



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: October 13, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for October 6, 2017 – October 12, 2017

City Manager's Office

City Council Agenda Schedule
Monthly Financial Report – August 2017
Monthly Economic Development Report – September 2017

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Parks, Recreation & Community Services

Weekly Facility Usage Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, October 9, 2017

Rules Committee

www.cityofevanston.org/rules

City Council

www.cityofevanston.org/citycouncil

Tuesday, October 10, 2017

Board of Ethics

www.cityofevanston.org/boardofethics

Preservation Commission

www.cityofevanston.org/preservationcommission

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, October 11, 2017

M/W/EBE Development Committee

www.cityofevanston.org/mwebecommittee

Library Board – Truth in Taxation

www.cityofevanston.org/libraryboard

Thursday, October 12, 2017

Parks, Recreation and Community Services Board

www.cityofevanston.org/PRCSBoard

Police Pension Fund

www.cityofevanston.org/policepension



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of October 6, 2017 through October 12, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2178	2267
SERVICE REQUESTS	574	655
TOTAL CHATS	21	16
TOTAL TEXT	12	11

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	118
2. Broken Parking Meter	54
3. Rodents - Rats	29
4. Tree Evaluation	26
5. Trash – Special Pickup	21

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	274
Administrative Services –Finance	20
Administrative Services -HR	22
Administrative Services – Other	47
City Manager’s Office	80
ComDev / Economic Development	45
ComDev/ Bldg Inspections	239
ComDev / Housing Rehab	17
ComDev / Planning/Zoning	28
General Assistance	0
Fire Life Safety	20
PublicStuff Request	390
Health	81
Information	455
Law	7
Library	1
Mayor’s Office	4
Other/311	144
Other – Social Services	3
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	7
Parks – Other	0
Parks/Recreation	24
Parks – Forestry	19
Parks- Recreation Programs	13
Police	64
Public Works / Fleet	2
Public Works / Street Sanitation	90
Public Works / Engineering	20
Tax Assessment Office	5
Utilities – Power	4
Utilities – Sewer	3
Utilities – Water	50
TOTAL	2178

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	10/23/2017	World Polio Day, Oct 24	PR	CC	Francellno	
Mayor	10/23/2017	Evanston Own It	P	CC	Francellno	
Police	10/23/2017	Stop and Frisk and Use of Force	SPB	CC	Eddington	
	10/23/2017	2018 Budget Discussion - Capital Budget	SPB	CC		For Discussion
PRCS	10/23/2017	Congregate Meal Grant Acceptance	B	APW	Hemingway	
PWA	10/23/2017	Inspect Large Diam Water Main	B	APW	Stoneback	
PWA	10/23/2017	Anthracite Purchase	B	APW	Stoneback	
PWA	10/23/2017	Salt Purchase for D202 and D65 (2)	B	APW	Stoneback	
Admn Svcs	10/23/2017	AFSCME Contract	B	APW	Storlie	
Admn Svcs	10/23/2017	GovSense - Rental Registration /Inspection Software	B	APW	Storlie	
Admn Svcs	10/23/2017	Open Data Policy	R	APW	Storlie	
PWA	10/23/2017	Food Scrap Franchise	R	APW	Stoneback	
PWA	10/23/2017	Solid Waste Fees	O	APW	Stoneback	For Intro
Legal	10/23/2017	Liquor License - Jilly's - corporation change	O	APW	Farrar	
Legal	10/23/2017	Liquor License Increase (Rock n' Ravioli)	O	APW	Farrar	For Intro and Action
Legal	10/23/2017	Liquor License Change from D to C - Farmhouse	O	APW	Farrar	For Intro
Legal	10/23/2017	Liquor License Decrease (Sam's Chicken & Ribs)	O	APW	Farrar	For Intro and Action
Legal	10/23/2017	Liquor License Class C Amendment	O	APW	Farrar	For Intro
Admn Svcs	10/23/2017	Prohibit Parking - Kedzie	O	APW	Storlie	For Intro
Admn Svcs	10/23/2017	Resident Only Parking - Sheridan Square	O	APW	Storlie	For Intro
CD	10/23/2017	2120 Madison Place - Vacation Rental	B	PD	Leonard	Contd from 10/9
CD	10/23/2017	1612 Main St - Vacation Rental License	B	PD	Leonard	
CD	10/23/2017	Intergovernmental Agmt for Assessment of Fair Housing	R	PD	Leonard	
CD	10/23/2017	1026 Davis St - Special Use - Indoor Recreation - Spenga	O	PD	Leonard	For Intro and Action - Ald Wilson
CD	10/23/2017	Special Use - Nic's Organic	O	PD	Leonard	For Intro - Contd from 10/9
CD	10/23/2017	Planned Development - 1450-1508 Sherman	O	PD	Leonard	For Intro - Contd from 10/9
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		CC		9:00 a.m.

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	10/30/2017	Affordable Housing and Director Monocchio		CC		6:00p.m. (in Aldermanic Library)
	11/6/2017	Human Services				6:00
	11/6/2017	2018 Budget Discussion		CC		7:00
Mayor	11/13/2017	National Hunger and Homelessness Awareness Week, Nov 11-19	PR	CC		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
CMO	11/13/2017	Harley Clarke RFP Evaluation	SPB	CC	Storlie	
CMO	11/13/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
PWA	11/13/2017	South Standpipe MCC	B	APW	Stoneback	
PWA	11/13/2017	Chandler Electrical/HVAC	B	APW	Stoneback	
CMO	11/13/2017	2017 Budget Amendment No. 1	B	APW	Lyons	
CMO	11/13/2017	Standardized Deadlines for Home Rule Taxes	B	APW	Lyons	
CMO	11/13/2017	Downtown Evanston Annual Update	B	APW	Lyons	Place on File
CMO	11/13/2017	Main/Dempster Mile SSA Update	B	APW	Lyons	Place on File
CMO	11/13/2017	MOU- FRCC/City/Library	B	APW	Lyons	
Health	11/13/2017	Pest Control - Rose - for 2018 & 2019	R	APW	Thomas-Smith	
CMO	11/13/2017	Personnel Settlement	R	APW	Lyons	
Legal	11/13/2017	Northwestern Property	R	APW	Farrar	
CD	11/13/2017	Lakefront Policy	B	PD	Leonard	
CD	11/13/2017	1026 Garnett Place - Vacation Rental License	B	PD	Leonard	
	11/20/2017	Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan		CC		7:00
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
CMO	11/27/2017	Howard/Ridge Line of Credit Expansion	B	APW	Lyons	
CMO	11/27/2017	Insurance Fund Analysis and Funding	B	APW	Lyons	
Legal	11/27/2017	Insurance Renewals	B	APW	Farrar	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
CMO	12/11/2017	Retirement of Rickey Voss	P	CC	Bobkiewicz	
PRCS	12/11/2017	Tennis RFP	B	APW	Hemingway	

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Council & Committee Meetings						
10/16/2017	6:00 PM	Rules				
10/16/2017	7:00 PM	City Council				
10/17/2017	7:00 PM	Housing & Community Development Act				
10/18/2017	6:30 PM	M/W/EBE Development				
10/23/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
10/25/2017	6:00 PM	Transportation/Parking				
10/26/2017	5:30 PM	Emergency Telephone System				
10/28/2017	9:00 AM	Special City Council - Budget Hearing				
10/30/017	7:00 PM	Special City Council - Affordable Housing				
11/2/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
11/6/2017	6:00 PM	Human Services				
11/6/2017	7:00 PM	Special City Council - Budget Discussion				
11/13/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
11/15/2017	6:30 PM	M/W/EBE Development				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: August 2017 Monthly Financial Report

Date: September 27, 2017

Please find attached the unaudited financial statements as of August 31, 2017. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	81,830,316	79,513,575	2,316,742	16,910,096	10,652,102
176	HEALTH AND HUMAN SERVICES	572,769	483,332	89,436	160,242	160,242
175	GENERAL ASSISTANCE FUND	947,581	593,504	354,077	940,465	940,465
180	GOOD NEIGHBOR FUND	1,000,000	666,667	333,333	333,333	333,333
185	LIBRARY FUND	6,246,983	4,255,467	1,991,517	2,642,172	2,642,134
195	NEIGHBORHOOD STABILIZATION	109	24,490	(24,381)	(24,381)	108,029
200	MOTOR FUEL TAX FUND	1,283,175	571,993	711,181	2,124,859	1,948,158
205	EMERGENCY TELEPHONE (E911)	664,850	627,494	37,356	200,417	(125,055)
210	SPECIAL SERVICE AREA (SSA) #4	321,688	164,500	157,188	(35,088)	(35,088)
215	CDBG FUND	95,299	408,551	(313,252)	(249,146)	(249,146)
220	CDBG LOAN	67,651	24,700	42,951	253,872	253,872
235	NEIGHBORHOOD IMPROVEMENT	-	-	-	169,915	169,915
240	HOME FUND	270,779	296,358	(25,579)	(23,202)	(23,202)
250	AFFORDABLE HOUSING FUND	150,514	285,841	(135,327)	1,265,861	1,265,862
300	WASHINGTON NATIONAL TIF	5,248,916	2,342,987	2,905,928	8,530,604	8,609,524
310	HOWARD-HARTREY TIF	(44,005)	599,668	(643,672)	-	-
330	HOWARD-RIDGE TIF FUND	666,996	346,686	320,311	320,227	322,496
335	WEST EVANSTON TIF FUND	52,458	27,679	24,780	442,040	450,362
340	DEMPSTER-DODGE TIF FUND	48,003	43,091	4,912	(24,503)	(24,503)
345	CHICAGO-MAIN TIF	595,432	595,754	(321)	134,756	134,756
350	SPECIAL SERVICE AREA (SSA) #6	214,015	116,356	97,659	175,953	175,954
320	DEBT SERVICE FUND	13,086,162	1,982,953	11,103,209	11,849,206	11,864,003
186	LIBRARY DEBT SERVICE FUND	324,180	38,227	285,952	315,661	302,755
415	CAPITAL IMPROVEMENTS FUND	791,162	5,347,756	(4,556,594)	6,948,570	7,553,533
187	LIBRARY CAPITAL IMPROVEMENT	-	498,507	(498,507)	(498,507)	(498,507)
420	SPECIAL ASSESSMENT FUND	210,010	175,618	34,392	3,033,608	3,030,071
505	PARKING SYSTEM FUND	6,077,876	5,497,152	580,724	8,333,388	7,945,991
510	WATER FUND	11,895,903	9,980,328	1,915,575	9,451,654	7,244,603
515	SEWER FUND	8,785,312	7,089,384	1,695,928	6,308,026	3,650,321
520	SOLID WASTE FUND	3,281,719	2,915,400	366,319	(606,464)	(1,224,033)
600	FLEET SERVICES FUND	2,283,990	1,896,359	387,631	1,150,375	442,680
601	EQUIPMENT REPLACEMENT FUND	1,088,167	328,337	759,830	1,645,163	1,645,162
605	INSURANCE FUND	11,615,512	11,986,890	(371,379)	(3,368,404)	1,155,965
		159,673,522	139,725,604	19,947,918	78,810,767	70,822,754

Included above are the ending balances as of August 31, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

During the 2016 Audit Process, a number of changes were made to the methodology behind Evanston's financial reporting. As a result, 2017 fund balances since April look significantly different than those presented previously. In most instances, they are more closely aligned with cash.

As of August 31, 2017, the General Fund is reporting a net surplus of \$2,316,742. The General Fund balance is \$16,910,096 with a cash balance of \$10,652,102. The attached supplemental charts show the General Fund Revenues at 68.89% of budget and expenses slightly lower at 66.99%. Revenues have increased with the receipt of August property taxes, and will increase further with the receipt of September property taxes. The City has seen additional building permit revenues in August.

Through August 31, 2017, the Neighborhood Stabilization Fund is showing a negative fund balance of \$24,381. This is due to the timing of grant funding revenues.

Through August 31, 2017, the E911 Fund is showing negative cash balance of \$125,055. This is due to timing of E911 revenues from the state and the expenses related to the replacement of Computer Aided Dispatch (CAD) and Police/Fire Records Software. Staff will monitor the fund for the remainder of the year to ensure a positive ending balance.

Through August 31, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$35,088. This is due to the timing of payments to the Downtown Evanston group.

Through August 31, 2017, the CDBG Fund is showing a negative fund and cash balance of \$249,146. This will be reimbursed with draw-downs during September.

Through August 31, 2017, the Home Fund is showing a negative fund and cash balance of \$23,202. This will be reimbursed with draw-downs during September.

Through August 31, 2017, the Dempster-Dodge TIF Fund is showing a negative fund and cash balance of \$24,503. This is due to the payment of interest on the Line of Credit. This negative balance was mitigated by the first receipt of TIF increment property taxes in August and will be move closer to balance with September receipts.

Through August 31, 2017, the Capital Fund is showing a fund balance of \$6,948,570 and a cash balance of \$7,553,533. Expenses increased in June 2017 to reflect payables due to IDOT for work done in 2016 but recently billed in 2017. This reduces fund balances.

Through August 31, 2017, the Library Capital Improvements Fund is showing a negative fund and cash balance of \$498,507. This is due to the timing of bond sales and will be reimbursed by bond proceeds later in the year.

Through August 31, 2017, the enterprise funds (Parking, Water, and Sewer) continue to spend down fund balance for capital projects during 2017.

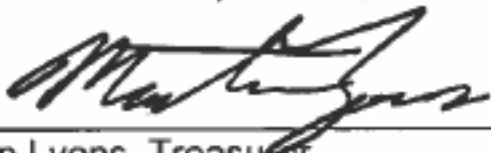
Through August 31, 2017, the Solid Waste Fund has a negative fund balance of \$606,464 and a negative cash balance of \$1,224,033.

Through August 31, 2017, the Insurance Fund is showing a negative fund balance of \$3,368,404 with a positive cash balance of \$1,155,965.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

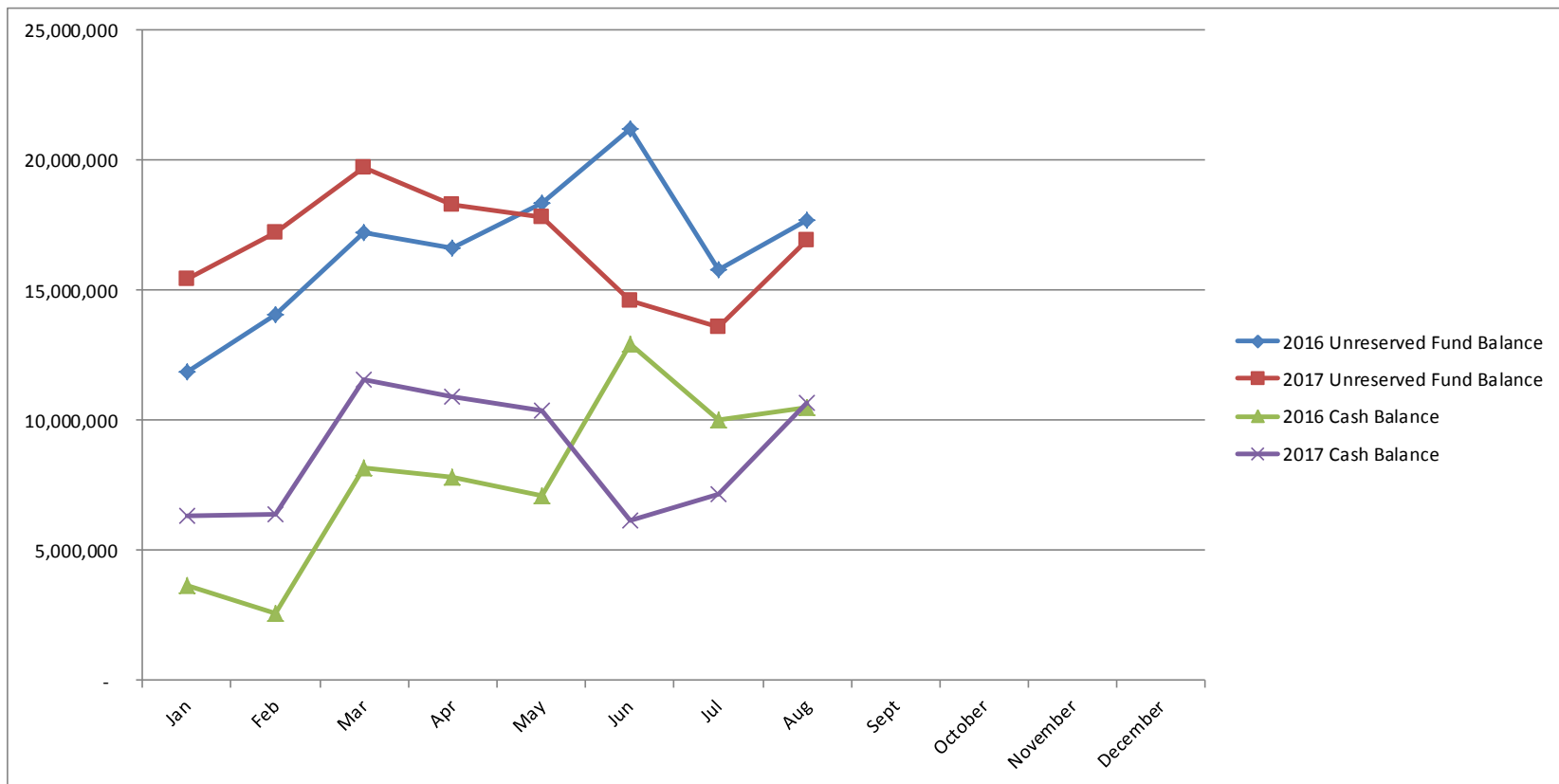
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the August 31, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.

A handwritten signature in black ink, appearing to read "Martin Lyons", is written over a horizontal line.

Martin Lyons, Treasurer

2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730	16,597,583	18,375,173	21,225,995	15,790,000	17,674,579
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012	18,292,843	17,839,404	14,612,957	13,603,487	16,910,096
2016 Cash Balance	3,656,830	2,587,845	8,182,090	7,808,208	7,101,333	12,919,440	10,046,315	10,473,240
2017 Cash Balance	6,338,271	6,393,110	11,561,044	10,901,398	10,376,936	6,169,276	7,179,518	10,652,102



August 2017 Financial Report

Through 08/31/17
Summary Listing

Fund 100 - GENERAL FUND Classification	2017 Budget	August 2017	YTD Actual	%	2016 Actual
Property Taxes	28,639,628	7,786,074	27,968,267	97.66%	27,302,687
Other Taxes	49,402,274	3,626,596	30,923,997	62.60%	44,156,868
License	5,496,150	405,830	2,257,406	41.07%	6,851,422
Permit	11,648,000	2,626,982	5,524,010	47.42%	11,012,646
Fee	115,500	2,313	97,458	84.38%	70,395
Fines and Forfeitures	3,810,000	314,681	2,096,477	55.03%	3,611,901
Parking Charges for Services	640,000	53,333	448,881	70.14%	687,835
Parks and Recreation Charges for Services	5,650,895	364,918	4,491,623	79.49%	5,401,563
Other Charges for Services	2,642,500	247,755	1,720,151	65.10%	2,687,897
Interfund Transfers	7,455,774	606,476	4,851,811	65.07%	8,099,626
Intergovernmental Revenue	1,089,965	175,533	997,892	91.55%	1,238,785
Other Revenue	2,138,046	40,711	428,897	20.06%	1,338,382
Interest Income	50,100	4,011	23,447	46.80%	30,285
REVENUE TOTAL	118,778,832	16,255,215	81,830,316	68.89%	112,490,292
CITY COUNCIL	498,189	39,225	316,756	63.58%	433,601
CITY CLERK	275,488	15,580	177,494	64.43%	294,665
CITY MANAGER'S OFFICE	9,878,454	600,727	4,425,564	44.80%	7,471,734
LAW	854,050	58,408	492,692	57.69%	1,052,130
ADMINISTRATIVE SERVICES	9,700,879	623,534	5,740,310	59.17%	9,164,947
COMMUNITY DEVELOPMENT	2,804,668	198,056	1,557,031	55.52%	2,510,408
POLICE	38,223,842	5,023,647	28,730,357	75.16%	37,817,627
FIRE MGMT & SUPPORT	24,294,001	3,398,751	18,579,109	76.48%	23,235,714
HEALTH	3,582,312	244,555	2,000,065	55.83%	3,097,351
PARKS, REC. AND COMMUNITY SERV.	12,361,460	1,452,854	8,232,110	66.59%	11,997,476
PUBLIC WORKS AGENCY	16,212,848	1,288,722	9,262,087	57.13%	14,488,137
EXPENSE TOTAL	118,686,191	12,944,059	79,513,575	66.99%	11,562,594
Fund 100 - GENERAL FUND Totals					
REVENUE TOTALS	118,778,832	16,255,215	81,830,316	68.89%	112,490,292
EXPENSE TOTALS	118,686,191	12,944,059	79,513,575	66.99%	111,562,594
Fund 100 - GENERAL FUND Net Gain (Loss)	92,641	3,311,156	2,316,742		927,698

August 2017 Financial Report

Through 08/31/17

Summary Listing

Fund 505 - PARKING SYSTEM FUND Classification	2017 Budget	August 2017	YTD Actual	%	2016 Actual
Permit	-	-	1,850	-	3,350
Parking Charges for Services	6,737,875	748,475	3,784,317	56.16%	6,340,992
Parks and Recreation Charges for Services	65,000	5,000	61,000	93.85%	168,500
Interfund Transfers	4,120,636	-	2,060,318	50.00%	3,711,768
Intergovernmental Revenue	12,125	-	-	-	-
Other Revenue	203,216	14,002	136,736	67.29%	195,895
Interest Income	35,070	5,583	33,656	95.97%	38,159
REVENUE TOTAL	11,173,922	773,060	6,077,876	54.39%	10,458,663
Employee Pay	26,000	-	21,268	81.80%	26,465
Benefits	1,117,119	92,159	680,728	60.94%	1,206,649
Pensions	104,802	8,390	64,232	61.29%	229,588
Services	3,222,411	218,030	1,956,950	60.73%	2,846,933
Supplies	278,864	25,243	144,914	51.97%	237,610
Capital Outlay	3,020,000	181,311	1,129,483	37.40%	(24,598)
Insurance and Other Chargebacks	524,102	48,207	357,389	68.19%	504,784
Depreciation Expense	-	-	-	-	2,836,672
Contingencies	11,000	136	2,358	21.44%	5,910
Debt Service	4,331,771	-	141,632	3.27%	390,235
Miscellaneous	304,000	-	148,409	48.82%	255,626
Interfund Transfers	1,584,683	106,224	849,789	53.63%	1,303,783
EXPENSE TOTAL	14,524,752	679,699	5,497,152	37.85%	9,819,656
Fund 505 - PARKING SYSTEM FUND Totals					
REVENUE TOTALS	11,173,922	773,060	6,077,876	54.39%	10,458,663
EXPENSE TOTALS	14,524,752	679,699	5,497,152	37.85%	9,819,656
Fund 505 - PARKING SYSTEM FUND Net Gain	(3,350,830)	93,362	580,724		639,007

August 2017 Financial Report

Through 08/31/17
Summary Listing

Fund 510 - WATER FUND Classification	2017 Budget	August 2017	YTD Actual	%	2016 Actual
Fee	70,000	9,870	64,134	91.62%	90,592
Water Charges for Services	17,324,000	1,447,149	10,999,309	63.49%	15,851,052
Sewer Charges for Services	36,000	4,675	32,478	90.22%	51,737
Other Charges for Services	135,000	(1,890)	139,735	103.51%	168,482
Other Revenue	6,828,400	12,193	640,197	9.38%	306,143
Interest Income	1,600	2,669	20,050	1253.12%	16,536
REVENUE TOTAL	24,395,000	1,474,666	11,895,904	48.76%	16,484,543
Employee Pay	183,365	8,406	106,862	58.28%	193,328
Benefits	4,037,387	304,230	2,595,745	64.29%	3,898,385
Pensions	368,658	28,054	245,073	66.48%	888,372
Services	2,250,760	46,667	1,016,853	45.18%	1,743,992
Supplies	1,360,390	29,916	510,936	37.56%	876,885
Capital Outlay	14,982,119	662,689	1,984,650	13.25%	36,713
Insurance and Other Chargebacks	1,174,064	97,295	763,564	65.04%	1,110,835
Depreciation Expense	-	-	-	-	1,973,593
Contingencies	1,000	-	-	-	1,000
Debt Service	1,438,470	-	421,769	29.32%	633,708
Miscellaneous	62,980	-	-	-	238,468
Interfund Transfers	3,502,313	291,859	2,334,875	66.67%	3,502,313
EXPENSE TOTAL	29,361,507	1,469,116	9,980,328	33.99%	15,097,592
Fund 510 - WATER FUND Totals					
REVENUE TOTALS	24,395,000	1,474,666	11,895,904	48.76%	16,484,543
EXPENSE TOTALS	29,361,507	1,469,116	9,980,328	33.99%	15,097,592
Fund 510 - WATER FUND Net Gain (Loss)	(4,966,507)	5,550	1,915,576		1,386,951

August 2017 Financial Report

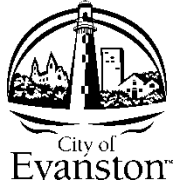
Through 08/31/17
Summary Listing

Fund 515 - SEWER FUND Classification	2017 Budget	August 2017	YTD Actual	%	2016 Actual
Sewer Charges for Services	12,501,500	1,257,356	8,767,146	70.13%	13,027,160
Other Charges for Services	19,650	-	-	-	21,600
Other Revenue	604,165	11,989	11,989	1.98%	3,087
Interest Income	1,000	1,200	6,177	617.67%	4,450
REVENUE TOTAL	13,126,315	1,270,545	8,785,312	66.93%	13,056,297
Employee Pay	57,040	1,046	23,283	40.82%	37,763
Benefits	859,043	65,859	551,560	64.21%	862,355
Pensions	73,398	6,090	52,549	71.60%	204,330
Services	908,500	222,826	312,698	34.42%	109,493
Supplies	92,300	1,144	34,571	37.46%	48,058
Capital Outlay	2,819,700	10,798	739,936	26.24%	15,370
Insurance and Other Chargebacks	432,953	36,672	286,249	66.12%	414,270
Depreciation Expense	-	-	-	-	3,461,103
Debt Service	8,370,946	205,395	4,427,420	52.89%	1,336,366
Miscellaneous	1,500	-	-	-	5,000
Interfund Transfers	991,677	82,640	661,117	66.67%	773,873
EXPENSE TOTAL	14,607,057	632,470	7,089,384	48.53%	7,267,980
Fund 515 - SEWER FUND Totals					
REVENUE TOTALS	13,126,315	1,270,545	8,785,312	66.93%	13,056,297
EXPENSE TOTALS	14,607,057	632,470	7,089,384	48.53%	7,267,980
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	638,075	1,695,928		5,788,316

August 2017 Financial Report

Through 08/31/17
Summary Listing

Fund 520 - SOLID WASTE FUND Classification	2017 Budget	August 2017	YTD Actual	%	2016 Actual
License	275,000	43,882	127,255	46.27%	170,144
Other Charges for Services	3,632,394	299,051	2,388,521	65.76%	3,586,453
Interfund Transfers	1,055,967	87,997	703,978	66.67%	1,055,967
Other Revenue	238,000	5,258	61,964	26.04%	274,808
REVENUE TOTAL	5,201,361	436,187	3,281,719	63.09%	5,087,372
Employee Pay	45,000	209	23,431	52.07%	43,025
Benefits	644,768	39,820	357,935	55.51%	620,226
Pensions	60,473	3,612	34,725	57.42%	151,916
Services	3,679,126	315,683	2,038,678	55.41%	3,438,311
Supplies	53,050	5,021	20,985	39.56%	54,768
Capital Outlay	25,750	9,601	22,986	89.27%	6,034
Insurance and Other Chargebacks	149,325	8,855	76,586	51.29%	138,618
Debt Service	21,046	-	920	4.37%	2,251
Miscellaneous	15,000	383	2,615	17.43%	12,232
Interfund Transfers	504,807	42,067	336,538	66.67%	499,493
EXPENSE TOTAL	5,198,345	425,250	2,915,400	56.08%	4,966,872
Fund 520 - SOLID WASTE FUND Totals					
REVENUE TOTALS	5,201,361	436,187	3,281,719	63.09%	5,087,372
EXPENSE TOTALS	5,198,345	425,250	2,915,400	56.08%	4,966,872
Fund 520 - SOLID WASTE FUND Net Gain (Loss)	3,016	10,937	366,319		120,500



Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Economic Development Division Manager

Subject: Monthly Economic Development Report for September 2017

Date: October 5, 2017

Discussion

Enclosed is the monthly report of economic development activities for the month of August, 2017. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8013 or pzalmezak@cityofevanston.org.

CEBA			
Account Name	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	Ward 5	2017 Great Merchant Grant application is on hold due to spending freeze.
Church and Dodge	1901 Church Street	Ward 5	Staff is recommending EDC approval of an update to storefront modernization program to cover 100% of program cost up to \$25,000
Church & Darrow Lots	1805 Church	Ward 5	Awaiting EPA NFR Letter. Anticipated Fall 2017 Property is listed for sale.
1723 Simpson	1723 Simpson	Ward 5	Staff is working with owner to find a high-quality tenant.
1829 Simpson Street	1829 Simpson Street	Ward 5	Building was sold. New owner is interested in opening a restaurant. Pending City Council approval on 10/09/2017.
Foster & Green Bay	N/A	Ward 5	Artist is working to install a mosaic mural.
CENTRAL STREET			
Account Name	Address	Ward	Latest Update
Central Street Business Association	N/A	Ward 6,7	Merchants Grants Requests. The group revealed its Vacant former Coldwell Banker. Owner seeking retail/service.
2929 Central Street	2929 Central Street	Ward 6	Nic's, organic fast-food concept proposed. Concept will be presneted at P&D and City Council on 10/09/2017.
2628 Gross Point	2628 Gross Point	Ward 6	Former Subway. Undisclosed high-end eyewear retailer signed a lease.
1939 Central Street	1939 Central Street	Ward 7	Staff is monitoring. Owner has proposed restaurant.
1805 Central Street	1805 Central Street	Ward 7	Fabric and yarn store opened.
1937 Central Street	1937 Central Street	Ward 7	
DOWNTOWN EVANSTON			
Account Name	Address	Ward	Latest Update
Library Parking Lot	1714-1720 Chicago Avenue	Ward 1	Developer is working with zoning staff to begin permit process.
Downtown Performing Arts Center	N/A	Ward 1	Developer continues to pursue property acquisition. Presented to First Ward meeting on September 5th.
Former Pineyard/Taco Diablo Space	1031 Davis Street	Ward 4	Title One boxing open. Medical and restaurant interest.

1611 Chicago Avenue	1611 Chicago Avenue	Ward 1	The Merion property management is seeking retail user for 3,200 0sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
Sherman Plaza Retail	1620 Sherman Avenue	Ward 1	Target has leased vacant spaces along Sherman Avenue. March 2018 opening. Vacant 800 Degrees Pizza space available on Church Street.
Former Radio Shack	716 Church	Ward 1	Landlord pursuing tenants
Church Street Plaza	1705 Maple	Ward 1	Furious Spoon open. Buffalo Wild Wings, American Apparel, Second Time Around available for lease.
National Towel Building	815 Ridge Avenue	Ward 2	Senior housing project approved. Expecting March 2018 start date.
1571 Maple	1571 Maple	Ward 1	Construction nearing completion. 30% leased. Retail space available.
605 Davis (including Chase Bank Drive Thru)	605 Davis	Ward 4	Developer working with staff to determine path to moving forward. Project stalled due to affordable housing ordinance compliance
E2 Retail	1890 Maple	Ward 2	Exhale fitness closed. Space available.
1012 Church Street	1012 Church Street	Ward 4	Planned Rock 'N Ravioli music venue at former site of 27 Live.
1630 Chicago Avenue	1630 Chicago Avenue	Ward 4	Former Ixia Flowers space. Pono Ono Poke, is planned for the Park Evanston apartment building at 1630 Chicago Ave.
1727 Oak (1007 Church)	1007 Church Avenue	Ward 2	Neighborhood meeting scheduled on October 19th to discuss an incoming PD for a 17 story active-adult multifamily residence
HOWARD STREET			
Account Name	Address	Ward	Latest Update
Howard Street Business Association	N/A	Ward 8	Staff is working with organization to fulfill Great Merchants Grants Requests.
633 Howard - Former Police Outpost	633 Howard Street	Ward 8	Lease approved by City Council on August 14, 2017 for Patisserie Coralie cafe and commercial bakery
128-130 Chicago Avenue	128-130 Chicago Avenue	Ward 8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF and Land sale.
999 Howard	999 Howard	Ward 8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Potential redevelopment site

Howard Theater Properties	721-723 Howard Street	Ward 8	Lease executed. Wrapping up design with architect. Construction targeted Q1 2018. Staff has installed temporary window covers/signage promoting opening. Old awning removed.
727-729 Howard Street	727-729 Howard Street	Ward 8	Due diligence ongoing for interested party (Maureen Broom / Jazz concept).
725 Howard	725 Howard		Met with Julie Malmed; interested in working with City and supporting multiple options for building's vision.
Sherwin Williams Howard Street	611-21 Howard Street	Ward 8	Store relocated to Green Bay Road. Building is being sold.
MAIN DEMPSTER MILE			
Account Name	Address	Ward	Latest Update
Main Dempster Mile	N/A	Ward 3,4	SSA board will host it's annual meeting on 10/19/2017.
600 Main Street	600 Main Street	Ward 3	Union Pacific hiring broker to market vacant space.
Former Paramour Bungalow	812 Dempster	Ward 3	Children's bookstore pursuing space.
512 Main Street	512 Main Street	Ward 3	Amanecer Breakfast Tacos signed lease for former Alcove Space. Scheduled to open October 2017.
710 Main Street	710 Main Street	Ward 4	Vacant toy store. Actively marketing for a new tenant.
802 Dempster Street	802 Dempster Street	Ward 4	Former wiener still champs space. Owner actively seeking tenants
1301 Chicago Avenue	1301 Chicago Avenue	Ward 3	FRIO Gelato will expand to the former 425 Bake space. Paris Café to take over the space that FRÍO Gelato will leave vacant.
WEST END/WEST VILLAGE			
Account Name	Address	Ward	Latest Update
West End Business Association	N/A	Ward 2	Staff is working with organization to fulfill Great Merchants Grants Requests, and to support MFG Day efforts.
West Village Business Association	N/A	Ward 2	Staff is working with organization to fulfill Great Merchants Grants Requests.
Reed Biedler Building	1275 Hartrey	Ward 2	New monument signage being pursued for businesses on east side of the building (Temperance, Jan's Antiques, etc.)
U-Haul	2125 Dempster	Ward 2	Watchlist
Sharp Edge CrossFit	1324 Dodge Avenue	Ward 2	Ribbon cutting on 10/15/2017.

2222 Oakton Street	2222 Oakton Street	Ward 8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
OTHER PROJECTS			
Account Name	Address	Ward	Latest Update
717 Custer Street	717 Custer Street	Ward 4	Local couple pursuing build out for kombucha tasting room and kombucha / kombucharie.
Black Business Consortium of Evanston/Northshore		N/A	Working with BBCE/NS to plan 2018 tour.

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$130,000.00	\$1,316.19	\$55,370.03	\$19,702.80	\$75,072.83	\$ -	\$74,629.97	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$200,000.00	\$1,028.26	\$13,549.34	\$19,354.98	\$32,904.32		\$186,450.66	1.5.20
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$675,000.00	\$7,500.00	\$218,000.00	\$ -	\$218,000.00	\$ -	\$457,000.00	NA
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$75,000.00	\$832.65	\$12,673.23	\$8,975.67	\$21,648.90		\$62,326.77	1.31.25
Last Update 10/5/12017											
Total paid includes escrow											



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: October 11, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, zoning district, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, October 4, 2017 - October 10, 2017

Current Backlog (business days received until reviewed): 13

Zoning Reviews

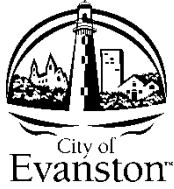
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions/variation application from the applicant
1	2145 Orrington Avenue	R1	Building Permit	Modify existing walks, install new BBQ and walk (Seabury-Western Theological Seminary - NU)	10/03/17	pending staff review
1	325 Greenwood Street	R1	Building Permit	Demo garage and mudroom, construct addition to rear of SFR	10/05/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information from the applicant
2	1015 McDaniel Avenue	R2	Building Permit	Construct new 20x22 detached garage	08/02/17	non-compliant, pending appeal of Zoning Administrator's decision
2	2215 Dempster/1305 Pitner	R5	Building Permit	New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)	08/09/17	pending final DAPR , pending staff review
2	1721 Monroe Street	R3	Building Permit	Basement remodel	08/30/17	pending additional information from the applicant
2	2021 Lee Street	I2	Zoning Analysis	1-story addition to an industrial building (C.E. Niehoff & Co.)	09/06/17	pending additional information from the applicant
2	1505 Ashland Avenue	R1	Building Permit	Interior and exterior remodel	09/29/17	pending staff review
2	1800 Greenwood Street	R3	Building Permit	Interior renovation and new deck to SFR	09/29/17	pending staff review
2	818 Dodge Avenue	R4	Building Permit	Basement buildout	10/02/17	pending staff review
2	1434 Hartrey Avenue	R2	Building Permit	Parking pad	10/02/17	pending staff review
2	1419 Lake Street	R1	Zoning Analysis	New 2-car garage with storage on 2nd floor	10/09/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1043 Hinman Avenue	R1	Building Permit	New 22x24 detached garage	07/19/17	non-compliant, pending minor variation application
3	555 Michigan Avenue	R5	Zoning Analysis	Demo existing SFR, construct new 4-unit condo building	10/10/17	pending staff review
4	1420 Greenwood Street	R3	Building Permit	Deconversion of multi-family dwelling to SFR, new driveway and garage	08/25/17	non-compliant, pending minor variation application
4	1459 Elmwood Avenue	D1	Building Permit	Addition of an additional dwelling unit, new covered entry to a multi-family dwelling	09/22/17	pending staff review
4	1510 Asbury Avenue	R1	Building Permit	Remove patio, install new paver patio, seatwall and walk	09/29/17	pending staff review
4	1308 Elmwood Avenue	R1	Building Permit	Interior and exterior renovations	10/03/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch	08/31/17	non-compliant, pending revisions from the applicant
5	1738 Darrow Avenue	R4	Building Permit	Interior remodel, remove rear stairs and porch, new deck	10/05/17	pending staff review
5	1414 Leonard Place	R3	Building Permit	Construct 52x32 asphalt pad	10/05/17	pending staff review

6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2304 Lawndale Avenue	R1	Building Permit	2nd floor bathroom addition	09/29/17	pending staff review
6	3127 Thayer Street	R1	Building Permit	Install catch basin to tie into downspout	09/29/17	pending staff review
6	3147 Grant Street	R1	Building Permit	Replace walk, install french drain and connection to storm sewer	10/02/17	pending staff review
6	2826 Gross Point Road	B1a	Building Permit	Construct new 2-story type 2 restaurant with drive-through (Nic's Organic)	10/06/17	pending P&D 10/23/17 & CC 11/13/17
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2001 Sheridan Road	U3	Zoning Analysis	6th floor addition, interior remodel (NU - Jacobs Center)	07/31/17	pending final DAPR
7	1320 Jenks Street	R1	Building Permit	Demo existing house, construct new SFR	08/24/17	non-compliant, pending revisions from the applicant
7	2405 Simpson Street	R1	Building Permit	Convert garage storage to coach house	09/19/17	non-compliant, pending revisions or variation application
7	2757 Girard Avenue	R1	Building Permit	Front vestibule/porch remodel	10/10/17	pending staff review
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	pending final DAPR
8	2115 Dobson Street	R2	Building Permit	2nd-floor addition to SFR	08/21/17	non-compliant, pending revision from the applicant
8	1209 Hull Terrace	R3	Building Permit	Replace exit stairs (multi-family dwelling)	09/26/17	pending staff review
8	222 Chicago Avenue	C1	Building Permit	Wireless communications antenna upgrade on existing cell tower, equipment shelter	10/02/17	pending staff review
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	pending staff review
9	1718 Cleveland Street	R2	Building Permit	Shed	10/06/17	pending staff review
9	550 Wesley Avenue	R2	Building Permit	Remove stone walk, construct new paver patio	10/10/17	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending Preservation 10/17/17, DAPR & ZBA
2	1015 McDaniel Avenue	R2	Appeal	Appeal of the Zoning Administrator's decision regarding a minor variation	10/06/17	pending ZBA 11/07/17
3	1043 Hinman Avenue	R1	Minor Variation	Building lot coverage for a detached garage	09/15/17	Determination after 10/09/17
4	1026 Davis Street	D2	Special Use	Commercial Indoor Recreation	09/06/17	pending P&D & CC 10/23/17
4	1420 Greenwood Street	R3	Minor Variation	Rear yard setback for detached garage and roof overhang	09/22/17	Determination after 10/12/17
5	1919 Church Street	B2	Fence Variation	Install a 16' tall concrete wall (fence) (ComEd facility)	09/13/17	Pending additional information from the applicant

6	2628 Gross Point Rd	B1a	Special Use/Major Variations	New 2-story building for type 2 restaurant with drive-through (Nic's Organic)	07/24/17	pending P&D 10/23/17 & CC 11/13/17
6	2626 Reese Avenue	R1	Major Variation	Front yard and street side yard setbacks, setback for a canopy (yard obstruction) and building lot coverage for proposed new SFR and detached garage	08/29/17	pending revisions & pending ZBA
6	3315 Dartmouth Place	R1	Minor Variation	Building lot coverage, rear yard setback for residence, interior side yard setbacks for roof overhang and terrace for a new single-family residence and attached garage	09/22/17	Determination after 10/17/17
7	2012 Central Street	B1a	Substitution of Special Use	Breakfast/lunch cafe taking over former coffee shop (Tag's Bakery)	10/03/17	Determination after 10/23/17
7	1402 Lincoln Street	R1	Major Variation	Front yard setback for new SFR (solar house by NU)	10/09/17	pending DAPR and ZBA 11/07/17
8	709-711 Howard Street	B3	Fence Variation	Install a 6' tall fence at building line (Good To Go Jamaican Cuisine)	10/05/17	Determination after 10/20/17
9	722 Wesley Avenue	R3	Minor Variation	Separation between principal structure and accessory structure for a 2nd-floor porch addition	09/21/17	Determination after 10/12/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 13, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

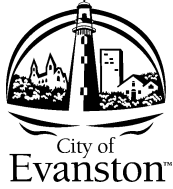
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, October 13, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and fences are in good condition. Interior mechanical work continues. Contractor notified to keep grass maintained. Installation of drainage system for subdivision has begun.	10/9/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Demolition has been completed. Construction fence and wind screen remain in place.	10/12/2017
4	1571 Maple Avenue	Mixed Use Building	Apartments on floors 2 through 7 are starting to be occupied by tenants. A new sidewalk and paver driveway are in place on the Maple Street side. The project is near completion and site is kept orderly.	10/12/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Preparations for interior slab keeps moving forward. Work on stairwells and interior sub-grade piping continues.	10/9/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Crews are working on the installation of the steel beams that will form the mezzanine levels and house seating. Specialty abatement contractor is working in a contained area removing the last of the paint on the existing steel girders. The roof decking steel sheeting is nearly complete. Site has been well kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for trucks entering and leaving the site. Tire washing is done when needed.	10/12/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Glass exterior perimeter and interior wall installation continues on the north section on floors 1 and 2 of the concourse. Electrical and HVAC ductwork continues to move forward on floors 1 and 2. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	10/12/2017



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services
Department

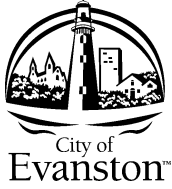
Subject: Food Establishment Application Weekly Report

Date: October 13, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of October 8, 2017.

Please contact me at 847/448-8289 or iogbo@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Nic's Organic Fast Food	2628 Gross Pt Rd	6	10/10/2017	Food Establishment License	Not Yet Determined



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: October 13, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
1	Farmhouse Change in class from C to D (restaurant/liquor)	703 Church street	C	Liquor/Hotel-Restaurant		TBD	Pending City Council Introduction
4	Rock n' Ravioli	1012 Church Street	C	Liquor/Restaurant	Sun: 12pm-1am; M-Th: 11am-1am; F-Sa: 11am-2am.	8/30/17	Pending City Council Introduction
7	Jilly's Café (New Owner)	2614 Green Bay Road	D	Liquor/Restaurant	Mon: closed; Tue – Sat: 11:30 am –Midnight; Sun: 11am – 10 PM	8/28/17	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



PRCS Facility Usage Report

Date: Friday, October 13, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Butler Park			
Butler Park Picnic Tables	3:30pm - 5:30pm	Roycemore School	Roycemore School Cross Country Meet
Location: Channelside Park			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	6:00pm - 9:00pm	Michael Hughes	Third Coast Flag Football League Games
Location: James Park			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	4:00pm - 11:00pm	Ann Wilkinson	
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
Location: Robert Crown Center			
Robert Crown Football Field	6:00pm - 9:00pm	Michael Hughes	Third Coast Flag Football League Games



PRCS Facility Usage Report

Date: **Saturday, October 14, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Channelside Park			
Channelside Park North Socc	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	10:00am - 12:00pm	City of Evanston Recreation	Watershed Collective Workshop
Dawes Park Lagoon Shelter	5:00pm - 8:00pm	Seckler, Henrique	Wedding Ceremony
Location: Fireman Park			
Fireman Park	12:00pm - 2:00pm	Northwester University	Ice Cream Social
Location: Fleetwood-Jourdain			
Foster Park Field	8:00am - 11:00am	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: Independence Park			
Independence Park	7:00am - 4:00pm	Elizabeth Mcelhatton	
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 8	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Diamond 7	12:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse			
Lighthouse Picnic Tables	12:00pm - 8:00pm	Jewish Reconstructionist Congregati	Picnic
Location: Lighthouse Beach			
Fire Circle	2:00pm - 8:30pm	Ryan Maneri	
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Mason Park			
Mason Park Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Robert Crown Center			
Robert Crown Football Field	8:00am - 6:00pm	City of Evanston Recreation	4th & 5th Grade Flag Football League
Robert Crown Football Field	8:00am - 6:00pm	City of Evanston Recreation	4th & 5th Grade Flag Football League



PRCS Facility Usage Report

Date: Saturday, October 14, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Robert Crown Center

Location: Tallmadge Park

Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games
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PRCS Facility Usage Report

Date: Sunday, October 15, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Bent Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Butler Park			
Butler Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Channelside Park			
Channelside Park North Socc	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	1:00pm - 4:00pm	Mascotte, Nicole	Birthday Party
Location: Elliott Park			
Elliott Park Picnic Table A	7:30am - 10:00am	Chiaravalle School	
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 4	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 5	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 7	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	5:00pm - 10:00pm	Susan Shonfeld	
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Mason Park			
Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Mason Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Robert Crown Center			
Robert Crown AYSO Mini Fiel	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Tallmadge Park			
Tallmadge Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games



PRCS Facility Usage Report

Date: Monday, October 16, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: James Park			
James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	3:30pm - 9:00pm	George Schultz	
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	2:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey



PRCS Facility Usage Report

Date: **Tuesday, October 17, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Soccer 3	4:00pm - 6:00pm	Roycemore School	Roycemore School Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	3:00pm - 7:00pm	Ecology Center	
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
Location: Tallmadge Park			
Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



PRCS Facility Usage Report

Date: **Wednesday, October 18, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Bent Park

Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
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Location: Channelside Park

Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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Location: Fleetwood-Jourdain

Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
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Location: James Park

James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 3 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Diamond 4 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices

Location: Leahy Park

Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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Location: Lovelace Park

Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
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Location: Robert Crown Center

Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
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Location: Tallmadge Park

Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices
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PRCS Facility Usage Report

Date: Thursday, October 19, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING OCTOBER 13, 2017

NWMC Board Approves Audit, Talks Legislative Advocacy

Thank you to the thirty NWMC members for attending Wednesday night's NWMC Board meeting. NWMC Legislative Consultant Taylor Anderson presented information on the state legislative process and techniques for elected officials and staff to successfully educate and influence legislators. Attendees received a packet of information including: an overview of the legislative services provided by the NWMC; helpful hints about the capitol; places to stay in Springfield; Lobbying "DOs and DON'Ts"; how to speak to legislators; how a bill becomes law in Illinois and; legislative glossary of terms; and, legislative directory. If you were unable to attend the meeting and would like to receive the packet, please contact staff.

The Board unanimously approved the FY16-17 NWMC Audit as well as changes to the NWMC Special Projects Fund Usage Policy. Members also discussed revenue cuts to NWMC communities resulting from the recently adopted state budget and items expected to be considered during the General Assembly's veto session, scheduled for October 24-26 and November 7-9. Finally, the board discussed a proposal to revamp the programming and distribution of the region's Surface Transportation Program funds, which was approved by the Chicago Metropolitan Agency for Planning on Wednesday (see p. 2). The new program will require changes to the Northwest Council of Mayors program due to a significant reduction in funding. The Northwest Council discussed the program and deferred any decisions to the November 8 NWMC Board meeting (see article below). *Staff contacts: Mark Fowler, Larry Bury*

Northwest Council Defers FFY2018-2020 Project Selection

At Wednesday night's NWMC Board meeting, the Northwest Council of Mayors voted to defer action on a recommended program of Surface Transportation Program (STP) projects to be funded in Fiscal Years 2018-2020. At issue were three lighting projects, two in Niles and one in Buffalo Grove, which were recommended by the Northwest Council's Technical Committee to be removed from the active program to ensure that more of the council's limited future resources are used on road construction projects. The projects will be reconsidered at the next Northwest Council of Mayors Technical Committee meeting, scheduled for Thursday, November 2 at 8:30 a.m. at the *Barrington Village Hall*. Recommendations from that meeting will be considered by the Northwest Council of Mayors for final approval at the November 8 NWMC Board meeting. *Staff contact: Mike Walczak*

NWMC Fall Auction Update – Register Today!

There is still time to participate in the fall NWMC surplus vehicle and equipment auction, but you need to act quickly! The auction will be held on Tuesday, October 24, 2:00 p.m. at America's Auto Auction in Crestwood. Participating municipalities currently include: Aurora, Carol Stream; Country Club Hills; Crestwood; Crete; Evanston; Glenco; Highland Park; Kenilworth; Lincolnshire; Lynwood; New Lenox; North Aurora; Skokie; Streamwood; and, Wilmette. For more information on the auction or for a complete description of America's Auto Auction services, please visit <http://americasautoauction.com/files/index.aspx>. *Staff contact: Ellen Dayan*

NWMC Secures Funding for Bike Plan Update, CMAQ/TAP Programs Approved

On Wednesday, the Chicago Metropolitan Agency for Planning (CMAP) Board approved funding for an update to the Northwest Municipal Conference's Bicycle Plan as part of its 2018 Local Technical Assistance (LTA) program. The NWMC Bike Plan, which was developed in 2010, identified regional bicycle corridors to link local bicycle networks with regional destinations as well as recommended the implementation of other best practices. The update will expand the scope of the plan to include walking and transit access, thereby creating a more comprehensive multimodal plan. The project to update the plan will include: a review of the current plan; an assessment of the existing sidewalk network; identification of challenges to transit access;

and, development of an outreach strategy and implementation plan.

Also at the meeting, the CMAP Board approved the recommended 2018-2022 Congestion Mitigation and Air Quality (CMAQ) program and the 2018-2020 Transportation Alternatives Program (TAP). Projects in the NWMC area that will receive funding from the CMAQ program are:

- US 14 at Virginia Road intersection improvement in *Crystal Lake*
- Pedestrian improvements around the *Hanover Park* Metra station
- Multi-use paths on Roselle Road and Euclid Avenue in *Palatine*
- IDOT sponsored intersection improvements at Irving Park Road and Wise Road in *Schaumburg* and Irving Park Road at Barrington Road in *Hanover Park*
- Funding for station construction and bus purchase for Pace's Pulse Dempster line, which will run from *Evanston* to *Des Plaines* and then onto O'Hare Airport.

Projects in the NWMC area to receive TAP funding are:

- Skokie Valley Trail extension from Dempster Street to Golf Road in *Skokie*
- Skokie Valley Trail bridge over Lake-Cook Road and trail extension to *Northbrook's* southern village limits
- Higgins Road multi-use path in *Schaumburg*
- Howard Street multi-use path and bridge over the North Branch Chicago River in *Niles*
- Multi-use path along Oakton Street and Busse Road in *Elk Grove Village*

Please visit <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq/program-development> to view the full CMAQ and TAP programs. *Staff contacts: Mike Walczak, Brian Pigeon*

SPC Extends Liquid Calcium Chloride Contract with No Increase!

The SPC Governing Board has awarded the first of three (3) possible one-year contract extensions on Liquid Calcium Chloride (Contract #166) to Sicalco Ltd of Hinsdale. The contract runs from December 5, 2017 through December 4, 2018 and does not contain a price increase. Therefore, the pricing is as follows:

<u>Price/Gal</u>	<u>Delivery</u>	<u>Total Delivered Price</u>
\$0.4546	\$0.1343	\$0.5889

Orders are placed directly with Sicalco Ltd., and they handle all billing. Please note that billing shall also include a line item for the SPC administrative fee of \$0.0194 per gallon for total actual gallons purchased. For questions or additional information, please contact staff or Frank Sibr, 630-371-2655 or fsibr@sicalco.net. *Staff contact: Ellen Dayan*

CMAP Approves Changes to STP Distribution

On Wednesday, the Chicago Metropolitan Agency for Planning (CMAP) Policy Committee approved a Memorandum of Understanding (MOU) that implements changes to the programming of Surface Transportation Block Grant (or STP) funding in the region. The MOU calls for:

- creation of a shared, regional fund accessible to both the City of Chicago and suburban councils
- distribution of the remaining regional STP funding (about 85%) to the City and regional councils using needs-based formula, replacing the longstanding population based method for distribution of STP funds
- inclusion of project selection criteria tied to the regional plan at the council level
- active program management of projects to ensure funds are spent in a timely manner

Two recommendations that NWMC put forward, a supermajority vote for the shared fund project selection committee and an automatic review of the entire process after a period of five years were not included in the final MOU. The committee acknowledged that the document is a "work in progress" and ongoing evaluations will take place. The NWMC will stay active in the implementation of these important regional changes, including in the formation of the project selection committee and in the development of its procedures. We will also continue to monitor the collection of the regional transportation data, which will determine the new

funding splits between the councils. Under initial estimates, the Northwest Council loses the largest annual share of STP funds in the region. Large increases were projected for the North Shore Council and Lake Council, with more modest increases for the DuPage and McHenry Councils. Data collection is scheduled to be completed in 2019 and the initial funding distribution will then be finalized. The funding distribution will be revisited every five years and incentives for councils that improve their performance will begin in 2024. *Staff contacts: Mike Walczak, Brian Pigeon*

Meetings and Events

The *NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, October 17 at 10:30 a.m. at the NWMC offices.

The *NWMC Legislative Committee* will meet on Wednesday, October 18 at 8:30 a.m. at the NWMC offices.

The *NWMC Transportation Committee* will meet on Thursday, October 26 at 8:30 a.m. at the NWMC offices.