



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: September 2, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 26, 2016 – September 1, 2016

City Manager's Office

Weekly Bids Advertised
Council Meeting Agenda Schedule

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Tuesday, September 6, 2016

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Wednesday, September 7, 2016

Design and Project Review Committee

www.cityofevanston.org/dapr

Human Services Committee

www.cityofevanston.org/humanservices

Library Board (Special Budget Meeting)

www.cityofevanston.org/libraryboard

Thursday, September 8, 2016

Mental Health Board

www.cityofevanston.org/mentalhealthboard

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

Environment Board

www.cityofevanston.org/environmentboard

Commission on Aging

www.cityofevanston.org/commissiononaging

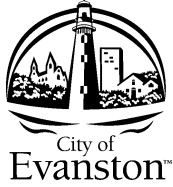
Sign Review and Appeals

www.cityofevanston.org/signreviewboard

Friday, September 9, 2016

Utilities Commission

www.cityofevanston.org/utilitiesagendas



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 29, 2016

Date: September 2, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of August 29, 2016

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 16-59 Third Party Administration: General Liability & Worker's Compensation	Admin Services/ Human Resources	The City of Evanston's Legal Department and the Administrative Services Department are seeking proposals from experienced firms for: Third Party Administrators to handle new and existing non-litigated general liability claims and litigated / non-litigated worker's compensation claims.	\$120,000 FY 2017	Oct 11	Nov 14

<p>*Bid 16-66 2016 Sewer CIPP Lining Contract B</p>	<p>Public Works Agency</p>	<p>Work on this project includes rehabilitation of approximately 2,732 feet of combined sewer main and storm sewer main, 8-inch to 21-inch in diameter, using the cured-in-place pipe (CIPP) lining method of rehabilitation.</p>	<p>\$200,000</p>	<p>Sep 20</p>	<p>Oct 10</p>
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*Bid was not advertised; sent only to Pre-qualified firms approved from RFQ 13-60 (Pre-qualification list expires close of 2016).

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	9/12/2016	IMRF 75th Anniversary	P	CC	Francellno	
CMO	9/12/2016	Chief Klaiber Retirement	A	CC	Bobkiewicz	
CMO	9/12/2016	Rebuilding Evanston	A	CC	Bobkiewicz	
CMO	9/12/2016	Managing to Livability	P	CC	Bobkiewicz	
CD	9/12/2016	2623 Lincoln - Recission of Landmark Designation	SPB	CC	Muenzer	
PWA	9/12/2016	Dodge Bike Lane	SPB	CC	Bobkiewicz	
CMO	9/12/2016	Harley Clarke	SPB	CC	Bobkiewicz	
Admin Services	9/12/2016	Automatic Vehicle Locator	B	APW	Storlie	
Admin Services	9/12/2016	North Shore Towing	B	APW	Storlie	
Police	9/12/2016	CAD Softward Additional Modules	B	APW	Eddington	
CMO	9/12/2016	Howard/Hartrey TIF Closure	B	APW	Lyons	
CMO	9/12/2016	Insurance Consulting Services	B	APW	Lyons	
CMO	9/12/2016	Special Assessment Interest Rate Change	B	APW	Lyons	
CMO	9/12/2016	West Village Application for Funding for Sidewalk Benches	B	APW	Lyons	
CMO	9/12/2016	Sunshine Enterprises Funding	B	APW	Lyons	
PWA	9/12/2016	James Park Field House Roofing & Siding Repair Project	B	APW	Stoneback	
PWA	9/12/2016	Mower Purchase	B	APW	Stoneback	
Admin Services	9/12/2016	USPS Lease - 63-R-16	R	APW	Storlie	
PWA	9/12/2016	33-O-16 - Energy & Water Use Benchmarking	O	APW	Stoneback	
PWA	9/12/2016	119-O-16 - One Way Alley	O	APW	Stoneback	
Admin Services	9/12/2016	Sale of Surplus Property	O	APW	Storlie	
Legal	9/12/2016	Liquor License- New Class P-4	O	APW	Farrar	
Legal	9/12/2016	Liquor Licenses - NU, Old Neighborhood, Kunis	O	APW	Farrar	
Legal	9/12/2016	Liquor License changes - Bangers & Lace Increase/Decrease	O	APW	Farrar	Action
Legal	9/12/2016	Liquor License D Decrease - Addis Abeba	O	APW	Farrar	Action
CMO	9/12/2016	Senior Wheel Tax	O	APW	Lyons	Action
CD	9/12/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
CD	9/12/2016	824-828 Noyes Planned Development	O	PD	Muenzer	
CMO	9/12/2016	xx-O-16 - DAPR Revision	O	Rules	Bobkiewicz	
CMO	9/12/2016	63-O-16 - City Council Compensation	O	Rules	Bobkiewicz	Action
CMO	9/12/2016	64-O-16 - City Clerk Compensation	O	Rules	Bobkiewicz	Action
CMO	9/12/2016	78-O-16 - Environment Board	O	Rules	Bobkiewicz	Action
CMO	9/12/2016	79-O-16 - Mental Health Board	O	Rules	Bobkiewicz	Action
CMO	9/12/2016	80-O-16 - Economic Dev. Cmmtee	O	Rules	Bobkiewicz	Action

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/12/2016	103-O-16 - Housing & Comm Develop Act Committee	O	Rules	Bobkiewicz	Action
	9/12/2016	Executive Session - Litigation, Work Comp		CC		
CMO	9/19/2016	City Manager Evaluation		CC	Bobkiewicz	
CMO/PWA	9/19/2016	Water Update/Sales		CC	Bobkiewicz / Stoneback	
PRCS	9/26/2016	Gibbs-Morrison Sound Studio Equipment	B	APW	Hemingway	
Admin Services	9/26/2016	Portable Generator Purchase	B	APW	Storlie	
CMO	9/26/2016	Single Audit 2015	B	APW	Lyons	
CMO	9/26/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
Admin Services	9/26/2016	Parking Meter Changes	O	APW	Storlie	
Admin Services	9/26/2016	Salvage - Truck	O	APW	Storlie	
CD	9/26/2016	1919 Dempster St - Special Use - McDonalds Expansion	O	PD	Muenzer	
CD	9/26/2016	618 1/2 Church St - Special use - Viet Nom Nom	O	PD	Muenzer	
Mayor	10/10/2016	National Community Planning Month	PR	CC	Francellno	
Mayor	10/10/2016	National Fire Prevention Week	PR	CC	Francellno	
CD	10/10/2016	Complete Streets Policy Revision	B	APW	Muenzer	
CMO	10/17/2016	Distinguished Budget Presentation Award to Martin Lyons (GFOA)	A	CC	Bobkiewicz	
CMO	10/17/2016	Budget Discussion		CC	Lyons	
CMO	10/29/2016	Special City Council Meeting - Public Hearing (Truth in Taxation, FY2017 Budget), and Preliminary Tax Levy Estimate	SPB	CC	Lyons	
Council & Committee Meetings						
Tues, Sept 7	6:00 PM	Human Services Committee				
Thurs, Sept 8	7:00 PM	Housing & Community Development Act Committee				
Mon, Sept 12	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 14	1:00 PM	Lighthouse Landing Complex Committee				
Mon, Sept 19	7:00 PM	City Council				

Evanston City Council Agenda Schedule - 2016

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Tues, Sept 20	7:00 PM	Housing & Community Development Act Committee				
Tues, Sept 20	7:00 PM	NU-City Committee				
Wed, Sept 21	6:30 PM	M/W/EBE Advisory Committee				
Mon, Sept 26	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Sept 27	7:00 PM	Housing & Community Development Act Committee				
Wed, Sept 28	6:00 PM	Transportation/Parking Committee				
Wed, Sept 28	7:00 PM	Economic Development Committee				
<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
Dept						
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)
CMO		Smylie Lease	B	APW	Lyons	



Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: September 1, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, August 24 - August 30, 2016

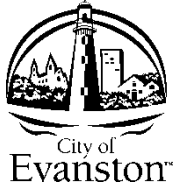
Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	500 Davis Street	Building Permit	Interior remodeling for office use (7th floor Katalyst Technologies)	08/18/16	pending staff review
1	2350 Orrington Avenue	Zoning Analysis	Construct new SFR	08/01/16	pending additional info from applicant
1	1743 Benson Avenue	Building Permit	Replace vent hood	08/23/16	pending staff review
1	809 Church Street, 1st floor	Building Permit	Interior buildout (medical office-Lumen Optical)	08/26/16	pending staff review
2	2424 Dempster Street	Building Permit	Interior and exterior renovation of existing restaurant with construction of a 150 sq. ft. addition for a new restaurant (Kabul House)	06/30/16	DAPR 09/07/16
2	1714 Asbury Avenue	Building Permit	Remove and replace existing deck	08/02/16	pending staff review
2	1112 Fowler Avenue	Building Permit	Construct detached garage, patio and sidewalk	08/16/16	pending additional info from applicant
2	1419 Fowler Avenue	Building Permit	Construct new detached garage	08/18/16	pending staff review
2	1326 Darrow Street	Building Permit	Interior remodel	08/19/16	pending staff review
2	1565 Florence Avenue	Building Permit	Interior and exterior remodel of SFR	08/23/16	pending staff review
2	1414 Lyons Street	Building Permit	Interior remodel	08/24/16	pending staff review
2	1219 Dodge Avenue	Building Permit	1st and 2nd floor addition and interior remodel to SFR	08/24/16	pending staff review
3	515 Main Street	Building Permit	Install cellular antennas, equipment cabinet on roof of multi-family dwelling	07/22/16	pending additional info from applicant for DAPR review
3	733 Forest Avenue	Building Permit	Renovate basement, add egress window, to SFR	08/30/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1560 Sherman Ave	Building Permit	Interior alteration at existing office	08/17/16	pending revisions
4	1013 Ashland Avenue	Building Permit	Construct new detached garage	08/18/16	pending staff review
5	2117 Foster Street	Building Permit	Construct new detached garage	08/10/16	non-compliant, pending revisions or variation application
5	1801 Brown Avenue	Building Permit	Construct brick patio	08/15/16	pending staff review
5	2034 Maple Avenue	Building Permit	Enlarge front porch, construct new screened rear porch	08/19/16	pending staff review
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional info from the applicant
6	2519 Harrison Street	Building Permit	Construct new SFR	06/27/16	pending additional info from applicant
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2319 Marcy Avenue	Building Permit	Construct dormer on existing garage, including HVAC, electric, plumbing, add exterior steps	07/11/16	pending additional info from applicant
6	2521 Thayer Street	Building Permit	Addition and interior remodel at SFR	07/21/16	pending minor variation determination
6	3501 Hillside Road	Zoning Analysis	Construction of an addition to SFR	08/08/16	pending additional info from applicant
6	3032 Thayer Street	Building Permit	Construct new detached garage	08/10/16	pending minor variation determination
6	2438 Cowper Avenue	Building Permit	Addition and interior remodel at SFR	08/17/16	pending additional info from applicant

6	2324 Hartzell Street	Building Permit	Demolish detached garage, construct new detached garage to SFR	08/26/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending revisions
7	811 Clinton Place	Zoning Analysis	Construct 2nd story addition and 2-car detached garage at SFR	08/10/16	pending revisions
7	2529 Ashland Avenue	Building Permit	Construct new brick walk, crushed stone patio at SFR	08/02/16	non-compliant, pending revisions from applicant
7	1851 Hinman Avenue	Zoning Analysis	Construct new 7-story residence hall, renovate existing residence hall, and connect both buildings (NU; Planned Development)	08/16/16	pending staff review
7	2740 Eastwood Avenue	Building Permit	Remove existing wood deck, construct new wood deck at SFR	08/19/16	pending revisions
7	2566 Prairie Avenue	Building Permit	Interior alteration at SFR	08/22/16	pending staff review
7	2848 Sheridan Place	Building Permit	Install exterior lighting at SFR	08/22/16	pending staff review
7	2519 Ashland Avenue	Building Permit	Install egress window	08/23/16	pending staff review
7	2410 Hartrey Avenue	Building Permit	Remove existing concrete walk, construct new larger walk	08/24/16	pending staff review
7	2652 Broadway Avenue	Building Permit	Construct detached garage	08/29/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	318 Custer Avenue	Building Permit	Basement remodel at SFR	08/01/16	pending additional information from the applicant
8	120 Dodge Avenue	Building Permit	One-story sunroom and rec. room addition in front (Dobson Plaza)	08/17/16	pending staff review
9	742 Asbury Avenue	Building Permit	Construct shed	07/25/16	pending revisions
9	1327 Kirk Street	Building Permit	Construct detached garage in place of a shed at SFR	05/31/16	pending additional information from the applicant
9	833 Reba Place	Building Permit	Replace front steps	08/17/16	pending staff review
9	1330 South Boulevard	Building Permit	Construct 2-story addition to rear of SFR	08/22/16	pending staff review
9	2425 Oakton Street	Building Permit	Upgrade existing wireless communication facility, antennas and related equipment	08/29/16	pending staff review
9	630 Wesley Avenue	Building Permit	Interior remodel to SFR	08/30/16	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1919 Dempster Street	Special Use	Expand Type 2 Restaurant (McDonalds) and expand Drive-Through to 2 lanes	07/27/16	Pending DAPR, ZBA 09/06/16 to be continued
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
4	1026 Elmwood Avenue	Major Variation	3rd story addition for an enclosed stair at SFR	08/09/16	DAPR 09/21/16 & ZBA 10/04/16
4	618 1/2 Church Street	Special Use	Type 2 Restaurant (Viet Nom Nom)	08/08/16	ZBA 09/06/16
4	915 Greenleaf Street	Zoning Complaint	Outdoor storage of RV and boat	08/26/16	Inspected 08/30/16, notice sent 09/02/16
4	1130 Elmwood Avenue	Minor Variation	Demolish existing detached garage, construct new 2-car detached garage/coach house with carport, building lot, side setback and roof overhang at SFR	08/30/16	Determination after 09/16/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Re-inspected 08/30/16, notice sent 09/02/16
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	PD 09/12/16
5	1608 Emerson Street	Substitution of Special Use	Type 2 Restaurant (Papa Philly's)	08/16/16	Determination after 09/02/16
5	2029 Maple Avenue	Minor Variation	Building and Impervious lot coverage and street side setback to demolish 1-car detached garage, construct 2-car detached garage at SFR	08/24/16	Determination after 09/16/16
6	2915 Grant Street	Major Variation	Rear yard setback for a second story addition to a SFR	08/22/16	Pending DAPR & ZBA 10/04/16
6	2521 Thayer Street	Minor Variation	Building lot coverage to construct 1-story addition to SFR	08/24/16	Determination after 09/15/16
6	3032 Thayer Street	Minor Variation	Building and impervious lot coverage to demolish existing detached garage, construct new 2-car detached garage, at SFR	08/29/16	Determination after 09/19/16
7	1201 Grant Street	Minor Variation	Building lot coverage, impervious surface coverage and side yard setbacks for a 1-story addition, patio and walks at SFR	07/29/16	Pending additional info from the applicant
9	502 Florence Avenue	Minor Variation	Setback between home and accessory structure to const a detached garage at SFR	08/17/16	Determination after 09/03/16



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 2, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, September 2, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1619 Chicago Avenue (The Merion)	Residential Addition	A temporary certificate of occupancy has been issued. Minor corrections and submittals are required for project closeout.	8/29/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Streets and sidewalks are clean and no dust or mud was present at time of inspection. Fences and parkways are well kept and soil erosion reports are current. Developer has received MWRD response on the proposed drainage plan and is scheduling a meeting with homeowners to discuss.	8/29/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Work on curbs and sidewalks are underway. Alley and catch basin are clean. All construction conditions are compliant. Occupancy inspections are scheduled for next Thursday.	8/29/2016
4	1571 Maple Avenue	Mixed Use Building	Concrete pour continues for the walls of the elevator shaft and stairway. The crane and steel delivery is scheduled for next week. Elmwood is closed to all traffic north of 1570 Elmwood to Davis. The public walkway along Maple Avenue is clear. The catch baskets, construction fencing and dust controls are in place.	8/31/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Work on the center stairway has stalled. Display case installation continues. The exterior is kept clean and in order.	8/31/2016
5	1911 Church Street (Y.O.U. Building)	New Youth Center	Slab on grade has been poured. Steel work and plumbing underground is complete. Fences, silt fences and windscreens are in place. Catch baskets in neighboring storm structures at north alley are being maintained.	8/30/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Masonry work continues to move forward on the north facing exposure. Rough trades are active on each floor. Site is well kept. There are no obstructions in the public right of way. Construction fencing is secure.	8/31/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Subtrades are working throughout the building with the exception of the basement level which is substantially complete. Glazed wall and door assemblies and glass guard rails are being installed. Job is well kept with fences, silt fences and windscreen in place.	8/31/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction and soil erosion fencing and truck wash station are in good condition. Caisson installation has restarted on the north end. The job site is being kept in order.	8/31/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Concrete superstructure is complete and cured. Mechanical and plumbing work is in process on all levels. Masonry has begun at the south and southeast sides. Public right of way is in good condition. Windscreens, fences and silt fences stand plumb.	8/31/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	A temporary certificate of occupancy has been issued. Project is complete except for elevator repair and close-out submittals.	8/29/2016



Memorandum

To: Honorable Mayor and Members of the City Council

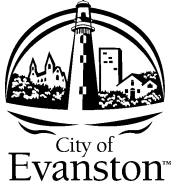
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 2, 2016

There were no new applications for food establishments for the week of August 25, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 2, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
2	Kabul House	2424 Dempster Street	D	Restaurant (Liquor)	Sun – Sat: 11am to 10pm	8/8/16	Under review – awaiting additional documentation
3	Kuni's (new owner)	511 Mains Street	D	Restaurant (Liquor)	Sun: 9:45 am – 9:30 pm; Mon: 11:30 am – 9:30 pm; Wed – Sat: 11:30 am – 9:30 pm	07/29/16	Pending City Council Introduction
3	Asian Cajun Too	1322 Chicago Ave	D	Restaurant (Liquor)	Sun: Noon – 9pm; Mon – Thu: 3pm – 10 pm; Fri” 3pm – 11pm; Sat: Noon – 11 pm	8/2/16	Pending Liquor Board Meeting
6	Old Neighborhood Grill	2902 Central Street	D	Restaurant (Liquor)	Sat & Sun: Noon-Midnight; Mon-Fri: 5pm - Midnight	8/4/16	Pending City Council Introduction
7	Northwestern University – Kellogg Center	2211 Campus Drive	R	University (Liquor)	Sun: 12pm-1am; Mon-Thu: 11am-1am; Fri-Sat: 11am-2am	8/4/16	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING SEPTEMBER 2, 2016

Register Today for the IML Annual Conference

On September 22-24, the Illinois Municipal League (IML) is hosting its annual conference at the Hilton Chicago. The annual conference is a great way to become informed and engaged on a wide variety of topics germane to local government elected officials and staff. Conference sessions are divided into multiple tracks including: Communication; Economic Development; Finance; General; Management; and, Public Safety. Please note that advanced registration closes at 4:30 p.m. on Thursday, September 22. For more information and to register, please visit <http://conference.iml.org/>. *Staff contacts: Mark Fowler, Larry Bury*

SPC Fuel Contract with Minority Vendor Gas Depot Now in Effect

As a reminder, the new Suburban Purchasing Cooperative (SPC) contract for Gasoline, Diesel Fuel, Ethanol and Bio Diesel Fuel (Contract #159) with Gas Depot Oil Company of *Morton Grove* took effect on July 6. In addition to being the lowest responsive, responsible bidder, Gas Depot meets the requirements for certification as a bona fide Minority Business Enterprise (MBE) as defined by the National Minority Supplier Development Council, Inc. and as adopted by the Chicago Minority Supplier Development Council (Certificate Number CH2656). The SPC supports supplier diversity and encourages all members to utilize this contract to enhance community values, increase MBE spend and meet compliance requirements.

For questions or additional information on Gas Depot, please contact staff or Arnie Berg, 847-581-0303 (office), 847-462-4263 (direct), 630-484-4368 (cell) or Arnie@gasdepot.com. *Staff contact: Ellen Dayan*

NWMC Communicators to Host Joint Cook/Lake County PIO Training

The NWMC Local Government Communicators Committee is hosting a joint Public Information Officer (PIO) training with their counterparts in Lake County on Thursday, October 20. The event will be held from 9:00 a.m. to 4:00 p.m. in Room 1604 of Oakton Community College in *Des Plaines*.

The training will consist of two sessions. From 9:00 a.m. to noon, Northern Illinois University Director of Outreach Communications Melanie Magara will cover the following topics: how to create a working public information toolkit; public speaking 101 – how to give an effective interview (on and off camera); and, how to pick the best communications outlet(s) to disseminate information. In the afternoon session (1:00 p.m. to 4:00 p.m.), FEMA Region V Public Affairs and Digital Communications Specialist Meghan Breitenbach and Senior External Affairs Specialist Cassie Ringsdorf will address the following: social media; crisis/basic communications plans; creative marketing approaches and resources; and, incorporating multi-media into various communications platforms.

Attendees can select to attend either or both sessions at no charge; however, the lunch for the event is available for attendees at a cost of \$10.50 per person. Additionally, seating is limited so please RSVP for yourself and up to one guest by visiting <http://www.lakecountyil.gov/FormCenter/Communications-16/RSVP-for-PIO-TrainingJoint-Meeting-with--144>. For additional information, please contact staff or NWMC Local Government Communicators Committee Chair and *Village of Carpentersville Assistant to the Village Manager/Director of Human Resources Samantha Brunell*, 224-293-1628 or sbrunell@cville.org. *Staff contact: Mark Fowler*

Mayors Caucus Sets Quarterly Meeting for October 14

The Metropolitan Mayors Caucus (MMC) has scheduled its next quarterly meeting for Friday, October 14, at Studio Xfinity, 901 W. Weed Street in Chicago. The meeting will begin with lunch at noon and will conclude at 3:00 p.m. Highlighting the agenda will be discussions about lead in drinking water and the upcoming fall

veto and spring sessions of the General Assembly. Additional details about the meeting will be forwarded as they become available; however please RSVP to staff or MMC Executive Director Dave Bennett, 312-201-4505 or dbennett@mayorscaucus.org. *Staff contact: Mark Fowler*

O'Hare Truck Routing Plan Kicks-Off

Representatives from municipalities, counties and other affected agencies met on Wednesday at the offices of the Chicago Metropolitan Agency for Planning (CMAP) for the first O'Hare Subregion Truck Routing Plan Policy Committee meeting. The plan, led by Cambridge Systematics, Sam Schwartz Consulting and CMAP staff seeks to identify ways to improve the flow of truck traffic and reduce the negative effects of that traffic in the communities surrounding O'Hare airport. The study area will include: Bellwood; Bensenville; *Des Plaines*; *Elk Grove Village*; Franklin Park; Itasca; Maywood; Melrose Park; Northlake; Schiller Park; and, Wood Dale. Communities adjacent to the study area are welcome to submit comments as well.

The committee identified key origin points, destinations, freight corridors, areas with noise concerns, geometric challenges, regulatory and operational issues and general areas of concern. The plan process is expected to take approximately one year with the Policy Committee to meet in the fall to discuss existing conditions in the study area, in the winter to discuss desired future conditions and in the spring to discuss needed actions. A Technical Committee will separately discuss logistical issues related to the trucking industry. The Policy Committee will be the venue for municipal comments to be heard. NWMC staff plans to bring the project consultants to a future NWMC Transportation Committee meeting. For additional information, please contact staff. *Staff contacts: Mike Walczak, Brian Pigeon*

CMAP Investigates Future Trends for 2050 Plan

On Tuesday, experts and stakeholders from a variety of disciplines across the region met at the offices of the Chicago Metropolitan Agency for Planning (CMAP) for a working session entitled "Alternative Futures." The session was a part of the ongoing outreach for *On To 2050*, the region's next comprehensive plan. Over the summer, CMAP staff identified twenty trends that have the potential to shape the Chicago region. The trends were selected on their plausibility, impact and policy links. Attendees of the working session broke into groups based on their area of expertise and assessed the likelihood and potential impact of trends related to the environment, land use, governance, demographics, regional economy and transportation.

CMAP staff will use the results of this session to further refine the goals of *On To 2050*. Outreach for the *On To 2050* plan will continue through October 2018 and beyond. For more information on upcoming events or information on hosting an event for the plan, please visit www.cmap.illinois.gov/onto2050. *Staff contacts: Mike Walczak, Brian Pigeon*

Meetings and Events

NWMC Executive Board will meet Wednesday, September 7 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet Wednesday, September 14 at noon at the NWMC offices.

NWMC Board of Directors will meet Wednesday, September 14, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

NWMC Legislative Committee will meet Wednesday, September 21 at 8:30 a.m. at the NWMC offices.