

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, February 6, 2015

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for January 30, 2015 – February 5, 2015

### **Administrative Services**

Bids Advertised the week of January

### **City Manager's Office**

Master Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Weekly Building Inspection Report

### **Economic Development Department**

Monthly Report for January 2015

### **Fire & Life Safety Department**

Monthly Report for January 2015

### **Health Department**

Food Establishment Application Weekly Report

Property Standards Monthly Report

### **Law Department**

Weekly Liquor License Applications Report

## **PUBLIC NOTICES, AGENDAS & MINUTES**

### **February 9, 2015**

Board of Animal Control

<http://www.cityofevanston.org/animalcontrolboard>

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Administration & Public Works Committee Meeting

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning and Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

### **February 10, 2015**

Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

Preservation Commission Workshop

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Board of Ethics - cancelled

### **February 11, 2015**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

### **February 12, 2015**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Sign Review and Appeals Board

[www.cityofevanston.org/signreviewboard](http://www.cityofevanston.org/signreviewboard)

Harley Clarke Citizens' Committee

<http://www.cityofevanston.org/government/boards-committees/harley-clarke-citizens-committee/index.php>

### **February 13, 2015**

Utilities Commission

[www.cityofevanston.org/utilitiesagendas](http://www.cityofevanston.org/utilitiesagendas)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of January 30, 2015 through February 5, 2015.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>4295</b>	<b>2104</b>
<b>SERVICE REQUESTS</b>	<b>613</b>	<b>457</b>
<b>TOTAL CHATS</b>	<b>108</b>	<b>113</b>
<b>TOTAL TEXT</b>	<b>48</b>	<b>14</b>

## Top 5 Service Requests

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

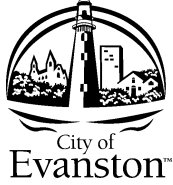
1. Snow/Ice/Hazard Removal Broken Parking Meter	91
2. Building Permit Inspection Request	73
3. Snow Removal – City Sidewalk	42
4. Snow Removal	28
5. Trash-Missed Garbage Pickup	27

Note: A Snow Route Parking Ban was declared for February 1<sup>st</sup> and February 2<sup>nd</sup>. Additionally, a Snow Emergency was declared for February 2<sup>nd</sup> and February 3<sup>rd</sup>. The 311 center was open on Sunday, February 1<sup>st</sup>.

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	723
Administrative Services -Finance	87
Administrative Services -HR	105
Administrative Services - Other	222
Call Transfer	174
City Manager's Office	68
ComDev / Economic Development	28
ComDev/ Bldg Inspections	179
ComDev / Housing Rehab	10
ComDev / Planning/Zoning	30
Directions	12
Evanston Township	24
Fire Life Safety	51
PublicStuff Request	335
Health	121
Information	816
Law	15
Library	6
Mayor's Office	8
Other	157
Other – Social Services	5
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	9
Parks – Other	9
Parks/Recreation	54
Parks – Forestry	18
Parks- Recreation Programs	68
Police	166
Public Works / Fleet	9
Public Works / Street Sanitation	680
Public Works / Engineering	29
Utilities – Power	1
Utilities – Sewer	3
Utilities – Water	70
<b>TOTAL</b>	<b>4295</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley Porta, Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 2, 2015

Date: February 6, 2015

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

## **Bids/RFPs/RFQs advertised during the Week of February 2, 2015**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 15-13 2015 Water Main Replacement & St. Resurfacing Project	Public Works	Work on this project includes the installation of approximately 4,485 linear feet of ductile iron pipe water main ranging from 6-inch to 12-inch diameter in size, related appurtenances, concrete curb and sidewalk repairs, pavement patching, HMA street resurfacing, parkway restoration and all materials, labor, equipment, and incidental work.	\$2,562,000	Mar 3	Mar 23

<p>RFP 15-20 Engineering Services for Structural Rehabilitation of Water Plant Clearwells</p>	<p>Utilities</p>	<p>The City of Evanston's Utilities Department is seeking proposals from experienced firms for engineering services for the design and construction oversight of crack repair in concrete water tanks.</p>	<p>\$2,000,000</p>	<p>Mar 3</p>	<p>Apr 13</p>
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## Evanston City Council Agenda Schedule - 2015

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2015 Meeting Dates: Jan 12, Jan 20 (Tues), Jan 26, Feb 9, Feb 16, Feb 23, Mar 9, Mar 16, Mar 23, Apr 13, Apr 20, Apr 27  
May 11, May 18, May 26 (Tues), June 8, June 15, June 22, July 13, July 20, July 27, Aug 17, Sept 15 (Tues), Sept 21, Sept 28  
Oct 12, Oct 19, Oct 26, Nov 9, Nov 16, Nov 23, Dec 14, (Jan 11, 2016)**

B=Business of the City by Motion    R=Resolution    O=Ordinance  
D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	2/23/2015	Introduction of "Open Evanston"	P	CC	Bobkiewicz	
Admin Services/PRCS	2/23/2015	Robert Crown	SPB	CC	Lyons/McRae	
Public Works	2/23/2015	Emerson/Ridge/GreenBay Project	SPB	CC	Robinson	
Public Works	2/23/2015	Clark St Bird Sanctuary Contract	B	APW	Stoneback	
Utilities	2/23/2015	Standpipe Painting	B	APW	Stoneback	
Utilities	2/23/2015	2015 Granular Materials	B	APW	Stoneback	
Utilities	2/23/2015	Distribution Materials Contract Extension	B	APW	Stoneback	
Utilities	2/23/2015	CO: Automatic Meter Information System Project	B	APW	Stoneback	
Public Works	2/23/2015	Utilities Vehicle Replacement	B	APW	Robinson	
PRCS	2/23/2015	Evanston Life Magazine Print Contract Renewal	B	APW	McRae	
Police	2/23/2015	Grant Application: Body Cameras	R	APW	Eddington	
Public Works	2/23/2015	STP Grant Application Approval	R	APW	Robinson	
Law	2/23/2015	Ord 126-O--14 CVS Liquor Lic	O	APW	Farrar	Held at APW 10.27.14
Law/Fire	2/23/2015	Ord to permit claims by City for damaged Fire equipment	O	APW	Farrar/Klaiber	Introduction
CD	2/23/2015	Grant Application for bike racks at Main St. Metra & CTA Station	R	PD	Muenzer	
CD	2/23/2015	915 Foster, Foster Dance Studio Expansion	O	PD	Muenzer	Introduction P&D starts immediately after A&PW
CMO	2/23/2015	Valli Produce TIF Funding Request	R	EDC	Bobkiewicz	
Admin Serv	3/9/2015	Investment Strategies: Institutions	B	APW	Lyons	
Public Works	3/9/2015	Uniform Purchase Contract	B	APW	Robinson	
Public Works	3/9/2015	Greenbay Road Landscape Contract	B	APW	Robinson	
Public Works	3/9/2015	2015 Lights and Siren Renewal	B	APW	Robinson	
Public Works	3/9/2015	Chicken & Waffles Parking Lot	B	APW	Robinson	
Utilities	3/9/2015	2015 CIPP Spot Lining	B	APW	Stoneback	
Utilities	3/9/2015	2015 CIPP Sewer Rehab Contract B	B	APW	Stoneback	
CMO	3/9/2015	Divvy Stations	B	APW	Bobkiewicz	
Admin Services	3/9/2015	Southwest TIF Distribution	O	APW	Lyons	Introduction
Law	3/9/2015	Leaf Blowers	O	APW	Farrar	Introduction
Law	3/9/2015	Noise Ordinance	O	APW	Farrar	Introduction
Law	3/9/2015	Pedal Cab	O	APW	Farrar	Introduction
Law	3/9/2015	Gun Ranges & Concealed Carry	O	APW	Farrar	Introduction
Admin Services	3/9/2015	RV - Trailer Parking	O	APW	Lyons	Introduction
Admin Services	3/9/2015	Transportation/Parking Ctte Revisions	O	APW	Lyons	Introduction

2/6/2015 11:07 AM

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CD	3/9/2015	Ordinance Text Amendment: Dempster-Main Overlay District	O	PD	Muenzer	Introduction
CD	3/9/2015	1571 Maple Ave Mixed Use Planned Dev	O	PD	Muenzer	Introduction
CMO	3/9/2015	Update Letter of Credit Dempster/Dodge & Main/Chicago	O	EDC	Bobkiewicz	Introduction
CD	3/9/2015	Reallocation of unspent CDBG funds	R	HCDC	Muenzer	
CD	3/9/2015	2015-2019 Consolidated Plan	R	HCDC	Muenzer	
CD	3/9/2015	2015 Action Plan	R	HCDC	Muenzer	
Public Works	3/16/2015	APWA Awards	A	CC	Robinson	
Utilities	3/16/2015	NICOR Construction Update	P	CC	Stoneback	
Utilities	3/16/2015	Wholesale Water Sales Update	P	CC	Stoneback	
Utilities	3/16/2015	Utilities Commission: Proposed Energy Efficiency Ord	D	CC	Stoneback	
PRCS	3/16/2015	Robert Crown Next Steps	B	CC	McRae/Lyons	Tentative Date
		National Public Health Week Apr 6-12, 2015	PR	CC		
CMO/Admin Services	3/23/2015	Electric Vehicle Charging: Sherman Garage	B	APW	Bobkiewicz/Lyons	
Public Works	3/23/2015	Pavement Markings	B	APW	Robinson	
Public Works	3/23/2015	Concrete Contract Award	B	APW	Robinson	
Public Works	3/23/2015	Vehicle Purchase	B	APW	Robinson	
Public Works	3/23/2015	Tire Purchase for Fleet Vehicles	B	APW	Robinson	
Public Works	3/23/2015	UP Viaducts	D	APW	Robinson	
Law	3/23/2015	Hotel-Motel Tax for B&Bs	O	PD	Farrar	Introduction (Held in Committee 1.26.15)
CD	3/23/2015	Text Amendment: Personal Service Establishment	O	PD	Muenzer	Introduction
CD	3/23/2015	Text Amendment: Fence Regulations	O	PD	Muenzer	Introduction
		National Fair Housing Month - April				
		National Library Week Apr 12-18				
		National Volunteer Week Apr 12-18				
Admin Services	4/20/2015	LEP - M/W/EBE Discussion	D	APW	Lyons	
		National Drinking Water Week May 3-9				
<b>Council &amp; Committee Meetings</b>						



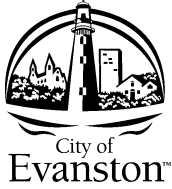
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Mon, Feb 9	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Feb 17	7:30 PM	Housing & Community Dev Act Ctte				
Wed, Feb 18	5:30 PM	City-School Liaison Committee (at ETHS)				
Wed, Feb 18	6:30 PM	M/W/EBE Advisory Committee				
Mon, Feb 23	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Feb 25	6:00 PM	Transportation/Parking Committee				
Wed, Feb 25	7:30 PM	Economic Development Committee				
Fri, Feb 27	7:00 AM	Housing & Homelessness Commission				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
Utilities	TBA	Computerized Maintenance Management System	B	APW	Stoneback	
Law	TBA	22 ounce containers for P-1 Liquor Lic (New #)	O	APW	Farrar	Introduction (Held in Committee 10.13.14)
CD	TBA	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Lorrie Pearson, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: February 6, 2015

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or [lpearson@cityofevanston.org](mailto:lpearson@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, January 30 - February 6, 2015**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2306 Orrington Avenue	Building Permit	Int./ext. remodeling at SFR	02/04/15	pending additional info from applicant
1	601-721 University Place	Zoning Analysis	Proposed subdivision in U1 District (Northwestern University)	12/29/14	pending additional info from applicant
1	840 Milburn Street	Zoning Analysis	Land subdivision	01/28/15	pending staff review
2	1101 Dodge Avenue	Building Permit	Convert racquetball building into 8 unit MFR	02/05/15	pending additional info from applicant
2	1808 Maple Avenue	Building Permit	Install blue light emergency phone structure (Northwestern)	11/06/14	pending staff review
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building (Planned Development)	08/19/14	pending additional info from applicant
2	1910 Greenwood Street	Building Permit	Construct 1-story addition (Autobarn)	02/05/15	pending DAPR
3	1019 Michigan Avenue	Zoning Analysis	Replace exist. porch with 1-story add'n, int. remodel, and relocate AC-units	01/28/15	pending staff review
3	1144 Michigan Avenue	Building Permit	Construct 1-story screened porch addition at SFR (revisions)	02/04/15	compliant
3	542 Forest Avenue	Building Permit	Install solar hot water heating systems at SFR	02/05/15	compliant
4	1603 Orrington Avenue	Building Permit	Int. remodeling for office use (Cardinal Properties)	02/04/15	compliant
4	620 Davis Street	Building Permit	Int./ext. (storefront) remodeling for Type 1 restaurant.	02/04/15	pending DAPR
5	1024 Foster Street	Building Permit	Re-build rear porch "in kind" at 2-flat	02/05/15	compliant
6	2210 Lincolnwood Drive	Building Permit	Construct 2nd story addition at SFR	02/05/15	pending additional info from applicant
7	2751 Ashland Avenue (formerly 1600 Isabella)	Building Permit	Int./ext. additions to NU Baseball Field	08/19/14	pending DAPR
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending DAPR
8	805 Mulford Street	Zoning Analysis	Construct new 8-unit condo building with 12 underground parking spaces	01/07/15	pending additional info from applicant
9	1312 Madison Street	Building Permit	Install solar hot water heating systems at SFR	02/05/15	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1603 Orrington Avenue	Zoning Complaint	Illegal parking lot use (Chase Bank lot)	09/12/14	2nd violation letter mailed 01/23/15
1	1622 Sherman Avenue	Special Use	Type 2 Restaurant: Epic Burger	02/05/15	<b>ZBA 03/03/15 &amp; DAPR 02/11/15</b>
2	1721 Lake Street	Minor Variance	Fence in street side yard	01/20/15	determination after 02/07/15
2	1804 Washington Street	Zoning Complaint	Automobile Repair establishment in residential district	09/16/14	Drive-by insp. on-going
2	2308 Main Street	Special Use	Wholesale Goods Establishment - Few Spirits	10/21/14	<b>P&amp;D 02/09/15</b>
3	517 Dempster Street	Special Use	Type 2 Restaurant: Frio Gelato	01/10/15	<b>P&amp;D 02/23/15</b>
3	900 Chicago Avenue	Special Use	Convenience Store with accessory Type 2 Restaurant	01/26/15	<b>ZBA 03/03/15 &amp; DAPR 02/11/15</b>
5	915 Foster Avenue	Special Use	Expansion of existing dance studio into vacant space (Foster Dance Studio)	12/17/14	<b>P&amp;D 02/23/15</b>
6	2405 Noyes Street	Minor Variance	Building lot coverage to construct 1-story addition	01/20/15	determination after 02/13/15
7	2515 Pioneer Road	Minor Variance	Building setbacks to construct 2-story addition	01/20/15	determination after 02/13/15
7	2645 Asbury Avenue	Minor Variance	Front yard setback for a 2-story addition	01/13/15	determination after 1/28/15
7	2753 Girard Avenue	Minor Variance	Building lot coverage for a 2-story addition	01/13/15	determination after 1/28/15
8	108 Florence Avenue	Zoning Complaint	Outdoor storage, trade contractor business in residential district	11/06/14	liable verdict, comply by 2/12/15



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 6, 2015

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, February 2-6, 2015**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	Foundation	Site activity is low due to weather. Concrete forms for stairwells are being formed. Sewer and water work have been postponed until next week. Street and sidewalks are clear of debris and snow. Fences are standing plumb and gates are secure. Catch baskets are clear.	2/5/2015
1	1619 Chicago Avenue (The Merion)	Residential Addition	Construction site is in good condition. Street and sidewalks are clear of debris and snow. Site activity is low due to snow.	2/4/2015
1	728 Lincoln Street (Kendall Place)	New Residential Building (SFRs)	Construction site is in good condition. Soil erosion reports are current. Sidewalks are clear of snow. Fences are in good condition.	2/4/2015
2	1890 Maple Avenue (E2 Apartments)	New Residential Building (MFR)	Construction site is in good condition. Sidewalks remain clear of debris and snow.	2/3/2015
2	2008 Dempster Street (Goldfish Swim School)	Interior Remodel	Construction site is active. Sub trades are installing fire protection, electrical, and plumbing systems. 30% of the existing floor has been demolished and is being removed from the site. Demo work is being scheduled around designated quiet/nap times at the neighboring daycare facility. The fence is in good condition. The site is clear of trash and debris. Exhaust fumes are being managed by fans and cross breezes.	2/3/2015
3	414-424 South Boulevard	Monitoring	No construction or auto repair activity has been observed.	2/2/2015
4	1026 Davis Street (Taco Diablo/LuLu's)	Demolition	Construction fence stands 8' tall with driven posts and a windscreen. The last post and last panel on the northeast corner of the fence need attention. The space between the neighboring building and fence post needs to be tightened up to deter pedestrians from entering the site. Fence will require a top bar as well. Project management has been informed of violations. Overall, site is in good condition. Right-of-way is fairly clear and gates are secure.	2/4/2015
8	1216-1226 Harvard Terrace	Monitoring	No construction activity has been observed.	2/4/2015



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Nyden, Economic Development Division Manager

Subject: Monthly Economic Development Report for January 2015

Date: February 6, 2015

## Discussion

Enclosed is the monthly report of economic development activities for the month of January 2014. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847/448-8014 or [jnyden@cityofevanston.org](mailto:jnyden@cityofevanston.org) if you have any questions or would like to discuss the information contained further.

Economic Development Work Plan Area	Project Name	2015 Deliverable/Activity	Latest Update/Next Meeting
Quality of Place	Health & Wellness Business Group	Establish steering committee; Health & Wellness fair; Establish "reward" program for residents	Meet with core group to create 2015 plan of action 2/6/2015 (tentative). Work with group to support City's Women out Walking event in Spring 2015.
Quality of Place	Support of Entrepreneurship Community	Increased startup liaison activities including new EvanstonEdge landing page/resource guide, attending local entrepreneur meet ups, connecting entrepreneurs to mentors and investors.	Evanston Entrep. League 1.22 8pm; Startup Showcase March 26th and early May. Women's entrepreneurship event June 2015.
Business Retention & Attraction	Redevelopment of City-Owned Properties - Outpost	Utilization of property at 633 Howard Street for commercial use.	Coffee shop user identified in fall 2014 has withdrawn interest in property. Staff seeking new tenant with similar proposal for utilization of space.
Business Retention & Attraction	Work with Ownership of Evanston Plaza to attract new tenants and retain existing tenants.	Work with ownership to open Valli Produce in Summer 2015; attract new tenants to fill existing vacancies.	Valli seeking \$2M in funding for build-out of space.
Business Retention & Attraction	Create Women's Entrepreneurship Group	Identify private sector partner(s) to lead a sustained effort. Coordinate periodic meetings if interest	Planning June 2015 even with Nell Funk of Now We're Cookin'.
Business Retention & Attraction	Next Chapter Support	Increased number of courses. Test curriculum based program. Increase outreach to seminar teachers. Identify new teachers. Create course survey.	Programming to increase beginning mid-March 2015.
Business Retention & Attraction	Entrepreneurship Activities	Three startup showcases in 2015. Global entrepreneurship week in November. Identify new entrepreneurship initiatives/award programs/etc. over course of year.	Startup Showcase March 26th Schedule investor-focused event meeting for February 2015. Second showcase, food oriented, May 2015.
Business District: West Village	Support Enhancements to Dempster/Dodge Corridor	Individual façade projects for businesses at 1801-05 Dempster and other area properties.	Staff is working with West Village Business Association on implementing Merchant Grant items addressing the corridor. Next meeting in February.
Business District: West Side	Coordinate Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group is finalizing 2015 activities. Next meeting is scheduled for 2/4/2015.
Business District: West End	Support Modernization as identified by industrial businesses	Revision and Completion of items on "punchlist" generated by West End businesses.	Staff met with District representatives on 1/17/2015 to discuss long term goals and address items within the District. Next District meeting is scheduled for 2/24/2014.
Business District: Southwest	Coordinate West Main Business Association	Increased new member outreach; Established meeting/activity calendar; Pursue Merchant Grant.	Meeting targeted for mid-February.
Business District: Noyes/Foster	Support Development of Business District Group	Continue to support creation of group; establish regular meeting schedule and activities.	The group met on 1/28/2015, working to schedule February/March 2015 meeting.
Business District: Howard Street	Support Howard Street Business Association	Ongoing support of business district.	Submitted for Great Merchant Grant consideration. Next meeting is March 10, 2015.



Economic Development Work Plan Area	Project Name	2015 Deliverable/Activity	Latest Update/Next Meeting
Business District: Dr. Hill Business Association	Coordinate Dr. Hill Business Association	Establish meeting/event calendar.	Staff is regrouping with District leadership to plan first 2015 meeting.
Business District: Chicago/Main/Dempster	Creation of SSA in South Evanston Commercial Districts	Creation of SSA	Two community meetings have been held 2/3 and 2/5 to discuss potential uses and SSA feasibility. Next step is steering committee determine how to move forward.
Business District: Chicago/Main/Dempster	Support Leasing of vacant retail spaces west of the deteriorating Metra tracks	Attraction of new retailers in areas west of Metra/CTA tracks.	Currently limited vacant spaces; 2nd Hand Tunes Space under consideration of lease by food/beverage user.
Business District: Chicago/Main	Implementation of Infrastructure Projects in Main/Chicago TIF	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area. Coordination with Main/Chicago TIF Committee.
Business District: Central Evanston Business Association.	Support Development of Church Street Corridor	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	Businesses at the corner of Church & Dodge are considering façade improvement project.
Business District: All	Development of Energy-Efficient Green Building Plan for Older Buildings	Development of program	Updating documents on Façade program for EDC in February. Will include proposed increased rebates for green building improvements and a new incentive program for interior build out in retail spaces.
Business District Vitality	Coordination of vacant storefronts to create attractive windows	Coordination with Downtown Evanston on Art Under Glass Program.	Arts Council representatives presented the program at Business District Head Meeting on 1/20/15. Working to expand the program to business districts outside downtown.
Business District Vitality	Update EvanstonEdge.Com to reflect high quality professional image	Updated website.	Working with Community Engagement to refine content on Evanston Edge. Relocating Edge to new platform.
Business District Vitality	Business District enhancements (physical environment)	Investment of Economic Development Fund into business district infrastructure.	Visiting business districts with Public Works staff in Feb. to identify opportunities for improvement (replacement of trash receptacles, sidewalk repair, tree replacement, etc.)

Project	Status
Evanston Plaza (1910 Dempster Street)	Valli Produce closed \$16 million purchase of property on September 18th. Valli seeking \$9 million in TIF for two phase renovation project. Phase I total of \$2 million TIF approved by EDC January 28th for grocery store rebuild. Store opening planned June 2015.
633 Howard Street (Police Outpost Space)	Police Outpost in process of relocation. Press release sent on 1/28/15 announcing availability of property for users (uses sought - café, day-time food, coffee, etc.). Reviewing responses and determining next steps for property.
Howard Theatre Properties (717, 721-723, 727-729 Howard Street)	Staff is working to identify next steps on attraction of performing arts uses at 721-727-729 Howard.
Main/Chicago (835 Chicago Avenue)	Agreement executed. Expected ground breaking in March 2015. Ald. Wynne convening public meeting regarding construction in late February. Developer seeking ground floor retail uses at property.
Little Beans (430 Asbury Avenue)	Target opening date is February 13, 2015. Ribbon cutting was held on February 6, 2015.
1026 Davis Street (Former Tom Thumb space)	Building demolished, Diablo/Lulu's first floor, upper story banquet/outdoor deck/event space. Applied for business license on 10/16/2014. "Lulu's & Taco Diablo" targeting Summer 2015 opening.
ZS Associates Retention	City Council consideration of ED Fund and Hotel Revenue Sharing agreement 2/9/2015 for relocation to Rotary Building.
Autobarn - 222 Hartrey Avenue Project	Construction in process; update provided to listserv week of 1/5/2015; Facebook page is operational o provide ongoing update of project.
Recycling Center - 2222 Oakton Street	City Council considering Request for Qualifications/Request for Proposals at 2/9/2015 City Council meeting.
1800 Maple Avenue	State license has been awarded to Pharmacann medical marijuana dispensary for Evanston district. Staff working with licensee on next steps of leasing property. Lease expected to come to City Council for consideration in March 2015.
1817 Church Street	Estimated completion date early 2015.
Oak & Davis	Property owner is waiting for building to be completed before finding tenants.
810 Grove Street	Bangers & Lace open. Owner seeking restaurant for adjacent vacant space.

Status of Projects Appearing Before  
Economic Development Committee

Project Name	Status	Meeting Dates		Funds Invested	Summary of Project	Latest Update	Completion Date
		ED Committee	City Council				
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council consideration scheduled for 2/9/2015.	1Q2017
Lucky Platter Façade (514 Main Street)	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	City Council consideration scheduled for 2/9/2015.	1Q2015
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into early 2015	1Q2015
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Loan is in arrears \$1643.95	4Q2014
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014
Curt's Café (2922 Central St.)	Closed -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Grant program expired December 2014.	4Q2014
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black-box theatre and other extraordinary construction expenses..	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears [2]	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
CLSD	Nomad Dreams LLC	1818 Dempster St.	10.22.12	\$ 100,000.00	\$ -	\$ 99,598.02	\$ 4,622.00	\$ 104,220.02	\$ -	\$ -	CLSD
OPEN	Corrado Cutlery	716 Main St.	1.25.12	\$ 31,500.00	\$ 437.50	\$ 14,437.50	\$ -	\$ 14,437.50	\$ -	\$ 1,312.50	4.1.15
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,000.00	\$ 46,000.00	\$ -	\$ 50,472.01	\$ -	\$ 316,650.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 22,884.51	\$ 10,020.24	\$ 32,904.75	\$ -	\$ 107,115.49	12.1.22
OPEN	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 200,000.00	\$ 1,404.17	\$ 6,604.28	\$ 18,015.00	\$ 24,619.28	\$ -	\$ 206,689.03	10.1.32
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 5,500.00	\$ 22,000.00	\$ -	\$ 22,000.00	\$ -	\$ 653,000.00	NA
OPEN	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 8,000.00	4.11.17
OPEN	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 7,704.21	\$ 6,173.34	\$ 13,877.55	\$ -	\$ 243,852.04	8.30.24
OPEN	Davis Transportation	1040 Wesley Ave.	10.1.14	\$ 140,000.00	\$ 2,775.51	\$ 943.95	\$ 700.00	\$ 1,643.95	\$ 2,743.95	\$ 139,056.05	12.31.18
OPEN	Peckish Pig (Patio Work)	623 Howard St.	8.27.14	\$ 18,412.00	NA	\$ 14,000.00	\$ -	\$ 14,000.00	NA	\$ 5,300.49	NA

[1] Total reflects only principal.

[2] Total reflects any fees assessed during late payments.

Last Update 1/28/2015

# EVANSTON FIRE & LIFE-SAFETY SERVICES



## MONTHLY REPORT JANUARY 2015



**General information:**

Total number of calls . . . . .	Fire - 291	EMS - 497	Exposures - 0	Unknown - 0	All - 788
Average calls per day . . . . .	Fire - 9.38	EMS - 16.03	All - 25.41		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 520,000	Other - 40,000	All - 560,000	Arson - 0	
Estimated value . . . . .	Fire - 1,620,000	Other - 775,000	All - 2,395,000	Arson - 0	
Percentage saved . . . . .	Fire - 67.90%	Other - 94.83%	All - 76.61%	Arson - .00%	
Total injuries . . . . .	Fire service - 2	Civilian fire - 0	EMS - 1	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0	Arson - 0		
Total apparatus responses . . . . .	Emergency - 1,514	Non-emergency - 209	All - 1,723		
Average responses per day . . . . .	Emergency - 48.83	Non-emergency - 6.74	All - 55.58		
Average apparatus per call . . . . .	Fire - 2.55	EMS - 1.96	All - 2.18		
Average turnout time . . . . .	Emergency - 0:00:48	Non-emergency - 0:01:21	All - 0:00:54		
Average response time . . . . .	Emergency - 0:03:05	Non-emergency - 0:05:24	All - 0:03:31		
Average contain time . . . . .	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time . . . . .	Emergency - 0:38:18	Non-emergency - 0:21:57	All - 0:35:16		
Total man hours . . . . .	Fire - 623	EMS - 1,074	All - 1,698		
Average personnel per call . . . . .	Fire - 6.85	EMS - 4.96	All - 5.66		
Total aid given calls . . . . .	3				
Total aid received calls . . . . .	8				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	6	0:03:13	0	0
300-381 Rescue and emergency medical service incidents	497	0:03:06	1	0
400-482 Hazardous conditions (no fire)	22	0:03:35	0	0
500-571 Service call	121	0:05:11	2	0
600-672 Good intent call	17	0:03:02	0	0
700-751 and 7009 False alarm and false call	125	0:03:36	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
111 Building fire	2	0	1	0
113 Cooking fire, confined to container	1	0	0	0
114 Chimney or flue fire, confined to chimney or flue	1	0	0	0
140 Natural vegetation fire, other	2	0	0	0
321 EMS call, excluding vehicle accident with injury	458	1	3	0
322 Motor Vehicle Accident	21	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	3	0	0	0
331 Lock-in (if lock out, use 511 )	1	0	0	0
353 Removal of victim(s) from stalled elevator	14	0	1	0
411 Gasoline or other flammable liquid spill	3	0	0	0
412 Gas leak (natural gas or LPG)	6	0	0	0
424 Carbon monoxide incident	12	0	0	0
462 Aircraft standby	1	0	0	0
500 Service Call, other	32	0	1	0
511 Lock-out	18	0	1	0
520 Water problem, other	1	0	0	0
521 Water evacuation	1	0	0	0
522 Water or steam leak	1	0	0	0
531 Smoke or odor removal	1	0	0	0
550 Public service assistance, other	2	0	0	0
551 Assist police or other governmental agency	8	1	0	0
553 Public service	13	0	1	0
554 Assist invalid	37	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
555	Defective elevator, no occupants	6	0	0	0
571	Cover assignment, standby, moveup	1	1	0	0
600	Good intent call, other	4	0	0	0
611	Dispatched & canceled en route	1	0	0	0
651	Smoke scare, odor of smoke	9	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	3	0	0	0
710	Malicious, mischievous false call, other	2	0	0	0
714	Central station, malicious false alarm	2	0	0	0
730	System malfunction, other	5	0	0	0
731	Sprinkler activation due to malfunction	3	0	0	0
733	Smoke detector activation due to malfunction	17	0	0	0
734	Heat detector activation due to malfunction	1	0	0	0
735	Alarm system sounded due to malfunction	19	0	0	0
736	CO detector activation due to malfunction	21	0	0	0
740	Unintentional transmission of alarm, other	4	0	0	0
741	Sprinkler activation, no fire - unintentional	5	0	0	0
743	Smoke detector activation, no fire - unintentional	24	0	0	0
744	Detector activation, no fire - unintentional	2	0	0	0
745	Alarm system activation, no fire - unintentional	19	0	0	0
746	Carbon monoxide detector activation, no CO	1	0	0	0

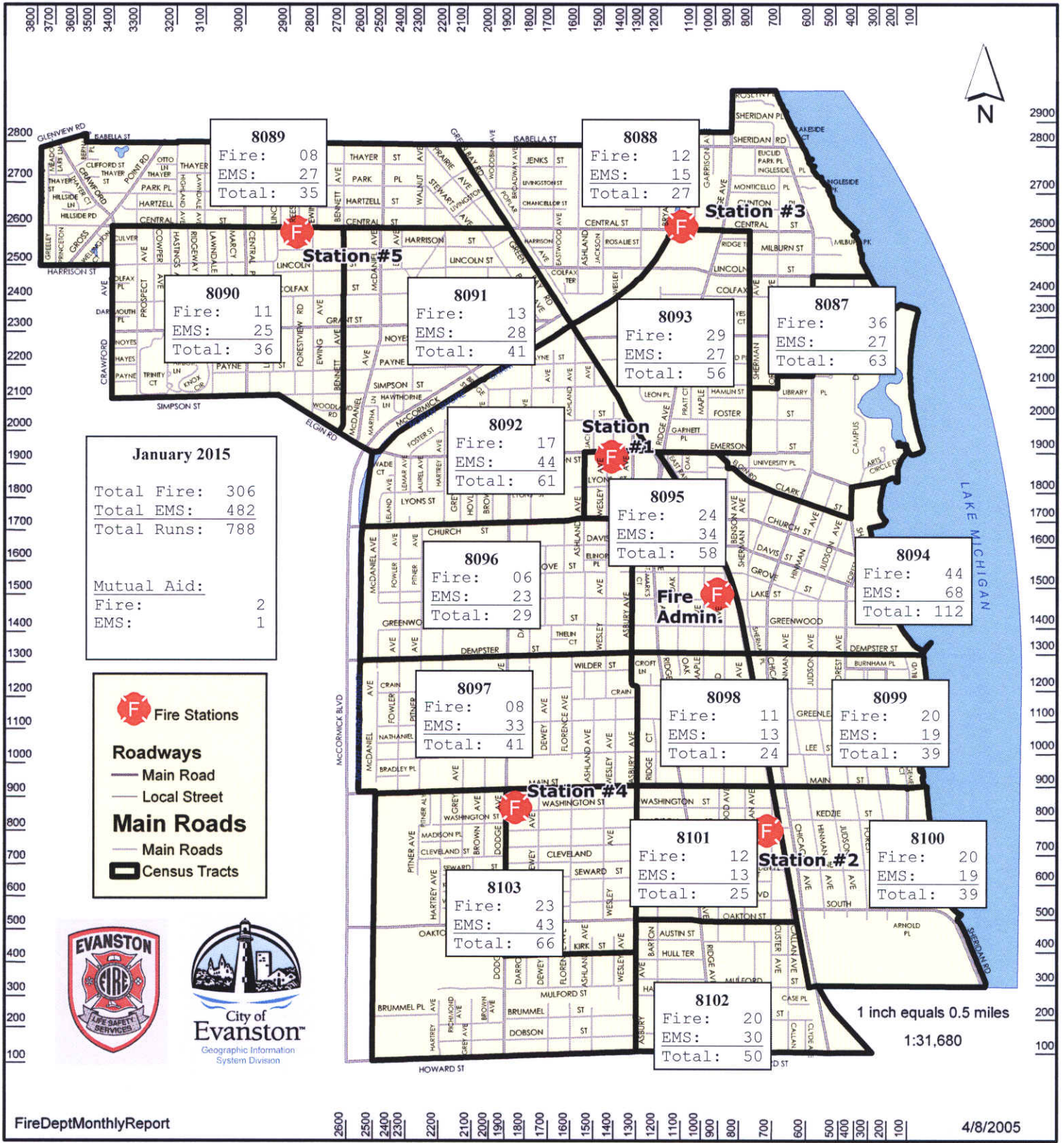
Fire incidents with dollar loss:				Dollar loss	Dollar value
2015-0000071-000	1/03/15	Building fire		70,000	820,000
120 CLYDE AVE, EVANSTON, IL, 60202					
2015-0000248-000	1/09/15	Building fire		450,000	800,000
2519 HARRISON ST, EVANSTON, IL, 60201					
<b>Totals:</b>				2 incidents	520,000 1,620,000

Other incidents with dollar loss:				Dollar loss	Dollar value
2015-0000073-000	1/03/15	Assist police or other governmental agency		40,000	775,000
120 CLYDE AVE, EVANSTON, IL, 60201					
<b>Totals:</b>				1 incidents	40,000 775,000

Incidents receiving aid:				
2015-0000248-000	1/09/15	Building fire		
2519 HARRISON ST, EVANSTON, IL, 60201				
2015-0000250-000	1/09/15	EMS call, excluding vehicle accident with injury		
1823 HOWLAND CT, EVANSTON, IL, 60201				
2015-0000251-000	1/09/15	Removal of victim(s) from stalled elevator		
820 DAVIS ST, EVANSTON, IL, 60201				
2015-0000254-000	1/09/15	EMS call, excluding vehicle accident with injury		
2323 MC DANIEL AVE, EVANSTON, IL, 60201				
2015-0000255-000	1/09/15	EMS call, excluding vehicle accident with injury		
1630 SHERMAN AVE, EVANSTON, IL, 60201				
2015-0000256-000	1/09/15	Public service		
1730 HINMAN AVE, EVANSTON, IL, 60201				
2015-0000257-000	1/09/15	Lock-out		
122 KEENEY ST, EVANSTON, IL, 60202				
2015-0000662-000	1/26/15	Service Call, other		
INIR DODGE & MAIN ST				
<b>Total:</b>				8 incidents

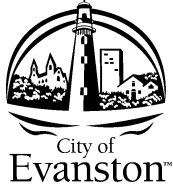


# Evanston Fire and Life Safety Services Responses by Census Tract January 2015



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# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

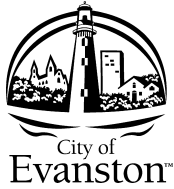
Date: February 6, 2015

The table below is the weekly report of all applications for Food Establishments received. This report lists all establishments for the week ending February 6, 2015 2015.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>*Proposed Opening Date</b>
Frio Gelato	517 Dempster St	3	2/3/2014	New	4/1/2015

\*Opening date is subject to change



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Carl Caneva, Assistant Director Health Department  
Subject: Property Standards Monthly Report  
Date: January 30, 2015

Below is the monthly summary report of field inspections for January 2015. The report, organized by ward, includes the property address and current notes of activity. Please contact me at 847-859-7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or would like to request more frequent property reports.

***Ward: 2***

**MAIN STREET, 1925 Case Number: 14-1677 1/30/15**

Activity Date: 1/13/2015 Participant: DEUTSCHE BANK NATIONAL

Administrative Hearing are as follows. The respondent was found liable in a default hearing and fined 450.00 dollars. An additional ticket will be issued

***Ward: 6***

**HAYES STREET, 3300 Case Number: 14-1721 1/29/15**

The water service has been voluntarily stopped to protect the building. Homeowners have been referred to Housing Rehabilitation Services to determine if the home can be approved for a loan.

***Ward: 8***

**CALLAN AVENUE, 117 Case Number: 15-0087 1/28/15**

An inspection was performed on today and the exterior is in compliance. The property will continue to be monitored and cited as necessary. All dumpsters were closed and not overflowing.

**CALLAN AVENUE, 117 Case Number: 15-0087 Jelks, Charlton 1/28/15**

An inspection was performed on today and the exterior is in compliance. The property will continue to be monitored and cited as necessary. All dumpsters are in compliance.

**CALLAN AVENUE, 150 Case Number: 15-0088 1/29/15**

An inspection was performed on 01/28/2015 at 1:29 pm and the sidewalks were free and clear of snow and ice. Photos were taken. This property will be monitored on a regular basis.

**CLYDE AVENUE, 135 Case Number: 15-0086 1/29/15**

The property was inspected on 01/28/2015 at 11 am and the walkways are free and clear of snow and there was a small patch of ice on the city sidewalk and a door hanger was posted. Photos were taken. This property will be monitored on a regular basis.

**CUSTER AVENUE, 112-120 Case Number: 15-0091 1/28/15**

An inspection was performed at this address and snow has been shoveled and the walkways are free and clear of ice. This address will continue to be monitored. Photos were taken.

**CUSTER AVENUE, 149 Case Number :15-0089 1/28/15**

An inspection was performed at this location on today and observed the sidewalk had been shoveled but there was some snow dusting on the walkways and a door hanger was placed on the door as a reminder to keep the walkways clear. Photos were taken. This address will continue to be monitored.

**DOBSON STREET, 710 Case Number: 15-0090 1/28/15**

An inspection was performed on 01/28/2015 and the sidewalks are free of snow and ice. Also, the Dobson & Custer walkways are also clear. This property will continue to be monitored and cited if necessary

**Case Place & Callan Avenue Case Number: 15-0092 1/22/15**

An accumulation of rubbish was observed at two properties in the alley; 224 Callan (counter tops, damaged doors and window treatments) and 223-33 Custer (a console TV). Both addresses were tagged for a special pick up and they were called in to Streets & Sanitation. The bulk items will be picked up following the 72 hour notification period. 311 cases for special pick up were opened.



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Theresa Whittington, Liquor Licensing Manager  
Subject: Weekly Liquor License Application Report  
Date: February 6, 2015

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Blaze Pizza	1737 Sherman Ave	D	Restaurant, Alcoholic Liquor	11am – 10pm Mon-Thu; 11 am – 11 pm Fri-Sat; 11am – 9 pm Sunday	01/21/15	2/26/15 Liquor Board Meeting
1	The Woman's Club of Evanston	1702 Chicago Avenue	S-1	Evanston Non-Profit, Alcoholic Liquor	TBD	01/23/15	2/26/15 Liquor Board Meeting
5	Feast & Imbibe Events	1601 Simpson Street #3	T	Catering, Beer/Wine	10am – 1:00am; Sun-Sat	01/08/15	2/26/15 Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council