



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: December 16, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for December 9, 2016 – December 15, 2016

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
Economic Development Monthly Report – December 2016

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Public Works Agency**

Donation from Chalet Nursery and Garden Center

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, December 20, 2016**

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Housing & Community Development Act Committee - CANCELLED

<http://www.cityofevanston.org/events/2016/03/housing-community-development-act-committee-43/>

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Board of Ethics - CANCELLED

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**Wednesday, December 21, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

MW/EBE Advisory Committee - CANCELLED

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Ladd Arboretum Committee - CANCELLED

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of December 9, 2016 through December 15, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2859</b>	<b>2754</b>
<b>SERVICE REQUESTS</b>	<b>522</b>	<b>728</b>
<b>TOTAL CHATS</b>	<b>73</b>	<b>62</b>
<b>TOTAL TEXT</b>	<b>21</b>	<b>53</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	71
2. 2016 Holiday Basket	44
3. Broken Parking Meter	41
4. Snow/Ice/Hazard Removal	36
5. Recycling Missed Pick up	25

Note: This report includes two days of Emergencies Snows declared on 12-12-16 and 12-13-16.

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services –Parking	470
Administrative Services -Finance	50
Administrative Services -HR	22
Administrative Services - Other	74
City Clerk’s Office	68
City Manager’s Office	23
ComDev / Economic Development	19
ComDev/ Bldg Inspections	172
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	8
General Assistance	0
Fire Life Safety	40
PublicStuff Request	363
Health	118
Information	582
Law	17
Library	4
Mayor’s Office	6
Other/311	212
Other – Social Services	26
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	10
Parks – Other	19
Parks/Recreation	50
Parks – Forestry	21
Parks- Recreation Programs	25
Police	132
Public Works / Fleet	1
Public Works / Street Sanitation	216
Public Works / Engineering	30
Tax Assessment Office	4
Utilities – Power	0
Utilities – Sewer	3
Utilities – Water	71
<b>TOTAL</b>	<b>2859</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of December 12, 2016

Date: December 16, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

**Bids/RFPs/RFQs advertised during the Week of December 12, 2016**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 16-76 Procurement P-Card Program	CMO	The City of Evanston's City Manager's Office, Finance - Purchasing Division is seeking proposals from qualified financial service providers to implement and provide a Procurement Card (P-Card) Program. The P-Card program shall allow for the payment of goods and services by designated city personnel.	TBD	Jan 12	Feb 13

# Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	1/9/2017	Sir Fraser Stoddard - Nobel Prize Recognition/Key to City	P	CC	Francellno/ Bobkiewicz	
Admin Services	1/9/2017	Janitorial Services - Multiple Buildings	B	APW	Storlie	
Admin Services	1/9/2017	PEG Fund Distribution to D65 & D202	B	APW	Storlie	
CMO	1/9/2017	USPS Lease Amendment	R	APW	Lyons	
CMO	1/9/2017	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
PWA/Legal	1/9/2017	Water Sales	R	APW	Stoneback / Farrar	
PWA	1/9/2017	Authorizing Construction on IL State Highways for Years 2017-18	R	APW	Stoneback	
CMO	1/9/2017	Junk Truck and Antique Dealer Amendments	O	APW	Bobkiewicz	
Admin Services	1/9/2017	Parking Prohibited -brummel	O	APW	Storlie	For Action
Legal	1/9/2017	Liquor License Increase (Kabul)	O	APW	Farrar	For Action
CD	1/9/2017	Plat of Resubdivision - 917-919 Edgemere Court	R	PD	Muenzer	
CD	1/9/2017	1565 Sherman Ave - Special use (Sushi Burrito)	O	PD	Muenzer	
CMO	1/9/2017	Animal Impoundment Procedures	O	HS	Bobkiewicz	For Action
PRCS	1/9/2017	Farmers Market Amendments	O	HS	Hemingway	For Action
CMO	1/9/2017	Sunshine Enterprises Funds	B	ED	Lyons	
Mayor	1/9/2017	Reappointment - ED Cmtee		CC	Francellno	
PWA	1/23/2017	CMAQ Applications Approval	B	APW	Stoneback	
CD	2/13/2017	Complete Streets Policy Revision	B	APW	Muenzer	
<b>Council &amp; Committee Meetings</b>						
Tues, Dec 20	7:00 PM	Northwestern-City Committee				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
12/19/2016 9:49 PM		Credit Card Analysis	D	APW	Lyons	1 of 2

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Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, ( <b>Jan 9, 2017</b> )						
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D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business						
APW=Administration & Public Works PD=Planning & Development HS=Human Services					EDC=Economic Development	
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only						
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CMO		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Leonard, Economic Development Division Manager

Subject: Monthly Economic Development Report for December 2016

Date: December 14, 2016

## Discussion

Enclosed is the monthly report of economic development activities for the month of December 2016. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8014 or [jleonard@cityofevanston.org](mailto:jleonard@cityofevanston.org).



<b>Central Street</b>			
<b>No.</b>	<b>Project</b>	<b>Address</b>	<b>Status</b>
1	Central Street Business Association	n/a	Hosted its annual open house on December 4
2	Homotech building	1925-31 Central St	Building for sale; business stay with long-term lease
3	Lush Wines & Spirits	2022 Central Street	DAPR Materials were submitted. Waiting on MWRD permits.
<b>Howard Street</b>			
<b>No.</b>	<b>Project</b>	<b>Address</b>	<b>Status</b>
1	Howard Street Business Association	N/A	Setting date for next HSBA meeting.
2	City Owned Property Howard Theatre Properties	717, 721-723 Howard Street	MOU was approved by council. Staff is working with Public works to put together RPF for additional architectural services.
3	City Owned Property 727-729 Howard Street	727-729 Howard Street	Due diligence ongoing for interested party (Maureen Broom / Jazz concept).
4	City Owned Property - Police Outpost	633 Howard Street	Working to identify a user for 633. A breakfast/coffee concept and dessert café concept are interested and working on proposals.
5	North Shore Cider	705 Howard	Monitoring project. Anticipated opening early 2017
6	Autobarn Tech Center	Hartrey	Finalizing sales tax sharing agreement to start payments and awaiting grand opening / ribbon cutting date.
<b>Downtown</b>			
<b>No.</b>	<b>Project</b>	<b>Address</b>	<b>Status</b>
1	Downtown Performing Arts Center	N/A	Developer continues to pursue property acquisition
2	Sherman Plaza Retail	1620 Sherman Avenue	Economic Development and Downtown Evanston staff are working with the property manager to identify tenants for former Office Depot, Pier 1 and 800 Degrees Pizza spaces.
3	City owned parking lot ("library parking lot")	1714-20 Chicago Avenue	Developer presenting to 1st Ward meeting on December 6th
4	Church Street Plaza	1705 Maple	Cycle Bar opened. Actively marketing vacant Red Robin and Buffalo Wild Wings space.
<b>Main Dempster Mile</b>			
<b>No.</b>	<b>Project</b>	<b>Address</b>	<b>Status</b>
1	Autobarn	2201 Autobarn Drive	Opened. Grand opening TBD. Google Maps updated

2	Main Dempster Mile		Board meets on the first Monday of every month with subcommittees meeting in between. Sidewalk sale complete. . Annual Meeting in November. Wine Walk October.
3	Main/Chicago TIF Committee		Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.
<b>CEBA-Central Evanston Business Association</b>			
No.	Project	Address	Status
1	Central Evanston Business Association (Church & Dodge Group)	N/A	Staff working with CEBA to schedule next meeting.
2	Church & Darrow Lots	1805 Church	Meeting with developer to discuss mixed income housing opportunities
3	Gibbs Morrison Cultural Center	1823 Church Street	First Slice Café Open. City Parks & Recreation is actively seeking a recording studio operator tenant.
4	1911 Church	1911 Church	YOU HQ under construction and ready for occupancy in December 2016.
<b>Noyes-Foster Street</b>			
No.	Project	Address	Status
1	Noyes Merchant District	N/A	Staff is working with merchants to determine needs and interest in the area.
2	Former Noyes Street Café	824-28 Noyes St.	Residential redevelopment is planned, and staff will work with owner to identify tenants for the space.
<b>West End / Southwest</b>			
No.	Project	Address	Status
1	Recycling Center - 2222 Oakton Street	2222 Oakton Street	Smylie Brothers is planning to open a production facility and event space at this location. A lase was approved by City Council on 12/12/2016.
2	SOLID Development Corp	Cleveland	New business relocated from Chicago. Small manufacturing, engineering, maker, 3D printer.
3	WestEnd Business Association		Staff is working with group to create monthly newsletters and provide other support as needed.

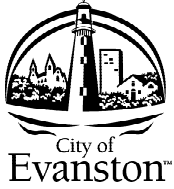
Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 9,600.87	\$ 14,049.11	\$ 23,649.98		\$ 190,399.13	1.5.20
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 7,500.00	\$ 180,000.00	\$ -	\$ 180,000.00	\$ -	\$ 495,000.00	NA
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$ 75,000.00	\$ 832.65	\$ 7,603.51	\$ 5,718.89	\$ 13,322.40		\$ 67,396.49	1.31.25

Last Update 12/13/2016

Project Name	Status	Meeting Dates		Funding	Summary of Project	Latest Update	Completion Date	Staff
		ED Committee	City Council					
Sunshine Enterprises Funding	Active - Pending City Council Approval	4/25/2016	5/9/2016	\$ 50,000.00	Funding for entrepreneurship program	EDC approved 4/25; Pending City Council approval 5/9	3Q2016	PZ
Great Merchant Grant - West Village	Active - City Council Approval	3/23/2016		\$ 7,200.00	Marketing support and planters		4Q2016	CP
Boltwood	Active - City Council Approval	1/27/2016	2/8/2016		Storefront modernization grant - signage	EDC approved 1/27; Council approval 2/8 project complete, invoices submitted	2Q2016	CP
2200 Green Bay Rd	Active - City Council Approval	12/2/2015	12/14/2015	\$ 10,000.00	Storefront modernization grant for complete rehab of street-facing façade	EDC approved 12/2; Council Approved 12/14	2Q2016	cp
Dance Center Evanston	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront modernization grant for buildout of convertible classroom/performance space	EDC approved 12/2; Council Approved 12/14 theater buildout nearing completion; awaiting invoices for reimbursement	2Q2016	CP
1800 Church St.	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront Modernization grant for rehabbing 4-unit commercial space	EDC approved 12/2; Council Approved 12/14	2Q2016	CP
Memorandum of Understanding with Strawdog Theatre	Active- Pending City Council Approval	10/28/2015	11/9/2015	\$ -	Memorandum of Understanding that will guide continued discussion of bringing performin arts/Strawdog Theatre to Evanston's Howard Street	EDC approved 10/28/2015;	2Q2016	
Storefront Modernization for Dave's Rock Shop	Active- City Council Approval	10/28/2015	11/9/2015	\$ 4,500.00	New Signage at Dave's Rock Shop at 711 Main Street	EDC Approved 10/28/15; Project Complete, invoices submitted, check issued.	1Q2016	CP
2222 Oakton Street	Active- City Council Approval	7/7/2015	7/13/2015	\$ -	Lease was approved by City Council on 12/12/2016	EDC Approved 7/7/2015, City Council Approved 7/13	3Q2016	JL
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave G	EDC approved 5/27, City Council 6.8	3Q 2016	PZ
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000	Individual stipends for students that successfully comp	City Council approved 5/26	1Q 2016	PZ
Central Street Streetscape Improvements	Active- City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in stre	City Council approved. Improvements set t	3Q 2015	
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council approved 2/9/2015.	1Q2017	PZ
Merchant Grant - Central Street	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches and coordinate projects with Streetscape Improvements	1Q2016	CA
Merchant Grant - West End	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	1Q2016	CA
Merchant Grant - West Village	Pending- Awaiting Neccesary Doucments		TBD	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	1Q2016	CA
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	1Q2016	
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	1Q2016	
Merchant Grant - Central Evanston (CEBA)	Pending- Awaiting Neccesary Doucments		TBD	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	1Q2016	CA
Merchant Grant - Hill Arts	Active - Ready for EDC		1/27/2016	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	1Q2016	CA
Merchant Grant - Howard Street	Active - Ready for EDC		1/27/2016	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	1Q2016	CA

Merchant Grant - Noyes Street	Pending- Awaiting Necessary Documents		TBD	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by late July/ early August	1Q2016	CA
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015	MJ
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015	PZ
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016	JN
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015	Jn
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into summer 2015. Looking to revise	1Q2015	MJ
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014	PZ
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014	JN
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014	MJ
La Principal - 700 Main Street	Active- City Council Approval	7/7/2015	7/13/2015	\$17,888	Façade improvement project to install signage, windows, lighting, paint, and awning	EDC Approved 7/7/2015, City Council Approved 7/13. Project completed, reimbursement issued.	4Q2015	CP
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014	JN
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015	JN
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014	MJ
Curt's Café (2922 Central St.)	Active -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's café continues training program	4Q2014	PZ
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014	PZ
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015	PZ
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black-box theatre and other extraordinary construction expenses..	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013	JN
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014	JN
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA	PZ
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA	JN
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015	JN
Love Your Manufacturer Day	Active - Project in Process	11/14/2016		N/A	Initiative aims to create an event/series of events that showcases products made in Evanston, that teaches young people about careers in manufacturing, and shows appreciation for Edvanston manufacturers.	Meeting took place on 11/14/2016. It was agreed that instead of another showcase in February, a marketing campaign would be implemented to build momentum around Manufacturing Day in October.		PM

Le Tour de Noir	Active - Project in Process	12/5/2016	NA	N/A	Initiative aims to provide support to the Black Business Consortium of Evanston/North Shore to plan and execute the second annual Tour de Noir and a business expo.	First meeting with lead contact took place on December 5, 2016 and communication is ongoing.		PM
Latino Business Engagement Initiative	Active - Project in Process	11/18/2016		N/A	This initiative to identify Latinx Owned Businesses (LOBs) to learn more about the needs of this group and understand how to better engage them, while at the same time maximizing their business potential.	Held first meeting on December 1, 2016. Staff is planning to host a second meeting in mid-January.		PM
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015	JN



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Scott Mangum, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: December 15, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, December 7, 2016 - December 13, 2016**

**Zoning Reviews**

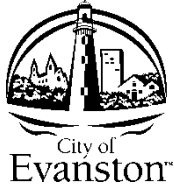
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2103 Orrington Avenue	Building Permit	Attic interior renovation st SFR	10/21/16	pending staff review
1	818 Colfax Street	Building Permit	Two story 2-car detached garage at SFR	11/07/16	non-compliant, pending revisions
1	1865 Sherman Avenue	Building Permit	Addition and interior renovation to NU dorm (Willard Hall)	11/09/16	<b>pending DAPR and Preservation Commission</b>
1	115 Dempster Street	Zoning Analysis	Construct 1 and 2 story additions, increase dormer size	11/22/16	non-compliant; pending major variation application
1	2014 Orrington Avenue	Zoning Analysis	Construct 3rd story, new façade, addition for elevator (Lubavitch Chabad of Evanston)	12/06/16	non-compliant, pending revisions
2	2323 Greenleaf Street	Building Permit	Construct detached garage and concrete parking pad and sidewalk at SFR	09/28/16	non-compliant, pending revisions
2	1600 Dodge Avenue	Zoning Analysis	Construct two wind turbines (Evanston Township High School)	12/06/16	pending staff review
3	1015 Chicago Avenue	Building Permit	Addition and exterior renovation (Autobarn - Mazda)	11/04/16	<b>pending final DAPR</b>
3	112 South Boulevard	Building Permit	1st and 2nd floor additions to SFR	12/08/16	pending minor variation
4	1218 Asbury Avenue	Building Permit	Remodel of existing screened-in porch to SFR	11/15/16	pending staff review
4	1110 Church Street	Building Permit	Replacing existing 2-story wood back porch at multi-family dwelling	12/12/16	pending staff review
4	1029 Davis Street	Building Permit	Interior build out, combining two commercial tenant spaces into one (Title Boxing Club)	12/13/16	pending staff review
5	2415 Lyons Street	Building Permit	Addition to SFR	09/26/16	major variation approved, pending revisions per approval
5	2029 Maple Avenue	Building Permit	2-car detached garage	11/04/16	pending revisions
5	1748 Brown Avenue	Building Permit	New detached garage at SFR	11/29/16	non-compliant, pending revisions
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2520 Isabella Street	Building Permit	Replace stone walk with concrete walk	10/18/16	pending additional information from the applicant
6	3615 Hillside Road	Building Permit	Addition to SFR	10/19/16	non-compliant, pending revisions
6	2109 Forestview Road	Building Permit	Remove rear deck, replace with paver patio	11/14/16	pending additional information from applicant
6	2645 Lincolnwood Drive	Building Permit	Addition to SFR	11/23/16	non-compliant, pending minor variation determination
6	3006 Central Street	Building Permit	Interior and exterior alteration to multi-tenant office/retail building	12/01/16	<b>pending final DAPR</b>
6	2628 Gross Point Road	Zoning Analysis	Construct new 12-unit residential building with ground floor parking and a retail space	12/06/16	pending staff review
6	2403 Hastings Avenue	Zoning Analysis	Demolish SFR, construct new SFR and detached garage	12/02/16	non-compliant, pending revisions from applicant
6	2926 Central Street	Building Permit	Interior renovation (Baird & Warner)	12/13/16	pending staff review



7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	<b>pending final DAPR</b>
7	712 Ingleside Place	Building Permit	New detached garage at SFR	09/20/16	non-compliant, pending minor variation determination
7	1410 Rosalie Street	Zoning Analysis	1-story addition and porch enclosure at SFR	10/13/16	pending additional info from applicant
7	1923 Lincoln Street	Building Permit	Interior remodel to SFR	11/11/16	pending staff review
7	1620 Jenks Street	Zoning Analysis	2nd story addition to SFR	11/11/16	pending additional info from applicant
7	609 Clinton Place	Building Permit	2nd floor addition and interior remodel at SFR	11/21/16	pending revisions
7	2658 Sheridan Road	Zoning Analysis	Replace existing driveway, walks and patio, construct new circular driveway and curb cut onto Sheridan Road	12/06/16	pending additional info from applicant
7	2742 Garrison Avenue	Building Permit	Install porticle at front door	12/08/16	non-compliant, pending revisions
7	2307 Grey	Building Permit	Interior remodel to SFR	12/09/16	pending staff review
8	120 Dodge Avenue	Building Permit	One-story sunroom and rec. room addition in front (Dobson Plaza)	08/17/16	pending special use and major variation applications
8	1126 Harvard Terrace	Building Permit	Enclose existing screened-in rear porch at SFR	10/11/16	non-compliant, pending major variation
9	1327 Kirk Street	Building Permit	Construct attached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions minor variation
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	partially approved/denied, pending revised plan from applicant
9	421 Florence Avenue	Building Permit	Addition to SFR	10/19/16	pending additional information from applicant

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1725 Sherman Avenue	Special Use	Type 2 Restaurant, Insomnia Cookies	12/01/16	<b>DAPR 12/21/16 &amp; ZBA 01/10/17</b>
1	628 Colfax Street	Minor Variation	Interior side setback for a 1-story addition to SFR (NU)	11/03/16	Pending additional information from the applicant
2	1806 Church Street	Special Use	Commercial Indoor Recreation - Staley Martial Arts	12/06/16	<b>DAPR 01/04/17 &amp; ZBA 01/10/17</b>
3	600 Main Street	Special Use	Micro-Distillery (wine mixing)	11/29/16	Pending additional information from the applicant
3	117 Kedzie	Minor Variation	Building lot and impervious lot coverage for a 2-story addition to rear of SFR	12/07/16	Determination after 12/23/16
3	112 South Boulevard	Minor Variation	Side yard setback for 2nd story addition	12/08/16	pending notice
4	1565 Sherman Avenue	Special Use	Type 2 Restaurant, Sushi Burrito	11/11/16	<b>P&amp;D 01/09/17</b>
4	934 Elmwood Avenue	Minor Variation	Side yard setback for rear addition to SFR	11/22/16	Determination after 12/09/16
6	2645-49 Highland Avenue	Fence Variation	Install fence in front yard, chainlink-type material in front, side and rear yards	11/16/16	Determination after 12/09/16
6	2645 Lincolnwood Drive	Minor Variation	Building lot coverage for a 1-story addition	12/02/16	Determination after 12/23/16
7	712 Ingleside Place	Minor Variation	Building lot and impervious lot coverage for a 1-car detached garage	10/24/16	Pending additional information from the applicant
8	1126 Harvard Terrace	Major Variation	Street side yard setback for a 1-story addition to rear of SFR	11/21/16	<b>DAPR 12/21/16 &amp; ZBA 01/10/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: December 16, 2016

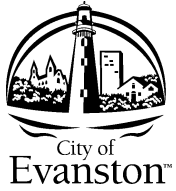
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, December 16, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	All construction conditions are approved. No construction activity at this site at time of inspection. Awaiting MWRD approval on drainage plans.	12/12/2016
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. All construction conditions comply. The framing of the townhomes continues.	12/12/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Building exterior work has been completed. All construction conditions comply. Tenant build-out for Fusion Academy continues.	12/12/2016
4	1571 Maple Avenue	Mixed Use Building	Steel framework and pre-cast concrete decking are in progress. Rough-in work on the stairway and elevator shaft up to the 12th floor continues. There are no obstructions in the public ways. Catch baskets are free of dirt. Fencing and dust control screening is in place and plumb.	12/14/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	The glass guards on the stairway on all floors are installed. Exterior of the job is clean and in order. Catch basket is clean. Final inspections are being scheduled.	12/14/2016
5	1911 Church Street (Y.O.U. Building)	New Youth Center	Exterior of the building is being completed. Pedestrian canopy and fencing will be removed soon to begin grading and landscaping. All fences are in place and stand plumb. Final inspections are expected within two to three weeks.	12/14/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior work continues on all floors. The front exterior entry stairs, ramp and public walkway are installed. The front yard is backfilled and rough graded. There are no obstructions in the public right of way at the time of inspections.	12/14/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job has been approved for TCO on all floors in all towers. The exterior is complete with the exception of the front awning. Landscaping is complete. The fences, gates and silt fences are being removed.	12/14/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Foundation form set-up continues on north and south ends of the project site. Steel posts and beam framework continues to move forward. Street cleaning is done on regular basis. Fencing is in place and stands plumb and the truck cleaning station is in place and functional.	12/14/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Mechanical, electric and plumbing are completed through the 4th and are moving up to the 5th floor. Windscreen, construction and silt fences are in good condition. Tire washing for trucks leaving the site is in effect. Catch baskets are clean. Site is well kept.	12/14/2016



# Memorandum

To: Honorable Mayor and Members of the City Council

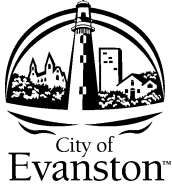
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: December 16, 2016

There were no new applications for food establishments for the week of December 11, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: December 16, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

# Liquor Licensing Weekly Report

Liquor Applications Received and Pending

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
2	Kabul House	2424 Dempster Street	D	Restaurant (Liquor)	Sun: Noon – 10 pm; Mon – Sat: 11 am – 10 pm	10/20/16	Pending City Council Action

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# Memorandum

To: Wally Bobkiewicz, City Manager

From: David Stoneback, Director, Public Works Agency  
Paul D'Agostino, Bureau Chief, Environmental Services  
Stephen Walker, Greenways Supervisor

Subject: Donation from Chalet Nursery & Garden Center

Date: December 14, 2016

This memo is intended to publicly thank and recognize the Chalet Nursery & Garden Center in Wilmette for their generous donation of plant material to the City of Evanston last month. We received this donation unsolicited, during the first week of November when Nursery staff contacted our Greenways staff. The donation consisted of 895 assorted perennial plants and small shrubs that have a retail value of just over \$12,000.00.

Greenways staff picked up these plants from their sales yard in Wilmette, and proceeded to plant them all over the course of the next 3 weeks on a citywide basis. The results of all these additional new perennials should become very evident next spring when they emerge and start flowering all over Evanston.





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



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## ***WEEK ENDING DECEMBER 16, 2016***

### ***Membership Seats Nominating Committee, Approves Financial Procedures & Controls***

Thank you to the 30 NWMC members who braved the subzero wind chill to attend Wednesday night's board meeting. The board unanimously voted to convene the nominating committee to fill the Treasurer's vacancy, with the appointment to be made at the January 11 board meeting. Serving on the nominating committee will be: *NWMC President and Des Plaines Mayor Matt Bogusz; NWMC Vice President and Wheeling Village President Dean Argiris; Barrington Village President Karen Darch; Evanston Mayor Elizabeth Tisdahl; Northbrook Village President Sandy Frum; and, Skokie Mayor George Van Dusen.*

In other board action, the membership approved the NWMC Financial Procedures and Controls document, which outlines the organization's financial accounts/arrangements as well as revenue, expense and purchasing procedures. The document is updated annually prior to development of the NWMC budget. The Board also discussed the scope of an update to the 2010 NWMC Bicycle Plan and development by the Illinois Municipal League's Home Rule Attorney's Committee of guidance related to deployment of new wireless facilities. Finally, the membership unanimously approved the 2017 NWMC Legislative Program outline, which will be presented at the January 21 Legislative Brunch (see article below). *Staff contacts: Mark Fowler, Larry Bury*

### ***Looking for a Great Holiday Gift?***

A ticket to the 2017 NWMC Legislative Brunch makes a wonderful holiday gift!! Invitations were sent last week for the brunch, scheduled for Saturday, January 21. The event will be held from 10:00 a.m. to noon, at the Hilton Chicago/Northbrook, 2855 N. Milwaukee Avenue in *Northbrook/Prospect Heights*. At the event, the Conference will unveil its 2017 Legislative Program and discuss how we can work cooperatively on solutions with our legislators. Time will also be set aside to hear from our state and federal legislators regarding their feedback on our program and initiatives they have for the coming year.

Please RSVP by Friday, January 13 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. The cost of the brunch is \$45 per person. We encourage our members to reach out to their legislators with a personal invitation to attend. *Staff contacts: Mark Fowler, Larry Bury, Chris Staron*

### ***Call One Passes On SPC Telecommunications Contract Increases***

Suburban Purchasing Cooperative (SPC) Telecommunications program vendor Call One has repeatedly warned that analog telecom services (Plain Old Telephone Service (POTS) lines, alarm circuits, etc.) are being targeted for decommissioning by their underlying carriers. This process has been marked by regular and significant price increases for these services and there will be yet another upcoming price increase on SPC Telecommunications Contract #137A. The SPC has been notified that Call One is passing along increases ranging from 11% to 15% effective January 4, 2017 on AT&T Analog Private Line services. The new rates can be viewed by visiting <http://nwmc-cog.org/Suburban-Purchasing-Cooperative/Telecommunications-Program.aspx>.

If your community or organization is still utilizing analog POTS lines or other outdated services, we again urge you to contact your Call One sales representative to discuss new technology and pricing options, which include vPOTS, vPRI, SIP and/or a new phone system. Please also request that Call One perform a free, full line audit with cost comparisons to change from POTS to other products.

We are aware that accurate cost change information is critical to our program participants for budgeting purposes and board/council approval. Please notify your accounts payable department that Monthly Recurring Charges (MRCs) are billed 30 days ahead in the telecommunications industry, so December Call One invoices

will reflect the higher prices on a prorated basis from January 4-14, 2017. For questions or additional information, please contact staff or Call One Association & Government Relations Representative Larry Widmer, 847-732-9262 (cell), 312-252-4955 (office) or [lwidmer@callone.com](mailto:lwidmer@callone.com). *Staff contact: Ellen Dayan*

### ***SPC Awards New Sewer Cleaner Truck Contracts***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded new, multi-tier Sewer Cleaner Truck contracts for the 10 Yard Fan Catch Basin/Sewer Cleaner (Contract #161) and the 12 Yard Fan Catch Basin/Sewer Cleaner (Contract #162). Both contracts will run from December 9, 2016 through December 8, 2017. The primary vendor on both contracts is Standard Equipment Company of Chicago and the alternate vendor for both is EJ Equipment of Manteno. Standard Equipment was awarded primary vendor status due to their being a responsive, responsible bidder, with products that have historically outsold other sewer cleaner trucks by a 5:1 margin to SPC contract participants and therefore deemed to be in the best interest of the SPC. EJ Equipment was awarded alternate status as a responsive, responsible bidder submitting the lowest bid price.

Pricing for both sizes of the Fan Catch Basin/Sewer Cleaner with Freightliner Engine Mounted on Heavy Duty Chassis, including all standard equipment and delivery, is as follows:

#### 10 Yard Fan Catch Basin/Sewer Cleaner (Contract #161)

Standard Equipment Company (primary vendor) - Vactor 2110 Base Price: \$322,995.00

EJ Equipment (alternate vendor) - Vac-Con V290HN/1000LHA Base Price: \$279,100.00

#### 12 Yard Fan Catch Basin/Sewer Cleaner (Contract #162)

Standard Equipment Company (primary vendor) - Vactor 2112 Base Price: \$337,136.00

EJ Equipment, Inc. (alternate vendor) - Vac-Con V312HN/1300LHA Base Price: \$300,255.00

Additional options are available as quoted on the original RFP's and will be posted at <http://nwmc-cog.org/Suburban-Purchasing-Cooperative/Sewer-Cleaner-Trucks.aspx> as soon as they are received from the vendors. For questions or additional information, please contact staff or Standard Equipment Company Sales Manager Maureen Kennedy, 312-706-0230 or [mkennedy@standardequipment.com](mailto:mkennedy@standardequipment.com), or EJ Equipment, Inc. Regional Sales Manager Eric Lesage, 800-522-2808 (office), 815-370-3549 (cell) or [eric@ejequipment.com](mailto:eric@ejequipment.com). *Staff contact: Ellen Dayan*

### ***SPC Governing Board Extends Office Supplies Contract***

The SPC Governing Board has extended the SPC Office Supplies Contract via Warehouse Direct that piggybacks onto The Cooperative Purchasing Network (TCPN) Contract R141701 through February 28, 2018. The contract contains an option for two additional, one-year extensions if mutually agreed by TCPN and Independent Stationers. All TCPN contracts are competitively bid, evaluated, approved and awarded by a governmental entity (currently Houston based Texas Region 4 Education Service Center) serving in the lead agency role. For questions or additional information, please contact Warehouse Direct Account Executives Spencer Touchie, 847-631-7188 or [stouchie@warehousedirect.com](mailto:stouchie@warehousedirect.com) or Rick Schackle, 847-631-7428 or [rickschackle@warehousedirect.com](mailto:rickschackle@warehousedirect.com). *Staff contact: Ellen Dayan*

### ***Time to Plan for the January 24 NWMC Surplus Vehicle and Equipment Auction***

Between the excitement of the holidays and the burden of dealing with snow and frigid temperatures, don't forget the upcoming NWMC Surplus Vehicle and Equipment Auction which is just over a month away. The first quarterly live surplus vehicle and equipment auction for 2017 will be held on Tuesday, January 24, 1:00 p.m., at America's Auto Auction (America's AA) in Crestwood. America's AA's 40-acre site is a state-of-the-art facility that provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. In addition, America's AA offers optional services designed to maximize the sale price of your vehicles, including their Auction Guarantee program, vehicle condition reports, reconditioning/repair services, dent removal, window replacement, washing, detailing, etc.

The NWMC's partnership with America's AA continues to evolve and grow, with the goal of making it easy for municipalities to dispose of their surplus vehicles and equipment. This past year, we invited participation in the live auctions from the DuPage Mayors & Managers Conference, South Suburban Mayors & Managers Association and Metro West Council of Government. Staff also worked with America's AA to develop a website (<http://municipality.auction/>) specifically tailored to our auctions as well as establish a quarterly auction schedule for 2017. As the auction date gets closer, America's AA will post the run list on the website.

Other live auction dates for 2017 are: Tuesday, April 25; Tuesday, July 25; and, Tuesday, October 24. The NWMC agreement with America's AA also provides for year round Internet sales, so participants do not have to wait for one of the quarterly live sales in order to dispose of surplus vehicles and equipment. For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, 708-389-4488 (office), 219-713-0327 (cell) or [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com); or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***RSVP Today for the MMC Annual Gala***

Invitations were emailed on Tuesday for the Metropolitan Mayors Caucus Annual Gala, scheduled for Friday, January 27 from 6:00 p.m. to 9:30 p.m. at the Chicago History Museum, 1601 N. Clark Street in Chicago. The event will feature an exhibit entitled "Lincoln's Undying Words" and the iO Theater Comedy Improv Group will present "Whirled News Tonight."

Please visit the [MMC Gala website](#) to secure your tickets and for additional information. Local government elected and appointed officials, staff, spouses or significant others are invited to attend, so please mark your calendars. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Bicycle and Pedestrian Committee* has been cancelled for December 20. Next meeting will be January 17 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet Wednesday, December 21 at 8:30 a.m. at the NWMC offices.

*NWMC Transportation Committee* will meet Thursday, December 22 at 8:30 a.m. at the NWMC offices.

*NWMC Executive Committee* will meet Wednesday, January 4 at 8:30 a.m. at the NWMC offices.