

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: October 28, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for October 21, 2016 – October 27, 2016

### **City Manager's Office**

Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, November 1, 2016**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, November 2, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Thursday, November 3, 2016**

Housing and Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of October 21, 2016 through October 27, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2662</b>	<b>2395</b>
<b>SERVICE REQUESTS</b>	<b>596</b>	<b>583</b>
<b>TOTAL CHATS</b>	<b>26</b>	<b>27</b>
<b>TOTAL TEXT</b>	<b>17</b>	<b>13</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	93
2. Broken Parking Meter	44
3. Trash – Special Pick Up	35
4. Rodents-Rats	27
5. Fire Prevention – Inspection of a Commercial Property	13

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services –Parking	264
Administrative Services -Finance	39
Administrative Services -HR	26
Administrative Services - Other	149
City Clerk’s Office	64
City Manager’s Office	17
ComDev / Economic Development	11
ComDev/ Bldg Inspections	264
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	20
General Assistance	4
Fire Life Safety	41
PublicStuff Request	359
Health	92
Information	501
Law	10
Library	2
Mayor’s Office	3
Other/311	205
Other – Social Services	13
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	25
Parks – Other	4
Parks/Recreation	23
Parks – Forestry	29
Parks- Recreation Programs	19
Police	129
Public Works / Fleet	2
Public Works / Street Sanitation	122
Public Works / Engineering	41
Tax Assessment Office	1
Utilities – Power	3
Utilities – Sewer	8
Utilities – Water	169
<b>TOTAL</b>	<b>2662</b>

## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	11/7/2016	2017 Budget Discussion (if needed)	SPB	CC	Lyons	7:00 PM
PRCS	11/14/2016	Mayor Donation/Registration	A	CC	Hemingway	
CMO	11/14/2016	Harley Clarke	SPB	CC	Bobkiewicz	Action
CMO	11/14/2016	Robert Crown Update	SPB	CC	Lyons	
CMO	11/14/2016	Robert Crown Architectural Firm Recommendations	SPB	CC	Lyons	
CD	11/14/2016	Complete Streets Policy Revision	B	APW	Muenzer	
PWA	11/14/2016	Water Chemical Purchase	B	APW	Stoneback	
PWA	11/14/2016	CMMS Purchase	B	APW	Stoneback	
Law	11/14/2016	Insurance Renewals	B	APW	Farrar	
CMO	11/14/2016	Snow Tow	B	APW	Lyons	
Admin Services	11/14/2016	Holiday Parking	B	APW	Storlie	
Admin Services	11/14/2016	Tow Ordinance Revision	O	APW	Storlie	
PWA	11/14/2016	Ridge/Grove Right Turn Only	O	APW	Stoneback	
CMO	11/14/2016	Parking Deck Fee Change	O	APW	Lyons	
CMO	11/14/2016	Junk Trucks	O	APW	Bobkiewicz	
Admin Services	11/14/2016	Parking Meter Change	O	APW	Storlie	Action
Law	11/14/2016	110-O-16 Business Regulation Clean-Up	O	APW	Farrar	Action
Law	11/14/2016	125-O-16 - Small Cell Tower	O	APW	Farrar	Action
Law/PWA	11/14/2016	Sheridan Road Speed Limit Reduction	O	APW	Farrar / Stoneback	Action
Law	11/14/2016	Liquor License Increases (3)	O	APW	Farrar	Action
CD	11/14/2016	Noise Limitations (Apartments)	D	PD	Muenzer	
CD	11/14/2016	117-O-16 - Update Inclusionary Housing Ord	O	PD	Muenzer	
	11/14/2016	Executive Session (Minutes Release)		CC		
PRCS	11/28/2016	Park Score Card Presentation	P	CC	Hemingway	
CMO	11/28/2016	2017 Budget & 2016 Tax Levy Adoption	B	APW	Lyons	
CMO	11/28/2016	Smylie Lease	B	APW	Lyons	
PWA	11/28/2016	Water Meter Purchase	B	APW	Stoneback	
PRCS	11/28/2016	Noyes Tenant Leases	R	APW	Hemingway	
CMO	11/28/2016	Tax Levy Abatements	R	APW	Lyons	
CMO	11/28/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
PWA	11/28/2016	Sewer Rate Decrease	O	APW	Stoneback	
PWA	11/28/2016	Water Rate Increase	O	APW	Stoneback	
PWA	11/28/2016	Meter Hour/Time Changes	O	APW	Stoneback	
PWA	11/28/2016	Benchmarking Ordinance	O	APW	Stoneback	Action (held from 9/26)

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law	11/28/2016	67-O-16, Bicycle Ordinance	O	APW	Farrar	
Admin Services	12/12/2016	Janitorial Services - Multiple Buildings	B	APW	Storlie	
CMO	12/12/2016	Post Bond Issuance Report	B	APW	Lyons	Accept and Place on File
CMO	12/12/2016	Water Sales	R	APW	Bobkiewicz	
CMO	12/12/2016	Home Rule Taxes	O	APW	Lyons	
CD	12/12/2016	SAFEbuilt Contract Increase	B	PD	Muenzer	
CD	12/12/2016	516 Dempster - Special Use (Animal Hospital)	O	PD	Muenzer	
CD	12/12/2016	1029 Davis - Special use (Indoor Recreation)	O	PD	Muenzer	Intro and Action (Ald Wilson)
CMO	12/12/2016	Impoundment Procedures	O	HS	Bobkiewicz	
PRCS	12/12/2016	Farmers Market Regulations	O	HS	Hemingway	
CD	12/12/2016	Mental Health Board 2017 Funding	O	HS	Muenzer	
PWA	1/23/2017	CMAQ Applications Approval	B	APW	Stoneback	

### Council & Committee Meetings

Thurs, Nov 3	7:00 PM	Housing & Homelessness Commission				
Mon, Nov 7	7:00 PM	City Council Budget Discussion				
Mon, Nov 14	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Nov 15	7:00 PM	Housing & Community Development Act Committee				
Wed, Nov 16	6:00 PM	Transportation/Parking Committee				
Wed, Nov 16	6:30 PM	M/W/EBE Advisory Committee				
Wed, Nov 16	7:00 PM	Economic Development				
Mon, Nov 21	7:00 PM	City Council				
Mon, Nov 28	6:00 PM	A&PW, P&D, City Council meetings (2017 Budget and Tax Levy Adoption)				

### DEFERRED

Dept	Date	Item	Action	Committee	Staff	NOTES
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
CMO		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Michael Griffith, Development Planner

Subject: Weekly Zoning Report

Date: October 27, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at (847) 448-8155 or [mgriffith@cityofevanston.org](mailto:mgriffith@cityofevanston.org) if you have any questions or need additional information.



**Zoning Weekly Update**  
**Cases Received and Pending, October 19, 2016 - October 25, 2016**

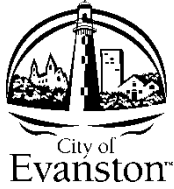
**Zoning Reviews**

Ward	Property Address	Type	Project Description	Received	Status
1	2126 Orrington Avenue	Zoning Analysis	Construct new front porch, 3-season room and rear porch	10/10/16	pending staff review
1	808 Church Street	Building Permit	Interior alteration (Fidelity Investments)	10/12/16	pending staff review
1	711 Colfax Street	Building Permit	Install paver walk	10/13/16	pending staff review
1	1411-22 Judson	Building Permit	Install paver patio	10/18/16	pending staff review
1	1900 Orrington Avenue	Zoning Analysis	Renovate 4-story apartment building, install ADA lift (NU)	10/19/16	pending staff review
1	2103 Orrington Avenue	Building Permit	Attic interior renovation st SFR	10/21/16	pending staff review
2	2323 Greenleaf Street	Building Permit	Construct detached garage and concrete parking pad and sidewalk at SFR	09/28/16	non-compliant, pending revisions
2	1513 Greenleaf Street	Building Permit	Replace existing building with two single-family live/work homes, both to be ADA accessible	10/11/16	pending staff review
2	2119 Greenwood Street	Building Permit	One-story addition	10/21/16	pending staff review
3	1246 Forest Avenue	Building Permit	Reconstruct rear porch	10/14/16	pending staff review
3	635 Forest Avenue	Building Permit	Construct deck	10/20/16	pending staff review
3	117 Kedzie Street	Zoning Analysis	2-story addition at SFR	10/21/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1132 Oak Avenue	Building Permit	Replace front stairs	10/10/16	pending staff review
4	1511 Wilder Street	Building Permit	2-story addition with attached garage, interior and exterior remodel at SFR	10/13/16	pending staff review
4	1326 Greenleaf Street	Building Permit	Replace existing rear porch (mixed-use commercial building)	10/21/16	pending staff review
4	1045 Sherman Avenue	Zoning Analysis	2nd story addition to SFR	10/25/16	pending staff review
5	2117 Foster Street	Building Permit	Construct new detached garage	08/10/16	pending minor variation determination
5	2034 Maple Avenue	Building Permit	Enlarge front porch, construct new screened rear porch	08/19/16	non-compliant, pending minor variation determination
5	2122 Darrow Avenue	Zoning Analysis	Revisions to construct 6 unit single family attached building (tiny-homes)	08/26/16	non-compliant, pending revisions
5	2118 Jackson Avenue	Building Permit	Interior remodel at SFR	10/13/16	pending staff review
5	1117 Foster Street	Building Permit	Interior remodel at SFR	10/18/16	pending staff review
5	1000 Foster Street	Building Permit	Construct interior demising wall to divide store front into 2 commercial spaces (Evanston Signs)	10/20/16	pending staff review
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from applicant
6	2507 Colfax Street	Building Permit	Construct new unlock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2618 Isabella Street	Building Permit	2nd story addition to SFR	09/14/16	pending additional information from applicant

6	3301 Noyes Street	Building Permit	Construct new garage at SFR	10/10/16	pending staff review
6	2044 Ewing Avenue	Building Permit	Construct new 2-car detached garage to replace 1-car garage	10/11/16	pending staff review
6	2721 Simpson Street	Building Permit	Interior remodel at SFR	10/13/16	pending staff review
6	2669 Crawford Avenue	Building Permit	Replace driveway and walk at SFR	10/18/16	pending staff review
6	2520 Isabella Street	Building Permit	Replace stone walk with concrete walk	10/18/16	pending staff review
6	3615 Hillside Road	Building Permit	Addition to SFR	10/19/16	pending staff review
6	3317 Colfax Street	Building Permit	2nd story addition to SFR	10/20/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	<b>pending final DAPR</b>
7	712 Ingleside Place	Building Permit	New detached garage at SFR	09/20/16	non-compliant, pending minor variation determination
7	2509 Pioneer Road	Building Permit	Interior remodel at SFR	10/10/16	pending staff review
7	2215 Payne Street	Building Permit	Install paver landing at base of steps and sitting area	10/13/16	pending staff review
7	1410 Rosalie Street	Zoning Analysis	1-story addition and porch enclosure at SFR	10/13/16	pending staff review
7	1718 Harrison Street	Zoning Analysis	Construct front porch and 2nd-story addition at rear of SFR	10/17/16	pending staff review
7	2700 Euclid Park Place	Building Permit	Construct outdoor kitchen at SFR	10/20/16	pending staff review
7	2814 Garrison Avenue	Building Permit	Interior remodel at SFR	10/24/16	pending staff review
7	2220 Campus Drive	Building Permit	Interior remodel (NU)	10/24/16	pending staff review
8	318 Custer Avenue	Building Permit	Basement remodel at SFR	08/01/16	pending additional information from the applicant
8	120 Dodge Avenue	Building Permit	One-story sunroom and rec. room addition in front (Dobson Plaza)	08/17/16	pending special use and major variation applications
8	1126 Harvard Terrace	Building Permit	Enclose existing screened-in rear porch at SFR	10/11/16	pending staff review
8	338 Wesley Avenue	Building Permit	ADA ramp at townhome	10/19/16	pending additional information from the applicant
9	1327 Kirk Street	Building Permit	Construct detached garage in place of a shed at SFR	05/31/16	non-compliant, pending revisions
9	1125 Madison Street	Building Permit	Construct paver patios at SFR	09/22/16	non-compliant, pending revisions from applicant
9	1206 Main Street	Building Permit	Install solar photovoltaic system	10/04/16	pending staff review
9	726 Madison Street	Building Permit	Replace front porch at SFR	10/11/16	pending staff review
9	1402 Seward Street	Building Permit	Construct new detached garage	10/13/16	pending staff review
9	1018 South Boulevard	Building Permit	New concrete block parking pad	10/13/16	pending staff review
9	1418 Main Street	Building Permit	Replace rear deck	10/14/16	pending staff review
9	742 Asbury Avenue	Building Permit	Construct new detached garage	10/18/16	pending staff review
9	421 Florence Avenue	Building Permit	Addition to SFR	10/19/16	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	2233 Sherman Avenue	Appeal	Appeal of Zoning Administrator's determination that Residential Care Home distance requirement includes Child Residential Care Homes	09/19/16	ZBA 12/20/16
3	516 Dempster Street	Special Use	Animal Hospital	10/13/16	DAPR 11/02/16 & ZBA 11/15/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional information from the applicant
4	1026 Elmwood Avenue	Major Variation	3rd story addition for an enclosed stair & side yard setback to raise existing roof at SFR	08/09/16	ZBA 11/01/16
4	1029 Davis Street	Special Use	Commercial Indoor Recreation - Title Boxing Club	10/13/16	DAPR 11/02/16 & ZBA 11/15/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Re-inspected 08/30/16, notice sent 09/02/16; checked 10/07/16 did not observe a violation
5	2117 Foster Street	Minor Variation	Construct 19.3'x22.5' detached garage in the interior side yard, 6.5' from principal structure, 2' side yard setback	10/13/16	Determination after 11/04/16
5	2034 Maple Avenue	Minor Variation	Construct front and rear porches, 16.5' front setback and 2.93' side setback for porches	10/24/16	Determination after 11/11/16
6	2301 Lawndale Avenue	Major Variation	Street side yard & interior side yard setbacks for a 1-story addition at SFR	09/12/16	ZBA 11/01/16
7	811 Clinton Place	Minor Variation	Building lot increase from 31.5% to 33% for 2nd story addition to residence and larger 2-car detached garage	09/27/16	Determination after 11/04/16
8	1127 Harvard Terrace	Fence Variation	Install 6' tall wood fence zero feet from street side property line	10/17/16	Determination after 11/04/16



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: October 28, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

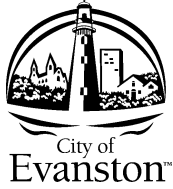
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, October 28, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and all construction conditions approved. No construction activity at the time of inspection.	10/24/2016
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Fences and sidewalks are in good condition. Foundation wall is complete. No activity on job site at the time of the inspection. Contractor adding additional signage at worker parking lot to avoid residents being towed.	10/24/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Construction fencing and canopy have been removed from the site. Sidewalks are open for pedestrian traffic. Alley and catch basin are clean and all construction conditions comply. Tenant build-outs (Fusion Academy and First Bank & Trust) continue on the first two levels.	10/24/2016
4	1571 Maple Avenue	Mixed Use Building	Steel framework and pre-cast concrete decking are in progress. There are no obstructions in the public ways. Catch baskets are free of dirt. Fencing and dust control screening is in place and plumb.	10/26/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Glass guards are partially installed around the main floor stairway opening. Display case staging and CTV monitor installation continues on floors 1 through 3. Exterior of the job is clean and in order. Catch basket is clean.	10/26/2016
5	1911 Church Street (Y.O.U. Building)	New Youth Center	Exterior air barrier is complete and masonry work is progressing. Plumbing, mechanical and electric service systems have been approved. Site is in good condition. Windscreens, construction and silt fences are in place and stand plumb. Project manager has been informed to clean neighboring storm structures.	10/25/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Interior rough-in work continues to move forward on all floors. Concrete driveway along the east side has been completed. Catch baskets on Central and the alley were functional. Public right of way was clear at the time of inspection. Construction fencing is secure.	10/26/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Finish work is being completed. Mechanical areas are complete. Site is in good condition and fences are present and stand plumb. Catch baskets are cleared weekly and tire washing is in effect for all trucks leaving the site.	10/26/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction and soil erosion fences are in place and plumb. Concrete grade beams along the east side of the project are now in place. The job site is being kept in order.	10/26/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Job is progressing. Mechanical rough has reached substantial completion on 1st-7th floors and fire protection is complete on 1st-5th floors. Steel framed roofing has been completed and masonry is being installed on all sides. Job site is well kept. Windscreens, construction and silt fences are in place and stand plumb. Right of way is clean. Neighboring catch baskets are clear of debris.	10/25/2016
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# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

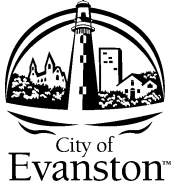
Subject: Food Establishment Application Weekly Report

Date: October 28, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of October 23, 2016

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Sam's Chicken, Ribs & Pizza	1639 Orrington	4	10/24/2016	Food Establishment License	No yet determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: October 28, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



## Liquor Licensing Weekly Report

### Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
2	Kabul House	2424 Dempster Street	D	Restaurant (Liquor)	Sun: Noon – 10 pm; Mon – Sat: 11 am – 10 pm	10/20/16	Pending Liquor Board Meeting
2	The Caterist	940 Pitner Ave., Suite 5	T	Caterer (Beer/Wine)	Sun: 10 am-2 am; Mon-Thu: 10 am-1 am; Fri-Sat: 10 am-2 am	9/13/16	Pending City Council Action
3	Asian Cajun Too	1322 Chicago Ave	D	Restaurant (Liquor)	Sun: Noon – 9pm; Mon – Thu: 3pm – 10 pm; Fri: 3 pm – 11 pm; Sat: Noon – 11 pm	8/2/16	Pending City Council Action
7	Pita 1	1926 Central Street	H	Restaurant (Liquor)	Sun: 11 am – 8 pm; Mon – Thu: 11 am – 9 pm; Fri: 11 am – 1 am ; Sat: 11 am – 1 am	9/12/16	Pending Liquor Board Meeting
1	Dave's New Kitchen	815 Noyes Street	D	Restaurant (Liquor)	Mon-Sun: 11 am – 11 pm	10/21/16	Pending Liquor Board Meeting
1	The Stained Glass (Change from C to I)	1735 Benson Ave	I	Restaurant/Package Store (Liquor)	Mon – Thu: 5 pm – 11 pm; Fri-Sat: 5 pm – 12:00 am; Sun: 11 am – 11 pm	10/21/16	Pending Liquor Board Meeting
8	Quad Indoor Sports	2454 Oakton Street	W	Commercial Indoor Recreation Facility (Beer/Wine)	TBD	10/24/16	Pending Review & Additional Documents

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



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## ***WEEK ENDING OCTOBER 28, 2016***

### ***Transportation Committee Learns About Cook County's Plans***

The NWMC Transportation Committee received a presentation on Cook County's first long range transportation plan in more than 70 years during our meeting on Thursday, Maria Choca Urban, Director of Strategic Planning and Policy for the Cook County Department of Transportation and Highways, presented Connecting Cook County – 2040 Long Range Transportation Plan, which was approved by the county board in August. She highlighted three factors which guided the plan's development: supporting the economy; creating more livable communities; and, developing an integrated multi-modal and multi-purpose system. She also stressed the need for increased cooperation with local governments since the road network under the county's jurisdiction is fragmented.

Cook County is currently developing an implementation plan, which will guide projects for the next five years. Municipalities should stay tuned in 2017 for a call for transportation projects which would benefit both municipalities and the county. Please visit <http://www.connectingcookcounty.org/> to review the plan and for additional information.

NWMC staff also updated the committee on the US Department of Transportation's release of their first comprehensive guidelines on the development and regulation of automated vehicles (AVs). The guidelines are available by visiting [https://www.transportation.gov/sites/dot.gov/files/docs/DOT\\_AV\\_Policy.pdf](https://www.transportation.gov/sites/dot.gov/files/docs/DOT_AV_Policy.pdf). The committee discussed the potential impacts of automated vehicles on municipalities and expressed interest in discussing the topic at future meetings. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***NWMC Auction a Great Success – Program Continues to Grow!***

Eighty-six vehicles and pieces of equipment were sold, with gross sales totaling \$297,050, during the NWMC live surplus vehicle and equipment auction was held at America's Auto Auction on Tuesday. This is an increase of \$144,450 more than the spring auction gross sales. For the first time, members of the South Suburban Mayors & Managers Association and the Metro West Council of Government joined the NWMC in the expanded auction program. Thank you to the following 15 municipalities and one public library who participated in the auction: Crete; Elburn; Evanston; Glenview; Homewood, Lincolnshire; Lincolnwood; Morton Grove; Northbrook; Palatine; Rolling Meadows; Skokie; Skokie Public Library; South Holland; Wheeling; and, Wilmette.

Future auctions will also feature participation from members of the DuPage Mayors and Managers Conference. To reflect the expanded participation and as an avenue for additional marketing opportunities, America's Auto Auction has created a new website for our auctions. Please visit <http://municipality.auction/> for information on future auctions and to view the items up for sale. *Staff contact: Ellen Dayan*

### ***Public Works Directors Learn About Vendor Managed Inventory***

Thirty-three public works officials from sixteen municipalities throughout the region attended the fall NWMC Public Works Directors Meeting at the NAPA Distribution Center in Naperville on Thursday. NAPA officials presented their Vendor Managed Inventory (VMI) program, followed by a tour of the distribution center. Attendees then traveled to the Village of Downers Grove fleet facility, where the NAPA VMI program has been in place since November 1, 2015. The program was of great interest to those who participated and the Suburban Purchasing Cooperative will explore the next steps on how to best offer a VMI program to our members. *Staff contacts: Mark Fowler, Ellen Dayan*

### ***IMET Seeking Board Nominations and Committee Volunteers***

The Illinois Metropolitan Investment Fund (IMET) is currently accepting letters of interest from eligible IMET members who are interested in serving in the capacity of Board Trustee or as a volunteer on a standing committee. The committees include: audit; new products; nominating; personnel; and, vendor select ad hoc committee (RFP).

Interested IMET members should send board nomination and/or committee letters of interest addressed to:

IMET Nominating Committee  
1220 Oak Brook Road  
Oak Brook, IL 60523

The deadline to submit requests is Thursday, December 1. For additional information, please contact IMET Executive Director Sofia Anastopoulos, [sofia.ana@investimet.com](mailto:sofia.ana@investimet.com) or 630-571-0480, ext. 229. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Executive Board* will meet Wednesday, November 2 at 8:30 a.m. at the NWMC offices.

*NWMC Finance Committee* will meet Wednesday, November 9 at Noon at the NWMC offices.

*NWMC Board of Directors* will meet Wednesday, November 9 at 7:00 p.m. at Oakton Community College, Room 1604 in Des Plaines.