

Memorandum

To: Mayor Hagerty and Members of the City Council

From: Wally Bobkiewicz, City Manager

Subject: City Manager's Weekly Update

Date: October 6, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 29, 2017 – October 5, 2017

City Manager's Office

Weekly Bids Advertised City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report
Monthly Community Development Report – September 2017

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Parks, Recreation & Community Services

Weekly Facility Usage Report

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, October 9, 2017

Administration and Public Works Committee www.cityofevanston.org/apw

Planning & Development Committee www.cityofevanston.org/pd

Citizens Police Advisory Committee www.cityofevanston.org/citizenspoliceadvisorycommittee

City Council www.cityofevanston.org/citycouncil

Tuesday, October 10, 2017

Board of Local Improvements www.cityofevanston.org/boardofimprovements

Arts Council www.cityofevanston.org/artscouncil

Special Preservation Commission www.cityofevanston.org/preservationcommission

Wednesday, October 11, 2017

Design and Project Review Committee www.cityofevanston.org/dapr

Animal Welfare Board www.cityofevanston.org/animalwelfareboard

Plan Commission www.cityofevanston.org/plancommission

Thursday, October 12, 2017

Environment Board www.cityofevanston.org/environmentboard

Mental Health Board www.cityofevanston.org/mentalhealthboard

Friday, October 13, 2017

Utilities Commission www.cityofevanston.org/utilitiescommission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 29, 2017 through October 5, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2267	2396
SERVICE REQUESTS	655	656
TOTAL CHATS	16	20
TOTAL TEXT	11	15

Top 5 Service Requests	Total
Most requested service requests (Source: PublicStuff - Open/Closed)	
Building Permit Inspection Request	111
2. Trash Special Pick up	36
Broken Parking Meter	34
4. Tree Evaluation	30
5. Rodents - Rats	26

Please see the following page for the Weekly Telephone Wrap up Data

<u>Telephone Wrap-up Data</u> At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	а
Category/Department	Total
Administrative Services -Parking	290
Administrative Services –Finance	16
Administrative Services -HR	23
Administrative Services – Other	81
City Manager's Office	57
ComDev / Economic Development	28
ComDev/ Bldg Inspections	215
ComDev / Housing Rehab	9
ComDev / Planning/Zoning	32
General Assistance	0
Fire Life Safety	14
PublicStuff Request	321
Health	108
Information	514
Law	7
Library	2
Mayor's Office	1
Other/311	206
Other – Social Services	7
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	4
Parks – Other	0
Parks/Recreation	23
Parks – Forestry	22
Parks- Recreation Programs	14
Police	66
Public Works / Fleet	3
Public Works / Street Sanitation	78
Public Works / Engineering	20
Tax Assessment Office	1
Utilities – Power	3
Utilities – Sewer	4
Utilities – Water	98
TOTAL	2267



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer

Ashley King, Finance and Budget Manager

Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of October 2, 2017

Date: October 6, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of October 2, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 17-56 Chandler- Newberger Electrical & HVAC Improvements Phase I (2018)	Public Works Agency	Work on this project includes replacing and relocating a roof top unit air handler, reworking associated duct work as necessary for new location, replacing electrical switch gear, replacing distribution panels, replacing lighting fixtures for portions of the building and installing a new emergency electrical connection for the building.	\$781,943	10/31	11/13

RFP 17-57 Robert Crown Community Center and Ice Complex, Construction Management Svcs.	Public Works Agency	The City of Evanston's Public Works Agency is requesting proposals for construction management at-risk services for the construction of a new community center, library and ice complex in Evanston, Illinois.	\$1,500,000	11/07	12/11
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	•	Agenda Schedule - 2017 agenda items are tentative ar	nd subject t	to change.)	1	
2017 Mooting Dat	tos: lan 0 lan 1	7, Jan 23, Feb 13, Feb 20, Feb 27, Mai	·12 Mar 20 N	Mar 27 Apr 10 A	nr 17 Anr 24	
		12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 2				
		3, Nov 20, Nov 27, Dec 11	, Aug 1, Jep	ус 11, эерс 10, эе	pt 23	
		,,0,				
B=Business of the	City by Motion	R=Resolution O=Ordinance				
D=Discussion C=			ent PR=Procla	amation SPB=Sp	ecial Order Business	
APW=Administrati	ion & Public Wo	orks PD=Planning & Development	HS=Human S	Services	EDC=Economic Dev	elopment
BUD=Budget O	C=Other EX	S=Executive Session SPC=Special (City Council M	eeting CC=Co	uncil Only	·
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Legal	10/16/2017	Amazon Conflict	В	Rules	Farrar	6:00
СМО	10/16/2017	Policy to Choose BCC Member	В	Rules	Bobkiewicz	
Legal 	10/16/2017	Policy for BCC Recusal	В	Rules	Farrar	
Legal	10/16/2017	Board of Ethics Amendments	В	Rules	Farrar	
Legal / CMO	10/16/2017	FOIA Policy, FOIA Officer	В	Rules	Farrar / Bobkiewicz	
СМО	10/16/2017	Police Information Distribution Policy	В	Rules	Bobkiewicz	
СМО	10/16/2017	2017 Savvy Awards - 3CMA Silver Circle	Р	CC	Bobkiewicz	7:00
СМО	10/16/2017	Fight Like a Girl Breast Cancer Awareness Event, Oct 22	Р	CC	Bobkiewicz	
	10/16/2017	2018 Budget Discussion - Operating Budget		CC		
Mayor	10/23/2017	Evanston Own It	PR	CC	Francellno	
Police	10/23/2017	Stop and Frisk and Use of Force	SPB	CC	Eddington	
	10/23/2017	2018 Budget Discussion - Capital Budget	SPB	CC		For Discussion
PRCS	10/23/2017	Congregate Meal Grant Acceptance	В	APW	Hemingway	
PWA	10/23/2017	Inspect Large Diam Water Main	В	APW	Stoneback	
Admn Svcs	10/23/2017	GovSense - Rental Registration /Inspection Software	В	APW	Storlie	
Admn Svcs	10/23/2017	AFSCME Contract	В	APW	Storlie	
Admn Svcs	10/23/2017	Open Data Policy	R	APW	Storlie	
CMO	10/23/2017	MOU- FRCC/City/Library	В	APW	Lyons	
Health	10/23/2017	Pest Control - Rose - for 2018 & 2019	R	APW	Thomas-Smith	
PWA	10/23/2017	Food Scrap Franchies (2- Commercial and Residential)	R	APW	Stoneback	
Legal	10/23/2017	Liquor License Increase (Rock n' Ravioli	0	APW	Farrar	For Intro and Action
Legal	10/23/2017	Liquor License Changes (Jilly's Café, Farmhouse)	0	APW	Farrar	For Intro
Legal	10/23/2017	Liquor License Class C Amendment	0	APW	Farrar	For Intro
PWA	10/23/2017	Greenwood/Ridge Traffic - Left Turn Restrictions	0	APW	Stoneback	For Intro
Admn Svcs	10/23/2017	Prohibit Parking - Kedzie	0	APW	Storlie	For Intro
Admn Svcs	10/23/2017	Resident Only Parking - Sheridan Square	0	APW	Storlie	For Intro
CD	10/23/2017	Lakefront Policy	В	PD	Leonard	
CD	10/23/2017	1026 Garnett Place - Vacation Rental License	В	PD	Leonard	
CD	10/23/2017	1709 South Blvd - Vacation Rental License	В	PD	Leonard	
10/6/2017 9:10 AM	/	Election		1	1	1 of 3

		agenda items are tentative ar	, , , , , , , , , , , , , , , , , , , ,			
7 Meeting D	ates: Jan 9, Jan 1	7, Jan 23, Feb 13, Feb 20, Feb 27, Mar	13, Mar 20, I	Mar 27, Apr 10, Ap	or 17, Apr 24	
May 8, May	15, May 22, Jun	12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 2	4, Aug 14, Տeլ	ot 11, Sept 18, Sep	ot 25	
Oct 9, Oct 1	6, Oct 23, Nov 13	3, Nov 20, Nov 27, Dec 11				
	ne City by Motion					
	C=Communicatio			•	cial Order Busines	-
	ation & Public Wo	orks PD=Planning & Development S=Executive Session SPC=Special (HS=Human S		EDC=Economic De Incil Only	evelopment
)=Budget	OC=Other EX	S=Executive Session SPC=Special C	Sity Couriei ivi	leeting CC=Cou	Incii Only	
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
		4040 Main Ot Magatian Bantal				
CD	10/23/2017	1612 Main St - Vacation Rental License	В	PD	Leonard	
CD	10/23/2017	1026 Davis St - Special Use - Indoor Recreation - Spenga	0	PD	Leonard	For Intro and Act Ald Wilson
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		СС		9:00 a.m.
						CrOom in Combin
	10/30/2017	Affordable Housing and Director Monocchio		СС		6:00p.m Cont'd 9/18 (in Alderma Library)
	44/0/0047					0.00
	11/6/2017 11/6/2017	Human Services		CC		6:00
	11/6/2017	2018 Budget Discussion		CC		7:00
	44/40/0047	0040 D. J. 4 Di (17 4.1)		00		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
СМО	11/13/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
PWA	11/13/2017	South Standpipe MCC	В	APW	Stoneback	
PWA	11/13/2017	Chandler Electrical/HVAC	B	APW	Stoneback	
СМО		2017 Budget Amendment No. 1 Standardized Deadlines for Home	В	APW	Lyons	+
СМО	11/13/2017	Rule Taxes	В	APW	Lyons	
СМО	11/13/2017	Insurance Fund Analysis and	В	APW	Lyons	
0110		Funding		1511		
СМО	11/13/2017	Downtown Evanston Annual Update	В	APW	Lyons	Place on File
СМО	11/13/2017	Main/Dempster Mile SSA Update	В	APW	Lyons	Place on File
СМО	11/13/2017	Personnel Settlement	R	APW	Lyons	
Legal	11/13/2017	Northwestern Property	R	APW	Farrar	
		Special City Council - Review of				
	11/20/2017	Strategic Plan, Livability Plan and Central St Master Plan		CC		7:00
		0040 D. I. 10 0045 T.				
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
CMO	11/27/2017	Howard/Ridge Line of Credit Expansion	В	APW	Lyons	
PRCS	11/27/2017	Tennis RFP	В	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	

Evanston Ci	ty Council	Agenda Schedule - 2017				
(PLEASE NOT	E: Dates for	agenda items are tentative ar	nd subject t	to change.)		
2017 Meeting Dat	es: Jan 9, Jan 1	7, Jan 23, Feb 13, Feb 20, Feb 27, Ma	r 13, Mar 20, ľ	Mar 27, Apr 10, A	Apr 17, Apr 24	
May 8, May 1	.5, May 22, Jun	12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 2	4, Aug 14, Sep	ot 11, Sept 18, Se	pt 25	
Oct 9, Oct 16,	Oct 23, Nov 13	3, Nov 20, Nov 27, Dec 11				
B=Business of the	City by Motion	R=Resolution O=Ordinance				
D=Discussion C=	-Communication	n P=Presentation A=Announceme	ent PR=Procla	amation SPB=Sp	ecial Order Business	
APW=Administrati	on & Public Wo	orks PD=Planning & Development	HS=Human S	Services	EDC=Economic De	velopment
BUD=Budget O	C=Other EXS	S=Executive Session SPC=Special	City Council M	eeting CC=Co	uncil Only	
DEPT	MEETING	ITEMS	COUNCIL	COUNCIL or	LEAD STAFF	NOTES
	DATE		ACTION	COMMITTEE		
		Administration & Dublic Monks				
10/9/2017	6:00 PM	Administration & Public Works, Planning & Development, City				
10,0,2011	0.001111	Council				
10/11/2017	7:00 PM	Animal Welfare				
10/16/2017	6:00 PM	Rules				
10/16/2017	7:00 PM	City Council				
10/17/2017	7:00 PM	Housing & Community Development Act				
10/18/2017	6:30 PM	M/W/EBE Development				
10/23/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
10/25/2017	6:00 PM	Transportation/Parking				
10/26/2017	5:30 PM	Emergency Telephone System				
10/28/2017	9:00 AM	Special City Council				
10/30/017	7:00 PM	Special City Council - Affordable Housing				
DEFERRED	Date	Item	Action	Committee	Staff	
CD	Dute	Fines for bikes on sidewalks	0	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	0	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	0	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	0	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	0	R	Bobkiewicz	(for 2017)

10/6/2017 9:10 AM 3 of 3



Memorandum

To: Honarable Mayor and Members of the City Council

From: Melissa Klotz, Zoning Planner

Subject: Weekly Zoning Report

Date: October 4, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8153 or mklotz@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, September 27, 2017 - October 3, 2017

Current Backlog (business days received until reviewed): 16

Zoning Reviews

Ward	Property Address	Zoning	Туре	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions/variation application from the applicant
1	413 Grove Street	R1	Zoning Analysis	1-story addition to SFR	10/02/17	pending staff review
1	2145 Orrington Avenue	R1	Building Permit	Modify existing walks, install new BBQ and walk (Seabury-Western Theological Seminary - NU)	10/03/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information from the applicant
2	1015 McDaniel Avenue	R2	Building Permit	Construct new 20x22 detached garage	08/02/17	non-compliant, pending revisions from the applicant
2	2215 Dempster/1305 Pitner	R5	Building Permit	New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)	08/09/17	pending final DAPR, pending staff review
2	1721 Monroe Street	R3	Building Permit	Basement remodel	08/30/17	pending additional information from the applicant
2	2021 Lee Street	12	Zoning Analysis	1-story addition to an indstrustrial building (C.E. Niehoff & Co.)	09/06/17	pending additional information from the applicant
2	1505 Ashland Avenue	R1	Building Permit	Interior and exterior remodel	09/29/17	pending staff review
2	1800 Greenwood Street	R3	Building Permit	Interior renovation and new deck to SFR	09/29/17	pending staff review
2	818 Dodge Avenue	R4	Building Permit	Basement buildout	10/02/17	pending staff review
2	1434 Hartrey Avenue	R2	Building Permit	Parking pad	10/02/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1043 Hinman Avenue	R1	Building Permit	New 22x24 detached garage	07/19/17	non-compliant, pending minor variation application
3	525 Kedzie Street	C1a	Zoning Analysis	Convert ground floor office space to dwelling unit	09/19/17	pending staff review
3	1308 Judson Avenue	R1	Building Permit	Construct new 28x24 detached garage	09/22/17	pending staff review
3	714 Sheridan Road	R1	Zoning Analysis	Open parking pad adjacent to detached garage and alley	09/25/17	pending staff review
4	1420 Greenwood Street	R3	Building Permit	Deconversion of multi-family dwelling to SFR, new driveway and garage	08/25/17	non-compliant, pending minor variation application
4	1459 Elmwood Avenue	D1	Building Permit	Addition of an additional dwelling unit, new covered entry to a multi- family dwelling	09/22/17	pending staff review
4	1510 Asbury Avenue	R1	Building Permit	Remove patio, install new paver patio, seatwall and walk	09/29/17	pending staff review
4	1308 Elmwood Avenue	R1	Building Permit	Interior and exterior renovations	10/03/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch	08/31/17	non-compliant, pending revisions from the applicant

6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2336 Cowper Avenue	R1	Building Permit	Replace front steps and walkway	09/21/17	pending staff review
6	2956 Central Street	B1a	Building Permit	Replace front steps, new rear deck to SFR	09/22/17	pending staff review
6	2304 Lawndale Avenue	R1	Building Permit	2nd floor bathroom addition	09/29/17	pending staff review
6	3127 Thayer Street	R1	Building Permit	Install catch basin to tie into downspout	09/29/17	pending staff review
6	3147 Grant Street	R1	Building Permit	Replace walk, install french drain and connection to storm sewer	10/02/17	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	2001 Sheridan Road	U3	Zoning Analysis	6th floor addition, interior remodel (NU - Jacobs Center)	07/31/17	pending final DAPR
7	1320 Jenks Street	R1	Building Permit	Demo existing house, construct new SFR	08/24/17	non-compliant, pending revisions from the applicant
7	2405 Simpson Street	R1	Building Permit	Convert garage storage to coach house	09/19/17	non-compliant, pending revisions or variation application
7	2661 Orrington Avenue	R1	Building Permit	New deck	09/26/17	pending staff review
8	721 Howard Street	В3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	pending final DAPR
8	2115 Dobson Street	R2	Building Permit	2nd-floor addition to SFR	08/21/17	non-compliant, pending revision from the applicant
8	1209 Hull Terrace	R3	Building Permit	Replace exit stairs (multi-family dwelling)	09/26/17	pending staff review
8	222 Chicago Avenue	C1	Building Permit	Wireless communications antenna upgrade on existing cell tower, equipment shelter	10/02/17	pending staff review
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions
9	1217 Madison Street	R1	Zoning Analysis	Enlarge front porch	09/12/17	pending staff review
9	620 Custer Avenue	R3	Building Permit	Patio redesign and new brick walk	09/29/17	pending staff review
9	443 Asbury Avenue	B2	Building Permit	Replace damaged canopy at gas station (Citgo)	10/03/17	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Туре	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending Preservation 10/17/17, DAPR & ZBA
3	1043 Hinman Avenue	R1	Minor Variation	Building lot coverage for a detached garage	09/15/17	Determination after 10/09/17
4	1026 Davis Street	D2	Special Use	Commercial Indoor Recreation	09/06/17	pending P&D & CC 10/23/17
4	1420 Greenwood Street	R3	Minor Variation	Rear yard setback for detached garage and roof overhang	09/22/17	Determination after 10/12/17
5	1829 Simpson Street	R3	Map Amendment/ Special Use/ Major Variation	Rezone to B1 for a Type 2 Restaurant (European dumplings), interior side yard setback for a rear addition and roofed patio	07/25/17	pending CC 10/09/17
5	1919 Church Street	B2	Fence Variation	Install a 16' tall concrete wall (fence) (ComEd facility)	09/13/17	Determination after 10/06/17

6	2628 Gross Point Rd	B1a	Special Use/Major Variations	New 2-story building for type 2 restaurant with drive-through (Nic's Organic)	07/24/17	pending P&D 10/09/17 & CC 10/23/17
6	2626 Reese Avenue	R1	Major Variation	Front yard and street side yard setbacks, setback for a canopy (yard obstruction) and building lot coverage for proposed new SFR and detached garage	08/29/17	pending revisions & pending ZBA
6	3315 Dartmouth Place	R1	Minor Variation	Building lot coverage, rear yard setback for residence, interior side yard setbacks for roof overhang and terrace for a new single-family residence and attached garage	09/22/17	Determination after 10/17/17
7	1105 Grant Street	R1	Minor Variation	Building lot coverage and interior side yard setback for addition to SFR	09/08/17	Determination after 09/29/17
7	2012 Central Street	B1a	Substitution of Special Use	Breakfast/lunch cafe taking over former coffee shop (Tag's Bakery)	10/03/17	pending public notice
9	722 Wesley Avenue	R3	Minor Variation	Separation between principal structure and accessory structure for a 2nd-floor porch addition	09/21/17	Determination after 10/12/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 6, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or <u>ggerdes@cityofevanston.org</u> if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, October 6, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and fences are in good condition. Interior mechanical work continues. Contractor notified to keep grass maintained. Installation of drainage system for subdivision has begun.	10/2/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Demolition has been completed. Construction fence and wind screen remain in place.	10/4/2017
4	1571 Maple Avenue	Mixed Use Building	Apartments on floors 2 through 7 are starting to be occupied by tenants. A new sidewalk and paver driveway are in place on the Maple Street side. The project is near completion and site is kept orderly.	10/4/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences are in good condition and streets and alleys are kept clean. Sidewalks and barriers are in good condition. Underground plumbing and concrete footings have been completed. Preparations for interior slab has begun.	10/2/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Crews are working on the installation of the steel beams that will form the mezzanine levels and house seating. Specialty abatement contractor is working in a contained area removing the last of the paint on the existing steel girders. The roof decking steel sheeting is nearly complete. Site has been well kept and all materials are neatly stored. Gate attendants are on duty to direct traffic for tucks entering and leaving the site. Tire washing is done when needed.	10/4/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Glass exterior perimeter and interior wall installation continues on the north section on floors 1 and 2 of the concourse. Electrical and HVAC ductwork continues to move forward on floors 1 and 2. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	10/4/2017

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals				
	September 5, 2017				
September 2017 Meetings/Activities	1224 Dempster St.: Variation for building lot coverage for a roofed entry at Beth Emet Synagogue. Action: Unanimously approved. 633 Howard St.: Special Use for a Type 2 Restaurant, Cafe Coralie, in the B3 District. Action: Unanimous recommendation for approval with conditions. Approved for introduction and action at P&D/City Council September 25, 2017. 1029 South Blvd.: Variations for side yard setbacks to split the property. Action: Vote of 2-3 for approval; case continued to October 3, 2017 ZBA to obtain four concurrent votes. 2620 Central St.: Variation to add one dwelling unit and zero parking spaces at an existing multi-family residence. Case withdrawn by applicant on September 5, 2017				
	October 3, 2017				
October 2017 Meetings/Activities	 1029 South Blvd.: Variations for side yard setbacks to split the property. Action: Vote of 2-3 for approval; case continued to October 3, 2017 ZBA to obtain four concurrent votes. 1026 Davis St.: Special Use for a Commercial Indoor Recreation facility, Spenga, in the D2 District. Action: Unanimous recommendation for approval with conditions. Scheduled for introduction and action at P&D/City Council October 23, 2017. 2626 Reese Ave.: Variations for building lot coverage and street side yard setbacks for a new single family residence and detached garage. Case rescheduled by applicant to a later date with a new public notice. 				
	October 17, 2017				
	Meeting canceled due to a lack of items.				
PLANNING AND ZONING	Plan Commission				
	September 13, 2017				
September 2017 Meeting/Activities	Planned Development - 1450-1508 Sherman Avenue (continued from August 9, 2017) - Andrew Yule, Albion Residential, LLC, has applied for approval of a Planned Development to construct a 16-story, 287 dwelling unit mixed use building with 185 parking spaces and 9,616 square feet of ground floor commercial space. The applicant seeks site development allowances for: number of dwelling units (287 units proposed where a maximum of 93 units are allowed by code), building height (192 feet proposed where 105 feet is allowed by code), floor area ratio (6.9 proposed where 5.4 is allowed by code), number of parking spaces (185 spaces proposed where 389 spaces are required by code), and a ziggurat setback that is less than 40 feet at a height of 42 feet. In addition, the applicant may seek and the Plan Commission may consider additional Site Development Allowances as may be necessary or desirable for the proposed development. Action: Vote to recommend approval 4-2, with conditions as outlined in the staff report memo dated September 8, 2017, in addition to the condition that the development provide a minimum of 15 on-site units affordable at 50% to 60% AMI with a mix of studios, 1-bedroom and 2-bedroom apartments and is otherwise consistent with the Inclusionary Housing Ordinance.				

October 2017	October 18, 2017		
Meetings/Activities	Text Amendment - Possible retirement of or revisions to the C1a Commercial Mixed-Use Zoning District.		
PLANNING AND ZONING Preservation Commission			
September 2017 Meetings/Activities	September 19, 2017 September 20, 3018 September 19, 2017 September 20, 3018 September 19, 3018 September 20, 3018 September 19, 3018 September 19, 4018 Septem		

1043 Hinman Av. (LSHD) – Construct a 22'x22' detached garage at rear of lot. Requires minor Zoning variance. Proposed lot coverage 32.4%; maximum allowed 30%. Action: Approved 7 – 0. Zoning variance recommended for approval 7 – 0.

704 Judson Av. (L/LSHD) – Re-roofing existing roof, replacing one dormer on the front of the house, the addition of a dormer on the south side elevation, rebuilding of the front porch stairs, and the addition of screens to the existing front roof porch.

Action: Approved 7 – 0.

601 Davis St. (L) - Vermilion Enterprises, LLC. Review proposal for Planned Development and Special Uses at 601-611 Davis Street and 1604-1610 Chicago Avenue for construction of a 33-story building with ground floor retail, a financial institution with a drive-

and 1604-1610 Chicago Avenue for construction of a 33-story building with ground floor retail, a financial institution with a drive-through facility, and 318 dwelling units above, within a 27,841 square-foot zoning lot that includes the 2-story Evanston landmark building (University Building) at 601 Davis Street. The landmark building is to remain. Site Development Allowances are requested for 1) Number of dwelling units (318 where 92 allowed); 2) Floor Area Ratio (approximately 12.25 where 8.0 allowed as a site development allowance); 3) Building height (313-feet where 220-feet allowed as a site development allowance); 4) Number of parking spaces (176, including 36 compact, where 452 required); 5) A curb cut/driveway on Davis Street, where it is not allowed; 6) A ziggurat setback of 28' at 63' building height along Davis Street where 40' at 56' building height is required; 7) A ziggurat setback of 21.6' at 63' building height along North property line where 40' at 56' required; and 8) 2 short loading berths where 4 short are required. In addition, the applicant may seek and the Plan Commission may consider additional Site Development Allowances as may be necessary or desirable for the proposed development. The Preservation Commission makes advisory recommendations to the Plan Commission regarding the planned development application per City Code/Zoning Ordinance Section 6-15-11-4.

Action: The Commission continued this item to a special meeting on October 10, 2017 at 7 pm. Vote: 6 ayes, 1 abstention

Action: The Commission continued this item to a special meeting on October 10, 2017 at 7 pm. Vote: 6 ayes, 1 abstention (Commissioner Simon).

October 10, 2017

October 2017 Meetings/Activities	
	Special Preservation Commission Meeting: 601 Davis St. (L) - Vermilion Enterprises, LLC. Review proposal for Planned Development and Special Uses at 601-611 Davis Street and 1604-1610 Chicago Avenue for construction of a 33-story building with ground floor retail, a financial institution with a drive-through facility, and 318 dwelling units above, within a 27,841 square-foot zoning lot that includes the 2-story Evanston landmark building (University Building) at 601 Davis Street. The landmark building is to remain. Site Development Allowances are requested for 1) Number of dwelling units (318 where 92 allowed); 2) Floor Area Ratio (approximately 12.25 where 8.0 allowed as a site development allowance); 3) Building height (313-feet where 220-feet allowed as a site development allowance); 4) Number of parking spaces (176, including 36 compact, where 452 required); 5) A curb cut/driveway on Davis Street, where it is not allowed; 6) A ziggurat setback of 28' at 63' building height along Davis Street where 40' at 56' building height is required; 7) A ziggurat setback of 21.6' at 63' building height along North property line where 40' at 56' required; and 8) 2 short loading berths where 4 short are required. In addition, the applicant may seek and the Plan Commission may consider additional Site Development Allowances as may be necessary or desirable for the proposed development. The Preservation Commission makes advisory recommendations to the Plan Commission regarding the planned development application per City Code/Zoning Ordinance Section 6-15-11-4.
	October 17, 2017
	2014 Orrington Av. (NEHD) – Exterior remodeling for ADA accessibility; partial 3 rd floor/attic addition to accommodate needed spaces; updated front and rear facades; new elevator for ADA accessibility. Requires Zoning Variations: 6-8-2-4 special use permit for a religious institution required due to increase in building/impact. 6-8-2-9-A Maximum height permitted is 35' to peak or 2.5 stories, whichever is less. Proposed height 35' to peak of roof (excluding rear parapet and elevator overrun). However, knee-wall exceeds 3' and therefore constitutes a full 3rd story. 6-18-3 Exterior knee-walls shall not exceed three (3) feet in height. 6-8-2-8-B-3 15' interior side yard setbacks required for non-residential structure. Propose 5.4' north interior side yard setback and 9.5' south interior side yard setback for additions, front porch, rear balcony. 6-4-1-9-A-3 Block average's front yard setback (to house facades, not porches) is 34' and existing setback is 27.3'. Proposed front yard setback 27.3' (extending higher than existing). 6-4-1-9-B Eaves may extend 10% into a setback or a minimum of 6". Front porch eave setback = 27.6'. Proposed front porch eave setback is 24.8'. 100 Greenwood St. (LSHD) - Construction of a single family home. Requires fence variation for proposed front yard fence. 911 Edgemere Ct. (L/LSHD) - Construction of accessible ramp and landing on north side elevation, new first floor access door on north elevation. 2340 Lincolnwood (L) - Celeste Robbins, applicant. Remove existing door and install new all wood window on rear of house.
PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
	September 7, 2017

September 2017 Meetings/Activities	The Subcommittee continued its review of the Preservation Commission's Rules and Procedures.			
	Preservation Ordinance Review Subcommittee			
October 2017	October, 2017			
Meetings/Activities	The Subcommittee will not have a meeting in October.			
PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS			
835 Chicago Ave. (Chicago/Main)	The full building permit for the 9-story, 112-unit residential building was issued on August 3, 2015. Art installation and minor landscaping changes approved by DAPR at its May 11, 2016 meeting. An Interior build-out permit has been issued for a new educational facility within the building. Construction is complete. Building is now open. Retail space available on the ground floor, First Bank & Trust branch now open on the Main Street side of the building and Fusion Academy is open in the 2 nd floor office space.			
1620 Central St.	The 4-story, 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building per			
1571 Maple Ave.	The 12-story, 101-unit mixed-use development was approved by the City Council on April 13, 2015. A minor adjustment to the planned development to adjust the bike rack locations and parklet along Maple Avenue was administratively approved on February 22, 2017 by the DAPR Committee. Construction is ongoing but nearing completion. Developer applied for a FCO which is under review. A proposed mural on railroad embankment along Elmwood, across the street from the development, was reviewed and approved by DAPR on July 12, 2017.			
1815 Ridge/1815 Oak	City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story, 163 unit senior independent and assisted living facility on July 25, 2016. A minor adjustment to the planned development to reduce the FAR, increase upper level building setbacks, add a terrace and relocate mechanical equipment was administratively approved on March 15, 2017 by the DAPR Committee. Staff is awaiting submittal of building permit application.			
824-828 Noyes Street	City Council approved Planned Development for the construction of a 4-story mixed used building with retail space on the ground floor and 44 dwelling units on the floors above with 35 parking spaces on September 26, 2016. Building permit has been issued, as have water and sewer permits, and construction is ongoing.			
HOUSING & GRANTS	Housing & Community Development Act Committee			
0	September 14, 19 and 26, 2017			
September 2017 Meetings/Activities	The HCDA met three times, on September 14 in a joint meeting with MHB to review 2018 applications for funding, on September 19 to review additional 2018 applications, and on September 26 to allocate 2018 CDBG funding to specific programs and projects based on estimated 2018 CDBG funding. Allocations will be used to develop the draft 2018 Action Plan.			
October 2017	October 17, 2017			
October 2017 Meetings/Activities	The October 17 meeting may be canceled as there are no agenda items that require action by the committee; staff will consult with the Committee Chair in early October.			

Community Development Department deptember 2017 Optiate		
HOUSING & GRANTS	Housing, Homelessness, and Human Relations Commission	
September 2017 Meetings/Activities	September 7, 2017 The Commission recommended approval of \$550,000 in gap funding to the Planning and Development Committee for a Housing Opportunities for Women project at 2215 Dempster. The funding would come from the City's HOME funds and AHF. The Commission also heard updates on the September 18 affordable housing presentation to City Council and a potential letter of support for the rehab of HACC scattered site rental units.	
October 2017 Meetings/Activities	October 5, 2017 The Commission will review an ordinance that will change the Commission's name and functions back to the Housing and Homelessness Commission. It will also hear staff updates on the HOW project at 2215 Dempster and the City Council affordable housing white paper.	
HOUSING & GRANTS	Mental Health Board	
September 2017	September 14 & 23, 2017	
Meetings/Activities	MHB held two meetings in September to review applications for 2018 funding. The first meeting, September 14, was a joint meeting with the Housing & Community Development Act Committee. The second hearing meeting took place on Saturday, September 23.	
October 2017	October 12, 2017	
Meetings/Activities	MHB will meet to allocate \$736,373 in Human Services funds for 2018; meeting will be recorded and held in room 2402.	
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee	
	September 27, 2017	
September 2017 Meetings/Activities	The T/P Committee reviewed proposed parking changes for resident only parking in District R, prohibited parking at certain times along Kedzie east of Sheridan, and loading zone time change on Custer north of Madison; the Sheridan Road Educational infographic; the Main St. bike parking installation project in front of the Main St. CTA Purple Line station; the Divvy bike share program; and, the proposed use of the "Share the Road" symbol for educational materials.	
October 2017	October 25, 2017	
Meetings/Activities	The T/P Committee is scheduled to meet next on October 25, 2017. The Committee's October agenda will include updates on the proposed Downtown Curb Cut Management Policy, implementation of the Complete and Green Streets Policy, updates on the City's towing policies, an overview of the City's ITEP application, and a discussion on the truck route modification proposal for Sheridan Rd.	
TRANSPORTATION AND MOBILITY	Project Meetings & Events	
September 2017	September 5, 2017	

	Community Development Department September 2017 Update
Meetings/Activities	Representatives from the City of Evanston, Cook County and the CTA met to discuss future planning opportunities for the Red/Purple Line Modernization Program. Staff from Evanston and the CTA are scheduled to meet on October 5 to discuss planning and funding needs for 2017 Q4 and 2018 Q1.
	September 10, 2017
	Transportation staff hosted a Transportation Information table at Streets Alive, and Divvy provided valet services at the nearby Chicago and Washington station location. At the Transportation table staff distributed bike lights, safety information and Divvy 24 hour passes.
	September 19, 2017
	In preparation for the Bloomberg Mayors Challenge application submission, staff worked with a Bloomberg representative to identify "problems" and possible "solutions" through an all-day workshop. Staff has met in two small group team meetings following the workshop to further refine Evanston's proposal. The Mayors Challenge application is due on October 20.
	September 19, 2017
	Pace Bus and the CTA hosted an Open House for community members to learn more about the Pace Pulse Dempster Line Study and the joint CTA and Pace North Shore Coordination Plan and Market Analysis. The open house was at the Levy Center from 5-7 PM and approximately 30 community members attended the meeting.
	September 21, 2017
	Staff participated in the third quarter meeting of the Chicagoland Complete Streets Coalition. At the meeting staff learned about the DuPage County Trail App , a website that leverages the County's GIS data with Google Map's routing abilities.
	September 22, 2017
	The City's Bicycle Technical Advisory Committee met on September 22, and discussed safety and encouragement efforts for Sheridan Road, updates on the Divvy program, and identified preferred bike light models for Pedal Bright and coordination efforts between the Committee members.
	September 27, 2017
	Staff participated in the third quarterly meeting of CMAP's Bike and Pedestrian Task Force. At the Task Force meeting staff learned about the forthcoming transportation policy papers to be delivered by CMAP as part of the ON TO 2050 planning process.
	October 1, 2017
	In addition to the lead-up communication efforts for Bike the Ridge, transportation staff partnered with 311 to staff the Community Engagement Trailer at the event and coordinated Divvy's participating in hosting an information table. At the Community Engagement Trailer staff distributed bike lights, safety information and Divvy 24 hour passes. In addition to the bicycling safety information and 24 hour passes, the Divvy team also passed out sunglasses and had a Divvy bike on hand for folks to try-out.
October 2017	October 5, 2017
Meetings/Activities	Pace Bus team members and City staff will be meeting on October 5 to discuss the positioning of the northbound 213 bus stop at Emerson/Ridge/Green Bay.
	October 5, 2017
	Staff from Evanston and the CTA are scheduled to meet on October 5 to discussion planning and funding needs for 2017 Q4 and

2018 Q1.

October 16, 2017

Staff will participate in the Corridor Planning Committee & Task Force meeting for the North Lake Shore Drive project. At this meeting staff will review Level 2 Screening criteria and provide feedback on updated bicycle & pedestrian design concepts.

October 20, 2017

Staff will submit Evanston's Mayors Challenge Application.

October 27, 2017

The City's Bicycle Technical Advisory Committee will meet on October 27 to discuss updates on the Divvy program, final coordination items for Pedal Bright, and broader educational efforts for working with the local school districts.

October 31, 2017

Staff will participate in a learning session at the annual NACTO conference, held in downtown Chicago. Staff's participation fee for the session is waived due to staff's hosting of a WalkShop for the conference on November 2.

BUILDING & INSPECTION SERVICES		2017 - Housing Rehabilitation			
Ward	Number of Active Projects		Completed Projects	Projects YTD	
2	2		2	4	
5	1		1	2	
8	1		0	1	

BUILDING & INSPECTION SERVICES	Building Permits
Building Permit Status	Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	1740 Ridge Ave	Omni-Fit, LLC	8/24/2017	Pending inspections and payment of license fees.

		, , ,	•	•
3	518 Main St	Swantiques (Pop-up)	9/22/2017	Pending inspections and payment of license fees.
3	847 Chicago Ave	Multilingual Connections, LLC	9/1/2017	Pending inspections and payment of license fees.
3	614 Dempster St	Studio Mangiameli	8/24/2017	Pending inspections. License fees have been paid.
3	1306 Chicago Ave	Jet Blue Print	8/4/2017	General Business License issued 9/1/2017.
5	2111 Dewey Ave	Kelso-Burnett Company	8/2/2017	General Business License issued 9/15/2017.
7	1937 Central St	Simple Grace Design, LLC	8/21/2017	General Business License issued 9/20/2017.
7	1939 Central St	Southport Eye Associates, Ltd. dba Custom Eyes	8/21/2017	Pending inspections. License fees have been paid.
8	815 Howard St	Cosmetic Surgery Center of Chicago	6/12/2017	Original application for <i>billing office</i> voided in PAL. Location will be licensed by the State.
9	550-B Hartrey Ave	Quality Auto Repair & Collision	8/1/2017	Pending inspections. License fees have been paid.
N/A	Outside City Limits	O'Brien Landscape	9/25/2017	Pending payment of license fees.
N/A	Outside City Limits	Herrera Landscape & Snow Removal	8/31/2017	Pending payment of license fees.

BUILDING & INSPECTION	
DOILDING & INGI EQUION	Building Permits Issued by Ward – September 1 – September 30, 2017
SERVICES	Dunding Chinis issued by Ward - September - September 50, 2017

WARD 1

Building Permit Type	No. of Permits Issued
Deck or Porch	2
Electrical Only	5
Fence	1
Fire Alarm	3
HVAC Work Only	1
Minor Repair	1
Miscellaneous Site Work	2
Plumbing Only	1
Remodel	3
Roofing	2
Temporary	1
Window Replacement	1
TOTAL	23

WARD 2

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	2
Demolition	2
Electrical Only	2
Fence	2
Fire Alarm	2
Fire Suppression	4
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	3
Miscellaneous Site Work	3
Plumbing Only	2
Remodel	8
Roofing	7
Sign-Awning	2
Temporary	1
Water and Sewer	2
Window Replacement	5
TOTAL	50

WARD 3

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Demolition	1
Fence	3
Fire Alarm	1
Fire Suppression	1
Minor Repair	8
Plumbing Only	6
Remodel	3
Roofing	8
Sign-Awning	1
Window Replacement	3
TOTAL	36

WARD 4

Building Permit Type	No. of Permits Issued
Addition	1
Demolition	1
Electrical Only	4
Fence	3
Fire Alarm	1
HVAC Work Only	2
Low Voltage Alarm	2
Minor Repair	4
Miscellaneous Site Work	4
New	2
Plumbing Only	3
Remodel	7
Roofing	8
Sign-Awning	2
Window Replacement	4
TOTAL	48

WARD 5

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	1
CCCD	1
Deck or Porch	1
Demolition	2
Electrical Only	3
Fence	3
Fire Alarm	1
Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	1
Plumbing Only	3
Remodel	1
Roofing	6
Sign-Awning	1
Solar	3
Water and Sewer	1
Window Replacement	2
TOTAL	34

WARD 6

Building Permit Type	No. of Permits Issued
Accessory Structure	2
Addition	3
CCCD	2
Deck or Porch	1
Demolition	3
Electrical Only	2
Fence	9
Foundation	1
HVAC Work Only	2
Lawn Sprinkler	1
Minor Repair	6
Miscellaneous Site Work	9
Plumbing Only	6
Remodel	7
Roofing	18
TOTAL	72

WARD 7

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Deck or Porch	2
Demolition	2
Electrical Only	16
Fence	4
Fire Alarm	1
Fire Suppression	5
Hood Fire Suppression	1
HVAC Work Only	5
Low Voltage Alarm	1
Minor Repair	1
Plumbing Only	3
Remodel	7
Roofing	13
Temporary	14
TOTAL	77

WARD 8

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	2
Deck or Porch	1
Fence	1
HVAC Work Only	3
Lawn Sprinkler	1
Minor Repair	1
Miscellaneous Site Work	1
Plumbing Only	3
Remodel	4
Roofing	4
Sign-Awning	3
Temporary	3
Window Replacement	4
TOTAL	32

WARD 9

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Demolition	2
Fence	1
HVAC Work Only	1
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	7
Remodel	1
Roofing	6
Window Replacement	6
TOTAL	29



DATE: October 2, 2017

TO: Wally Bobkiewicz, City Manager

FROM: Gary Gerdes, Building and Inspection Services Manager

SUBJECT: Building Permit & Construction Value Financial Report for September, 2017

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of September 2017	\$ 543,531
Total Permit Fees Collected Fiscal Year 2017	\$ 5,911,314
Total Permit fees Collected for the Month of September 2016	\$ 418,407
Total Permit Fees Collected Fiscal Year 2016	\$ 9,493,567

CONSTRUCTION VALUES

TOTAL CONSTRUCTION VALUE FOR SEPTEMBER 2017	\$ 11,763,561
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2017	\$ 224,795,086
TOTAL CONSTRUCTION VALUE FOR SEPTEMBER 2016	\$ 11,843,304
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016	\$ 493,895,510

OTHER FEES

Total ROW Permit fees Collected for the Month of September 2017	\$ 30,369
Total ROW Permit Fees Collected Fiscal Year 2017	\$ 368,018



Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services

Department

Subject: Food Establishment Application Weekly Report

Date: October 6, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of October 1, 2017.

Please contact me at 847/448-8289 or iogbo@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Туре	Proposed Opening Date
Qi Kratom CBD Tea	624 Grove	4	10/2/2017	Food Establishment	Not Yet
				License	Determined
Bake Homemade	2122 Central	7	10/4/2017	Food Establishment	Currently
Pizza				License	Open



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: October 6, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or <u>twhittington@cityofevanston.org</u> if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
4	Rock n' Ravioli	1012 Church Street	D	Liquor/Restaurant	Sun: 12pm-1am; M-Th: 11am-1am; F-Sa: 11am-2am.	8/30/17	Pending City Council Introduction
7	Jilly's Café (New Owner)	2614 Green Bay Road	D	Liquor/Restaurant	Mon: closed; Tue – Sat: 11:30 am –Midnight; Sun: 11am – 10 PM	8/28/17	Pending City Council Introduction

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¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



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PRCS Facility Usage Report

Date: Friday, October 6, 2017

Facility	Reserved Time	Reservee	Reservation Purpose			
	TCSCIVCA TIME	Reservee	Neser various i aspose			
Location: Bent Park						
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices			
Location: Channelside Park						
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games			
Location: James Park						
James Park Diamond 1 (Light James Park Diamond 2 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light James Park Soccer 5	4:00pm - 10:00pm 4:00pm - 10:00pm	Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball AYSO Soccer	EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games AYSO Soccer Games			
Location: Leahy Park	Location: Leahy Park					
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games			
Location: Lighthouse Beach						
Fire Circle	6:00pm - 10:00pm	Patrick Hunt				
Location: Lovelace Park						
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices			
Location: Mason Park						
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice			
Location: Robert Crown Cente	Location: Robert Crown Center					
Robert Crown Football Field	7:00pm - 9:00pm	Michael Hughes	Third Coast Flag Football League Games			



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PRCS Facility Usage Report

Date: Saturday, October 7, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Channelside Park			
Channelside Park North Socc	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	8:00am - 11:00am	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Diamond 1 (Light James Park Diamond 2 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light James Park Diamond 5 James Park Diamond 6 James Park Soccer 8 James Park Soccer 1 James Park Soccer 2 James Park Diamond 7	8:00am - 10:00pm 8:00am - 10:00pm	Ev Baseball&Softball Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association Ev Baseball&Softball	EBSA Practices & Games Team Evanston Soccer Games Team Evanston Soccer Games Team Evanston Soccer Games EBSA Practices & Games
Location: Ladd Arboretum			
Ladd Arboretum	1:00pm - 5:00pm	Kastman, Diane	Orchard/Food Forest Fest
Location: Leahy Park			
Leahy Park Field	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	6:00pm - 11:00pm	Keryn Wouden	
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Mason Park			
Mason Park Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Robert Crown Cente	er		
Robert Crown Football Field Robert Crown Football Field	8:00am - 6:00pm 8:00am - 6:00pm	City of Evanston Recreation City of Evanston Recreation	4th & 5th Grade Flag Football League 4th & 5th Grade Flag Football League
Location: Tallmadge Park			
Tallmadge Park Soccer Field	8:00am - 1:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



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PRCS Facility Usage Report

Date: Sunday, October 8, 2017

Date. Sunday, October 0, 2017					
Facility	Reserved Time	Reservee	Reservation Purpose		
Location: Bent Park					
Bent Park Soccer Field Bent Park Soccer Field	8:00am - 12:00pm 12:00pm - 6:30pm	Evanston Soccer Association AYSO Soccer	Team Evanston Soccer Games AYSO Soccer Games		
Location: Butler Park					
Butler Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games		
Location: Centennial Park					
Centennial Park Picnic Table Centennial Park Picnic Table Centennial Park Picnic Table	10:00am - 12:00pm 10:00am - 12:00pm 10:00am - 12:00pm	Northwest Center Against Sexual Assault, I Northwest Center Against Sexual Assault, I Northwest Center Against Sexual Assault, I	Walk a Mile in Her Shoes		
Location: Channelside Park					
Channelside Park North Socc	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games		
Location: James Park					
James Park Diamond 1 (Light James Park Diamond 2 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light James Park Soccer 1 James Park Soccer 2 James Park Soccer 3 James Park Soccer 4 James Park Soccer 5 James Park Soccer 7	8:00am - 10:00pm 8:00am - 10:00pm	Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Evanston Soccer Association Evanston Soccer Association AYSO Soccer AYSO Soccer AYSO Soccer AYSO Soccer	EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games Team Evanston Soccer Games Team Evanston Soccer Games AYSO Soccer Games		
Location: Leahy Park					
Leahy Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games		
Location: Lighthouse					
Lighthouse Picnic Tables	10:00am - 2:00pm	Nickell	Family Gathering		
Location: Lighthouse Beach					
Fire Circle	2:00pm - 5:00pm	Diane Fornell			
Location: Lovelace Park					
Lovelace Park Soccer Field Lovelace Picnic Tables	8:00am - 5:00pm 2:00pm - 6:00pm	Evanston Soccer Association Kelly, Scott	Team Evanston Soccer Games Birthday Party		
Location: Mason Park					
Mason Park Field Mason Park Field	8:00am - 12:00pm 12:00pm - 6:30pm	Evanston Soccer Association AYSO Soccer	Team Evanston Soccer Games AYSO Soccer Games		
Location: Robert Crown Cente	er				
Robert Crown AYSO Mini Fiel	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games		
Location: Tallmadge Park					
Tallmadge Park Soccer Field Tallmadge Park Soccer Field	8:30am - 10:30am 12:00pm - 6:30pm	Lacrosse Evasnton Youth AYSO Soccer	Evanston Youth Lacrosse Game AYSO Soccer Games		



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PRCS Facility Usage Report

Date: Monday, October 9, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			<u>.</u>
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: James Park			
James Park Soccer 3 James Park Soccer 5 James Park Soccer 1 James Park Soccer 2 James Park Soccer 4 James Park Diamond 1 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light	5:00pm - 9:00pm 5:00pm - 9:00pm	School District 65 AYSO Soccer Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball	District 65 Soccer Games AYSO Soccer Games Team Evanston Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
Location: Robert Crown Center	er		
Robert Crown Football Field Robert Crown Football Field	4:30pm - 9:00pm 6:00pm - 7:30pm	Evanston Soccer Association ETHS School	Team Evanston Lighted Soccer Practices ETHS Field Hockey



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PRCS Facility Usage Report

Date: Tuesday, October 10, 2017

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Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Soccer 3 James Park Soccer 1 James Park Soccer 2 James Park Soccer 4 James Park Soccer 5 James Park Diamond 1 (Light James Park Diamond 2 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light	5:00pm - 9:00pm 5:00pm - 9:00pm	School District 65 Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association AYSO Soccer Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball	District 65 Soccer Games Team Evanston Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices AYSO Soccer Games EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse Beach			
Fire Circle	3:00pm - 7:00pm	Ecology Center	
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Cente	er		
Robert Crown Football Field Robert Crown Football Field	4:30pm - 9:00pm 6:00pm - 7:30pm	Evanston Soccer Association ETHS School	Team Evanston Lighted Soccer Practices ETHS Field Hockey
Location: Tallmadge Park			
Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



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PRCS Facility Usage Report

Date: Wednesday, October 11, 2017

Facility	Reserved Time	Reservee	Reservation Purpose			
Location: Bent Park						
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices			
Location: Channelside Park						
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games			
Location: Fleetwood-Jourdain	ı					
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice			
Location: James Park						
James Park Soccer 3 James Park Soccer 5 James Park Diamond 3 (Light James Park Diamond 4 (Light James Park Soccer 1 James Park Soccer 2 James Park Soccer 4		School District 65 AYSO Soccer Evanston Soccer Association	District 65 Soccer Games AYSO Soccer Games Team Evanston Lighted Soccer Practices Team Evanston Lighted Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices			
Location: Leahy Park						
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games			
Location: Lovelace Park						
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices			
Location: Mason Park						
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice			
Location: Robert Crown Center						
Robert Crown Football Field Robert Crown Diamond West Robert Crown Diamond East Robert Crown Diamond West Robert Crown Diamond East Robert Crown Diamond West Robert Crown Diamond East	6:00pm - 7:30pm 6:45pm - 8:00pm 6:45pm - 8:00pm 8:00pm - 9:15pm 8:00pm - 9:15pm 9:15pm - 10:30pm 9:15pm - 10:30pm	ETHS School City of Evanston Recreation	ETHS Field Hockey			



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PRCS Facility Usage Report

Date: Thursday, October 12, 2017

Facility	Reserved Time	Reservee	Reservation Purpose		
Location: Bent Park					
	4.200.00	Figure Constant Association	Table Evaluation Conser Presting		
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices		
Location: Channelside Park					
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games		
Location: Fleetwood-Jourdain	ı				
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice		
Location: James Park					
James Park Diamond 1 (Light James Park Diamond 2 (Light James Park Diamond 3 (Light James Park Diamond 4 (Light James Park Soccer 3 James Park Soccer 1 James Park Soccer 2 James Park Soccer 4 James Park Soccer 5	4:00pm - 10:00pm 4:00pm - 10:00pm	Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball Ev Baseball&Softball School District 65 Evanston Soccer Association Evanston Soccer Association Evanston Soccer Association AYSO Soccer	EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games EBSA Practices & Games District 65 Soccer Games Team Evanston Soccer Practices Team Evanston Soccer Practices Team Evanston Soccer Practices AYSO Soccer Games		
Location: Leahy Park					
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games		
Location: Lighthouse Beach					
Fire Circle	3:00pm - 7:00pm	Phunong Le			
Location: Lovelace Park					
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices		
Location: Mason Park					
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee		
Location: Robert Crown Center					
Robert Crown Football Field Robert Crown Football Field	4:30pm - 9:00pm 6:00pm - 7:30pm	Evanston Soccer Association ETHS School	Team Evanston Lighted Soccer Practices ETHS Field Hockey		