

Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: Friday, April 4, 2014

STAFF REPORTS BY DEPARTMENT



Weekly Report for March 28, 2014 – April 3, 2014

Administrative Services

Weekly Bids Advertised

City Manager's Office

Master Council Meeting Agenda Schedule

Community Development

Zoning Report

Fire & Life Safety Services

March Monthly Report

Parks, Recreation and Community Service

Weekly Report

Liability form for gallery at Noyes Cultural Arts Center

Utilities

2013 Utilities Commission Annual Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

April 7, 2014

Board of Local Improvements
Rules Committee
Human Services Committee Meeting
www.cityofevanston.org/humanservices

April 8, 2014

Administration & Public Works Committee
Public Art Committee
Planning & Development Committee
www.cityofevanston.org/pd

Annual Township Meeting
City Council
www.cityofevanston.org/citycouncil

April 9, 2014

Site Plan & Appearance Review Committee
Plan Commission
www.cityofevanston.org/plancommission

April 10, 2014

Environment Board
Mental Health Board
Sign Review & Appeals Board – **Rescheduled for April 17**

April 11, 2014

Utilities Commission



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of March 28, 2014 through April 3, 2014.

	CURRENT WEEK'S TOTALS	PREVIOUS WEEK'S TOTALS
CALLS HANDLED	2945	2448
SERVICE REQUESTS	592	581
TOTAL CHATS	90	61
TOTAL TEXT	6	4

NOTE: 2014 Street Sweeping began on Tuesday, April 1.

Top 5 Service Requests

Total

Most requested service requests (Source: PublicStuff - Open/Closed)

1. Building Permit Inspection Request	95
2. Trash – Special Pick-up	61
3. Trash Cart – Missing/Replacement	52
4. Yard Waste – Missed Pick-up	38
5. Broken Parking Meter	26

Please see the following page for the Weekly Telephone Wrap Up Data

Telephone Wrap-up Data *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

Weekly Telephone Wrap Up Data	
Category/Department	Total
Administrative Services -Parking	295
Administrative Services -Finance	61
Administrative Services -HR	83
Administrative Services - Other	214
Call Transfer	133
City Manager's Office	54
ComDev / Economic Development	15
ComDev/ Bldg Inspections	204
ComDev / Housing Rehab	5
ComDev / Planning/Zoning	30
Directions	10
Evanston Township	43
Fire Life Safety	39
PublicStuff Request	187
Health	76
Information	613
Law	6
Library	1
Mayor's Office	4
Other	149
Other – Social Services	11
Parks – Maintenance	1
Parks – Programs/Picnics/Permits	5
Parks – Other	10
Parks/Recreation	33
Parks – Forestry	19
Parks- Recreation Programs	112
Police	110
Public Works / Fleet	8
Public Works / Street Sanitation	218
Public Works / Engineering	42
Utilities – Power	1
Utilities – Sewer	5
Utilities – Water	148
TOTAL	2945



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of March 31, 2014

Date: April 4, 2014

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council.

Bids/RFPs/RFQs advertised during the Week of March 31, 2014

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council Date
Bid 14-29 Hydraulic Dredging at the Church St Boat Ramp	Public Works	Work on this project includes the removal of sand at its Church Power Boat Ramp (The Ramp). The Ramp is located along Evanston's lakefront just east of Church Street and serves approved season permit holders of trailer launched power boats up to 22 feet in length, sailboats between 15 and 22 feet in length and personal watercraft (jet skis).	\$37,000	Apr 22	Apr 28

Evanston City Council Agenda Schedule - 2014

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2014 Meeting Dates: Jan 13, Jan 21 (Tues), Jan 27, Feb 10, Feb 17, Feb 24, Mar 10, Mar 17, Mar 24, Apr 8 (Tues), Apr 28 May 12, May 19, May 27 (Tues), June 9, June 16, June 23, July 14, July 21, July 28, Aug 11, Sept 8, Sept 15, Sept 22 Oct 13, Oct 20, Oct 27, Nov 10, Nov 17, Nov 24, Dec 8
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B=Business of the City by Motion R=Resolution O=Ordinance
D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business
APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO/Utilities	4/28/2014	National Drinking Water Week (May 4-10) Awards	PR	APW	Biggs/Hurley	6:00 PM
Admin Services	4/28/2014	National Public Service Week (May 4-10)	PR	CC	Lyons	
Admin Services	4/28/2014	CAFR Award	A	CC	Lyons	
Public Works	4/28/2014	Tree City USA Award	A	CC	Robinson	
Public Works	4/28/2014	I "heart" Evanston Trees II Fundraising	A	CC	Robinson	
PRCS	4/28/2014	Cradle to Career	P/D	CC	McRae	Discussion
Admin Services	4/28/2014	Discussion of City Financial Policies and Procedures	D	CC	Lyons	
Admin Services	4/28/2014	IPBC Presentation	P	CC	Lyons	
CD	4/28/2014	Report: Analysis of Impediments to Fair Housing Choice	SPB	CC	Muenzer	Accept and Place on File
PRCS	4/28/2014	Summer Lunch Program Grant	B	APW	McRae	
Admin Services	4/28/2014	Appointment of Deputy Treasurer	B	APW	Lyons	
Public Works	4/28/2014	Crack Sealing Contract award	B	APW	Robinson	
Public Works	4/28/2014	BAS Contract - 8 City buildings	B	APW	Robinson	
Public Works	4/28/2014	Salt Dome Contract Award	B	APW	Robinson	
Public Works	4/28/2014	Arrington Lighting Purchase	B	APW	Robinson	
Public Works	4/28/2014	Davis Streetscape Purchase	B	APW	Robinson	
Law	4/28/2014	Donation Boxes (tentative)	O	APW	Farrar	Introduction
Public Works	4/28/2014	Ord 29-O-14: Sale of Surplus Vehicle	O	APW	Robinson	Introduction: Held at APW 2.24.14
Admin Services	4/28/2014	Ord 37-O-14 & 38-O-14: Parking	O	APW	Lyons	Introduction
Admin Services	4/28/2014	MWEBE: Update on 5% Referral; MWEBE/LEP Ord Revision	O	APW	Lyons	Introduction
Public Works	4/28/2014	Newspaper Boxes	D	APW	Robinson	
CD	4/28/2014	835 Chicago Ave	O	PD	Muenzer	Action (Introduced Mar 24, 2014)
CD	4/28/2014	711 Emerson parking Variance	O	PD	Muenzer	Introduction
CD	4/28/2014	726 Clarke - Type 2 Restaurant	O	PD	Muenzer	Introduction
CD	4/28/2014	1701 Simpson - Type 2 Restaurant	O	PD	Muenzer	Introduction
CMO	4/28/2014	Human Rights (LGBT)	O	HS	Bobkiewicz	Introduction
Health	4/28/2014	Code Amendments for Property Maintenance	O	HS	Thomas-Smith	
PRCS	4/28/2014	Noyes Leases	B	HS	McRae	
CD	5/12/2014	HOME funds for Community Partners for Affordable Housing	B	CC	Muenzer	
CD	5/12/2014	Grant for Homeless Management Information Systems (HMIS)	B	CC	Muenzer	
Public Works	5/12/2014	Engineering Supplemental Support Contract	B	APW	Robinson	
Public Works	5/12/2014	Material Testing Contract	B	APW	Robinson	

4/4/2014 11:12 AM

1 of 3

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Public Works	5/12/2014	Harley Davidson Lease	B	APW	Robinson	
Public Works	5/12/2014	Otis Elevators Renewal	B	APW	Robinson	
CMO	5/12/2014	Town Bills	B	HS	Bobkiewicz	
CMO	5/12/2014	Howard Street Police Substation	B	EDC	Bobkiewicz	
Public Works	5/19/2014	National Public Works Week (May 18-24) - Snow Recognition	PR	CC	Robinson	Third Monday
City Manager	5/19/2014	ECAP Revised	P	CC	Bobkiewicz	
Admins Services	5/19/2014	Continuation: CIP	D	CC	Lyons	
Admins Services	5/19/2014	M/W/EBE Committee	P	CC	Lyons	
	5/26/2014					
	6/9/2014					
Admins Services	6/16/2014	Continuation: CIP	D	CC	Lyons	Third Monday
	July	Snow Issues Update				
Council & Committee Meetings						
Mon, Apr 7	6:30 PM	Rules Committee				
Mon, Apr 7	7:30 PM	Human Services Committee				
Tues, Apr 8	6:00 PM	A&PW, P&D, Town Board & City Council				
Wed, Apr 16	6:30 PM	M/W/EBE Advisory Committee				
Tues, Apr 22	7:30 PM	Housing & Community Development Act Ctte				
Wed, Apr 23	6:00 PM	Transportation/Parking Committee				
Wed, Apr 23	7:30 PM	Economic Development Committee				
Fri, Apr 25	7:00 AM	Housing & Homelessness Commission				
Mon, Apr 28	6:00 PM	A&PW, P&D, City Council				
Dept	Date	Item	Action	Committee	Staff	
CMO	tba	D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv	TBA	Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv	TBA	Amendment to PEHP Resolution	R	APW	Lyons	
Law	tba	Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
	tba	C.A.R.E. 25 Yr Proclamation	PR	CC		
PRCS	tba	Animal Shelter Contract	B	HS		
	tba	Rental Licensing	O	PD		

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CD	tba	Zoning for Medical Cannabis	O	PD		
CD	tba	Aquaponics Spc Use	O	PD		
CD	tba	Urban Farms Spc Use	O	PD		
CD	tba	Neighborhood Gardens Spc Use	O	PD		
Public Works	tba	Ecology Center Greenhouse	B	APW	Robinson	
Law	3/24/2014	Title 9 City Code Amendments	O		Farrar	(Introduced 1.27.14)



Memorandum

To: Honorable Mayor and Aldermen

From: Melissa Klotz, Interim Zoning Administrator, Planning & Zoning Division

Subject: Weekly Zoning Report

Date: April 4, 2014

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8153 or mklotz@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, March 28 - April 3, 2014

Zoning Reviews

Ward	Property Address	Type	Project Description	Received	Status
1	1611 Chicago Avenue	Building Permit	Rebuild two marquee structures at North Shore Hotel.	03/20/14	SPAARC 04/23/14
1	1611-1619 Chicago Avenue	Building Permit	8 story addition to North Shore Residence (Planned Development)	03/06/14	SPAARC 04/23/14
1	1856 Sherman Avenue	Building Permit	Re-surface existing open parking lot (Sherman Gardens Apartments)	04/02/14	compliant
1	2380 Orrington Avenue	Building Permit	Construct 2 1/2 story SFR with Coach house on vacant lot (revisions).	03/31/14	compliant
1	722 Lincoln Street	Building Permit	Construct 2 1/2 story SFR with Coach house on vacant lot (revisions).	03/31/14	compliant
1	726 Lincoln Street	Building Permit	Construct 2 1/2 story SFR with Coach house on vacant lot (revisions).	03/31/14	compliant
3	1005 Sheridan Road	Zoning Analysis	Install rear yard paver patio at SFR.	04/03/14	compliant
3	1136 Lake Shore Blvd.	Zoning Analysis	Install rear yard patio at SFR.	04/02/14	compliant
4	1239 Oak Avenue	Building Permit	Interior/exterior remodeling at SFR	04/01/14	compliant
5	1000 Foster Street	Zoning Analysis	Demolish existing and construct 3-story mixed-use commercial & 2 DUs.	03/21/14	pending staff review
5	2014 Pratt Court	Building Permit	Construct 2-car detached garage, 2-story addition and porch at SFR	03/31/14	compliant
5	2113 Maple Avenue	Zoning Analysis	Construct 2nd story addition, porch and open parking at 2-family residence	04/02/14	non-compliant
5	2126 Maple Avenue	Zoning Analysis	Install storage shed in rear yard at SFR.	04/01/14	compliant
6	2325 Ridgeway Avenue	Building Permit	Construct 1-story sunroom addition at SFR (revisions)	04/03/14	compliant
6	2950 Payne Street	Building Permit	Construct 2-story addition at SFR (revisions)	04/03/14	compliant
7	2211 Campus Drive	Building Permit	Construct Graduate School Building (Kellogg/NU).	02/13/14	SPAARC 04/09/14
9	746 Florence Avenue	Zoning Analysis	Construct hen coop in the rear yard at single family residence.	03/21/14	pending staff review

Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
1	1515 Chicago Avenue	Planned Development	8 story extended stay hotel	12/27/13	P&D 04/08/14
1	711 Emerson Street	Major Variance	Construct 2 open parking spaces that are not in the rear yard	03/05/14	pending P&D
1	726 Clark Street	Special Use	Type 2 Restaurant (Kung Fu Tea)	03/05/14	P&D 04/28/14
2	1580 Dewey Avenue	Major Variance	Interior side yard setback to construct 2-story addition to legally nonconforming 2-flat	03/17/14	ZBA 04/15/14 & SPAARC 04/09/14
2	1825 Greenwood Street/ 1409 Dodge Avenue	Map Amendment	Rezone from I2 to R4 to convert to 3 dwelling units	03/12/14	ZC 05/21/14
2	1901 Dempster Street	Special Use	Type 2 Restaurant (Starbucks) and Drive-Through	02/20/14	P&D 04/08/14
3	1040 Michigan Avenue	Minor Variance	Interior side yard setback to construct 1-story addition at SFR	03/25/14	determination after 04/11/14
3	635 Chicago Avenue #7	Special Use	Type 2 Restaurant (YoFresh Yogurt Café)	04/01/14	ZBA 05/06/14 & SPAARC 04/16/14
3	699 Sheridan Road	Minor Variance	Side yard setback to install a/c condensing unit	03/06/14	pending staff review
3	835 Chicago Avenue	Planned Development	9 story mixed use retail, office and residential tower	12/30/13	P&D 04/28/14
4	1314 Wilder Street	Minor Variance	Front yrd setbck to construct 2nd story addition.	04/03/14	pending staff review
5	1523 Payne Street	Major Variance	Street side yard and rear yard setback for 2nd story addition to warehouse	03/19/14	ZBA 04/15/14 & SPAARC 04/09/14
5	1701 Simpson Street	Special Use	Type 2 Restaurant (Frio Gelato)	03/06/14	P&D 04/28/14
5	1910 Wesley Avenue	Major Variance	Impervious surface ratio and front yard setback for 1-car attached garage	03/28/14	ZBA 05/06/14
5	2114 Jackson Avenue	Special Use	Commercial Indoor Recreation (Precision Multisport Fitness)	03/26/14	ZBA 05/06/14 & SPAARC 04/16/14
6	2425 Noyes Street	Minor Variance	Side yard setback to construct 2nd story addition at SFR	03/25/14	determination after 04/10/14
6	2533 Lawndale Avenue	Major Variance	Impervious surface ratio to construct 2-car detached garage.	03/19/14	ZBA 04/15/14 & SPAARC 04/09/14
6	2904 Colfax Street	Minor Variance	4'h aluminum fence in street side yard	03/25/14	determination after 04/10/14
7	1715 Chancellor Street	Minor Variance	Side yard setback and building lot coverage to construct 2-story addition	03/06/14	determination after 04/10/14
7	1906 Grant Street	Minor Variance	Bldng lot cov. To construct a 2-car det. garage	04/03/14	pending staff review
9	1718 Cleveland Street	Major Variance	Open parking in street side yard and 6' fence	03/17/14	ZBA 04/15/14 & SPAARC 04/09/14
9	802 Florence Avenue	Major Variance	Minimum lot size and parking for lot subdivision	04/02/14	ZBA 05/06/14 & pending SPAARC

EVANSTON FIRE & LIFE-SAFETY SERVICES



MONTHLY REPORT MARCH 2014

General information:

Total number of calls	Fire - 248	EMS - 508	Exposures - 0	Unknown - 0	All - 756
Average calls per day	Fire - 8.00	EMS - 16.38	All - 24.38		
Total number of arson calls	0				
Estimated dollar loss	Fire - 16,970	Other - 29,000	All - 45,970	Arson - 0	
Estimated value	Fire - 686,555	Other - 960,000	All - 1,646,555	Arson - 0	
Percentage saved	Fire - 97.52%	Other - 96.97%	All - 97.20%	Arson - .00%	
Total injuries	Fire service - 0	Civilian fire - 0	EMS - 0	Arson - 0	
Total fatalities	Fire service - 0	Civilian fire - 0	Arson - 0		
Total apparatus responses	Emergency - 1,427	Non-emergency - 146	All - 1,573		
Average responses per day	Emergency - 46.03	Non-emergency - 4.70	All - 50.74		
Average apparatus per call	Fire - 2.21	EMS - 2.01	All - 2.08		
Average turnout time	Emergency - 0:00:52	Non-emergency - 0:01:14	All - 0:00:56		
Average response time	Emergency - 0:03:16	Non-emergency - 0:05:12	All - 0:03:35		
Average contain time	Emergency - 0:00:00	Non-emergency - 0:00:00	All - 0:00:00		
Average total time	Emergency - 0:38:26	Non-emergency - 0:16:27	All - 0:34:51		
Total man hours	Fire - 306	EMS - 1,127	All - 1,433		
Average personnel per call	Fire - 5.87	EMS - 5.00	All - 5.29		
Total aid given calls	0				
Total aid received calls	6				

Total calls by incident group:

	Count	Average response time	Aid given	Exposures
100-173 Fire	6	0:03:03	0	0
300-381 Rescue and emergency medical service incidents	508	0:03:18	0	0
400-482 Hazardous conditions (no fire)	10	0:04:28	0	0
500-571 Service call	107	0:05:02	0	0
600-672 Good intent call	16	0:02:35	0	0
700-751 and 7009 False alarm and false call	109	0:03:30	0	0

Total calls by incident type:

	Count	Aid given	Aid received	Exposures
111 Building fire	1	0	0	0
113 Cooking fire, confined to container	2	0	0	0
118 Trash or rubbish fire, contained	1	0	0	0
131 Passenger vehicle fire	2	0	0	0
300 Rescue, EMS incident, other	1	0	0	0
321 EMS call, excluding vehicle accident with injury	481	0	6	0
322 Motor Vehicle Accident	13	0	0	0
323 Motor vehicle/pedestrian accident (MV Ped)	6	0	0	0
331 Lock-in (if lock out, use 511)	1	0	0	0
352 Extrication of victim(s) from vehicle	2	0	0	0
353 Removal of victim(s) from stalled elevator	4	0	0	0
400 Hazardous condition, other	1	0	0	0
412 Gas leak (natural gas or LPG)	2	0	0	0
424 Carbon monoxide incident	4	0	0	0
443 Breakdown of light ballast	1	0	0	0
444 Power line down	1	0	0	0
462 Aircraft standby	1	0	0	0
500 Service Call, other	39	0	0	0
511 Lock-out	6	0	0	0
521 Water evacuation	1	0	0	0
522 Water or steam leak	3	0	0	0
531 Smoke or odor removal	1	0	0	0
550 Public service assistance, other	1	0	0	0

Total calls by incident type:		Count	Aid given	Aid received	Exposures
551	Assist police or other governmental agency	7	0	0	0
553	Public service	4	0	0	0
554	Assist invalid	34	0	0	0
555	Defective elevator, no occupants	11	0	0	0
600	Good intent call, other	5	0	0	0
611	Dispatched & canceled en route	2	0	0	0
650	Steam, other gas mistaken for smoke, other	1	0	0	0
651	Smoke scare, odor of smoke	7	0	0	0
652	Steam, vapor, fog or dust thought to be smoke	1	0	0	0
700	False alarm or false call, other	1	0	0	0
710	Malicious, mischievous false call, other	1	0	0	0
711	Municipal alarm system, malicious false alarm	1	0	0	0
714	Central station, malicious false alarm	2	0	0	0
730	System malfunction, other	6	0	0	0
731	Sprinkler activation due to malfunction	1	0	0	0
733	Smoke detector activation due to malfunction	21	0	0	0
735	Alarm system sounded due to malfunction	10	0	0	0
736	CO detector activation due to malfunction	27	0	0	0
740	Unintentional transmission of alarm, other	3	0	0	0
743	Smoke detector activation, no fire - unintentional	15	0	0	0
744	Detector activation, no fire - unintentional	4	0	0	0
745	Alarm system activation, no fire - unintentional	13	0	0	0
746	Carbon monoxide detector activation, no CO	4	0	0	0

Fire incidents with dollar loss:		Dollar loss	Dollar value
2014-0001658-000	3/02/14 Passenger vehicle fire 2485 HOWARD ST, EVANSTON, IL, 60202	5,500	5,500
2014-0001669-000	3/02/14 Building fire 803 MULFORD ST, EVANSTON, IL, 60202	10,000	400,000
2014-0002142-000	3/20/14 Passenger vehicle fire 2722 GREEN BAY RD, EVANSTON, IL, 60201	1,005	30,500
2014-0002311-000	3/28/14 Cooking fire, confined to container 2021 EMERSON ST, EVANSTON, IL, 60201	360	250,350
2014-0002373-000	3/31/14 Trash or rubbish fire, contained 817 DAVIS ST, EVANSTON, IL, 60201	105	205
Totals:		5 incidents	16,970
			686,555

Other incidents with dollar loss:		Dollar loss	Dollar value
2014-0001671-000	3/02/14 Assist police or other governmental agency 803 MULFORD ST, EVANSTON, IL, 60201	1,500	375,000
2014-0001736-000	3/04/14 Assist police or other governmental agency 2748 GREEN BAY RD, EVANSTON, IL, 60201	2,500	10,000
2014-0001738-000	3/04/14 Assist police or other governmental agency 1640 MAPLE AVE, EVANSTON, IL, 60201	25,000	575,000
Totals:		3 incidents	29,000
			960,000

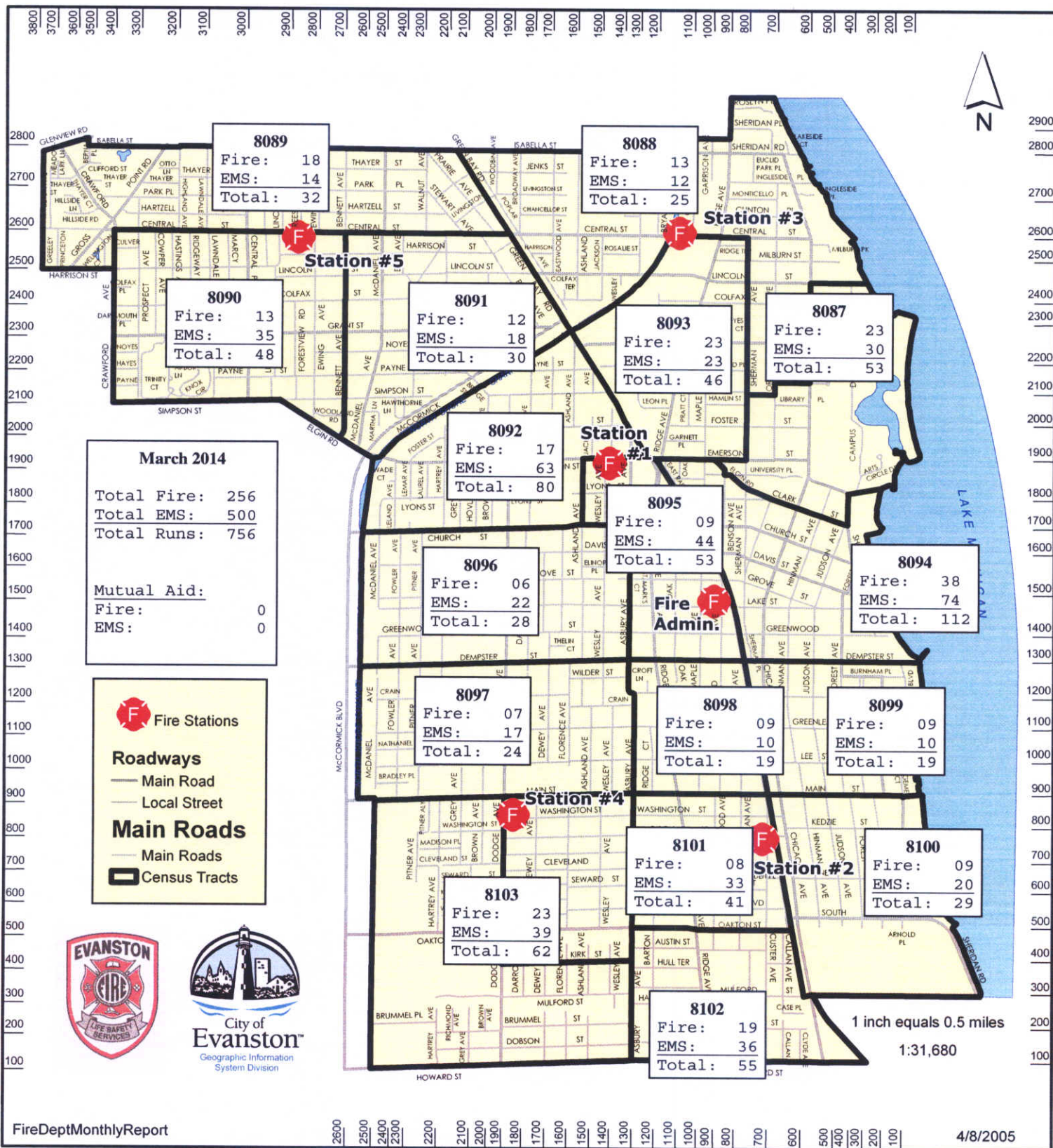
Incidents receiving aid:	
2014-0001712-000	3/04/14 EMS call, excluding vehicle accident with injury 2329 PIONEER RD, EVANSTON, IL, 60201
2014-0001803-000	3/07/14 EMS call, excluding vehicle accident with injury 1600 DODGE AVE, EVANSTON, IL, 60201

Incidents receiving aid:

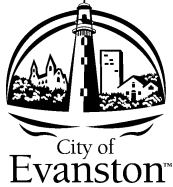
2014-0001925-000 3/11/14 EMS call, excluding vehicle accident with injury
425 DAVIS ST, EVANSTON, IL, 60201
2014-0001972-000 3/13/14 EMS call, excluding vehicle accident with injury
1611 CHICAGO AVE, EVANSTON, IL, 60202
2014-0002134-000 3/20/14 EMS call, excluding vehicle accident with injury
1934 BROWN AVE, EVANSTON, IL, 60201
2014-0002219-000 3/24/14 EMS call, excluding vehicle accident with injury
1823 HOVLAND CT, EVANSTON, IL, 60201

Total: 6 incidents

Evanston Fire and Life Safety Services Responses by Census Tract March 2014



This map is provided "as is" without warranties of any kind. See www.cityofevanston.org/mapdisclaimers.html for more information.



Memorandum

To: Wally Bobkiewicz, City Manager

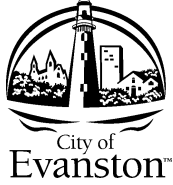
From: Joe McRae, Director, Parks, Recreation and Community Services

Subject: Weekly Summary

Date: April 4, 2014

- Beach tokens are being sold at the preseason discount price through June 6, 2014. Evanston or Skokie resident: \$26; other nonresident: \$42.
- Six more weeks until the 2014 Downtown Evanston Farmers Market opens on May 10 at 7:30am. This will be the markets 39th year! New vendors have been selected including two new farms and three value added vendors. Our new Spud Club will start in June and will offer children an opportunity to learn about the items sold at the market in a fun and educational way. Children will receive a membership card that will be punched every time they come to the market. When their card is full they will be able to select a farmers' market themed prize from our "special bushel". Membership into the club is free. Ages 2-6 will be in the Tater Tot group and 7-10 will be in the French Fry group.
- The Greater Chicago Food Depository's Producemobile, continues to distribute free fresh fruits and vegetables on a first-come, first-served basis every second Tuesday of the month at Robert Crown. On April 8 the City of Evanston will provide bus transportation to Robert Crown for interested residents (see bus schedule below). The return route will begin at 11:30am.
 - 7:50am 1615 Emerson
 - 7:55am 1001 Emerson
 - 8:00am 1900 Sherman
 - 8:05am 2300 Noyes Court
- Fleetwood-Jourdain Theatre is looking for three actors age 18 and older, both male and female of any race, to join the Pop Up Theatre Ensemble for the 2014 Summertime Season. All levels of acting experienced welcomed. Auditions will be held on Wednesday, April 9 from 6pm to 8pm. Call backs will take place on Friday, April 11 from 6pm to 8pm. Performances will be on Saturdays mornings on June 21, July 5, and July 19 in various Evanston outdoor locations. Auditions and call backs will be held in studio 223 at the Noyes Cultural Arts Center. Contact Lilien at 847-844-8260 or at llemieux-jordan@cityofevanston.org to schedule an audition.

- Fleetwood-Jourdain Theatre 's Premium Discount Cards for the 2014 Summertime Season are now on sale for just \$40. The card allows the bearer to obtain tickets to our plays and concert series (five shows total), so that's just \$8 per ticket! It makes a great gift! Buy yours today, as the number of cards to be sold will be limited. Purchase your card online today or call 847-448-4311.
- Fleetwood-Jourdain Theatre received a wonderful grant from the Francis Beidler Foundation for \$3,000.
- The 21st Annual March Madness 3 on 3 Basketball Tournament at Chandler-Newberger was a huge success! There were 70 teams registered with about 250 boys and girls from 4th-8th grade. Twenty one volunteers worked a combined 189.5 hours to help run this year's event. In addition, the entire tournament was live tweeted through the department's twitter account.
- The Evanston Recreation Division received a \$750 diversity grant from the US Tennis Association Midwest section. This grant will be used to purchase tennis balls for all twelve of the District 65 elementary schools and allow their physical education teachers to have the necessary equipment to incorporate tennis into their yearly curriculum. The Recreation Division had already purchased tennis racquets for the schools with a grant previously awarded.
- Chandler-Newberger Spring Break Camps are being offered next week: Pee Wee Sports Camp for 4-5 year old; Chess Camp for 5-14 year olds; and Basketball Camp for 6-13 years old. In addition we are offering 14 hours of open basketball for ages 8-12 and 13-19.
- On Saturday, March 22nd, 10 athletes from the Evanston Special Olympics Team competed in the Special Olympics District Aquatics Meet at Lake Forest College. The athletes were awarded one 6th place, one 5th place, three 4th place, 9 Bronze medals, 9 Silver medals, and 3 Gold medals. The athletes who received Gold medals have automatically qualified to compete at the Special Olympics Summer Games in Bloomington, IL in June.
- Make plans to attend the April 19 Bunny Bash Skate on the main rink at Robert Crown Ice Complex from 7:30pm to 9pm. This special Saturday evening public skating session will feature gift certificates, assorted chocolate candies, and a chance to win a large jar of jelly beans if you guess the number inside, along with other giveaways! Admission is \$7 and skate rental is \$3.
- April 19 is the Ecology Center's Arboretum Egg Hunt co-sponsored by the North Suburban Youth Foundation. Participants can help Betsy the Bearded Dragon retrieve her eggs and collect prizes!



Memorandum

To: Honorable Mayor and Members of the City Council
Human Services Committee

From: Joe McRae, Director, Parks, Recreation and Community Services

Subject: Liability form for gallery at Noyes Cultural Arts Center

Date: April 4, 2014

The Human Services Committee received recommendations from the Noyes Tenants and the Evanston Arts Council at the March 3, 2014 meeting regarding administration of the NCAC and revised criteria and procedures for resident artist selection. At that time, Alderman Braithwaite requested information about the Noyes Gallery agreement between the City of Evanston and the exhibitors.

Attached please find the agreement which outlines security measures, liability, insurance for the art work, etc.

NOYES GALLERY AT THE NOYES CULTURAL ARTS CENTER ART LOAN AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 20____ by and between the City of Evanston (hereinafter "City"), an Illinois municipal corporation, and _____ (hereinafter "Lender"), an individual.

WHEREAS, the Noyes Cultural Arts Center, a City facility, contains the Noyes Gallery; and

WHEREAS, exhibits by various artists are regularly displayed in the Noyes Gallery for the cultural enrichment of the public and to promote and benefit the Lender; and

WHEREAS, an exhibition entitled _____ consisting of various pieces of art on loan from the Lender is scheduled for display in the Noyes Art Gallery from _____, 20____ to _____, 20____;

NOW THEREFORE, in consideration of the mutual and several promises and covenants herein contained, and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

I. RECITALS

The above recitals are incorporated into this Agreement as if fully set forth herein.

II. WARRANTY

The Lender hereby warrants that he/she is the owner of the art works listed in Exhibit A, attached hereto and made a part hereof, or is authorized to loan such art works to the City for exhibition as described herein, and warrants that he/she has the legal power and authority to execute this Agreement.

III. TIME PERIOD OF LOAN

The Lender agrees to loan the City various art works to be exhibited at the Noyes Gallery beginning _____, 20____ and ending _____, 20____. The titles, physical descriptions, and values of each art work to be loaned to the City are contained in Exhibit A.

The Lender shall not withdraw any of the art works listed in Exhibit A during the duration of the loan without the express written permission of the City, even if one or more pieces of art are sold during the duration of the loan. The City reserves the right in its sole discretion to remove any or all art work from the exhibit at any time.

IV. TRANSFER OF OWNERSHIP DURING AGREEMENT

If the legal ownership of any of the art works listed in Exhibit A changes during the period of

this Agreement, whether by reason of death, sale, insolvency, gift or otherwise, such art work shall remain subject to the terms of this Agreement.

Any new owner may be required at the City's sole discretion to establish his/her legal right to receive the art work from the City by proof satisfactory to the City. Any such new owner is requested to submit his/her contact information and proof of ownership to the City _____ days prior to the expiration of the loan period contained in this Agreement to allow for timely verification.

V. NOYES CULTURAL ARTS CENTER SECURITY AND CLIMATE CONTROL

The Lender understands that minimal security exists throughout the Noyes Cultural Arts Center, including the Noyes Gallery. A facility-wide alarm system is in operation when the building is closed. There is at no time staff assigned specifically to the Noyes Gallery. The Lender additionally understands that the Noyes Gallery does not have a climate-controlled environment and humidity levels vary. The City is not responsible for climate induced damage to work while on Noyes Cultural Art Center property.

VI. INSURANCE

1. Insurance Provided by City

Unless the Lender expressly elects to maintain his/her own insurance, the art works listed in Exhibit A will be insured by the City under a policy not to exceed **\$10,000 with a \$250 deductible absorbed** by the Lender, against risks of physical loss or damage from any external cause while on the Noyes Cultural Art Center property during the period of this loan. In no case, even if the total value of the art works exceeds \$10,000 shall the policy limit be increased. By signing this Agreement, and if the Lender relies on the City provided insurance policy, the Lender is signifying that he/she has reviewed the terms of the insurance policy and understands the benefits and limitations of coverage. The Lender agrees that, in the event of loss or damage, recovery shall be limited to such amount, if any, as may be paid by the insurer, and hereby agrees to release the City, its officers, employees, and agents from liability for any and all claims arising from any such loss or damage.

- a. The value of each art work included in the exhibition will be listed in Exhibit A. If an art work's value is not listed by the Lender in Exhibit A, the City reserves the right in its sole discretion to place a value on the art work for insurance purposes.
- b. If the work was industrially fabricated and can be replaced to the artist's specifications, the replacement cost shall be specified by the Lender and listed in Exhibit A.

2. Insurance Provided by Lender

If the Lender chooses to maintain his/her own insurance, the City must be supplied with a certificate of insurance naming the City as an additional insured or waiving subrogation against the City and all participating institutions and agencies. The City hereby disclaims

responsibility for any error or deficiency in information furnished by the Lender's insurer or for any lapses in coverage. The Lender agrees that, in the event of loss or damage, to release the City, its officers, employees, and agents and any participating institutions or agencies' respective councils, officers, employees, staff and agents from liability for any and all claims arising from any such loss or damage.

VII. HOLD HARMLESS

The Lender hereby covenants and agrees to hold harmless and indemnify the City, its officers, agents and employees against any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney fees, for injuries or damages to person or property not covered by the City theft and vandalism insurance policy caused or alleged to be caused from or by the exhibition herein, or while on site of the exhibition.

VIII. DELIVERY, CARE, AND PRESERVATION

Noyes Gallery is accessible for delivery through either set of doors on the east side of the building. There is no sheltered delivery access to the gallery space.

The Lender shall provide all necessary documentation and sign all release forms prior to delivery of the work. Screw eye-hooks shall be attached to the back upper corners of the work, with the title and artist indicated on the back. If the Lender fails to affix adequate eye-hooks, the City and its employees and agents reserve the right to affix eye-hooks on the upper corners of objects (to obtain proper hanging) without encumbering additional liability for damage to the work or frame that may occur due to affixing said eye-hooks.

The City, its employees and agents will make reasonable efforts to protect art works while in its custody and on exhibit at the gallery, subject to the limitations of Section V of this Agreement.

IX. MEDIA, POSTCARDS, RECEPTION

1. Press Release

The City may issue press releases to Evanston and metropolitan Chicago print and electronic media. To facilitate such press releases, the Lender should send the Director of the Cultural Arts Division two or more black and white glossy prints of the works to be exhibited, a current copy of the artist's resume/vitae, and any other information relevant to publicity development at least eight weeks prior to the opening date of the exhibition.

2. Postcards

The Lender may elect to mail postcard announcements or have a reception at the Noyes Gallery during the exhibition period. If the Lender chooses to mail announcements, the Lender must provide to the City pre-printed announcements at least four weeks prior to the opening date of the exhibition. The City will mail up to of 350 announcements to the Arts Council/Noyes Gallery mailing list, plus up to an additional 200 names pre-addressed and provided by the Lender. The Lender shall include on the announcement, "This exhibition is sponsored by the City, Cultural Arts Division" The Lender should also note

on the announcement that the Noyes Center Gallery hours are Monday through Sunday, 10 am to 6 pm.

3. Reception

If the Lender elects to have a reception, the Lender is responsible for all aspects of the reception, including scheduling the reception with the Noyes Center Coordinator, providing refreshments and table coverings, etc. The City Cultural Arts Division will provide up to two tables if requested. Sunday from 3 pm to 5 pm is the customary time for Noyes Gallery receptions.

X. REPRODUCTION AND CREDIT

The City, Cultural Arts Division may photograph, telecast or reproduce the art works on loan for archival, educational, catalogue and publicity purposes.

It is understood that the City Cultural Arts Division will not encourage the general public to photograph the art works. However, the City may not be held responsible if the art works are photographed by the general public without prior approval.

XI. SALES

Sales of art works shall be made at a price not less than the amount (“sales price”) agreed upon in writing in advance by the Lender and the City Cultural Arts Division. Agreed upon sales prices shall be listed in Exhibit A.

The City Cultural Arts Division shall be entitled to a sales commission of 15% of the sale price on sales made of any art work listed in Exhibit A and exhibited at the Noyes Gallery during the exhibition period.

With respect to any sales made under this agreement, the purchaser will pay the City Cultural Arts Division the complete price of the work sold, including sales tax. Thereafter, the City Cultural Arts Division will forward the balance due (sale price less commission) to the Lender or his or her agent within thirty days of the purchaser’s payment to the City Cultural Arts Division.

XII. RETURN OF LOANED ART WORKS

The art works on loan will be returned to the Lender subject to the conditions contained in Sections III and IV of this Agreement. The loan terminates on the date specified in this Agreement. The Lender is responsible for removal of the art works on that closing date, unless otherwise agreed upon in writing. If the Lender or his or her authorized agent does not claim the art works within five business days after the last day of the loan period as shown on this Agreement, the art works shall be placed in unsecured and uninsured storage at the Noyes Cultural Arts Center. If the Lender or his or her authorized agent does not claim the art works within thirty business days after the last day of the loan period, the art works shall be deemed an unrestricted gift to the City Cultural Arts Division and the Lender hereby authorizes the City Cultural Arts Division to so proceed in accordance herewith.

XIII. CONTACT INFORMATION

City Cultural Arts Division Contact:

Jennifer Lasik Phone:
2100 Ridge Ave. Fax:
Evanston, Illinois 60201

Lender Contact Information:

NAME

IF NOT OWNER OF ART WORKS, RELATION TO OWNER

STREET

CITY, STATE, ZIP CODE

PHONE

FAX

PLEASE SIGN AND RETURN PROMPTLY

Lender:

(Signature) (Date)

Complete
Address _____ City _____ State _____ Zip _____

Phone # _____ Fax _____

Email _____

For City: _____

Its: _____

Date: _____

**Please return two original signed copies of this Agreement to:
Jennifer Lasik, City of Evanston, 2100 Ridge Ave, Evanston, IL 60201**

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CITY OF EVANSTON

MEMORANDUM

To: A&PW Committee

From: Utility Commission

Date: March 14, 2014

Subject: Utility Commission Report for 2013

Pursuant to the city code: **2-14-7: - PERIODIC REVIEW OF ACCOMPLISHMENTS:**

The Commission shall prepare a report annually and present said report to the City Council through the Administration and Public Works Committee. These reports shall contain:

- (A) Accomplishments of the Commission.
- (B) Future goals of the Commission including any change in functions or goals of the Commission.
- (C) Proposed programs of the Commission for the following twelve-month period.
- (D) Budgetary requirements, if any.

(Ord. 49-0-93)

The Utility Commission (UC) herewith submits the required annual report. However, prior to the detailed report, the UC wishes to extend its thanks to the supporting city staff and make these general observations based on our work over the past year.

- Water main failures varied from 27 to 66 per year for 2008 through 2013 with no perceptible trend, suggesting that the current program to annually replace 1.5 miles of aged water mains should at the very least be maintained.
- The experience on Central Street in the summer of 2012 with 15 failures in an 88-year old water main illustrates the need to continue to invest in the replacement of aging infrastructure.
- The increase in the number of permits issued for repairs to private sewer laterals, from 87 in 2011 to 141 in 2013, suggests that this component of the sewage collection system may become more vulnerable in future years.
- Improvement in electrical distribution system reliability has resulted in less frequent electrical service interruptions: 132 reported outages in 2011 declined to 57 in 2012 and 27 in 2013.
- Although measured activity is not readily available, it appears that City staff members are increasing their efforts to incorporate green infrastructure in stormwater management as evidenced by recent parking lot and street improvements. This is expected to increase

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with adoption of the recent resolution 6-R-14, commonly known as the Complete and Green Network Approach in Construction Projects.

- Street lights in some parts of the city appear to be turned off well after dawn and turned on well before dusk, which is not representative of the overall level of energy conservation the City has undertaken and would like to convey to the public.
- Although city facilities use water that is metered, there is little incentive to conserve water when these facilities do not have to account for or budget funds to pay for water as do commercial and residential water users.
- The City's community aggregation initiative has not only resulted in noticeable customer cost savings, but greenhouse gas emission reductions as well through green energy procurement.

Accomplishments

The UC held ten monthly meetings during the year. The scheduled meetings for January 11 and February 8 were cancelled for lack of a quorum. At regular meetings, the UC routinely reviews progress on specific initiatives; the experience of outages in electrical service, water distribution and sewage collection; reports of basement back up and basement flooding; the number of permits issued for private sewer lateral repair; and progress in the current year capital improvement program.

Several subcommittee meetings were held pertaining to building energy efficiency, city facilities water conservation, community aggregation and electrical service reliability.

The UC presented a two-year program of seven goals to the Rules Committee in February 2012 and progress toward these goals in 2013 follows.

1. **Develop or adopt a Building Energy Rating System** The UC is finishing the draft of a white paper titled *Benchmarking Energy Usage in Existing Buildings* for city council consideration.
2. **Develop a plan to reduce energy consumption at the Water Treatment Plant** Due to the success of past efforts, few opportunities have been found to further energy efficiency. Recently, efficiency tests were conducted on the main water distribution pumps and all but one pump were performing at their rated efficiency. The one pump performing below its rated efficiency will be replaced in the near future.
3. **Develop a baseline for energy consumption in municipal buildings** There has been steady progress in tracking and accumulating energy data in a single database using the EPA *Energy Star Portfolio*. Much of this effort was accomplished through student interns under the guidance of the city's Sustainable Programs Coordinator.
4. **Investigate the potential for water conservation and wastewater reuse in City owned buildings** The UC has identified the five top water consuming city facilities, conducted inspections, reviewed water usage data and is in the process of drawing suggestions for water conservation. The UC is also working with city staff to implement the goals and objectives in the CMAP report on water conservation. No feasible measures were found for wastewater reuse at city owned facilities.
5. **Reduce the amount of stormwater entering the combined sewers in sandy subsoil areas of the City** The completion of consultant recommendations late in 2012 for the use

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of best management practices and green infrastructure in stormwater management has given city staff and developers a variety of methods to employ to reduce the burden on the city sewer system and reduce local building flooding.

6. **Develop long term needs for municipal sewer and water infrastructure** The UC works with the Utilities Department in crafting the annual budget request in the capital improvement program and advocates strongly for continued replacement of aging city infrastructure.
7. **Evaluate the potential impact of pending USEPA water/sewer regulations on the Water Treatment Plant and sewer system** As of December 31, 2013, there has been no action on this goal due to the lack of proposed regulations from the IEPA and MWRD that would impact the city. The Utilities Department maintains compliance with all current regulations affecting sewer and water operations.

Future Goals

During the latter part of 2013 the UC implemented two initiatives and intends to continue with these new goals.

8. **Investigate the actual energy consumed in dusk to dawn street lighting** Actual energy consumption used in street lighting is not metered. The City pays based on installed lighting and fixed operating times. The potential exists for cost savings and the UC will work with City staff in investigating this potential.
9. **Use community aggregation and the City energy contract to reach a higher level of green energy usage** The UC will be evaluating the future benefits of achieving 100% green energy to reach the ECAP emission reduction and the cost impact to energy consumers.

Proposed Programs

The UC has been actively involved in and assisting city staff in developing contracts for community aggregation and energy usage at city facilities, and in crafting recommendations on energy procurement for City Council consideration. The UC is a strong advocate for the use of renewable energy sources. The UC also expects to be actively involved in the negotiations for the next franchise agreement with Commonwealth Edison prior to expiration of the current franchise on September 12, 2015. The UC will continue with the aforementioned goals and programs, and will work with other boards and city staff towards a more sustainable Evanston.

Budgetary Requirements

The UC requires no allocation or appropriation of the city budget. The UC is grateful that the funds available to the Utilities Department are sometimes useful in meeting the goals of the UC.



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 4, 2014

Is That Old Car Worth Money?

Now that the weather is starting to turn (?), it is time think about which vehicles and surplus equipment your town should retire and sell off at the NWMC Surplus Vehicle and Equipment Auction, scheduled for Tuesday, May 20, 2:00 p.m. at Manheim Arena in Bolingbrook. There is ample time to prepare vehicles and sales ordinances to transform your discards into cash. For more information, please contact staff or Manheim Field Sales Representative Christine Hegg, 708-382-1766 or chris.hegg@manheim.com.
Staff contact: Ellen Dayan

Time to Schedule Lane Marking with Superior Road Striping

This has been a long, rough winter and streets have taken a beating, so the Suburban Purchasing Cooperative (SPC) reminds municipalities to schedule Thermoplastic Lane Marking projects as soon as possible with vendor Superior Road Striping of Melrose Park. For 2014-2015, pricing for this program (SPC Contact #123) is as follows:

<u>Description</u>	<u>UOM</u>	<u>Unit Price</u>
4" Line	LF	\$0.54
6" Line	LF	\$0.81
12" Line	LF	\$1.63
24" Line	LF	\$4.09
Letters & Symbols	SF	\$4.09
Removal	SF	\$0.75

For additional information, questions, or to schedule work in your municipality, please contact Joan Yario or Sandy DeHoyos at Superior Road Striping directly, 708-865-0718 or thermopros@sbcglobal.net. *Staff contact: Ellen Dayan*

Warehouse Direct to Offer Facility Tour

On Wednesday, May 21, Warehouse Direct Workplace Solutions will host a tour of their new facility, 2100 S. Mount Prospect Road in *Des Plaines*. Warehouse Direct Workplace Solutions is the Suburban Purchasing Cooperative (SPC) program vendor for both of the Office Supply and Janitorial Supply contracts. Municipal staff representing Purchasing, Administration, Public Works, Facilities, Police, Fire and IT Departments, as well as anyone who places orders for office supplies or janitorial supplies are encouraged to attend.

Tours will be held between 10:00 a.m. and 2:00 p.m., with lunch served at noon. Product specialists will be on hand to answer questions and review the services Warehouse Direct offers, including office supplies, janitorial services, managed print services, coffee & break room supplies, furniture design and promotional products. Participants will learn how to earn e-commerce rebates and take advantage of bundling office supply orders with janitorial supply orders through Warehouse Direct to save your agency paperwork, time and money. We will share additional details as they become available. In the interim, please contact staff or Warehouse Direct Account Representatives, Spencer Touchie, stouchie@warehousedirect.com or 847-631-7188 or Rick Schackle rickschackle@warehousedirect.com or 847-631-7428 with any questions. *Staff contact: Ellen Dayan*

Ford Extends Expedition Cut-Off Date

The Suburban Purchasing Cooperative has been notified by Landmark Ford of Springfield that the factory order cut-off date for the 2014 Ford Expedition XL 4 Door 4x4 Special Services Vehicle (SPC Contract #117A) has been extended from April 3 to April 24, 2014. For questions or additional information, please contact Lyle Snow, 800-798-9921, ext 253; 217-533-2508 (mobile) or lylesnow@msn.com. *Staff contact: Ellen Dayan*

MWRD Offering Training for New Watershed Management Ordinance

The Metropolitan Water Reclamation District's (MWRD) Watershed Management Ordinance (WMO) will become effective on May 1, 2014. The MWRD will conduct training on the WMO for municipal staff, municipal engineers and consulting engineers starting in April. The training schedule is listed below:

Wednesday, April 16, 2014

Following the Poplar Creek and Upper Salt Creek Watershed Planning Council meeting
11:30 a.m. – 3:30 p.m.
Prairie Center for the Arts
201 Schaumburg Court, *Schaumburg*

Monday, April 21, 2014

11:00 a.m. – 3:00 p.m.
Lincolnwood Village Hall
6900 N. Lincoln Avenue, *Lincolnwood*

Tuesday, April 29, 2014

12:00 p.m. – 4:00 p.m.
Northlake City Hall
Council Chamber Room
55 E. North Avenue, Northlake

Tuesday, June 3, 2014

Following the North Branch of the Chicago River Watershed Planning Council meeting
11:00 a.m. – 3:00 p.m.
Lincolnwood Village Hall
6900 N. Lincoln Avenue, *Lincolnwood*

Thursday, June 5, 2014

12:00 p.m. – 4:00 p.m.
Northlake City Hall
55 E. North Avenue, Northlake

Tuesday, June 17, 2014

12:00 p.m. – 4:00 p.m.
Prairie Center for the Arts
201 Schaumburg Court, *Schaumburg*

Additionally, a draft Technical Guidance Manual has been published on the WMO webpage, wmo.mwrld.org. As a reminder, municipalities must submit their existing development plans list to the MWRD by May 1, 2014 and municipalities seeking to become authorized to administer the WMO must also submit letters of intent to the District. Multi-county municipalities seeking to adopt and enforce a collar county storm water ordinance must submit letters of intent to the District. Please visit the website for more information regarding the existing development plans list, authorized municipalities, and multi-county municipalities. *Staff contacts: Chris Staron, Mark Fowler*

Cook County DHSEM to Host Session on Flood Emergency Response and Recovery

On Wednesday, April 23, the Cook County Department of Homeland Security and Emergency Management will be sponsoring a training event entitled “The Colorado Floods: Lessons Learned for Emergency Management Response and Recovery.” According to the event invitation, “The training will include information on the coordinated response, rescue and recovery for the most disastrous flood in Colorado’s history. A brief explanation will be provided of the weather and geography that contributed to the severity of the 2013 Front Range Flood. Furthermore, a review of the Communications, Access, Response and Recovery challenges caused by the flood will also be presented.”

The event will be held from 8:30 a.m. to 3:30 p.m. at Oakton Community College in *Des Plaines*. Continental breakfast and lunch will be provided. For further information and to register for the event, please visit <https://www.eventbrite.com/e/the-colorado-floods-lessons-learned-for-emergency-management-response-recovery-tickets-10953717865>. *Staff contact: Mark Fowler*

Meetings and Events

Finance Committee originally scheduled for Wednesday, April 9 has been cancelled.

NWMC Board of Directors will meet on Wednesday, April 9, 7:00 p.m. at Oakton Community College, Room 1604 in *Des Plaines*.

Northwest Council of Mayors Technical Committee will meet on Thursday, April 10, 8:30 a.m. at the *Barrington Village Hall*.

Legislative Committee will meet on Wednesday, April 16 at 8:30 a.m. at the *NWMC office*.