



# Memorandum

To: Mayor Tisdahl and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: Friday, February 26, 2016

## **STAFF REPORTS BY DEPARTMENT**



Weekly Report for February 19, 2016 –February 25, 2016

### **Administrative Services**

Weekly Bids Advertised

### **City Manager's Office**

Council Meeting Agenda Schedule

### **Community Development**

Zoning Report

Inspection Report

### **Health Department**

Food Establishment Application Weekly Report

### **Law Department**

Weekly Liquor License Applications Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Tuesday, March 1, 2016**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, March 3, 2016**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

**Thursday, March 4, 2016**

Housing & Homelessness Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)

Commission on Aging

[www.cityofevanston.org/commissiononaging](http://www.cityofevanston.org/commissiononaging)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of February 19, 2016 through February 25, 2016.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2375</b>	<b>1983</b>
<b>SERVICE REQUESTS</b>	<b>674</b>	<b>411</b>
<b>TOTAL CHATS</b>	<b>55</b>	<b>63</b>
<b>TOTAL TEXT</b>	<b>10</b>	<b>7</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

- |                                    |    |
|------------------------------------|----|
| 1. Building Permit Inspections     | 95 |
| 2. Trash – Special Pick-up         | 73 |
| 3. Broken Parking Meters           | 31 |
| 4. Street Signs                    | 26 |
| 5. Trash – Missed Garbage Pick- up | 19 |

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	215
Administrative Services -Finance	27
Administrative Services -HR	27
Administrative Services - Other	139
City Manager's Office	14
ComDev / Economic Development	15
ComDev/ Bldg Inspections	253
ComDev / Housing Rehab	7
ComDev / Planning/Zoning	16
General Assistance	1
Fire Life Safety	36
PublicStuff Request	321
Health	103
Information	404
Law	11
Library	1
Mayor's Office	14
Other/311	182
Other – Social Services	3
Parks – Maintenance	2
Parks – Programs/Picnics/Permits	9
Parks – Other	17
Parks/Recreation	51
Parks – Forestry	50
Parks- Recreation Programs	48
Police	122
Public Works / Fleet	2
Public Works / Street Sanitation	115
Public Works / Engineering	47
Tax Assessment Office	4
Utilities – Power	2
Utilities – Sewer	5
Utilities – Water	112
<b>TOTAL</b>	<b>2375</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Turner, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of February 22, 2016

Date: February 26, 2016

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## **Bids/RFPs/RFQs advertised during the Week of February 22, 2016**

<b>Bid/RFP/RFQ Number and Title</b>	<b>Requesting Dept.</b>	<b>Description of Project</b>	<b>Budgeted Amount</b>	<b>Bid/RFP/RFQ Opening Date</b>	<b>Anticipated Council/Library Board Date</b>
Bid 16-25 2016 Water Main Improvement, Lining, and Street Resurfacing Project	Public Works Agency	Work on this project includes the installation of approximately 1,559 linear feet of ductile iron pipe water main ranging from 6-inch to 12-inch diameter in size, 1,722 linear feet of Cured-In-Place-Pipe Lining, related appurtenances, concrete curb and sidewalk repairs, pavement patching, HMA street resurfacing, parkway restoration and all materials, labor, equipment, and	\$1,901,400	Mar 22	Apr 11

		incidental work. Bidders must be prequalified by the Illinois Department of Transportation (IDOT) and present an IDOT issued "Certificate of Eligibility" with the bid proposal.			
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## Evanston City Council Agenda Schedule - 2016

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2016 Meeting Dates: Jan 11, **Jan 19 (Tues)**, Jan 25, Feb 8, ~~Feb 15~~, Feb 22, Mar 14, Mar 21, Mar 28, Apr 11, Apr 18, Apr 25  
 May 9, May 16, May 23, June 13, June 20, June 27, July 11, July 18, July 25, **Aug 15**, Sept 12, Sept 19, Sept 26  
 Oct 10, Oct 17, Oct 24, Nov 14, Nov 21, Nov 28, Dec 12, **(Jan 9, 2017)**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mayor	3/14/2016	Monarch Butterfly Protection	PR	CC	Francellno	
CMO	3/14/2016	4th Quarter Financial Report	B	APW	Lyons	
Admin Services	3/14/2016	Janitorial Contract Renewal	B	APW	Storlie	
Admin Services	3/14/2016	Website Contract Award	B	APW	Storlie	
PWA	3/14/2016	2016 Water Distribution Materials	B	APW	Stoneback	
PWA	3/14/2016	Chlorine Scrubber Media	B	APW	Stoneback	
PWA	3/14/2016	Central Street Bridge Engr Svcs	B	APW	Stoneback	
PWA	3/14/2016	Green Bay Rd Landscape Maintenance Contract Ext	B	APW	Stoneback	
Admin Services	3/14/2016	PWA Truck Purchase	B	APW	Storlie	
Admin Services	3/14/2016	Parking Lot Lease with NU for Space in Church St Garage	B	APW	Storlie	
CMO/PWA	3/14/2016	RFP for Business District Tree Replacement	B	APW	Bobkiewicz/ Stoneback	
PRCS	3/14/2016	YOU Outreach Grant	R	APW	Hemingway	
PWA	3/14/2016	IGA with Skokie for Howard Street Intersection Impr project	R	APW	Stoneback	
PWA	3/14/2016	Lawn Sprinkler Ordinance	O	APW	Stoneback	Introduction
CD	3/14/2016	IGA with RTA for Bike Parking Facilities at train stations	R	PD	Muenzer	
CD	3/14/2016	1501 Central St: Ryan Field West Parking Lot	O	PD	Muenzer	Introduction
Admin Services	3/14/2016	Exec Session: Workers Comp	B	CC	Storlie	
CMO	3/21/2016	BCC Consolidation	Discussion	Rules	Bobkiewicz	Rules Committee 6 pm
CMO	3/21/2015	Aldermanic Referral: Neighborhood Fund	Discussion	CC	Lyons	City Council 7 pm
PWA	3/21/2016	Residential Refuse Special Pick-Ups	Discussion	CC	Stoneback	
CMO	3/21/2016	Robt Crown Update	Discussion	CC	Lyons	
Mayor	3/28/2016	Public Health Week Apr 4-10 2016	PR	CC	Francellno	
Mayor	3/28/2016	Vietnam Veterans Day, Mar 29	PR	CC	Francellno	
PWA	3/28/2016	ERG Viaduct Artwork	P	CC	Stoneback	
CMO	3/28/2016	Equity & Inclusion	P	CC	Lyons	
CMO	3/28/2016	Investment Strategies	P	CC	Lyons	
CD	3/28/2016	Appeal Certificate of Appropriateness:1012 Lake St Roof	SPB	CC	Muenzer	
PWA	3/28/2016	Fire Hydrant Painting	B	APW	Stoneback	
PWA	3/28/2016	Water Plant Roof & Masonry	B	APW	Stoneback	
Law	3/28/2016	Liquor Lic: Orrington Hotel	O	PD	Farrar	Intro & Action
Law	3/28/2016	Massage Establishment Ordinance	O	PD	Farrar	Introduction

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CD	3/28/2016	Ord 165-O-15: Impervious Surface Coverage Calculation	O	PD	Muenzer	Introduction: Held in Ctte 12.14.15
PRCS	3/28/2016	Special Events Calendar	B	HS	Hemingway	
PRCS	3/28/2016	Noyes Lease	B	HS	Hemingway	
CD	3/28/2016	2015 Consolidated Annual Performance and Evaluation Report (CAPER)	B	HCDC	Muenzer	
CD	3/28/2016	Sidewalk Cafes Administrative Revisions	O	PD	Muenzer	Introduction
	4/11/2016	April Fair Housing Month	PR			
	4/11/2016	National Library Week Apr 10-16	PR			
	4/11/2016	National Volunteer Week Apr 10-16	PR			
PRCS	4/11/2016	Lakefront Concessions	B	APW	Hemingway	
PWA	4/11/2016	Parking Lot Engineering Services	B	APW	Stoneback	
PWA	4/11/2016	Construction Engr and Surveying Services	B	APW	Stoneback	
PWA	4/25/2016	2016 Drinking Water Week May 1-7	PR	APW	Stoneback	6:00 PM
PWA	4/25/2016	Church Street Boat Ramp Phase 2 Engineering Services	B	APW	Stoneback	Introduction
CD	4/25/2016	1815 Ridge/Oak	O	PD	Muenzer	
PRCS	4/25/2016	Mudlark Theater	B	HS	Hemingway	
PRCS	4/25/2016	NU Parking on Golf Course	B	HS	Hemingway	
PRCS	4/25/2016	2016 Summer Food Program	B	HS	Hemingway	
	5/9/2016	Public Service Recognition Week May 1-7	PR			
	5/9/2016	May is National Preservation Month	PR			
	5/9/2016	National Police Week May 15-21	PR			
	5/9/2016	National Public Works Week May 15-21	Pr			
PRCS	5/23/2016	Handyman Contract	B	HS	Hemingway	
CMO	5/23/2016	Animal Stray Hold Policy	O	HS	Bobkiewicz	Introduction
PRCS	6/13/2016	Moran Center Rehabilitation Agreement	B	APW	Hemingway	
<b>Council &amp; Committee Meetings</b>						
Thurs, Mar 3 2/26/2016 11:52 AM	7:00 PM	Housing & Homelessness Commission				



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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Mon, Mar 7	6:00 PM	Human Services Committee				
Mon, Mar 14	6:00 PM	A&PW, P&D, City Council meetings				
Tues, Mar 15	7:00 PM	Housing & Community Dev Act Committee				
Wed, Mar 16	6:30 PM	M/W/EBE Advisory Committee				
Mon, Mar 21	7:00 PM	City Council meeting				
Wed, Mar 23	6:00 PM	Transportation/Parking Committee				
Wed, Mar 23	7:30 PM	Economic Development Committee				
Thurs, Mar 24	5:30 PM	Emergency Telephone System Board				
Mon, Mar 28	6:00 PM	A&PW, P&D, City Council meetings				
<b>DEFERRED</b>						
Dept	Date	Item	Action	Committee	Staff	
CMO		Harley Clarke	SPB	CC	Bobkiewicz	CC Tabled 10.26.15
CMO		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
Utilities		Computerized Maintenance Management System	B	APW	Stoneback	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
Admin Serv		Increase Parking Garage Monthly Permit Fee	B	APW	Voss	
Admin Serv		Amendment to PEHP Resolution	R	APW	Lyons	
Law		Ord 27-O-12 Cell Phone Ban	O	HS	Grover/Farrar	
CD		Rental Licensing	O	PD		
Law		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Credit Card Analysis	<b>D</b>	APW	Lyons	
Admin Services		NU Parking agreement - Church St Garage	R	APW	Lyons/Storlie	
Law		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
PWA		AVL Purchase	B	APW	Stoneback	
PWA		Standpipe Painting Engr Services Chg order 2	B	APW	Stoneback	
PWA		Standpipe Painting- Chg order 2	B	APW	Stoneback	
PWA		Gibbs-Morrison Stormwater Impr – Consulting Svcs	B	APW	Stoneback	



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Damir Latinovic, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: February 26, 2016

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received and current status.

Please contact me at 847/448-8675 or [dlatinovic@cityofevanston.org](mailto:dlatinovic@cityofevanston.org) if you have any questions or need additional information.

**Zoning Weekly Update**  
**Cases Received and Pending, February 19 - February 25 , 2016**

<b>Zoning Reviews</b>					
<b>Ward</b>	<b>Property Address</b>	<b>Type</b>	<b>Project Description</b>	<b>Received</b>	<b>Status</b>
1	1722 Sherman Avenue	Building Permit	Façade change to replace metal siding (Campus Gear)	02/15/16	<b>DAPR 3/9/16</b>
1	1838 Chicago Avenue	Building Permit	Int/ext. site improvements @ Allison Hall (NU)	02/18/16	<b>DAPR 3/2/16</b>
2	1324 Darrow Ave	Building Permit	Int. remodel @ SFR	02/19/16	compliant
2	1300 Ashland	Building Permit	New detached garage at SFR	02/16/16	pending staff review
2	1881 Oak Rd	Building Permit	Interior remodel of office space (E2)	02/25/16	pending add'l info from the applicant
2	1500 Ashland Avenue	Building Permit	Construct second story addition to SFR	02/19/16	compliant
2	1513 Greenleaf Street	Zoning Analysis	Demolition of existing one-story commercial building, subdivision into two lots and construction of 2 SFRs	02/24/16	pending staff review
3	821-825 Chicago Avenue	Building Permit	Add extension to exterior steam vent (Sketchbook Brewery)	02/19/16	compliant
3	935 Chicago Ave	Zoning Analysis	Temporary construction trailer for Chicago+Main	02/22/16	compliant
4	1571 Maple Avenue	Building Permit	Construct 12-story, 101 DU multifamily residence (Planned Development)	12/21/15	pending add'l info from the applicant
4	1603 Orrington Avenue	Building Permit	Install four (4) new pole lights @ Chase Bank Pavillion patio	01/14/16	pending DAPR review
4	630 Davis Street	Building Permit	Proposed exterior modifications to Chandler Building	01/14/16	<b>DAPR 3/9/16</b>
4	1330 Lake St	Zoning Analysis	Demolition of existing shared detached garage and installation of new parking pad	02/22/16	pending staff review
4	1332 Lake St	Zoning Analysis	Demolition of existing shared detached garage and installation of new 1.5 detached garage and rear porch	02/22/16	pending staff review
4	1124 Asbury	Zoning Analysis	Construct new rear addition at SFR	02/22/16	pending staff review
6	2422 Hastings Avenue	Building Permit	Construct rear yard paver patio	11/18/15	pending Major Variation
6	2414 Hartzell Street	Building Permit	Construct 2nd story addition, front porch @ SFR.	02/17/16	pending add'l info from applicant
6	2519 Noyes St	Building Permit	New detached garage at SFR	02/22/16	pending staff review
7	2145 Sheridan Rd	Building Permit	Int. renovation of a suite of 4 research labs and 1 break room (NU)	02/19/16	compliant
7	2220 Campus Drive	Building Permit	Interior remodel, battery backup (NU)	02/24/16	compliant
7	2522 Green Bay Rd	Building Permit	Interior remodel for a retail goods showroom store (Tile Works)	02/25/16	compliant
7	2751 Ashland Ave	Building Permit	Installation of new scoreboards at baseball and softball fields (NU)	02/24/16	pending staff review
7	2228 Wesley Ave	Building Permit	Interior and exterior remodel at SFR with new rear deck	02/23/16	pending staff review

7	2121 Pioneer Rd	Building Permit	Interior and exterior remodel at SFR with reconstruction of rear deck and front porch	02/23/16	pending staff review
8	2330 Oakton Street	Zoning Analysis	Expansion of existing parking lot (Pace Bus).	01/19/16	pending DAPR review
8	309-323 Howard Street	Building Permit	Convert second floor office space into 12 Dwelling Units (parking variation granted)	01/27/16	pending staff review
8	726 Dobson	Zoning Analysis	Construction of new detached garage in place of concrete pad	02/22/16	compliant
9	722 Seward	Building Permit	Basement remodel at SFR	02/25/16	compliant

### Miscellaneous Zoning Cases

Ward	Property Address	Type	Project Description	Received	Status
2	1223-1227 Dodge Avenue	Zoning Complaint	Illegal Trade Contractor (Landscaping) business	08/17/15	Case ongoing. Re-Inspection pending
2	1815 Ridge/1815 Oak Ave	Planned Development and Rezoning	New 11-story independent and assisted living senior housing development with 165 units and 55 parking spaces	12/11/15	<b>Plan Commission 03/09/16</b>
3	1045 Hinman Avenue	Minor Variation	Rear yard setback to install a/c condensing unit	01/21/16	Determination after 03/02/16
3	801 Forest Avenue	Major Variation	5' rear yard setback for a 1.5 story attached garage with a rooftop deck/pergola	02/11/16	<b>DAPR 03/09/16 &amp; ZBA 03/15/16</b>
4	601 Davis Street	Planned Development, Rezoning and Special Use	New 26-Story, 221 unit mixed use development with 21,020 sq. ft. of commercial space	12/23/15	Pending additional info from the applicant
4	1560 Oak Avenue	Minor Variation	Install 8'h wrought iron fence in side yard	12/23/15	Preservation Commission approved on 02/16/16. Pending staff review.
5	1924 Grey Avenue	Zoning Complaint	Illegal landscaping business	10/08/15	Case ongoing, Re-inspection pending
5	1927 Brown Avenue	Zoning Complaint	Illegal car repair business	02/04/16	Case ongoing, Re-inspection pending
5	2128 Asbury Avenue	Minor Variation	Side yard setback variation to construct 2nd story addition	02/11/16	Determination after 3/2/16
6	2422 Hastings Avenue	Major Variation	Impervious surface coverage for a brick paver patio	12/04/15	<b>ZBA 03/15/16</b>
6	2745 Lincolnwood Drive	Minor Variation	Bldg. lot coverage to construct a 1-story addition	02/04/16	Determination after 2/26/16
7	1501 Central Street (West Ryan Field Parking Lot)	Special Use & Major Variation	Reconstruct and extend existing NU parking lot, add landscaping, add lighting with 5' street side setback	01/22/16	<b>P&amp;D 03/14/16</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: February 26, 2016

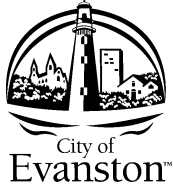
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

**Inspector Weekly Update**  
**Cases Received, February 26, 2016**

**Field Reports**

<b>Ward</b>	<b>Property Address</b>	<b>Construction Type</b>	<b>Inspector Notes</b>	<b>Received</b>
1	1515 Chicago Avenue (Hyatt House)	New Hotel	Project is in the finishing stages. Building is enclosed and the construction fence has been removed. Job site is well kept. Public right of way is safe and clear. Neighboring storm structures are clear of debris.	2/24/2016
1	1619 Chicago Avenue (The Merion)	Residential Addition	Fences, streets and sidewalks are in good condition. Catch basin is clean. Mechanicals are up to fifth floor. Exterior work continues.	2/23/2016
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Sidewalks and fences are in good condition. Soil erosion reports are current.	2/23/2016
3	835 Chicago Avenue (9-story mixed-used)	Foundation	Streets, fences and sidewalks are in good condition. Catch basin is clean. Work on 5th floor structural steel and planking is underway.	2/23/2016
4	1026 Davis Street (Taco Diablo/LuLu's)	Restaurant/Retail	Wall framing is complete and is scheduled for inspection. HVAC, electrical and plumbing installation on first and ground floor is in progress. Stairway to second floor is roughed in. Job site is kept in order.	2/22/2016
4	1029 - 1035 Davis Street	One Story Commercial	Drywall installation, fire suppression piping and above ceiling electric continues. Job site is well maintained.	2/22/2016
4	1560 Oak Avenue (Museum of Time and Glass)	New Commercial Building	Drywall on the 4th floor is complete and display cases are being staged for assembly. Electrical above ceiling grid and drywall installation continues on 3rd floor. Exterior is kept clean and in order. Interior work continues.	2/22/2016
7	1620 Central	New 47 Unit Apartment Building	Footings and front foundation wall section is completed including pre-cast floor sections. Sidewalk is clear of debris and snow. Job site is well kept.	2/22/2016
7	2211 Campus Drive (Kellogg Graduate School)	New Education Building	Most work being performed is in the south tower. Site is well kept, sub-trade materials are neatly stored, fences and silt provisions are present and stand plumb. Catch baskets are clear of debris.	2/24/2016
7	560 Lincoln (NU Residence Hall)	New Dormitory	Footings and foundation walls are in place. Permits for site utilities and associated right of way have been issued. Job is well kept and the streets are clean. Fences and associated silt controls are present and stand plumb.	2/24/2016
8	222 Hartrey Avenue (Autobarn)	Interior/Exterior Remodel	Fences, street and sidewalks are in good condition. Project is nearing completion. Driveway on hold until spring.	2/23/2016



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Carl Caneva, Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

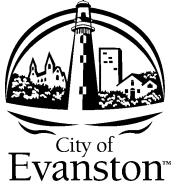
Date: February 26, 2016

The table below is the weekly report of all applications for Food Establishments received.

Please contact me at 847/859.7831 or [ccaneva@cityofevanston.org](mailto:ccaneva@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
Flat Top Grill	707 Church St	1	2/19/2016	Change of Ownership	Currently Operating





# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: February 26, 2016

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

**Liquor Licensing Weekly Report  
Liquor Applications Received and Pending**

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
1	Hilton Orrington (ownership change)	1710 Orrington	C	Hotel/Restaurant (Alcohol)	11 am – 1 am (Sun-Thu); 11 am – 2 am (Fri-Sat)	12/11/15	Pending City Council Introduction
1	Flat Top Grill (ownership change)	707 Church Street	D	Restaurant (Alcohol)	11 am-11 pm (Sun-Sat)	02/01/16	Pending City Council Introduction
2	Red Robin Burger Works	1700 Maple Street	D	Restaurant (Alcohol)	10 am-10 pm (Sun-Thu) 10 am – 1 pm (Fri-Sat)	02/02/16	Pending City Council Introduction
3	Sketchbook Brewery (upgrade from P-1 to P-2)	825 Chicago Ave	P-2	Craft Brewery (w/ onsite consumption)	11am – 10pm (Mon-Thu) 11am-11pm (Fri-Sat) 12pm-10pm (Sun)	02/02/16	Pending City Council Introduction
4	The Funky Monk	618 ½ Church Street	D	Restaurant (Alcohol)	11am-9 pm (Sun – Sat)	02/08/16	Pending City Council Introduction
4	LuLu's-Taco Diablo	1026 Davis St	C	Hotel/Restaurant (Alcohol)	11am-10pm (Sun); 11 am –11pm (Mon-Thu); 11 am – 1 am (Fri-Sat)	02/10/16	Pending City Council Introduction

<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# DIRECTOR'S WEEKLY BRIEFING



By NWMC Executive Director Mark L. Fowler

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**WEEK ENDING FEBRUARY 26, 2016**

## ***Time to Nominate the Future NWMC Leadership***

On Thursday, staff emailed the FY2016-2017 NWMC Officer Nomination Form to Mayors, Presidents and Supervisors. Members are encouraged to submit the names of those active members to fulfill the roles of NWMC President, Vice-president, Secretary and Treasurer (current *NWMC Treasurer and Hanover Park Village Manager Juliana Maller* is completing the second year of her two-year term). The cover letter to the form contains more information regarding eligibility and the selection process. Please return the nomination form by Friday, March 11 to NWMC Executive Director Mark Fowler, [mfowler@nwmc-cog.org](mailto:mfowler@nwmc-cog.org).

The NWMC Nominating Committee will present its recommended slate at the April 13 NWMC Membership Meeting. According to the NWMC By-Laws, other nominations may be made at the April membership meeting or by mail if received prior to that date. Election shall be by a majority of those present and voting at the May 11 membership meeting. Officers will be sworn in at the NWMC annual banquet on June 22. *Staff contacts: Mark Fowler, Larry Bury*

## ***NWMC/SPC Vehicle Showcase Keeps Growing***

Fifty-eight NWMC members, guests and vendors have registered for the NWMC Public Works Directors lunch and learn showcase featuring the Suburban Purchasing Cooperative (SPC) vehicle lineup. The event will be held on Thursday, March 17 at noon at the NWMC offices on the campus of Oakton Community College in *Des Plaines*. Mayors, Managers, Public Works Directors, Fleet Superintendents, Police Chiefs, Fire Chiefs, Finance Directors and others are invited, so don't miss out on this unique opportunity. In addition to meeting the vendors and seeing the vehicles up close, the showcase will also provide an opportunity to network with peers from member communities of the DuPage Mayors and Managers Conference (DMMC), South Suburban Mayors & Managers Association (SSMMA) and Will County Governmental League (WCGL).

Vendors participating and sponsoring lunch are: America's Auto Auction; Auto Truck Group; Currie Motors; EJ Equipment; Foster Coach; Napleton Fleet; Roesch Ford; and, Standard Equipment. All vendors will be given 2-3 minutes each to present their programs during lunch and afterwards, attendees will adjourn to parking lot D to "kick the tires" of SPC vehicles ranging from ambulances, SUV's, sewer cleaning trucks, street sweepers, administrative vehicles, police pursuit vehicles, vans and pickup trucks.

Response has been very positive, with representatives from *Arlington Heights, Barrington, Buffalo Grove, Crest Hill, Crete, Crystal Lake, Des Plaines, Elmhurst, Elwood, Evanston, Flossmoor, Glenwood, Hanover Park, Hoffman Estates, Lincolnshire, Lombard, Mt. Prospect, Northbrook, Orland Park, Prospect Heights, Streamwood, Westmont, Wheeling, Wilmette* and *Winnetka* planning to attend. Please note that there is still plenty of time to register, so please RSVP to NWMC Purchasing Manager Ellen Dayan, 847-296-9200, ext. 132 or [edayan@nwmc-cog.org](mailto:edayan@nwmc-cog.org) by Friday, March 11. *Staff contact: Ellen Dayan*

## ***Mark Your Calendars for the 2016 NWMC Annual Gala***

Save the date cards were sent this week for the NWMC Annual Gala, scheduled for Wednesday, June 22, at Meridian Banquets in *Rolling Meadows*. Last year, over 200 government officials and guests attended the first Annual Gala, which is the organization's primary social and fundraising event.

Sponsorship packets for the event were distributed last week, so if you have any sponsors that you would like us to contact, please contact Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org) or direct them to our event page, <http://www.nwmc-cog.org/News-and-Events/2016-NWMC-Gala-Sponsorship.aspx>. Please mark your

calendars and we look forward to seeing you at the Gala! *Staff Contact: Marina Durso*

### ***May 10 NWMC Spring Surplus Vehicle and Equipment Auction Reminder***

The spring NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, May 10, 1:00 p.m. at America's Auto Auction Chicago in Crestwood. Announcements have been sent to NWMC Public Works Directors, Fire Chiefs, Police Chiefs, Managers and Finance Directors. America's Auto Auction Commercial Account Manager Bruce Uhter and sales representative Jim Fee will be contacting all NWMC members to discuss the program in detail or talk to them at the March 17 NWMC/SPC Showcase. We encourage all members to utilize this program and support our Conference. For questions or additional information, please contact staff or Bruce Uhter, [Bruce.Uhter@americasautoauction.com](mailto:Bruce.Uhter@americasautoauction.com), 219-713-0347 (cell), 708-389-4488 (office) or Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***Transportation Committee Talks CMAP Funding, Regional Bike Planning***

The NWMC Transportation Committee met Thursday and discussed proposals from the Chicago Metropolitan Agency for Planning (CMAP) to secure more consistent local matching funds for the federal planning funds they receive. The options include lobbying the General Assembly to fully fund the Comprehensive Regional Planning Fund (CRPF), imposing dues on local transportation agencies and municipalities as well as implementing fees for some of CMAP's services and programs. Legislation has been introduced in Springfield (HB 6286 and SB 2966) to fund the CRPF while a decision on the dues and fees is expected to be approved at CMAP's March 9 Board meeting.

The committee also discussed an effort led by the Lake County Division of Transportation, the Cook County Department of Transportation and Highways and the *Village of Northbrook* to design and build a bridge over Lake-Cook Road to connect the existing Skokie Valley Trail in Lake County to a planned extension of the trail to the south. Finally, the committee was briefed on the Active Transportation Alliance's Chicagoland Complete Streets Coalition, which is co-chaired by NWMC staff. The coalition aims to serve as a regional forum to advance the implementation of complete streets. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***RSVP Today for the MMC Quarterly Meeting***

On Monday, March 14, the Metropolitan Mayors Caucus (MMC) will hold its quarterly business meeting in conjunction with the Chicago Flower & Garden Show at Navy Pier in Chicago. The meeting will begin with lunch at noon and will conclude by 3:00 p.m. Highlighting the agenda will be a presentation from the Caucus' legislative consultant McGuire Woods Consulting on effectively communicating with legislators, the official launch of the Greenest Region Compact 2 (GRC 2) and a discussion of the GRC 2 Sustainability Network, a new Caucus initiative designed to provide technical and financial assistance to implement GRC 2 projects and strategies.

Following the meeting, mayors and a guest are invited to receive complimentary admission to the Chicago Flower and Garden Show. Please RSVP to MMC Executive Director Dave Bennett, 312-201-4504 or [dbennett@mayorscaucus.org](mailto:dbennett@mayorscaucus.org) by Wednesday, March 9. When registering, please let Dave know if you will be attending the March 14 meeting and if you would also like a ticket to the flower show for you and a guest. *Staff contact: Mark Fowler*

### ***Meetings and Events***

*NWMC Executive Board* will meet on Wednesday, March 2, at 8:30 a.m. at the NWMC offices.

*NWMC Board of Directors* will meet on Wednesday, March 9, at 7:00 p.m. at the Oakton Community College, Room 1625, in *Des Plaines*. **Please note room change.**

*NWMC Finance Committee* will meet on Thursday, March 10, at noon at the NWMC offices. **Please note date change.**