



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, June 17, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 10, 2016 – June 16, 2016

Administrative Services

Weekly Bids Advertised

City Manager's Office

Council Meeting Agenda Schedule

Community Development

Zoning Report

Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, June 20, 2016

City Council

www.cityofevanston.org/citycouncil

Rules Committee

www.cityofevanston.org/rules

Tuesday, June 21, 2016

Preservation Commission

www.cityofevanston.org/preservationcommission

Housing & Community Development Act Committee-Cancelled

<http://www.cityofevanston.org/housingcommunitydev>

Zoning Board of Appeals

www.cityofevanston.org/zoningboard

Board of Ethics

www.cityofevanston.org/boardofethics

Wednesday, June 22, 2016

Design and Project Review Committee

www.cityofevanston.org/dapr

Liquor Control Review Board

www.cityofevanston.org/liquorboard

Transportation/Parking Committee

www.cityofevanston.org/transportationcommittee

Economic Development Committee

www.cityofevanston.org/economicdev



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 10, 2016 through June 16, 2016.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2849	2850
SERVICE REQUESTS	730	775
TOTAL CHATS	64	74
TOTAL TEXT	19	37

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 89 |
| 2. Trash – Special Pick up | 45 |
| 3. Rodents – Rats | 32 |
| 4. Tree – Evaluations | 28 |
| 5. Broken Parking Meter | 20 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	321
Administrative Services -Finance	36
Administrative Services -HR	26
Administrative Services - Other	116
City Manager's Office	25
ComDev / Economic Development	10
ComDev/ Bldg Inspections	311
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	29
General Assistance	3
Fire Life Safety	33
PublicStuff Request	325
Health	124
Information	544
Law	16
Library	2
Mayor's Office	24
Other/311	300
Other – Social Services	6
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	38
Parks – Other	37
Parks/Recreation	27
Parks – Forestry	43
Parks- Recreation Programs	38
Police	153
Public Works / Fleet	3
Public Works / Street Sanitation	100
Public Works / Engineering	64
Tax Assessment Office	5
Utilities – Power	2
Utilities – Sewer	7
Utilities – Water	76
TOTAL	2849



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May June 13, 2016

Date: June 17, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of June 13, 2016

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
Bid 16-43 2016 Church St. & Maple Ave. Garage Repairs	Public Works Agency	Work on this project includes a variety of improvements to the Church Street and Maple Avenue Parking Garages located in Evanston, Illinois. Scope items include but are not limited to masonry, concrete, sealants, fenestrations, electrical and plumbing repairs.	\$560,000 (616014) \$1,075,000 (616015)	Jul 12	Jul 25

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, Jan 19 (Tues), Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25			
May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, Aug 15, Sept 12, Sept 19, Sept 26			
Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (Jan 9, 2017)			

B=Business of the City by Motion R=Resolution O=Ordinance
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	6/27/2016	Divvy Launch in Evanston	P	CC	Muenzer	Mayor announcement & presentation
CMO	6/27/2016	United Way	C	CC	Bobkiewicz	
CMO	6/27/2016	Harley Clarke one day tour	SPB	CC	Bobkiewicz	
Admin Services	6/27/2016	ECTV	SPB	CC	Storlie	
PRCS	6/27/2016	Youth Outreach Workers	SPB	CC	Hemingway	
Admin Services	6/27/2016	Elected Official Compensation Ordinances (3)	SPB	CC	Storlie	Introduction
Admin Services	6/27/2016	Purchase of Police and Fire Vehicles	B	APW	Storlie	
Admin Services	6/27/2016	Single Source Purchase of Recycle Truck	B	APW	Storlie	
Admn Services	6/27/2016	CO #1 - SP Plus	B	APW	Storlie	
PWA	6/27/2016	CO- SCADA	B	APW	Stoneback	
PWA	6/27/2016	Ladd Arboretum Windmill Demolition	B	APW	Stoneback	
PWA	6/27/2016	Water Plant Reliability Improvements	B	APW	Stoneback	
PRCS	6/27/2016	CO- Alltown Transportation	B	APW	Hemingway	
PRCS	6/27/2016	Handyman Contract	B	APW	Hemingway	
CMO	6/27/2016	Line of Credit - Howard TIF	B	APW	Lyons	Accept and Place on File
Admin Services	6/27/2016	1800 Maple Parking Lease	R	APW	Storlie	
PWA	6/27/2016	Revised Funding with IDOT for ERGB	R	APW	Stoneback	
PWA	6/27/2016	MWRD Easements	R	APW	Stoneback	
PWA	6/27/2016	Special Assessment 1518	O	APW	Stoneback	Action
PWA	6/27/2016	Special Assessment 1519	O	APW	Stoneback	Action
PWA	6/27/2016	Special Assessment 1520	O	APW	Stoneback	Action
CMO	6/27/2016	2016 A&B GO Bond	O	APW	Lyons	Action
CD	6/27/2016	922 Noyes - Parking Variation	O	PD	Muenzer	Introduction AND Action
CD	6/27/2016	1916 Dempster - Special Use	O	PD	Muenzer	Introduction
CD	6/27/2016	555 Howard St - Amend 72-O-14 for Convenience Store	O	PD	Muenzer	Introduction
CD	6/27/2016	1815 Ridge/Oak - Planned Devel	O	PD	Muenzer	Introduction
CD	6/27/2016	Zoning Relief at 493-495 Sheridan	O	PD	Muenzer	Action
CD	6/27/2016	Mental Health Board Fund Allocations	B	HS	Muenzer	
PRCS	6/27/2016	NU Parking on Golf Course	B	HS	Hemingway	
Health	6/27/2016	Bee Keeping	O	HS	Thomas-Smith	Introduction
Legal	6/27/2016	Executive Session		CC	Farrar	(Litigation)
PRCS	7/11/2016	National Park & Recreation Month	PR	CC	Hemingway	

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CMO	7/11/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
Mayor	7/11/2016	IMRF 75th Anniversary	P	CC	Francellno	7/11, 7/25, or 8/15
PWA	7/11/2016	Fountain Square Presentation	P	CC	Stoneback	
Legal	7/11/2016	Gun Regulations	Discussion	APW	Farrar	
CMO	7/11/2016	Robert Crown Funding	Discussion	APW	Lyons	
CMO	7/11/2016	Audit	B	APW	Lyons	Action: Accept and Place on File
Admin Services	7/11/2016	Main Library Garage Repairs	B	APW	Storlie	
Admin Services	7/11/2016	Sherman Plaza Maintenance Agmt	B	APW	Storlie	
PWA	7/11/2016	Davis St Sewer Repair Contract	B	APW	Stoneback	
CMO	7/11/2016	Special Assessment Interest Rate Change	O	APW	Lyons	Introduction
CD	7/11/2016	1513-1515 Greenleaf - Subdivision	R	PD	Muenzer	
CD	7/11/2016	1513 Greenleaf and 1515 Greenleaf Special Uses and Major Variation	O	PD	Muenzer	Introduction
CD	7/11/2016	Planning and Zoning Mailed Noticing Requirements	O	PD	Muenzer	Introduction
CD	7/11/2016	534 Main St - Special Use (Goddess & the Baker)	O	PD	Muenzer	Introduction
CMO	7/18/2016	Robert Crown Comm Center	Discussion	CC	Lyons	(4/18 discussion - return in 3 months)
CMO	7/18/2016	City Manager Evaluation		CC		
CD	7/25/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
Admin Services	7/25/2016	Single Source Towing -North Shore	B	APW	Storlie	
CMO	7/25/2016	Smylie Lease	B	APW	Lyons	
PRCS	7/25/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
CMO	7/25/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	Introduction
CD	7/25/2016	1919 Church St - Special Use (ComEd), and Variations (Fencing, Landscaping)	O	PD	Muenzer	Introduction
CD	7/25/2016	707 Howard - Special Use (Craft Brewery)	O	PD	Muenzer	Introduction
CD	7/25/2016	321 Howard St - Special Use (Convenience Store)	O	PD	Muenzer	Introduction
CD	7/25/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	Introduction AND Action
PRCS	7/25/2016	Noyes Lease - Adriana Porterash	R	HS	Hemingway	
CD	8/15/2016	Complete Streets Policy Revision	B	APW	Muenzer	
6/17/2016 9:50 AM	8/15/2016	Budget Amendments	O	APW	Lyons	2 of 3

Evanston City Council Agenda Schedule - 2016

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
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Council & Committee Meetings

Wed, June 22	6:00 PM	Transportation/Parking Committee				
Wed, June 22	7:00 PM	Economic Development Committee				
Mon, June 27	6:00 PM	A&PW, P&D, City Council meetings				
Wed, July 6	6:00 PM	Human Services Committee				
Thurs, July 7	7:00 PM	Housing and Homelessness Commission/ Commission on Aging				
Mon, July 11	6:00 PM	A&PW, P&D, City Council meetings				
Mon, July 18	7:00 PM	City Council- City Manager Evaluation				
Tues, July 19	7:00 PM	Housing & Community Development Act Committee				
Wed, July 20	6:30 PM	M/W/EBE Advisory Committee				
Mon, July 25	6:00 PM	A&PW, P&D, City Council meetings				
Wed, July 27	6:00 PM	Transportation/Parking Committee				
Wed, July 27	7:00 PM	Economic Development Committee				

DEFERRED	Date	Item	Action	Committee	Staff	
Dept		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CD		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Computerized Maintenance Management System	B	APW	Stoneback	
Utilities		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		AVL Purchase	B	APW	Stoneback	
PWA		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)



Memorandum

To: Honorable Mayor and Members of the City Council
From: Damir Latinovic, Planning and Zoning Administrator
Subject: Weekly Zoning Report
Date: June 17, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, June 10- June 16, 2016

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	325 Davis Street	Zoning Analysis	Replace existing enclosed deck with mudroom and covered entry	06/08/16	pending staff review
1	640 Haven Street	Building Permit	New AC unit (NU Residence Hall)	06/14/16	compliant
1	633 Clark Street	Building Permit	Interior bathroom renovation (Rebecca Crown Center NU)	06/14/16	compliant
2	1916 Dempster Street	Building Permit	Interior and exterior remodeling for a Resale Establishment (Goodwill)	06/01/16	pending Special Use approval
2	1613-1627 Church Street	Building Permit	8-unit townhouse building (Church St. Village)	06/01/16	pending staff review
2	1701 Maple Avenue	Building Permit	Interior and exterior renovation to existing restaurant space for a new restaurant (Terra & Vine)	06/08/16	pending staff review
2	1702 Wesley Avenue	Zoning Analysis	Replace existing patio, steps, and driveway; construct new deck	06/15/16	pending staff review
3	1040 Hinman Avenue	Building Permit	New lighting conduits installation for landscaping and garage	06/16/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	834 Sherman Avenue	Building Permit	Basement remodel with stair replacement	06/15/16	pending staff review
5	1940 Dodge Avenue	Building Permit	Construction of new parking pad at SFR	05/17/16	pending revisions
5	2019 Pratt Court	Building Permit	Construct new single family residence	05/26/16	pending additional information from the applicant
5	2027 Pratt Court	Building Permit	Construction of exterior porch and stairs	05/31/16	pending staff review
5	2128 Asbury Avenue	Building Permit	Interior remodel with rear addition to SFR and a new detached garage	06/09/16	pending staff review
5	1119 Garnett Place	Building Permit	Replacement of a deck with rear porch	06/03/16	pending staff review
5	2400 Lyons Street	Building Permit	Replacing driveway, patio and sidewalk at SFR	06/13/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant
6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending additional info from the applicant (DAPR approved 06/08/16)
6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space and new detached garage	05/04/16	pending additional info from the applicant

6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from the applicant
6	2426 Hastings Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending Minor Variation determination
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2304 Park Place	Building Permit	New paver patio at SFR	05/23/16	pending additional information from the applicant
6	2315 Marcy Avenue	Building Permit	Interior remodel with addition of mudroom at SFR	06/09/16	pending staff review
6	3038 Isabella Street	Building Permit	Installation of new patio at SFR	06/06/16	pending staff review
6	2621 Reese Avenue	Building Permit	Concrete pad for open parking at SFR	06/15/16	compliant
6	2965 Grant Street	Building Permit	Replace existing concrete patio, driveway and walkways with pavers	06/15/16	compliant
6	3613 Hillside Road	Building Permit	Replace garage driveway, construct new front sidewalk and stoop	06/13/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	824 Monticello Place	Building Permit	Interior and exterior renovation of SFR	05/04/16	pending revisions
7	1121 Colfax Street	Building Permit	New addition and interior renovation to existing SFR	06/01/16	pending staff review
7	1404 Rosalie Street	Building Permit	Replace existing front porch	05/31/16	pending staff review
7	705 Ingleside Place	Building Permit	New paver patio at SFR	05/27/16	pending revisions
7	1860 Campus Drive	Building Permit	Solar panel installation on the roof with parapet wall extension at Kresge and Crowe Halls (NU)	06/09/16	DAPR 06/22/16
7	2711 Asbury Avenue	Zoning Analysis	Construct new patio and walkways at SFR	06/08/16	pending staff review
7	2007 Lincoln Street	Zoning Analysis	Construct brick paver patio at SFR	06/08/16	pending staff review
7	2313 Hartrey Avenue	Building Permit	Rebuild front porch and steps at SFR	06/08/16	pending staff review
7	725 Roslyn Place	Building Permit	Addition to SFR with kitchen and master bedroom	06/08/16	pending staff review
7	2000 Noyes Street	Building Permit	Replacement of front concrete stoop	06/07/16	pending staff review
7	1133 Leonard Place	Plat of Re-subdivision	Moving the lot line between 1133 and 1129 Leonard Place	06/14/16	pending staff review
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending staff review
7	1209 Noyes Street	Building Permit	Deck extension at SFR	06/13/16	pending staff review
7	2145 Sheridan Road	Building Permit	Interior renovation of laboratories (NU)	06/13/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	2014 Dobson Street	Building Permit	Rebuilding deck and porch at SFR	06/10/16	pending staff review
9	502 Florence Avenue	Building Permit	New two-car detached garage at SFR	05/26/16	pending revisions
9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending staff review
9	1626 Keeney Street	Building Permit	Replace existing driveway, walkways and a shed at SFR	06/06/16	pending staff review
9	1524 Cleveland Street	Building Permit	New brick patio at SFR	06/13/16	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 10-story independent and assisted living senior housing development with 163 units and 67 parking spaces	12/11/15	P&D 06/27/16
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	P&D 07/25/16
2	1513 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	P&D 07/11/16
2	1513-1515 Greenleaf Street	Final Plat of Subdivision	Subdivision of existing property into two lots	05/10/16	P&D 07/11/16
2	1515 Greenleaf Street	Special Use & Major Variation	Construct new single family residence with detached garage in B1 Business District; 2.5' east interior side yard setback for one open parking space	03/22/16	P&D 07/11/16
2	1916 Dempster Street	Special Use	Special use for a Resale Establishment (Goodwill) in the C1 Commercial District	04/29/16	P&D 06/27/16
2	1822 Ridge Avenue	Special Use	Commercial Indoor Recreation for one-on-one personal training (Omni-Fit)	06/15/16	ZBA 07/19/16 & pending DAPR
3	534 Main Street	Special Use	Type 2 Restaurant - Goddess & the Baker	05/25/16	ZBA 07/19/16 & pending DAPR
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	922 Noyes Street	Major Variation	Add 0 parking spaces where 3 additional parking spaces are required for a medical office (chiropractor)	05/12/16	P&D 06/27/16
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	DAPR 06/29/16 & PC 07/13/16
5	1919 Church Street	Special Use & Major Variation	Replace ComEd utility with new DC-in-a-box with variations to reduce fencing and landscaping requirements	06/02/16	ZBA 07/05/16 & P&D 07/25/16
6	2773 Bernard Place	Fence Variation	0.5' street side yard setback for a 6' fence where 2' is required	05/12/16	Pending additional info from the applicant
6	2426 Hastings Avenue	Minor Variation	Building lot coverage and side yard setback variation to replace an existing 1.5-car detached garage with a 2-car detached garage	06/07/16	Determination after 06/27/16
6	2742 Bernard Place	Major Variation	2.6' north interior side yard setback for a second story addition that aligns with first floor	06/14/16	DAPR 06/29/16 & ZBA 07/19/16
6	2505 Thayer Street	Minor Variation	Rear yard setback and building lot coverage variation for a new detached garage	06/14/16	pending staff review
6	2303 Thayer Street	Minor Variation	Side yard setback and building lot coverage variation for a one-story addition in rear	06/13/16	pending additional information from the applicant

8	555 Howard Street	Amendment to Special Use	Modify hours of operation for existing convenience store to 1am	05/31/16	P&D 06/27/16
8	707 Howard Street	Special Use	Craft Brewery (North Shore Cider)	06/03/16	ZBA 07/05/16 & P&D 07/25/16
8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	DAPR 06/22/16 & ZBA 07/05/16
9	537-541 Wesley Avenue	Final Plat of Subdivision	Resubdivision of two existing lots to increase lot size and lot width of 537 Wesley Avenue and reduce lot size and lot width of 541 Wesley Avenue	05/11/16	pending additional info from the applicant



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 17, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

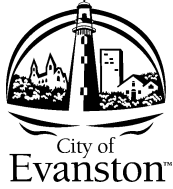
Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, June 17, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Temporary Certificate of Occupancy has been issued and hotel is open for business. Awaiting end of project submittals to close project out.	6/15/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets and sidewalks in good condition. Alley and catch basin are clean and fences are in good condition. Mid-July occupancy is expected.	6/13/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks in good condition. Grass is well kept and soil erosion reports are current.	6/13/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition. Street, alley and catch basin are clean. Interior mechanical rough to seventh floor. Contractor informed of this weekend's Custer Fair for closures and parking.	6/13/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work is moving forward on the rooftop area and interior set up. The west half of the building remains unimproved. Storm drain catch baskets are clean. Job site is kept in order.	6/14/2016
4	1029 - 1035 Davis Street	One Story Commercial	Project on hold until commercial tenants are found. The exterior job site is being kept in order.	6/14/2016
4	1571 Maple Avenue	Mixed Use Building	Construction fencing and dust control screening is in place. Light poles along Maple Street frontage have been temporarily removed until perimeter beam work is completed. Caissons are scheduled to start this week.	6/14/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display cases and specialty fixture installations continue. Kitchen equipment is staged and ready for final installation. Storm drain catch basket is clean. Job site is kept clean and in order.	6/14/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	No workers were on site at the time of the inspection. Foundation walls and footings are complete and backfilled. The construction fence, silt fence and catch baskets are in good condition.	6/16/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Job site is being kept in order. Storm drain catch baskets are clean. Construction fence is secure and right of way is clean. Contractor has been informed of upcoming NU and 4th of July events impacting worker parking.	6/14/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job site has expanded to parking area to the west. Above ceiling work continues in the south towers and the north tower to progress on in-wall work. Job site is well kept. West parking lot, silt fences, construction fences and floating silt fence are in good condition and catch baskets are clean.	6/16/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction/soil erosion fencing and truck wash station are in good condition. Construction crews are installing caissons along the north end of the project. The job site is being kept in order.	6/14/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Site is well kept. Catch baskets are in place and the fences and silt fences stand plumb. Street cleaning equipment is on site and streets are closely monitored. Contractor is forming the 4th floor deck and installing mechanical, electrical and plumbing prior to concrete pour.	6/15/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Exterior is near completion. Construction fencing has been removed and the interior finishes are near completion.	6/13/2016



Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

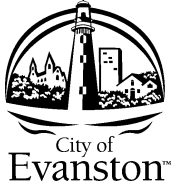
Subject: Food Establishment Application Weekly Report

Date: June 17, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of June 12, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.

Establishment Name	Address	Ward	Application Received on	Type	Proposed Opening Date
Yeero Revolution	1009 Davis St	4	6/15/2016	Food Establishment	Not Yet Announced



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 17, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
3	Union Squared	1307 Chicago	D	Restaurant (Alcohol)	11am – 11pm (Mon – sat); 11am – 10pm (Sun)	6/7/16	Pending Liquor Board Meeting
4	The Barn	1016 Church Street	D	Restaurant (Alcohol)	5PM – 12AM (Tue – Sat)	5/31/16	Pending Liquor Board Meeting

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 17, 2016



Do you know the “secret” to the success of the Northwest Municipal Conference? You!

As an organization dedicated to supporting our communities, the Conference’s greatest asset is the combined knowledge, energy and talents of our entire membership. By volunteering to serve on one or more of the Conference’s committees, you fill a critical role that helps ensure the NWMC continues to be a regional and statewide leader in representing the needs of our communities and accomplishing our shared goals.

The annual call for volunteers to serve on one or more of the NWMC committees was issued on June 2. Members may choose among various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation or watershed planning councils) they are interested in joining. Members interested in serving should submit the signup sheet to Larry Bury via email, lbury@nwmc-cog.org or via fax, 847-296-9207 by Thursday, June 30.
Staff contact: Larry Bury

Join the NWMC Bicycle and Pedestrian Committee for a Central Road Bike Lane Tour

The NWMC Bicycle and Pedestrian Committee will meet on Tuesday, June 21, 10:30 a.m. at the NWMC offices in *Des Plaines*. Staff will discuss recently submitted applications for Illinois Transportation Enhancement Program (ITEP) funding as well as new bicycle and pedestrian guidebooks published by the Federal Highway Administration.

Following the meeting, *Des Plaines City Engineer Derek Peebles* will lead a walking tour of the new bike lane improvements on Central Road. The segment, which runs from Wolf Road to East River Road, provides access to Oakton Community College and the Des Plaines River Trail. It is also the first route to feature signage designating it as a part of the Barrington-Wilmette Harbor Bikeway, one of the corridors identified in the 2010 NWMC Bicycle Plan. For more information, please visit www.nwmc-bike.org. Bring comfortable walking shoes and be prepared for an interesting and informative tour. Please RSVP your attendance to NWMC Program Associate for Transportation Brian Pigeon, bpigeon@nwmc-cog.org. *Staff contact: Brian Pigeon*

Call One to Charge \$10 Paper Invoice Fee Effective July 1

Suburban Purchasing Cooperative (SPC) Telecommunications Program vendor Call One is sending notices with their June invoices stating that effective July 1, they will charge a \$10.00 monthly paper invoice fee. To avoid the fee, customers must begin receiving monthly invoices via Call One's online portal, <https://callone.cdg.ws>, within the next 60 days and they will credit the charge. If you have any questions, please contact billing@callone.com or Call One Association Director Larry Widmer, 847-732-9262 (cell), 312-252-4955 (direct) or lwidmer@callone.com. *Staff contact: Ellen Dayan*

Take the Pace and CTA North Shore Ridership Survey

Pace Suburban Bus and the Chicago Transit Authority (CTA) have begun the North Shore Transit Service Coordination and Market Analysis. The project will evaluate existing transit service in northern Chicago, *Evanston, Lincolnwood, Skokie and Wilmette* to improve coordination of CTA and Pace service on overlapping routes.

Members of the public who live, work or travel in those communities are encouraged to complete a short, 5 to 7 minute, survey to provide their input on improving transit service in the region. The survey and information about the project may be found by visiting www.tinyurl.com/pacectanorth. The survey will close on Friday, July 1. *Staff contacts: Mike Walczak, Brian Pigeon*

Chi-Cal Rivers Fund Accepting Grant Applications

The Chi-Cal Rivers Fund is inviting applications for competitive grant funding. With a focus on the major waterways of the Chicago and Calumet region, the program will award grants to reduce storm water runoff with green infrastructure, enhance fish and wildlife habitat as well as improve public-use opportunities. Up to \$1.7 million is expected to be available for grant awards with individual grants ranging from \$100,000 to \$300,000. Applications must be submitted online at easygrants.nfwf.org by Wednesday, July 27.

To be eligible, projects must be located within areas of the Chicago and Calumet region as outlined in the [Request for Proposals](#). Eligible applicants include non-profit organizations, educational institutions, and state, tribal and local governments. A number of NWMC communities are eligible to apply.

Chi-Cal Rivers Fund partners will host a webinar at 10:00 a.m. on Wednesday, June 22, to provide information about this funding opportunity. Webinar participants will learn about funding priorities and the application process, see examples of past projects, receive tips for submitting competitive proposals and have the opportunity to ask questions. To register for the webinar or for additional information, please visit <https://attendee.gotowebinar.com/register/5873535415208965124>.

Please contact Todd Hogrefe, 612-564-7286 or todd.hogrefe@nfwf.org or Caroline Oswald, 612-564-7253 or caroline.oswald@nfwf.org at the National Fish and Wildlife Foundation (NFWF) more information. Please also contact Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra for assistance with the program, 312-201-4506 or emakra@mayorscaucus.org. *Staff contacts: Chris Staron, Mark Fowler*

UIC Seeks MPA Capstone Projects from Local Governments

From the Desk of University of Illinois – Chicago (UIC) Professor James Thompson:

The Master of Public Administration at the University of Illinois - Chicago is now accepting proposals for projects for the fall 2016 semester. In this course, student teams work on "real world" projects with government agencies and nonprofit organizations. This spring, a student team helped the *Village of Niles* design a community survey. Another team worked with the Village of Homewood on a rental housing inspection program.

The Capstone Course request-for-proposals and application form can be downloaded from the course website at <http://cuppa-pa.uic.edu/current-students/mpa/capstone/>. The deadline for fall capstone project applications is Friday, July 15. Questions can be addressed to the instructor, James Thompson, at jthomp@uic.edu or 312-355-0304. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Bicycle and Pedestrian Committee will meet on Tuesday, June 21, at 10:30 a.m. at the NWMC offices.

NWMC Annual Gala will be held on Wednesday, June 22 at the Meridian Banquets and Conference Center in *Rolling Meadows*. The cocktail reception/silent auction begins at 5:30 p.m. with dinner beginning at 7:00 p.m.

NWMC Executive Board will meet on Wednesday, July 6, at 8:30 a.m. at the NWMC offices.