



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: July 15, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for July 8, 2016 – July 14, 2016

### **City Manager's Office**

Weekly Bids Advertised  
Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, July 18, 2016**

City Council (City Manager Evaluation) - CANCELLED

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, July 19, 2016**

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Housing & Community Development Act Committee

<http://www.cityofevanston.org/housingcommunitydev>

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Board of Ethics - CANCELLED

[www.cityofevanston.org/boardofethics](http://www.cityofevanston.org/boardofethics)

**Wednesday, July 20, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Ladd Arboretum Committee

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

M/W/EBE Advisory Committee

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

**Thursday, July 21, 2016**

Parks and Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 8, 2016 through July 14, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2777</b>	<b>2996</b>
<b>SERVICE REQUESTS</b>	<b>687</b>	<b>756</b>
<b>TOTAL CHATS</b>	<b>50</b>	<b>64</b>
<b>TOTAL TEXT</b>	<b>13</b>	<b>16</b>

## **Top 5 Service Requests**

## **Total**

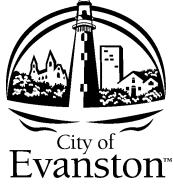
*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	129
2. Trash – Special Pick up	73
3. Tree – Evaluations	44
4. Broken Parking Meter	33
5. Rodents – Rats	30

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	321
Administrative Services -Finance	34
Administrative Services -HR	29
Administrative Services - Other	70
City Manager's Office	30
ComDev / Economic Development	9
ComDev/ Bldg Inspections	352
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	27
General Assistance	5
Fire Life Safety	18
PublicStuff Request	358
Health	131
Information	485
Law	12
Library	2
Mayor's Office	19
Other/311	234
Other – Social Services	5
Parks – Maintenance	6
Parks – Programs/Picnics/Permits	27
Parks – Other	20
Parks/Recreation	28
Parks – Forestry	38
Parks- Recreation Programs	26
Police	139
Public Works / Fleet	5
Public Works / Street Sanitation	119
Public Works / Engineering	80
Tax Assessment Office	16
Utilities – Power	2
Utilities – Sewer	6
Utilities – Water	121
<b>TOTAL</b>	



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of July 11, 2016

Date: July 15, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of July 11, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Bid 16- 53 Washroom Renovations Projects at Lee St. & Greenwood St. Beach Houses	Public Works Agency	Work on this project includes renovations to two existing beach houses located in Evanston, Illinois including plumbing, electrical, roofing, masonry, glazing, HVAC, siding and related improvements.	\$120,000	Aug 2	Aug 15

## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	7/25/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
Legal	7/25/2016	Concealed Carry Decision	SPB	CC	Farrar	
PRCS	7/25/2016	City Pesticide Usage	Discussion	APW	Stoneback	
Admin Services	7/25/2016	Single Source Towing -North Shore	B	APW	Storlie	
Admin Services	7/25/2016	Fleet Purchase (Up-fit Fleet Service Vehicle)	B	APW	Storlie	
Admin Services	7/25/2016	Duncan One Year Renewal	B	APW	Storlie	
Admin Services	7/25/2016	In Car Cameras for Police	B	APW	Storlie	
Admin Services	7/25/2016	Service Ctr Portable Generator	B	APW	Storlie	
PRCS	7/25/2016	NU/Golf Course Parking	B	APW	Hemingway	
PRCS	7/25/2016	One Day Special Event Permits (3)	B	APW	Hemingway	
CD	7/25/2016	Sidewalk Café - NaKorn	B	APW	Muenzer	
PWA	7/25/2016	CDBG Streets/SNAP Lighting	B	APW	Stoneback	
PWA	7/25/2016	Main Street Commons Engr	B	APW	Stoneback	
PWA	7/25/2016	Parking Garage Improvements - Church and Maple	B	APW	Stoneback	
PWA	7/25/2016	Road Salt Purchase	B	APW	Stoneback	
PWA	7/25/2016	Electricity Purchase for City Owned Vehicles	B	APW	Stoneback	
CMO	7/25/2016	2015 Audit	B	APW	Lyons	
PRCS	7/25/2016	Moran Center Rehabilitation Agreement	R	APW	Hemingway	
PWA	7/25/2016	ERGB Project Construction Funding	R	APW	Stoneback	
Admin Services	7/25/2016	1571 Maple Parking Lease	R	APW	Storlie	
CMO	7/25/2016	Lease Agmt with 860 Chicago (City Newstand, Inc.)	O	APW	Lyons	Introduction
CMO	7/25/2016	Special Assessment Interest Rate Change	O	APW	Lyons	Introduction
CMO	7/25/2016	Benchmarking Ordinance	O	APW	Hurley	Intorduction
Admin Services	7/25/2016	Lease with Enterprise - 1810 Maple	O	APW	Storlie	Action
Legal	7/25/2016	Liquor License Increase - Barn	O	APW	Farrar	Action
Legal	7/25/2016	Liquor License Amendment - Class O	O	APW	Farrar	Action
Legal	7/25/2016	Liquor License Increase - Union Squared	O	APW	Farrar	Action
Legal	7/25/2016	Liquor License Decrease - Davis St Fishmarket	O	APW	Farrar	Action
Legal	7/25/2016	Liquor License Decrease - Prairie Moon (Class C-1)	O	APW	Farrar	Action
Legal	7/25/2016	Liquor License Increase - Prairie Moon (Class C)	O	APW	Farrar	Action

## Evanston City Council Agenda Schedule - 2016

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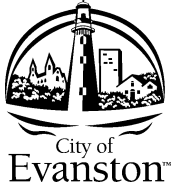
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CD	7/25/2016	1919 Church St - Special Use (ComEd), and Variations (Fencing, Landscaping)	O	PD	Muenzer	Introduction and Action
CD	7/25/2016	707 Howard - Special Use (Craft Brewery)	O	PD	Muenzer	Introduction and Action
CD	7/25/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	Introduction
CD	7/25/2016	Mailed Noticing Requirements	O	PD	Muenzer	Action
CD	7/25/2016	Planned Development - 1815 Ridge/Oak	O	PD	Muenzer	Action
CMO	7/25/2016	77-O-16 - Housing Homelessness and Human Relations Commission	O	Rules	Bobkiewicz	Action
CMO	7/25/2016	81-O-16, Parks Recreation and Community Service Board	O	Rules	Bobkiewicz	Action
Mayor	8/15/2016	IMRF 75th Anniversary	P	CC	Francellno	
CMO	8/15/2016	Robert Crown Funding	Discussion	CC	Lyons	
CD	8/15/2016	Complete Streets Policy Revision	B	APW	Muenzer	
PWA	8/15/2016	Tree Stump Removal Contract	B	APW	Stoneback	
PWA	8/15/2016	Parking Lot Construction	B	APW	Stoneback	
PWA	8/15/2016	Alley Improvements	B	APW	Stoneback	
Admin Services	8/15/2016	Automatic Vehicle Locator Purchase	B	APW	Storlie	
CMO	8/15/2016	2nd Quarter Budget Report	B	APW	Lyons	Accept and Place on File
PWA	8/15/2016	IDOT Funding - Safe Routes to School	R	APW	Stoneback	
CMO	8/15/2016	Budget Amendments	O	APW	Lyons	Introduction
CD	8/15/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
CD	8/15/2016	321 Howard St - Special Use (Convenience Store)	O	PD	Muenzer	Introduction
CD	8/15/2016	1822 Ridge - Special use (Indoor Recreation Facility)	O	PD	Muenzer	Introduction and Action
CD	8/15/2016	2016 Emergency Solutions Grant Recommendations	B	HS	Muenzer	
CMO	8/15/2016	78-O-16 - Ladd Arboretum Committee	O	Rules	Bobkiewicz	Introduction
CMO	August	City Manager Evaluation		CC		
CMO	9/12/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	
<b>Council &amp; Committee Meetings</b>						
Mon, July 18	7:00 PM	City Council- City Manager Evaluation				







# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: July 14, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, July 6 - July 12, 2016**

**Zoning Reviews**

Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	2123 Sherman Avenue	Building Permit	Post-permit revision to add walkway	07/08/16	compliant
1	2135 Sherman Avenue	Zoning Analysis	Change in use: return structure to multi-family or rooming house in R4a	07/12/16	pending staff review
2	1916 Dempster Street	Building Permit	Interior and exterior remodeling for a Resale Establishment (Goodwill)	06/01/16	<b>DAPR 07/20/16</b>
2	2424 Dempster Street	Building Permit	Interior and exterior renovation of existing restaurant with construction of a 150 sq. ft. addition for a new restaurant (Kabul House)	06/30/16	pending staff review
2	1702 Wesley Avenue	Building Permit	Construct new deck and steps, remove existing south steps and construct new steps.	07/11/16	pending staff review
2	717 Brown Avenue	Building Permit	Interior and exterior renovation with roof alteration	07/08/16	pending staff review
2	1702 Maple Avenue	Building Permit	Interior buildout of existing space for spin cycle class and fitness studio (CycleBar)	07/07/16	pending staff review
2	2014 Dempster Street	Building Permit	Construct exterior ADA ramp (KinderCare)	07/06/16	pending staff review
3	1015 Chicago Avenue	Zoning Analysis	Enclose roofed canopy and construct second story addition (AutoBarn)	06/24/16	pending staff review
3	1307 Chicago Avenue	Building Permit	Stair replacement and new patio in rear yard	06/23/16	pending additional info from applicant
3	493 Sheridan Road	Building Permit	Gut rehab/remodel of existing 6-unit building to 7-unit rental apartments	06/27/16	pending staff review
3	856 Hinman Avenue	Building Permit	Interior remodeling including home occupation space for one unit in existing multifamily building	06/22/16	pending additional info from applicant
3	221 Kedzie Street	Building Permit	Remove existing pavers from driveway, replace with new pavers	07/05/16	pending staff review
3	1139 Forest Avenue	Building Permit	Replace concrete steps	07/11/16	pending staff review
3	1134 Hinman Avenue	Zoning Analysis	Construct new 1 1/2 story detached garage to replace existing detached garage	07/08/16	pending staff review
3	1128 Chicago Avenue	Building Permit	Interior alteration (Jewel)	07/06/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1009 Davis Street	Building Permit	Interior alteration of existing restaurant into a new Type 2 restaurant (Yeero Revolution)	06/24/16	pending Substitution of Special Use determination
4	1307 Oak Avenue	Building Permit	Replace open wood porch with new open wood porch	07/05/16	pending staff review
4	1329 Elmwood Avenue	Zoning Analysis	Demolish rear porch and construct mudroom addition with deck	07/01/16	pending staff review
5	2019 Pratt Court	Building Permit	Construct new single family residence	05/26/16	pending revisions
5	1827 Emerson Street	Zoning Analysis	Subdivide one lot with mixed use building and SFR into two separate lots of record	07/08/16	pending additional info from the applicant
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/09/15	pending additional info from the applicant
6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space, add new detached garage	05/04/16	pending additional info from the applicant

6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional info from the applicant
6	2519 Harrison Street	Building Permit	New SFR	06/27/16	pending additional info from applicant
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	non-compliant/ pending revisions
6	2419 Lawndale Avenue	Building Permit	Construct new detached garage	06/30/16	pending staff review
6	2319 Marcy Avenue	Building Permit	Construct dormer on existing garage, including HVAC, electric, plumbing, add exterior steps	07/11/16	pending staff review
7	1121 Colfax Street	Building Permit	New addition and interior renovation to existing SFR	06/01/16	pending revisions
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	2145 Sheridan Road	Building Permit	Interior renovation (NU)	06/27/16	pending staff review
7	616 Central Street	Building Permit	1-story addition in rear	06/20/16	pending minor variation determination
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending revisions
7	2639 Broadway Avenue	Zoning Analysis	Remove front entry and construct larger front porch, construct new rear landing and stair	06/30/16	pending staff review
7	1604 Lincoln Street	Building Permit	Install 2 panel solar thermal system	07/12/16	pending staff review
7	2014 Lincoln Street	Building Permit	Construction of a new SFR	07/12/16	pending staff review
7	1315 Jenks Street	Building Permit	Construction of an accessory structure (yurt) platform	07/11/16	pending staff review
7	2145 Sheridan Road	Building Permit	Interior alteration of conference room and kitchenette (NU)	07/11/16	pending staff review
7	2240 Campus Drive	Building Permit	Interior alteration of 1st floor (NU)	07/08/16	compliant
7	1800 Grant Street	Building Permit	Construct new front porch to SFR	07/07/16	pending staff review
7	2129 Pioneer Road	Building Permit	Construct new addition to SFR	07/07/16	pending staff review
7	1201 Grant Street	Zoning Analysis	Construct rear addition, patio and pergola	07/06/16	pending staff review
8	1426 Mulford Street	Building Permit	Construction of a new single story SFR	06/21/16	pending revisions
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	228 Richmond Avenue	Building Permit	Construct new detached garage	07/11/16	pending staff review
8	731 Case Street	Building Permit	Interior alteration of basement to SFR	07/07/16	pending staff review
9	2525 Oakton Street	Building Permit	Construction of a ready mix plant with aggregate storage (Ozinga)	06/24/16	pending staff review
9	2525 Oakton Street	Building Permit	Construct new office building (Ozinga)	07/08/16	pending staff review
9	533 Wesley Avenue	Building Permit	New paver patio in rear yard	06/27/16	pending staff review
9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending revisions
9	1923 Oakton Street	Building Permit	Construct new detached garage	06/30/16	pending staff review
9	1324 Seward Street	Building Permit	Interior remodel and construction of new deck, new egress basement window	06/30/16	pending staff review
9	1604 Washington Street	Building Permit	Replace concrete walkway with concrete pavers	07/06/16	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 10-story independent and assisted living senior housing development with 163 units and 67 parking spaces	12/11/15	<b>CC 07/25/16</b>
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>P&amp;D 07/25/16</b>
2	1822 Ridge Avenue	Special Use	Commercial Indoor Recreation for one-on-one personal training (Omni-Fit)	06/15/16	<b>ZBA 07/19/16 &amp; P&amp;D 08/15/16</b>
4	1009 Davis Street	Special Use	Substitution of special use - Type 2 Restaurant (Yeero Revolution)	06/28/16	determination after 07/21/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	<b>PC 08/10/16</b>
5	1919 Church Street	Special Use & Major Variation	Replace ComEd utility with new DC-in-a-box with variations to reduce fencing and landscaping requirements	06/02/16	<b>P&amp;D 07/25/16</b>
6	2742 Bernard Place	Major Variation	2.6' north interior side yard setback for a second story addition that aligns with first floor	06/14/16	<b>ZBA 07/19/16</b>
7	616 Central Street	Minor Variation	Side yard setback variation for a rear addition	06/22/16	pending additional information from the applicant
8	707 Howard Street	Special Use	Craft Brewery (North Shore Cider)	06/03/16	<b>P&amp;D 07/25/16</b>
8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	<b>pending DAPR &amp; ZBA</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 15, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

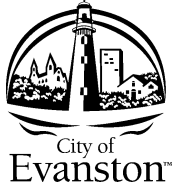
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, July 15, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences and sidewalks are in good condition. Alley and catch basin are clean. Work on front sidewalk and walkway has begun and interior finish work is near completion.	7/11/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. Weeds and grass at fences are well kept. Soil erosion reports are complete. City has reviewed drainage plan comments and plans were sent back to Ryan Homes engineers for MWRD submittal.	7/11/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition. Alley and catch basin are clean. Interior rough work is completed through seventh floor.	7/11/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Occupancy has been issued for Taco Diablo and Lulu's. The roof top bar area and interior set up is nearing completion. The west half of the building is on hold until commercial tenants are found. Catch baskets are clean and the job site is being kept in order.	7/14/2016
4	1029 - 1035 Davis Street	One Story Commercial	Project on hold until commercial tenants are found. The exterior job site is being kept in order.	7/14/2016
4	1571 Maple Avenue	Mixed Use Building	Construction fence and dust control screening is in place and plumb. Caisson installation continues. There are no obstructions in the public way and the street and catch baskets are kept free of construction dirt.	7/14/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Specialty lighting fixtures on the fourth floor is complete. Kitchen equipment in the basement and 4th floor is ready for final installation. Catch basket is clean and the exterior of the job site is kept clean and in order.	7/14/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	Steel skeleton is nearing completion. Site is well maintained with the fence, windscreen and silt fences in good order. Catch basket at neighboring storm structure has been emptied.	7/13/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Doors are being installed on the balconies. Masonry crews are working on the south and east elevations. Catch baskets are clean and there is no obstruction in the public right of way. Construction fence is secure.	7/11/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Exterior paving and concrete work continues. Fences, silt fences and floating silt fence is in good order and storm drains are protected by catch baskets.	7/15/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction/soil erosion fencing and truck wash station are in good condition. Construction crews are installing caissons along the north end of the project. The job site is being kept in order.	7/11/2015

7	560 Lincoln (NU Residence Hall)	New Dormitory	Job is now active on the deck work for the 6th floor level. Job is well kept and fences and silt fences are in good order. Tire washing for trucks is enforced and the surrounding streets are cleaned regularly.	7/14/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	All exterior work is finished and interior work is almost completed. All construction fencing has been removed and all conditions comply.	7/11/2016



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

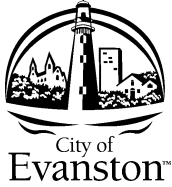
Date: July 15, 2016

The table below is the weekly report of all applications for Food Establishments received during the week of July 10, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Kabul House	2424 Dempster	2	July 13, 2016	Food Establishment	Not Yet Announced





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 15, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
3	Union Squared	1307 Chicago	D	Restaurant (Alcohol)	11am – 11pm (Mon – sat); 11am – 10pm (Sun)	6/7/16	Pending City Council Action
4	The Barn	1016 Church Street	D	Restaurant (Alcohol)	5PM – 12AM (Tue – Sat)	5/31/16	Pending City Council Action

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JULY 15, 2016**

## ***New SPC Fuel Contract with Gas Depot Now in Effect***

The new Suburban Purchasing Cooperative (SPC) contract for Gasoline, Diesel Fuel, Ethanol and Bio Diesel Fuel (Contract #159) with Gas Depot Oil Company of *Morton Grove* took effect on July 6. The contract runs through July 5, 2017 with the SPC reserving the right to extend the contract for (3) three additional (1) one-year periods under the same terms and conditions of the original contract.

Gas Depot has met the requirements for certification as a bona fide Minority Business Enterprise (MBE) as defined by the National Minority Supplier Development Council, Inc. and as adopted by the Chicago Minority Supplier Development Council (Certificate Number CH2656). The SPC supports supplier diversity and encourages all members to utilize this contract to enhance community values, increase MBE spend and meet compliance requirements.

For questions or additional information on Gas Depot, please contact staff or Arnie Berg, 847-581-0303 (office), 847-462-4263 (direct), 630-484-4368 (cell) or [Arnie@gasdepot.com](mailto:Arnie@gasdepot.com). *Staff contact: Ellen Dayan*

## ***Register by Next Friday for a Day at the Races with Warehouse Direct***

All NWMC members are invited by SPC Office and Janitorial Supplies vendor Warehouse Direct Workplace Solutions of *Des Plaines* to enjoy a day at Arlington International Racecourse for a showcase of their new products and equipment. Attendees will see the latest products and equipment for the workplace from over 50 top manufacturers, including HON and HP.

The product showcase will be held on Thursday, August 4 from 9:00 a.m. to 2:00 p.m. in the Million Room (4th floor) at Arlington International Racecourse, 2200 W. Euclid Avenue in *Arlington Heights*. A buffet lunch will be served from 11:30 a.m. to 1:30 p.m. and then attendees can enjoy racing from the Million Room until 4:00 p.m.

Please register by Friday, July 22 by visiting <http://www.warehousedirect.com/customerappreciation.aspx> or call Warehouse Direct Customer Service, 847-952-1925. For questions or additional information, please contact Warehouse Direct Workplace Solutions Super Source Force Team Leader Spencer Touchie, 847-631-7188 (office), 708-473-2907 (mobile) or [spencertouchie@warehousedirect.com](mailto:spencertouchie@warehousedirect.com). *Staff contact: Ellen Dayan*

## ***Time to Plan for the NWMC Fall Surplus Vehicle and Equipment Auction***

The dog days of summer present the perfect opportunity to assess municipal fleets and equipment to determine which items will be sent to auction. With that in mind, the next NWMC live Surplus Vehicle and Equipment Auction will be held on Tuesday, October 25, 1:00 p.m. at Americas Auto Auction (America's AA) Chicago, 14001 S. Karlov Avenue in Crestwood. America's AA Commercial Account Manager Bruce Uhter or sales representative Jim Fee will be contacting all NWMC members to discuss the October 25 auction in detail.

The NWMC/America's AA partnership provides a comprehensive range of sales opportunities and methods for NWMC members, streamlines the auction process for buyers and sellers and saves NWMC members time and money in disposing of their equipment while supporting the operations of the organization. America's AA 40-acre, state-of-the-art facility provides full service auctions for their existing dealer network, the general public and online/simulcast bidders. Please visit <http://americasautoauction.com/files/index.aspx> for more information on America's AA services.

As a reminder, a few of the advantages to holding the NWMC auctions at America's AA include:

- Transportation of vehicles to America's AA at any time, 24/7 – no need to store your vehicles until the day prior to the NWMC auction
- America's AA will provide all drivers on auction day (except for some specialty vehicles); therefore, NWMC members will not incur overtime costs for staff to work at the NWMC auctions
- America's AA can arrange to transport vehicles through third party providers at a lower cost than having NWMC members pull employees off the job site
- America's AA offers a variety of additional services designed to maximize resale value including vehicle condition reports, reconditioning/repair services, dent removal, window replacement, washing, etc.
- Pre-sale inventory listings on America's AA website are viewed by thousands of potential purchasers
- No NWMC public works facilities will be inconvenienced by hosting the event

Can't wait until the October auction? The NWMC/America's AA partnership also provides for year-round Internet auctions, allowing NWMC members to remarket vehicles and equipment quickly and easily to America's AA extensive network of buyers. For questions or additional information, please contact staff or Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 219-713-0327 (mobile) or 708-389-4488 (office) or Jim Fee, [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com) or 773-315-0293. *Staff contact: Ellen Dayan*

### ***Cook County Releases First Long-Range Transportation Plan in 75 Years***

On Wednesday, Cook County Board President Toni Preckwinkle unveiled the county's 2040 long range transportation plan entitled "Connecting Cook County". The document is the county's first long-range plan in more than 75 years and will guide spending priorities over the next 25 years. The plan discusses the county's transportation needs, the current state of its transportation system and five policy priorities including:

- Prioritizing transit and other transportation alternatives
- Supporting the region's role as America's freight capital
- Maintaining and modernizing what already exists
- Promoting equal access to opportunities
- Increasing investments in transportation

The planning process, held over the course of the last two years, has involved several key stakeholders from agencies and municipalities throughout the county, including Northwest Municipal Conference appointee and *Northbrook Village President Sandy Frum*. Please visit [www.connectingcookcounty.org](http://www.connectingcookcounty.org) to view and download the plan. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***Meetings and Events***

The Tuesday, July 19 *NWMC Bicycle and Pedestrian Committee* meeting has been cancelled. The next meeting will be held on Tuesday, August 16 at 10:30 a.m. at the NWMC offices.

*NWMC Local Government Communicators Committee* will meet on Wednesday, July 20 at 11:00 a.m. at the *Mount Prospect Village Hall*, 50 E. Emerson Street.

The Northwest Council of Mayors Technical Committee will meet on Thursday, August 11 at 8:30 a.m. at the *Barrington Village Hall*, 200 S. Hough Street.