



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: December 1, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for November 17, 2017 – November 23, 2017\*  
Weekly Report for November 24, 2017 – November 30, 2017\*  
*\*Please note the Thanksgiving Holiday*

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report  
Monthly Community Development Report – November 2017

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Applications Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, December 4, 2017**

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, December 5, 2017**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Mayor's Climate Action Resilience Plan Working Group

[www.cityofevanston.org/climate](http://www.cityofevanston.org/climate)

**Wednesday, December 6, 2017**

Citizens Police Advisory Committee

[www.cityofevanston.org/citizenspoliceadvisorycommittee](http://www.cityofevanston.org/citizenspoliceadvisorycommittee)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, December 7, 2017**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)

Housing, Homelessness and Human Relations Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

**Friday, December 8, 2017**

Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 17, 2017 through November 23, 2017. Please Note: This report includes the Thanksgiving Holiday on November 23<sup>rd</sup>.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>1853</b>	<b>2955</b>
<b>SERVICE REQUESTS</b>	<b>502</b>	<b>712</b>
<b>TOTAL CHATS</b>	<b>22</b>	<b>39</b>
<b>TOTAL TEXT</b>	<b>18</b>	<b>26</b>

### **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	81
2. Broken Parking Meter	52
3. Trash – Special Pickup	40
4. Yard Waste – Missed Pickup	15
5. Trash Cart – Repair Replacement	13
Street Lights	
Sanitation Billing Questions	

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	337
Administrative Services –Finance	32
Administrative Services -HR	27
Administrative Services – Other	41
City Manager’s Office	68
ComDev / Economic Development	27
ComDev/ Bldg Inspections	167
ComDev / Housing Rehab	16
ComDev / Planning/Zoning	25
General Assistance	0
Fire Life Safety	13
PublicStuff Request	295
Health	53
Information	312
Law	4
Library	1
Mayor’s Office	1
Other/311	123
Other – Social Services	1
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	7
Parks – Other	0
Parks/Recreation	28
Parks – Forestry	16
Parks- Recreation Programs	9
Police	65
Public Works / Fleet	2
Public Works / Street Sanitation	108
Public Works / Engineering	18
Tax Assessment Office	3
Utilities – Power	0
Utilities – Sewer	0
Utilities – Water	52
<b>TOTAL</b>	<b>1853</b>



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 24, 2017 through November 30, 2017. Please Note: This report includes November 24<sup>th</sup> which was the day after the Thanksgiving Holiday.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2348</b>	<b>1853</b>
<b>SERVICE REQUESTS</b>	<b>751</b>	<b>502</b>
<b>TOTAL CHATS</b>	<b>18</b>	<b>22</b>
<b>TOTAL TEXT</b>	<b>23</b>	<b>18</b>

### **Top 5 Service Requests**

### **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Holiday Basket – 2017	145
2. Building Permit Inspection Request	91
3. Broken Parking Meter	72
4. Trash – Special Pickup	35
5. Yard Waste – Missed Pickup	31

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	324
Administrative Services –Finance	33
Administrative Services -HR	30
Administrative Services – Other	60
City Manager’s Office	102
ComDev / Economic Development	37
ComDev/ Bldg Inspections	210
ComDev / Housing Rehab	24
ComDev / Planning/Zoning	36
General Assistance	0
Fire Life Safety	15
PublicStuff Request	337
Health	95
Information	528
Law	5
Library	2
Mayor’s Office	1
Other/311	134
Other – Social Services	5
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	33
Parks – Other	0
Parks/Recreation	29
Parks – Forestry	8
Parks- Recreation Programs	23
Police	64
Public Works / Fleet	1
Public Works / Street Sanitation	107
Public Works / Engineering	23
Tax Assessment Office	2
Utilities – Power	1
Utilities – Sewer	3
Utilities – Water	73
<b>TOTAL</b>	<b>2348</b>

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

B=Business of the City by Motion    R=Resolution    O=Ordinance

D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business

APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development

BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	12/4/2017	Human Services				
CMO	12/11/2017	Retirement of Rickey Voss	P	CC	Bobkiewicz	
CMO	12/11/2017	Farewell to Martin Lyons	P	CC	Bobkiewicz	
CMO	12/11/2017	Library Fund 2017 Tax Levy - Ordinance	SPB	CC	Lyons	For Action
CMO	12/11/2017	2018 Budget Resolution	SPB	CC	Lyons	
CMO	12/11/2017	OT Reports	D	APW	Bobkiewicz	
CMO	12/11/2017	Howard/Ridge Line of Credit Expansion	B	APW	Lyons	
CMO	12/11/2017	Black Business Consortium Funding Request	B	APW	Lyons	
PWA	12/11/2017	Purchase of repair/upgrade of Brine Making Equipment	B	APW	Stoneback	
PWA	12/11/2017	Lining of Sewer Main Through Easement	B	APW	Stoneback	
PWA	12/11/2017	Dempster St Beach House Change Order	B	APW	Stoneback	
Admn Svcs	12/11/2017	SP Plus Renewal	B	APW	Storlie	
Admn Svcs	12/11/2017	ParkEvanston App - Incentive Program	B	APW	Storlie	
Admn Svcs	12/11/2017	Cisco Network Switches Purchase	B	APW	Storlie	
Admn Svcs	12/11/2017	2018 Fuel Purchases	B	APW	Storlie	
PRCS	12/11/2017	Tennis RFP Award	B	APW	Hemingway	
PRCS	12/11/2017	Long Term Care Ombudsman Program - Grant Award	R	APW	Hemingway	
PRCS	12/11/2017	Noyes Lease - Twenty Five 12 month renewals	R	APW	Hemingway	
PRCS	12/11/2017	Noyes Lease - One 8 month renewal - Mudlark	R	APW	Hemingway	
PRCS	12/11/2017	Noyes Lease - One 12 month lease - David Gista (new)	R	APW	Hemingway	
CMO	12/11/2017	Lease Amendment - 633 Howard	R	APW	Lyons	
Legal	12/11/2017	Litigation Settlement	R	APW	Farrar	
CMO	12/11/2017	Budget Amendment No 1 to FY17	R	APW	Lyons	
CMO	12/11/2017	Budget Amendment No. 2 to FY17	R	APW	Lyons	
CMO	12/11/2017	GO Debt Tax Abatement (13) (98-R-17 thru 110-R-17)	R	APW	Lyons	
CMO	12/11/2017	Athletic Ticket Tax Increase	O	APW	Lyons	For Intro
CMO	12/11/2017	Gas Tax - \$.01 Increase	O	APW	Lyons	For Intro
PWA	12/11/2017	Modify Bike Lane List in Code	O	APW	Stoneback	For Intro
Legal	12/11/2017	Liquor License - Tommy Nevins - Class C1 Decrease	O	APW	Farrar	For Intro and Action
Legal	12/11/2017	Liquor License - Mumbai Grill - Class D Decrease	O	APW	Farrar	For Intro and Action
Legal	12/11/2017	Liquor License - Meta Wine - Class P-3 Decrease	O	APW	Farrar	For Intro and Action

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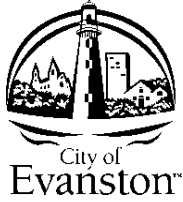
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Legal	12/11/2017	Liquor License Amendment - Bake at Home	O	APW	Farrar	For Action
Legal	12/11/2017	Liquor License Change - Union Squared (2)	O	APW	Farrar	For Action
CD	12/11/2017	Special Education Institution - Special Use	O	PD	Leonard	For Action
CD	12/11/2017	2017 Emergency Solutions Grant Funding Allocations	B	HS	Leonard	
PRCS	12/11/2017	Honorary Street Name - Rick Ferguson Way	R	HS	Hemingway	
PRCS	12/11/2017	Honorary Street Name - Steve Perkins Way	R	HS	Hemingway	
Legal	12/11/2017	Prohibit Horse Drawn Carriages	O	HS	Farrar	For Intro
Health	12/11/2017	Text Amendment - Definition of Food Establishment	O	HS	Thomas-Smith	For Intro
CMO	12/11/2017	Storefront Modernization	B	ED	Lyons	
	12/11/2017	Committee Quorums	B	Rules		
Mayor	12/11/2017	2018 City Council Schedule	B	Rules	Francellno	approve at Rules and CC
Mayor	12/11/2017	Appointments to Inclusionary Housing Sub-Committee	B	CC	Francellno	
Mayor	12/11/2017	Appointment to Equity & Empowerment Commission	B	CC	Francellno	
	1/8/2018	Review of Strategic Plan, Livability Plan, Central St Master Plan	SPB	CC		
PWA	1/8/2018	Utility Payment Reimbursement Policies	D	APW	Stoneback	
CMO	1/8/2018	MOU w/ FRCC, City, Library	B	APW	Lyons	
CMO	1/8/2018	Depository Signers Resolution	R	APW	Lyons	
Admn Svcs	1/8/2018	Sexual Harassment Policy	R	APW	Storlie	
Fire	1/8/2018	Fire Code Amendments	O	APW	Scott	
CD	1/8/2018	Public Benefits	D	PD	Leonard	
CD	1/8/2017	710 Main St - Special Use for Type 2 Restaurant	O	PD	Leonard	For Intro and Action - Ald Wilson
	1/8/2017	Exec Session (Personnel)		CC		
Police	1/22/2018	Stop and Frisk / Use of Force Reports	SPB	CC	Eddington	For Discussion
<b>Council &amp; Committee Meetings</b>						
12/4/2017	6:00 PM	Human Services				
12/7/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
12/11/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				



## Evanston City Council Agenda Schedule - 2017

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
12/19/2017	7:00 PM	Northwestern-City Committee				
12/20/2017	6:30 PM	M/W/EBE Development				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: November 29, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, November 22, 2017 - November 28, 2017

Current Backlog (business days received until reviewed): 20

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions or major variation application
1	1714-1720 Chicago Avenue	R6	Zoning Analysis	Construct 11-story office building with 200 parking spaces (Planned Development)	11/14/17	pending staff review
2	1615 McDaniel Avenue	R2	Building Permit	Interior remodel	10/12/17	non-compliant, pending revisions from the applicant
2	1720 Washington Street	R2	Building Permit	Construct new detached garage	10/27/17	pending staff review
2	2125 Dempster Street	I2	Building Permit	1-story addition to connect two buildings (U-Haul)	10/30/17	pending staff review
2	1727 Oak Avenue	D3	Zoning Analysis	Construct 17-story multifamily residents (for active adults) with 158 parking spaces (Planned Development)	11/08/17	pending staff review
2	1915 Maple Avenue	R6	Building Permit	Remove 6 antennas, replace with 3 radios and related equipment (NU)	11/16/17	pending staff review
2	2213 Cleveland Street	R2	Building Permit	New 22x20 detached garage	11/17/17	pending staff review
2	1503 Church Street	R1	Zoning Analysis	Rebuild garage, add 2nd floor for art studio	11/20/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	704 Judson Avenue	R1	Building Permit	Interior remodel, enlarge existing dormer, add new dormer, replace front porch	11/09/17	pending staff review
3	550 Judson Avenue	R1	Zoning Analysis	New detached garage and rain garden	11/14/17	pending staff review
3	704 Judson Avenue	R1	Zoning Analysis	Addition to SFR, two different plans	11/17/17	pending staff review
3	1037 Hinman Avenue	R1	Zoning Analysis	New 2-story SFR and 2-car detached garage	11/22/17	pending staff review
3	860 Hinman Avenue	C1a	Building Permit	Replacing antennas to existing wireless communication facility	11/27/17	pending staff review
4	1136-1134 Sherman Avenue	R3	Zoning Analysis	Subdivide property into 2 lots, one SFR on each lot, currently two SFRs on one lot	10/20/17	pending additional information from the applicant
4	931 Elmwood Avenue	R3	Building Permit	Front porch renovation	11/16/17	pending staff review
4	1411 Dempster Street	R1	Building Permit	Interior remodel, addition and new 1-car garage	11/17/17	pending staff review
4	1308 Elmwood Avenue	R5	Building Permit	Exterior renovation, new garage	11/21/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions from the applicant
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch	08/31/17	non-compliant, pending revisions from the applicant
5	2046 Dodge Avenue	R3	Building Permit	Reconstruct single family residence	10/26/17	pending staff review
5	1655 Foster Street	OS	Building Permit	Install antennas, RRUs and related equipment (Fleetwood-Jourdain Center)	11/14/17	pending staff review
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant

6	2227 Lincolnwood Drive	R1	Zoning Analysis	Construct detached garage and second story addition	10/31/17	pending staff review
6	2111 Lawndale Avenue	R1	Zoning Analysis	Relocate existing patio, add new walk and patio	11/13/17	pending staff review
6	2305 Hastings Avenue	R1	Building Permit	Interior remodel, 2nd-story addition and new det-garage	11/14/17	pending staff review
6	3315 Dartmouth Place	R1	Building Permit	New single-family residence	11/14/17	pending staff review
6	2710 Woodland Road	R1	Building Permit	Remove/replace walk	11/14/17	pending staff review
6	3131 Hartzell Street	R1	Building Permit	1-story addition	11/27/17	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	1320 Jenks Street	R1	Building Permit	Demo existing house, construct new SFR	08/24/17	revisions non-compliant, pending minor variation application
7	2504 Green Bay Road	B1a	Zoning Analysis	Convert existing building to 4-unit multifamily residential; demo detached garage to establish open parking	10/31/17	pending staff review
7	2615 Ridge Avenue	R1	Building Permit	Replace existing wood deck	11/02/17	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Renovation of lab, Driscoll Lab (NU - Tech Inst)	11/13/17	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Renovation of lab, Weitz Lab (NU - Tech Inst)	11/13/17	pending staff review
7	1501 Central Street	U2	Building Permit	Replacing antennas, new radios	11/13/17	pending staff review
7	1519 Colfax Street	R1	Zoning Analysis	Construct new front porch	11/13/17	pending staff review
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>pending final DAPR</b>
8	128-130 Chicago Avenue	B3	Zoning Analysis	New mixed-use 5-story building with ground floor retail, garden yard, 26 dwelling units above ground floor (Planned Development)	10/03/17	non-compliant, pending revisions from the applicant
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	non-compliant, pending revisions from the applicant
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	non-compliant, pending revisions from the applicant
9	1330 Washington Street	R3	Building Permit	Greenhouse in attic of garage (multi-family dwelling)	10/23/17	non-compliant, pending revisions from the applicant
9	550 Wesley Avenue	R2	Building Permit	Install pergola and patio	11/14/17	pending staff review
9	1212 Monroe Street	R2	Building Permit	New 20x20 detached garage	11/17/17	pending staff review
9	1719 Seward Street	R2	Building Permit	Addition and covered porch	11/17/17	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	716 Church Street	D3	Special Use	Special use for a type-2 restaurant, Colectivo Coffee	11/15/17	<b>pending DAPR 12/06/17, ZBA 12/19/17</b>
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending DAPR 12/06/17, ZBA 12/19/17</b>
4	710 Main Street	B2	Special Use	Special use for a type-2 restaurant (coffee shop)	11/07/17	<b>pending DAPR 12/13/17, ZBA 12/19/17, P&amp;D 01/08/17</b>

4	1239 Asbury Avenue	R1	Major Variation	Building lot coverage, impervious surface coverage, parking setback in order to subdivide property into two lots (Beth Emet)	11/16/17	<b>pending DAPR, ZBA 01/23/17, &amp; P&amp;D</b>
6	2626 Reese Avenue	R1	Major Variation	Building lot coverage and street side yard setbacks for a new 2-story SFR and detached garage	08/29/17	<b>pending ZBA 01/23/17</b>
6	2767 Crawford Avenue	R2	Fence Variation	Fence located within a front yard	11/08/17	Determination after 12/08/17



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 1, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, December 1, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and alleys are in good condition. Parkway grass is maintained. Exterior siding has been completed. Lot 8 has been restored. Final MWRD inspection of the drainage project is being scheduled.	11/27/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Prime coating to exterior walls is nearly complete. Construction fence and wind screen remain in place. Awaiting MWRD approval for issuance of sitework permit.	11/28/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Work on second-floor structural continues to move forward. Street restoration has been completed.	11/27/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The installation of the steel beams that will form the mezzanine levels and house seating has been completed. Plumbing and electrical on the ground level is nearly complete. The site is well-kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed.	11/30/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Glass installation has been completed. Electrical and HVAC ductwork continues to move forward on floors 1, 2 and 3. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	11/28/2017

**Community Development Department November 2017 Update**

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

<b>PLANNING AND ZONING</b>	<b>Zoning Board of Appeals</b>
<b>November 2017 Meetings/Activities</b>	<b>November 7, 2017</b>
	<p><b>1402 Lincoln St.:</b> Review of Variations for front and rear yard setbacks and impervious surface coverage for the NU solar house. Unanimously approved.</p> <p><b>1015 McDaniel Ave.:</b> Appeal of a partially denied minor variation for a 2-car detached garage with variations for building lot coverage, impervious surface coverage, interior side yard setback, eave setback, and rear yard coverage. Minor variation granted a 1-car detached garage instead. Zoning Administrator's decision upheld 6-1 to deny a 2-car garage but approve a 1-car garage.</p>
	<b>November 21, 2017</b>
	Meeting canceled due to a lack of items.
<b>December 2017 Meetings/Activities</b>	<b>December 5, 2017</b>
	<b>710 Main St.:</b> Special Use for a Type 2 Restaurant, SEG Cafe LLC, in the B2 Business District and oDM Dempster-Main Overlay District.
	<b>December 19, 2017</b>
<p><b>2014 Orrington Ave.:</b> Special Use to expand a Religious Institution, Lubavitch Chabad of Evanston, and major zoning relief for a 3rd-story addition in the R1 Single Family Residential District.</p> <p><b>716 Church St.:</b> Special Use for a Type 2 Restaurant, Colectivo Coffee, in the D3 Downtown Core Development District.</p>	
<b>PLANNING AND ZONING</b>	<b>Plan Commission</b>
<b>November 2017 Meeting/Activities</b>	<b>November 8, 2017</b>
	<b>Text Amendment</b> - Zoning Ordinance Text Amendment to make Vocational Schools and Schools for Students with Special Needs a Special Use in the I2 General Industrial District. The Commission voted, 4-2, to recommend approval of the text amendment to City Council.



**Community Development Department November 2017 Update**

	<b>November 29, 2017</b>
	<b>Planned Development - 601 Davis Street</b> - Dave Cocagne, developer, submits for a planned development to construct a 33-story, 318 dwelling unit mixed use building with 176 parking spaces and approximately 7,400 square feet of ground floor commercial space in the D3 Downtown Core Development District. The applicant seeks site development allowances for: number of dwelling units (318), building height (313 feet), floor area ratio (12.25), number of parking spaces (176), number of loading docks (3), curb cut for drive-through between building and street right-of-way, and a ziggurat setback that is less than 40 feet at a height of 42 feet along Davis St. and along the north property line. <b>Action:</b> The Commission voted unanimously, 7-0, to recommend denial of the planned development and special uses.
<b>December 2017 Meetings/Activities</b>	<b>December 6, 2017</b>
	<b>Text Amendment</b> - Zoning Ordinance Text Amendment to amend regulations within the C1a Zoning District regarding lot size per dwelling unit and sidewalk widths.
<b>PLANNING AND ZONING</b>	<b>Zoning Committee of the Plan Commission</b>
	<b>November 15, 2017</b>
<b>November 2017 Meetings/Activities</b>	<b>Discussion</b> - Plan Commission referral to the Zoning Committee to discuss possible retirement of or revisions to the C1a Commercial Mixed-Use Zoning District, per Aldermanic referral (continued from October meeting). The Committee voted 2-1 to recommend that the square footage per dwelling units in the C1a be increased to 400 square feet and that 12 ft. sidewalk be required within the district.
	<b>December 2017</b>
<b>December 2017 Meetings/Activities</b>	No meeting scheduled.
<b>PLANNING AND ZONING</b>	<b>Preservation Commission</b>
	<b>November 14, 2017</b>
<b>November 2017 Meetings/Activities</b>	<b>2014 Orrington Av. (NEHD)</b> – Exterior remodeling for ADA accessibility; partial 3 <sup>rd</sup> floor/attic addition to accommodate needed spaces; updated front and rear facades; new elevator for ADA accessibility. Requires Zoning Variations: 6-8-2-4 special use permit for a religious institution required due to increase in building/impact. 6-8-2-9-A Maximum height permitted is 35' to peak or 2.5 stories, whichever is less. Proposed height 35' to peak of roof (excluding rear parapet and elevator overrun). However, knee-wall exceeds 3' and therefore constitutes a full 3rd story. 6-18-3 Exterior knee-walls shall not exceed three (3) feet in height. 6-8-2-8-B-3 15' interior side yard setbacks required for non-residential structure. Propose 5.4' north interior side yard setback and 9.5' south interior side yard setback for additions,

**Community Development Department November 2017 Update**

front porch, rear balcony. 6-4-1-9-A-3 the block's average front yard setback (to house facades, not porches) is 34' and existing setback is 27.3'. Proposed front yard setback 27.3' (extending higher than existing). 6-4-1-9-B Eaves may extend 10% into a setback or a minimum of 6". Front porch eave setback = 27.6'. Proposed front porch eave setback is 24.8'.

**Action:** Approved, 7-1. Zoning variations recommended for approval, 7-1.

**1505 Ashland Av. (L)** - Replacement of windows and exterior alterations. **(Postponed by applicant)**

**1104 Greenwood St. (LSHD)** - Construct a wood deck/pergola to a remodeled kitchen. Window openings of the south/rear elevation will be modified to allow for a French door and smaller double hung windows.

**Action:** Approved, 8-0.

**1308 Elmwood Av. (L)** - Proposed work: 1. Demolition of existing open porch (added on in 1979). Replace with new open porch; 2. Demolition of existing raised wood deck and stairs (added to residence in 1979). Replace with new raised wood deck and stairs. 3. Repair and refinish of all existing wood lap siding; 4. Repair of all original existing windows at original residence; 5. Replacement or removal of all windows and doors on existing rear addition; 6. Tear-off of existing asphalt shingle roofing and replace with new asphalt shingle roofing; 7. New patio door leading to rebuilt raised wood deck at south elevation; 8. Demolition of existing 2-car garage - replaced with new 2-car garage; 9. Installation of new air conditioning unit at rear of residence.

**Action:** Approved with the recommendation to match the construction details of the existing front porch balustrade and skirt below the deck on the rebuilt rear porch, 8-0.

**708 Forest Av. (LSHD)** – Re-build back porch and deck. Tear down existing 3-car garage (detached) and build new 3-car garage (detached).

**Action:** Continued to December 19, 2017, 8-0.

**818 Colfax St. (NEHD)** – Demolish existing garage in the rear south of the property and construct a new garage with workshop above. The design reflects the existing house and character of the district by utilizing similar materials, colors and articulation.

**Action:** Continued to December 19, 2017, 8-0.

**1027-1031 Michigan Av. (LSHD)** – Construct a frame structure for a new detached 2-car covered garage on 1027 Michigan garden property at the rear alley.

**Action:** Approved, 8-0.

**1308 Judson Av. (L/LSHD)** – Construct a new 28'x24' detached garage in place of an existing 18'x20 garage at the rear of the lot. The new garage will have a gable roof with 6" overhangs, asphalt shingle roof, 4" LP Smart siding and single hung windows.

**Action:** Approved, 8-0.

**Preservation Commission**

**December 19, 2017**

**December 2017  
Meetings/Activities**

**708 Forest Av. (LSHD)** – Re-build back porch and deck. Tear down existing 3-car garage (detached) and build new 3-car garage (detached).

**818 Colfax St. (NEHD)** – Demolish existing garage in the rear south of the property and construct a new garage with workshop above. The design reflects the existing house and character of the district by utilizing similar materials, colors and articulation.

**1505 Ashland Av. (L)** - Replacement of windows and exterior alterations.

**Community Development Department November 2017 Update**

	<p><b>1239 Asbury Av. (L/RHD)</b> - Subdivide synagogue property from SFR and construct a new garage.</p> <p><b>1015 Hinman Av. (LSHD)</b> - Replace front stoop with covered front porch to match existing bay above, replacing second floor windows, and addition of second garage at alley with new fence. Addition of railings to rear deck, repair and paint exterior siding. Restoration of existing first floor windows in place.</p> <p><b>1047 Forest Av. (L/LSHD)</b> - On southeast rear corner of the first floor of existing addition, remove and replace a pair of south facing windows (non-original). Install a direct vent fireplace and bookcases on the south wall. Two small square windows will flank the new fireplace.</p> <p><b>2301 Sherman Av. (NEHD)</b> - New 20'x24' single-story family room addition at rear of house, and a new 12.5'x24' deck. Install on the existing house 3 new window openings in the kitchen and dining room.</p> <p><b>321 Hamilton St. (LSHD)</b> - Rebuild front porch, repair facade exterior siding and stucco-like material, and replace existing window as necessary. Construct a 10'x15' deck in the back of the home. Install sliding door at rear of the home. Replace roof asphalt shingles repair or replace existing fence.</p>
<b>PLANNING AND ZONING</b>	<b>Preservation Ordinance Review Subcommittee</b>
<b>November 2017 Meetings/Activities</b>	<b>November 2, 2017</b>
	The Subcommittee continued its review of the Preservation Commission's Rules and Procedures.
<b>December 2017 Meetings/Activities</b>	<b>Preservation Ordinance Review Subcommittee</b>
	<b>December 14, 2017</b>
	The Subcommittee will continue its review of the Preservation Commission's Rules and Procedures and the Preservation Ordinance revisions.
<b>PLANNING AND ZONING</b>	<b>APPROVED &amp; ACTIVE PLANNED DEVELOPMENTS</b>
<b>1450-1508 Sherman Ave.</b>	The 15-story, 273-unit residential building with 6,800 square feet of ground floor commercial space and 200 parking spaces on site was approved by City Council on November 13, 2017. Staff is awaiting submittal of a building permit application.
<b>831 Emerson St.</b>	The 9-story, 242-unit residential building with 3,300 square feet of ground floor commercial space and 174 parking spaces on site was approved by City Council on June 12, 2017. Staff is awaiting submittal of a building permit application.

**Community Development Department November 2017 Update**

<b>1620 Central St.</b>	The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade approved by DAPR on January 20, 2016. Utility service permits have been issued. Construction is nearing completion, FCO has been applied for and is under review.
<b>1571 Maple Ave.</b>	The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is complete. Developer applied for a FCO which is under review. A proposed mural on railroad embankment along Elmwood, across the street from the development, was approved by DAPR on July 12, 2017 and is complete. Ground floor commercial space available.
<b>1815 Ridge/1815 Oak</b>	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Staff is awaiting submittal of an extension for the PD ordinance and building permit application.
<b>824-828 Noyes Street</b>	City Council approved the construction of a 4-story mixed used building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.
<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
<b>November 2017 Meetings/Activities</b>	<b>November 21, 2017</b>
	The HCDA Committee heard public comment on the draft 2018 Action Plan and voted to recommend approval of that plan to City Council following receipt of the City's 2018 entitlement grant amounts from HUD; this is expected in 2018. In addition, the process for 2018 funding allocations was discussed; a draft schedule for 2019 allocations will be discussed at the January 2018 meeting. Staff notified the committee that the regional Assessment of Fair Housing (AFH) coordinated by CMAP is not moving forward; a plan to complete an AFH for Evanston by the April 2019 deadline will be developed. Staff will contact the City of Chicago to determine their next steps, as they have the same deadline for their AFH as Evanston.
<b>December 2017 Meetings/Activities</b>	<b>December 19, 2017</b>
	The December 19 meeting has been canceled due to lack of agenda items requiring action by the committee.
<b>HOUSING &amp; GRANTS</b>	<b>Housing, Homelessness, and Human Relations Commission</b>

**Community Development Department November 2017 Update**

<b>November 2017 Meetings/Activities</b>	<b>November 2, 2017</b>
	The Commission continued to discuss and review the Housing and Homelessness Commission ordinance. The Commission also voted to recommend ESG funding allocations to the Human Services Committee, and received staff updates on the October 30, 2017 special City Council meeting that discussed affordable housing.
<b>December 2017 Meetings/Activities</b>	<b>December 7, 2017</b>
	A resident will provide a presentation about how the garden apartments can be utilized to expand affordable housing. Other agenda items for the December meeting have not yet been finalized.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
<b>November 2017 Meetings/Activities</b>	<b>November 9, 2017</b>
	The MHB met to review the progress of programs funded in 2017 and liaison relationships. Chair Taylor nominated a working group to identify a new Chair to be nominated in January 2018.
<b>December 2017 Meetings/Activities</b>	<b>December 14, 2017</b>
	The MHB will not meet in December due to lack of agenda items.
<b>TRANSPORTATION AND MOBILITY</b>	<b>Transportation / Parking Committee</b>
<b>November 2017 Meetings/Activities</b>	<b>November 29, 2017</b>
	The T/P Committee's scheduled meeting on November 29, 2017, was canceled due to lack of quorum.
<b>December 2017 Meetings/Activities</b>	<b>December, 2017</b>
	The T/P Committee is not scheduled to meet in December. The Committee's next scheduled meeting date is January 24, 2018.

**Community Development Department November 2017 Update**

TRANSPORTATION AND MOBILITY	Project Meetings & Events
<b>November 2017 Meetings/Activities</b>	<b>November 2, 2017</b>
	Staff led a WalkShop that included a dozen transportation professionals from around North America as part of the 2017 NACTO conference. The WalkShop was hosted in partnership between the Community Development Department, Public Works Agency and Northwestern University's sustainNU office.
	<b>November 7, 2017</b>
	The City's 4th Annual Pedal Bright event was held on November 7 at Evanston Township High School's and Northwestern University's campuses. The event locations were discussed and recommended by the Bike Technical Advisory Committee. This year staff handed out over 400 2-light sets of white and red "beetle" style lights. These lights are easy for both bicyclists and pedestrians to use either attached to a bike or a bag. The two color lights were given as a set to bicyclists so that they will have a front and a rear light.
	<b>November 7, 2017</b>
	Staff participated in the Street Light Master Plan Meeting on November 7. Staff reviewed initial findings from the consultant team's research and discussed next steps ahead of the first public meeting in late November 2017.
	<b>November 9, 2017</b>
	Staff joined the Northwestern University Safety Walk with members from ASG and the NU community on November 9. During the walk, staff worked with NU community representatives to identify street lighting and tree trimming needs and other safety concerns.
	<b>November 21, 2017</b>
	Staff participating in a free webinar on best practices and innovations in street lighting. The webinar was hosted by the Associations of Pedestrian and Bicycle Professionals.
<b>November 28, 2017</b>	

**Community Development Department November 2017 Update**

	Staff met with the Age Friendly Evanston Task Force to discuss the proposed Transportation Benefit Card program. The Task Force has been an active member of the Transit Planning 4 All project.
<b>December 2017 Meetings/Activities</b>	<b>December 7, 2017</b>
	Staff will meet with a member of First Bank & Trust Financial Literacy team to discuss the development of supportive financial literacy training as part of the Transportation Benefit card pilot program. This training will be designed to assist benefit card users who are unfamiliar with budgeting/banking, and desire additional assistance in transitioning from a paper to a card based program.
	<b>December 14, 2017</b>
	Staff will be participating remotely in CMAP's Bike-Ped Task Force meeting on December 14. The Task Force meets on a quarterly basis.

<b>BUILDING &amp; INSPECTION SERVICES</b>		<b>2017 - Housing Rehabilitation</b>	
<b>Ward</b>	<b>Number of Active Projects</b>	<b>Completed Projects</b>	<b>Projects YTD</b>
<b>2</b>	0	2	2
<b>5</b>	2	1	3
<b>8</b>	1	0	1

<b>BUILDING &amp; INSPECTION SERVICES</b>	<b>Building Permits</b>
<b>Building Permit Status</b>	
	Real-time permit review access is available online 24/7 at <a href="https://permits.cityofevanston.org">https://permits.cityofevanston.org</a>

**Community Development Department November 2017 Update**

<b>BUILDING &amp; INSPECTION SERVICES</b>		<b>New Business Application Status</b>		
<b>Ward</b>	<b>Property Address</b>	<b>Business Name</b>	<b>Received</b>	<b>Status</b>
3	900 Church St	Kovet Boutique LLC	10/31/2017	Pending inspections. License fees have been paid.
4	1324 Sherman Ave	G & G II	11/06/2017	Pending inspections and payment of license fees.
6	2521 Gross Point Rd	Koreatown Journal	11/20/2017	Application received.
9	550-B Hartrey Ave	Quality Auto Repair & Collision	8/1/2017	Pending inspections. License fees have been paid.
N/A	Outside City Limits	Herrera Landscape & Snow Removal	8/31/2017	General Business License Issued 11/01/2017.
2	1900 Greenwood St	Everlights, Inc.	11/22/2017	Pending LFS inspection.
7	1804 Central St	Amy Kartheiser Design LLC	11/22/2017	Pending inspection for certificate of occupancy.



<b>BUILDING &amp; INSPECTION SERVICES</b>	<b>Building Permits Issued by Ward – November 1 – November 30, 2017</b>
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**WARD 1**

Building Permit Type	No. of Permits Issued
CCCD	1
Demolition	2
Electrical Only	2
Fire Alarm	1
Fire Suppression	1
Low Voltage Alarm	1
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	1
Remodel	7
Roofing	1
Sign-Awning	2
Window Replacement	1
<b>TOTAL</b>	<b>22</b>

**WARD 2**

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Demolition	3
Electrical Only	1
Fence	2
Fire Alarm	1
Fire Suppression	2
HVAC Work Only	3
Minor Repair	2
Miscellaneous Site Work	4
Plumbing Only	1
Remodel	2
Roofing	10
Sign-Awning	2
Window Replacement	6
<b>TOTAL</b>	<b>40</b>

**WARD 3**

Building Permit Type	No. of Permits Issued
Deck or Porch	2
Demolition	1
Fence	3
Minor Repair	5
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	4
Roofing	3
Sign-Awning	1
Window Replacement	3
<b>TOTAL</b>	<b>26</b>

**WARD 4**

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Deck or Porch	1
Demolition	2
Electrical Only	2
Fire Alarm	3
Fire Suppression	2
HVAC Work Only	2
Low Voltage Alarm	1
Minor Repair	2
Plumbing Only	2
Remodel	10
Roofing	3
Sign-Awning	1
Water and Sewer	2
<b>TOTAL</b>	<b>35</b>

**WARD 5**

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	2
Fire Alarm	1
HVAC Work Only	1
Miscellaneous Site Work	3
Plumbing Only	2
Roofing	3
Water and Sewer	2
Window Replacement	2
<b>TOTAL</b>	<b>17</b>

**WARD 6**

Building Permit Type	No. of Permits Issued
Addition	2
CCCD	1
Deck or Porch	1
Electrical Only	3
Fence	6
HVAC Work Only	2
Miscellaneous Site Work	2
New	1
Plumbing Only	5
Roofing	11
Temporary	1
Water and Sewer	3
Window Replacement	8
<b>TOTAL</b>	<b>46</b>

**WARD 7**

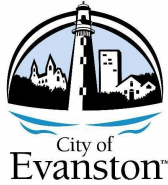
Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	1
Electrical Only	6
Fence	4
Fire Suppression	2
HVAC Work Only	2
Low Voltage Alarm	1
Miscellaneous Site Work	7
New	1
Plumbing Only	6
Remodel	7
Roofing	5
Sign-Awning	1
Temporary	7
Window Replacement	3
<b>TOTAL</b>	<b>54</b>

**WARD 8**

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	1
Electrical Only	6
Fence	4
Fire Suppression	2
HVAC Work Only	2
Low Voltage Alarm	1
Miscellaneous Site Work	7
New	1
Plumbing Only	6
Remodel	7
Roofing	5
Sign-Awning	1
Temporary	7
Window Replacement	3
<b>TOTAL</b>	<b>54</b>

**WARD 9**

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	1
Demolition	1
Electrical Only	2
Fence	1
Fire Alarm	1
HVAC Work Only	3
Low Voltage Alarm	1
Miscellaneous Site Work	1
Plumbing Only	5
Remodel	2
Roofing	4
Sign-Awning	1
Window Replacement	4
<b>TOTAL</b>	<b>28</b>



DATE: December 1, 2017  
 TO: Wally Bobkiewicz, City Manager  
 FROM: Gary Gerdes, Building and Inspection Services Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for November, 2017

**BUILDING PERMIT FEES**

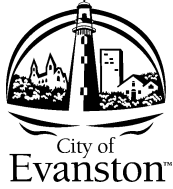
Total Permit Fees Collected for the Month of November 2017	\$ 342,187
Total Permit Fees Collected Fiscal Year 2017	\$ 6,548,027
Total Permit fees Collected for the Month of November 2016	\$ 286,845
Total Permit Fees Collected Fiscal Year 2016	\$ 10,065,931

**CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2017</b>	<b>\$ 7,533,898</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017</b>	<b>\$ 247,104,715</b>
<b>TOTAL CONSTRUCTION VALUE FOR NOVEMBER 2016</b>	<b>\$ 14,973,636</b>
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016</b>	<b>\$ 522,547,375</b>

**OTHER FEES**

Total ROW Permit fees Collected for the Month of November 2017	\$ 31,935
Total ROW Permit Fees Collected Fiscal Year 2017	\$ 424,665



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

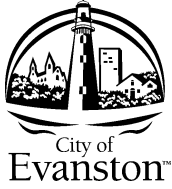
Subject: Food Establishment Application Weekly Report

Date: December 1, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of November 26, 2017.

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Solomon's Snacks and Bakery	1731 Howard	8	11/20/2017	Food Establishment License	Not yet determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: December 1, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

# Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
3	Union Squared (Change in license class)	1307 Chicago Ave	A	Liquor/Restaurant & Packaged beer/wine	Sun 4- 10 pm Wed – Sat: 4-11 PM	10/18/17	Pending City Council Action

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



## **WEEK ENDING DECEMBER 1, 2017**

### ***Reminder to Save the Date – 2018 NWMC Legislative Brunch***

Just a reminder as we begin to get lost in the hustle and bustle of the holidays. The 2018 NWMC Legislative Brunch will be held on Saturday, January 27, 10:00 a.m. to Noon at the Hilton Chicago/Northbrook, 2855 N. Milwaukee Avenue in *Northbrook/Prospect Heights*. The brunch provides a unique opportunity to discuss the challenges facing local governments and identify solutions to those problems with our legislators. Time will also be reserved to hear feedback from legislators on the Conference's proposals, their initiatives for the year and other issues expected to emerge that will impact local governments.

Please mark your calendars and plan to join us for what is always a lively event. NWMC members are asked to extend a personal invitation to your legislators encouraging them to attend. Formal invitations will be sent shortly. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

### ***SPC Awards Ford Contracts to New Vendor***

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce the award of the following Ford vehicle contracts to Kunes Country Ford of *Antioch*:

2018 Ford Expedition XL 4 Door 4x4 (contract #171) - \$37,583.00

2018 Ford Transit Connect XL Cargo Van (contract #173) - \$19,771.00

Bids were received from: Currie Motors, Frankfort; Roesch Ford, Bensenville; Sutton Ford, Matteson; and Willowbrook Ford, Willowbrook. A legal advertisement was also placed in the Daily Herald. The contract will run from November 22, 2017 through November 21, 2018. For questions or additional information, please contact staff or Jamie Hendrickson, [jamie.hendrickson@kunescountry.com](mailto:jamie.hendrickson@kunescountry.com), 847-838-7533 (office) or 815-281-2169 (cell). *Staff contact: Ellen Dayan*

### ***Last Chances to Weigh in on RTA's Budget, Capital and Strategic Plans***

The Regional Transportation Authority (RTA) has scheduled regional hearings to receive feedback on the agency's 2018 Budget and Five-Year Capital Program as well as the 2018-2023 Regional Transit Strategic Plan. The remaining hearings in the NWMC service territory are as follows:

Thursday, December 7

10:00 a.m. to 12:00 p.m.

McHenry County Administration Building

Conference Room A – 2<sup>nd</sup> Floor

667 Ware Road

Woodstock

Tuesday, December 12

10:00 a.m. to 12:00 p.m.

Lake County Courthouse and Administrative Tower

Conference Room C – 10<sup>th</sup> Floor

18 N. County Street

Waukegan

The RTA's 2018 Budget and Five-Year Capital Program can be found by visiting <http://www.rtachicago.org/index.php/finance-management/budget.html>. In response to decreased sales tax receipts and state funding cuts, all three service boards have announced fare increases for 2018, with Metra also proposing some service cuts. The RTA Board will consider adoption of the budget and capital program at their December 14 board meeting.

Please visit <http://www.rtachicago.org/index.php/plans-programs/regional-transit-strategic-plan.html> to view the draft Regional Transit Strategic Plan. Comments will be accepted through December 31, 2017. The RTA Board will consider adoption of the plan at their January 18, 2018 board meeting. *Staff contacts: Mike Walczak, Brian Pigeon*



### ***MMC, MPC to Host Mayors Climate Breakfast***

On Wednesday, December 6, the Metropolitan Mayors Caucus (MMC) and the Metropolitan Planning Council (MPC) are hosting a “Mayors Climate Breakfast”. The event is “designed for mayors from the wider metro Chicago region to engage with visiting North American mayors in an open dialogue around the role of municipalities in participating in a global climate change movement.” Mayors from around the country will be in Chicago next week for the Global Covenant of Mayors for Climate and Energy’s North American Climate Summit.

The free breakfast will be held from 8:30 a.m. to 10:30 a.m. at MPC’s office, 140 S. Dearborn Street, Suite 1400 in Chicago. Please visit <https://www.eventbrite.com/e/mayors-climate-breakfast-local-action-regional-response-tickets-39839673536> for more information and to RSVP. Please enter the password mayorsclimatebrkfast. *Staff contact: Mark Fowler*

### ***Meetings and Events***

The *NWMC Executive Board* will meet on Wednesday, December 6 via conference call (tentative).

The *NWMC Bicycle/Pedestrian Committee* will meet on Tuesday, December 19 at 10:30 a.m. at the NWMC offices in *Des Plaines*.

The *NWMC Transportation Committee* will meet on Thursday, December 21 at 8:30 a.m. at the NWMC Offices in *Des Plaines*.