

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, June 24, 2016

STAFF REPORTS BY DEPARTMENT



Weekly Report for June 20, 2016 – June 24, 2016

Administrative Services

Weekly Bids Advertised

City Manager's Office

Council Meeting Agenda Schedule
May 2016 Monthly Financial report
Illinois Department of Revenue Press Release

Community Development

Zoning Report
Inspection Report

Health Department

Food Establishment Application Weekly Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, June 24, 2016

City Council

www.cityofevanston.org/citycouncil

Administration and Public Works

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

Wednesday, June 29, 2016

Design and Project Review Committee

www.cityofevanston.org/dapr



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 17, 2016 through June 23, 2016.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2698	2849
SERVICE REQUESTS	690	730
TOTAL CHATS	50	64
TOTAL TEXT	18	19

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 99 |
| 2. Trash – Special Pick up | 82 |
| 3. Broken Parking Meter | 40 |
| 4. Tree – Evaluations | 37 |
| 5. Rodents – Rats | 27 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	336
Administrative Services -Finance	31
Administrative Services -HR	25
Administrative Services - Other	116
City Manager's Office	26
ComDev / Economic Development	13
ComDev/ Bldg Inspections	312
ComDev / Housing Rehab	5
ComDev / Planning/Zoning	20
General Assistance	4
Fire Life Safety	18
PublicStuff Request	420
Health	90
Information	575
Law	11
Library	3
Mayor's Office	6
Other/311	171
Other – Social Services	7
Parks – Maintenance	4
Parks – Programs/Picnics/Permits	10
Parks – Other	20
Parks/Recreation	23
Parks – Forestry	33
Parks- Recreation Programs	75
Police	113
Public Works / Fleet	2
Public Works / Street Sanitation	94
Public Works / Engineering	38
Tax Assessment Office	4
Utilities – Power	1
Utilities – Sewer	5
Utilities – Water	87
TOTAL	2698



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Ashley King, Finance and Budget Manager
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of May June 20, 2016

Date: June 24, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of June 20, 2016

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/Library Board Date
RFP 16-56 Parks/Community Outdoor Space Score Card	PRCS	The City of Evanston's Parks, Recreation and Community Services Department is seeking proposals from experienced firms for Parks/Community Outdoor Space Score Card.	\$40,000	Jul 12	Jul 25

Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance
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 APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
 BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
PRCS	7/11/2016	National Park & Recreation Month	PR	CC	Hemingway	
CMO	7/11/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
Legal	7/11/2016	Gun Regulations	Discussion	APW	Farrar	
CMO	7/11/2016	Robert Crown Funding	Discussion	APW	Lyons	
PWA	7/11/2016	Pesticide (Roundup) Use	Discussion	APW	Stoneback	
CMO	7/11/2016	Audit	B	APW	Lyons	Action: Accept and Place on File
PRCS	7/11/2016	CO- Alltown Transportation	B	APW	Hemingway	
Admin Services	7/11/2016	Main Library Garage Repairs	B	APW	Storlie	
Admin Services	7/11/2016	Sherman Plaza Maintenance Agmt	B	APW	Storlie	
PWA	7/11/2016	1571 Maple Parking Lease	B	APW	Storlie	
PWA	7/11/2016	Allocation of Funds for Alley Project (Ryan Field)	B	APW	Stoneback	
PWA	7/11/2016	Fountain Square - bid plans and specifications	B	APW	Stoneback	
PWA	7/11/2016	Fountain Square - Amend. No. 1 - Phase 2 Engineering Design Svcs	B	APW	Stoneback	
PWA	7/11/2016	Davis St Sewer Repair Contract	B	APW	Stoneback	
PWA	7/11/2016	Water Plant Reliability Improvements	B	APW	Stoneback	
PWA	7/11/2016	CDBG Streets/SNAP Lighting	B	APW	Stoneback	
CD	7/11/2016	NaKorn - Sidewalk Café	B	APW	Muenzer	
PWA	7/11/2016	ERGB Project Construction Funding	R	APW	Stoneback	
PWA	7/11/2016	YMCA Parking Lot Lease	R	APW	Storlie	
CMO	7/11/2016	Special Assessment Interest Rate Change	O	APW	Lyons	Introduction
CMO	7/11/2016	Sale of 1714-20 Chicago	O	APW	Lyons	Introduction and Action
CMO	7/11/2016	2016 Bond Issues	O	APW	Lyons	Action
CD	7/11/2016	1900-1904 Asbury Subdivision	R	PD	Muenzer	
CD	7/11/2016	Planning and Zoning Mailed Noticing Requirements	O	PD	Muenzer	Introduction
CD	7/11/2016	1815 Ridge/Oak - Planned Devel	O	PD	Muenzer	Introduction
PRCS	7/11/2016	NU/Golf Course Parking Agmt	B	HS	Hemingway	
CMO	7/11/2016	Executive Session		CC		Law Enforcement Update
CD	7/25/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
Admin Services	7/25/2016	Single Source Towing -North Shore	B	APW	Storlie	
CMO	7/25/2016	Smylie Lease	B	APW	Lyons	
PRCS	7/25/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	

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PWA	7/25/2016	Road Salt Purchase	B	APW	Stoneback	
CMO	7/25/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	Introduction
CD	7/25/2016	1919 Church St - Special Use (ComEd), and Variations (Fencing, Landscaping)	O	PD	Muenzer	Introduction
CD	7/25/2016	707 Howard - Special Use (Craft Brewery)	O	PD	Muenzer	Introduction
CD	7/25/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	Introduction AND Action
PRCS	7/25/2016	Noyes Lease - Adriana Porterash	R	HS	Hemingway	
Mayor	8/15/2016	IMRF 75th Anniversary	P	CC	Francellno	
CD	8/15/2016	Complete Streets Policy Revision	B	APW	Muenzer	
PWA	8/15/2016	Tree Stump Removal Contract	B	APW	Stoneback	
CMO	8/15/2016	Budget Amendments	O	APW	Lyons	
CD	8/15/2016	321 Howard St - Special Use (Convenience Store)	O	PD	Muenzer	Introduction
CD	8/15/2016	1822 Ridge - Special use (Indoor Recreation Facility)	O	PD	Muenzer	Introduction and Action
CMO	August	City Manager Evaluation		CC		

Council & Committee Meetings

Wed, June 22	6:00 PM	Transportation/Parking Committee
Wed, June 22	7:00 PM	Economic Development Committee
Mon, June 27	6:00 PM	A&PW, P&D, City Council meetings
Wed, July 6	6:00 PM	Human Services Committee
Thurs, July 7	7:00 PM	Housing and Homelessness Commission/ Commission on Aging
Mon, July 11	6:00 PM	A&PW, P&D, City Council meetings
Mon, July 18	7:00 PM	City Council- City Manager Evaluation
Tues, July 19	7:00 PM	Housing & Community Development Act Committee
Wed, July 20	6:30 PM	M/W/EBE Advisory Committee
Mon, July 25	6:00 PM	A&PW, P&D, City Council meetings
Wed, July 27	6:00 PM	Transportation/Parking Committee
Wed, July 27	7:00 PM	Economic Development Committee

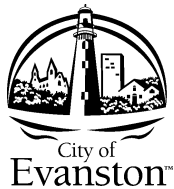
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
DEFERRED	Date	Item	Action	Committee	Staff	
Dept		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CD		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Computerized Maintenance Management System	B	APW	Stoneback	
Utilities		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		AVL Purchase	B	APW	Stoneback	
PWA		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)



Memorandum

To: Wally Bobkiewicz, City Manager
 Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance Division Manager

Subject: May 2016 Monthly Financial Report

Date: June 20, 2016

Please find attached the unaudited financial statements as of May 31, 2015. A summary by fund for revenues, expenditures, fund and cash balances is as follows:

Fund	Fund Description	YTD Revenues	YTD Expenses	YTD Net	Fund Balance	Cash Balance
100	GENERAL FUND	47,370,082	42,097,267	5,272,815	18,375,173	7,101,333
175	GENERAL ASSISTANCE FUND	740,502	310,673	429,829	1,025,582	945,914
180	GOOD NEIGHBOR FUND		208,333	(208,333)	791,667	791,667
185	LIBRARY FUND	3,426,146	2,511,934	914,212	3,017,103	1,583,794
195	NEIGHBORHOOD STABILIZATION	4,964	21,730	(16,766)	105,458	192,005
200	MOTOR FUEL TAX FUND	806,643	1,018,616	(211,973)	1,076,104	1,476,057
205	EMERGENCY TELEPHONE (E911)	217,584	610,271	(392,688)	209,989	(15,685)
210	SPECIAL SERVICE AREA (SSA) #4	214,291	80,750	133,541	277,799	(57,004)
215	CDBG FUND	62,603	317,035	(254,432)	221,708	(194,549)
220	CDBG LOAN	44,406	110,856	(66,450)	2,385,219	167,877
225	ECONOMIC DEVELOPMENT FUND	1,031,774	819,814	211,960	2,893,237	2,433,255
235	NEIGHBORHOOD IMPROVEMENT				169,915	169,915
240	HOME FUND	31,079	41,414	(10,334)	4,622,674	(5,564)
250	AFFORDABLE HOUSING FUND	180,137	18,275	161,863	2,875,377	1,119,022
186	LIBRARY DEBT SERVICE FUND	194,050	41,447	152,604	285,271	38,815
300	WASHINGTON NATIONAL TIF	2,699,463	2,692,529	6,934	6,979,481	6,599,641
305	SPECIAL SERVICE AREA (SSA) #5	287,795		287,795	877,222	813,224
310	HOWARD-HARTREY TIF	743,088	916,719	(173,631)	1,132,126	1,180,589
315	SOUTHWEST- TIF					
330	HOWARD-RIDGE TIF FUND	345,023	32,168	312,855	488,877	295,635
335	WEST EVANSTON TIF FUND	4,678	15,123	(10,445)	433,045	445,141
340	DEMPSTER-DODGE TIF				-	
345	CHICAGO-MAIN TIF		16,990	(16,990)	295,080	295,080
320	DEBT SERVICE FUND	6,701,527	13,488,913	(6,787,386)	8,910,036	7,153,525
415	CAPITAL IMPROVEMENTS FUND	3,796,141	1,004,245	2,791,896	8,841,734	9,213,199
420	SPECIAL ASSESSMENT FUND	99,923	150,303	(50,380)	2,632,026	2,628,864
505	PARKING SYSTEM FUND	4,350,047	2,626,475	1,723,573	12,235,631	12,049,522
510	WATER FUND	12,110,402	14,254,700	(2,144,298)	3,880,344	5,049,695
515	SEWER FUND	5,158,252	5,397,828	(239,576)	4,180,461	2,137,940
520	SOLID WASTE FUND	1,984,169	1,915,586	68,584	(966,184)	(1,648,090)
176	HEALTH AND HUMAN SERVICES	368,664	216,486	152,178	226,114	187,584
600	FLEET SERVICES FUND	1,416,579	850,229	566,351	839,809	257,732
601	EQUIPMENT REPLACEMENT FUND	618,336	8,084	610,252	2,509,681	1,492,870
605	INSURANCE FUND	6,755,491	7,094,151	(338,659)	(4,293,277)	2,082,795
Grand Totals		101,763,841	98,888,942	2,874,899	87,534,480	65,981,798

NOTE: Negative Cash Balances (as seen above in the CDBG, SSA 4, E911 & Solid Waste Fund) reflect internal account balances and not external bank balances, due to transaction timing at month end. Also note that monthly fund balance is calculated as ending 2015 unaudited fund balance + YTD Net without other balance sheet adjustments.

Included above are the ending balances as of May 31, 2016 for both unreserved fund and cash balances. Of these two amounts, cash balance is the more meaningful metric since this represents liquid cash and/or invested assets which may be used (or easily sold) to support and fund current operations. While ending fund balance is also an important measurement of the City's financial health, it usually includes illiquid assets or future cash receipts or disbursements such as receivables (including property tax) due to the City and accounts payable/accrued expenses.

As of May 31, 2016, the General Fund is reporting a net surplus of \$5,272,815. The attached supplemental charts show the General Fund Revenues at 42.24% of budget and expenses lower at 37.69%. The May target is 41.67%. Parks and Recreation seasonal expenses will begin showing up in June, July, and August. Adding these, the City's expenses will be closer to budgeted amounts.

Through May 31, 2016, the E911 Fund is showing a negative cash balance of \$15,685 due to the timing of 911 fee receipts. This negative cash balance will impact the completion of the 911 software replacement.

Through May 31, 2016, the SSA #4 Fund is showing a negative cash balance of \$57,004 due to the timing of payments to the Downtown Evanston group.

Through May 31, 2016, the CDBG Fund is showing a negative cash balance of \$194,549 which will be reimbursed from May draw-downs.

Through May 31, 2016, the Economic Development Fund is showing a fund balance of \$2,893,237 and a cash balance of \$2,433,255.

Special Service Area #5 received 2016 property taxes in error for the first installment. This is due to the first property tax installment always being 55% of the previous year's tax amount. This money will be refunded to the County during the second installment billing. The fund will then officially close.

Through May 31, 2016, the enterprise funds (Parking, Water, and Sewer) have balances above average. As construction season begins, the balances in all three of these funds will be reduced.

The Debt Service Fund made a \$13 million payment in January in connection with the refinancing of the 2006B bonds. This refinancing was not finalized when the budget was passed in November, thus showing expenses to be at 84% of budget for these bond payments. A budget amendment reflecting the new total bond payments will be presented to Council in August for consideration. An equivalent amount of revenues from bond proceeds will also be included. The net impact of this refunding is a savings to the City over the life of the bonds.

Through May 31, 2016, the Solid Waste Fund has a negative fund balance of \$966,184 and a negative cash balance of \$1,648,090. May includes multiple payments to GROOT for debris removal.

Through May 31, 2016, the Insurance Fund is showing a negative fund balance of \$4,293,277 with a cash balance of \$2,082,795. This negative balance is primarily for claims/cases being reserved/expensed and will be adjusted as a part of the 2015 audit process. These claims/cases have not been settled, and therefore there is no guarantee the City will actually experience this negative fund balance as estimated.

If there are any questions on the attached report, please contact me by phone at (847) 859-7884 or by email: aking@cityofevanston.org. Detailed fund summary reports can be found at the following link: <http://www.cityofevanston.org/city-budget/financial-reports/>.

CERTIFICATION OF ATTACHED FINANCIAL REPORTS

As required per Illinois Statute 65 ILCS 5/3.1-35-45 I, Martin Lyons, Treasurer of the City of Evanston, hereby affirm that I have reviewed the May 31, 2016 year-to-date financial information and reports which to the best of my knowledge appear accurate and complete.



Martin Lyons, Treasurer

Fund 100 - GENERAL FUND

May 2016 Financial Statement

Classification	2016 Budget	May 2016	YTD 2016	% YTD	2015 Actual
Fund 100 - GENERAL FUND					
Property Taxes	27,417,407	116,922	15,402,575	56.18%	11,397,061
Other Taxes	45,986,550	4,941,584	17,615,097	38.30%	44,550,869
License	5,329,777	477,860	1,706,758	32.02%	5,324,137
Permit	9,276,550	403,632	3,192,518	34.41%	6,704,846
Fee	125,700	1,747	41,419	32.95%	155,619
Fines and Forfeitures	4,609,825	270,982	1,290,464	27.99%	3,548,230
Parking Charges for Services	640,000			0.00%	640,000
Parks and Recreation Charges for	5,374,751	1,233,792	3,059,710	56.93%	5,406,379
Other Charges for Services	2,433,216	191,507	1,188,201	48.83%	2,239,528
Interfund Transfers	8,842,365	646,242	3,231,209	36.54%	7,836,484
Intergovernmental Revenue	765,727	119,697	258,915	33.81%	670,245
Other Revenue	1,286,843	143,489	377,434	29.33%	894,703
Interest Income	50,000	1,868	5,781	11.56%	6,572
REVENUE TOTAL	112,138,711	8,549,321	47,370,082	42.24%	89,374,673
13 - CITY COUNCIL	424,958	36,614	175,309	41.25%	419,962
14 - CITY CLERK	263,203	15,712	112,426	42.71%	283,764
15 - CITY MANAGER'S OFFICE	6,989,746	963,734	2,300,209	32.91%	1,814,469
17 - LAW	1,130,000	58,056	376,438	33.31%	1,051,325
19 - ADMINISTRATIVE SERVICE	9,634,173	588,107	3,252,795	33.76%	9,763,951
21 - COMMUNITY DEVELOPMENT	2,740,032	152,584	940,688	34.33%	2,425,618
22 - POLICE	37,696,278	1,568,400	15,501,363	41.12%	28,493,534
23 - FIRE MGMT & SUPPORT	22,601,742	1,025,305	9,430,905	41.73%	14,954,025
24 - HEALTH	3,544,226	496,914	1,190,051	33.58%	3,212,848
26 - PUBLIC WORKS		-	-		18,148,755
30 - PARKS, REC. AND COMMU	11,820,590	788,624	3,540,782	29.95%	11,180,116
40 - PUBLIC WORKS AGENCY	14,861,248	1,157,411	5,276,300	35.50%	-
EXPENSE TOTAL	111,706,196	6,851,461	42,097,267	37.69%	91,748,366
Fund 100 - GENERAL					
REVENUE TOTALS	112,138,711	8,549,321	47,370,082		89,374,673
EXPENSE TOTALS	111,706,196	6,851,461	42,097,267		91,748,366
Fund 100 - GENERAL	432,515	1,697,861	5,272,815		(2,373,693)

Fund 505 - PARKING SYSTEM FUND

May 2016 Financial Statement

Classification	2016 Budget	May 2016	YTD 2016	% YTD	2015 Actual
Fund 505 - PARKING SYSTEM FUND					
Permit		600	3,000		150
Parking Charges for Services	6,379,675	549,788	2,712,372	42.52%	6,010,558
Parks and Recreation Charges for	65,000			0.00%	
Interfund Transfers	3,711,770	309,314	1,546,570	41.67%	2,925,296
Intergovernmental Revenue	12,125			0.00%	
Other Revenue	119,216	15,783	79,117	66.36%	300,923
Interest Income	35,070	2,051	8,988	25.63%	18,260
REVENUE TOTAL	10,322,856	876,936	4,347,047	42.11%	9,255,037
Employee Pay	23,000	675	11,170	48.57%	29,187
Benefits	1,348,940	72,881	484,789	35.94%	1,125,491
Pensions	113,349	8,378	38,971	34.38%	107,452
Services	3,022,411	54,346	959,414	31.74%	2,703,537
Supplies	278,864	19,943	90,350	32.40%	243,068
Capital Outlay	3,474,000	13,485	323,857	9.32%	128,726
Insurance and Other Chargebacks	319,648	79,912	133,187	41.67%	319,649
Depreciation Expense	2,873,395			0.00%	2,846,227
Contingencies	11,000		861	7.82%	6,951
Debt Service	3,917,652			0.00%	503,423
Miscellaneous	252,000	40,634	40,634	16.12%	23,687
Interfund Transfers	1,303,783	108,649	543,243	41.67%	923,092
EXPENSE TOTAL	16,938,042	398,904	2,626,475	15.51%	8,960,489
Fund 505 - PARKING					
REVENUE TOTALS	10,322,856	877,536	4,350,047		9,255,187
EXPENSE TOTALS	16,938,042	398,904	2,626,475		8,960,489
Fund 505 - PARKING	(6,615,186)	478,632	1,723,573		294,698

Fund 510 - WATER FUND

May 2016 Financial Statement

Classification	2016 Budget	May 2016	YTD 2016	% YTD	2015 Actual
Fund 510 - WATER FUND					
Fee	70,000	5,288	40,593	57.99%	105,483
Water Charges for Services	15,133,000	1,475,980	6,327,681	41.81%	15,141,770
Sewer Charges for Services	39,000	4,117	16,250	41.67%	40,911
Other Charges for Services	126,000		(70)	-0.06%	125,545
Interfund Transfers		500,000	5,697,244		2,354,582
Other Revenue	22,348,400	2,019	24,074	0.11%	338,396
Interest Income	1,600	937	4,630	289.40%	3,448
REVENUE TOTAL	37,718,000	1,988,342	12,110,402	32.11%	18,110,135
Employee Pay	210,465	11,555	55,103	26.18%	157,679
Benefits	4,534,306	253,041	1,714,220	37.81%	4,547,958
Pensions	360,355	29,826	143,112	39.71%	432,229
Services	4,763,760	85,304	588,816	12.36%	1,232,260
Supplies	1,392,190	54,735	286,396	20.57%	1,048,119
Capital Outlay	24,776,106	827,980	4,043,533	16.32%	2,352,688
Insurance and Other Chargebacks	468,492	117,126	195,210	41.67%	468,493
Depreciation Expense					2,096,633
Contingencies	1,000			0.00%	933
Debt Service	1,053,288	31,089	64,842	6.16%	432,628
Miscellaneous	62,980		6,928	11.00%	(286,678)
Interfund Transfers	3,502,313	791,859	7,156,541	204.34%	3,692,565
EXPENSE TOTAL	41,125,255	2,202,516	14,254,700	34.66%	16,175,506
Fund 510 - WATER FUND					
REVENUE TOTALS	37,718,000	1,488,295	6,412,926		18,110,135
EXPENSE TOTALS	13,759,949	1,340,943	10,152,561		13,818,570
Fund 510 - WATER FUND	23,958,051	147,352	(3,739,635)		4,291,565

Fund 515 - SEWER FUND

May 2016 Financial Statement

Classification	2016 Budget	May 2016	YTD 2016	% YTD	2015 Actual
Fund 515 - SEWER FUND					
Sewer Charges for Services	12,869,000	1,007,757	5,156,019	40.07%	12,491,290
Other Charges for Services	19,650			0.00%	19,650
Other Revenue	984,165			0.00%	12,521
Interest Income	1,000	525	2,233	223.31%	2,706
REVENUE TOTAL	13,873,815	1,008,281	5,158,252	37.18%	12,526,166
Employee Pay	57,040	1,738	14,278	25.03%	60,837
Benefits	1,025,778	50,864	396,170	38.62%	1,000,833
Pensions	86,092	6,101	33,833	39.30%	101,701
Services	903,500	137,555	139,600	15.45%	90,234
Supplies	92,300	5,639	12,263	13.29%	18,817
Capital Outlay	3,048,314	554,863	660,126	21.66%	13,609
Insurance and Other Chargebacks	269,988	88,455	217,284	80.48%	269,988
Depreciation Expense					3,443,723
Debt Service	9,222,913	1,024,321	3,701,614	40.13%	1,550,407
Miscellaneous	1,500		5,000	333.33%	3,306
Interfund Transfers	773,876	43,532	217,658	28.13%	735,235
EXPENSE TOTAL	15,481,301	1,913,067	5,397,828	34.87%	7,288,691
Fund 515 - SEWER FUND					
REVENUE TOTALS	13,873,815	1,008,281	5,158,252		12,526,166
EXPENSE TOTALS	15,481,301	1,913,067	5,397,828		7,288,691
Fund 515 - SEWER FUND	(1,607,486)	(904,786)	(239,576)		5,237,476

Fund 520 - SOLID WASTE FUND

May 2016 Financial Statement

Classification	2016 Budget	May 2016	YTD 2016	% YTD	2015 Actual
Fund 520 - SOLID WASTE FUND					
License	275,000		40,031	14.56%	213,490
Other Charges for Services	3,632,394	283,436	1,466,118	40.36%	3,561,584
Interfund Transfers	1,055,967	87,997	439,986	41.67%	1,055,967
Other Revenue	238,000	13,776	38,034	15.98%	228,469
REVENUE TOTAL	5,201,361	385,209	1,984,169	38.15%	5,059,510
Employee Pay	25,000	3,305	19,001	76.00%	41,358
Benefits	779,380	41,375	277,468	35.60%	823,923
Pensions	63,718	5,066	23,072	36.21%	68,816
Services	3,679,126	850,094	1,370,334	37.25%	3,644,097
Supplies	53,050	7,143	15,055	28.38%	73,788
Capital Outlay	25,750	2,450	2,534	9.84%	24,738
Debt Service					68,394
Miscellaneous	15,000			0.00%	
Interfund Transfers	499,493	41,624	208,122	41.67%	490,106
EXPENSE TOTAL	5,140,517	951,058	1,915,586	37.26%	5,235,220
Fund 520 - SOLID WASTE					
REVENUE TOTALS	5,201,361	385,209	1,984,169		5,059,510
EXPENSE TOTALS	5,140,517	951,058	1,915,586		5,235,220
Fund 520 - SOLID WASTE	60,844	(565,848)	68,584		(175,710)



Memorandum

To: Wally Bobkiewicz, City Manager
Martin Lyons, Assistant City Manager/Chief Financial Officer

From: Ashley King, Finance & Budget Manager

Subject: Illinois PPRT Payment

Date: June 23, 2016

In April, the Illinois Department of Revenue (IDOR) issued a statement that Personal Property Replacement Tax (PPRT) allocations to municipalities were overstated by their financial system and thus overpaid. As can be seen in the attachment which is a press release issued by IDOR, these dollars will be recouped by the State. This refunding is scheduled to begin in 2017.

For 2016, the City of Evanston has approximately \$1.4 million in revenue budgeted for PPRT in three separate funds:

General Fund PPRT	\$ 800,000
Fire Pension PPRT	\$ 280,000
Police Pension PPRT	\$ 325,000
TOTAL	\$ 1,405,000

The overpayment to Evanston has been provided as follows:

Repayment	\$ 181,601
Repayment %	12.93%

Since repayment is slated to begin in early 2017, staff will adjust the General Fund PPRT line item by \$181,601 for next year's budget. This will be a budget decrease of almost 13% for this funding source.



For Immediate Release
April 19, 2016

Contact: Terry Horstman
217-558-2953

Tax System Upgrades Identify 2014 Tax Allocation Error, Overpayment

IDOR Discloses Findings to Auditor General

SPRINGFIELD – A recent tax system modernization initiative at the Illinois Department of Revenue (IDOR) has uncovered a misallocation to the [Personal Property Replacement Tax \(PPRT\)](#) Fund that began under the Quinn administration. The error has resulted in overpayment of an estimated \$168 million to the taxing districts that receive PPRT disbursements. The over allocation was identified during IDOR's implementation of a new general ledger system, designed to enhance accuracy and efficiency at the Department.

Approximately 6,500 districts are impacted by the misallocation that began in 2014. For 5,291 Illinois taxing districts, the individual taxing district's total overpayment amounts to less than \$10,000. For 10 taxing districts, however, the overpayment totaled \$1 million or more. In 2014, the total amount of PPRT distributed to taxing districts was \$1.37 billion, and in 2015 the amount was \$1.43 billion.

"We are certainly sensitive to the impact recouping these funds will have on some of our taxing districts," said Connie Beard, IDOR Director. "We will be working with the impacted taxing districts to establish a plan to recapture the funds over an extended period of time. The Auditor General's regularly scheduled Financial and Compliance Audit of the Department began today, and we have fully disclosed the calculation error to the auditors for appropriate review."

The miscalculation occurred under the prior administration following the passage of Public Act [098-0478](#). The statutory change resulted in the discontinuation of Form IL-1000 and revisions to Forms IL-1065 and IL-1120-ST, which caused calculation errors associated with the payments for these forms.

Personal property replacement taxes (PPRT) are revenues collected by the State of Illinois and paid to local governments to replace money that was lost by local

governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities was abolished in the 1970 Constitution.

For a complete list of all taxing districts impacted by the allocation error, visit IDOR's website at: tax.illinois.gov.

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Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: June 24, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or dlatinovic@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, June 17- June 23, 2016

Zoning Reviews

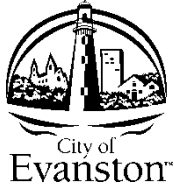
Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	325 Davis Street	Zoning Analysis	Replace existing enclosed deck with mudroom and covered entry	06/08/16	pending staff review
2	1916 Dempster Street	Building Permit	Interior and exterior remodeling for a Resale Establishment (Goodwill)	06/01/16	DAPR 07/13/16
2	1613-1627 Church Street	Building Permit	8-unit townhouse building (Church St. Village)	06/01/16	DAPR 06/29/16
2	1701 Maple Avenue	Building Permit	Interior and exterior renovation to existing restaurant space for a new restaurant (Terra & Vine)	06/08/16	DAPR 06/29/16
2	1702 Wesley Avenue	Zoning Analysis	Replace existing patio, steps, and driveway; construct new deck	06/15/16	pending staff review
2	730 Brown Avenue	Building Permit	Interior remodeling of single family residence with a/c unit installation	06/23/16	pending additional info from applicant
2	1513-1515 Greenleaf Street	Zoning Analysis	Demolish existing vacant building and construct 2 live-work principal structures with ground floor office space; 2 detached garages	06/22/16	pending staff review
2	1021 Dewey Avenue	Zoning Analysis	Demolish existing and construct a new SFR	06/23/16	pending staff review
2	1818 Maple Avenue	Zoning Analysis	Zoning Verification Letter for Hilton Garden Inn	06/22/16	pending staff review
2	1013 Darrow Avenue	Building Permit	Solar panel installation at SFR	06/22/16	pending staff review
2	1702 Wesley Avenue	Zoning Analysis	Remove and replace existing patio, construct new deck and driveway replacement	06/20/16	pending staff review
3	1040 Hinman Avenue	Building Permit	New lighting conduits installation for landscaping and garage	06/16/16	pending staff review
3	856 Hinman Avenue	Building Permit	Interior remodeling including home occupation space for one unit in existing multifamily building	06/22/16	pending additional info from applicant
3	1307 Chicago Avenue	Building Permit	Stair replacement and new patio in rear yard	06/23/16	pending staff review
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	834 Sherman Avenue	Building Permit	Basement remodel with stair replacement	06/15/16	pending staff review
4	1124 Maple Avenue	Building Permit	Roof replacement and interior remodel	06/23/16	pending staff review
5	2019 Pratt Court	Building Permit	Construct new single family residence	05/26/16	pending additional information from the applicant
5	2128 Asbury Avenue	Building Permit	Interior remodel with rear addition to SFR and a new detached garage	06/09/16	pending staff review
5	2400 Lyons Street	Building Permit	Replacing driveway, patio and sidewalk at SFR	06/13/16	pending staff review

5	1311 Leonard Pl	Building Permit	New paver patio and walkway at SFR	06/21/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending additional info from the applicant
6	2500 Hartzell Street	Building Permit	Interior remodel with one-story addition at SFR	03/07/16	pending additional info from the applicant
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending additional info from the applicant (DAPR approved 06/08/16)
6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space and new detached garage	05/04/16	pending additional info from the applicant
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional information from the applicant
6	2426 Hastings Avenue	Building Permit	Construct detached garage at SFR	05/12/16	pending Minor Variation determination
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2315 Marcy Avenue	Building Permit	Interior remodel with addition of mudroom at SFR	06/09/16	pending staff review
6	3613 Hillside Road	Building Permit	Replace garage driveway, construct new front sidewalk and stoop	06/13/16	pending staff review
6	2215 Crawford Avenue	Building Permit	New walkway at SFR	06/23/16	pending staff review
6	2403 Central Park Avenue	Building Permit	Driveway replacement and expansion	06/17/16	compliant
6	2632 Princeton Avenue	Zoning Analysis	Addition to SFR with new detached garage	06/22/16	pending staff review
6	2424 Grant Street	Building Permit	Deck expansion at SFR	06/22/16	pending staff review
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	824 Monticello Place	Building Permit	Interior and exterior renovation of SFR	05/04/16	pending revisions
7	1121 Colfax Street	Building Permit	New addition and interior renovation to existing SFR	06/01/16	pending staff review
7	2711 Asbury Avenue	Zoning Analysis	Construct new patio and walkways at SFR	06/08/16	pending staff review
7	725 Roslyn Place	Building Permit	Addition to SFR with kitchen and master bedroom	06/08/16	pending staff review
7	1133 Leonard Place	Plat of Re-subdivision	Moving the lot line between 1133 and 1129 Leonard Place	06/14/16	pending staff review
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending staff review
7	1209 Noyes Street	Building Permit	Deck extension at SFR	06/13/16	pending staff review
7	2145 Sheridan Road	Building Permit	Interior renovation of laboratories (NU)	06/13/16	pending staff review
7	568 Ingleside Park	Building Permit	Construction of new SFR	06/22/16	pending staff review
7	616 Central Street	Building Permit	1-story addition in rear	06/20/16	pending staff review
7	2650 Ridge Avenue	Building Permit	Interior café remodel (Evanston Hospital)	06/17/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	2014 Dobson Street	Building Permit	Rebuilding deck and porch at SFR	06/10/16	pending staff review
8	118 Florence Avenue	Building Permit	Replacement of concrete stoop with screened-in porch	06/22/16	pending staff review
8	1426 Mulford Street	Building Permit	Construction of a new single story SFR	06/21/16	pending staff review
9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending revisions

9	1626 Keeney Street	Building Permit	Replace existing driveway, walkways and a shed at SFR	06/06/16	pending revisions
9	1524 Cleveland Street	Building Permit	New brick patio at SFR	06/13/16	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 10-story independent and assisted living senior housing development with 163 units and 67 parking spaces	12/11/15	P&D 07/11/16
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	P&D 07/25/16
2	1916 Dempster Street	Special Use	Special use for a Resale Establishment (Goodwill) in the C1 Commercial District	04/29/16	P&D 06/27/16
2	1822 Ridge Avenue	Special Use	Commercial Indoor Recreation for one-on-one personal training (Omni-Fit)	06/15/16	DAPR 07/06/16 & ZBA 07/19/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	922 Noyes Street	Major Variation	Add 0 parking spaces where 3 additional parking spaces are required for a medical office (chiropractor)	05/12/16	P&D 06/27/16
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	DAPR 06/29/16 & PC 07/13/16
5	1919 Church Street	Special Use & Major Variation	Replace ComEd utility with new DC-in-a-box with variations to reduce fencing and landscaping requirements	06/02/16	ZBA 07/05/16 & P&D 07/25/16
6	2773 Bernard Place	Fence Variation	0.5' street side yard setback for a 6' fence where 2' is required	05/12/16	pending additional information from the applicant
6	2426 Hastings Avenue	Minor Variation	Building lot coverage and side yard setback variation to replace an existing 1.5-car detached garage with a 2-car detached garage	06/07/16	Determination after 06/27/16
6	2742 Bernard Place	Major Variation	2.6' north interior side yard setback for a second story addition that aligns with first floor	06/14/16	DAPR 06/29/16 & ZBA 07/19/16
6	2505 Thayer Street	Minor Variation	Rear yard setback and building lot coverage variation for a new detached garage	06/14/16	pending staff review
6	2303 Thayer Street	Minor Variation	Side yard setback and building lot coverage variation for a one-story addition in rear	06/13/16	pending additional information from the applicant
7	616 Central Street	Minor Variation	Side yard setback variation for a rear addition	06/22/16	pending additional information from the applicant
8	555 Howard Street	Amendment to Special Use	Modify hours of operation for existing convenience store to 1am	05/31/16	P&D 06/27/16
8	707 Howard Street	Special Use	Craft Brewery (North Shore Cider)	06/03/16	ZBA 07/05/16 & P&D 07/25/16
8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	pending DAPR & ZBA 07/19/16



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 24, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, June 24, 2016

Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Final Certificate of Occupancy has been issued. Project will be removed from weekly report.	6/20/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets and sidewalks in good condition. Alley and catch basin are clean and fences are in good condition. Interior finishes are underway. Mid-July occupancy is expected.	6/20/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks in good condition. Grass is well kept and soil erosion reports are current.	6/20/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition. Street, alley and catch basin are clean. Interior rough work on the 7th floor continues to move forward. Projected occupancy is end of August.	6/20/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Work is moving forward on the rooftop area and interior set up. The west half of the building remains unimproved. Storm drain catch baskets are clean. Job site is kept in order.	6/21/2016
4	1029 - 1035 Davis Street	One Story Commercial	Project on hold until commercial tenants are found. The exterior job site is being kept in order.	6/21/2016
4	1571 Maple Avenue	Mixed Use Building	Construction fencing and dust control screening is in place. Light poles along Maple Street frontage have been temporarily removed until perimeter beam work is completed. Caisson work has started.	6/21/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display cases and specialty fixture installations continue. Storm drain catch basket is clean. Job site is kept clean and in order.	6/21/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	No workers were on site at the time of the inspection. Foundation walls and footings are complete and backfilled. The construction fence, silt fence and catch baskets are in good condition.	6/21/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Job site is being kept in order. Storm drain catch baskets are clean. Construction fence is secure and right of way is clean. Contractor has been informed of upcoming NU and 4th of July events impacting worker parking.	6/21/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Job site has expanded to parking area to the west. Above ceiling work continues in the south towers. Job site is well kept. West parking lot, silt fences, construction fences and floating silt fence are in good condition and catch baskets are clean.	6/21/2016
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction/soil erosion fencing and truck wash station are in good condition. Construction crews are installing caissons along the north end of the project. The job site is being kept in order.	6/21/2016

7	560 Lincoln (NU Residence Hall)	New Dormitory	Site is well kept. Catch baskets are in place and the fences and silt fences stand plumb. Street cleaning equipment is on site and streets are closely monitored. Contractor is forming the 4th floor deck and installing mechanical, electrical and plumbing prior to concrete pour.	6/21/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Exterior work has been completed. All construction fencing has been removed. Dealership cars are parked inside the building and in the outer lot. Property is clean and well kept.	6/20/2016



Memorandum

To: Honorable Mayor and Members of the City Council

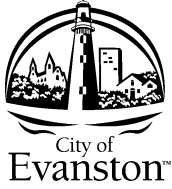
From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: June 24, 2016

There were no new applications for food establishments for the week of June 19, 2016.

Please contact me at 847/859.7831 or ccaneva@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 24, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

**Liquor Licensing Weekly Report
Liquor Applications Received and Pending**

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS¹
3	Union Squared	1307 Chicago	D	Restaurant (Alcohol)	11am – 11pm (Mon – sat); 11am – 10pm (Sun)	6/7/16	Pending City Council Introduction
4	The Barn	1016 Church Street	D	Restaurant (Alcohol)	5PM – 12AM (Tue – Sat)	5/31/16	Pending City Council Introduction

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING JUNE 24, 2016

Des Plaines Mayor Matthew Bogusz Inaugurated as 58th NWMC President; Wheeling Captures the NWMC Communicopia Award

Thank you to the one hundred and sixty-five NWMC members and guests who gathered Wednesday evening at the Meridian Banquet and Conference Center in *Rolling Meadows* for the 2016 NWMC Annual Gala. Outgoing NWMC President and *Rolling Meadows* Mayor Tom Rooney presided over the gala and inaugurated *Des Plaines* Mayor Matthew Bogusz as the organization's 58th President. *Wheeling Village* President Dean Argiris was installed as Vice-President, while *Deerfield* Mayor Harriet Rosenthal and *Glenview Village* Manager Todd Hileman were installed as Secretary and Treasurer, respectively.

Mayor Rooney thanked the membership and staff for their collective achievements over the past year, most notably the restoration of over \$50 million in local revenues that were held for six months due to the state's budget impasse. He said "we have a list of achievements that anybody who has been President of this organization can be proud to say that this happened during the past year." He cited the work of the Suburban Purchasing Cooperative, which realized gross sales in excess of \$50 million and the Northwest and North Shore Councils of Mayors, who programmed over \$11 million in surface transportation projects. He thanked the Finance Committee for developing a budget that did not increase membership dues for the third year in a row and lauded construction of new bike lanes on Central Road that provide safe access to Oakton Community College and the Des Plaines River Trail.

In his inaugural remarks, President Bogusz thanked Mayor Rooney for his accomplishments and leadership as NWMC President. He also praised the members of the organization, "a group that: keeps us informed and involved on regional issues; saves big money when it comes to offload or buy capital equipment; stays vigilant on federal, state or local issues that strip local control or increase our costs; fights for our common interest; and, brings people together to form coalitions that attack problems. Having met with legislators from across our state, it's clear that the NWMC has earned the respect and confidence in those who fight for our constituent's best interest." President Bogusz concluded his remarks by saying, "Thank you for your dedication. Thank you for your support. And thank you in advance for a year's worth of work ahead."

Finally, and for the second year, NWMC members vied for the "NWMC Communicopia Award", given to the member who donated the most popular gift basket as selected by the Gala attendees. The *Village of Wheeling* soundly captured the vote by donating a literal wheelbarrow full (and much more) of items that highlighted the best of their community. Congratulations to *Village President Dean Argiris* and the village staff for creating such a tremendous basket! We also thank each member who submitted a basket for supporting the organization via the silent auction.

Thank you to the following sponsors for making the Gala a tremendous success: Silver Sponsor – Comcast; Bronze Sponsors – Call One, Canon Solutions America, ComEd, Fer Pal Infrastructure, Groot Industries and Holland & Knight; Supporting Sponsors – Anderson Legislative Consulting, Ltd., AT&T, Chase, Christopher B. Burke Engineering Ltd., Civiltech, Currie Motors, Ehlers, GovHR USA, Foster Coach Sales, Napleton Fleet Group, Roesch Ford, Speer Financial, Standard Equipment, Storino, Ramello & Durkin and Warehouse Direct; and, Friends of the NWMC – America's Auto Auction, Steve Brown, Kane, McKenna & Associates, and Sicalco Ltd. *Staff contacts: Mark Fowler, Karol Heneghan, Marina Durso*

Help Support the NWMC Leadership Team by Joining a Committee or Two

Now that the FY16-17 Northwest Municipal Conference officers are in place, they need your help to support the new leadership team. Serving on one or more of the Conference's various committees allows you to combine your knowledge, energy and talents with those of your fellow officials from communities throughout our region. Doing so helps ensure the NWMC continues to be a regional and statewide leader in representing the

needs of our communities and accomplishing our shared goals.

The deadline to answer the annual call for volunteers to serve on one or more NWMC committees is Thursday, June 30. Through the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys, Fire Core Cost Containment, Utilities Regulation or watershed planning councils), there are plenty of opportunities to play an important role in support of the NWMC leadership team. Please submit a copy of your signup sheet to Larry Bury via email, lbury@nwmc-cog.org or via fax, 847-296-9207 by next Thursday. *Staff contact: Larry Bury*

IDOT Shutdown Looms without FY2017 Appropriation

Without a state appropriation for the new fiscal year, the Illinois Department of Transportation (IDOT) cannot pay contractors and engineers or pass through federal funding. Therefore, IDOT has informed local agencies that starting July 1 construction projects will be halted and consultant contracts put on hold. We have been told that specific project information will originate from IDOT's Central Office to District One and then to local agencies with active construction projects.

It is our understanding at this time that all federally funded (STP, ITEP, CMAQ, etc.) projects that were included on a state letting will be shut down. Locally let federal projects can continue, but agencies will not be reimbursed until an appropriation is passed. Locally let projects funded with MFT will not be impacted, but MFT distributions will not be made for state fiscal year 2017 without an appropriation.

Projects that were on the June letting will not be awarded until a state appropriation is passed. The July letting may be delayed depending on if and when an appropriation is passed.

Staff will continue to gather additional information and share it with the membership as it becomes available. Please contact IDOT Acting Engineer of Local Roads and Streets Salmon Danmole, 217-782-3805 with any questions. *Staff contacts: Chris Staron, Brian Pigeon, Mike Walczak*

Enjoy a Day at the Races with Warehouse Direct Solutions

On Thursday, August 4, Suburban Purchasing Cooperative (SPC) Office Supplies and Janitorial Supplies vendor Warehouse Direct Workplace Solutions of *Des Plaines* has invited all NWMC members to enjoy a day at Arlington International Racecourse for a showcase of their new products and equipment. Attendees will see the latest products and equipment for the workplace from over 50 top manufacturers, including HON and HP.

The product show will be held from 9:00 a.m. to 2:00 p.m. in the Million Room (4th floor) at Arlington International Racecourse, 2200 W. Euclid Avenue in *Arlington Heights*. A buffet lunch will be served from 11:30 a.m. to 1:30 p.m. and then attendees can enjoy racing from the Million Room until 4:00 p.m.

Please register by Friday, July 22 by visiting <http://www.warehousedirect.com/customerappreciation.aspx> or call Warehouse Direct Customer Service, 847-952-1925. Please note that, due to the nature of this business event, children are not permitted. For questions or additional information, please contact Warehouse Direct Workplace Solutions Super Source Force Team Leader Spencer Touchie, 847-631-7188 (office), 708-473-2907 (mobile) or spencertouchie@warehousedirect.com. *Staff contact: Ellen Dayan*

SPC Awards New Fuel Contract to Gas Depot

The SPC Governing Board is pleased to announce the award of a new contract for Gasoline, Diesel Fuel, Ethanol and Bio Diesel Fuel (Contract #159) to Gas Depot Oil Company of *Morton Grove*. The contract runs from July 6, 2016 through July 5, 2017 and the SPC reserves the right to extend the contract for (3) three additional (1) one year periods under the same terms and conditions of the original contract.

Gas Depot has met the requirements for certification as a bona fide Minority Business Enterprise (MBE) as defined by the National Minority Supplier Development Council, Inc. (NMSDC) and as adopted by the Chicago Minority Supplier Development Council (Certificate Number CH2656). The SPC supports supplier diversity and encourages all members to utilize this contract to enhance community values, increase MBE spend and meet compliance requirements.

In addition to Gas Depot, responses to the Request for Proposals were received from: Black Dog Corporation of Chicago; RelaDyne of Elk Grove Village; Al Warren Oil Co. of Hammond, IN; and, Petroleum Traders of Fort Wayne, IN.

Until the new contract takes effect on July 6, please continue to place Gasoline, Diesel Fuel, Ethanol and Bio Diesel Fuel (Contract #126) orders from Great Lakes Region Reladyne of Elk Grove Village. For questions or additional information on Gas Depot, please contact staff or Arnie Berg, 847-581-0303 (office); 847-462-4263 (direct), 630-484-4368 (cell) or Arnie@gasdepot.com. *Staff contact: Ellen Dayan*

Bicycle and Pedestrian Committee Tours Central Road Bike Lanes

The NWMC Bicycle and Pedestrian Committee met on Tuesday for a tour of new bike lane facilities on Central Road in *Des Plaines*. *Des Plaines City Engineer Derek Peebles* led a walking tour of the segment, which runs from Wolf Road to East River Road and provides access to Oakton Community College and the Des Plaines River Trail. It is also the first route to feature NWMC specific signage designating it as a part of the *Barrington-Wilmette Harbor Bikeway*, which is one of the corridors identified in the 2010 NWMC Bicycle Plan. Mr. Peebles discussed the challenges the city faced in design, approval and construction of the project. The Committee also reviewed submitted applications for the recent Illinois Transportation Enhancement Program (ITEP) call for projects as well as recent publications from the Federal Highway Administration (FHWA). *Staff contacts: Mike Walczak, Brian Pigeon*

North Shore Technical Committee Approves Project Change Requests

The North Shore Council of Mayors Technical Committee met Wednesday at the *Skokie Village Hall*. The committee approved a cost and schedule change request from the *Village of Wilmette* for the village's work on the intersection of Skokie Boulevard and Hibbard Road. The Committee also approved a request from the *Village of Lincolnwood* to change the classification of Lawndale Avenue, Central Park Avenue and Northeast Parkway from a local road to a Major Collector.

These two requests will be sent to the NWMC Executive Board for approval before being sent to the Chicago Metropolitan Agency for Planning (CMAP) and the Illinois Department of Transportation (IDOT), respectively. NWMC staff also addressed concerns regarding the stoppage of construction due to the state budget impasse (see related article on page 2). NWMC will continue to provide information as it becomes available. *Staff contact: Brian Pigeon*

SPC Extends Sewer Cleaner Truck Contracts for 60 Days

The SPC Governing Board has awarded a 60-day short term contract extensions to primary vendor Standard Equipment of Chicago and secondary vendor EJ Equipment of Manteno through September 8 for the 12 Yard Fan Catch Basin/Sewer Cleaner with Freightliner Engine Vactor 2112 (Contract #127) or Vac-Con Alternate 10 Yard Fan Catch Basin/Sewer Cleaner with Freightliner Engine Vactor 2110 (Contract #128). At the SPC Vehicle Showcase in March, camera and reporting equipment options were demonstrated and very well received by our members, so those options will be available for inclusion on the new RFP.

For questions or additional information, please contact staff or Standard Equipment (primary vendor) Sales Manager Maureen Kennedy, 312-706-0230 or mkennedy@standardequipment.com or EJ Equipment (alternate vendor) contact Eric Lesage, 815-370-3549 or eric@ejequipment.com. *Staff contact: Ellen Dayan*

MWRD to End Rain Barrel Program

The Metropolitan Water and Reclamation District of Greater Chicago's (MWRD) has announced that this will be the final year for its rain barrel program. To date, the MWRD has partnered with eighty-one local governments in Cook County to distribute rain barrels to residents. The program provides free rain barrels, connection hardware, detailed instructions and delivery.

Rain barrels are a popular type of green infrastructure that captures rainwater from roofs. By keeping water out of the sewer system, rain barrels help prevent sewer overflows and flooding. Once a municipality executes an intergovernmental agreement (IGA) or memorandum of understanding (MOU) with the MWRD, it may order

free rain barrels to distribute to residents. The deadline to execute an IGA or MOU is Wednesday, August 31. The last day for rain barrel deliveries will be December 31. For additional information about the program, please call the MWRD, 312-751-5650. *Staff contacts: Chris Staron, Mark Fowler*

MMC, BPI Offer Vacant Property Guidance

From the desk of Metropolitan Mayors Caucus (MMC) Director of Housing Initiatives Allison Milld Clements:
The Metropolitan Mayors Caucus and Business and Professional People for the Public Interest (BPI) are pleased to announce the availability of a new online resource for municipalities struggling to address vacant property issues. [Vacant Building Ordinances: Strategies for Confronting Vacant Building Challenges](#) provides information about an effective strategy that municipalities around the country have used to get vacant property problems under control.

In Illinois, there are now more than 100 municipalities with vacant building ordinances – more than twice as many as in 2010. With VBOs flourishing in Illinois and around the country, we have been able to draw on a wealth of experience from municipal officials and staff working on the frontlines to address vacant property challenges. This document features some of the most important lessons they have learned. The main document provides an overview of the principal features of vacant building ordinances and also discusses implementation and enforcement strategies, highlighting the practices that program administrators identify as key to their success. The appendices provide examples of statutory language, more detailed information about resources for identifying responsible parties, and a checklist for pursuing various types of municipal liens related to property maintenance. You can access all of these documents on our [website](#).

We hope this publication will be helpful for your community's code enforcement efforts and that you will share this resource with staff. If your municipality is interested in attending a future technical assistance workshop relating to vacant building ordinances, please contact me at amilld@mayorscaucus.org or (312) 201-4507. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Executive Board will meet on Wednesday, July 6, at 8:30 a.m. at the NWMC offices.