



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: August 18, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for August 11, 2017 – August 17, 2017

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Wednesday, August 23, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Economic Development Committee - CANCELLED

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 11, 2017 through August 17, 2017.

|                         | <b>CURRENT WEEK'S<br/>TOTALS</b> | <b>PREVIOUS WEEK'S<br/>TOTALS</b> |
|-------------------------|----------------------------------|-----------------------------------|
| <b>CALLS HANDLED</b>    | <b>2579</b>                      | <b>2555</b>                       |
| <b>SERVICE REQUESTS</b> | <b>715</b>                       | <b>736</b>                        |
| <b>TOTAL CHATS</b>      | <b>35</b>                        | <b>29</b>                         |
| <b>TOTAL TEXT</b>       | <b>26</b>                        | <b>17</b>                         |

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

|                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 108 |
| 2. Broken Parking Meter               | 60  |
| 3. Trash-Special Pick-up              | 40  |
| 4. Trash-Missed Garbage Pick-up       | 31  |
| 5. Tree Evaluation                    | 25  |

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

| <b>Weekly Telephone Wrap Up Data</b> |              |
|--------------------------------------|--------------|
| <b>Category/Department</b>           | <b>Total</b> |
| Administrative Services -Parking     | 262          |
| Administrative Services –Finance     | 25           |
| Administrative Services -HR          | 38           |
| Administrative Services – Other      | 88           |
| City Manager’s Office                | 51           |
| ComDev / Economic Development        | 50           |
| ComDev/ Bldg Inspections             | 298          |
| ComDev / Housing Rehab               | 38           |
| ComDev / Planning/Zoning             | 45           |
| General Assistance                   | 2            |
| Fire Life Safety                     | 20           |
| PublicStuff Request                  | 359          |
| Health                               | 121          |
| Information                          | 482          |
| Law                                  | 14           |
| Library                              | 3            |
| Mayor’s Office                       | 2            |
| Other/311                            | 173          |
| Other – Social Services              | 3            |
| Parks – Maintenance                  | 0            |
| Parks – Programs/Picnics/Permits     | 30           |
| Parks – Other                        | 0            |
| Parks/Recreation                     | 41           |
| Parks – Forestry                     | 34           |
| Parks- Recreation Programs           | 34           |
| Police                               | 112          |
| Public Works / Fleet                 | 7            |
| Public Works / Street Sanitation     | 127          |
| Public Works / Engineering           | 39           |
| Tax Assessment Office                | 17           |
| Utilities – Power                    | 1            |
| Utilities – Sewer                    | 2            |
| Utilities – Water                    | 61           |
| <b>TOTAL</b>                         | <b>2579</b>  |



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 14, 2017

Date: August 18, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of August 14, 2017

| Bid/RFP/RFQ Number and Title                       | Requesting Dept.    | Description of Project  | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|--|---------------------|---|-----------------|--------------------------|---|
| Bid 17-49<br>Stump Removal and Parkway Restoration | Public Works Agency | Work on this project includes: Stump removals and parkway restorations. This will consist of furnishing all labor, materials, equipment, and other incidentals necessary to perform the work. | None            | 9/12                     | 9/25                                    |

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

**Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11**

B=Business of the City by Motion    R=Resolution    O=Ordinance

D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business

APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development

BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

| DEPT       | MEETING DATE | ITEMS  | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF      | NOTES                |
|------------|--------------|--|----------------|----------------------|-----------------|----------------------|
|            | 9/6/2017     | Human Services / City Manager Evaluation                             |                | HS / CC              |                 |                      |
| Fire       | 9/11/2017    | National Preparedness Month  | A              | CC                   | Scott           |                      |
| Mayor      | 9/11/2017    | Mayors Summer Youth Awards   | P              | CC                   | Francellno      |                      |
| PWA        | 9/11/2017    | Water Shut-Off Process Update  | SPB            | CC                   | Stoneback       |                      |
| CMO        | 9/11/2017    | Relationship of City/Library Bonds as Library Bonds are Retired      | D              | APW                  | Lyons           |                      |
| CMO        | 9/11/2017    | Report on Properties Exempt from Property-Tax                        | D/P            | APW                  | Lyons           |                      |
| CMO        | 9/11/2017    | Overtime Report from All Depts                                       | D              | APW                  | Bobkiewicz      |                      |
| CMO        | 9/11/2017    | Budget Amendments - SSA4   | B              | APW                  | Lyons           |                      |
| CMO        | 9/11/2017    | Armored Car Service Extension  | B              | APW                  | Lyons           |                      |
| CMO        | 9/11/2017    | Sculptor for Fountain Square   | B              | APW                  | Bobkiewicz      |                      |
| Admin Svcs | 9/11/2017    | Sale of Surplus Property   | B              | APW                  | Storlie         |                      |
| Legal      | 9/11/2017    | NU Property  | R              | APW                  | Farrar          |                      |
| CMO        | 9/11/2017    | 1714-20 Chicago Land Sale Contract                                   | R              | APW                  | Lyons           |                      |
| CD         | 9/11/2017    | 2005 Grey - Authorize Development Deal                               | R              | APW                  | Leonard         |                      |
| CD         | 9/11/2017    | 2005 Grey - Negotiate Sale   | O              | APW                  | Leonard         | For Intro and Action |
| CMO        | 9/11/2017    | Blue 1647 Evanston Coding Initiative                                 | B              | ED                   | Zalmezak        |                      |
| CD         | 9/11/2017    | Transit Oriented Develop. Parking Requirements                       | O              | PD                   | Leonard         | For Intro            |
| CD         | 9/11/2017    | 512 Main Street - Special Use - Amanecer Taco Shop                   | O              | PD                   | Leonard         | For Intro            |
| CD         | 9/11/2017    | 120 Dodge Ave - Special Use to Expand Retirement Home                | O              | PD                   | Leonard         | For Intro            |
| CD         | 9/11/2017    | 2628 Gross Point Rd - Special Use - Type 2 - Nic's Organic Fast Food | O              | PD                   | Leonard         | For Intro            |
| PRCS       | 9/11/2017    | Special Olympic Polar Plunge - Clark St Beach                        | B              | HS                   | Hemingway       |                      |
| PRCS       | 9/11/2017    | YJC - Fund Building Career Pathways to Employment                    | R              | HS                   | Hemingway       |                      |
|            | 9/11/2017    | Rules Committee - Equity & Empowerment Commission                    | O              | RULES                |                 |                      |
|            | 9/11/2017    | Exec Session - Ligitation  |                | CC                   |                 |                      |
|            | 9/18/2017    | Budget - Afford Housing & Econ. Develop. Issues                      |                | CC                   | Leonard / Lyons |                      |
| CMO        | 9/25/2017    | Ex-Offender Hiring Policy  | D              | APW                  | Storlie         |                      |
| CMO        | 9/25/2017    | Role of Residency in City Employment                                 | D              | APW                  | Storlie         |                      |

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|------|--------------|---|----------------|----------------------|------------|--------------------------|
| PRCS | 9/25/2017    | Hoffman House Contract Award - Senior Meal Program  | B              | APW                  | Hemingway  |                          |
| CMO  | 9/25/2017    | Single Audit Report   | B              | APW                  | Lyons      | Accept and Place on File |
| CMO  | 9/25/2017    | FRCC City Library Memo of Understanding   | B              | APW                  | Lyons      |                          |
| CMO  | 9/25/2017    | 2005 Grey - Authorize Sale  | O              | APW                  | Lyons      | For Intro and Action     |
| PRCS | 9/25/2017    | Removal of Expired Honorary St Name Signs   | B              | HS                   | Hemingway  |                          |
| PWA  | 9/25/2017    | Modify Weed and Turf Control  | O              | HS                   | Stoneback  | For Intro                |
|      |              |   |                |                      |            |                          |
|      | 10/9/2017    | APW/PD/CC   |                |                      |            |                          |
|      |              |   |                |                      |            |                          |
|      | 10/16/2017   | 2018 Budget Discussion - Operating Budget   |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
| PWA  | 10/23/2017   | Truck Route Modification Sheridan Road  | O              | APW                  | Stoneback  |                          |
| PWA  | 10/23/2017   | Greenwood/Ridge Traffic - Left Turn Restrictions  | O              | APW                  | Stoneback  |                          |
|      | 10/23/2017   | 2018 Budget Discussion - Capital Budget   |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 10/28/2017   | Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 10/30/2017   | Special City Council Meeting - Review of Downtown, West Evanston, West End and Lakefront Master Plans             |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 11/6/2017    | 2018 Budget Discussion  |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 11/13/2017   | 2018 Budget Discussion (if needed)  |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 11/20/2017   | Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan                       |                | CC                   |            |                          |
|      |              |   |                |                      |            |                          |
|      | 11/27/2017   | 2018 Budget & 2017 Tax Levy Adoption  |                | CC                   |            |                          |
| PRCS | 11/27/2017   | Noyes Tenant Leases   | R              | APW                  | Hemingway  |                          |
| CMO  | 11/27/2017   | Howard/Ridge Line of Credit Expansion   | B              | APW                  | Lyons      |                          |

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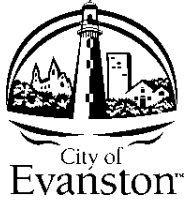
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|---|--------------|---|----------------|----------------------|--------------|---------------------------------|
| <b>Council &amp; Committee Meetings</b> |              |   |                |                      |              |                                 |
| 8/23/2017                               | 7:00 PM      | Economic Development Committee  |                |                      |              |                                 |
| 8/30/2017                               | 6:00 PM      | Transportation/Parking Commission   |                |                      |              |                                 |
| 9/6/2017                                | 6:00 PM      | Human Services  |                |                      |              |                                 |
| 9/7/2017                                | 7:00 PM      | Housing, Homelessness and Human Relations Commission                        |                |                      |              |                                 |
| 9/11/2017                               | 6:00 PM      | Administration & Public Works, Planning & Development, City Council         |                |                      |              |                                 |
| 9/13/2017                               | 1:30 PM      | Lighthouse Landing Complex Committee  |                |                      |              |                                 |
| 9/13/2017                               | 7:00 PM      | Fiscal Year 2018 Budget Outreach Event                                      |                |                      |              |                                 |
| 9/13/2017                               | 7:00 PM      | Joint Housing & Community Development Act Committee and Mental Health Board |                |                      |              |                                 |
|   |              |   |                |                      |              |                                 |
| <b>DEFERRED</b>                         | <b>Date</b>  | <b>Item</b>   | <b>Action</b>  | <b>Committee</b>     | <b>Staff</b> |                                 |
| CD                                      |              | Fines for bikes on sidewalks  | O              | APW                  | Bobkiewicz   |                                 |
| CMO                                     |              | D202 IGA: Safe School Zone  | R              | HS                   | Bobkiewicz   |                                 |
| CMO                                     |              | Amendment to PEHP Resolution  | R              | APW                  | Lyons        |                                 |
| Admin Serv                              |              | Title 9 City Code Amendments  | O              | CC                   | Farrar       | (Introduced 1.27.14)            |
| Law                                     |              | Pedicabs  | O              | APW                  | Farrar       | Tabled 3.9.15 (revisit 2016)    |
| Law                                     |              | Credit Card Analysis  | D              | APW                  | Lyons        |                                 |
| Admin Serv                              |              | Panhandling/Soliciting; limit residential hours to 4 pm                     | O              | APW                  | Farrar       | Intro 7/27/15; Held at 8/17 mtg |
| Law                                     |              | Animal Welfare Board  | O              | R                    | Bobkiewicz   | (for 2017)                      |





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: August 16, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

**Cases Received and Pending, August 9, 2017 - August 15, 2017**

**Current Backlog (business days received until reviewed): 11**

### Zoning Reviews

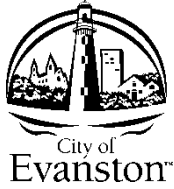
| Ward | Property Address          | Zoning | Type            | Project Description   | Received | Status  |
|------|---------------------------|--------|-----------------|---|----------|---|
| 1    | 1943 Sherman Avenue       | R5     | Building Permit | Convert SFR to 3-flat   | 07/26/17 | non-compliant, pending revisions from the applicant                           |
| 1    | 242 Greenwood Street      | R1     | Zoning Analysis | Review current improvements on property to determine compliance   | 08/02/17 | pending staff review  |
| 2    | 1711 Church Street        | R4     | Building Permit | Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal) | 05/26/17 | pending additional information from the applicant                             |
| 2    | 1512 Crain Street         | R3     | Zoning Analysis | Remove existing 1-car detached garage, construct new 2-car detached garage                                      | 07/20/17 | pending additional information from the applicant                             |
| 2    | 1015 McDaneil Avenue      | R2     | Building Permit | Construct new 20x22 detached garage   | 08/02/17 | pending staff review  |
| 2    | 1515 Dewey Avenue         | R3     | Building Permit | Construct new 20x20 detached garage   | 08/02/17 | pending staff review  |
| 2    | 2215 Dempster/1305 Pitner | R5     | Building Permit | New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)                                     | 08/09/17 | <b>pending final DAPR</b> , pending additional information from the applicant |
| 2    | 1037 Darrow Avenue        | R3     | Building Permit | Rebuild front porch   | 08/15/17 | pending staff review  |
| 3    | 935 Chicago Avenue        | C1a    | Building Permit | Repave parking lot, add landscaping (Chicago & Main Planned Development)  | 05/17/17 | pending revisions from the applicant  |
| 3    | 1043 Hinman Avenue        | R1     | Building Permit | New 22x24 detached garage   | 07/19/17 | non-compliant, pending revision from the applicant                            |
| 3    | 1112 Hinman Avenue        | R1     | Building Permit | Replacement and addition to patio and walk  | 08/09/17 | pending staff review  |
| 3    | 528 Kedzie                | C1a    | Building Permit | New partitions (Link Physical Therapy)  | 08/11/17 | pending staff review  |
| 3    | 1041 Judson Avenue        | R1     | Building Permit | Rebuild interior stair, a/c units   | 08/15/17 | pending staff review  |
| 4    | 813 Crain Street          | R3     | Zoning Analysis | Construct roofed front and side porch, landing and steps at multi-family dwelling                               | 06/27/17 | non-compliant, pending minor variation application                            |
| 4    | 1030 Maple Avenue         | R1     | Building Permit | New 22x22 detached garage   | 07/19/17 | non-compliant, pending revisions  |
| 4    | 916 Maple Avenue          | R1     | Zoning Analysis | Enlarge patio   | 08/02/17 | pending staff review  |
| 4    | 1224 Dempster Street      | R1     | Building Permit | New accessible entrance, interior renovation (Beth Emet)  | 08/03/17 | pending major variation application   |
| 4    | 1037 Ridge Avenue         | R1     | Building Permit | Remove existing terrace and walk, install paver terrace and concrete walk                                       | 08/03/17 | pending staff review  |
| 4    | 1308 Asbury Avenue        | R1     | Zoning Analysis | Confirm legal number of dwelling units on property  | 08/08/17 | pending staff review  |
| 5    | 1925 Hartrey Avenue       | R3     | Building Permit | New front porch   | 05/15/17 | non-compliant, pending revisions or variation application                     |
| 5    | 1818 Lemar Avenue         | R2     | Building Permit | Construct deck at SFR   | 06/15/17 | pending additional information from the applicant                             |
| 5    | 1422 Hinman Avenue        | R5     | Building Permit | Remove/replace front concrete walk, back patio and walk with pavers   | 08/10/17 | pending additional information  |
| 5    | 2204 Asbury Avenue        | R1     | Building Permit | Basement finishing  | 08/15/17 | pending staff review  |
| 6    | 2604 Noyes Street         | R1     | Zoning Analysis | Construct detached garage at SFR with future lot subdivision  | 06/30/17 | pending additional information from the applicant                             |

|   |                        |    |                 |   |          |  |
|---|------------------------|----|-----------------|---|----------|--|
| 6 | 2108 McDaniel Avenue   | R1 | Building Permit | Construct new 14x22 detached garage   | 07/05/17 | non-compliant, pending minor variation application                                       |
| 6 | 2626 Reese Avenue      | R1 | Zoning Analysis | Construct new SFR with 1-car detached garage and 1 open parking pad                                       | 07/12/17 | non-compliant, pending Major variation application                                       |
| 6 | 2753 Central Park Ave  | R1 | Building Permit | Brick walkway and driveway brick ribbons  | 07/19/17 | non-compliant, pending revisions from the applicant                                      |
| 6 | 3700 Glenview Road     | R2 | Building Permit | Construct new SFR and detached garage   | 07/21/17 | non-compliant, pending revisions from the applicant                                      |
| 6 | 2750 Hurd Avenue       | R1 | Building Permit | New paver patio   | 08/03/17 | pending staff review   |
| 6 | 3250 Hartzell Street   | R1 | Building Permit | Remove concrete walk, replace with paver walk   | 08/03/17 | pending staff review   |
| 6 | 2321 Hastings Avenue   | R1 | Building Permit | New patio and pavers around house   | 08/04/17 | pending staff review   |
| 6 | 2620 Central Street    | R5 | Zoning Analysis | Convert ground floor space to legal dwelling unit in multifamily building                                 | 08/07/17 | non-compliant, pending major variation   |
| 6 | 2122 Central Park Ave. | R1 | Building Permit | Remove front entrance hardscape, replace with paver landings  | 08/07/17 | pending staff review   |
| 6 | 2332 Prospect Avenue   | R1 | Building Permit | New 20x22 detached garage   | 08/08/17 | pending staff review   |
| 6 | 3315 Dartmouth Place   | R1 | Zoning Analysis | Demolish existing SFR, construct new SFR with attached garage   | 08/14/17 | pending staff review   |
| 7 | 2316 Bryant Avenue     | R1 | Zoning Analysis | Remove concrete walk, replace with paver walk, enlarge front stoop  | 06/22/17 | pending additional information from the applicant  |
| 7 | 1501 Central Street    | U2 | Building Permit | Renovate existing parking lot (NU - Ryan Field east parking lot)  | 06/30/17 | non-compliant, pending revisions or major variation application                          |
| 7 | 1317 Livingston Street | R1 | Building Permit | New front patio   | 07/27/17 | non-compliant, pending minor variation application                                       |
| 7 | 2124 Pioneer Road      | R1 | Building Permit | Concrete patio and rear stoop   | 07/27/17 | pending additional information from the applicant  |
| 7 | 824 Ingleside Place    | R1 | Building Permit | New front stoop and walk, paver patio   | 07/28/17 | pending additional information from the applicant  |
| 7 | 2001 Sheridan Road     | U3 | Zoning Analysis | 6th floor addition, interior remodel (NU - Jacobs Center)   | 07/31/17 | <b>pending additional information from the applicant, 09/19/17 Preservation and DAPR</b> |
| 7 | 2000 Grant Street      | R1 | Building Permit | New 16x22 detached garage   | 08/08/17 | pending staff review   |
| 7 | 801 Roslyn Terrace     | R1 | Building Permit | Basement remodel, new furnace and a/c   | 08/10/17 | pending staff review   |
| 8 | 721 Howard Street      | B3 | Building Permit | Interior remodel for a dinner theater (Howard Street Theater)   | 06/07/17 | <b>pending final DAPR</b>  |
| 8 | 1002 Mulford Street    | R2 | Building Permit | Interior remodel, deck and patio  | 08/01/17 | pending staff review   |
| 8 | 331 Sherman Avenue     | R5 | Zoning Analysis | Add 2, open off-street parking spaces, paved pad for garbage/recycling containers (multi-family dwelling) | 08/03/17 | pending staff review   |
| 8 | 739 Brummel Street     | R5 | Building Permit | Rehab of existing 4-unit multi-family dwelling  | 08/07/17 | pending staff review   |
| 8 | 222 Chicago Avenue     | C1 | Building Permit | Remove and replace antennas and associated radio equipment at existing wireless cell tower (Verizon)      | 08/07/17 | pending staff review   |
| 8 | 337 Wesley Avenue      | R1 | Building Permit | Brick patio, driveway   | 08/08/17 | pending staff review   |
| 8 | 1426 Mulford Street    | R2 | Building Permit | Replace front walk and stoop, gravel maintenance strips and patio   | 08/15/17 | pending staff review   |

|   |                        |    |                 |   |          |  |
|---|------------------------|----|-----------------|---|----------|--|
| 9 | 918 Madison Street     | R1 | Building Permit | 2-car garage  | 06/16/17 | non-compliant, pending revisions                   |
| 9 | 1711 Washington Street | R3 | Building Permit | Construct detached garage at SFR  | 06/29/17 | non-compliant, pending minor variation application |
| 9 | 1419 Washington Street | R3 | Building Permit | Replace existing antennas with new, replace RRUs at multi-family dwelling | 07/13/17 | pending additional information from the applicant  |
| 9 | 1619 Washington Street | R3 | Building Permit | Paver patio and walk  | 07/28/17 | pending additional information from the applicant  |
| 9 | 1029 South Boulevard   | R2 | Building Permit | New 24x26 detached garage   | 08/10/17 | pending staff review                               |

#### Miscellaneous Zoning Cases

| Ward | Property Address       | Zoning | Type  | Project Description  | Received | Status   |
|------|------------------------|--------|---|--|----------|--|
| 1    | 2014 Orrington Avenue  | R1     | Special Use/ Major Variation                | Expansion of use of a Religious Institution, front yard setback and third story addition                                   | 02/17/17 | pending Preservation 08/29/17, DAPR & ZBA                  |
| 3    | 512 Main Street        | C1a    | Special Use                                 | Type 2 restaurant (Amanecer Taco Shop)   | 07/19/17 | pending P&D 09/11/17                                       |
| 4    | 1224 Dempster Street   | R1     | Major Variation                             | Building lot coverage for a roofed entry at Beth Emet Synagogue  | 08/03/17 | pending DAPR & ZBA 09/05/17                                |
| 5    | 1829 Simpson Street    | R3     | Map Amendment/ Special Use/ Major Variation | Rezone to B1 for a Type 2 Restaurant (European dumplings), interior side yard setback for a rear addition and roofed patio | 07/25/17 | pending DAPR 08/23/17 & joint Plan Commission/ZBA 08/30/17 |
| 5    | 2317 Emerson Street    | R3     | Fence Variation                             | Install 4' aluminum fence in front and street side yard with 0' setback  | 08/07/17 | Determination after 08/30/17                               |
| 6    | 2507 Colfax Street     | R1     | Major Variation                             | Establish one open parking space in the front yard   | 08/08/17 | pending DAPR & ZBA 10/02/17                                |
| 6    | 2620 Central Street    | R5     | Major Variation                             | Convert ground floor space to legal dwelling unit in multifamily building  | 08/08/17 | pending DAPR 08/30/17 & ZBA 09/05/17                       |
| 6    | 2628 Gross Point Rd    | B1a    | Special Use/Major Variations                | New 2-story building for type 2 restaurant with drive-through (Nic's Organic)  | 07/24/17 | pending P&D 09/11/17                                       |
| 6    | 2108 McDaniel Street   | R1     | Minor Variation                             | Building lot coverage for 14x20 detached garage  | 07/28/17 | Determination after 08/18/17                               |
| 7    | 1317 Livingston Street | R1     | Minor Variation                             | Front setback for front porch  | 07/27/17 | Determination after 08/18/17                               |
| 8    | 633 Howard Street      | B3     | Special Use                                 | Type 2 Restaurant (Cafe Coralie)   | 08/04/17 | pending DAPR & ZBA 09/05/17                                |
| 8    | 120 Dodge Avenue       | R4     | Special Use/Major Variation                 | Construct 1-story addition at Dobson Plaza   | 03/20/17 | pending P&D 09/11/17                                       |
| 9    | 1029 South Boulevard   | R2     | Major Variation                             | Side yard setbacks and an accessory structure on a lot without a principal structure, to split a zoning lot                | 08/07/17 | pending DAPR & ZBA 09/05/17                                |
| 9    | 1711 Washington Street | R3     | Minor Variation                             | Street side yard setback for 22x22 detached garage   | 07/28/17 | Determination after 08/18/17                               |



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 18, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

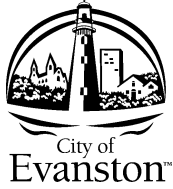
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, August 18, 2017

## Field Reports

| Ward | Property Address                             | Construction Type               | Inspector Notes  | Received  |
|------|--|---------------------------------|--|-----------|
| 1    | 711 Colfax Street<br>(Kendall Place)         | New Residential Building (SFRs) | Lot 12 foundation walls are poured. Erosion and construction fencing are in place and in good condition. Foundation is back filled and underground plumbing install is under way. All homeowners have signed the plat and it is being recorded. Contractor can submit for permit once recording is complete.     | 8/14/2017 |
| 2    | 1711 Church Street<br>(Advanced Disposal)    | Demolition/<br>Site Improvement | Demolition is near completion. Site remains fenced and in good condition.  | 8/17/2017 |
| 4    | 1571 Maple Avenue                            | Mixed Use Building              | Work in the front lobby area is moving forward. Scaffolding located on Davis and Elmwood right of way is lighted and in compliant condition. Construction fencing and dust control screening is in place along Maple. The project site is orderly. Occupancy Certificate has been issued for floors 1 through 7. | 8/17/2017 |
| 5    | 824 - 828 Noyes<br>(828 Lofts)               | Mixed Use Building              | Fences, barricades and sidewalks are in good condition. All construction conditions comply. Preparation for interior underground work is under way.  | 8/14/2017 |
| 7    | 2705 Ashland<br>(Welsh-Ryan Arena)           | New Athletic Arena              | Site work for utilities has begun. New water and sewer service permit has been issued. Construction fencing and wind screening is maintained and in good condition. Catch basins are cleaned regularly. Tire cleaning station is function and being utilized.  | 8/17/2017 |
| 7    | 2255 Campus<br>(Ryan/Walter Athletic Center) | Lakeside Athletic Facility      | Installation of the roof covering of dome continues. Perimeter wall installation continues on the north section on floors 1 and 2 of the concourse. Electrical and HVAC ductwork continues to move forward on the 2nd floor. Street cleaning has stopped due to the scheduled replacement of Campus Drive.       | 8/17/2017 |
| 7    | 560 Lincoln<br>(NU Residence Hall)           | New Dormitory                   | Construction fence and wind screen are in place and in good condition. Overall site conditions are good and well managed. Landscaping is being installed. Occupancy certificate for furniture move in has been issued.   | 8/17/2017 |



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

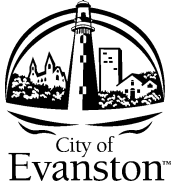
Subject: Food Establishment Application Weekly Report

Date: August 18, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of August 13, 2017

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

| <b>Establishment Name</b> | <b>Address</b> | <b>Ward</b> | <b>Application Received on</b> | <b>Type</b>                                      | <b>Proposed Opening Date</b> |
|---------------------------|----------------|-------------|--------------------------------|--|------------------------------|
| Jilly's Café              | 2614 Green Bay | 7           | 8/15/2017                      | Food Establishment License – Change of Ownership | Currently Open               |



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 18, 2017

There are no new liquor license applications pending for this week.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.





# PRCS Facility Usage Report

**Date:** Friday, August 18, 2017

| Facility                          | Reserved Time    | Reservee                    | Reservation Purpose        |
|-----------------------------------|------------------|-----------------------------|----------------------------|
| <b>Location: Centennial Park</b>  |                  |                             |                            |
| Centennial Park Picnic Table      | 11:00am - 5:00pm | Element Holdings Group      |                            |
| Centennial Park Picnic Table      | 1:00pm - 5:00pm  | forum signature             |                            |
| Centennial Park Picnic Table      | 1:00pm - 3:00pm  | armstrong, lauren           |                            |
| Centennial Park Picnic Table      | 7:00pm - 9:00pm  | Ross, Michael               |                            |
| <b>Location: Dawes Park</b>       |                  |                             |                            |
| Dawes Park Picnic Table D         | 5:00pm - 9:00pm  | Ridge, Ray                  |                            |
| <b>Location: Lighthouse</b>       |                  |                             |                            |
| Lighthouse Picnic Tables          | 2:00pm - 6:00pm  | Roll, Claudia               | Company Picnic             |
| <b>Location: Lighthouse Beach</b> |                  |                             |                            |
| Fire Circle                       | 6:00pm - 11:00pm | Ecology Center              |                            |
| Lighthouse Beach - SAND R         | 6:00pm - 8:00am  | City of Evanston Recreation | Ecology Center Campout     |
| <b>Location: Lovelace Park</b>    |                  |                             |                            |
| Lovelace Park Field House         | 7:00am - 10:00pm | City of Evanston Recreation | Camp Clean Up              |
| Lovelace Park Soccer Field        | 9:00am - 3:30pm  | Evanston Soccer Association | Team Evanston Summer Camps |
| <b>Location: Mason Park</b>       |                  |                             |                            |
| Mason Park Field                  | 3:30pm - 5:30pm  | Roycemore School            | Roycemore Soccer Practice  |



# PRCS Facility Usage Report

Date: **Saturday, August 19, 2017**

| Facility                            | Reserved Time    | Reservee                      | Reservation Purpose           |
|-------------------------------------|------------------|-------------------------------|-------------------------------|
| <b>Location: Baker Park</b>         |                  |                               |                               |
| Baker Park                          | 10:00am - 1:00pm | Tokic, Genevieve              |                               |
| <b>Location: Bent Park</b>          |                  |                               |                               |
| Bent Park                           | 6:30pm - 10:00pm | City of Evanston Recreation   | Starlight Movie               |
| <b>Location: Centennial Park</b>    |                  |                               |                               |
| Centennial Park Picnic Table        | 1:00pm - 9:00pm  | Singh, Neha                   |                               |
| Centennial Park Picnic Table        | 1:00pm - 9:00pm  | Singh, Neha                   |                               |
| <b>Location: Dawes Park</b>         |                  |                               |                               |
| Dawes Park Lagoon Shelter           | 11:00am - 2:00pm | Kelly, Kate                   |                               |
| Dawes Park Picnic Table D           | 1:00pm - 5:00pm  | knisley, jonathan             |                               |
| Dawes Park Lagoon Shelter           | 3:00pm - 5:00pm  | Policape, Harry               |                               |
| Dawes Park Picnic Table B           | 3:00pm - 7:00pm  | truong, ashley                |                               |
| Dawes Park Picnic Table C           | 5:00pm - 7:00pm  | Austin, Candace               |                               |
| <b>Location: Elliott Park</b>       |                  |                               |                               |
| Elliott Park Picnic table B         | 9:00am - 5:00pm  | Tong, Yueshan                 |                               |
| Elliott Park Picnic Table A         | 1:00pm - 5:00pm  | Thomas, Bridget               |                               |
| <b>Location: Fleetwood-Jourdain</b> |                  |                               |                               |
| Foster Park Field                   | 8:00am - 11:00am | Evanston Jr. Wildkit Football | Jr. Wildkit Football Practice |
| <b>Location: Ingraham Park</b>      |                  |                               |                               |
| Ingraham Park                       | 7:00am - 10:00pm | City of Evanston Recreation   | Community Picnic              |
| <b>Location: James Park</b>         |                  |                               |                               |
| James Park Cricket Field            | 9:00am - 5:00pm  | Evanston Cricket Club         | Evanston Cricket Club Games   |
| James Park                          | 10:00am - 8:00pm | John Murray                   | Memorial Picnic               |
| <b>Location: Lighthouse</b>         |                  |                               |                               |
| Lighthouse Picnic Tables            | 2:30am - 9:30pm  | Lynun, Melissa                |                               |
| <b>Location: Lighthouse Beach</b>   |                  |                               |                               |
| Fire Circle                         | 5:00pm - 9:00pm  | 1st United Methodist          |                               |
| <b>Location: Lovelace Park</b>      |                  |                               |                               |
| Lovelace Picnic Tables              | 8:00am - 6:00pm  | Christ Temple Church          | Annual Church Picnic          |
| <b>Location: Mason Park</b>         |                  |                               |                               |
| Mason Park Picnic Tables            | 10:00am - 2:00pm | Springfield Baptist Church    | church picnic                 |



# PRCS Facility Usage Report

**Date:** Sunday, August 20, 2017

| Facility | Reserved Time | Reservee | Reservation Purpose |
|----------|---------------|----------|---------------------|
|----------|---------------|----------|---------------------|

**Location: Dawes Park**

|                           |                  |                  |  |
|---------------------------|------------------|------------------|--|
| Dawes Park Lagoon Shelter | 11:00am - 2:00pm | Romero, Megan    |  |
| Dawes Park Lagoon Shelter | 2:00pm - 5:00pm  | Quinn Goodwillie |  |

**Location: Elliott Park**

|                             |                 |                  |  |
|-----------------------------|-----------------|------------------|--|
| Elliott Park Picnic table B | 1:00pm - 7:00pm | Drennan, Michael |  |
| Elliott Park Picnic table C | 3:00pm - 5:00pm | Mark Miller      |  |

**Location: Garden Park**

|                            |                  |                         |  |
|----------------------------|------------------|-------------------------|--|
| Garden Park Picnic Table A | 11:00am - 3:00pm | Catherine Leonard       |  |
| Garden Park Picnic Table B | 3:00pm - 7:00pm  | Ms. Elizabeth Schenkier |  |

**Location: James Park**

|                          |                 |                       |                             |
|--------------------------|-----------------|-----------------------|-----------------------------|
| James Park Cricket Field | 9:00am - 5:00pm | Evanston Cricket Club | Evanston Cricket Club Games |
|--------------------------|-----------------|-----------------------|-----------------------------|

**Location: Lighthouse**

|                          |                 |               |                |
|--------------------------|-----------------|---------------|----------------|
| Lighthouse Picnic Tables | 2:30pm - 6:00pm | Bowers, Heidi | Birthday Party |
|--------------------------|-----------------|---------------|----------------|

**Location: Lighthouse Beach**

|             |                  |                |  |
|-------------|------------------|----------------|--|
| Fire Circle | 2:00pm - 10:00pm | Sarah Petersen |  |
|-------------|------------------|----------------|--|

**Location: Lovelace Park**

|                        |                  |                  |  |
|------------------------|------------------|------------------|--|
| Lovelace Picnic Tables | 10:00am - 6:00pm | Kimberly McBride |  |
|------------------------|------------------|------------------|--|



# PRCS Facility Usage Report

**Date:** Monday, August 21, 2017

| Facility                             | Reserved Time    | Reservee                    | Reservation Purpose                    |
|--------------------------------------|------------------|-----------------------------|--|
| <b>Location: Bent Park</b>           |                  |                             |  |
| Bent Park Soccer Field               | 4:30pm - 8:00pm  | Evanston Soccer Association | Team Evanston Soccer Practices         |
| <b>Location: Dawes Park</b>          |                  |                             |  |
| Dawes Park Lagoon Shelter            | 11:00am - 8:00pm | Rueve, Sandy                |  |
| <b>Location: James Park</b>          |                  |                             |  |
| James Park Field House               | 7:00am - 10:00pm | AYSO Soccer                 | AYSO Soccer Uniform Distribution       |
| James Park Soccer 1                  | 4:30pm - 7:30pm  | Evanston Soccer Association | Team Evanston Soccer Practices         |
| James Park Soccer 2                  | 4:30pm - 7:30pm  | Evanston Soccer Association | Team Evanston Soccer Practices         |
| James Park Soccer 4                  | 4:30pm - 7:30pm  | Evanston Soccer Association | Team Evanston Soccer Practices         |
| James Park Diamond 1 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball        | EBSA Practices & Games                 |
| James Park Diamond 2 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball        | EBSA Practices & Games                 |
| James Park Diamond 3 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball        | EBSA Practices & Games                 |
| James Park Diamond 4 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball        | EBSA Practices & Games                 |
| <b>Location: Lovelace Park</b>       |                  |                             |  |
| Lovelace Park Soccer Field           | 4:30pm - 7:30pm  | Evanston Soccer Association | Team Evanston Soccer Practices         |
| <b>Location: Mason Park</b>          |                  |                             |  |
| Mason Park Field                     | 3:30pm - 5:30pm  | Roycemore School            | Roycemore Soccer Practice              |
| <b>Location: Robert Crown Center</b> |                  |                             |  |
| Robert Crown Football Field          | 4:30pm - 9:00pm  | Evanston Soccer Association | Team Evanston Lighted Soccer Practices |
| Robert Crown Football Field          | 6:00pm - 7:30pm  | ETHS School                 | ETHS Field Hockey                      |
| <b>Location: Tallmadge Park</b>      |                  |                             |  |
| Tallmadge Park Soccer Field          | 4:30pm - 7:00pm  | Beacon Academy              | Beacon Academy Soccer Practice         |



# PRCS Facility Usage Report

**Date:** Tuesday, August 22, 2017

| Facility                             | Reserved Time    | Reservee                      | Reservation Purpose                    |
|--------------------------------------|------------------|-------------------------------|--|
| <b>Location: Bent Park</b>           |                  |                               |  |
| Bent Park Soccer Field               | 4:30pm - 8:00pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Fleetwood-Jourdain</b>  |                  |                               |  |
| Foster Park Field                    | 5:30pm - 7:30pm  | Evanston Jr. Wildkit Football | Jr. Wildkit Football Practice          |
| <b>Location: Ingraham Park</b>       |                  |                               |  |
| Ingraham Park                        | 2:00pm - 6:00pm  | Muse of Fire Theatre Company  |  |
| <b>Location: James Park</b>          |                  |                               |  |
| James Park Field House               | 7:00am - 10:00pm | AYSO Soccer                   | AYSO Soccer Uniform Distribution       |
| James Park Soccer 1                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 2                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 4                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Diamond 1 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 2 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 3 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 4 (Light          | 5:00pm - 9:00pm  | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park                           | 6:30pm - 10:00pm | City of Evanston Recreation   | Starlight Movie                        |
| <b>Location: Lighthouse Beach</b>    |                  |                               |  |
| Fire Circle                          | 3:00pm - 11:00pm | Jennifer Streicker            |  |
| <b>Location: Lovelace Park</b>       |                  |                               |  |
| Lovelace Park Soccer Field           | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Robert Crown Center</b> |                  |                               |  |
| Robert Crown Football Field          | 4:30pm - 9:00pm  | Evanston Soccer Association   | Team Evanston Lighted Soccer Practices |
| <b>Location: Tallmadge Park</b>      |                  |                               |  |
| Tallmadge Park Soccer Field          | 4:30pm - 7:00pm  | Beacon Academy                | Beacon Academy Soccer Practice         |



# PRCS Facility Usage Report

**Date:** Wednesday, August 23, 2017

| Facility                             | Reserved Time    | Reservee                      | Reservation Purpose                    |
|--------------------------------------|------------------|-------------------------------|--|
| <b>Location: Bent Park</b>           |                  |                               |  |
| Bent Park Soccer Field               | 4:30pm - 8:00pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Fleetwood-Jourdain</b>  |                  |                               |  |
| Foster Park Field                    | 5:30pm - 7:30pm  | Evanston Jr. Wildkit Football | Jr. Wildkit Football Practice          |
| <b>Location: James Park</b>          |                  |                               |  |
| James Park Field House               | 7:00am - 10:00pm | AYSO Soccer                   | AYSO Soccer Uniform Distribution       |
| James Park Diamond 3 (Light          | 4:30pm - 9:00pm  | Evanston Soccer Association   | Team Evanston Lighted Soccer Practices |
| James Park Diamond 4 (Light          | 4:30pm - 9:00pm  | Evanston Soccer Association   | Team Evanston Lighted Soccer Practices |
| James Park Soccer 1                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 2                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 4                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Lovelace Park</b>       |                  |                               |  |
| Lovelace Park Soccer Field           | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| Lovelace Picnic Tables               | 5:00pm - 9:00pm  | Berkson, Jan                  | Picnic                                 |
| <b>Location: Mason Park</b>          |                  |                               |  |
| Mason Park Field                     | 3:30pm - 5:30pm  | Roycemore School              | Roycemore Soccer Practice              |
| <b>Location: Robert Crown Center</b> |                  |                               |  |
| Robert Crown Football Field          | 6:00pm - 7:30pm  | ETHS School                   | ETHS Field Hockey                      |
| Robert Crown Diamond West            | 6:45pm - 8:00pm  | City of Evanston Recreation   |  |
| Robert Crown Diamond East            | 6:45pm - 8:00pm  | City of Evanston Recreation   |  |
| Robert Crown Diamond West            | 8:00pm - 9:15pm  | City of Evanston Recreation   |  |
| Robert Crown Diamond East            | 8:00pm - 9:15pm  | City of Evanston Recreation   |  |
| Robert Crown Diamond West            | 9:15pm - 10:30pm | City of Evanston Recreation   |  |
| Robert Crown Diamond East            | 9:15pm - 10:30pm | City of Evanston Recreation   |  |
| <b>Location: Tallmadge Park</b>      |                  |                               |  |
| Tallmadge Park Soccer Field          | 4:30pm - 7:00pm  | Beacon Academy                | Beacon Academy Soccer Practice         |



# PRCS Facility Usage Report

Date: Thursday, August 24, 2017

| Facility                             | Reserved Time    | Reservee                      | Reservation Purpose                    |
|--------------------------------------|------------------|-------------------------------|--|
| <b>Location: Bent Park</b>           |                  |                               |  |
| Bent Park Soccer Field               | 4:30pm - 8:00pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Fleetwood-Jourdain</b>  |                  |                               |  |
| Foster Park Field                    | 5:30pm - 7:30pm  | Evanston Jr. Wildkit Football | Jr. Wildkit Football Practice          |
| <b>Location: Ingraham Park</b>       |                  |                               |  |
| Ingraham Park                        | 2:00pm - 6:00pm  | Muse of Fire Theatre Company  |  |
| <b>Location: James Park</b>          |                  |                               |  |
| James Park Field House               | 7:00am - 10:00pm | AYSO Soccer                   | AYSO Soccer Uniform Distribution       |
| James Park Diamond 1 (Light          | 4:00pm - 10:00pm | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 2 (Light          | 4:00pm - 10:00pm | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 3 (Light          | 4:00pm - 10:00pm | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Diamond 4 (Light          | 4:00pm - 10:00pm | Ev Baseball&Softball          | EBSA Practices & Games                 |
| James Park Soccer 1                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 2                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| James Park Soccer 4                  | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Lighthouse Beach</b>    |                  |                               |  |
| Fire Circle                          | 4:00pm - 9:00pm  | Sarah Silins Rouse            |  |
| <b>Location: Lovelace Park</b>       |                  |                               |  |
| Lovelace Park Soccer Field           | 4:30pm - 7:30pm  | Evanston Soccer Association   | Team Evanston Soccer Practices         |
| <b>Location: Robert Crown Center</b> |                  |                               |  |
| Robert Crown Football Field          | 4:30pm - 9:00pm  | Evanston Soccer Association   | Team Evanston Lighted Soccer Practices |
| Robert Crown Football Field          | 6:00pm - 7:30pm  | ETHS School                   | ETHS Field Hockey                      |
| <b>Location: Tallmadge Park</b>      |                  |                               |  |
| Tallmadge Park Soccer Field          | 4:30pm - 7:00pm  | Beacon Academy                | Beacon Academy Soccer Practice         |



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING AUGUST 18, 2017**

## ***Legislative Committee Seeks Proposals for the 2018 NWMC Legislative Program***

Yesterday, staff emailed the membership soliciting recommendations for initiatives and issues for inclusion in the 2018 NWMC Legislative Program. Members are requested to complete the form provided in the email to identify local issues, highlight those that require a legislative approach and describe any actions taken to date to address them. We also encourage members to include federal issues at this time. The NWMC Legislative Committee will review and discuss the submissions to determine which initiatives should be included in the 2018 Legislative Program.

Please return the completed form to Chris Staron via email, [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org), or fax, 847-296-9207, by Friday September 15. *Staff contacts: Mark Fowler, Chris Staron, Larry Bury*

## ***One Week Left to Register Your Delegates to the NWMC Board of Directors***

Just a friendly reminder for members to register your delegates and alternate delegates for the NWMC Board of Directors. Please remit the form by next Friday, August 25 to Karol Heneghan via fax, 847-296-9207 or email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org). The NWMC Board will resume its monthly meeting schedule on Wednesday, September 13. *Staff contact: Karol Heneghan*

## ***Bicycle and Pedestrian Committee Tour Skokie Valley Trail***

On Tuesday, the NWMC Bicycle and Pedestrian Committee met at the Emily Oaks Nature Center in *Skokie*. Staff from the *Village of Lincolnwood* discussed two recently completed multi-use paths, the Valley Line Trail and the UP Recreation Path. The Valley Line Trail features a soon-to-be completed overpass that will allow users to safely cross Touhy Avenue. Skokie staff discussed their recently completed Skokie Valley Trail path as well as bike lanes on Main Street and a one-day, pop-up bike lane event held in conjunction with the Active Transportation Alliance.

NWMC staff briefed the committee on the Chicago Metropolitan Agency for Planning's (CMAP) draft programs for the federal Congestion Mitigation and Air Quality (CMAQ) and Transportation Alternatives Program (TAP). The draft CMAQ program, <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq/program-development>, is currently open for public comment and will be voted on by the CMAP board in October. Staff also updated the committee on the recently announced Invest in Cook grant awards. This program, in its inaugural year, aims to further the goals identified in Connecting Cook County, the county's long-range transportation plan. A full list of awardees may be found by visiting <https://www.cookcountyil.gov/investincook>.

Staff would like to give a special thanks to *Skokie Planner and CDBG Coordinator Carrie Haberstich*, for arranging the meeting room and to all of the presenters for sharing their experiences with the committee. *Staff contacts: Mike Walczak, Brian Pigeon*

## ***Ideas Flow at "Doing More with Less in 2050" Forum***

On Tuesday, the Chicago Metropolitan Agency for Planning (CMAP) co-hosted a forum at the *Libertyville Civic Center* with the Northwest Municipal Conference, Lake County Municipal League and McHenry County Council of Governments to explore how communities and the region will adapt in an era of constrained state and federal resources. Entitled "Doing More with Less in 2050", the event included a panel discussion moderated by Daily Herald Columnist and Senior Writer Kerry Lester and with the following panelists: John S. Gates Jr., Chairman and CEO, PortaeCo, LLC; the Honorable Leon Rockingham, Mayor, North Chicago; Megan McKenna, Executive Director, Mano a Mano Resource Center; and, Paula Wolff, Director, Illinois Justice Project.



The panelists gave their perspectives on the opportunities and pitfalls that local governments will face in the future, including the impact of constrained resources on local government budgets and service delivery. They cited examples from their local government experiences and highlighted existing shared services and joint purchasing initiatives throughout the region. Attendees offered numerous ideas, ranging from improved pedestrian facilities for senior citizens to consolidation of municipal facilities (i.e. shared village halls !?!).

This forum was the last in a series held by CMAP to explore alternative future scenarios as the agency develops the “ON TO 2005” regional comprehensive plan, which is expected to be approved in October. Details on this topic and all of the ON TO 2050 Alternative Future scenarios are available by visiting <http://www.cmap.illinois.gov/onto2050/futures/>. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***RSVP Today for the August 23 Metro Mayors Caucus Meeting***

The Metropolitan Mayors Caucus will hold its next quarterly business meeting on Wednesday, August 23 at the offices of Holland and Knight, 131 S. Dearborn Street, 30<sup>th</sup> floor, in Chicago. The meeting will begin with lunch at 12:00 noon and will conclude by 3:00 p.m. Please note that RSVPs are required, so contact staff and/or Mayors Caucus Executive Director Dave Bennett, [dbennett@mayorscaucus.org](mailto:dbennett@mayorscaucus.org) or 312-201-4505. *Staff contact: Mark Fowler*

### ***Register Today for the IML Annual Conference***

On September 21-23, the Illinois Municipal League (IML) is hosting its annual conference at the Hilton Chicago. The conference offers educational sessions germane to the operations of local government as well as the opportunity to network with elected officials and staff from every region of the state. Conference sessions are divided into multiple tracks including: Attorneys; Clerks; Communication; Economic Development; Finance; General; Management; Public Safety; Public Works; and, Risk Management. For more information and to register, please visit <http://conference.impl.org/>. *Staff contacts: Mark Fowler, Larry Bury*

### ***Grants Available thru Mayors Caucus PSEE Program***

*From the Desk of Metropolitan Mayors Caucus Project Assistant Brian Tomkins:*

The Metropolitan Mayors Caucus Public Sector Energy Efficiency Program (PSEE) provides funding and technical assistance to help local governments update and retrofit public facilities and/or streetlights to improve energy efficiency and save money. [Click here](#) to apply! For more information, please contact Brian Tomkins at [btomkins@mayorscaucus.org](mailto:btomkins@mayorscaucus.org) or 312-201-4508.

Municipalities, park districts, libraries, schools, townships, and other local governments throughout the ComEd®, Nicor Gas, Peoples Gas, and North Shore Gas services areas are invited to participate. As a result of the Future Energy Jobs Act, the public sector energy efficiency program, formerly a part of Illinois Energy Now, is now offered through our partnership directly with these utilities. This program will end December 31, 2017. Grant reimbursements can be up to \$300,000 per facility location. Project support and technical assistance is free. To learn more, visit our [website](#). *Staff contact: Mark Fowler*

### ***Meetings and Events***

The Northwest Council of Mayors Technical Committee will meet on Friday, August 25 at 8:30 a.m. at the *Barrington Village Hall*.

The *NWMC Executive Board* will meet on Wednesday, September 6 at 8:30 a.m. at the NWMC offices.

The *NWMC Finance Committee* will meet on Wednesday, September 13 at 12:00 noon at the NWMC offices.

The *NWMC Board of Directors* will meet on Wednesday, September 13 at 7:00 p.m. in Room 1604 on the campus of Oakton Community College in *Des Plaines*.