

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: September 9, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for September 2, 2016 – September 8, 2016

City Manager's Office

Weekly Bids Advertised
Council Meeting Agenda Schedule
Monthly Financial Report – July 2016

Community Development

Community Development Monthly Report – August 2016
Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, September 12, 2016

Administration and Public Works

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Tuesday, September 13, 2016

Board of Local Improvements

www.cityofevanston.org/boardofimprovements

Wednesday, September 14, 2016

Lighthouse Landing Complex Committee - RESCHEDULED

www.cityofevanston.org/lighthousecommittee

Design and Project Review Committee - CANCELLED

www.cityofevanston.org/dapr

Plan Commission

www.cityofevanston.org/plancommission

Thursday, September 15, 2016

Parks & Recreation Board

www.cityofevanston.org/recreationboard



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 2, 2016 through September 8, 2016.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2214	2751
SERVICE REQUESTS	596	817
TOTAL CHATS	34	57
TOTAL TEXT	14	16

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

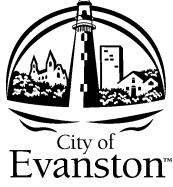
1. Building Permit Inspection Request	90
2. Trash – Special Pick up	64
3. Broken Parking Meter	50
4. Tree Evaluation	21
5. Abandoned Vehicle	17

Note: There is a holiday included in this report, Monday, September 5, 2016.

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services –Parking	294
Administrative Services -Finance	25
Administrative Services -HR	19
Administrative Services - Other	73
City Clerk’s Office	43
City Manager’s Office	12
ComDev / Economic Development	9
ComDev/ Bldg Inspections	259
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	20
General Assistance	1
Fire Life Safety	21
PublicStuff Request	242
Health	130
Information	326
Law	13
Library	6
Mayor’s Office	7
Other/311	190
Other – Social Services	6
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	10
Parks – Other	5
Parks/Recreation	32
Parks – Forestry	27
Parks- Recreation Programs	56
Police	107
Public Works / Fleet	9
Public Works / Street Sanitation	126
Public Works / Engineering	60
Tax Assessment Office	1
Utilities – Power	3
Utilities – Sewer	3
Utilities – Water	77
TOTAL	2214



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 6, 2016

Date: September 9, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of September 6, 2016

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
*RFP 16-68 2017 CIP Topographic Surveying Engineering Services	Public Works Agency	The City of Evanston's Capital Planning and Engineer Bureau of the Evanston Public Works Agency is seeking proposals from the firms prequalified as part of RFQ 16-21 for: Total station instrument topographic survey and preparation of base drawings, AutoCAD dwg files, and GIS data related to the City's 2017	\$45,000	Sep 27	Oct 10

		Water Main Improvement Program and Chicago Avenue Resurfacing Project.			
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*Bid was not advertised; sent only to Pre-qualified firms approved from RFQ 16-21.

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/19/2016	City Manager Evaluation		CC	Bobkiewicz	
CMO/PWA	9/19/2016	Water Update/Sales		CC	Bobkiewicz / Stoneback	
CMO	9/26/2016	Rebuilding Evanston	P	CC	Storlie	
CMO	9/26/2016	July 4 Association	P	CC	Bobkiewicz	
PRCS/Library	9/26/2016	Parks/Library Summer Review	P	CC	Heminway / Danczak Lyons	
PRCS	9/26/2016	Gibbs-Morrison Sound Studio Equipment	B	APW	Hemingway	
CMO	9/26/2016	Single Audit 2015	B	APW	Lyons	
CMO	9/26/2016	Howard/Hartrey TIF Closure	B	APW	Lyons	
CMO	9/26/2016	Wheel Tax Processing and Collection Database	B	APW	Lyons	
CMO	9/26/2016	Lease with USPS	R	APW	Lyons	
Admin Services	9/26/2016	Parking Meter Changes	O	APW	Storlie	
Admin Services	9/26/2016	Salvage - Truck	O	APW	Storlie	
CD	9/26/2016	North Downtown Area Planning	D	PD	Muenzer	
CD	9/26/2016	618 1/2 Church St - Special use - Viet Nom Nom	O	PD	Muenzer	
	9/26/2016	Executive Session - Work Comp		CC		
Mayor	10/10/2016	National Community Planning Month	PR	CC	Francellno	
Mayor	10/10/2016	National Fire Prevention Week	PR	CC	Francellno	
CD	10/10/2016	Complete Streets Policy Revision	B	APW	Muenzer	
CMO	10/17/2016	Distinguished Budget Presentation Award to Martin Lyons (GFOA)	A	CC	Bobkiewicz	
CMO	10/17/2016	Budget Discussion		CC	Lyons	
CMO	10/24/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
Admin Services	10/24/2016	Tow Ordinance Revision	O	APW	Storlie	
CD	10/24/2016	1919 Dempster St - Special Use - McDonalds Expansion	O	PD	Muenzer	
CMO	10/29/2016	Special City Council Meeting - Public Hearing (Truth in Taxation, FY2017 Budget), and Preliminary Tax Levy Estimate	SPB	CC	Lyons	
Admin Services	11/14/2016	Portable Generator Purchase	B	APW	Storlie	

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Tues, Sept 7	6:00 PM	Human Services Committee				
Thurs, Sept 8	7:00 PM	Housing & Community Development Act Committee				
Mon, Sept 12	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 14	1:00 PM	Lighthouse Landing Complex Committee				
Mon, Sept 19	7:00 PM	City Council				
Tues, Sept 20	7:00 PM	Housing & Community Development Act Committee				
Tues, Sept 20	7:00 PM	NU-City Committee				
Wed, Sept 21	6:30 PM	M/W/EBE Advisory Committee				
Mon, Sept 26	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 27	7:00 PM	Housing & Community Development Act Committee				
Wed, Sept 28	6:00 PM	Transportation/Parking Committee				
Wed, Sept 28	7:00 PM	Economic Development Committee				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)
CMO		Smylie Lease	B	APW	Lyons	



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance Division Manager

Subject: July 2016 Monthly Financial Report

Date: September 9, 2016

Please find attached the unaudited financial statements as of July 31, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund		YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	68,181,915	63,297,715	4,884,200	15,790,000	10,046,315
175	GENERAL ASSISTANCE	604,291	457,132	147,159	660,398	662,141
180	GOOD NEIGHBOR FUND		291,667	(291,667)	750,000	708,333
185	LIBRARY FUND	4,489,966	3,692,154	797,813	973,366	1,467,395
195	NSP2	4,999	27,008	(22,009)	(22,009)	186,762
200	MOTOR FUEL TAX FUND	1,082,484	1,383,450	(300,966)	1,711,844	1,387,065
205	E911	454,632	802,105	(347,472)	216,510	29,531
210	SSA #4	224,556	161,500	63,056	(127,488)	(127,488)
215	CDBG FUND	87,603	549,053	(461,450)	(401,568)	(401,567)
220	CDBG LOAN	71,498	121,375	(49,877)	108,488	162,013
225	ECONOMIC DEVELOPMENT	1,662,682	1,233,616	429,066	3,057,045	2,650,361
235	NEIGHBORHOOD IMP				169,915	169,915
240	HOME FUND	116,705	133,118	(16,413)	(11,575)	(11,644)
250	AFFORDABLE HOUSING	181,491	105,828	75,662	1,069,542	1,032,822
186	LIBRARY DEBT SERVICE	253,044	72,675	180,370	217,034	66,581
300	WASHINGTON NATIONAL	3,418,740	3,782,558	(363,818)	6,611,259	6,157,531
305	SSA #5	287,860	17,250	270,610	796,039	796,039
310	HOWARD-HARTREY TIF	744,165	1,228,128	(483,963)	943,190	858,224
315	SOUTHWEST TIF FUND					
330	HOWARD-RIDGE TIF FUND	392,335	351,239	41,096	17,475	14,744
335	WEST EVANSTON TIF	7,041	21,661	(14,619)	430,144	435,966
340	DEMPSTER-DODGE TIF					
345	CHICAGO-MAIN TIF	580,000	604,104	(24,104)	287,966	287,966
320	DEBT SERVICE FUND	8,719,283	4,161,702	4,557,582	7,035,816	7,168,493
415	CAPITAL IMPROVEMENTS	4,822,365	2,112,505	2,709,860	7,700,985	9,267,893
420	SPECIAL ASSESSMENT	109,459	188,694	(79,235)	2,611,879	2,600,009
505	PARKING SYSTEM FUND	6,307,941	4,287,127	2,020,814	12,624,660	12,348,270
510-	WATER	17,504,053	18,447,150	(943,097)	8,591,731	5,045,992
515	SEWER FUND	7,963,399	6,748,820	1,214,579	5,293,418	2,837,259
520	SOLID WASTE FUND	2,813,602	2,585,306	228,296	(1,046,633)	(1,549,014)
176	HEALTH AND HUMAN	516,130	423,754	92,376	18,643	127,782
600	FLEET SERVICES FUND	1,984,752	1,447,314	537,438	620,597	228,258
601	EQUIPMENT	880,332	18,301	862,032	2,018,465	1,744,650
605	INSURANCE FUND	9,592,827	9,775,749	(182,922)	(828,438)	2,238,533
		144,060,152	128,529,754	15,530,398	77,888,697	68,637,128

NOTE: Negative Cash Balances (as seen above in the CDBG, SSA 4, HOME & Solid Waste Fund) reflect internal account balances and not external bank balances, due to transaction timing at month end. Also note that monthly fund balance is calculated as ending 2015 audited fund balance + YTD Net without other balance sheet adjustments.

Included above are the ending balances as of July 31, 2016 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which July be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of July 31, 2016, the General Fund is reporting a net surplus of \$4,884,200. The attached supplemental charts show the General Fund Revenues at 60.80% of budget and expenses lower at 56.67%. The July target is 58.3%. Due to timing, there were 3 payrolls in July. Also, the General Fund revenues include the \$2.9 million permit from Northwestern which was received in June. There will also be 3 payrolls in December. Parks and Recreation seasonal expenses will continue to show up in reports through September.

Through July 31, 2016, the SSA #4 Fund is showing a negative cash balance of \$127,488 due to the timing of payments to the Downtown Evanston group and receipt of property taxes.

Through July 31, 2016, the CDBG Fund is showing a negative cash balance of \$401,567 which will be reimbursed from July draw-downs.

Through July 31, 2016, the Economic Development Fund is showing a fund balance of \$3,057,045 and a cash balance of \$2,650,361.

Special Service Area #5 received 2016 property taxes in error for the first installment. This is due to the first property tax installment always being 55% of the previous year's tax amount. This money will be refunded to the County during the second installment billing. The fund will then officially close.

Through July 31, 2016, the enterprise funds (Parking, Water, and Sewer) have balances above average. As construction season continues, the balances in all three of these funds will be reduced.

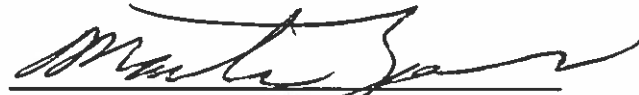
Through July 31, 2016, the Solid Waste Fund has a negative fund balance of \$1,046,633 and a negative cash balance of \$1,549,014.

Through July 31, 2016, the Insurance Fund is showing a negative fund balance of \$828,438 with a cash balance of \$2,238,533.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the July 31, 2016 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer



Income Statement

Through 07/31/16
Summary Listing

Fund 100 - GENERAL FUND

Classification	2016 Budget	July Actual	YTD Actual	%	2015 Actual
Property Taxes	27,417,407	641,829	19,590,083	71.45%	25,915,970
Other Taxes	45,986,550	3,721,991	24,691,992	53.69%	44,978,985
License	5,329,777	64,460	1,888,445	35.43%	5,324,137
Permit	9,276,550	595,985	9,032,209	97.37%	6,704,846
Fee	125,700	703	42,774	34.03%	155,619
Fines and Forfeitures	4,609,825	324,055	1,936,619	42.01%	3,548,230
Parking Charges for Services	640,000			0.00%	640,000
Parks and Recreation Charges for	5,374,751	354,565	4,108,640	76.44%	5,406,379
Other Charges for Services	2,433,216	141,830	1,455,424	59.81%	2,239,528
Interfund Transfers	8,842,365	646,242	4,523,692	51.16%	7,836,484
Intergovernmental Revenue	765,727	84,743	410,102	53.56%	670,245
Other Revenue	1,286,843	45,839	488,704	37.98%	894,703
Interest Income	50,000	2,843	13,232	26.46%	6,572
REVENUES	112,138,711	6,625,084	68,181,915	60.80%	104,321,698
CITY COUNCIL	424,958	40,306	246,107	57.91%	419,962
CITY CLERK	263,203	32,332	170,006	64.59%	283,764
CITY MANAGER'S OFFICE	6,989,746	688,190	3,505,934	50.16%	1,814,469
LAW	1,130,000	122,382	580,069	51.33%	1,051,325
ADMINISTRATIVE SERVICES	9,634,173	871,698	4,828,498	50.12%	24,887,860
COMMUNITY DEVELOPMENT	2,740,032	259,534	1,395,957	50.95%	2,425,618
POLICE	37,696,278	3,001,933	22,429,921	59.50%	28,493,534
FIRE MGMT & SUPPORT	22,601,742	1,697,144	14,094,295	62.36%	14,954,025
HEALTH	3,544,226	341,202	1,796,548	50.69%	3,212,848
PARKS, REC. AND COMMUNITY	11,820,590	2,057,025	6,486,522	54.87%	11,180,116
PUBLIC WORKS AGENCY	14,861,248	1,334,208	7,768,599	52.27%	
EXPENSES	111,706,196	10,445,954	63,302,455	56.67%	88,723,520
Fund 100 - GENERAL FUND					
REVENUE TOTALS	112,138,711	6,625,084	56,479,505	50%	104,321,698
EXPENSE TOTALS	111,706,196	10,445,954	51,595,305	46%	106,872,275
Fund 100 - GENERAL FUND	432,515	(3,820,870)	4,884,200	(861%)	(2,550,577)



Income Statement

Through 07/31/16
Summary Listing

Fund 505 - PARKING SYSTEM FUND

Classification	2016 Budget	July Actual	YTD Actual	%	2015 Actual
Permit			3,000	+++	150
Parking Charges for Services	6,379,675	486,306	3,851,214	60.37%	6,010,558
Parks and Recreation Charges for	65,000	167,000	168,500	259.23%	
Interfund Transfers	3,711,770	309,314	2,165,198	58.33%	2,925,296
Intergovernmental Revenue	12,125			0.00%	
Other Revenue	119,216	12,467	105,065	88.13%	153,545
Interest Income	35,070	3,310	14,964	42.67%	18,260
REVENUES	10,322,856	978,397	6,307,941	61.11%	9,107,809
Employee Pay	23,000	4,209	16,112	70.05%	29,187
Benefits	1,348,940	145,953	732,758	54.32%	1,125,491
Pensions	113,349	12,808	60,031	52.96%	(33,034)
Services	3,022,411	622,455	1,710,222	56.58%	2,616,554
Supplies	278,864	5,639	114,275	40.98%	243,068
Capital Outlay	3,474,000	108,204	442,571	12.74%	128,726
Insurance and Other Chargebacks	319,648	26,637	186,462	58.33%	319,649
Depreciation Expense	2,873,395			0.00%	2,846,227
Contingencies	11,000	988	2,973	27.03%	6,951
Debt Service	3,917,652		199,979	5.10%	503,423
Miscellaneous	252,000	20,569	61,203	24.29%	23,687
Interfund Transfers	1,303,783	108,649	760,540	58.33%	923,092
EXPENSES	16,938,042	1,056,110	4,287,127	25.31%	8,733,020

Fund 505 - PARKING SYSTEM

REVENUE TOTALS	10,322,856	978,397	6,307,941	61%	9,107,809
EXPENSE TOTALS	16,938,042	1,056,110	4,287,127	25%	8,733,020
Fund 505 - PARKING	(6,615,186)	(77,713)	2,020,814	(31%)	374,789



Income Statement

Through 07/31/16
Summary Listing

Fund 510 - WATER FUND

Classification	2016 Budget	July Actual	YTD Actual	%	2015 Actual
Fee	70,000	9,850	59,677	85.25%	105,483
Water Charges for Services	15,133,000	2,826,029	10,500,442	69.39%	15,141,770
Sewer Charges for Services	39,000	4,733	25,310	64.90%	40,911
Other Charges for Services	126,000	134,050	134,330	106.61%	125,545
Interfund Transfers		500,000	6,697,244	#DIV/0!	2,354,582
Other Revenue	22,348,400	38,973	79,342	0.36%	350,065
Interest Income	1,600	1,772	7,707	481.71%	3,448
REVENUES	37,718,000	3,515,407	17,504,053	46.41%	18,121,804
Employee Pay	210,465	30,813	104,725	49.76%	157,679
Benefits	4,534,306	505,664	2,580,548	56.91%	4,547,958
Pensions	360,355	46,297	220,490	61.19%	(114,870)
Services	2,098,760	25,126	807,494	38.47%	1,250,874
Supplies	1,392,190	47,117	466,892	33.54%	1,048,119
Capital Outlay	24,776,106	278,486	4,868,729	19.65%	105
Insurance and Other Chargebacks	468,492	39,042	273,293	58.33%	468,493
Depreciation Expense				#DIV/0!	2,096,633
Contingencies	1,000		658	65.80%	933
Debt Service	1,053,288		373,518	35.46%	432,628
Miscellaneous	62,980	3,615	10,543	16.74%	(286,678)
Interfund Transfers	3,502,313	791,859	8,740,260	249.56%	3,692,565
EXPENSES	38,460,255	1,768,019	18,447,150	47.96%	13,294,439

Fund 510 - WATER FUND

REVENUE TOTALS	37,718,000	3,015,384	17,504,053	29%	18,121,804
EXPENSE TOTALS	13,759,949	1,489,533	18,447,150	98%	13,294,439
Fund 510 - WATER FUND Net	23,958,051	1,525,851	(943,097)	(11%)	4,827,365



Income Statement

Through 07/31/16
Summary Listing

Fund 515 - SEWER FUND

Classification	2016 Budget	July Actual	YTD Actual	%	2015 Actual
Sewer Charges for Services	12,869,000	903,145	7,405,885	57.55%	12,491,290
Other Charges for Services	19,650			0.00%	19,650
Other Revenue	984,165	554,863	554,863	56.38%	2,962
Interest Income	1,000	216	2,651	265.14%	2,706
REVENUES	13,873,815	1,458,224	7,963,399	57.40%	12,516,607
Employee Pay	57,040	4,989	21,192	37.15%	60,837
Benefits	1,025,778	101,743	587,497	57.27%	1,000,833
Pensions	86,092	9,154	48,966	56.88%	(27,099)
Services	903,500	9,020	205,572	22.75%	90,109
Supplies	92,300	2,498	17,499	18.96%	18,817
Capital Outlay	3,048,314	2,975	663,101	21.75%	13,609
Insurance and Other Chargebacks	269,988	22,499	283,240	104.91%	269,988
Depreciation Expense				#DIV/0!	3,443,723
Debt Service	9,222,913	345,238	4,612,030	50.01%	1,550,407
Miscellaneous	1,500		5,000	333.33%	3,306
Interfund Transfers	773,876	43,532	304,722	39.38%	735,235
EXPENSES	15,481,301	541,646	6,748,820	43.59%	7,159,766

Fund 515 - SEWER FUND

REVENUE TOTALS	13,873,815	1,458,224	7,963,399	57%	12,516,607
EXPENSE TOTALS	15,481,301	541,646	6,748,820	44%	7,159,766

Fund 515 - SEWER FUND	(1,607,486)	916,578	1,214,579	(76%)	5,356,842
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Income Statement

Through 07/31/16
Summary Listing

Fund 520 - SOLID WASTE FUND

Classification	2016 Budget	July Actual	YTD Actual	%	2015 Actual
License	275,000		81,934	29.79%	213,490
Other Charges for Services	3,632,394	293,474	2,065,597	56.87%	3,561,584
Interfund Transfers	1,055,967	87,997	615,981	58.33%	1,055,967
Other Revenue	238,000	2,925	50,090	21.05%	228,469
REVENUES	5,201,361	384,397	2,813,602	54.09%	5,059,510
Employee Pay	25,000	6,554	27,715	110.86%	41,358
Benefits	779,380	87,208	426,631	54.74%	823,923
Pensions	63,718	7,839	35,906	56.35%	(15,981)
Services	3,679,126	94,243	1,757,317	47.76%	3,644,097
Supplies	53,050	8,235	30,326	57.17%	73,788
Capital Outlay	25,750		2,664	10.35%	24,738
Debt Service			1,144	#DIV/0!	68,419
Miscellaneous	15,000	12,232	12,232	81.55%	
Interfund Transfers	499,493	41,624	291,371	58.33%	490,106
EXPENSES	5,140,517	257,935	2,585,306	50.29%	5,150,448
Fund 520 - SOLID WASTE					
REVENUE TOTALS	5,201,361	384,397	2,813,602	54%	5,059,510
EXPENSE TOTALS	5,140,517	257,935	2,585,306	50%	5,150,448
Fund 520 - SOLID WASTE	60,844	126,462	228,296	375%	(90,938)

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
August 2016 Meetings/Activities	August 2, 2016
	<p>2742 Bernard Place: Variation for a 2.6' north interior side yard setback where 5' is required for a second story addition that aligns with the first floor, in the R2 Single Family Residential District. Unanimously approved.</p> <p>1822 Ridge Avenue: Special Use for a Commercial Indoor Recreation Facility, <i>Omni-Fit</i> personal training, in the O1 Office District. Unanimously recommended for approval with conditions. Approved by City Council on August 15, 2016.</p>
	August 16, 2016
	<p>1021 Dewey Avenue: Variation for a 3' north and south interior side yard setbacks where 5' is required for a new single family residence, and a 2' setback from side property line in rear yard where 3' is required for a 2-car detached garage in the R3 Two-Family Residential District. Approved 4-1.</p>
September 2016 Meetings/Activities	September 6, 2016
	<p>1919 Dempster Street: Special Use to expand a Type 2 Restaurant, <i>McDonalds</i>, with a dual-lane Drive Through Facility, in the C2 Commercial District. Continued without discussion to the October 4, 2016 ZBA hearing to allow additional time for DAPR review.</p> <p>618 1/2 Church Street: Special Use for a Type 2 Restaurant, <i>Viet Nom Nom</i>, in the D3 Downtown Core Development District. Unanimously recommended for approval with conditions. Scheduled for P&D September 26, 2016.</p>
	September 20, 2016
	This meeting was cancelled due to lack of actionable agenda items.
PLANNING AND ZONING	Plan Commission
August 2016 Meetings/Activities	August 10, 2016
	<p>Planned Development - 824-828 Noyes Street: Conclusion of public hearing. Unanimously recommended approval with conditions, including restricting residents of the building from obtaining residential on-street parking permits. Scheduled for P&D September 12, 2016.</p>
	<p>Text Amendment - Transit Oriented Development (TOD) Parking Requirements: Amendments to Chapter 16 – Off-Street Parking and Loading, to establish reduced parking requirements for residential developments in TOD areas. This item was continued to the September 14th Plan Commission meeting without discussion.</p>
September 2016 Meetings/Activities	September 14, 2016
	<p>Text Amendment - Transit Oriented Development (TOD) Parking Requirements: Amendments to Chapter 16 – Off-Street Parking and Loading, to establish reduced parking requirements for residential developments in TOD areas. Item will be continued to a future meeting due to a continuance of discussion of the proposed updates at the Parking & Transportation Committee meeting on August 24, 2016.</p>
	<p>Text Amendment – Inclusionary Housing Ordinance (IHO) Bonuses: Amendments to the Zoning Ordinance to codify IHO bonuses in the Zoning Ordinance to match the regulations in the Inclusionary Housing Ordinance.</p>

PLANNING AND ZONING	Preservation Commission
August 2016 Meetings/Activities	August 16, 2016
	<p>917 Edgemere Ct. (LSHD): Construction of a new 2-story, brick and stucco single-family residence with an attached 3-car garage in front. At the request of the applicants the Commission continued this item to September 20, 2016 with no discussion.</p> <p>703 Forest Ave. (L/LSHD) Two-story frame addition with screen porch, roof top deck and reworked existing decks. At the request of the applicant the Commission continued this item to September 20, 2016 with no discussion.</p> <p>1030 Lake Shore Blvd (LSHD) – Alterations to east (front) elevation including windows and new foyer, addition of stairs to existing deck, removal of a door and three windows at west (rear) elevation, replacement of glass block with aluminum windows on north side elevation, and removal of glass block and infill with brick and aluminum window. Approved unanimously.</p>
September 2016 Meetings/Activities	September 20, 2016
	<p>917 Edgemere Ct. (LSHD) (Continued from August 16, 2016): Construction of a new 2-story, brick and stucco single-family residence with an attached 1-story, 3-car garage in front.</p> <p>703 Forest Ave. (L/LSHD) (Continued from August 16, 2016): 2 story frame addition - with screen porch with roof top deck and reworked existing decks.</p> <p>2881 Sheridan Pl. (L): Construct a 2-car attached garage and exterior alterations.</p> <p>651 Forest Ave. (LSHD): Construction of 1-story addition at rear of house.</p> <p>1333 Greenwood St. (L): Construct a 1-car detached garage.</p> <p>1018 Michigan Ave. (LSHD): Demolition of front porch concrete base and removal of front windows and door. Construction of new covered front porch and restoration of original front windows and door.</p> <p>2738 Euclid Park Pl. (L): Replacement of select non-original windows and doors on east and west facades.</p> <p>1134 Hinman Ave. (LSHD): Demolition of existing garage and construction of a 2-car detached garage.</p>
PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
August 2016 Meetings/Activities	August 23, 2016
	Review of Preservation Ordinance: The committee continued its review of Sections 2-8-4 and 2-8-5 (G) of the Preservation Ordinance.
September 2016 Meetings/Activities	September 22, 2016
	Review of Preservation Ordinance: Continue with the review of Section 2-8-5 (H) of the Preservation Ordinance.

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1611 Chicago Ave. North Shore Residence/The Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is nearing completion.
1629-1691 Church St. Church St. Village	On August 11, 2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than August 11, 2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015. The last remaining 8-unit building was approved by DAPR Committee on June 29, 2016. The building permit for the 8-unit building was issued on July 29, 2016. Construction is ongoing.

2454 Oakton St. Sports Dome	Approved by City Council on August 11, 2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on September 11, 2015. TCO was issued on January 25, 2016. Sign permits approved for new signage and "No Further Remediation" letter received from IEPA June 2, 2016. Sports dome is now open and in use.
835 Chicago Ave. (Chicago/Main)	The full building permit for the 9-story 112-unit residential building was issued on August 3, 2015. Art installation and minor landscaping changes approved by DAPR at May 11, 2016 meeting. Construction is ongoing.
1620 Central St.	The 4-story 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade presented and approved by DAPR on January 20, 2016. Water & Sewer permits issued July 7, 2016. Construction is ongoing.
1571 Maple Ave.	The 12-story 101-unit mixed-use development was approved by the City Council on April 13, 2015. The building permit for caissons was issued on December 17, 2015. The building permit for foundation and full building permit have been approved; the water/sewer permit has been issued. Construction is ongoing.
1815 Ridge/1815 Oak	On July 25, 2016, the City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story 163 unit senior independent and assisted living facility. Staff is awaiting submittal of building permit application materials.

HOUSING & GRANTS	Housing & Community Development Act Committee
	August 16, 2016
August 2016 Meetings/Activities	This meeting was cancelled due to lack of actionable agenda items.
	September 20, 2016
September 2016 Meetings/Activities	Applications for 2017 CDBG-Public Services and MHB funding will be reviewed at the joint HCDA/MHB meeting scheduled Thursday, September 8 th . CDBG-only applications will be reviewed at the meeting scheduled Tuesday, September 20. CDBG funding allocations will be made on Tuesday, September 27.
HOUSING & GRANTS	Housing and Homelessness Commission
	August 4, 2016
August 2016 Meetings/Activities	This meeting was cancelled due to lack of actionable agenda items.
	September 1, 2016
September 2016 Meetings/Activities	This meeting was cancelled due to lack of actionable agenda items.
HOUSING & GRANTS	Mental Health Board
	August 4, 2016
August 2016 Meetings/Activities	MHB agenda for August 4 included a list of agencies that submitted a letter of intent for 2017 MHB and/or CDBG-PS funding. Board reviewed allocation process.

September 2016 Meetings/Activities	September 10, 2016
	Applications for 2017 CDBG-Public Services and MHB funding will be reviewed at the joint HCDA/MHB meeting scheduled Thursday, September 8 th . MHB funds will be reviewed at the meeting scheduled Saturday, September 10.
TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
August 2016 Meetings/Activities	August 24, 2016
	The T/P Committee was presented a proposal for a revised Complete Streets Policy. Due to the length of the meeting's agenda the Committee did not discuss the proposal and it was moved to the September meeting.
September 2016 Meetings/Activities	September 28, 2016
	The T/P Committee will be presented a proposal for a revised Complete Streets Policy. Following the Committee's review of the revised policy it will be presented to A&PW at their October 10 meeting.
August 2016 Meetings/Activities	August 29, 2016
	The Transit Planning 4 All grant held its first Design Team meeting at the Evanston Public Library, Downtown branch. The meeting included a variety of project partners including representatives from NU, Pace Bus, the Merion, and Over the Rainbow.
September 2016 Meetings/Activities	September 25, 2016
	The ninth annual Bike the Ridge will take place on Sunday, September 25, 2016 from 9 AM to 1 PM.
BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
August 2016 Meetings/Activities	August 25, 2016
	<p>1600 Dodge Avenue – Evanston Township High School: Variance for two freestanding monument signs for a total of five along the frontage of ETHS where one is permitted. Freestanding sign will have variable LED message displays where only time and temperature displays are permitted. Approved 3-0 with conditions on display hours and design.</p> <p>2102 Central Street – Backlot Coffee: Variance for a blade sign larger than permitted (8.27 sq. ft. where 6 sq. ft. is permitted). Denied 3-0. Placement of sign would block view of adjacent business owner. Committee stated issuance of variance for hardship should not create hardship for others.</p>
September 2016 Meetings/Activities	September 8, 2016
	This meeting was cancelled due to lack of actionable agenda items.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects		Projects YTD
2	0	1		1
5	1	3		4
8	2	1		3

BUILDING & INSPECTION SERVICES		Building Permits		
Building Permit Status		Real-time permit review access is available online 24/7 at https://permits.cityofevanston.org		

BUILDING & INSPECTION SERVICES		New Business Application Status			
Ward	Property Address	Business Name	Received	Status	
2	1822 Ridge Avenue	Omni-Fit LLC	06/17/2016	General Business License issued 08/23/2016.	
2	2020 Greenwood Street	Extra Space Storage	07/01/2016	General Business License issued 08/18/2016.	
2	2321 Main Street	Main and Crawford Auto Repair	07/25/2016	General Business License issued 08/26/2016.	
3	847 Chicago Ave	The Main	08/01/2016	New Construction – Pending Certificate of Occupancy	
3	900 Chicago Ave	In Fine Fettle	08/15/2016	General Business License issued 08/26/2016.	
4	817 Main Street	Eye Boutique Kloset	08/05/2016	General Business License issued 08/11/2016.	
4	816 Dempster St	Saturday Records	08/03/2016	Pending inspections.	
4	915 Elmwood Ave	Evanston Community Acupuncture	08/08/2016	General Business License issued 08/11/2016.	
4	1402 Greenleaf Street	Green Edens Horticultural Services, LLC	05/24/2016	Pending inspections.	
4	1603 Orrington Avenue	Magnetar Capital LLC	05/27/2016	General Business License issued 08/15/2016.	
6	3006 Central Street	Urban Wood Goods, Ltd	06/16/2016	Pending inspections.	
7	1701 Central Street	Team Gear Central (additional Campus Gear location)	08/22/2016	Pending inspections.	
9	640 Pitner Avenue	B & T's Auto Body	05/25/2016	Pending inspections.	
N/A	Outside City Limits	James Martin Associates, LLC (Landscaping)	08/01/2016	General Business License issued 08/09/2016.	

**BUILDING & INSPECTION
SERVICES****Building Permits Issued by Ward – August 1 - August 31, 2016****Ward 1**

Building Permit Type	No. of Permits Issued
CCCD	4
Electrical Only	6
Fire Alarm	5
Fire Suppression	2
HVAC Work Only	4
Minor Repair	1
Miscellaneous Site Work	4
Plumbing Only	1
Remodel	8
Roofing	2
Window Replacement	1
Total Permits Issued	38

Ward 2

Building Permit Type	No. of Permits Issued
Accessory Structure	3
Addition	1
CCCD	1
Deck or Porch	2
Demolition	3
Electrical Only	5
Fire Alarm	1
Fire Suppression	2
HVAC Work Only	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	5
Plumbing Only	3
Remodel	5
Roofing	7
Sign-Awning	4
Window Replacement	4
Total Permits Issued	50

Ward 3

Building Permit Type	No. of Permits Issued
CCCD	3
HVAC Work Only	3
Minor Repair	4
Miscellaneous Site Work	1
Plumbing Only	6
Remodel	8
Roofing	6
Sign-Awning	4
Window Replacement	2
Total Permits Issued	37

Ward 4

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Deck or Porch	1
Demolition	2
Electrical Only	5
Fence	1
Fire Alarm	2
Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	4
Plumbing Only	1
Remodel	5
Roofing	8
Sign-Awning	1
Window Replacement	1
Total Permits Issued	37

BUILDING & INSPECTION
SERVICES

Building Permits Issued by Ward – August 1 - August 31, 2016

Ward 5

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Deck or Porch	1
Demolition	1
Electrical Only	2
Fence	6
Fire Alarm	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	3
Roofing	4
Sign-Awning	1
Temporary	3
Water and Sewer	1
Window Replacement	2
Total Permits Issued	33

Ward 6

Building Permit Type	No. of Permits Issued
Accessory Structure	3
Addition	1
CCCD	1
Demolition	2
Electrical Only	2
Fence	13
HVAC Work Only	3
Lawn Sprinkler	1
Low Voltage Alarm	1
Minor Repair	3
Miscellaneous Site Work	2
Plumbing Only	3
Remodel	3
Roofing	16
Temporary	1
Window Replacement	6
Total Permits Issued	61

Ward 7

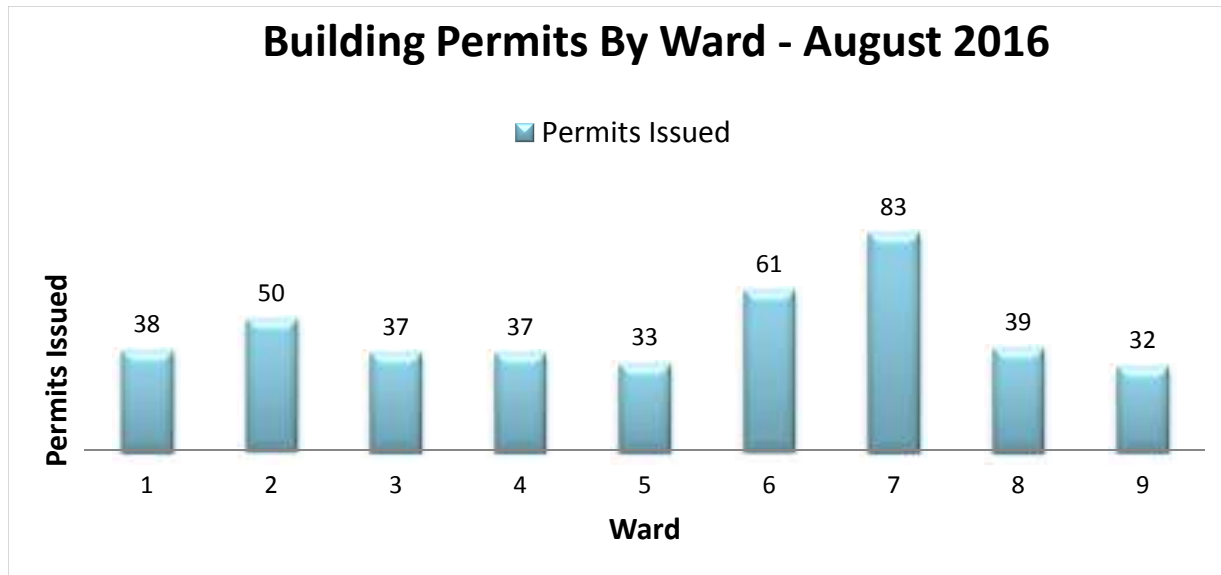
Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	1
CCCD	8
Deck or Porch	1
Demolition	3
Electrical Only	13
Fence	8
Fire Alarm	4
Fire Suppression	5
Hood Fire Suppression	1
HVAC Work Only	1
Lawn Sprinkler	1
Low Voltage Alarm	3
Miscellaneous Site Work	4
Plumbing Only	5
Remodel	4
Roofing	10
Sign-Awning	2
Temporary	6
Window Replacement	2
Total Permits Issued	83

BUILDING & INSPECTION SERVICES

Building Permits Issued by Ward – August 1 - August 31, 2016

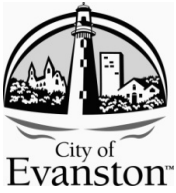
Ward 8

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	2
Electrical Only	3
Fence	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	6
Remodel	6
Roofing	9
Temporary	1
Window Replacement	4
Total Permits Issued	39



Ward 9

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	3
Deck or Porch	2
Electrical Only	2
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	1
Miscellaneous Site Work	2
Plumbing Only	7
Remodel	4
Roofing	3
Sign-Awning	1
Window Replacement	4
Total Permits Issued	32



DATE: September 2, 2016
 TO: Wally Bobkiewicz, City Manager
 FROM: Mark Muenzer, Director of Community Development
 Gary Gerdes, Building and Inspection Services Manager
 SUBJECT: Building Permit & Construction Value Financial Report for August, 2016

BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of August 2016	\$ 960,758
Total Permit Fees Collected Fiscal Year 2016	\$ 9,075,160
Total Permit fees Collected for the Month of August 2015	\$ 829,002
Total Permit Fees Collected Fiscal Year 2015	\$ 4,405,495

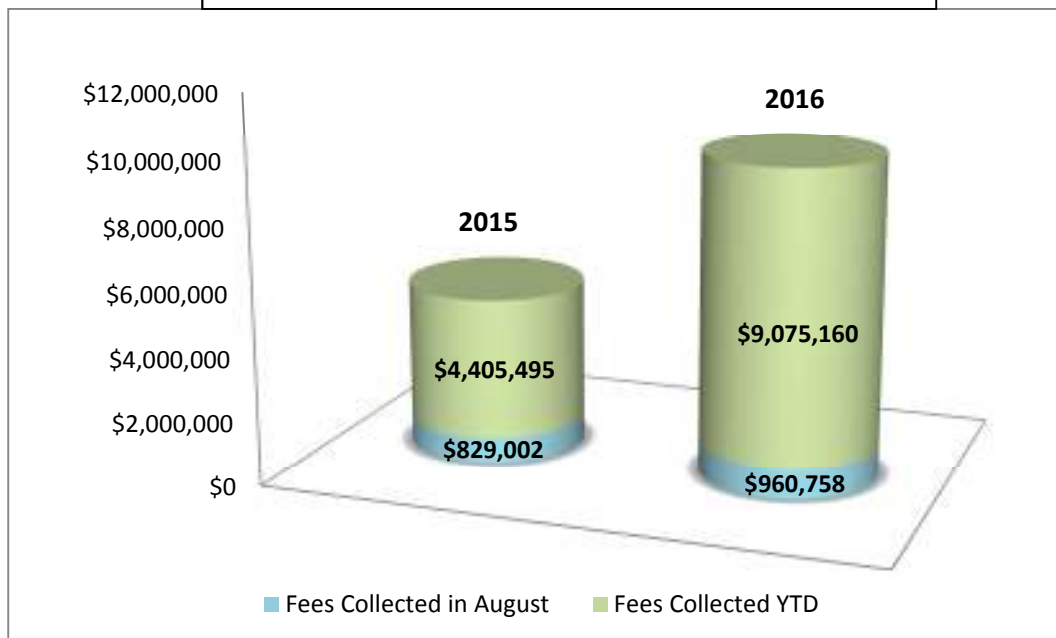
CONSTRUCTION VALUES

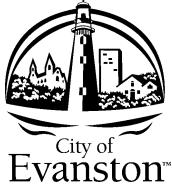
TOTAL CONSTRUCTION VALUE FOR AUGUST 2016	\$ 72,965,235
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016	\$ 482,052,206
TOTAL CONSTRUCTION VALUE FOR AUGUST 2015	\$ 41,519,108
TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015	\$ 231,259,709

OTHER FEES

Total ROW Permit fees Collected for the Month of August 2016	\$ 168,690
Total ROW Permit Fees Collected Fiscal Year 2016	\$ 537,888

Building Permit Fees Collected





Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: September 8, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, August 31 - September 6, 2016

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	2350 Orrington Avenue	Zoning Analysis	Construct new SFR	08/01/16	pending additional information from applicant
1	1743 Benson Avenue	Building Permit	Replace vent hood	08/23/16	pending staff review
1	809 Church Street, 1st floor	Building Permit	Interior buildout (medical office-Lumen Optical)	08/26/16	pending staff review
1	711 Colfax Street	Building Permit	Install natural gas generator to SFR	09/02/16	pending staff review
1	628 Colfax Street	Zoning Analysis	Construct 1-story addition to SFR	09/02/16	pending staff review
2	2424 Dempster Street	Building Permit	Interior and exterior renovation of existing restaurant for a new restaurant (Kabul House)	06/30/16	DAPR approved 09/07/16, pending revisions
2	1112 Fowler Avenue	Building Permit	Construct detached garage, patio and sidewalk	08/16/16	pending additional information from applicant
2	1419 Fowler Avenue	Building Permit	Construct new detached garage	08/18/16	pending staff review
2	1326 Darrow Street	Building Permit	Interior remodel	08/19/16	pending staff review
2	1565 Florence Avenue	Building Permit	Interior and exterior remodel of SFR	08/23/16	pending staff review
2	1414 Lyons Street	Building Permit	Interior remodel	08/24/16	pending staff review
2	1219 Dodge Avenue	Building Permit	1st and 2nd floor addition and interior remodel to SFR	08/24/16	pending staff review
2	1021 Dewey Avenue	Building Permit	Demolish existing SFR, construct new 2-story SFR	09/06/16	pending staff review
3	515 Main Street	Building Permit	Install cellular antennas, equipment cabinet on roof of multi-family dwelling	07/22/16	pending additional information from applicant for DAPR review
3	733 Forest Avenue	Building Permit	Renovate basement, add egress window to SFR	08/30/16	pending staff review
3	1218 Sheridan Road	Building Permit	Construct new patio and asphalt driveway	09/02/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1560 Sherman Avenue	Building Permit	Interior alteration at existing office	08/17/16	pending revisions
4	1013 Ashland Avenue	Building Permit	Construct new detached garage	08/18/16	pending staff review
4	1300 Church Street	Zoning Analysis	Construct new patio and walk, stepping stones, brick border along driveway, concrete pad along side driveway and outdoor area	08/31/16	pending additional information from applicant
4	1218 Asbury Avenue	Building Permit	Replace deck, steps, railings and construct new paver patio to SFR	09/01/16	pending staff review
4	915 Ridge Court	Building Permit	Remove and replace existing concrete patio and rear walk	09/06/16	pending staff review
5	2117 Foster Street	Building Permit	Construct new detached garage	08/10/16	non-compliant, pending revisions or variation application
5	1801 Brown Avenue	Building Permit	Construct brick patio	08/15/16	pending staff review
5	2034 Maple Avenue	Building Permit	Enlarge front porch, construct new screened rear porch	08/19/16	non-compliant, pending revisions from applicant
5	2122 Darrow Avenue	Zoning Analysis	Revisions to construct 6 unit single family attached building (tiny-homes)	08/26/16	pending staff review
5	1813 Laurel Street	Zoning Analysis	Construct new SFR	09/06/16	pending staff review
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from applicant

6	2519 Harrison Street	Building Permit	Construct new SFR	06/27/16	pending additional information from applicant
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2319 Marcy Avenue	Building Permit	Construct dormer on existing garage, including HVAC, electric, plumbing, add exterior steps	07/11/16	non-compliant, pending revisions from applicant
6	2521 Thayer Street	Building Permit	Addition and interior remodel at SFR	07/21/16	pending minor variation determination
6	3501 Hillside Road	Zoning Analysis	Construction of an addition to SFR	08/08/16	pending additional info from applicant
6	3032 Thayer Street	Building Permit	Construct new detached garage	08/10/16	pending minor variation determination
6	2438 Cowper Avenue	Building Permit	Addition and interior remodel at SFR	08/17/16	pending additional information from applicant
6	2324 Hartzell Street	Building Permit	Demolish detached garage, construct new detached garage to SFR	08/26/16	pending staff review
6	2301 Lawndale Avenue	Zoning Analysis	2nd story addition at SFR	09/06/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending revisions
7	811 Clinton Place	Zoning Analysis	Construct 2nd story addition and 2-car detached garage at SFR	08/10/16	pending revisions
7	2529 Ashland Avenue	Building Permit	Construct new brick walk, crushed stone patio at SFR	08/02/16	non-compliant, pending revisions
7	2740 Eastwood Avenue	Building Permit	Remove existing wood deck, construct new wood deck at SFR	08/19/16	non-compliant, pending revisions
7	2566 Prairie Avenue	Building Permit	Interior alteration at SFR	08/22/16	pending staff review
7	2410 Hartrey Avenue	Building Permit	Remove existing concrete walk, construct new larger walk	08/24/16	pending staff review
7	2652 Broadway Avenue	Building Permit	Construct detached garage	08/29/16	non-compliant, pending revisions from applicant
7	1527 Lincoln Street	Building Permit	Replace existing driveway and front steps to SFR	09/01/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	318 Custer Avenue	Building Permit	Basement remodel at SFR	08/01/16	pending additional information from the applicant
8	120 Dodge Avenue	Building Permit	One-story sunroom and rec. room addition in front (Dobson Plaza)	08/17/16	pending staff review
8	2100 Brummel Street	Building Permit	Construct new concrete walk and pad	09/06/16	pending staff review
9	742 Asbury Avenue	Building Permit	Construct shed	07/25/16	non-compliant, pending revisions
9	1327 Kirk Street	Building Permit	Construct detached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions
9	1330 South Boulevard	Building Permit	Construct 2-story addition to rear of SFR	08/22/16	pending staff review
9	2425 Oakton Street	Building Permit	Upgrade existing wireless communication facility, antennas and related equipment	08/29/16	pending staff review
9	630 Wesley Avenue	Building Permit	Interior remodel to SFR	08/30/16	pending staff review
9	2525 Oakton Street	Building Permit	Construct ready mix concrete batch plant (Ozinga)	08/31/16	pending staff review
9	536 Ridge Avenue	Building Permit	Construct new 20'x13' paver patio	09/01/16	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1919 Dempster Street	Special Use	Expand Type 2 Restaurant (McDonalds) and expand Drive-Through to 2 lanes	07/27/16	Pending DAPR, ZBA 10/04/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
4	1026 Elmwood Avenue	Major Variation	3rd story addition for an enclosed stair at SFR	08/09/16	DAPR 09/21/16 & ZBA 10/04/16
4	618 1/2 Church Street	Special Use	Type 2 Restaurant (Viet Nom Nom)	08/08/16	P&D 09/26/16
4	915 Greenleaf Street	Zoning Complaint	Outdoor storage of RV and boat	08/26/16	Inspected 08/30/16, notice sent 09/02/16
4	1130 Elmwood Avenue	Minor Variation	Building lot coverage, side setback and roof overhang setback at SFR to demolish existing detached garage, construct new 2-car detached garage/coach house with carport	08/30/16	Determination after 09/16/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Re-inspected 08/30/16, notice sent 09/02/16
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	PD 09/12/16
5	2029 Maple Avenue	Minor Variation	Building lot and Impervious surface coverage and street side setback to demolish 1-car detached garage, construct 2-car detached garage at SFR	08/24/16	Determination after 09/16/16
5	1925 Hartrey Avenue	Fence Variation	Replace existing chainlink fence in front yard with solid wood fence	09/06/16	Pending staff review
6	2915 Grant Street	Major Variation	Rear yard setback for a second story addition to a SFR	08/22/16	Pending DAPR & ZBA 10/04/16
6	2301 Lawndale Avenue	Major Variation	Street side yard & interior side yard setbacks for a 2nd story addition at SFR	09/06/16	pending DAPR & ZBA 10/18/16
6	2521 Thayer Street	Minor Variation	Building lot coverage to construct 1-story addition to SFR	08/24/16	Determination after 09/15/16
6	3032 Thayer Street	Minor Variation	Building lot and impervious surface coverage to demolish existing detached garage and construct new 2-car detached garage at SFR	08/29/16	Determination after 09/19/16
6	2511 Park Place	Minor Variation	Bulding lot coverage to construct a 23'x26' detached 2-car garage	09/02/16	Pending staff review
7	1201 Grant Street	Minor Variation	Building lot and impervious surface coverage and side yard setbacks for a 1-story addition, patio and walks at SFR	07/29/16	Pending additional info from the applicant



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 9, 2016

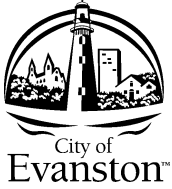
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, September 9, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1619 Chicago Avenue (The Merion)	Residential Addition	A certificate of occupancy has been issued. Site will be removed from weekly report.	9/6/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and parkways are well kept and soil erosion reports are current. Developer/resident meeting to discuss drainage plan is scheduled for September 8th.	9/6/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Work on curbs and sidewalks are underway. Alley and catch basin are clean. All construction conditions are compliant. Occupancy inspections for first six floors are being completed.	9/6/2016
4	1571 Maple Avenue	Mixed Use Building	Concrete pour continues for walls of elevator shaft and stairway. A crane is being assembled on Elmwood and traffic lanes have been diverted between Elmwood and Maple. There are no obstructions in the public way and catch baskets are free of dirt. Fencing and dust control screening is in place and plumb.	9/8/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display case staging and wiring of CTV monitors continue on floors 1 through 3. Exterior of the job site is clean and in order. Catch basket is clean.	9/8/2016
5	1911 Church Street (Y.O.U. Building)	New Youth Center	Framing, mechanical, electrical and plumbing rough work is in progress on both levels. Second floor slab on grade has been poured. Site is well kept with fences, silt fences and windscreen in place and plumb. Catch baskets are empty of debris.	9/7/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Masonry crews continue on the north façade. Interior rough work is present on all floors. The public right of way is clear. The catch baskets are clear and functional. Construction fencing is secure.	9/8/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Sewer and water contractors are onsite setting the final drain heads and finishing the drain tile and fire hydrants. Masons are setting the final finishes on exterior stairs and terraces. The site is in good condition with materials stored neatly. Fences, windscreen and silt fences are present and stand plumb.	9/7/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction and soil erosion fence is in place and plumb. Caisson installation is active in the central area of the project. Foundation excavation continues. The job site is being kept in order.	9/8/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Exterior masonry finishes, waterproofing and roofing are in progress. Plumbing, mechanical, electrical and fire protection are in progress at all levels of the building. Site is maintained and materials are stored neatly. Fences, windscreen and silt fences are present and plumb.	9/7/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	A certificate of occupancy has been issued. Site will be removed from weekly report.	9/6/2016



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 9, 2016

There were no new applications for food establishments for the week of September 4, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.