

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, August 29, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for August 22, 2014 – August 28, 2014

Administrative Services

There are no Bids to report

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Community Development Department Memo
Zoning Report

Economic Development Department

Economic Development Division Update

Law Department

Weekly Liquor License Application Report

Northwest Municipal Conference

Director's Briefing for August 29, 2014

PUBLIC NOTICES, AGENDAS & MINUTES

September 2, 2014

Zoning Board of Appeals – rescheduled
Board of Animal Control

www.cityofevanston.org/animalcontrolboard

September 3, 2014

Site Plan Appearance and Review Committee

www.cityofevanston.org/siteplancommittee

Rules Committee

www.cityofevanston.org/rules

Human Services Committee

www.cityofevanston.org/humanservices

Public Safety Civil Service Commission

www.cityofevanston.org/civilservicecommission

September 4, 2014

Arts Council's Community Relations Committee

www.cityofevanston.org/artsCouncil

Library Board

www.cityofevanston.org/libraryboard

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

Commission on Aging

www.cityofevanston.org/commissiononaging

September 5, 2014

Rules Committee of the Plan Commission

www.cityofevanston.org/rules



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of August 22, 2014 through August 28, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	3037	2808
SERVICE REQUESTS	836	730
TOTAL CHATS	71	68
TOTAL TEXT	17	16

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Building Permit Inspection Request | 96 |
| 2. Trash – Special Pick up
Broken Parking Meter | 69 |
| 3. Rodents – Rats | 47 |
| 4. Dead Animal on Public Property | 35 |
| 5. Graffiti | 21 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	315
Administrative Services -Finance	49
Administrative Services -HR	77
Administrative Services - Other	244
Call Transfer	154
City Manager's Office	42
ComDev / Economic Development	20
ComDev/ Bldg Inspections	223
ComDev / Housing Rehab	7
ComDev / Planning/Zoning	21
Directions	7
Evanston Township	19
Fire Life Safety	32
PublicStuff Request	179
Health	100
Information	687
Law	1
Library	5
Mayor's Office	7
Other	175
Other – Social Services	8
Parks – Maintenance	4
Parks – Programs/Picnics/Permits	28
Parks – Other	7
Parks/Recreation	37
Parks – Forestry	38
Parks- Recreation Programs	52
Police	132
Public Works / Fleet	3
Public Works / Street Sanitation	114
Public Works / Engineering	64
Utilities – Power	1
Utilities – Sewer	4
Utilities – Water	181
TOTAL	3037

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28

May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22

Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	9/8/2014	Team Evanston Recognition	P	CC	McRae	
Mayor	9/8/2014	Keys to City (4)	P	CC	Francellno	
CMO	9/8/2014	Inside Out Art Project	P	CC	Bobkiewicz	
CMO	9/8/2014	NU Lakefront Path Update	P	CC	Storlie	
Police	9/8/2014	Police Promotions	A	CC	Eddington	
CMO	9/8/2014	What We Did this Summer	P	CC	Bobkiewicz	
Public Works/CMO	9/8/2014	Fountain Square Visioning	SPB	CC	Robinson/Storlie	
Public Works	9/8/2014	Davis Streetscape Furniture	B	APW	Robinson	
Public Works	9/8/2014	SNAP Lighting	B	APW	Robinson	
Public Works	9/8/2014	Chg Ord CIP3	B	APW	Robinson	
Public Works	9/8/2014	Pitner/Dempster Sidwalk Contract	B	APW	Robinson	
Utilities	9/8/2014	Water Utility Roof Replacement	B	APW	Stoneback	
Admin Services	9/8/2014	Gigabit Grant	B	APW	Lyons	
CMO/Public Works	9/8/2014	UP Viaduct Improvements	D	APW	Robinson/Capriccioso	
CD	9/8/2014	Special use for 1413-1415 Howard Street	O	PD	Muenzer	Introduction
CD	9/8/2014	Special use for 2008 Dempster, Indoor Rec, Swim School	O	PD	Muenzer	Introduction
CD	9/8/2014	Extension to Orrington Hotel Planned Development	O	PD	Muenzer	Introduction
CD	9/8/2014	1737 Sherman, Special Use Type 2 Restaurant, Blaze Pizza	O	PD	Muenzer	
PRCS	9/8/2014	Career Pathways contract approval	B	HS	McRae	
PRCS	9/8/2014	Cradle to Career Funding	R	HS	McRae	
CMO/Law	9/8/2014	Harley Clarke Sale & Ground Lease	O	HS	Bobkiewicz/Farrar	Introduction
CMO	9/8/2014	Endorsement of 430 Asbury Class 7a Assessment from Cook County	R	EDC	Bobkiewicz	
CMO	9/8/2014	Exec Session	B	CC	Bobkiewicz	Litigation
Admin Services	9/10/2014	Community Budget Meeting (Not Council meeting)	D		Lyons	7:00 PM
Mayor	9/15/2014	Frances Willard Proclamation	PR	CC	Francellno	Third Monday
PRCS	9/15/2014	MSYEP Recognition	A	CC	McRae	
PRCS	9/15/2014	PRCS "Smartphone App" presentation	P	CC	McRae	
CMO	9/15/2014	Cultural Arts Update	D	CC	Bobkiewicz	
CMO	9/15/2014	Human Services Presentation	D	CC	Bobkiewicz	
Public Works	9/15/2014	Solid Waste Discussion	D	CC	Robinson	
Mayor	9/22/2014	Williams Shoes 60 years	PR	CC	Francellno	

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CMO/Utilities	9/22/2014	GLSLCI Sustainable Municipal Water Initiative	B	APW	Bobkiewicz/Stoneback	
Utilities	9/22/2014	Manhole Structure Lining	B	APW	Stoneback	
Utilities	9/22/2014	2014 CIPP Contract B	B	APW	Stoneback	
Admin Services	9/22/2014	Deputy Treasurer	R	APW	Lyons	
Public Works	9/22/2014	Final Vehicle Purchase	B	APW	Robinson	
Public Works	9/22/2014	Alley Paving Contract	B	APW	Robinson	
Public Works	9/22/2014	Salt Contracts	B	APW	Robinson	
Public Works	9/22/2014	Park Evaluation Contract Award	B	APW	Robinson	
PRCS	9/22/2014	Noyes Tenants lease agreements	B	APW	McRae	
Law	9/22/2014	City Manager Contract	B	APW	Farrar	
Admin Services	9/22/2014	Southwest TIF Closing	R	APW	Lyons	
Admin Services	9/22/2014	LEP changes	R	APW	Lyons	
Law	9/22/2014	Taxi Cabs/Shared Ride	O	APW	Farrar	
CD	9/22/2014	Housing Authority of Cook County application for HOME funds	B	PD	Muenzer	
CD	9/22/2014	1017 Davis, Spec Use Commercial Indoor Rec	O	PD	Muenzer	Introduction
CD	9/22/2014	1815 Central, Animal Hospital	O	PD	Muenzer	Introduction
CD	9/22/2014	Ordinance SPAARC/DAPR	O	PD	Muenzer	Introduction
CMO	9/22/2014	835 Chicago Avenue TIF funding	R	PD	Bobkiewicz	
Health	9/22/2014	Use of Antibiotic Resistant Drugs	R	HS	Thomas-Smith	
CMO	9/22/2014	Contract for SSA Consulting Services for Chicago Ave Business Districts	B	EDC	Bobkiewicz	
CMO	9/29/2014	Bike Projects, Chicago Ave Design, etc.	D	CC	Bobkiewicz	Special CC meeting
CMO	10/6/2014	Joint Meeting Human Serv, MHB & HCDC: Human Services Funding	D	HS	Storlie	Replacing Regular Human Services Meeting
CD	10/13/2014	Daycare Center: Child & Adult in C Districts	O	PD	Muenzer	Introduction
CD	10/13/2014	1613 Sherman, Spec Use, Type 2 Restaurant Doc Popcorn	O	PD	Muenzer	Introduction
CD	10/13/2014	Inclusionary Housing	O	PD	Muenzer	Action (Intro on 7/28/14; referred to subcomtte)
CD	10/13/2014	Spec Use: Daycare center at 1909-1911 Howard St	O	PD	Muenzer	Introduction
CD	10/13/2014	Site Development Allowances in oCSC District	O	PD	Muenzer	Introduction
Mayor	10/20/2014	Perennials 20 yr anniversary	PR	CC	Francellno	Third Monday

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CMO	10/20/2014	Implementation of West Side Plan	P	CC	Bobkiewicz	
Admin Services	10/20/2014	City Council Budget Workshop	B	CC		
Admin Services	10/25/2014	Special City Council Meeting: Public Budget Hearing		CC	Lyons	Saturday, 9am
Utilities	10/27/2014	Computerized Maintenance Management System	B	APW	Stoneback	
Public Works	10/27/2014	Uniform Purchase Contract	B	APW	Robinson	
Admin Services	11/10/2014	Council Budget Discussion		CC	Lyons	
CD	11/10/2014	Ordinance Text Amendment: B-Districts/Office & Financial Institutions	O	PD	Muenzer	Introduction
CD	11/10/2014	1571 Maple Ave Mixed Use Planned Dev	O	PD	Muenzer	Introduction
Admin Services	11/17/2014	Council Budget Discussion		CC	Lyons	Third Monday
Admin Services	11/24/2014	Budget Adoption	R	APW	Lyons	
Council & Committee Meetings						
Wed, Sept 3	6:00 PM	Rules Committee				
Wed, Sept 3	7:30 PM	Human Services				
Thus, Sept 4	7:00 PM	Housing & Community Dev Act Committee				
Mon, Sept 8	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 9	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 10	7:00 PM	Community Budget (Not Council) meeting				
Mon, Sept 15	7:00 PM	City Council				
Tues, Sept 16	7:00 PM	Housing & Community Dev Act Committee				
Wed, Sept 17	6:00 PM	Transportation/Parking Committee				
Wed, Sept 17	6:30 PM	M/W/EBE Advisory Committee				
Wed, Sept 17	7:30 PM	Economic Development Committee				
Mon, Sept 22	6:00 PM	A&PW, P&D, City Council				
Tues, Sept 23	7:00 PM	Housing & Community Dev Act Committee				
Fri, Sept 26	7:00 AM	Housing & Homelessness Commission				
Mon, Sept 29	7:00 PM	Special Council meeting: Bikes				

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Dept	Date	Item	Action	Committee	Staff	
Utilities	TBA	South Standpipe Painting	B	APW	Stoneback	
CMO	TBA	Pivot Point	R	EDC	Bobkiewicz	
Public Works	TBA	BAS Contract - 8 City buildings	B	APW	Robinson	
CMO	TBA	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	TBA	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
PRCS	TBA	Animal Shelter Contract	B	HS		
CD	TBA	Rental Licensing	O	PD		
CD	TBA	Zoning for Medical Cannabis	O	PD		
Public Works	TBA	Ecology Center Greenhouse	B	APW	Robinson	
Law	TBA	Title 9 City Code Amendments	O		Farrar	
						(Introduced 1.27.14)



Memorandum

To: Honorable Mayor, Members of the City Council and City Manager

From: Mark Muenzer, Director of Community Development
Jeff Murphy, Manager, Building and Inspection Services Division

Subject: August, 2014 Community Development Department Report

Date: August 29, 2014

Please find attached the Community Development Department report for the month of August. It is organized to include both divisions of the department and reports those activities, meetings and actions that have occurred in August, 2014 as well as activities and meetings that are scheduled at this date for September, 2014. The order of the report is as follows:

1. Planning and Zoning Division
2. Building and Inspection Services Division

Should you have any questions about any item on this report please do not hesitate to contact us.

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
August 2014 Meetings/Activities	August 5, 2014
	<p>1737 Sherman Avenue: Special use permit for a Type 2 Restaurant, <i>Blaze Pizza</i>. Recommended for approval and scheduled for P&D on September 8, 2014, and Council on September 22, 2014.</p>
	<p>2008 Dempster Street: Special use permit for Commercial Indoor Recreation, <i>Goldfish Swim School</i>. Recommended for approval and scheduled for P&D and Council on September 8, 2014.</p>
	<p>221-223 Kedzie Street: Variances: 0' interior side yard setbacks to rebuild a shared garage. Approved.</p>
	<p>1413-1415 Howard Street: Special use permit for multi-family residential in the B2 Business District. Recommended for approval and scheduled for P&D on September 8, 2014, and Council on September 22, 2014.</p>
	August 19, 2014
	<p>2727 Woodbine Avenue: Variances for a 2' rear yard setback where 3' is required and 3' between a principal and accessory structure where 10' is required; to construct a detached garage. Public hearing closed, but the case did not receive enough votes to approve or deny. Scheduled for continued vote on September 9, 2014.</p>
	<p>423 Greenleaf Street: Variances for a 7' front yard setback for a roofed porch where 24.3' is required, and 42.9% building lot coverage where a maximum 30% is allowed. Continued to September 9, 2014, at the applicant's request.</p>
September 2014 Meetings/Activities	September 9, 2014
	<p>107 Davis Street: Special use permit for Commercial Indoor Recreation in the D2 District, <i>Tier One Training</i>.</p>
	<p>1815 Central Street: Special use permit for an Animal Hospital in the B1a District, <i>Berglund Animal Hospital</i>.</p>
	<p>2140 Lincolnwood: Variance for a 7.8' street side yard setback where 15' is required, to construct a 1.5-story addition.</p>
	<p>510 Kedzie Street: Variance for building lot coverage to add 12 open parking spaces.</p>
	<p>423 Greenleaf Street: Continued from August 19, 2014.</p>
	<p>2727 Woodbine Avenue: Vote continued from August 19, 2014.</p>
	September 23, 2014
	<p>1909-11 Howard Street: Special use permit for a Daycare Center – Child in a C1 District, <i>Step By Step Learning Academy</i>.</p>
	<p>1613 Sherman Avenue: Special use permit for a Type 2 Restaurant in a D2 District, <i>Doc Popcorn</i>.</p>
	<p>1840 Oak Street: Variance for parking reduction.</p>
	<p>1118 Colfax Street: Variance for 15' front yard setback where 27' is required.</p>

PLANNING AND ZONING	Plan Commission
August 2014 Meetings/Activities	August 13, 2014
	<p>Zoning Ordinance Text Amendment – Site Development Allowances in oCSC-Central Street Overlay District Staff is requesting approval of an amendment to the Zoning Ordinance to eliminate Section 6-15-14-10 Site Development Allowances which prohibits any site development allowances for planned developments in the Central Street Overlay District. Per Staff's recommendation, the Plan Commission continued the case to the September 10 meeting with no discussion or public testimony.</p>
September 2014 Meetings/Activities	September 10, 2014
	<p>Zoning Ordinance Text Amendment – Section 6-15-14-10; Site Development Allowances in oCSC-Central Street Overlay District Staff is requesting approval of an amendment to the Zoning Ordinance to eliminate Section 6-15-14-10 Site Development Allowances which prohibits any site development allowances for planned developments in the Central Street Overlay District. The case was continued on August 13, 2014 without any discussion or public testimony. Staff will recommend continuing the item to the October 8, 2014 meeting.</p>
	<p>Zoning Ordinance Text Amendment – Daycare Center– Child and Adult in C1 and C2 districts. Staff is requesting approval of an amendment to the Zoning Ordinance to allow Daycare Center – Child and Daycare Center - Adult as Special Use in the C1 and C2 Commercial Districts.</p>
PLANNING AND ZONING	Comp Plan Committee of the Plan Commission
August 2014 Meetings/Activities	August, 2014
	There was no Comprehensive Plan Committee meeting scheduled in August.
September 2014 Meetings/Activities	September, 2014
	There is no Comprehensive Plan Committee meeting scheduled for September.
PLANNING AND ZONING	Zoning Committee of the Plan Commission
August 2014 Meetings/Activities	August 20, 2014
	The meeting was cancelled due to lack of quorum.
September 2014 Meetings/Activities	September 17, 2014
	<p>Zoning Ordinance Text Amendment – Office and Financial Institution Uses in B1-Business and B2-Business Districts Staff is requesting approval of an amendment to the Zoning Ordinance to allow office and financial institution uses on ground floors of properties in B1 and B2 districts with frontage along Dempster Street or Main Street as Special Use. The office and financial institution uses above the ground floor would continue to be allowed as permitted uses.</p>
	<p>Zoning Ordinance Text Amendment – Section 6-15-14-7; Active Ground Floor Uses in Central Street Overlay District Staff is requesting approval of an amendment to the Zoning Ordinance to expand the list of allowable active ground floor uses in the Central Street Overlay District.</p>

PLANNING AND ZONING	Preservation Commission
August 2014 Meetings/Activities	August 26, 2014
	<p>746 Forest Avenue (LSHD) – Peter Evans, owner, Eric Braun, applicant. Install decorative lattice fencing, arbors and walkways. Requires fence variation: 6-4-6-7 (F) 2. (b) (1) No fence shall be permitted on any street side yard of a corner lot, on any residential street. Commission members discussed the proposed fence and found that it was unnecessary. They believed the proposed fence is not in the best interest of the historic district. The Commission suggested creating the private space with planting material. COA approved for the arbors and walkways only.</p>
	<p>2700 Grant Street (L) –Ann M. Lanphere, owner. Aimee Lanphere, applicant. Demolish existing detached garage and construct a new detached 2-car garage and keep the 11 ft side yard setback so as not to cut down mature trees. Requires zoning variation: 6-8-2-8 (C) 2. The proposed detached garage requires a fifteen foot (15') setback from the east (Bennett Avenue) property line. PROPOSED SETBACK = 11'. COAs for construction (new 2-car detached garage) and for demolition (existing 2-car detached garage) approved. Zoning variation recommended for approval.</p>
	<p>1510 Asbury Avenue (RHD) – Eamon Kelly, owner, David Roberts, applicant. Two story addition to existing split level single family home. COA for alteration (2-story addition and exterior alterations) approved.</p>
	<p>1880 Campus Drive (within Landmark Lot of Record) – Elena Romero Jensen, applicant for Northwestern University, owner. Avram Lothan, architect. Demolition and expanded reconstruction (5 stories) of the east wing, repair of existing exterior walls, removal of existing windows, installation of new windows, new building entry and lobby on west elevation. COAs for alteration and demolition approved.</p>
	<p>1144 Michigan Avenue (L/LSHD) Stuart Cohen, applicant. Remove existing wood deck between the house and garage; remove double hung windows & door on 1st fl (east elevation). Build a 1 story screen porch addition on top of the existing wood deck between the house and the existing garage. COA for alteration approved.</p>
September 2014 Meetings/Activities	September 16, 2014
	<p>546 Judson Avenue (LSHD) Geri Shapiro, owner: demolish existing garage; construct new 22'x20' detached garage. Requires zoning variations: Maximum allowed building lot coverage is 30%. Proposed 36.5% building lot coverage (increase from 34.4% previously). Maximum allowed impervious surface coverage is 45%. Proposed 51.6% impervious surface coverage (increase from 49.0% previously).</p>
	<p>1231 Hinman Avenue (L/LSHD) – Jeff Epstein, owner. Demolish an existing, non-original, two-story structure at the rear and replace it with a two-story addition to the rear of the home.</p>
	<p>1213 Oak Avenue (RHD) – Andrew Venamore, applicant. Construct a two-car detached garage.</p>
	Staff Review – August 2014
	<p>1714 Asbury Avenue (RHD) - Tear off and replace flat roof, behind the fire wall - not visible from the street. COA approved.</p>
	<p>220 Kedzie Street (LSHD) - Tear off roof shingles and replace with same kind. Repair soffits and add two new sky lights. COA approved.</p>
	<p>1318 Hinman Avenue (LSHD) - Replacing brick walkways and replacing existing deck in rear yard with bluestone patio. COA approved.</p>
	<p>1200 Judson Avenue (LSHD) - Repair and replace cedar shake siding with same type and color. COA approved.</p>
	<p>1121 Lake Street (RHD) - Replace roof shingles in kind. COA approved</p>
<p>2145 Sheridan Road (L) - Misc. masonry repair - repair and tuck pointing. COA approved.</p>	

Preservation Projects Approved by Staff	802 Madison Street (L) - Replacing flat roof on a front balcony. COA approved.
	1450 Pitner Avenue (L) - Repair wood molding above main entry on front east elevation, pain decorative trim on south elevation and north elevation. Repair concrete walk on front yard. COA approved.
	1232 Judson Avenue (LSHD) - Restoration of two (2) curved glass windows on the second floor (front elevation). COA approved.
	1417 Hinman Avenue (L/LSHD) - Remove existing damaged front entry concrete sidewalk, replace with new sidewalk. Provide 7 inch high two stage access ramp from the main sidewalk to the south entry door. COA approved.
Preservation Projects Approved by Staff (continued)	714 Forest Avenue (LSHD) - Partial repair/replacement of roof on lower front living area and lower southern entrance with new shingles to match existing as close as possible. COA approved.
	939 Hinman Avenue (LSHD) - Remove existing roof system on flat roof and replace with modified bitumen system. COA approved.
	596 Sheridan Square (L) - Repointing to match existing type "N" mortar only. Approx. 75% of north wall. Common brick section to the west of north wall. COA approved.
	1115 Maple Avenue (L) - Spot tuck-point exterior brick with lime based mortar (Type "N") to match original mortar as much as possible. COA approved.
	2036 Sherman Avenue (L) Install new GAF Timberline HD asphalt shingles, lead flashings and gutters (6" aluminum). COA Approved.
	2141 Sherman Avenue (NEHD) Replace 18 existing windows. Review pending (incomplete application)
	704 Judson Avenue (L/LSHD) Enlarge existing basement window to meet egress requirements. Review pending (incomplete application)
	924 Sheridan Road (LSHD) Excavate to top footing drain, install corrugated galvanized iron escape window area well, remove existing glass block window, saw cut a remove masonry foundation wall below to accommodate escape window length. Review pending (incomplete application)
	1225 Forest Avenue (L/LSHD) Repair slate roof. If repair is not possible, replace existing slate roof with synthetic slate roofing tiles. Review pending (incomplete application)
	1221 Michigan Avenue (LSHD) Remove and replace existing front walk from street curb to garage.
	1316 Church Street (L/RHD) Remove existing front clay patio and walkway (40'x10'). Replace with new clay paver (same dimensions 4"x8") and same patio and walkway location. COA approved.
	1041 Ridge Court (RHD) Replace existing 6' high wooden fence along the north property line (from northeast corner of house to Greenleaf Street and going east and turning south along the east property line), with a 4' H x 100' L aluminum fence. COA approved.
	1331 Asbury Avenue (L/RHD) Install 18 sprinkler heads on the front, side and rear yards. COA approved
	1100 Dempster Street (RHD) - Exterior alterations: Rebuilding front porch and deck. Windows will be restored. COA approved.
2200 Lincoln Street (L) - Rebuild existing chimneys (2) to match existing. Replace existing asphalt roof, match existing. COA approved.	

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple/1881 Oak	The development of 356 residential rental units is under construction with a full building permit.
North Shore Residence/ The Merion 1611 Chicago Ave	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has been issued; construction is ongoing.
1515 Chicago Ave- Hyatt House Extended Stay Hotel	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on April 28, 2014. The applicant is expected to submit an application and plans for a building permit in the summer of 2014.
Church St. Village 1629-1691 Church St.	On 08/11/2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last eight-unit Building 1 no later than 08/11/2015. The applicant must complete construction by 08/11/17.
2454 Oakton St. – Sports Dome	The multi-sports dome was approved by City Council on August 11, 2014.

HOUSING & GRANTS	Housing & Community Development Act Committee
August 2014 Meetings/Activities	August 19, 2014
	Meeting canceled due to lack of agenda items that required action by the committee. Applications for 2015 CDBG funding are due on August 27 by 4 PM in ZoomGrants.
September 2014 Meetings/Activities	September 4, 2014
	The Housing & Community Development Act Committee will hold the first of two 2015 CDBG application review meetings in City Council Chambers.
	September 9, 2014
	The Housing & Community Development Act Committee will hold the second 2015 CDBG application review meeting in City Council Chambers.
	September 23, 2014
The Housing & Community Development Act Committee will discuss 2015 applications for 2015 CDBG funding and make allocations based on an estimated CDBG grant for 2015. The committee's recommendations will be incorporated in the 2015 Action Plan, which will be posted on the City's website for public comment on or about October 3, 2014.	
August 2014 Meetings/Activities	August 22, 2014
	Meeting canceled due to a lack of agenda items.
September 2014 Meetings/Activities	September 26, 2014
	Agenda items include a discussion about the expansion of emergency shelter for cold weather and a presentation from Sue Murphy, who runs the cold weather emergency shelter. Working group updates will also be provided.

HOUSING & GRANTS	Housing and Homelessness Commission
August 2014 Meetings/Activities	August 22, 2014
	Meeting canceled due to a lack of agenda items.
September 2014 Meetings/Activities	September 26, 2014
	Agenda items include a discussion about the expansion of emergency shelter for cold weather and a presentation from Sue Murphy, who runs the cold weather emergency shelter. Working group updates will also be provided.

HOUSING & GRANTS	NSP 2
NSP2 Properties	<p>445 Sherman #203 closed on 8/13/14; 713 Mulford is under contract with closing anticipated by September 30. One property, 619 Case #1, is listed without an offer. Due to low inventory, registration for the homebuyer program was closed in April and a list of additional interested parties is being maintained until all properties are sold. Potential buyers with contracts on homes have completed homebuyer counseling. Homebuyer counseling will be provided on a one-on-one basis for additional buyers as needed.</p> <p>The wait lists for Emerson Square and LiveEvanston scattered site rentals are currently closed. Wait lists for scattered site units may be opened in the months ahead for some unit sizes, depending on lease renewals.</p>
Rehabilitation/Clearance Work	<p>Site remediation work to clean up contamination at 2113 Dewey following the demolition of the blighted residential structure on that site has been completed; information will be submitted to the IEPA in order to get a No Final Remediation letter. Disposition of the cleared site will be determined before program closeout. Rehab of 241 Callan, a five unit rental property, is expected to be complete by fall. Work includes roofing, minor interior work and improvements to landscaping and parking. The building was occupied when foreclosed upon and the tenants were retained when purchased with NSP2.</p>
Emerson Square	<p>All buildings are complete and units rented and occupied. As Built construction documents have been provided to the City and are being reviewed. A final walk thru is scheduled for September 5 to review the park and other infrastructure. Pending approval by Public Works and Utilities departments, the street and park will be dedicated to the City.</p>
Land Banked Properties	<p>Five residential properties that were acquired as foreclosures have been demolished due to their deteriorated condition; because there are insufficient funds to redevelop them at this time, four properties may be land banked for up to 10 years. One property, 1941 Jackson Ave, is being redeveloped through a Development & Affordable Housing Agreement with ETHS & Community Partners for Affordable Housing. The house built by ETHS students in ETHS' Geometry In Construction class was moved to the foundation at 1941 Jackson Ave on 6/16/14. The general contractor will complete all remaining work to obtain a certificate of occupancy. The completed house will be sold to an income eligible household by CPAH. Priority is being given to ETHS and City of Evanston employees who meet the income restrictions to purchase the home.</p>

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	1611 Chicago	Interior remodel - basement	6/12/14	Approved
1	1515 Chicago	Hyatt Properties Reapplication for Construction Management Plans	5/28/14	Under Review
2	1901 Dempster	Starbucks interior and exterior improvements	6/8/14	Approved
3	910 Hinman	7 Unit residential building	8/4/14	Under Review
3	635 Chicago	Hunan Spring – adding additional interior dining area	7/30/14	Under Review
4	1017 Davis	Tier One training – Interior remodeling	8/12/14	Under Review
4	2045 Brown	Bangladesh Islamic Mosque – Exterior and interior revisions	8/7/14	Under Review
4	1501 Sherman	Remodel 1st and 2nd floors of existing hotel	12/27/13	Reviewed
5	2020 Asbury	Salt Dome – City of Evanston	8/11/14	Approved
5	2045 Brown	Bangladesh Islamic Mosque – Exterior and interior revisions	8/7/14	Under Review
5	1023 Simpson	3 Unit Dwelling Unit	6/2/14	Approved
7	2211 Campus	NWU - Kellogg School of Management	2/13/14	Issued
7	1600 Isabella	Rocky Miller Stadium – New press box, bleacher and support structures.	8/5/14	Under Review
7	1501 Central	Ryan Field – Scoreboards	8/7/14	Approved
7	1860 Campus	Kresge Hall – Interior/exterior demolition	8/12/14	Under Review
7	2510 Green Bay	Hack Studio – Exterior/interior build out	7/18/14	Approved
7	1970 Campus	NWU Library – Interior remodel	8/14/14	Approved
7	2029 Sheridan	Waxman Hall – Interior remodel	8/14/14	Approved
7	2133 Sheridan	NWU – Interior office remodels	8/13/14	Approved
8	128-132 Chicago	U-Haul Truck Rental – Interior and exterior remodeling	6/23/14	Under Review
9	430 Asbury	Little Beans Café – New business – Interior remodel	8/7/14	Under Review

BUILDING & INSPECTION SERVICES		Housing Rehabilitation
Ward	Address	Status
2	1802 Greenleaf	Approved – Rehab – Awarded – 1 unit
5	1720 Grey	Approved – Architect is revising drawing - 1unit
8	1428 Dobson	Work in progress – 1 Unit
8	132 – 136 Ridge	Multi-Family Rehab - 6 Units – Substantially complete
8	957 – 959 Dobson	Multi-Family Rehab – 6 Units – Substantially complete
8	961 – 963 Dobson	Multi-Family Rehab – 6 Units – Substantially complete
8	1831 – 23 Brummel	Patricia Lloyd Townhomes – Scope of Work/Cost estimate completed – 5 Units
2	1608 ½ Pitner	Denied – 1 Unit
5	1814 Grey	Incomplete Application – Returned paperwork to homeowner – 1 Unit
5	1935 Darrow	Self Help Paint Program – 1 Unit
6	2108 Forestview	Denied – 1 Unit
8	434 Callan	Single Family Rehab Application emailed to homeowner 8/20/2014

BUILDING & INSPECTION SERVICES		Sign Review and Appeals Board
August 2014 Meetings/Activities	August 14, 2014, 7:30 PM	
	3 Sign Variances were heard: 1901 Dempster – Starbucks – Graphics change to an existing freestanding sign – Approved 1509 Ridge – St. Mark’s Episcopal – Lesser setback for a freestanding sign – Approved 716 Church – Radio Shack – Exceeding the widow coverage – Denied	
September 2014 Meetings/Activities	September 11, 2014, 7:30 PM	
	1 Variance is on the agenda; 2304 Main St. – Kelly’s Nails: requesting a variance for a permanent wall sign off premises.	

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	500 Davis St Ste 104	HearUSA	07/14/2014	General Business License issued 8/26/2014
2	2401 Lee St	Lupe’s Lawn Service	07/07/2014	Under review by Planning and Zoning
2	2002 Dempster St.	Jan’s Antiques, LLC	04/24/2014	General Business License issued 8/15/2014
3	1303 Chicago Ave.	Studio Armadi, LLC	11/20/2013	Build-out in progress
3	900 Chicago Ave Ste 104	Novacrea Research Consulting	08/15/2014	General Business License issued 8/26/2014
4	1042 Ashland Ave.	Century Lawn Care Co.	5/31/2014	Under review by Planning and Zoning
4	1017 Davis St	Tier One Training Center, Inc.	06/25/2014	Build-out in progress
4	960 Grove St Ste 8	The Tangerine Owl Project	07/08/2014	General Business License issued 8/5/2014
4	960 Grove St Ste 8	Nazo Computational Intelligence	07/08/2014	General Business License issued 8/5/2014
5	2114 Jackson Ave.	Precision Multisport	05/20/2014	Build-out in progress
7	2104 Central St.	Sparkle Cleaners of Evanston	08/25/2014	Application received
7	1022 Central St.	Chicago Mitzvah Campaign	08/04/2014	Build-out in progress
8	745 Howard St.	ISSA Corporation	06/24/2014	Business owner chose a location outside of Evanston
N/A	Not within Evanston	R. Montoya, Inc.	08/08/2014	Waiting on payment of fees
N/A	Not within Evanston	Alfredo’s Landscaping	08/21/2014	Waiting on payment of fees
N/A	Peddler’s License	Frank Montague, Jr. – Just Energy	08/01/2014	Peddler’s License issued 8/1/2014
N/A	Peddler’s License	Speshall Dawson – Just Energy	08/01/2014	Peddler’s License issued 8/1/2014
N/A	Peddler’s License	Giovanni Chuqui – Just Energy	08/01/2014	Peddler’s License issued 8/1/2014
N/A	Peddler’s License	James Mosley, Jr. – Just Energy	08/01/2014	Peddler’s License issued 8/1/2014
N/A	Peddler’s License	Arnold R. Lipski – Football souvenirs	08/20/2014	Peddler’s License issued 8/20/2014
N/A	Peddler’s License	David Klemp – Football souvenirs	08/20/2014	Peddler’s License issued 8/20/2014

Community Development Department 8-31-14 Update



DATE: August 29, 2014

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development
Jeffrey Murphy, Division Manager, Building and Inspection Services

SUBJECT: Building Permit & Construction Value Financial Report for August 2014

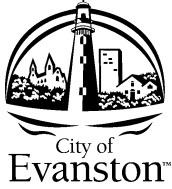
BUILDING PERMIT FEES

Total Permit Fees Collected for the Month of August 2014	\$211,157
Total Permit Fees Collected Fiscal Year to Date August 2014	\$7,330,880
Total Permit fees Collected for the Month of August 2013	\$407,050
Total Permit Fees Collected Fiscal Year to Date August 2013	\$3,697,047

CONSTRUCTION VALUES

Total New Condominium Conversion Construction Value	-
Total New Single Family Construction Value	\$350,000
Total New Commercial Construction Value	\$195,746,636
Total Existing Residential Construction Value	\$704,000
Total Existing Commercial Construction Value	\$971,000
Total Exterior Remodel Construction Value	-
Total Interior Only Remodel Construction Value	\$189,490
Total New/Existing Garage Construction Value	\$107,000
Total Deck and Porch Construction Value	\$60,000
Total Roofing Only Construction Value	\$987,756
Total New/Existing Misc. Construction Value	\$99,600
TOTAL CONSTRUCTION VALUE FOR AUGUST 2014	\$4,514,746
TOTAL CONSTRUCTION VALUE FISCAL YTD DATE AUGUST 2014	\$412,125,868
TOTAL CONSTRUCTION VALUE FOR AUGUST 2013	\$19,404,471
TOTAL CONSTRUCTION VALUE FISCAL YTD AUGUST 2013	\$203,137,751

Note: Foundation plans were submitted on August 28, 2014 for a new planned development at 1515 Chicago. Permit fees for this project including the superstructure are anticipated this fiscal year.



Memorandum

To: Honorable Mayor and Members of the City Council
From: Lorrie Pearson, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: August 29, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8674 or lpearson@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update

Cases Received and Pending, August 15 - 22, 2014

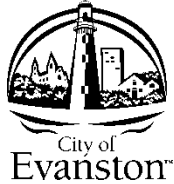
Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	1856 Sherman Avenue	Building Permit	Install 6'8'h fence @ commercial parking lot	08/20/14	pending staff review
1	718-34 Noyes Street	Building Permit	Repair/replace rear porches/stairs @ MFR.	08/21/14	pending staff review
1	707 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	711 Colfax Street	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	2360 Orrington Avenue	Zoning Analysis	Construct 2-story SFR on vacant lot (Kendall)	08/21/14	pending staff review
1	115 Dempster Street	Building Permit	Construct garage @ SFR	08/26/14	pending staff review
1	715 Lincoln Street	Building Permit	Remodel of basement and first floor	08/26/14	pending staff review
1	1613 Sherman Avenue	Building Permit	Interior remodel for Type 2 restaurant (Doc Popcorn)	08/28/14	pending ZBA
1	1737 Sherman Avenue	Building Permit	Interior build-out of existing space for restaurant	08/28/14	pending staff review
1	2370 Orrington Avenue	Building Permit	Construct 2-story SFR on vacant lot (revisions)	08/28/14	compliant
2	1815 Ridge Avenue	Zoning Analysis	Construct 9-story, 155 DU/mixed use building	08/19/14	pending staff review
2	1100 Dewey Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
2	1722 Madison Street	Building Permit	Construct 1-story addition @ SFR.	08/21/14	pending staff review
2	825 Greenwood Street	Building Permit	Int./ext. remodeling @ SFR.	08/21/14	pending staff review
2	1016 Florence Avenue	Building Permit	Construct detached garage @SFR	08/26/14	pending staff review
2	1825 Greenwood Street	Building Permit	Complete interior renovation	08/26/14	pending staff review
3	910 Hinman Avenue	Building Permit	Construct 4-story, 7 DU building	08/14/14	SPAARC 9/10
3	1201 Sheridan Road	Building Permit	Repair and restore north garden wall (brick)	08/28/14	pending staff review
4	1017 Davis Street	Building Permit	Interior remodeling commercial indoor rec.	08/19/14	pending ZBA
4	713 Main Street	Zoning Analysis	Cert. of Zoning Compliance to estab. office use (Home care Agency)	08/19/14	pending staff review
4	1017 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
4	1235 Maple Avenue	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
4	1129 Elmwood Avenue	Zoning Analysis	Install hen coop in rear yard @ Single Fam Att. Townhomes.	08.26.14	compliant
4	1131 Elmwood Avenue	Building Permit	Convert gravel parking pad to concrete @ SFR.	08/28/14	compliant

5	1720 Grey Street	Building Permit	Demo/rebuild roof framing and front and rear porches	08/29/14	pending staff review
6	3313 Colfax Street	Building Permit	Construct dormer additions @ SFR.	08/19/14	pending staff review
6	2333 Hastings Avenue	Zoning Analysis	Construct front, side porches @ SFR.	08/19/14	pending staff review
6	2620 Princeton Avenue	Building Permit	Install rear yard paver patio @ SFR.	08/20/14	pending staff review
6	2144 Lincolnwood Drive	Building Permit	Interior remodeling to basement @ SFR.	08/21/14	pending staff review
6	2944 Colfax Street	Building Permit	Construct 2-story addition @ SFR.	08/21/14	pending staff review
6	2700 Grant Street	Building Permit	Remove existing and construct new garage @ SFR	08/26/14	pending staff review
6	2944 Colfax Street	Building Permit	Construct 2-story masonry addition @ SFR	08/26/14	pending staff review
6	2144 Lincolnwood Drive	Building Permit	Remove cables in basement/ceiling; laundry drain and supply lines	08/28/14	pending staff review
6	3320 Colfax Street	Building Permit	Repair/replace overhang on front porch @SFR	08/28/14	pending staff review
6	3238 Park Place	Building Permit	Add/replace windows and remodel existing kitchen @SFR	08/28/14	pending staff review
6	3110 Thayer Street	Building Permit	Construct 1-story addition @ SFR (revisions)	08/28/14	compliant
7	1620 Central Street	Zoning Analysis	Construct 47 dwelling unit building with 58 parking spaces (Planned Dev.)	07/24/14	non-compliant
7	1600 Isabella Street	Building Permit	Int./ext. additions to NU Baseball Field.	08/19/14	pending staff review
7	715 Milburn Street	Building Permit	Construct 2-car detached garage @ SFR	08/20/14	pending staff review
7	1932 Central Street	Building Permit	Front façade renovations (Blue Stone Restaurant)	08/20/14	pending staff review
7	2715 Sheridan Road	Building Permit	Construct 3rd story addition @ SFR	08/26/14	pending staff review
7	1129 Grant Street	Building Permit	Replace/repair existing stairs (wood) @SFR	08/28/14	pending staff review
7	2236 Wesley Avenue	Building Permit	Interior rehab. @SFR	08/28/14	pending staff review
7	2811 Girard Avenue	Building Permit	Remodel kitchen and mudroom @SFR	08/28/14	pending staff review
8	128-130 Chicago Avenue	Building Permit	Interior/exterior remodeling for change of use (retail service use: U-Haul)	06/26/14	pending SPAARC
8	332 Custer Avenue	Building Permit	Rebuild rear porch @ MFR.	08/20/14	pending staff review
8	1816 Oakton Avenue	Building Permit	Install portico and pergola @MFR	08/28/14	pending staff review
9	710-712 Monroe Street	Building Permit	Remove & replace existing rear porch/stair	08/26/14	pending staff review
9	1601 Seward Street	Building Permit	Construct dormer additions @SFR (revisions)	08/28/14	compliant

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1613 Sherman Avenue	Special Use	Type 2 Restaurant - Doc Popcorn	07/30/14	ZBA 09/23/14
1	1737 Sherman Avenue	Special Use	Type 2 Restaurant - Blaze Pizza	06/25/14	P&D 09/08/14
1	812 Church Street	Special Use	Type 2 Restaurant - 800 Degrees Neapolitan Pizza	08/27/14	ZBA 10/07/14
2	1840 Oak Avenue	Major Variance	Reduce required off-street parking	07/31/14	ZBA 9/23/14 & SPAARC 09/03
3	510 Kedzie Street	Major Variance	Building lot coverage to add 12 open parking spaces	07/18/14	ZBA 09/09/14
4	1017 Davis Street	Special Use	Commercial Indoor Recreation - Tier One Training (martial arts)	07/23/14	ZBA 09/09/14
4	1555 Oak Avenue	Minor Variance	Install 6'h wrought iron fence on corner lot	08/14/14	determination after 09/22
4	941 Asbury Avenue	Minor Variance	Install 4'h front yard fence	08/11/14	determination after 8/25
6	2341 Ridgeway Avenue	Minor Variance	Bldg. lot cov./imp. Surf construct det. garage	08/07/14	determination after 09/12
6	2700 Grant Street	Minor Variance	Street side yd setback to construct det. garage.	08/14/14	determination after 09/22
7	1815 Central Street	Special Use	Animal Hospital (Berglund)	07/17/14	ZBA 09/09/14
7	2027 Noyes Street	Minor Variance	Street side yard setback, building lot & impervious coverage - garage	08/28/14	determination after 9/25
7	2727 Woodbine Avenue	Major Variance	Rear yard setback and distance between structures - garage	07/15/14	ZBA 09/09/14
7	1118 Colfax Street	Major Variance	Convert porch to habitable space/reduce front yard setback to 15'	08/07/14	ZBA 9/23 & SPAARC 08/27
8	1413-1415 Howard Street	Special Use	Ground-floor residential interior remodeling	06/09/14	P&D 09/08/14
8	1909-1911 Howard Street	Special Use	Child Daycare facility	06/23/14	ZBA 09/23/14 & SPAARC 09/03
8	156 Asbury Avenue	Minor Variance	Install 6'h wrought iron fence in front yard	08/21/14	determination after 09/12
8	1201 Dobson Street	Minor Variance	Install 6'h wood fence in street side yard	08/28/14	determination after 09/22
8	1611 Dobson Street	Minor Variance	Bldg lot cov./imp surf. Ratio to construct garage+ opn prkng space	08/28/14	determination after 09/22



Memorandum

To: Honorable Mayor and Members of the City Council

From: Johanna Nyden, Economic Development Division Manager

Subject: Monthly Economic Development Report for August 2014

Date: August 29, 2014

Discussion

Enclosed is the monthly report of economic development activities for the month of August 2014. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

Please contact me at 847/448-8014 or jnyden@cityofevanston.org if you have any questions or would like to discuss the information contained further.

AUGUST 2014 UPCOMING MEETINGS & EVENTS

<p>Economic Development Committee</p>	<p>The next regularly scheduled meeting of the Economic Development Committee will be Wednesday, September 17, 2014 at 7:30 pm in room 2200 of the Civic Center. There was no August meeting due to lack of agenda items.</p> <p>The Economic Development Committee held a meeting on July 9, 2014. The agenda included: Items for Consideration: A) Consideration of Funding Requests for the Great Merchants Grant; B) Consideration of Financial Assistance for Campus Gear for the Façade Improvement Program; C) Consideration of Financial Assistance for Fitness Avenues for the Façade Improvement Program</p> <p>Items for Discussion: A) Financial Assistance to Culvers B) Financial Assistance to Davis Transportation;</p> <p>Communications: A) Semi-Annual Status on Economic Development Loans; B) Second Quarter Report for Now We're Cookin'; C) Second Quarter Report from Curt's Café; D) Announcements/Updates from EDC Members; E) Monthly Economic Development Communication; F) Real Estate Transfer Tax Report;</p>
<p>Howard Street Business Association</p>	<p>The next Association meeting will be held in September.</p>
<p>Evanston West Village Business Assoc. (EWWBA)</p>	<p>The next Association meeting will be held in September.</p>
<p>WestEnd Business Association</p>	<p>The last association meeting was held on August 26, 2014. The next meeting will be September 30, 2014.</p>
<p>Central Evanston Business Association (CEBA)</p>	<p>Businesses in area bound by McCormick to Green Bay/Simpson to Church have formed a business association. A meeting was recently held on August 13th. Next meeting is scheduled August 27th at 9:30AM.</p>
<p>Business District Head Meeting</p>	<p>This is a meeting of key representatives from Evanston's business and merchant groups. The next meeting will be held on September 16, 2014.</p>

On-Going Activities

<p>Health and Wellness Initiative</p>	<p>The next meeting of the Health & Wellness working group will be 3rd quarter 2014.</p>
<p>New Business Openings, Expansion, and/or Relocations – July/Aug 2014</p>	<p>C&W Market and Ice Cream Parlor (1901 Church Street); Give Me A Break Salon & Spa (1906 Main Street/846 Dodge Avenue); Jan's Antiques (2002 Dempster Street); Campus Gear (1720-22 Sherman Avenue); Raydiant Day (1400 Greenleaf); Nazo Computational Intelligence, LLC (960 Grove Street); Quake Collectibles (734 Main Street); Homestead Meats (1305 Chicago Avenue); Morton Cleaners (516 Dempster Street); Marie's Flowers Co.(1808 Dempster Street); Precision Multisport (2114 Ashland Avenue); El Pueblito Mexican Grill (1805 Howard Street); Boltwood Restaurant (804 Davis Street)</p>

Marketing	Staff continues to utilize evanstonedge.com to feature local businesses, and also comprehensive twitter, linked in, Pinterest and Facebook strategies.
Technology/ Entrepreneurship /Innovation Events	<p>Economic Development Staff in collaboration with Library Staff launched NextChapter Evanston - Entrepreneurship workshops, mentoring, and events for Evanston’s earliest stage businesses to be housed on the 3rd floor of the Main Library. Private partners have been offering seminars at no cost to attendees. Latest updates on http://www.nextchapterevanston.com/</p> <p>Staff continues its outreach to individual growth companies and entrepreneurs to determine ways in which the city can support the start-up climate in Evanston.</p> <p>Staff has supported / co-hosted several RISE! events. RISE! is Evanston’s high growth company CEO peer-to-peer network.</p> <p>Staff has begun adding Evanston-based startups to the builtinchicago.org digital startup community to raise the profile of Evanston’s startup community. http://www.builtinchicago.org/companies/map-chicago-startups</p>
Small Business Assistance	<p>Economic Development staff continues to work with existing businesses, assisting them in pursuing physical upgrades and expansions, facilitating them through the various permitting processes, etc. Staff is also working with several new small businesses ranging from cafes and restaurants to retailers, small office users and entertainment uses. Since the start of 2014, staff has worked with 18 leads for potential new small businesses.</p> <p>Staff presented to the Economic Development Committee on May 28, 2014 a potential revision to the façade improvement program to support retail development in Evanston through small business assistance for interior build out. Program to be marketed as the Storefront Improvement Program. Final draft to Economic Development Committee planned September 2014.</p>
Façade Improvement Program	Staff continues to meet and work with other businesses interested in the program. Recently approved projects include Just Turkey, Homestead Meats, Fitness Avenues and Campus Gear. Inquiries have been received which staff expects to have applications for over the next several months. A revision of the program is currently underway which would allow for some interior build-out to be included in the list of eligible projects. Will be brought for discussion to the September Economic Development Committee meeting. See above.
Vacancy Rates	<p>Vacancy rates as of 2nd Quarter 2014 are:</p> <p>8.7% for office 7.9% for industrial 10.4% for retail/restaurant spaces</p>
Great Merchant Grant Program	Revisions to the program were approved at the June 23, 2014 City Council meeting. A total of nine commercial districts have been approved for funding in the 2014 cycle.

KEY ECONOMIC DEVELOPMENT SITE ACTIVITY REPORT

Site location	Overview of Development Opportunities	Bldg. Area	Site Area (Approx.)	Next Steps
1817 Church St.	City Council approved a \$200,000 construction loan funded from the West Evanston TIF to Evanston North Shore Contractors Cooperative to redevelop 1817 Church Street as a contractor cooperative.	NA	5,764	The Evanston North Shore Contractors Cooperative is in the midst of interior build out. Expansion is complete. Interior framing, drywall install, and painting continues. Construction completion anticipated late-2014.
Evanston Plaza	WHI Real Estate Partners LLC and Bonnie Investment Group have formed a partnership to revitalize the center.	N/A	212,373	Valli Produce is in negotiations with Safeway to take over the Dominick's site and possible purchase Evanston Plaza. TIF Redevelopment Agreement likely. There are currently 8 years remaining on the lease at Evanston Plaza.
Asbury/ Oakton	Little Beans, a play café for children, is working to open a space at 430 Asbury. This would be the second location in addition to a Chicago location.	14,000	19,000	Little Beans Café has completed the special use process with the City for a café and drive-thru. Lease negotiations are final and Little Beans is working on final plans for build-out and a potential façade improvement funding request from the City. Also under consideration is support of Little Beans' application to Cook County for Class 7a Assessment.
Chicago/ Main	Staff has worked with developer to create a mixed-use office/retail development.	90,000	30,424	The City Council approved this Planned Development at its 7/28/2014 meeting. The developer is requesting \$2.9 million from the City; request for funding has been started and the Chicago/Main TIF Committee considered the item at its Aug. 28 meeting and recommended approval of funding (4-2); Economic Development Committee is expected to consider recommendation to City Council at its Sept. 17 meeting.
1801-1805 Church	Vacant former gas station property owned by Daniel Cheifetz.	n/a	11,000	Site is currently in litigation. City Council previously approved resolution granting authority to negotiate purchase of property.

1911-1917 Church Street	Tawani Enterprises purchased the property in October 2013 to be redeveloped as a "educational and cultural center " .	N/A - no defined plan yet for redevelopment	15,825	Tawani has demolished the building formerly on the site. Tawani and Sebring-Lewis Foundation donating property to Y.O.U. for new headquarters.
1901 Dempster (former KFC)	Property was purchased on 1/30/2014 by new owner who is seeking to redevelop the property.	TBD	20,225	Starbucks Special Use for Type 2 restaurant and drive-through was approved at April 8 th City Council meeting. Interior and exterior work has begun and Food Establishment License is in review. September 15 th expected opening.
727-729 Howard Street/721-723 Howard Street/717 Howard Street	City-owned properties located on Howard Street. Staff is currently working with a theatre company to try to relocate to this building on Howard Street.	4,000	4,000	City Council did not approve award of the lowest bid for this project. A revised concept is in process. City acquired 721-723 Howard Street in support of the performing arts space. City has acquired 717 Howard is and is developing plans for redevelopment.
Former "Borders" site- Maple	Downtown Evanston is primary contact with the representatives from Arthur Hill regarding refilling this space; Staff is assisting Downtown Evanston in looking for prospects.	21,900	NA	New property owner is working to determine prospects for property.
737 Chicago Avenue	AMLI residential development has available ground floor commercial space for lease	1,186 to 7,900	NA	Staff is working with the broker to find retail/service users.
1720 Central Street	Central Station Apartment Development has available ground floor commercial space for lease	10,650	NA	Leases have been signed for Wood Shed restaurant for the space at the corner of Central Street and Eastwood Avenue as well as a Coldwell Banker office. Several potential businesses are in negotiations.
1011 Chicago Avenue/ 222 Hartrey Avenue	Autobarn is working to relocate portions of the service and warehousing of vehicles to 222 Hartrey.	100,000+	100,000	Construction is underway at both properties. Anticipated completion of Hartrey projects is mid-2015; Fiat dealership under construction and anticipated opening is September.
Dominick's Locations	In mid-October, Safeway announced the closure of all Dominick's on January 1, 2014. The City has two locations: Evanston Plaza (approx. 45,000 square feet) and Green Bay Road (Approx. 40,000 square feet).	90,000	100,000+	Whole Foods announced that it would be purchasing the Green Bay location and will open in mid-2015. Negotiations on future of Evanston Plaza Dominick's continues.

2014/2013 Economic Development Committee Recommended for Approval Project Tracker (Projects approved by EDC/City Council within the last 12 months)

Project Name	Status	Meeting Dates	Funds Invested	Summary of Project	Latest Update	Completion Date
<i>Just Turkey Façade (2430 Main St.)</i>	<i>Closed – Project Complete</i>	<i>EDC: 2/19/2014 CC: 3/10/2014</i>	<i>\$2,090</i>	<i>Seeking façade improvement funds for signage at 2430 Main Street for new business.</i>	<i>Now Open</i>	<i>1Q2014</i>
<i>Autobarn (Chicago/Hartrey Ave.)</i>	<i>Active – City Council approved</i>	<i>EDC: 8/7/2013; 2/19/2014; 5/28/2014 CC:8/11/2014</i>	<i>\$2.5M</i>	<i>Seeking TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement</i>	<i>City Council approved \$2.5M in TIF funding and is holding on 48 month extension of sales tax sharing agreement until concerns with neighbors can be resolved; Resolution for 7b was approved at 11/25/13 City Council meeting. EDC Recommended approval of Tax Sharing Agreement at 5/28/2014 meeting.</i>	<i>1Q2015</i>
<i>Career Institute (990 Grove St.)</i>	<i>Closed – No City Assistance is Necessary</i>	<i>EDC: 11/22/2013</i>	<i>\$25,000</i>	<i>Build-Out Assistance at 990 Grove for Career Institute to support development of programs that will train individuals in medical fields</i>	<i>Declined City Assistance</i>	<i>NA</i>
<i>1801 Dempster Façade</i>	<i>Closed – Property owner does not have available funds at this time to complete façade project.</i>	<i>EDC 10/23/2013 CC: 11/25/2013</i>	<i>\$15,185</i>	<i>Renovate 10/23 façade</i>	<i>Property owner does not have available funds at this time to complete façade project.</i>	<i>NA</i>
<i>FEW Spirits (918 Chicago Ave.)</i>	<i>Active – City Council Approved</i>	<i>EDC: 10/23/2013 CC: 6/23/2014</i>	<i>\$250,000</i>	<i>Loan for purchase of new equipment for additional bottling line for distillery and working capital.</i>	<i>Loan is recorded; Will fund loan within next 30 days.</i>	<i>2Q2014</i>
<i>Curt's Café (2922 Central St.)</i>	<i>Active – City Council Approved</i>	<i>EDC: 9/25/2013 CC: 10/14/2013</i>	<i>\$21,000</i>	<i>Reimbursement for up to seven Evanston resident participants who are placed in jobs.</i>	<i>Curt's Café continues training program.</i>	<i>3Q2014</i>
<i>NextChapter Entrepreneurship Program (1703 Orrington Ave.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 9/25/2013 CC: 10/14/2013</i>	<i>\$9,900</i>	<i>Support creation of Entrepreneurship education program at the EPL.</i>	<i>NextChapter is open and offering classes.</i>	<i>1Q2014</i>
<i>Beacon Academy</i>	<i>Closed – No City</i>	<i>EDC: 8/28/2013</i>	<i>\$250,000</i>	<i>Seeking build-out assistance for</i>	<i>Determined Project did not</i>	<i>NA</i>

	<i>Assistance Necessary</i>	<i>CC: NA</i>		<i>interior space of school.</i>	<i>need City funding.</i>	
Now We're Cookin' (1601 Payne St.)	Active – Project In Process	EDC: 8/7/2013 CC:9/9/2013	\$60,933	Seeking funding support for entrepreneurial training for early stage food businesses	Funding received, status update was provided at January 2014 EDC meeting. Quarterly report to be submitted with EDC packet for July 9th	3Q2014
<i>Music Institute of Chicago (1702 Sherman Ave.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 4/24/2013 CC: 5/13/2013</i>	<i>\$165,000</i>	<i>Sought funds to support build-out of black box theatre and other extraordinary construction expenses</i>	<i>Project Complete – Ribbon-Cutting held on Oct 23, 2013.</i>	<i>3Q2013</i>
<i>Peckish Pig (623 Howard St.)</i>	<i>Closed – Project Complete and Funding Provided</i>	<i>EDC: 2/27/2013 CC: 3/18/2013</i>	<i>\$200,000</i>	<i>Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street</i>	<i>Peckish opened March 13 and will participate in a ribbon-cutting on April 3, 2014.</i>	<i>1Q2014</i>
<i>Margarita Inn (1566 Oak Ave.)</i>	<i>Closed – No City Assistance Necessary</i>	<i>EDC: 2/27/2013 CC:NA</i>	<i>\$230,000</i>	<i>Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental hotel occupancy taxes not to exceed approved amount.</i>	<i>Margarita Inn was able to secure bank loan without the need of City tax sharing agreement; never found necessary to move to City Council.</i>	<i>NA</i>
Dempster/Chicago Special Service Area	Active – Project in Progress	EDC: 4/29/2014 CC: NA	TBD	Chicago/Dempster and Main/Chicago merchants came to Economic Development Committee seeking funding for larger special service area for merchant districts.	City is actively recruiting a consultant to manage SSA consideration process and designation if necessary.	2015
Relocation of Police Outpost	Active – Project in Progress	EDC: 4/29/2014 CC: NA	TBD	Staff is actively working to identify locations for relocation and consider opportunities for lease for the Howard Street police sub-station.	Staff working to determine best options for relocation.	4Q2014
<i>Homestead Meats</i>	<i>Closed – Project Complete</i>	<i>EDC: 5/28/2014 CC:6/9/2014</i>	<i>\$935</i>	<i>Façade Improvement</i>	<i>Funding awarded and project completed. Shop is now open.</i>	<i>2Q2014</i>
Campus Gear (1720 Sherman Avenue)	Active –Project In Progress	EDC: 7/9/2014 CC:TBD	\$10,000	Façade Improvement	Working with property owner to finalize submission to City Council.	3Q2014

<i>Fitness Avenues (1910 Main Street)</i>	<i>Active –Project Complete</i>	<i>EDC: 7/9/2014 CC:7/28/2014</i>	<i>\$1,890</i>	<i>Façade Improvement</i>	<i>Project Complete and ribbon cutting held August 6, 2014</i>	<i>3Q2014</i>
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SUMMARY OF CURRENT LOANS (AS OF SEPTEMBER 2014)

Borrower	Date Loan Funded	Total Loan Amount	Current Monthly Payment	Total Amount Paid	Balance in Arrears	Remaining Balance to be Paid	Date Loan Terminates
<i>Corrado Cutlery 716 Main St.</i>	1.25.12	\$31,500.00	\$437.50	\$12,250.00	\$0.00	\$3,500.00 if borrower complies with all loan agreements \$19,250.00* if borrower does not comply	4.1.15
<i>Ward Eight 629- 631 Howard St.</i>	3.15.12	\$362,650.00	\$2,000.00	\$40,472.01	\$0.00	\$326,650.00	Not Applicable
<i>Ward Eight 629 Howard St.</i>	3.15.12	\$130,000.00	\$1,316.19	\$9,213.33	\$0.00	\$120,786.67	12.1.22
<i>Chicken & Waffles 2424 Dempster St.</i>	10.1.12	\$200,000.00	\$1,404.17	\$24,619.28* (\$18,015.00 Interest/\$6,604.28 Principal)	(\$9,080.80)	\$193,395.72	10.1.32
<i>NomadDreams LLC 1818 Dempster St.</i>	10.22.12	\$100,000.00	\$395.83	\$104,220.02	\$0.00	\$0.00	9.1.18
<i>Peckish Pig 623 Howard St.</i>	3.18.13	\$675,000.00	\$5,500.00 Due October 1, 2014	\$0.00	\$0.00	\$675,000.00	Not Applicable
<i>Curt's Café 2922 Central St.</i>	5.11.14	\$15,000.00	\$0, payments start May 11, 2015	\$5,000.00	\$0.00	\$10,000.00	4.11.17



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 29, 2014

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
4	Bangers & Lace	810 Grove Street	D	Restaurant (alcoholic liquor)	11am-2am (Sat-Sun); 2pm-2am (Mon-Fri)	08/22/14	10/9/14 Liquor Control Review Board meeting
6	CVS (Green Bay Road)	3333 Central Street	F	Grocery Store (alcoholic liquor)	8am – 10pm (Mon-Sun)	08/26/14	10/9/14 Liquor Control Review Board meeting
8	Shell Gas Station	2494 Oakton Street	O	Gas Station (beer only)	8am – 12 am (Mon-Sun)	08/28/14	10/9/14 Liquor Control Review Board meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING AUGUST 29, 2014

2nd Chance to Play in the NWMC Golf Outing

As reported last week, the rain-interrupted NWMC Golf Outing will resume on Thursday, September 11 at the Arboretum Golf Club in *Buffalo Grove*. Staff sent an email this week with the schedule of events which include lunch beginning at 11:30 a.m. and the shotgun start set for 1:00 p.m. The tournament awards, including presentation of the Ahrens Cup, will be held at 5:30 p.m.

We hope that you are able to rejoin us for the outing. If you were not able to play on the original date, please note that we have plenty of spaces available. To register for the outing, please contact Marina Durso, 847-296-9200, ext. 122 or mdurso@nwmc-cog.org. *Staff contacts: Marina Durso, Larry Bury*

NWMC Public Works Directors to Tour Crystal Lake Facilities

On Thursday, September 4, the *City of Crystal Lake* will host the NWMC Public Works Directors meeting and provide tours of city facilities that have received recent energy efficiency upgrades. The meeting will begin at 1:30 p.m. at the Village Hall, 100 W. Woodstock Street. Metropolitan Mayors Caucus Project Coordinator for Environmental Initiatives Jeffrey Walter will discuss how municipalities can maximize up to \$4 million in grants available from Illinois Energy Now to take advantage of the State's funding and technical assistance.

Crystal Lake Public Works Director Victor Ramirez and *Assistant Public Works Director AJ Reineking* will discuss how the city utilized these grants for lighting upgrades. Their presentation will be followed by an optional tour of the upgrades implemented at City Hall and the Wastewater Treatment Plant, located at 1100 Coventry Lane. If additional Public Works Department personnel would like to attend the meeting and tours, please RSVP to Ellen Dayan, 847-296-9200 ext. 132 or edayan@nwmc-cog.org. *Staff contact: Ellen Dayan*

SPC Approves Contract Price Adjustments

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the following price adjustments:

Sewer Cleaners (Contracts #128 & 129)

SPC program vendors Standard Equipment of Chicago and EJ Equipment of Manteno are currently in the second of three possible contract extensions, from July 9, 2014 through July 8, 2015. Environmental Solutions Group, the Vactor manufacturer, has increased prices on the base models by 2% to 3% as follows:

Standard Equipment Sewer Cleaner Contract	Old Price	New Price	\$ Difference	% Change
10 Yard Fan Catch Basin/Sewer Cleaner with John Deer Auxiliary Engine Contract #128	\$271,035.00	\$279,003.00	\$7,968.00	2.94%
12 Yard Fan Catch Basin/Sewer Cleaner with John Deer Auxiliary Engine Contract #127	\$287,182.00	\$292,898.00	\$5,716.00	1.99%

For questions or additional information, please contact staff or Standard Equipment Sales Manager Tom Markel, 312-706-9675 (office), 312-208-6376 (mobile) or tmarkel@standardequipment.com.

Ford Expedition XLT (Contract #117A)

The SPC Governing Board recently approved the third and final contract extension with Landmark Ford for the 2015 Ford Expedition XL 4x4 Special Services Vehicle. The duration of the extension is October 5, 2014 through October 4, 2015; however, the Expedition XLT was excluded from the extension as Ford Motor Company had not announced price adjustments. The SPC recently received the adjustments, which have been approved as follows:

Expedition XLT Model/Package	2014 Price	2015 Price	\$ Change	%Change
K1H 4x2	\$40,928.00	\$42,988.00	\$2,060.00	5%
K1J 4x4	\$43,632.00	\$45,716.00	\$2,084.00	5%
U1H 4x2	\$38,400.00	\$40,461.00	\$2,061.00	5%
U1J 4x4	\$41,104.00	\$43,188.00	\$2,084.00	5%
XLT Package 201A	\$3,861.00	\$2,640.00	(\$1,221.00)	-32%
XLT Package 202A	\$5,048.00	\$5,789.00	\$741.00	15%

Please note that most purchases on the contract are for the lower priced Ford Expedition XL model (\$27,188.00), with only a handful of Expedition XLTs purchased each year. For additional information or questions, please contact Lyle Snow, 800-798-9912 ext. 253 (office), 217-553-2508 (mobile) or lylesnow@msn.com. Staff contact: Ellen Dayan

Register Today for the Fall NWMC Surplus Vehicle and Equipment Auction

The next NWMC Surplus Vehicle and Equipment Auction event is scheduled for Tuesday, October 14, 2:00 p.m. at Manheim Arena in Bolingbrook. Chris Hegg from Manheim has been busy contacting all members and, to date, *Evanston, Lincolnshire, Lincolnwood, Palatine, Prospect Heights, Rolling Meadows* and non-member *Elmhurst* have registered.

Now is the time to prepare vehicles and sales ordinances to transform your discards into cash before winter sets in and turns valuable assets into lot rot. For more information, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com. Staff contact: Ellen Dayan

Environmental Best Practices Committee to Meet September 24 – All Are Welcome

The NWMC Environmental Best Practices Committee will hold its next meeting on Wednesday, September 24, 2:00 p.m. at the NWMC offices. The purpose of the committee is for NWMC members to share practices, programs and products that are environmentally friendly and to learn more about efforts from around the region, including the Metropolitan Mayors Caucus' update to the Greenest Region Compact.

The committee is chaired by *Des Plaines Alderman Mark Walsten*. All NWMC members are welcome to attend and serve the committee. The agenda and meeting materials will be sent closer to the meeting. Please contact Mike Walczak if you are interested in serving on the committee for the coming year, 847-296-9200, ext. 134 or mwalczak@nwmc-cog.org. Staff contact: Mike Walczak

APWA to Host Winter Deicing Workshops

On Tuesday, October 7 and Wednesday, October 8, the Chicago Metro Chapter of American Public Works Association (APWA) Lake Branch will conduct Deicing Workshops. Each workshop will be held from 7:30 a.m. to 2:30 p.m. at the Lake County Central Permit Facility, 500 W. Winchester Road in *Libertyville*. Public Works Superintendents, Managers and Directors, snow plow operators, deicing applicators, and facility/grounds maintenance staff are encouraged to attend. Online pre-registration is mandatory by October 1 by visiting <http://chicago.apwa.net/>. Fees are \$35 per workshop, which includes breakfast, box lunch and workshop materials. Certificates will be provided for 5 Professional Development hours.

Rock salt pricing and supplies in Illinois are extremely volatile for winter 2014-15 due to a perfect storm of limited supplies and high demand following last winter's record cold and snow. Unfortunately, rock salt manufacturers will be challenged to keep up with demand for product, so attendees will learn how to stretch salt resources.

Training will be conducted by Fortin Consulting and will cover Roads on Tuesday, October 7, with Parking Lots and Sidewalks on Wednesday, October 8. Topics, as well as how-to demonstrations include: application rates of materials; calibration; weather conditions; effects of storing materials; keeping surfaces safe; environmental effects; selection of materials; new maintenance methods; and, policy. For additional information, contact Dan Bruckelmeyer, 630-348-6400 or dbruckelmeyer@bollingerlach.com. *Staff contact: Ellen Dayan*

Mayors Caucus Quarterly Meeting to Feature Gubernatorial Candidates

The Metropolitan Mayors Caucus has scheduled its next quarterly meeting for Friday, September 26, from 9:30 a.m. to Noon at the Rosemont Convention Center. Highlighting the agenda will be a discussion with the candidates for Illinois governor. Other items on the agenda include public safety pension reform, a survey from the Caucus' Regional Economic Development Committee and a panel discussion with the region's Class I railroads regarding transportation of hazardous materials.

Following the meeting, buses will take attendees to the Hofbrauhaus restaurant in Rosemont's entertainment district for lunch. Additional agenda details will be forthcoming, but please mark your calendars for September 26. *Staff contacts: Mark Fowler, Larry Bury*

IMET Features Strong Returns; Opens Board Nominations

From the desk of Illinois Metropolitan Investment Fund Executive Director Laura Allen:

The IMET Convenience Fund (CVF) continues to provide an excellent short-term rate to IMET members. The average daily yield posted for July 2014, was .36 percent, with a one-year yield of .35 percent. The enhanced rate may change on a daily basis and is posted on IMET's website each day. The CVF has a minimum rate guarantee of the Federal Funds Target Rate through 12/31/14. The Fed Funds target rate remains at 0 to 0.25 percent. The IMET CVF current rate is a blended rate consisting of the Fed Funds rate and a fixed income rate, with a minimum rate guarantee through December 31, 2014 equal to the Fed Funds target rate. The IMET Convenience Fund is collateralized via FDIC Insurance, the FHLB LOC Program, and Government Securities. The CVF is managed so as to maintain a stable \$1.00 share price. It offers daily liquidity and remains a very good investment option for a diverse investment portfolio providing members with safety, liquidity, and yield.

IMET's 1-3 Year Fund produced a net one-month return of -.06 percent as of July 31, 2014 and a strong net one-year return of .39 percent as of July 31. IMET's 1-3 Year Fund performance for the 12-month period ending July 31, 2014, provided a total return of 0.62% on a gross of fees basis. The total return was 3.96% since inception, equal to the benchmark, Barclay's Capital 1-3 Year Government Index, which also provided a 3.96% total return for the same period.

The IMET Board of Trustees is soliciting letters of interest from eligible IMET members who are considering service as a member of the IMET Board. A potential candidate for Board membership shall be considered eligible if his or her governmental unit employer is a member of IMET if that member's account has been funded for a minimum of one year as of October 1 of the year of nomination. In selecting candidates, the nominating committee shall weigh various factors such as: work experience, public and professional contributions, demonstrated participation within the Illinois Metropolitan Investment Fund (IMET), geographic representation, type of public entity represented, and the candidate's personal statement of interest in the position and commitment to service to the IMET Board. Of those participants who express interest in Board membership, the nominating committee may select one or more candidates for inclusion on the ballot. Election of Trustees shall be by an affirmative vote of the majority of the Participants entitled to vote on the matter, with each Participant being entitled to one vote. Please send letters of interest to: IMET Nominating Committee 1220 Oak Brook Road, Oak Brook, IL 60523. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet on Wednesday, September 3 at 8:30 a.m. at the NWMC offices.

NWMC Finance Committee will meet on Wednesday, September 10, at Noon at the NWMC offices.

NWMC Monthly Board Meeting will be held on Wednesday, September 10, at 7:00 p.m. at Oakton Community College, Room 1604, in *Des Plaines*.

NWMC Legislative Committee will meet on Wednesday, September 17, at 8:30 a.m. at the NWMC offices.

NWMC Environmental Best Practices Committee will meet on Wednesday, September 24, at 2:00 pm at the NWMC offices.