



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: September 1, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for August 25, 2017 – August 31, 2017

### **City Manager's Office**

City Council Agenda Schedule  
Monthly Financial Report – July 2017

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, September 5, 2017**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, September 6, 2017**

Design and Project Review Committee - CANCELLED

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Human Services

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Special City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Thursday, September 7, 2017**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)

Housing, Homelessness and Human Relations Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

**Friday, September 8, 2017**

Utilities Commission

[www.cityofevanston.org/utilitiescommission](http://www.cityofevanston.org/utilitiescommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 25, 2017 through August 31, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2678</b>	<b>2505</b>
<b>SERVICE REQUESTS</b>	<b>729</b>	<b>717</b>
<b>TOTAL CHATS</b>	<b>24</b>	<b>20</b>
<b>TOTAL TEXT</b>	<b>29</b>	<b>31</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	110
2. Broken Parking Meter	49
3. Trash-Special Pick-up	46
4. Tree Evaluation	37
5. Rodents-Rats	29

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	218
Administrative Services –Finance	32
Administrative Services -HR	47
Administrative Services – Other	104
City Manager’s Office	60
ComDev / Economic Development	66
ComDev/ Bldg Inspections	272
ComDev / Housing Rehab	33
ComDev / Planning/Zoning	38
General Assistance	6
Fire Life Safety	29
PublicStuff Request	316
Health	162
Information	520
Law	9
Library	4
Mayor’s Office	2
Other/311	161
Other – Social Services	2
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	18
Parks – Other	2
Parks/Recreation	40
Parks – Forestry	26
Parks- Recreation Programs	31
Police	133
Public Works / Fleet	7
Public Works / Street Sanitation	98
Public Works / Engineering	29
Tax Assessment Office	14
Utilities – Power	7
Utilities – Sewer	8
Utilities – Water	183
<b>TOTAL</b>	<b>2678</b>

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

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B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Fire	9/11/2017	National Preparedness Month	A	CC	Scott	
Mayor	9/11/2017	Mayor's Summer Youth Awards	P	CC	Francellno	
PWA	9/11/2017	Water Shut-Off Process Update	SPB	CC	Stoneback	
PWA	9/11/2017	CIPP Project Update	D	APW	Stoneback	
CMO	9/11/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
CMO	9/11/2017	Report on Properties Exempt from Property-Tax	D/P	APW	Lyons	
CMO	9/11/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
CMO	9/11/2017	Budget Amendments - SSA4	B	APW	Lyons	
CMO	9/11/2017	Armored Car Service Extension	B	APW	Lyons	
PWA	9/11/2017	Chicago Ave Speed Limit Reduction	B	APW	Stoneback	
PWA	9/11/2017	CIPP Sewer Rehab Contract B	B	APW	Stoneback	
PRCS	9/11/2017	Hoffman House Contract Award - Senior Meal Program	R	APW	Hemingway	
Legal	9/11/2017	NU Property	R	APW	Farrar	
PWA	9/11/2017	Solid Waste Contract Awards	R	APW	Stoneback	
CD	9/11/2017	2005 Grey - Authorize Development Deal	R	APW	Leonard	
CD	9/11/2017	2005 Grey - Negotiate Sale	O	APW	Leonard	For Intro and Action
CMO	9/11/2017	1714-20 Chicago Land Sale Contract	O	APW	Lyons	For Intro
Admin Svcs	9/11/2017	Sale of Surplus Property	O	APW	Storlie	For Intro
CMO	9/11/2017	G.O. Bond Issues	O	APW	Lyons	For Action
Legal	9/11/2017	Liquor License Change - The Barn (2)	O	APW	Farrar	For Action
CD	9/11/2017	Transit Oriented Develop. Parking Requirements	O	PD	Leonard	For Intro
CD	9/11/2017	512 Main Street - Special Use - Amanecer Taco Shop	O	PD	Leonard	For Intro and Action (Ald Wynne request)
CD	9/11/2017	120 Dodge Ave - Special Use to Expand Retirement Home	O	PD	Leonard	For Intro and Action (Ald Rainey request)
CD	9/11/2017	DAPR changes - Code Amendments	O	PD	Leonard	For Intro
CD	9/11/2017	Planned Develop - 318-320 Dempster Extension	O	PD	Leonard	For Intro
CD	9/11/2017	Notice Requirements for Zoning Applications and Hearings	O	PD	Leonard	For Action
CD	9/11/2017	Establish Front Lot Line	O	PD	Leonard	For Action
PRCS	9/11/2017	Special Olympic Polar Plunge - Clark St Beach	B	HS	Hemingway	
PRCS	9/11/2017	YJC - Fund Building Career Pathways to Employment	R	HS	Hemingway	
Mayor	9/11/2017	Appointments - Police Complaint Review, Alternatives to Arrest		CC	Francellno	

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	9/11/2017	Rules Committee - Equity & Empowerment Commission	O	RULES		For Intro
	9/11/2017	Exec Session - Litigation, Work Comp		CC		
	9/18/2017	Budget - Afford Housing & Econ. Develop. Issues		CC	Leonard / Lyons	
Legal	9/25/2017	Litigation Settlement	SPB/R	CC	Farrar	
CMO	9/25/2017	Ex-Offender Hiring Policy	D	APW	Storlie	
CMO	9/25/2017	Role of Residency in City Employment	D	APW	Storlie	
CMO	9/25/2017	Single Audit Report	B	APW	Lyons	Accept and Place on File
CMO	9/25/2017	FRCC City Library Memo of Understanding	B	APW	Lyons	
CMO	9/25/2017	CCS Extension	B	APW	Lyons	
CMO	9/25/2017	Woodhouse Tinucchi Extension	B	APW	Lyons	
CMO	9/25/2017	Standardized Deadlines for Home Rule Taxes	B	APW	Lyons	
CMO	9/25/2017	Sculptor for Fountain Square	B	APW	Bobkiewicz	
CMO	9/25/2017	2005 Grey - Authorize Sale	O	APW	Lyons	For Intro and Action
CD	9/25/2017	App for Affordable Housing/HOME Fund - 2215 Dempster/1304 Pitner	B	PD	Leonard	
CD	9/25/2017	633 Howard St - Special Use - Café Coralie	O	PD	Leonard	For Intro and Action
CD	9/25/2017	2620 Central St - Zoning Relief - Add Dwelling Unit and 0 Parking	O	PD	Leonard	For Intro
PRCS	9/25/2017	Removal of Expired Honorary St Name Signs	B	HS	Hemingway	
PWA	9/25/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
CMO	10/9/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
PWA	10/9/2017	Fleetwood/Jourdain HVAC/Elec	B	APW	Stoneback	
PWA	10/9/2017	South Standpipe MCC Upgrade	B	APW	Stoneback	
PRCS	10/9/2017	Mudlark 2 1/2 Month Lease at Noyes	R	APW	Hemingway	
CD	10/9/2017	2628 Gross Point Rd - Special Use - Type 2 - Nic's Organic Fast Food	O	PD	Leonard	For Intro
	10/16/2017	2018 Budget Discussion - Operating Budget		CC		
PRCS	10/23/2017	Congregate Meal Grant Acceptance	B	APW	Hemingway	

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PWA	10/23/2017	Truck Route Modification Sheridan Road	O	APW	Stoneback	
PWA	10/23/2017	Greenwood/Ridge Traffic - Left Turn Restrictions	O	APW	Stoneback	
	10/23/2017	2018 Budget Discussion - Capital Budget		CC		
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		CC		
	10/30/2017	Special City Council Meeting - Review of Downtown, West Evanston, West End and Lakefront Master Plans		CC		
CMO	11/6/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
	11/6/2017	2018 Budget Discussion		CC		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
	11/20/2017	Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan		CC		
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
CMO	11/27/2017	Howard/Ridge Line of Credit Expansion	B	APW	Lyons	
PRCS	11/27/2017	Tennis RFP	B	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
<b>Council &amp; Committee Meetings</b>						
9/6/2017	6:00 PM	Human Services				
9/7/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
9/11/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
9/13/2017	1:30 PM	Lighthouse Landing Complex Committee				
9/13/2017	7:00 PM	Fiscal Year 2018 Budget Outreach Event				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
9/13/2017	7:00 PM	Joint Housing & Community Development Act Committee and Mental Health Board				
9/18/2017	7:00 PM	City Council				
9/19/2017	7:00 PM	Housing & Comm Develop Act				
9/19/2017	7:00 PM	Northwestern/City Committee				
9/20/2017	6:30 PM	M/W/EBE Develop.				
9/25/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
9/26/2017	7:00 PM	Housing & Comm Develop Act				
9/27/2017	6:00 PM	Transportation/Parking Commission				
9/27/2017	7:00 PM	Economic Development				
9/28/2017	5:30 PM	City-School Liaison Committee				
9/28/2017	5:30 PM	Emergency Telephone System				
<b>DEFERRED</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)





# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: July 2017 Monthly Financial Report

Date: September 1, 2017

Please find attached the unaudited financial statements as of July 31, 2017. A summary by

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	65,579,648	66,569,515	(989,867)	13,603,487	7,179,518
176	HEALTH AND HUMAN SERVICES	501,173	481,669	19,504	90,310	90,310
175	GENERAL ASSISTANCE FUND	682,891	513,454	169,437	755,825	755,825
180	GOOD NEIGHBOR FUND	1,000,000	583,333	416,667	416,667	416,667
185	LIBRARY FUND	4,548,850	3,762,935	785,915	1,436,570	1,436,532
195	NEIGHBORHOOD STABILIZATION	106	22,044	(21,938)	(21,938)	110,472
200	MOTOR FUEL TAX FUND	1,109,216	500,494	608,721	2,022,399	1,845,699
205	EMERGENCY TELEPHONE (E911)	580,168	555,551	24,616	187,677	(137,795)
210	SPECIAL SERVICE AREA (SSA) #4	230,295	164,500	65,795	(126,481)	(126,481)
215	CDBG FUND	95,299	373,971	(278,673)	(214,567)	(214,567)
220	CDBG LOAN	40,281	24,700	15,581	226,502	226,502
235	NEIGHBORHOOD IMPROVEMENT	-	-	-	169,915	169,915
240	HOME FUND	59,745	69,602	(9,857)	(7,480)	(7,480)
250	AFFORDABLE HOUSING FUND	119,686	118,468	1,219	1,402,407	1,402,407
300	WASHINGTON NATIONAL TIF FUND	3,959,497	2,313,821	1,645,676	7,270,352	7,349,271
310	HOWARD-HARTREY TIF	(44,005)	599,668	(643,672)	(0)	-
330	HOWARD-RIDGE TIF FUND	415,987	341,352	74,635	74,551	76,820
335	WEST EVANSTON TIF FUND	25,037	24,032	1,005	418,265	426,587
340	DEMPSTER-DODGE TIF FUND	-	39,268	(39,268)	(68,683)	(68,683)
345	CHICAGO-MAIN TIF	520,000	594,030	(74,030)	61,047	61,047
350	SPECIAL SERVICE AREA (SSA) #6	153,264	116,356	36,908	115,202	115,202
320	DEBT SERVICE FUND	9,763,803	1,982,953	7,780,850	8,526,847	8,541,644
186	LIBRARY DEBT SERVICE FUND	232,742	38,227	194,515	224,224	211,317
415	CAPITAL IMPROVEMENTS FUND	733,669	4,168,330	(3,434,661)	8,070,503	8,643,467
187	LIBRARY CAPITAL IMPROVEMENTS	-	279,401	(279,401)	(279,401)	(279,401)
420	SPECIAL ASSESSMENT FUND	206,760	153,666	53,094	3,052,310	3,048,773
505	PARKING SYSTEM FUND	5,304,816	4,817,453	487,362	8,240,026	7,860,587
510	WATER FUND	10,421,237	8,511,212	1,910,026	9,446,104	7,321,595
515	SEWER FUND	7,514,767	6,456,914	1,057,853	5,669,951	3,447,282
520	SOLID WASTE FUND	2,845,532	2,490,149	355,382	(617,401)	(1,243,059)
600	FLEET SERVICES FUND	1,996,753	1,727,116	269,637	1,032,381	324,686
601	EQUIPMENT REPLACEMENT FUND	950,193	325,077	625,117	1,510,450	1,510,449
605	INSURANCE FUND	10,058,958	10,418,223	(359,264)	(3,356,289)	168,079
		129,606,366	119,137,483	10,468,883	69,331,731	60,663,187

fund for revenues, expenditures, fund and cash balances is as follows:

Included above are the ending balances as of July 31, 2017 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which can be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

During the 2016 Audit Process, a number of changes were made to the methodology behind Evanston's financial reporting. As a result, 2017 fund balances since April look significantly different than those presented previously. In most instances, they are more closely aligned with cash.

As of July 31, 2017, the General Fund is reporting a net deficit of \$989,867. The General Fund balance is \$13,603,487 with a cash balance of \$7,179,518. There are a number of reasons that this number is different than the second quarter of 2016. Three payrolls were included in July 2016 and in June 2017. The attached supplemental charts show the General Fund Revenues at 55.21% of budget and expenses slightly higher at 56.09%. Both of these amounts are under budget level of 58.33%. Revenues will increase with the receipt of August and September property taxes and the City has seen additional building permit revenues in August.

Through July 31, 2017, the Neighborhood Stabilization Fund is showing a negative fund balance of \$21,938. This is due to the timing of grant funding revenues.

Through July 31, 2017, the E911 Fund is showing negative cash balance of \$137,795. This is due to timing of E911 revenues from the state and the expenses related to the replacement of Computer Aided Dispatch (CAD) and Police/Fire Records Software. Staff will monitor the fund for the remainder of the year to ensure a positive ending balance.

Through July 31, 2017, the SSA #4 Fund is showing a negative fund and cash balance of \$126,481. This is due to the timing of payments to the Downtown Evanston group.

Through July 31, 2017, the CDBG Fund is showing a negative fund and cash balance of \$214,567. This will be reimbursed with draw-downs during August.

Through July 31, 2017, the Home Fund is showing a negative fund and cash balance of \$7,480. This will be reimbursed with draw-downs during August.

Through July 31, 2017, the Dempster-Dodge TIF Fund is showing a negative fund and cash balance of \$68,683. This is due to the payment of interest on the Line of Credit and will be mitigated by the first receipt of TIF increment property taxes in August.

Through July 31, 2017, the Capital Fund is showing a fund balance of \$8,070,503 and a cash balance of \$8,643,467. In June, expenses increased to reflect payables due to IDOT for work done in 2016 but recently billed in 2017. This reduces fund balances.

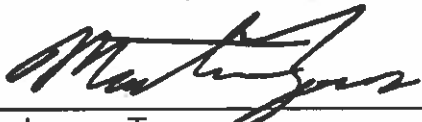
Through July 31, 2017, the Solid Waste Fund has a negative fund balance of \$617,401 and a negative cash balance of \$1,243,059.

Through July 31, 2017, the Insurance Fund is showing a negative fund balance of \$3,356,289 with a cash balance of \$168,079.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can be found at: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

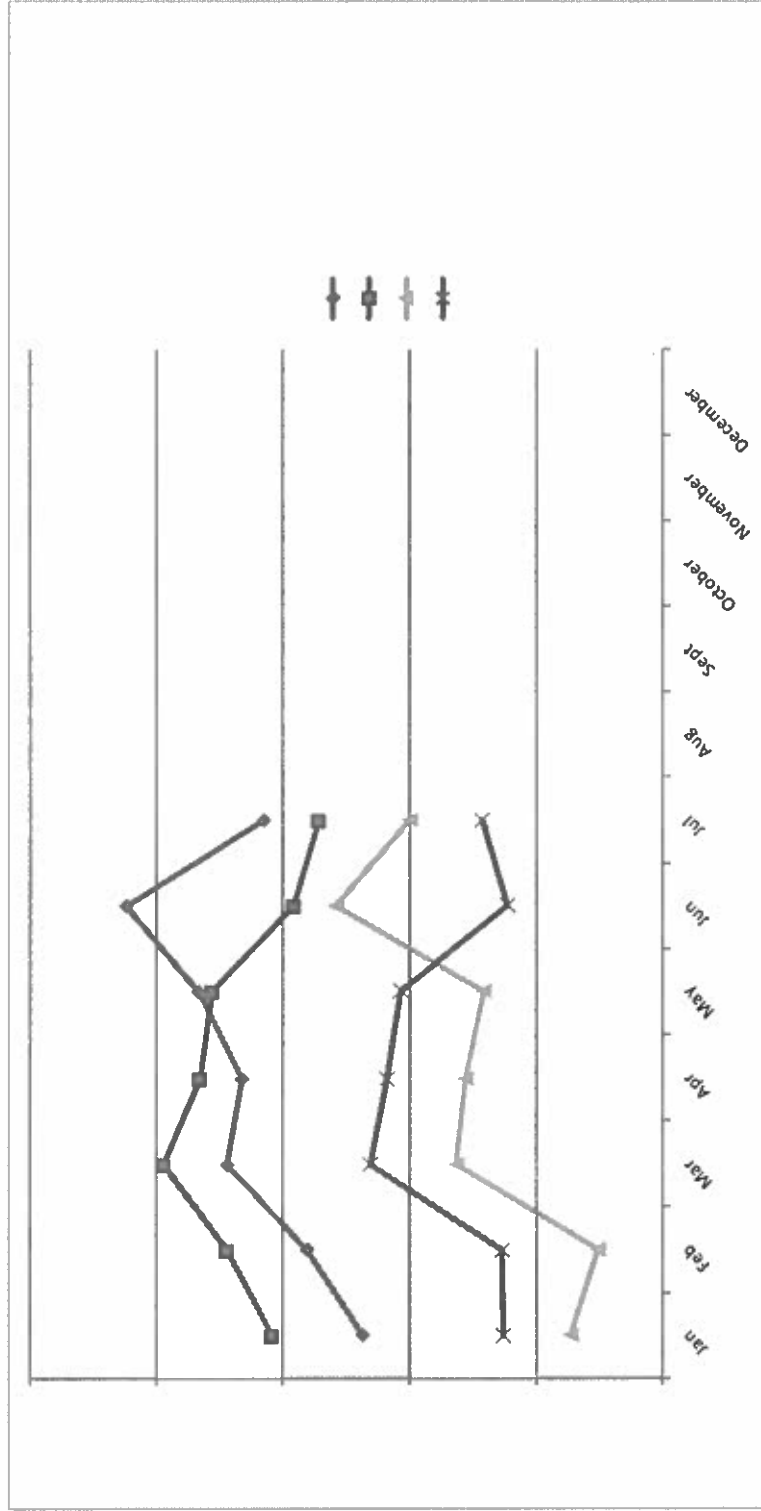
As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the July 31, 2017 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



\_\_\_\_\_  
Martin Lyons, Treasurer

### 2016 v 2017 Fund and Cash Balance-- General Fund

	Jan	Feb	Mar	Apr	May	Jun	Jul
2016 Unreserved Fund Balance	11,859,782	14,097,256	17,193,730	16,597,583	18,375,173	21,225,995	15,790,000
2017 Unreserved Fund Balance	15,453,984	17,244,431	19,734,012	18,292,843	17,839,404	14,612,957	13,603,487
2016 Cash Balance	3,656,830	2,587,845	8,182,090	7,808,208	7,101,333	12,919,440	10,046,315
2017 Cash Balance	6,338,271	6,393,110	11,561,044	10,901,398	10,376,936	6,169,276	7,179,518



# July 2017 Financial Report

Through 07/31/17  
Summary Listing

Fund 100 - GENERAL FUND Classification	2017 Budget	June 2017	YTD Actual	%	2016 Actual
Property Taxes	28,639,628	5,132,831	20,182,192		27,302,687
Other Taxes	49,402,274	3,994,358	27,299,941	55	44,156,868
License	5,496,150	100,927	1,852,443	34	6,851,422
Permit	11,648,000	500,261	2,897,028	25	11,012,646
Fee	115,500	2,878	95,548	83	70,395
Fines and Forfeitures	3,810,000	257,933	1,781,806	47	3,611,901
Parking Charges for Services	640,000	53,333	395,547	62	687,835
Parks and Recreation Charges for Services	5,650,895	453,802	4,126,705	73	5,401,563
Other Charges for Services	2,642,500	139,606	1,473,122	56	2,687,897
Interfund Transfers	7,705,774	627,310	4,391,168	56.99%	8,349,626
Intergovernmental Revenue	839,965	70,593	676,525	80.54%	988,785
Other Revenue	2,138,046	55,198	388,186	18.16%	1,338,382
Interest Income	50,100	4,783	19,436	38.79%	30,285
<b>REVENUE TOTAL</b>	<b>-</b>	<b>11,393,813</b>	<b>65,579,647</b>	<b>55.21%</b>	<b>112,490,292</b>
CITY COUNCIL	498,189.26	41,078.96	277,530.56	55.71%	433,601.01
CITY CLERK	275,488.00	14,876.21	161,914.10	58.77%	294,664.86
CITY MANAGER'S OFFICE	9,878,454.00	685,983.15	3,824,837.44	38.72%	7,471,733.90
LAW	854,050.00	64,011.12	434,284.41	50.85%	1,052,130.01
ADMINISTRATIVE SERVICES	9,700,879.00	738,258.48	5,116,775.94	52.75%	9,164,946.70
COMMUNITY DEVELOPMENT	2,804,668.00	200,761.89	1,358,974.87	48.45%	2,510,408.43
POLICE	38,223,842.00	4,391,553.08	23,706,709.85	62.02%	37,817,627.43
FIRE MGMT & SUPPORT	24,294,001.00	3,270,924.27	15,180,357.62	62.49%	23,235,713.69
HEALTH	3,582,312.00	269,046.28	1,755,510.11	49.00%	3,097,350.98
PUBLIC WORKS	.00	.00	.00	0.00%	(1,475.00)
PARKS, REC. AND COMMUNITY SERV.	12,361,460.00	1,630,090.65	6,779,255.68	54.84%	11,997,475.88
PUBLIC WORKS AGENCY	16,212,848.00	1,096,699.36	7,973,364.67	49.18%	14,488,136.71
<b>EXPENSE TOTAL</b>	<b>-</b>	<b>12,403,283</b>	<b>66,569,515</b>	<b>56.09%</b>	<b>111,562,315</b>
<b>Fund 100 - GENERAL FUND Totals</b>					
<b>REVENUE TOTALS</b>	<b>118,778,832</b>	<b>11,393,813</b>	<b>65,579,648</b>	<b>55.21%</b>	<b>112,490,292</b>
<b>EXPENSE TOTALS</b>	<b>118,686,191</b>	<b>12,403,283</b>	<b>66,569,515</b>	<b>56.09%</b>	<b>111,562,594</b>
<b>Fund 100 - GENERAL FUND Net Gain (Loss)</b>	<b>92,641</b>	<b>(1,009,470)</b>	<b>(989,867)</b>		<b>927,698</b>

# July 2017 Financial Report

Through 07/31/17  
Summary Listing

Fund 505 - PARKING SYSTEM FUND	2017	June 2017	YTD	2016
Classification	Budget	2017	Actual	Actual
			%	
Permit	-	300	1,850	3,350
Parking Charges for Services	6,737,875	(325,371)	3,035,842	6,340,992
Parks and Recreation Charges for Services	65,000	-	56,000	168,500
Interfund Transfers	4,120,636	-	2,060,318	3,711,768
Intergovernmental Revenue	12,125	-	-	-
Other Revenue	203,216	19,490	122,733	195,895
Interest Income	35,070	5,549	28,073	38,159
<b>REVENUE TOTAL</b>	<b>11,173,922</b>	<b>(300,033)</b>	<b>5,304,816</b>	<b>10,458,663</b>
Employee Pay	26,000	4,886	21,268	26,465
Benefits	1,117,119	87,044	588,569	1,206,649
Pensions	104,802	8,432	55,843	229,588
Services	3,222,411	227,782	1,738,920	2,846,933
Supplies	278,864	3,647	119,671	237,610
Capital Outlay	3,020,000	321,739	948,172	(24,598)
Insurance and Other Chargebacks	524,102	46,180	309,183	504,784
Depreciation Expense	-	-	-	2,836,672
Contingencies	11,000	-	2,222	5,910
Debt Service	4,331,771	-	141,632	390,235
Miscellaneous	304,000	11,717	148,409	255,626
Interfund Transfers	1,584,683	106,224	743,565	1,303,783
<b>EXPENSE TOTAL</b>	<b>14,524,752</b>	<b>817,650</b>	<b>4,817,453</b>	<b>9,819,656</b>
<b>Fund 505 - PARKING SYSTEM FUND Totals</b>				
REVENUE TOTALS	11,173,922	(300,033)	5,304,816	10,458,663
EXPENSE TOTALS	14,524,752	817,650	4,817,453	9,819,656
<b>Fund 505 - PARKING SYSTEM FUND Net Gain</b>	<b>(3,350,830)</b>	<b>(1,117,683)</b>	<b>487,362</b>	<b>639,007</b>

# July 2017 Financial Report

Through 07/31/17  
Summary Listing

Fund 510 - WATER FUND Classification	2017		June	YTD	2016	
	Budget	Actual	2017	Actual	%	Actual
Fee	70,000	54,263	6,631	54,263	77.52%	90,592
Water Charges for Services	17,324,000	9,552,161	1,427,103	9,552,161	55.14%	15,851,052
Sewer Charges for Services	36,000	27,803	4,570	27,803	77.23%	51,737
Other Charges for Services	135,000	141,625	141,262	141,625	104.91%	168,482
Other Revenue	6,828,400	628,003	5,514	628,003	9.20%	306,143
Interest Income	1,600	17,381	2,469	17,381	1086.32%	16,536
<b>REVENUE TOTAL</b>	<b>24,395,000</b>	<b>10,421,236</b>	<b>1,587,548</b>	<b>10,421,236</b>	<b>42.72%</b>	<b>16,484,542</b>
Employee Pay	183,365	98,457	18,834	98,457	53.69%	193,328
Benefits	4,037,387	2,291,515	310,035	2,291,515	56.76%	3,898,385
Pensions	368,658	217,020	29,755	217,020	58.87%	888,372
Services	2,250,760	970,186	138,490	970,186	43.10%	1,743,992
Supplies	1,360,390	481,020	106,476	481,020	35.36%	876,885
Capital Outlay	14,982,119	1,321,960	637,711	1,321,960	8.82%	36,712
Insurance and Other Chargebacks	1,174,064	666,269	97,458	666,269	56.75%	1,110,835
Depreciation Expense	-	-	-	-	0.00%	1,973,593
Contingencies	1,000	-	-	-	0.00%	1,000
Debt Service	1,438,470	421,769	-	421,769	29.32%	633,708
Miscellaneous	62,980	-	-	-	0.00%	238,468
Interfund Transfers	3,502,313	2,043,016	291,859	2,043,016	58.33%	3,502,313
<b>EXPENSE TOTAL</b>	<b>29,361,507</b>	<b>8,511,211</b>	<b>1,630,619</b>	<b>8,511,211</b>	<b>28.99%</b>	<b>15,097,591</b>
Fund 510 - WATER FUND Totals						
REVENUE TOTALS	24,395,000	10,421,236	1,587,548	10,421,236	42.72%	16,484,542
EXPENSE TOTALS	29,361,507	8,511,211	1,630,619	8,511,211	28.99%	15,097,591
Fund 510 - WATER FUND Net Gain (Loss)	(4,966,507)	1,910,025	(43,071)	1,910,025		1,386,952

# July 2017 Financial Report

Through 07/31/17  
Summary Listing

Fund 515 - SEWER FUND	2017	June	YTD	2016
Classification	Budget	2017	Actual	Actual
				%
Sewer Charges for Services	12,501,500	935,715	7,509,790	60.07%
Other Charges for Services	19,650	-	-	0.00%
Other Revenue	604,165	-	-	0.00%
Interest Income	1,000	665	4,976	497.65%
<b>REVENUE TOTAL</b>	<b>13,126,315</b>	<b>936,380</b>	<b>7,514,766</b>	<b>57.25%</b>
Employee Pay	57,040	4,335	22,237	38.99%
Benefits	859,043	67,236	485,701	56.54%
Pensions	73,398	6,562	46,459	63.30%
Services	908,500	41,098	89,872	9.89%
Supplies	92,300	13,348	33,427	36.22%
Capital Outlay	2,819,700	2,884	729,138	25.86%
Insurance and Other Chargebacks	432,953	35,555	249,576	57.65%
Depreciation Expense	-	-	-	0.00%
Debt Service	8,370,946	364,699	4,222,025	50.44%
Miscellaneous	1,500	-	-	0.00%
Interfund Transfers	991,677	82,640	578,478	58.33%
<b>EXPENSE TOTAL</b>	<b>14,607,057</b>	<b>618,357</b>	<b>6,456,914</b>	<b>44.20%</b>
Fund 515 - SEWER FUND Totals				
REVENUE TOTALS	13,126,315	936,380	7,514,767	57.25%
EXPENSE TOTALS	14,607,057	618,357	6,456,914	44.20%
Fund 515 - SEWER FUND Net Gain (Loss)	(1,480,742)	318,023	1,057,853	

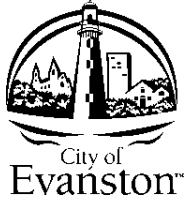
Fund 515 - SEWER FUND Net Gain (Loss) 1,057,853



# July 2017 Financial Report

Through 07/31/17  
Summary Listing

Fund 520 - SOLID WASTE FUND Classification	2017 Budget	June 2017	YTD Actual	%	2016 Actual
License	275,000	-	83,374	30.32%	170,144
Other Charges for Services	3,632,394	296,853	2,089,471	57.52%	3,586,453
Interfund Transfers	1,055,967	87,997	615,981	58.33%	1,055,967
Other Revenue	238,000	14,007	56,707	23.83%	274,808
<b>REVENUE TOTAL</b>	<b>5,201,361</b>	<b>398,857</b>	<b>2,845,532</b>	<b>54.71%</b>	<b>5,087,372</b>
Employee Pay	45,000	6,899	23,222	51.60%	43,025
Benefits	644,768	40,094	318,115	49.34%	620,226
Pensions	60,473	4,274	31,113	51.45%	151,916
Services	3,679,126	100,125	1,722,995	46.83%	3,438,311
Supplies	53,050	5,276	15,965	30.09%	54,768
Capital Outlay	25,750	2,736	13,386	51.98%	6,034
Insurance and Other Chargebacks	149,325	8,749	67,731	45.36%	138,618
Debt Service	21,046	-	920	4.37%	2,251
Miscellaneous	15,000	-	2,232	14.88%	12,232
Interfund Transfers	504,807	42,067	294,471	58.33%	499,493
<b>EXPENSE TOTAL</b>	<b>5,198,345</b>	<b>210,220</b>	<b>2,490,149</b>	<b>47.90%</b>	<b>4,966,872</b>
<b>Fund 520 - SOLID WASTE FUND Totals</b>					
REVENUE TOTALS	5,201,361	398,857	2,845,532	54.71%	5,087,372
EXPENSE TOTALS	5,198,345	210,220	2,490,149	47.90%	4,966,872
<b>Fund 520 - SOLID WASTE FUND Net Gain (Loss)</b>	<b>3,016</b>	<b>188,637</b>	<b>355,382</b>		<b>120,500</b>



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 30, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, August 23, 2017 - August 29, 2017

Current Backlog (business days received until reviewed): 9

### Zoning Reviews

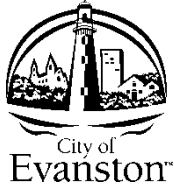
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions from the applicant
1	1518 Judson Avenue	R1	Building Permit	Remove deck and part of concrete walk, replace with paver patio	08/17/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information from the applicant
2	1512 Crain Street	R3	Zoning Analysis	Remove existing 1-car detached garage, construct new 2-car detached garage	07/20/17	pending additional information from the applicant
2	1015 McDaniel Avenue	R2	Building Permit	Construct new 20x22 detached garage	08/02/17	non-compliant, pending minor variation application
2	2215 Dempster/1305 Pitner	R5	Building Permit	New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)	08/09/17	<b>pending final DAPR</b> , pending additional information from the applicant
2	1805 Washington Street	R3	Building Permit	New 22x20 detached garage	08/23/17	pending staff review
2	1823 Greenwood Street	R3	Zoning Analysis	Gut rehab, 2nd floor addition to SFR	08/25/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1043 Hinman Avenue	R1	Building Permit	New 22x24 detached garage	07/19/17	non-compliant, pending revision from the applicant
3	1112 Hinman Avenue	R1	Building Permit	Replacement and addition to patio and walk	08/09/17	pending additional information from the applicant
3	815 Forest Ave, Unit 3	R5	Building Permit	Interior remodel (multi-family dwelling)	08/23/17	pending staff review
3	704 Judson Avenue	R1	Zoning Analysis	New dormers, replace front steps, enclosed roofed front porch	08/24/17	pending staff review
3	1015 Hinman Avenue	R1	Building Permit	Interior remodel	08/28/17	pending staff review
4	813 Crain Street	R3	Zoning Analysis	Construct roofed front and side porch, landing and steps at multi-family dwelling	06/27/17	non-compliant, pending minor variation application
4	1030 Maple Avenue	R1	Building Permit	New 22x22 detached garage	07/19/17	non-compliant, pending revisions
4	916 Maple Avenue	R1	Zoning Analysis	Enlarge patio	08/02/17	pending additional information from the applicant
4	1224 Dempster Street	R1	Building Permit	New accessible entrance, interior renovation (Beth Emet)	08/03/17	pending major variation application
4	1603 Orrington Avenue	D3	Building Permit	Renovate interior on 11th and 14th floors	08/24/17	pending staff review
4	1420 Greenwood Street	R3	Building Permit	Deconversion of multi-family dwelling to SFR, new driveway and garage	08/25/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	2320 Emerson Street	R2	Building Permit	New 20x20 detached garage, replace asphalt driveway with concrete	08/24/17	pending staff review
5	2023 Grey Street	R3	Building Permit	Rebuild front steps	08/25/17	pending staff review

6	2604 Noyes Street	R1	Zoning Analysis	Construct detached garage at SFR with future lot subdivision	06/30/17	pending additional information from the applicant
6	2753 Central Park Ave	R1	Building Permit	Brick walkway and driveway brick ribbons	07/19/17	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R2	Building Permit	Construct new SFR and detached garage	07/21/17	non-compliant, pending revisions from the applicant
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2620 Central Street	R5	Zoning Analysis	Convert ground floor space to legal dwelling unit in multifamily building	08/07/17	non-compliant, pending major variation
6	2122 Central Park Ave.	R1	Building Permit	Remove front entrance hardscape, replace with paver landings	08/07/17	pending additional information from the applicant
6	3315 Dartmouth Place	R1	Zoning Analysis	Demolish existing SFR, construct new SFR with attached garage	08/14/17	pending additional information from the applicant
6	3131 Hartzell Street	R1	Zoning Analysis	One story addition and deck	08/22/17	pending staff review
6	2615 Hartzell Street	R1	Building Permit	Interior remodel	08/29/17	pending staff review
6	2431 Central Park Avenue	R5	Building Permit	Construct roof over existing deck and patio (multi-family dwelling)	08/29/17	pending staff review
7	2316 Bryant Avenue	R1	Zoning Analysis	Remove concrete walk, replace with paver walk, enlarge front stoop	06/22/17	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	824 Ingleside Place	R1	Building Permit	New front stoop and walk, paver patio	07/28/17	pending additional information from the applicant
7	2001 Sheridan Road	U3	Zoning Analysis	6th floor addition, interior remodel (NU - Jacobs Center)	07/31/17	<b>pending Preservation 09/19/17 and DAPR</b>
7	2762 Eastwood Avenue	R1	Building Permit	Interior remodel of 2 dwelling units (two-flat)	08/18/17	pending staff review
7	2530 Ashland Avenue	R1	Zoning Analysis	New detached garage, deck and patio	08/18/17	pending staff review
7	1320 Jenks Street	R1	Building Permit	Addition to SFR	08/24/17	pending staff review
7	2027 Colfax Street	R1	Building Permit	Replace porch	08/24/17	pending staff review
7	1621 Colfax Street	R1	Building Permit	Replace portion of driveway and walk, add new front walk	08/24/17	pending staff review
7	2145 Sheridan Road	U3	Building Permit	Interior lab renovation (NU - Tech Institute)	08/25/17	pending staff review
7	1312 Isabella Street	R1	Building Permit	New 24x24 detached garage and 9x22 parking pad	08/25/17	pending staff review
7	2227 Payne Street	R1	Building Permit	Replace front porch	08/29/17	pending staff review
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>pending final DAPR</b>
8	1002 Mulford Street	R2	Building Permit	Interior remodel, deck and patio	08/01/17	pending revisions from the applicant
8	2115 Dobson Street	R2	Building Permit	2nd-floor addition to SFR	08/21/17	pending staff review
8	633 Howard Street	B3	Building Permit	Renovation of former police station to bakery	08/25/17	<b>pending ZBA 09/05/17 &amp; P&amp;D 09/25/17</b>
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions
9	1419 Washington Street	R3	Building Permit	Replace existing antennas with new, replace RRUs at multi-family dwelling	07/13/17	pending additional information from the applicant
9	704 South Boulevard	R3	Building Permit	New 22x20 detached garage	08/22/17	pending staff review

9	1310 Main Street	R4	Building Permit	Interior renovation, new furnace and a/c	08/23/17	pending staff review
9	722 Wesley Avenue	R3	Zoning Analysis	New screened-in porch on 2nd floor (2-flat)	08/24/17	pending staff review

**Miscellaneous Zoning Cases**

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation 09/19/17, DAPR &amp; ZBA</b>
2	1015 McDaniel Avenue	R2	Minor Variation	Building lot coverage, impervious surface coverage, rear yard coverage by an accessory structure, side yard setback for an accessory structure and roof overhang setback for a new 20x22 detached garage	08/28/17	pending public notice
3	512 Main Street	C1a	Special Use	Type 2 restaurant (Amanecer Taco Shop)	07/19/17	<b>pending P&amp;D 09/11/17 &amp; CC 09/25/17</b>
4	1224 Dempster Street	R1	Major Variation	Building lot coverage for a roofed entry at Beth Emet Synagogue	08/03/17	<b>pending ZBA 09/05/17</b>
5	1829 Simpson Street	R3	Map Amendment/ Special Use/ Major Variation	Rezone to B1 for a Type 2 Restaurant (European dumplings), interior side yard setback for a rear addition and roofed patio	07/25/17	<b>pending 09/25/17 P&amp;D &amp; 10/09/17 CC</b>
5	2317 Emerson Street	R3	Fence Variation	Install 4' aluminum fence in front and street side yard with 0' setback	08/07/17	Determination after 08/30/17
6	2507 Colfax Street	R1	Major Variation	Establish one open parking space in the front yard	08/08/17	<b>pending DAPR &amp; ZBA 10/02/17</b>
6	2620 Central Street	R5	Major Variation	Convert ground floor space to legal dwelling unit in multifamily building	08/08/17	<b>pending ZBA 09/05/17 &amp; P&amp;D 09/25/17</b>
6	2628 Gross Point Rd	B1a	Special Use/Major Variations	New 2-story building for type 2 restaurant with drive-through (Nic's Organic)	07/24/17	<b>pending P&amp;D 10/09/17 &amp; CC 10/23/17</b>
6	2626 Reese Avenue	R1	Major Variation	Front yard and street side yard setbacks, setback for a canopy (yard obstruction) and building lot coverage for proposed new SFR and detached garage	08/29/17	<b>pending public notice, DAPR and ZBA</b>
8	633 Howard Street	B3	Special Use	Type 2 Restaurant (Cafe Coralie)	08/04/17	<b>pending ZBA 09/05/17, P&amp;D 09/25/17</b>
8	120 Dodge Avenue	R4	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending P&amp;D 09/11/17</b>
9	1029 South Boulevard	R2	Major Variation	Side yard setbacks and an accessory structure on a lot without a principal structure, to split a zoning lot	08/07/17	<b>pending ZBA 09/05/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 1, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

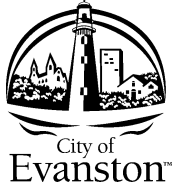
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, September 1, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	First floor framing is completed and second floor framing has begun. Erosion and construction fencing are in place and in good condition and grass on parkway is maintained. Drainage installation for subdivision is tentatively scheduled for mid September.	8/28/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Building has been demolished. Material and debris are being cleared. Site remains fenced and in good condition.	8/30/2017
4	1571 Maple Avenue	Mixed Use Building	Masonry work has been completed and residue from the front façade has been washed off. Drywall installation continues to move forward on the 10th through 12th floors. Pedestrian canopy has been removed. Mural on Union Pacific wall on Elmwood is being painted. Construction fence and dust control screening is in place along Maple street.	8/30/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences, barricades and sidewalks are in good condition. All construction conditions comply. Work on interior structural footings continues.	8/28/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The demolition is nearing completion. Site utility work has begun. The roof decking of the arena is almost complete and steel work has begun at the southeast corner for upper level seating. Site is well managed with gate attendants directing traffic and trucks at the haul out road entrance on Isabella Street. Tire washing is present and enforced. Surrounding streets and right of ways are clean and in good condition.	8/31/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The installation of the roof covering dome has been completed. Glass exterior perimeter and interior wall installation continues on the north section on floors 1 and 2 of the concourse. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	8/30/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	The project has been completed and a Certificate of Occupancy has been issued. The contractors remaining onsite and project management are working on punch list and touch-ups. Construction fence and wind screen are in place and in good condition. Project will be removed from weekly report.	8/29/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

Subject: Food Establishment Application Weekly Report

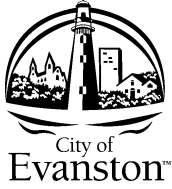
Date: September 1, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of August 27, 2017

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Patisserie	633 Howard St	8	8/25/2017	Food Establishment License	Not Yet Determined
Frio Gelato	1301 Chicago Ave	3	8/30/2017	Food Establishment License	Not Yet Determined





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 1, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

# Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
4	Rock n' Ravioli	1012 Church Street	D	Liquor/Restaurant	Sun: 12pm-1am; M-Th: 11am-1am; F-Sa: 11am-2am.	8/30/17	In Progress-application incomplete
7	Jilly's Café (New Owner)	2614 Green Bay Road	D	Liquor/Restaurant	TBD	8/28/17	In Progress-application incomplete

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# PRCS Facility Usage Report

**Date:** Friday, September 1, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: James Park</b>			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Lighthouse Beach</b>			
Lighthouse Beach - SAND R	3:00pm - 5:30pm	Stern	Wedding Ceremony
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice



# PRCS Facility Usage Report

Date: **Saturday, September 2, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	3:00pm - 5:00pm	Wellington, Shonte	
<b>Location: Dawes Park</b>			
Dawes Park Picnic Table B	1:00pm - 5:00pm	delgado, ruben	
Dawes Park Lagoon Shelter	3:00pm - 6:00pm	Springer, Allison	Allison Springer Wedding Ceremony
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	8:00am - 11:00am	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 7	12:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	1:00pm - 9:00pm	Lillian Duke	birthday Party
<b>Location: Lighthouse Beach</b>			
Fire Circle	2:00pm - 11:00pm	Royal, Dorothee	
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	9:00am - 9:00pm	Michelle McCowen	
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Merrick Rose Garden</b>			
Merrick Rose Garden	9:30am - 12:00pm	Smith, Debralee	Ceremony
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



# PRCS Facility Usage Report

**Date:** Sunday, September 3, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Dawes Park**

Dawes Park Lagoon Shelter	11:00am - 3:00pm	Sarah Huth	
Dawes Park Lagoon Shelter	3:00pm - 6:00pm	Zaidi, Kaneez	

**Location: Elliott Park**

Elliott Park Picnic Table A	11:00am - 1:00pm	Kelli McHugh	
Elliott Park Picnic table C	1:00pm - 5:00pm	Carr, Colin	

**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games

**Location: Lighthouse Beach**

Fire Circle	3:00pm - 10:00pm	Kerri Machut	
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**Location: Lovelace Park**

Lovelace Picnic Tables	9:00am - 6:30pm	Loretha Henry	Famiy Gathering
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**Location: Mason Park**

Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
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**Location: Merrick Rose Garden**

Merrick Rose Garden	5:00pm - 6:00pm	Conghuyen, Melissa	Wedding Photos
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# PRCS Facility Usage Report

**Date:** Monday, September 4, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Dawes Park</b>			
Dawes Park Picnic Table D	11:00am - 3:00pm	Laura Paz	
<b>Location: Elliott Park</b>			
Elliott Park Picnic Table A	7:30am - 7:00pm	Greater Works Church of God	
Elliott Park Picnic table B	5:00pm - 7:00pm	Kalish, Ellie	
<b>Location: James Park</b>			
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Larimer Park</b>			
Larimer Park	11:00am - 7:00pm	Diane Salgado	
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	12:00pm - 5:00pm	sylvia muralles	
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey



# PRCS Facility Usage Report

**Date:** Tuesday, September 5, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	3:00pm - 8:00pm	Weller, Stanley	
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



# PRCS Facility Usage Report

Date: **Wednesday, September 6, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Soccer 3	4:00pm - 6:00pm	Roycemore School	Roycemore School Soccer Games
James Park Diamond 3 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Diamond 4 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Lighthouse Beach</b>			
Fire Circle	7:00pm - 10:00pm	Lisa Faremouth Weber	
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	





# PRCS Facility Usage Report

Date: Thursday, September 7, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	5:00pm - 8:00pm	Northwestern University	
<b>Location: Lighthouse Beach</b>			
Fire Circle	4:30pm - 10:00pm	Vorda, Josie	
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 6:30pm	Beacon Academy	Beacon Academy Soccer Games
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING SEPTEMBER 1, 2017**

## ***Reminder to Submit 2018 Legislative Proposals***

Just a friendly reminder to submit initiatives and issues for consideration in the 2018 NWMC Legislative Program. Members are requested to complete the call for 2018 legislative issues form provided via email to identify local issues, highlight those that require a legislative approach and describe any actions taken to date to address them. We also encourage members to submit federal issues for the program. The NWMC Legislative Committee will review and discuss the submissions to determine which should be included in the 2018 Legislative Program.

Please return the completed form to Chris Staron via email, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org), or fax, 847-296-9207, by Friday September 15. *Staff contacts: Mark Fowler, Chris Staron, Larry Bury*

## ***SPC Awards Dodge Charger Contract Extension with Lower Prices!***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded the second of three possible, one-year contract extensions to Napleton Fleet Group of Oakbrook Terrace, IL for the 2018 Model Year Dodge Charger Pursuit Vehicle (Contract #149). We are also pleased to point out the following price reductions from the 2017 model year:

- Base Car with standard V6 Engine and standard Rear Wheel Drive is **\$513** less than 2017.
- Base Car with V8 Engine option and standard Rear Wheel Drive is also **\$513** less than 2017.
- Base Car with V8 Engine and All Wheel Drive options is **\$819** less than 2017. This is the most common configuration ordered on the SPC contract.

For questions or additional information, please contact staff or Bob Barr, [rbarr@Napletonfleet.com](mailto:rbarr@Napletonfleet.com) or 630-455-2911. *Staff contact: Ellen Dayan*

## ***Learn More About Regulation of Small Wireless Facilities Deployment***

Cellular carriers are gearing up to begin deployment of the next generation of wireless technology while state lawmakers are considering legislation that will significantly impact the ability of local governments to fully regulate how these small wireless facilities are placed and operated in the right-of-way. In order to help local officials better understand both the current and potential regulatory environment, the Northwest Municipal Conference is co-sponsoring a statewide informational seminar on Monday, September 18 in Bloomington.

The seminar agenda features a panel discussion with legislators and consultants to discuss the components of Senate Bill 1451, the Small Wireless Facilities Deployment Act, and its prospects during the upcoming legislative sessions. Following a luncheon, keynote speaker Stu Chapman, President of Municipal Services Associates, will present an overview of current state and federal regulations and recommendations how to manage small wireless deployment locally.

The seminar, which will be held at the Double Tree by Hilton (10 Brickyard Drive, Bloomington) is scheduled to begin at 10:30 a.m. and conclude by 2:30 p.m. For event registration, which is free to NWMC members, please visit <http://events.constantcontact.com/register/event?llr=qmbx4ohab&oeidk=a07eehg6lqg92d828a0>. *Staff contact: Larry Bury*

## ***NWMC Fall Auction Coming Up***

The fall NWMC surplus vehicle and equipment auction will be held on Tuesday, October 24, 2:00 p.m. at America's Auto Auction in Crestwood. When considering disposal of your surplus vehicles and equipment, please note that the NWMC/America's Auto Auction partnership offers state-of-the-art methods for live and

online auctions which rival other alternatives. Most importantly, this partnership streamlines the auction process for buyers and sellers and saves NWMC members time and money in disposing of their surplus vehicles and equipment while supporting the operations of the organization. America's Auto Auction's 40-acre facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. For more information on the October auction or for a complete description of America's Auto Auction services, please visit <http://americasautoauction.com/files/index.aspx>. *Staff contact: Ellen Dayan*

### ***NWMC Communicators to Meet September 20***

Handling your municipality's public information/communications/marketing efforts is no easy task, especially when you've been assigned the duty but have little to no experience in handling one of the most vital functions of any transparent government agency. The Northwest Municipal Conference Local Government Communicators Committee consists of individuals experienced in the communications/marketing arena as well as those newly appointed to positions responsible for handling the public information function. We welcome anyone to attend our quarterly meetings where we not only share our ideas, but look for new and innovative ways to better serve our citizens.

The next meeting will be held on Wednesday, September 20 from 11:30 a.m. to 1:00 p.m. at the *Mount Prospect Village Hall, 3<sup>rd</sup> floor executive conference room*. This will be a brown bag meeting, so please feel free to bring your own lunch. If you are interested in attending, or have any questions regarding the committee, please contact staff or *Mount Prospect Community Engagement Liaison Marianthi Thanopoulos, 847-818-5308*, or [mthanopoulos@mountprospect.org](mailto:mthanopoulos@mountprospect.org) or *Hoffman Estates Director of Operations and Outreach – Office of the Mayor and Board Jennifer Djordjevic, 847-781-2610* or [Jennifer.djordjevic@hoffmanestates.org](mailto:Jennifer.djordjevic@hoffmanestates.org). *Staff contacts: Marina Durso, Mark Fowler*

### ***Ditka to Kick Off IML Annual Conference – Register Today!***

On September 21-23, the Illinois Municipal League (IML) is hosting its annual conference at the Hilton Chicago. IML recently announced that former Chicago Bears Coach and NFL Hall of Famer Mike Ditka will speak at the opening general session on Friday, September 22 at 9:00 a.m.

The conference offers educational sessions germane to the operations of local government as well as the opportunity to network with elected officials and staff from every region of the state. Conference sessions are divided into multiple tracks including: Attorneys; Clerks; Communication; Economic Development; Finance; General; Management; Public Safety; Public Works; and, Risk Management. For more information and to register, please visit <http://conference.iml.org/>. *Staff contacts: Mark Fowler, Larry Bury*

### ***Meetings and Events***

The *NWMC Executive Board* will meet on Wednesday, September 6 at 8:30 a.m. at the NWMC offices.

The *NWMC Finance Committee* will meet on Wednesday, September 13 at 12:00 noon at the NWMC offices.

The *NWMC Board of Directors* will meet on Wednesday, September 13 at 7:00 p.m. in Room 1604 on the campus of Oakton Community College in *Des Plaines*.

The *NWMC Legislative Committee* will meet on Wednesday, September 20 at 8:30 a.m. at the NWMC offices.

The *NWMC Communicators Committee* will meet on Wednesday, September 20 at 11:30 a.m. at *Mount Prospect Village Hall*.