



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: January 20, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for January 13, 2017 – January 19, 2017

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **City Clerk's Office**

Monthly RETT Report – November 2016  
Monthly RETT Report – December 2016

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, January 23, 2017**

Administration and Public Works

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, January 24, 2017**

Board of Ethics - CANCELLED

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Housing & Community Development Act Committee - CANCELLED

<http://www.cityofevanston.org/events/2016/03/housing-community-development-act-committee-43/>

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Preservation Commission - RESCHEDULED

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

**Wednesday, January 25, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation & Parking Committee Meeting

[www.cityofevanston.org/transportationcommittee](http://www.cityofevanston.org/transportationcommittee)

Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

**Thursday, January 26, 2017**

Emergency Telephone System Board - CANCELLED

[www.cityofevanston.org/911board](http://www.cityofevanston.org/911board)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of January 13, 2017 through January 19, 2017. Note: This report includes January 16, 2017 which was a City Holiday.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2272</b>	<b>2220</b>
<b>SERVICE REQUESTS</b>	<b>549</b>	<b>518</b>
<b>TOTAL CHATS</b>	<b>47</b>	<b>80</b>
<b>TOTAL TEXT</b>	<b>12</b>	<b>4</b>

## Top 5 Service Requests

## Total

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |    |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 77 |
| 2. Trash Special Pick up              | 59 |
| 3. Broken Parking Meter               | 47 |
| 4. Pot Hole                           | 25 |
| 5. Sewer – Poor Drainage              | 20 |

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services –Parking	370
Administrative Services -Finance	61
Administrative Services -HR	29
Administrative Services - Other	76
City Clerk’s Office	55
City Manager’s Office	25
ComDev / Economic Development	31
ComDev/ Bldg Inspections	186
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	10
General Assistance	6
Fire Life Safety	34
PublicStuff Request	269
Health	103
Information	333
Law	13
Library	1
Mayor’s Office	2
Other/311	209
Other – Social Services	6
Parks – Maintenance	5
Parks – Programs/Picnics/Permits	7
Parks – Other	8
Parks/Recreation	36
Parks – Forestry	19
Parks- Recreation Programs	34
Police	93
Public Works / Fleet	4
Public Works / Street Sanitation	108
Public Works / Engineering	38
Tax Assessment Office	8
Utilities – Power	0
Utilities – Sewer	7
Utilities – Water	84
<b>TOTAL</b>	<b>2272</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of January 16, 2017

Date: January 20, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs advertised during the Week of January 16, 2017**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 17-05 Fountain Square Renovation Project	Public Works Agency	This project includes renovation of an existing public plaza located in Evanston, Illinois north of Davis Street between Sherman Avenue and Orrington Avenue (Fountain Square), construction of a new plaza south of Davis Street between Sherman Avenue and Orrington Avenue, and street reconstruction on Davis Street, Sherman Avenue and	\$4,920,000	1/12	2/27

		<p>Orrington Avenue. Work consists of street and pedestrian paving, water main installation, sewer replacement, electrical, mechanical, plumbing, lighting, traffic signal installation, specialty memorial installation, landscaping, and related work. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal. In addition, the Prime Contractor or Subcontractor(s) shall have specific qualifications for Fountain Construction and Glass Installation.</p>			
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# Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	2/13/2017	Black History Month	A	CC		
PWA	2/13/2017	Water Material Purchase	B	APW	Stoneback	
PWA	2/13/2017	CMAQ	B	APW	Stoneback	
PWA	2/13/2017	Harris Computer System Sole Source Purchase	B	APW	Stoneback	
CMO	2/13/2017	IMET Tolling Extension	B	APW	Lyons	
CD	2/13/2017	Complete Streets Policy Revision	B	APW	Muenzer	
CMO	2/13/2017	USPS Lease Amendment	R	APW	Lyons	
CD	2/13/2017	Amendment to International Mechanical Code – Decibel Level	O	APW	Muenzer	
CD	2/13/2017	Comm Partners for Affordable Housing - Waitlists for IHO	B	PD	Muenzer	
CD	2/13/2017	600 Main St (Main St Metra) - Special Use - Micro Distillery	O	PD	Muenzer	
PWA	3/13/2017	Chandler Elec/HVAC Engr Svcs	B	APW	Stoneback	
PWA	3/13/2017	Fountain Square	B	APW	Stoneback	
PWA	3/13/2017	Howard Street Theater Arch Svcs	B	APW	Stoneback	
PWA	3/27/2017	Fleetwood-Jourdain HVAC/Elec	B	APW	Stoneback	
<b>Council &amp; Committee Meetings</b>						
1/23/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
1/24/2017	7:00 PM	Housing & Community Dev. Act Committee				
1/25/2017	6:00 PM	Transportation/Parking Committee				
1/25/2017	7:00 PM	Economic Development Committee				
2/2/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
2/6/2017	6:00 PM	Human Services Committee				
2/13/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
2/15/2017	5:30 PM	City-School Liaison Committee				
2/15/2017	6:30 PM	M/W/EBE Development Committee				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CMO		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



**MONTHLY RETT REPORT FOR NOVEMBER 2016**

**DATE:** JANUARY 19, 2017  
**TO:** Mayor and Aldermen  
**FROM:** Rodney Greene, City Clerk

**SUBJECT:** RETT Report --NOVEMBER 2016

**BUDGET 2015** \$ **3,000,000.00**

**FY 2015** **FY 2016**

<u>Month</u>	<u>Amount</u>	<u>Transactions</u>	<u>Month</u>	<u>Amount</u>	<u>Transactions</u>	<u>Cumulative</u>
January	120,280	52	January	119,515	54	119,515
February	95,260	51	February	83,770	41	203,285
March	376,405	88	March	222,504	101	425,789
April	294,365	127	April	207,340	112	633,129
May	231,315	106	May	342,110	122	975,239
June	410,790	150	June	419,855	187	1,395,094
July	503,130	157	July	328,730	146	1,723,825
August	243,690	130	August	349,900	145	2,073,725
September	213,475	110	September	199,275	90	2,273,000
October	172,580	91	October	405,970	90	2,678,970
November	204,205	85	November	421,445	88	3,100,415
December	548,760	98	December			

NOVEMBER 2016 revenues were reduced to reflect this expenditure: \$0

Monthly average needed to meet budget \$ 250,000.00  
 FY 2016 Monthly Average \$ 281,856.00

51 exemptions @ \$100 ea. = \$5,100.00; CUMULATIVE \$64,200.00.

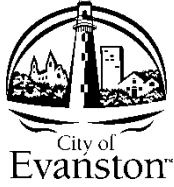
**There were ELEVEN (11) \$ million sales in NOVEMBER 2016**

- 11/01/2016 -- 712 INGLESIDE PL, \$1,085,000.00 TAX: \$5,425.00; SELLER: RD PROPERTIES, LLC; BUYER: GELMAN
- 11/04/2016 -- 820 FOSTER, \$22,900,000.00 TAX: \$114,500.00; SELLER: SYMPHONY OF EVANSTON, LLC; BUYER: MHI EVANSTON LP
- 11/07/2016 -- 2400 LAWDALE, \$1,500,000.00 TAX: \$7,500.00; SELLER: CASHION; BUYER: KROUSE/ DUNNE
- 11/14/2016 -- 1815-1825 RIDGE, \$2,850,000.00 TAX: \$14,250.00; SELLER: NATIONAL SCHOOL TOWEL SVC; BUYER: 1815 RIDGE AVE LLC
- 11/14/2016 -- 1133 LEONARD, \$1,459,050.00 TAX: \$7,300.00; SELLER: LEONARD PLACE, LLC; BUYER: TAYLOR
- 11/14/2016 -- 1221-1229 CHICAGO, \$10,575,000.00 TAX: \$52,875.00; SELLER: LOJA MIDWEST PORTFOLIO I LLC; BUYER: CLPF KSA GROCERY PORTFOLIO
- 11/14/2016 -- 1101-1137 CHICAGO, \$8,550,000.00 TAX: \$42,750.00; SELLER: LOJA MIDWEST PORTFOLIO I LLC; BUYER: CLPF KSA GROCERY PORTFOLIO
- 11/15/2016 -- 1129 LEONARD, \$1,550,000.00 TAX: \$7,750.00; SELLER: CHARLES/WOODWARD; BUYER: KELLER/MCLELLAN
- 11/17/2016 -- 1516 LINCOLN, \$1,095,000.00 TAX: \$5,450.00; SELLER: SWAIM; BUYER: RICHARD
- 11/17/2016 -- 2602-2604 CENTRAL, \$1,474,450.00 TAX: \$7,375.00; SELLER: SP 2602 CENTRAL LLC; BUYER: BURGIO PROPERTIES LLC-2602 CENTRAL
- 11/28/2016 -- 1200 FOREST, \$2,150,000.00 TAX: \$10,750.00; SELLER: FLANAGAN; BUYER: SWAIM

NSP2 sales = \$0.00; CUMULATIVE \$0.00

NSP2 purchases = \$0; CUMULATIVE \$0

<b>MONTHLY RETT REPORT FOR DECEMBER 2016</b>						
<b>DATE:</b>	JANUARY 19, 2017					
<b>TO:</b>	Mayor and Aldermen					
<b>FROM:</b>	Rodney Greene, City Clerk					
<b>SUBJECT:</b>	RETT Report --DECEMBER 2016					
<b>BUDGET 2015</b>	<b>\$ 3,000,000.00</b>					
<b>FY 2015</b>	<b>FY 2016</b>					
<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Cumulative</b>
January	120,280	52	January	119,515	54	119,515
February	95,260	51	February	83,770	41	203,285
March	376,405	88	March	222,504	101	425,789
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May	231,315	106	May	342,110	122	975,239
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September	213,475	110	September	199,275	90	2,273,000
October	172,580	91	October	405,970	90	2,678,970
November	204,205	85	November	421,445	88	3,100,415
December	548,760	98	December	313,233	74	3,413,648
DECEMBER 2016 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 250,000.00			
FY 2016 Monthly Average			\$ 284,471.00			
67 exemptions @ \$100 ea. = \$6,700.00; CUMULATIVE \$70,900.00.						
<b>There were TEN (10) \$ million sales in DECEMBER 2016</b>						
12/01/2016 -- 820 SHERIDAN, \$1,034,454.00 TAX: \$5,175.00; SELLER: US BANK NA; BUYER: EP SFR II LLC						
12/05/2016 -- 2716 NOYES, \$1,165,000.00 TAX: \$5,825.00; SELLER: JOHNSON; BUYER: NIRIDER						
12/05/2016 -- 2751 HURD, \$1,130,000.00 TAX: \$5,650.00; SELLER: MAGILL; BUYER: DUNLAP						
12/07/2016 -- 2678 SHERIDAN, \$1,051,000.00 TAX: \$5,255.00; SELLER: THOMPSON; BUYER: FULLER						
12/15/2016 -- 2921 SIMPSON, \$1,100,000.00 TAX: \$5,500.00; SELLER: 2921 SIMPSON LLC; BUYER: MOORE						
12/15/2016 -- 1510 FOREST, \$1,155,000.00 TAX: \$5,775.00; SELLER: CTLTC; BUYER: IL YOU & SCHAUDIES						
12/16/2016 -- 1224 MAPLE, \$1,050,000.00 TAX: \$5,250.00; SELLER: JONES/DARLOW; BUYER: MARSHALL						
12/19/2016 -- 1512-1522 CENTRAL, \$4,438,000.00 TAX: \$22,190.00; SELLER: SP 1516-1520 CENTRAL LLC; BUYER: MEREL						
12/21/2016 -- 1818 MAPLE, \$23,130,000.00 TAX: \$115,650.00; SELLER: EVANSTON HOTEL ASSOCIATES LLC; BUYER: MHF EVANSTON V LLC						
12/28/2016 -- 630 DAVIS, \$5,750,000.00 TAX: \$28,750.00; SELLER: 630 DAVIS STREET LLC; BUYER: THE CHANDLER'S BUILDING LLC						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Scott Mangum, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: January 19, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

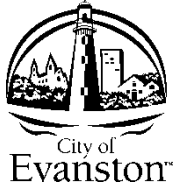
**Zoning Weekly Update**  
**Cases Received and Pending, January 12, 2017 - January 17, 2017**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	831 Emerson Street	Zoning Analysis	Construct 9-story, 265-unit mixed-use building	01/11/17	pending staff review
1	2014 Orrington Avenue	Zoning Analysis	Construct 3rd story, new façade, addition for elevator (Lubavitch Chabad of Evanston)	12/06/16	non-compliant, pending revisions
2	2323 Greenleaf Street	Building Permit	Construct detached garage and concrete parking pad and sidewalk at SFR	09/28/16	pending minor variation determination
3	112 South Boulevard	Building Permit	1st and 2nd floor additions to SFR	12/08/16	pending minor variation determination
3	739 Forest Avenue	Building Permit	Lift existing garage, remove/replace slab in same location	01/17/17	pending staff review
4	1419 Lake Street	Building Permit	Interior remodel to SFR	01/17/17	pending staff review
4	928 Wesley Avenue	Building Permit	Basement remodel to SFR	01/17/17	pending staff review
4	1045 Sherman Avenue	Building Permit	Addition and renovation to SFR	01/17/17	pending staff review
5	2122 Darrow Avenue	Zoning Analysis	Construct 6-unit multi-family building (revisions)	12/09/16	non-compliant, pending revisions
5	1748 Brown Avenue	Building Permit	New detached garage at SFR	11/29/16	non-compliant, pending revisions from applicant
5	2215 Wesley Avenue	Building Permit	Interior remodel and 2nd-story addition to SFR	01/03/17	non-compliant, pending revisions from applicant
6	2520 Isabella Street	Building Permit	Replace stone walk with concrete walk	10/18/16	pending additional information from the applicant
6	3615 Hillside Road	Building Permit	Addition to SFR	10/19/16	non-compliant, pending revisions
6	2109 Forestview Road	Building Permit	Remove rear deck, replace with paver patio	11/14/16	pending additional information from applicant
6	3006 Central Street	Building Permit	Interior and exterior alteration to multi-tenant office/retail building	12/01/16	<b>pending final DAPR 01/25/17</b>
6	2524 Cowper Avenue	Building Permit	Interior remodel to SFR	01/10/17	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	<b>pending final DAPR</b>
7	712 Ingleside Place	Building Permit	New detached garage at SFR	09/20/16	pending minor variation determination
7	1620 Jenks Street	Zoning Analysis	2nd story addition to SFR	11/11/16	pending additional info from applicant
7	2705 Ashland Avenue	Zoning Analysis	Renovate Welsh-Ryan Arena (NU)	12/22/16	pending additional information from applicant
7	1926 Harrison Street	Building Permit	Remove existing overhead door, replace with larger door (FinnPro Painting and Restoration)	01/17/17	pending staff review
9	1327 Kirk Street	Building Permit	Construct attached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	minor variation partially approved/denied, pending revised plan from applicant
9	747 Wesley Avenue	Building Permit	Remodel basement to multi-family dwelling	01/06/17	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1725 Sherman Avenue	Special Use	Type 2 Restaurant, Insomnia Cookies	12/01/16	<b>P&amp;D 01/23/17</b>
2	1806 Church Street	Special Use	Commercial Indoor Recreation - Staley Martial Arts	12/06/16	<b>P&amp;D 01/23/17</b>
2	2323 Greenleaf	Minor Variation	Street side setback for new det-garage	12/09/16	Pending additional information from the applicant
2	1402 Brown Avenue	Minor Variation	Building lot and street side yard setback for a proposed 2-flat	01/09/17	Determination after 01/27/17
3	600 Main Street (Metra Main Street Station)	Special Use	Micro-Distillery (wine mixing)	11/29/16	<b>ZBA 1/24/17 &amp; P&amp;D 02/13/17</b>
3	112 South Boulevard	Minor Variation	Side yard setback for 2nd story addition	12/08/16	Pending additional information from the applicant
4	1565 Sherman Avenue	Special Use	Type 2 Restaurant, Sushi Burrito	11/11/16	<b>CC 01/23/17</b>
6	2645 & 2649 Highland Avenue	Appeal	Appeal of partial denial of fence variation for a proposed 4' metal wire fence in the front yard	01/06/17	<b>ZBA 02/21/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: January 20, 2017

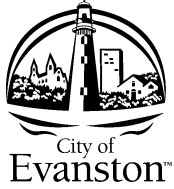
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, January 20, 2017**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	All construction conditions are approved. No construction activity at the site at time of inspection.	1/17/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. Sidewalks and streets are clean. Work on roof framing nearing completion.	1/17/2017
4	1571 Maple Avenue	Mixed Use Building	Steel framework and pre-cast concrete decking are in progress. Public walkway and the covered pedestrian walkway are clear. Catch baskets are clear. Construction fencing and dust control screening is in place and plumb. Project site is orderly.	1/18/2017
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Exterior of the job is clean and in order. Catch basket is clean. Final inspections are being completed.	1/18/2017
5	1911 Church Street (Y.O.U. Building)	New Youth Center	A Temporary Certificate of Occupancy has been issued. Tenant is currently moving furniture into building. All fences and silt fences have been removed. Rear parking lot has paving work remaining.	1/19/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior work continues on all floors. The front yard and parkway are backfilled and graded. There were no obstructions in the public right of way at the time of inspection.	1/18/2017
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The exterior is completed. Job site trailers and storage cubes have been removed along with fences, silt fences and windscreens. A Temporary Certificate of Occupancy has been issued.	1/18/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The foundation pour at the sanitary lift station has been completed. Steel post and beam framework continues on the north end of the site. Street cleaning is done on a regular basis. Job site is being kept in order.	1/18/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Mechanical, electric and plumbing are completed through the 5th and 6th floors. The exterior had windows installed on 3rd and 4th floors. Job is well kept with materials stored neatly. Fences, windscreen and silt fences are in place and in good condition. Tire washing is enforced.	1/18/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike C. Ogbo, Public Health Manager, Health and Human Services

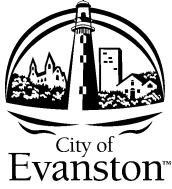
Subject: Food Establishment Application Weekly Report

Date: January 20, 2017

There were no new applications for food establishments for the week of January 15, 2017.

Please contact me at 847-448- 8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: January 20, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

# Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
1	Red Hot Chili Pepper Restaurant	500 Davis Street, #102	D	Restaurant (Liquor)	Sun-Sat: 11 am – 1 am	12/23/16	Pending Liquor Board Meeting
9	Little Beans Café	430 Asbury	W	Indoor Recreation Facility (Beer/Wine)	Sun: 12 pm – 10 pm; Mon – Thu: 4 pm – 8 pm; Fri: 1 pm-10 pm; Sat: 11 am- 10 pm	1/18/17	Pending Liquor Board Meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

## WEEK ENDING JANUARY 20, 2017

### ***Last Call to Participate in Tuesday's Vehicle & Equipment Auction!***

It's not too late to participate in the next NWMC Surplus Vehicle and Equipment Auction, which will be held on Tuesday, January 24, 1:00 p.m. at America's Auto Auction (America's AA) in Crestwood. *Evanston, Lincolnshire, Northbrook and Skokie* have confirmed participation, along with Ford City, Park Forest, Village of Montgomery, West Dundee and Yorkville. America's AA will take vehicles up until the day of the auction, so please contact them today to let them know you'll be participating.

Other live auction dates for 2017 are: Tuesday, April 25; Tuesday, July 25; and, Tuesday, October 24. Please visit <http://municipality.auction/> for details on Tuesday's auction (including the run list) and more information on America's Auto Auction. The NWMC agreement with America's AA also provides for year round Internet sales, so participants do not have to wait for one of the quarterly live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***SPC Approves Dodge Ram Price Adjustments***

Due to price changes implemented by manufacturer Fiat Chrysler Automobiles (FCA), the Suburban Purchasing Cooperative (SPC) Governing Board has approved new prices on the two 2017 Dodge Ram vehicles under contract with Napleton Fleet of Westmont. The price of the Dodge Ram ProMaster 1500 Cargo Van (contract #156) has decreased by 5.2%, although the Dodge Ram 4x4 Crew Cab SSV (contract #175) has increased 3.6%, which is in line with many Ford price increases. The price increase on the SSV is primarily due to a reduction in FCA's government incentive, which has also been the case with Ford vehicles. The new pricing is as follows:

2017 Dodge Ram Vehicle	2016 Base Price	2017 Base Price	Change
ProMaster 1500 Cargo Van (contract #156)	\$22,722.00	\$21,604.00	(\$1,118.00) or 5.2% decrease
1500 4x4 Crew Cab Special Services (SSV) Vehicle Pickup (contract #157)	\$25,578.00	\$26,508.00	\$930.00 or 3.6% increase

For additional information, please contact staff or Bob Barr, 630-530-0563 or [rbarr@napletonfleet.com](mailto:rbarr@napletonfleet.com). *Staff contact: Ellen Dayan*

### ***Bicycle and Pedestrian Committee Discusses Plan Updates, Grant Applications***

The NWMC Bicycle and Pedestrian Committee met Tuesday and continued discussions on plans to update the NWMC Bicycle Plan and develop the draft scope of work to be included in a request for proposals (RFP) for the plan update. Staff also discussed the Chicago Metropolitan Agency for Planning's (CMAP) open call for projects for federal Congestion Mitigation and Air Quality Improvement (CMAQ) and Transportation Alternative Program (TAP) funds.

The application for CMAQ and TAP projects is different from previous years in that the process will be completed entirely online. Project sponsors wishing to submit an application should visit <https://etip.cmap.illinois.gov/secure/> to create an account and gain access to the eTIP system. With this system, users will be able to input project information, create maps and upload relevant attachments. The deadline for submitting applications for Planning Liaison review is Friday, February 17. Once an application is complete, the Council of Mayors Planning Liaison representing that municipality will be notified to begin reviewing the application. CMAP staff will then review the completed applications through the spring and release the draft program in early summer, with final approval by the CMAP Board scheduled for October. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***MPI Receives Award from Harvard University's Ash Center***

On Wednesday, the Ash Center for Democratic Governance and Innovation at Harvard University's John F. Kennedy School of Government recognized the Municipal Partnering Initiative (MPI) as part of its 2017 Bright Ideas Initiative. This year's initiative includes more than 60 programs across the nation "that represent the next horizon in government work to improve services, solve problems, and work on behalf of citizens", according to the Ash Center's press release announcing the awards.

Congratulations to the *Village of Glenview*, who launched the MPI in 2010 and has seen it grow to more than thirty municipalities participating in over twenty-five joint bidding projects. Savings since the implementation of the MPI have totaled nearly \$2.6 million on projects such as sewer lining/televising, asphalt patching, rock salt, street sweeping, tree maintenance, etc. For additional information on the MPI, please contact *Glenview Strategic Services Manager Sarah Kuechler*, 847-904-4372 or [skuechler@glenview.il.us](mailto:skuechler@glenview.il.us). *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Transportation Committee* will meet on Thursday, January 26 at 8:30 a.m. at the NWMC offices.

*NWMC Executive Board* will meet Wednesday, February 1 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet Wednesday, February 8 at Noon at the NWMC offices.

*NWMC Board of Directors* will meet Wednesday, February 8 at 7:00 p.m. at Oakton Community College, room 1625 in *Des Plaines*. Please note room change.