



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, June 10, 2016

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for June 03, 2016 –June 09, 2016

### **Administrative Services**

Weekly Bids Advertised

### **City Clerk's Office**

May RETT Report

### **City Manager's Office**

Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

Community Development Update

### **Economic Development**

May 2016 Report

### **Fire Department**

May 2016 Fire Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Public Service Agency**

Northwest Commission Payment Memo

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, June 13, 2016**

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

Administration and Public Works

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

**Tuesday, June 14, 2016**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

**Wednesday, June 15, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

M/W/EBE Advisory Board

[www.cityofevanston.org/mwebecommittee](http://www.cityofevanston.org/mwebecommittee)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Ladd Arboretum Committee

[www.cityofevanston.org/laddcommittee](http://www.cityofevanston.org/laddcommittee)

**Thursday, June 16, 2016**

Parks & Recreation Board

[www.cityofevanston.org/recreationboard](http://www.cityofevanston.org/recreationboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 3, 2016 through June 9, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2850</b>	<b>2487</b>
<b>SERVICE REQUESTS</b>	<b>775</b>	<b>639</b>
<b>TOTAL CHATS</b>	<b>74</b>	<b>70</b>
<b>TOTAL TEXT</b>	<b>37</b>	<b>16</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	113
2. Trash – Special Pick up	106
3. Tree – Evaluations	45
4. Broken Parking Meter	41
5. Recycling – Missed Pick up	29

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	278
Administrative Services -Finance	30
Administrative Services -HR	29
Administrative Services - Other	94
City Manager's Office	33
ComDev / Economic Development	11
ComDev/ Bldg Inspections	329
ComDev / Housing Rehab	1
ComDev / Planning/Zoning	26
General Assistance	1
Fire Life Safety	29
PublicStuff Request	413
Health	94
Information	576
Law	15
Library	1
Mayor's Office	4
Other/311	295
Other – Social Services	6
Parks – Maintenance	5
Parks – Programs/Picnics/Permits	30
Parks – Other	18
Parks/Recreation	41
Parks – Forestry	47
Parks- Recreation Programs	30
Police	119
Public Works / Fleet	2
Public Works / Street Sanitation	136
Public Works / Engineering	60
Tax Assessment Office	8
Utilities – Power	0
Utilities – Sewer	7
Utilities – Water	82
<b>TOTAL</b>	<b>2850</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May June 6, 2016

Date: June 10, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of June 6, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Bid 16-52 Up-Fit Fleet Service Truck	Admin Services/ Fleet	The City of Evanston Fleet Services is seeking vendors to furnish and install equipment for a 2016 Ford F-450 pick- up truck with an installed lift gate. The vendor shall have equipment capable of installing an under-hood air compressor, a heavy duty 12/24 start-all unit, a toolbox and lighting for the road calls service truck	\$1,455,422	Jun 28	Jul 11

<b>MONTHLY RETT REPORT FOR MAY 2016</b>						
<b>DATE:</b>	JUNE 8, 2016					
<b>TO:</b>	Mayor and Aldermen					
<b>FROM:</b>	Rodney Greene, City Clerk					
<b>SUBJECT:</b>	RETT Report -- MAY 2016					
<b>BUDGET 2015</b>	<b>\$ 3,000,000.00</b>					
<b><u>FY 2015</u></b>	<b><u>FY 2016</u></b>					
<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Cumulative</b>
January	120,280	52	January	119,515	54	119,515
February	95,260	51	February	83,770	41	203,285
March	376,405	88	March	222,504	101	425,789
April	294,365	127	April	207,340	112	633,129
May	231,315	106	May	342,110	122	975,239
June	410,790	150	June			
July	503,130	157	July			
August	243,690	130	August			
September	213,475	110	September			
October	172,580	91	October			
November	204,205	85	November			
December	548,760	98	December			
MAY 2016 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 250,000.00			
FY 2016 Monthly Average			\$ 195,048.00			
52 exemptions @ \$100 ea. = \$5,200.00; CUMULATIVE \$26,900.00.						
<b>There were TEN (10) \$ million sales in MAY 2016</b>						
05/03/2016 -- 2821 Central St, \$1,730,000.00 Tax: \$8,650.00; Seller: CP Maple Leaf 3 LLC; Buyer: Clarence Nelson Properties LP						
05/03/2016 -- 500 Davis St, \$18,000,000.00 Tax: \$90,000.00; Seller: Slate Davis Center Holdings LLC; Buyer: TFO Reva Steelbridge 500 Davis L						
05/10/2016 -- 731 Colfax St, \$1,245,516.72 Tax: \$6,230.00; Seller: North Shore Builders; Buyer: Botinis						
05/12/2016 -- 2658 Sheridan Rd, \$1,315,000.00 Tax: \$6,575.00; Seller: Bertocchi; Buyer: Hennessey						
05/12/2016 -- 2738 Euclid Park Pl, \$1,675,000.00 Tax: \$8,375.00; Seller: LaSalle National; Buyer: Gabriele						
05/17/2016 -- 2618 Sheridan Rd, \$1,220,000.00 Tax: \$6,100.00; Seller: Schneidman; Buyer: Dalrymple						
05/23/2016 -- 630 Clinton Pl, \$1,295,000.00 Tax: \$6,475.00; Seller: Hamilton; Buyer: Northwestern University						
05/23/2016 -- 1100 Sheridan Rd, \$1,300,000.00 Tax: \$6,500.00; Seller: Richeson; Buyer: Mullins						
05/24/2016 -- 335 Greenleaf St, \$1,002,500.00 Tax: \$5,015.00; Seller: Lavine; Buyer: Lewis/Bradt						
05/25/2016 -- 2626 Sheridan Rd, \$1,175,000.00 Tax: \$5,875.00; Seller: Mlsna Trust; Buyer: Kustok						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						



## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	6/20/2016	BCC	Discussion	Rules	Bobkiewicz	6:00 PM
CMO	6/20/2016	Plan for City Manager Evaluation	Discussion	Rules	Bobkiewicz	
Health	6/20/2016	Rental Registration Program	P	CC	Thomas-Smith	7:00 PM
CMO	6/20/2016	Age Friendly Action Plan	SPB	CC	Hurley/ Bobkiewicz	presentation
CMO/PWA	6/20/2016	Benchmarking Ordinance Update	Discussion	APW	Hurley/Stoneback	
CMO	6/20/2016	IPBC Update	Discussion	APW	Lyons	
CMO	6/20/2016	First Quarter Financials	B	CC	Lyons	
Law	6/20/2016	Neighborhood Integrity Ord Revisions (2)	O	CC	Farrar	
Admin Services	6/20/2016	Elected Official Compensation (3)	O	APW	Storlie	
CD	6/27/2016	Divvy Launch in Evanston	P	CC	Muenzer	Mayor announcement & presentation
CMO	6/27/2016	United Way	C	CC	Bobkiewicz	
Admin Services	6/27/2016	Purchase of Police and Fire Vehicles	B	APW	Storlie	
Admin Services	6/27/2016	Single Source Purchase of Recycle Truck	B	APW	Storlie	
PWA	6/27/2016	CO- SCADA	B	APW	Stoneback	
PRCS	6/27/2016	CO- Alltown Transportation	B	APW	Hemingway	
CMO	6/27/2016	Line of Credit - Howard TIF	B	APW	Lyons	
Admin Services	6/27/2016	1800 Maple Parking Lease	R	APW	Storlie	
CD	6/27/2016	922 Noyes - Variation for 0 parking space for medical office	O	PD	Muenzer	Introduction AND Action
CD	6/27/2016	1916 Dempster - Special Use (C1)	O	PD	Muenzer	Introduction
CD	6/27/2016	1815 Ridge/Oak - Planned Devel	O	PD	Muenzer	Introduction
CD	6/27/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	Introduction AND Action
CD	6/27/2016	Mental Health Board Fund Allocations	B	HS	Muenzer	
PRCS	6/27/2016	Handyman Contract	B	HS	Hemingway	
PRCS	6/27/2016	NU Parking on Golf Course	B	HS	Hemingway	
Health	6/27/2016	Bee Keeping	O	HS	Thomas-Smith	Introduction
PRCS	7/11/2016	National Park & Recreation Month	PR	CC	Hemingway	
CMO	7/11/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
Mayor	7/11/2016	IMRF 75th Anniversary	P	CC	Francellno	7/11, 7/25, or 8/15
PWA	7/11/2016	Fountain Square Presentation	P	CC	Stoneback	
CMO	7/11/2016	Audit	B	APW	Lyons	Action: Accept and Place on File
PRCS	7/11/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	



## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, Jan 19 (Tues), Jan 25, Feb 8, Feb 15, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, Aug 15, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (Jan 9, 2017)

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PWA	7/11/2016	Water Plant Reliability Improvements	B	APW	Stoneback	
Library	7/11/2016	Main Library Garage Repairs	B	APW	Danczak Lyons	
CMO	7/11/2016	Robert Crown Funding	R	APW	Lyons	
CMO	7/11/2016	Special Assessment Interest Rate Change	O	APW	Lyons	Introduction
CD	7/11/2016	1513-1515 Greenleaf - Subdivision	R	PD	Muenzer	
CD	7/11/2016	1513 Greenleaf and 1515 Greenleaf Special Uses and Major Variation	O	PD	Muenzer	Introduction
CD	7/11/2016	Planning and Zoning Mailed Noticing Requirements	O	PD	Muenzer	Introduction
CD	7/11/2016	534 Main St - Special Use (Goddess & the Baker)	O	PD	Muenzer	Introduction
CD	7/11/2016	555 Howard St - Amend 72-O-14 for Convenience Store	O	PD	Muenzer	Introduction
CMO	7/18/2016	Robert Crown Comm Center	Discussion	CC	Lyons	(4/18 discussion - return in 3 months)
CMO	7/18/2016	City Manager Evaluation		CC		
CD	7/25/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
Admin Services	7/25/2016	Single Source Towing -North Shore	B	APW	Storlie	
CMO	7/25/2016	Smylie Lease	B	APW	Lyons	
CD	7/25/2016	1919 Church St - Special Use (ComEd), and Variations (Fencing, Landscaping)	O	PD	Muenzer	Introduction
CD	7/25/2016	707 Howard - Special Use (Craft Brewery)	O	PD	Muenzer	Introduction
CD	7/25/2016	321 Howard St - Special Use (Convenience Store)	O	PD	Muenzer	Introduction
CD	8/8/2016	Complete Streets Policy Revision	B	APW	Muenzer	
CMO	8/15/2016	Budget Amendments	O	APW	Lyons	
<b>Council &amp; Committee Meetings</b>						
Mon, June 20	6:00 PM	Rules Committee				
Mon, June 20	7:00 PM	City Council				
Wed, June 22	6:00 PM	Transportation/Parking Committee				
Wed, June 22	7:00 PM	Economic Development Committee				
Mon, June 27	6:00 PM	A&PW, P&D, City Council meetings				

## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, (**Jan 9, 2017**)

B=Business of the City by Motion R=Resolution O=Ordinance  
 D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business  
 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development  
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Wed, July 6	6:00 PM	Human Services Committee				
Thurs, July 7	7:00 PM	Housing and Homelessness Commission/ Commission on Aging				
Mon, July 11	6:00 PM	A&PW, P&D, City Council meetings				
<b>DEFERRED</b>						
<b>Dept</b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	<b>D</b>	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: June 10, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, June 3 - June 9, 2016**

**Zoning Reviews**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	2317 Ridge Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending additional information from the applicant
1	1918 Sheridan Road	Building Permit	Interior renovation to existing offices (NU)	05/23/16	pending staff review
1	644 Haven Street	Building Permit	New HVAC system and AC unit	06/06/16	compliant
1	325 Davis Street	Zoning Analysis	Replace existing enclosed deck with mudroom and covered entry	06/08/16	pending staff review
1	1865 Sherman Avenue	Building Permit	Exterior renovation and interior demolition (Willard Hall - NU)	06/03/16	pending staff review
2	1916 Dempster Street	Building Permit	Interior and exterior remodeling for a Resale Establishment (Goodwill)	06/01/16	pending staff review
2	1613-1627 Church Street	Building Permit	8-unit townhouse building (Church St. Village)	06/01/16	pending staff review
2	1007 Church Street	Building Permit	Interior office remodel (Aginity Software)	06/07/16	compliant
2	1701 Maple Avenue	Building Permit	Interior and exterior renovation to existing restaurant space for a new restaurant (Terra & Vine)	06/08/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1560 Sherman Avenue	Building Permit	Interior office remodel (ZS Associates)	06/03/16	compliant
4	1560 Sherman Avenue	Building Permit	Interior office remodel (Human Capital Research Corp.)	06/09/16	pending staff review
5	1940 Dodge Avenue	Building Permit	Construction of new parking pad at SFR	05/17/16	pending revisions
5	2019 Pratt Court	Zoning Analysis	Construct new single family residence	05/26/16	pending staff review
5	2027 Pratt Court	Building Permit	Construction of exterior porch and stairs	05/31/16	pending staff review
5	2122 Darrow Avenue	Zoning Analysis	Construct 6 single-family attached units in 2 principal structures (planned development approval required)	06/03/16	noncompliant
5	2128 Asbury Avenue	Building Permit	Interior remodel with rear addition to SFR and a new detached garage	06/09/16	pending staff review
5	1119 Garnett Place	Building Permit	Replacement of a deck with rear porch	06/03/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant
6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending additional info from the applicant (DAPR approved 06/08/16)

6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space and new detached garage	05/04/16	pending additional info from the applicant
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from the applicant
6	2426 Hastings Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending Minor Variation determination
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2710 Isabella Street	Building Permit	Remove and replace existing walkway and repairs to the front stoop	05/24/16	pending staff review
6	2304 Park Place	Building Permit	New paver patio at SFR	05/23/16	pending staff review
6	2417 Central Park Avenue	Building Permit	Interior remodel with new rear stoop and AC unit	06/06/16	compliant
6	2315 Marcy Avenue	Building Permit	Interior remodel with addition of mudroom at SFR	06/09/16	pending staff review
6	3038 Isabella Street	Building Permit	Installation of new patio at SFR	06/06/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	824 Monticello Place	Building Permit	Interior and exterior renovation of SFR	05/04/16	pending revisions
7	1501 Central Street	Building Permit	Reconstruction and expansion of Rocky Miller West Parking Lot (NU)	05/26/16	<b>DAPR 06/15/16</b>
7	2022 Lincoln Street	Building Permit	Construct sunroom addition in rear	05/25/16	pending staff review
7	2137 Tech Drive	Building Permit	Installation of pathway lighting at Shakespeare Garden (NU)	05/27/16	<b>DAPR 06/15/16</b>
7	1121 Colfax Street	Building Permit	New addition and interior renovation to existing SFR	06/01/16	pending staff review
7	1404 Rosalie Street	Building Permit	Replace existing front porch	05/31/16	pending staff review
7	705 Ingleside Place	Building Permit	New paver patio at SFR	05/27/16	pending staff review
7	2315 Brown Avenue	Zoning Analysis	Pave existing gravel parking area with concrete	06/07/16	compliant
7	2331 Sheridan Road	Building Permit	Exterior brick tuck-pointing to residence hall (NU)	06/07/16	compliant
7	1860 Campus Drive	Building Permit	Solar panel installation on the roof with parapet wall extension at Kresge and Crowe Halls (NU)	06/09/16	pending DAPR review
7	2711 Asbury Avenue	Zoning Analysis	Construct new patio and walkways at SFR	06/08/16	pending staff review
7	2007 Lincoln Street	Zoning Analysis	Construct brick paver patio at SFR	06/08/16	pending staff review
7	2313 Hartrey Avenue	Building Permit	Rebuild front porch and steps at SFR	06/08/16	pending staff review
7	725 Roslyn Place	Building Permit	Addition to SFR with kitchen and master bedroom	06/08/16	pending staff review
7	2000 Noyes Street	Building Permit	Replacement of front concrete stoop	06/07/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	343 Dewey Avenue	Building Permit	New deck in rear	05/24/16	pending staff review
9	502 Florence Avenue	Building Permit	New two-car detached garage at SFR	05/26/16	pending staff review
9	2032 Cleveland Street	Building Permit	Two-story addition with interior renovation	05/23/16	pending staff review
9	1217 Madison Street	Building Permit	Interior and exterior renovation to existing SFR	05/23/16	pending staff review
9	1327 Kirk Street	Building Permit	Construct detached garage in place of a shed at SFR	05/31/16	pending staff review

9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending staff review
9	1626 Keeney Street	Building Permit	Replace existing driveway, walkways and a shed at SFR	06/06/16	pending staff review

---

### Miscellaneous Zoning Cases

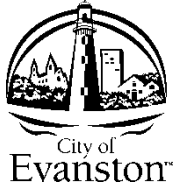
Ward	Property Address	Type	Project Description	Received	Status
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 70 parking spaces	12/11/15	<b>P&amp;D 06/27/16</b>
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>P&amp;D 06/27/16</b>
2	1513 Greenleaf Street	Special Use	Construct new single family residence with detached garage in B1 Business District.	03/22/16	<b>P&amp;D 07/11/16</b>
2	1513-1515 Greenleaf Street	Final Plat of Subdivision	Subdivision of existing property into two lots	05/10/16	<b>P&amp;D 07/11/16</b>
2	1515 Greenleaf Street	Special Use & Major Variation	Construct new single family residence with detached garage in B1 Business District; 2.5' east interior side yard setback for one open parking space	03/22/16	<b>P&amp;D 07/11/16</b>
2	1100 Florence Avenue	Special Use	Residential Use (Single-family detached dwelling with artist studio home occupation) in the B1 District	04/19/16	<b>P&amp;D 06/13/16</b>
2	1916 Dempster Street	Special Use	Special use for a Resale Establishment (Goodwill) in the C1 Commercial District	04/29/16	<b>P&amp;D 06/27/16</b>
3	493-495 Sheridan Road	Major Variation	Add 1 new dwel. unit on ground floor of existing 6-unit building, 2 new parking spaces, interior side yard setback for balconies, building lot coverage for open parking	03/30/16	<b>P&amp;D 06/13/16</b>
3	534 Main Street	Special Use	Type 2 Restaurant - Goddess & the Baker	05/25/16	<b>ZBA 06/21/16 &amp; DAPR 06/15/16</b>
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	922 Noyes Street	Major Variation	Add 0 parking spaces where 3 additional parking spaces are required for a medical office (chiropractor)	05/12/16	<b>P&amp;D 06/27/16</b>
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	pending staff review
5	1919 Church Street	Special Use & Major Variation	Replace ComEd utility with new DC-in-a-box with variations to reduce fencing and landscaping requirements	06/02/16	<b>ZBA 07/05/16 &amp; P&amp;D 07/25/16</b>
6	2773 Bernard Place	Fence Variation	0.5' street side yard setback for a 6' fence where 2' is required	05/12/16	Pending additional info from the applicant
6	2426 Hastings Avenue	Minor Variation	Building lot coverage and side yard setback variation to replace an existing 1.5-car detached garage with a 2-car detached garage	06/07/16	Determination after 06/27/16
8	555 Howard Street	Amendment to Special Use	Modify hours of operation for existing convenience store to 1am	05/31/16	<b>P&amp;D 06/27/16</b>
8	707 Howard Street	Special Use	Craft Brewery (North Shore Cider)	06/03/16	<b>DAPR 06/15/16 &amp; ZBA 07/05/16</b>

---

8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	<b>DAPR 06/22/16 &amp; ZBA 07/05/16</b>
9	537-541 Wesley Avenue	Final Plat of Subdivision	Resubdivision of two existing lots to increase lot size and lot width of 537 Wesley Avenue and reduce lot size and lot width of 541 Wesley Avenue	05/11/16	pending additional info from the applicant

---





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 10, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, June 10, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Temporary Certificate of Occupancy has been issued and hotel is open for business. Roof top garden is being installed. Awaiting end of project submittals to close project out.	6/7/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Street, alley, sidewalks and catch basin are clean. Exterior work is nearing completion. Projected completion is scheduled for mid-July.	6/6/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current. Plans to correct subdivision drainage issues have been submitted for review to City and Metropolitan Water Reclamation District.	6/6/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition. Alley and catch basin are clean. Exterior glass to 5th floor and interior mechanicals to 6th floor are being installed.	6/6/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work continues on rooftop bar area and interior set up. The west half of the building remains unimproved. The storm drain catch baskets are clean. The job site is being kept in order.	6/6/2016
4	1029 - 1035 Davis Street	One Story Commercial	Construction will resume when spaces are leased and tenant build-out occurs. The exterior job site is being kept in order.	6/6/2016
4	1571 Maple Avenue	Mixed Use Building	Constructions fences and erosion controls are being installed. Construction activity scheduled to begin next week.	6/7/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display cases and specialty fixture installations continue. Storm drain catch basket is clean. Job site is kept clean and in order.	6/6/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	No workers were on site at the time of the inspection. Progress has not changed. The construction fence, silt fence and catch baskets are in good condition.	6/7/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	4th floor framing progressing. Job site is being kept in order. Storm drain catch baskets are clean. Construction fence is secure and right of way is clean.	6/8/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	The curtain wall is complete. Steel framing for eaves and awnings is underway. The site is well kept. Fences, silt fences and catch baskets are in good condition.	6/9/2016
7	2255 Campus Drive (NU Lakeside Athletic Facility)	New 4-story Building	Construction/soil erosion fencing and truck wash station are in place and in good condition. Construction crews continue to install the sea wall along the north end of the project site. The job site is being kept in order.	6/8/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Subtrades are setting mechanical, electrical and plumbing in the deck slab of 4th floor. Job site is well kept, materials are neatly stored. Fences and silt fences stand plumb. Tire washing for trucks leaving the site is being enforced. Neighboring catch baskets are clear of debris.	6/8/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Exterior work is complete with exception of signage. Interior work near completion.	6/6/2016

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
<p><b>May 2016 Meetings/Activities</b></p>	<p><b>May 3, 2016</b></p>
	<p><b>1152 Ashland Avenue:</b> Variation for a 1.8’ interior side yard setback for a second story dormer addition that aligns with the first story. Unanimously approved.  <b>2626 Reese Avenue:</b> Variations for a new single family residence: 1.5’ street side yard setback where 15’ is required, 3’ street side yard setback for detached garage where 15’ is required, 3.5’ interior side yard setback where 5’ is required, 2’ interior side yard setback for a detached garage where 3’ is required, 0’ setback for a 6’ privacy fence in the street side yard where 2’ landscaped setback is required. Application withdrawn by applicant prior to ZBA on May 3, 2016.</p>
	<p><b>May 17, 2016</b></p>
	<p><b>1100 Florence Avenue:</b> Special Use for a single family dwelling with a Major Home Occupation (Artist Studio) in the B1 Business District. Unanimous recommendation for approval. Scheduled for P&amp;D June 13, 2016.  <b>1515 Greenleaf Street:</b> Special Use for a single family dwelling and major variation for a 2.5’ east interior side yard setback for one open parking space where 5’ is required, in the B1 Business District. ZBA Recommended denial. Scheduled for P&amp;D June 27, 2016, but the applicant is exploring other options and may withdraw the request prior to P&amp;D.  <b>1513 Greenleaf Street:</b> Special Use for a single family dwelling in the B1 Business District. ZBA recommended denial. Scheduled for P&amp;D June 27, 2016, but the applicant is exploring other options and may withdraw the request prior to P&amp;D.  <b>493-495 Sheridan Road:</b> Major variations to add 2 dwelling units (within the existing structure) where 6 dwelling units currently exist for a total of 8 dwelling units where a maximum of 6 are permitted, two additional parking spaces where an increase of 3 parking spaces are required for a total of 12 required spaces where 4 currently exist, 0’ east interior side yard setback for balconies where 2.7’ is required, increase in building lot coverage for two open parking spaces from 50.5% to 55.6% where 45% is allowed. Balcony variation unanimously recommended for approval; other variations recommended for denial. Scheduled for P&amp;D on June 13, 2016.</p>
<p><b>June 2016 Meetings/Activities</b></p>	<p><b>June 7, 2016</b></p>
	<p><b>922 Noyes Street:</b> Variation for an increase in zero parking spaces where 3 additional parking spaces are required for a medical office, <i>Evolution Sports Therapy &amp; Spine</i>, for a total of 62 parking spaces where 65 are required in the B1 Business District.  <b>1916 Dempster Street:</b> Special Use for a Resale Establishment, <i>Goodwill Store &amp; Donation Center</i>, in the C1 Commercial District.</p>
	<p><b>June 21, 2016</b></p>
<p><b>534 Main Street:</b> Special Use for a Type 2 Restaurant, <i>Goddess &amp; the Baker</i>, in the C1a Commercial Mixed-Use District.</p>	
PLANNING AND ZONING	Plan Commission
<p><b>May 2016 Meetings/Activities</b></p>	<p><b>May 11, 2016</b></p>
	<p><b>Z.O. Text Amendment: Mailed Noticing Requirements:</b> A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish applicant’s responsibility for mailed notice requirements for zoning applications. The Commission continued the case to June 8, 2016 meeting to allow staff time to do additional research on the matter.</p>

<b>June 2016 Meetings/Activities</b>	<b>June 8, 2016</b>
	<b>Z.O. Text Amendment: Mailed Noticing Requirements (Continued from May 11, 2016 meeting):</b> A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish applicant's responsibility for mailed notice requirements for zoning applications. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of mailing service.
<b>PLANNING AND ZONING</b>	<b>Zoning Committee of the Plan Commission</b>
<b>May 2016 Meetings/Activities</b>	<b>May, 2016</b>
	There was no Zoning Committee meeting scheduled in May.
<b>June 2016 Meetings/Activities</b>	<b>June, 2016</b>
	There is no Zoning Committee meeting scheduled in June.
<b>PLANNING AND ZONING</b>	<b>Preservation Commission</b>
<b>May 2016 Meetings/Activities</b>	<b>May 17, 2016</b>
	<p><b>1124 Asbury Avenue (L/RHD):</b> Tear down existing south side 12'x16' addition. Build a 1-story 15' x 21' addition on same location with wood landing and stairs on the rear west elevation. Approved unanimously with the condition to include stone sills for all windows and use only brick below the windows on the addition.</p> <p><b>714 Forest Avenue (LSHD):</b> Replace degrading rear porch and stair (not original) with new wood porch, deck and stair. Construction and demolition approved unanimously with the condition to lower the screens head height to match the head height of existing windows, and modify the slope of the roof on the new screened in porch to match the roof of the 2-story section behind.</p> <p><b>917 Edgemere Court (LSHD):</b> Construction of a new single-family residence with 1-car attached garage and a 2-car garage in front of house and connected to house via a loggia. The Commission asked the applicant to provide a 3D rendition of the new house in context with the adjacent houses and provide a new survey to verify the existing lot square footage. Tabled to June 21, 2016.</p>
	<b>May 23, 2016</b>
<b>June 2016 Meeting/Activities</b>	<b>June 21, 2016</b>
	<p><b>2623 Lincoln Street (L):</b> Application for rescission of Evanston landmark designation.</p> <p><b>917 Edgemere Court (LSHD):</b> Construction of a new single-family residence with 1-car attached garage and a 2-car garage in front of house and connected to house via a loggia. The Commission asked the applicant to provide a 3D rendition of the new house in context with the adjacent houses and provide a new survey to verify the existing lot square footage.</p> <p><b>Street Lights:</b> Northwestern University's application to install Tallmadge light poles north of Davis Street on both sides of Chicago Avenue, Continuing on the west side of Sheridan Road and ending at Garrett Place (partially within the Evanston Northeast Historic District).</p>
<b>PLANNING AND ZONING</b>	<b>Preservation Ordinance Review Subcommittee</b>
<b>May 2016 Meetings/Activities</b>	<b>May, 2016</b>
	There was no Preservation Ordinance Review Subcommittee meeting in May.

<b>June 2016 Meetings/Activities</b>	<b>June 16, 2016</b>				
	<b>Review of Preservation Ordinance:</b> The committee will continue to review various sections of Preservation Ordinance for the update.				
<b>Preservation Projects Approved by Staff</b>	<b>Staff Review – May 2016</b>				
	214 Greenwood Street 228 Greenwood Street 1229 Judson Avenue 1422 Forest Avenue 822 Colfax Street 1414 Oak Avenue 607 Lake Street	325 Lake Street 1513 Forest Avenue 1725 Hinman Avenue 707 Sheridan Road 1130 Michigan Avenue 2726 Sheridan Road 1460 Asbury Avenue	1004 Greenwood Street 1236 Forest Avenue 1140 Hinman Avenue 1020 Forest Avenue 1490 Chicago Avenue 1577 Wesley Avenue 721 Simpson Street	1918 Sheridan Road 1415 Church Street 2322 Ewing Avenue 2137 Tech Drive 2521 Marcy Avenue 1421 Davis Street 830 Sheridan Road	1459 Asbury Avenue

<b>PLANNING AND ZONING</b>	<b>APPROVED &amp; ACTIVE PLANNED DEVELOPMENTS</b>
<b>1890 Maple Ave./ 1881 Oak Ave. E2</b>	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy (TCO) was issued on March 11, 2015. Yoga Studio now open in Maple Ave. commercial space.
<b>1611 Chicago Ave. North Shore Residence/ Merion</b>	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.
<b>1515 Chicago Ave. Hyatt House Extended Stay Hotel</b>	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on April 28, 2014. The full building permit was issued on February 27, 2015. The construction is ongoing. A TCO was issued on April 27, 2016.
<b>1629-1691 Church St. Church St. Village</b>	On August 11, 2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than August 11, 2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015. The last remaining 8-unit building was approved by DAPR Committee on January 6, 2015. The building permit application for the 8-unit building was submitted on 06/01/2016. Pending final DAPR review.
<b>2454 Oakton St. Sports Dome</b>	Approved by City Council on August 11, 2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on September 11, 2015. TCO was issued on January 25, 2016. Sign permits approved for new signage and “No Further Remediation” letter received from IEPA June 2, 2016.
<b>835 Chicago Ave. (Chicago/Main)</b>	The full building permit for the 9-story 112-unit residential building was issued on August 3, 2015. Construction is ongoing.
<b>1620 Central St.</b>	The 4-story 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade presented and approved by DAPR on January 20, 2016. Construction is ongoing.
<b>1571 Maple Ave.</b>	The 12-story 101-unit mixed-use development was approved by the City Council on April 13, 2015. The building permit for caissons was issued on December 17, 2015. The building permit for foundation has been approved; the water/sewer permit and full building permit are under review.

<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>
	<b>May 17, 2016</b>
<b>May 2016 Meetings/Activities</b>	This meeting was cancelled due to lack of agenda items.
	<b>June 21, 2016</b>
<b>June 2016 Meetings/Activities</b>	The HCDA Committee meeting will be cancelled due to lack of agenda items. Next meeting will be Tuesday, July 19, 2016.
<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>
	<b>May 2, 2016</b>
<b>May 2016 Meetings/Activities</b>	The HHC approved a request for \$250,000 from the HOME fund for a two year TBRA program to be administered by Connections for the Homeless; the request was approved by City Council at its May 23 meeting. In addition, the HHC approved a request for \$18,500 from the Affordable Housing Fund for the Alliance to End Homelessness of Suburban Cook County's management of the HMIS database. That request will be considered by P&D Committee and City Council on June 13, 2016.
	<b>June 2, 2016</b>
<b>June 2016 Meetings/Activities</b>	The HHC meeting is cancelled due to lack of agenda items requiring action by the Commission. The next scheduled meeting is Thursday, July 7, 2016.
<b>HOUSING &amp; GRANTS</b>	<b>Mental Health Board</b>
	<b>May 12, 2016</b>
<b>May 2016 Meetings/Activities</b>	The May 12 meeting was cancelled due to lack of a quorum.
	<b>June 1, 2016</b>
<b>June 2016 Meetings/Activities</b>	The MHB met to review and approve a proposal for \$30,000 in Human Services funding. The Board voted to recommend \$15,000 for the Youth Job Center and \$15,000 for the Mayor's Summer Youth Employment Program to the Human Services Committee at its meeting on June 6, 2016, allocating the \$30,000 of 2016 Human Services Funds that remained unallocated. This recommendation was approved by the Human Services Committee at its meeting on June 6 and will be considered by City Council on June 27, 2016. MHB is scheduled to meet on Thursday, July 14, 2016.
<b>HOUSING &amp; GRANTS</b>	<b>NSP2</b>
<b>NSP2 Properties</b>	619 Case Place is rented and accomplishments will be entered in DRGR for the Q2 quarterly report. All draws that need to be moved from activity 8102 – LMMI For Sale to 8102 – LH25 Rental have been identified and staff is getting assistance from HUD and a TA provider on how to do this in DRGR. Compliance review of ownership properties is substantially complete. Rental compliance reviews and site visits are being undertaken in June and July.

<b>Land Banked Properties</b>	Ownership of 2142 Dewey Avenue has been transferred to Evanston Township High School as the site for the Geometry In Construction house built in the 2015-2016 school year. Move date for the house to the site is June 13. Staff continues to work on disposition plans for the cleared lots at 2122 Darrow, 2113 Dewey and 1509 Emerson.
<b>Grant Closeout</b>	The City has expended its \$18.15 million NSP2 grant, and most of the over \$4 million in program income on eligible activities. File reviews of all completed properties are being conducted as required for grant closeout. A review of all information entered in the HUD DRGR database for accuracy is underway. Staff will develop land banking plans for any remaining undeveloped property as part of grant closeout. Staff will take part in a conference call with HUD Chicago Field office staff on June 16 regarding grant closeout processes and requirements.
<b>HOUSING &amp; GRANTS</b>	<b>Blight Reduction</b>
<b>Grant Award</b>	The City and Community Partners for Affordable Housing signed the Tri-Party Agreement and submitted it to the Illinois Housing Development Authority on April 22. Staff is evaluating all properties on the list approved by IHDA for the program in order to prioritize for acquisition and demolition. Internal inspections will be conducted to confirm that a property is deteriorated to an extent that makes rehab infeasible before acquisition for demolition is undertaken. Additional properties in the target area may be substituted for any candidates deemed unsuitable for demolition and will be submitted to IHDA for approval.

<b>BUILDING &amp; INSPECTION SERVICES</b>		<b>Housing Rehabilitation</b>	
2	1319 McDaniel Avenue	REHAB – House Demolition – House demo complete with the exception of grass seeding will be done by mid-June.	
2	1503 Fowler Avenue	REHAB – 1 Unit – Application under review.	
2	1625 Fowler Avenue	REHAB – 1 Unit – Client approved for rehabilitation assistance.	
5	1806 Grey Avenue	REHAB and Garage Demo – Punch list complete. Customer has signed-off on job completion form. Entering disbursements in CDM.	
5	2038 Darrow Avenue	TREE REMOVAL – Client approved for assistance. Environmental review complete. Lowest/responsive bid accepted. Loan documents created. Legal to approve tree agreement with neighbor at 2034 Darrow. Loan closing scheduled for June 10.	
5	1720 Grey Avenue	REHAB – 1 Unit – One item remaining (deck sealing) Deck sealing started. Waiting on favorable weather conditions to complete.	
8	219 Hartrey Avenue	REHAB – 1 Unit – Project continues to move forward. Bathroom sink is on order. Remaining rehab items are completed.	
8	147 Custer Avenue	REHAB – 1 Unit – HVAC contractor to come out week of June 1 <sup>st</sup> to charge air conditioning.	
8	142 Callan Avenue	REHAB – 1 Unit – Exterior work completed, developing punch list.	
<b>Applications Received</b>		<b>Applications Approved</b>	<b>Current Projects</b>
<b>(Mo) / (YTD)</b>		<b>(Mo) / (YTD)</b>	<b>(YTD)</b>
<b>2/3</b>		<b>2/2</b>	<b>7</b>
			<b>0</b>



BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
May 2016 Meetings/Activities	<b>May 12, 2016</b>
	No meeting was held due to lack of agenda items.
June 2016 Meetings/Activities	<b>June 9, 2016</b>
	<b>2255 Campus Drive – Northwestern University Athletic Facility:</b> Variance for a 1'-11½" x 29'-9" non-illuminated wall sign with an 11'-8" x 7'-8½" logo mounted on the west elevation at a height of 27'-10" above grade where 15'-6" is allowed by sign regulations

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
1	1710 Sherman Avenue	Mattress Firm, Inc.	04/05/2016	General Business License issued 05/04/2016.
4	1402 Greenleaf Street	Green Edens Horticultural Services, LLC	05/24/2016	Pending inspections.
4	1603 Orrington Avenue	Magnetar Capital LLC	05/27/2016	Pending inspections.
5	2144 Ashland Avenue	MSI Healing, Inc.	04/19/2016	In review.
9	640 Pitner Avenue	B & T's Auto Body	05/25/2016	Pending inspections.
N/A	Outside City Limits	Milieu Design, LLC	05/25/2016	General Business License issued 05/27/2016.

BUILDING & INSPECTION SERVICES		Permit Application Status		
Ward	Property Address	Project Description	Received	Status
1	1619 Chicago Avenue – North Shore Hotel	Post-permit revisions	02/25/16	Under Review
1	1625 Hinman Avenue	Repair exterior limestone cornice/fascia	05/27/16	Not Reviewed
1	1715 Chicago Avenue	Interior remodel	04/28/16	Approved
1	1738 Chicago Avenue #704	Bathroom remodel	05/18/16	Not Reviewed
1	1918 Sheridan Road	Interior renovation of office 108 and asst. work area	05/23/16	Not Reviewed
1	500 Davis Street Ste. 102	Interior build-out for a restaurant	04/11/16	Under Review
1	525 Grove Street #6B	Kitchen and bath remodel	04/26/16	Approved
1	525 Grove Street #6B	Interior demo only	04/26/16	Approved
1	625 University Place	Interior remodel	06/02/16	Not Reviewed
2	1613 Church Street	8 new unit townhome building	06/01/16	Under Review
2	1880 Maple Avenue	Façade repairs	05/25/16	Under Review
2	1880 Oak Avenue	Office/Kitchen build-out	05/27/16	Not Reviewed
2	1881 Oak Avenue	Office interior build-out	04/11/16	Approved
2	1916 Dempster Street	Interior and exterior renovations	06/2/16	Not Reviewed
3	1320 Chicago Avenue #3W	Kitchen and bath remodel	04/18/16	Under Review
3	1320 Chicago Avenue #9A	Kitchen and bath remodel	04/18/16	Under Review
3	500 Lake Street #402	Remodel kitchen and 2 bathrooms	04/14/16	Under Review
3	723 Hinman Avenue #3	Kitchen remodel	05/10/16	Not Reviewed
3	828 Judson Avenue #5	Bathroom remodel	04/21/16	Approved
3	856 Hinman Avenue #G	Interior remodel	05/17/16	Not Reviewed
4	1107 Lake Street	Porch replacement	04/20/16	Under Review
4	1333 Maple Avenue	Balcony Repairs	03/17/16	Under Review
4	1510 Chicago Avenue	New dividing wall	04/14/16	Under Review
4	1603 Orrington Avenue - NU	Interior office remodel	04/27/16	Approved
4	1603 Orrington Avenue - NU	4th floor corridor remodel	04/18/16	Approved
4	1603 Orrington Avenue - NU	12th floor interior office remodel	05/03/16	Not Reviewed
4	1603 Orrington Avenue - NU	Interior remodel	04/05/16	Under Review
4	700 Main Street	New outdoor deck with lighting	05/19/16	Not Reviewed

4	820 Davis Street #151	New dividing wall	04/12/16	Under Review
5	1116 Garnett Place	Porch replacement	06/03/16	Not Reviewed
5	2020 Ridge Avenue	Removal and replacement of pavement	04/14/16	Not Reviewed
6	2814 Central Street	Interior and exterior renovations	04/14/16	Under Review
7	1121 Leonard Place	Deck and porch replacement.	05/19/16	Not Reviewed
7	1880 Campus Drive - NU Kresge Centennial Hall	Post-permit revisions	02/17/16	Not Reviewed
7	1909 Lincoln Street #GA	Kitchen and bath remodel	05/12/16	Not Reviewed
7	1949 Campus Drive	Fan System Renovation	04/21/16	Approved
7	2022 Central Street	Wine shop remodel	04/15/16	Under Review
7	2026 Campus Drive - NU	Ventilation of existing utility tunnels	03/03/16	Under Review
7	2104 Central Street	Interior remodel	05/20/16	Not Reviewed
7	2133 Sheridan Road - NU	Interior remodel	05/02/16	Under Review
7	2137 Tech Drive	Installing panel and pathway lights	05/27/16	Not Reviewed
7	2145 Sheridan Road - NU	Interior and exterior renovations	04/26/16	Under Review
7	2233 Tech Drive - NU Mudd Hall	Addition and expansion	04/05/16	Under Review
7	2255 Campus Drive - NU	New 4-story building	05/10/16	Approved
7	2650 Ridge Avenue - Evanston Hospital	Interior remodel	04/29/16	Approved
8	1413-1415 Howard Street	Post-permit revisions	04/11/16	Under Review
9	1317 Washington Street	Wooden porch replacement	04/27/16	Not Reviewed

**Ward 1**

Building Permit Type	No. of Permits Issued
Accessory Structure	1
CCCD	3
Electrical Only	6
Fence	2
Hood Fire Suppression	1
HVAC Work Only	1
Minor Repair	3
Miscellaneous Site Work	2
Plumbing Only	1
Remodel	8
Roofing	2
Sign-Awning	1
Temporary	1
Water and Sewer	1
<b>Total Permits Issued</b>	<b>33</b>

**Ward 2**

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	2
Electrical Only	2
Fence	7
Fire Alarm	2
Fire Suppression	1
Hood Fire Suppression	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	5
Roofing	4
Sign-Awning	2
Temporary	2
Water and Sewer	1
Window Replacement	2
<b>Total Permits Issued</b>	<b>39</b>

**Ward 3**

Building Permit Type	No. of Permits Issued
CCCD	5
Deck or Porch	2
Fence	5
Lawn Sprinkler	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	4
Plumbing Only	1
Remodel	3
Roofing	4
Temporary	1
Window Replacement	4
<b>Total Permits Issued</b>	<b>33</b>

**Ward 4**

Building Permit Type	No. of Permits Issued
CCCD	5
Deck or Porch	2
Demolition	2
Fence	5
Fire Alarm	1
Fire Suppression	1
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	4
Plumbing Only	5
Remodel	4
Roofing	7
Sign-Awning	4
<b>Total Permits Issued</b>	<b>43</b>

BUILDING & INSPECTION  
SERVICES

## Building Permits Issued by Ward – May 1 - May 31, 2016

Ward 5

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	2
Fence	2
HVAC Work Only	2
Low Voltage Alarm	1
Minor Repair	2
Miscellaneous Site Work	1
New	1
Plumbing Only	4
Remodel	3
Roofing	7
Sign-Awning	2
Water and Sewer	2
Window Replacement	4
<b>Total Permits Issued</b>	<b>34</b>

Ward 6

Building Permit Type	No. of Permits Issued
Accessory Structure	2
Addition	2
CCCD	1
Demolition	3
Fence	24
Low Voltage Alarm	2
Minor Repair	3
Miscellaneous Site Work	6
New	1
Plumbing Only	6
Remodel	4
Roofing	13
Water and Sewer	2
Window Replacement	5
<b>Total Permits Issued</b>	<b>74</b>

Ward 7

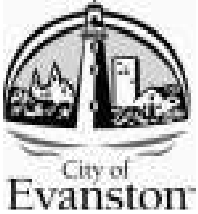
Building Permit Type	No. of Permits Issued
Addition	1
CCCD	3
Deck or Porch	3
Electrical Only	15
Fence	13
Fire Alarm	1
Fire Suppression	8
Hood Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	2
Minor Repair	1
Miscellaneous Site Work	10
Plumbing Only	5
Remodel	10
Roofing	7
Sign-Awning	1
Temporary	8
Window Replacement	1
<b>Total Permits Issued</b>	<b>91</b>

**BUILDING & INSPECTION  
SERVICES**
**Building Permits Issued by Ward – May 1 - May 31, 2016**
**Ward 8**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Accessory Structure	1
CCCD	2
Deck or Porch	1
Electrical Only	2
Fence	4
Fire Alarm	1
HVAC Work Only	1
Low Voltage Alarm	1
Minor Repair	4
Miscellaneous Site Work	3
Plumbing Only	4
Roofing	7
Sign-Awning	2
Temporary	1
Window Replacement	5
<b>Total Permits Issued</b>	<b>39</b>

**Ward 9**

<b>Building Permit Type</b>	<b>No. of Permits Issued</b>
Accessory Structure	2
Addition	1
CCCD	1
Demolition	3
Electrical Only	2
Fence	7
HVAC Work Only	1
Miscellaneous Site Work	1
Plumbing Only	2
Remodel	3
Roofing	8
Window Replacement	2
<b>Total Permits Issued</b>	<b>33</b>



DATE: June 3, 2016

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

SUBJECT: Building Permit & Construction Value Financial Report for May 2016

### **BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of May 2016	\$ 380,248
Total Permit Fees Collected Fiscal Year 2016	\$ 2,913,875
Total Permit fees Collected for the Month of May 2015	\$ 234,623
Total Permit Fees Collected Fiscal Year 2015	\$ 2,483,462

### **CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR MAY 2016</b>	\$ 16,613,587
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016</b>	\$ 148,727,873
<b>TOTAL CONSTRUCTION VALUE FOR MAY 2015</b>	\$ 11,858,440
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015</b>	\$ 131,361,810

### **OTHER FEES**

Total ROW Permit fees Collected for the Month of May 2016	\$ 40,032
Total ROW Permit Fees Collected Fiscal Year 2016	\$ 246,199



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for May 2016

Date: June 9, 2016

## Discussion

Enclosed is the monthly report of economic development activities for the month of May 2016. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact Paul Zalmezak at [pzalmezak@cityofevanston.org](mailto:pzalmezak@cityofevanston.org) or 847/448.8013.



# Top Project Priorities

6/9/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan
1	Central Street Business Association	Ongoing support of business district.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	No meeting dates for the group have been established at this time. Finalizing merchant grant application	Business District Vitality
4	Howard Street Business Association	Ongoing support of business district.	Meeting dates are set for next year (every 2nd Tuesday of the month, every other month). Group completed/approved for 2016 Merchant Grant application. Twinkle Lights for trees are scheduled to be installed in June 2016.	Business District Vitality
5	Chicago/Main/Dempster SSA - AKA Main-Dempster Mile	Development and implementation of workplan	Next board meeting is 7/11; Board meets on the first Monday of every month with subcommittees meeting in between. Finalizing placemaking projects and events for 2016. Selected graphic designer to develop logo & brand standards.	Business District Vitality
6	Dr. Hill Arts District	Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality
7	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality
8	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	Group has not met or submitted merchant grant materials. ED is working on outreach to assist in their efforts to complete necessary items.	Business District Vitality
9	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Targeted efforts ongoing as needed. Current focus is on Oak/Davis property.	Business Attraction

# Top Project Priorities

6/9/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan
10	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	City Council approved at 3/28 City Council meeting. Business district tree removal has started by Forestry staff; new trees will be planted late summer/early fall.	Business District Vitality
11	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	First Slice anticipated to open June 2016. SWC Church/Darrow offices ready to be leased. NWC Church Dodge signage/Facacde discussion	Business Attraction
12	Howard Street Theatre Project (717-723 Howard Street)	Development of plans for theatre and cost estimates for moving forward with the theatre project.	Costs for Theatre are in process of being finalized. Looking to June EDC meeting for report-back of next steps for the Howard Street Theatre. Strawdog in the process of leasing 633 Howard Street.	Business District Vitality
13	Former Howard Street Police Outpost (633 Howard) and 727-729 Howard Street Redevelopment	Utilization of property at 633 and 727-729 Howard Street for commercial use.	EDC considering moving forward with 727 Howard Street project; holding on 633 Howard project until determine if need space for Theatre.	Business District Vitality
14	Recycling Center RFQ/P	Determine future utilization of property.	Lease negotiations ongoing. Expect to return to City Council with lease consideration in July	Business Attraction/Retention
15	Support Workforce Development Activities	Support workforce development goals throughout year.	Sunshine Enterprises Spring Session begins June 4th. Now at Gibbs Morrison. .	Workforce Development
16	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality
17	Business Retention Visits	Ongoing visits with businesses throughout Evanston.	Ongoing in 2016, with summer focus.	Business Retention

**Targeted Properties**

6/9/2016

No.	Project	Ward	Desired Outcome	Status
1	Tom Thumb Redev	4	<i>Part of Larger Redevelopment</i>	"Lulu's, Taco Diablo, Five & Dime. Anticipated opening mid June. Studio media space not leased.
2	Church Street Plaza	2	<i>Occupied with Retail Uses</i>	Cycle Bar opening late summer. Red Robin Burger Works is open. Health Mart Pharmacy is open. Terra & Vine (Alpana Singh) in former Bravo space - late summer/early fall. Actively marketing vacant Buffalo Wild Wings space
3	Evanston Plaza	2	<i>Occupied with Retail Uses</i>	Goodwill Store received ZBA approval 6.7.2016. Play It Again Sports and Dollar Tree open. Dance Center Evanston theater expansion underway. Opening October 2016.
4	Main/Chicago	3	<i>Mixed Use Redevelopment</i>	Goddess & The Baker has leased corner space for café/prepared foods space. First Bank & Trust lease signed. Anticipated retail openings in October. Anticipated apartment rentals in September. Building complete by October 1st
5	Howard Theatre Properties (717, 721-723)	8	<i>Redevelopment As Theatre</i>	Negotiations ongoing.
6	727-729 Howard Street	8	<i>Occupied with Restaurant/Retail Uses</i>	Due diligence ongoing for interested party (Maureen Broom)
7	633 Howard Street (Police Outpost Space)	8	<i>Occupied with Food Retail Uses</i>	Status TBD dependent upon Strawdog Theater progress
8	Recycling Center - 2222 Oakton Street	8	<i>Redevelopment/Re-Use of Property</i>	Smylie Brothers and City are working to draft a lease that will be provided to City Council for review and discussion. The matter will return to City Council if negotiations progress for potential lease; anticipating July City Council meeting.
9	Walgreens - Green Bay Road	5	<i>Updated Walgreens</i>	Working to have discussion with Walgreens on updates for the future use of the space.
10	1515 Chicago Avenue	1	<i>Redevelopment as Hotel</i>	Projected opened
11	Evanston Auto Glass	2	<i>Relocation/ Façade</i>	Owner is seeking tenants. No short term plans to sell.
12	Dance Center Evanston	2	<i>Occupied Space</i>	Expansion plan revisions have been approved and work begun. Theater seating install July 5.
13	1340 Dodge wareHOUSE(1)	2	<i>Renovated Office</i>	Andy Spatz reports building has three signed tenants /20% leased. Project completion June 2016. 18,600 sq ft office (no live/work component) <a href="http://goo.gl/jsO90n">http://goo.gl/jsO90n</a>
14	Oakton/Asbury	9	<i>Little Beans</i>	Waiting for determination from Cook County on Class 7a status.

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,500.00	\$ 82,500.00	\$ -	\$ 82,500.00	\$ -	\$ 280,150.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 38,768.22	\$ 15,245.57	\$ 54,013.79	\$ -	\$ 91,231.78	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 7,029.48	\$ 10,450.94	\$ 17,480.42		\$ 192,970.52	1.5.20
CLSD[1]	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 60,206.21	\$ 1,994.37	\$ 62,200.58	\$ -	\$ -	5.15.16
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 6,500.00	\$ 130,500.00	\$ -	\$ 130,500.00	\$ -	\$ 544,500.00	NA
CLSD	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ 651.37	\$ 15,000.00	\$ 130.15	\$ 15,130.15	\$ -	\$ -	4.8.16
CLSD	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 250,000.00	\$ 23,686.89	\$ 273,686.89	\$ -	\$ -	4.5.16
OPEN	Davis Transportation	1040 Wesley Ave.	1.1.15	\$ 144,519.07	\$ 3,287.90	\$ 2,700.00		\$ 2,700.00	(\$6,575.80)	\$ 141,819.07	12.31.18
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$ 75,000.00	\$ 832.65	\$ 4,680.86	\$ 3,645.64	\$ 8,326.50		\$ 70,319.14	1.31.25

[1]Chicken & Waffles payment of \$59,832 satisfied loan obligation - remainder forgiven.

Last Update 6/9/2016

# EVANSTON FIRE DEPARTMENT



## MONTHLY REPORT MAY 2016

**General information:**

Total number of calls . . . . .	Fire - 359	EMS - 583	Exposures - 0	Unknown - 0	All - 942
Average calls per day . . . . .	Fire - 11.58	EMS - 18.80	All - 30.38		
Total number of arson calls . . . . .	0				
Estimated dollar loss . . . . .	Fire - 182,729	Other - 155,000	All - 337,729	Arson - 0	
Estimated value . . . . .	Fire - 3,799,696	Other - 4,100,000	All - 7,899,696	Arson - 0	
Percentage saved . . . . .	Fire - 95.19%	Other - 96.21%	All - 95.72%	Arson - .00%	
Total injuries . . . . .	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities . . . . .	Fire service - 0	Civilian fire - 0	Arson - 0		
Total apparatus responses . . . . .	Emergency - 1,810	Non-emergency - 236	All - 2,046		
Average responses per day . . . . .	Emergency - 58.38	Non-emergency - 7.61	All - 66.00		
Average apparatus per call . . . . .	Fire - 2.41	EMS - 2.02	All - 2.17		
Average turnout time . . . . .	Emergency - 0:00:45	Non-emergency - 0:01:20	All - 0:00:51		
Average response time . . . . .	Emergency - 0:02:59	Non-emergency - 0:05:00	All - 0:03:20		
Average contain time . . . . .	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time . . . . .	Emergency - 0:35:42	Non-emergency - 0:20:06	All - 0:32:57		
Total man hours . . . . .	Fire - 529	EMS - 1,212	All - 1,741		
Average personnel per call . . . . .	Fire - 6.36	EMS - 4.93	All - 5.48		
Total aid given calls . . . . .	7				
Total aid received calls . . . . .	14				

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	13	0:03:32	2	0
300-381 Rescue and emergency medical service incidents	583	0:02:53	0	0
400-482 Hazardous conditions (no fire)	28	0:04:21	1	0
500-571 Service call	157	0:04:40	2	0
600-672 Good intent call	33	0:02:41	2	0
700-751 and 7009 False alarm and false call	128	0:03:36	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
111 Building fire	4	2	0	0
113 Cooking fire, confined to container	1	0	0	0
118 Trash or rubbish fire, contained	3	0	0	0
131 Passenger vehicle fire	1	0	0	0
150 150side rubbish fire, other	1	0	0	0
151 151side rubbish, trash or waste fire	2	0	0	0
162 Outside equipment fire	1	0	0	0
321 EMS call, excluding vehicle accident with injury	540	0	13	0
322 Motor Vehicle Accident	29	0	1	0
323 Motor vehicle/pedestrian accident (M/V Ped)	2	0	0	0
324 Motor vehicle accident with no injuries	1	0	0	0
331 Lock-in (if lock out, use 511 )	1	0	0	0
353 Removal of victim(s) from stalled elevator	9	0	0	0
365 Watercraft rescue	1	0	0	0
400 Hazardous condition, other	1	0	0	0
412 Gas leak (natural gas or LPG)	8	0	0	0
424 Carbon monoxide incident	5	0	0	0
440 Electrical wiring/equipment problem, other	1	0	0	0
442 Overheated motor	1	0	0	0
444 Power line down	6	0	0	0
445 Arcing, shorted electrical equipment	2	0	0	0
461 Building or structure weakened or collapsed	3	1	0	0
462 Aircraft standby	1	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
500	Service Call, other	50	1	0	0
511	Lock-out	14	0	0	0
521	Water evacuation	2	0	0	0
531	Smoke or odor removal	2	0	0	0
551	Assist police or other governmental agency	9	1	0	0
552	Police matter	1	0	0	0
553	Public service	2	0	0	0
554	Assist invalid	64	0	0	0
555	Defective elevator, no occupants	13	0	0	0
600	Good intent call, other	6	0	0	0
611	Dispatched & canceled en route	6	2	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	20	0	0	0
714	Central station, malicious false alarm	1	0	0	0
730	System malfunction, other	8	0	0	0
733	Smoke detector activation due to malfunction	22	0	0	0
734	Heat detector activation due to malfunction	2	0	0	0
735	Alarm system sounded due to malfunction	11	0	0	0
736	CO detector activation due to malfunction	11	0	0	0
741	Sprinkler activation, no fire - unintentional	2	0	0	0
743	Smoke detector activation, no fire - unintentional	27	0	0	0
744	Detector activation, no fire - unintentional	5	0	0	0
745	Alarm system activation, no fire - unintentional	36	0	0	0
746	Carbon monoxide detector activation, no CO	3	0	0	0

Fire incidents with dollar loss:				Dollar loss	Dollar value
2016-0003601-000	5/09/16	Building fire	319 DEMPSIER ST, EVANSON, IL, 60202	151,500	703,000
2016-0003611-000	5/09/16	Building fire	1236 JUDSON AVE, EVANSON, IL, 60202	5,001	1,550,000
2016-0003656-000	5/10/16	Trash or rubbish fire, contained	2123 HARRISON ST, EVANSON, IL, 60201	5	75
2016-0003865-000	5/16/16	Passenger vehicle fire	INIR HARUREY & CATION ST	25,500	25,500
2016-0003870-000	5/17/16	Cooking fire, confined to container	3200 GRANT ST, EVANSON, IL, 60201	20	20
2016-0003906-000	5/18/16	Outside equipment fire	1825 MADISON ST, EVANSON, IL, 60202	501	20,000
2016-0003985-000	5/21/16	Trash or rubbish fire, contained	1640 CHICAGO AVE, EVANSON, IL, 60201	101	101
2016-0004302-000	5/31/16	151side rubbish, trash or waste fire	808 JUDSON AVE, EVANSON, IL, 60202	101	1,501,000
<b>Totals:</b>				<b>8 incidents</b>	<b>182,729</b>

Other incidents with dollar loss:				Dollar loss	Dollar value
2016-0003602-000	5/09/16	Assist police or other governmental agency	319 DEMPSIER ST, EVANSON, IL, 60201	155,000	4,100,000
<b>Totals:</b>				<b>1 incidents</b>	<b>155,000</b>

Incidents receiving aid:		
2016-0003445-000	5/02/16	EVS call, excluding vehicle accident with injury

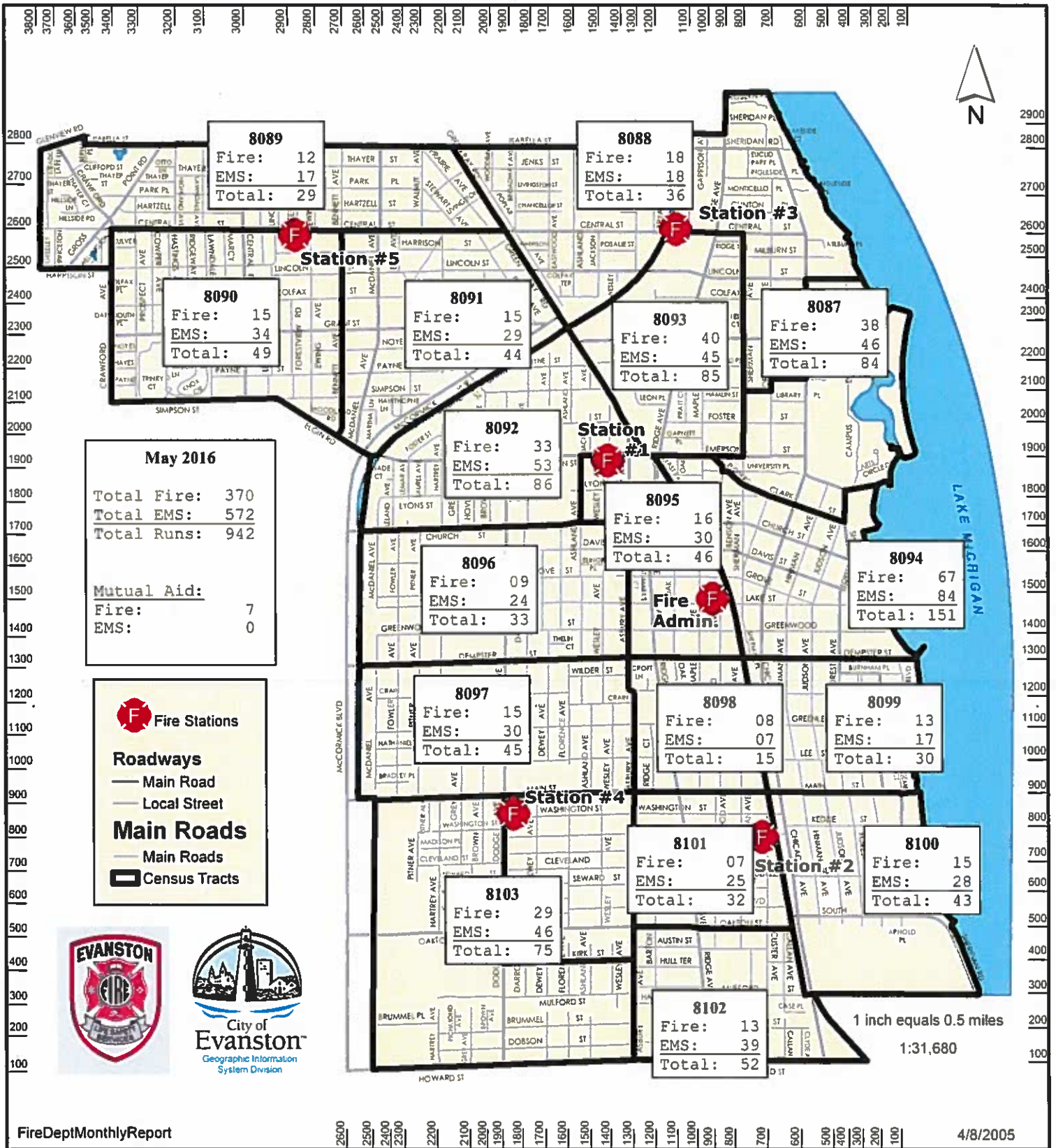
**Incidents receiving aid:**

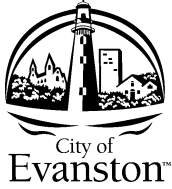
2315 SHERIDAN RD, EVANSTON, IL, 60201  
2016-0003758-000 5/14/16 EMS call, excluding vehicle accident with injury  
3200 GRANT ST, EVANSTON, IL, 60201  
2016-0003794-000 5/15/16 EMS call, excluding vehicle accident with injury  
1585 RIDGE AVE 501, EVANSTON, IL, 60201  
2016-0003888-000 5/17/16 EMS call, excluding vehicle accident with injury  
1600 DODGE AVE, EVANSTON, IL, 60202  
2016-0003996-000 5/21/16 EMS call, excluding vehicle accident with injury  
INIR SHERIDAN & RIDGE AVE  
2016-0004005-000 5/21/16 EMS call, excluding vehicle accident with injury  
2315 SHERIDAN RD ML02, EVANSTON, IL, 60201  
2016-0004012-000 5/21/16 EMS call, excluding vehicle accident with injury  
2118 MAPLE AVE, EVANSTON, IL, 60201  
2016-0004019-000 5/21/16 EMS call, excluding vehicle accident with injury  
2324 CAMPUS DR, EVANSTON, IL, 60201  
2016-0004028-000 5/21/16 EMS call, excluding vehicle accident with injury  
1999 CAMPUS DR, EVANSTON, IL, 60201  
2016-0004097-000 5/24/16 EMS call, excluding vehicle accident with injury  
INIR DODGE & GREENWOOD ST  
2016-0004310-000 5/31/16 EMS call, excluding vehicle accident with injury  
INIR FLORENCE & LEE ST  
2016-0004317-000 5/31/16 EMS call, excluding vehicle accident with injury  
120 DODGE AVE, EVANSTON, IL, 60202  
2016-0004328-000 5/31/16 EMS call, excluding vehicle accident with injury  
2520 GROSS POINT RD, EVANSTON, IL, 60201  
2016-0004334-000 5/31/16 Motor Vehicle Accident  
INIR CHICAGO & SOUTH BLVD

**Total: 14 incidents**



# Evanston Fire Department Responses by Census Area May 2016





# Memorandum

To: Honorable Mayor and Members of the City Council

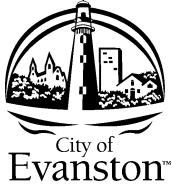
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: June 10, 2016

There were no new applications for food establishments for the week of June 5, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 10, 2016

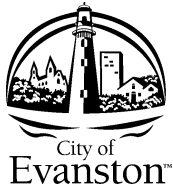
Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
2	Terra & Vine	1701 Maple Ave	C	Restaurant (Alcohol)	12pm – 1am (Sun); 11am-1am (Mon-Thu); 11am-2am (Fri-Sat)	03/25/16	Pending City Council Action
3	Union Squared	1307 Chicago	D	Restaurant (Alcohol)	11am – 11pm (Mon – sat); 11am – 10pm (Sun)	6/7/16	Application under review – awaiting additional information
4	Cupitol Coffee & Eatery	812 Grove street	C	Restaurant (Alcohol)	12pm – 10pm (Sun); 11am – 10pm (M-Sa)	04/06/16	Pending City Council Action
4	1560 Oak Banquet Facilities	1560 Oak Ave	D	Restaurant (Alcohol)	12pm-1am (Sun); 11am-1am (M-Th); 11am-2am (F-Sa)	04/18/16	Pending City Council Action
4	The Barn	1016 Church Street	D	Restaurant (Alcohol)	5PM – 12AM (Tue – Sat)	5/31/16	Pending Liquor Board Meeting

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# Memorandum

To: Wally Bobkiewicz, City Manager

From: David Stoneback, Public Works Agency Director  
Darrell A. King, Water Production Bureau Chief

Subject: Northwest Water Commission Quantity Rate True-Up

Date: May 23, 2016

The Bills List for the June 27 City Council Meeting will include a payment to the Northwest Water Commission in the amount of \$162,143.87. This payment is for the “true-up” of the quantity rate for service year (SY) 2014/2015 and a quantity rate correction for SY 2015/2016 (October 1, 2015 – February 29, 2016). Staff will issue an advanced check next Thursday, June 16, 2016 to ensure payment prior to June 30, 2016.

In accordance with the renegotiated contract with the Northwest Water Commission, (Commission) approved by Council in September 2008, a computation of costs is performed annually to determine the appropriate quantity rate for the previous SY and establish a preliminary quantity rate for the following SY. The formula for determining the quantity rate is the total expenses in the Administration, Pumping and Filtration Divisions of the Water Fund for the previous fiscal year end divided by the total amount of water pumped in 1,000 gallon increments. In December 2015, a “true up” quantity rate analysis was performed adjusting the estimated SY 2014/2015 from \$0.3719 to \$0.3724 per 1000 gallons. This analysis, dated 12/4/15, indicated that the Commission owed Evanston \$3,929.87, which the Commission paid.

The Commission subsequently identified an error in the revised quantity rate established at \$0.3724. Upon further analysis it was determined that the correct rate for SY 2014/2015 should be \$0.36767 per 1000 gallons. As a result, the true up indicated that Evanston actually owed the Commission \$33,246.67 for SY 2014/2015. Evanston also needs to reimburse the original \$3,929.87 incorrectly paid by the Commission.

For SY 2015/2016, the estimated quantity rate is based on the actual final rate for the prior year. Since the error wasn't identified and corrected until March 2016, Evanston was overcharging the Commission for water supplied during SY 2015/216 (October 1, 2015 through February 29, 2016). During this period Evanston overcharged the Commission by \$124,967.33.

The total amount due the Commission is \$162,143.87 as follows:

Reimbursement of improper original SY 2014/2015 true-up charge	\$ 3,929.87
Actual SY 2014/2015 true-up charge	\$ 33,246.67
Reimbursement for overcharge in SY 2015/2016	<u>\$124,967.33</u>
TOTAL	\$162,143.87

The true up calculation can vary drastically from year to year based on the volume of water provided to the Commission as well as the volume of water provided to Skokie and / or used by the Evanston retail users. A summary of the true up values for the last seven years is shown below.

Northwest Water Commission Quantity Rate True Up History				
SERVICE YEAR	PUMPAGE	ORIGINAL AMOUNT BILLED	ADJUSTED AMOUNT BILLED	DIFFERENCE (OWED TO EVANSTON)
2008/2009	8,476,082,000	\$2,345,331.89	\$2,730,315.53	\$384,983.64
2009/2010	8,481,164,000	\$2,731,952.55	\$2,959,078.12	\$227,125.57
2010/2011	8,288,115,000	\$2,891,723.32	\$2,658,827.29	-\$232,896.03
2011/2012	8,614,227,000	\$2,763,444.02	\$3,229,473.70	\$466,029.68
2012/2013	8,113,486,000	\$2,916,798.22	\$3,201,581.58	\$284,783.36
2013/2014	7,972,231,000	\$3,145,842.35	\$2,964,872.71	-\$180,969.64
2014/2015	7,859,732,000	\$2,923,034.33	\$2,889,787.66	-\$33,246.67



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 10, 2016**

## ***It's Not Too Late to RSVP for the NWMC Annual Gala***

The office is filling up with RSVP's and gift baskets for the 2016 NWMC Annual Gala, scheduled for Wednesday, June 22 at the Meridian Banquets and Conference Center in *Rolling Meadows*. The evening will begin with a cocktail reception and silent auction at 5:30 p.m., followed by dinner at 7:00 p.m. Thank you to those who have registered and/or submitted gift baskets. If you have not done so already, it is not too late to participate in the Gala!

The evening will serve to celebrate the tenure of outgoing *NWMC President and Rolling Meadows Mayor Tom Rooney* and the inauguration of NWMC officers for FY16-17. Members submitting gift baskets will compete for the NWMC Communicopia Award, given to the Conference member who contributes the most popular basket as voted on by the Gala attendees. If your community wants to vie for the Communicopia Award, please submit your basket as soon as possible to the NWMC office. To RSVP for the Gala or for additional information, please contact Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or 847-296-9200, ext. 122. *Staff contacts: Marina Durso, Karol Heneghan*

## ***Calling All NWMC Committee Volunteers***

Last week, staff issued our annual call for volunteers to serve on one or more NWMC committee. The strength and success of the Conference is directly related to those members who serve on and guide the work of our myriad committees. Members are requested to consider which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation or Watershed Planning Councils) they are interested in serving. Please return the form to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by Thursday, June 30. *Staff contact: Larry Bury*

## ***SPC Awards New Ford Explorer Contract***

The Suburban Purchasing Cooperative (SPC) Governing Board is pleased to announce the award of the 2017 Ford Explorer 4 Door FWD plus Option Packages and Other Options (Contract #160) to Roesch Ford of Bensenville. The base price of the vehicle is \$24,202.00 and the duration of the contract is June 8, 2016 through June 7, 2017. The SPC reserves the right to extend this contract for up to (3) three additional one-year terms upon mutual agreement of the both the vendor and the SPC on a negotiated basis.

RFP #160 for the selection of a 2017 Ford Explorer 4 Door FWD plus Option Packages and Other Options was released on May 16, 2016 with responses due by May 31. Currie Motors of Frankfort and Roesch Ford of Bensenville submitted proposals, with Roesch Ford submitting the lowest responsible, responsive bid. Invitations to bid were also sent to the following Illinois Ford dealerships: Arlington Heights Ford, *Arlington Heights*; Bredemann Ford, *Glenview*; Freeway Ford, Lyons; Geiser Ford, Roanoke; Gem City Ford, Quincy; Haggerty Auto Group, West Chicago; Highland Park Ford, *Highland Park*; Kunes Country Ford, *Antioch*; Landmark Ford, Springfield; Northwest Ford Trucks, Franklin Park; Rizza Ford, North Riverside; Rod Baker Ford, Plainfield, Terry's Ford, Peotone; Victor Ford, Wauconda; Wright Automotive, Hillsboro. A legal advertisement was also placed in the Daily Herald.

For questions or additional information, please contact staff or Brian Kilduff, 630-279-6000, extension 2245 or [briankilduff@roeschtrucks.com](mailto:briankilduff@roeschtrucks.com). *Staff contact: Ellen Dayan*

## ***Mayors Caucus Issues Guidance on Vacant Building Ordinances***

On Thursday, the Metropolitan Mayors Caucus (MMC) held its quarterly meeting at the Renaissance Schaumburg Convention Center in *Schaumburg*. Thank you to *Barrington Village President Karen Darch, Fox*

*Lake Mayor Donny Schmit, Glencoe Village President Larry Levin, Glenview Village President Jim Patterson, Hanover Park Village President Rod Craig, Hoffman Estates Mayor Bill McLeod, Lincolnwood Village President Jerry Turry, Schaumburg Mayor Al Larson and Wheeling Village President Dean Argiris for representing the NWMC at the meeting.*

The Caucus, in conjunction with Business and Professional People for the Public Interest (BPI), issued a document at the meeting entitled “Vacant Building Ordinances: Strategies for Confronting Vacant Building Challenges.” The guide provides an overview of the provisions of vacant building ordinances as well as implementation and enforcement strategies. It also contains examples of statutory language as well as additional resources for dealing with vacant buildings. For a copy of the document or for additional information, please contact MMC Director of Housing Initiatives Allison Milld Clements, 312-201-4507 or [amilld@mayorscaucus.org](mailto:amilld@mayorscaucus.org). *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Legislative Committee*, originally scheduled for Wednesday, June 15 is **Cancelled**.

*NWMC Bicycle and Pedestrian Committee* will meet on Tuesday, June 21, at 10:30 a.m. at the NWMC offices.

*NWMC Annual Gala* will be held on Wednesday, June 22 at the Meridian Banquets and Conference Center in *Rolling Meadows*. The cocktail reception/silent auction begins at 5:30 p.m. with dinner beginning at 7:00 p.m.