



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: November 11, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for November 4, 2016 – November 10, 2016

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, November 14, 2016**

Administration and Public Works

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning and Development

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, November 15, 2016**

Firefighter's Pension Fund Meeting

[www.cityofevanston.org/firepension](http://www.cityofevanston.org/firepension)

Preservation Commission - RESCHEDULED

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Housing & Community Development Act Committee

<http://www.cityofevanston.org/events/2016/03/housing-community-development-act-committee-43/>

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Board of Ethics - CANCELLED

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**Wednesday, November 16, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation & Parking Committee Meeting

[www.cityofevanston.org/transportationcommittee](http://www.cityofevanston.org/transportationcommittee)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

M/W/EBE Advisory Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

Ladd Arboretum Committee - CANCELLED

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

**Thursday, November 17, 2016**

Joint Review Board

<http://www.cityofevanston.org/government/boards-committees/joint-review-board/index.php>

Parks and Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of November 4, 2016 through November 10, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2797</b>	<b>2806</b>
<b>SERVICE REQUESTS</b>	<b>598</b>	<b>553</b>
<b>TOTAL CHATS</b>	<b>50</b>	<b>72</b>
<b>TOTAL TEXT</b>	<b>15</b>	<b>11</b>

## **Top 5 Service Requests**

## **Total**

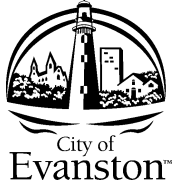
*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	102
2. Trash – Special Pick Up	47
3. Broken Parking Meter	36
4. Rodents-Rats	26
5. Abandoned Vehicle	20

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services –Parking	322
Administrative Services -Finance	54
Administrative Services -HR	23
Administrative Services - Other	154
City Clerk’s Office	64
City Manager’s Office	21
ComDev / Economic Development	9
ComDev/ Bldg Inspections	230
ComDev / Housing Rehab	8
ComDev / Planning/Zoning	18
General Assistance	4
Fire Life Safety	25
PublicStuff Request	364
Health	111
Information	665
Law	12
Library	3
Mayor’s Office	5
Other/311	216
Other – Social Services	9
Parks – Maintenance	4
Parks – Programs/Picnics/Permits	4
Parks – Other	7
Parks/Recreation	33
Parks – Forestry	27
Parks- Recreation Programs	40
Police	131
Public Works / Fleet	4
Public Works / Street Sanitation	127
Public Works / Engineering	27
Tax Assessment Office	7
Utilities – Power	3
Utilities – Sewer	6
Utilities – Water	60
<b>TOTAL</b>	<b>2797</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of November 7, 2016

Date: November 11, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of November 7, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
RFP 16-73 Emerson Street Traffic Signal Design	Public Works Agency	Seeking proposals from experienced firms for Professional services for the engineering design of traffic signal modernization on Emerson Street at Dodge Avenue, Maple Avenue, Elgin Rd intersections and the Elgin Road/ Benson Avenue intersection. Work shall include completing CMAP Application for CMAQ	\$150,000 FY 2017	Dec 6	Jan 9

		<p>funds for construction obtaining Phase I Design Approval from the IL Department of Transportation (IDOT), preparing Phase II construction plans, specifications, estimates per IDOT requirements for construction. Improvements will primarily consist of traffic signal modernization, interconnect &amp; coordination, pedestrian access and ADA compliance.</p>			
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## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	11/28/2016	Shop Evanston Events	A	CC	Lyons	
PRCS	11/28/2016	Park Score Card Presentation	P	CC	Hemingway	
CMO	11/28/2016	Harley Clarke	SPB	CC	Bobkiewicz	Action
CMO	11/28/2016	2017 Budget & 2016 Tax Levy Adoption	B	APW	Lyons	
CMO	11/28/2016	Smylie Lease	B	APW	Lyons	
Law	11/28/2016	Insurance Renewals	B	APW	Farrar	
PWA	11/28/2016	Water Chemical Purchase	B	APW	Stoneback	
PWA	11/28/2016	Water Meter Purchase	B	APW	Stoneback	
PRCS	11/28/2016	Noyes Tenant Leases	R	APW	Hemingway	
CMO	11/28/2016	USPS Lease Amendment	R	APW	Lyons	
CMO	11/28/2016	Parking Deck Fee Change	O	APW	Lyons	
CMO	11/28/2016	Junk Truck (Bicycle)	O	APW	Bobkiewicz	
Law	11/28/2016	Solemnization of Marriages by City Clerk	O	APW	Farrar	Intro and Action
Law	11/28/2016	Liquor License Increase (Pita 1, Dave's, Stained Glass, Quad)	O	APW	Farrar	Dave's and Stained - Intro and Action
Law	11/28/2016	Liquor License Amendments (Class W, Class U)	O	APW	Farrar	
PWA/Law	11/28/2016	Niles/Morton Grove Water Sale	O	APW	Stoneback / Farrar	
PWA	11/28/2016	Sewer Rate Decrease	O	APW	Stoneback	
PWA	11/28/2016	Water Rate Increase	O	APW	Stoneback	
Admin Services	11/28/2016	Tow Ordinance Revisions	O	APW	Storlie	
PWA	11/28/2016	Benchmarking Ordinance	O	APW	Stoneback	Action (held from 9/26)
CD	11/28/2016	Noise Near Apartments	D	PD	Muenzer	
CD	11/28/2016	Inclusionary Housing	O	PD	Muenzer	
CMO	12/12/2016	Robert Crown Update	SPB	CC	Lyons	
CMO	12/12/2016	Robert Crown Architectural Firm Recommendations	SPB	CC	Lyons	
Admin Services	12/12/2016	Janitorial Services - Multiple Buildings	B	APW	Storlie	
CMO	12/12/2016	2017 City Council Schedule	B	APW	Bobkiewicz	
CMO	12/12/2016	Post Bond Issuance Report	B	APW	Lyons	Accept and Place on File
CMO	12/12/2016	Tax Levy Abatements	R	APW	Lyons	
CMO	12/12/2016	Water Sales	R	APW	Bobkiewicz	
CMO	12/12/2016	Home Rule Taxes	O	APW	Lyons	
CD	12/12/2016	SAFEbuilt Contract Increase	B	PD	Muenzer	
CD	12/12/2016	516 Dempster - Special Use (Animal Hospital)	O	PD	Muenzer	
CD	12/12/2016	1029 Davis - Special use (Indoor Recreation)	O	PD	Muenzer	Intro and Action (Ald Wilson)
CMO	12/12/2016	Impoundment Procedures	O	HS	Bobkiewicz	



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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	12/12/2016	Farmers Market Regulations	O	HS	Hemingway	
CD	12/12/2016	Mental Health Board 2017 Funding	O	HS	Muenzer	
	12/12/2016	Executive Session (Minutes Release)		CC		
CMO	1/9/2017	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
PWA	1/23/2017	CMAQ Applications Approval	B	APW	Stoneback	
CD	2/13/2017	Complete Streets Policy Revision	B	APW	Muenzer	

## Council & Committee Meetings

Mon, Nov 14	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Nov 15	7:00 PM	Housing & Community Development Act Committee				
Wed, Nov 16	6:00 PM	Transportation/Parking Committee				
Wed, Nov 16	6:30 PM	M/W/EBE Advisory Committee				
Wed, Nov 16	7:00 PM	Economic Development				
Mon, Nov 21	7:00 PM	City Council				
Mon, Nov 28	6:00 PM	A&PW, P&D, City Council meetings (2017 Budget and Tax Levy Adoption)				

## DEFERRED

Dept	Date	Item	Action	Committee	Staff	Notes
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CMO		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

**To:** Honorable Mayor and Members of the City Council  
**From:** Michael Griffith, Development Planner  
**Subject:** Weekly Zoning Report  
**Date:** November 10, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at (847) 448-8155 or [mgriffith@cityofevanston.org](mailto:mgriffith@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, November 2, 2016 - November 8, 2016**

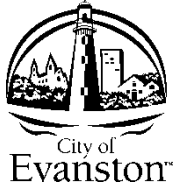
**Zoning Reviews**

Ward	Property Address	Type	Project Description	Received	Status
1	1411-22 Judson	Building Permit	Install paver patio	10/18/16	pending staff review
1	2103 Orrington Avenue	Building Permit	Attic interior renovation st SFR	10/21/16	pending staff review
1	2135 Orrington Avenue	Building Permit	Interior renovation (Seabury-Western Theological Seminary)	11/01/16	pending staff review
1	2135 Orrington Avenue	Building Permit	New patio and 4-car garage (Seabury-Western Theological Seminary)	11/03/16	pending staff review
1	500 David Street, Suite 1010	Building Permit	Interior tenant build-out (Opex Analytics)	11/04/16	pending staff review
1	818 Colfax Street	Building Permit	Two story 2-car detached garage at SFR	11/07/16	pending staff review
2	2323 Greenleaf Street	Building Permit	Construct detached garage and concrete parking pad and sidewalk at SFR	09/28/16	non-compliant, pending revisions
2	1513 Greenleaf Street	Building Permit	Replace existing building with two single-family live/work homes, both to be ADA accessible	10/11/16	pending staff review
2	2119 Greenwood Street	Building Permit	One-story addition	10/21/16	pending staff review
2	1424 Dewey Avenue	Building Permit	New concrete patio and walk	11/03/16	pending staff review
3	635 Forest Avenue	Building Permit	Construct deck	10/20/16	pending staff review
3	117 Kedzie Street	Zoning Analysis	2-story addition at SFR	10/21/16	pending staff review
3	1030 Lake Shore Boulevard	Building Permit	Addition and interior renovation to SFR	10/31/16	pending staff review
3	1015 Chicago Avenue	Building Permit	Addition and exterior renovation (Autobarn - Mazda)	11/04/16	pending staff review
3	220 Kedzie Street	Zoning Analysis	Convert basement to garage, new driveway, sidewalk and new front porch	11/04/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1511 Wilder Street	Building Permit	2-story addition with attached garage, interior and exterior remodel at SFR	10/13/16	non-compliant, pending revisions
4	1326 Greentleaf Street	Building Permit	Replace existing rear porch (mixed-use commercial building)	10/21/16	pending staff review
4	934 Elmwood Avenue	Zoning Analysis	Addition to SFR	11/01/16	pending staff review
5	2034 Maple Avenue	Building Permit	Enlarge front porch, construct new screened rear porch	08/19/16	non-compliant, pending minor variation determination
5	2122 Darrow Avenue	Zoning Analysis	Revisions to construct 6 unit single family attached building (tiny-homes)	08/26/16	non-compliant, pending revisions
5	2415 Lyons Street	Building Permit	Addition to SFR	09/26/16	non-compliant, pending major variation application
5	1117 Foster Street	Building Permit	Interior remodel at SFR	10/18/16	pending staff review
5	1000 Foster Street	Building Permit	Construct interior demising wall to divide store front into 2 commercial spaces (Evanston Signs)	10/20/16	pending staff review
5	2029 Maple Avenue	Building Permit	2-car detached garage	11/04/16	pending staff review
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from applicant

6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2520 Isabella Street	Building Permit	Replace stone walk with concrete walk	10/18/16	pending staff review
6	3615 Hillside Road	Building Permit	Addition to SFR	10/19/16	pending staff review
6	3317 Colfax Street	Building Permit	2nd story addition to SFR	10/20/16	pending staff review
6	2732 Harrison Street	Building Permit	Install paver walk at SFR	10/26/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR
7	712 Ingleside Place	Building Permit	New detached garage at SFR	09/20/16	non-compliant, pending minor variation determination
7	2215 Payne Street	Building Permit	Install paver landing at base of steps and sitting area	10/13/16	non-compliant, pending revisions
7	1410 Rosalie Street	Zoning Analysis	1-story addition and porch enclosure at SFR	10/13/16	pending additional info from applicant
7	1718 Harrison Street	Zoning Analysis	Construct front porch and 2nd-story addition at rear of SFR	10/17/16	pending staff review
7	2700 Euclid Park Place	Building Permit	Construct outdoor kitchen at SFR	10/20/16	pending staff review
7	2814 Garrison Avenue	Building Permit	Interior remodel at SFR	10/24/16	pending staff review
7	581 Ingleside Park	Building Permit	Additions to SFR	10/27/16	pending staff review
7	2119 Pioneer Road	Building Permit	Construct new SFR	10/28/16	pending staff review
7	2672 Green Bay Road	Building Permit	Interior remodel (Pet People)	11/04/16	pending staff review
7	2220 Campus Drive	Building Permit	Interior remodel (Cook Hall - NU)	11/07/16	pending staff review
8	318 Custer Avenue	Building Permit	Basement remodel at SFR	08/01/16	pending additional information from the applicant
8	120 Dodge Avenue	Building Permit	One-story sunroom and rec. room addition in front (Dobson Plaza)	08/17/16	pending special use and major variation applications
8	1126 Harvard Terrace	Building Permit	Enclose existing screened-in rear porch at SFR	10/11/16	non-compliant, pending revisions
8	1320 Brummel Street	Building Permit	New deck at a townhome	11/04/16	pending staff review
9	1327 Kirk Street	Building Permit	Construct detached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	non-compliant, pending minor variation determination
9	421 Florence Avenue	Building Permit	Addition to SFR	10/19/16	pending staff review
9	1619 Washington Street	Building Permit	Two story renovation and addition to SFR	11/08/16	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2233 Sherman Avenue	Appeal	Appeal of Zoning Administrator's determination that Residential Care Home distance requirement includes Child Residential Care Homes	09/19/16	ZBA 12/20/16
1	628 Colfax Street	Minor Variation	1-story addition, side yard setback (NU)	11/03/16	Determination after 11/25/16
2	1108 Dodge Avenue	Fence Variation	Install 7' tall chainlink fence with 1' of barbed wire on top (formally Evanston Auto)	11/07/16	Determination after 11/22/16
3	516 Dempster Street	Special Use	Animal Hospital	10/13/16	ZBA 11/15/16 & P&D 12/12/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional information from the applicant
4	1029 Davis Street	Special Use	Commercial Indoor Recreation - Title Boxing Club	10/13/16	ZBA 11/15/16 & P&D 12/12/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Re-inspected 08/30/16, notice sent 09/02/16; checked 10/07/16 did not observe a violation
5	2034 Maple Avenue	Minor Variation	Construct front and rear porches, 16.5' front setback and 2.93' side setback for porches	10/24/16	Determination after 11/11/16
5	2415 Lyons Street	Major Variation	Front setback for porches, side setbacks for porches/addition/eaves, building lot coverage to SFR	11/08/16	DAPR 11/16/16 & pending ZBA
6	2301 Lawndale Avenue	Major Variation	Street side yard & interior side yard setbacks for a 1-story addition at SFR	09/12/16	ZBA 11/15/16
7	712 Ingleside Place	Minor Variation	Construct 1-car detached garage, building lot and impervious lot coverage	10/24/16	Pending additional information from the applicant
7	581 Ingleside Park	Major Variation	Front yard setbacks (north and south - through lot with two front yards) for additions at SFR	11/09/16	pending DAPR & ZBA
9	1125 Madison Street	Minor Variation	Install two patios, impervious lot coverage and patio within interior side yard	10/31/16	Determination after 11/17/16



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: November 11, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

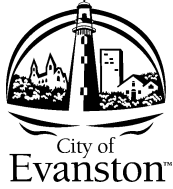
**Inspector Weekly Update**  
**Cases Received, November 11, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and all construction conditions are approved. No construction activity at the time of inspection. Inquiries have been sent to contractor for update on drainage plans.	11/7/2016
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. Rough underground plumbing is completed. Prep work for building slabs is under way. All construction conditions comply.	11/7/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Streets and sidewalks are in good condition and opened for pedestrian traffic. Alley and catch basin are clean and all construction conditions comply. Commercial build-outs are ongoing on 1st and 2nd levels.	11/7/2016
4	1571 Maple Avenue	Mixed Use Building	Steel framework and pre-cast concrete decking are in progress. There are no obstructions in the public ways. Catch baskets are free of dirt. Fencing and dust control screening is in place and plumb.	11/9/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Glass guards are installed around the main floor stairway opening. Display case staging and CTV monitor installation continues on floors 1 through 3. Exterior of the job is clean and in order. Catch basket is clean.	11/9/2016
5	1911 Church Street (Y.O.U. Building)	New Youth Center	Drywall is now complete at both 1st and 2nd floors and above ceiling inspections are being scheduled. Masonry work has been completed. Job site is well kept. Fences and windscreens are in good condition and stand plumb. Right of way is protected by lighted canopy.	11/7/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior rough-in work continues on all floors. Front exterior entry stairs and ramp are installed. The GC has requested to move the construction fence on the north to allow work on public sidewalk and parkway. There were no obstructions in the public right of way at the time of inspection.	11/9/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	All portions of the job other than basement and penthouse are working on finishes. The site is well kept and landscaping is being installed. Walks and drive isle are paved. Fences, silt fences, floating silt fence, and windscreen are present and in good condition.	11/10/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Foundation excavation has begun for the natatorium located at the south end of the project. Steel posts and beam framework is being installed at the north end of the site. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is functional. Job site is well kept.	11/9/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Plumbing and electrical trades are installing on the 4th floor. Mechanical and fire protection installations are almost complete on floors 1 through 7. Masonry has begun on the front face of the building. Site is being kept in order.	11/10/2016
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# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

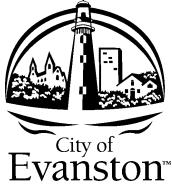
Subject: Food Establishment Application Weekly Report

Date: November 11, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of November 6, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Jennifer's Edible	1623 Simpson	5	11/07/2016	Food Establishment License	Not Yet Determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: November 11, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

### Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
2	Kabul House	2424 Dempster Street	D	Restaurant (Liquor)	Sun: Noon – 10 pm; Mon – Sat: 11 am – 10 pm	10/20/16	Pending Liquor Board Meeting
2	The Caterist	940 Pitner Ave., Suite 5	T	Caterer (Beer/Wine)	Sun: 10 am-2 am; Mon-Thu: 10 am-1 am; Fri-Sat: 10 am-2 am	9/13/16	Pending City Council Action
3	Asian Cajun Too	1322 Chicago Ave	D	Restaurant (Liquor)	Sun: Noon – 9pm; Mon – Thu: 3pm – 10 pm; Fri: 3 pm – 11 pm; Sat: Noon – 11 pm	8/2/16	Pending City Council Action
7	Pita 1	1926 Central Street	H	Restaurant (Liquor)	Sun: 11 am – 8 pm; Mon – Thu: 11 am – 9 pm; Fri: 11 am – 1 am ; Sat: 11 am – 1 am	9/12/16	Pending City Council Introduction
1	Dave's New Kitchen	815 Noyes Street	D	Restaurant (Liquor)	Mon-Sun: 11 am – 11 pm	10/21/16	Pending City Council Introduction
1	The Stained Glass (Change from C to I)	1735 Benson Ave	I	Restaurant/Package Store (Liquor)	Mon – Thu: 5 pm – 11 pm; Fri-Sat: 5 pm – 12:00 am; Sun: 11 am – 11 pm	10/21/16	Pending City Council Introduction
8	Quad Indoor Sports	2454 Oakton Street	W	Commercial Indoor Recreation Facility (Beer/Wine)	Sun: Noon – 10 pm; M-F 6 pm – 2 am; Sat: Noon - ??	10/24/16	Pending City Council Introduction

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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**WEEK ENDING NOVEMBER 11, 2016**

## ***Happy Veteran's Day!***

Thank you to all our Veterans for their service, sacrifice and dedication to our country.

### ***NWMC Board Appoints Frum to MMC Executive Board; Sets 2017 Legislative Brunch***

Thank you to the twenty-five NWMC members who attended Wednesday night's Board meeting. The membership unanimously appointed *Northbrook Village President Sandy Frum* to the Executive Committee of the Metropolitan Mayors Caucus. President Frum will serve out the term of past NWMC President and *Rolling Meadows Mayor Tom Rooney* as he moves on to the state senate. The board also reviewed the results from the October 25 NWMC Surplus Vehicle and Equipment Auction. Sales for the auction were more than double from the fall 2015 auction and featured not only participation from NWMC members, but also members of the Metro West Council of Government and the South Suburban Mayors and Managers Association.

In other board action, the membership approved the date for the 2017 NWMC Legislative Brunch, to be held on Saturday, January 21 from 10:00 a.m. to noon at the Hilton Chicago/Northbrook. Finally, the board approved the NWMC Financial and Investment policies and discussed the results of Tuesday's election and potential impacts on the 2017 session of the Illinois General Assembly. *Staff contacts: Mark Fowler, Larry Bury*

### ***NWMC on the Road***

Is your village board or city council interested in hearing about the programs and initiatives of the NWMC? Staff would be pleased to attend any upcoming meetings to discuss to work of the organization, receive feedback as to how we're doing and discuss any other needs of our members. Please contact me at 847-296-9200, ext. 125 or [mfowler@nwmc-cog.org](mailto:mfowler@nwmc-cog.org) to schedule a presentation! *Staff contact: Mark Fowler*

### ***MWRD Proposes Changes to Watershed Management Ordinance***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is proposing changes to the Watershed Management Ordinance (WMO), which regulates development within Cook County and sewer construction within the MWRD service territory. It provides uniform stormwater management regulations to protect environmentally sensitive areas and prevent future developments from exacerbating flooding.

A public meeting to discuss the proposed changes will be held on Wednesday, November 16, 10:00 a.m. at the Northlake City Hall, 55 East North Avenue. The public comment period will be open through March 31, 2017. Please submit comments to [WMOComments@mwrdd.org](mailto:WMOComments@mwrdd.org) or by mail to:

Metropolitan Water Reclamation District of Greater Chicago  
Local Sewer Systems Section  
111 East Erie Street  
Chicago, IL 60611

For more information, please visit <https://www.mwrdd.org/irj/portal/anonymous/managementordinance>. *Staff contact: Brian Pigeon*

### ***Time to Adopt the GRC2***

Earlier this year, the Metropolitan Mayors Caucus released the Greenest Region Compact 2 (GRC2), which consists of a pledge and supporting resources that "will unify municipal action towards consensus sustainability goals and will support mayors in their role as environmental leaders." GRC2 builds upon the

original Greenest Region Compact, which was adopted by nearly one hundred municipalities (including 22 NWMC members) in 2007. The Caucus again asks that municipalities adopt GRC2, which will build the necessary support to obtain the technical and financial assistance to implement the program's strategies and projects. There is no requirement to take specific action at this point, though a future supportive program to assist and track progress, called the Sustainability Network, is planned. That said, board endorsement of the GRC2 shows unified support for sustainability in the region and will help leverage resources for implementation.

To date, the following NWMC members have reported adoption of the GRC2: *Barrington; Cary; Fox Lake; Highland Park; Hoffman Estates; Lake Bluff; Lincolnwood; Mount Prospect; Niles; Northfield; Schaumburg; Streamwood;* and, *Wheeling*. Please visit <http://mayorscaucus.org/initiatives/environment/regional-environmental-collaboration/> for more information or contact Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra, 312-201-4506 or [emakra@mayorscaucus.org](mailto:emakra@mayorscaucus.org). In addition, please report your municipalities' adoption of the GRC2 to Edith. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Bicycle/Pedestrian Committee* will meet Tuesday, November 15 at 10:30 a.m. at the NWMC offices.

*NWMC Legislative Committee* will meet Wednesday, November 16 at 8:30 a.m. at the NWMC offices.

*NWMC Transportation Committee* will meet Thursday, November 17 at 8:30 a.m. at the NWMC offices. Please note change due to Thanksgiving holiday.