



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, July 8, 2016

## STAFF REPORTS BY DEPARTMENT



Weekly Report for July 1, 2016 – July 7, 2016

### **City Manager's Office**

Monthly Economic Development Report for June 2016  
Weekly Bids Advertised  
Council Meeting Agenda Schedule

### **Community Development**

Zoning Report  
Inspection Report  
Building Permit & Construction Value Financial Report for June 2016

### **Fire Department**

Monthly Report, June 2016

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

### **Public Works Agency**

Annual NPDES Permit Fees

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, July 11, 2016**

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

Administration and Public Works

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

**Tuesday, July 12, 2016**

Board of Local Improvements

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

**Wednesday, July 13, 2016**

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Library Board

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

**Thursday, July 14, 2016**

Mental Health Board

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Sign Review and Appeals

[www.cityofevanston.org/signreviewboard](http://www.cityofevanston.org/signreviewboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 1, 2016 through July 7, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2627</b>	<b>2996</b>
<b>SERVICE REQUESTS</b>	<b>619</b>	<b>756</b>
<b>TOTAL CHATS</b>	<b>66</b>	<b>64</b>
<b>TOTAL TEXT</b>	<b>21</b>	<b>16</b>

## **Top 5 Service Requests**

**Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                       |    |
|---------------------------------------|----|
| 1. Building Permit Inspection Request | 85 |
| 2. Trash – Special Pick up            | 58 |
| 3. Rodents – Rats                     | 40 |
| 4. Broken Parking Meter               | 36 |
| 5. Tree – Evaluations                 | 31 |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	365
Administrative Services -Finance	30
Administrative Services -HR	22
Administrative Services - Other	65
City Manager's Office	26
ComDev / Economic Development	10
ComDev/ Bldg Inspections	291
ComDev / Housing Rehab	3
ComDev / Planning/Zoning	30
General Assistance	1
Fire Life Safety	23
PublicStuff Request	331
Health	101
Information	509
Law	10
Library	6
Mayor's Office	14
Other/311	193
Other – Social Services	6
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	33
Parks – Other	31
Parks/Recreation	32
Parks – Forestry	43
Parks- Recreation Programs	33
Police	135
Public Works / Fleet	1
Public Works / Street Sanitation	116
Public Works / Engineering	46
Tax Assessment Office	11
Utilities – Power	0
Utilities – Sewer	4
Utilities – Water	103
<b>TOTAL</b>	<b>2627</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Acting Economic Development Division Manager

Subject: Monthly Economic Development Report for June 2016

Date: July 7, 2016

## Discussion

Enclosed is the monthly report of economic development activities for the month of June 2016. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact Paul Zalmezak at [pzalmezak@cityofevanston.org](mailto:pzalmezak@cityofevanston.org) or 847/448.8013.

## Top Project Priorities

7/7/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan	Deadline
1	Central Street Business Association	Ongoing support of business district.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
2	West End Business Association	Revision and Completion of items on "punch list" generated by West End businesses.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
3	West Village Merchants Association	Work with WVBA to create series of events to bring visitors to the area; Increase number of participating members from the area.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
4	Howard Street Business Association	Ongoing support of business district.	Meeting dates are set for next year (every 2nd Tuesday of the month, every other month). Group completed/approved for 2016 Merchant Grant application. Twinkle Lights installed	Business District Vitality	Ongoing
5	Chicago/Main/Dempster SSA - AKA Main-Dempster Mile	Development and implementation of workplan	Next board meeting is 7/11; Board meets on the first Monday of every month with subcommittees meeting in between. Finalizing placemaking projects and events for 2016. Selected graphic designer to develop logo & brand standards.	Business District Vitality	Ongoing
6	Dr. Hill Arts District	Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
7	Central Evanston Business Association	Increase number of registered businesses and events hosted by the association; Establish meeting/event calendar.	Group completed/approved for 2016 Merchant Grant application.	Business District Vitality	Ongoing
8	Noyes Merchant District	Continue to support creation of group; establish regular meeting schedule and activities.	Group has not met or submitted merchant grant materials. ED is working on outreach to assist in their efforts to complete necessary items.	Business District Vitality	Ongoing
9	Retail Attraction Efforts (from Chicago and other area communities)	X # of visits to local retailers in Chicago and other neighboring communities to encourage 2nd location expansions into Evanston	Targeted efforts ongoing as needed. Current focus is on Oak/Davis property.	Business Attraction	Ongoing
10	Business District Investments/Tree Replacement	Identify areas for improvement/clean-up in business districts and utilize ED funds to augment existing CIP efforts.	City Council approved at 3/28 City Council meeting. Business district tree removal has started by Forestry staff; new trees will be planted late summer/early fall.	Business District Vitality	1Q2016

## Top Project Priorities

7/7/2016

No.	Project	2016 Deliverable	Latest Update	Area of ED Plan	Deadline
11	Church/Dodge Reinvestment/Business Attraction	Complete façade projects at NWC of Church & Dodge; Support leasing of available commercial space. Introduction of new City Cultural Center at 1823 Church Street.	First Slice anticipated to open July/August 2016. SWC Church/Darrow offices ready to be leased. NWC Church Dodge signage/Facacde discussion	Business Attraction	Ongoing
12	Howard Street Theatre Project (717-723 Howard Street)	Development of plans for theatre and cost estimates for moving forward with the theatre project.	August EDC meeting for report-back of next steps for the Howard Street theater and ongoing redevelopment initiatives	Business District Vitality	4Q2015
13	Former Howard Street Police Outpost (633 Howard) and 727-729 Howard Street Redevelopment	Utilization of property at 633 and 727-729 Howard Street for commercial use.	EDC considering moving forward with 727 Howard Street project; Staff awaiting due diligence submittal from Good To Go owners, due 7/15/16 for 633 Howard	Business District Vitality	3Q2015
14	Recycling Center RFQ/P	Determine future utilization of property.	Lease negotiations ongoing.	Business Attraction/Retention	3Q2015
15	Support Workforce Development Activities	Support workforce development goals throughout year.	Sunshine Enterprises Spring Session ongoing. Spring session launched June 4th. Now at Gibbs Morrison. .	Workforce Development	Ongoing
16	Main/Chicago TIF Committee	Improvement of streetscapes and underlying infrastructure in Chicago/Main area.	Identification of infrastructure improvements to the Main/Chicago area.). Coordination with Main/Chicago TIF Committee and SSA Steering Committee.	Business District Vitality	Ongoing
17	Business Retention Visits	Ongoing visits with businesses throughout Evanston.	Ongoing	Business Retention	Ongoing
18	Start-Up Showcase	Three startup showcases in 2015. Global entrepreneurship week in November. Identify new entrepreneurship initiatives/award programs/etc. over course of year.	Startup showcase March 10, 2016 at The Garage. Next date Fall 2016	Business Attraction/Retention	Ongoing

**Targeted Properties**

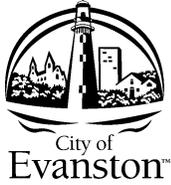
7/7/2016

No.	Project	Ward	Desired Outcome	Status
1	Howard Theatre Properties (717, 721-723)	8	<i>Redevelopment As Theatre</i>	Negotiations ongoing.
2	Tom Thumb Redev	4	<i>Part of Larger Redevelopment</i>	"Lulu's, Taco Diablo, Five & Dime. Opening early July. Studio media space not leased.
3	727-729 Howard Street	8	<i>Occupied with Restaurant/Retail Uses</i>	Due diligence ongoing for interested party (Maureen Broom)
4	633 Howard Street (Police Outpost Space)	8	<i>Occupied with Food Retail Uses</i>	Good to Go Jamaican Cuisine pursuing property. Staff awaiting response to due diligence request letter.
5	Recycling Center - 2222 Oakton Street	8	<i>Redevelopment/Re-Use of Property</i>	Smylie Brothers and City are working to draft a lease that will be provided to City Council for review and discussion. The matter will return to City Council if negotiations progress for potential lease; anticipating August City Council meeting.
6	Church Street Plaza	2	<i>Occupied with Retail Uses</i>	Cycle Bar opening late summer. Red Robin Burger Works is open. Health Mart Pharmacy is open. Terra & Vine (Alpana Singh) in former Bravo space - late summer/early fall. Actively marketing vacant Buffalo Wild Wings space
7	Walgreens - Green Bay Road	5	<i>Updated Walgreens</i>	Working to have discussion with Walgreens on updates for the future use of the space.
8	1515 Chicago Avenue	1	<i>Redevelopment as Hotel</i>	Opened. Grand Opening celebration plans underway
9	Evanston Auto Glass	2	<i>Relocation/ Façade</i>	Owner is seeking tenants. No short term plans to sell.
10	Evanston Plaza	2	<i>Occupied with Retail Uses</i>	Goodwill Store City Council intro on June 28th, City Council final July 11th. Play It Again Sports and Dollar Tree open. Dance Center Evanston theater expansion underway expected October 2016.
11	Dance Center Evanston	2	<i>Occupied Space</i>	Expansion plan revisions have been approved and work begun. Theater seating install July 5.
12	1340 Dodge wareHOUSE(1)	2	<i>Renovated Office</i>	Andy Spatz reports building has seven of nine spaces leased. 18,600 sq ft office (no live/work component) <a href="http://goo.gl/jsO90n">http://goo.gl/jsO90n</a>
13	Main/Chicago	3	<i>Mixed Use Redevelopment</i>	Goddess & The Baker for café/prepared foods space. First Bank & Trust lease signed. Anticipated retail openings in October. Anticipated apartment rentals in September. Building complete by October 1st. Negotiations ongoing for other retail spaces
14	Oakton/Asbury	9	<i>Little Beans</i>	Waiting for determination from Cook County on Class 7a status.
15	2424 Dempster (Former Chicken and Waffles)	2	<i>New Restaurant or Retail Use</i>	Kabul House relocating from Skokie. Design plans, close to submitting for permits.
16	1741 Sherman	1	<i>Occupied with Retail/ServiceUse</i>	New retail apparel store Life is Good <a href="http://www.lifeisgood.com">http://www.lifeisgood.com</a> now opened in former Sips on Sherman space
17	1823 Church	5	<i>Occupied with Retail/Community Use</i>	First Slice Café opening late July/early August 2016 inside Gibbs Morrison Cultural Center

Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
	Name	Address				Principal	Interest	Total			
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 362,650.00	\$ 2,500.00	\$ 82,500.00	\$ -	\$ 82,500.00	\$ -	\$ 280,150.00	NA
OPEN	Ward Eight	629 Howard St.	3.15.12	\$ 130,000.00	\$ 1,316.19	\$ 38,768.22	\$ 15,245.57	\$ 54,013.79	\$ -	\$ 91,231.78	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$ 200,000.00	\$ 1,028.26	\$ 7,029.48	\$ 10,450.94	\$ 17,480.42		\$ 192,970.52	1.5.20
CLSD[1]	Chicken & Waffles	2424 Dempster St.	10.1.12	\$ 202,937.63	\$ 1,184.29	\$ 60,206.21	\$ 1,994.37	\$ 62,200.58	\$ -	\$ -	5.15.16
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$ 675,000.00	\$ 6,500.00	\$ 130,500.00	\$ -	\$ 130,500.00	\$ -	\$ 544,500.00	NA
CLSD	Curt's Café	2922 Central St.	5.11.14	\$ 15,000.00	\$ 651.37	\$ 15,000.00	\$ 130.15	\$ 15,130.15	\$ -	\$ -	4.8.16
CLSD	FEW Spirits	918 Chicago Ave.	6.27.14	\$ 250,000.00	\$ 2,775.51	\$ 250,000.00	\$ 23,686.89	\$ 273,686.89	\$ -	\$ -	4.5.16
OPEN	Davis Transportation	1040 Wesley Ave.	1.1.15	\$ 144,519.07	\$ 3,287.90	\$ 2,700.00		\$ 2,700.00	(\$6,575.80)	\$ 141,819.07	12.31.18
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$ 75,000.00	\$ 832.65	\$ 4,680.86	\$ 3,645.64	\$ 8,326.50		\$ 70,319.14	1.31.25

[1]Chicken & Waffles payment of \$59,832 satisfied loan obligation - remainder forgiven.

Last Update 6/9/2016



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of July 5, 2016

Date: July 8, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of July 5, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/ Library Board Date</b>
Bid 16- 55 2016 Parking Lot Improvement Project	Public Works Agency	Work on this project includes the rehabilitation of three separate parking lots, an on-street parking area, and a basketball court located at various locations throughout the City. Work consists of pavement removal and replacement including hot-mix asphalt and permeable concrete pavers, concrete sidewalk, curb and driveway repairs, minor earthwork and grading, minor sewer improvements, related appurtenances, lighting improvements,	\$1,280,000	Aug 2	Aug 15

		textured acrylic color surfacing, landscape improvements, parkway restoration and all materials, labor, equipment, and incidental work. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.			
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## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion    R=Resolution    O=Ordinance  
 D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
 APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development  
 BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	7/25/2016	Independent Retailer Month / Business District Awards	PR	CC	Lyons	
CMO	7/25/2016	Robert Crown Funding	Discussion	CC	Lyons	
Legal	7/25/2016	Concealed Carry Decision	Discussion	CC	Farrar	
Admin Services	7/25/2016	Single Source Towing -North Shore	B	APW	Storlie	
Admin Services	7/25/2016	Fleet Purchase (Up-fit fleet service vehicle)	B	APW	Storlie	
Admin Services	7/25/2016	Duncan One Year Renewal	B	APW	Storlie	
Admin Services	7/25/2016	In Car Cameras for Police	B	APW	Storlie	
PRCS	7/25/2016	NU/Golf Course Parking	B	APW	Hemingway	
PRCS	7/25/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
CD	7/25/2016	CDBG Streets/SNAP Lighting	B	APW	Muenzer	
CD	7/25/2016	Sidewalk Café - NaKorn	B	APW	Muenzer	
PWA	7/25/2016	Main Street Commons Engr	B	APW	Stoneback	
PWA	7/25/2016	Parking Garage Improvements - Church and Maple	B	APW	Stoneback	
PWA	7/25/2016	Road Salt Purchase	B	APW	Stoneback	
CMO	7/25/2016	2015 Audit	B	APW	Lyons	
PWA	7/25/2016	ERGB Project Construction Funding	R	APW	Stoneback	
Admin Services	7/25/2016	1571 Maple Parking Lease	R	APW	Storlie	
CMO	7/25/2016	Lease Agmt with 860 Chicago (City Newstand, Inc.)	R	APW	Lyons	
CMO	7/25/2016	Special Assessment Interest Rate Change	O	APW	Lyons	Introduction
CMO	7/25/2016	Benchmarking Ordinance	O	APW	Hurley	
CD	7/25/2016	1919 Church St - Special Use (ComEd), and Variations (Fencing, Landscaping)	O	PD	Muenzer	Introduction
CD	7/25/2016	707 Howard - Special Use (Craft Brewery)	O	PD	Muenzer	Introduction
CD	7/25/2016	2020 Greenwood - Setbacks	O	PD	Muenzer	
CMO	7/25/2016	Aldermanic Communications Allowance	SPB	Rules	Bobkiewicz	
CMO	7/25/2016	Ward Communication Policy	B	Rules	Bobkiewicz	
CMO	7/25/2016	BCC Ordinances	O	Rules	Bobkiewicz	
Mayor	8/15/2016	IMRF 75th Anniversary	P	CC	Francellno	
CD	8/15/2016	Complete Streets Policy Revision	B	APW	Muenzer	
PWA	8/15/2016	Tree Stump Removal Contract	B	APW	Stoneback	
PWA	8/15/2016	Parking Lot Construction	B	APW	Stoneback	
PWA	8/15/2016	Parking Lot Construction Engr	B	APW	Stoneback	
PWA	8/15/2016	Alley Improvements	B	APW	Stoneback	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/15/2016	2nd Quarter Budget Report	B	APW	Lyons	Accept and Place on File
CMO	8/15/2016	Budget Amendments	O	APW	Lyons	
CD	8/15/2016	North Downtown Planning	Discussion	PD	Muenzer	(contd from 4/18)
CD	8/15/2016	321 Howard St - Special Use (Convenience Store)	O	PD	Muenzer	Introduction
CD	8/15/2016	1822 Ridge - Special use (Indoor Recreation Facility)	O	PD	Muenzer	Introduction and Action
CD	8/15/2016	2016 Emergency Solutions Grant Recommendations	B	HS	Muenzer	
CMO	August	City Manager Evaluation		CC		
CMO	9/12/2016	Right of Way Permit for ERUV	R	APW	Bobkiewicz	

## Council & Committee Meetings

Mon, July 11	6:00 PM	A&PW, P&D, City Council meetings				
Mon, July 18	7:00 PM	City Council- City Manager Evaluation				
Tues, July 19	7:00 PM	Housing & Community Development Act Committee				
Wed, July 20	6:30 PM	M/W/EBE Advisory Committee				
Mon, July 25	6:00 PM	A&PW, P&D, City Council meetings				
Wed, July 27	6:00 PM	Transportation/Parking Committee				
Wed, July 27	7:00 PM	Economic Development Committee				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
Dept						
CD		Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)

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Admin Serv		Credit Card Analysis	D	APW	Lyons	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
CMO		Animal Stray Hold Policy	O	HS	Bobkiewicz	(discussion at Animal Board mtg 7/13)
CMO		Smylie Lease	B	APW	Lyons	



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Damir Latinovic, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: July 7, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, June 29 - July 5, 2016**

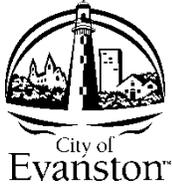
**Zoning Reviews**

Ward	Property Address	Type	Project Description	Received	Status
1	1620 Judson Avenue	Zoning Analysis	Demolish existing rear porch and deck and construct a new enclosed porch and deck at SFR	03/10/16	pending additional info from the applicant
1	2300 Sherman Avenue	Building Permit	Remove and replace asphalt, move bumpers 3' west	06/29/16	pending staff review
1	708 Lincoln Street	Building Permit	Construct front brick walk, stone paver patio with patio fireplace and rear stone path walk	06/29/16	pending staff review
1	833 Lincoln Street	Building Permit	Paving strip of land next to garage off alley	06/27/16	pending staff review
2	1021 Dewey Avenue	Zoning Analysis	Demolish existing and construct a new SFR	06/23/16	pending additional info from the applicant
2	1916 Dempster Street	Building Permit	Interior and exterior remodeling for a Resale Establishment (Goodwill)	06/01/16	pending City Council approval and DAPR review
2	1100 Florence Avenue	Building Permit	Interior remodeling, convert commercial space into SFR	07/05/16	pending staff review
2	2424 Dempster Street	Building Permit	Interior and exterior renovation of existing restaurant with construction of a 150 sq. ft. addition for a new restaurant (Kabul House)	06/30/16	pending staff review
3	1015 Chicago Avenue	Zoning Analysis	Enclose roofed canopy and construct second story addition (AutoBarn)	06/24/16	pending staff review
3	1040 Hinman Avenue	Building Permit	New lighting conduits installation for landscaping and garage	06/16/16	pending staff review
3	1307 Chicago Avenue	Building Permit	Stair replacement and new patio in rear yard	06/23/16	pending staff review
3	493 Sheridan Road	Building Permit	Gut rehab/remodel of existing 6-unit building to 7-unit rental apartments	06/27/16	pending staff review
3	651 Forest Avenue	Building Permit	Construction of 1-story addition at rear of SFR	06/28/16	pending staff review
3	856 Hinman Avenue	Building Permit	Interior remodeling including home occupation space for one unit in existing multifamily building	06/22/16	pending additional info from applicant
3	221 Kedzie Street	Building Permit	Remove existing pavers from driveway, replace with new pavers	07/05/16	pending staff review
4	1006 Ridge Avenue	Building Permit	Various interior and exterior renovation to existing SFR	03/08/16	pending additional information from the applicant
4	1009 Davis Street	Building Permit	Interior alteration of existing restaurant into a new Type 2 restaurant (Yeero Revolution)	06/24/16	pending Substitution of Special Use determination
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending additional info from the applicant; DAPR approved 03/23/16
4	1004 Greenwood Street	Zoning Analysis	Construct new ramp and landing for entrance to annex of church (St. Paul's Lutheran Church)	07/05/16	pending staff review
4	1307 Oak Avenue	Building Permit	Replace open wood porch with new open wood porch	07/05/16	pending staff review
4	1329 Elmwood Avenue	Zoning Analysis	Demolish rear porch and construct mudroom addition with deck	07/01/16	pending staff review
5	2019 Pratt Court	Building Permit	Construct new single family residence	05/26/16	pending revisions
6	2144 McDaniel Avenue	Building Permit	New SFR with attached garage	05/06/16	pending revisions
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/09/15	pending additional info from the applicant

6	2431 Central Park Avenue	Zoning Analysis	Convert attached garage into livable space, add new detached garage	05/04/16	pending additional info from the applicant
6	2515 Thayer Street	Building Permit	Second story addition to SFR	05/12/16	pending additional info from the applicant
6	2519 Harrison Street	Building Permit	New SFR	06/27/16	pending staff review
6	2632 Princeton Avenue	Zoning Analysis	Addition to SFR and new detached garage	06/22/16	pending additional info from the applicant
6	2814 Central Street	Building Permit	Interior and exterior renovation for a daycare center (Little Green Tree House)	04/14/16	pending additional info from the applicant (DAPR approved 06/08/16)
6	2403 Central Park Avenue	Zoning Analysis	Construct rear screened porch	07/01/16	pending staff review
6	2507 Colfax Street	Building Permit	Construct new unilock paver parking pad next to existing concrete driveway	06/30/16	pending staff review
6	2621 Reese Avenue	Building Permit	Construct 2-car detached garage	07/06/16	pending staff review
6	2419 Lawndale Avenue	Building Permit	Construct new detached garage	06/30/16	pending staff review
7	1121 Colfax Street	Building Permit	New addition and interior renovation to existing SFR	06/01/16	pending revisions
7	2022 Central Street	Building Permit	Interior and exterior remodel (Lush Wine and Spirits)	04/15/16	pending final DAPR review
7	2145 Sheridan Road	Building Permit	Interior renovation (NU)	06/27/16	pending staff review
7	2711 Asbury Avenue	Zoning Analysis	Construct new patio and walkways at SFR	06/08/16	pending revisions
7	568 Ingleside Park	Building Permit	Construction of new SFR	06/22/16	pending staff review
7	616 Central Street	Building Permit	1-story addition in rear	06/20/16	pending minor variation determination
7	811 Central Street	Building Permit	Addition to SFR	06/14/16	pending revisions
7	824 Monticello Place	Building Permit	Interior and exterior renovation of SFR	05/04/16	pending revisions
7	2639 Broadway Avenue	Zoning Analysis	Remove front entry and construct larger front porch, construct new rear landing and stair	06/30/16	pending staff review
8	1426 Mulford Street	Building Permit	Construction of a new single story SFR	06/21/16	pending revisions
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
9	2525 Oakton Street	Building Permit	Construction of a ready mix plant with aggregate storage and office	06/24/16	pending staff review
9	533 Wesley Avenue	Building Permit	New paver patio in rear yard	06/27/16	pending staff review
9	918 Madison Street	Building Permit	Demolish existing 1-car garage and construct a new 2-car detached garage	06/06/16	pending revisions
9	1923 Oakton Street	Building Permit	Construct new detached garage	06/30/16	pending staff review
9	1324 Seward Street	Building Permit	Interior remodel and construction of new deck, new egress basement window	06/30/16	pending staff review

**Miscellaneous Zoning Cases**

<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
2	1815 Ridge/1815 Oak Avenue	Planned Development and Rezoning	New 10-story independent and assisted living senior housing development with 163 units and 67 parking spaces	12/11/15	<b>P&amp;D 07/11/16</b>
2	2020 Greenwood Street	Major Variation	2' setback where 8' is required for outdoor storage units; elimination of 22 required parking spaces for a total of 10 parking spaces where 82 are required and 32 previously existed	03/02/16	<b>P&amp;D 07/25/16</b>
2	1916 Dempster Street	Special Use	Special use for a Resale Establishment (Goodwill) in the C1 Commercial District	04/29/16	<b>CC 07/11/16</b>
2	1822 Ridge Avenue	Special Use	Commercial Indoor Recreation for one-on-one personal training (Omni-Fit)	06/15/16	<b>ZBA 07/19/16 &amp; P&amp;D 08/15/16</b>
4	1009 Davis Street	Special Use	Substitution of special use - Type 2 Restaurant (Yeero Revolution)	06/28/16	determination after 07/21/16
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	1900-1904 Asbury Avenue	Plat of Subdivision	Divide existing lot into two lots	06/17/16	<b>P&amp;D 07/11/16</b>
5	922 Noyes Street	Major Variation	Add 0 parking spaces where 3 additional parking spaces are required for a medical office (chiropractor)	05/12/16	<b>CC 07/11/16</b>
5	824-828 Noyes Street	Planned Development	New four story mixed-use building with 44 dwelling units, 3200 sq. ft. ground floor commercial space and 35 on-site parking spaces	05/27/16	<b>PC 07/13/16</b>
5	1919 Church Street	Special Use & Major Variation	Replace ComEd utility with new DC-in-a-box with variations to reduce fencing and landscaping requirements	06/02/16	<b>P&amp;D 07/25/16</b>
6	2773 Bernard Place	Fence Variation	0.5' street side yard setback for a 6' fence where 2' is required	05/12/16	determination after 07/12/16
6	2742 Bernard Place	Major Variation	2.6' north interior side yard setback for a second story addition that aligns with first floor	06/14/16	<b>ZBA 07/19/16</b>
6	2505 Thayer Street	Minor Variation	Rear yard setback and building lot coverage variations for a new detached garage	06/14/16	determination after 07/12/16
6	2303 Thayer Street	Minor Variation	Side yard setback and building lot coverage variations for a one-story addition in rear	06/13/16	determination after 07/12/16
7	616 Central Street	Minor Variation	Side yard setback variation for a rear addition	06/22/16	determination after 07/12/16
8	555 Howard Street	Amendment to Special Use	Modify hours of operation for existing convenience store to 1am	05/31/16	<b>CC 07/11/16</b>
8	707 Howard Street	Special Use	Craft Brewery (North Shore Cider)	06/03/16	<b>P&amp;D 07/25/16</b>
8	321 Howard Street	Special Use	Convenience Store in an existing two story mixed-use building	06/02/16	<b>pending DAPR &amp; ZBA</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 8, 2016

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, July 8, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1619 Chicago Avenue (The Merion)	Residential Addition	Streets and sidewalks in good condition. Alley and catch basin are clean. Exterior construction lift is being disassembled. Garbage dumpster and all other material removed from front of building in preparation of sidewalk restoration.	7/5/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition and streets are clear of dirt and debris. Soil erosion reports are current. Developer has submitted drainage plans to the City and MWRD for review.	7/5/2016
3	835 Chicago Avenue (9-story mixed-used)	Commercial/Residential	Fences and sidewalks are in good condition and streets are clear of mud and debris. Catch basin and alley are clean. Interior rough mechanical work on 8th floor is in progress.	7/5/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Exterior of job site has been completed. Temporary Certificate of Occupancy has been issued for Taco Diablo and LuLu's Restaurants. All exterior conditions comply.	7/6/2016
4	1029 - 1035 Davis Street	One Story Commercial	Project on hold until commercial tenants are found. The exterior job site is being kept in order.	7/6/2016
4	1571 Maple Avenue	Mixed Use Building	Construction fencing and dust control screening is in place and plumb. Light poles along Maple Avenue frontage have been temporarily removed until perimeter beam work is completed. Caisson work continues. The public way and street are kept clean.	7/6/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Display cases and specialty fixture installations continue. Storm drain catch basket is clean. Job site is kept clean and in order.	7/6/2016
5	1911 Church Street (Y.O.U. Building)	Foundation	Job is active with steel work in progress and masonry work beginning at the southeast corner. Fences, windscreen and silt fences are present. Catch basket at neighboring storm structure is present. No debris on public right of way.	7/7/2016
7	1620 Central Avenue	New 47 Unit Apartment Building	Carpenters are framing the 4th floor. Storm drain catch baskets were clean at the time of inspection. No obstructions in the public right of way. Construction fencing is secure.	7/6/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Exterior work in the west parking lot expansion continues with infrastructure complete, curbs poured and grading has been completed. Construction fence, windscreen and silt fence are present. All neighboring storm structures are protected with catch baskets.	7/7/2016

7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Construction/soil erosion fencing and truck wash station are in good condition. Construction crews are installing caissons along the north end of the project. The job site is being kept in order.	7/6/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	5th floor deck has been completed and concrete has been poured. 6th floor deck is now being formed and steel rebar is being installed along with plumbing, electrical and mechanical work. Fences and silt fences are present and stand plumb. No debris on public right of way. Tire washing is in effect for trucks leaving the site.	7/7/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Project nearing completion. No construction activity at sidewalk or street. Site is well kept.	7/5/2016

This update includes recent events or immediate future events involving projects under formal consideration, public meetings or significant recent permitting or enforcement actions.

PLANNING AND ZONING	Zoning Board of Appeals
June 2016 Meetings/Activities	<b>June 7, 2016</b>
	<p><b>922 Noyes Street:</b> Variation for no increase in parking where 3 additional parking spaces are required for a medical office, Evolution Sports Therapy &amp; Spine, with a total of 62 parking spaces where 65 are required in the B1 Business District. Unanimous recommendation for approval. Introduced at P&amp;D June 27, 2016.</p> <p><b>1916 Dempster Street:</b> Special Use for a Resale Establishment, Goodwill Store &amp; Donation Center, in the C1 Commercial District. Recommendation for approval 5-1. Introduced at P&amp;D June 27, 2016.</p>
	<b>June 21, 2016</b>
	Meeting cancelled due to a lack of items.
July 2016 Meetings/Activities	<b>July 5, 2016</b>
	<p><b>1919 Church Street:</b> Special Use for a Public Utility to replace existing ComEd equipment with a new “DC-in-a-box” equipment, and Variations for no fencing where fencing to screen parking and utility equipment is required, and for a landscape buffer with plantings 48” on center where plantings 36” on center are required, in the B2 Business District and the oWE West Evanston Overlay District. Unanimous recommendation for approval. Scheduled for P&amp;D July 25, 2016.</p> <p><b>707 Howard Street:</b> Special Use for a Craft-Brewery, North Shore Cider Company, in the B3 Business District. Unanimous recommendation for approval. Scheduled for P&amp;D July 25, 2016.</p>
	<b>July 19, 2016</b>
	<p><b>2742 Bernard Place:</b> Variation for a 2.6’ north interior side yard setback where 5’ is required for a second story addition that aligns with the first floor, in the R2 Single Family Residential District.</p> <p><b>1822 Ridge Avenue:</b> Special Use for a Commercial Indoor Recreation Facility, <i>Omni-Fit</i> personal training, in the O1 Office District.</p> <p><b>321 Howard Street:</b> Special Use for a Convenience Store in the B3 Business District.</p>
PLANNING AND ZONING	Plan Commission
June 2016 Meetings/Activities	<b>June 8, 2016</b>
	<p><b>Z.O. Text Amendment: Mailed Noticing Requirements (Continued from May 11, 2016 meeting):</b> A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish applicant’s responsibility for mailed notice requirements for zoning applications. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of mailing service. Unanimous recommendation for approval. Scheduled for P&amp;D on 07/11/2016.</p>
July 2016 Meetings/Activities	<b>July 13, 2016</b>
	<p><b>Planned Development: 824-828 Noyes Street:</b> A 4-story, 44-unit mixed-use building with commercial space on the ground floor, dwelling units above and 35 parking spaces. The applicant seeks four site development allowances including: the proposed number of dwelling units (44 where 12 is the maximum allowed with bonuses); a proposed height of 52 ft. (where the maximum building height is 44 ft. with IHO TOD bonus and 56 ft. with a site development allowance); the proposed number of parking spaces (35 where a minimum of 39 is required); and rear yard setback (1ft. where a minimum of 5 ft. is required).</p>

PLANNING AND ZONING	Preservation Commission
June 2016 Meetings/Activities	<b>June 21, 2016</b>
	<p><b>917 Edgemere Court (LSHD):</b> Construction of a new 2-story, brick and stucco single-family residence with an attached 1-story, 3-car garage in front. At the request of the applicants the Commission tabled this item to July 19, 2016.</p> <p><b>1800 Block of Chicago Avenue and 1800-2400 block of Sheridan Road (Partially within the NEHD):</b> Install Tallmadge light poles along Chicago Avenue, north of Clark Street to Sheridan Road (both sides of the public way) and then Sheridan Road, north of the intersection of Chicago Avenue and Sheridan Road to Lincoln Street (on the west side of the public way). Approved 6-1 subject to Public Works approval.</p> <p><b>746 Forest Avenue (LSHD):</b> Demolish existing 2-car wood frame garage and construct a new 4-car garage with stucco finish to match the main house exterior finish. Demolition and construction approved unanimously.</p> <p><b>325 Davis Street (LSHD):</b> Demolish existing rear enclosed deck and construct new covered porch entry and mud room. Four rear north elevation windows to be removed and relocated with new windows; two first floor windows on the west elevation to be removed and relocated with new windows; two windows and a door on the east elevation to be removed and relocated with four new windows. Alteration and construction approved unanimously.</p> <p><b>703 Forest Avenue (L/LSHD):</b> 2-story frame addition with screen porch with roof top deck and redesigned existing decks. Tabled to July 19, 2016. Architect and homeowners to explore redesign of the addition.</p> <p><b>470-498 Sheridan Road (L):</b> Replace existing aluminum framed double hung and fixed storm windows with new aluminum framed double hung and fixed storm windows. Approved unanimously with one abstention.</p> <p><b>PUBLIC HEARING</b></p> <p><b>2623 Lincoln Street (L):</b> Application for Rescission of landmark designation of 2623 Lincoln Street. Unanimous recommendation for denial.</p>
July 2016 Meetings/Activities	<b>July 19, 2016</b>
	<p><b>917 Edgemere Court (LSHD) (Continued from June 21, 2016):</b> Construction of a new 2-story, brick and stucco single-family residence with an attached 1-story, 3-car garage in front.</p> <p><b>703 Forest Avenue (L/LSHD) (Continued from June 21, 2016):</b> 2 story frame addition - with screen porch with roof top deck and reworked existing decks.</p> <p><b>2623 Lincoln Street (L):</b> Application for Rescission of landmark designation of 2623 Lincoln Street. The Commission will act on Resolution for City Council for denial of the rescission application.</p>
PLANNING AND ZONING	Preservation Ordinance Review Subcommittee
June 2016 Meetings/Activities	<b>June 16, 2016</b>
	<p><b>Review of Preservation Ordinance:</b> The committee continued its review of Sections 2-8-1 and 2-8-2 of Preservation Ordinance.</p>
July 2016 Meetings/Activities	<b>July 13, 2016</b>
	<p><b>Review of Preservation Ordinance:</b> The committee will continue its review with Section 2-3 of Preservation Ordinance for the update.</p>

PLANNING AND ZONING	APPROVED & ACTIVE PLANNED DEVELOPMENTS
1890 Maple Ave./ 1881 Oak Ave. E2	The development of 356 dwelling units is complete. The Temporary Certificate of Occupancy (TCO) was issued on March 11, 2015. Yoga Studio now open in Maple Ave. commercial space.
1611 Chicago Ave. North Shore Residence/ Merion	Renovations in the existing structure are ongoing. The full building permit for the 8-story addition has also been issued; construction is ongoing.

<b>1515 Chicago Ave. Hyatt House Extended Stay Hotel</b>	The 8-story 114-room hotel with 33 on-site parking spaces was approved by the City Council on April 28, 2014. The full building permit was issued on February 27, 2015. Construction is complete. An FCO was issued on June 17, 2016.
<b>1629-1691 Church St. Church St. Village</b>	On August 11, 2014, the applicant received an extension to complete the 13 unfinished units in Buildings 2 and 3 and to obtain a building permit for the construction of the last 8 units in Building 1 no later than August 11, 2015. The applicant has completed construction on the 13 units in Buildings 1 and 2, but has requested an extension of the PD to obtain the permit for the Building 1 by August 11, 2016. The request for extension was approved by the City Council on July 27, 2015. The last remaining 8-unit building was approved by DAPR Committee on January 6, 2015. The building permit application for the 8-unit building was submitted on 06/01/2016. DAPR voted to approve the plans at its June 29 <sup>th</sup> meeting.
<b>2454 Oakton St. Sports Dome</b>	Approved by City Council on August 11, 2014. The building permit for the foundation was issued on July 29, 2015. The full building permit was issued on September 11, 2015. TCO was issued on January 25, 2016. Sign permits approved for new signage and "No Further Remediation" letter received from IEPA June 2, 2016.
<b>835 Chicago Ave. (Chicago/Main)</b>	The full building permit for the 9-story 112-unit residential building was issued on August 3, 2015. Art installation and minor landscaping changes approved by DAPR at May 11, 2016 meeting. Construction is ongoing.
<b>1620 Central St.</b>	The 4-story 47-unit multiple-family residential building was approved by the City Council on April 27, 2015. The full building permit was issued on October 20, 2015. Small adjustment to top floor of façade presented and approved by DAPR on January 20, 2016. Water & Sewer permits to be issued. Construction is ongoing.
<b>1571 Maple Ave.</b>	The 12-story 101-unit mixed-use development was approved by the City Council on April 13, 2015. The building permit for caissons was issued on December 17, 2015. The building permit for foundation has been approved; the water/sewer permit and full building permit are under review.

<b>HOUSING &amp; GRANTS</b>	<b>Housing &amp; Community Development Act Committee</b>	
<b>June 2016 Meetings/Activities</b>	<b>June 21, 2016</b>	
	This meeting was cancelled due to lack of agenda items.	
<b>July 2016 Meetings/Activities</b>	<b>July 19, 2016</b>	
	The HCDA Committee will discuss the 2017 CDBG application season. City staff will be holding pre-application meetings the week prior to the HCDA meeting and will be able to update the Committee on what type of applications (due in August) to expect. Staff will also provide updates on the 2016 CDBG grant.	
<b>HOUSING &amp; GRANTS</b>	<b>Housing and Homelessness Commission</b>	
<b>June 2016 Meetings/Activities</b>	<b>June 2, 2016</b>	
	The HHC meeting was cancelled due to lack of agenda items requiring action by the Commission. The next scheduled meeting is Thursday, July 7, 2016.	
<b>July 2016 Meetings/Activities</b>	<b>July 7, 2016</b>	
	The HHC will review and make recommendations for 2016 ESG funding allocations. The Commission will also hear a presentation on Tiny Homes from the Leadership Evanston team. Finally, staff will provide updates on IHO fee waivers/deferments and the proposed ordinance for HHC's consolidation with the Human Relations Commission and the Americans with Disabilities Act Advisory Board.	

HOUSING & GRANTS	Mental Health Board
<b>June 2016 Meetings/Activities</b>	<b>June 1, 2016</b>
	The MHB met to review and approve a proposal for \$30,000 in Human Services funding. The Board voted to recommend \$15,000 for the Youth Job Center and \$15,000 for the Mayor's Summer Youth Employment Program to the Human Services Committee at its meeting on June 6, 2016, allocating the \$30,000 of 2016 Human Services Funds that remained unallocated. This recommendation was approved by the Human Services Committee at its meeting on June 6 and by City Council on June 27, 2016.
<b>July 2016 Meetings/Activities</b>	<b>July 14, 2016</b>
	MHB agenda for July 14 includes a staff report on site visits/monitoring of 2016 programs and an update on the 2017 combined MHB-CDBG Public Services application process. Staff will be holding pre-application meetings for the MHB-CDBG program application on July 13 and 14.

TRANSPORTATION AND MOBILITY	Transportation / Parking Committee
<b>June 2016 Meetings/Activities</b>	<b>June 22, 2016</b>
	The T/P Committee approved the revised sign design for the Bike Sign Pilot Program, in coordinating with Northwestern University, and approved a proposed two-year bike corral agreement with Everyday Wheels & Motion at 941 Chicago Ave. The Committee also reviewed and approved the proposed site plan for the Main Street RTA Access to the Transit bike parking project. The Committee was briefed on the launch of Divvy, awarding of the Transit Planning 4 All Grant, Summer 2016 bike education and encouragement events, Healthiest Cities and Communities Award application submission, Dodge Avenue protected bike lane project, and areas of revision for the City's 2014 Complete Streets policy.
<b>July 2016 Meetings/Activities</b>	<b>July 27, 2016</b>
	The T/P Committee will be presented a proposal for a revised Complete Streets Policy. Following the Committee's review of the revised policy it will be presented to A&PW at their August 15 meeting.

BUILDING & INSPECTION SERVICES	Sign Review and Appeals Board
<b>June 2016 Meetings/Activities</b>	<b>June 9, 2016</b>
	<b>2255 Campus Drive – Northwestern University Athletic Facility:</b> Variance for a 1'-11½" x 29'-9" non-illuminated wall sign with an 11'-8" x 7'-8½" logo mounted on the west elevation at a height of 27'-10" above grade where 15'-6" is allowed by sign regulations. Variance approved by vote of 3-0.
<b>July 2016 Meetings/Activities</b>	<b>July 14, 2016</b>
	<b>1574 Sherman Avenue – Beacon Academy:</b> Variance for a 12'-6" x 13'-10" non-illuminated window sign at a height of 21'-3½" above grade where 15'-6" is allowed by sign regulation on agenda.

BUILDING & INSPECTION SERVICES		Housing Rehabilitation		
Ward	Number of Active Projects	Completed Projects	Projects YTD	
2	2	1	3	
5	1	2	3	
8	2	1	3	

BUILDING & INSPECTION SERVICES		Building Permits
Building Permit Status		Real-time permit review access is available online 24/7 at <a href="https://permits.cityofevanston.org">https://permits.cityofevanston.org</a>

BUILDING & INSPECTION SERVICES		New Business Application Status		
Ward	Property Address	Business Name	Received	Status
2	1822 Ridge Avenue	Omni-Fit LLC	06/17/2016	In review.
4	630 Davis Street	The Cellular Connection, LLC	06/20/2016	In review.
4	1603 Orrington Avenue	TLP Services, LLC	06/28/2016	In review.
4	910 Church Street	Pure Barre (new ownership)	06/03/2016	General Business License issued 6/10/2016.
4	1402 Greenleaf Street	Green Edens Horticultural Services, LLC	05/24/2016	Pending inspections.
4	1603 Orrington Avenue	Magnetar Capital LLC	05/27/2016	Pending inspections.
5	2144 Ashland Avenue	MSI Healing, Inc.	04/19/2016	Pending inspections.
6	3006 Central Street	Urban Wood Goods, Ltd	06/16/2016	In review.
9	640 Pitner Avenue	B & T's Auto Body	05/25/2016	Pending inspections.

BUILDING & INSPECTION  
SERVICES

## Building Permits Issued by Ward – June 1 - June 30, 2016

Ward 1

Building Permit Type	No. of Permits Issued
CCCD	2
Deck or Porch	1
Demolition	2
Electrical Only	4
HVAC Work Only	3
Low Voltage Alarm	1
Minor Repair	3
Miscellaneous Site Work	5
New	1
Plumbing Only	4
Remodel	9
Roofing	3
Sign-Awning	1
Temporary	3
<b>Total Permits Issued</b>	<b>42</b>

Ward 2

Building Permit Type	No. of Permits Issued
Demolition	2
Electrical Only	7
Fence	5
Fire Alarm	1
HVAC Work Only	5
Lawn Sprinkler	1
Low Voltage Alarm	3
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	5
Remodel	4
Roofing	4
Water and Sewer	2
Window Replacement	4
<b>Total Permits Issued</b>	<b>47</b>

Ward 3

Building Permit Type	No. of Permits Issued
Addition	1
Electrical Only	2
Fence	5
Minor Repair	5
Miscellaneous Site Work	3
Plumbing Only	1
Remodel	2
Roofing	7
Water and Sewer	1
Window Replacement	2
<b>Total Permits Issued</b>	<b>29</b>

Ward 4

Building Permit Type	No. of Permits Issued
CCCD	2
Demolition	1
Fence	3
Fire Alarm	4
Fire Suppression	1
HVAC Work Only	1
Low Voltage Alarm	2
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	2
Remodel	10
Roofing	4
Sign-Awning	7
Temporary	1
Water and Sewer	1
<b>Total Permits Issued</b>	<b>43</b>

BUILDING & INSPECTION  
SERVICES

## Building Permits Issued by Ward – June 1 - June 30, 2016

Ward 5

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	3
Electrical Only	3
Fence	4
Fire Suppression	1
HVAC Work Only	3
Minor Repair	2
Miscellaneous Site Work	2
Plumbing Only	4
Remodel	2
Roofing	9
Temporary	1
Water and Sewer	4
Window Replacement	5
<b>Total Permits Issued</b>	<b>44</b>

Ward 6

Building Permit Type	No. of Permits Issued
Addition	1
CCCD	1
Deck or Porch	1
Demolition	1
Fence	9
HVAC Work Only	4
Minor Repair	4
Miscellaneous Site Work	5
New	1
Plumbing Only	6
Remodel	5
Roofing	10
Temporary	1
Water and Sewer	2
Window Replacement	5
<b>Total Permits Issued</b>	<b>56</b>

Ward 7

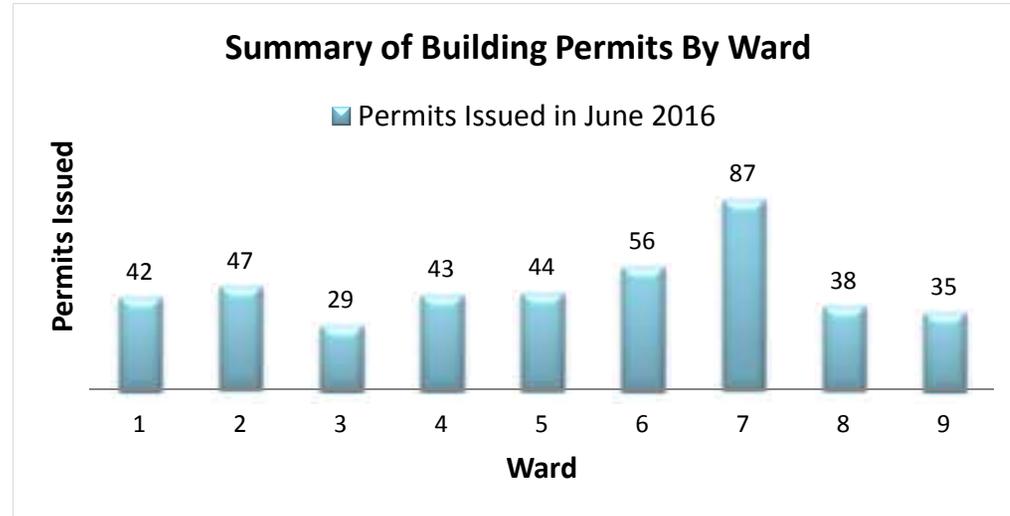
Building Permit Type	No. of Permits Issued
Addition	4
CCCD	1
Deck or Porch	1
Demolition	1
Electrical Only	16
Fence	6
Fire Alarm	8
Fire Suppression	2
HVAC Work Only	2
Minor Repair	2
Miscellaneous Site Work	5
New	1
Plumbing Only	4
Remodel	10
Roofing	5
Sign-Awning	1
Temporary	12
Water and Sewer	3
Window Replacement	3
<b>Total Permits Issued</b>	<b>87</b>

**BUILDING & INSPECTION SERVICES**

**Building Permits Issued by Ward – June 1 - June 30, 2016**

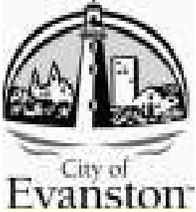
**Ward 8**

Building Permit Type	No. of Permits Issued
Deck or Porch	1
Demolition	2
Fence	4
HVAC Work Only	1
Minor Repair	1
Miscellaneous Site Work	5
New	1
Plumbing Only	7
Remodel	2
Roofing	10
Sign-Awning	1
Window Replacement	3
<b>Total Permits Issued</b>	<b>38</b>



**Ward 9**

Building Permit Type	No. of Permits Issued
Demolition	1
Electrical Only	3
Fence	8
HVAC Work Only	2
Low Voltage Alarm	1
Miscellaneous Site Work	4
New	1
Plumbing Only	4
Remodel	4
Roofing	5
Window Replacement	2
<b>Total Permits Issued</b>	<b>35</b>



DATE: July 5, 2016

TO: Wally Bobkiewicz, City Manager

FROM: Mark Muenzer, Director of Community Development  
Gary Gerdes, Building and Inspection Services Manager

SUBJECT: Building Permit & Construction Value Financial Report for June 2016

### **BUILDING PERMIT FEES**

Total Permit Fees Collected for the Month of June 2016	\$ 4,624,265
Total Permit Fees Collected Fiscal Year 2016	\$ 7,538,140
Total Permit fees Collected for the Month of June 2015	\$ 550,085
Total Permit Fees Collected Fiscal Year 2015	\$ 3,033,547

### **CONSTRUCTION VALUES**

<b>TOTAL CONSTRUCTION VALUE FOR JUNE 2016</b>	\$ 231,632,419
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2016</b>	\$ 380,360,292
<b>TOTAL CONSTRUCTION VALUE FOR JUNE 2015</b>	\$ 27,501,875
<b>TOTAL CONSTRUCTION VALUE FISCAL YEAR 2015</b>	\$ 158,863,685

### **OTHER FEES**

Total ROW Permit fees Collected for the Month of June 2016	\$ 89,487
Total ROW Permit Fees Collected Fiscal Year 2016	\$ 335,686

# EVANSTON FIRE DEPARTMENT



## MONTHLY REPORT JUNE 2016

**General information:**

Total number of calls . . . . .	Fire - 263 EMS - 558 Exposures - 1 Unknown - 0 All - 821
Average calls per day . . . . .	Fire - 8.76 EMS - 18.60 All - 27.36
Total number of arson calls . . . . .	0
Estimated dollar loss . . . . .	Fire - 182,275 Other - 475,500 All - 657,775 Arson - 0
Estimated value . . . . .	Fire - 1,340,675 Other - 100,510,000 All - 101,850,675 Arson - 0
Percentage saved . . . . .	Fire - 86.40% Other - 99.52% All - 99.35% Arson - .00%
Total injuries . . . . .	Fire service - 1 Civilian fire - 0 EMS - 0 Arson - 0
Total fatalities . . . . .	Fire service - 0 Civilian fire - 0 Arson - 0
Total apparatus responses . . . . .	Emergency - 1,604 Non-emergency - 181 All - 1,785
Average responses per day . . . . .	Emergency - 53.46 Non-emergency - 6.03 All - 59.50
Average apparatus per call . . . . .	Fire - 2.53 EMS - 2.00 All - 2.17
Average turnout time . . . . .	Emergency - 0:00:45 Non-emergency - 0:01:09 All - 0:00:49
Average response time . . . . .	Emergency - 0:02:57 Non-emergency - 0:05:10 All - 0:03:17
Average contain time . . . . .	Emergency - 0:00:00 Non-emergency - 0:00:00 All - 0:00:00
Average total time . . . . .	Emergency - 0:34:55 Non-emergency - 0:15:51 All - 0:32:05
Total man hours . . . . .	Fire - 436 EMS - 1,061 All - 1,497
Average personnel per call . . . . .	Fire - 6.52 EMS - 4.89 All - 5.41
Total aid given calls . . . . .	2
Total aid received calls . . . . .	14

**Total calls by incident group:**

	Count	Average response time	Aid given	Exposures
100-173 Fire	13	0:03:10	0	1
300-381 Rescue and emergency medical service incidents	558	0:02:54	0	0
400-482 Hazardous conditions (no fire)	19	0:03:58	1	0
500-571 Service call	118	0:05:10	1	0
600-672 Good intent call	18	0:02:43	0	0
700-751 and 7009 False alarm and false call	94	0:03:05	0	0
800-815 Severe weather and natural disaster	1	0:02:42	0	0

**Total calls by incident type:**

	Count	Aid given	Aid received	Exposures
100 Fire, other	1	0	0	0
111 Building fire	2	0	0	1
113 Cooking fire, confined to container	3	0	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	1	0	0	0
140 Natural vegetation fire, other	1	0	0	0
142 Brush or brush-and-grass mixture fire	1	0	0	0
150 150side rubbish fire, other	1	0	0	0
151 151side rubbish, trash or waste fire	1	0	0	0
160 Special outside fire, other	1	0	0	0
321 EMS call, excluding vehicle accident with injury	512	0	6	0
322 Motor Vehicle Accident	25	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	6	0	1	0
331 Lock-in (if lock out, use 511 )	3	0	0	0
353 Removal of victim(s) from stalled elevator	11	0	1	0
360 Water & ice-related rescue, other	1	0	0	0
412 Gas leak (natural gas or LPG)	3	0	0	0
424 Carbon monoxide incident	4	0	0	0
440 Electrical wiring/equipment problem, other	3	1	0	0
442 Overheated motor	1	0	0	0
443 Breakdown of light ballast	1	0	0	0
444 Power line down	4	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
445	Arcing, shorted electrical equipment	2	0	0	0
462	Aircraft standby	1	0	0	0
500	Service Call, other	46	0	1	0
511	Lock-out	15	0	0	0
520	Water problem, other	2	0	1	0
521	Water evacuation	1	0	0	0
550	Public service assistance, other	2	0	0	0
551	Assist police or other governmental agency	6	0	1	0
552	Police matter	1	0	0	0
553	Public service	3	0	0	0
554	Assist invalid	30	0	1	0
555	Defective elevator, no occupants	11	0	0	0
571	Cover assignment, standby, moveup	1	1	0	0
600	Good intent call, other	8	0	0	0
611	Dispatched & canceled en route	3	0	0	0
651	Stroke scare, odor of smoke	6	0	0	0
653	Stroke from barbecue, tar kettle	1	0	0	0
730	System malfunction, other	2	0	0	0
731	Sprinkler activation due to malfunction	2	0	0	0
733	Smoke detector activation due to malfunction	8	0	0	0
734	Heat detector activation due to malfunction	3	0	0	0
735	Alarm system sounded due to malfunction	10	0	0	0
736	CO detector activation due to malfunction	8	0	0	0
740	Unintentional transmission of alarm, other	2	0	0	0
741	Sprinkler activation, no fire - unintentional	1	0	0	0
743	Smoke detector activation, no fire - unintentional	12	0	0	0
744	Detector activation, no fire - unintentional	10	0	0	0
745	Alarm system activation, no fire - unintentional	33	0	1	0
746	Carbon monoxide detector activation, no CO	3	0	1	0
814	Lightning strike (no fire)	1	0	0	0

Fire incidents with dollar loss:				Dollar loss	Dollar value
2016-0004403-000	6/02/16	Passenger vehicle fire		500	20,000
1917 EMERSON ST, EVANSTON, IL, 60201					
2016-0004481-000	6/05/16	Cooking fire, confined to container		25	25
1916 MAIN ST, EVANSTON, IL, 60202					
2016-0004584-000	6/09/16	Cooking fire, confined to container		150	150
227 CLISIER AVE, EVANSTON, IL, 60202					
2016-0004761-000	6/16/16	Building fire		500	500
744 HINMAN AVE, EVANSTON, IL, 60201					
2016-0004952-000	6/22/16	Building fire		180,000	800,000
1510 WESLEY AVE, EVANSTON, IL, 60201					
2016-0005044-000	6/25/16	Cooking fire, confined to container		1,100	520,000
2515 PRINCESTON AVE, EVANSTON, IL, 60201					
<b>Totals:</b>				6 incidents	182,275 1,340,675

Other incidents with dollar loss:				Dollar loss	Dollar value
2016-0004962-000	6/22/16	Assist police or other governmental agency		475,000	500,000
1510 WESLEY AVE, EVANSTON, IL, 60201					
2016-0005145-000	6/29/16	Service Call, other		500	100,010,000
450 DAVIS ST, EVANSTON, IL, 60201					

Other incidents with dollar loss:

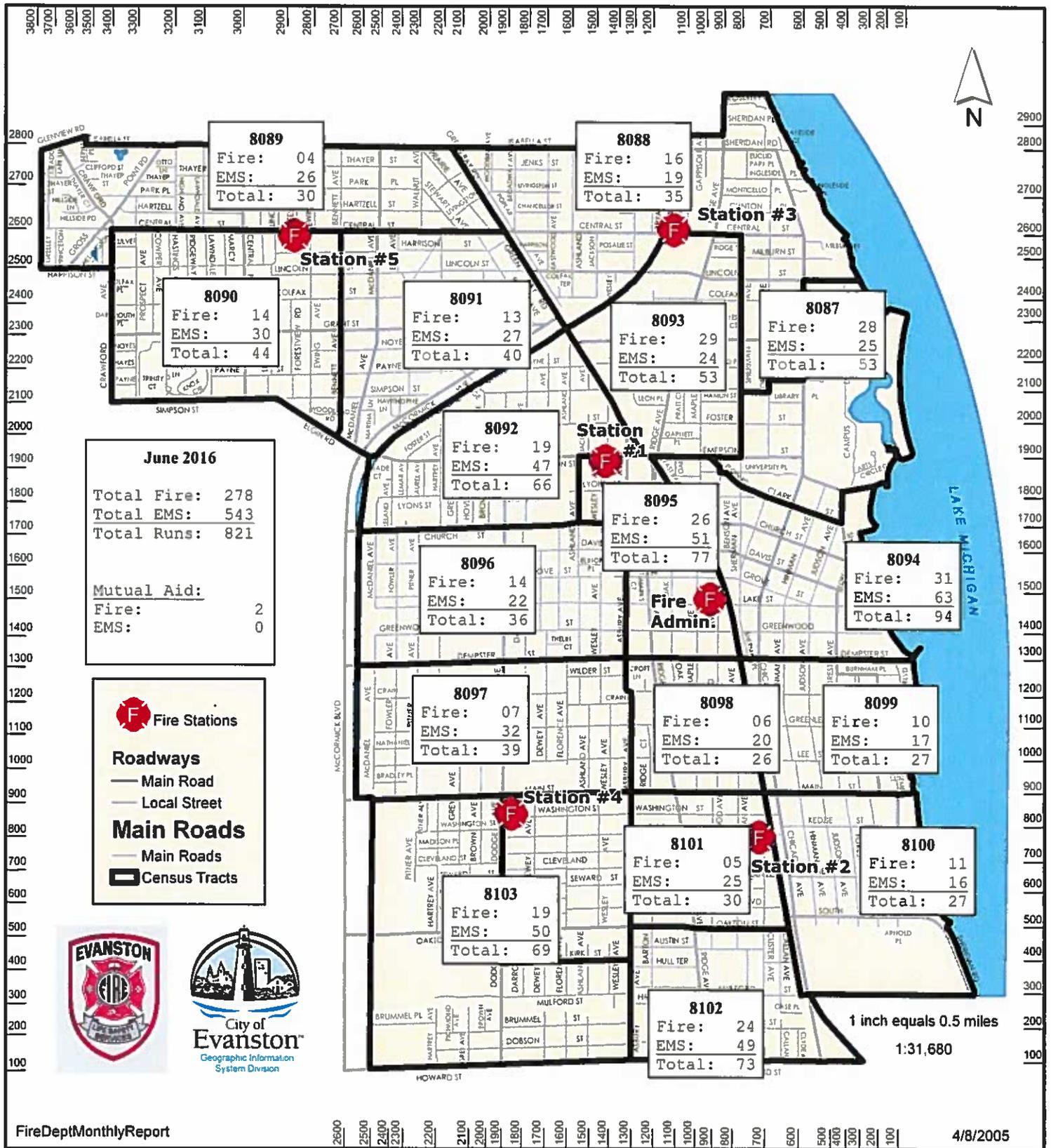
	Dollar loss	Dollar value
Totals: 2 incidents	475,500	100,510,000

Incidents receiving aid:

- 2016-0004566-000 6/08/16 Assist police or other governmental agency  
2209 HOWARD ST, EVANSION, IL, 60202
- 2016-0004739-000 6/15/16 Motor vehicle/pedestrian accident (MV Ped)  
1703 ORRINGTON AVE, EVANSION, IL, 60201
- 2016-0004806-000 6/18/16 Assist invalid  
1740 OAK AVE, EVANSION, IL, 60201
- 2016-0004831-000 6/18/16 EMS call, excluding vehicle accident with injury  
1711 SHERMAN AVE FIR1, EVANSION, IL, 60201
- 2016-0004953-000 6/22/16 Service Call, other  
701 UNIVERSITY PL, EVANSION, IL, 60201
- 2016-0004954-000 6/22/16 EMS call, excluding vehicle accident with injury  
1043 DARROW AVE, EVANSION, IL, 60202
- 2016-0004955-000 6/22/16 Water problem, other  
1631 CHICAGO AVE, EVANSION, IL, 60201
- 2016-0004956-000 6/22/16 EMS call, excluding vehicle accident with injury  
440 CLIFER AVE, EVANSION, IL, 60202
- 2016-0004957-000 6/22/16 Alarm system activation, no fire - unintentional  
2650 RIDGE AVE, EVANSION, IL, 60201
- 2016-0004958-000 6/22/16 Removal of victim(s) from stalled elevator  
1570 ELMWOOD AVE, EVANSION, IL, 60201
- 2016-0004959-000 6/22/16 EMS call, excluding vehicle accident with injury  
1403 EMERSON ST, EVANSION, IL, 60201
- 2016-0004960-000 6/22/16 EMS call, excluding vehicle accident with injury  
1001 EMERSON ST, EVANSION, IL, 60201
- 2016-0004974-000 6/23/16 Carbon monoxide detector activation, no CO  
913 ELMWOOD AVE, EVANSION, IL, 60201
- 2016-0005105-000 6/28/16 EMS call, excluding vehicle accident with injury  
1723 HOWARD ST, EVANSION, IL, 60202

Total: 14 incidents

# Evanston Fire Department Responses by Census Tract June 2016





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: July 8, 2016

There were no new applications for food establishments for the week of July 3, 2016.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 8, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
3	Union Squared	1307 Chicago	D	Restaurant (Alcohol)	11am – 11pm (Mon – sat); 11am – 10pm (Sun)	6/7/16	Pending City Council Introduction
4	The Barn	1016 Church Street	D	Restaurant (Alcohol)	5PM – 12AM (Tue – Sat)	5/31/16	Pending City Council Introduction

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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**WEEK ENDING JULY 8, 2016**

## ***Executive Board Appoints Rooney to Mayors Caucus, Discusses State Stopgap Budget***

The NWMC Executive Board met on Wednesday with new *NWMC President* and *Des Plaines Mayor Matt Bogusz* chairing his first meeting. The Board unanimously appointed *Past NWMC President and Rolling Meadows Mayor Tom Rooney* as the Conference's delegate to the Metropolitan Mayors Caucus Executive Board, with President Bogusz appointed as the alternate delegate. Members also discussed the state's stopgap budget and directed staff to assess the impact on local governments.

In other business, the Executive Board reviewed the June 22 NWMC Annual Gala and provided feedback to staff to use in planning next year's event. The Board also approved a letter to the Illinois Tollway Board of Directors reaffirming support of completing the Elgin O'Hare Western Access project as planned. Recently, the Canadian Pacific Railroad filed a lawsuit against the tollway objecting to the location of the bypass road connecting I-90, I-294 and IL 390 as identified in the project's Environmental Impact Statement. Finally, staff recommended that members review the Chicago Metropolitan Agency for Planning's "Emerging Priorities for On To 2050" report and submit comments to the agency (see related article below). *Staff contacts: Mark Fowler, Larry Bury*

## ***NWMC Staff News and Notes***

Congratulations are in order to NWMC Program Associate for Transportation Brian Pigeon as well as NWMC Policy Analyst Chris Staron!

First, Brian is headed to Italy at the end of the month, where he will get married to fiancée Alison Alves! We wish them all the best on their wedding and a lifetime of happiness together. Brian will also assume the stormwater management duties for the Conference because....

Chris Staron will transition to part time employment with the Conference on August 1 to assume his new role as stay-at-home Dad to little baby Louis. Chris will perform specific legislative duties associated with the current Policy Analyst position in support of the organization's legislative advocacy efforts. His last full time day in the office is today, but he can still be reached at [cstaron@nwmc-cog.org](mailto:cstaron@nwmc-cog.org). *Staff contacts: Mark Fowler, Larry Bury*

## ***Lake Co. Sheriff's Spokesman/Detective Covelli to Address NWMC Communicators***

The next NWMC Local Government Communicators Committee meeting will be held on Wednesday, July 20 at the *Mount Prospect Village Hall*, 50 S. Emerson Street. The committee will meet from 11:00 a.m. (please note earlier start time) to Noon. After the meeting, Lake County Sheriff Spokesman and Detective Christopher Covelli will make a special presentation entitled: "Media Relations: The *Fox Lake* Incident". All NWMC members are welcome to attend the presentation that will begin at noon and end at approximately 1:00 p.m.

Please RSVP to Committee Chairperson and *Palatine Management Analyst Samantha Brunell*, [sbrunell@palatine.il.us](mailto:sbrunell@palatine.il.us) by Wednesday, July 13. If you are a member of the Committee, please look for last week's email from Samantha with specific details regarding the special meeting and promptly respond. *Staff contacts: Mark Fowler, Marina Durso*

## ***CMAP 2050 Priorities Report Out For Comment***

Following the first round of public engagement, the Chicago Metropolitan Agency for Planning (CMAP) has released a summary document of the key regional priorities that will shape their next regional comprehensive plan entitled On To 2050. In addition to existing Go To 2040 priorities which will continue or be refined in the new plan, topics such as stormwater and climate resilience, inclusive growth, shared services, asset

management and transit modernization will be explored. CMAP plans to publish a series of snapshots and strategy papers on these topics in the coming year.

The document, entitled “Emerging Priorities for On To 2050”, can be found on CMAP’s website, <http://www.cmap.illinois.gov>. Comments can be submitted until 4:00 p.m. on Monday, August 15 by emailing [onto2050@cmap.illinois.gov](mailto:onto2050@cmap.illinois.gov) with subject of "ON TO 2050 Priorities Comment." Additional opportunities for public engagement will start again in summer 2017, when CMAP will conduct extensive engagement on a series of alternative future scenarios for the region. The draft plan is scheduled to be released for public comment in summer 2018, with final adoption targeted for October 2018. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***MWRD Accepting Sustainability Award Applications***

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) is now accepting applications for its 2016 Sustainable Landscaping and Biosolids Beneficial Reuse Awards. The awards will recognize the activities and innovations of individuals and organizations such as park districts, villages, schools, golf courses and athletic clubs in two separate categories: sustainable landscaping and beneficial use of biosolids. Biosolids are a bi-product of the MWRD's water treatment process and are a sustainable alternative to chemical fertilizers.

Qualifications for the Sustainable Landscaping award may be demonstrated through the innovative use of green infrastructure, capital investment and how an individual or organization promotes green landscaping to educate the community. The goal is to present an award to an individual or community that integrates sustainable practices in the environment that manages stormwater.

Activities completed after January 1, 2011 are eligible for an award and an individual or organization is eligible once every five years. There is no formal application form. Documentation should include figures, illustrations, narrative, and photos to help further explain the efforts. The evaluation process may include a site visit. The deadline to submit applications is September 2.

Submit application packages to [TianG@mwrld.org](mailto:TianG@mwrld.org) or mail to:

Guanglong Tian  
Monitoring & Research Department  
Metropolitan Water Reclamation District of Greater Chicago  
6001 W. Pershing Road  
Cicero, IL 60804

Awards will be presented at the MWRD's fourth annual Sustainability Summit later this year. For more information about the biosolids program, awards or Sustainability Summit, please contact MWRD at 312-751-6633. *Staff contacts: Brian Pigeon, Mark Fowler*

### ***IMET Names New Executive Director***

The Illinois Metropolitan Investment Fund (IMET) announced Thursday that it has named Sofia Anastopoulos, CFA, as its new Executive Director and Chief Investment Officer. From the announcement:

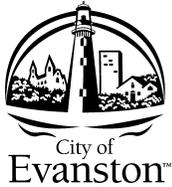
“Sofia brings a wide breadth of experience and perspective. She has many years of experience in public sector investing, starting with her work for the Government Finance Officers Association (GFOA) where she was involved in all that association’s investment and treasury initiatives. Formerly vice president of a California-based investment adviser specializing in public sector investing, recently, through her own firm, Public Funds Consulting, Sofia has advised public sector entities on best practices in treasury and investment management, including areas of internal control, investment policies and procedures, procurement of investment consultants and investment advisers, banking and custody services, financial institution due diligence, and related areas. She is a frequent contributor to the GFOA Treasury and Investment Management newsletter and the CFA Chicago Newsletter. She regularly teaches investment training for the GFOA, NACO, NACCFTO, and government finance groups in Illinois and Wisconsin. Earlier in her career, Sofia was an investment banker.

Sofia has a Master of Business Administration degree from DePaul University and a Bachelor of Art degree

from Northwestern University. She has earned the Chartered Financial Analyst designation, the standard for investment portfolio management. Sofia will be based in the home office in Oak Brook and can be reached at [sofia.ana@investimet.com](mailto:sofia.ana@investimet.com), 630/571-0480 x229.” *Staff contact: Mark Fowler*

***Meetings and Events***

*NWMC Local Government Communicators Committee* will meet on Wednesday, July 20 at 11:00 a.m. at the *Mount Prospect Village Hall*, 50 E. Emerson Street.



# Memorandum

To: Wally Bobkiewicz, City Manager

From: David Stoneback, Public Works Agency Director  
James Maiworm, Bureau Chief of Infrastructure Maintenance

Subject: Annual NPDES Permit Fees

Date: July 5, 2016

In 2003 the State of Illinois past a bill requiring each municipality that has a National Pollutant Discharge Elimination System (NPDES) permit and / or a Municipal Separate Storm Sewer System (MS4) permit to pay an annual permit fee for each permit. Evanston has a NPDES permit for the 13 combined sewer overflows (CSO) to the North Shore Channel and a MS4 permit for the storm water outfalls to the North Shore Channel and Lake Michigan.

The annual NPDES permit fee for combined sewer overflows is based on population served and is set at \$20,000 for communities with a population greater than 25,000. The annual NPDES permit fee for the storm sewer system is \$1,000. The current fees are due by August 10th and are for the period July 1, 2016 through June 30, 2017.

The Public Works Agency will be processing these payments and expect the payments to be reflected on the July 25, 2016 bills list.