



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: August 5, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for July 29, 2016 – August 4, 2016

### **City Manager's Office**

Weekly Bids Advertised  
Council Meeting Agenda Schedule  
Economic Development Report – July 2016

### **Community Development**

Community Development Report – July 2016  
Zoning Report  
Inspection Report

### **Fire Department**

Evanston Fire Department Report – July 2016

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, August 9, 2016**

Evanston Arts Council - RESCHEDULED

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

**Wednesday, August 10, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, August 11, 2016**

Mental Health Board - CANCELLED

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Sign Review and Appeals Board - CANCELLED

[www.cityofevanston.org/signreviewboard](http://www.cityofevanston.org/signreviewboard)

**Friday, August 12, 2016**

Utilities Commission

<http://cityofevanston.org/government/agendas-minutes/agendas-minutes---energy-commission/index.php>



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 29, 2016 through August 4, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2844</b>	<b>2825</b>
<b>SERVICE REQUESTS</b>	<b>835</b>	<b>792</b>
<b>TOTAL CHATS</b>	<b>55</b>	<b>54</b>
<b>TOTAL TEXT</b>	<b>23</b>	<b>20</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |     |
|---------------------------------------|-----|
| 1. Building Permit Inspection Request | 133 |
| 2. Trash – Special Pick up            | 133 |
| 3. Broken Parking Meter               | 66  |
| 4. Rodents                            | 34  |
| 5. Tree – Evaluations                 | 32  |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services –Parking	245
Administrative Services -Finance	23
Administrative Services -HR	19
Administrative Services - Other	86
City Clerk’s Office	58
City Manager's Office	29
ComDev/ Economic Development	10
ComDev/ Bldg Inspections	289
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	15
General Assistance	2
Fire Life Safety	37
PublicStuff Request	348
Health	140
Information	512
Law	12
Library	4
Mayor’s Office	10
Other/311	377
Other – Social Services	9
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	29
Parks – Other	16
Parks/Recreation	17
Parks – Forestry	39
Parks- Recreation Programs	81
Police	117
Public Works / Fleet	0
Public Works / Street Sanitation	107
Public Works / Engineering	56
Tax Assessment Office	12
Utilities – Power	3
Utilities – Sewer	6
Utilities – Water	118
<b>TOTAL</b>	<b>2844</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of August 1, 2016

Date: August 5, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of August 1, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Bid 16-63 Water Treatment Chemicals	Public Works Agency	Work on this project includes the purchase of chemicals to be used in the drinking water treatment process.	\$566,000	Sep 6	Oct 24

## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2016 Meeting Dates:** Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS/Mayor	8/15/2016	MSYEP Recognition Ceremony	A	CC	Francellno	
Police	8/15/2016	Promoted Police Commander and Police Sergeant	A	CC	Eddington	
PRCS	8/15/2016	Community Picnic, Aug 21	A	CC	Hemingway	
PWA	8/15/2016	Labor Day Trash/Recycling Pick Up	A	CC	Stoneback	
CMO	8/15/2016	Robert Crown Funding Update	SPB	CC	Lyons	
CMO	8/15/2016	Harley Clarke	SPB	CC	Bobkiewicz	
PWA	8/15/2016	Dodge Bike Lane	SPB	CC	Bobkiewicz	
CMO / PWA	8/15/2016	Benchmarking Ordinance	Discussion	APW	Hurley / Stoneback	(held in committee 7/25/16) Intro
PWA	8/15/2016	Parking Lot Construction	B	APW	Stoneback	
PWA	8/15/2016	Alley Improvements	B	APW	Stoneback	
PWA	8/15/2016	Eng Svcs - Main St Corridor Improvement Project	B	APW	Stoneback	
PWA	8/15/2016	Beach Washroom Renovations	B	APW	Stoneback	
PWA	8/15/2016	MWRD Sludge Actual Costs	B	APW	Stoneback	
Admin Services	8/15/2016	Automatic Vehicle Locator Purchase	B	APW	Storlie	
Admin Services	8/15/2016	North Shore Towing Single Source Contract	B	APW	Storlie	
Admin Services	8/15/2016	Portable Generator Purchase	B	APW	Storlie	
Admin Services	8/15/2016	Email System Purchase	B	APW	Storlie	
CMO	8/15/2016	Robert Crown Design RFQ	B	APW	Lyons	
CMO	8/15/2016	2017 Budget Calendar	B	APW	Lyons	
CMO	8/15/2016	Audit	B	APW	Lyons	Accept and Place on File
CMO	8/15/2016	2nd Quarter Budget Report	B	APW	Lyons	Accept and Place on File
CD	8/15/2016	Sidewalk Café - Dave's New Kitchen	B	APW	Muenzer	
CD	8/15/2016	Sidewalk Café - Leonidas Chocolate Café	B	APW	Muenzer	
CD	8/15/2016	Sidewalk Café - Soulwich	B	APW	Muenzer	
CD	8/15/2016	Bike Corral Agmt w/Everyday Wheels - 941 Chicago Ave	R	APW	Muenzer	
PWA	8/15/2016	IDOT Funding - Safe Routes to School	R	APW	Stoneback	
PWA	8/15/2016	Easement with NU - Sheridan St Lighting	R	APW	Stoneback	
CMO	8/15/2016	Budget Amendments	R	APW	Lyons	Introduction
CMO	8/15/2016	Wheel Tax Senior Rate Reduction	O	APW	Lyons	
Legal	8/15/2016	Liquor License Decreases (4) and Change of License Class (1)	O	APW	Farrar	Introduction
CMO	8/15/2016	Lease agreement with City Newsstand at 860 Chicago	O	APW	Lyons	Action

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Admin Services	8/15/2016	Lease with Enterprise at 1810 Maple	O	APW	Storlie	Action
Legal	8/15/2016	Taxicabs and Motor Vehicles for Hire Revisions	O	APW	Farrar	Action
CD	8/15/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
CD	8/15/2016	1129-1133 Leonard Pl. Re-Subdivision	R	PD	Muenzer	
CD	8/15/2016	1822 Ridge - Special use (Indoor Recreation Facility)	O	PD	Muenzer	Introduction and Action
CD	8/15/2016	Zoning Relief - Setbacks, 2020 Greenwood	O	PD	Muenzer	Action
Admin Services	8/15/2016	Cable Access	B	HS	Storlie	
CD	8/15/2016	2016 Emergency Solutions Grant Recommendations	B	HS	Muenzer	
CMO	8/15/2016	City Council Rules Amendment and Communication Stipend	R	Rules	Bobkiewicz	
CMO	8/15/2016	63-O-16 - Council Compensation	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	64-O-16 - Clerk Compensation	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	65-O-16 - Mayor Compensation	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	78-O-16 - Environment Board	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	79-O-16 - Mental Health Board Revisions	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	80-O-16 - Economic Development Committee Revisions	O	Rules	Bobkiewicz	Introduction
CMO	8/15/2016	103-O-16 - Housing and Comm Develop Act Cmttee Revisions	O	Rules	Bobkiewicz	Introduction
Mayor	8/15/2016	Appointment: Irene Pierce (Age Friendly Task Force)		CC	Francellno	
	8/15/2016	Executive Session		CC		Litigation, Work Comp
CMO	August	City Manager Evaluation		CC		
Mayor	9/12/2016	IMRF 75th Anniversary	P	CC	Francellno	
CD	9/12/2016	2623 Lincoln - Recission of landmark designation	SPB	CC	Muenzer	
CMO	9/12/2016	Special Assessment Interest Rate Change	B	APW	Lyons	
CD	9/12/2016	Complete Streets Policy Revision	B	APW	Muenzer	
CMO	9/12/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
CMO	9/12/2016	xx-O-16 - DAPR Revision	O	Rules	Bobkiewicz	Introduction
PRCS	9/26/2016	Gibbs Morrison Sound Studio Equipment	B	APW	Hemingway	

## Evanston City Council Agenda Schedule - 2016

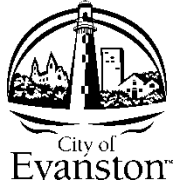
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mon, August 15	6:00 PM	A&PW, P&D, City Council meetings				
Tues, August 16	7:00 PM	Housing & Community Development Act Committee				
Wed, August 17	6:30 PM	M/W/EBE Advisory Committee				
Wed, August 24	6:00 PM	Transportation/Parking Committee				
Wed, August 24	7:00 PM	Economic Development Committee				
Thurs, Sept 1	7:00 PM	Housing and Homelessness Commission				
Thurs, Sept 1	7:00 PM	Commission on Aging				
Tues, Sept 7	6:00 PM	Human Services Committee				
Thurs, Sept 8	7:00 PM	Housing & Community Development Act Committee				
Mon, Sept 12	6:00 PM	A&PW, P&D, City Council meetings				
Wed, Sept 14	1:00 PM	Lighthouse Landing Complex Committee				
<b>DEFERRED</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
<b>Dept</b>						
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)
CMO		Smylie Lease	B	APW	Lyons	





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for June 2016

Date: August 4, 2016

## Discussion

Enclosed is the monthly report of economic development activities for the month of July 2016. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact Paul Zalmezak at [pzalmezak@cityofevanston.org](mailto:pzalmezak@cityofevanston.org) or 847/448.8013.

## Top Project Priorities

8/4/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan	Deadline
1	Central Street Business Association	Ongoing support of business district.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
4	Howard Street Business Association	Ongoing support of business district.	Meeting dates are every 2nd Tuesday of the month, every other month. Group completed/approved for 2016 Merchant Grant application. Twinkle Lights installed	Business District Vitality	Ongoing
5	Chicago/Main/Dempster SSA - AKA Main-Dempster Mile	Development and implementation of workplan	Board meets on the first Monday of every month with subcommittees meeting in between. Sidewalk sale complete. Streets Alive August 12. Annual Meeting in September. Wine Woak October. Working with designer on branding materials.	Business District Vitality	Ongoing
6	Dr. Hill Arts District	Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
7	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
8	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	Group has not met or submitted merchant grant materials. ED is working on outreach to assist in their efforts to complete necessary items.	Business District Vitality	Ongoing
9	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Targeted efforts ongoing as needed. Current focus is on Oak/Davis property.	Business Attraction	Ongoing
10	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	City Council approved at 3/28 City Council meeting. Business district tree removal has started by Forestry staff; new trees will be planted October 2016.	Business District Vitality	4Q2016

## Top Project Priorities

8/4/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan	Deadline
11	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	First Slice anticipated to open August 2016. SWC Church/Darrow offices ready to be leased. NWC Church Dodge signage/Facacde discussion	Business Attraction	Ongoing
12	Howard Street Theatre Project (717-723 Howard Street)	Development of plans for theatre and cost estimates for moving forward with the theatre project.	August EDC meeting for report-back of next steps for the Howard Street theater and ongoing redevelopment initiatives	Business District Vitality	4Q2015
13	Former Howard Street Police Outpost (633 Howard) and 727-729 Howard Street Redevelopment	Utilization of property at 633 and 727-729 Howard Street for commercial use.	EDC considering moving forward with 727 Howard Street project; Staff awaiting due diligence submittal from Good To Go owners, due 7/15/16 for 633 Howard	Business District Vitality	3Q2015
14	Recycling Center RFQ/P	Determine future utilization of property.	Lease negotiations ongoing.	Business Attraction/Retention	3Q2015
15	Support Workforce Development Activities	Support workforce development goals throughout year.	Sunshine Enterprises Spring Session ongoing. Spring session launched June 4th. Now at Gibbs Morrison. .	Workforce Development	Ongoing
16	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	Ongoing
17	Business Retention Visits	Ongoing visits with businesses throughout Evanston.	Ongoing	Business Retention	Ongoing
18	Start-Up Showcase	Three startup showcases in 2015. Global entrepreneurship week in November. Identify new entrepreneurship initiatives/award programs/etc. over course of year.	Startup showcase March 10, 2016 at The Garage. Next date Fall 2016 in conjunction with Global Entrepreneurship Week	Business Attraction/Retention	Ongoing

**Targeted Properties**

8/4/2016

No.	Project	Ward	Desired Outcome	Status
1	Howard Theatre Properties (717, 721-723)	8	<i>Redevelopment As Theatre</i>	Negotiations ongoing.
2	Tom Thumb Redev	4	<i>Part of Larger Redevelopment</i>	"Lulu's and Taco Diablo opening soon. Five & Dime (rooftop) opened. Studio media space in negotiations / available
3	727-729 Howard Street	8	<i>Occupied with Restaurant/Retail Uses</i>	Due diligence ongoing for interested party (Maureen Broom / Jazz concept)
4	633 Howard Street (Police Outpost Space)	8	<i>Occupied with Food Retail Uses</i>	Good to Go Jamaican Cuisine pursuing property. Staff awaiting response to due diligence request letter. Further discussion at August 24th Economic Development Committee.
5	Recycling Center - 2222 Oakton Street	8	<i>Redevelopment/Re-Use of Property</i>	Smylie Brothers and City are working to draft a lease that will be provided to City Council for review and discussion. The matter will return to City Council if negotiations progress for potential lease; anticipating August City Council meeting.
6	Church Street Plaza	2	<i>Occupied with Retail Uses</i>	Cycle Bar opening late summer. Red Robin Burger Works is open. Health Mart Pharmacy is open. Terra & Vine (Alpana Singh) in former Bravo space - late summer/early fall. Actively marketing vacant Buffalo Wild Wings space
7	Walgreens - Green Bay Road	5	<i>Updated Walgreens</i>	Working to have discussion with Walgreens on updates for the future use of the space.
8	1515 Chicago Avenue	1	<i>Redevelopment as Hotel</i>	Opened. Grand Opening celebrated July 27th
9	Evanston Auto Glass	2	<i>Relocation/ Façade</i>	Owner is seeking tenants. No short term plans to sell.
10	Evanston Plaza	2	<i>Occupied with Retail Uses</i>	Goodwill opening October. Dance Center Evanston theater expansion underway expected October 2016. Play It Again Sports and Dollar Tree open. Additional tenants to be announced soon
11	Dance Center Evanston	2	<i>Occupied Space</i>	Expansion plan revisions have been approved and work begun. Theater seating installed. Theater opening October 2016.
12	1340 Dodge wareHOUSE(1)	2	<i>Renovated Office</i>	Andy Spatz reports building has seven of nine spaces leased. 18,600 sq ft office (no live/work component) <a href="http://goo.gl/jsO90n">http://goo.gl/jsO90n</a>
13	Main/Chicago	3	<i>Mixed Use Redevelopment</i>	First Bank & Trust lease signed. Anticipated retail openings in October. Anticipated apartment rentals in September. Building complete by October 1st. Negotiations ongoing for other retail spaces
14	Oakton/Asbury	9	<i>Little Beans</i>	Waiting for determination from Cook County on Class 7a status.
15	2424 Dempster (Former Chicken and Waffles)	2	<i>New Restaurant or Retail Use</i>	Kabul House relocating from Skokie. Permits are under review
16	1741 Sherman	1	<i>Occupied with Retail/ServiceUse</i>	New retail apparel store Life is Good <a href="http://www.lifeisgood.com">http://www.lifeisgood.com</a> now opened in former Sips on Sherman space
17	1823 Church	5	<i>Occupied with Retail/Community Use</i>	First Slice Café opening August 2016 inside Gibbs Morrison Cultural Center
18	Oak & Davis (former Pineyard)	4	<i>Part of Larger Redevelopment</i>	Owner seeking tenants. Staff working to help identify unique tenants.
19	Sherman Plaza Retail	1	<i>Occupied with Retail Uses</i>	Economic Development and Downtown Evanston staff working with property manager to identify tenants for former Office Depot, Pier 1 and 800 Degrees Pizza spaces.
20	1714-20 Chicago Ave (Library Parking Lot)	1	<i>Office Development (potential)</i>	Land disposition process to be presented to EDC on August 24th.
21	1611 Chicago Avenue	1	<i>Occupied with Retail Uses</i>	The Merion property management is seeking retail user for 3,200 0sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
July 2016 Meetings/Activities	<b>July 5, 2016</b>
	<p><b>1919 Church Street:</b> Special Use for a Public Utility to replace existing ComEd equipment with a new “DC-in-a-box” equipment, and Variations for no fencing where fencing to screen parking and utility equipment is required, and for a landscape buffer with plantings 48” on center where plantings 36” on center are required, in the B2 Business District and the oWE West Evanston Overlay District. Unanimous recommendation for approval. Approved by City Council on July 25, 2016.</p> <p><b>707 Howard Street:</b> Special Use for a Craft-Brewery, North Shore Cider Company, in the B3 Business District. Unanimous recommendation for approval. Approved by City Council July 25, 2016.</p>
	<b>July 19, 2016</b>
	Meeting cancelled due to a lack of quorum.
August 2016 Meetings/Activities	<b>August 2, 2016</b>
	<p><b>2742 Bernard Place:</b> Variation for a 2.6’ north interior side yard setback where 5’ is required for a second story addition that aligns with the first floor, in the R2 Single Family Residential District. Unanimously approved.</p> <p><b>1822 Ridge Avenue:</b> Special Use for a Commercial Indoor Recreation Facility, <i>Omni-Fit</i> personal training, in the O1 Office District. Unanimously recommended for approval with conditions. Scheduled for P&amp;D August 15, 2106</p>
	<b>August 16, 2016</b>
	<p><b>1021 Dewey Avenue:</b> Variation for a 3’ north and south interior side yard setbacks where 5’ is required for a new single family residence, and a 2’ setback from side property line in rear yard where 3’ is required for a 2-car detached garage in the R3 Two-Family Residential District.</p>
PLANNING AND ZONING	Plan Commission
July 2016 Meetings/Activities	<b>July 13, 2016</b>
	<p><b>Planned Development 824-828 Noyes Street:</b> A 4-story, 44-unit mixed-use building with commercial space on the ground floor and 35 parking spaces. The applicant seeks five site development allowances including: the proposed number of dwelling units (44 where 12 is the maximum allowed with bonuses); a proposed height of 52 ft. (maximum building height is 44 ft. with IHO TOD bonus and 56 ft. with a site development allowance); the proposed number of parking spaces (35 where a minimum of 39 is required); rear yard setback for open parking (1ft. where minimum 5 ft. is required) and side yard setback for the building (5 ft. where minimum 10 ft. is required). Continued to the August 10, 2016 meeting.</p>
August 2016 Meetings/Activities	<b>August 10, 2016</b>
	<p><b>Planned Development: 824-828 Noyes Street:</b> Case/address will be heard at August Plan Commission meeting.</p> <p><b>Text Amendment - Transit Oriented Development (TOD) Parking Requirements:</b> Amendments to Chapter 16 – Off-Street Parking and Loading, to establish reduce parking requirements for residential developments in TOD areas.</p>

PLANNING AND ZONING	Preservation Commission
July 2016 Meetings/Activities	<b>July 19, 2016</b>
	<p><b>917 Edgemere Court (LSHD):</b> Construction of a new 2-story, brick and stucco single-family residence with an attached 1-story, 3-car garage in front. At the request of the applicants the Commission continued this item to August 16, 2016 with no discussion.</p> <p><b>2623 Lincoln Street (L):</b> Consideration of Preservation Commission's Report and Recommendation to City Council regarding application for rescission of landmark designation for the property at 2623 Lincoln Street. Approved unanimously.</p>
August 2016 Meetings/Activities	<b>August 16, 2016</b>
	<p><b>917 Edgemere Court (LSHD) (Continued from July 19, 2016):</b> Construction of a new 2-story, brick and stucco single-family residence with an attached 1-story, 3-car garage in front.</p> <p><b>703 Forest Avenue (L/LSHD) (Continued from June 21, 2016):</b> 2 story frame addition - with screen porch with roof top deck and reworked existing decks.</p> <p><b>1030 Lake Shore Blvd. (LSHD)</b> Alterations to east (front) elevation including windows and entry foyer. Add stairs to existing wood deck, remove a door and three windows at west (rear) elevation, replace glass block with aluminum clad windows on the north side elevation, and remove glass block, infill with brick and install aluminum clad windows on south side elevation.</p>
PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
July 2016 Meetings/Activities	<b>July 13, 2016</b>
	<b>Review of Preservation Ordinance:</b> The committee continued its review of Sections 2-8-3 of the Preservation Ordinance.
August 2016 Meetings/Activities	<b>August 23, 2016</b>
	<b>Review of Preservation Ordinance:</b> The committee will review Section 2-8-4 of Preservation Ordinance.

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
<b>1890 Maple Ave./ 1881 Oak Ave. E2</b>	The development of 356 dwelling units is complete. The Final Certificate of Occupancy (FCO) for Townhome units issued in March 11 2015. Yoga Studio now open in Maple Ave. commercial space.
<b>1611 Chicago Ave. North Shore Residence/ Merion</b>	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
<b>1629-1691 Church St. Church St. Village</b>	On August 11, 2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than August 11, 2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015. The last remaining 8-unit building was approved by DAPR Committee on June 29, 2016. The building permit for the 8-unit building was issued on July 29, 2016.
<b>2454 Oakton St. Sports Dome</b>	Approved by City Council on August 11, 2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on September 11, 2015. TCO was issued on January 25, 2016. Sign permits approved for new signage and "No Further Remediation" letter received from IEPA June 2, 2016.
<b>835 Chicago Ave. (Chicago/Main)</b>	The full building permit for the 9-story 112-unit residential building was issued on August 3, 2015. Art installation and minor landscaping changes approved by DAPR at May 11, 2016 meeting. Construction is ongoing.

<b>1620 Central St.</b>	The 4-story 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade presented and approved by DAPR on January 20, 2016. Water & Sewer permits issued July 7, 2016. Construction is ongoing.
<b>1571 Maple Ave.</b>	The 12-story 101-unit mixed-use development was approved by the City Council on April 13, 2015. The building permit for caissons was issued on December 17, 2015. The building permit for foundation and full building permit have been approved; the water/sewer permit has been issued.
<b>1815 Ridge/1815 Oak</b>	On July 25, 2016, the City Council approved rezoning of the property from C2, Commercial to D4, Downtown Transition District and a Planned Development for the construction of a 10-story 163 unit senior independent and assisted living facility. Staff is awaiting submittal of building permit application materials.

<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
<b>July 2016 Meetings/Activities</b>	<b>July 19, 2016</b>
	The HCDA Committee discussed the 2017 CDBG application season. They also voted to transfer unused CDBG funds to the City's Street Resurfacing project so construction can move forward.
<b>August 2016 Meetings/Activities</b>	<b>August 16, 2016</b>
	This meeting has been cancelled due to lack of actionable agenda items.
<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>
<b>July 2016 Meetings/Activities</b>	<b>July 7, 2016</b>
	The HHC reviewed and made recommendations for 2016 ESG funding allocations. The Commission also heard a presentation on Tiny Homes from the Leadership Evanston team. Finally, staff provided updates on IHO fee waivers/deferments and the proposed ordinance for HHC's consolidation with the Human Relations Commission and the Americans with Disabilities Act Advisory Board.
<b>August 2016 Meetings/Activities</b>	<b>August 4, 2016</b>
	This meeting was cancelled due to lack of actionable agenda items.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
<b>July 2016 Meetings/Activities</b>	<b>July 14, 2016</b>
	MHB agenda for July 14 included a staff report on site visits/monitoring of 2016 programs and an update on the 2017 combined MHB-CDBG Public Services application process. MHB defined funding priorities for 2017 – the Board agreed to adopt 2016 priorities for 2017. Staff held pre-application meetings for the MHB/CDBG-Public Services program applications on July 13 and 14.
<b>August 2016 Meetings/Activities</b>	<b>August 4, 2016</b>
	Letters of intent for 2017 CDBG and/or MHB funds are due August 1. MHB agenda for August 4 will include discussion about the scoring process in ZoomGrants. MHB would like a report of agencies requesting funding.

TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
<b>August 2016 Meetings/Activities</b>	<b>August 14, 2016</b>
	Streets Alive will take place on Sunday, August 14, 2015, from 1 to 6 PM.
<b>August 2016 Meetings/Activities</b>	<b>August 24, 2016</b>
	The T/P Committee will be presented a proposal for a revised Complete Streets Policy. Following the Committee's review of the revised policy it will be presented to A&PW at their September 12 meeting.
<b>September 2016 Meetings/Activities</b>	<b>September 25, 2016</b>
	The ninth annual Bike the Ridge will take place on Sunday, September 25, 2016 from 9 AM to 1 PM.

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
<b>July 2016 Meetings/Activities</b>	<b>July 14, 2016</b>
	<b>1574 Sherman Avenue – Beacon Academy:</b> Variance for a 12'-6" x 13'-10" non-illuminated window sign at a height of 21'-3½" above grade where 15'-6" is allowed by sign regulation on agenda. Variance was approved by a 3-0 vote.
<b>August 2016 Meetings/Activities</b>	<b>August 11, 2016</b>
	<b>1600 Dodge Avenue – Evanston Township High School:</b> Variance for two freestanding monument signs for a total of five along the frontage of ETHS where one is permitted. Freestanding sign will have variable LED message displays where only time and temperature e displays are permitted.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation	
Ward	Number of Active Projects	Completed Projects	Projects YTD
2	0	1	1
5	1	2	3
8	2	1	3

BUILDING & INSPECTION SERVICES	Building Permits
<b>Building Permit Status</b>	
	Real-time permit review access is available online 24/7 at <a href="https://permits.cityofevanston.org">https://permits.cityofevanston.org</a>



BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	1822 Ridge Avenue	Omni-Fit LLC	06/17/2016	Pending special use approval. Scheduled for City Council 8/15/16.
2	2020 Greenwood Street	Extra Space Storage	07/01/2016	Pending inspections.
2	2225 Main Street	Evanston Auto Sales & Repair	07/01/2016	General Business License issued 07/31/2016.
2	2321 Main Street	Main and Crawford Auto Repair	07/25/2016	Pending inspections.
3	713 Chicago Avenue	Organized For You	07/12/2016	General Business License issued 7/20/2016.
3	743 Chicago Avenue	Bentley's Pet Stuff	07/01/2016	General Business License issued 7/15/2016.
4	630 Davis Street	The Cellular Connection, LLC	06/20/2016	General Business License issued 7/18/2016.
4	1603 Orrington Avenue	TLP Services, LLC	06/28/2016	General Business License issued 7/29/2016.
4	1402 Greenleaf Street	Green Edens Horticultural Services, LLC	05/24/2016	Pending inspections.
4	1603 Orrington Avenue	Magnetar Capital LLC	05/27/2016	Pending inspections.
5	2144 Ashland Avenue	MSI Healing, Inc.	04/19/2016	General Business License issued 6/29/2016.
6	3006 Central Street	Urban Wood Goods, Ltd	06/16/2016	Pending inspections.
9	2224 Cleveland Street	SOLID Development Corp	07/16/2016	General Business License issued 7/20/2016.
9	640 Pitner Avenue	B & T's Auto Body	05/25/2016	Pending inspections.

**BUILDING & INSPECTION  
SERVICES****Building Permits Issued by Ward – July 1 - July 31, 2016****Ward 1**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Addition	1
CCCD	1
Electrical Only	6
Fence	1
Fire Alarm	2
Miscellaneous Site Work	1
Remodel	3
Roofing	4
Sign-Awning	2
Temporary	2
Window Replacement	3
<b>Total Permits Issued</b>	<b>26</b>

**Ward 2**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Accessory Structure	1
CCCD	1
Deck or Porch	2
Demolition	1
Electrical Only	2
Fence	2
Fire Alarm	2
Fire Suppression	1
HVAC Work Only	4
Lawn Sprinkler	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	3
Plumbing Only	5
Remodel	3
Roofing	3
Sign-Awning	3
Window Replacement	3
<b>Total Permits Issued</b>	<b>40</b>

**Ward 3**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Deck or Porch	1
Demolition	1
Electrical Only	3
Fence	3
HVAC Work Only	2
Minor Repair	1
Miscellaneous Site Work	6
Plumbing Only	4
Remodel	6
Roofing	6
Sign-Awning	1
Water and Sewer	1
Window Replacement	2
<b>Total Permits Issued</b>	<b>37</b>

**Ward 4**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Accessory Structure	1
Deck or Porch	2
Demolition	1
Electrical Only	4
Fence	3
Fire Alarm	1
Fire Suppression	4
HVAC Work Only	1
Minor Repair	1
Miscellaneous Site Work	3
Plumbing Only	5
Remodel	5
Roofing	8
Window Replacement	1
<b>Total Permits Issued</b>	<b>40</b>

BUILDING & INSPECTION  
SERVICES

## Building Permits Issued by Ward – July 1 - July 31, 2016

Ward 5

Building Permit Type	No. of Permits Issued
CCCD	2
Demolition	1
Electrical Only	3
Fence	1
Fire Suppression	2
HVAC Work Only	2
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	1
Remodel	1
Roofing	10
Temporary	2
Water and Sewer	1
Window Replacement	4
<b>Total Permits Issued</b>	<b>34</b>

Ward 6

Building Permit Type	No. of Permits Issued
Accessory Structure	3
Addition	3
Electrical Only	1
Fence	6
HVAC Work Only	3
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	9
Remodel	5
Roofing	6
Window Replacement	7
<b>Total Permits Issued</b>	<b>47</b>

Ward 7

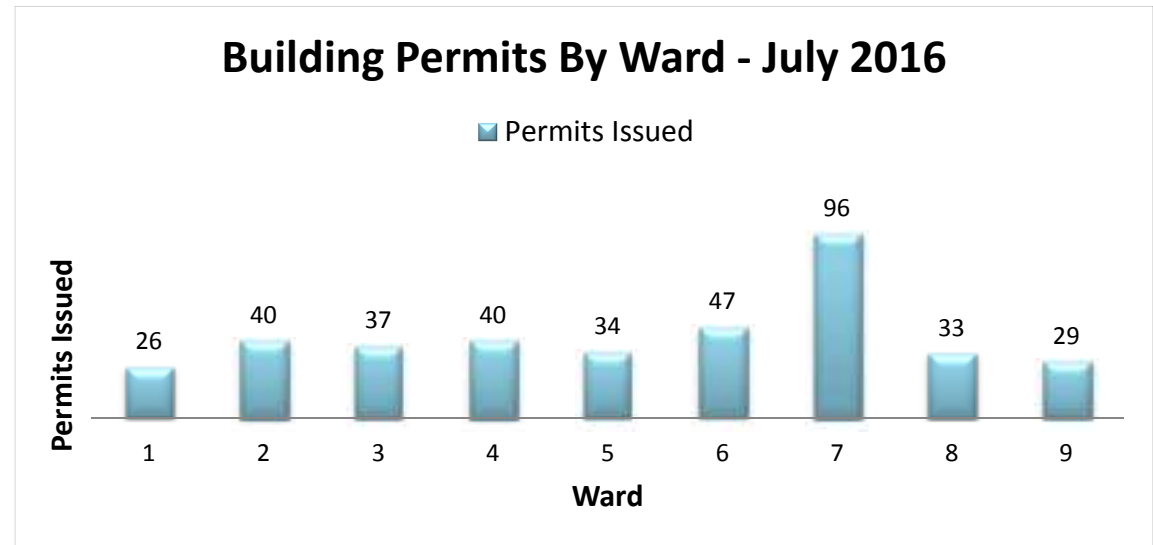
Building Permit Type	No. of Permits Issued
Accessory Structure	1
Addition	2
CCCD	8
Deck or Porch	1
Demolition	3
Electrical Only	26
Fence	5
Fire Alarm	3
Fire Suppression	2
HVAC Work Only	8
Lawn Sprinkler	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	4
New	1
Plumbing Only	2
Remodel	10
Roofing	4
Sign-Awning	1
Temporary	4
Water and Sewer	2
Window Replacement	5
<b>Total Permits Issued</b>	<b>96</b>

**BUILDING & INSPECTION SERVICES**

**Building Permits Issued by Ward – July 1 - July 31, 2016**

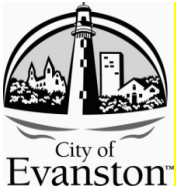
**Ward 8**

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	1
Deck or Porch	1
Demolition	1
Electrical Only	1
Fence	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	3
Miscellaneous Site Work	1
Remodel	1
Roofing	11
Sign-Awning	1
Window Replacement	8
<b>Total Permits Issued</b>	<b>33</b>



**Ward 9**

Building Permit Type	No. of Permits Issued
Accessory Structure	1
Deck or Porch	2
Demolition	1
Electrical Only	1
Fence	3
HVAC Work Only	2
Minor Repair	1
Miscellaneous Site Work	4
New	1
Plumbing Only	2
Remodel	1
Roofing	6
Water and Sewer	1
Window Replacement	3
<b>Total Permits Issued</b>	<b>29</b>



DATE: August 3, 2016  
 TO: Wally Bobkiewicz, City Manager  
 FROM: Mark Muenzer, Director of Community Development  
 Gary Gerdes, Building and Inspection Services Manager  
 SUBJECT: Building Permit & Construction Value Financial Report for July, 2016

**BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of July 2016	\$ 576,262
Total Permit Fees Collected Fiscal Year 2016	\$ 8,114,402
Total Permit fees Collected for the Month of July 2015	\$ 542,946
Total Permit Fees Collected Fiscal Year 2015	\$ 3,576,493

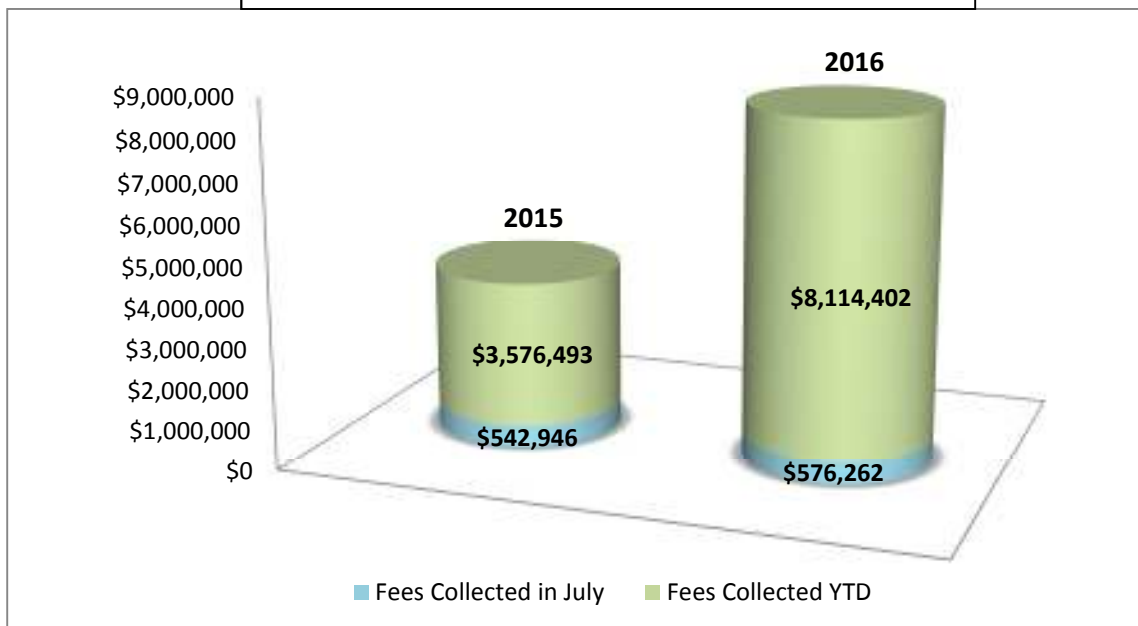
**CONSTRUCTION VALUES**

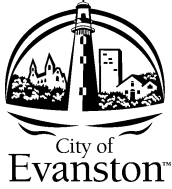
<b>TOTAL CONSTRUCTION VALUE FOR JULY 2016</b>	\$ 28,726,679
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016</b>	\$ 409,086,071
<b>TOTAL CONSTRUCTION VALUE FOR JULY 2015</b>	\$ 30,876,916
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015</b>	\$ 189,740,601

**OTHER FEES**

Total ROW Permit fees Collected for the Month of July 2016	\$ 33,512
Total ROW Permit Fees Collected Fiscal Year 2016	\$ 369,512

**Building Permit Fees Collected**





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: August 4, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, July 27 - August 2, 2016**

**Zoning Reviews**

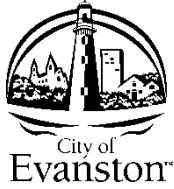
Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	214 Greenwood Street	Building Permit	Coachouse remodel	08/02/16	pending staff review
1	2350 Orrington Avenue	Zoning Analysis	Construct new SFR	08/01/16	pending staff review
1	2103 Orrington Avenue	Zoning Analysis	Interior attic renovation to SFR	07/28/16	pending staff review
1	325 Davis Street	Building Permit	Construct new mud room at rear, interior renovation	07/28/16	pending staff review
2	2424 Dempster Street	Building Permit	Interior and exterior renovation of existing restaurant with construction of a 150 sq. ft. addition for a new restaurant (Kabul House)	06/30/16	pending DAPR review
2	717 Brown Avenue	Building Permit	Interior and exterior renovation with roof alteration	07/08/16	non-compliant, pending revisions
2	1608 Thelin Court	Building Permit	Construct new detached garage	07/26/16	pending staff review
2	1714 Asbury Avenue	Building Permit	Remove and replace existing deck	08/02/16	pending staff review
2	1314 Dewey Avenue	Building Permit	Replace rear exterior stair and sidewalk	08/02/16	pending staff review
3	1307 Chicago Avenue	Building Permit	Stair replacement and new patio in rear yard (Union Squared Pizzeria Type 1 Rest.)	06/23/16	pending additional info from applicant
3	1018 Michigan Avenue	Zoning Analysis	Construct roof over existing open front porch	07/20/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1513 Asbury Avenue	Building Permit	Replace asphalt driveway with permeable pavers, renovate patio, replace back stairs	07/21/16	pending staff review
4	1329 Elmwood Avenue	Building Permit	Construct mud room addition and deck to SFR	07/28/16	pending staff review
5	2019 Pratt Court	Building Permit	Construct new single family residence	05/26/16	pending revisions
5	1827 Emerson Street	Zoning Analysis	Subdivide one lot with mixed use building and SFR into two separate lots of record	07/08/16	pending additional info from the applicant
5	1428 Noyes Street	Building Permit	Construct exterior ramp to basement at SFR	08/02/16	pending staff review
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space, add new detached garage	05/04/16	pending additional info from the applicant
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional info from the applicant
6	2519 Harrison Street	Building Permit	Construct new SFR	06/27/16	pending additional info from applicant
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant, pending major variation application
6	2319 Marcy Avenue	Building Permit	Construct dormer on existing garage, including HVAC, electric, plumbing, add exterior steps	07/11/16	pending additional info from applicant
6	2711 Harrison Street	Building Permit	Construct patio and court yard	07/19/16	pending staff review
6	3233-3249 Central Street	Zoning Analysis	Construct 14 DU multifamily 2-story residence with detached garage	07/20/16	pending staff review
6	2915 Grant Street	Building Permit	Construct rear addition	07/18/16	non-compliant, pending major variation application

6	2208 Ewing Avenue	Building Permit	Interior alteration, construct new dormer	07/25/16	pending staff review
6	2505 Thayer Street	Building Permit	Construct new detached garage to replace existing detached garage	07/22/16	pending staff review
6	2521 Thayer Street	Building Permit	Addition and interior remodel at SFR	07/21/16	pending staff review
6	2201 Forestview Road	Building Permit	Rebuild front steps to SFR	08/02/16	pending staff review
6	2415 Hartzell Street	Building Permit	Construct new detached garage	08/01/16	pending staff review
6	2767 Crawford	Building Permit	Construct new SFR	07/27/16	pending staff review
6	2600 Simpson Street	Building Permit	Basement remodel at SFR	07/27/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending revisions
7	2129 Pioneer Road	Building Permit	Construct addition to SFR	07/07/16	pending minor variation determination
7	1904 Lincoln Street	Building permit	Remove existing concrete patio, construct new brick patio	07/19/16	pending staff review
7	1877 Campus Drive	Building Permit	Façade improvements to existing 2-story building (NU)	07/18/16	pending DAPR review
7	1121 Leonard Place	Building Permit	Construct stone paver patio at SFR	07/25/16	pending staff review
7	2529 Ashland Avenue	Building Permit	Construct new brick walk, crushed stone patio at SFR	08/02/16	pending staff review
7	2748 Garrison Avenue	Building Permit	Construct 1-story entry addition to SFR	08/02/16	pending staff review
7	2315 Sheridan Road	Building Permit	Interior alteration (NU)	07/28/16	pending staff review
7	2332 Campus Drive	Building Permit	Interior alteration (NU)	07/28/16	pending staff review
8	1426 Mulford Street	Building Permit	Construction of a new single-story SFR	06/21/16	pending revisions
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	1620 Brummel Street	Zoning Analysis	Construct concrete walks and patio	07/20/16	pending additional info from applicant
8	318 Custer Avenue	Building Permit	Basement remodel at SFR	08/01/16	pending staff review
9	2525 Oakton Street	Building Permit	Construction of a ready mix plant with aggregate storage (Ozinga)	06/24/16	<b>DAPR 08/10/16</b>
9	2525 Oakton Street	Building Permit	Construct new office building (Ozinga)	07/08/16	<b>DAPR 08/10/16</b>
9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending revisions
9	551 Sherman Avenue	Building Permit	Construct new detached garage	07/26/16	pending staff review
9	1916 Warren Street	Building Permit	Interior remodel at SFR	08/02/16	pending staff review
9	601 Linden Place	Building Permit	Repair steel porches at multi-family residence	07/29/16	pending staff review



**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
2	1021 Dewey Avenue	Major Variation	Interior side yard setbacks for construction of a new single family residence with detached garage	07/20/16	<b>ZBA 08/16/16</b>
2	1919 Dempster Street	Special Use	Expand Type 2 Restaurant (McDonalds) and expand Drive-Through to 2 lanes	07/27/16	<b>DAPR 08/17/16 &amp; ZBA 09/06/16</b>
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>CC 08/15/16</b>
2	1822 Ridge Avenue	Special Use	Commercial Indoor Recreation for one-on-one personal training (Omni-Fit)	06/15/16	<b>P&amp;D 08/15/16</b>
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	<b>PC 08/10/16</b>
6	2419 Lawndale Avenue	Minor Variation	Construct new detached garage with building lot coverage of 32.22%	07/25/16	determination after 08/15/16
6	2632 Princeton Avenue	Minor Variation	Rear yard setback for new 1-story addition and attached garage	07/21/16	determination after 08/10/16
6	2303 Thayer Street	Appeal of Minor Variation Determination	Construct addition with building lot coverage of 38%	08/02/16	<b>ZBA 09/06/16</b>
7	2639 Broadway Avenue	Minor Variation	Front yard setback for front porch	07/19/16	determination after 08/04/16
7	1129-1133 Leonard Place	Resubdivision	Re-subdivision of two existing lots so that 1133 Leonard Pl meets side yard setback	07/25/16	<b>P&amp;D/CC 08/15/16</b>
7	1201 Grant Street	Minor Variation	Construct 1-story addition, patio and walks with building lot coverage of 38.18%, impervious lot coverage of 57.79%, interior side yard setback of 3.25', a side street setback of 6.22' for patio	07/29/16	determination after 08/19/16
7	2129 Pioneer Road	Minor Variation	Remove existing front porch, construct 1st and 2nd floor addition with a 12' side street setback on 2nd floor and 16.33' front setback for front porch	08/01/16	determination after 08/19/16
8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	<b>pending DAPR &amp; ZBA</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: August 5, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, August 5, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1619 Chicago Avenue (The Merion)	Residential Addition	Exterior finishes are nearly completed. All construction conditions are in compliance. Streetscape improvements are nearly complete. Street marking work is being scheduled.	8/2/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Sidewalk and parkways comply. Soil erosion reports are complete. All construction conditions comply.	8/3/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Construction fencing and dust control screening is in place and are in good condition. The storm drain catch baskets were clear and functional at the time of inspection. Job site is in order and is being maintained.	8/3/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Temporary Occupancy for Taco Diablo and Lulu's has been issued. Finishing work continues on second level. Job site is in order.	8/1/2016
4	1029 - 1035 Davis Street	One Story Commercial	Project on hold until commercial tenants are found. Exterior job site is being kept in order.	8/1/2016
4	1571 Maple Avenue	Mixed Use Building	Construction fence and dust control screen are in place and plumb. The public walkway is clear. The street and drain catch baskets are free of construction dirt.	8/3/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Work on the center stairway has resumed. Display case installation continues. The storm drain catch basket is clean. The exterior is kept clean and in order.	8/1/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	Job was not active at the time of inspection. The steel decking at 2nd floor and roof is complete. Site is well kept and secure. The fences and windscreen are in place. Neighboring catch baskets have been emptied of debris.	8/1/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Doors are being installed on the balconies. Masonry on the north, south and east elevations are completed. Construction fencing is secure and the gates at the alley will be repaired.	8/1/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Basement and mechanical rooms are nearing completion. Majority of 2nd-5th floors walls are closed and finish materials are being installed. Construction, silt and floating silt fences are in good condition.	8/1/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction/soil erosion fencing and truck wash station are in good condition. Construction crews are installing caissons along the northwest end of the project. The job site is being kept in order.	8/2/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Concrete and iron workers are forming the last pour of roof level. Plumbing and mechanical have began hanging over-head systems on 1st and 2nd floors. Job site is well kept. No debris on public right of way. Crane is schedule to be dismantled August 13/14.	8/1/2016

8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	All construction fencing has been removed and permanent security fencing is being installed. Job is almost complete.	8/3/2016
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# EVANSTON FIRE DEPARTMENT



## **M**ONTHLY REPORT JULY 2016

**General information:**

Total number of calls . . . . .	Fire - 342	EMS - 552	Exposures - 0	Unknown - 0	All - 894
Average calls per day . . . . .	Fire - 11.03	EMS - 17.80	All - 28.83		
Total number of arson calls . . . . .	1				
Estimated dollar loss . . . . .	Fire - 18,206	Other - 0	All - 18,206	Arson - 2,250	
Estimated value . . . . .	Fire - 33,656	Other - 0	All - 33,656	Arson - 10,500	
Percentage saved . . . . .	Fire - 45.90%	Other - .00%	All - 45.90%	Arson - 78.57%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0		Arson - 0	
Total apparatus responses . . . . .	Emergency - 1,774	Non-emergency - 185	All - 1,959		
Average responses per day . . . . .	Emergency - 57.22	Non-emergency - 5.96	All - 63.19		
Average apparatus per call . . . . .	Fire - 2.47	EMS - 2.01	All - 2.19		
Average turnout time . . . . .	Emergency - 0:00:43	Non-emergency - 0:01:09	All - 0:00:47		
Average response time . . . . .	Emergency - 0:03:05	Non-emergency - 0:04:56	All - 0:03:23		
Average contain time . . . . .	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time . . . . .	Emergency - 0:34:21	Non-emergency - 0:16:40	All - 0:31:31		
Total man hours . . . . .	Fire - 523	EMS - 1,215	All - 1,739		
Average personnel per call . . . . .	Fire - 6.75	EMS - 5.17	All - 5.77		
Total aid given calls . . . . .	8				
Total aid received calls . . . . .	4				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	11	0:03:13	1	0
300-381 Rescue and emergency medical service incidents	552	0:03:00	1	0
400-482 Hazardous conditions (no fire)	29	0:04:30	0	0
500-571 Service call	148	0:04:25	2	0
600-672 Good intent call	35	0:03:25	4	0
700-751 and 7009 False alarm and false call	119	0:03:34	0	0

**Total calls by incident type:**

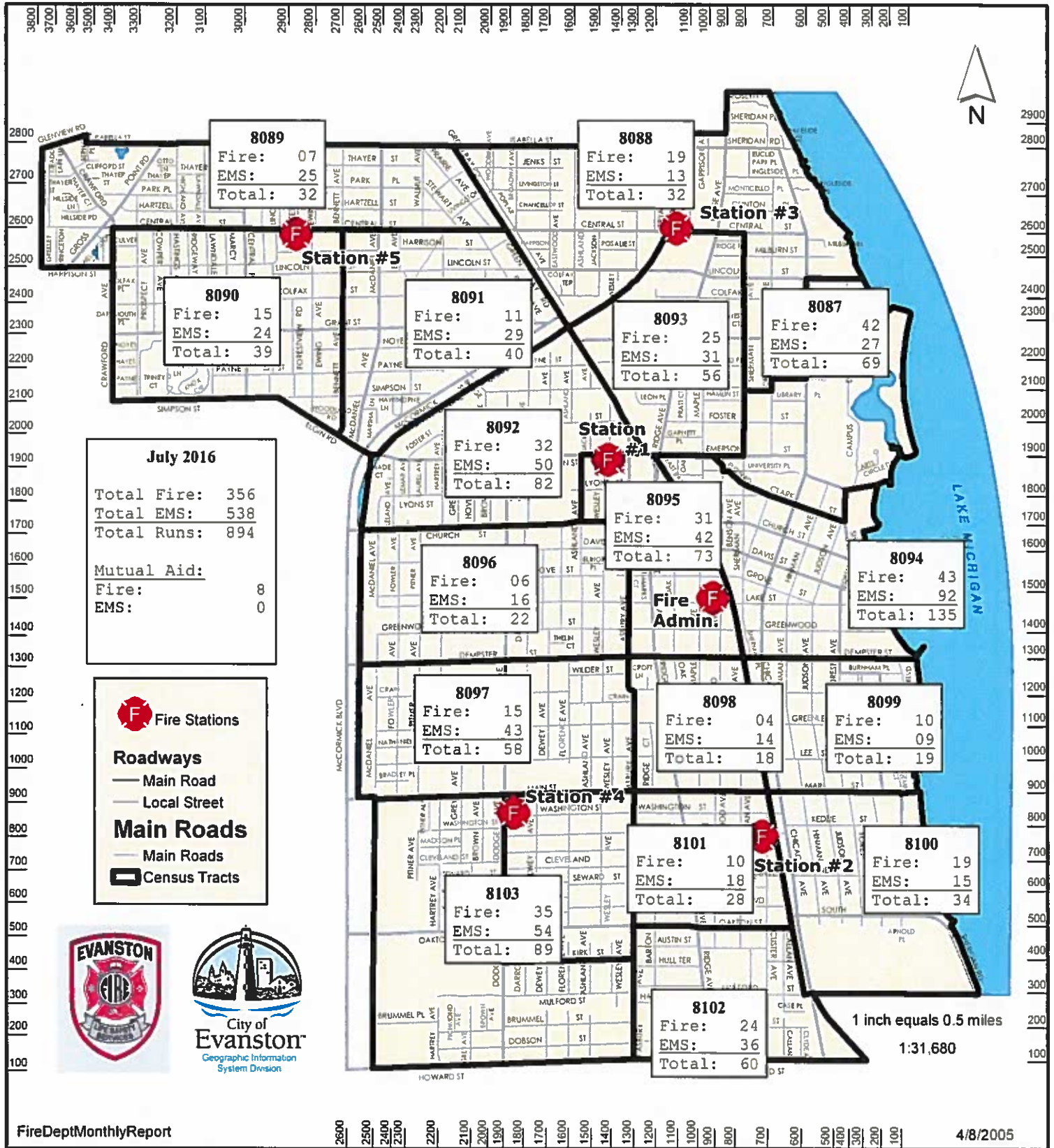
	Count	Aid given	Aid received	Exposures
111 Building fire	1	1	0	0
113 Cooking fire, confined to container	1	0	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	3	0	0	0
142 Brush or brush-and-grass mixture fire	2	0	0	0
150 150side rubbish fire, other	1	0	0	0
151 151side rubbish, trash or waste fire	2	0	0	0
321 EMS call, excluding vehicle accident with injury	509	0	3	0
322 Motor Vehicle Accident	25	0	1	0
323 Motor vehicle/pedestrian accident (MV Ped)	3	0	0	0
324 Motor vehicle accident with no injuries	1	0	0	0
331 Lock-in (if lock out, use 511 )	2	0	0	0
353 Removal of victim(s) from stalled elevator	11	0	0	0
360 Water & ice-related rescue, other	1	1	0	0
411 Gasoline or other flammable liquid spill	1	0	0	0
412 Gas leak (natural gas or LPG)	4	0	0	0
420 Toxic condition, other	1	0	0	0
424 Carbon monoxide incident	3	0	0	0
440 Electrical wiring/equipment problem, other	1	0	0	0
441 Heat from short circuit (wiring), defective/worn	1	0	0	0
442 Overheated motor	1	0	0	0
443 Breakdown of light ballast	1	0	0	0
444 Power line down	12	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
445	Arcing, shorted electrical equipment	4	0	0	0
500	Service Call, other	57	0	0	0
511	Lock-out	21	0	0	0
531	Smoke or odor removal	1	0	0	0
551	Assist police or other governmental agency	8	0	0	0
553	Public service	5	0	0	0
554	Assist invalid	39	0	0	0
555	Defective elevator, no occupants	15	0	0	0
571	Cover assignment, standby, moveup	2	2	0	0
600	Good intent call, other	14	0	0	0
611	Dispatched & canceled en route	6	4	0	0
651	Smoke scare, odor of smoke	13	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	2	0	0	0
710	Malicious, mischievous false call, other	2	0	0	0
714	Central station, malicious false alarm	1	0	0	0
730	System malfunction, other	3	0	0	0
731	Sprinkler activation due to malfunction	1	0	0	0
732	Extinguishing system activation due to malfunction	1	0	0	0
733	Smoke detector activation due to malfunction	14	0	0	0
734	Heat detector activation due to malfunction	1	0	0	0
735	Alarm system sounded due to malfunction	15	0	0	0
736	CO detector activation due to malfunction	8	0	0	0
740	Unintentional transmission of alarm, other	1	0	0	0
742	Extinguishing system activation	1	0	0	0
743	Smoke detector activation, no fire - unintentional	21	0	0	0
744	Detector activation, no fire - unintentional	5	0	0	0
745	Alarm system activation, no fire - unintentional	43	0	0	0
746	Carbon monoxide detector activation, no CO	2	0	0	0

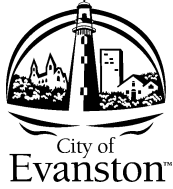
Fire incidents with dollar loss:			Dollar loss	Dollar value
2016-0005289-000	7/04/16	150side rubbish fire, other 1715 HVLAND CT, EVANSTON, IL, 60201	305	1,005
2016-0005365-000	7/07/16	Passenger vehicle fire 811 DODGE AVE, EVANSTON, IL, 60202	650	7,150
2016-0005600-000	7/16/16	Passenger vehicle fire 625 CASE PL, EVANSTON, IL, 60202	2,250	10,500
2016-0005969-000	7/28/16	Passenger vehicle fire 1131 DODGE AVE, EVANSTON, IL, 60202	15,001	15,001
<b>Totals:</b>			4 incidents	18,206

Incidents receiving aid:			Total:	
2016-0005319-000	7/05/16	EVS call, excluding vehicle accident with injury 1575 OAK AVE 16, EVANSTON, IL, 60201	4 incidents	
2016-0005736-000	7/20/16	EVS call, excluding vehicle accident with injury 803 DODGE AVE 1, EVANSTON, IL, 60202		
2016-0005798-000	7/22/16	EVS call, excluding vehicle accident with injury 1318 SHERMAN PL, EVANSTON, IL, 60202		
2016-0005940-000	7/27/16	Motor Vehicle Accident INIR GREENWOOD & RIDGE AVE		

# Evanston Fire Department Responses by Census Tract July 2016







# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

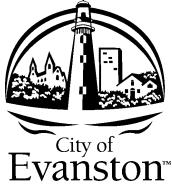
Subject: Food Establishment Application Weekly Report

Date: August 5, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of July 31, 2016

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Real Good Juice Co	2748 Green Bay Rd	7	8/2/2016	Change of ownership juice bar at Whole Foods	Not yet announced
Evanston Gas Station	2401 Dempster St	2	8/2/2016	Change of Ownership	Not yet announced



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: August 5, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Northwestern University – Kellogg Center	2211 Campus Drive	R	University (Liquor)	Sun: 12pm-1am; Mon-Thu: 11am-1am; Fri-Sat: 11am-2am	8/4/16	Under review – awaiting additional documentation
3	Kuni's (new owner)	511 Mains Street	D	Restaurant (Liquor)	Sun: 9:45 am – 9:30 pm; Mon: 11:30 am – 9:30 pm; Wed – Sat: 11:30 am – 9:30 pm	07/29/16	Pending liquor board meeting
3	Asian Cajun too	1322 Chicago Ave	D	Restaurant (Liquor)	Sun: Noon – 9pm; Mon – Thu: 3pm – 10 pm; Fri” 3pm – 11pm; Sat: Noon – 11 pm	8/2/16	Under review – awaiting additional documentation
6	Old Neighborhood Grill	2902 Central Street	D	Restaurant (Liquor)	Sat & Sun: Noon-Midnight; Mon-Fri: 5pm - Midnight	8/4/16	Under review – awaiting additional documentation

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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## **WEEK ENDING AUGUST 5, 2016**

### ***Out with The Old, In with the New (Part I)***

Beginning on Monday, August 8, the Conference will be installing a new server. We expect intermittent service interruptions, but please contact our office the old fashioned way, 847-296-9200, if you need immediate attention. *Staff contact: Larry Bury*

### ***Time to Register Your Delegates to the NWMC Board of Directors***

On Wednesday, staff emailed information to the membership to register delegates and alternate delegates for the NWMC Board of Directors. Members are requested to please remit the form by Friday, August 26 to Karol Heneghan via fax, 847-296-9207 or email, [kheneghan@nwmc-cog.org](mailto:kheneghan@nwmc-cog.org). *Staff contact: Karol Heneghan*

### ***2017 SPC Chevy Tahoe Police Patrol Package Vehicles Available at 2016 Prices!***

We are pleased to report that the Suburban Purchasing Cooperative (SPC) has been notified by Currie Motors that the 2017 model year Chevrolet Tahoe Police Patrol Package Vehicle (contract #147) will be available with no price increase! Therefore, the standard package price remains \$32,933.49, including the 3 year/36,000-mile bumper to bumper and 5 year/100,000-mile power train warranties. For a copy of the 2017 order form/price list, please visit <http://nwmc-cog.org/Suburban-Purchasing-Cooperative/Police-Pursuit-Vehicles.aspx>. For additional information, please contact staff or Tom Sullivan, 815-464-9200 or [CurrieFleet@gmail.com](mailto:CurrieFleet@gmail.com). *Staff contact: Ellen Dayan*

### ***Out with The Old, In with the New (Part II)***

We know that parting is such sweet sorrow, but now is a perfect opportunity to assess municipal fleets and equipment to determine which items need to be sent to auction. To that end, the next NWMC live Surplus Vehicle and Equipment Auction will be held on Tuesday, October 25, 1:00 p.m. at Americas Auto Auction (America's AA) Chicago, 14001 S. Karlov Avenue in Crestwood. For additional information, please visit <http://www.nwmc-cog.org/Products-and-Services/Surplus-Vehicle-and-Equipment-Auctions.aspx>.

Can't wait until October? The NWMC/America's AA partnership also provides for year-round Internet auctions, allowing NWMC members to remarket vehicles and equipment quickly and easily to America's AA extensive network of buyers. For questions or additional information, please contact staff or Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 219-713-0327 (mobile) or 708-389-4488 (office) or Jim Fee, [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com) or 773-315-0293. *Staff contact: Ellen Dayan*

### ***Register Today for the IML Annual Conference***

On September 22-24, the Illinois Municipal League (IML) is hosting its annual conference at the Hilton Chicago. The annual conference is a great way to become informed and engaged on a wide variety of topics germane to local government elected officials and staff. Conference sessions are divided into multiple tracks including: Communication; Economic Development; Finance; General; Management; and, Public Safety. For more information and to register, please visit <http://conference.iml.org/>. *Staff contacts: Mark Fowler, Larry Bury*

### ***Meetings and Events***

The Northwest Council of Mayors Technical Committee will meet Thursday, August 11 at 8:30 a.m. at the *Barrington Village Hall*, 200 S. Hough Street.

*NWMC Bicycle and Pedestrian Committee* will meet Tuesday, August 16 at 10:30 a.m. at the NWMC offices.