

# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, April 01, 2016

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for March 25, 2016 –March 31, 2016

### **Administrative Services**

Weekly Bids Advertised

### **City Manager's Office**

Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, April 04, 2016**

Human Services Committee-Cancelled

[www.cityofevanston.org/humanservices](http://www.cityofevanston.org/humanservices)

**Tuesday, April 05, 2016**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, April 06, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, April 07, 2016**

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)

Housing and Homelessness Commission

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)

**Friday, April 08, 2016**

Utilities Commission

[www.cityofevanston.org/utilitiesagendas](http://www.cityofevanston.org/utilitiesagendas)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of March 25, 2016 through March 31, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2480</b>	<b>2466</b>
<b>SERVICE REQUESTS</b>	<b>620</b>	<b>711</b>
<b>TOTAL CHATS</b>	<b>44</b>	<b>42</b>
<b>TOTAL TEXT</b>	<b>82</b>	<b>22</b>

## Top 5 Service Requests

**Total**

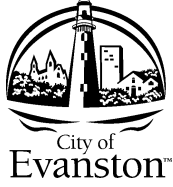
*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspections	89
2. Trash – Special Pick-up	70
3. Trash – Cart Repair	31
4. Broken Parking Meter	29
5. Rodents-Rats	26

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	279
Administrative Services -Finance	39
Administrative Services -HR	38
Administrative Services - Other	240
City Manager's Office	19
ComDev / Economic Development	14
ComDev/ Bldg Inspections	245
ComDev / Housing Rehab	25
ComDev / Planning/Zoning	25
General Assistance	1
Fire Life Safety	28
PublicStuff Request	83
Health	119
Information	430
Law	6
Library	5
Mayor's Office	10
Other/311	285
Other – Social Services	7
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	5
Parks – Other	16
Parks/Recreation	57
Parks – Forestry	21
Parks- Recreation Programs	35
Police	91
Public Works / Fleet	4
Public Works / Street Sanitation	186
Public Works / Engineering	34
Tax Assessment Office	20
Utilities – Power	5
Utilities – Sewer	3
Utilities – Water	82
<b>TOTAL</b>	<b>2480</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 28, 2016

Date: April 1, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of March 28, 2016**

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
Bid 16-39 North Branch Library HVAC Upgrade	Library	Work on this project includes removal of existing HVAC system and replace with new RTU (roof top unit) associated ductwork and controls. Removal and replacement of an existing drop ceiling and facility lighting; potable water supply line and replacing with newly relocated/resized supply line. Reline existing sanitary main line with CIPP (cast in place pipe).	\$257,300	Apr 26	May 18

<p>Bid 16-34 PRCS Summer Transportation</p>	<p>PRCS</p>	<p>Seeking bids from suitable bus transportation providers for one way, round trip and shuttle services for the City's Summer Camp field trips. The City offers over 50 summer camps to more than 2000 youth throughout the summer. Our summer camp offerings include sports camps, ecology, art camps, aquatic camp, ice skating, counselor in training, preschool, special recreation and various other day camps. Camps are located in a variety of parks, recreation centers and District 65 schools and provide both full and half day options.</p>	<p>\$40,000</p>	<p>Apr 19</p>	<p>Apr 25</p>
<p>Bid 16-20 PRCS Summer Clothing</p>	<p>PRCS</p>	<p>The intent of this Invitation for Bid is to obtain firm fixed pricing from qualified clothing apparel vendors to supply shirts for the Department of Parks, Recreation and Community Services.</p>	<p>\$20,000</p>	<p>Apr 19</p>	<p>Apr 25</p>

## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2016 Meeting Dates: Jan 11, Jan 19 (Tues), Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, Aug 15, Sept 12, Sept 19, Sept 26  
Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	4/11/2016	Keys to the City: Great Harvest and Dave's Italian Kitchen	P	CC	Francellno	
Mayor	4/11/2016	April Fair Housing Month	PR	CC	Muenzer	
Mayor	4/11/2016	National Library Week Apr 10-16	PR	CC	Danczak Lyons	
Mayor	4/11/2016	National Volunteer Week Apr 10-16	PR	CC	Bobkiewicz	
CMO	4/11/2016	Clean Up Evanston Event: Apr 23	A	CC	Bobkiewicz	
CMO	4/11/2016	Liberia Sister City	P	CC	Bobkiewicz	
Health	4/11/2016	Rodent Control Report	P	CC	Thomas-smith	
CD	4/11/2016	1012 Lake St. Appeal of COA denial	SPB	CC	Muenzer	
Admin Services	4/11/2016	Website Contract	B	APW	Storlie	
Admin Services	4/11/2016	Renewal of BAS Agmt w/Siemens	B	APW	Storlie	
PRCS	4/11/2016	Lakefront Concessions	B	APW	Hemingway	
PRCS	4/11/2016	Lakefront Dredging	B	APW	Hemingway	
PWA	4/11/2016	Water Plant Roof & Masonry	B	APW	Stoneback	
PWA	4/11/2016	Parking Lot Engineering Services	B	APW	Stoneback	
PWA	4/11/2016	2016 Water Main Replacement	B	APW	Stoneback	
PWA	4/11/2016	Asphalt purchase	B	APW	Stoneback	
PWA	4/11/2016	Emerson-Ridge-Green Bay Construction	B	APW	Stoneback	
PWA	4/11/2016	Engr Svcs for Gibbs-Morrison Stormwater Impr	B	APW	Stoneback	
CD	4/11/2016	Red Robin Sidewalk Café	B	APW	Muenzer	
PWA	4/11/2016	Central Street Bridge Engr Svcs	R/B	APW	Stoneback	Resolution first
PWA	4/11/2016	MFT Funds	R	APW	Stoneback	
CMO	4/11/2016	GO Bond Reimbursement	R	APW	Lyons	
CD	4/11/2016	Blight Reduction Program	R	APW	Muenzer	
Admin Services	4/11/2016	ROW Agreement -Wide Open West	R	APW	Storlie	
PWA	4/11/2016	4-way stop Ashland & Grove	O	APW	Stoneback	Introduction
CMO	4/11/2016	Brummel Place/Shure Drive to Autobarn Drive	O	APW	Lyons	Introduction
Admin Services	4/11/2016	Resident Only Parking District Revisions (2)	O	APW	Storlie	Introduction
CMO	4/11/2016	Financial Assist. - Le Tour de Noir	B	EDC	Bobkiewicz	
CMO	4/11/2016	Grant - West Village Business Association	B	EDC	Bobkiewicz	
CMO	4/11/2016	Revisions to Storefront Modernization Program	B	EDC	Bobkiewicz	
Admin Services	4/11/2016	Executive Session		CC	Lyons/Storlie	Workers Comp, RE
CD	4/18/2016	North Downtown Planning	Discussion	PD	Muenzer	Special Meeting 7pm
PRCA	4/18/2016	Robert Crown	Discussion	CC	Lyons	Following P&D

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	4/25/2016	2016 Drinking Water Week May 1-7	PR	APW	Stoneback	6:00 PM
Mayor	4/25/2016	20th Anniversary of Ayla's Originals	PR	CC	Francellno	
PWA	4/25/2016	Construction Engr and Surveying Services	B	APW	Stoneback	
PWA	4/25/2016	Concrete purchase	B	APW	Stoneback	
PWA	4/25/2016	Penny Park	B	APW	Stoneback	
PWA	4/25/2016	Church Street Boat Ramp Phase 2 Engineering Services	B	APW	Stoneback	
PRCS	4/25/2016	Noyes Lease: Strawdog	B	APW	Hemingway	
PRCS	4/25/2016	Mudlark Theater	B	APW	Hemingway	
PRCS	4/25/2016	2016 Summer Food Program	B	APW	Hemingway	
Admin Services	4/25/2016	NU-Church Street Garage Lease	R	APW	Storlie	
PWA	4/25/2016	Special Pick-Up Fee	O	APW	Stoneback	Introduction
CD	4/25/2016	Ord 165-O-15: Impervious Surface Coverage Calculation	O	PD	Muenzer	Introduction: Held in Ctte 12.14.15
CD	4/25/2016	1815 Ridge/Oak	O	PD	Muenzer	Introduction & Action
CD	4/25/2016	2020 Greenwood Street	O	PD	Muenzer	Introduction
Admin Services	5/9/2016	Public Service Recognition Week May 1-7	PR	CC	Storlie	
CD	5/9/2016	May is National Preservation Month	PR	CC	Muenzer	
Police	5/9/2016	National Police Week May 15-21	PR	CC	Eddington	
PWA	5/9/2016	National Public Works Week May 15-21	PR	CC	Stoneback	
CD	5/9/2016	2767 Crawford Ave./Driveway	O	PD	Muenzer	Introduction
CMO	5/9/2016	Investment Strategies	P	CC	Lyons	
CMO	5/9/2016	Equity & Inclusion	SPB	CC	Lyons	
Law	5/9/2016	Mobile Food Vendors	O	HS	Farrar	
CMO	5/16/2016	BCC	Discussion	Rules	Bobkiewicz	6:00 PM
CMO	5/16/2016	Aldermanic Referral: Neighborhood Fund	Discussion	CC	Lyons	7:00 PM
Law	5/16/2016	Neighborhood Integrity Ord revised	O	CC	Farrar	Held from Mar 14 CC meeting
CD	5/23/2016	1513 Greenleaf Street - Subdivision	O	PD	Muenzer	Introduction
CD	5/23/2016	1513 Greenleaf - Special Uses (2)	O	PD	Muenzer	Introduction
PRCS	5/23/2016	Handyman Contract	B	HS	Hemingway	
PRCS	5/23/2016	NU Parking on Golf Course	B	HS	Hemingway	
CMO	5/23/2016	Animal Stray Hold Policy	O	HS	Bobkiewicz	Introduction



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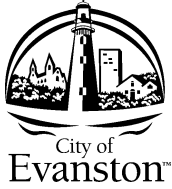
DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	6/13/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	

### Council & Committee Meetings

Mon, April 4	CANCELLED	Human Services Committee				
Thurs, Apr 7	7:00 PM	Housing & Homelessness Commission				
Mon, Apr 11	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Apr 12	7:00 PM	Northwestern University/City Committee				
Mon, Apr 18	7:00 PM	City Council meeting				
Tues, Apr 19	7:00 PM	Housing & Community Development Act				
Wed, Apr 20	6:30 PM	M/W/EBE Advisory Committee				
Mon, Apr 25	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Apr 27	6:00 PM	Transportation/Parking Committee				
Wed, Apr 27	7:00 PM	Economic Development Committee				

### DEFERRED

Dept	Date	Item	Action	Committee	Staff	Notes
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
PWA		Gibbs-Morrison Stormwater Impr – Consulting Svcs	B	APW	Stoneback	



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: April 1, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, March 25 - March 31, 2016**

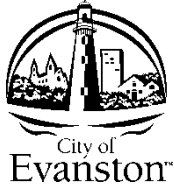
**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	2102 Orrington Avenue	Zoning Analysis	New 6' solid fence in street side yard	03/25/16	non-compliant
2	1130 Dewey Avenue	Zoning Analysis	Second story addition and new deck at SFR	03/24/16	non-compliant. pending minor variation
2	1526 Crain Street	Building Permit	New open front landing and stairs	03/28/16	pending staff review
2	2232 Madison Place	Building Permit	New 2nd floor addition at SFR	03/25/16	pending staff review
3	1034 Sheridan Road	Building Permit	New walkways and patios in rear at SFR	03/25/16	compliant
3	1044 Judson Avenue	Building Permit	Replace boards on front porch and deck at SFR	03/28/16	compliant
3	746 Forest Avenue	Building Permit	New 2-car detached garage at SFR	03/30/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1603 Orrington Avenue	Building Permit	Install four (4) new pole lights @ Chase Bank Pavillion patio	01/14/16	<b>DAPR 04/06/16</b>
4	630 Davis Street	Building Permit	Proposed exterior modifications to Chandler Building	01/14/16	<b>DAPR 04/20/16</b>
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional info from the applicant
5	2200 Green Bay Road	Building Permit	Renovation of front façade (office building)	03/21/16	<b>DAPR 04/06/16</b>
5	909 Foster Street	Zoning Analysis	New 3-story mixed-use building with ground floor commercial and 2 dw. units above, in rear of existing 3-story bldg.	03/30/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant
6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2716 Hartzell Street	Building Permit	New detached garage @ SFR	03/24/16	pending staff review
6	2515 Thayer Street	Building Permit	New detached garage @ SFR	03/18/16	non-compliant; pending minor variation application submittal
6	2419 Payne Street	Building Permit	New deck, kitchen remodel and replace windows at SFR	03/23/16	compliant
6	2144 Pioneer Road	Building Permit	New Detached garage at SFR	03/30/16	non-compliant
6	2418 Lincoln Street	Building Permit	Addition in rear and misc. interior renovations to SFR	03/31/16	pending staff review
6	2920 Payne Street	Building Permit	New 2-car detached garage at SFR	03/29/16	pending staff review
7	2430 Payne Street	Building Permit	Deck extension at SFR	03/17/16	pending staff review

7	2740 Asbury Avenue	Building Permit	New detached garage @ SFR	03/18/16	non-compliant. pending minor variation application
7	719 Central Street	Building Permit	New Detached garage at SFR	03/29/16	compliant
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
9	2531 Oakton Street	Building Permit	Replace radios/antennas on exist. cell tower	03/28/16	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	2102 Orrington Avenue	Minor (Fence) Variation	Install 6' fence along street side property line on corner lot at SFR	03/07/16	Pending Preservation Commission review
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Case ongoing. Re-Inspection pending
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 70 parking spaces	12/11/15	<b>Plan Commission 04/06/16</b>
2	1300 Ashland Avenue	Minor Variation	Street side and rear yard setbacks for a new detached garage	03/11/16	Determination after 3/25/16
2	2020 Greenwood Street	Major Variation	0' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>ZBA 04/05/16</b>
2	1513 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	<b>Pending DAPR/ tent. ZBA 05/03/16</b>
2	1515 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	<b>Pending DAPR/ tent. ZBA 05/03/16</b>
2	1152 Ashland Avenue	Major Variation	Interior side yard setback for a second story addition that aligns with the first floor @ SFR	03/23/16	<b>Pending DAPR/ tent. ZBA 05/03/16</b>
2	1130 Dewey Avenue	Minor Variation	Second story addition with new deck, side yard setbacks align with existing first floor for a SFR	03/29/16	Determination after 04/15/16
3	493 Sheridan Road	Major Variation	Add 2 new dwel. units on ground floor of existing 6-unit building	03/30/16	Pending staff review
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-Inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-Inspection pending
5	2128 Asbury Avenue	Minor Variation	Side yard setback variation to construct 2nd story addition	02/11/16	Pending additional info from the applicant
6	2767 Crawford Avenue	Major Variation	Establish curb cut and driveway from street/front yard to an attached garage when alley access is present for a new SFR	03/10/16	<b>ZBA 04/19/16</b>
6	2626 Reese Avenue	Major Variation	Variations for street side yard, building lot coverage, impervious, interior side yard setback, fence for a new SFR with detached garage	03/24/16	<b>Pending DAPR/ tent. ZBA 05/03/16</b>
7	1423 Lincoln Street	Minor Variaton	Rear yard setback for a two-story additon @ SFR	03/15/16	Determination after 04/01/2016
7	725 Roslyn Place	Minor Variation	Front and rear yard setbacks for one-story addition @ SFR	03/24/16	Determination after 04/11/16



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 1, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

## Inspector Weekly Update

### Cases Received, April 1, 2016

#### Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Job is nearing completion. Wall finishes, plumbing fixtures, electrical trim, paint and carpet are being installed in sleeping levels. The permanent public right of way at the front has been restored and open to the public.	3/29/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition with alley and catch basin clean. Interior mechanical work on 5th floor is in process.	3/28/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Last foundation on Colfax has been backfilled. Street has been cleaned after gravel removal.	3/28/2016
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Fences and sidewalks are in good condition. Catch basin is clean. Work on 6th floor steel is underway and mechanicals on 3rd floor.	3/28/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work continues on ground and 1st floor of the east hall. The roofing membrane is installed and HVAC roof top units are installed. Installation of exterior wall cladding is in progress. Job site is being kept in order.	3/30/2016
4	1029 - 1035 Davis Street	One Story Commercial	No access was gained into the building. Appears to be no change from last inspection as viewed through door from the exterior. Drywall and electrical are being installed above the ceiling grid. Job site is being kept in order.	3/30/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Detail painting work on 4th floor continues to move forward. Drywall work on 3rd floor has been completed and is ready for painting. Work on 1st and 2nd floors continues with layout and installation of display cases and back lighting panels. Job site is well kept.	3/30/2016
7	1620 Central	New 47 Unit Apartment Building	Installation of surface water drainage system along north wall is finished and being backfilled. The east half of the north wall will remain unfilled until the water supply and sewer lateral is installed. Crews are framing walls along the south side of the project. Public right of way is clean. Job site is well kept.	3/30/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Curtain wall around north towers is nearly complete. The south towers will be going through inspections for above ceiling work and north towers for wall rough-in of MEP. Job site is in good condition. Fences, windscreen and silt fence are in place.	3/29/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Storm water retention piping is being backfilled. Plumbing under slab at far east side of project is being completed. First floor deck has been completed at east and west sides. Job site is well kept. Crews are sweeping streets after trucks leave job site. Construction fence is in place. Neighboring storm structures are clean.	3/29/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Interior finishes continue. Exterior work on hold until weather breaks.	3/28/2016



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

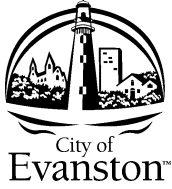
Subject: Food Establishment Application Weekly Report

Date: April 1, 2016

There were no new applications for food establishments for the week of March 27, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: April 1, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Old Dixie Café	825 Church Street	D	Restaurant (Alcohol)	TBD – 11 PM (Sun-Sat)	03/16/16	Pending Liquor Control Review Board Meeting
2	Terra & Vine	1701 Maple Ave	C	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending Liquor Control Review Board Meeting
4	The Funky Monk	618 ½ Church Street	D	Restaurant (Alcohol)	11am-9 pm (Sun – Sat)	02/08/16	Pending City Council Action
4	LuLu's-Taco Diablo	1026 Davis St	C	Hotel/Restaurant (Alcohol)	11am-10pm (Sun); 11 am –11pm (Mon-Thu); 11 am – 1 am (Fri-Sat)	02/10/16	Pending City Council Action
4	Davis Street Group, LLC	616 Davis Street	D	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending Liquor Control Review Board Meeting

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



## WEEK ENDING APRIL 1, 2016

### ***Time to Enroll in the NWMC EAP at 2015 Prices***

This morning, staff distributed enrollment forms to members, townships, park districts and libraries offering participation in the NWMC Employee Assistance Program (EAP). Currently there are sixteen municipalities and organizations that participate in this program. Bensinger, DuPont is the EAP provider and offers confidential, cost free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include dealing with issues such as substance abuse, mental health, family and marital problems, financial and legal matters.

The fee for program participation is \$25.00 per employee per year and the contract year begins May 1. Please note that there is no fee increase in the program for this year. Please contact Karol Heneghan, 847-296-9200 ext. 124 or [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org) with any questions or for additional information. *Staff contact: Karol Heneghan*

### ***Join Barrington, Evanston & Skokie at the NWMC Surplus Vehicle & Equipment Auction***

Spring is finally here and that means it's time to evaluate your surplus vehicles and equipment and turn your clunkers into cash at the NWMC Surplus Vehicle and Equipment Auction on Tuesday, May 10, 1:00 p.m. at America's Auto Auction Chicago in Crestwood. Announcements have been sent to NWMC Public Works Directors, Fire Chiefs, Police Chiefs, Managers and Finance Directors.

Thank you to *Barrington, Evanston and Skokie* for verbally committing to send vehicles to the auction. We encourage all members to utilize this program and support the Conference. For questions or additional information, please contact staff or Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 219-713-0347 (cell), 708-389-4488 (office) or Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***SPC Awards New Lane Marking Contract at Significant Savings!***

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce that the 2016 Thermoplastic Lane Marking Material & Labor (Contract #158) has been awarded to Superior Road Striping, Inc. of Melrose Park from April 12, 2016 through April 11, 2017. Superior's prices to the SPC are extremely competitive, with prices ***17% lower*** than that they were in 2015, so we strongly encourage all communities to utilize the SPC contract for their thermoplastic lane marking projects.

### **2016 VS 2015 SUPERIOR ROAD STRIPING SPC LANE MARKING CONTRACT PRICES:**

Item Description	UOM	Estimated Qty	2016 SUPERIOR ROAD STRIPING SPC CONTRACT #158		2015 SUPERIOR ROAD STRIPING SPC CONTRACT #123	
			Unit \$	Total	Unit \$	Total
4" Marking Line	LF	482,887.66	\$0.48	\$231,786.08	\$0.54	\$260,759.34
6" Marking Line	LF	113,711.00	\$0.70	\$79,597.70	\$0.84	\$92,105.91
12" Marking Line	LF	53,455.00	\$1.40	\$74,837.00	\$1.63	\$87,131.65
24" Marking Line	LF	17,091.00	\$3.50	\$59,818.50	\$4.09	\$69,902.19
Marking Letters & Symbols	SF	26,249.80	\$3.25	\$85,311.85	\$4.09	\$107,361.68
Marking Removal	SF	22,538.00	\$0.40	\$9,015.20	\$0.75	\$16,903.50
<b>TOTAL</b>				<b>\$540,366.33</b>		<b>\$634,164.27</b>
\$ HIGHER						\$93,797.94
% HIGHER						<b>17.36%</b>

RFQ #158 for the selection of a vendor to provide 2016 Thermoplastic Lane Marking Material & Labor was released on March 14, 2016 with responses due by March 25. RFQs were sent to: Superior Road Striping, Melrose Park; Precision Pavement Markings, Inc., Elgin; Marking Specialists Corporation, Cary; AC Pavement Striping Co., Elgin; ARA Inc., Champaign; Brothers Asphalt Paving, Addison; SKC Construction, Inc., Elgin; Bid Tool, Oak Brook Terrace; F M & J Asphalt & Paving, Hinsdale; Hardin Paving, Wheeling; iSqFt & HACIA Plan Room, Chicago; J.A. Johnson Paving Company, Arlington Heights; Maintenance Coatings Co., South Elgin; Stripe-A-Lot of IL, Inc., Marseilles; Mark-It-Corp., Romeoville; and, Murphy Paving & Seal Coating, Hinsdale. A legal advertisement was placed in the Daily Herald. Responses were received from Superior Road Striping, Precision Pavement Markings and Marking Specialists.

For questions or additional information, please contact staff or Sandy DeHoyos or Joan Yario at Superior, 708-865-0718 or [thermopros@sbcglobal.net](mailto:thermopros@sbcglobal.net). Staff contact: Ellen Dayan

***SPC Grants Second Truck Equipment Contract Extension***

The SPC Governing Board has granted the second of three possible, one-year contract extensions on Truck Equipment (Contract #141) to Auto Truck Group of Bartlett. The contract extension contains the following price increases due to increases in Auto Truck’s labor and material costs:

<u>Description</u>	<u>2013-15 Price</u>	<u>2016 Price</u>	<u>% Change</u>
9’ Dump	\$6,010.0	\$6,197.00	3.02%
11’ Dump	\$6,715.0	\$6,925.00	3.03%
9’ Standard Heavy Duty Platform	\$2,487.0	\$2,530.00	1.73%
12’ Standard Heavy Duty Platform	\$2,645.0	\$2,661.00	0.60%
9’ Dual Rear Wheel Service Body	\$5,616.0	\$5,915.00	5.05%
11’ Dual Rear Wheel Service Body	\$6,846.0	\$7,207.00	5.01%
Snow Plow	\$4,949.0	\$5,036.00	1.73%
Spreader	\$2,795.0	\$2,809.00	0.50%

For questions or additional information, please contact staff or John Smulski, 630-540-7204 (office), 630-697-9595 (cell) or [jsmulski@autotruck.com](mailto:jsmulski@autotruck.com). Staff contact: Ellen Dayan

***Illinois, Smart Cities Council to Host Smart States Workshop***

On Monday, April 25 and Tuesday, April 26, the State of Illinois, Smart Cities Council and UI Labs are conducting a workshop entitled “Smart States: Real World Implementation Planning.” The event will be held from 1:00 p.m. to 6:30 p.m. on April 25 and 8:30 a.m. to 4:00 p.m. on April 26 at UI Labs, 1415 N. Cherry Avenue in Chicago.

The Smart States workshop will “bring global experts in smart city innovation together with regional government leaders to explore how smart technologies can drive economic development and increase citizen satisfaction. You will also have the opportunity to hear about best practices and lessons learned from cities around the world that have brought ideas to implementation – from Barcelona to Copenhagen to Dubai. Join interactive group sessions with world-leading experts and colleagues from other cities to explore what’s possible and develop roadmaps in four key areas: intelligent transportation; energy and smart street lighting; advanced manufacturing; and, public safety and criminal justice.”

Invitations were sent earlier this week to NWMC Mayors and Managers by Illinois Chief Information Officer Hardik Bhatt. Please note that there are opportunities for Mayors and Managers to take an active role in the breakout sessions. If you would like to be considered to serve on a panel, please contact Kyle Haegers in the Governor’s office, 312-814-0984 or [Kyle.Haegers@illinois.gov](mailto:Kyle.Haegers@illinois.gov). To RSVP for the workshop, please visit <https://smartstates.eventbrite.com>. Staff contact: Mark Fowler

## ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, April 6, at 8:30 a.m. via teleconference.

*NWMC Finance Committee* will meet on Wednesday, April 13, at noon at the NWMC offices

*NWMC Board of Directors* will meet on Wednesday, April 13, at 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.