



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: January 5, 2018

STAFF REPORTS BY DEPARTMENT



Weekly Report for December 22, 2017 – December 28, 2017
Weekly Report for December 29, 2017 – January 4, 2018

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule
Monthly Financial Report – November 2017
Monthly Economic Development Report – November 2017

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Report – December 2017

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, January 8, 2018

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, January 9, 2018

Board of Local Improvements - CANCELLED

www.cityofevanston.org/boardofimprovements

Mayor's Climate Action Resilience Plan Working Group

www.cityofevanston.org/climate

Preservation Commission

www.cityofevanston.org/preservationcommission

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Wednesday, January 10, 2018

Design and Project Review Committee

www.cityofevanston.org/dapr

Citizens Police Advisory Committee

www.cityofevanston.org/citizenspoliceadvisorycommittee

Plan Commission - CANCELLED

www.cityofevanston.org/plancommission

Thursday, January 11, 2018

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Housing, Homelessness and Human Relations Commission

www.cityofevanston.org/housingcommission

Environment Board

www.cityofevanston.org/environmentboard

Friday, January 12, 2018

Utilities Commission

www.cityofevanston.org/utilitiescommission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of December 22, 2017 through December 28, 2017. Please note: This report includes Christmas Day, December 25, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	1599	2256
SERVICE REQUESTS	306	548
TOTAL CHATS	23	28
TOTAL TEXT	15	13

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Broken Parking Meter	51
2. Building Permit Inspection Request	35
3. Trash – Special Pickup	18
4. Heat Issue	17
Recycling – Missed Pickup	
5. Trash – Garbage Pickup	15

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	282
Administrative Services –Finance	23
Administrative Services -HR	19
Administrative Services – Other	62
City Manager’s Office	63
ComDev / Economic Development	20
ComDev/ Bldg Inspections	96
ComDev / Housing Rehab	13
ComDev / Planning/Zoning	13
General Assistance	3
Fire Life Safety	14
PublicStuff Request	217
Health	55
Information	399
Law	0
Library	1
Mayor’s Office	2
Other/311	114
Other – Social Services	1
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	1
Parks – Other	0
Parks/Recreation	12
Parks – Forestry	8
Parks- Recreation Programs	17
Police	44
Public Works / Fleet	1
Public Works / Street Sanitation	60
Public Works / Engineering	8
Tax Assessment Office	2
Utilities – Power	3
Utilities – Sewer	0
Utilities – Water	46
TOTAL	1599



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of December 29, 2017 through January 4, 2018. Please note: This report includes New Years Day, January 1, 2018.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2049	1599
SERVICE REQUESTS	332	306
TOTAL CHATS	39	23
TOTAL TEXT	21	15

Top 5 Service Requests

Total

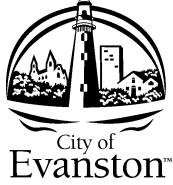
Most requested service requests (Source: PublicStuff - Open/Closed)

1. Broken Parking Meter	62
2. Building Permit Inspection Request	48
3. Trash – Special Pickup	19
4. Heat Issue	13
Real Estate Transfer Tax Stamps	13
5. Trash – Missed Garbage Pickup	11

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Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	364
Administrative Services –Finance	49
Administrative Services -HR	70
Administrative Services – Other	112
City Manager’s Office	165
ComDev / Economic Development	46
ComDev/ Bldg Inspections	164
ComDev / Housing Rehab	27
ComDev / Planning/Zoning	25
General Assistance	2
Fire Life Safety	21
PublicStuff Request	287
Health	45
Information	390
Law	2
Library	1
Mayor’s Office	0
Other/311	119
Other – Social Services	1
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	2
Parks – Other	0
Parks/Recreation	10
Parks – Forestry	7
Parks- Recreation Programs	10
Police	42
Public Works / Fleet	2
Public Works / Street Sanitation	26
Public Works / Engineering	6
Tax Assessment Office	2
Utilities – Power	3
Utilities – Sewer	2
Utilities – Water	47
TOTAL	2049



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 1, 2018

Date: January 5, 2018

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of January 1, 2018

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 18-06 Lovelace Park Pond Rehabilitation	Public Works Agency	Work on this project includes demolition of existing asphalt paving, installation of concrete pavement, installing surface mounted post and chain railing system, and installing surface mounted benches.	\$100,000	1/30	2/19

Evanston City Council Agenda Schedule - 2018 Dates						
(PLEASE NOTE: Dates for dates and agenda items are tentative and subject to change.)						
2018 Meeting Dates: Jan 8, Jan 16, Jan 22, Jan 29, Feb 12, Feb 19, Feb 26, Mar 12, Mar 19, Mar 26, Apr 9, Apr 16, Apr 23						
May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24						
Oct 8, Oct 15, Oct 22, Nov 12, Nov 19, Nov 26, Dec 10						
B=Business of the City by Motion R=Resolution O=Ordinance						
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development						
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	1/16/2018	Review of Strategic Plan, Livability Plan, Central St Master Plan	SPB	CC		
	1/16/2018	Water Fund Update	SPB	CC	Stoneback	
	1/16/2018	Appointment - Plan Commission		CC		
Police	1/22/2018	Stop and Frisk / Use of Force Reports	SPB	CC	Eddington	For Discussion
Admn Svcs	1/22/2018	ParkEvanston App - Incentive Program	B	APW	Storlie	
Admn Svcs	1/22/2018	Cisco Network Switches	B	APW	Storlie	
CMO	1/22/2018	2017 Sidewalk Complaint Report	B	APW	Bobkiewicz	Accept and Place on File
PWA	1/22/2018	Howard St Theatre Asbestos Abatement	B	APW	Stoneback	
PWA	1/22/2018	Change Order 3 - Water Treatment Reliability Improvements	B	APW	Stoneback	
PWA	1/22/2018	Change Order 1 - Fountain Square Engineering Svcs	B	APW	Stoneback	
Police	1/22/2018	2018 Single Source Motorola Agmt for 911 Center	B	APW	Eddington	
CD	1/22/2018	Sale of 623 Howard Street	R	APW	Leonard	Intro and Action
CD	1/22/2018	Public Benefits from Planned Developments	D	PD	Leonard	
CD	1/22/2018	Vacation Rentals Follow-up Discussion	D	PD	Leonard	
CD	1/22/2018	Impact Fees from Planned Developments	D	PD	Leonard	
CD	1/22/2018	716 Church St - Colectivo Coffee - Special Use	O	PD	Leonard	For Intro
CD	1/22/2018	Lakefront Policy/Floodplain Ordinance Revisions	O	PD	Leonard	For Intro
CD	1/22/2018	2014 Orrington - Lubavitch Chabad - Special Use	O	PD	Leonard	For Intro
	1/22/2018	Executive Session - Work Comp, Litigation, Minutes		CC		
	1/29/2018	Affordable Housing	SPB	CC		7:00 PM
	2/5/2018	Human Services				
PWA	2/12/2018	Howard St Theatre	B	APW	Stoneback	
PWA	2/12/2018	West Plant Filter Study	B	APW	Stoneback	
PWA	2/12/2018	Robert Crown Construction Mgr	B	APW	Stoneback	
CMO	2/12/2018	MOU with FRCC/City / Library	B	APW	Bobkiewicz	
CD	2/12/2018	1723 Simpson St - Gold Star Enterprises - Special Use	O	PD	Leonard	For Intro
CD	2/12/2018	1701 Main St - Zoning Relief for FAR and Open Parking for Robert Crown	O	PD	Leonard	For Intro

Evanston City Council Agenda Schedule - 2018 Dates

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 May 14, May 21, May 29, Jun 11, Jun 18, Jun 25, Jul 9, Jul 16, Jul 23, Aug 13, Sept 10, Sept 17, Sept 24
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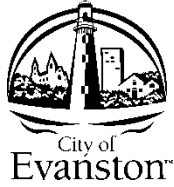
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 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	2/12/2018	1233 Hartrey Ave - Special Use - Special Education Institution - Alternative ETHS Program	O	PD	Leonard	For Intro (and action?)
CD	2/12/2018	1239 Asbury Ave - Zoning Relief - Subdivide religious institution and single family residence lot	O	PD	Leonard	For Intro
CMO	2/12/2018	Horse Drawn Carriages	O	HS	Bobkiewicz	For Intro
CD	2/12/2018	Storefront Modernization Program	B	ED	Leonard	
PWA	2/26/2018	Service Center Repairs	B	APW	Stoneback	
PWA	2/26/2018	Lovelace Pond	B	APW	Stoneback	

Council & Committee Meetings

1/8/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
1/11/2018	7:00 PM	Housing and Homelessness Commission				
1/16/2018	7:00 PM	Housing & Community Development Act Committee - to be rescheduled				
1/16/2018	7:00 PM	City Council				
1/22/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council				
1/24/2018	7:00 PM	Economic Development Committee				
1/25/2018	5:30 PM	City-School Committee Meeting				
1/25/2018	5:30 PM	Emergency Telephone System Board				
1/29/2018	7:00 PM	City Council - Affordable Housing				

DEFERRED	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: November 2017 Monthly Financial Report

Date: January 4, 2018

Please find attached the unaudited financial statements as of November 30, 2017. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	100,726,239	102,225,986	(1,499,747)	13,093,607	7,340,223
175	GENERAL ASSISTANCE FUND	965,926	816,593	149,333	735,721	735,721
176	HEALTH AND HUMAN SERVICES	787,571	714,821	72,750	72,750	143,556
180	GOOD NEIGHBOR FUND	1,001,428	916,667	84,761	84,761	1,084,761
185	LIBRARY FUND	6,810,637	5,913,709	896,928	1,547,583	1,547,545
195	NEIGHBORHOOD	178	34,456	(34,278)	(34,278)	98,132
200	MOTOR FUEL TAX FUND	1,759,882	786,491	973,391	2,387,069	2,210,369
205	EMERGENCY TELEPHONE (E911)	923,509	855,825	67,684	230,745	(94,727)
210	SPECIAL SERVICE AREA (SSA)	322,482	329,000	(6,518)	(198,794)	(198,794)
215	CDBG FUND	263,188	1,174,312	(911,124)	(847,018)	(847,018)
220	CDBG LOAN	92,332	31,245	61,087	272,008	272,008
235	NEIGHBORHOOD IMPROVEMENT	194	-	194	170,109	170,109
240	HOME FUND	328,494	358,138	(29,644)	(27,267)	(27,267)
250	AFFORDABLE HOUSING FUND	207,393	320,731	(113,338)	1,287,850	1,287,850
186	LIBRARY DEBT SERVICE FUND	1,117,649	1,153,592	(35,943)	(6,234)	(19,140)
300	WASHINGTON NATIONAL TIF	5,284,281	5,478,552	(194,271)	5,430,405	5,509,324
310	HOWARD-HARTREY TIF	(44,005)	599,668	(643,672)	-	-
330	HOWARD-RIDGE TIF FUND	642,348	362,683	279,665	279,581	281,850
335	WEST EVANSTON TIF FUND	58,136	40,328	17,808	435,068	443,390
340	DEMPSTER-DODGE TIF FUND	2,115,514	2,092,108	23,406	(6,009)	(6,009)
345	CHICAGO-MAIN TIF	3,595,628	3,669,221	(73,594)	61,483	61,483
350	SPECIAL SERVICE AREA (SSA)	214,913	213,354	1,559	79,853	79,853
187	LIBRARY CAPITAL	1,431,106	1,037,798	393,308	393,308	393,308
320	DEBT SERVICE FUND	22,338,391	23,291,775	(953,385)	(207,388)	(192,591)
415	CAPITAL IMPROVEMENTS FUND	13,418,098	12,399,693	1,018,405	12,523,569	13,047,631
416	CROWN CONSTRUCTION FUND	1,400,000	-	1,400,000	1,400,000	1,400,000
420	SPECIAL ASSESSMENT FUND	218,645	247,088	(28,442)	2,970,774	2,967,237
505	PARKING SYSTEM FUND	10,099,302	12,351,365	(2,252,063)	5,500,601	5,125,372
510	WATER FUND	18,703,934	15,613,188	3,090,747	10,626,825	7,777,896
515	SEWER FUND	11,455,109	11,406,233	48,875	4,660,973	2,835,650
520	SOLID WASTE FUND	4,465,744	4,185,053	280,692	(692,091)	(1,265,121)
600	FLEET SERVICES FUND	2,839,129	2,646,216	192,913	955,657	247,962
601	EQUIPMENT REPLACEMENT	1,339,460	699,523	639,938	1,525,271	1,525,271
605	INSURANCE FUND	16,005,534	17,920,494	(1,914,959)	(4,911,984)	(1,321,616)
		<u>230,888,370</u>	<u>229,885,905</u>	<u>1,002,466</u>	<u>59,294,508</u>	<u>52,114,218</u>

Included above are the ending balances as of November 30, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of November 30, 2017, the General Fund is reporting a net deficit of \$1,499,747. The General Fund balance is \$13,093,607 with a cash balance of \$7,340,223. The attached supplemental charts show the General Fund Revenues at 84.80% of budget and expenses slightly higher at 86.13%. This does include changes to interfund transfers proposed by staff in July 2017. Staff will continue to monitor the General Fund through the close of the year and will provide an update on any final budget balancing measures taken. Both revenues and expenses are substantially under budget through November 30, 2017.

Through November 30, 2017, the Neighborhood Stabilization Fund is showing a negative fund balance of \$34,278. This is due to the timing of grant funding revenues.

Through November 30, 2017, the E911 Fund is showing negative cash balance of \$94,727. This is due to timing of E911 revenues from the state and the expenses related to the replacement of Computer Aided Dispatch (CAD) and Police/Fire Records Software. Staff will monitor the fund for the remainder of the year to ensure a positive ending balance.

Through November 30, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$198,794. This is due to the timing of payments to the Downtown Evanston group.

Through November 30, 2017, the CDBG Fund is showing a negative fund and cash balance of \$847,018. This has since been reimbursed by \$1,391,841 in revenue received in December 2017. The new revenue will be reflected in the December monthly report.

Through November 30, 2017, the Home Fund is showing a negative fund and cash balance of \$27,267. This is reimbursed with draw-downs in December. Staff will monitor the fund for the remainder of the year to ensure a positive ending balance

Through November 30, 2017, the Library Debt Service Fund has a negative fund balance of \$6,234 and a negative fund balance of \$19,140. This is due to the inclusion of bond issuance costs for the 2017A Bonds, which will be moved to the Library Capital Improvements Fund.

Through November 30, 2017, the Dempster-Dodge TIF Fund has a negative fund and cash balance of \$6,009. This is due to the issuance costs of the 2017B bonds, which will be covered by the first installment of property taxes in March 2018.

Through November 30, 2017, the Debt Service Fund is showing negative fund balance of \$207,388 and a negative cash balance of \$192,591. Monthly transfers in December from the General Fund will bring this fund balance back to positive.

Through November 30, 2017, the Capital Fund is showing a fund balance of \$12,523,569 and a cash balance of \$13,047,631. Bond proceeds from the 2017A General Obligation Bonds were received in October, significantly increasing fund and cash balances.

Through November 30, 2017, the Crown Construction Fund shows revenue of \$1,400,000 from the 2017A bonds and no expenses. Expenses were moved to this fund from the Capital Improvements Fund through a budget amendment in December 2017.

Through November 30, 2017, the enterprise funds (Parking, Water, and Sewer) continue to spend down fund balance for capital projects during 2017.

Through November 30, 2017, the Solid Waste Fund has a negative fund balance of \$692,091 and a negative cash balance of \$1,265,121.

Through November 30, 2017, the Insurance Fund is showing a negative fund balance of \$4,911,984 and a negative cash balance of \$1,321,616. In December 2017, litigation expenses for the James Park suit were moved from the Insurance Fund to the Water Fund, bringing the cash balance in the Insurance Fund to positive by year-end.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

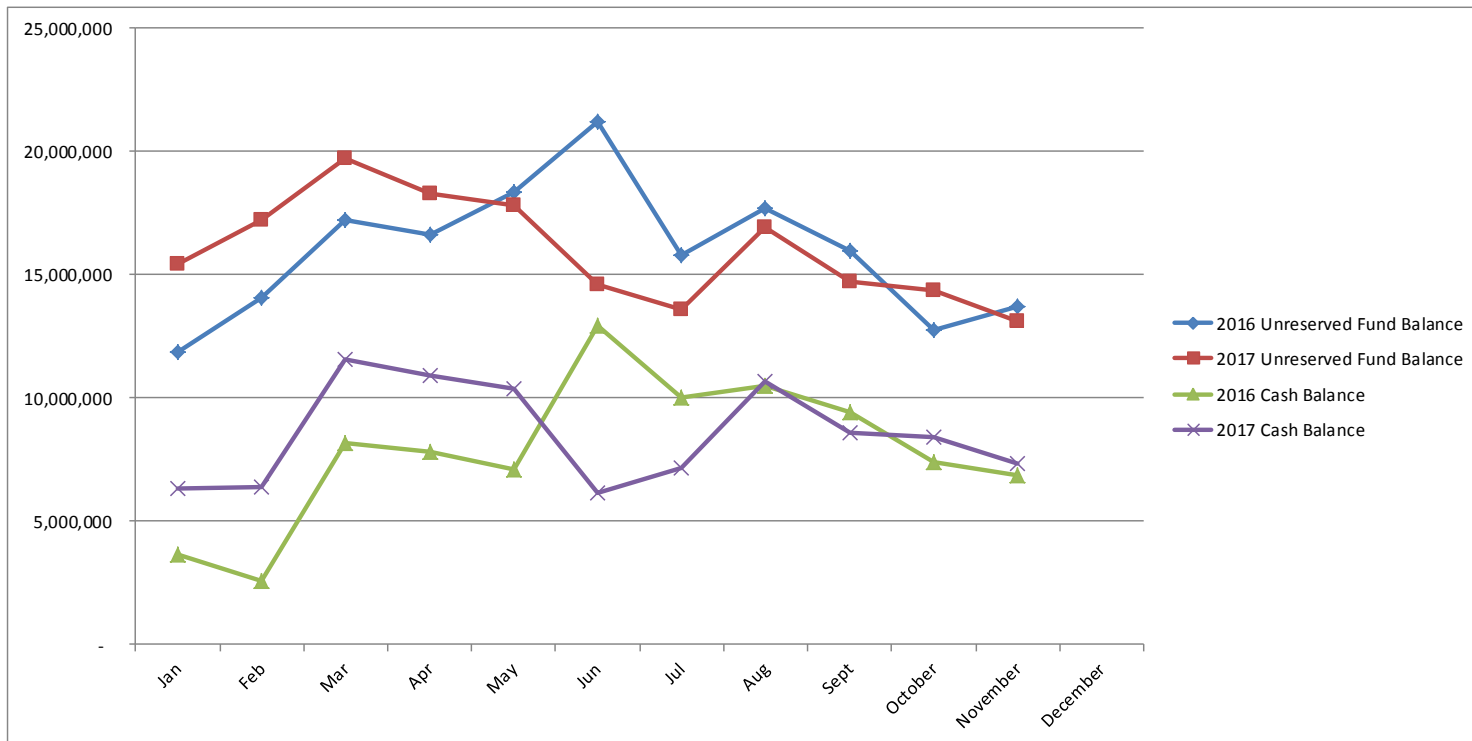
CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the November 30, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.


Martin Lyons, Treasurer

2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	October	November
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730	16,597,583	18,375,173	21,225,995	15,790,000	17,674,579	15,983,833	12,732,816	13,695,971
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012	18,292,843	17,839,404	14,612,957	13,603,487	16,910,096	14,723,355	14,354,436	13,093,607
2016 Cash Balance	3,656,830	2,587,845	8,182,090	7,808,208	7,101,333	12,919,440	10,046,315	10,473,240	9,442,294	7,391,338	6,849,781
2017 Cash Balance	6,338,271	6,393,110	11,561,044	10,901,398	10,376,936	6,169,276	7,179,518	10,652,102	8,595,629	8,439,222	7,340,223



November 2017 Report

Through 11/30/17

Fund 100 - GENERAL FUND	2017	November	YTD		2016
Classification	Budget	2017	Actual	%	Actual
Property Taxes	28,639,628	48,872	28,294,363	98.79%	27,302,687
Other Taxes	49,402,274	3,218,956	41,713,696	84.44%	44,156,868
License	5,496,150	926,389	3,365,473	61.23%	6,851,422
Permit	11,648,000	374,860	6,736,964	57.84%	11,012,646
Fee	115,500	45,536	202,350	175.19%	70,395
Fines and Forfeitures	3,810,000	300,222	3,118,295	81.85%	3,611,901
Parking Charges for Services	640,000	53,333	608,881	95.14%	687,835
Parks and Recreation Charges for Services	5,650,895	204,730	5,283,693	93.50%	5,401,563
Other Charges for Services	2,642,500	221,935	2,288,520	86.60%	2,687,897
Interfund Transfers	7,455,774	606,476	6,671,240	89.48%	8,099,626
Intergovernmental Revenue	1,089,965	97,962	1,235,582	113.36%	1,238,785
Other Revenue	2,138,046	192,877	1,171,691	54.80%	1,338,382
Interest Income	50,100	282	35,490	70.84%	30,285
REVENUE TOTAL	118,778,832	6,292,430	100,726,239	84.80%	112,490,292
CITY COUNCIL	498,189	39,068	434,650	87.25%	433,601
CITY CLERK	275,488	15,083	228,727	83.03%	294,665
CITY MANAGER'S OFFICE	9,878,454	512,805	6,169,152	62.45%	7,471,734
LAW	854,050	57,480	671,694	78.65%	1,052,130
ADMINISTRATIVE SERVICES	9,700,879	844,692	7,980,354	82.26%	9,164,947
COMMUNITY DEVELOPMENT	2,804,668	235,598	2,215,719	79.00%	2,510,408
POLICE	38,223,842	2,349,852	35,441,756	92.72%	37,817,627
FIRE MGMT & SUPPORT	24,294,001	1,325,079	22,272,535	91.68%	23,235,714
HEALTH	3,582,312	228,472	2,722,548	76.00%	3,097,351
PARKS, REC. AND COMMUNITY SERV.	12,361,460	849,361	11,078,600	89.62%	11,997,476
PUBLIC WORKS AGENCY	16,212,848	1,095,769	13,010,251	80.25%	14,488,137
EXPENSE TOTAL	118,686,191	7,553,259	102,225,986	86.13%	111,563,790
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	118,778,832	6,292,430	100,726,239	84.80%	112,490,292
EXPENSE TOTALS	118,686,191	7,553,259	102,225,986	86.13%	111,563,790
Fund 100 - GENERAL FUND Net Gain (Loss)	92,641	(1,260,829)	(1,499,747)		926,503

November 2017 Report

Through 11/30/17

Fund 505 - PARKING SYSTEM FUND	2017	November	YTD		2016
Classification	Budget	2017	Actual	%	Actual
Permit	-	-	1,900	0.00%	3,350
Parking Charges for Services	6,737,875	705,988	5,659,903	84.00%	6,340,992
Parks and Recreation Charges for Services	65,000	-	61,000	93.85%	168,500
Interfund Transfers	4,120,636	2,060,318	4,120,636	100.00%	3,711,768
Intergovernmental Revenue	12,125	-	-	0.00%	-
Other Revenue	203,216	22,352	213,638	105.13%	195,895
Interest Income	35,070	1,298	42,225	120.40%	38,159
REVENUE TOTAL	11,173,922	2,789,956	10,099,302	90.38%	10,458,663
Employee Pay	26,000	641	23,767	91.41%	26,465
Benefits	1,117,119	97,214	963,891	86.28%	1,206,649
Pensions	104,802	8,970	90,497	86.35%	229,588
Services	3,222,411	202,462	2,642,648	82.01%	2,846,933
Supplies	278,864	6,923	164,711	59.06%	237,610
Capital Outlay	3,020,000	360,695	2,250,540	74.52%	(24,598)
Insurance and Other Chargebacks	524,102	47,883	501,316	95.65%	504,784
Depreciation Expense	-	-	-	0.00%	2,836,672
Contingencies	11,000	1,642	4,246	38.60%	5,910
Debt Service	4,331,771	4,015,465	4,330,993	99.98%	390,235
Miscellaneous	304,000	-	210,298	69.18%	255,626
Interfund Transfers	1,584,683	106,224	1,168,460	73.73%	1,303,783
EXPENSE TOTAL	14,524,752	4,848,118	12,351,365	85.04%	9,819,656
Fund 505 - PARKING SYSTEM FUND Totals					
REVENUE TOTALS	11,173,922	2,789,956	10,099,302	90.38%	10,458,663
EXPENSE TOTALS	14,524,752	4,848,118	12,351,365	85.04%	9,819,656
Fund 505 - PARKING SYSTEM FUND Net Gain	(3,350,830)	(2,058,162)	(2,252,063)		639,007

November 2017 Report

Through 11/30/17

Fund 510 - WATER FUND	2017	November	YTD		2016
Classification	Budget	2017	Actual	%	Actual
Fee	70,000	7,770	81,127	115.90%	90,592
Water Charges for Services	17,324,000	1,355,657	15,415,782	88.99%	15,851,052
Sewer Charges for Services	36,000	3,838	45,096	125.27%	51,737
Other Charges for Services	135,000	62	139,963	103.68%	168,482
Other Revenue	6,828,400	1,747,627	2,992,850	43.83%	306,143
Interest Income	1,600	2,784	29,117	1819.78%	16,536
REVENUE TOTAL	24,395,000	3,117,739	18,703,934	76.67%	16,484,543
Employee Pay	183,365	13,528	152,932	83.40%	193,328
Benefits	4,037,387	314,138	3,507,400	86.87%	3,898,385
Pensions	368,658	29,646	331,975	90.05%	888,372
Services	2,250,760	258,292	1,881,347	83.59%	1,743,992
Supplies	1,360,390	100,056	763,151	56.10%	876,885
Capital Outlay	14,982,119	168,077	2,974,906	19.86%	36,713
Insurance and Other Chargebacks	1,174,064	94,252	1,052,064	89.61%	1,110,835
Depreciation Expense	-	-	-	0.00%	1,973,593
Contingencies	1,000	-	-	0.00%	1,000
Debt Service	1,438,470	1,283,439	1,738,960	120.89%	633,708
Miscellaneous	62,980	-	-	0.00%	238,468
Interfund Transfers	3,502,313	291,859	3,210,454	91.67%	3,502,313
EXPENSE TOTAL	29,361,507	2,553,288	15,613,188	53.18%	15,097,592
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	24,395,000	3,117,739	18,703,934	76.67%	16,484,543
EXPENSE TOTALS	29,361,507	2,553,288	15,613,188	53.18%	15,097,592
Fund 510 - WATER FUND Net Gain (Loss)	(4,966,507)	564,451	3,090,747		1,386,951

November 2017 Report

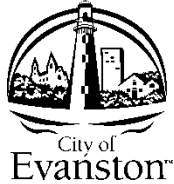
Through 11/30/17

Fund 515 - SEWER FUND Classification	2017 Budget	November 2017	YTD Actual	%	2016 Actual
Sewer Charges for Services	12,501,500	667,031	11,408,929	91.26%	13,027,160
Other Charges for Services	19,650	-	21,750	110.69%	21,600
Other Revenue	604,165	(581,734)	11,989	1.98%	3,087
Interest Income	1,000	2,663	12,441	1244.08%	4,450
REVENUE TOTAL	13,126,315	87,960	11,455,109	87.27%	13,056,297
Employee Pay	57,040	773	28,634	50.20%	37,763
Benefits	859,043	69,838	752,158	87.56%	862,355
Pensions	73,398	6,473	71,484	97.39%	204,330
Services	908,500	258,040	612,378	67.41%	109,493
Supplies	92,300	4,322	46,441	50.32%	48,058
Capital Outlay	2,819,700	44,033	823,704	29.21%	15,370
Insurance and Other Chargebacks	432,953	37,010	397,024	91.70%	414,270
Depreciation Expense	-	-	-	0.00%	3,461,103
Debt Service	8,370,946	1,237,941	7,765,374	92.77%	1,336,366
Miscellaneous	1,500	-	-	0.00%	5,000
Interfund Transfers	991,677	82,640	909,036	91.67%	773,873
EXPENSE TOTAL	14,607,057	1,741,071	11,406,233	78.09%	7,267,980
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,126,315	87,960	11,455,109	87.27%	13,056,297
EXPENSE TOTALS	14,607,057	1,741,071	11,406,233	78.09%	7,267,980
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	(1,653,110)	48,875		5,788,316

November 2017 Report

Through 11/30/17

Fund 520 - SOLID WASTE FUND	2017	November	YTD		2016
Classification	Budget	2017	Actual	%	Actual
License	275,000	-	127,255	46.27%	170,144
Other Charges for Services	3,632,394	136,229	3,127,804	86.11%	3,586,453
Interfund Transfers	1,055,967	87,997	967,970	91.67%	1,055,967
Other Revenue	238,000	173,232	242,715	101.98%	274,808
REVENUE TOTAL	5,203,378	399,474	4,465,744	85.82%	5,089,388
Employee Pay	45,000	1,315	30,132	66.96%	43,025
Benefits	644,768	49,832	489,958	75.99%	620,226
Pensions	60,473	4,641	46,993	77.71%	151,916
Services	3,679,126	308,981	2,962,702	80.53%	3,438,311
Supplies	53,050	7,340	40,489	76.32%	54,768
Capital Outlay	25,750	514	23,626	91.75%	6,034
Insurance and Other Chargebacks	149,325	10,187	104,310	69.85%	138,618
Debt Service	21,046	20,126	21,046	100.00%	2,251
Miscellaneous	15,000	442	3,057	20.38%	12,232
Interfund Transfers	504,807	42,067	462,740	91.67%	499,493
EXPENSE TOTAL	5,198,345	445,445	4,185,053	80.51%	4,966,872
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,201,361	397,457	4,465,744	85.82%	5,087,372
EXPENSE TOTALS	5,198,345	445,445	4,185,053	80.51%	4,966,872
Fund 520 - SOLID WASTE FUND Net Gain (Loss)	3,016	(47,988)	280,692		120,500



Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Economic Development Division Manager

Subject: Monthly Economic Development Report for December 2017

Date: January 3, 2018

Discussion

Enclosed is the monthly report of economic development activities for the month of December 2017. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8013 or pzalmezak@cityofevanston.org.

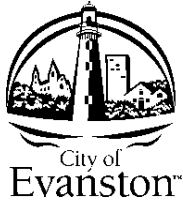
WEST SIDE (CEBA/Church & Dodge)			
Project	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	5	Staff will meet with CEBA and Aid. Simmons on Jan. 10, 2018 to discuss 2018 goals. Group is creating plan for NW corner of Church/Dodge.
Church and Dodge	1901 Church	5	EDC approved update to storefront modernization program to cover 100% of program cost in NSP areas and up to \$25,000 for facades only citywide. 2018 pilot. Church/Dodge businesses also requested elimination of reimbursement requirement. May bring interior program back in 2019 - budget dependent
Former Fresh Foods	1723 Simpson	5	Potential tenants have been in contact with zoning and economic development for new I type II restaurant and community meeting space.
1829 Simpson Street	1829 Simpson	5	Restaurant use approved. Under construction / demo occurring
5th Ward Bank	TBD	5	Staff to identify potential locations for a bank in the 5th ward
1806 Church	1806 Church	2	Landlord is seeking tenants.
Foster School / Family Focus	2010 Dewey	5	Property for sale. Pursuing reuse options.
CENTRAL STREET			
Project	Address	Ward	Latest Update
Central Street Business Association	N/A	6,7	Staff has been working with CSBA to pursue SSA status. Staff is also working with organization to fulfill Great Merchants Grants Requests.
1801 Central Street	1801 Central	7	Mr. Albazi is expecting to close building sale at the end of December or early January. He will not be conducting demolition.
Little Green Treehouse Daycare	2812-12 Central	6	License applications have been submitted to the State of Illinois and the City of Evanston, but still pending for final approval. Expected opening date is after the holidays.
Vacant Former 7-Eleven	Ewing & Central	6	Owner seeking tenant
Former Rose's Bakery	2901 Central	6	Restaurant and Office Use in early concept
Central Rug and Carpet	3006 Central	6	Building received facade improvement funding. Rug shop using half of space. Seeking tenant for other half of space, and offices upstairs
2929 Central Street	2929 Central	6	Vacant former Coldwell Banker. Owner seeking retail/service.
Lush Wine & Spirits	2022 Central	7	ROW permits will be issued after the holidays
Beer on Central	1930 Central	7	"Beer on Central" opened. Official Grand Opening January 20th.
Central Street Metra Station Café		7	UP to hire broker to market retail space / former cafe
Tag's expansion	2012 Central	7	Substitution of special use was approved. Building permits and health license is the next step.
The Danon Gallery	1810 Central	7	Business is for sale
Shell Station on Central & Central Park	2966 Central Street	6	Business is for sale
Amy Kartheiser Design	1804 Central	7	Interior design business is schedule to open on January 15, 2015. Pending certificate of occupancy inspection.
DOWNTOWN			
Project	Address	Ward	Latest Update
Dan Kelch Project - Retail Space	1028 Davis	4	Spenga (spin, cardio, yoga) approved by CC on 10/9/17.

Wintrust Bank		N/A	Wintrust leased former Chase branch on Grove and leased former COSI space on Sherman
Trammell Crow Senior Housing	1007 Church	2	Proposed senior housing on parking lot north of 1007 Church building. Zoning analysis submitted
1611 Chicago Avenue	1611 Chicago	1	The Merion property management is seeking retail user for 3,200 sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
Burger King (Downtown)	1740 Orrington	1	Interested developers have contacted property owner.
AAA (American Automobile Association)	1724 Sherman	1	Space for lease. potential parcel in downtown performing arts center development
Sherman Plaza Retail	1620 Sherman	1	Target has leased vacant spaces along Sherman Avenue. March 2018 opening. Vacant 800 Degrees Pizza space available on Church Street. Former Evereve space available on Sherman.
Vacant Davis Fish Market Space	501 Davis	1	Space for lease. Owner dividing into several smaller storefronts
717 Church	717 Church	1	2nd floor above Andy's/Sprint Store/Chipotle. Owner reports several co-working spaces considering the space. Staff has been in contact with Serendipity Labs coworking.
The Merion Retail	1611 Chicago	1	Joy Yee is to relocate to the corner space at Chicago/Davis and then to move the Tsim Sha Sui Cafe (1627 Chicago) to the current Joy Yee space (519 Davis) by Thanksgiving.
Varsity Theater	1710 Sherman	1	Potentially part of the new performing arts center
Church Street Plaza	1705 Maple	1	Buffalo Wild Wings, American Apparel, Second Time Around spaces available
National Towel Building Site	815 Ridge	2	Senior housing project construction expected March 2018 start date.
Albion Residential	1454-1508 Sherman	1	City Council Approved 11/13/2017. Construction Spring/Summer 2018
1571 Maple	1571 Maple	1	Building is leasing. Monitor retail space
605 Davis & Chase Bank Drive Thru	605 Davis	4	City Council consideration January 2018
1020 Church	1020 Church	4	Owner seeking buyer for building
Studio Media Space	1030 Davis	4	Owner pursuing tenants.
Las Palmas	817 University	1	Potential sale of business
Copy Cat	1830 Sherman	1	Property owner seeking tenants for garden level
King Homes	1555 Oak	4	Cameel Halim purchased property. Plans TBD.
Whole Foods Downtown		4	Staff will monitor in light of Amazon purchase of Whole Foods
E2 Retail	1890 Maple	2	Exhale fitness closed. Space available.
Pono Ono Poke	1630 Chicago	4	Now open
Evanston Rocks - Rockin Ravioli and Bourbon & Brass	1012 Church	4	Now Open
Office above Giordano's	1527 Chicago	1	Owner reports marketing company has submitted an LOI
HOWARD STREET			
Project	Address	Ward	Latest Update
Howard Street Business Association	N/A	8	Staff is working with organization to fulfill Great Merchants Grants Requests.
128-130 Chicago Avenue	128-130 Chicago	8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF. Original structure demolished. Staff reviewing PD Application. Community meeting scheduled for 1/18/2018.

999 Howard	999 Howard	8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Suggests it is a redevelopment site. Building in poor condition
Theo Ubique Howard Street Theater	721-723 Howard	8	pre-bid site visit on Jan. 4, 2018. Health Department staff is working with theater to obtain food license.
727-729 Howard Street (former maureen broom location)	727-729 Howard	8	Staff is pursuing tenants
Med Spa	815 Howard	8	General and Cosmetic surgeon. staff reviewing plans.
Vain	747 Howard	8	Clothing store applied for business license 10/24/17
Sherwin Williams Howard Street	611-21 Howard	8	Store relocated to Green Bay Road.
311 Howard Street	311 Howard	8	Terra Cotta residential conversion
633 Howard - Former Police Outpost	633 Howard	8	Cafe Coralie opening early 2018. Under construction
519 Howard	519 Howard	8	Potential tenant (TBD) considering space
MAIN DEMPSTER MILE			
Project	Address	Ward	Latest Update
Main/Chicago	847 Chicago	3	Stone Realty retail broker actively pursuing tenants. Apartments reportedly 85% leased
Binny's (vacant Whole Foods south)	1111 Chicago	3	Ward 3 Community Meeting with Binny's held November 15. Binny's reviewing liquor license process
Main Street Metra Station	600 Main	3	Union Pacific hiring broker to market vacant space.
Vacant Paramour Bungalow Space	812 Dempster	3	Seeking tenants
Firehouse Grill	750 Chicago	3	New owner Pat Fowler (also owns Candlelite in Chicago)
Amanecer Taco Shop	512 Main	3	Now open.
710 Main Street	710 Main	4	Vacant toy store. Actively marketing for a new tenant.
802 Dempster Street	802 Dempster	4	former wiener still champs space. Owner actively seeking tenants.
517 Dempster	517 Dempster	3	French Kiss Cafe opening in Frio Gelato space
Frio Gelato	1301 Chicago	3	Frio Gelato moving to the corner space previously occupied by Bake 425
Dard Property	912 Custer	4	Property reportedly for sale
WEST END / WEST VILLAGE			
Project	Address	Ward	Latest Update
West End Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
West Village Business Association	N/A	2	Staff is working to fulfill 2018 Great Merchant Grant requests.
1108 Dodge (Former Evanston Auto Glass)	1108 Dodge	2	Ald. Braithwaite, staff, and owner are working to explore use ideas.
Reed Biedler Building	1275 Hartrey	2	Pursuing tenants for limited vacancies
2222 Oakton Street	2222 Oakton	8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.

Oakton Car Wash		9	Planning and transportation engineering staff met with the applicant and his traffic consultant on 9/22. Applicants continues to work on finalization of paperwork
Evanston Plaza	1924-26 Dempster	2	Staff working with ownership to identify tenants to fill remaining spaces.
1335 Dodge Ave.	1335 Dodge Ave.	2	Commercial property for sale
Everlights, Inc.	1900 Greenwood	2	Approved business license

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
						Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$130,000.00	\$1,316.19	\$58,582.48	\$20,438.92	\$79,021.40	\$ -	\$71,417.52	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$200,000.00	\$1,028.26	\$14,890.32	\$21,098.78	\$35,989.10		\$185,109.68	1.5.20
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$675,000.00	\$8,500.00	\$241,500.00	\$ -	\$241,500.00	\$ -	\$433,500.00	NA
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$75,000.00	\$832.65	\$13,717.87	\$9,596.33	\$23,314.20		\$61,282.13	1.31.25
Last Update 12/20/12017											



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: January 3, 2018

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, December 20, 2017 - January 2, 2018

Current Backlog (business days received until reviewed): 31

Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	500 Davis Street	D1	Building Permit	Remove and replace concrete and pavers	10/19/17	pending DAPR
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	New 11-story office building with 126 parking spaces (Planned Development)	11/14/17	pending additional information from the applicant
1	1620 Judson Avenue	R1	Building Permit	Construct bay window, screened porch, and exterior stair	11/29/17	pending staff review
1	811-831 Emerson Street	C1	Building Permit	Foundation only for new 241 unit building (831 Emerson Planned Development)	12/01/17	pending staff review
1	1740 Hinman Avenue, Unit 2A	R4	Building Permit	Interior remodel (multi-family dwelling)	12/05/17	pending staff review
1	115 Dempster Street	R1	Zoning Analysis	Remove walks, add new walks, pool, patio, outdoor kitchen and fence	12/13/17	pending staff review
1	1620 Sherman Avenue	D3	Zoning Analysis	Zoning verification letter (Target)	12/14/17	pending staff review
1	1740 Sherman Avenue	D2	Building Permit	Renovation of 1st floor and storefront (Wintrust Bank)	12/19/17	pending DAPR
2	1720 Washington Street	R2	Building Permit	Construct new detached garage	10/27/17	non-compliant, pending minor variation application
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	non-compliant, pending plat of subdivision and major variation applications
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	pending revisions from the applicant
2	2213 Cleveland Street	R2	Building Permit	New 22x20 detached garage	11/17/17	pending staff review
2	1033 University Place	RP	Zoning Analysis	Zoning verification letter	12/19/17	pending staff review
2	1880 Oak Avenue	RP	Zoning Analysis	Zoning verification letter	12/19/17	pending staff review
2	1324 Dewey Avenue	R3	Building Permit	Remodel 3 dwelling units, construct new deck (multi-family dwelling)	12/29/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	550 Judson Avenue	R1	Zoning Analysis	New detached garage and rain garden	11/14/17	pending staff review
3	1126 Judson Avenue	R1	Building Permit	Open parking pad (single-family attached)	12/01/17	pending staff review
3	534 Sheridan Road, Unit 1B	R5	Building Permit	Interior remodel (multi-family dwelling)	12/05/17	pending staff review
3	711 Judson Avenue	R1	Zoning Analysis	Construct addition and remodeling	12/07/17	pending staff review
3	555 Michigan Avenue	R5	Zoning Analysis	Revised plan, demolish existing and construct new 3-unit condo building	12/08/17	pending staff review
3	1031 Michigan Avenue	R1	Building Permit	Construct detached garage	12/11/17	pending staff review
3	321 Hamilton Street	R1	Building Permit	Construct deck in rear yard	12/11/17	pending staff review
3	1228 Forest Avenue	R1	Building Permit	Install paver patio, masonry grill center, steppers and arbor	12/18/17	pending staff review
3	117 Kedzie Street	R1	Building Permit	1-story addition and 2nd-story dormer addition	12/22/17	pending staff review

4	1428 Wesley Avenue	R1	Zoning Analysis	2nd-story addition	12/18/17	pending staff review
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch	08/31/17	non-compliant, pending revisions from the applicant
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	3315 Dartmouth Place	R1	Building Permit	New single-family residence	11/14/17	non-compliant, pending revisions from the applicant
6	2710 Woodland Road	R1	Building Permit	Remove/replace walk	11/14/17	pending staff review
6	3318 Grant Street	R1	Zoning Analysis	Enlarge existing 1-car garage to a 2-car garage	12/14/17	pending staff review
6	2227 Lincolnwood Avenue	R1	Building Permit	2nd-floor addition, rebuild enclosed porch, new detached garage	12/18/17	pending minor variation application
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	1320 Jenks Street	R1	Building Permit	Demo existing house, construct new SFR	08/24/17	revisions non-compliant, pending minor variation application
7	2506 Green Bay Road	B1a	Building Permit	Modify ComEd substation and add fire wall	10/03/17	pending revisions from the applicant
7	1932 Central Street	B1a	Building Permit	Remodel windows (Bluestone Restaurant)	12/06/17	pending additional information from the applicant
7	568 Ingleside Park	R1	Zoning Analysis	Construct masonry garden wall	12/06/17	pending staff review
7	2149 Grey Avenue	R1	Building Permit	Moving concrete slab	12/13/17	pending staff review
7	2255 Campus Drive	U3	Building Permit	Install solar photovoltaic (PC) energy system (NU)	12/19/17	pending additional information from the applicant
7	1519 Colfax Street	R1	Building Permit	Interior remodel and 2nd-floor addition	12/29/17	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	1212 Monroe Street	R2	Building Permit	New 20x20 detached garage	11/17/17	non-compliant, pending minor variation application
9	1719 Seward Street	R2	Building Permit	Addition and covered porch	11/17/17	non-compliant, pending minor variation application
9	2211 Oakton Street	I1	Building Permit	Addition and interior remodel (Aldi)	12/15/17	pending staff review
9	1125 Monroe Street	R2	Building Permit	Repair/replace front and rear deck	12/19/17	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	716 Church Street	D3	Special Use	Special use for a type-2 restaurant, Colectivo Coffee	11/15/17	pending P&D 01/22/18 & CC 02/12/18
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending ZBA 01/09/18, & P&D 01/22/18
2	1720 Washington Street	R3	Minor Variation	Distance between structures for a detached garage	12/12/17	determination after 01/17/18

2	1233-35 Hartrey Avenue	I2	Special Use	Special use for a Special Educational Institution - Public for ETHS Alternative School	12/12/17	pending DAPR 01/10/18, ZBA 01/23/18, & P&D 02/12/18
4	1239 Asbury Avenue	R1	Major Variation	Building lot coverage, impervious surface coverage, parking setback in order to subdivide property into two lots (Beth Emet)	11/16/17	pending DAPR 01/17/18, ZBA 01/23/18, & P&D 02/12/18
4	1701 Main Street	OS	Major Variation	Parking and FAR for new Robert Crown Center	11/29/17	pending DAPR 01/10/18, ZBA 01/23/18, P&D 02/12/18
5	1723 Simpson Street	B1	Special Use	Special use for a type-2 restaurant	12/05/17	pending ZBA 01/09/18 & P&D 02/12/18
6	3233-3249 Central Street	R4	Major Variation	Building lot coverage, impervious surface coverage, number of dwelling units, to construct a new 14-DU multiple family residence with detached garage	12/27/17	pending DAPR & ZBA
6	2626 Reese Avenue	R1	Major Variation	Building lot coverage and street side yard setbacks for a new 2-story SFR and detached garage	08/29/17	pending ZBA 01/09/18
6	2227 Lincolnwood Drive	R1	Minor Variation	Building lot coverage and side yard setback for second story addition and first floor canopy	12/06/17	determination after 01/11/18
7	1320 Jenks Street	R1	Minor Variation	Side yard setbacks for 2nd story addition to existing single-family residence	12/06/17	determination after 01/02/18
7	1519 Colfax Street	R1	Minor Variation	Front yard setback for new front porch	11/13/17	determination after 01/09/18
8	1426 Mulford Street	R2	Fence Variation	Fence in the front yard	12/15/17	determination after 01/24/18
9	1212 Monroe Street	R2	Minor Variation	Building lot coverage for a detached garage	12/12/17	pending additional information from the applicant
9	1719 Seward Street	R2	Minor Variation	Street side yard setback for 2-story addition	12/29/17	pending public notice



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 5, 2018

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, January 5, 2018

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Project is near completion. Final MWRD inspection of the drainage project needs to be scheduled and approved to close-out permit. Individual lot closeouts will most likely occur in the spring.	1/2/2018
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Construction fence and wind screen remain in place. Awaiting MWRD approval for issuance of sitework permit. Permit was issued for construction of retaining wall.	1/2/2018
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Framing work up to the fourth floor continues.	1/2/2018
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Iron construction along the east and west sides of the building has been completed. Plumbing, mechanical and electrical work continue and some portions have received inspection approval. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed. Sunday work request has been approved for 1/7, 1/14, 1/21, 1/28 and 2/4.	1/2/2018
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Electrical and HVAC ductwork continue to move forward on floors 1, 2 and 3. Interior framing work continues. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional. Temporary occupancy has been granted for athletic field and supporting spaces. Construction activity will continue on the remainder of the building.	1/2/2018
7	2145 Sheridan Rd (Tech A/B Infill)	Academic Facility	Decking installation and deck shoring are in progress. Construction fencing is plumb and screening material is in good condition.	1/4/2018

Community Development Department December 2017 Update

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p align="center">December 2017 Meetings/Activities</p>	<p align="center">December 5, 2017</p>
	<p>Meeting canceled due to a lack of items.</p>
	<p align="center">December 19, 2017</p>
	<p>716 Church St.: Special Use for a Type 2 Restaurant, Colectivo Coffee, in the D3 Downtown Core Development District. Unanimous recommendation for approval with conditions.</p>
<p align="center">January 2018 Meetings/Activities</p>	<p align="center">January 9, 2018</p>
	<p>2626 Reese Ave.: Major zoning relief for building lot coverage and setbacks to construct a 2-story single family residence with a detached garage in the R1 Single Family Residential District. 2014 Orrington Ave.: Special Use to expand a Religious Institution, Lubavitch Chabad of Evanston, and major zoning relief for a 3rd-story addition in the R1 Single Family Residential District. 1723 Simpson St.: Special Use for a Type 2 Restaurant, dba Gold Star Enterprises, in the B1 Business District.</p>
	<p align="center">January 23, 2018</p>
	<p>1701 Main St.: Major zoning relief for FAR and number of parking spaces to construct a cultural facility, Robert Crown Center, in the OS Open Space District. 1233-1235 Hartrey Ave.: Special Use for a Special Educational Institution - Public, in the I2 General Industrial District. 1239 Asbury Ave.: Major zoning relief for building lot coverage, impervious surface coverage, and an interior side yard setback for open parking, to subdivide a single family residence for Beth Emet The Free Synagogue, in the R1 Single Family Residential District.</p>
PLANNING AND ZONING	Plan Commission
<p align="center">November 2017 Meeting/Activities</p>	<p align="center">November 29, 2017</p>
	<p>Planned Development - 601 Davis Street - Dave Cocagne, developer, submits for a planned development to construct a 33-story, 318</p>

Community Development Department December 2017 Update

	dwelling unit mixed use building with 176 parking spaces and approximately 7,400 square feet of ground floor commercial space in the D3 Downtown Core Development District. The applicant seeks site development allowances for: number of dwelling units (318), building height (313 feet), floor area ratio (12.25), number of parking spaces (176), number of loading docks (3), curb cut for drive-through between building and street right-of-way, and a ziggurat setback that is less than 40 feet at a height of 42 feet along Davis St. and along the north property line. The Commission voted unanimously, 7-0, to recommend denial of the project
December 2017 Meetings/Activities	December 6, 2017
	Text Amendment - Zoning Ordinance Text Amendment to amend regulations within the C1a Zoning District regarding lot size per dwelling unit and sidewalk widths. The Commission voted, 5-1, to recommend that no change occur to the C1a zoning district regulations.
January 2018 Meetings/Activities	January 10, 2018
	Meeting canceled due to lack of agenda items.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
December 2017 Meetings/Activities	December 2017
	No meeting scheduled.
January 2018 Meetings/Activities	January 2018
	No meeting scheduled.

PLANNING AND ZONING	Preservation Commission
December 2017 Meetings/Activities	December 19, 2017
	<p>911 Edgemere Ct. (L/LSHD) - Construct ADA ramp along north side of house for access to elevated 1st floor. Install new access door. Action: Unanimously approved 7-0.</p> <p>708 Forest Av. (LSHD) – Re-build back porch and deck. Tear down existing 3-car garage (detached) and build new 3-car garage (detached) Action: Continued to January 9, 2018 due to the absence of the applicant. Vote: 7-0.</p> <p>818 Colfax St. (NEHD) – Demolish existing garage in the rear south of the property and construct a new garage with workshop above. The design reflects the existing house and character of the district by utilizing similar materials, colors and articulation.</p>

Community Development Department December 2017 Update

	<p>Action: Approved: construction and demolition respectively; 6 ayes, 1 abstention (Chair Williams) 1047 Forest Av. (L/LSHD) – On southeast rear corner of the first floor of existing addition, remove and replace a pair of south facing windows (non-original). Install a direct vent fireplace and bookcases on the south wall. Two small square windows will flank the new fireplace. Action: Unanimously approved 7-0. 321 Hamilton St. (LSHD) – Replace existing windows as necessary; rebuild front porch, repair facade exterior siding and stucco-like material. Construct a 10'x15' deck in the back of the home. Install sliding door at rear of the home. Replace roof asphalt shingles repair or replace existing fence. Action: Continued to January 9, 2018. The Commission asked that the applicant select replacement windows that are more compatible to the existing windows by reducing or eliminating divided lights. Also, repair or restore the French door, main entry door and casement window on the first floor of the front elevation. Vote: 7-0. 1015 Hinman Av. (LSHD) – Replace front stoop with covered front porch to match existing bay above. Addition of railings to rear deck to match existing railings. Replace second floor windows. Addition of second garage at alley with new fence. Addition of railings to rear deck, repair and paint exterior siding. Restoration of existing first floor windows in place. Action: Unanimously approved 7-0, alteration, construction and partial demolition respectively. 2301 Sherman Av. (NEHD) – New 20'x24' single-story family room addition at rear of house, and a new 12.5' x 24' deck. Install on the existing house 3 new window openings in the kitchen and dining room. Action: Continued to January 9, 2018. The Commission asked that the applicant redesign the roof of the rear one-story addition to be more compatible with the main house hip roof. Vote: 7-0.</p>
<p align="center">January 2018 Meetings/Activities</p>	<p align="center">Preservation Commission</p>
	<p align="center">January 9, 2018</p>
	<p>1239 Asbury Av. (L/RHD) - Subdivide synagogue property from SFR with 2-car parking pad. 708 Forest Av. (LSHD) – Re-build back porch and deck. Tear down existing 3-car garage (detached) and build new 3-car garage (detached). 321 Hamilton St. (LSHD) – Replace existing windows as necessary; rebuild front porch, repair facade exterior siding and stucco-like material. Construct a 10'x15' deck in the back of the home. Install sliding door at rear of the home. Replace roof asphalt shingles repair or replace existing fence. 2301 Sherman Av. (NEHD) - New 20'x24' single-story family room addition at rear of house, and a new 12.5'x24' deck. Install on the existing house 3 new window openings in the kitchen and dining room. 1225 Asbury Av. (RHD) - Removal of 3rd story greenhouse and relocation of sliding doors approximately six feet forward within existing flat third floor roof line and structure. 1037 Hinman Avenue (LSHD) - Construction of a two-story new single family house with a detached 2-car garage on vacant lot. 555 Lincoln St. (L) - Replace non-original steel overhead doors with wood overhead doors to match the original wood doors design. Replace overhead doors facing Milburn St. with wood overhead doors. Design will match wood folding door.</p>

Community Development Department December 2017 Update

PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
December 2017 Meetings/Activities	December 14, 2017
	The Subcommittee continued its review of the latest draft of the Preservation Ordinance revisions.
January 2018 Meetings/Activities	Preservation Ordinance Review Subcommittee
	January 4, 2018
	The Subcommittee will continue its review of the Preservation Commission's Rules and Procedures and the Preservation Ordinance revisions.

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1450-1508 Sherman Ave.	The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on-site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.
831 Emerson St.	The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on-site was approved by City Council on June 12, 2017. Foundation permit has been applied for and is under review.
1620 Central St.	The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade approved by DAPR on January 20, 2016. Utility service permits have been issued. Construction is nearing completion, FCO has been applied for and is under review.
1571 Maple Ave.	The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. Developer applied for a FCO which is under review. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. Ground floor commercial space available.

Community Development Department December 2017 Update

1815 Ridge/1815 Oak	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Staff received a request, dated November 21, 2017, from the developer for an extension of the PD ordinance and building permit application deadline. The request is scheduled for introduction and action at the January 8, 2018 City Council meeting.
824-828 Noyes Street	City Council approved the construction of a 4-story mixed use building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.
HOUSING & GRANTS	Housing & Community Development Act Committee
December 2017 Meetings/Activities	December 19, 2017
	The December 19 meeting was canceled due to lack of agenda items requiring action by the committee.
January Meetings/Activities	January 23, 2018
	HCDA Committee will discuss potential changes to the CDBG funding allocation process at its meeting on January 23, 2018. The January meeting was rescheduled along with the City Council meeting from January 16 to January 23 due to the MLK holiday.
HOUSING & GRANTS	Housing and Homelessness Commission
December 2017 Meetings/Activities	December 7, 2017
	Commissioners heard a presentation from a resident, Michael Low, on the use of garden apartments for affordable housing. The Commission postponed discussions on the IHO waitlist policies/procedures and the Affordable Housing White Paper to the January meeting.
January 2018 Meetings/Activities	January 11, 2017
	Commissioners will discuss the Affordable Housing White Paper and the IHO waitlist policies and procedures. Other agenda items for the January meeting have not yet been finalized.
HOUSING & GRANTS	Mental Health Board

Community Development Department December 2017 Update

December 2017 Meetings/Activities	December 14, 2017
	The Mental Health Board did not meet in December due to a lack of agenda items.
January 2018 Meetings/Activities	January 11, 2018
	MHB will meet in January to identify a new Board Chair and review liaison roles/assignments for 2018.
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
November 2017 Meetings/Activities	December, 2017
	The T/P Committee did not meet in December due to a lack of agenda items.
January 2018 Meetings/Activities	January 24, 2018
	The T/P Committee's next scheduled meeting date is January 24, 2018.

BUILDING & INSPECTION SERVICES		2017 - Housing Rehabilitation	
Ward	Number of Active Projects	Completed Projects	Projects YTD
2	2	2	4
5	3	1	4
8	1	0	

Community Development Department December 2017 Update

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	
	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
3	900 Church St	Kovet Boutique LLC	10/31/2017	Business Closed - Short-term lease expired.
4	1324 Sherman Ave	G & G II	11/06/2017	General Business License issued 12/29/2017.
9	550-B Hartrey Ave	Quality Auto Repair & Collision	8/1/2017	General Business License issued 12/28/2017
2	1900 Greenwood St	Everlights, Inc.	11/22/2017	Issued 12/05/2017
7	1804 Central St	Amy Kartheiser Design LLC	11/22/2017	Pending inspection for certificate of occupancy.
4	1603 Orrington	Antares Computer Systems	11/29/2017	Issued 12/04/2017
6	2966 Central Street	Service Center Auto Repair	12/05/2017	Issued 12/18/2017
9	550 Hartrey	Deccans, Inc.	12/11/2017	Pending Inspections
2	1916 Dempster St Unit A	Bryte, Inc DBA Pet Supplies Plus	12/14/2017	Issued 12/15/2017

Community Development Department December 2017 Update

8	751 Howard Street	Ashley Beauty Supply	12/12/2017	Pending Fire, Life and Safety Inspection
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WARD 1

Building Permit Type	No. of Permits Issued
CCCD	2
Demolition	1
Electrical Only	1
Fence	1
Fire Alarm	1
HVAC Work Only	1
Minor Repair	1
Plumbing Only	1
Remodel	4
Sign-Awning	2
Window Replacement	1
Window Replacement	2
TOTAL	18

WARD 2

Building Permit Type	No. of Permits Issued
CCCD	1
Demolition	1
Fence	4
Fire Alarm	1
Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	5
Plumbing Only	5
Remodel	2
Roofing	1
Window Replacement	2
TOTAL	25

WARD 3

Building Permit Type	No. of Permits Issued
Accessory Structure	2
Addition	1
Demolition	2
Electrical Only	2
Fence	1
Low Voltage Alarm	1
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	5
Sign-Awning	1
Window Replacement	3
TOTAL	22

WARD 4

Building Permit Type	No. of Permits Issued
CCCD	1
Electrical Only	2
Fence	1
Fire Suppression	1
HVAC Work Only	1
Minor Repair	3
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	7
Roofing	3
Sign-Awning	1
Window Replacement	1
TOTAL	23

WARD 5

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	1
Electrical Only	5
HVAC Work Only	2
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	1
Roofing	2
Sign-Awning	2
Water and Sewer	1
Window Replacement	3
TOTAL	21

WARD 6

Building Permit Type	No. of Permits Issued
Addition	1
Demolition	2
Fence	7
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	2
Plumbing Only	4
Remodel	4
Roofing	2
Temporary	3
Water and Sewer	2
Window Replacement	1
TOTAL	30

WARD 7

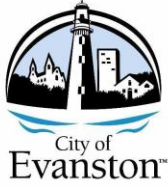
Building Permit Type	No. of Permits Issued
Addition	1
Demolition	1
Electrical Only	14
Fence	1
Fire Alarm	3
Fire Suppression	2
HVAC Work Only	2
Low Voltage Alarm	2
Miscellaneous Site Work	2
Plumbing Only	5
Remodel	3
Window Replacement	2
TOTAL	38

WARD 8

Building Permit Type	No. of Permits Issued
Fence	1
HVAC Work Only	1
Low Voltage Alarm	14
Minor Repair	1
Miscellaneous Site Work	3
Plumbing Only	2
Remodel	2
Window Replacement	2
TOTAL	26

WARD 9

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	1
CCCD	1
Deck or Porch	1
Demolition	1
Electrical Only	1
Fire Alarm	1
HVAC Work Only	2
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	2
Roofing	4
Window Replacement	3
TOTAL	20



DATE: January 2, 2018
 TO: Wally Bobkiewicz, City Manager
 FROM: Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for December, 2017

BUILDING PERMIT FEES

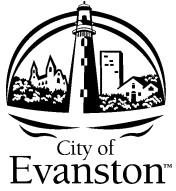
Total Permit Fees Collected for the Month of December 2017	\$ 1,213,384
Total Permit Fees Collected Fiscal Year 2017	\$ 7,761,412
Total Permit fees Collected for the Month of December 2016	\$ 251,657
Total Permit Fees Collected Fiscal Year 2016	\$ 10,317,588

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR DECEMBER 2017	\$ 59,248,091
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 306,352,806
TOTAL CONSTRUCTION VALUE FOR DECEMBER 2016	\$ 13,991,221
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016	\$ 536,538,596

OTHER FEES

Total ROW Permit fees Collected for the Month of December 2017	\$ 26,648
Total ROW Permit Fees Collected Fiscal Year 2017	\$ 451,313



Memorandum

To: Honorable Mayor and Members of the City Council

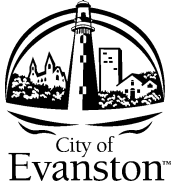
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: January 5, 2018

There were no new applications for food establishments for the week of December 31, 2017.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date:

There are no new liquor license applications pending for this week.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JANUARY 5, 2018

Happy New Year!

Start 2018 Off Right by Attending the January 10 NWMC Board Meeting

The NWMC Executive Board met Wednesday to set the agenda for the January 10 NWMC Board meeting. Members will consider a resolution drafted by the Illinois Municipal League celebrating and commemorating Illinois' Bicentennial. December 3, 2018 marks the 200th anniversary of Illinois' admission to the union as a state. Staff will also preview participation in both the 2018 NWMC Legislative Brunch and Surplus Vehicle and Equipment Winter Auction (see related articles below).

Related to the brunch, the membership will consider approval of the 2018 NWMC Legislative Program, which will be presented to state, federal and local officials at the event. The Board will also discuss issues that may be considered by legislators during the spring session of the General Assembly. Finally, staff will report on the newly created Surface Transportation Program (STP) Project Selection Committee. The committee was created by the Chicago Metropolitan Agency for Planning to establish active program management strategies for all STP projects and determine the methodology for selecting projects to receive STP funds from the new regional Shared Fund. We look forward to seeing you all next week! *Staff contacts: Mark Fowler, Larry Bury*

Two Weeks Left to RSVP for the 2018 NWMC Legislative Brunch

Just a friendly reminder to secure your ticket to the 2018 NWMC Legislative Brunch, scheduled for Saturday, January 27, 10:00 a.m. to noon, at the Hilton Chicago/Northbrook, 2855 N. Milwaukee Avenue in *Northbrook/Prospect Heights*. NWMC members are also asked to extend a personal invitation to your legislators encouraging them to attend. Please RSVP by Friday, January 19 to Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. The cost of the brunch is \$45 per person. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

Avoid Lot Rot - Plan for the January 23 NWMC Surplus Vehicle and Equipment Auction

Here's another reminder to line up your municipality's surplus vehicles and equipment for sale at the next NWMC Surplus Vehicle and Equipment Auction and avoid the dreaded winter lot rot! The auction will be held on Tuesday, January 23 at America's Auto Auction in Crestwood. The following municipalities have committed to participate: Aurora; Carol Stream; Campton Hills; Forest Park, North Aurora; and, *Northbrook*.

If you can't make the January event, the other live auction dates for 2018 are: Tuesday, April 24; Tuesday, July 24; and, Tuesday, October 23. The NWMC agreement with America's Auto Auction also provides for year round Internet sales, so participants do not have to wait for one of the quarterly live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com, 708-389-4488 (office) or 219-713-0327 (cell). *Staff contact: Ellen Dayan*

SPC Extends Sweeper Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the second of three (3) possible, one-year contract extensions on the SPC Street Sweeper (Contract #155) to Standard Equipment Company of Chicago. The contract extension runs from January 1, 2018 through December 31, 2018 and contains a 2% increase on the base purchase price, from \$189,168.00 to \$192,951.00. Please note that option prices remain the same.

The SPC reserves the right to extend this contract for up one additional, one-year term upon mutual agreement of the both the vendor and the SPC on a negotiated basis. For questions or additional information, please contact staff or Director of Sales Darren Simon, dsimon@standardequipment.com, 312-829-1919 (office) or 815-375-1490 (cell). *Staff contact: Ellen Dayan*

Meetings and Events

NWMC Finance Committee will meet on Wednesday, January 10 at noon at the NWMC offices.

NWMC Board of Directors will meet on Wednesday, January 10 at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, January 16 at 10:30 a.m. at the NWMC offices.

NWMC Legislative Committee will meet on Wednesday, January 17 at 8:30 a.m. at the NWMC offices.

NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, January 23 at 2:00 p.m. at America's Auto Auction, 14001 S. Karlov Avenue in Crestwood.

NWMC Transportation Committee will meet on Thursday, January 25 at 8:30 a.m. at the NWMC offices.

NWMC Legislative Brunch will be held on Saturday, January 27 from 10:00 a.m. to Noon at the Chicago Hilton Northbrook, 2855 N. Milwaukee Avenue in *Northbrook/Prospect Heights*.