | | |
| | Equipment Mechanic III | 7.00 | 7.00 | 0.00 | |
| | PT Junior Mechanic | 1.50 | 1.50 | 0.00 | |
| | Lead Mechanic | 1.00 | 1.00 | 0.00 | |
| | Fleet Operations Coordinator | 1.00 | 1.00 | 0.00 | |
| | MAJOR MAINTENANCE TOTAL | 10.50 | 10.50 | 0.00 | |
| FLEET SERVICES FUND | | 12.00 | 12.50 | 0.50 | |
| | | | | | |
| 7800 | RISK MANAGEMENT | | | | |
| | Exec. Secretary (to Dept. Head) | 0.00 | 0.00 | 0.00 | |
| | Administrative Secretary | 1.00 | 1.00 | 0.00 | |
| | Corporation Counsel/City Attorney | 0.50 | 0.50 | 0.00 | |
| | Assistant City Attorney I | 1.00 | 1.00 | 0.00 | |
| | Workers Comp. and Safety Manager | 1.00 | 1.00 | 0.00 | |
| | Safety Specialist | 1.00 | 1.00 | 0.00 | |
| | RISK MANAGEMENT TOTAL | 4.50 | 4.50 | 0.00 | |
| | | | | | |
| 7801 | EMPLOYEE BENEFITS | | | | |
| | Insurance Administrator | 1.00 | 1.00 | 0.00 | |
| | EMPLOYEE BENEFITS TOTAL | 1.00 | 1.00 | 0.00 | |
| INSURANCE FUND | | 5.50 | 5.50 | 0.00 | |
| All Funds | | 830.80 | 829.42 | -1.38 | |



PART VI

CAPITAL IMPROVEMENT PLAN



Capital Improvement Plan

Overview

The Capital Improvement Plan (CIP) is a process by which the City designs a multi-year plan for major capital expenditures. It represents the City's plan for physical development and is reviewed and updated each year to reflect changing priorities. It provides an ongoing framework for identifying capital requirements, scheduling projects over a period of years, coordinating related projects, and identifying future fiscal impacts. Generally, the CIP includes improvements that are relatively expensive, have a multi-year useful life, and, similar to capital outlay items, result in fixed assets. These include the construction of new buildings, additions to or renovations of existing buildings, construction of streets, sewer improvements, land purchases, and major software or equipment purchases. Due to the nature and total costs of the identified projects, bond proceeds are one of the major sources of revenue. The CIP is a dynamic process, with anticipated projects being changed, added, and deleted from the plan as the five-year timeline evolves.

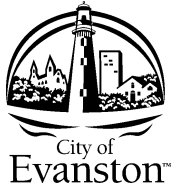
During the past several years, staff has undertaken a variety of comprehensive assessments of many of the City's capital assets to provide a more complete understanding of the City's future needs. A sample of these include: the Comprehensive Pavement Study; Parks, Forestry, and Recreation Strategic Plan; the analysis of the Civic Center; the Crown Center Study, the Ten-Year Sewer Improvement Program; Street Lighting; Chicago Avenue Corridor; Downtown Streetscape Audit; the assessments of Fire and Police Stations; the current development of the IT Strategic Plan, as well as development of the City's Strategic Plan. These studies serve as the foundation for the staff recommendations set forth in the attached Capital Improvement Plan. As the City moves forward, it must continually assess the ongoing infrastructure needs of the community.

Formal City Council adoption of the Capital Improvement Program indicates the City's commitment to the plan, but does not in itself authorize expenditures. The necessary funding mechanisms must be adopted each year to pay for the improvements – year one is the approved Capital Budget for which Council approval authorizes expenditures, with years two and three reflecting the City's plan for improvements.

Summary of FY 2018-2022 Capital Improvement Plan

It is important to distinguish between the City's Capital Improvement Plan (CIP) and Capital Improvement Fund (CIF). The CIP report in this section includes all citywide capital projects, regardless of the fund and/or funding source. This contrasts with the City's CIF, which includes only those capital projects that are not paid through one of the City's internal service, special revenue, or enterprise funds. Typically, capital purchases used to benefit the City as a whole are budgeted and paid from the CIF, while capital purchases specific to one area, function, or fund are typically paid from that specific source or fund.

An example of the above would be an addition or capital improvement to the City's water filtration plant. While this project would be included in the City's CIP report, the expense would be budgeted in the City's Water Utility Fund. There are a couple of exceptions to this rule. Capital projects funded via the City's Motor Fuel Tax (MFT) Fund may benefit the City as a whole, but for legal purposes such capital projects must be budgeted and paid out of the City's MFT Fund. Another example would be capital purchases related to the City's fleet. Since the City maintains a separate internal service Fleet Fund for tracking purposes, CIP projects pertaining to fleet vehicles and equipment purchases are budgeted and paid from the Fleet Fund rather than the CIF.



Capital Improvement Fund Policy

Section I: Objectives and Priorities

The overall goal for Evanston's capital improvement effort is:

A comprehensive capital improvement program that is used by decision-makers to guide capital investments, make the best use of limited resources and provide community facilities that function well and contribute to the attractiveness, public health, and safety of the City.

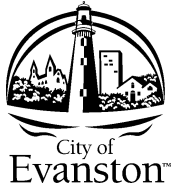
To accomplish this goal, a broad set of objectives and policies have been developed to guide preparation and monitoring of the capital improvement program. These broad objectives, priorities, and policies adopted by the City Council guide staff each year as a capital program is developed and presented to the City Council for review and consideration.

Objectives

- Undertake a comprehensive assessment of all capital needs and develop a strategic plan to meet the City's capital needs, so that projects and funding are rationally sequenced, coordinated, and kept on the public agenda.
- Undertake capital improvements that are needed to maintain existing public facilities, increase operating efficiency, and reduce operating costs.
- Undertake capital investments that encourage and support economic development or directly produce income.
- Undertake capital improvements that are of the highest quality that the City can afford which enhance Evanston's physical appearance, public image, quality of life, and promote public health and safety.
- Limit the extent to which local property taxes are required to finance capital improvements.
- Plan all capital projects to meet ADA requirements.

Priorities

- Project major capital improvement replacement needs to cover a 5- to 10- year period so that a long-range capital maintenance plan can be developed.
- Set priorities for capital improvements and match projects with appropriate funding sources.
- Monitor implementation of the Capital Improvement Plan through periodic capital improvement staff meetings and reports to the Administration and Public Works Committee.
- Undertake an annual review of capital improvement funding sources and an assessment of capital improvement projects proposed for the following years.



Capital Improvement Fund Policy

- Commit funds annually for improvements so that incremental progress can be made toward long-range goals.
- Coordinate planned capital improvement projects where opportunities exist to do so.
- Leverage local capital improvement funds to the extent possible.
- Give priority to projects that further the objectives of the Comprehensive General Plan.

More specific policies have also been written to guide the scheduling and prioritization of projects within each of the major project classifications.

Economic Development

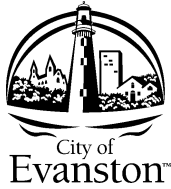
- Make capital investments needed to realize the full potential of the Downtown Redevelopment.
- Implement the goals of the Evanston Local Employment Program and work to increase the participation of Evanston businesses in capital improvement projects.
- Coordinate improvements made in retail and commercial areas.
- Develop and implement programs to upgrade and maintain streetscapes in each neighborhood business district within the City.
- Develop and implement plans for capital needs of neighborhood economic development.

Environment

- Maintain water system improvements needed to ensure a safe and adequate water supply.
- Develop and implement programs to eliminate environmental hazards where they exist in City facilities and on public grounds.
- Participate in development of area-wide solutions to the problem of solid waste disposal and promote local recycling and waste reduction efforts to minimize solid waste disposal requirements and conserve resources.
- Forward the objectives of the Livability Plan, especially on items related to climate change mitigation and adaptation

Parks and Recreation

- Rehabilitate parks through periodic replacement of pavement, athletic fields and courts, equipment, site furnishings, infrastructure, and landscaping.
- Undertake improvements to enhance and protect the lakefront park system.
- Maintain Evanston's community recreational facilities to the high standard expected.



Capital Improvement Fund Policy

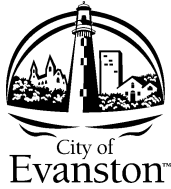
- Bring play equipment into compliance with CPSC / ASTM safety guidelines and ADA requirements.

Public Buildings

- Consider life cycle costs (long-term costs of maintenance, operation, utilities and financing) in making decisions concerning construction, purchasing, disposal, or rehabilitation of public facilities.
- Continue to undertake preventive maintenance, energy conservation, and rehabilitation programs for public buildings.
- Undertake projects needed to improve the security of public buildings and facilities.
- Complete the rehabilitation/replacement of the Robert Crown Community Center and the surrounding athletic fields.
- Undertake projects and improvement to municipal facilities to meet the standards of the Federal Americans with Disabilities Act (ADA).
- Incorporate age-friendly features into all City facilities.
- Develop and implement a plan for the municipal offices.
- Implement policy advocating art within city building projects, in compliance with Title 7, Chapter 16 of the City Code.

Transportation

- Improve the condition, efficiency, and safety of Evanston's circulation system.
- Undertake improvements needed to keep municipal parking facilities well maintained, safe and attractive.
- Plan and implement expanded public parking inventory.
- Continue the City's programs for maintaining curbs, gutters, and sidewalks.
- Evaluate all sidewalks and develop an improvement schedule.
- Enhance livability of neighborhoods by implementing various traffic controls.
- Improve Evanston's remaining unpaved streets and alleys.
- Implement a Citywide bike plan and encourage inter-modal transportation.
- Ensure adequate street lighting to balance crime prevention, safety, and residential atmosphere.
- Develop plans and programs to improve the appearance and maintenance of rail embankments, viaducts, and rail stations.



Capital Improvement Fund Policy

Section II: Fiscal Management

Capital Expenditure Policies

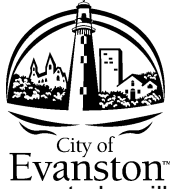
- Drawn from the long-range capital needs list, a three-year capital improvement program will be developed and updated annually, including anticipated funding sources.
- The City will maintain all of its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City will coordinate development of the capital improvement budget with the development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- If a new project (non-emergency) is identified during the fiscal year, staff shall prepare a report to the City Council describing the project, and if necessary, recommend a decrease in another approved project so as not to alter the overall funding for the capital budget.

Capital Financing Policies

- Long-term borrowing will not be used to finance current operations or normal maintenance.
- Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.
- The City will establish an appropriate mix of bonded debt and pay-as-you-go financing in the funding of capital projects. The City will strive to find more streams of revenue to support pay-as-you-go financing of its future capital improvements.
- Dedicated revenue stream options include, but are not limited to, excess funds, additional taxes (i.e. motor fuel tax for street improvements) and use of tax increment financing revenues as they become available.
- Outstanding tax-supported debt shall not exceed \$113 million. The City may need to change this policy during 2018 pending Crown Center financing needs.

Capital Project Planning and Cost Containment

- City staff will meet quarterly to review the progress on all outstanding projects. Semi-annual reports will be presented to the Administration & Public Works Committee.
- Identification of funding opportunities should be included within the project development phase.
- Recognize that most projects will take at least two years to plan and implement.
- Where appropriate, separate project planning and execution costs, acknowledging that approving a study does not guarantee the implementation of the project.
- For any enterprise fund or storm water management fund that is supporting debt, an annual rate



Capital Improvement Fund Policy

study will be performed to ensure that the fees or rates are sufficient to meet the debt service requirements.

- A five-year projection of revenues and expenditures for the general, special revenue, and enterprise funds should be prepared to provide strategic perspective to each annual budget process.

Emergency Fund Reserves

- An emergency account within the capital improvement fund shall be established to fund emergency capital needs.
- The emergency account shall be initially funded through a one-time revenue source and replenished with a percentage of project surpluses at the end of the fiscal year.

Grants

- City staff should seek grants for projects which are in the current fiscal year, the five-year plan, or fund a recognized City need.
- For projects not currently funded or in the five year plan, the Council must approve the reduction or elimination of a previously planned project.
- If a grant is received, the original funds can be used in any of the following ways:
 - Reallocated to a new project within the five-year plan within the same area
 - Reallocated to a priority list of projects approved by the City Council during consideration of the capital plan
 - Used to expand the scope of the existing project for which the grant is received
 - Placed in the contingency fund for future matches or cost overruns
 - Placed in an emergency fund for unanticipated projects

Community Development Block Grant (CDBG) Funds

- A comprehensive program for all capital projects in the CDBG target area will be presented to the CDBG Committee.

**City of Evanston
2018 Adopted Capital Improvement Program**

| Project Title | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds | TIF Funding | Parking Fund | Total | Funding Notes |
|--|--------------|--------------------|--------------------|--------------|------------|--------------|------------|---------------|-------------|-------------|--------------|--------------|---------------------|
| STREET RESURFACING, WATER MAIN AND SEWER | | | | | | | | | | | | | |
| Major Projects | | | | | | | | | | | | | |
| Sheridan Road/Chicago Avenue Const Engr Ph III | | | \$ 280,000 | \$ 200,000 | | | | | | | | \$ 480,000 | |
| Sheridan Road/Chicago Avenue, Grove to Isabella | \$ 4,820,000 | | \$ 1,600,000 | \$ 2,150,000 | \$ 235,000 | | | | | | | \$ 8,805,000 | |
| Main Street, Maple to Hinman Design Engr Ph I/II | | | \$ 380,000 | \$ 120,000 | | | | | | | | \$ 500,000 | |
| Main Street Commons/Corridor - Engr Svcs | \$ 30,000 | \$ 4,000 | \$ 100,000 | | | | | | | | | \$ 134,000 | |
| Main Street Commons/Corridor - Construction | | | \$ 900,000 | | | | \$ 300,000 | | | | | \$ 1,200,000 | |
| Howard Street Corridor, Dodge to Custer - Original Scope | | \$ 10,000 | \$ 103,000 | | | | | \$ 240,000 | | | | \$ 353,000 | \$240k STP Funding |
| Howard Street Corridor, Dodge to Custer - Extended Scope | | | \$ 105,000 | | | | | | | | | \$ 105,000 | |
| Street Resurfacing | | | | | | | | | | | | \$ - | |
| SR - MFT - Colfax, Ridge to Sherman | | | | | | | \$ 180,000 | | | | | \$ 180,000 | |
| SR - MFT - Chicago, Howard to Hamilton (patching only) | | | | | | | \$ 160,000 | | | | | \$ 160,000 | |
| SR - MFT - Hinman, Keeney to Kedzie | | | | | | | \$ 220,000 | | | | | \$ 220,000 | |
| SR - MFT - Lake, Sherman to Chicago | | | | | | | \$ 130,000 | | | | | \$ 130,000 | |
| SR - MFT - Lake, Chicago to Hinman | | | | | | | \$ 100,000 | | | | | \$ 100,000 | |
| SR - MFT - Monroe, Asbury to Ridge | | | | | | | \$ 190,000 | | | | | \$ 190,000 | |
| SR - MFT - Thayer, McDaniel to Walnut | | | | | | | \$ 130,000 | | | | | \$ 130,000 | |
| SR - MFT - South, Custer to Callan | | | | | | | \$ 90,000 | | | | | \$ 90,000 | |
| SR - CDBG - Crain, McDaniel to East End | | | | | | | | \$ 290,000 | | | | \$ 290,000 | CDBG application |
| Water Main | | | | | | | | | | | | \$ - | |
| WM - 30" Downtown Feeder Main Rehab - Engr Svcs | | | | | | \$ 190,000 | | | | | | \$ 190,000 | IEPA Water SRF Loan |
| WM - 30" Downtown Feeder Main Rehab - Const | | | | | | \$ 6,000,000 | | | | | | \$ 6,000,000 | IEPA Water SRF Loan |
| WM - Colfax, Bryant to Ridge | | | \$ 170,000 | \$ 380,000 | | | | | | | | \$ 550,000 | |
| WM - Colfax Place, Crawford to East End | | | | \$ 140,000 | | | | | | | | \$ 140,000 | |
| WM - Dewey, Lake to Church | | | \$ 210,000 | \$ 640,000 | | | | | | | | \$ 850,000 | |
| WM - Dodge, Howard to Mulford | | | | \$ 610,000 | | | | | | | | \$ 610,000 | |
| WM - Madison Place, Hartrey to West End | | | | \$ 550,000 | | | | | | | | \$ 550,000 | |
| WM - Lining Small Dia Mains on Private Easement | | | | | | \$ 1,300,000 | | | | | | \$ 1,300,000 | IEPA Water SRF Loan |
| WM - Inspection of Large Diameter Mains | | | | \$ 650,000 | | | | | | | | \$ 650,000 | |
| Drinking Fountain Replacement | | | | \$ 150,000 | | | | | | | | \$ 150,000 | |
| Emerson St Water Meter Vault - Engr Svcs | | | | \$ 131,000 | | | | | | | | \$ 131,000 | |
| Emerson St Water Meter Vault - Construction | | | | \$ 1,250,000 | | | | | | | | \$ 1,250,000 | |
| Lincolnwood Connection and Meter Vault - Engr Svcs | | | | \$ 150,000 | | | | | | | | \$ 150,000 | |

**City of Evanston
2018 Adopted Capital Improvement Program**

| Project Title | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds | TIF Funding | Parking Fund | Total | Funding Notes |
|---|---------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|--------------|-------------------|----------------------|--|
| Sewer Rehabilitation | | | | | | | | | | | | | |
| Sewer - CIPP Rehabilitation | | | | | \$ 675,000 | | | | | | | \$ 675,000 | |
| Sewer - Emergency Sewer Repairs | | | | | \$ 75,000 | | | | | | | \$ 75,000 | |
| Sewer - Repairs on Street Improvements | | | | | \$ 150,000 | | | | | | | \$ 150,000 | |
| Sewer - Sewer Extension for Alley Improvements | | | | | \$ 60,000 | | | | | | | \$ 60,000 | |
| Sewer - Drainage Structure Lining | | | | | \$ 160,000 | | | | | | | \$ 160,000 | |
| Sewer - Stormwater Mgmt Improvements | | | | | \$ 100,000 | | | | | | | \$ 100,000 | |
| Sewer - Stormwater Master Plan Improvements | | | | | \$ 100,000 | | | | | | | \$ 100,000 | |
| Sewer - Hinman Relief Sewer Ext Ph 2 | | | | | \$ 300,000 | | | | | | | \$ 300,000 | |
| Sewer - Large Dia Rehab - Mulford Ph 2 | | | | | | \$ 365,330 | | | | | | \$ 365,330 | |
| Sewer - Large Dia Rehab - Greenleaf | | | | | | \$ 1,700,000 | | | | | | \$ 1,700,000 | IEPA Sewer SRF Loan |
| TOTAL STREETS, SEWER, WATER MAIN PROJECTS | \$ 4,850,000 | \$ 14,000 | \$ 3,848,000 | \$ 7,121,000 | \$ 1,855,000 | \$ 9,555,330 | \$ 1,500,000 | \$ 530,000 | \$ - | \$ - | \$ - | \$ 29,273,330 | |
| OTHER TRANSPORTATION | | | | | | | | | | | | | |
| Major Projects | | | | | | | | | | | | | |
| Bridge Inspection | | | \$ 30,000 | | | | | | | | | \$ 30,000 | |
| Dodge Ave Bus Stop Pilot | | | \$ 50,000 | | | | | | | | | \$ 50,000 | |
| Central Street Bridge - Engr Svcs Ph II Design | \$ 20,000 | | \$ 100,000 | | | | | \$ 400,000 | | | | \$ 520,000 | \$400k STP-BR reimbursement |
| Comprehensive Signs | | | | | | | | | | | \$ 75,000 | \$ 75,000 | Parking Fund |
| Pavement Condition Survey | | | \$ 250,000 | | | | | | | | | \$ 250,000 | |
| Survey Benchmark Update | | | \$ 50,000 | | | | | | | | | \$ 50,000 | |
| Traffic Signals - Emerson @ Maple/Elgin/Benson/Dodge - Engr Svcs Ph II Design | \$ 35,000 | | | | | | | | \$ 64,000 | | | \$ 99,000 | Remaining PUD fees of \$64k, Ord.45-O-07 |
| Annual Projects | | | | | | | | | | | | | |
| General Phase I Engineering | | | \$ 50,000 | \$ 30,000 | | | | | | | | \$ 80,000 | |
| Street Impr Program (Lighting, Pavement Marking) | | | \$ 175,000 | | | | | | | | | \$ 175,000 | |
| Street Patching Program | | | \$ 600,000 | | | | | | | | | \$ 600,000 | |
| Street Rejuvenation Pilot | | | \$ 50,000 | | | | | | | | | \$ 50,000 | |
| Traffic Calming, Bicycle and Ped Improvements | | | \$ 300,000 | | | | | | | | | \$ 300,000 | |
| Viaduct Painting | | | \$ 600,000 | | | | | | | | | \$ 600,000 | |
| Alley Improvements | | | | | | | | | | | | | |
| North of Payne, East of McDaniel | | | \$ 250,000 | | | | | | \$ 250,000 | | | \$ 500,000 | \$250,000 from SA fund. |
| CDBG - North of Emerson, West of Jackson | | | | | | | | \$ 210,000 | | | | \$ 210,000 | CDBG Application |
| North of Grove, East of Dodge | | | \$ 140,000 | | | | | | | | | \$ 140,000 | Waste Transfer Station Settlement |
| North of Davis, East of Dodge | | | \$ 200,000 | | | | | | | | | \$ 200,000 | Waste Transfer Station Settlement |
| North of Church, East of Darrow | | | \$ 120,000 | | | | | | | | | \$ 120,000 | Waste Transfer Station Settlement |
| Parking Lot Projects | | | | | | | | | | | | | |
| PL - James Park North Lot | | | | | | | | | | | \$ 800,000 | \$ 800,000 | |
| TOTAL TRANSPORTATION PROJECTS | \$ 55,000 | \$ - | \$ 2,965,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ 610,000 | \$ 314,000 | \$ - | \$ 875,000 | \$ 4,849,000 | |
| PARKS | | | | | | | | | | | | | |
| Beck Park Expansion/Shore School | | | \$ 400,000 | | | | | | | | | \$ 400,000 | |
| Church Street Harbor - South Pier - Engr Svcs | \$ 25,000 | | | | | | | | | | | \$ 25,000 | |
| Church Street Harbor - South Pier - Construction | | | \$ 600,000 | | | | | | | | | \$ 600,000 | |
| Fountain Square Renovations - Engr Svcs | \$ 70,000 | \$ 9,000 | | | | | | | | | | \$ 79,000 | |
| Fountain Square Renovations - Construction | | \$ 236,307 | | | | | | | | \$ 3,500,000 | | \$ 3,736,307 | Washington National TIF |
| Garden Park - Engr Svcs | | | \$ 75,000 | | | | | | | | | \$ 75,000 | |
| Lovlace Park - Pond Rehabilitation | \$ 100,000 | | | | | | | | | | | \$ 100,000 | 2016 GOB |
| James Park - Field Lighting | | | \$ 400,000 | | | | | | | | | \$ 400,000 | |
| Parks Contingency | | | \$ 75,000 | | | | | | | | | \$ 75,000 | |

**City of Evanston
2018 Adopted Capital Improvement Program**

| Project Title | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds | TIF Funding | Parking Fund | Total | Funding Notes |
|--|------------|--------------------|--------------------|------------|------------|-----------|----------|---------------|--------------|--------------|--------------|---------------|---|
| TOTAL PARKS PROJECTS | \$ 170,000 | \$ 245,307 | \$ 1,550,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,500,000 | \$ - | \$ 5,490,307 | |
| FACILITIES | | | | | | | | | | | | | |
| Animal Shelter Programming Study | | | \$ 50,000 | | | | | | | | | \$ 50,000 | |
| Electrical Improvements per Arc Flash Requirements | | | \$ 150,000 | | | | | | | | | \$ 150,000 | |
| Chandler - HVAC Improvements - Constr | | \$ 27,000 | | | | | | | | | | \$ 27,000 | \$47,943 2017 GOB |
| Chander - Electrical/HVAC - Engr Svcs | \$ 35,000 | | | | | | | | | | | \$ 35,000 | |
| Chandler - Electrical Upgrades | | \$ 65,000 | \$ 334,000 | | | | | | \$ 301,978 | | | \$ 700,978 | \$33,022 2014 GOB, \$301,978 2014 GOB |
| Civic Center - Boiler Replacement - Engr Svcs | | \$ 100,000 | | | | | | | | | | \$ 100,000 | |
| Civic Center - Elevator Upgrades | | | \$ 310,000 | | | | | | | | | \$ 310,000 | |
| Crown Center - Arch/Engr Svcs | \$ 520,000 | | \$ 1,113,000 | | | | | | | | | \$ 1,633,000 | |
| Crown Center - Construction | | | \$ 5,367,000 | | | | | | \$ 2,633,000 | | | \$ 8,000,000 | Fundraising Revenues |
| Ecology Center - Crawl Space Impr - Engr Svcs | | | \$ 50,000 | | | | | | | | | \$ 50,000 | |
| Energy Efficiency Improvements | \$ 100,000 | | \$ 50,000 | | | | | | | | | \$ 150,000 | |
| Facilities Contingency | | | \$ 450,000 | | | | | | | | | \$ 450,000 | |
| Fire Station 2 - Bunkroom Upgrades | | \$ 30,000 | | | | | | | | | | \$ 30,000 | |
| Fire Station 2 - Roof Replacement | | | \$ 220,000 | | | | | | | | | \$ 220,000 | |
| Fleetwood - HVAC and Electrical - Engr Svcs | \$ 35,000 | | | | | | | | | | | \$ 35,000 | |
| Fleetwood - HVAC and Electrical - Const | | \$ 900,000 | \$ 700,000 | | | | | | \$ 362,000 | | | \$ 1,962,000 | \$362k from 2016 GOB (incl. gym floor bu \$1.482M Howard-Ridge TIF +\$205k |
| Howard Street Theater | | | | | | | | | | \$ 1,730,000 | | \$ 1,730,000 | Theo Ubique |
| Mason Park - Roofing / Exterior Impr | | | | | | | | \$ 110,000 | | | | \$ 110,000 | CDBG Application |
| Noyes - Hallway and Basement Common Area Impr | | | | | | | | | \$ 200,000 | | | \$ 200,000 | Noyes Tenant Fund |
| Service Center - Parking Deck Membrane and Joint Repairs - Const | | | \$ 500,000 | | | | | | | | | \$ 500,000 | |
| Service Center - Parking Deck Membrane and Joint Repairs - Engr Svcs | \$ 27,000 | | | | | | | | | | | \$ 27,000 | |
| Service Center - Tuckpointing/Windows Bldg B/C | | | \$ 450,000 | | | | | | | | | \$ 450,000 | |
| Sherman Avenue Garage - Lighting Upgrade | | | | | | | | | | | \$ 700,000 | \$ 700,000 | |
| Sherman Avenue Garage - Paint Rehab | | | | | | | | | | | \$ 500,000 | \$ 500,000 | |
| TOTAL FACILITIES PROJECTS | \$ 717,000 | \$ 1,122,000 | \$ 9,744,000 | \$ - | \$ - | \$ - | \$ - | \$ 110,000 | \$ 3,496,978 | \$ 1,730,000 | \$ 1,200,000 | \$ 17,919,978 | |

**City of Evanston
2018 Adopted Capital Improvement Program**

| Project Title | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds | TIF Funding | Parking Fund | Total | Funding Notes |
|--|-------------------|--------------------|--------------------|---------------------|-------------|----------------------|-------------|---------------|-------------------|-------------|-------------------|----------------------|-----------------------------------|
| MISCELLANEOUS | | | | | | | | | | | | | |
| Cameras - Parking Garages | | | | | | | | | | | \$ 375,000 | \$ 375,000 | |
| Cameras - Police | \$ 525,000 | | | | | | | | | | | \$ 525,000 | \$325k 2015GOB, \$200k 2016GOB |
| Cybersecurity Alignment Study | | \$ 50,000 | | | | | | | | | | \$ 50,000 | |
| Network Switch Reliability | | \$ 115,000 | | | | | | | | | | \$ 115,000 | |
| Engineering transfer to General Fund | | | \$ 500,000 | | | | | | | | | \$ 500,000 | |
| Public Art - Neighborhood Public Art | \$ 88,898 | \$ 61,000 | \$ 75,000 | | | | | | | | | \$ 224,898 | |
| Public Art - Cultural Art Master Plan | | \$ 50,000 | | | | | | | | | | \$ 50,000 | |
| Environmental Monitoring Study | | | | | | | | | \$ 25,000 | | | \$ 25,000 | Waste Transfer Station Settlement |
| Environmental Monitoring Equipment | | | | | | | | | \$ 167,500 | | | \$ 167,500 | Waste Transfer Station Settlement |
| TOTAL MISCELLANEOUS PROJECTS | \$ 613,898 | \$ 276,000 | \$ 575,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 192,500 | \$ - | \$ 375,000 | \$ 2,032,398 | |
| WATER TREATMENT, STORAGE AND BILLING | | | | | | | | | | | | | |
| South Standpipe - Motor Control Center - Const | | | | \$ 325,000 | | | | | | | | \$ 325,000 | |
| South Standpipe - Motor Control Center - Engr Svcs | | | | \$ 35,000 | | | | | | | | \$ 35,000 | |
| WTP - 36/42 Intake Replacement - Engr Svcs | | | | | | \$ 600,000 | | | | | | \$ 600,000 | IEPA Water SRF Loan |
| WTP - Exterior Door Improvements | | | | \$ 130,000 | | | | | | | | \$ 130,000 | |
| WTP - Fire Sprinkler Syst Upgrade 1 - Engr Svcs | | | | \$ 50,000 | | | | | | | | \$ 50,000 | |
| WTP - Laboratory Expansion - Engr Svcs | | | | \$ 150,000 | | | | | | | | \$ 150,000 | |
| WTP - Retail Water Meter Replacement Program | | | | \$ 800,000 | | | | | | | | \$ 800,000 | |
| WTP - Settling Basins 1 and 2 Rehab - Engr Svcs | | | | \$ 50,000 | | | | | | | | \$ 50,000 | |
| WTP - Treated Water Storage Replacement - Construction | | | | | | \$ 12,200,000 | | | | | | \$ 12,200,000 | IEPA Water SRF Loan |
| WTP - Treated Water Storage Replacement - Engineering | | | | | | \$ 300,000 | | | | | | \$ 300,000 | IEPA Water SRF Loan |
| TOTAL WATER TREATMENT PROJECTS | \$ - | \$ - | \$ - | \$ 1,540,000 | \$ - | \$ 13,100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,640,000 | |

**City of Evanston
2018 Adopted Capital Improvement Program**

| Project Title | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds | TIF Funding | Parking Fund | Total | Funding Notes |
|--|---------------------|---------------------|----------------------|---------------------|---------------------|----------------------|---------------------|---------------------|--------------------------|---------------------|---------------------|----------------------|------------------|
| SUMMARY | | | | | | | | | | | | | |
| | Carryover | FY 2017 GO Bond | FY 2018 GO Bond | Water Fund | Sewer Fund | IEPA Loan | MFT Fund | Federal Funds | Other Funds/ Reserves | TIF Funding | Parking Fund | TOTAL | |
| Street Resurfacing, Water Main, Sewer Projects | \$ 4,850,000 | \$ 14,000 | \$ 3,848,000 | \$ 7,121,000 | \$ 1,855,000 | \$ 9,555,330 | \$ 1,500,000 | \$ 530,000 | \$ - | \$ - | \$ - | \$ 29,273,330 | |
| Other Transportation | \$ 55,000 | \$ - | \$ 2,965,000 | \$ 30,000 | \$ - | \$ - | \$ - | \$ 610,000 | \$ 314,000 | \$ - | \$ 875,000 | \$ 4,849,000 | |
| Parks | \$ 170,000 | \$ 245,307 | \$ 1,550,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,500,000 | \$ - | \$ 5,465,307 | |
| Facilities | \$ 717,000 | \$ 1,122,000 | \$ 9,744,000 | \$ - | \$ - | \$ - | \$ - | \$ 110,000 | \$ 3,496,978 | \$ 1,730,000 | \$ 1,200,000 | \$ 18,119,978 | |
| Miscellaneous | \$ 613,898 | \$ 276,000 | \$ 575,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 192,500 | \$ - | \$ 375,000 | \$ 2,032,398 | |
| Water Treatment, Storage and Billing | \$ - | \$ - | \$ - | \$ 1,540,000 | \$ - | \$ 13,100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 14,640,000 | |
| TOTAL 2017 CITY PROJECTS | \$ 6,405,898 | \$ 1,657,307 | \$ 18,682,000 | \$ 8,691,000 | \$ 1,855,000 | \$ 22,655,330 | \$ 1,500,000 | \$ 1,250,000 | \$ 4,003,478 | \$ 5,230,000 | \$ 2,450,000 | \$ 74,380,013 | |
| LIBRARY | | | | | | | | | | | | | |
| Main Library - Renovation | | | 8,000,000 | | | | | | | | | \$ 8,000,000 | Library GOB Debt |
| Main Library - Phase IV Weatherproofing (Final Phase) | | | 380,000 | | | | | | | | | \$ 380,000 | Library GOB Debt |
| Main Library - Concrete walkways and steps | | | 50,000 | | | | | | | | | \$ 50,000 | Library GOB Debt |
| Main Library - Entryways | | | 225,000 | | | | | | | | | \$ 225,000 | Library GOB Debt |
| Main Library - Storefront glazing (east/south entryways) | | | 100,000 | | | | | | | | | \$ 100,000 | Library GOB Debt |
| Main Library - Dock garage doors, openers and controls | | | 30,000 | | | | | | | | | \$ 30,000 | Library GOB Debt |
| Main Library - Artwork cleaning | | | 10,000 | | | | | | | | | \$ 10,000 | Library GOB Debt |
| Main Library - Clock replacement (mechanical) | | | 25,000 | | | | | | | | | \$ 25,000 | Library GOB Debt |
| Robert Crown Community Center Library | | | 1,250,000 | | | | | | | | | \$ 1,250,000 | Library GOB Debt |
| Refresh of Library Building Reserve Study (2014) | | | 25,000 | | | | | | | | | \$ 25,000 | |
| TOTAL LIBRARY PROJECTS | \$ - | \$ - | \$ 10,095,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,095,000 | |
| TOTAL 2018 CIP | \$ 6,405,898 | \$ 1,657,307 | \$ 28,777,000 | \$ 8,691,000 | \$ 1,855,000 | \$ 22,655,330 | \$ 1,500,000 | \$ 1,250,000 | \$ 4,003,478 | \$ 5,230,000 | \$ 2,450,000 | \$ 84,475,013 | |

City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|---|----------------------|----------------------|----------------------|----------------------|-----------------|---|
| STREET RESURFACING, WATER MAIN AND SEWER | | | | | | |
| Major Projects | | | | | | |
| Main Street, Maple to Hinman Construction/Const Engr | | \$ 5,000,000 | | | \$ 5,000,000 | \$1.5M GOB, \$3.5M Chicago Main TIF |
| Main Street Commons Intersection - Phase I Construction | \$ 900,000 | | | | \$ 900,000 | Incl. \$200k from Sewer |
| Howard Street Corridor, Dodge to Custer - Original | \$ 3,450,000 | | | | \$ 3,450,000 | \$2.45M STP;\$0.95M 2019 GOB |
| Howard Street Corridor, Dodge to Custer - Extended | \$ 1,625,000 | | | | \$ 1,625,000 | 2019 GOB |
| Chicago Ave Corridor Impr, Howard to Main | | \$ 100,000 | \$ 150,000 | \$ 2,000,000 | \$ 2,250,000 | |
| Chicago Ave Corridor Impr, Main to Hamilton | | | \$ 25,000 | \$ 50,000 | \$ 75,000 | |
| Chicago Ave Corridor Impr, Hamilton to Dempster | | | | \$ 900,000 | \$ 900,000 | |
| Street Resurfacing | | | | | | |
| SR - CIP Funded - Future Years | \$ 500,000 | \$ 1,300,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 3,800,000 | CDBG |
| SR - MFT Funded - Future Years | \$ 1,100,000 | \$ 1,100,000 | \$ 1,100,000 | \$ 1,100,000 | \$ 4,400,000 | MFT |
| SR - CDBG Funded - Future Years | \$ 350,000 | \$ 350,000 | \$ 350,000 | \$ 350,000 | \$ 1,400,000 | CDBG |
| Water Main | | | | | | |
| WM - 30" Downtown Feeder Main Rehabilitation | \$ 1,020,000 | | | | \$ 1,020,000 | IEPA SRF Loan |
| WM - Water Funded - Future Years | \$ 3,814,000 | \$ 3,928,000 | \$ 4,046,000 | \$ 4,167,000 | \$ 15,955,000 | Water Fund |
| WM - Lining Small Dia Mains on Private Easements - B | | | \$ 1,200,000 | | \$ 1,200,000 | Water Fund |
| WM - Lining of Large Dia Mains | \$ 1,700,000 | | | | \$ 1,700,000 | Water Fund |
| Drinking Fountain Replacement | \$ 240,000 | \$ 240,000 | | | \$ 480,000 | Water Fund |
| Lincolnwood Connection and Meter Vault - Engr Svcs | \$ 240,000 | \$ 240,000 | | | \$ 480,000 | Water Fund |
| Sewer | | | | | | |
| Sewer - CIPP Rehabilitation | \$ 700,000 | \$ 725,000 | \$ 750,000 | \$ 775,000 | \$ 2,950,000 | Sewer Fund |
| Sewer - Emergency Sewer Repairs | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 300,000 | Sewer Fund |
| Sewer - Repairs on Street Improvements | \$ 155,000 | \$ 160,000 | \$ 165,000 | \$ 170,000 | \$ 650,000 | Sewer Fund |
| Sewer - Sewer Extension for Alley Improvements | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 600,000 | Sewer Fund |
| Sewer - Drainage Structure Lining | \$ 165,000 | \$ 170,000 | \$ 180,000 | \$ 190,000 | \$ 705,000 | Sewer Fund |
| Sewer - Stormwater Mgmt Improvements | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ 500,000 | Sewer Fund |

City of Evanston

Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|---|
| Sewer - Stormwater Master Plan Improvements | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ 500,000 | Sewer Fund |
| Sewer - Large Dia Rehab - Phase 2A | \$ 1,300,000 | \$ 1,300,000 | | | \$ 2,600,000 | IEPA SRF Loan |
| Sewer - Large Dia Rehab - Phase 2B | | | \$ 2,000,000 | \$ 2,000,000 | \$ 4,000,000 | IEPA SRF Loan |
| Sewer - Large Dia Rehab - Dodge Avenue | | | \$ 195,000 | | \$ 195,000 | Dodge-Dempster TIF |
| Sewer - Custer Ave Relief Sewer Ext | | \$ 280,000 | | | \$ 280,000 | Chicago-Main TIF |
| Sewer - Small Dia Rehab - Chicago Main TIF | \$ 225,000 | | | | \$ 225,000 | Chicago-Main TIF |
| TOTAL STREETS, SEWER, WATER MAIN PROJECTS | \$ 17,909,000 | \$ 15,318,000 | \$ 11,586,000 | \$ 13,327,000 | \$ 58,140,000 | |
| OTHER TRANSPORTATION | | | | | | |
| Major Projects | | | | | | |
| Central Street Bridge Engr, Phase III | \$ 600,000 | | | | \$ 600,000 | |
| Central Street Bridge Construction | \$ 5,500,000 | | | | \$ 5,500,000 | |
| ETHS/Church St Bike Path, Grey to McCormick | | | \$ 250,000 | \$ 2,000,000 | \$ 2,250,000 | |
| Bridge Inspection | | | \$ 50,000 | | \$ 50,000 | |
| Lincoln Street Bridge | | \$ 700,000 | \$ 6,000,000 | | \$ 6,700,000 | |
| Traffic Signal - Emerson@ Maple/Elgin/Benson/Dodge | \$ 1,250,000 | | | | \$ 1,250,000 | |
| Traffic Signal - Sherman@ Grove | | \$ 300,000 | | | \$ 300,000 | |
| Traffic Signa Replacement - Future | \$ 100,000 | \$ 700,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 2,800,000 | |
| Annual Projects | | | | | | |
| General Phase I Engineering | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ 80,000 | \$ 320,000 | |
| Traffic Calming, Bicycle & Ped Improvements | \$ 310,000 | \$ 320,000 | \$ 330,000 | \$ 340,000 | \$ 1,300,000 | |
| Street Improvement Program (Lighting, Pavement Marking) | \$ 210,000 | \$ 220,000 | \$ 230,000 | \$ 240,000 | \$ 900,000 | |
| Sidewalk Gap Reductions | | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 600,000 | |
| Street Rejuvenation Pilot | \$ 300,000 | \$ 160,000 | \$ 165,000 | \$ 170,000 | \$ 795,000 | |
| Street Patching Program | \$ 610,000 | \$ 620,000 | \$ 630,000 | \$ 640,000 | \$ 2,500,000 | |
| Alley Improvements | | | | | | |
| Alley Paving | \$ 650,000 | \$ 775,000 | \$ 900,000 | \$ 900,000 | \$ 3,225,000 | 50% Funded by SSA |
| Alley Paving - CDBG Funded - Future Years | \$ 450,000 | \$ 450,000 | \$ 450,000 | \$ 450,000 | \$ 1,800,000 | CDBG Funded |
| North of Lyons, East of Darrow | \$ 190,000 | | | | \$ 190,000 | Waste Transfer Station Fund |

City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|---|
| Parking Lot Projects | | | | | | |
| PL - Parking Lot No. 51 (Noyes Center/Tallmadge Park) | \$ 350,000 | | | | \$ 350,000 | Parking Fund |
| PL - Parking Lot No. 54 (Poplar & Central) | \$ 450,000 | | | | \$ 450,000 | Parking Fund |
| PL - Surface Parking Lot Rehabilitation - Future Years | \$ 560,000 | \$ 570,000 | \$ 580,000 | \$ 590,000 | \$ 2,300,000 | Parking Fund |
| | | | | | \$ - | |
| TOTAL TRANSPORTATION PROJECTS | \$ 11,610,000 | \$ 5,095,000 | \$ 10,865,000 | \$ 6,610,000 | \$ 34,180,000 | |

PARKS

Community Parks

| | | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|--|
| Beck Park Expansion/Shore School Site | \$ 1,900,000 | | | | \$ 1,900,000 | |
| Church Street Harbor - Phase 3 Renovations | | | | \$ 700,000 | \$ 700,000 | |
| Clark Street Beach - Boardwalk | | | \$ 700,000 | | \$ 700,000 | |
| Clark Street Beach - Great Lawn | | | | \$ 2,000,000 | \$ 2,000,000 | |
| Foster Field Athletic Field Improvements | \$ 700,000 | | | | \$ 700,000 | |
| James Park - Artificial Turf Field | \$ 150,000 | \$ 2,550,000 | | | \$ 2,700,000 | |
| James Park - Entry Renovations | | | | \$ 300,000 | \$ 300,000 | |
| James Park - Pathway Lighting | | \$ 790,000 | | | \$ 790,000 | |
| James Park - Pathway Reconstruction | | \$ 910,000 | | | \$ 910,000 | |
| James Park - Phase 3 Field Improvements | | | \$ 1,500,000 | | \$ 1,500,000 | |
| James Park - Play Equipment Replacement | | | | \$ 250,000 | \$ 250,000 | |
| Lakefront - Pedestrian Path Reconstruction | \$ 640,000 | | | | \$ 640,000 | |
| Lakefront - Portable Stage | | \$ 130,000 | | | \$ 130,000 | |
| Lakefront - Water Park Play Feature | \$ 300,000 | | | | \$ 300,000 | |
| Lovelace Park - Path Repairs | | | | \$ 100,000 | \$ 100,000 | |
| Lovelace/Mason/James - Tennis Court Resurfacing | \$ 120,000 | \$ 120,000 | \$ 120,000 | | \$ 360,000 | |
| Strategic Plan - Parks and Community Centers | \$ 100,000 | | | | \$ 100,000 | |
| Twiggs Park - Renovation (soccer/parking) | | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 1,200,000 | |
| Twiggs Park - Shelter Restoration | | | | \$ 60,000 | \$ 60,000 | |
| Parks Contingency | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 400,000 | |

**City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program**

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--|
| Neighborhood Parks | | | | | | |
| Chandler Park Playground | | | \$ 500,000 | | \$ 500,000 | Should coordinate cost share with hospital |
| Garden Park Renovations | \$ 500,000 | | | | \$ 500,000 | |
| Grey Park Renovations | | | \$ 875,000 | | \$ 875,000 | |
| McCullough Park Renovations | \$ 825,000 | | | | \$ 825,000 | |
| Cartwright Park Renovations | | \$ 760,000 | | | \$ 760,000 | |
| Independence Park Renovations | | | | \$ 775,000 | \$ 775,000 | |
| Fitzsimons Park Renovations | \$ 450,000 | | | | \$ 450,000 | |
| Larimer Park Renovations | \$ 680,000 | | | | \$ 680,000 | |
| Philbrick Park Renovation | | | \$ 500,000 | | \$ 500,000 | |
| Southwest Park Renovations | | | \$ 400,000 | | \$ 400,000 | |
| Tallmage Park - Renovations | \$ 500,000 | | | | \$ 500,000 | |
| Pocket Parks | | | | | | |
| Hobart Park - Renovations | \$ 400,000 | | | | \$ 400,000 | |
| St. Paul's Park - Renovations | | | | \$ 500,000 | \$ 500,000 | |
| TOTAL PARKS | \$ 7,365,000 | \$ 5,760,000 | \$ 5,095,000 | \$ 5,185,000 | \$ 23,405,000 | |

City of Evanston

Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|---|----------------------|----------------------|----------------------|----------------------|-----------------|---|
| FACILITIES | | | | | | |
| Animal Shelter Renovations | \$ 2,000,000 | | | | \$ 2,000,000 | |
| Arc Flash Study at City Bldgs | \$ 150,000 | | | | \$ 150,000 | |
| Beach House - Exterior Envelope - carpentry, tuckpointing, roofing (south blvd, lighthouse landing) | | \$ 150,000 | | | \$ 150,000 | |
| Chandler - ADA Accessibility (replace 4 doors + hardware) | \$ 40,000 | | | | \$ 40,000 | |
| Chandler - Gym Floor Refinishing + Hallway | | \$ 150,000 | | | \$ 150,000 | |
| Chandler - HVAC Improvements - Construction | \$ 580,000 | | | | \$ 580,000 | |
| Chandler - Racquetball Court Conversion | | | \$ 500,000 | | \$ 500,000 | |
| Chandler - Replace Fire Panel | \$ 30,000 | | | | \$ 30,000 | |
| Chandler - Replace Security Alarm Panel | | \$ 30,000 | | | \$ 30,000 | |
| Chandler - Roofing Repairs | \$ 240,000 | | | | \$ 240,000 | |
| Civic Center - ACM Flooring | | \$ 75,000 | \$ 75,000 | | \$ 150,000 | |
| Civic Center - ADA Improvements (door hardware) | \$ 100,000 | | | | \$ 100,000 | |
| Civic Center - Boiler Replacement | \$ 900,000 | | | | \$ 900,000 | |
| Civic Center - Electrical Panels / Distribution Upgrades | \$ 500,000 | | | | \$ 500,000 | |
| Civic Center - Fire Protection Upgrades | | \$ 1,500,000 | | | \$ 1,500,000 | |
| Civic Center - HVAC Improvements | \$ 1,500,000 | | | | \$ 1,500,000 | |
| Civic Center - Restroom Improvements | | | \$ 800,000 | \$ 800,000 | \$ 1,600,000 | |
| Civic Center - Window Repairs/Replacement | | \$ 250,000 | \$ 250,000 | | \$ 500,000 | |
| Crown Center - Construction Management | \$ 2,000,000 | \$ 250,000 | | | \$ 2,250,000 | |
| Crown Center - Building Construction | \$ 14,000,000 | \$ 6,000,000 | | | \$ 20,000,000 | |
| Crown Center - Site Construction | \$ 4,000,000 | \$ 3,000,000 | | | \$ 7,000,000 | |
| Ecology Center - Crawl Space Improvements | \$ 420,000 | | | | \$ 420,000 | |
| Ecology Center - Lighting Upgrades | \$ 30,000 | | | | \$ 30,000 | |
| Ecology Center - Parking Lot Lighting | | \$ 75,000 | | | \$ 75,000 | |
| Ecology Center - Parking Lot Resurfacing | | \$ 100,000 | | | \$ 100,000 | |
| Ecology Center - Restroom Renovations | \$ 150,000 | | | | \$ 150,000 | |
| Ecology Center - Security System Improvements | | | \$ 20,000 | | \$ 20,000 | |
| Ecology Center - Wood Floor Replacement | \$ 60,000 | | | | \$ 60,000 | |
| Energy Efficiency Improvements | \$ 50,000 | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ 275,000 | |
| Facilities Contingency | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 2,000,000 | |

City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|--|----------------------|----------------------|----------------------|----------------------|-----------------|---|
| Fire Station 2 - Emergency Generator Replacement | \$ 500,000 | | | | \$ 500,000 | |
| Fire Station 2 - Lighting Upgrade | | \$ 50,000 | | | \$ 50,000 | |
| Fire Station 2 - Restroom Upgrades | | | \$ 500,000 | | \$ 500,000 | |
| Fire Station 2 - Second Floor Rehabilitation | | | | \$ 1,000,000 | \$ 1,000,000 | |
| Fire Station 3 - Flooring Upgrade | | | \$ 20,000 | | \$ 20,000 | |
| Fire Station 3 - HVAC Improvements | \$ 75,000 | \$ 75,000 | | | \$ 150,000 | |
| Fire Station 4 - Roof Replacement | \$ 80,000 | | | | \$ 80,000 | |
| Fleetwood - Auditorium Renovation (incl ADA access) | | \$ 100,000 | | | \$ 100,000 | |
| Fleetwood - Entrance Lobby | \$ 100,000 | | | | \$ 100,000 | |
| Fleetwood - Miscellaneous Improvements | | | \$ 100,000 | | \$ 100,000 | |
| Fleetwood - Office Renovation | | \$ 100,000 | | | \$ 100,000 | |
| Fleetwood - Stage | | \$ 100,000 | | | \$ 100,000 | |
| Fleetwood - Upstairs Office Renovation | | | \$ 100,000 | | \$ 100,000 | |
| Gibbs Morrison - Roofing Replacement | \$ 150,000 | | | | \$ 150,000 | |
| James Park Field House - Restroom Renovations | \$ 115,000 | | | | \$ 115,000 | |
| Levy Center - Draperies | | \$ 100,000 | | | \$ 100,000 | |
| Levy Center - Entryway Air Barrier | | \$ 30,000 | | | \$ 30,000 | |
| Levy Center - Exterior Bollard Light Replacement | | | \$ 30,000 | | \$ 30,000 | |
| Levy Center - Exterior Louver Replacements | | \$ 150,000 | | | \$ 150,000 | |
| Levy Center - Flooring Upgrade - Tiles, Carpet, Fitness Room | | \$ 40,000 | | | \$ 40,000 | |
| Levy Center - HVAC | \$ 300,000 | | | | \$ 300,000 | |
| Levy Center - Kitchen | | \$ 250,000 | | | \$ 250,000 | |
| Levy Center - Lighting Upgrade | | | \$ 50,000 | | \$ 50,000 | |
| Levy Center - Office Renovations | | \$ 200,000 | | | \$ 200,000 | |
| Levy Center - Retractable Wall Replacement | | | \$ 20,000 | | \$ 20,000 | |
| Levy Center - Sewer Service Replacement | | | \$ 100,000 | | \$ 100,000 | |
| Levy Center - Upgrade BAS | \$ 30,000 | | | | \$ 30,000 | |
| Levy Center Courtyard - Rubberized Surfacing | | \$ 50,000 | | | \$ 50,000 | |
| Lovelace Park - Roofing Replacement | \$ 75,000 | | | | \$ 75,000 | |
| Maple Street Garage - Through Wall Flashing Repairs | \$ 150,000 | | | | \$ 150,000 | Parking Fund |
| Noyes - Basement | | | \$ 200,000 | | \$ 200,000 | |
| Noyes - Hallway Floor Refinishing and Repair | | | | \$ 110,000 | \$ 110,000 | |

City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|--|----------------------|----------------------|----------------------|----------------------|-----------------|---|
| Noyes - HVAC and Unit Heaters | \$ 100,000 | \$ 1,200,000 | | | \$ 1,300,000 | |
| Noyes - Paint & Plaster Repair | | | | \$ 160,000 | \$ 160,000 | |
| Noyes - Parking Lot Rehabilitation | \$ 300,000 | | | | \$ 300,000 | Parking Fund |
| Noyes - Security System (alarm and cameras) | | \$ 30,000 | | | \$ 30,000 | |
| Park Fieldhouses - Exterior Envelope - carpentry, tuckpointing, roofing (bent, baker, leahy, lovelace) | | | \$ 150,000 | | \$ 150,000 | |
| Park Fieldhouses - HVAC | | | \$ 50,000 | | \$ 50,000 | |
| Park Fieldhouses Restrooms (ackerman, baker, bent, lagoon, leahy, lovelace) | | \$ 600,000 | | | \$ 600,000 | 135K - lighthouse landing |
| Parking Garages - Concrete Repairs | | | \$ 300,000 | | \$ 300,000 | Parking Fund |
| Parking Garages - Joint Repairs | | | \$ 600,000 | | \$ 600,000 | Parking Fund |
| Parking Garages - Silane Sealer / Striping | \$ 1,400,000 | | | | \$ 1,400,000 | Parking Fund |
| Parking Garages - Steel Repairs | | | \$ 300,000 | | \$ 300,000 | Parking Fund |
| Parking Garages - Traffic Coating / Striping | | | \$ 1,400,000 | | \$ 1,400,000 | Parking Fund |
| Police Fire HQ - Chillers | | \$ 500,000 | | | \$ 500,000 | |
| Police Fire HQ - Elmwood Lot Lighting Impr and Resurfacing | | | | \$ 400,000 | \$ 400,000 | |
| Police Fire HQ - Emergency Generator Replacement | \$ 500,000 | | | | \$ 500,000 | |
| Police Fire HQ - Exterior Lighting Improvements | | \$ 100,000 | | | \$ 100,000 | |
| Police Fire HQ - Exterior Signage | | | \$ 50,000 | | \$ 50,000 | |
| Police Fire HQ - Fire Prevention System Repairs | | | | \$ 100,000 | \$ 100,000 | |
| Police Fire HQ - Flooring Upgrade | | | \$ 20,000 | | \$ 20,000 | |
| Police Fire HQ - Foundation Repair | \$ 50,000 | | | | \$ 50,000 | |
| Police Fire HQ - Furniture Upgrade | | | \$ 30,000 | | \$ 30,000 | |
| Police Fire HQ - Interior Entry | | \$ 100,000 | | | \$ 100,000 | |
| Police Fire HQ - Lake Street Parking Lot Security & Resurf | | | | \$ 200,000 | \$ 200,000 | |
| Police Fire HQ - Roof Repair | | \$ 25,000 | | | \$ 25,000 | |
| Police Fire HQ - RTU1 | \$ 250,000 | | | | \$ 250,000 | |
| Police Fire HQ - Security Door Improvement | \$ 60,000 | | | | \$ 60,000 | |
| Police Fire HQ - Underground Pits and Waste Line Replacemer | \$ 100,000 | | | | \$ 100,000 | |
| Roofing Repairs - Miscellaneous Facilities | | \$ 75,000 | | | \$ 75,000 | |
| Service Center - ADA Improvements | | | | \$ 400,000 | \$ 400,000 | |
| Service Center - BAS Replacement | \$ 100,000 | | | | \$ 100,000 | |

City of Evanston

Proposed FY 2018 - FY 2020 Capital Improvement Program

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|---|
| Service Center - Energy Efficiency Lighting Improvements | | \$ 200,000 | | | \$ 200,000 | |
| Service Center - HVAC Replacement (Bldgs A and D) | \$ 125,000 | \$ 600,000 | | | \$ 725,000 | |
| Service Center - Overhead Door Replacements | \$ 1,125,000 | | | | \$ 1,125,000 | |
| Service Center - Restroom Renovations | | \$ 200,000 | | | \$ 200,000 | |
| Sherman Avenue Garage - Paint Rehabilitation | \$ 300,000 | | | \$ 800,000 | \$ 1,100,000 | Parking Fund |
| TOTAL FACILITIES PROJECTS | \$ 33,235,000 | \$ 17,030,000 | \$ 6,240,000 | \$ 4,545,000 | \$ 61,050,000 | |

MISCELLANEOUS

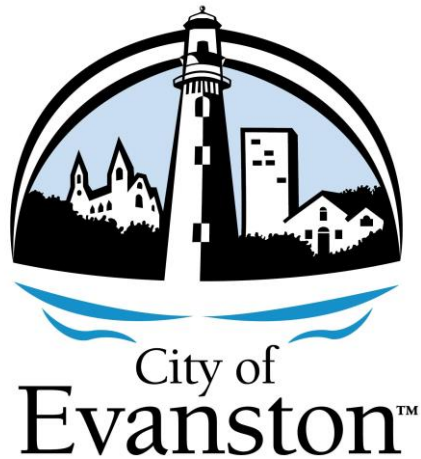
| | | | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--|
| Engineering Transfer to General Fund | 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 2,000,000 | |
| IT Infrastructure - Future Years | 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 600,000 | |
| TOTAL MISCELLANEOUS PROJECTS | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 2,600,000 | |

WATER TREATMENT, STORAGE AND BILLING

| | | | | | | |
|---|----------------------|----------------------|----------------------|---------------------|----------------------|---------------|
| Dist Sys - Retail Water Meter Replacement Program | | \$ 1,200,000 | | | \$ 1,200,000 | Water Fund |
| WTP - 36/42 Intake Replacement - Const | | \$ 15,000,000 | \$ 10,000,000 | | \$ 25,000,000 | IEPA SRF Loan |
| WTP - 36/42 Intake Replacement - Engr Svcs | \$ 600,000 | \$ 200,000 | \$ 200,000 | | \$ 1,000,000 | Water Fund |
| WTP - Filter Freight Elevator and Controls Rehab | \$ 500,000 | | | | \$ 500,000 | Water Fund |
| WTP - Filtration Reliability Improvement - Construction | | \$ 2,750,000 | | | \$ 2,750,000 | IEPA SRF Loan |
| WTP - Filtration Reliability Improvement - Engr Svcs | \$ 250,000 | \$ 200,000 | | | \$ 450,000 | IEPA SRF Loan |
| WTP - Fire Sprinkler System Upgrade 1 - Construction | \$ 200,000 | | | | \$ 200,000 | Water Fund |
| WTP - Fire Sprinkler System Upgrade 1 - Engr Svcs | \$ 30,000 | | | | \$ 30,000 | Water Fund |
| WTP - Fire Sprinkler System Upgrade 2 - Construction | | | | \$ 250,000 | \$ 250,000 | Water Fund |
| WTP - Fire Sprinkler System Upgrade 2 - Engr Svcs | | | \$ 50,000 | \$ 30,000 | \$ 80,000 | Water Fund |
| WTP - Laboratory Expansion - Construction | \$ 1,250,000 | | | | \$ 1,250,000 | Water Fund |
| WTP - Laboratory Expansion - Eng Svcs | \$ 150,000 | | | | \$ 150,000 | Water Fund |
| WTP - Reliability Improvements - Phase 2 | | | | \$ 2,500,000 | \$ 2,500,000 | IEPA SRF Loan |
| WTP - Settling Basin 1/2 Rehabilitation - Construction | \$ 375,000 | | | | \$ 375,000 | Water Fund |
| WTP - Settling Basin 1/2 Rehabilitation - Engr Svcs | \$ 30,000 | | | | \$ 30,000 | Water Fund |
| WTP - Treated Water Storage Replacement - Construction | \$ 7,000,000 | | | | \$ 7,000,000 | IEPA SRF Loan |
| WTP - Treated Water Storage Replacement - Engr Svcs | \$ 200,000 | | | | \$ 200,000 | IEPA SRF Loan |
| TOTAL WATER TREATMENT PROJECTS | \$ 10,585,000 | \$ 19,350,000 | \$ 10,250,000 | \$ 2,780,000 | \$ 42,965,000 | |

**City of Evanston
Proposed FY 2018 - FY 2020 Capital Improvement Program**

| | FY 2019 Projected | FY 2020 Projected | FY 2021 Projected | FY 2022 Projected | 4-YEAR TOTAL | NOTES (list funding sources if not GOB) |
|--|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|--|
| SUMMARY | | | | | | |
| Street Resurfacing, Water Main, Sewer Projects | \$ 17,909,000 | \$ 15,318,000 | \$ 11,586,000 | \$ 13,327,000 | \$ 58,140,000 | |
| Other Transportation | \$ 11,610,000 | \$ 5,095,000 | \$ 10,865,000 | \$ 6,610,000 | \$ 34,180,000 | |
| Parks | \$ 7,365,000 | \$ 5,760,000 | \$ 5,095,000 | \$ 5,185,000 | \$ 23,405,000 | |
| Facilities | \$ 33,235,000 | \$ 17,030,000 | \$ 6,240,000 | \$ 4,545,000 | \$ 61,050,000 | |
| Miscellaneous | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 650,000 | \$ 2,600,000 | |
| Water Treatment, Storage and Billing | \$ 10,585,000 | \$ 19,350,000 | \$ 10,250,000 | \$ 2,780,000 | \$ 42,965,000 | |
| TOTAL CIP 2018 - 2021 | \$ 81,354,000 | \$ 63,203,000 | \$ 44,686,000 | \$ 33,097,000 | \$ 222,340,000 | |



PART VII

**COMPREHENSIVE
PERFORMANCE
MEASUREMENT**

| Administrative Services | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|--------------------|--------------------|--------------------|------------------|
| Number of IT requests per year | 8500 | 7957 | | 8000 |
| IT responses with eight hours | 85% | 76% | | 85% |
| Average backlog of IT open requests | 20% | 19.5% | ✓ | 18% |
| Number of parking tickets issued | 83,000 | 90,000 | ✓ | 100,000 |
| Number of e-mail and text alert subscribers for street cleaning notifications | N/A | 22,052 | N/A | 22,200 |

| City Manager's Office | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|--------------------|--------------------|--------------------|------------------|
| Number of service request received by 311 Staff | 8500 | 8300 | | 8500 |
| Number of administrative services assumed by 311 | 7 | 8 | ✓ | 10 |
| Number of subscribers to City communication channels (through 9-1-17) | 100,000 | 115,027 | ✓ | 116,000 |
| Number of citizen engagement events and/or activities | 110 | 107 | | 110 |

| Community Development | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|--|--------------------|--------------------|--------------------------|------------------|
| Average review time of Single Family & Accessory Structures | 20 days | 18.25 days | ✓ | 20 days |
| Average review time of Commercial & Accessory Structures | 20 days | N/A | No Applications Received | 20 days |
| Average review time of Planned Developments by Plan Commission | 60 days | 60 days | ✓ | 60 days |
| Average review time of Certificates of Appropriateness by Historic Preservation Commission | <45 days | <45 days | ✓ | <45 days |
| Average review time of Variation & Special Use permit cases by Zoning Board of Appeals | 30 days | 30 days | ✓ | 30 says |
| Percentage of grant-funded programs/projects progressing as planned | 85% | 87% | ✓ | 85% |
| Number of housing units (owner and rental) substantially rehabbed | 9 | 15 | ✓ | 12 |

| Fire | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|--------------------|--------------------|--------------------|------------------|
| Fire incidents confined to room of origin | 65% | 65% | ✓ | 65% |

City of Evanston Citywide Performance Measures

FY 2018

| | | | | |
|---|-----|-----|---|-----|
| Job related vehicle crashes, deemed preventable, per 100 members in a one-year period | <5 | 14 | | <5 |
| Sworn and civilian FTE's per 1,000 population | 1.4 | 1.4 | ✓ | 1.4 |
| Emergency response time (in seconds) | 240 | 201 | ✓ | 240 |
| Turnout time for emergency alarms (in seconds) | <70 | 67 | ✓ | <70 |
| Estimated property value preserved | 90% | 99% | ✓ | 93% |

| Health and Human Services | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|--------------------|--------------------|--------------------|------------------|
| Number of Food Borne Illness investigations and Food related complaints | 85 | 84 | ✓ | 80 |
| Track local trends in testing sites for lead, childhood blood lead screening rates, and incidence in childhood lead poisoning rates | 10 | 10 | ✓ | 6 |
| Number of restaurant, temporary food and farmer's market inspections | 1621 | 1274 | ✓ | 1300 |

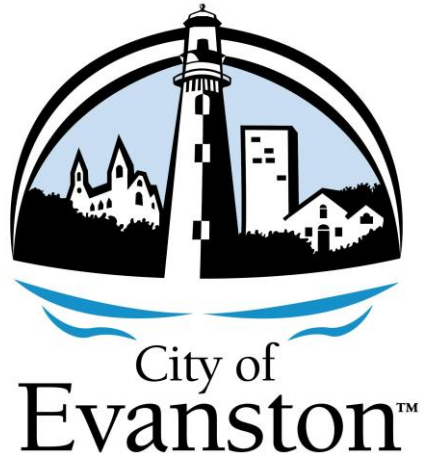
| Law | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|--------------------|--------------------|--------------------|------------------|
| Traffic prosecution cases | 2,200 | 1,489 | | 2,700 |
| Administrative review cases | 8 | 1 | ✓ | 3 |
| Ordinances and resolutions written and/or reviewed | 280 | 177 | | 250 |
| Cases that had a pre-trial disposition or were tried to verdict | 5 | 3 | | 4 |

| Library | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|--|--------------------|--------------------|--------------------|------------------|
| Percentage of citizens who rated library service as satisfactory | 98% | 98% | ✓ | 98% |
| Percentage of library users who rate the helpfulness and the general attitude of library staff as satisfactory | 98% | 98% | ✓ | 98% |
| Percentage of library users who rated the availability of library materials as satisfactory | 93% | 93% | ✓ | 93% |
| Number of items circulated per resident | 14% | 14% | ✓ | 14% |
| Number of dollars spent for materials acquisition per resident | \$11.59 | \$11.68 | ✓ | \$11.68 |
| Number of meeting room requests and estimated attendees | 10,500/7,500 | 9,500/7,000 | | 8,500/63,000 |

| <i>Parks, Recreation and Community Services</i> | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|------------------------|------------------------|------------------------|----------------------|
| Percentage of applicants for youth employment and vocational training opportunities who received such opportunities | 85% | 80% | | 85% |
| Total recreation program & activity participation and community service outreach clients | 135,000 | 173,000 | ✓ | 175,000 |
| Evaluate employee and employer satisfaction with youth employment programs | 97% | 95% | | 97% |
| Attendance at PR&CS special events and park permit | 52,000 | 42,000 | | 40,000 |
| User satisfaction rate of Recreation facilities (condition, safety and cleanliness, etc.) | 90% | 85% | | 87% |

| <i>Police</i> | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|--|------------------------|------------------------|------------------------|----------------------|
| Victim Services follow-ups on crime related investigations | 1200 | 900 | ✓ | 1400 |
| Victim Services follow-ups on non-crime related investigations | 850 | 700 | ✓ | 850 |
| Quantity of illicit drugs seized | 400 | 345 | ✓ | 400 |
| Quantity of firearms seized | 100 | 59 | | 50 |

| <i>Public Works</i> | 2017 Target | 2017 Actual | Target Met? | 2018 Goal |
|---|------------------------|------------------------|------------------------|----------------------|
| In-house design of CIP infrastructure projects | 20 | 26 | ✓ | 25 |
| Number of new park and parkway trees planned | 500 | 685 | ✓ | 500 |
| Number of customers experiencing an unscheduled disruption of water service | 750 | 358 | ✓ | 750 |
| Number of known breaks/leaks per mile of water main | 0.3 | 0.2 | ✓ | 0.2 |
| Percentage of residential and commercial waste and recycling picked up on schedule | 98% | 99% | ✓ | 98% |
| Number of customers complaints about sewer services (seepage, backups, overflows, etc.) | 200 | 262 | | 200 |



PART VIII

GLOSSARY

Glossary

ACCRUAL BASIS: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

ACCRUED EXPENSES: Expenses incurred but not due until a later date.

ACTIVITY: A specified and distinguishable line of work performed by a Division.

AFSCME: American Federation of State, County and Municipal Employees, a labor union representing some City of Evanston employees.

ALERTS: Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.

ASSESSED VALUATION: A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Cook County Assessor's Office.)

AUDIT: An examination of an organizations' financial statements and the utilization of resources.

BOCA: Building Officials and Code Administrators International, an organization that writes the guidelines for basic community building codes.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.

BOND RATING: An assessment of the likelihood that a bond issuer will pay the interest on its debt on time. Bond ratings are assigned by independent agencies, such as Moody's Investors Service and Standard & Poor's. Ratings range from AAA or Aaa (highest) to D (in default). Bonds rated below B are not investment grade and are called high-yield or junk bonds. Since the likelihood of default is greater on such bonds, issues are forced to pay higher interest rates to attract investors. Evanston is rated as an Aa1 community by Moody's Investors Service.

BONDED DEBT: Portion of indebtedness represented by outstanding bonds.

BUDGET: A fiscal plan showing estimated expenditures, revenue, and service levels for a specific fiscal year.

BUDGET ADJUSTMENT: Legal procedure utilized by the City staff and Council to revise an adopted budget. The City of Evanston has a written budget adjustment policy that allows adjustments in accordance with the City Code.

BUDGET CALENDAR: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

BUDGET DOCUMENT: Instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE: The opening section of the budget document, which provides the City Council and the public with a general summary of the most important aspects of the budget, including current and previous

Glossary

fiscal years, and the views and recommendations of the City Manager.

BUDGETARY CONTROL: The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within available revenue.

CAPITAL EXPENDITURE (ALSO KNOWN AS CAPITAL OUTLAY): Refers to the purchase of land, buildings, and other improvements and also the purchase of machinery and equipment items which have an estimated useful life of three years or more and belong to the classes of property commonly considered as fixed assets.

CAPITAL IMPROVEMENT PLAN (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENT PLAN BUDGET: A Capital Improvement Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets.

CAPITAL PROJECT: A specific identifiable improvement or purpose for which expenditures are proposed within the capital budget or capital improvement plan. Examples of capital improvement projects include new roads, sewer lines, buildings, operating systems, recreational facilities, and large scale remodeling.

CAPITAL PROJECT FUND: A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash changes hand.

CITY COUNCIL: The Mayor and nine (9) Aldermen collectively acting as the legislative and policy making body of the City.

COMMODITIES: All expenditures for materials, parts, supplies and commodities, except those incidentally used by outside firms performing contractual services for the City.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): Federal funds made available to municipalities specifically for community revitalization. Funds may be used by internal City divisions, or distributed to outside organizations located within the City's boundaries.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): A governmental unit's official annual report prepared and published as a matter of public record, according to governmental accounting standards.

CONTINGENCY: A budgetary reserve, set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES: Expenditures for services which are obtained by an express or implied contract. Major types of contractual services are: (1) advertising and printing; (2) maintenance and repair services; (3) public utility services; and (4) travel and training.

DEBT SERVICE: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Glossary

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt.

DEFICIT: The excess of the liabilities of a fund over its assets; or the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DEPARTMENT: Administrative subsection of the City that indicates management responsibility for an operation.

DEPRECIATION: That portion of the cost of a capital asset that is charged as an expense during a particular period. This is a process of estimating and recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the loss of usefulness of a fixed asset is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DISTINGUISHED BUDGET AWARD: A voluntary program administered by the Government Finance Officers Association to encourage governments to publish well-organized and easily-readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

ENCUMBRANCE: Obligations in the form of purchase orders and contracts which are chargeable to a budgetary account and for which a part of the balance is reserved because the goods or services have not been

received. When paid, the encumbrance is liquidated.

ENTERPRISE FUND: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ETSB: Emergency Telephone Systems Board.

EXPENDITURES: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended for a future date.

EXPENSES: A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FEMA: Federal Emergency Management Agency.

FICA: Federal Insurance Contribution Act, the name of the piece of federal legislation that established the Social Security payroll tax. The current FICA tax rate is 15%, half of which is paid by the employer and half by the employee.

FISCAL YEAR (FY): The time period designating the beginning and ending period for recording financial transactions. The City of Evanston moved to a calendar year fiscal year beginning in FY2012.

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FIXED ASSETS: Assets of a long term character which are intended to continue to be held or used, such as land, buildings, machinery and equipment.

FRANCHISE FEE: The fee paid by public service businesses for use of City streets, alleys, and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, and cable television.

FULL ACCRUAL BASIS: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

FUND: An accounting entity with a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance, revenues and expenditures.

FUND ACCOUNTING: A governmental accounting system that is organized and operated on a fund basis.

FUND BALANCE: The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an “unreserved fund balance.”

FUND TYPE: In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Services, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

GASB 67/68: Financial reports of defined benefit pension plans.

GENERAL FUND: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services such as fire and police protection, parks, recreation and community services, public works, health, community development, and general administration.

GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standard of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GENERAL OBLIGATION (GO) BONDS: Bonds that finance public projects such as streets, municipal facilities, and park improvements. The repayment of these bonds is made from property taxes, and these bonds are backed by the full faith and credit of the issuing government.

GFOA: Government Finance Officers Association.

GPS: Global Positioning System, equipment that has the ability to survey the location of an object.

GRANT: A contribution by a government or other organization to support a particular

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function. Typically, these contributions are made to local governments from the state and federal governments.

IDOT: Illinois Department of Transportation.

IDPH: Illinois Department of Public Health.

IEPA: Illinois Environmental Protection Agency.

IMRF: Illinois Municipal Retirement Fund, a pension plan for employees of member cities within the State of Illinois.

INCOME: A term used in proprietary fund type accounting to represent revenues, or the excess of revenues over expenses.

INFRASTRUCTURE: The underlying permanent foundation or basic framework.

INTEREST EARNINGS: The earnings from available funds invested during the year in U.S.

INTERFUND TRANSFER: Amounts transferred from one fund to another.

INTERNAL SERVICE FUND: Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

INVESTMENTS: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

ISO: Insurance Services Office, a non-profit organization that grades the Fire Department's ability to provide service to a

community, which is reflected in the insurance premium paid by the occupier.

LEVY: To impose taxes, special assessments, or service charges for the support of City services.

LIABILITIES: Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MABAS: Mutual Aid Box Alarm System. This system was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor.

MAINTENANCE: All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MFT: Motor Fuel Tax, represents revenues for the City's share of gasoline taxes, allotted by the state for street improvements.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which

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may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger than normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if offset by interest earnings on special assessment levies, and (5) principal and interest on long-term debt which are generally recognized when due.

MOODY’S INVESTMENT RATING SERVICE: An independent agency that analyzes the financial credit ratings of organizations. These ratings are based on debt issuance and carry a three letter coding. The City possesses a Prime-1 rating level, which is Aa1.

MUNICIPAL: Of or pertaining to a city or its government.

NORTAF: North Regional Major Crimes Task Force, this task force was established to serve as a standing task force that would be available to its member agencies for the investigation of major crimes, including homicides and non-parental kidnappings. Member communities include Evanston, Glencoe, Glenview, Kenilworth, Lincolnwood, Morton Grove, Niles, Northbrook, Northfield, Skokie, Wheeling, Wilmette, and Winnetka.

OBJECTIVES: The objectives in the performance area of the budget are statements of one-time projects. These statements are intended to address either a new service or project, or a significant change

in focus or priority in response to a special community need or City effort to improve productivity. Objectives are generally limited to one fiscal year.

ONGOING ACTIVITY MEASURES: These measures provide annual workload data on the activities of the City, which occur on an ongoing basis, year after year

OPERATING BUDGET: A financial plan outlining the estimated revenues and expenditures and other information for a specific period (usually a fiscal year). The “proposed budget” is the financial plan presented by the City Manager for consideration by the City Council, and the “adopted budget” is the financial plan ultimately approved and authorized by the City Council.

OPERATING EXPENSES: Proprietary fund expenses that are directly related to the fund’s primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues that are directly related to the fund’s primary service activities. They consist primarily of user charges for services.

PEER Services: Fiscal agent for Evanston Substance Abuse Prevention Council.

PER CAPITA COSTS: The cost of service per person. Per capita costs in Evanston are based on a 74,486 estimated population provided by the 2010 Census.

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PIMS: Police Information Management System, a computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.

PROPERTY TAXES: Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

PUBLIC HEARING: The portions of open meetings held to present evidence and provide information on both sides of an issue.

RESERVE: An account used to indicate that a portion of fund balance is restricted for a specific purpose. An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

REVENUES: All amounts of money earned or received by the City from external sources. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

ROI: Return on investment, a method to assist management decision-making by evaluating the return on various investment alternatives.

SALES TAXES: The City receives two types of sales taxes – one from the state and the other from a home-rule sales tax. The state tax rate

is 1% and the local home rule sales tax rate is 1%.

SAMHSA: Substance Abuse and Mental Health Services Administration.

SERVICES BILLED OUT: Includes revenues received for services provided by one department to another within the same fund. An example would be the revenue received by the Community Development Department for services provided by Public Works, such as vehicle maintenance.

SYEP: Summer Youth Employment Program.

TAX BASE: The total value of all real and personal property in the City as of January 1 of each year, as certified. The tax base represents net value after all exemptions.

TAX LEVY: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE: A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include charges for services rendered only to those paying such charges; for example, sewer service charges.

TIF: Tax Increment Financing or the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay

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project costs within the zone, including debt service obligations.

TRUST AND AGENCY FUNDS: Funds created to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include pension trust funds and agency funds.

USER CHARGES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

YEP: Youth and Young Adult Job Training and Employment Program.