



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, May 13, 2016

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for May 06, 2016 –May 12, 2016

### **Administrative Services**

Weekly Bids Advertised

### **City Manager's Office**

Council Meeting Agenda Schedule  
March Financial Report

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

## **PUBLIC NOTICES, AGENDAS & MINUTES**

### **Monday, May 16, 2016**

Rules Committee-Cancelled

[www.cityofevanston.org/rules](http://www.cityofevanston.org/rules)

City Council-Cancelled

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

### **Tuesday, May 17, 2016**

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Housing & Community Act Development Committee-Cancelled

<http://www.cityofevanston.org/housingcommunitydev>

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Board of Ethics

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

Evanston Arts Council

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

### **Wednesday, May 18, 2016**

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Ladd Arboretum Committee

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

M/W/EBE Advisory Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

### **Thursday, May 19, 2016**

Emergency Telephone System Board

<http://www.cityofevanston.org/events/2016/05/emergency-telephone-system-board-12/>

Parks and Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of May 6, 2016 through May 12, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2679</b>	<b>2559</b>
<b>SERVICE REQUESTS</b>	<b>683</b>	<b>581</b>
<b>TOTAL CHATS</b>	<b>78</b>	<b>67</b>
<b>TOTAL TEXT</b>	<b>23</b>	<b>24</b>

## **Top 5 Service Requests**

**Total**

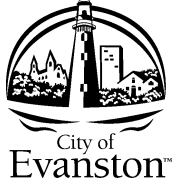
*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |    |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 97 |
| 2. Trash – Special Pick up            | 67 |
| 3. Broken Parking Meter               | 57 |
| 4. Tree – Evaluations                 | 27 |
| 5. Rodents – Rats                     | 25 |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	193
Administrative Services -Finance	42
Administrative Services -HR	17
Administrative Services - Other	90
City Manager's Office	21
ComDev / Economic Development	22
ComDev/ Bldg Inspections	312
ComDev / Housing Rehab	2
ComDev / Planning/Zoning	30
General Assistance	1
Fire Life Safety	28
PublicStuff Request	99
Health	83
Information	276
Law	13
Library	3
Mayor's Office	8
Other/311	100
Other – Social Services	5
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	19
Parks – Other	26
Parks/Recreation	37
Parks – Forestry	46
Parks- Recreation Programs	60
Police	126
Public Works / Fleet	7
Public Works / Street Sanitation	130
Public Works / Engineering	30
Tax Assessment Office	4
Utilities – Power	1
Utilities – Sewer	9
Utilities – Water	121
<b>TOTAL</b>	<b>2679</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
Ashley King, Finance and Budget Manager  
Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May 9, 2016

Date: May 13, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of May 9, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Bid 16-49 Ladd Arboretum Windmill Demolition	Public Works Agency	Work on this project includes demolition of an existing windmill and gazebo structure located in the Ladd Arboretum just northeast of the Evanston Ecology Center 2024 McCormick Blvd.	\$25,000	Jun 14	Jun 27
RFP16-46 Parks and Recreation Handyman Service Agreement	PRCS	The City of Evanston's PRCS Department is seeking proposals from subcontractors for handyman services to be performed for Senior Evanston residences	\$50,000	Jun 7	Jun 27

<p>RFP 16-47 Main Street Commons Corridor Improvement Project</p>	<p>Public Works Agency</p>	<p>The City of Evanston's Capital Planning and Engineering Bureau is seeking proposals from experienced firms for: Professional Services for the engineering design of improvements for Main Street Corridor Improvement Project from the west City Limits to Dodge Avenue. Work shall include land surveying, environmental, geotechnical and civil design services necessary to develop concept plans, permitted engineering plans, specifications, and estimates for contract construction. Improvements will primarily consist of intersection and driveway geometric improvements, traffic signal modernization and installation, new sidewalk installation, lighting improvements, landscaping and restoration work.</p>	<p>\$75,000</p>	<p>Jun 17</p>	<p>Jul 11</p>
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## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	5/23/2016	National Preservation Month Awards	P	CC	Muenzer	awards/powerpoint presentation
Mayor	5/23/2016	Pop Warner Academic All-American Student Recognition	P	CC	Francellno	
CD	5/23/2016	ETHS House - 2142 Dewey - Student Recognition	P	CC	Muenzer	
CMO	5/23/2016	Advanced Disposal Tipping Fee Payments	Discussion	CC	Bobkiewicz	
CMO/PWA	5/23/2016	Benchmarking Ordinance Update	Discussion	APW	Jensen/Stoneback	
CMO	5/23/2016	OPEB Actuarial Study	B	APW	Lyons	Action: Accept and Place on File
CMO	5/23/2016	2016 Bond Issue	B	APW	Lyons	
PWA	5/23/2016	Howard St Signal & Street Resurfacing	B	APW	Stoneback	
PWA	5/23/2016	Construction Eng for Howard St Improvements	B	APW	Stoneback	
PWA	5/23/2016	MFT Street Resurfacing	B	APW	Stoneback	
PWA	5/23/2016	50/50 Sidewalk	B	APW	Stoneback	
PWA	5/23/2016	Sheridan Rd Water Main Constr Change Order	B	APW	Stoneback	
PWA	5/23/2016	Arbortech Fungicide purchase	B	APW	Stoneback	
PWA	5/23/2016	Automated chlorine cylinder valves purchase	B	APW	Stoneback	
PWA	5/23/2016	Utility Print & Mail service award	B	APW	Stoneback	
CD	5/23/2016	Little Beth's Bakery - Sidewalk Café	B	APW	Muenzer	
CMO	5/23/2016	Liberia Sister City	B	APW	Bobkiewicz	
Admin Services	5/23/2016	NU Parking Lease - Church St	R	APW	Storlie	
Legal	5/23/2016	Prevailing Wage	R	APW	Farrar	
PWA	5/23/2016	IGA with Chicago for Howard Street Signals	R	APW	Stoneback	
PWA	5/23/2016	Easement with Target/Jewel for Howard Improvements	R	APW	Stoneback	
CMO	5/23/2016	Crown Infrastructure Maintenance	R	APW	Lyons	
CMO	5/23/2016	Crown Funding	R	APW	Lyons	(possibly one Res. w/ maintenance)
CMO	5/23/2016	Strawdog Theatre Lease	R	APW	Lyons	(held from 5/9 CC)
CD	5/23/2016	Plumbing Code Amendments	O	APW	Muenzer	Introduction
Legal	5/23/2016	Liquor License Increases/Decreases (6)	O	APW	Farrar	Introduction (request to suspend rules for Dixie and Whiskey)
Legal	5/23/2016	P-3 Liquor Amendment	O	APW	Farrar	Introduction
Legal	5/23/2016	Massage Establishment	O	APW	Farrar	Introduction
CD	5/23/2016	HOME Tenant Based Rental Assist	B	PD	Muenzer	
CD	5/23/2016	NU/Rocky Miller Scoreboard	O	PD	Muenzer	Introduction

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CD	5/23/2016	Impervious Surface	O	CC	Muenzer	Action
CD	5/23/2016	2767 Crawford	O	CC	Muenzer	Action
Admin Services	5/23/2016	Executive Session		CC	Storlie	Work Comp
Fire	6/13/2016	4th of July Association - Festivities	P	CC	Klaiber	
CMO	6/13/2016	IPBC Update	Discussion	APW	Lyons	
Admin Services	6/13/2016	Replacement Vehicle (921 - Crane)	B	APW	Storlie	
Admin Services	6/13/2016	Single Source Towing -North Shore	B	APW	Storlie	
PWA	6/13/2016	SCADA services CO	B	APW	Stoneback	
PRCS	6/13/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
CMO	6/13/2016	Smylie Lease	B	APW	Bobkiewicz	
CMO	6/13/2016	Liberia Sister City	B	APW	Bobkiewicz	
CMO	6/13/2016	Cradle to Career Payment	B	APW	Bobkiewicz	
CD	6/13/2016	Smylie Brothers - Sidewalk Café	B	APW	Muenzer	
Legal/CD	6/13/2016	Taxi Revisions	O	APW	Farrar/Muenzer	Introduction
CD	6/13/2016	Alliance to End Homelessness – HMIS Funding	B	PD	Muenzer	
CD	6/13/2016	1513-1515 Greenleaf - Subdivision	R	PD	Muenzer	
CD	6/13/2016	1513 Greenleaf and 1515 Greenleaf - Special Uses and Major Variation	O	PD	Muenzer	Introduction
CD	6/13/2016	493-495 Sheridan Road Major Variations (R5 Dist)	O	PD	Muenzer	Introduction
CD	6/13/2016	1100 Florence - Special Use (B1 Dist)	O	PD	Muenzer	Introduction
CD	6/13/2016	1815 Ridge/Oak - Planned Devel	O	PD	Muenzer	Introduction
PRCS	6/13/2016	Handyman Contract	B	HS	Hemingway	
Law	6/13/2016	Mobile Food Vendors	O	HS	Farrar	Introduction
CMO	6/20/2016	BCC	Discussion	Rules	Bobkiewicz	6:00 PM
Health	6/20/2016	Rental Registration Program	P	CC	Thomas-Smith	7:00 PM
CMO	6/20/2016	Aldermanic Referral: Neighborhood Fund	Discussion	CC	Lyons	?
Law	6/20/2016	Neighborhood Integrity Ord Revisions	O	CC	Farrar	held from 3/11 CC
CMO	6/27/2016	Age Friendly Action Plan	SPB	CC	Hurley/ Bobkiewicz	presentation
CD	6/27/2016	1920 Dempster - Special Use (C1)	O	PD	Muenzer	Introduction
CD	6/27/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	Introduction AND Action
5/13/2016 PRCS	6/27/2016	NU Parking on Golf Course	B	HS	Hemingway	2 of 4



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PRCS	7/11/2016	National Park & Recreation Month	PR	CC	Hemingway	
CMO	7/11/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
PWA	7/11/2016	Water Plant Reliability Improvements	B	APW	Stoneback	
CMO	7/18/2016	Robert Crown Comm Center	Discussion	CC	Lyons	(4/18 discussion - return in 3 months)
CD	7/25/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)

## Council & Committee Meetings

Wed, May 25	6:00 PM	Transportation/Parking Committee				
Wed, May 25	7:00 PM	Economic Development Committee				
Thurs, June 2	7:00 PM	Housing and Homelessness Commission, and Commission on Aging				
Mon, June 6	6:00 PM	Human Services Committee				
Wed, June 8	1:00 PM	Lighthouse Landing Complex Committee				
Mon, June 13	6:00 PM	A&PW, P&D, City Council meetings				
Wed, June 15	6:30 PM	M/W/EBE Advisory Committee				
Mon, June 20	6:00 PM	Rules Committee				
Mon, June 20	7:00 PM	City Council				
Wed, June 22	6:00 PM	Transportation/Parking Committee				
Wed, June 22	7:00 PM	Economic Development Committee				
Mon, June 27	6:00 PM	A&PW, P&D, City Council meetings				

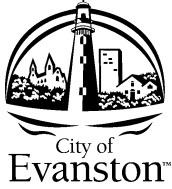
## DEFERRED

Dept	Date	Item	Action	Committee	Staff	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
5/13/2016 9:32 AM		Amendment to PEHP Resolution	R	APW	Lyons	3 of 4

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO	5/23/2016	Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: May 13, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, May 5 - May 12, 2016**

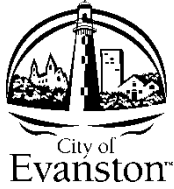
**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	2317 Ridge Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending staff review
1	822 Colfax Street	Zoning Analysis	New 6-foot solid fence in street side yard	05/09/16	pending staff review
1	1516 Hinman Avenue	Building Permit	Interior remodel at Multi-family residence	05/06/16	compliant
2	1728 Main Street	Building Permit	Enlarge patio in rear yard at SFR	05/12/16	pending staff review
2	837 Grey Avenue	Building Permit	Inerior and exterior emodeling of front entryway, new siding and roof at SFR	05/10/16	pending staff review
3	1239 Judson Avenue	Zoning Analysis	Replacement of one-car detached garage	05/02/16	pending staff review
3	714 Forest Avenue	Building Permit	New deck and porch at rear of a SFR	05/09/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional info from the applicant
4	1021 Ridge Court	Building Permit	New deck in rear of home at SFR	04/19/16	pending staff review
4	1124 Asbury Avenue	Building Permit	New additon to SFR	04/18/16	pending staff review
4	1004 Greenwood Street	Building Permit	Interior renovation for accessibilty (St. Paul's Lutheran Church)	05/02/16	pending staff review
4	1004 Wesley Avenue	Building Permit	New front and rear deck at SFR	05/06/16	pending staff review
5	2019 Pratt Court	Building Permit	New Single Family Residence	05/03/16	pending staff review
5	1834 Hovland Court	Building Permit	New deck at SFR	05/02/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant
6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2716 Hartzell Street	Building Permit	New detached garage @ SFR	05/11/16	pending staff review
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending staff review
6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space and new detached garage	05/04/16	pending staff review
6	2303 Thayer Street	Zoning Analysis	One-story addition in rear of SFR	05/02/16	pending staff review
6	2500 Grant Street	Zoning Analysis	New patio in street side yard and rear yard at SFR	05/02/16	pending staff review
6	3316 Central Street	Zoning Analysis	New brick paver patio in rear yard	05/02/16	pending staff review
6	2720 Lawndale Avenue	Building Permit	Replace paver patio in rear yard	05/03/16	compliant
6	2914 Lincoln Avenue	Building Permit	Replace wood steps in rear yard with stone steps	05/10/16	compliant

6	2721 Park Place	Building Permit	Replace back deck in kind	03/28/16	compliant
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending staff review
6	2426 Hastings Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending staff review
6	2505 Thayer Street	Zoning Analysis	Replacement of existing detached garage	05/11/16	pending staff review
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending staff review
6	2745 Lincolnwood Drive	Building Permit	Add one-story addition at SFR	05/05/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	824 Monticello Place	Building Permit	Interior and exterior renovation of SFR	05/04/16	pending staff review
7	2711 Asbury Avenue	Building Permit	Deck replacement at SFR	05/03/16	pending staff review
7	2255 Campus Drive	Building Permit	Construct new 4-story athletic center building (Northwestern University)	05/12/16	<b>DAPR 05/25/16</b>
7	2727 Eastwood Avenue	Zoning Analysis	Remove concrete walkway and construct a brick patio in rear yard	05/11/16	pending staff review
7	1500 Central Street	Building Permit	Ryan Field West Parking Lot Improvements (NU)	05/09/16	pending staff review
7	1326 Rosalie Street	Building Permit	Replacement of a deck with a smaller size deck at SFR	05/09/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	320 Darrow Avenue	Building Permit	Replacement and installation of new walkways at SFR	05/03/16	pending staff review
8	215 Brown Avenue	Building Permit	Replace front stairs	05/09/16	compliant
8	415 Howard Street	Zoning Analysis	Certificate of Zoning Compliance	05/12/16	pending additional info from the applicant
8	1601 Brummel Street	Building Permit	New detached garage @ SFR	05/11/16	pending staff review
8	2145 Brummel Street	Building Permit	New concrete walkway and brick patio at SFR	05/10/16	pending staff review
9	1429 Washington Street	Building Permit	Construct detached garage at SFR	05/12/16	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
2	1223-1225 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Case ongoing. Re-Inspection scheduled the week of May 16, 2016
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 70 parking spaces	12/11/15	pending P&D review
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>P&amp;D 06/27/16</b>
2	1513 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	<b>ZBA 05/17/16</b>
2	1513-1515 Greenleaf Street	Final Plat of Subdivision	Subdivision of existing property into two lots	05/10/16	<b>P&amp;D 06/13/16</b>
2	1515 Greenleaf Street	Special Use & Major Variation	Construct new single family residence with detached garage in B1 Business District; 2.5' east interior side yard setback for one open parking space	03/22/16	<b>ZBA 05/17/16</b>
2	1100 Florence Avenue	Special Use	Residential Use (Single-family detached dwelling with artist studio home occupation) in the B1 District	04/19/16	<b>ZBA 05/17/16</b>
2	1920 Dempster Street	Special Use	Special use for a Resale Establishment (Goodwill) in the C1 Commercial District	04/29/16	<b>DAPR 05/25/16 &amp; ZBA 06/07/16</b>
3	493-495 Sheridan Road	Major Variation	Add 2 new dwel. units on ground floor of existing 6-unit building, no increase in parking, interior side yard setback for balconies and rooftop deck	03/30/16	<b>ZBA 05/17/16</b>
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
4	928 Asbury Avenue	Minor Variation	Side yard setback variation for a new two-car detached garage	05/11/16	Determination after 05/25/16
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	922 Noyes Street	Major Variation	Add 0 parking spaces where 3 additional parking spaces are required for a medical office (chiropractor)	05/12/16	<b>DAPR 05/25/16 &amp; ZBA 06/07/16</b>
5	2046 Dodge Avenue	Fence Variation	3.5' wood picket fence in front yard and 1.5' street side yard setback where 2' is required	05/12/16	pending staff review
6	2773 Bernard Place	Fence Variation	0.5' street side yard setback for a 6' fence fence where 2' is required	05/12/16	pending staff review
7	2711 Asbury Avenue	Minor Variation	Building lot coverage for a new two-car detached garage in rear yard at SFR	04/22/16	Determination after 05/06/16
7	2748 Garrison Avenue	Minor Variation	Building lot coverage and impervious surface coverage for one-story entryway addition at SFR	05/06/16	Determination after 05/25/16
7	2715 Sheridan Road	Fence Variation	6' wood lattice fence in front yard	05/11/16	Determination after 05/25/16
9	537-541 Wesley Avenue	Final Plat of Subdivision	Resubdivision of two existing lots to make 537 Wesley Avenue wider and 541 Wesley Avenue narrower	05/11/16	pending staff review



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: May 13, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, May 13, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	The Hyatt House opened for guests on May 10th. There are remaining punch list and planned development conditions that need to be completed for issuance of the Final Certificate of Occupancy.	5/11/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets, alley and sidewalks are clean. Catch basin is clean. Interior mechanical rough work is nearing completion. Exterior façade work is mostly complete.	5/10/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. City is awaiting engineering plans for correction of drainage issues for the subdivision.	5/10/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition. Alley and catch basin are clean. Exterior glass installed to 5th floor.	5/10/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Drywall work and electrical continues to move forward on ground floor and 1st floor level. Work on front façade continues. Storm drain catch baskets are clean. The job site is being kept in order.	5/11/2016
4	1029 - 1035 Davis Street	One Story Commercial	No construction activity during the week. All six units were locked. The exterior job site is being kept in order.	5/11/2016
4	1571 Maple	Mixed Use Building	No activity to date.	5/11/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Kitchen equipment is staged for installation in basement and 4th floor kitchens. Storm drain catch basket is clean. The exterior of the job site is kept clean and in order. Interior work continues to move forward on all floors.	5/11/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	The continuous footing and foundation walls have been installed and inspected. Project is well kept. Catch basket at neighboring storm structure has been cleared of debris. Public right of way is clean. Construction and silt fences are in place.	5/10/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Roof trusses are scheduled to be installed in the next two weeks. Concrete pour in the parking garage area is now complete. Alley storm drain catch baskets are clean. Construction fence is in place.	5/11/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Work continues on north and south towers. Curtain wall is complete with the exception of the openings into the building necessary for loading materials. Construction fence, floating silt fence and silt fence are present. The neighbor catch baskets at storm structures are cleared of all debris.	5/11/2016



7	2255 Campus Drive (NU Lakeside Athletic Facility)	New 4-story Building	Surface drainage system has been backfilled at the north end of the project site. Construction and soil erosion fencing is in place and in good condition. The truck wash off station was present and was in good condition. The job site is being kept in order.	5/12/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Concrete floor installation continues at 2nd and 3rd floors. The job is well kept, streets are clean. Fences and silt fences are present and stand plumb. Catch baskets are clear of debris.	5/11/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Exterior paving has begun at south side of building. Interior finishes near completion.	5/10/2016



# Memorandum

To: Honorable Mayor and Members of the City Council

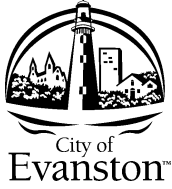
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: May 13, 2016

There were no new applications for food establishments for the week of May 8, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: May 13, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report**  
**Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Old Dixie Café	825 Church Street	D	Restaurant (Alcohol)	TBD – 11 PM (Sun-Sat)	03/16/16	Pending City Council Introduction
2	Terra & Vine	1701 Maple Ave	C	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending City Council Introduction
4	Davis Street Group, LLC	616 Davis Street	D	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending City Council Introduction
4	Cupitol Coffee & Eatery	812 Grove street	C	Restaurant (Alcohol)	12pm – 10pm (Sun); 11am – 10pm (M-Sa)	04/06/16	Pending City Council Introduction
4	Table To Stix Ramen	1007 Davis Street	D	Restaurant (Alcohol)	12pm – 9pm (Sun); 11:30 am – 9:30 pm (M-TH); 11:30am – 10pm (Fri-Sa)	4/07/16	Pending City Council Introduction
4	1560 Oak Banquet Facilities	1560 Oak Ave	D	Restaurant (Alcohol)	12pm-1am (Sun); 11am-1am (M-Th); 11am-2am (F-Sa)	04/18/16	Pending City Council Introduction

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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**WEEK ENDING MAY 13, 2016**

## ***NWMC Board Elects FY16-17 Officers; Approves Financial Procedures and Controls***

Thank you to the twenty-nine NWMC members who attended Wednesday night's board meeting at the *Wheeling Village Hall*. Special thanks to *Wheeling Village President Dean Argiris* and *Manager Jon Sfondilis* for hosting the meeting and treating the attendees to Superdawg prior to the meeting. The Board unanimously elected the following individuals to serve as officers of FY2016-2017:

President:	Matthew Bogusz Mayor, City of Des Plaines
Vice-President:	Dean Argiris President, Village of Wheeling
Secretary:	Harriet Rosenthal Mayor, Village of Deerfield
Treasurer:	Todd Hileman Manager, Village of Glenview

The officers will be inaugurated at the June 22 NWMC Annual Gala in *Rolling Meadows* (see article below).

In other Board action, the membership unanimously approved updates to the NWMC's Financial Procedures and Controls. First created in 2011, the document outlines the organization's financial accounts and arrangements as well as revenue and expense procedures. The board also recommended the document be updated annually as part of the budget preparation process. Finally, the board approved resolutions supporting the Federal Railroad Administration's rules requiring minimum staffing on trains and the FY2017 NWMC Planning Liaison scope of services and budget. *Staff contacts: Mark Fowler, Larry Bury*

## ***Will You Attend the NWMC Annual Gala?***

RSVPs continue to arrive for the 2016 NWMC Annual Gala, scheduled for Wednesday, June 22 at Meridian Banquets in *Rolling Meadows*. The Gala, the Conference's premier fundraising event, begins with a cocktail reception and silent auction at 5:30 p.m. followed by dinner at 7:00 p.m.

Highlights of the evening will be the inauguration of the NWMC officers for FY2016-2017 and the awarding of the NWMC Communicopia Award, to be presented to the Conference member who contributes the most popular gift basket as selected by the Gala attendees. Please RSVP by Friday, June 10, to Marina Durso, 847-296-9200 ext. 122 or [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). *Staff contacts: Marina Durso, Karol Heneghan*

## ***NWMC Spring Auction a Success! Check Out AAA's Online Auction Capabilities***

On Tuesday, the NWMC Surplus Vehicle and Equipment Auction was held at America's Auto Auction in Crestwood. Sixty seven vehicles and pieces of equipment were offered, with gross sales totaling \$152,602, or approximately \$11,000 over our fall 2015 auction. Thank you to *Evanston, Glenview, Highland Park, Morton Grove, Northbrook, Northlake Police Department, Prospect Heights, Skokie, Streamwood and Wilmette* for making the event a success. Staff is currently working with America's Auto Auction to schedule a date for the fall auction.

For members who prefer the simplicity of disposing of vehicles on the Internet, America's Auto Auction competes with GovDeals.com and other online auctioneers with their online marketing site, giving NWMC

members 24/7 access to a large automotive dealer base and nationwide exposure for vehicles in the virtual marketplace.

For additional information on the NWMC live or online auction services, please contact staff or Bruce Uhter, 219-713-0347 (cell), 708-389-4488 (office) or [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), or Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***Ford Accepts SPC Request for 2017 Super Duty Contract Extensions***

Ford Motor Company has accepted the Suburban Purchasing Cooperative (SPC) Governing Board's request to award final contract extensions on the redesigned 2017 SPC Ford Super Duty Trucks. The contract, with Currie Motors of Frankfort, runs through March 17, 2017 and contains price increases between 2.81% to 3.77% as noted below:

<b>Vehicle</b>	<b>2016</b>	<b>2017</b>	<b>\$ Increase</b>	<b>% Increase</b>
Ford F-250 Super Duty Pick Up (Contract #142)	\$ 19,630.00	\$ 20,198.00	\$ 568.00	2.81%
Ford F-350 Super Duty Pick Up (Contract #143)	\$ 20,809.00	\$ 21,625.00	\$ 816.00	3.77%
Ford F-450XL Chassis Cab (Contract #145)	\$ 27,909.00	\$ 28,921.00	\$ 1,012.00	3.50%
Ford F-550XL Chassis Cab (Contact #146)	\$ 28,866.00	\$ 29,878.00	\$ 1,012.00	3.39%

Ford has not yet begun production of the 2017 Super Duty Trucks, so Currie Motors has agreed to honor 2016 prices for any 2016 models that they have in stock. The SPC has made the same request for Ford to approve the contract extension with Landmark Ford of Springfield for the F350XL 4X2 Chassis Cab (Contract #144). Staff will send notification of their response.

For additional information or questions, please contact staff or Tom Sullivan, [CurrieFleet@gmail.com](mailto:CurrieFleet@gmail.com) or 815-464-9200. *Staff contact: Ellen Dayan*

### ***Work with Call One to Mitigate POTS Line Rate Increase***

On April 29, Call One sent an email blast to all participants of the SPC Telecommunications Services Vendor for Term program (Contract #137) with additional information on upcoming rate increases. Call One's message announced that analog telecom services (Plain Old Telephone Service (POTS) lines, alarm circuits, etc.) have long been targeted for decommissioning by the underlying carriers. This has resulted in regular price increases for these services. According to the Call One announcement, tariff rates for POTS lines will soon rise to \$100.00 per line.

Call One pledges to provide the SPC with its most competitive rates, but these market circumstances have forced an adjustment in our association pricing. Beginning with the June 15 invoices, line costs for all government associations will go from \$14.64 to \$23.00. Usage rates will go from \$0.011 to \$0.015 for Band A outbound calls and from \$0.024 to \$0.032 for Band B outbound calls. There is no increase for Band C calls.

Call One recognizes that price increases are never welcome and, in response, they made the following offer. If you contract with Call One for a POTS replacement product before August 1, 2016, Call One will credit back 50% of the difference between the current and new line rate. The credit will run from June 15 until the new product is installed and is subject to the following conditions:

1. 36 month agreement is signed for the new service.
2. Contracted by August 1 and must be installed by October 1, 2016.
3. The refund is for 50% of the increase for the POTS lines that were replaced. Example: Customer has 20 POTS lines and will leave 4 in service for back up and alarms. Customer cuts over on August 15th and 16 lines are disconnected. Customer would receive a credit (June 15th – August 15th) for 50% of the increase multiplied by 16 lines.

Call One has pledged that each and every SPC contract participant would be contacted individually by their Call One account manager by May 6 to discuss the new technology and pricing options, which includes vPOTS, vPRI, SIP and/or a new phone system.

We are aware that accurate cost change information is critical to our members for budgeting purposes and board or council approval. Therefore, if you were not contacted or if you have questions or require additional information, we strongly recommend that you to contact your Call One account manager or Association Director Larry Widmer, 312- 252-4955 (office), 847-732-9262 (cell) or [lwidmer@callone.com](mailto:lwidmer@callone.com) and request that they perform a free, full line audit with cost comparisons to change from POTS to other products. *Staff contact: Ellen Dayan*

### ***SPC Awards Short Term 2016 Ford Taurus Contract Extension***

The SPC Governing Board has approved a short term contract extension for the SPC 2016 Ford Taurus (Contract #125A) with Bredemann Ford of *Glenview* through the end of the 2016 model year. Ford has not yet announced a factory order cut-off date for the 2016's, so the short term contract extension will allow the 2016 Taurus to remain in the program without lapsing. The SPC will issue a RFP for the 2017 Ford Taurus when Ford issues specifications for the new model year. For additional information or questions, please contact staff or Duey Schroeder, 847-510-5330 or [dueyschroeder@bredemann.com](mailto:dueyschroeder@bredemann.com). *Staff contact: Ellen Dayan*

### ***Mayors Caucus Sets Next Quarterly Meeting for June 9***

*From the desk of Metropolitan Mayors Caucus Executive Director Dave Bennett:*

Please mark Thursday, June 9, 2016 on your calendar as the date for the next quarterly business meeting of the Metropolitan Mayors Caucus. It will be held at the Renaissance Schaumburg Convention Center, 1551 North Thoreau Drive in *Schaumburg, IL*. Attendees can check in and a continental breakfast will be served at 8:45 am. The meeting will begin at 9:15 am and conclude by 11:30 am.

We will have further details on the meeting in the weeks ahead including the final RSVP deadline. If, however, you already know you will be able to attend, please feel free to contact either Mark Fowler or me to let one of us know.

We are very grateful to *Schaumburg President Al Larson* for initiating the arrangements for the June 9 meeting. We really hope you will be able to join us and experience one of his community's showcase locations. *Staff contact: Mark Fowler*

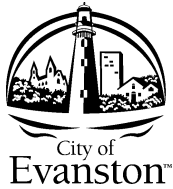
### ***Meetings and Events***

*NWMC Bicycle and Pedestrian Committee* scheduled for Tuesday, May 17 is **cancelled**.

*NWMC Legislative Committee* will meet on Wednesday, May 18 at 8:30 a.m. at the *NWMC offices*.

*NWMC Transportation Committee* will meet on Thursday, May 26 at 8:30 a.m. at the *NWMC offices*.

*NWMC Executive Board* will meet on Wednesday, June 1 at 8:30 a.m. at the *NWMC offices*.



# Memorandum

To: Wally Bobkiewicz, City Manager  
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance Division Manager

Subject: March 2016 Monthly Financial Report

Date: May 13, 2016

Please find attached the unaudited financial statements as of March 31, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	24,389,104	20,297,732	4,091,372	17,193,730	8,182,090
175	GENERAL ASSISTANCE FUND	646,422	179,862	466,561	1,206,169	365,939
180	GOOD NEIGHBOR FUND		125,000	(125,000)	916,667	875,000
185	LIBRARY FUND	3,322,150	1,453,798	1,868,352	3,895,673	2,948,965
195	NEIGHBORHOOD STABILIZATION	4,913	17,256	(12,342)	109,881	196,429
200	MOTOR FUEL TAX FUND	495,294	628,039	(132,744)	1,155,333	1,555,286
205	EMERGENCY TELEPHONE (E911)	127,465	241,493	(114,029)	488,648	267,648
210	SPECIAL SERVICE AREA (SSA) #4	214,595	80,750	133,845	278,103	(56,699)
215	CDBG FUND	9,942	191,649	(181,707)	294,434	(121,824)
220	CDBG LOAN	26,714		26,714	2,478,383	185,079
225	ECONOMIC DEVELOPMENT FUND	503,678	428,880	74,797	2,756,074	2,174,004
235	NEIGHBORHOOD IMPROVEMENT				109,881	169,915
240	HOME FUND	26,512	25,637	875	4,633,883	5,645
250	AFFORDABLE HOUSING FUND	147,554	6,661	140,893	2,854,407	1,098,053
300	WASHINGTON NATIONAL TIF	2,688,908	1,627,084	1,061,824	8,034,389	7,583,172
305	SPECIAL SERVICE AREA (SSA) #5	287,026		287,026	876,453	812,455
310	HOWARD-HARTREY TIF	742,803	445,780	297,023	1,602,780	1,639,210
315	SOUTHWEST TIF FUND					
330	HOWARD-RIDGE TIF FUND	326,944	20,735	306,208	482,230	279,856
335	WEST EVANSTON TIF FUND	2,373	8,512	(6,139)	437,351	444,446
340	DEMPSTER-DODGE TIF FUND				-	
345	CHICAGO-MAIN TIF		8,194	(8,194)	303,876	303,876
320	DEBT SERVICE FUND	5,989,034	13,468,087	(7,479,053)	8,006,517	6,310,560
415	CAPITAL IMPROVEMENTS FUND	2,325,343	400,767	1,924,577	7,974,415	8,345,879
420	SPECIAL ASSESSMENT FUND	72,131	90,187	(18,056)	2,664,378	2,661,188
505	PARKING SYSTEM FUND	2,344,814	1,424,400	920,414	11,431,692	11,261,199
510	WATER FUND	7,082,534	7,635,804	(553,269)	7,066,592	6,521,738
515	SEWER FUND	3,032,252	3,044,933	(12,681)	4,407,356	2,457,374
520	SOLID WASTE FUND	1,196,442	793,976	402,465	(632,303)	(1,195,379)
176	HEALTH AND HUMAN SERVICES		6,444	(6,444)	288,690	28,961
600	FLEET SERVICES FUND	850,110	454,059	396,051	669,509	94,836
601	EQUIPMENT REPLACEMENT FUND	375,825	3,200	372,625	2,272,054	1,255,243
605	INSURANCE FUND	5,515,899	4,540,038	975,861	(2,978,679)	2,826,471
		62,746,783	57,648,958	5,097,825	91,278,566	69,476,615

NOTE: Negative Cash Balances (as seen above in the CDBG, SSA 4 & Solid Waste Fund) reflect internal account balances and not external bank balances, due to transaction timing at month end.



Included above are the ending balances as of March 31, 2016 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of March 31, 2016, the General Fund is reporting a net surplus of \$4,091,372. This is significantly higher than the February net amount due to the receipt of the first installment of property taxes. The attached supplemental charts show the General Fund Revenues at 21.75% of budget and expenses lower at 18.17%. The first quarter goal is 25%.

Through March 31, 2016, the SSA #4 Fund is showing a negative cash balance of \$56,669 due to the timing of payments to the Downtown Evanston group.

Through March 31, 2016, the CDBG Fund is showing a negative cash balance of \$121,824 which will be reimbursed from April draw-downs.

Through March 31, 2016, the Economic Development Fund is showing a fund balance of \$2,756,074 and a cash balance of \$2,174,004.

Special Service Area #5 received 2016 property taxes in error for the first installment. This is due to the first property tax installment always being 55% of the previous year's tax amount. This money will be refunded to the County during the second installment billing. The fund will then officially close.

Through March 31, 2016, the enterprise funds (Parking, Water, and Sewer) have balances above average. As construction season begins, the balances in all three of these funds will be reduced.

The Debt Service Fund made a \$13 million payment in January in connection with the refinancing of the 2006B bonds. The fund balance of \$8,006,517, includes the first installment of property taxes.

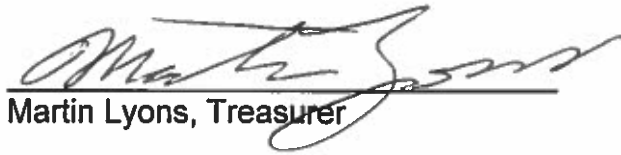
Through March 31, 2016, the Solid Waste Fund is showing a fund balance of negative \$632,303 and a cash balance of negative \$1,195,379. This puts the fund back on schedule as the January and February payments to SWANCC were paid by Council in March.

Through March 31, 2016, the Insurance Fund is showing a negative fund balance of \$2,978,679 with a cash balance of \$2,826,471. This negative balance is primarily for claims/cases being expensed. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: [aking@cityofevanston.org](mailto:aking@cityofevanston.org). Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

#### CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the March 31, 2016 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer



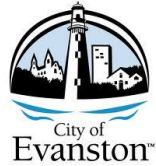
## Fund 100 - GENERAL FUND

Classification	2016 Budget	March Actual	YTD Actual	%	2015 Actual
Fund Category <b>Governmental Funds</b>					
Fund Type <b>GENERAL FUND</b>					
Fund <b>100 - GENERAL FUND</b>					
Property Taxes	27,417,407	5,042,340	7,102,082	25.90%	11,397,061
Other Taxes	45,986,550	2,884,385	9,828,563	21.37%	44,079,076
License	5,329,777	91,287	1,098,205	20.61%	5,324,137
Permit	9,276,550	831,343	1,470,605	15.85%	6,704,846
Fee	125,700	9,626	37,621	29.93%	155,619
Fines and Forfeitures	4,609,825	281,656	750,029	16.27%	3,548,230
Parking Charges for Services	640,000	-	-	0.00%	640,000
Parks and Recreation Charges for Services	5,374,751	432,309	1,116,125	20.77%	5,406,379
Other Charges for Services	2,433,216	229,726	771,162	31.69%	2,239,528
Interfund Transfers	8,842,365	646,242	1,938,725	21.93%	7,836,484
Intergovernmental Revenue	765,727	38,148	107,597	14.05%	670,245
Other Revenue	1,286,843	68,875	166,688	12.95%	894,703
Interest Income	50,000	551	1,702	3.40%	6,572
<b>REVENUE TOTAL</b>	<b>112,138,711</b>	<b>10,556,488</b>	<b>24,389,104</b>	<b>21.75%</b>	<b>88,902,880</b>
13 CITY COUNCIL	424,958	24,590	103,394	24.33%	419,962
14 CITY CLERK	263,203	24,140	71,227	27.06%	283,764
15 CITY MANAGER'S OFFICE	6,989,746	387,453	986,082	14.11%	1,814,469
17 LAW	1,130,000	85,159	240,656	21.30%	1,051,325
19 ADMINISTRATIVE SERVICES	9,634,173	767,491	1,942,345	20.16%	9,491,649
21 COMMUNITY DEVELOPMENT	2,740,032	203,300	606,867	22.15%	2,425,618
22 POLICE	37,696,278	1,956,323	6,751,967	17.91%	28,493,534
23 FIRE MGMT & SUPPORT	22,601,742	1,097,484	3,867,817	17.11%	14,954,025
24 HEALTH	3,544,226	190,399	520,897	14.70%	3,212,848
26 PUBLIC WORKS					18,148,755
30 PARKS	11,820,590	663,679	2,050,099	17.34%	11,180,116
40 PUBLIC WORKS AGENCY	14,861,248	952,656	3,156,381	21.24%	-
<b>EXPENSE TOTAL</b>	<b>111,706,196</b>	<b>6,352,673</b>	<b>20,297,732</b>	<b>18.17%</b>	<b>91,476,064</b>
Fund <b>100 - GENERAL FUND</b> Totals					
<b>REVENUE TOTALS</b>	<b>112,138,711</b>	<b>11,037,579</b>	<b>24,389,104</b>		<b>88,902,880</b>
<b>EXPENSE TOTALS</b>	<b>111,706,196</b>	<b>6,352,673</b>	<b>20,297,732</b>		<b>91,476,064</b>
Fund <b>100 - GENERAL FUND</b> Net	<b>432,515</b>	<b>4,684,906</b>	<b>4,091,372</b>		<b>(2,573,184)</b>



## Fund 505 - PARKING SYSTEM FUND

Classification	2016 Budget	March Actual	YTD Actual	%	2015 Actual
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
Fund <b>505 - PARKING SYSTEM FUND</b>					
Permit	-	-	1,200	--	150
Parking Charges for Services	6,379,675	500,579	1,370,245	21.48%	6,010,558
Parks and Recreation Charges for Services	65,000	-	-	0.00%	-
Interfund Transfers	3,711,770	309,314	927,942	25.00%	2,925,296
Intergovernmental Revenue	12,125	-	-	0.00%	-
Other Revenue	119,216	19,651	40,525	33.99%	300,923
Interest Income	35,070	1,959	4,902	13.98%	18,260
<b>REVENUE TOTAL</b>	<b>10,322,856</b>	<b>831,503</b>	<b>2,344,814</b>	<b>22.71%</b>	<b>9,255,187</b>
Employee Pay	23,000	4,739	9,540	41.48%	29,187
Benefits	1,348,940	98,805	312,878	23.19%	1,125,491
Pensions	113,349	7,506	22,363	19.73%	107,452
Services	3,022,411	531,547	637,975	21.11%	2,703,537
Supplies	278,864	51,496	52,334	18.77%	243,068
Capital Outlay	3,474,000	9,229	9,229	0.27%	128,726
Insurance and Other Chargebacks	319,648	-	53,275	16.67%	319,649
Depreciation Expense	2,873,395	-	-	0.00%	2,846,227
Contingencies	11,000	659	861	7.82%	6,951
Debt Service	3,917,652	-	-	0.00%	503,423
Miscellaneous	252,000	-	-	0.00%	23,687
Interfund Transfers	1,303,783	106,667	325,946	25.00%	923,092
<b>EXPENSE TOTAL</b>	<b>16,938,042</b>	<b>810,647</b>	<b>1,424,400</b>	<b>8.41%</b>	<b>8,960,489</b>
Fund <b>505 - PARKING SYSTEM</b>					
<b>REVENUE TOTALS</b>	10,322,856	831,503	2,344,814		9,255,187
<b>EXPENSE TOTALS</b>	16,938,042	810,647	1,424,400		8,960,489
Fund <b>505 - PARKING SYSTEM</b>	(6,615,186)	20,856	920,414		294,698



## Fund 510 - WATER FUND

Classification	2016 Budget	March Actual	YTD Actual	%	2015 Actual
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
Fund <b>510 - WATER FUND</b>					
<i>Licenses, Permits and Fees</i>					
Fee	70,000	8,003	20,000	28.57%	105,483
Water Charges for Services	15,133,000	1,100,189	4,042,067	26.71%	15,141,770
Sewer Charges for Services	39,000	3,118	8,842	22.67%	40,911
Other Charges for Services	126,000	-	(70)	-0.06%	125,545
Interfund Transfers	-	2,000,000	3,000,000		2,354,582
Other Revenue	22,348,400	3,553	8,931	0.04%	338,396
Interest Income	1,600	1,052	2,765	172.80%	3,448
<b>REVENUE TOTAL</b>	<b>37,718,000</b>	<b>3,115,915</b>	<b>7,082,534</b>	<b>18.78%</b>	<b>18,110,135</b>
Employee Pay	210,465	5,851	28,883	13.72%	157,679
Benefits	4,534,306	351,702	1,100,803	24.28%	4,547,958
Pensions	360,355	28,598	82,572	22.91%	432,229
Services	2,098,760	131,847	251,619	11.99%	1,227,907
Supplies	1,392,190	69,384	147,366	10.59%	1,048,119
Capital Outlay	75,800	1,866,840	2,063,969	2722.91%	105
Insurance and Other Chargebacks	468,492	-	78,084	16.67%	468,493
Depreciation Expense	-	-	-		2,096,633
Contingencies	1,000	-	-	0.00%	933
Debt Service	1,053,288	-	-	0.00%	432,628
Miscellaneous	62,980	6,928	6,928	11.00%	(345,617)
Interfund Transfers	3,502,313	2,280,797	3,875,578	110.66%	3,692,565
<b>EXPENSE TOTAL</b>	<b>13,759,949</b>	<b>4,741,946</b>	<b>7,635,804</b>	<b>55.49%</b>	<b>13,759,630</b>
Fund <b>510 - WATER FUND</b> Totals					
REVENUE TOTALS	37,718,000	3,115,915	7,082,534		18,110,135
EXPENSE TOTALS	13,759,949	4,741,946	7,635,804		13,759,630
Fund <b>510 - WATER FUND</b> Net	23,958,051	(1,626,031)	(553,269)		4,350,505



## Fund 515 - SEWER FUND

Classification	2016 Budget	March Actual	YTD Actual	%	2015 Actual
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
Fund <b>515 - SEWER FUND</b>					
Sewer Charges for Services	12,869,000	747,814	3,031,041	23.55%	12,491,290
Other Charges for Services	19,650	-	-	0.00%	19,650
Other Revenue	984,165	-	-	0.00%	12,521
Interest Income	1,000	319	1,211	121.09%	2,706
<b>REVENUE TOTAL</b>	<b>13,873,815</b>	<b>748,133</b>	<b>3,032,252</b>	<b>21.86%</b>	<b>12,526,166</b>
Employee Pay	57,040	1,682	10,139	17.77%	60,837
Benefits	1,025,778	79,014	254,232	24.78%	1,000,833
Pensions	86,092	6,509	19,909	23.13%	101,701
Services	903,500	1,056	1,161	0.13%	90,234
Supplies	92,300	2,718	5,308	5.75%	18,817
Capital Outlay	3,048,314	100,264	100,264	3.29%	13,609
Insurance and Other Chargebacks	269,988	20,958	107,871	39.95%	269,988
Depreciation Expense	-	-	-		3,443,723
Debt Service	9,222,913	1,859,821	2,410,454	26.14%	1,550,407
Miscellaneous	1,500	5,000	5,000	333.33%	3,306
Interfund Transfers	773,876	27,514	130,595	16.88%	735,235
<b>EXPENSE TOTAL</b>	<b>15,481,301</b>	<b>2,104,534</b>	<b>3,044,933</b>	<b>19.67%</b>	<b>7,288,691</b>
Fund <b>515 - SEWER FUND</b> Totals					
<b>REVENUE TOTALS</b>	13,873,815	748,133	3,032,252		12,526,166
<b>EXPENSE TOTALS</b>	15,481,301	2,104,534	3,044,933		7,288,691
Fund <b>515 - SEWER FUND</b> Net	(1,607,486)	(1,356,401)	(12,681)		5,237,476



## Fund 520 - SOLID WASTE FUND

Classification	2016 Budget	March Actual	YTD Actual	%	2015 Actual
Fund Category <b>Proprietary Funds</b>					
Fund Type <b>Enterprise Funds</b>					
Fund <b>520 - SOLID WASTE FUND</b>					
License	275,000	40,031	40,031	14.56%	213,490
Solid Waste Charges for Services	-	87,997	263,992		-
Other Charges for Services	3,632,394	284,594	880,385	24.24%	3,561,584
Interfund Transfers	1,055,967	-	-	0.00%	1,055,967
Other Revenue	238,000	9,143	12,035	5.06%	228,469
<b>REVENUE TOTAL</b>	<b>5,201,361</b>	<b>421,765</b>	<b>1,196,442</b>	<b>23.00%</b>	<b>5,059,510</b>
Employee Pay	25,000	1,675	14,975	59.90%	41,358
Benefits	779,380	58,074	175,251	22.49%	697,534
Pensions	63,718	4,641	13,227	20.76%	68,816
Services	3,679,126	251,452	460,923	12.53%	3,644,097
Supplies	53,050	1,285	4,726	8.91%	73,788
Capital Outlay	25,750	-	-	0.00%	24,738
Debt Service	-	-	-		68,394
Miscellaneous	15,000	-	-	0.00%	-
Interfund Transfers	499,493	14,761	124,873	25.00%	490,106
<b>EXPENSE TOTAL</b>	<b>5,140,517</b>	<b>331,888</b>	<b>793,976</b>	<b>15.45%</b>	<b>5,108,831</b>
Fund <b>520 - SOLID WASTE FUND</b>					
<b>REVENUE TOTALS</b>	5,201,361	421,765	1,196,442	23%	5,059,510
<b>EXPENSE TOTALS</b>	5,140,517	331,888	793,976	15%	5,108,831
Fund <b>520 - SOLID WASTE FUND</b>	60,844	89,877	402,465	661%	(49,321)