



Memorandum

To: Mayor Hagerty and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: September 22, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 15, 2017 – September 21, 2017

City Manager's Office
City Council Agenda Schedule

Community Development
Weekly Zoning Report
Weekly Inspection Report

Health Department
Weekly Food Establishment Application Report

Law Department
Weekly Liquor License Applications Report

Parks, Recreation & Community Services
Weekly Facility Usage Report

Legislative Reading
NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 25, 2017

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 26, 2017

Age Friendly Task Force

www.cityofevanston.org/agefriendly

Housing & Community Development Act Committee

www.cityofevanston.org/housingcommunitydev

Wednesday, September 27, 2017

Liquor Control Review Board

www.cityofevanston.org/liquorboard

Design and Project Review Committee - CANCELLED

www.cityofevanston.org/dapr

Transportation & Parking Committee Meeting

www.cityofevanston.org/transandparking

Economic Development Committee - CANCELLED

www.cityofevanston.org/economicdev

Thursday, September 28, 2017

Emergency Telephone System Board

www.cityofevanston.org/911board

City-School Liaison Committee

www.cityofevanston.org/cityschoolliasoncommittee



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 15, 2017 through September 21, 2017.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2388	2538
SERVICE REQUESTS	738	813
TOTAL CHATS	20	30
TOTAL TEXT	10	22

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	101
2. Trash-Special Pick-up (42) Special Pickup/Northwestern (29)	71
3. Broken Parking Meter	41
4. Tree Evaluation	36
5. Rodents – Rats	25

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	299
Administrative Services –Finance	36
Administrative Services -HR	35
Administrative Services – Other	77
City Manager’s Office	68
ComDev / Economic Development	38
ComDev/ Bldg Inspections	282
ComDev / Housing Rehab	24
ComDev / Planning/Zoning	34
General Assistance	0
Fire Life Safety	25
PublicStuff Request	348
Health	107
Information	438
Law	14
Library	0
Mayor’s Office	3
Other/311	138
Other – Social Services	3
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	8
Parks – Other	0
Parks/Recreation	31
Parks – Forestry	29
Parks- Recreation Programs	21
Police	87
Public Works / Fleet	0
Public Works / Street Sanitation	106
Public Works / Engineering	39
Tax Assessment Office	2
Utilities – Power	6
Utilities – Sewer	4
Utilities – Water	85
TOTAL	2388

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	10/2/2017	City Council - Downtown Plan				5:30
	10/2/2017	Human Services				7:00
	10/4/2017	Equity Training - City Council		CC		
	10/9/2017	Welcoming City Ordinance Revisions	O	SPB		
CMO	10/9/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
PWA	10/9/2017	Fleetwood/Jourdain HVAC/Elec	B	APW	Stoneback	
PWA	10/9/2017	South Standpipe MCC Upgrade	B	APW	Stoneback	
PWA	10/9/2017	Bump Outs	B	APW	Stoneback	
CMO	10/9/2017	Open Data Govt Plan	B	APW	Lyons	
CMO	10/9/2017	Cashiering Software Purchase	B	APW	Lyons	
CMO	10/9/2017	FRCC MOU w/Library	B	APW	Lyons	
CMO	10/9/2017	Standardized Deadlines for Home Rule Taxes	B	APW	Lyons	
PRCS	10/9/2017	Mudlark 2 1/2 Month Lease at Noyes	R	APW	Hemingway	
CD	10/9/2017	2628 Gross Point Rd - Special Use - Type 2 - Nic's Organic Fast Food	O	PD	Leonard	For Intro
CD	10/9/2017	Albion Planned Development	O	PD	Leonard	For Intro
CD	10/9/2017	2120 Madison Place - Vacation Rental License	O	PD	Leonard	For Intro
CD	10/9/2017	1026 Garnett Place - Vacation Rental License	O	PD	Leonard	For Intro
	10/9/2017	Exec Session - Personnel		CC		
Legal	10/16/2017	Mayor's Ability to Appoint to BCC	B	Rules	Farrar	6:00
Legal	10/16/2017	Board of Ethics Amendments	B	Rules	Farrar	
	10/16/2017	2018 Budget Discussion - Operating Budget		CC		7:00
PRCS	10/23/2017	Congregate Meal Grant Acceptance	B	APW	Hemingway	
PWA	10/23/2017	Inspect Large Diam Water Main	B	APW	Stoneback	
CMO	10/23/2017	2017 Budget Amendment No. 1	B	APW	Lyons	
CMO	10/23/2017	Budget Amend. for SSA4	B	APW	Lyons	
CMO	10/23/2017	Sculptor for Fountain Square	B	APW	Bobkiewicz	
Legal	10/23/2017	Northwestern Property	R	APW	Farrar	
PWA	10/23/2017	Truck Route Modification Sheridan Road	O	APW	Stoneback	
PWA	10/23/2017	Greenwood/Ridge Traffic - Left Turn Restrictions	O	APW	Stoneback	
CD	10/23/2017	Lakefront Policy	B	PD	Leonard	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	10/23/2017	1026 Davis St - Special Use - Indoor Recreation - Spenga	O	PD	Leonard	For Intro
	10/23/2017	2018 Budget Discussion - Capital Budget		CC		
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		CC		
	10/30/2017	Affordable Housing		CC		6:00p.m. - Cont'd from 9/18 (in Aldermanic Library)
CMO	11/6/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
	11/6/2017	2018 Budget Discussion		CC		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
PWA	11/13/2017	South Standpipe MCC	B	APW	Stoneback	
PWA	11/13/2017	Chandler Electrical/HVAC	B	APW	Stoneback	
	11/20/2017	Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan		CC		
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
CMO	11/27/2017	Howard/Ridge Line of Credit Expansion	B	APW	Lyons	
PRCS	11/27/2017	Tennis RFP	B	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
Council & Committee Meetings						
9/25/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
9/26/2017	7:00 PM	Housing & Comm Develop Act				
9/27/2017	6:00 PM	Transportation/Parking Commission				
9/28/2017	5:30 PM	City-School Liaison Committee				
9/28/2017	5:30 PM	Emergency Telephone System				
10/2/2017	6:00 PM	Human Services				
10/4/2017	7:00 PM	City Council Equity Training				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
10/5/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
10/9/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
10/11/2017	7:00 PM	Animal Welfare				
DEFERRED	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Scott Mangum, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: September 20, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, September 13, 2017 - September 19, 2017

Current Backlog (business days received until reviewed): 12

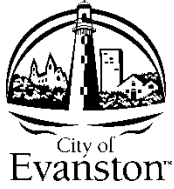
Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions/variation application from the applicant
1	620 Clark Street	D2	Building Permit	Replace front porch	09/06/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information from the applicant
2	1015 McDaniel Avenue	R2	Building Permit	Construct new 20x22 detached garage	08/02/17	non-compliant, pending minor variation application
2	2215 Dempster/1305 Pitner	R5	Building Permit	New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)	08/09/17	pending final DAPR , pending additional information from the applicant
2	1721 Monroe Street	R3	Building Permit	Basement remodel	08/30/17	pending additional information from the applicant
2	2021 Lee Street	I2	Zoning Analysis	1-story addition to an industrial building (C.E. Niehoff & Co.)	09/06/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1043 Hinman Avenue	R1	Building Permit	New 22x24 detached garage	07/19/17	non-compliant, pending minor variation application
3	708 Forest Avenue	R1	Zoning Analysis	Demolish existing garage, deck, rear roofed porch and walks, construct all new	09/07/17	pending staff review
3	1246 Forest Avenue	R1	Zoning Analysis	Limestone patio in rear yard	09/15/17	pending staff review
3	525 Kedzie Street	C1a	Zoning Analysis	Convert ground floor office space to dwelling unit	09/19/17	pending staff review
4	1420 Greenwood Street	R3	Building Permit	Deconversion of multi-family dwelling to SFR, new driveway and garage	08/25/17	non-compliant, pending revisions from the applicant
4	1027 Davis Street	D2	Building Permit	Front facade reconstruction (Wheel & Sproket)	09/14/17	pending staff review
4	1330 Ridge Avenue	R1	Building Permit	Installation of a Lula elevator, small addition for elevator	09/18/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch	08/31/17	non-compliant, pending revisions from the applicant
5	1922 Wesley Avenue	R5	Building Permit	Remove concrete walk/patio, replace with paver walk/patio	08/31/17	non-compliant, pending revisions from the applicant
5	1235 Leon Place	R4	Building Permit	Replace existing back porch landing and stairs	09/05/17	pending staff review
5	1837 Hovland Court	R3	Building Permit	Construct 20'x19' detached garage	09/08/17	pending staff review
6	3700 Glenview Road	R2	Building Permit	Construct new SFR and detached garage	07/21/17	non-compliant, pending revisions from the applicant
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant

6	2512 Central Avenue	R1	Building Permit	Rear dormer to attic	09/05/17	non-compliant, pending revisions from the applicant
6	2604 Noyes Street	R1	Building Permit	Construct a 20x23 detached garage	09/05/17	pending staff review
6	2234 Pioneer Road	R1	Building Permit	Addition to 2nd story, interior and exterior remodeling and new deck	09/06/17	pending staff review
6	2444 Marcy Avenue	R1	Building Permit	Remove/replace patio, masonry grill, trellis	09/06/17	pending staff review
6	2445 Lawndale Avenue	R1	Building Permit	Replace paver walkway	09/06/17	pending staff review
6	2833 Park Place	R1	Building Permit	Addition and remodel	09/07/17	pending staff review
6	3305 Culver Street	R1	Building Permit	Construct 22'x24' detached garage	09/08/17	pending staff review
6	2828 Harrison Street	R1	Building Permit	Bluestone chip path and pad, pergola	09/15/17	pending staff review
6	2420 Isabella Street	R1	Building Permit	Renovation of 2nd floor	09/18/17	pending staff review
6	2419 Colfax Street	R1	Building Permit	Convert garage storage to coach house	09/18/17	pending staff review
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	824 Ingleside Place	R1	Building Permit	New front stoop and walk, paver patio	07/28/17	pending additional information from the applicant
7	2001 Sheridan Road	U3	Zoning Analysis	6th floor addition, interior remodel (NU - Jacobs Center)	07/31/17	pending DAPR
7	1320 Jenks Street	R1	Building Permit	Demo existing house, construct new SFR	08/24/17	non-compliant, pending revisions from the applicant
7	1213 Noyes Street	R1	Building Permit	Replace front stoop with larger stoop	09/05/17	pending staff review
7	1718 Harrison Street	R1	Building Permit	2-story addition	09/11/17	pending staff review
7	2405 Simpson Street	R1	Building Permit	Convert garage storage to coach house	09/19/17	pending staff review
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	pending final DAPR
8	2115 Dobson Street	R2	Building Permit	2nd-floor addition to SFR	08/21/17	non-compliant, pending revision from the applicant
8	633 Howard Street	B3	Building Permit	Renovation of former police station to bakery	08/25/17	pending special use application
8	1025 Hull Terrace	R3	Building Permit	New detached garage	09/08/17	pending staff review
8	2289 Howard Street	C1	Building Permit	Install new ATM at drive-thru teller, remove existing, interior remodel (Wells Fargo bank)	09/12/17	pending staff review
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions
9	1217 Madison Street	R1	Zoning Analysis	Enlarge front porch	09/12/17	pending staff review
9	1515 Oakton Street	R2	Building Permit	New 30x22 detached garage and parking pad	09/18/17	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	pending Preservation 10/17/17, DAPR & ZBA
2	1015 McDaniel Avenue	R2	Minor Variation	Building lot coverage, impervious surface coverage, rear yard coverage by an accessory structure, side yard setback for an accessory structure and roof overhang setback for a new 20x22 detached garage	08/28/17	Determination after 09/19/17
2	1515 Dewey Avenue	R3	Minor Variation	Front and interior side yard setback for new front porch	09/08/17	Determination after 09/29/17
4	1026 Davis Street	D2	Special Use	Commercial Indoor Recreation	09/06/17	pending ZBA 10/03/17
5	1829 Simpson Street	R3	Map Amendment/ Special Use/ Major Variation	Rezone to B1 for a Type 2 Restaurant (European dumplings), interior side yard setback for a rear addition and roofed patio	07/25/17	pending P&D 09/25/17 & CC 10/09/17
5	1554 Emerson Street	I2	Fence Variation	Install a 11' tall fence with 1' of barbed wire on top (ComEd facility)	09/08/17	Determination after 09/29/17
5	1919 Church Street	B2	Fence Variation	Install a 16' tall concrete wall (fence) (ComEd facility)	09/13/17	pending public notice
6	2628 Gross Point Rd	B1a	Special Use/Major Variations	New 2-story building for type 2 restaurant with drive-through (Nic's Organic)	07/24/17	pending P&D 10/09/17 & CC 10/23/17
6	2626 Reese Avenue	R1	Major Variation	Front yard and street side yard setbacks, setback for a canopy (yard obstruction) and building lot coverage for proposed new SFR and detached garage	08/29/17	pending ZBA 10/03/17
7	1105 Grant Street	R1	Minor Variation	Building lot coverage and interior side yard setback for addition to SFR	09/08/17	Determination after 09/29/17
8	633 Howard Street	B3	Special Use	Type 2 Restaurant (Cafe Coralie)	08/04/17	pending P&D/CC 09/25/17
9	1029 South Boulevard	R2	Major Variation	Side yard setbacks and an accessory structure on a lot without a principal structure, to split a zoning lot	08/07/17	pending ZBA 10/03/17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 22, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

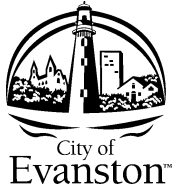
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update

Cases Received, September 22, 2017

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Streets, sidewalks and fences are in good condition. Grass in parkway is well kept. Interior mechanicals are under way. Drainage permit for subdivision has been issued and work is scheduled to start September 25th.	9/18/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Building has been demolished including floor slab and footings. Material and debris are being cleared. Site remains fenced and in good condition.	9/20/2017
4	1571 Maple Avenue	Mixed Use Building	Apartments on floors 2 through 7 are being rented. A new sidewalk and paver driveway are in place on the Maple Street side. The project site is kept orderly.	9/20/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	The streets and alley are clean. Fences and barricades are in good condition. Installation of interior underground plumbing is under way. Field conditions dictated that portions of exterior walls of existing structure be taken down. These portions will be reinforced and rebuilt using existing brick.	9/18/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Project is fenced in with windscreen and silt fencing present at all borders and all catch basins within the site control plan are protected by catch baskets. The main entrance and exit is a temporary haul-out road at Isabella street. Gate attendants are present for trucks entering and leaving the project to direct traffic and tire washing when necessary. The project is currently focusing on steel work to create seating for the stadium. Roof sheeting is nearly complete and will soon have insulation and membrane. The area of abatement has environmental controls and work is performed by a specialty abatement contractor.	9/20/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The installation of the roof covering dome has been completed. Glass exterior perimeter and interior wall installation continues on the north section on floors 1 and 2 of the concourse. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	9/20/2017



Memorandum

To: Honorable Mayor and Members of the City Council

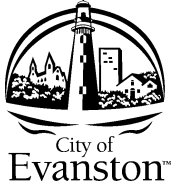
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 22, 2017

There were no new applications for food establishments for the week of September 17, 2017.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 22, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS ¹
4	Rock n' Ravioli	1012 Church Street	D	Liquor/Restaurant	Sun: 12pm-1am; M-Th: 11am-1am; F-Sa: 11am-2am.	8/30/17	Pending Liquor Board meeting
7	Jilly's Café (New Owner)	2614 Green Bay Road	D	Liquor/Restaurant	Mon: closed; Tue – Sat: 11:30 am –Midnight; Sun: 11am – 10 PM	8/28/17	Pending Liquor Board meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



PRCS Facility Usage Report

Date: Friday, September 22, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Centennial Park			
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Location: Channelside Park			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table B	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table C	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table D	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Location: Fleetwood-Jourdain			
Foster Park Field	6:00pm - 10:00pm	Michael Hughes	Third Coast Flag Football League Games
Location: James Park			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse			
Lighthouse Picnic Tables	1:30pm - 5:30pm	Northwestern, Men's Basketball	Workout
Location: Lovelace Park			
Lovelace Picnic Tables	9:00am - 5:00pm	Levko, Laura	Picnic
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice



PRCS Facility Usage Report

Date: Saturday, September 23, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Centennial Park			
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Location: Channelside Park			
Channelside Park North Socc	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table B	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table C	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Dawes Park Picnic Table D	7:00am - 10:00pm	City of Evanston Recreation	NAMI 5k Run/Walk
Location: Elliott Park			
Elliott Park Picnic table B	9:30am - 10:30am	Commer, William	
Elliott Park Picnic Table A	3:00pm - 9:00pm	Commer, William	
Elliott Park Picnic table C	3:00pm - 9:00pm	Commer, William	
Location: Fleetwood-Jourdain			
Foster Park Field	8:00am - 11:00am	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: Garden Park			
Garden Park Picnic Table A	4:00pm - 8:00pm	Hickcox-young, Daniel	
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 8	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Diamond 7	12:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lighthouse			
Lighthouse Picnic Tables	4:00pm - 8:00pm	Elise Kloster	Picnic
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Lovelace Picnic Tables	10:00am - 5:00pm	Redefined Fitness	Picnic
Location: Mason Park			
Mason Park Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games



PRCS Facility Usage Report

Date: Saturday, September 23, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Mason Park

Location: Robert Crown Center

Robert Crown Football Field	8:00am - 6:00pm	City of Evanston Recreation	4th & 5th Grade Flag Football League
Robert Crown Football Field	8:00am - 6:00pm	City of Evanston Recreation	4th & 5th Grade Flag Football League

Location: Tallmadge Park

Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games
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PRCS Facility Usage Report

Date: Sunday, September 24, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Bent Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Butler Park			
Butler Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Centennial Park			
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	National Alliance on Mental Illness Cook County
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	National Alliance on Mental Illness Cook County
Centennial Park Picnic Table	7:00am - 10:00pm	City of Evanston Recreation	National Alliance on Mental Illness Cook County
Location: Channelside Park			
Channelside Park North Socc	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Dawes Park			
Dawes Park Lagoon Shelter	7:00am - 10:00pm	City of Evanston Recreation	5K Run/Walk
Dawes Park Picnic Table A	7:00am - 10:00pm	City of Evanston Recreation	5K Run/Walk
Dawes Park Picnic Table B	7:00am - 10:00pm	City of Evanston Recreation	5K Run/Walk
Dawes Park Picnic Table C	7:00am - 10:00pm	City of Evanston Recreation	5K Run/Walk
Dawes Park Picnic Table D	7:00am - 10:00pm	City of Evanston Recreation	5K Run/Walk
Location: James Park			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 4	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 5	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 7	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Lovelace Park			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Location: Mason Park			
Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Mason Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Robert Crown Center			
Robert Crown AYSO Mini Fiel	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
Location: Tallmadge Park			
Tallmadge Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games



PRCS Facility Usage Report

Date: Monday, September 25, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: James Park			
James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Mason Park			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
Location: Tallmadge Park			
Tallmadge Park Soccer Field	4:30pm - 6:30pm	Beacon Academy	Beacon Academy Soccer Games



PRCS Facility Usage Report

Date: Tuesday, September 26, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
Location: Leahy Park			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Location: Tallmadge Park			
Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



PRCS Facility Usage Report

Date: Wednesday, September 27, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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Location: Bent Park

Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
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Location: Channelside Park

Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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Location: Fleetwood-Jourdain

Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
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Location: James Park

James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 3 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Diamond 4 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices

Location: Leahy Park

Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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Location: Mason Park

Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
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Location: Robert Crown Center

Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	

Location: Tallmadge Park

Tallmadge Park Soccer Field	4:30pm - 6:30pm	Beacon Academy	Beacon Academy Soccer Games
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PRCS Facility Usage Report

Date: Thursday, September 28, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
Location: Bent Park			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Channelside Park			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Fleetwood-Jourdain			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
Location: James Park			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Leahy Park			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
Location: Lovelace Park			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
Location: Mason Park			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
Location: Robert Crown Center			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Location: Tallmadge Park			
Tallmadge Park Soccer Field	3:30pm - 5:30pm	Beacon Academy	Beacon Academy Soccer Practice



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 22, 2017

NWMC Fall Auction Coming Up

The fall NWMC surplus vehicle and equipment auction will be held on Tuesday, October 24, 2:00 p.m. at America's Auto Auction in Crestwood. Country Club Hills, Crestwood, *Glencoe*, *Kenilworth*, New Lenox, Norwood Park, and *Wilmette* have already agreed to send vehicles. There is still plenty of time to participate, so please contact staff or visit <http://americasautoauction.com/files/index.aspx> for more information on the October auction or for a complete description of America's Auto Auction services. *Staff contact: Ellen Dayan*

Ford Extends Pricing on SPC 2018 F350XL 4x2 Chassis Cab Contract

The Suburban Purchasing Cooperative (SPC) is pleased to announce that Landmark Ford of Springfield has agreed to rollover 2017 pricing on the 2018 Ford F350 XL 4x2 Chassis Cab (Contract #144). The contract runs through March 17, 2018. For questions or additional information, please contact staff or Steve Decker, steve.decker@landmarkauto.com or 217-862-5253. *Staff contact: Ellen Dayan*

Small Wireless Facilities Seminar Materials Now Available

For those who were unable to travel to the small wireless facilities seminar in Bloomington on Monday, materials are now available online. The seminar covered topics including: the basics of small wireless facilities and physical needs to enable deployment; the legal implications of trying to regulate the deployment if Senate Bill 1451 were enacted; the wireless needs to make seamless public safety communication function; and, the advantages of adopting the Illinois Municipal League's draft model ordinance in absence of state legislation. Presentation materials can be downloaded by visiting <http://www.ilcounty.org/events/small-cell-seminar>. *Staff contact: Larry Bury*

Bicycle and Pedestrian Committee Discusses Upcoming Year

On Tuesday, the NWMC Bicycle and Pedestrian Committee met to discuss the committee's goals and meeting topics for the year. Committee members who were not able to attend are encouraged to submit their ideas for meeting topics to staff. Staff also discussed the potential municipal impacts of two newly enacted Illinois laws concerning electric or "e-bikes" and vehicle passing distances.

Finally, the committee reviewed and discussed a recently published toolkit for municipalities created by the Active Transportation Alliance. "Working Collaboratively with IDOT" provides guidance for municipalities on how to incorporate bicycle, pedestrian and complete streets accommodations into existing IDOT projects. The toolkit is available by visiting <http://atpolicy.org/resources/implementation-steps/idot-toolkit/>. *Staff contacts: Mike Walczak, Brian Pigeon*

IDOT Announces Transportation Enhancement Project Call for Projects

The Illinois Department of Transportation (IDOT) has announced that Illinois Transportation Enhancement Program (ITEP) applications will be accepted beginning October 2. Applications are due by December 1 and the proposed program will be announced in Spring 2018. Applicants may apply for up to \$2,000,000 maximum per project, with approximately \$40,000,000 total available statewide. Under the program, preliminary engineering, utility relocations, construction engineering, and construction costs require an 80% federal match, while right-of-way acquisition requires a 50% match. Street lighting can qualify for either a 50% or 80% match, depending on whether the location is within a designated historic district.

Eligible projects include: pedestrian/bicycle facilities; streetscapes; conversion of abandoned railroad corridors to trails; historic preservation and rehabilitation of historic transportation facilities; vegetation management in transportation rights-of-way; and, storm water management, control and water pollution prevention or abatement related to highway construction or due to highway runoff. Ineligible project types include: general

road work (i.e. resurfacing); recreational trails and stand-alone landscape; bicycle lockers/racks; pedestrian crossings; and, street/pedestrian lighting projects. More information on the program can be found by visiting <http://www.idot.illinois.gov/transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/funding-opportunities/ITEP>. *Staff contacts: Mike Walczak, Brian Pigeon*

Meetings and Events

The *NWMC Transportation Committee* will meet on Thursday, September 28 at 8:30 a.m. at the NWMC offices.

The Northwest Council of Mayors Technical Committee will meet on Friday, September 29 at 8:30 a.m. at the *Barrington Village Hall*.

The *NWMC Executive Board* will meet on Wednesday, October 4 at 8:30 a.m. at the NWMC offices.